

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE  
ON WEDNESDAY, 19 FEBRUARY 2025 AT 10:01 AM**

**PRESENT:** Mr Graeme McGlinn, Deputy Chairperson John Vujcich, Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Penetaui Kleskovic (arrived late), Cr Steve McNally

**IN ATTENDANCE:** Cr Mate Radich (online), Cr Felicity Foy (online), Cr Hilda Halkyard-Harawira (online)

**STAFF PRESENT:** Guy Holroyd (Chief Executive Officer), Angie Thomas (Chief Financial Officer)(acting), Emma Healy (Chief of Staff), Charlie Billington (Group Manager – Corporate Services), Jacine Warmington (Group Manager – Strategic Relationships), Ruben Garcia (Group Manager – Community and Engagement), Carla Ditchfield (Manager – Legal Services), Katherine Te Haara-Atama (Health, Safety and Wellbeing Specialist), Mary Moore (Manager – Infrastructure Services), Roger Ackers (Group Manager – Planning and Policy), Tanya Proctor (Head of Infrastructure), Marysa Maheno (Democracy Advisor), Trent Blakeman (online).

## **1 KARAKIA TIMATANGA / OPENING PRAYER**

Kōwhai-Deputy Mayor Kelly Stratford commenced the meeting with a karakia at 10:01AM.

## **2 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS**

Chairperson Graeme McGlinn noted it has been two years since onboarding with Far North District Council as Chair of Te Miromiro – Assurance, Risk and Finance Committee.

*At 10:06AM Cr Penetaui Kleskovic arrived to the meeting.*

## **3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **3.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A5067110, pages 12 - 14 refers

#### **RESOLUTION 2025/1**

Moved: Deputy Chairperson John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Miromimro - Assurance, Risk and Finance Committee confirm the minutes of the previous meeting held 3 December 2024 are a true and correct record subject to requested changes being made.**

**CARRIED**

*At 10:27AM Cr Ann Court left the meeting.*

*At 10:30AM Cr Ann Court returned to the meeting.*

## 4 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 4.1 RESOURCE CONSENT ABATEMENT NOTICE RISK UPDATE

Agenda item 5.1 document number A5055672, pages 20 - 22 refers

#### **RESOLUTION 2025/2**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

**That Te Miromiro - Assurance, Risk and Finance Committee receive the report Resource Consent Abatement Notice Risk Profile.**

**CARRIED**

### 4.2 MAYORAL DISCRETIONARY FUND

Agenda item 5.2 document number A5055757, pages 24 - 26 refers

#### **RESOLUTION 2025/3**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

**That Te Miromiro - Assurance, Risk and Finance Committee receive the report Mayoral Discretionary Fund.**

**CARRIED**

*At 10:41AM Cr Penetaui Kleskovic left the meeting.*

*At 10:46AM Cr Penetaui Kleskovic returned to the meeting.*

*At 10:50AM Kōwhai-Deputy Mayor Kelly Stratford left the meeting.*

### 4.3 HEALTH, SAFETY, AND WELLBEING UPDATE

Agenda item 5.3 document number A5058068, pages 27 - 32 refers

#### **RESOLUTION 2025/4**

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Ann Court

**That Te Miromiro - Assurance, Risk and Finance Committee receive the report Health, Safety, and Wellbeing Update.**

**CARRIED**

*At 10:56AM Kōwhai-Deputy Mayor Kelly Stratford returned to the meeting.*

### 4.4 CHIEF OF STAFF REPORT - OCTOBER - DECEMBER 2024

Agenda item 5.4 document number A5068274, pages 32 - 33 refers

#### **RESOLUTION 2025/5**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

**That Te Miromiro - Assurance, Risk and Finance Committee receive the report Chief of Staff Report - October - December 2024.**

**CARRIED**

At 11:14AM Kahika-Mayor Moko Tepania left the meeting.

At 11:17AM Kahika-Mayor Moko Tepania returned to the meeting.

At 11:22AM Cr Steve McNally left the meeting.

At 11:33AM Cr Steve McNally returned to the meeting.

#### 4.5 SUMMARY OUTLINE ON THE WORLD ECONOMIC FORUM GLOBAL RISK REPORT

Agenda item 5.5 document number A5073782, pages 43 - 45 refers

##### RESOLUTION 2025/6

Moved: Deputy Chairperson John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Miromiro - Assurance, Risk and Finance Committee receive the Summary Outline on the World Economic Forum Global Risk Report .**

**CARRIED**

## 5 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

### RESOLUTION TO EXCLUDE THE PUBLIC

##### RESOLUTION 2025/7

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>5.1 - Confirmation of Previous Minutes Public Excluded</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.2 - FNDC Current Legal Action Potential Liability Claims</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.3 - Risk Management Update</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would

	without prejudice or disadvantage, commercial activities	be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.4 - Tender Panel and Procurement Activity Update</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**

At the conclusion of the public excluded discussion, Council confirmed the following decision be restated in public meeting as follows:

Risk Management Update

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Risk Management Update.

**6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

At 1:00PM Kahika-Mayor Moko Tepania closed the meeting with a karakia.

**7 MEETING CLOSE**

The meeting closed at 1:00pm.

The minutes of this meeting will be confirmed at Te Miromiro - Assurance, Risk and Finance Committee Meeting held on 8 April 2025.

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**CHAIRPERSON**