

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, KAIKOHE
ON TUESDAY, 3 DECEMBER 2024 AT 10:02 AM**

PRESENT: Mr Graeme McGlinn, Deputy Chairperson John Vujcich, Kahika - Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford (online), Cr Ann Court (online), Cr Penetaui Kleskovic (online),

IN ATTENDANCE: Cr Mate Radich (online)

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Emma Healy (Chief of Staff), Angie Thomas (Chief Financial Officer – Active), Charlie Billington Group Manager – Corporate Services), Carla Ditchfield (Manager – Legal Services), Ian Wilson (Manager – Health, Safety & Wellbeing), Roger Ackers (Group Manager – Policy and Planning), Aisha Huriwai (Manager – Democracy Services), Marysa Maheno (Democracy Advisor), Rochelle Deane (Manager – Compliance), Michelle Sharp (Team Leader – Business Compliance).

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika-Mayor Moko Tepania commenced the meeting with a karakia at 10:02am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/40

Moved: Deputy Chairperson John Vujcich

Seconded: Kahika - Mayor Moko Tepania

That Te Miromiro – Assurance, Risk and Finance Committee note and accept the:

- a) apology received from Cr Steve McNally;
- b) lateness from Cr Ann Court; and
- c) early departure from Kōwhai-Deputy Mayor Kelly Stratford and Cr Peneatui Kleskovic.

CARRIED

3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4981489, pages 12 - 19 refers

RESOLUTION 2024/41

Moved: Deputy Chairperson John Vujcich

Seconded: Mr Graeme McGlinn

That Te Miromiro - Assurance, Risk and Finance Committee confirm the minutes of the previous meeting held 23 October 2024 are a true and correct record.

CARRIED

At 10:14am Kōwhai-Deputy Mayor Kelly Stratford joined the meeting.

4 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

4.1 FNHL QUARTERLY REPORT - SEPTEMBER 2024

Agenda item 5.2 document number A4977351, pages 25 - 36 refers

RESOLUTION 2024/42

Moved: Kahika - Mayor Moko Tepania

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive FNHL Quarterly Report - September 2024.

CARRIED

4.2 INSURANCE RENEWAL UPDATE

Agenda item 5.1 document number A4967043, pages 20 - 24 refers

RESOLUTION 2024/43

Moved: Mr Graeme McGlinn

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Insurance Renewal Update.

CARRIED

4.3 REVENUE RECOVERY REPORT - AS AT 30 SEPTEMBER 2024

Agenda item 5.3 document number A4978275, pages 37 - 43 refers

RESOLUTION 2024/44

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Revenue Recovery Report - as at 30 September 2024.

CARRIED

4.4 HEALTH, SAFETY AND WELLBEING REPORT

Agenda item 5.4 document number A4978440, pages 44 - 47 refers

RESOLUTION 2024/45

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Health, Safety and Wellbeing Report.

CARRIED

At 11:14 am, Kahika - Mayor Moko Tepania left the meeting.

At 11:18 am, Kahika - Mayor Moko Tepania returned to the meeting.

At 11:24am Kōwhai-Deputy Mayor Kelly Stratford left the meeting.

At 11:28am Cr Ann Court joined the meeting.

4.5 PEOPLE AND CAPABILITY REPORT TO ASSURANCE, RISK AND FINANCE JULY 2024 - SEPTEMBER 2024

Agenda item 5.5 document number A4979336, pages 48 - 55 refers

RESOLUTION 2024/46

Moved: Deputy Chairperson John Vujcich

Seconded: Kahika - Mayor Moko Tepania

That Te Miromiro - Assurance, Risk and Finance Committee receive the report People and Capability Report to Assurance, Risk and Finance July 2024 - September 2024.

CARRIED

4.6 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2024

Agenda item 5.6 document number A4979681, pages 56 - 56 refers

RESOLUTION 2024/47

Moved: Deputy Chairperson John Vujcich

Seconded: Mr Graeme McGlenn

That Te Miromiro – Assurance Risk and Finance Committee receive the Far North District Council Financial Report for the period ending 31 October 2024.

CARRIED

5 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the

reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of Previous Minutes Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Independent Review of Animal Management Practices and Procedures	s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 - FNDC Current Legal Action Potential Liability Claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.4 - Tenders Panel and Procurement Update	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.5 - Risk Management Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7



7 MEETING CLOSE

The meeting closed at 1:32pm with a karakia by Kahika-Mayor Moko Tepania

The minutes of this meeting will be confirmed at Te Miromiro - Assurance, Risk and Finance Committee Meeting held on .

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CHAIRPERSON