



PRESENT: Councillor Tāmami Rākena, Graeme Morrell, John Smart, Tangiroa Karena, Mina Pomare-Peita, Chum Murray, Lis Thomas

IN ATTENDANCE: Cr Hilda Halkyard-Harawira, Bunny Wihongi, Bernard Dargaville, Joe Pomare, Wiremu Dargaville, Les Te Wake, Audra Watts, Anaru Kendall

APOLOGIES: Kaikohe-Hokianga Community Board Chair Chicky Rudkin, Apikali Rokobigi (Maintenance Lead – FNDC), Fleur Beresford (Infrastructure Business Analyst - FNDC).

STAFF PRESENT: Jude Campbell, Tanya Proctor, Garreth Oien, Franz Wagner

KARAKIA TIMATANGA / OPENING PRAYER

Tāmami Rākena commenced the meeting with a karakia and mihi at 10:18am

NOTICES:

- Acknowledgement of Te Matatini and kapa from Te Tai Tokerau who are standing Te Pūo Ao, Muriwhenua, Te Uri o Manumanu and Muriwhenua.
- Recognition of Waitangi and Māngungu celebrations and the message by Ruakere Hono of Ngatahitanga.

1. NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGIES & CONFLICTS OF INTEREST

RESOLUTION 2024/15

Moved: Cr Tāmami Rākena

Seconded: Graeme Morrell

That the apologies received from Cr Chicky Rudkin and Fleur Beresford be accepted and leave of absence granted.

CARRIED

2. PREVIOUS MINUTES

CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 2024/16

Moved: Cr Tāmami Rākena

Seconded: John Smart

That North Hokianga Roothing Working Group confirm the Minutes of the meeting held on 7 December 2024.

CARRIED

Actions

a) **Terms of Reference:** Update to correct membership numbers

b) **Meeting Schedule:** Confirmed dates:

i) 3 May 2025

ii) 5 July 2025

iii) 16 August 2025

3. **WORKING GROUP UPDATES**

Slip Sites

- **Motuti Slip:** Completion expected 1 July 2025. Delay due to power pole removal by Top Energy.
 - **Action:** Franz to email Top Energy and cc the Chair of the committee.
- **Panguru Slip:** Underestimated programme in the tender. Needs reassessment.

Landowner Concerns (Motuti Slip)

- **Les Te Wake:** No prior consultation regarding removal of dirt from whenua then unsure where the dirt went and who may have profited from it.
 - **Action:** Tanya and Franz to address the issue and provide a written report to the committee.

Traffic & Maintenance Updates

- **Action:** Gareth will send an email with timeframe details (7 trucks, traffic lights, etc.).
- **Mina:** Requests better communication from FNDC.
- **Tanya:** Committed to improving transparency around project costs and contractor obligations.

Community Engagement & Programme Updates

- **Lis:** Updates needed on grading timetables in Pawarenga and extended an invitation for FNDC to whānau day in Pawarenga (29 March).
- **Sealing Programme (Waihou):**
 - **Action:** Gareth to send timeframes; FNDC to attend whānau day.
- **Whangape Roads:**
 - **Action:** Update requested for next meeting.

4. **CONTRACTOR ENGAGEMENT AND PROJECT MONITORING**

- **Dust Suppression Programme:**
 - **Action:** John Smart to request list of roads treated last year and planned for this year.
 - **Action:** FNDC to add Waiparera Marae to dust suppression list.
- **Ledger for Works:**
 - **Action:** Gareth to present a ledger at the next meeting.
- **List of Contractors:**
 - **Action:** FNDC to provide a public list of contractors.

5. TERMS OF REFERENCE

AMENDMENT TO TERMS OF REFERENCE

RESOLUTION 2024/17

Moved: Graeme Morrell

Seconded: John Smart

That North Hokianga Roothing Working Group agree the Terms of Reference be amended to reflect Te Uri o Tai representation.

CARRIED

Actions:

- c) FNDC to source and circulate a template for formalising representation (Statement of Intent and MOU).
- d) Agenda and supporting documents to be sent at least 10 days prior to meetings.

6. WORKING GROUP UPDATE REPORT

WORKING GROUP UPDATE REPORT

RESOLUTION 2024/18

Moved: Graeme Morrell

Seconded: John Smart

That North Hokianga Roothing Working Group receive the Working Group Update Report.

CARRIED

Key updates and Actions:

- e) Awarded contracts for slip works – Update needed in writing by FNDC before next hui.
- f) Motuti site – Risk assessment required; verbal update given at next hui.
- g) Completed road maintenance – Report required by FNDC.
- h) Dust suppression programme – Ensure clear public communication and work programme provided to Committee at next hui.
- i) Design works & drawings – Committee requests access.
- j) List of registered contractors – FNDC to provide.
- k) Acronyms & Key Terms – List to be circulated.

7. CLOSING COMMENTS AND ACTION ITEMS

Key concerns raised:

- **Ventia payment delays to Boss Civil:** Urgent follow-up needed.
- **Rangi Point Road floodgate repairs:** Apikali Rokobigi to investigate, Committee awaiting feedback.
- **Karakia for Waihou Seal Extension:** This didn't happen, and the Committee want to be contacted for future works, so they can attend.
- **Dust Suppression:** Communications to be sent out to the public ASAP.
- **FNDC Transport Staff Attendance:** Mandatory for May 2025 meeting.

Meeting closed with a karakia at 1.00pm

COUNCIL NEXT STEPS AND FOLLOW-UPS

FNDC needs to provide the following:

1. **Written Reports & Updates**

- Update on awarded contracts for slip works (before next hui).
- Report on completed road maintenance.
- Risk assessment for Motuti site (verbal update at next hui).

2. **Project & Programme Details**

- Timeframes for sealing programme (Waihou).
- Update on Whangape Roads for the next meeting.
- Work programme for the dust suppression programme (to be shared with the committee).

3. **Public & Internal Documents**

- Public list of registered contractors.
- Acronyms & key terms list (to be circulated).
- Design works & drawings (committee requests access).

4. **Administrative & Procedural Actions**

- Template for formalising representation (Statement of Intent and MOU).
- Ensure agenda and supporting documents are sent at least 10 days before meetings.

5. **Contractor Engagement & Transparency**

- Ledger for works (to be presented at the next meeting).
- List of roads treated last year and planned for dust suppression this year.
- Add Waiparera Marae to the dust suppression list.

6. **Community Engagement & Communication**

- Attend the whānau day in Pawarenga on 29 March.
- Ensure better communication with the public regarding dust suppression.
- FNDC transport staff attendance is mandatory for the May 2025 meeting.