

AGENDA



Thursday, 20 March 2025

Time: 10:00 AM

Location: Turner Centre, Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 20 March 2025 at 10:00 AM

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5044373

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 20 February 2025 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. 2025-02-20 Bay of Islands-Whangaroa Community Board Minutes - A5086914 [↓](#) 

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

20 February 2025

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 20 FEBRUARY 2025 AT 10:02 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Jane Hindle, Member Tyler Bamber.

IN ATTENDANCE: Councillor Babe Kapa.

STAFF PRESENT: Kim Hammond (Community Board Coordinator), Maria Bullen (Democracy Advisor), Kathryn Trewin (Funding Advisor), Peggy Veen (Principal Advisor), Trinity Lane (Finance and Customer Services Administrator), Jonnina Jackson (Roading Customer Service Administrator), Ryan Bath (Infrastructure Support Officer), Lawrence Wharerau (Kaiarihi Kaupapa Māori)(virtual), Robin Rawson (Parks and Reserves Planner).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:02am, Chair Ward commenced the meeting and Cr Kapa opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

- There were no apologies or conflicts of interest for this meeting.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- There were no public forum speakers for this meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

- There were no deputations for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

- Anastasia Potter (virtual) representing Youthline Auckland Charitable Trust, speaking in relation to funding application item 7.5e, page 64.
- Denise Turner representing Ōpononi Area School, speaking in relation to funding application item 7.5b, page 64.
- Gerry Paul representing Turner Centre, speaking in relation to funding application item 7.5f, page 65.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5044371, pages 8 - 14 refers

RESOLUTION 2025/1

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Bay of Islands-Whangaroa Community Board Meeting Minutes

20 February 2025

Moved: Chairperson Belinda Ward
Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 17 December 2024 are a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME: 65 A-F KERIKERI INLET ROAD, KERIKERI

Agenda item 7.1 document number A5018050, pages 15 - 19 refers

RESOLUTION 2025/2

Moved: Member Tyler Bamber
Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board name the right of way currently located at 65 A-F Kerikeri Inlet Road, Kerikeri, "Awa Lane".

CARRIED

7.2 APPLICATION FOR EASEMENT OVER WAIPAPA ESPLANADE RESERVE

Agenda item 7.2 document number A5051196, pages 20 - 36 refers

RESOLUTION 2025/3

Moved: Member Bruce Mills
Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board:

a) Recommends to the Far North District Council as follows:

That the Far North District Council in its role as the administering body of the local purpose (esplanade) Reserve, Lot 3 DP 376253 (held in CFR 318792) and pursuant to its powers under section 48(1) Reserves Act 1977:

- 1. the granting of a stormwater drainage easement (shown as A on LT Plan 605935) over the local purpose reserve, subject to it:**
 - a. meeting Reserves Act 1977 requirements, at no cost to Council**
 - b. including a condition that requires the landowner benefiting from the easement to provide at their costs an access structure over the drain, if the reserve becomes part of an accessible network.**
- 2. Pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public access is not currently available.**

CARRIED

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Bay of Islands-Whangaroa Community Board Meeting Minutes

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7.3 APPLICATION FOR EASEMENT AND LICENCE TO OCCUPY OVER RUSSELL ESPLANADE RESERVE

Agenda item 7.3 document number A5053486, pages 37 - 48 refers

RESOLUTION 2025/4

Moved: Member Jane Hindle

Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board:**a) Recommends to the Far North District Council as follows:****That the Far North District Council in its role as the administering body of the Local Purpose (esplanade) Reserve, Lot 5 DP 79476, (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:**

- 1. the granting of a stormwater drainage easement (shown as B on Plan 24495) over the local purpose reserve, subject to it:**
 - a. meeting Reserves Act 1977 requirements, at no cost to Council**
 - b. having a condition imposed that requires the applicant to use materials and design that protect the amenity values of the beach area where the structure is visible.**
- 2. Pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.**

CARRIED**7.4 CHAIRPERSON AND MEMBERS REPORT**

Agenda item 7.4 document number A5060852, pages 49 - 62 refers

RESOLUTION 2025/5

Moved: Member Amy Slack

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Ward and Members Jane Hindle and Roddy Pihema.**CARRIED***At 11:24am, the meeting was adjourned and resumed at 11:51am.***7.5 FUNDING APPLICATIONS**

Agenda item 7.5 document number A5062102, pages 63 - 78 refers

RESOLUTION 2025/6

Moved: Member Amy Slack

Seconded: Member Jane Hindle

- a) That Bay of Islands-Whangaroa Community Board approve the sum of \$610 (plus GST if applicable) be paid from the Boards Community Fund account to the ArtsXL Charitable Trust for costs towards the 100 x 100 art show.**

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CARRIED

7.5 FUNDING APPLICATIONS

Agenda item 7.5 document number A5062102, pages 79 - 92 refers

RESOLUTION 2025/7

Moved: Member Bruce Mills

Seconded: Member Amy Slack

- b) That Bay of Islands-Whangaroa Community Board approve the sum of \$7,500 (plus GST if applicable) be paid from the Boards Community Fund account to the Opononi Area School for costs towards the 50th anniversary Te Tai Tokerau Secondary Schools Kapa Haka Festival. substantive

CARRIED

7.5 FUNDING APPLICATIONS

Agenda item 7.5 document number A5062102, pages 93 - 103 refers

TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board leave to lie: approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Road Safety Education Limited for costs towards running road safety education classes at Kerikeri High School.

7.5 FUNDING APPLICATIONS

Agenda item 7.5 document number A5062102, pages 104 - 112 refers

RESOLUTION 2025/8

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

- d) That Bay of Islands-Whangaroa Community Board approve the sum of \$1,460 (plus GST if applicable) be paid from the Boards Community Fund account to the Te Whare Pora o Whangaroa for costs towards Heti and Hope concert.

CARRIED

7.5 FUNDING APPLICATIONS

Agenda item 7.5 document number A5062102, pages 113 - 124 refers

RESOLUTION 2025/9

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

- e) That Bay of Islands-Whangaroa Community Board approve the sum of \$8,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Youthline Auckland Charitable Trust for costs towards helpline services with the condition that Youthline Auckland Charitable Trust provide reporting on outcomes in

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Bay of Islands-Whangaroa Community Board Meeting Minutes

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the Bay of Islands-Whangaroa Community Board area.Abstained: Member Amy Slack**CARRIED****7.5 FUNDING APPLICATIONS**

Agenda item 7.5 document number A5062102, pages 125 - 134 refers

RESOLUTION 2025/10

Moved: Member Jane Hindle

Seconded: Member Tyler Bamber

- f) **That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Centre (Turner Centre) Kerikeri for costs towards community kapa haka classes.**

Abstained: Deputy Chairperson Lane Ayr**CARRIED****7.5 FUNDING APPLICATIONS**

Agenda item 7.5 document number A5062102, pages 135 - 140 refers

RESOLUTION 2025/11

Moved: Member Bruce Mills

Seconded: Deputy Chairperson Lane Ayr

- g) **That Bay of Islands-Whangaroa Community Board approve the sum of \$1,518 (plus GST if applicable) be paid from the Boards Community Fund account to the Whangaroa County Museum and Archive for costs towards promotion and a scenic tourist map.**

CARRIED**7.6 PROJECT FUNDING REPORTS**

Agenda item 7.6 document number A5070308, pages 141 - 156 refers

RESOLUTION 2025/12

Moved: Member Bruce Mills

Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) **Our Kerikeri – 2024 Chess Competition**
- b) **Foster Hope Northland**
- c) **Kawakawa Christmas Event**
- d) **Turner Centre – This is Us Here Now**
- e) **Whangaroa Arts Festival**
- f) **Whangaroa Recreation and Community Centre**

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CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

Agenda item 8.1 document number A5044352, pages 157 - 158 refers

RESOLUTION 2025/13

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board February Open Resolution Report.

CARRIED

8 TE KAPINGA HUI / MEETING CLOSE

At 12:42pm, Cr Kapa concluded the meeting with a karakia.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 20 March 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW LEASE TO KAWAKAWA MEMORIAL LIBRARY CENTRE INCORPORATED OVER 3 WYNYARD STREET, KAWAKAWA

File Number: A5063625

Author: Michelle Rockell, Team Leader - Property Management

Authoriser: Trent Blakeman, Acting Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek the Bay of Islands - Whangaroa Community Boards recommendation to Council on the granting of a new lease over Local Purpose (community facility) Reserve, under Section 61 Reserves Act 1977 being 3 Wynyard Street, Kawakawa being Part Lot 36 DEEDS W46 to Kawakawa Memorial Library Centre Incorporated.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- On 1 October 2000, Kawakawa Memorial Library Centre Incorporated entered a Deed of Lease over 3 Wynyard Street, Kawakawa. This Deed of Lease expired on 30 September 2020.
- In December 2024, Kawakawa Memorial Library Centre Incorporated formally requested a new lease over the site that the Kawakawa Museum has occupied since 1997.
- The site is classified Local Purpose (community facility) Reserve and the proposed lease is consistent with the reserve purpose.
- The Reserves Act 1977 does not require public consultation on the issuing of a lease over a Local Purpose Reserve.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board recommends that Council:

- a) approves a new lease to Kawakawa Memorial Library Centre Incorporated over Local Purpose (Community Facility) Reserve being Part Lot 36 DEEDS W 46, approximately 227 square metres, held in New Zealand Gazette 2000, page 2043 held in Record of Title NA35B/1247.

The terms of the proposed lease shall be:

- **Term: 30 (5+5+5+5+5+5) years**
 - **Annual Rental: As per FNDC Fees and Charges Schedule for a Community lease.**
 - **\$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.**
- b) authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.

1) TĀHUHU KŌRERO / BACKGROUND

Kawakawa Local Purpose (community facility) Reserve is vested in Council and has been occupied by Kawakawa Memorial Library Centre Incorporated, since 1997. The Kawakawa Memorial Library was built on the site by public subscription in 1921 to spread knowledge and honour the servicemen,

women and families that were affected by World War II. Furthermore, the Kawakawa Memorial Library Museum was founded within the building on 25 April 1997, ANZAC Day.

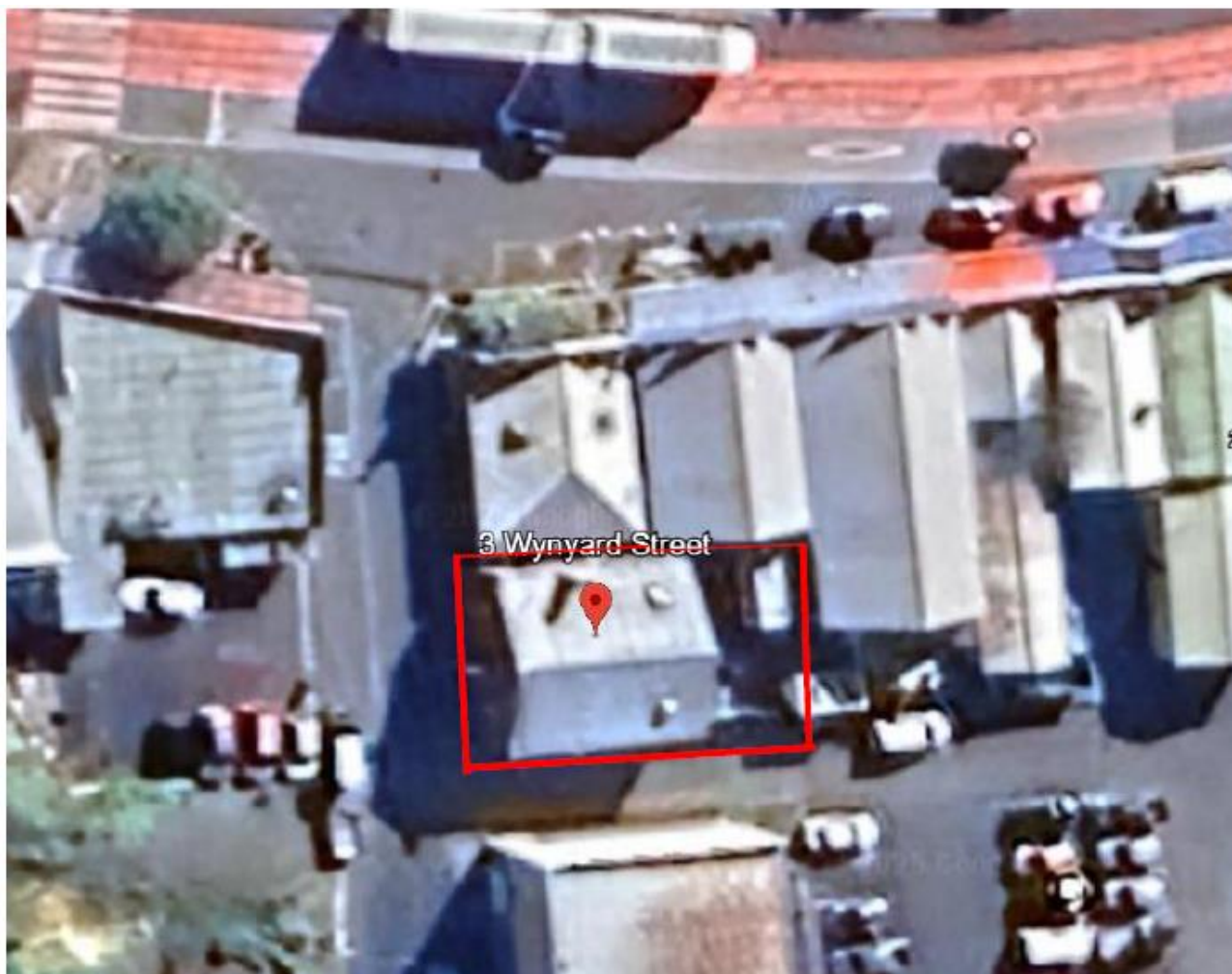
The building is owned by Far North District Council.

Kawakawa Memorial Library Centre Incorporated entered a lease with Far North District Council for 20 years (10+10) on 1 October 2000. This lease expired on 30 September 2020, and in December 2024, Kawakawa Memorial Library Incorporated approached Far North District Council staff formally seeking a new lease of the site.

Community Group History

The Kawakawa Memorial Library hosts a variety of activities and exhibitions, including over 50 events featuring items loaned from other museums and live demonstrations such as printing, bookbinding, fudge making, and picture framing. It serves as a museum, endorsed by the Kawakawa RSA, showcasing rare photographs, World War I artifacts, and personal stories from local servicemen. The library also holds annual ANZAC Day exhibitions and regularly hosts school tours and participates in the Kawakawa Festival of Transport.

The library is home to local history clubs, including the History Club and the Coal Mining and Steam Group, and has hosted artists like Frederick Hundertwasser. It offers adult literacy courses, provides facilities for scanning rare documents, and serves as a stable place to preserve and display Kawakawa's history for future generations. The museum is operated by volunteers six days a week and continues to play an important role in the community.



Aerial view of proposed leased area in red.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

As per the Reserves Act 1977 section 61, public consultation is not required on the granting of a lease over local purpose reserve.

Council delegations: the role of the Board vs the role of the Council

Council's delegations to Community Boards authorise the Boards to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.

The Bay of Islands – Whangaroa Community Board is therefore now required to make a recommendation to Council in respect of the proposal.

The options available for this site are:

Option 1: Recommended

That the Bay of Islands - Whangaroa Community Board recommends that Council:

- a) approves a new lease to Kawakawa Memorial Library Centre Incorporated over part Local Purpose (Community Facility) Reserve being Part Lot 36 DEEDS W 46, approximately 227 square metres, held in New Zealand Gazette 2000, page 2043 held in Record of Title NA35B/1247.

The terms of the proposed lease shall be:

- Term: 30 (5+5+5+5+5+5) years
- Annual Rental: As per FNDC Fees and Charges Schedule for a Community lease.
- \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.

Option 1 will allow Kawakawa Memorial Library Incorporated to continue providing their service to the community.

Option 2:

- a) Decline Kawakawa Memorial Library Incorporated request for a new lease and require them to vacate the building.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Kawakawa Memorial Library Incorporated provide a beneficial service to the community and requiring them to vacate the building will be detrimental to the Community, whānau and tamariki of the area.

As per the FNDC Parks and Reserves Policy 2022, Council can grant exclusive leases to part or all of a reserve for a maximum term of 30 years.

The term of 5+5+5+5+5+5 was requested to by Kawakawa Memorial Library Incorporated to aid forward planning and ensure the lease is still fit for purpose for both parties. Smaller renewal terms affords Council the opportunity to regularly check in with the tenant and keep open communication.

Public Notice is not a statutory requirement under Reserves Act for the leasing of a Local Purpose Reserve, however Ngāti Hine have been informed of the proposed lease.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The lease will provide for the lessee to continue to be responsible for ongoing maintenance of the building, the payment of all utility charges, rates (if any) and insurances.

Should a lease not be provided to Kawakawa Memorial Library Incorporated, Council will become responsible for any ongoing maintenance of the site. The building is owned by Far North District Council.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base. Reserves Act 1977 Section 61 Powers in respect of local purpose reserves.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This does not have District wide relevance. Delegation to the relevant Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. It is important to notify tangata whenua in the Kawakawa locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance. A letter has been sent via email to Ngāti Hine Chief Executive to inform of the requested lease. At the time of writing this report a response has not been received.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation is not a requirement as per the Reserves Act 1977. The community of Kawakawa and surrounding areas will be affected should a lease not be granted.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Schedule.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

7.2 NEW ROAD NAME: 2185 STATE HIGHWAY 10, WAIPAPA**File Number:** A5080191**Author:** Trinity Lane, Finance and Customer Services Administrator**Authoriser:** Tanya Proctor, Head of Infrastructure**TAKE PŪRONGO / PURPOSE OF THE REPORT**

That Bay of Islands-Whangaroa Community Board name the right of way located at 2185 State Highway 10, Waipapa.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was submitted to name a right of way located at 2185 State Highway 10, Waipapa.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name the right of way “Haumaru Lane” located at 2185 State Highway 10, Waipapa.

1) TĀHUHU KŌRERO / BACKGROUND

An application was received by AHL and NA Maihi on the 12th of February 2024 to name a right of way where seven dwellings will reside.

The applicant initially proposed “Pararaiha Lane” as their preferred road name.

However, after consultation with Ngāti Rēhia it was made apparent that the translation the applicant had gained for their chosen road name was incorrect. Ngāti Rēhia proposed they move forward with “Haumaru” meaning safe. The applicant approved this change.

The proposed names were sent to Land Information New Zealand for approval. A response was received confirming all three chosen road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011.

Five lots are currently using this right of way to access their properties. Feedback has been requested from the homeowners as shown in the attachments.

Two homeowners have voted for “Haumaru Lane,” one homeowner voted for “Taumaru Lane,” one homeowner stated they had no preference, and one homeowner has provided no response.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are:

1. Haumaru Lane- *Safe*
2. Taumaru Lane- *Shelter*
3. Ruruhau Lane- *Protection*




TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Map - A5080183** [↓](#) 
2. **Owners Feedback - A5094318** [↓](#) 
3. **Hapu Feedback - A5094341** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a right of way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Rēhia were consulted for feedback. They proposed and approved the road names used in this report. The applicant has expressed they are happy to move forward with the recommended road names from Hapu.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently 5 lots including the applicant using this road to access their properties. Owner feedback has been obtained as provided in this report.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



2183A-B State Highway 10, Kerikeri 0470		No Preference
2183C State Highway 10, Kerikeri 0295		
2183D State Highway 10, Kerikeri 0470		Taumaru Lane
2183E State Highway 10, Waipapa 0295		Haumaru Lane
2185 State Highway 10, Kerikeri 0295		Haumaru Lane

From: Kipa Munro <[REDACTED]>
Sent: Tuesday, March 19, 2024 3:40:29 PM
To: Lawrence Wharerau <[REDACTED]>; Nora Rameka <[REDACTED]>; Celia <[REDACTED]>
Subject: RE: 2185 Waipapa Road

Do not clic

Kia ora Lawrence,

Not sure where the names below were first proposed. I just wanted to clarify the meanings.

- Pararaiha – this is a literal translation of “Paralise”
- Mau ranga – not familiar with this kupu. Made up from these 2 words perhaps Take/Grouping
- Haumarū – Protect, safe

Can I suggest that we keep a theme using the different forms of Haumarū (Safe/protect).

Three alternatives for consideration, if not already used:

- Haumarū - safe
- Taumarū – shelter
- Ruruhaū - protection

Mauri ora,

KIPA MUNRO

Chairperson

Te Rūnanga o Ngāti Rēhia Charitable Trust

Cnr Hone Heke & Kerikeri Roads

PO Box 202, Kerikeri 0230

7.3 NEW ROAD NAME: 2A ASH GROVE CIRCLE, HARURU

File Number: A5093810

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Bay of Islands-Whangaroa Community Board name the private road located at 2a Ash Grove Circle, Haruru.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 23rd of January 2025
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name a private road “Huatakaroa Quay” that is located at 2a Ash Grove Circle, Haruru.

1) TĀHUHU KŌRERO / BACKGROUND

Bree Davis of Te Rūnanga o Whaingaroa Iwi submitted a road naming application on the 23rd of January 2025 to name a private road at 2a Ash Grove Circle, Haruru.

This development will create 17 new lots at 2a Ash Grove Circle. Their resource consent states that due to the number of lots made, a road name is required.

The applicant proposed Huatakaroa as it is the eponymous ancestor linking Whangaroa and Ngāti Rāhiri.

The proposed road names were sent to Land Information New Zealand for approval. Land Information New Zealand confirmed all three proposed road names are acceptable for use and can be approved as per the Addressing Standards 2011 with the exception that “Te Rā Place” has a different road type due to Te Ra Place in Kaikohe. “Circle” was therefore put forward to alter the road type.

Further consultation with iwi was not required as Te Rūnanga o Whaingaroa Iwi submitted the application to name this road. They are in support of the road names in this application.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are:

- Huatakaroa Quay - Huatakaroa is the eponymous ancestor linking Whangaroa and Ngati Rahiri.
- Maikuku Rise- Huatakaroa was born on Taratara and married Maikuku, who lived at Waitangi.
- Te Rā Circle- Huatakaroa and Maikuku’s son was Te Rahiri, from Ngati Kawa and Ngati Rahiri.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

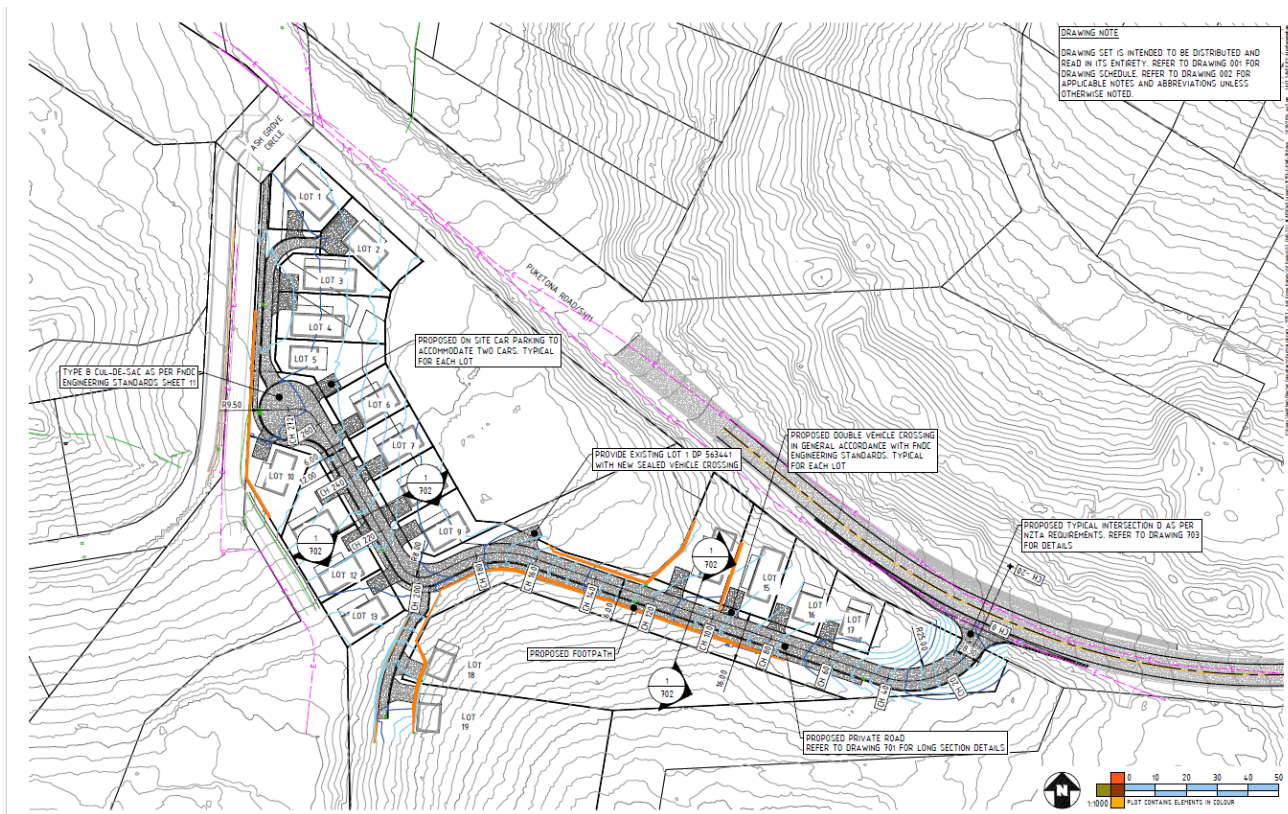
1. **Map - A5093796** [↓](#) 
2. **Iwi Road Name Thread - A5120454** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Iwi are directly involved with this application. Te Rūnanga o Whangaroa Iwi are in support of the chosen road names.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision, there are currently no homeowners.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



From: [Raniera Kaio](#)
To: [Toni Haldane](#); [Bree Davis](#); [Marlene Pivac](#)
Cc: [Kelly Haora](#); com-inbound-haruru-social-housing-development-eildif7m0i@procoretech.com
Subject: Re: Road naming Haruru
Date: Friday, 13 December 2024 12:06:00 pm
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Outlook-ycdfpwsy](#)

Added below

Mauri ora

Raniera Kaio (*He Whangaroa, he Ngāpuhi, he Ngāi Tahu*)

Pouārahi

Waea Pūkoro: **+64 21 295 7306**

Ngā Haora Raumati Summer Hours

Ka Kapi: Parairei te 20 o Tihema 2024, hei te mutunga o te rā | Closing: End of day, Friday 20 December 2024

Ka Tūwhera Anō: hei te Mane te 13 o Hānuere 2025 | Reopening: Monday 13 January 2025



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HE PANUI TAPU RAWA: Kua noho tapu pea tenei imera, me nga apitinga kua tapaina, i raro ke i nga mana punanga. Mehemea horekau raini koe te kaihiwhi tika i tenei imera, tena, kua e panuitia, kua hoki e mau, e tukua, e puruatia raini. Pena kua he tou nei whiwhinga – whakamohio ki te kaituku wawe ake nei, a, whakakorea naini tonu nei. No reira, ko nga korero o roto horekau pea he korero e tautoko, whakamana raini, e Te Runanga o Whangaroa, te ropu Healthy Families Far North raini.

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From: Toni Haldane <t.haldane@scopeprojectsnz.com>

Sent: Friday, 13 December 2024 11:09 am

To: Raniera Kaio <Raniera.Kaio@whangaroa.iwi.nz>; Bree Davis <Bree.Davis@whangaroa.iwi.nz>;

Marlene Pivac <marlene.pivac@whangaroa.iwi.nz>

Cc: Kelly Haora <k.haora@scopeprojectsnz.com>; com-inbound-haruru-social-housing-development-eildif7m0i@procoretech.com <com-inbound-haruru-social-housing-development-eildif7m0i@procoretech.com>

Subject: RE: Road naming Haruru

Morena

I really appreciate you getting this through so quickly – however, FNDC' s application requires you to put in 3 options for names -

1st choice: Huatakaroa Quay

2nd choice: **Maikuku Rise**

3rd choice: **Te Rā Place**

Is this at all possible please?

Ngā mihi nui

Toni Haldane | Assistant Project Manager
P 09 430 3072 | M 027 674 2259 | scopeprojectsnz.com
Mansfield House, 127 Bank Street, Whangarei | PO Box 454, Whangarei 0140



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Our team at Scope wish you all a very Merry Christmas. Our offices will be closed for our annual break from

Friday 20th December 2024 and will re-open on Monday 6th January 2025.

If your matter is urgent during the close down period please contact either:

Ben Tomason (Director) ben@scopeprojectsnz.com **027 674 2260** or

Kelly Haora (Director) k.haora@scopeprojectsnz.com **021 651 023**

Dianne Te Nana, (General Manager) d.tenana@scopeprojectsnz.com **027 303 5743**



From: Raniera Kaio <Raniera.Kaio@whaingaroa.iwi.nz>

Sent: Friday, December 13, 2024 10:37 AM

To: Bree Davis <Bree.Davis@whaingaroa.iwi.nz>; Marlene Pivac <marlene.pivac@whaingaroa.iwi.nz>

Cc: Kelly Haora <k.haora@scopeprojectsnz.com>; Toni Haldane <t.haldane@scopeprojectsnz.com>

Subject: Re: Road naming Haruru

Mōrena

Just got off the phone with Isaiah and Ngātikawa; Huatakaroa Quay.

Huatakaroa is the eponymous ancestor linking Whangaroa and Ngāti Rāhiri. He was born on Taratara, and married Maikuku, who lived at Waitangī. Their son was Te Rāhiri, from who Ngāti Kawa and Ngāti Rāhiri.

Mauri ora

Raniera Kaio (*He Whangaroa, he Ngāpuhi, he Ngāi Tahu*)

Pouārahi

Waea Pūkoro: **+64 21 295 7306**

Ngā Haora Raumati Summer Hours

Ka Kapi: Parairei te 20 o Tihema 2024, hei te mutunga o te rā | Closing: End of day, Friday 20 December 2024

Ka Tūwhera Anō: hei te Mane te 13 o Hānuere 2025 | Reopening: Monday 13 January 2025



[Facebook](#) | [Instagram](#) | whangaroa.iwi.nz

HE PANUI TAPU RAWA: Kua noho tapu pea tenei imera, me nga apitinga kua tapaina, i raro ke i nga mana punanga. Mehemea horekau raini koe te kaiwhiwhi tika i tenei imera, tena, kua e panuitia, kua hoki e mau, e tukua, e puruatia raini. Pena kua he tou nei whiwhinga – whakamohio ki te kaituku wawe ake nei, a, whakakorea naini tonu nei. No reira, ko nga korero o roto horekau pea he korero e tautoko, whakamana raini, e Te Runanga o Whangaroa, te ropu Healthy Families Far North raini.

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From: Bree Davis <Bree.Davis@whangaroa.iwi.nz>

Sent: Thursday, 12 December 2024 8:56 pm

To: Raniera Kaio <Raniera.Kaio@whangaroa.iwi.nz>; Marlene Pivac <marlene.pivac@whangaroa.iwi.nz>

Subject: Road naming Haruru

Kia ora Raniera

Kelly has asked for us to start the thinking around the road name.

As there is only one road hopefully we can do the naming and then get it into FNDC to action.

This is an absolute whirlwind getting this all done, but we are doing a dam good job.

Bree



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[Save Paper - Save Trees - Save Earth](#)

From: Ngati Kawa Taituha <ngatikawat@gmail.com>
Sent: Friday, 14 March 2025 12:26 pm
To: Trinity Lane <Trinity.Lane@fndc.govt.nz>
Cc: Isaiah.apiata@gmail.com; Hama Apiata <hama.waitangi@gmail.com>; George Riley <george@terarawa.co.nz>; Bill Tane <my-bil@xtra.co.nz>
Subject: Re: URGENT- New road name: 2a Ash Grove Circle, Haruru

Horekau he raruraru, ko matou nga uri rangatira o te tupuna Raa a Huatakaroa. I am in support, makes good sense and an appropriate tupuna to acknowledge as part of the development linking Whangaroa and Ngati Rahiri.

On Fri, 14 Mar 2025 at 11:27 AM, Trinity Lane <Trinity.Lane@fndc.govt.nz> wrote:

Kia Ora,

Please provide feedback on the proposed road name for the above address.

The proposed road name has been submitted by Te Rūnanga o Whaingaroa Iwi as part of this subdivision.

Huatakaroa Quay- Huatakaroa is the eponymous ancestor linking Whangaroa and Ngati Rahiri.

Attached is a map of the subdivision.

As this report is submitted for the 20th of March Bay of Islands-Whangaroa Community Board Meeting, we appreciate the urgency in your response.

Ngā Mihi Nui,

Trinity Lane
Finance and Customer Services Administrator - Infrastructure Support

7.4 CHAIRPERSON AND MEMBERS REPORT

File Number: A5099169

Author: Kim Hammond, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Ward and Members Lane Ayr and Jane Hindle.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. Chairperson Report - Belinda Ward - A5099216 [↓](#) 
2. Members Report - Lane Ayr - A5099242 [↓](#) 
3. Members Report - Jane Hindle - A5099478 [↓](#) 



Member's Report

Name: Belinda Ward
Subdivision: Paihia Subdivision
Date: 24 January 2025 – 24 February 2025

Meetings Attended

Date	Meeting	Comments
28/01/25	Te Patukurea Kerikeri / Waipapa Spatial Plan Presentation	Update on Draft Spatial Plan Virtual - Teams
03/02/25	Attended re-opening ceremony of Te Tiriti o Waitangi - Whare Tupuna	Te Tii Marae
07/02/25	BOI-W CB Agenda preview	Virtual - Teams
10/02/25	FNDC Annual Plan 2025/26 Summary Workshop	Virtual - Teams.
11/02/25	Local Water Done Well workshop	Virtual - Teams.
13/02/25	FNDC Meeting	FNDC - Kaikohe.
17/02/25	CB Chairs monthly catch up with Mayor	Virtual - Teams
18/02/25	Waitangi Elected Members debrief	Virtual - Teams
20/02/25	BOI-W CB Meeting	Turner Centre - Kerikeri

Community Issues

Issue name	Comment
Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. 20/02/25 Awaiting reply from NRC
03/07/24	Email from Paihia resident requesting a Lighting Masterplan for Williams Rd Paihia - referred to Business BBOI & Focus Paihia Inc to collaborate on how to progress. Update: Further emails 28/08/24 to progress with a plan. Sub-committee now in place.
16/12/24	Complaints continue around the impact of Cruise Ship visits. There is a need for more regular traffic control on the Waitangi Bridge when the ships are tendering to the Waitangi Wharf.

	Update 13/02/25: I have raised this issue at the recent Council meeting & the CEO is to follow up with me.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover the peak visitor & cruise ship visitor needs.
31/01/25	Growing community concern around "self contained" vehicles on "limited services Camping Grounds". Emails sent to staff.
05/02/25	Emails received re Lucy Elizabeth Williams Reserve occupation & freedom campers (cnr Marsden Rd & Davis Cres. Paihia). H&S issue. Trespass notices given to vacate the reserve. These were not followed through by FNDC & Police. There was a plan in place to manage this site & unfortunately it was rendered an impossible task leading up to Waitangi Day.
09/02/25	Another water outage in School Road Paihia - this was the third that week. Ratepayer lodged an RFS:4234543. An unplanned water outage took place 12/02/25 impacting properties 92-110 School Road Paihia. 17/02/25 yet another complaint about an unplanned outage!
11/02/25 14/02/25	Discussion with FNHL regarding emails received from a Paihia War Memorial Hall user group & the new Williams Road Car Park charges.
11/02/25	Email from Vision Kerikeri regarding the lack of action to address the noxious vegetation at the Kerikeri Bypass.
11 - 12/02/25	Growing community frustration around the number of stolen vehicles, vandalism to vehicles (broken windows, door locks & ignitions.) Draining & drilling of petrol & diesel tanks is also common. Police are not responding & the increasing anger, inconvenience & expense to the residents is reaching boiling point.

Requests for Service

Number	Date	Comment
4186238	13/12/23	Request for all broken traffic safety timber barriers along Te Karuwha Parade Waitangi to be removed for health & safety & beautification issues. Response received from Ventia 21/12/23. "They are not deemed to pose a tripping hazard, FNDC are investigating options pending budget availability. As such no action will be taken by us at this time." Still not resolved satisfactorily 04/11/24 Some work has been done at the bridge end replacing a few barriers as at 30/11/24
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave.

4199159	03/04/24	Email received from Takau Bay Residents re road, grading, sealing & speed limit issues.
4153943 4167086 4197247	15/04/24	I received a call & emails from a Tapuhi Road resident in Hukerenui regarding culverts & drains blocked with metal & historical RFS's. Update 12/02/25: Some maintenance has taken place BUT it did not address the issues of drainage, stormwater, dust mitigation & now severe road corrugations. I have referred the ratepayer to the appropriate Cr. to investigate.
4226816	07/11/24	Traffic safety & turning circles to be investigated for proposed new RV Park on Puketona Road Waitangi & also investigate the 2x existing RV Parks on Marsden Road Paihia for pedestrian/traffic safety issues. Forwarded to roading department.
RFS on behalf	18/12/24	No mowing being done at the Te Haumi entrance. Paihia & surrounds weed- eating & edges not being maintained.
RFS to Operations	07/01/25	The new toilets adjacent to the Waitangi Boat Ramp are heavily used & are in need of an increased level of service & larger toilet roll dispensers.
NZTA ref.38574546	14/01/25	Waitomo Service Station pedestrian crossing on Marsden Road Paihia is experiencing pedestrian & vehicular safety & crossing issues. A resident has lodged this with NZTA to follow up. Update 10/02/25: Contrasting colouring has been overlaid on the road either side of the pedestrian crossing on SH11 to slow drivers down. This traffic calming appears to be working & was actioned swiftly!!
4235319 Emailed on behalf	17/01/25	Community concerns regarding commercial car parking for DOC walking track at Totara North on private property at 50 Campbell Road. Also concern around the Camping Ground/Campervan parking at 67 Campbell Road. Both properties apparently owned by the same person.
RFS via KH	30/01/25	Waitangi issues leading up to Waitangi day: 1. Mowing required around Shippey's & Reserve. Resolved 2. Roadside weeds 300mm high need pulling. Resolved 3. An additional step is required at the bottom of the stairs to the beach opposite Te Tii o Waitangi Marae. H&S issue. Resolved 4. Removal of black bollards on Te Karuwaha. H&S issue. Not actioned to date. 5. Safety fencing required around foreshore erosion where large Pohutukawa is at risk. Not actioned to date. 21/02/25 Update: Following a site visit from staff, I have had discussions re the beach erosion, H&S & urban drainage issues along Waitangi & Ti beaches.
4239824	19/02/25	Requested information on comms & traffic management for re-sealing works on Puketona Road Haruru on 18/02/25.

		Dangerously long queues in the heat & many complaints & FB rants & pics.
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Resource Consents:

RC: 2250300-RMALUC 6 Wallace Lane, Paihia 0200.

Proposal to establish 3 residential apartments in the Commercial Zone which is a Discretionary Activity.

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB.



Member's Report

Name: J Lane Ayr
Subdivision: Kerikeri Subdivision
Date: 1st December 2024 – 20 February 2024

Meetings Attended

Date	Meeting	Comments
09/12/24	Agenda preview with the Chair	9.00 am – 11.00 am
10/12/24	Kerikeri Waipapa Spatial Plan, virtual	10.00 am – 11.30 am
17/12/24	BOI Whangaroa Community Board Meeting, Turner Centre, Kerikeri	10.00 am – 2.30 pm
07/02/25	Agenda preview with the Chair	9.00 am – 10.00 am
10/02/25	Meeting with Bob Bingham Kerikeri Walks regarding walkways Bing Development	10.00 am – 11.00 am
20/02/25	BOI Whangaroa Community Board Meeting, Turner Centre, Kerikeri	10.00 am – 2.30 pm

Community Issues

Issue name	Comment
Kerikeri Walks	I have been approached by Bob Bingham re the access ways that will be provided in the "Bing" property public access to walkways has been a major concern.
Kerikeri Domain	The request for delegation to the Community Board has been delayed due to questions as to "ownership" of the property this must be resolved and any issues affecting this must be made public
Community Board Cert of Appreciation	I would like to nominate "Our Kerikeri" as a recipient of this award OK continues to provide a wide range of services to the Community

Requests for Service

Number	Date	Comment

Resource Consents:

Other Issues:



Member’s Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 29 January – 24 February 2025

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
14 Jan 25	#3,4,5	Meeting with Roger Ackers to discuss Council support for Placemaking project.	Action plan agreed.
24 Jan 25	#3,4,5	Traffic Management Working Group to review information gathered over the holiday.	
28 Jan 25	#1,3,4,5	Te Pātukurea Spatial Plan review of options proposed.	
28 Jan 25	#3,4,5	Beach Access Working Group meeting	
30 Jan 25	#3,4,5	Placemaking Steering Group meeting	
10 Feb 25	#1,3,4,5	Article for Russell Lights, local Government elections coming up	Bit more information about the role.
11 Feb 25	##3,4,5	Zoom presentation on the Electricity Resilience Network for Taitokerau	
15 Feb 25	#3, 5	Attended Ōpua weeding group meeting to establish projects for pest weed management.	Group is looking at projects as well as structure.
17 Feb 25	#3,4,5	Meeting with Roger Ackers to review of all outstanding Placemaking projects, tour of waterfront and discussion over next steps,	To ensure that we can complete this project by the end of June.
	#3,4,5	Meeting with Bill Edwards, Heritage NZ to understand archaeological consent requirements for Placemaking projects.	

20 Feb 25	#1,3,4,5	Community Board meeting in Kerikeri	Monthly meeting at Turner Centre
21 Feb 25	#1,2,5	Engaging with Māori Ako hour Regional Resilience presentation from Gisborne District Council	Online presentation on community preparedness.
21 Feb 25	#1,3,4,5	Meeting with Tera Mason to discuss Ōpua Community Response status and Ōpua community email.	Monthly meeting at Turner Centre
24 Feb 24	#3,4,5	Russell Town Hall Committee meeting.	
27 Jan to 23 Feb 24	#1,2,3, 4,5	Short month with 8 new posts. Reach 53,900 ↑ 83.8% Visits 622 ↑ 67.7% Page Followers 1,119 (1,103) New Likes 14 ↑	Night time road works Kahikateaora (6.2K) and Puketotara Bridge (5.9K) Community board results (2.6K) Kai Ora fund (2.6K) Waitangi traffic management (2.5K)

Other Community Issues

Issue name	Comment
Parking in Russell over summer #3,4	Discussions started about potential traffic management plan which can be regularly stood up over peak periods to manage parking better. Hopefully next summer we can do better.
Sewage smells in Cass Street.	This have been occurring over the past 2 years and have not been dealt with. Multiple RFSs have been raised, and closed with claims that it is seawater in the pipes causing the issue. The smell is so bad on occasions that nearby shops have had to close, so regardless of what the cause is, the issue needs to be resolved, rather than RFSs being closed.
Coping with the influx of visitors. #1,3,4	There are a number of infrastructure issues which are inevitable when a community of 750 people increases to 5,000 for a 3-week period. These include parking, litter, water and toilets. Overlay cruise ship visitors on top of this things start to break. This is at a time that Council is shut down so there is limited capacity to deal with issues. I would like to see a more co-ordinated approach to planning so that we are better able to support our communities to provide a great visitor experience. I would like to thank Resilient Russell for the Pop-up Recycling and Victoria Neke and the City Care Services team as there were no litter complaints this summer!
Home Guard Global Occupation of Tapeka Reserve. #1,3,4,5	Working with Council Monitoring staff who are actively engaging with Police to prevent a repeat of last year’s occupation in October.
Erosion on Russell Waterfront by Cannon and Town Hall #1, 2,5	Coastal Process Assessment report has been completed, and an initial discussion has been had with the funders and members of the Destination Management Plan. The report has been passed to NRC for review and comment.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5044354

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board March Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolutions Report - A5116486**  

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE