



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika **AGENDA**



Tuesday, 18 February 2025

Time: 10:00 AM

Location: Conference Room - Te Ahu

**Cnr State Highway 1 and Mathews
Avenue**

Kaitaia

Membership:

Chairperson Adele Gardner
Deputy Chairperson John Stewart
Councillor Felicity Foy
Member Darren Axe
Member Sheryl Bainbridge
Member William (Bill) Subritzky
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitaia on:
Tuesday 18 February 2025 at 10:00 AM

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5045096

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 17 December 2024 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. 2024-12-17 Te Hiku Community Board Minutes - A5025054 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Board Meeting Minutes - **unconfirmed**

17 December 2024

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITĀIA
ON TUESDAY, 17 DECEMBER 2024 AT 10:03AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke.

IN ATTENDANCE:

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Marysa Maheno (Democracy Advisor), Jeanette England (District Facilities Design Officer)(online)

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Rahcel Baucke commenced the meeting with a karakia at 10:03am

2 NGĀ TONO KŌRERO / DEPUTATIONS

Lisa McNabb spoke on behalf of the Ahipara Takiwā/Tūturu Rangers regarding item 7.3a, funding application for Te Runanga o Te Rarawa.

Kaihautu Waha Tauhara spoke in regard to item 7.3b, funding application for Te Waka Taua o Te Rangimārie.

3 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Chair Adele Gardner noted the conflict of interest from Deputy Chair John Stewart regarding item 7.3a.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Graeme McMillan, Chairman of Rangiputa Community Incorporated spoke about the concerns of the cliff on the side of the road that leads down to Rangiputa beach and boat ramp.

John Templeton, Vicki Stevens and Haina Parata gave feedback on behalf of their community regarding item 5.1, Lake Ohia Hall Renewal.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4667628, pages 8 - 13 refers

RESOLUTION 2024/74

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board confirm the minutes of the meeting held 19 November 2024 to be a true and correct record.

CARRIED

6 NGĀ PŪRONGO / REPORTS

6.1 LAKE OHIA HALL RENEWAL

Agenda item 7.1 document number A4941448, pages 14 - 25 refers

RESOLUTION 2024/75

Moved: Member Sheryl Bainbridge

Seconded: Member Rachel Baucke

That Te Hiku Community Board:

- a) receive the report Lake Ohia Hall Renewals;
- b) progress with the Community's preference of option 2 be progressed, preferably within the funds available; and
- c) recommend Council proceed with divesting the Lake Ohia Hall to the Committee once the work is carried out and the hall is compliant.

CARRIED

6.2a FUNDING APPLICATIONS

Agenda item 7.2 document number A5005875, pages 26 - 40 refers

RESOLUTION 2024/76

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board leave the application to lie from Youthline Auckland Charitable Trust for the costs of operating the national call line until it can be demonstrated how much coverage/calls are provided specifically to Te Hiku ward.

CARRIED

6.2b FUNDING APPLICATION

Agenda item 7.2 document number A5005875, pages 26 - 40 refers

RESOLUTION 2024/77

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approve the sum of \$1,700 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Hiku Roller Skating for costs towards venue hire and skate purchase.

CARRIED

Note: Item 7.2c, funding application was withdrawn.

6.3a FUNDING APPLICATIONS - SUPPLEMENTARY

Agenda item 7.3 document number A5009979, pages 41 - 61 refers

RESOLUTION 2024/78

Moved: Member Rachel Baucke

Seconded: Councillor Felicity Foy

That Te Hiku Community Board approve the sum of \$4880 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Waka Taua o Te Rangimārie for costs towards purchase of Gazebos for waka events in Waitangi week 2025.

CARRIED

6.3b FUNDING APPLICATION – SUPPLEMENTARY

Agenda item 7.3 document number A5009979, pages 41 - 61 refers

RESOLUTION 2024/79

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

That Te Hiku Community Board approve the sum of 9500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Runanga o Te Rarawa for costs towards the Ahipara Takiwā/Tūturu Rangers at Tauroa and on Te Oneroa a Tōhe to Hukatere.

Abstained: Deputy Chair John Stewart

CARRIED

6.4 COMMITTEE RECOMMENDATIONS DECEMBER 2024

Agenda item 7.4 document number A5015142, pages 62 - 64 refers

RECOMMENDATION

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board:

Kaitāia Drainage Area Committee – item 4.3 Kaitāia Drainage Area Programme 2024-2027

- a) approve the programme of works for the 2024/25 financial year;
- b) request the proposed rate change of \$133k for the 2025/26 year including drone hireage and machine cleaning, be reported back to the Kaitāia Drainage Area Committee; and
- c) submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan.
- d) request a workshop on Management Plans and Bylaws 2019 update before March 2025 Committee meeting;
- e) continue to follow up on resolution 2023/1 'copy of an email sent to David Van Bysterveldt' regarding continued works within the scheme has increased the height of stop banks and removed culverts for spray contracting access.
- f) contact Northland Regional Council regarding increased height of stop banks and the effects on the flood protection catchment.

- g) request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.**

Waiharara and Kaikino Drainage Area Committee – item 4.3 Waiharara and Kaikino Drainage Area 2024/2025 Update

- a) approve the programme of works for the 2024/25 financial year;**
b) request correct start and finish points on the measurements of the drains need to be established;
c) request a workshop on Management Plan and Bylaws before the next Committee in March 2025;
d) request that a process be developed for the addition and alterations to drains as per the bylaw;
e) approve that the machine cleaning be let to Mike Steel to begin in December 2024;
f) note that the 25/26 rate take remain the same;
g) request a rate review on the differentials be made for Waiharara and Kaikino Drainage District; and
h) request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

Motutangi Drainage Area Committee – item 3.3 Motutangi Drainage Area 2024/25

- a) approve the programme of works for the 2024/25 financial year;**
b) request a workshop on management plan and bylaws before the next Committee meeting in March 2025,
c) request that a process be developed for the addition and alterations to drains as per the bylaw,
d) approve that the machine cleaning be let to Mike Steel to begin in December 2024,
e) note that the 25/26 rate take remain the same,
f) request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

CARRIED

Note: The board gave massive thanks to Tanya Proctor for all the work she has done regarding Land Drainage.

At 11:51am the meeting adjourned and resumed at 12:12pm.

At 12:00pm Cr Hilda Halkyard-Harawira left the meeting.

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 CONDITION ASSESSMENT SUMMARY FOR COUNCIL HALLS

Agenda item 8.2 document number A4990077, pages 82 - 86 refers

RESOLUTION 2024/80

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

That Te Hiku Community Board receive the report Condition Assessment Summary for Council Halls.

CARRIED

7.2 RENOVATION OF PIONEER HOUSE, KAITĀIA

Agenda item 8.3 document number A4925044, pages 87 - 108 refers

RESOLUTION 2024/81

Moved: Deputy Chairperson John Stewart
 Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board:

- a) receives the report for the renovation of Pioneer House, Kaitāia; and
- b) recommend to Council that they partner with the trust to deliver the proposed renovations for Pioneer House.

CARRIED**7.3 TE HIKU COMMUNITY BOARD DECEMBER 2024 OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A4667417, pages 73 - 81 refers

RESOLUTION 2024/82

Moved: Chairperson Adele Gardner
 Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board receive the report Te Hiku Community Board December 2024 Open Resolution Report.

CARRIED**7.4 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.4 document number A5003538, pages 109 - 109 refers

RESOLUTION 2024/83

Moved: Chairperson Adele Gardner
 Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the December 2024 member reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart, and Members Darren Axe, Bill Subritzky and Rachel Baucke.

Note: verbal report were received from Cr Felicity Foy.

CARRIED**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 1:29pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 18 February 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME: 5 FREYJA CRESENT, COOPERS BEACH

File Number: A5020299

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Te Hiku Community Board name the private road currently located at 5 Freyja Crescent, Coopers Beach.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name a private road located at 5 Freyja Crescent, Coopers Beach was received on the 31st of July 2024.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board name a private road currently located at 5 Freyja Crescent, Coopers Beach “Heimdal Way”.

1) TĀHUHU KŌRERO / BACKGROUND

A road naming application was submitted to council by Andrik Lugnet of Coopers Heights Ltd to a name a private road in which 20 dwellings will be built.

The applicant proposed “Heimdal Way” as the name follows the Norse theme of the surrounding streets; Freyja Crescent, Oden Hill, Torsby Road, Loke Crescent. The applicant chose this name in consideration with the residents who are currently using Heimdal Way as their address.

The proposed road name was sent to Land Information New Zealand for approval. A response was received confirming the proposed road name is acceptable for use in this area and can be approved as per the Addressing Standards 2011.

The proposed road name was sent to Kenana Te Ranginui Marae Trust for feedback. Feedback was provided declining their support in the use of this name as they feel it does not support their rohe. A recommendation of a more suitable name was requested however Kenana Te Ranginui Marae Trust declined to provide a recommendation.

The applicant was made aware of this feedback and put forward a statement stating they would like to move forward with their chosen name as they feel it is appropriate to the area.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The current option is:

- Heimdal Way

The roading team and Land Information New Zealand have no objection to the name suggested above.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

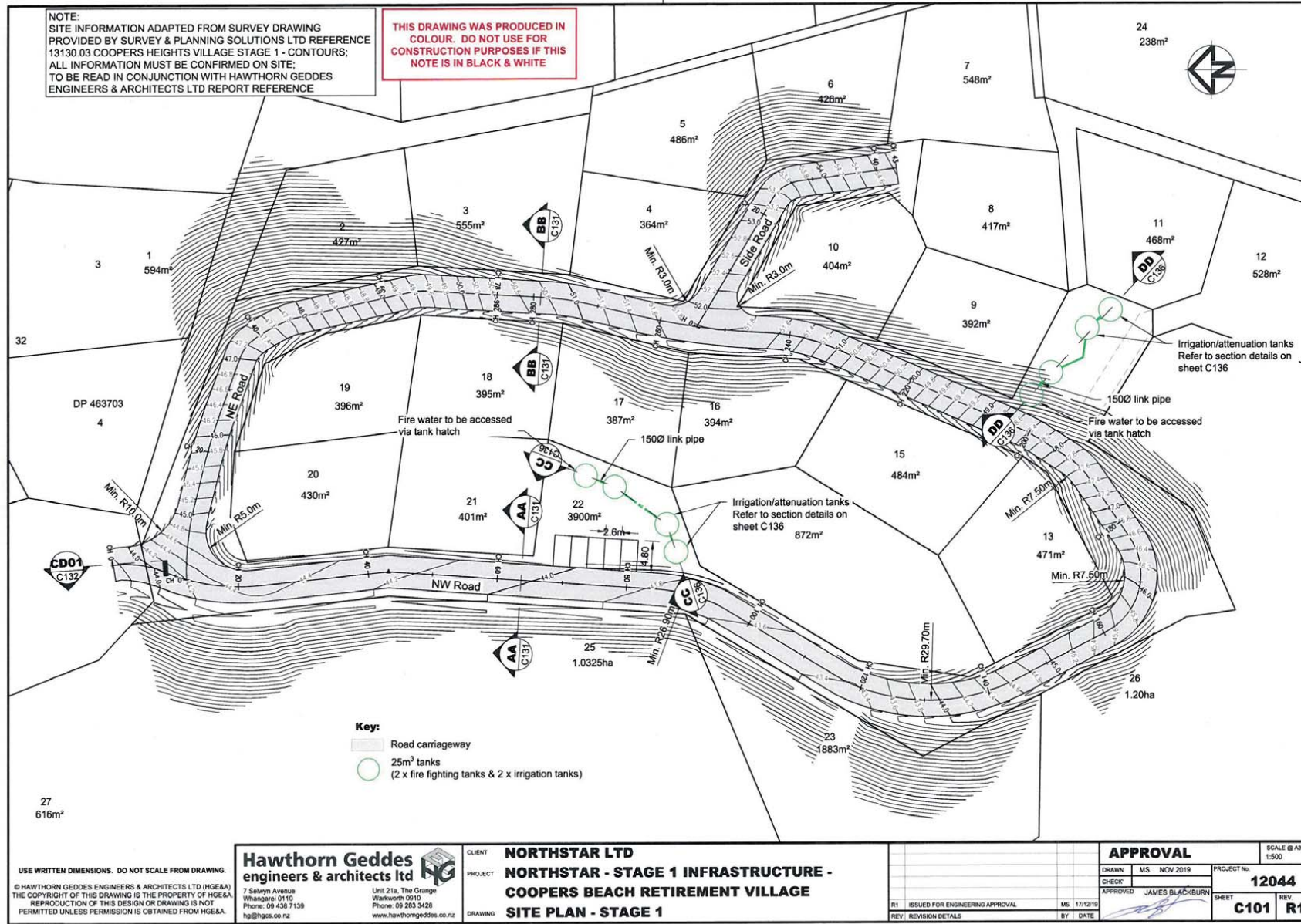
1. **Map - A5020256** [↓](#) 

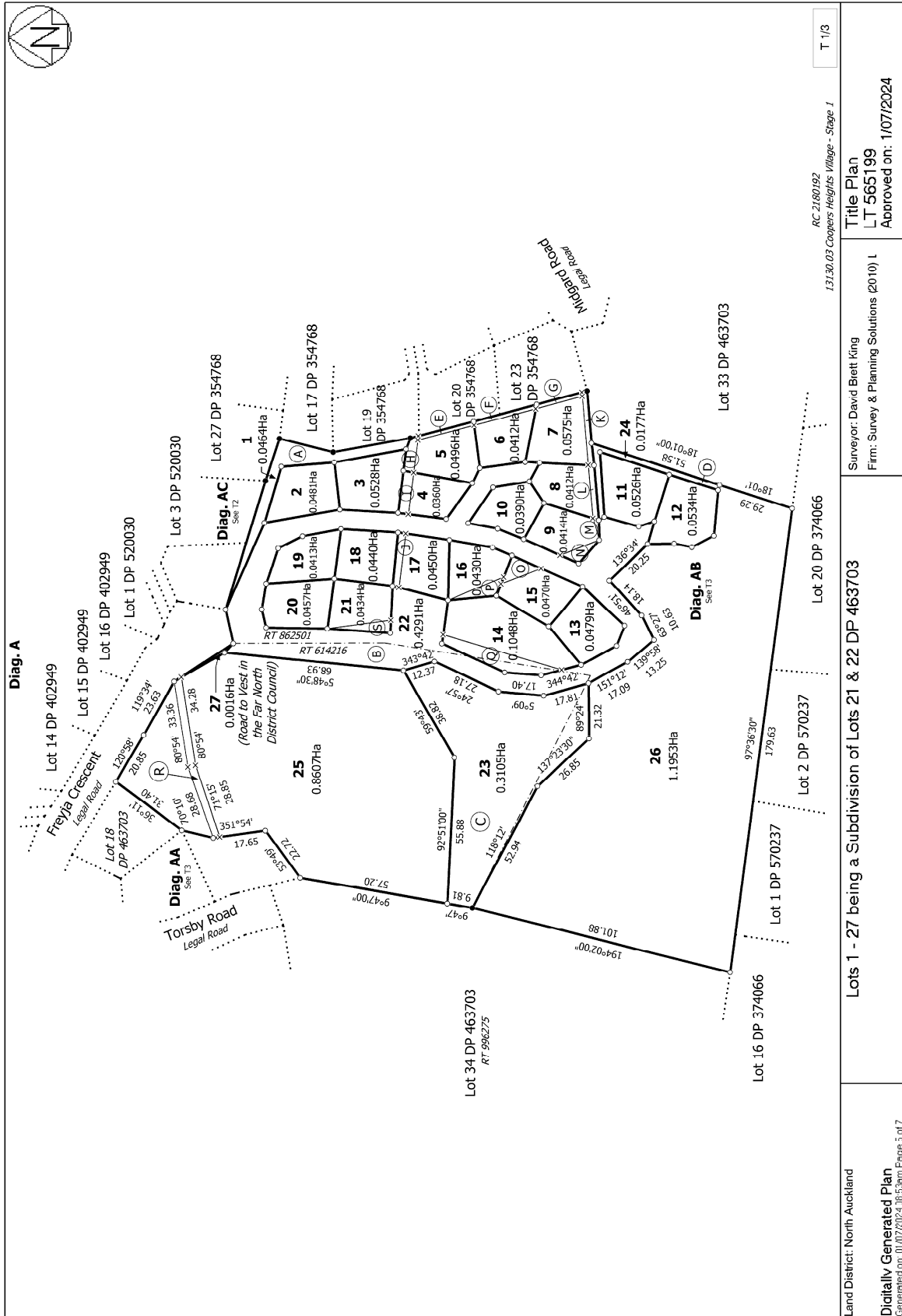
Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Kenana Te Ranginui Marae Trust were consulted regarding this application. Feedback was provided declining their support in the use of this name as they feel it does not support their rohe. A recommendation of a more suitable name was requested, however Kenana Te Ranginui Marae Trust declined to provide a recommendation.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All lots are currently owned by the Applicant.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the Applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.





RC 2160192
13.130.03 Coopers Heights Village - Stage 1
Title Plan
LT 565199
Approved on: 1/07/2024

Surveyor: David Brett King
Firm: Survey & Planning Solutions (2010) L

Lots 1 - 27 being a Subdivision of Lots 21 & 22 DP 463703

Land District: North Auckland
Digitally Generated Plan
Generated on: 01/07/2024 10:55am Page 5 of 7

7.2 NEW ROAD NAME: 65 FOSTERS ROAD, MANGŌNUI**File Number: A5003136****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Mary Moore, Manager - Infrastructure Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Te Hiku Community Board name the private road currently located at 65 Fosters Road, Mangōnui.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name a private road located at 65 Fosters Road, Mangōnui was received.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board name a private road located at 65 Fosters Road, Mangōnui, as “Harbour View Rise”.

1) TĀHUHU KŌRERO / BACKGROUND

An application was made by Mark Dalzell on the 26th of November 2023 to name a private road where nine dwellings will reside.

The applicant proposed “Harbour View Rise” as the road itself is a rise. The road has great views and is very close to the harbour.

The suggested names were forwarded to Land Information New Zealand for approval. A response was received confirming that 2 out of 2 names were suitable for use in this area and can be approved as per the Addressing Standards 2011.

Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust were consulted when choosing the name for this road. Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust approved the use of Harbour View Rise.

Road Naming: 65 Fosters Road, Mangōnui	
LINZ Approval	YES
Hapu Consultation	YES- Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust
Map Attached	YES
Owner Consent	YES

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed names are as follows:

Preferred Choice: Harbour View Rise

Second Choice: Kahu Rise

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Map - A5075254** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Iwi were consulted for feedback. Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust approve the use of Harbour View Rise.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Feedback was received from 14 out of 15 residents confirming the use of Harbour View Rise.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



7.3 NEW ROAD NAME: LOT 2, MOREY ROAD, CABLE BAY**File Number: A5028429****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Mary Moore, Manager - Infrastructure Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That Te Hiku Community Board name the private right of way currently located at Lot 2, Morey Road, Cable Bay.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

A road naming application to name a private right of way located at lot 2, Morey Road, Cable Bay was received.

Community Boards have the delegated authority to allocate names for previously unnamed private road, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board name a private right of way, “Stoney Bay Lane” that is currently located at Lot 2, Morey Road, Cable Bay.

1) TĀHUHU KŌRERO / BACKGROUND

An application was submitted by Darren Butterworth of Tokerau Beach Investments Ltd on the 11th of April 2024 to name a private right of way off which 13 new dwellings will reside.

The applicant originally proposed “Te Moana Lane” however this was declined for use due to the similarity to “Tu Moana Close” which is within a close proximity to the location. “Stoney Bay Lane” was proposed to describe Chucks Cove beach as the site is across the road from this beach. The site is also elevated above the coastal marine area.

The suggested names were forwarded to Land Information New Zealand for approval. A response was received confirming 2 out of 3 proposed road names were acceptable for use in this area and can be approved as per the Addressing Standards 2011.

Kenana Te Ranginui Marae Trust were contacted for feedback regarding the proposed road names. Kenana Te Ranginui Marae Trust declined the support of the proposed road names. Feedback was requested for a recommendation of a suitable road name for the area however Kenana Te Ranginui Marae Trust declined to provide a recommendation.

Road Naming: Lot 2, Morey Road, Cable Bay	
LINZ Approval	YES
Hapu Consultation	YES- Kenana Te Ranginui Marae Trust
Map Attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are as follows:

Preferred Choice: Stoney Bay Lane

Second Choice: Flaxbush Lane

Declined for use: Te Moana Lane

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

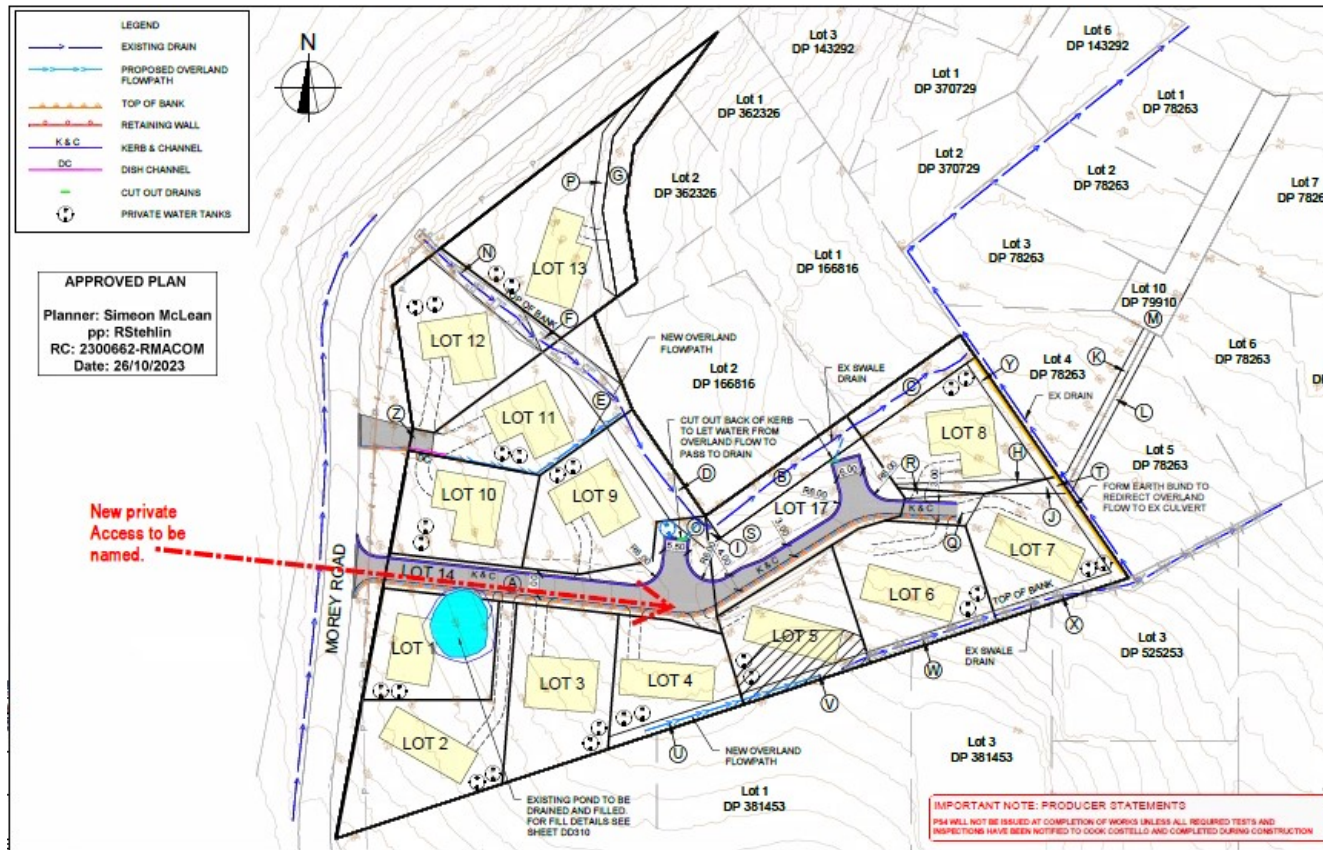
1. Lot 2, Morey Road Map - A5075282 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private right of way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Kenana Te Ranginui Marae Trust were consulted for feedback on the proposed road names. Kenana Te Ranginui Marae Trust declined the support of the proposed road names. Feedback was then requested for a recommendation of a suitable road name for the area however Kenana Te Ranginui Marae Trust declined to provide a recommendation.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision. The applicant is the owner of this lot.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



7.4 NEW GROUND LEASE TO WAIPAPAKAURI SPORTS COMPLEX INCORPORATED OVER 24 WAIPAPAKAURI DOMAIN ROAD

File Number: A5039489

Author: Michelle Rockell, Team Leader - Property Management

Authoriser: Trent Blakeman, Acting Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek Te Hiku Community Board recommendation to initiate public consultation on the granting of a new ground lease over 24 Waipapakauri Domain Road, Waipapakauri recreation reserve under Section 54 Reserves Act 1977, being Section 34 Block X Rangaunu SD to Waipapakauri Sports Complex Incorporated.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Waipapakauri Sports Complex Incorporated have leased the Waipapakauri Domain from Far North District Council since 1981.
- The lease expired in 2014 and whilst a new Deed of Lease was drafted, it was never executed by either party.
- In 2024, the Waipapakauri Sports Complex Incorporated formally requested a new ground lease over the site occupied by the sporting facility.
- There is no existing Reserve Management Plan for Waipapakauri Domain Recreation Reserve.
- The Reserves Act 1977 requires public consultation on the issuing of a lease over a Recreation Reserve when no Reserve Management Plan is in place.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board:

- a) recommend to Council that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.

The terms of the proposed lease shall be:

- Term: 30 Years (10+10+10)
 - Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and
- b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

1) TĀHUHU KŌRERO / BACKGROUND

Waipapakauri Recreation Reserve is vested in Council and has been occupied by the Waipapakauri Sports Complex Incorporated since 1981. Their initial ground lease dated 25 June 1981 expired in 2014. Whilst a new Deed of Lease was drafted, this was never executed by either party.

In 2024, the Waipapakauri Sports Complex Incorporated approached Far North District Council staff formally seeking a new ground lease. Discussions occurred alongside the Kaitaia Campus – Villa Education Trust who were interested in leasing the rear of the section to construct a school. However, these plans have since fallen through and the Waipapakauri Sports Complex Incorporated has requested to be the sole lessee of the land.

The Waipapakauri Sports Complex Incorporated manage Waipapakauri Sports Complex Incorporated, which is a well-established group with 44 years of service to the local community located on the domain. Their main objective is to provide sport (primarily rugby and netball but not limited) to the community of Waipapakauri and surrounding areas.

Other local groups and organisations also utilise the space to provide activities for the community, including fund raising and social events.



Aerial view of proposed leased area in red.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The 2013 Minister of Conservation Reserves Act Delegations provide for Local Authorities to wear the hat of the Minister for delegated actions over vested recreation reserves.

Section 54(1) of the Reserves Act 1977 ("the Act") provides for Council, with the prior consent of the Minister, to grant leases over recreation reserves. From 2013, prior consent of the Minister is delegated to Council.

Section 54(2) Reserves Act 1977 requires public notification of the proposed lease action where no current reserve management plan is in place for the vested recreation reserve. There is no current reserve management plan for the Rarawa Memorial Domain Recreation Reserve.

Council resolution to commence public consultation satisfies the prior consent of the Minister and the public notice requirements.

Council delegations: the role of the Board vs the role of the Council

Community Boards are delegated to provide recommendations to Council in respect to applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.

The Te Hiku Community Board is therefore now required to make a recommendation to Council in respect of the proposal.

The options for this site are:

Option 1: Recommended

That the Te Hiku Community Board:

- a) **recommends to Council that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.**
- b) **The terms of the proposed lease shall be:**
 - **Term: 30 Years (10+10+10)**
 - **Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.**
- c) **is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.**

Option 1 will allow the Waipapakauri Sports Complex Incorporated to continue providing their valued services to the community of Waipapakauri and surrounding areas.

Option 2:

- a. Decline Waipapakauri Sports Complex Incorporated request for a new ground lease
- b. Request that Waipapakauri Sports Complex Incorporated remove all existing building(s) and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Waipapakauri Sports Complex Incorporated provide a beneficial service to the community and requiring them to vacate the land will be detrimental to the Community, Whānau and Tamariki of the area.

As per the Reserves Act 1977, Council can grant exclusive leases to part or all of a reserve for a maximum term of 30 years.

Public Notice is a statutory requirement under Reserves Act for the leasing of a Recreation Reserve.

Public consultation will enable the Te Hiku Community Board and Council to assess the community's engagement with the Waipapakauri Sports Complex Incorporated's proposal. Public consultation

gives the community the opportunity to put forward alternative options for the occupation of the building and/or the use of the site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated green space.

The lease will provide for the lessee to be responsible for the payment of all utility charges, rates and insurances.

All buildings and improvements are owned by the Waipapakauri Sports Complex Incorporated.

The annual rent will be in conjunction with Far North District Council Fees and Charges Schedule and amended annually.

Should a lease not be provided to Waipapakauri Sports Complex Incorporated and the land reinstated to reserve, Council will become responsible for any ongoing maintenance of the site.

ĀPITIHINGA / ATTACHMENTS

1. **Waipapakauri Sports Complex application support letter_ - A5056954** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base. The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This does not have District wide relevance. Delegation to the relevant Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. It is important to notify tangata whenua in the Ahipara locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance. Should public consultation be approved, relevant Iwi/hapū will be notified via a separate letter to inform them of the requested lease. The letter will include brief summary of the lease and instructions of how to provide feedback should they wish to do so.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation and Iwi consultation will be progressed as per the Reserves Act 1977 and the FNDC Engagement Policy. This will allow staff to identify any people or groups who may be affected or have interest in the matter.

State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Schedule.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

WAIPAPAKAURI SPORTS COMPLEX

c/o [REDACTED]
3 Warau Street
Awanui

Far North District Council

Kaikohe.

We wish to supply the following information in support of our Application for the Renewal of our Lease of the Waipapakauri Recreational Reserve.

As a Sports Complex and facility we supply the following Organisations and Sports Clubs with facilities to enable them to meet their goals within the Far North Community.

- Waipapakauri Netball Club - This season the netball club will have two Senior Teams and five Junior and Collegiate Teams. The total number of players involved in their club will be approximately seventy across all grades. The Netball Club also runs a twilight summer tournament each year during daylight saving for up to 16 mixed teams with approximately one hundred and sixty youth and adult players involved.
- Waipapakauri JMB Rugby Club – This season the JMB rugby club will have four children and youth teams catering for players from 4 – 14 years in age. The total number of players involved in their club will be approximately eighty across all grades.
- Awanui/Kaitaia Pony Clubs – The pony club provides training and events for a total of approximately thirty riders from young children to adults.
- Waipapakauri Bombers Rugby League Club – The Bombers currently have one senior team with approximately twenty two players.
- Natives Womens Rugby League Club – The Natives womens team is new to our group this year and will have one senior womens team playing in the RL Northland competition. The team will have approximately twenty two players from the Far North area. This team has already received a partially sponsored entry into an International Womens Rugby League Tournament in Fiji later this year by virtue of being the Runners Up in the 2024 Tournament. The team has received sponsorship to cover 50% of their airfares in 2025.
- In addition each year we provide training facilities for various Junior and Senior Representative Rugby League Teams to represent the Muriwhenua area at Regional and National Tournaments. This often includes approximately fifty players each year.
- We often also provide playing facilities for Far North and Northland organised one day tournaments in various codes especially for children and youth which can at times involve up to 200 – 300 school children.

WAIPAPAKAURI SPORTS COMPLEX
c/o [REDACTED]
3 Warau Street
Awanui

This gives a total of approximately 274 of our players direct support for their various sporting codes, and also facilities for the large number of whanau and supporters who follow their children, siblings, grandchildren and wider whanau in their sporting endeavours. We feel that this is an extremely valuable contribution to the health and wellbeing of the Far North Area which we operate in. Many of these people reside in areas outside our immediate local community which extends all of the associated benefits to a large area of the Far North and Northland when you also consider the teams, participants and supporters who travel to our facilities to play in opposition to our many local clubs. I believe that we are the only Far North sporting facility which provides facilities to such a wide range of sporting codes, many of which would otherwise struggle to find suitable venues. We have operated from this reserve for around 45 years and have over the years also provided a venue for many other sporting codes including softball, darts, lawn bowls, soccer and eight ball pool to name a few.

We look forward to your favourable consideration of our application for the renewal of our lease.

Kind regards,

[REDACTED]

Chairperson.

7.5 PROJECT FUNDING REPORTS

File Number: A5066796
Author: Kathryn Trewin, Funding Advisor
Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Coopers Beach Bowling Club
- b) Friends of Rangikapiti Reserve
- c) Northland Floral Art Society
- d) Waiharara Hall Society

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Coopers Beach Bowling Club - A5066780  
2. Friends of Rangikapiti Reserve - A5066779  
3. Northland Floral Art Society - A5066773  
4. Waiharara Hall Inc Society - A5066774  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Coopers Beach Bowling Club _____

Name & location of project: 238 SH.10 Coopers Beach _____

Date of project/activity: September 2024 _____

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Fund: \$9668.00 _____

Board meeting date the grant was approved: June 2024 _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)		
Shadesystems	\$9668.00X		
	\$			
	\$			
	\$			
Total:	\$9668.00			

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Our project was a highly technical Geo Tech investigation into the ground suitability to support our proposed canopy structure over our top green at Coopers Beach Bowling Club.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The findings were positive in that the sub-terranean structure will support the massive footings required to create the canopy. They did reveal that the footings would have to be dug to 4.5 m depth and adjustments were made by Shadestystems.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

I have sent through the full Geo Tech report and an accompanying letter and apologize for not teaming it up with this official document.

If you have a Facebook page that we can link to please give details:

Coopers Beach Combined Bowling Club





**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Friends of Rangikapiti Reserve Society Inc.

Name & location of project: Weeding project, Rangikapiti Reserve

Date of project/activity: August 2024 onwards

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$975

Board meeting date the grant was approved: July 2024

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Rat traps, Grantley Imports Ltd.	\$158.40	
Weedkiller gel bottles, LandMan Ltd.	\$237.60	
Tool pouches, Bunnings	\$124.90	
Foldable pruning saws, Bunnings	\$174.35	
Replacement saw blades, Placemakers	\$279.90	
Total:	\$975.15	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Our weekly weeding group involves between 8 – 12 volunteers who have cleared areas of Rangikapiti Reserve overlooking Coopers Beach from rampant asparagus scandens, moth plant, tobacco weed, wattle and other invasive exotic weeds. Our pest control team comprises 5 volunteers and they each have a trap run with various types of traps to catch rats, mice, possums and mustelids.

The weeding group were very appreciative of the pouches, weedkiller and new saws as, for the long-term members, their original saws had become blunt.

The pest control team were glad of the new rat traps which are being deployed as new trap areas are identified.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The outcomes of our project are threefold. Firstly the ngahere/native trees and shrubs in the forest are now able to reseed the forest floor and regenerate te taiao/ the natural environment where insects and bird life benefit when the variety of fruits and food increases. The efforts of the trapping team mean there is less vegetation loss from browsing possums which are reducing in number, and the other rodents and mustelid numbers are being kept in check which benefits the birds and insects.

Secondly, the local users of the pathways through the Reserve tell us how much they enjoy being in the forest now that the forest floor looks vibrant and healthy and they can hear more bird song.

Finally, the strong volunteer spirit between the volunteers enables greater community bonding and communication. This linking is particularly beneficial to new volunteers who can quickly be introduced to into the local community, resulting in other activities such as assisting at the Volunteer Centre and the new Hospice Shop, and connecting with Te Matarahuru ki Mangōnuī and Kenana Te Ranginui Marae.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We will acknowledge Te Hiku Community Board funding in our January newsletter.

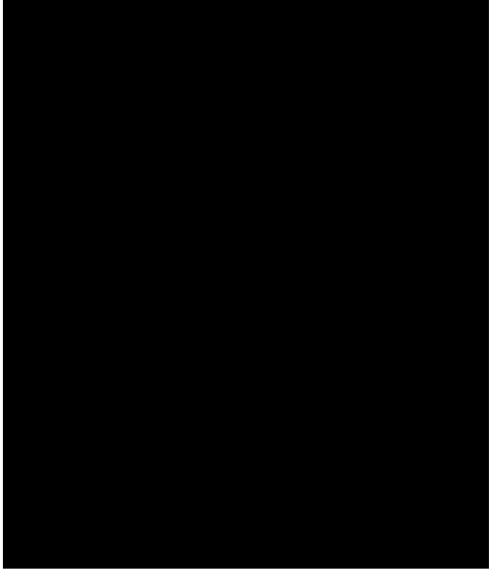
Te Hiku Community Board is acknowledged on the walking track signage boards in Rangikapiti Reserve from previous funding we were very grateful to receive in 2022.

If you have a Facebook page that we can link to please give details:

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

FB Friends of Rangikapiti Reserve

This report was completed by: [REDACTED]



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Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

*Kenikeni Service Centre
17 DEC 2024*

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Floral Art Society N.Z. Northland Area

Name & location of project: Doubtless Bay Christian Centre

Date of project/activity: 18/19 October 2024

Which Community Board did you receive funding from?

- Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund: \$1847.00 Purchase Order PO 84 6124

Board meeting date the grant was approved: 25 June 2024

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Samount	Receipt/s attached (please tick)
	\$	
<i>Please Refer to the attached</i>	\$	
<i>Financial Statement.</i>	\$	
<i>Abroad Treasurers</i>	\$	
<i>Floral Art Northland Area</i>		
Total:	\$	

12/13/24, 6:40 PM

FNDCCOY1.jpeg

Give a brief description of the highlights of your project including numbers participating: ^{overall.} 36 Entries

The wonderful diversity of the floral designs which included a wallhanging and a petite design competition was and is always a highlight. childrens section was only a small section so we are hoping for more participants next time. The Demonstration by our Judge Lisa Van Noort was

Describe the main findings in your evaluation of the project/event; describe how your project/excellent event benefited the community:

I have attached a letter on how our Northland Designer of the Year 2024 went. The title "Its a Beautiful world" was well represented in the gorgeous floral designs in the Hall.

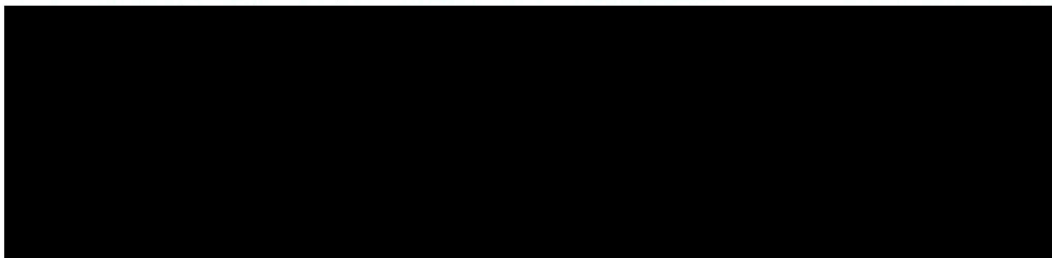
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Programme and Schedule attached.

If you have a Facebook page that we can link to please give details:

Doubtless Bay Floral Art. Virtual Tour of Competition on the link on 21.10.24. (Youtube)

This report was completed by:



Private Bag 752, Memorial Ave, Kaitiaki 4000, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Waiharara Hall Society Incorporated

Name & location of project: 31 Kaimaumaum Road, Waiharara

Date of project/activity: August 24 through to November 24. Please note that some parts of the project was delayed due to the weather.

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$6903.00

Board meeting date the grant was approved: June 2024

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
East Coast Fencing	\$6115.70	Yes
Far North Roading	\$6766.69	Yes
Total:	\$12882.39	

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7.6 FUNDING APPLICATIONS

File Number: A5066981
Author: Kathryn Trewin, Funding Advisor
Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the February 2025 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Five new and one returned applications have been received, requesting a total of **\$44,794**
- The Community Board has an available total of **\$80,901.28** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$88,486** in **Placemaking** Funding for the 2024/25 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$1,948** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia and Districts Agricultural and Pastoral Association for costs towards the 2025 A&P Show; and

That Te Hiku Community Board approve the balance of **\$396.05** granted to the Association for the 2024 Spring Fair but not spent be used for the 2025 show instead.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$1,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Frank Malley for costs for 2025 Kaitaia MetalFest.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$6,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia Primary School for marquee hire costs for the 150th anniversary celebrations.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Opononi Area School for costs towards hosting the 50th Te Tai Tokerau Kapa Haka Festival.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$17,250** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Te Hapua Sports and Recreation Club for costs towards drainage works.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$6,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Youthline Auckland Charitable Trust costs towards providing Youthline call centre services.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Kaitaia and Districts Agricultural and Pastoral Association – 2025 A&P Show	\$2,344	\$1,948	<p>The applicant is seeking funding to cover the cost of portaloos, facepainting and sashes/ribbons for the 2024 show.</p> <p>They were granted funding for the Spring Fair, which was unable to take place due to bad weather, and still have unspent funding in the amount of \$396.05. The amount recommended takes this balance into account.</p> <p>This meets community outcomes 2 and 3</p>	Event
Kaitaia MetalFest 2025	\$1,500	\$1,500	<p>This event is taking place for the third time and serves part of the community that is generally not provided for (based on music genre). It involves local groups, as well as providing access to groups and performers from outside the region.</p> <p>The applicant has sought funding from other sources and was granted \$1,500 from the Far North Creative Communities Committee.</p> <p>This meets community outcome 2 and 3.</p>	Event
Kaitaia Primary School – 150 th Celebration	\$7,700	\$6,500	<p>The applicant is seeking funding to cover marquee hire and the printing of a jubilee book to celebrate the 150th anniversary of Kaitaia Primary School.</p> <p>This meets community outcome 2, 3 and 5.</p>	Event

Applicant and Project	Requested	Recommend	Comments	Type
Opononi Area School – 50 th anniversary Te Tai Tokerau Kapa Haka Festival	\$10,000	\$10,000	<p>The applicant is seeking funding for the 50th anniversary Te Tai Tokerau Kapa Haka Festival.</p> <p>They have applied to all three community boards, as this involves participants from across the district, as well as the Far North Creative Communities committee. They received \$5,000 from Creative Communities and \$10,000 from Kaikohe-Hokianga Community Board.</p> <p>This meets community outcome 2, 3 and 5.</p>	Event
Te Hapua Sports and Recreation Club – Drainage Project	\$17,250	\$17,250	<p>Te Hapua Sports and Recreation club are seeking funding to undertake major drainage works around their clubrooms and sports field.</p> <p>The venue is a major hub for the community and where they gather for community and sporting events. They have provided one quote, as they struggle to find contractors willing to travel the distance to undertake the works.</p> <p>This meets community outcome 2, 3, 5 and 6.</p>	Infrastructure
Youthline Auckland Charitable Trust – Helpline service costs	\$6,000	\$6,000	<p>The applicant is seeking funding for costs associated with operating the national Youthline call centre.</p> <p>The supporting information outlines support given to rangitahi and Tamariki in the Auckland region. On page 5 of their application, they indicate that they expect to help at least 251 rangitahi in Te Hiku ward.</p> <p>Identical applications have been made to the other Community Boards</p> <p>This meets community outcome 1 and 3.</p>	Community Development

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.







The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Kaitaia and Districts Agricultural and Pastoral Association - A5066778** [↓](#) 
2. **Kaitaia MetalFest 2025 - A5066776** [↓](#) 
3. **Kaitaia Primary School - A5066777** [↓](#) 
4. **Opononi Area School - A5066781** [↓](#) 
5. **Te Hapua Sports and Recreation Club - A5066775** [↓](#) 
6. **Youthline - A5066782** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5068829

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the January 2025 member reports from Chairperson Adele Gardner and member Bill Subritzky.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chairperson Adele Gardner Members Report - A5068789 [↓](#) 
2. Bill Subritzky Members Report - A5068818 [↓](#) 

8.2 TE HIKU COMMUNITY BOARD FEBRUARY 2024 OPEN RESOLUTION REPORT

File Number: A5045102

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board February 2024 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report February - A5070067 [↓](#) 

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE