

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE  
ON TUESDAY, 25 FEBRUARY 2025 AT 10:03 AM**

**PRESENT:** Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtual), Cr Ann Court, Cr Hilda Halkyard-Harawira, Cr Babe Kapa (virtual), Cr Tāmami Rākena (virtual), Cr John Vujcich.

**IN ATTENDANCE:** Adele Gardner (Chairperson – Te Hiku Community Board)(virtual), Belinda Ward (Chairperson – Bay of Islands-Whangaroa Community Board)(virtual).

**STAFF PRESENT:** Tanya Proctor (Head of Infrastructure Strategy), Aisha Huriwai (Manager – Democracy Services), Maria Bullen (Democracy Advisor), Rob Gilmore (Acting Transportation Services Manager), Elizabeth Stacey (Senior Road Safety and Traffic Engineer), Charlie Billington (Group Manager – Corporate Services), Esther Powell (Group Manager – Planning and Policy), Ruben Garcia (Group Manager – Community and Engagement)(virtual), Guy Holroyd (Chief Executive Officer), Ian Wilson (Acting Group Manager – Strategic Relationships), Mary Moore (Manager – Infrastructure Services), Aaron Reilly (Operations Specialist Lighting and Transport), Apikali Rokobigi (Maintenance Lead), Tammy Wooster (Manager – Integrated Planning).

### 1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:03am, the Chair commenced the meeting and Tanya Proctor opened with a karakia.

### 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

#### APOLOGY

#### RESOLUTION 2025/1

Moved: Cr John Vujcich  
Seconded: Cr Steve McNally

**That the apology received from Kahika Moko Tepania and Cr Penetaui Klescovic be accepted and leave of absence granted.**

**CARRIED**

### 3 NGĀ TONO KŌRERO / DEPUTATION

- Inge Friday and Jen Hotere, providing positive feedback and support regarding the Otta seal trial in Ōtaua.
- Ray Woolley, speaking to the Waipapa Road petition.

*At 10:08am, Cr Hilda Halkyard-Harawira joined the meeting.*

*At 10:08am, Kōwhai - Deputy Mayor Kelly Stratford joined the meeting.*

**4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A5044424, pages 10 - 16 refers

**RESOLUTION 2025/2**

Moved: Cr Steve McNally

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 26 November 2024 are true and correct.**

**CARRIED**

**5 NGĀ PŪRONGO / REPORTS****5.1 TRANSPORT PORTFOLIO MEMBER REPORTS**

Agenda item 5.1 document number A5044557, pages 17 - 19 refers

**RESOLUTION 2025/3**

Moved: Cr John Vujcich

Seconded: Cr Steve McNally

**That Te Koukou – Transport and Infrastructure Committee note the verbal February 2025 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.**

**CARRIED**

**MOTION****RESOLUTION 2025/4**

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

**That Te Koukou recommend to Council that:**

- a) **That the CEO to approve the transfer of the FNDC Local Share from NZTA Activity class Local Road Pothole Prevention category 212 to 111 to advance the final phase of the 2024-25 sealed pavement maintenance programme and that;**
- b) **Any final accounting variation be addressed by way of a minor amendment to the funding impact statement 2024-25**

**CARRIED**

## 5.2 WATER PORTFOLIO MEMBER REPORTS

Agenda item 5.2 document number A5044537, pages 20 - 20 refers

### RESOLUTION 2025/5

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

**That Te Koukou – Transport and Infrastructure Committee note the verbal February 2025 reports from Members Penetaui Kleskovic and Mate Radich as Water Portfolio holders.**

**CARRIED**

*At 10:34am, Cr Mate Radich left the meeting.*

## 6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 6.1 TE KOUKOU OPEN RESOLUTIONS UPDATE FEBRUARY 2025

Agenda item 6.1 document number A5044469, pages 21 - 22 refers

### RESOLUTION 2025/6

Moved: Cr Steve McNally

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update February 2025.**

**CARRIED**

### 6.2 INFRASTRUCTURE CONSENT COMPLIANCE STATUS

Agenda item 6.2 document number A5034706, pages 23 - 31 refers

### RESOLUTION 2025/7

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Consent Compliance Status.**

**CARRIED**

### 6.3 INFRASTRUCTURE ABATEMENT NOTICES

Agenda item 6.3 document number A5034709, pages 32 - 36 refers

### RESOLUTION 2025/8

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Abatement Notices.**

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**CARRIED****6.4 INFRASTRUCTURE WORKING GROUP UPDATES**

Agenda item 6.4 document number A5058022, pages 37 - 43 refers

**RESOLUTION 2025/9**

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Working Group Updates.****CARRIED****6.5 INFRASTRUCTURE CONSENTING STATUS REPORT**

Agenda item 6.5 document number A5046620, pages 44 - 49 refers

**RESOLUTION 2025/10**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Consenting Status Report.****CARRIED****6.6 CAPITAL WORKS PROGRAMME DELIVERY UPDATE**

Agenda item 6.6 document number A5066245, pages 50 - 56 refers

**RESOLUTION 2025/11**

Moved: Cr Steve McNally

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the Te Koukou - Transport and Infrastructure Committee receive the report Capital Works Programme Delivery Update.****CARRIED****6.7 ROAD SAFETY EDUCATION AND ENGINEERING UPDATE**

Agenda item 6.7 document number A5066331, pages 57 - 59 refers

**RESOLUTION 2025/12**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Road Safety Education and Engineering Update.****CARRIED**

**6.8 TRANSPORT CAPITAL WORKS PROGRAMME UPDATE**

Agenda item 6.8 document number A5066461, pages 60 - 74 refers

**RESOLUTION 2025/13**Moved: Cr Steve McNally  
Seconded: Cr John Vujcich**That Te Koukou - Transport and Infrastructure Committee receive the report Transport Capital Works Programme Update.****CARRIED****6.9 NORTH HOKIANGA WORKING GROUP ROADING UPDATE**

Agenda item 6.9 document number A5067913, pages 75 - 89 refers

**RESOLUTION 2025/14**Moved: Cr Steve McNally  
Seconded: Cr John Vujcich**That Te Koukou - Transport and Infrastructure Committee receive the report North Hokianga Working Group Roding Update.****CARRIED****6.10 TRANSPORTATION MAINTENANCE AND RENEWALS ACTIVITY UPDATE  
DECEMBER 2024**

Agenda item 6.10 document number A5058099, pages 90 - 129 refers

**RESOLUTION 2025/15**Moved: Kōwhai - Deputy Mayor Kelly Stratford  
Seconded: Cr John Vujcich**That Te Koukou - Transport and Infrastructure Committee receive the report Transportation Maintenance and Renewals Activity Update December 2024.****CARRIED****6.11 TRANSPORTATION HOKIANGA FERRY SERVICE CONTRACT DECEMBER 2024  
UPDATE**

Agenda item 6.11 document number A5048416, pages 130 - 131 refers

**RESOLUTION 2025/16**Moved: Cr Steve McNally  
Seconded: Cr John Vujcich**That Te Koukou - Transport and Infrastructure Committee receive the report Transportation Hokianga Ferry Service Contract December 2024 Update.**

CARRIED

**7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2025/17**

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the public be excluded from the following parts of the proceedings of this meeting.****The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>7.1 - Confirmation of Previous Minutes - Public Excluded</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.2 - Kawakawa Infrastructure Acceleration Fund - Detailed Design Procurement</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

*At 11:44am, the meeting was adjourned and resumed at 11:55am.*

**CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**

At the conclusion of the public excluded discussion, Te Koukou – Transport and Infrastructure Committee confirmed the following decision be restated in public meeting as follows:

That Te Koukou Transport and Infrastructure Committee:

- a) Approve the direct award of the Kawakawa Infrastructure Acceleration fund detailed design works to Jacobs New Zealand Ltd for the value of \$REDACTED (excl GST).
- b) Delegate authority to approve and execute the associated documents to Far North District Council’s Chief Executive Officer or nominee:
  - i) Contract document.
  - ii) Variations to the contract within approved Long Term Plan Budgets and approved Kāinga Ora Developer funding limits.

**8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Kōwhai - Deputy Mayor Kelly Stratford concluded the meeting with a karakia.

**9 MEETING CLOSE**

12:09pm

**The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 19 March 2025.**

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**CHAIRPERSON**