



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council



AGENDA



Thursday, 17 April 2025

Time: 10:00 AM

Location: Turner Centre, Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 17 April 2025 at 10:00 AM

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5044375

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 20 March 2025 and Extraordinary meeting held 10 April 2025 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. **2025-03-20 Bay of Islands-Whangaroa Community Board Minutes - A5119705**  
2. **2025-04-10 Bay of Islands-Whangaroa Community Board Minutes - A5155382**  

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Board Meeting Minutes

20 March 2025

**MINUTES OF BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 20 MARCH 2025 AT 10:05 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Roddy Hapatipihema, Member Jane Hindle, Member Tyler Bamber

IN ATTENDANCE:

STAFF PRESENT: Kim Hammond (Community Board Coordinator), Maria Bullen (Democracy Advisor), Trinity Lane (Finance and Customer Services Administrator), Jonnina Jackson (Roading Customer Service Administrator), Ryan Bath (Infrastructure Support Officer), Lisa Nelson (Support Officer – Strategic Relationships), Maraea Tahere (Support Officer – Strategic Relationships), Michelle Rockell (Team Leader – Property Management)(virtual), Peggy Veen (Principal Advisor)(virtual), Lawrence Wharerau (Kaiarihi Kaupapa Māori)(virtual).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:05am, Chair Ward commenced the meeting and Member Amy Slack opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/14

Moved: Chairperson Belinda Ward
Seconded: Deputy Chairperson Lane Ayr

That the apology received from Member Bruce Mills be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Chair Ward presented a volunteer recognition award to representatives of Our Kerikeri, Chairperson Annika Dickey and Trustee Kirsty Grant, in recognition of their volunteer work within the community.

At 10:13am, the meeting was adjourned and resumed at 10:30am.

4 NGĀ TONO KŌRERO / DEPUTATIONS

- Roger Crowden representing the Kawakawa Memorial Library Centre, speaking to item 7.1, new lease to Kawakawa Memorial Library Centre, Kawakawa.

5 NGĀ KAIKŌRERO / SPEAKERS

- There were no speakers for this meeting.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5044373, pages 8 - 15 refers

RESOLUTION 2025/15

Moved: Member Jane Hindle

Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 20 February 2025 are a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS**7.1 NEW LEASE TO KAWAKAWA MEMORIAL LIBRARY CENTRE INCORPORATED OVER 3 WYNYARD STREET, KAWAKAWA**

Agenda item 7.1 document number A5063625, pages 16 - 20 refers

RESOLUTION 2025/16

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board recommends that Council:

- a) **approves a new lease to Kawakawa Memorial Library Centre Incorporated over Local Purpose (Community Facility) Reserve being Part Lot 36 DEEDS W 46, approximately 227 square metres, held in New Zealand Gazette 2000, page 2043 held in Record of Title NA35B/1247.**

The terms of the proposed lease shall be:

- **Term: 30 (5+5+5+5+5) years**
 - **Annual Rental: As per FNDC Fees and Charges Schedule for a Community lease.**
 - **\$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.**
- b) **authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.**

CARRIED

7.2 NEW ROAD NAME: 2185 STATE HIGHWAY 10, WAIPAPA

Agenda item 7.2 document number A5080191, pages 21 - 26 refers

RESOLUTION 2025/17Moved: Member Amy Slack
Seconded: Deputy Chairperson Lane Ayr**That Bay of Islands-Whangaroa Community Board name the right of way "Haumaru Lane" located at 2185 State Highway 10, Waipapa.****CARRIED****7.3 NEW ROAD NAME: 2A ASH GROVE CIRCLE, HARURU**

Agenda item 7.3 document number A5093810, pages 27 - 34 refers

RESOLUTION 2025/18Moved: Chairperson Belinda Ward
Seconded: Member Tyler Bamber**That Bay of Islands-Whangaroa Community Board name a private road "Huatakaroa Quay" that is located at 2a Ash Grove Circle, Haruru.****CARRIED****7.4 CHAIRPERSON AND MEMBERS REPORT**

Agenda item 7.4 document number A5099169, pages 35 - 44 refers

RESOLUTION 2025/19Moved: Deputy Chairperson Lane Ayr
Seconded: Member Jane Hindle**That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Ward and Members Lane Ayr and Jane Hindle, and the verbal report from Member Tyler Bamber.****CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5044354, pages 45 - 47 refers

RESOLUTION 2025/20Moved: Member Amy Slack
Seconded: Member Tyler Bamber**That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board March Open Resolution Report.**

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Bay of Islands-Whangaroa Community Board Meeting Minutes

20 March 2025

CARRIED

8 TE KAPINGA HUI / MEETING CLOSE

At 11:40am, Member Roddy Hapati-Pihema concluded the meeting with a karakia.

The meeting closed 11:40am.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 17 April 2025.

.....
CHAIRPERSON

Extraordinary Bay of Islands-Whangaroa Community Board Meeting
Minutes

10 April 2025

**MINUTES OF
EXTRAORDINARY BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE VIRTUAL VIA MICROSOFT TEAMS
ON THURSDAY, 10 APRIL 2025 AT 6:00 PM**

PRESENT: Member Belinda Ward, Member Lane Ayr, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle.

IN ATTENDANCE: Cr Babe Kapa.

STAFF PRESENT: Kim Hammond (Community Board Coordinator), Nadine Hopkins (Executive Projects Advisor), Marysa Maheno (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Roddy Hapati-Pihema commenced the meeting with a karakia at 6:03pm.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/21

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That the apology received from Cr Ann Court and Member Tyler Bamber be accepted and leave of absence granted.

CARRIED

3 NGĀ PŪRONGO / REPORTS

3.1 ALLOCATION OF PRIDE OF PLACE FUNDING 24/25

Agenda item 6.1 document number A5107430, pages 8 - 12 refers

RESOLUTION 2025/22

Moved: Member Lane Ayr

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board allocate \$85,613.03 funding from their Pride of Place budget to:

- a) **\$11,234.78 (excluding GST) towards the purchase of football goal posts and nets;**
- b) **\$27,788.25 (excluding GST) towards the purchase and installation of league goal posts;**
- c) **\$16,590.00 (excluding GST) for the purchase of three shipping containers and transportation to Te Puāwaitanga Sports Complex; and**
- d) **Up to \$30,000.00 (excluding GST) for the installation of CCTV at Te Puāwaitanga.**

CARRIED

Page 1

Extraordinary Bay of Islands-Whangaroa Community Board Meeting
Minutes

10 April 2025

4 TE KAPINGA HUI / MEETING CLOSE

Cr Babe Kapa closed the meeting with a karakia at 6:21PM.

The minutes of this meeting will be confirmed at the Extraordinary Bay of Islands-Whangaroa Community Board Meeting held on 17 April 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 WINTER 2025 RURAL TRAVEL FUNDING APPLICATIONS

File Number: A5131367

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allocate Rural Travel Funding for the 2025 winter sporting season.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a) Moerewa Tigers Rugby League	\$2,235
b) Kerikeri High School	\$1,235
c) Kerikeri Football Club	\$2,235
d) Bay of Islands Gymnastics	\$1,235
e) Bay of Islands College	\$2,235
f) <u>Russell Marlins Football Club</u>	<u>\$1,250</u>
	\$10,425

1) TĀHUHU KŌRERO / BACKGROUND

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately September 2025 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$29,363.00 across the Far North District
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tū Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2024/25 financial year is \$29,363. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. \$3,075 was allocated by the Board for the summer round of applications. The amount the board has available to grant for the Winter travel round is \$10,432, which includes unallocated funding from the summer travel round.

ĀPITIHINGA / ATTACHMENTS

- 1. BOIWCB - Rural Travel Summary - A5131383**  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Sport New Zealand and Far North District Council Funding Agreement.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no. who received support from RTF	Benefits Of Receiving Funding
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants		
Moerewa Tigers Rugby League	Club		\$ 6,382.00	\$ 2,235.00	To attend training and competitions	81	84	165	55	110	0	Students able to attend and participate in physical activities
Kerikeri High School	School		\$ 2,737.28	\$ 1,235.00	To attend training and competitions	0	16	16	8	8	0	Students able to attend and participate in physical activities
Kerikeri Football Club	Club		\$ 5,880.00	\$ 2,235.00	To attend training and competitions	136	126	262	42	222	0	Students able to attend and participate in physical activities
Bay of Island Gymnastics	Club		\$ 1,000.00	\$ 1,235.00	To attend training and competitions	17	7	24	24	0	0	Students able to attend and participate in physical activities
Bay of Islands College	School		\$ 2,700.00	\$ 2,235.00	To attend training and competitions	0	200	200	95	105	10	Students able to attend and participate in physical activities
Russell Marlins Football Club	Club		\$ 4,000.00	\$ 1,250.00	To attend training and competitions	20	0	20	12	8	0	Students able to attend and participate in physical activities
			\$ 22,699.28	\$ 10,425.00		687						

BOIWCB	
Amount Available (Total)	10432
Granted	\$ 10,425.00
Balance	\$ 7.00
Number of participants	687
Request \$ divided by participants	33.04
Available \$ divided by participants	15.18

7.2 CHAIRPERSON AND MEMBERS REPORT

File Number: A5132057

Author: Kim Hammond, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Jane Hindle.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **Members Report - Belinda Ward - A5132170**  
2. **Members Report - Jane Hindle - A5132035**  



Member's Report

Name: Belinda Ward
Subdivision: Paihia Subdivision
Date: 24th February 2025 – 24th March 2025

Meetings Attended

Date	Meeting	Comments
25/02/25	Te Koukou - Transport Committee Meeting followed by a workshop	Virtual - Teams
26/02/25	Meeting with GM Delivery & Operations Followed by CB Chairs monthly catch up.	Cycleway Reporting - Virtual - Teams
26/02/25	Te Patukurea - Kerikeri / Waipapa Draft Spatial Plan Workshop	Virtual - Teams
26/02/25	Elected Members Election Briefing	Discussion on papers circulated 21st Feb. Virtual - Teams.
11/03/25	BOI-W CB agenda preview	Virtual - Teams.
11/03/25	Development Contribution workshop	Virtual - Teams.
12/03/25	Met with Stella Project Manager & FNDC staff member.	Paihia Water update & next steps. Third Wheel Cafe - Paihia.
13/03/25	FNDC Meeting	FNDC - Kaikohe
18/03/25	Viewed recording of weekly Business call meeting with Mayor	Virtual - Teams
19/03/25	FNDC Extraordinary Meeting	Rangitane Maritime Development -PX Virtual - Teams
19/03/25	Te Koukou - Transport & Infrastructure Meeting followed by a workshop	Virtual - Teams
20/03/25	BOI-W CB Meeting	Turner Centre - Kerikeri
21/03/25	Attended Mark Quinn's Public Meeting	"Challenging Councils" - Opuia Community Hall

Community Issues

Issue name	Comment
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Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. 20/02/25 Awaiting reply from NRC
16/12/24	Complaints continue around the impact of Cruise Ship visits. There is a need for more regular traffic control on the Waitangi Bridge when the ships are tendering to the Waitangi Wharf. Update 13/02/25: I have raised this issue at the recent Council meeting & the CEO is to follow up with me. 24/03/25 No update.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover the peak visitor & cruise ship visitor needs.
31/01/25	Growing community concern around "self-contained" vehicles on "limited services Camping Grounds". Emails sent to staff.
05/02/25	Emails received re Lucy Elizabeth Williams Reserve occupation & freedom campers (cnr Marsden Rd & Davis Cres. Paihia). H&S issue. Trespass notices given to vacate the reserve. These were not followed through by FNDC & Police. There was a plan in place to manage this site & unfortunately it was rendered an impossible task leading up to Waitangi Day. 24/03/25 Staff working with neighbours on a solution.
11/02/25 14/02/25	Discussion with FNHL regarding emails received from a Paihia War Memorial Hall user group & the new Williams Road Car Park charges. Some suggestions have been made to progress this issue.
04/03/25	Email received from Paihia Village Green Craft Market manager requesting meeting for 2025-2026 season. Meeting being organised.
10/03/25	Email received from Vision Kerikeri interested in reserves & animals.
14/03/25	Email received from Rangitane Recreation Association re Rangitane & pending "Notice of Appeal" in the High Court.

Requests for Service

Number	Date	Comment
4186238	13/12/23	Request for all broken traffic safety timber barriers along Te Karuwha Parade Waitangi to be removed for health & safety & beautification issues. Response received from Ventia 21/12/23. "They are not deemed to pose a tripping hazard, FNDC are investigating options pending budget availability. As such no action will be taken by us at this time." Still not resolved satisfactorily 04/11/24 Some work has been done at the bridge end replacing a few barriers as at 30/11/24
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave. No response as at 24/03/25

RFS on behalf	18/12/24	No mowing being done at the Te Haumi entrance. Paihia & surrounds weed- eating & edges not being maintained.
RFS to Operations	07/01/25	The new toilets adjacent to the Waitangi Boat Ramp are heavily used & are in need of an increased level of service & larger toilet roll dispensers. 24/03/25 The larger dispensers will not be installed & an update is still required on the LOS
4235319 Emailed on behalf	17/01/25	Community concerns regarding commercial car parking for DOC walking track at Totara North on private property at 50 Campbell Road. Also concern around the Camping Ground/Campervan parking at 67 Campbell Road. Both properties apparently owned by the same person.
RFS via KH	30/01/25	Waitangi issues leading up to Waitangi day: 1. Removal of black bollards on Te Karuwaha. H&S issue. Not actioned to date. 2. Safety fencing required around foreshore erosion where large Pohutukawa is at risk. Not actioned to date. 24/03/25 Update: Following a site visit from staff, I have had discussions re the beach erosion, H&S & urban drainage issues along Waitangi & Ti beaches.

Resource Consents:

NIL

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB.
2. Progressing Te Puāwaitanga - Waipapa?



Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 25 February – 24 March 2025

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
25 Feb 25	1,3,4	Workshop on Russell Catchment Area speed limit reductions. To provide input and answer questions.	Via Teams
26 Feb 25	1,3,4,5	Attended Te Pātukurea Spatial Plan review and draft consultation document.	Via Teams
26 Feb 25	1,2,3,4,5	Election protocols briefing and guidance about behaviours during election period.	Via Teams
27 Feb 25	3,4,5	Placemaking meeting preparation with Denise Bijoux from Catalyse.	Phone call
28 Feb 25	3,4,5	Traffic Management Working Group meeting.	Discussed next steps and Council led-consultation process to take place to determine the result of the trial.
3 Mar 25	3,4,5	Meeting with Chris Galbraith and Roger Ackers regarding funding disbursements for Placemaking project.	FNHL will take over the payment of suppliers and expense reimbursement for project.
6 Mar 25	3,4,5	Coastal Management Presentation from Jim Dahm, Coastal Scientist and Jamie Boyle, Coromandel District Council.	Good explanation of coastal erosion and how to mitigate effects.
6 Mar 25	1,2,3	Steering group meeting. Discussion about overall plan, and timelines for consultation on roading.	Community consultation April-May

8 Mar 25	3,5	Ōpua weeding group – brief attendance en route to Women leading into the Future Event	Project identified and plans drawn up.
11 Mar 25	3,5	Annual commemoration for the Battle of Kororāreka (180 years). Appreciated the tautoko of our Māori Ward Councillors.	
11 Mar 25	1,2,3,4,5	Catch up with Community Board co-ordinator	Via Teams
12 Mar 25	3,4,5	Destination Management Plan for Russell update.	
19 Mar 25	3,4,5	Meeting with Bill de Vries to discuss picnic tables, LTO and Placemaking plans. Constructive and positive discussion.	
19 Mar 25	1,3	Russell Sports Club AGM and committee meeting (2 nd half).	Assisting with new constitution for club under new Incorporated Society legislation.
20 Mar 25	#1,3,4,5	Community Board meeting in Kerikeri	Monthly meeting at Turner Centre
24 Feb 24	#3,4,5	Russell Town Hall Committee meeting.	
24 Feb to 22 Mar 24	#1,2,3, 4,5	9 Facebook posts. Results Views 69,942 ↑ 35.4% Visits 622 ↑ 67.7% Page Followers 1,136 (1,119) New Likes 18 ↑	Our Kerikeri Appreciation award (8.1K) Kawakawa roadworks (7.6K) Community appreciation award Pihema whanau (6.6K) Drought conditions (5.6K) Community Board meeting (1.7K)

Other Community Issues

Issue name	Comment
Road repairs on Hazard St, Baker Street, Chapel St #3,4	General frustration about the extremely poor quality of workmanship on road repairs on roads within the township area. Work is having to be done again, there has been almost not notice to residents (a letter in November) and the stones and gravel scattered all over the road is causing significant annoyance. One accident has already caused as the result.
Memorial Street for Janet Planet #3	The family are still waiting to hear back from Council on this. Please advise if someone has spoken with them.
Parking in Russell over summer #3,4	Discussions started about potential traffic management plan which can be regularly stood up over peak periods to manage parking better. Meeting organised.
Erosion on Rusell Waterfront by Cannon and Town Hall #1, 2,5	The erosion is continuing with more chunks of the waterfront falling into the beach. An urgent remedy is required for this particular location. We are now looking at an interim solution to protect the foreshore from being completely eroded.

Coping with the influx of visitors. #1,3,4	There are a number of infrastructure issues which are inevitable when a community of 750 people increases to 5,000 for a 3-week period. These include parking, litter, water and toilets. Overlay cruise ship visitors on top of this things start to break. This is at a time that Council is shut down so there is limited capacity to deal with issues. I would like to see a more co-ordinated approach to planning so that we are better able to support our communities to provide a great visitor experience at an affordable level for ratepayers.
Russell Drainage #1, 2	The drainage in Russell has been cleared finally. A big thanks to Stewart Bevan for his assistance and to the Ventia crew that have cleared out the drainage channels. Please make sure that we have a maintenance contract in place to prevent this from happening again.
Russell Urupā (Cemetery) #1, 3, 5	I have now received a reply updating the status of the project. Apparently there was a delay in Stage 1 which took several months to resolve. I have been advised that this is now unblocked, and the project can continue.
Home Guard Global Occupation of Tapeka Reserve. #1,3,4,5	Working with Council Monitoring staff who are actively engaging with Police to prevent a repeat of last year’s occupation in October.
Sewage smells in Matauwahi Bay #1, 5	Hasn’t been too bad this summer. Would be interested to understand what if anything has changed.
Sewage smells in Cass Street.	This have been occurring over the past 2 years and have not been dealt with. Multiple RFSs have been raised, and closed with claims that it is seawater in the pipes causing the issue. This has been relatively stable over summer.
Maromaku Toilet #1, 3	No Progress.
Rawhiti Road #1, 2	On 6 March, 2 vehicles collided on Rawhiti Rd. The road has just been recently graded and more metal added to build up the base. Within 2 weeks tyre grooving and judder bars are a hazard and scoria build up particularly on the bends cars can get into slides and this is what happened in this incident. The NTA revaluated this road in June 2022 and the ranking has increased due to the fact that the amenities, including two Marae are at the end of the unsealed section.

Other issues

Requests for Service (RFS)

RFS number	Date	Comment
4244385	23/03/2025	Victorian Street lamp damaged by car, lamp dangling dangerously.
4243542	17/03/2025	Request for additional signage at entrance to boat ramp stating parking for boat ramp users only.
4232862	20/12/2024	Sewage odour in Cass Street drains. This complaint has been going on for 2 years, with staff closing the RFS but not dealing with the issue. It needs to be investigated as to cause and addressed.

4229347	26/11/2024	Stormwater/Drainage by Russell Medical Centre. This is a re-submission of RFS 4144277 following an inspection by Stuart Bevan who has submitted his report. I have offered to meet with landowners if access is an issue. CLOSED YAY
4229391	26/11/2024	Tapaka Occupation by Home Guard Global for 4-days over Labour weekend. Escalated to Police but community needs to have a resolution from Police and Council.
REQ-48996	24/09/2024	Plumber and drainlayer to attend.
REQ 48959	23/09/2024	Requesting that the recent arborist report on the Morton Bay Fig on the Strand, Russell be circulated.
4229615 4217496	27/11/2024 26/08/2024	Installation of Odour logger at the Matauwhi Bay/Hope Avenue pumping station so that ongoing odour issues can be captured. To be done in November when town is busy. New RFS raised.
4179871 4179872 4195221 4195222	Various	Various potholes on Pitt Street which have not been repaired despite numerous RFSs. These remain in a terrible state.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
4174834	11/04/2023	Boat hull on reserve on Te Hue. Encroachment officer chasing complainant to arrange a date for site visit.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. Tree now growing back. NEEDS TO GO IN LTP.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.

7.3 PROJECT FUNDING REPORTS

File Number: A5135534

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Fiona Craig – Barbed Wire on the Beaches
- b) Kerikeri Business Association – Hanging Baskets
- c) Bay of Islands Budgeting Services - Moerewa Christmas
- d) Turner Centre – Harmonic Resonators
- e) Wainui Marae – Piri Mokeno Tournament
- f) Friends of Northland Dance – Welcome to the Circus

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: “At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.”

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.













TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Barbed Wire on the Beaches - A5135515  
2. Kerikeri Business Association - A5135519  
3. Moerewa Christmas - A5135513  
4. Turner Centre - Harmonic Resonators - A5135527  
5. Wainui Marae - Piri Mokeno Games - A5135529  
6. Welcome to the Circus - A5135528  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
 Far North District
 Council Private Bag
 752
 KAIKOHE 0440

Name of organisation: Weaving the Strands publishing, Whangaroa _____

**Name & location of project: Barbed Wire on the Beaches - Northlander
 Maureen Yorke’s Little Book of War Memories. Reprint of 1st edition.** ___

Date of project/activity: September 2024 - to present time (re distribution, sales, promotion) __

Which Community Board did you receive funding from?
 Bay of Islands-Whangaroa

Amount received from the Community Fund: \$2103 _____

Board meeting date the grant was approved: July 2023 _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attache
Promotion: 2 x published press releases by Fiona Craig, Weaving the Strands	\$85	
Print liaison/creation new print ready files: Tony Kay, Weaving the Strands	\$180	
Printing: Jeff Oliver Print Ltd, Whangarei	\$1,693	
Travel re book distribution to Waipapa, Paihia, Russell x 2	\$145	
Total:	\$2130	

Give a brief description of the highlights of your project including numbers participating:

Books continue to sell at Kaye's Village Books, Waipapa. Russell Book Shop has just ordered further copies.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Proceeds from book sales will continue to benefit Northland branches of Alzheimers NZ.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

See Media releases attached.
See acknowledgement of Community Board sponsorship on opening pages of book. Photo attached.

If you have a Facebook page that we can link to please give details:

[Redacted content]



**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Kerikeri District Business Association Incorporated

Name & location of project: Hanging Baskets – Kerikeri Road

Date of project/activity: December 2024 _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$7,840 + GST _____

Board meeting date the grant was approved: Nov 21, 2024

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Kericell Nursery – plants for hanging baskets	\$8,252	Y
	\$	
	\$	
	\$	
Total:	\$8,252	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

- 165 baskets hung through the main streets of the Kerikeri town centre

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

We wanted to make a lasting impact on our vibrant community by increasing the beauty and allure of Kerikeri, attracting more visitors and enhancing the overall experience for everyone. We wanted can bring the charm and elegance of Kerikeri's CBD to new heights!

This made an impact on our community by beautifying the CBD and creating a warm, welcoming atmosphere for residents and visitors alike.

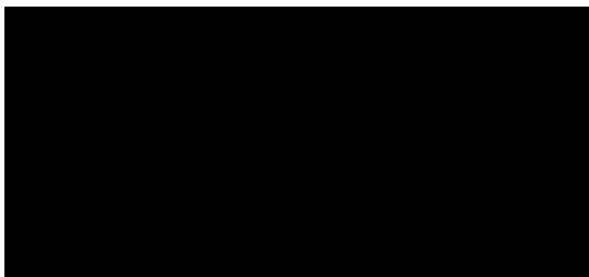
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Only our Facebook account.
Also a permanent sponsor display in Kerikeri between Hardys and BNZ buildings. Picture attached.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/KKDBANZ>

This report was completed by:





**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Bay of Islands Budgeting & Community Services Trust

Name & location of project: Moerewa Christmas 2024

Date of project/activity: Friday 6th December 2024

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$5,000

Board meeting date the grant was approved: 21st November 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please
A Ngawati (lawnmowing)	\$100.00	✓
Blue Lagoon Moerewa	\$79.22	✓
Caltex prezzy card	\$105.95	✓
Caltex prezzy card	\$205.95	✓
Carters Castle Hire	\$513.60	✓
Coin Save Kawakawa	\$64.06	✓
Kmart Whangarei	\$1414.75	✓
Kawakawa Four Square	\$8.97	✓
Kawakawa Four Square	\$112.89	✓
Maori Wardens Association – road safety and traffic management	\$600.00	✓
Moerewa Foodmart	\$24.54	✓
Moerewa Rugby Club hireage	\$200.00	✓
Nga Tangariki O Ngatihine -Printing	\$60.00	✓
Silverback Security – crowd safety & control	\$300.00	✓
Simson Park Hall Moerewa venue hire	\$200.00	✓
The Warehouse Waipapa	\$359.50	✓
Woolworths Kerikeri	\$36.00	✓
Total:	\$4,991.81	

Give a brief description of the highlights of your project including numbers participating:

We were thrilled by the incredible turnout of more than 300 people who gathered at Simson Park in Moerewa to celebrate Moerewa Christmas 2024. It was a true privilege to collaborate with local organizations who supported this important kaupapa, helping to create a meaningful space where whānau could come together and connect. The day was filled with inspiring kapa haka performances from local kura, special individual performances, vibrant floats, and fun activities for all ages. The mini carnival added excitement and joy, while the dedicated tamariki area ensured our youngest whanau members had a special place to play. We were also excited to have a Santa booth and a dedicated tent for our kuia and kaumatua, making sure everyone felt included and valued. This event truly embodied the spirit of kotahitanga, bringing people together to celebrate and connect.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

7.4 FUNDING APPLICATIONS

File Number: A5135540

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Thirteen new applications have been received, as well as one that was left to lie at the end of the December meeting, requesting a total of **\$56,465**.
- Funding was granted in November 2024 for a production that was unable to go ahead, and the Board is asked to rescind the resolution granting this funding, allowing the funding to be reallocated in this financial year.
- The Board has **\$62,050** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2024/2025 financial year.

TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board rescind resolution 2024/133 of November 2024 granting the sum of **\$5,000** (plus GST if applicable) to the Northern Dance Academy for costs towards the show Enliven, as the show was unable to take place.

TŪTOHUNGA / RECOMMENDATION

- b) That Bay of Islands-Whangaroa Community Board approve the sum of **\$1,652** (plus GST if applicable) be paid from the Boards Community Fund account to Tania Pomana for costs towards running Matariki Printing Wananga in Bay of Islands-Whangaroa ward libraries.

TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,333** (plus GST if applicable) be paid from the Boards Community Fund account to Jannine Pikari for costs towards running Matariki Rongoa Wananga in Bay of Islands-Whangaroa ward libraries.

TŪTOHUNGA / RECOMMENDATION

- d) That Bay of Islands-Whangaroa Community Board approve the sum of **\$1,706** (plus GST if applicable) be paid from the Boards Community Fund account to Korari Enterprises for costs towards running Matariki Papermaking Wananga in Bay of Islands-Whangaroa ward libraries.

<p>TŪTOHUNGA / RECOMMENDATION</p> <p>e) That Bay of Islands-Whangaroa Community Board approve the sum of \$1,585 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Medina Koni</u> for costs towards running Matariki Raranga Wananga in Bay of Islands-Whangaroa ward libraries.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>f) That Bay of Islands-Whangaroa Community Board approve the sum of \$4,851 (plus GST if applicable) be paid from the Boards Community Fund account to <u>The Dust Palace Trust</u> for costs towards running the show Te Tangi a Te Tūi.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>g) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Far North Resilient Communities</u> for costs towards seed funding for kai resilience.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>h) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,959 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Living Theatre Charitable Trust</u> for costs towards running Matariki Glow Show 2025.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>i) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,600 (plus GST if applicable) be paid from the Boards Community Fund account to <u>The Centre</u> for costs towards running Matariki Ngā Reha te reo Māori play performance.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>j) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,898 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Vision Kerikeri</u> for costs towards tree maintenance on the Wairoa Stream track.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>k) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,521 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Whangaroa Health Services Trust</u> for costs towards replacing gym equipment for community use.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>l) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Paua Trust/Maryann Connor</u> for costs towards running Matariki movies in Moerewa.</p>

<p>TŪTOHUNGA / RECOMMENDATION</p> <p>m) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Whangaroa RSA</u> for costs towards running Whangaroa RSA Centenary Commemorations.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>n) That Bay of Islands-Whangaroa Community Board approve the sum of \$12,220 (plus GST if applicable) be paid from the Boards Community Fund account to the <u>Kerikeri Football Club</u> for costs towards mobile pitch floodlights.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>o) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to the <u>Road Safety Education Limited</u> for costs towards running road safety education classes at Kerikeri High School.</p>

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council’s Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
Northern Dance Academy – Enliven	\$5,000	Rescind	Funding was granted to Northern Dance Academy in November 2024 for their show <i>Enliven</i> , which was due to take place in December 2024. Due to unavailability of the director, it was unable to take place as applied for. The funds were not uplifted, but the resolution needs to be rescinded to allow the funds to be reallocated.	Event
Tania Pomana - Printing	\$1,652	\$1,652	These applications are for a series of workshops to be run at	Art, culture and heritage

Applicant	Requested	Recommend	Comments	Type
Jannine Pikari - Rongoa	\$3,333	\$3,333	the FNDC libraries over Matariki, showcasing Māori art and culture.	
Korari Enterprises - Papermaking	\$1,706	\$1,706	The Board supported similar applications in 2024, and applications have been made to all three Boards for wananga in their area. This application is only for wananga in Bay of Islands-Whangaroa.	
Medina Koni - Raranga	\$1,585	\$1,585	These applications meet community outcomes 1,2,3 and 5.	
The Dust Palace Trust – Te Tangi a Te Tūi	\$4,851	\$4,851	This application is for a full immersion reo Māori circus theatre show. The applicant provides educational resources and whanaungatanga opportunities post-show, working with schools, kura Kaupapa Māori and wharekura within the region. This application meets community outcomes 2, 3 and 5	Event
Far North Resilient Communities – Seed funding for kai resilience	\$3,000	\$3,000	The applicant is working with a number of different groups and is seeking seed funding to help resource two community kai projects that will be selected at a strategy hui. This application meetings community outcomes 1, 3, 4, 5 and 6	Community
Living Theatre Charitable Trust – Matariki Glow Show	\$3,959	\$3,959	The applicant has received funding from this board previously for Bad Jelly the Witch and from the other community boards for a glow show (for students to attend). They have applied for funding from multiple funders and note that it is increasingly difficult in the current financial climate and that they have been unable to secure sponsorship or ongoing funding for their annual shows. This meets community outcomes 2, 3 and 5	Event

Applicant	Requested	Recommend	Comments	Type
The Centre – Ngā Reha Matariki Performance	\$5,740	\$2,600	<p>The applicant is seeking funding for a reo play performance called Ngā Reha for Matariki.</p> <p>The amount recommended would cover sound and lights, venue technician, lighting and design operating fee, costume/props and writers fee.</p> <p>The performers will also hold a workshop with Kerikeri High school, with education resources, and allow for whanaungatanaga after performances.</p>	Event
Vision Kerikeri – Tree Trimming on Wairoa Stream track	\$2,898	\$2,898	<p>The applicant has secured a quote at a lower than usual cost for the trimming and/or removal of trees.</p> <p>The amount requested is for the the full amount of the quote, but does not take into account the volunteer work that will be provided by the organisation.</p> <p>Confirmation from the District Facilities team that this work is approved to take place is being sought at the time this report is being written.</p> <p>This meets community outcomes 3 and 5</p>	Environment
Whangaroa Health Services Trust – replacement of gym equipment	\$2,521	\$2,521	<p>The trust has applied for funding to replace equipment to allow for community use, as well as for classes for rangitahi that allow them to engage and be involved within their community. While the application shows this being the full cost, it does not take into account the venue use (which is provided free of charge for classes) and the volunteer time of the personal trainer, which is provided free of charge.</p> <p>This meets community outcomes 3 and 4</p>	Community

Applicant	Requested	Recommend	Comments	Type
Paua Trust/Maryann Connor – Matariki movies in Moerewa	\$5,000	\$5,000	The applicant was part of the group that ran a similar event in Kaikohe last year, when the movie Moana was played in te reo at a free community event for Matariki. This year, they are planning on running the event at Simson Park in Moerewa. This meets community outcomes 2, 3 and 5	Event
Whangaroa RSA – Centenary Commemorations	\$5,000	\$5,000	The Whangaroa RSA is commemorating their centenary in 2025 and is asking for help with the costs to run the event. The amount requested could be used towards the preparation of a book about the history of the Whangaroa RSA and members, a plaque, flags for the building and the 2025 ANZAC day service. This meets community outcomes 2, 3, 5 and 6	Event
Kerikeri Football Club – Mobile pitch floodlights	\$12,220	\$12,220	The applicant has been fundraising for mobile pitch floodlights to allow for practices and games to take place when it is darker, particularly during the winter months. They have received a significant grant from Pub Charities and are seeking assistance from the Board for this project so they have the lights for the winter season. This meets community outcomes 2, 3 and 5	
Road Safety Education – Education Classes	\$3,000	\$3,000	The applicant is seeking funding towards the costs of holding road safety education classes at Kerikeri High School. This was left to lie at the December 2024 and February 2025 meeting as the Board had questions to ask of the applicant. This meets community outcomes 1, 3 and 4	Community Development

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Tania Pomana - A5135517  
2. Jannine Pikari - A5135524  
3. Korari Enterprises - A5135516  
4. Medina Koni - A5135511  
5. The Dust Palace - A5135523  
6. Far North Resilient Communities - A5135514  
7. Living Theatre Charitable Trust - A5135521  
8. The Centre - Ngati Rehia Matariki - A5135512  
9. Vision Kerikeri - A5135518  
10. Whangaroa Health Services Trust - A5135509  
11. Maryann Connor/Paua Trust - A5135522  
12. Whangaroa RSA - A5135520  
13. Kerikeri Football Club - A5141685  
14. Road Safety Education Trust - A5009958  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5044358

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board April Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolutions Report - A5138604**  

8.2 ALFRESCO DINING APPLICATIONS

File Number: A5113688

Author: Harirewa Watene-Te Haara, Team Leader - Monitoring

Authoriser: Trent Blakeman, Acting Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allow the Bay of Islands-Whangaroa Community Board the ability to provide comment on the renewal alfresco dining applications from: CC's Café Cinema, Kerikeri and Greens Thai Cuisine, Paihia, Kawakawa Bakehouse Café and Roast.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- CC's Café Cinema has applied for renewal of their existing Alfresco Dining licences. Greens Thai Cuisine and Kawakawa Bakehouse Café and Roast have applied for a new licence.
- All businesses have paid the necessary application fee.
- The Bay of Islands-Whangaroa Community Board has delegation over activities on reserves and can comment on alfresco dining applications.

TŪTOHUNGA / RECOMMENDATION

That the Bay of islands-Whangaroa Community Board:

- a) Pursuant to the Council resolution passed on 30 June 2022, provide comment on the alfresco dining approval applications from:
 - i) CC's Café Cinema, Kerikeri
 - ii) Greens Thai Cuisine, Paihia
 - iii) Kawakawa Bakehouse Café and Roast, Kawakawa

1) TĀHUHU KŌRERO / BACKGROUND

On the 30 June 2022, Council passed a resolution that delegates authority to Community Boards to comment on alfresco dining applications.

Prior to 30 June 2022, alfresco dining applications were assessed against the "Alfresco Dining Policy 2014", and only applications that were declined were considered by the relevant Community Board. This Policy was revoked by Council on 30 June 2022.

On 19 May 2022, Council adopted the "Road Use Bylaw 2022". The purpose of this bylaw is to regulate or control the use of roads and adjoining land by –

- (a) vehicles; and
- (b) stands, stalls or mobile shops; and
- (c) animals; and
- (d) structures, vegetation or other things that may affect road safety or the environment.

Part 4, clause 13 of the "Road Use Bylaw 2022" requires a person to obtain written approval from Council to allow them to occupy any part of a road with structures for providing food or beverage services.

Part 7 of the "Road Use Bylaw 2022" outlines the application, assessment and approval process. In particular, clause 20 outlines the conditions that can be imposed on all approvals granted under Part 7 of the Bylaw.

Alfresco dining approvals expire 30 June each year. Approval holders are required to renew their approval before it expires each year. If an approval holder renews their approval before the approval expires, their approval will continue to have effect until such time a decision is made on the renewal application.

Copies of the two draft approvals for the period 1/7/24 – 30/6/25 are found in attachment A and B.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

On 30 June 2022, Council delegated to Community Board authority to comment on alfresco dining applications.

The following options proposed for the Bay of Islands-Whangaroa Community Board to consider in regard to the alfresco dining approvals:

Option no.	Option Description	Advantages	Disadvantages
1	Provide comment on the alfresco dining renewal approval applications from	Applications comply with the "Road Use Bylaw 2022".	There are no disadvantages.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

There is only one option to enable the Bay of Islands-Whangaroa Community Board to provide comment on the renewal of alfresco dining approval and new alfresco dining approval which will contribute towards the final decision on the alfresco dining applications.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report. The applicants have paid the required application fee for the renewal of alfresco dining approval

ĀPITIHINGA / ATTACHMENTS

1. **Alfresco Dining - Kawakawa Bakehouse - A5157679**  
2. **Alfresco CC's Cafe Cinema Kerikeri - A5157682**  
3. **Greens Thai Cuisine Alfresco Licence - A5157687**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The Alfresco Dining Policy 2014 was revoked on 30 June 2022. Regulation of alfresco dining is outlined in the Road Use Bylaw 2022. The rules around approvals for alfresco dining are essentially unchanged, and therefore the level of significance for the recommendation to comment on the renewal of alfresco dining applications or new alfresco dining application is considered low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	2022 – Part 4 clause 13 and Part 7.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The Bay of Islands-Whangaroa Community Board have delegation over activities on reserves but also has delegation to comment on alfresco dining applications.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Māori had an opportunity to contribute during the consultation process on the new Road Use Bylaw 2022. The Road Use Bylaw 2022 was adopted on 19 May 2022.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Regulation of alfresco dining is of relevance to hospitality businesses, their employees, and all community members and visitors to the Far North District. However, the rules around licenses for alfresco dining have not changed in their effect, and therefore the level of significance of this decision is low.

<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>There are no financial implications to this decision</p>
<p>Chief Financial Officer review.</p>	<p>The Chief Financial Officer has reviewed this report.</p>

8.3 BAY OF ISLANDS - WHANGAROA COMMUNITY HALL ANNUAL INFORMATION 2023-2024

File Number: A5111137

Author: Michelle Rockell, Team Leader - Property Management

Authoriser: Ruben Garcia, Group Manager – Community and Engagement

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of the report is to present to the Bay of Islands -Whangaroa Community Board the 2023-2024 Annual General Meeting (AGM) minutes, financial statement and statistical data as provided by Kāeo (Whangaroa) Memorial Hall, Paihia Memorial Hall, Whangaroa Village Hall, Tōtara North Hall and Waipapa Hall Committees.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The 2016 Community Halls Policy requires Community Hall Committees that occupy Council owned halls to provide annual accounts and statistical information on the usage of the hall, income received, and any investments made in the hall.
- This report presents the information received from those Community Hall Committees in response to letters sent from Council staff.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands - Whangaroa Community Hall Annual Information 2023-2024.

TĀHUHU KŌRERO / BACKGROUND

Several Council owned community halls are managed by community committees as per the Hall and Facilities Strategy dated June 2015 (attached) and the Community Halls Policy dated September 2016 (attached).

The Hall and Facilities Strategy notes Councils vision for community halls is “A network of fit for purpose, affordable community facilities that connect and support resilient, healthy and vibrant communities.”

The Community Halls Policy includes the following key statements:

- Ensure that the communities current and future needs for halls or similar facilities are met.
- Ensure that communities take active roles in facilitating the provision of an appropriate number of accessible, safe and well-maintained facilities.
- Adopt preferred frameworks for Councils involvement in community halls and for partnership arrangements.
- Encourage and enhance the capability of communities to improve their facilities.

The Policy also outlines the responsibilities between Council, Community Board and that of the Hall Committee.

The following table identifies the ownership details of the community halls per Ward:

	Council owned on Council land	Council owned on Crown land	Community owned on Council land	Community owned on Community land
Kaikohe – Hokianga Ward	Kaikohe War Memorial Kohukohu South Hokianga War Memorial Kaikohe Senior Citizen's Horeke Okaihau Rawene	Taheke Community Centre		Broadwood Ngawha Waimamaku Umawera
Te Hiku Ward	Herekino, Mangonui Oruru (remains closed)	Lake Ohia Kaingaroa	Whatuwhiwhi	Fairburn Waiharara Araiawa <i>Takahue – no longer exists</i>
Bay of Islands – Whangaroa Ward	Paihia Russell Tōtara North Waipapa Whangaroa Memorial (Kāeo) Whangaroa Village	Maromakū	Moerewa	Opua Pakaraka

In November each year, Council staff contact the various hall committees that occupy Council owned halls, reminding them of the need to provide Council with a copy of their AGM minutes, financial statements and usage data as per the letter and template attached.

It is the intention of Council staff to present the Community Hall Committee information to the appropriate Community Board around April/May annually.

At the time of writing this report, community hall information had not been received from Russell Town Hall or Maromakū Town Hall I. All other information reports are attached to this report.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Below is a breakdown of the annual reports received:

Kāeo (Whangaroa) Memorial Hall

- Total number of bookings: 180, including:
 - 7 regular community bookings
 - 2 casual bookings
 - 4 commercial bookings.
- Improvements Completed: Purchase and installation of new curtains. Purchase of new carpets in the foyer. Installation of new spotlights for the stage. Replacement of lights in the two stage back rooms.
- Maintenance Completed: Repairs and painting of disabled access ramp. Clean up of storage area and cabinets. Clean up of stage storage cupboards. On going electrical problems continue to be addressed as they occur.

Paihia Memorial Hall

- Total number of bookings: 429, including:
 - 8 regular community bookings
 - 12 casual bookings
- Improvements Completed: All joinery replaced by FNDC.
- Maintenance Completed: Painting and cleaning.

Tōtara North Hall

- Total number of bookings: 208 community bookings.
- Maintenance Completed: Installation of drain to remove rainwater from concrete. New toilet seat.
- Chair AGM Report was emailed, due to file format we were unable to open. Alternate format not received at this time.

Waipapa Hall

- Total number of bookings: 480, including:
 - 13 regular community bookings
 - 9 casual bookings
 - 1 commercial bookings.
- Improvements Completed: 2 x Heat Pumps installed.
- Maintenance Completed: All fluorescent and other light fixtures in working order.

Whangaroa Village Hall

- Total number of bookings: average 5 per week, including:
 - 6 regular community bookings
 - 7 casual bookings
- Improvements Completed: Tables replaced.

Next Steps

Community Board members will consider the content of the information received.

The Community Board will decide what steps to take with those Community Hall Committees who have yet to provide the information requested as per the 2016 Community Halls Policy.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The following asset information is current as of 16 October 2024.

Depreciation

Name	Replacement cost	Written down value	Annual depreciation	Annual depreciation actuals 2022/23
Kāeo Memorial Hall	2,907,257	535,301	69,628	47,666
Maromākū Hall	1,369,386	200,420	34,554	24,800
Paihia Hall	1,548,755	219,820	30,170	21,675
Russell Hall	3,920,146	410,314	83,500	60,071
Tōtara North Hall	917,862	205,283	24,677	17,564
Waipapa Hall	1,403,600	254,252	35,426	24,233
Whangaroa Village Hall	251,338	135,566	6,864	6,865
Total	12,318,344	1,960,956	284,819	172,874

Capital spend

	Actuals 2019/20	Actuals 2020/21	Actuals 2021/22	Actuals 2022/23	Actuals 2023/24
New works					
Disability access halls	-	-	-	(1,202)	-
Total	-	-	-	(1,202)	-
Renewals					
Kāeo Hall renewals	-	-	-	-	-
Paihia halls renewals	-	-	-	-	79,537
Whangaroa Hall renewals	66,928	4,460	-	-	-
Total	66,928	4,460	-	-	79,537
Total capital spend	66,928	4,460	-	(1,202)	79,537

Depreciation fund reserve

	Actuals 2019/20	Actuals 2020/21	Actuals 2021/22	Actuals 2022/23	Actuals 2023/24	Projected 2024/25
Opening balance	(1,579,248)	(1,702,470)	(1,780,895)	(1,881,439)	(1,979,246)	(2,038,726)
Debt repayment - current	2,421	2,424	2,424	2,424	2,363	2,363
Renewals withdrawals	66,928	5,258	-	1,206	80,566	246,330
Depreciation	(192,571)	(182,202)	(205,935)	(202,875)	(284,818)	(284,818)
Unfunded depreciation funding (50%)	-	96,096	102,967	101,437	142,409	142,409
Closing balance	(1,702,470)	(1,780,895)	(1,881,439)	(1,979,246)	(2,038,726)	(1,932,441)

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>9.1 - Lease request over 25 Homestead Road, Kerikeri - Northland District Health Board</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE