



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA



Tuesday, 18 February 2025

Time: 10:00 AM

**Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews
Avenue
Kaitaia**

Membership:

Chairperson Adele Gardner
Deputy Chairperson John Stewart
Councillor Felicity Foy
Member Darren Axe
Member Sheryl Bainbridge
Member William (Bill) Subritzky
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitia on:
Tuesday 18 February 2025 at 10:00 AM

Te Paeroa Mahi / Order of Business

1	Karakia Tīmatanga / Opening Prayer	7
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest	7
3	Te Wāhanga Tūmatanui / Public Forum	7
4	Ngā Tono Kōrero / Deputation	7
5	Ngā Kaikōrero / Speakers	7
6	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes	8
6.1	Confirmation of Previous Minutes	8
7	Ngā Pūrongo / Reports	15
7.1	New Road Name: 5 Freyja Crescent, Coopers Beach	15
7.2	New Road Name: 65 Fosters Road, Mangōnui	20
7.3	New Road Name: Lot 2, Morey Road, Cable Bay	24
7.4	New Ground Lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road	28
7.5	Project Funding Reports	36
7.6	Funding Applications	48
8	Ngā Pūrongo Taipitopito / Information Reports	121
8.1	Chairperson and Members Reports	121
8.2	Te Hiku Community Board February 2024 Open Resolution Report	126
9	Karakia Whakamutunga / Closing Prayer	132
10	Te Kapinga Hui / Meeting Close	132

1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5045096

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 17 December 2024 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITI HANGA / ATTACHMENTS

- 1. 2024-12-17 Te Hiku Community Board Minutes - A5025054** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Board Meeting Minutes - **unconfirmed**

17 December 2024

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITĀIA
ON TUESDAY, 17 DECEMBER 2024 AT 10:03AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke.

IN ATTENDANCE:

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Marysa Maheno (Democracy Advisor), Jeanette England (District Facilities Design Officer)(online)

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Rahcel Baucke commenced the meeting with a karakia at 10:03am

2 NGĀ TONO KŌRERO / DEPUTATIONS

Lisa McNabb spoke on behalf of the Ahipara Takiwā/Tūturu Rangers regarding item 7.3a, funding application for Te Runanga o Te Rarawa.

Kaihautu Waha Tauhara spoke in regard to item 7.3b, funding application for Te Waka Taua o Te Rangimārie.

3 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Chair Adele Gardner noted the conflict of interest from Deputy Chair John Stewart regarding item 7.3a.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Graeme McMillan, Chairman of Rangiputa Community Incorporated spoke about the concerns of the cliff on the side of the road that leads down to Rangiputa beach and boat ramp.

John Templeton, Vicki Stevens and Haina Parata gave feedback on behalf of their community regarding item 5.1, Lake Ohia Hall Renewal.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4667628, pages 8 - 13 refers

RESOLUTION 2024/74

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board confirm the minutes of the meeting held 19 November 2024 to be a true and correct record.

CARRIED

Page 1

6 NGĀ PŪRONGO / REPORTS

6.1 LAKE OHIA HALL RENEWAL

Agenda item 7.1 document number A4941448, pages 14 - 25 refers

RESOLUTION 2024/75

Moved: Member Sheryl Bainbridge

Seconded: Member Rachel Baucke

That Te Hiku Community Board:

- a) receive the report Lake Ohia Hall Renewals;
- b) progress with the Community's preference of option 2 be progressed, preferably within the funds available; and
- c) recommend Council proceed with divesting the Lake Ohia Hall to the Committee once the work is carried out and the hall is compliant.

CARRIED

6.2a FUNDING APPLICATIONS

Agenda item 7.2 document number A5005875, pages 26 - 40 refers

RESOLUTION 2024/76

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board leave the application to lie from Youthline Auckland Charitable Trust for the costs of operating the national call line until it can be demonstrated how much coverage/calls are provided specifically to Te Hiku ward.

CARRIED

6.2b FUNDING APPLICATION

Agenda item 7.2 document number A5005875, pages 26 - 40 refers

RESOLUTION 2024/77

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approve the sum of \$1,700 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Hiku Roller Skating for costs towards venue hire and skate purchase.

CARRIED

Note: Item 7.2c, funding application was withdrawn.

6.3a FUNDING APPLICATIONS - SUPPLEMENTARY

Agenda item 7.3 document number A5009979, pages 41 - 61 refers

RESOLUTION 2024/78

Moved: Member Rachel Baucke

Seconded: Councillor Felicity Foy

That Te Hiku Community Board approve the sum of \$4880 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Waka Taua o Te Rangimārie for costs towards purchase of Gazebos for waka events in Waitangi week 2025.

CARRIED**6.3b FUNDING APPLICATION – SUPPLEMENTARY**

Agenda item 7.3 document number A5009979, pages 41 - 61 refers

RESOLUTION 2024/79

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

That Te Hiku Community Board approve the sum of 9500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Runanga o Te Rarawa for costs towards the Ahipara Takiwā/Tūturu Rangers at Tauroa and on Te Oneroa a Tōhe to Hukatere.

*Abstained: Deputy Chair John Stewart***CARRIED****6.4 COMMITTEE RECOMMENDATIONS DECEMBER 2024**

Agenda item 7.4 document number A5015142, pages 62 - 64 refers

RECOMMENDATION

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board:*Kaitāia Drainage Area Committee – item 4.3 Kaitāia Drainage Area Programme 2024-2027*

- a) approve the programme of works for the 2024/25 financial year;
- b) request the proposed rate change of \$133k for the 2025/26 year including drone hireage and machine cleaning, be reported back to the Kaitāia Drainage Area Committee; and
- c) submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan.
- d) request a workshop on Management Plans and Bylaws 2019 update before March 2025 Committee meeting;
- e) continue to follow up on resolution 2023/1 'copy of an email sent to David Van Bysterveldt' regarding continued works within the scheme has increased the height of stop banks and removed culverts for spray contracting access.
- f) contact Northland Regional Council regarding increased height of stop banks and the effects on the flood protection catchment.

- g) request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

Waiharara and Kaikino Drainage Area Committee – item 4.3 Waiharara and Kaikino Drainage Area 2024/2025 Update

- a) approve the programme of works for the 2024/25 financial year;
- b) request correct start and finish points on the measurements of the drains need to be established;
- c) request a workshop on Management Plan and Bylaws before the next Committee in March 2025;
- d) request that a process be developed for the addition and alterations to drains as per the bylaw;
- e) approve that the machine cleaning be let to Mike Steel to begin in December 2024;
- f) note that the 25/26 rate take remain the same;
- g) request a rate review on the differentials be made for Waiharara and Kaikino Drainage District; and
- h) request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

Motutangi Drainage Area Committee – item 3.3 Motutangi Drainage Area 2024/25

- a) approve the programme of works for the 2024/25 financial year;
- b) request a workshop on management plan and bylaws before the next Committee meeting in March 2025,
- c) request that a process be developed for the addition and alterations to drains as per the bylaw,
- d) approve that the machine cleaning be let to Mike Steel to begin in December 2024,
- e) note that the 25/26 rate take remain the same,
- f) request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

CARRIED

Note: The board gave massive thanks to Tanya Proctor for all the work she has done regarding Land Drainage.

At 11:51am the meeting adjourned and resumed at 12:12pm.

At 12:00pm Cr Hilda Halkyard-Harawira left the meeting.

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 CONDITION ASSESSMENT SUMMARY FOR COUNCIL HALLS

Agenda item 8.2 document number A4990077, pages 82 - 86 refers

RESOLUTION 2024/80

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

That Te Hiku Community Board receive the report Condition Assessment Summary for Council Halls.

CARRIED

7.2 RENOVATION OF PIONEER HOUSE, KAITĀIA

Agenda item 8.3 document number A4925044, pages 87 - 108 refers

RESOLUTION 2024/81

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board:

- a) receives the report for the renovation of Pioneer House, Kaitāia; and
- b) recommend to Council that they partner with the trust to deliver the proposed renovations for Pioneer House.

CARRIED**7.3 TE HIKU COMMUNITY BOARD DECEMBER 2024 OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A4667417, pages 73 - 81 refers

RESOLUTION 2024/82

Moved: Chairperson Adele Gardner

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board receive the report Te Hiku Community Board December 2024 Open Resolution Report.**CARRIED****7.4 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.4 document number A5003538, pages 109 - 109 refers

RESOLUTION 2024/83

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the December 2024 member reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart, and Members Darren Axe, Bill Subritzky and Rachel Baucke.*Note: verbal report were received from Cr Felicity Foy.***CARRIED****8 TE KAPINGA HUI / MEETING CLOSE****The meeting closed at 1:29pm.****The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 18 February 2025.**.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME: 5 FREYJA CRESENT, COOPERS BEACH

File Number: A5020299

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Te Hiku Community Board name the private road currently located at 5 Freyja Cresent, Coopers Beach.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name a private road located at 5 Freyja Cresent, Coopers Beach was received on the 31st of July 2024.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board name a private road currently located at 5 Freyja Cresent, Coopers Beach “Heimdal Way”.

1) TĀHUHU KŌRERO / BACKGROUND

A road naming application was submitted to council by Andrik Lugnet of Coopers Heights Ltd to a name a private road in which 20 dwellings will be built.

The applicant proposed “Heimdal Way” as the name follows the Norse theme of the surrounding streets; Freyja Cresent, Oden Hill, Torsby Road, Loke Cresent. The applicant chose this name in consideration with the residents who are currently using Heimdal Way as their address.

The proposed road name was sent to Land Information New Zealand for approval. A response was received confirming the proposed road name is acceptable for use in this area and can be approved as per the Addressing Standards 2011.

The proposed road name was sent to Kenana Te Ranginui Marae Trust for feedback. Feedback was provided declining their support in the use of this name as they feel it does not support their rohe. A recommendation of a more suitable name was requested however Kenana Te Ranginui Marae Trust declined to provide a recommendation.

The applicant was made aware of this feedback and put forward a statement stating they would like to move forward with their chosen name as they feel it is appropriate to the area.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The current option is:

- Heimdal Way

The roading team and Land Information New Zealand have no objection to the name suggested above.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

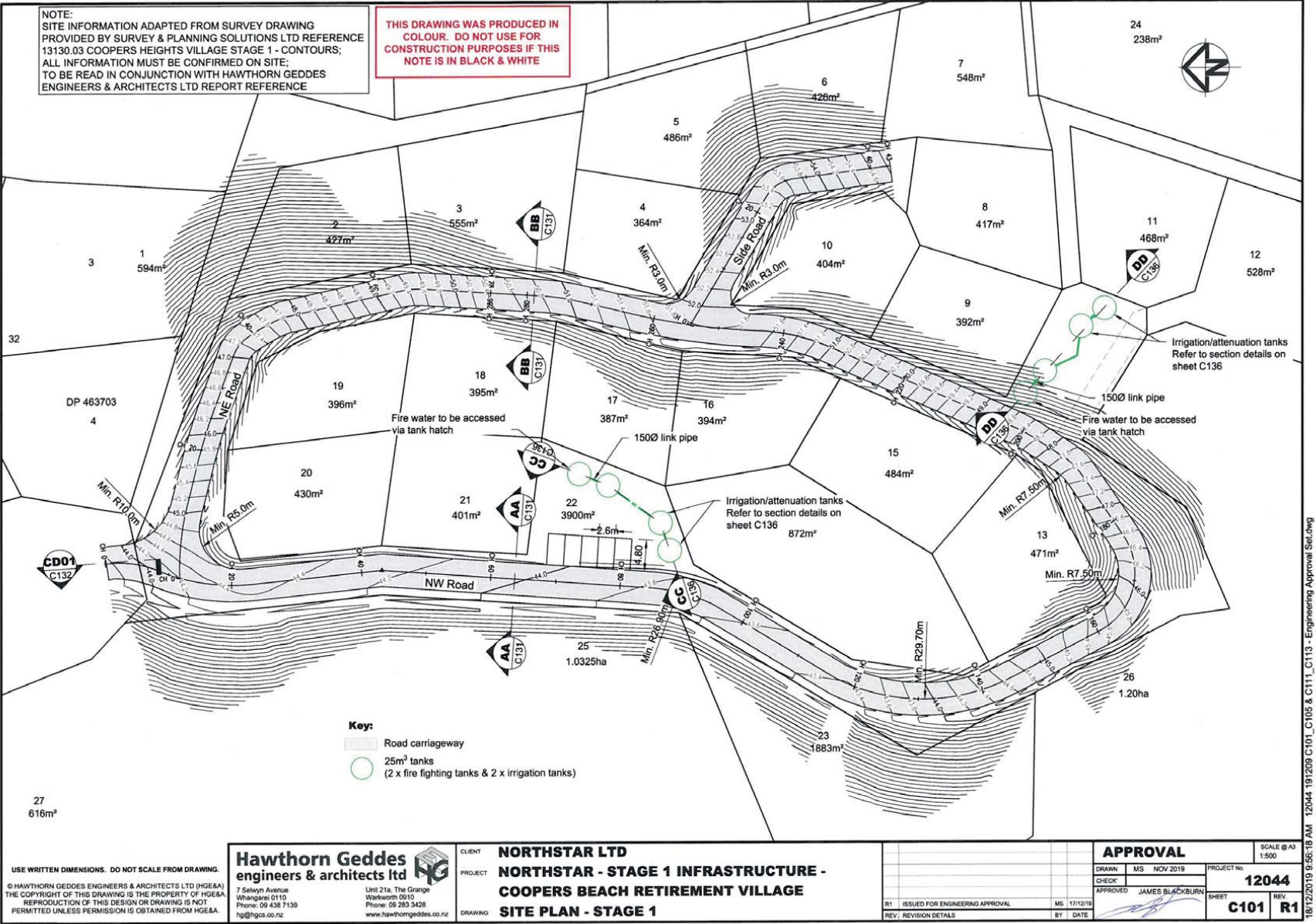
1. Map - A5020256 [↓](#) 

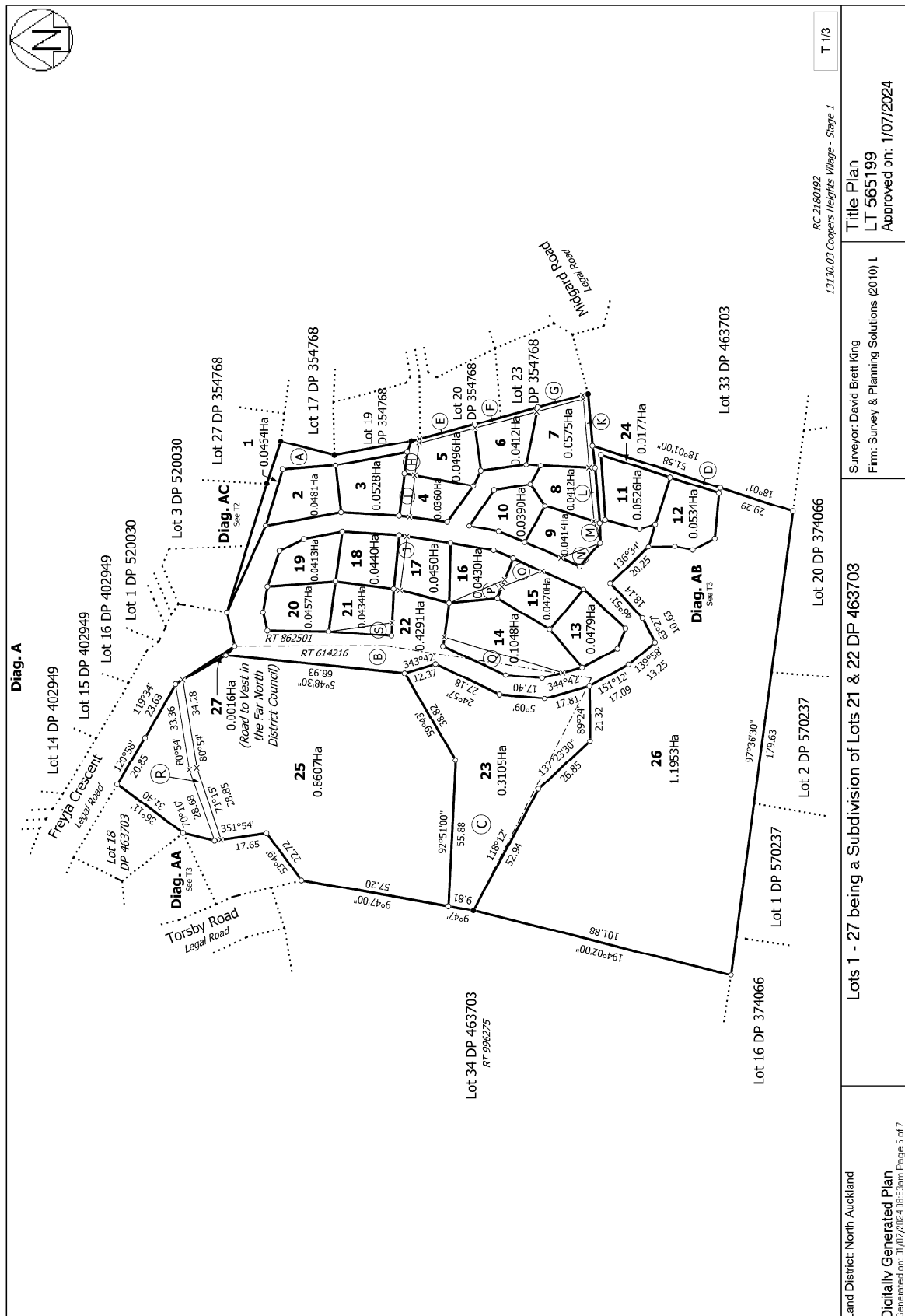
Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Kenana Te Ranginui Marae Trust were consulted regarding this application. Feedback was provided declining their support in the use of this name as they feel it does not support their rohe. A recommendation of a more suitable name was requested, however Kenana Te Ranginui Marae Trust declined to provide a recommendation.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All lots are currently owned by the Applicant.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the Applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.





7.2 NEW ROAD NAME: 65 FOSTERS ROAD, MANGŌNUI**File Number: A5003136****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Mary Moore, Manager - Infrastructure Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Te Hiku Community Board name the private road currently located at 65 Fosters Road, Mangōnui.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name a private road located at 65 Fosters Road, Mangōnui was received.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board name a private road located at 65 Fosters Road, Mangōnui, as “Harbour View Rise”.

1) TĀHUHU KŌRERO / BACKGROUND

An application was made by Mark Dalzell on the 26th of November 2023 to name a private road where nine dwellings will reside.

The applicant proposed “Harbour View Rise” as the road itself is a rise. The road has great views and is very close to the harbour.

The suggested names were forwarded to Land Information New Zealand for approval. A response was received confirming that 2 out of 2 names were suitable for use in this area and can be approved as per the Addressing Standards 2011.

Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust were consulted when choosing the name for this road. Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust approved the use of Harbour View Rise.

Road Naming: 65 Fosters Road, Mangōnui	
LINZ Approval	YES
Hapu Consultation	YES- Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust
Map Attached	YES
Owner Consent	YES

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed names are as follows:

Preferred Choice: Harbour View Rise

Second Choice: Kahu Rise

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. Map - A5075254 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Iwi were consulted for feedback. Ngāti Kahu Iwi and Kenana Te Ranginui Marae Trust approve the use of Harbour View Rise.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Feedback was received from 14 out of 15 residents confirming the use of Harbour View Rise.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



7.3 NEW ROAD NAME: LOT 2, MOREY ROAD, CABLE BAY**File Number: A5028429****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Mary Moore, Manager - Infrastructure Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That Te Hiku Community Board name the private right of way currently located at Lot 2, Morey Road, Cable Bay.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

A road naming application to name a private right of way located at lot 2, Morey Road, Cable Bay was received.

Community Boards have the delegated authority to allocate names for previously unnamed private road, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board name a private right of way, “Stoney Bay Lane” that is currently located at Lot 2, Morey Road, Cable Bay.

1) TĀHUHU KŌRERO / BACKGROUND

An application was submitted by Darren Butterworth of Tokerau Beach Investments Ltd on the 11th of April 2024 to name a private right of way off which 13 new dwellings will reside.

The applicant originally proposed “Te Moana Lane” however this was declined for use due to the similarity to “Tu Moana Close” which is within a close proximity to the location. “Stoney Bay Lane” was proposed to describe Chucks Cove beach as the site is across the road from this beach. The site is also elevated above the coastal marine area.

The suggested names were forwarded to Land Information New Zealand for approval. A response was received confirming 2 out of 3 proposed road names were acceptable for use in this area and can be approved as per the Addressing Standards 2011.

Kenana Te Ranginui Marae Trust were contacted for feedback regarding the proposed road names. Kenana Te Ranginui Marae Trust declined the support of the proposed road names. Feedback was requested for a recommendation of a suitable road name for the area however Kenana Te Ranginui Marae Trust declined to provide a recommendation.

Road Naming: Lot 2, Morey Road, Cable Bay	
LINZ Approval	YES
Hapu Consultation	YES- Kenana Te Ranginui Marae Trust
Map Attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are as follows:

Preferred Choice: Stoney Bay Lane

Second Choice: Flaxbush Lane

Declined for use: Te Moana Lane

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

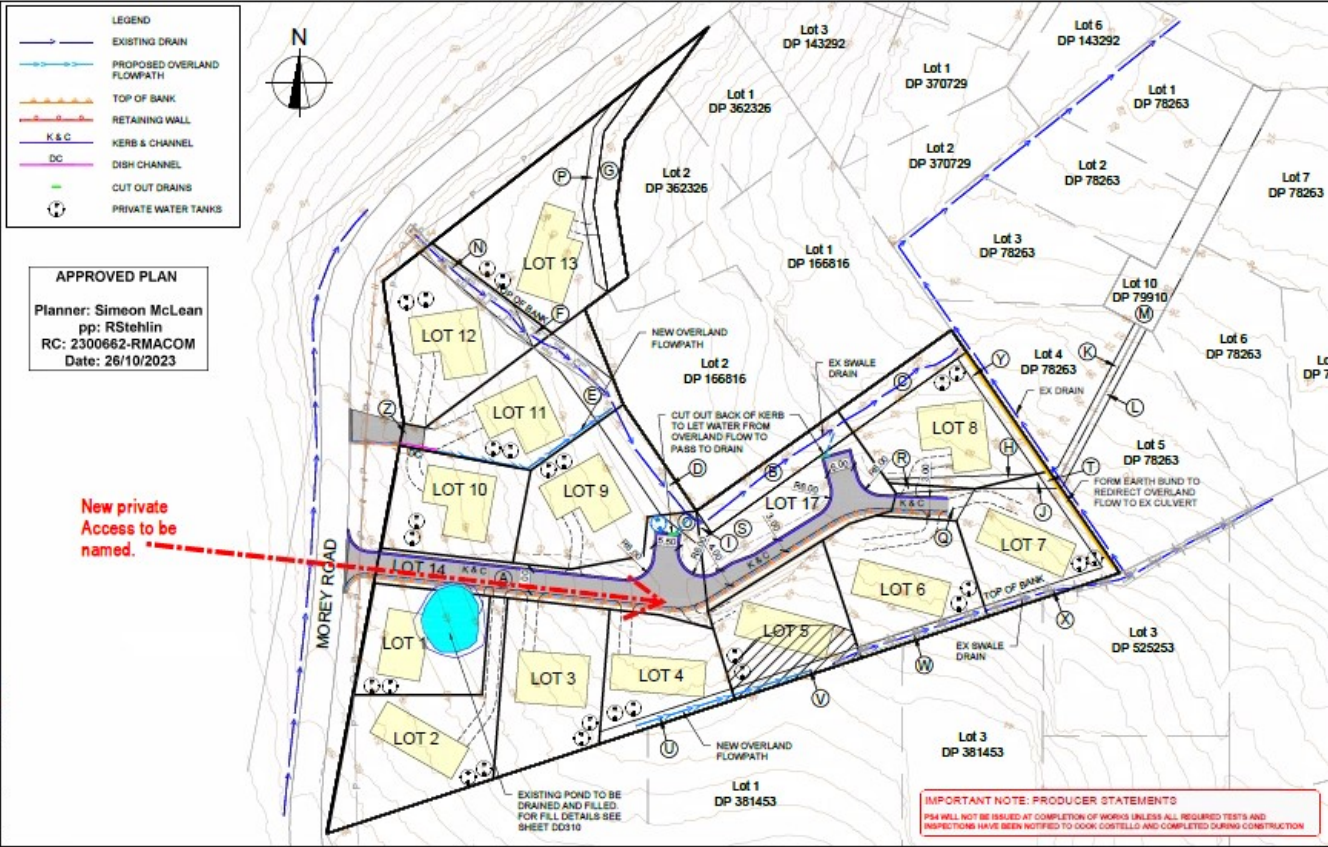
1. Lot 2, Morey Road Map - A5075282 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private right of way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Kenana Te Ranginui Marae Trust were consulted for feedback on the proposed road names. Kenana Te Ranginui Marae Trust declined the support of the proposed road names. Feedback was then requested for a recommendation of a suitable road name for the area however Kenana Te Ranginui Marae Trust declined to provide a recommendation.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision. The applicant is the owner of this lot.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



7.4 NEW GROUND LEASE TO WAIPAPAKAURI SPORTS COMPLEX INCORPORATED OVER 24 WAIPAPAKAURI DOMAIN ROAD

File Number: A5039489

Author: Michelle Rockell, Team Leader - Property Management

Authoriser: Trent Blakeman, Acting Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek Te Hiku Community Board recommendation to initiate public consultation on the granting of a new ground lease over 24 Waipapakauri Domain Road, Waipapakauri recreation reserve under Section 54 Reserves Act 1977, being Section 34 Block X Rangaunu SD to Waipapakauri Sports Complex Incorporated.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Waipapakauri Sports Complex Incorporated have leased the Waipapakauri Domain from Far North District Council since 1981.
- The lease expired in 2014 and whilst a new Deed of Lease was drafted, it was never executed by either party.
- In 2024, the Waipapakauri Sports Complex Incorporated formally requested a new ground lease over the site occupied by the sporting facility.
- There is no existing Reserve Management Plan for Waipapakauri Domain Recreation Reserve.
- The Reserves Act 1977 requires public consultation on the issuing of a lease over a Recreation Reserve when no Reserve Management Plan is in place.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board:

- a) recommend to Council that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.**

The terms of the proposed lease shall be:

- **Term: 30 Years (10+10+10)**
- **Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and**

- b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.**

1) TĀHUHU KŌRERO / BACKGROUND

Waipapakauri Recreation Reserve is vested in Council and has been occupied by the Waipapakauri Sports Complex Incorporated since 1981. Their initial ground lease dated 25 June 1981 expired in 2014. Whilst a new Deed of Lease was drafted, this was never executed by either party.

In 2024, the Waipapakauri Sports Complex Incorporated approached Far North District Council staff formally seeking a new ground lease. Discussions occurred alongside the Kaitia Campus – Villa Education Trust who were interested in leasing the rear of the section to construct a school. However, these plans have since fallen through and the Waipapakauri Sports Complex Incorporated has requested to be the sole lessee of the land.

The Waipapakauri Sports Complex Incorporated manage Waipapakauri Sports Complex Incorporated, which is a well-established group with 44 years of service to the local community located on the domain. Their main objective is to provide sport (primarily rugby and netball but not limited) to the community of Waipapakauri and surrounding areas.

Other local groups and organisations also utilise the space to provide activities for the community, including fund raising and social events.



Aerial view of proposed leased area in red.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The 2013 Minister of Conservation Reserves Act Delegations provide for Local Authorities to wear the hat of the Minister for delegated actions over vested recreation reserves.

Section 54(1) of the Reserves Act 1977 ("the Act") provides for Council, with the prior consent of the Minister, to grant leases over recreation reserves. From 2013, prior consent of the Minister is delegated to Council.

Section 54(2) Reserves Act 1977 requires public notification of the proposed lease action where no current reserve management plan is in place for the vested recreation reserve. There is no current reserve management plan for the Rarawa Memorial Domain Recreation Reserve.

Council resolution to commence public consultation satisfies the prior consent of the Minister and the public notice requirements.

Council delegations: the role of the Board vs the role of the Council

Community Boards are delegated to provide recommendations to Council in respect to applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.

The Te Hiku Community Board is therefore now required to make a recommendation to Council in respect of the proposal.

The options for this site are:

Option 1: Recommended

That the Te Hiku Community Board:

- a) **recommends to Council that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.**
- b) **The terms of the proposed lease shall be:**
 - **Term: 30 Years (10+10+10)**
 - **Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.**
- c) **is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.**

Option 1 will allow the Waipapakauri Sports Complex Incorporated to continue providing their valued services to the community of Waipapakauri and surrounding areas.

Option 2:

- a. Decline Waipapakauri Sports Complex Incorporated request for a new ground lease
- b. Request that Waipapakauri Sports Complex Incorporated remove all existing building(s) and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Waipapakauri Sports Complex Incorporated provide a beneficial service to the community and requiring them to vacate the land will be detrimental to the Community, Whānau and Tamariki of the area.

As per the Reserves Act 1977, Council can grant exclusive leases to part or all of a reserve for a maximum term of 30 years.

Public Notice is a statutory requirement under Reserves Act for the leasing of a Recreation Reserve.

Public consultation will enable the Te Hiku Community Board and Council to assess the community's engagement with the Waipapakauri Sports Complex Incorporated's proposal. Public consultation

gives the community the opportunity to put forward alternative options for the occupation of the building and/or the use of the site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated green space.

The lease will provide for the lessee to be responsible for the payment of all utility charges, rates and insurances.

All buildings and improvements are owned by the Waipapakauri Sports Complex Incorporated.

The annual rent will be in conjunction with Far North District Council Fees and Charges Schedule and amended annually.

Should a lease not be provided to Waipapakauri Sports Complex Incorporated and the land reinstated to reserve, Council will become responsible for any ongoing maintenance of the site.

ĀPITIHINGA / ATTACHMENTS

1. **Waipapakauri Sports Complex application support letter_ - A5056954** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base. The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This does not have District wide relevance. Delegation to the relevant Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. It is important to notify tangata whenua in the Ahipara locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance. Should public consultation be approved, relevant Iwi/hapū will be notified via a separate letter to inform them of the requested lease. The letter will include brief summary of the lease and instructions of how to provide feedback should they wish to do so.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation and Iwi consultation will be progressed as per the Reserves Act 1977 and the FNDC Engagement Policy. This will allow staff to identify any people or groups who may be affected or have interest in the matter.

State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Schedule.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

WAIPAPAKAURI SPORTS COMPLEX

**c/o [REDACTED]
3 Warau Street
Awanui**

Far North District Council

Kaikohe.

We wish to supply the following information in support of our Application for the Renewal of our Lease of the Waipapakauri Recreational Reserve.

As a Sports Complex and facility we supply the following Organisations and Sports Clubs with facilities to enable them to meet their goals within the Far North Community.

- Waipapakauri Netball Club - This season the netball club will have two Senior Teams and five Junior and Collegiate Teams. The total number of players involved in their club will be approximately seventy across all grades. The Netball Club also runs a twilight summer tournament each year during daylight saving for up to 16 mixed teams with approximately one hundred and sixty youth and adult players involved.
- Waipapakauri JMB Rugby Club – This season the JMB rugby club will have four children and youth teams catering for players from 4 – 14 years in age. The total number of players involved in their club will be approximately eighty across all grades.
- Awanui/Kaitaia Pony Clubs – The pony club provides training and events for a total of approximately thirty riders from young children to adults.
- Waipapakauri Bombers Rugby League Club – The Bombers currently have one senior team with approximately twenty two players.
- Natives Womens Rugby League Club – The Natives womens team is new to our group this year and will have one senior womens team playing in the RL Northland competition. The team will have approximately twenty two players from the Far North area. This team has already received a partially sponsored entry into an International Womens Rugby League Tournament in Fiji later this year by virtue of being the Runners Up in the 2024 Tournament. The team has received sponsorship to cover 50% of their airfares in 2025.
- In addition each year we provide training facilities for various Junior and Senior Representative Rugby League Teams to represent the Muriwhenua area at Regional and National Tournaments. This often includes approximately fifty players each year.
- We often also provide playing facilities for Far North and Northland organised one day tournaments in various codes especially for children and youth which can at times involve up to 200 – 300 school children.

WAIPAPAKAURI SPORTS COMPLEX**c/o [REDACTED]****3 Warau Street****Awanui**

This gives a total of approximately 274 of our players direct support for their various sporting codes, and also facilities for the large number of whanau and supporters who follow their children, siblings, grandchildren and wider whanau in their sporting endeavours. We feel that this is an extremely valuable contribution to the health and wellbeing of the Far North Area which we operate in. Many of these people reside in areas outside our immediate local community which extends all of the associated benefits to a large area of the Far North and Northland when you also consider the teams, participants and supporters who travel to our facilities to play in opposition to our many local clubs. I believe that we are the only Far North sporting facility which provides facilities to such a wide range of sporting codes, many of which would otherwise struggle to find suitable venues. We have operated from this reserve for around 45 years and have over the years also provided a venue for many other sporting codes including softball, darts, lawn bowls, soccer and eight ball pool to name a few.

We look forward to your favourable consideration of our application for the renewal of our lease.

Kind regards,

[REDACTED]

Chairperson.

7.5 PROJECT FUNDING REPORTS

File Number: A5066796

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Coopers Beach Bowling Club
- b) Friends of Rangikapiti Reserve
- c) Northland Floral Art Society
- d) Waiharara Hall Society

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

- 1. Coopers Beach Bowling Club - A5066780  
- 2. Friends of Rangikapiti Reserve - A5066779  
- 3. Northland Floral Art Society - A5066773  
- 4. Waiharara Hall Inc Society - A5066774  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Coopers Beach Bowling Club _____

Name & location of project: 238 SH.10 Coopers Beach _____

Date of project/activity: September 2024 _____

Which Community Board did you receive funding from?

☒

Te Hiku

☐

Kaikohe-Hokianga

☐

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$9668.00 _____

Board meeting date the grant was approved: June 2024 _____

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)		
Shadesystems	\$9668.00X		
	\$			
	\$			
	\$			
Total:	\$9668.00			

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Our project was a highly technical Geo Tech investigation into the ground suitability to support our proposed canopy structure over our top green at Coopers Beach Bowling Club.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The findings were positive in that the sub-terranean structure will support the massive footings required to create the canopy. They did reveal that the footings would have to be dug to 4.5 m depth and adjustments were made by Shadesystems.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

I have sent through the full Geo Tech report and an accompanying letter and apologize for not teaming it up with this official document.

If you have a Facebook page that we can link to please give details:

Coopers Beach Combined Bowling Club





**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Friends of Rangikapiti Reserve Society Inc.

Name & location of project: Weeding project, Rangikapiti Reserve

Date of project/activity: August 2024 onwards

Which Community Board did you receive funding from?

☒

Te Hiku

☐

Kaikohe-Hokianga

☐

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$975

Board meeting date the grant was approved: July 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Rat traps, Grantley Imports Ltd.	\$158.40	
Weedkiller gel bottles, LandMan Ltd.	\$237.60	
Tool pouches, Bunnings	\$124.90	
Foldable pruning saws, Bunnings	\$174.35	
Replacement saw blades, Placemakers	\$279.90	
Total:	\$975.15	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Our weekly weeding group involves between 8 – 12 volunteers who have cleared areas of Rangikapiti Reserve overlooking Coopers Beach from rampant asparagus scandens, moth plant, tobacco weed, wattle and other invasive exotic weeds. Our pest control team comprises 5 volunteers and they each have a trap run with various types of traps to catch rats, mice, possums and mustelids.

The weeding group were very appreciative of the pouches, weedkiller and new saws as, for the long-term members, their original saws had become blunt.

The pest control team were glad of the new rat traps which are being deployed as new trap areas are identified.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The outcomes of our project are threefold. Firstly the ngahere/native trees and shrubs in the forest are now able to reseed the forest floor and regenerate te taiao/ the natural environment where insects and bird life benefit when the variety of fruits and food increases. The efforts of the trapping team mean there is less vegetation loss from browsing possums which are reducing in number, and the other rodents and mustelid numbers are being kept in check which benefits the birds and insects.

Secondly, the local users of the pathways through the Reserve tell us how much they enjoy being in the forest now that the forest floor looks vibrant and healthy and they can hear more bird song.

Finally, the strong volunteer spirit between the volunteers enables greater community bonding and communication. This linking is particularly beneficial to new volunteers who can quickly be introduced to into the local community, resulting in other activities such as assisting at the Volunteer Centre and the new Hospice Shop, and connecting with Te Matarahuru ki Mangōnui and Kenana Te Ranginui Marae.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We will acknowledge Te Hiku Community Board funding in our January newsletter.

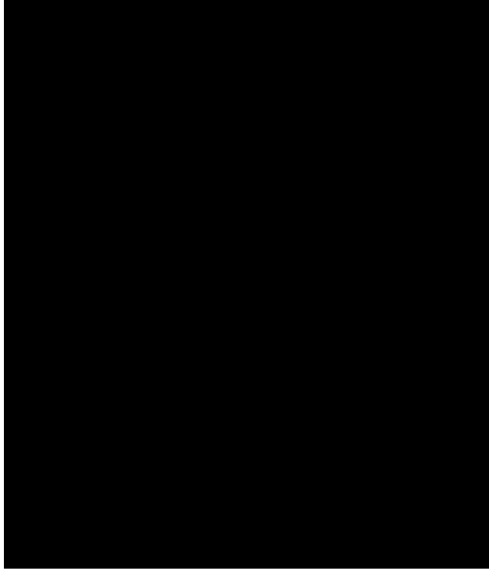
Te Hiku Community Board is acknowledged on the walking track signage boards in Rangikapiti Reserve from previous funding we were very grateful to receive in 2022.

If you have a Facebook page that we can link to please give details:

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

FB Friends of Rangikapiti Reserve

This report was completed by: [REDACTED]



Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

Kerikeri Service Centre
17 DEC 2024

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Floral Art Society Nz. Northland Area

Name & location of project: Doubtless Bay Christian Centre

Date of project/activity: 18/19 October 2024

Which Community Board did you receive funding from?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Amount received from the Community Fund: \$1847.00 Purchase Order PO 84 612

Board meeting date the grant was approved: 25 June 2024

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
	\$	
Please Refer to the attached	\$	
Financial Statement.	\$	
Abroad Treasurers	\$	
Floral Art Northland Area		
Total:	\$	

12/13/24, 6:40 PM

FNDCDOY1.jpeg

Give a brief description of the highlights of your project including numbers participating: ^{overall.} 36 Entries

The wonderful diversity of the floral designs which included a wallhanging and a petite design competition was and is always a highlight. childrens section was only a small section so we are hoping for more participants next time. The Demonstration by our Judge Lisa Van Noort was

Describe the main findings in your evaluation of the project/event; describe how your project/excellent event benefited the community:

I have attached a letter on how our Northland Designer of the Year 2024 went.
The title "Its a Beautiful world" was well represented in the gorgeous floral designs in the Hall.

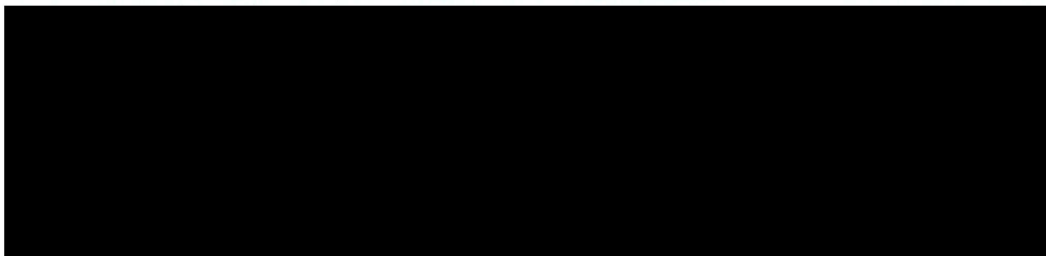
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Programme and Schedule attached.

If you have a Facebook page that we can link to please give details:

Doubtless Bay Floral Art. Virtual Tour of Competition on the link on 21.10.24. (Youtube)

This report was completed by:



Private Bag 752, Memorial Ave, Kaitake 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Waiharara Hall Society Incorporated

Name & location of project: 31 Kaimaumaum Road, Waiharara

Date of project/activity: August 24 through to November 24. Please note that some parts of the project was delayed due to the weather.

Which Community Board did you receive funding from?

☒

Te Hiku

☐

Kaikohe-Hokianga

☐

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$6903.00

Board meeting date the grant was approved: June 2024

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
East Coast Fencing	\$6115.70	Yes
Far North Roading	\$6766.69	Yes
Total:	\$12882.39	

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Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Through this funding the project highlights have been

- 1) Doubling the car parking capacity within the hall's grounds.
- 2) Securing the Hall grounds with the new fencing and security gates.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

By completing this project, we have eliminated the need for users of the hall to park on the side of a 100km road edge and reducing it to a single lane. Also, with this car park extension it has doubled the area in size within the hall grounds, making it safe, effective and practical for the many users of the hall. It also means that we have ample parking throughout the year, especially catering for the winter months, where the old grass area was unsuitable.

The project has also allowed us to completely secure and fence the hall grounds, with the main objective been met - keeping boy racers out which was damaging the hall grounds, building and glass frontage. It also means that the hall's neighbour's no longer have noise and safety concerns. All the many hall users, local and wider community benefit from this project as it has made the hall more user friendly. It also means that hall funds can be directed elsewhere to benefit the community in other ways instead of having to pay for damage done by a select few.

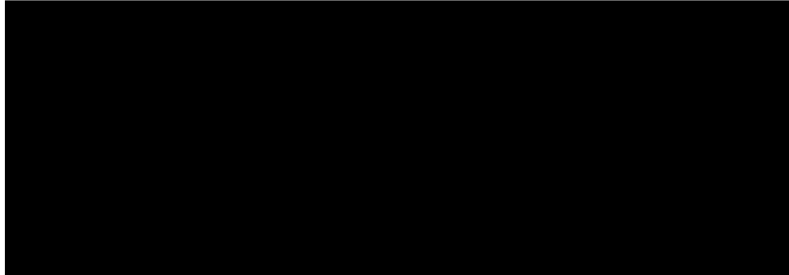
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

On behalf of the Waiharara Hall Committee we wish to thank the Te Hiku Community Board for granting us funds which has greatly assisted our project. Without this crucial funding we would not have been able to achieve this result. The Committee and Community are extremely grateful, and it means that this much-loved community asset can continue to be well kept and available for many.

If you have a Facebook page that we can link to please give details:

N/A

This report was completed by:



7.6 FUNDING APPLICATIONS

File Number: A5066981

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the February 2025 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Five new and one returned applications have been received, requesting a total of **\$44,794**
- The Community Board has an available total of **\$80,901.28** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$88,486** in **Placemaking** Funding for the 2024/25 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$1,948** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia and Districts Agricultural and Pastoral Association for costs towards the 2025 A&P Show; and

That Te Hiku Community Board approve the balance of **\$396.05** granted to the Association for the 2024 Spring Fair but not spent be used for the 2025 show instead.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$1,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Frank Malley for costs for 2025 Kaitaia MetalFest.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$6,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia Primary School for marquee hire costs for the 150th anniversary celebrations.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Opononi Area School for costs towards hosting the 50th Te Tai Tokerau Kapa Haka Festival.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$17,250** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Te Hapua Sports and Recreation Club for costs towards drainage works.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$6,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Youthline Auckland Charitable Trust costs towards providing Youthline call centre services.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Kaitaia and Districts Agricultural and Pastoral Association – 2025 A&P Show	\$2,344	\$1,948	<p>The applicant is seeking funding to cover the cost of portaloos, facepainting and sashes/ribbons for the 2024 show.</p> <p>They were granted funding for the Spring Fair, which was unable to take place due to bad weather, and still have unspent funding in the amount of \$396.05. The amount recommended takes this balance into account.</p> <p>This meets community outcomes 2 and 3</p>	Event
Kaitaia MetalFest 2025	\$1,500	\$1,500	<p>This event is taking place for the third time and serves part of the community that is generally not provided for (based on music genre). It involves local groups, as well as providing access to groups and performers from outside the region.</p> <p>The applicant has sought funding from other sources and was granted \$1,500 from the Far North Creative Communities Committee.</p> <p>This meets community outcome 2 and 3.</p>	Event
Kaitaia Primary School – 150 th Celebration	\$7,700	\$6,500	<p>The applicant is seeking funding to cover marquee hire and the printing of a jubilee book to celebrate the 150th anniversary of Kaitaia Primary School.</p> <p>This meets community outcome 2, 3 and 5.</p>	Event

Applicant and Project	Requested	Recommend	Comments	Type
Opononi Area School – 50 th anniversary Te Tai Tokerau Kapa Haka Festival	\$10,000	\$10,000	<p>The applicant is seeking funding for the 50th anniversary Te Tai Tokerau Kapa Haka Festival.</p> <p>They have applied to all three community boards, as this involves participants from across the district, as well as the Far North Creative Communities committee. They received \$5,000 from Creative Communities and \$10,000 from Kaikohe-Hokianga Community Board.</p> <p>This meets community outcome 2, 3 and 5.</p>	Event
Te Hapua Sports and Recreation Club – Drainage Project	\$17,250	\$17,250	<p>Te Hapua Sports and Recreation club are seeking funding to undertake major drainage works around their clubrooms and sports field.</p> <p>The venue is a major hub for the community and where they gather for community and sporting events. They have provided one quote, as they struggle to find contractors willing to travel the distance to undertake the works.</p> <p>This meets community outcome 2, 3, 5 and 6.</p>	Infrastructure
Youthline Auckland Charitable Trust – Helpline service costs	\$6,000	\$6,000	<p>The applicant is seeking funding for costs associated with operating the national Youthline call centre.</p> <p>The supporting information outlines support given to rangitahi and Tamariki in the Auckland region. On page 5 of their application, they indicate that they expect to help at least 251 rangitahi in Te Hiku ward.</p> <p>Identical applications have been made to the other Community Boards</p> <p>This meets community outcome 1 and 3.</p>	Community Development

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.







The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. Kaitaia and Districts Agricultural and Pastoral Association - A5066778 [↓](#) 
2. Kaitaia MetalFest 2025 - A5066776 [↓](#) 
3. Kaitaia Primary School - A5066777 [↓](#) 
4. Opononi Area School - A5066781 [↓](#) 
5. Te Hapua Sports and Recreation Club - A5066775 [↓](#) 
6. Youthline - A5066782 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB007 From The Kaitaia and Districts Agricultural and Pastoral Association

Form Submitted 21 Jan 2025, 1:36PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

The Kaitaia and Districts Agricultural and Pastoral Association

NZ Charity Registration Number (CRN)

CC32872

New Zealand Charities Register Information	
Reg Number	CC32872
Legal Name	The Kaitaia And Districts Agricultural And Pastoral Association Incorporated

Page 1 of 12

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB007 From The Kaitaia and Districts Agricultural and
Pastoral Association**

Form Submitted 21 Jan 2025, 1:36PM NZDT

Other Names	
Reg Status	Registered
Charity's Street Address	30B South Road Kaitaia 0410 Kaitaia 0410
Charity's Postal Address	87 Braithwaite Road RD 2 Kaitaia 0482
Telephone	
Fax	
Email	
Website	
Reg Date	12:00am on 30 Jun 2008

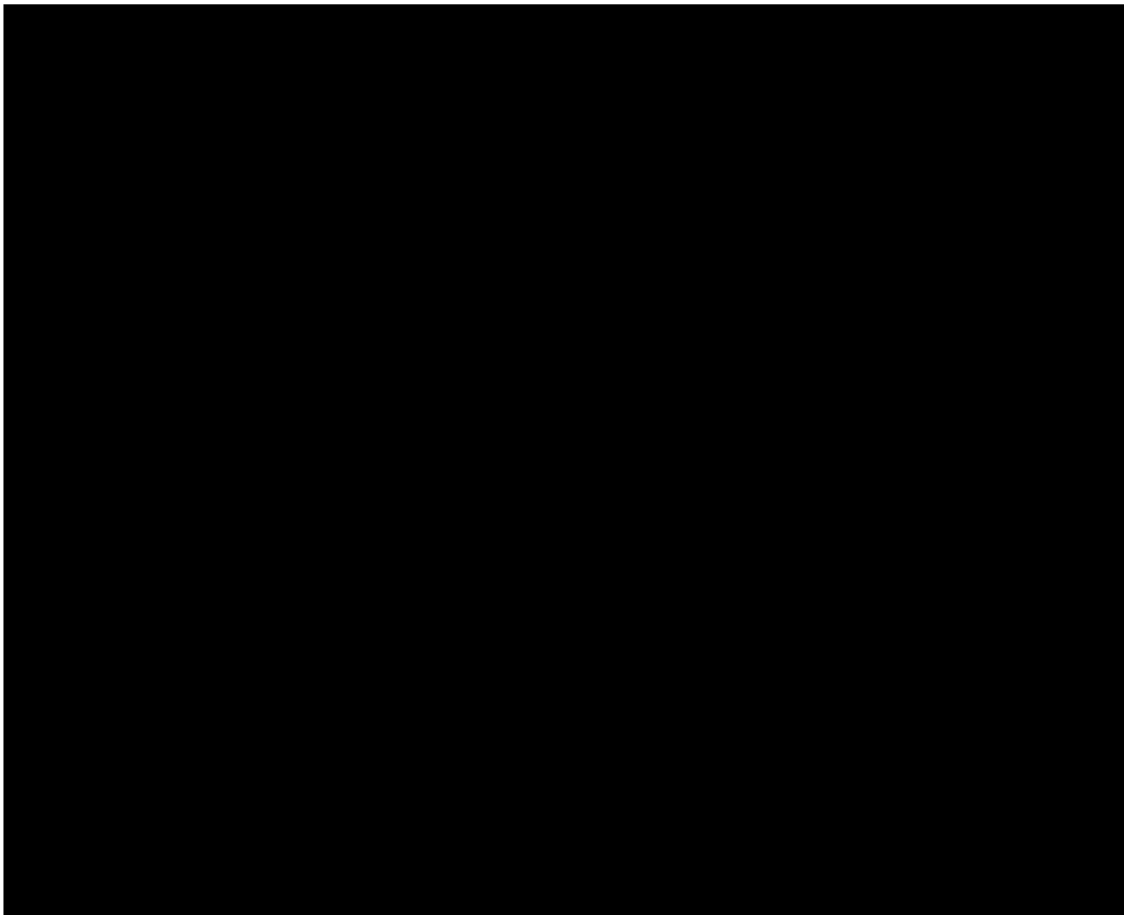
Information retrieved at 8:38am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB007 From The Kaitaia and Districts Agricultural and Pastoral Association

Form Submitted 21 Jan 2025, 1:36PM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

We try to provide interesting entertainment for our community especially the children and the families

Must be no more than 50 words.

Number of Members *

14

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☒ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Annual A & P Show

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB007 From The Kaitaia and Districts Agricultural and Pastoral Association

Form Submitted 21 Jan 2025, 1:36PM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

22/02/2025

22/02/2025

Must be a date.

Must be a date.

Project Details

Location *

30A South Road Kaitaia

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes
- ☐ No

If yes, how much?

\$10.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100

Must be a number.

How many visitors/audience members/clients do you expect? *

3500

Must be a number.

Have you engaged with tangata whenua about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB007 From The Kaitaia and Districts Agricultural and Pastoral Association

Form Submitted 21 Jan 2025, 1:36PM NZDT

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The whole community will benefit as we try to make the day as family/whanau friendly as we can, by providing free rides and entertainment for the children/tamariki so the parents don't have to pay for any of the pony rides or entertainment and face painting.

We will have eftpos on the gate for convenience

The charge at the gate will be \$10 for adults, \$5 for 5 to 15 and under 5's are free

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☐ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☐ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

We include everyone from our community from people that have trade space stalls to competitors, exhibitors, the general public that support or show, and try and give back to them to make the entry as reasonable as we can

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB007 From The Kaitaia and Districts Agricultural and Pastoral Association

Form Submitted 21 Jan 2025, 1:36PM NZDT

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$2,344.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,344.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
	\$268.00	\$268.00	Filename: Kaitaia A & P 2025 HAL TERS.pdf File size: 124.0 k B
	\$1,109.00	\$1,109.00	Filename: Quality Presentations.pdf File size: 844.1 k B
	\$304.00	\$304.00	Filename: ATT0000077777.pdf File size: 10.6 kB

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB007 From The Kaitaia and Districts Agricultural and
Pastoral Association**

Form Submitted 21 Jan 2025, 1:36PM NZDT

	\$410.00	\$410.00	Filename: Invoice A&P show 2025_250121_120226.pdf File size: 99.0 kB	
	\$	\$	No files have been uploaded	
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	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

045-456-021

Current Funding

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB007 From The Kaitaia and Districts Agricultural and
Pastoral Association**

Form Submitted 21 Jan 2025, 1:36PM NZDT

How much money does your organisation currently have? *

\$4,987.73

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$4,987.73

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Maintenance , Insurance, day to day costs	\$4,987.73
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$4,987.73

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB007 From The Kaitaia and Districts Agricultural and Pastoral Association

Form Submitted 21 Jan 2025, 1:36PM NZDT

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Spring Fair	\$547.95	18/10/2024	Yes
A&P Show	\$2,750.00	16/02/2023	Yes
	\$		
	\$		

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement

1 Supporting Financial document *

Filename: IMG_20250121_0001.pdf

File size: 138.6 kB

2 Name of supporting financial document

Performance Report

2 Supporting Financial Document

Filename: Kaitaia Performance Report 2024.pdf

File size: 188.3 kB

3 Name of supporting financial document

Profit and Loss

3 Supporting Financial Document

Filename: IMG_0324.jpg

File size: 1.8 MB

Applicant Declaration

* indicates a required field

Privacy Information

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB007 From The Kaitaia and Districts Agricultural and Pastoral Association

Form Submitted 21 Jan 2025, 1:36PM NZDT

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

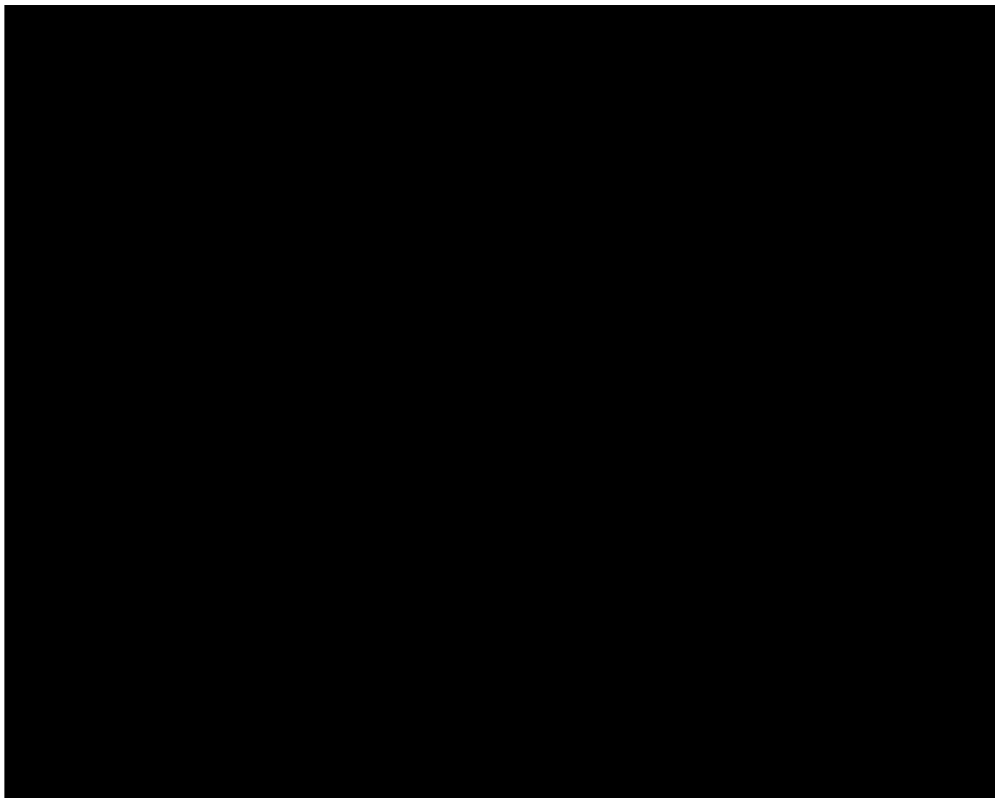
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB007 From The Kaitaia and Districts Agricultural and
Pastoral Association**

Form Submitted 21 Jan 2025, 1:36PM NZDT

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB007 From The Kaitaia and Districts Agricultural and
Pastoral Association**

Form Submitted 21 Jan 2025, 1:36PM NZDT

21/01/2025

Must be a date.

21/01/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Poster

1 Additional Supporting Information

Filename: Your paragraph text-2.pdf

File size: 1.9 MB

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Kaitaia MetalFest 4

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB008 From Kaitaia MetalFest 4**
Form Submitted 20 Jan 2025, 4:30PM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

To run a music festival catering to heavy metal fans around Northland, where they can see top class bands from across New Zealand (and I had a total of 17 bands apply to play at my 4th MetalFest this year!) without having to travel to Auckland.

Must be no more than 50 words.

Number of Members *

One

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☒ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Kaitaia MetalFest 4

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

03/05/2025

Must be a date.

End Date:

Date:

03/05/2025

Must be a date.

Project Details

Location *

Collards Tavern

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes
- ☐ No

If yes, how much?

\$25.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

6

Must be a number.

How many visitors/audience members/clients do you expect? *

200

Must be a number.

Have you engaged with tangata whenua about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Local music fans who don't get to see this sort of genre rarely if at all (having to travel down to Auckland to catch quality acts like these), the travelling bands who are looking forward to coming to the Far North, the 2-3 local bands who will benefit greatly from playing alongside quality touring acts, various local sponsors who will get an opportunity to promote their produce, and the wider community from having the opportunity to help/ support an alternative music gig.

This is a non-profit event, every cent of door takings will go to travelling bands.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Kaitaia doesn't get many shows featuring outside artists and the ones it does get tend to be more reggae or R&B-styled shows/ bands.

Kaitaia MetalFest 4 caters to extreme and alternative music fans and provides an opportunity for them to see how good some of the upcoming bands who will play this show are; bands they would otherwise never get a chance to see unless they go to Auckland for a show and see these bands in support of the headliners.

It is a unique event and one which has proven to be extremely popular.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$3,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$1,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
P.A. hire	\$2,000.00	\$1,000.00	No files have been uploaded	

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

Promotion	\$888.95	\$444.00	<div> <div>Filename: Quote 25761 - Corflute s Metal Fest IV.pdf</div> <div>File size: 204.8 kB</div> </div> <div> <div>Filename: Quote 25761 - Posters Metal Fest IV.pdf</div> <div>File size: 205.6 kB</div> </div>	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
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	\$	\$	No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB008 From Kaitaia MetalFest 4**

Form Submitted 20 Jan 2025, 4:30PM NZDT

If your organisation registered for GST *☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? ***

\$1,500.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$1,500.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
PA Hire	\$2,000.00
Promotion	\$880.00
	\$
	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$2,880.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
FNDC Creative Communities	\$1,500.00	Yes
	\$	
	\$	
	\$	
	\$	

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Creative Communi- ties	\$2,500.00	06/05/2023	Yes
	\$		
	\$		
	\$		

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank statement

1 Supporting Financial document *

Filename: 20012025161212-0001.pdf
File size: 731.7 kB

2 Name of supporting financial document

Account details from Kaitaia Metalfest 3

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

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In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
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 - A person responsible for keeping the financial records of the organisation
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 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

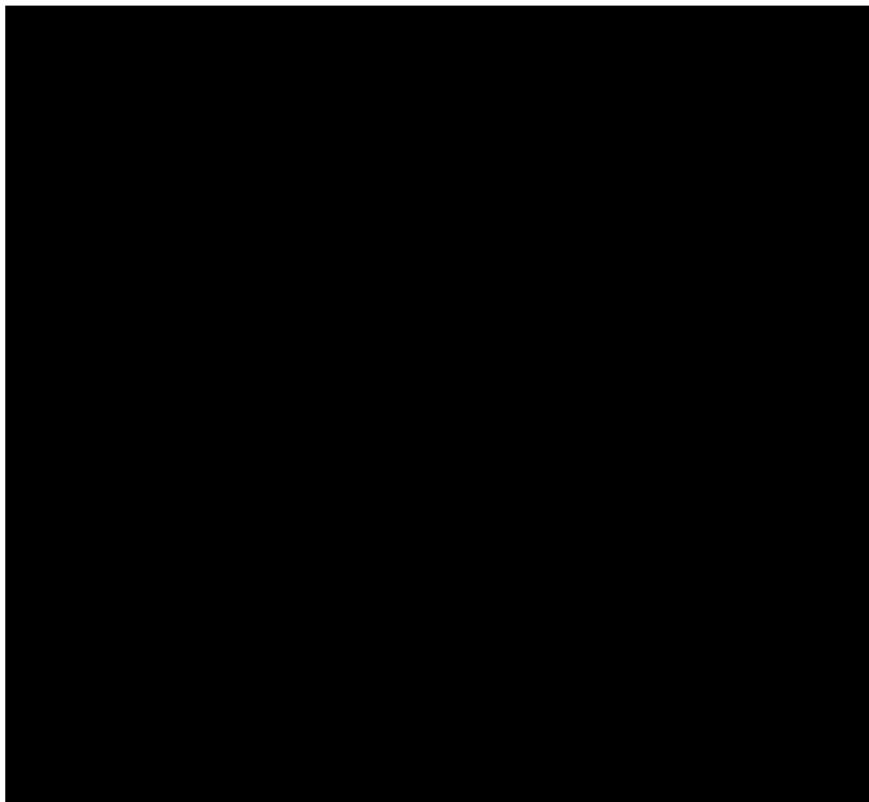
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
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Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 20 Jan 2025, 4:30PM NZDT

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB008 From Kaitaia MetalFest 4**

Form Submitted 20 Jan 2025, 4:30PM NZDT

20/01/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

MetalFest 4 poster prototype

1 Additional Supporting Information

Filename: 12ab6cbb-1a89-4eb3-9dfb-2899f08c9246.jpeg

File size: 194.1 kB

2 Additional Supporting Document Name**2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Kaitaia Primary School

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB002 From Kaitaia Primary School**

Form Submitted 6 Jan 2025, 1:50PM NZDT

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

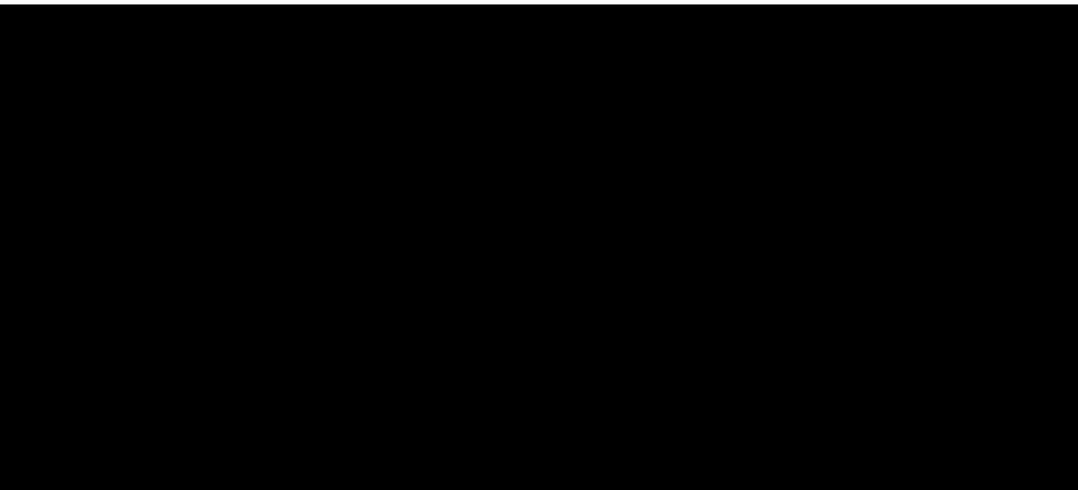
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

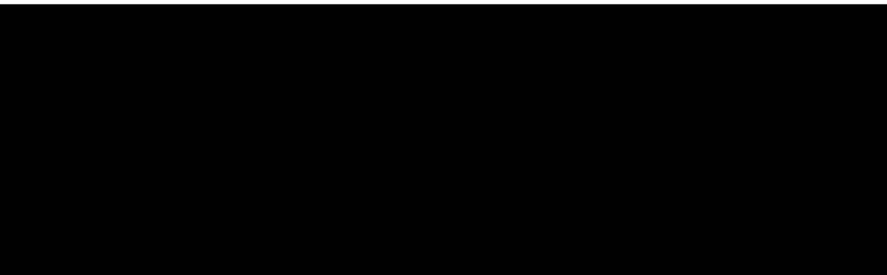
Education

A large black rectangular redaction box covering the entire content area of the form.

Contact details

Contact Person One:

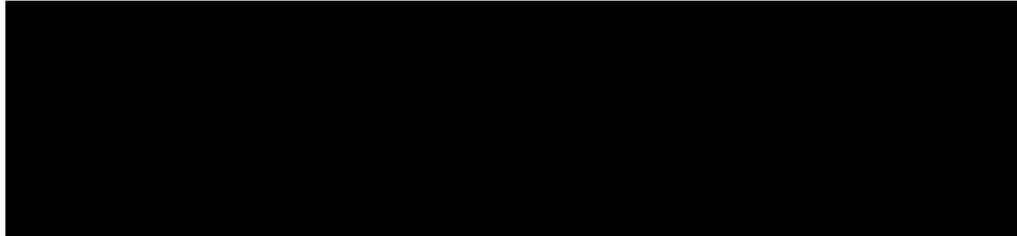
Contact Person Two:

A black rectangular redaction box covering the contact details section of the form.

(02) 7660 9779

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT



Purpose of organisation

Please briefly describe the purpose of the organisation *

State Primary School

Must be no more than 50 words.

Number of Members *

350

Project Details

* indicates a required field

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☒ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

KPS150 Celebration

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT

can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☒ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

06/04/2025

Must be a date.

End Date:

Date:

10/04/2025

Must be a date.

Project Details

Location *

Kaitaia Primary School

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

350

Must be a number.

How many visitors/audience members/clients do you expect? *

300

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The whole Kaitaia community will benefit as our event is an opportunity for them to come together and learn first hand the histories of this place.

With this grant the community will have a timeline of the development of Kaitaia and the school in a published history book. We have done all the research, written the content and collected photos but require the services of local professionals to format it to print quality.

The Community will need a central venue at the school for the in school events hence the request to Te Hiku Community Board for a marquee - preferably the free standing one as there are multiple pipelines underground around the school site.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

We have two art projects ready to go for celebrating Kaitaia Primary's 150 years of education. One is a timeline in historic photos - similar to those already in the Kaitaia township but focussed on the school's growth and education and the other a mural of the school's histories; people and cultures that the students will paint in collaboration with our own home grown artist and ex student.

The events planned for the celebrations will bring together past staff and students with current staff and students over the week.

The students will be responsible for organising guided tours of the school including storytelling about the places of historical significance on the school grounds e.g. the "Treaty Tree," and Te Aratonga - the original road constructed by the early missionaries.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT

- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$40,000

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,700

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
40 000.00	\$1,200.00	\$1,200.00	Filename: Preferred quote Nettl Hi story book design.pdf File size: 24.5 kB	

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT

	\$6,500.00	\$6,500.00	Filename: Preferred quote Marquee hire.pdf File size: 140.9 kB	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
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	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB002 From Kaitaia Primary School**

Form Submitted 6 Jan 2025, 1:50PM NZDT

GST Number

10-197-325

Current Funding**How much money does your organisation currently have? ***

\$400,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$388,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Education and wages	\$388,000.00
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$388,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Nil	\$	
	\$	
	\$	
	\$	
	\$	

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

KPS Financial Report

1 Supporting Financial document *

Filename: KPS Audited 2023 financial statements.pdf

File size: 10.6 MB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB002 From Kaitaia Primary School

Form Submitted 6 Jan 2025, 1:50PM NZDT

cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB002 From Kaitaia Primary School**

Form Submitted 6 Jan 2025, 1:50PM NZDT

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB002 From Kaitaia Primary School**

Form Submitted 6 Jan 2025, 1:50PM NZDT

KPS150 Cover Letter

1 Additional Supporting Information

Filename: Community Board Appn Cover letter.docx
File size: 59.1 kB

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

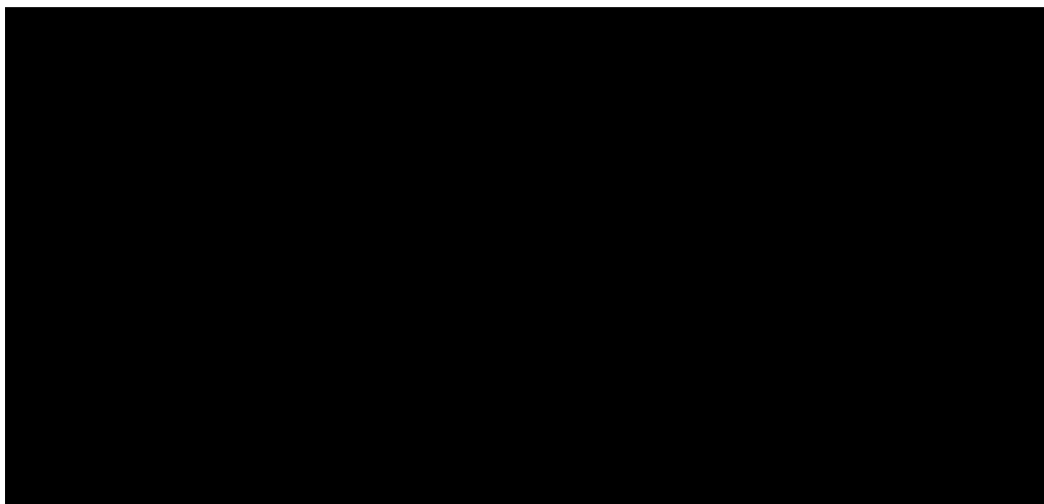
The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Opononi Area School

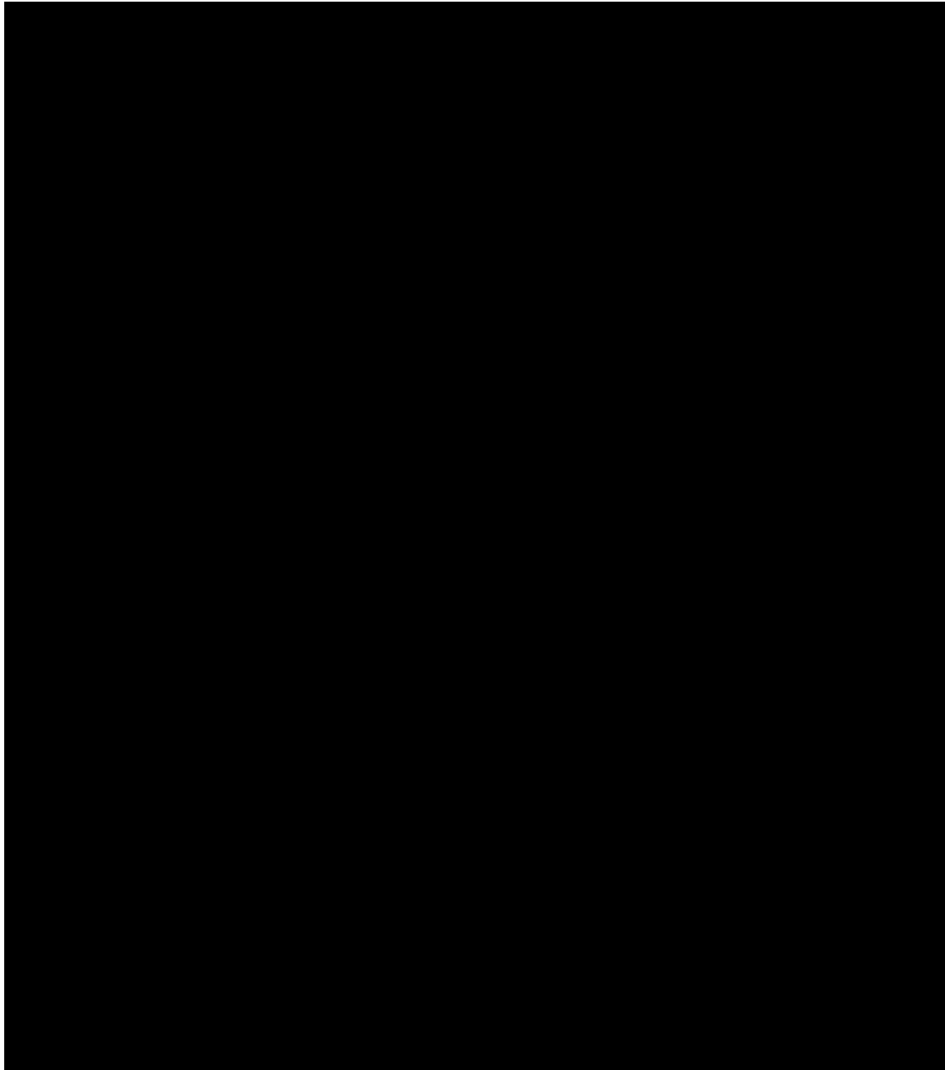


Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

Contact details

Contact Person One:

Contact Person Two:



Purpose of organisation

Please briefly describe the purpose of the organisation *

Opononi Area School is an english teaching School that offers education for learners in Years 1 to 13. It is an area school located in the Hokianga region of Northland. The majority of learners are Māori with local Ngāpuhi iwi affiliations.

Te Hiku Community Grants Fund 2024-2025 Local Grant Application Form Application No. THCB00016 From Opononi Area School Form Submitted 18 Oct 2024, 3:07PM NZDT

Vision Statement: Learning is on, Curiosity is strong, where we belong! - Valuing what our learners and their whanau bring to our Kura is an essential part of realising our school's vision. Many of our whanau connect strongly with local marae and have an enduring connection to the whenua. We value and protect all cultures that add to the diverse nature of our school whanau.

Values: Manaakitanga (Care) Whakaute (Respect) Pono (Honesty)

Mission: Our WHANAU-Our KAINGA-Our HAPORI

Number of Members *

30

Project Details

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity *

50th Jubilee of Opononi Area School and Te Tai Tokerau Secondary Schools Kapahaka Festival 2025

Location *

Opononi Area School, 263 State Highway 12, Omapere, Northland, 0473

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date

Date:

09/04/2025

11/04/2025

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

2025 is set to be a historically significant year for Opononi Area School, not only are we

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

commemorating five decades of service to the education of our people in South Hokianga (1974-2025) but we are also celebrating the 50th year of the Te Tai Tokerau Secondary Schools Kapahaka Festival (1976 – 2025).

BACKGROUND

Opononi Area School is imbued with rich local heritage having been created from the nine primary schools of South-West Hokianga that had existed since the early 1940's. In 1973, these primary schools amalgamated to become a three teacher Primary School and by February 1974 Opononi Area School officially opened as a Primary and Secondary school with a roll of 220 students and 13 teachers. Since then the school has been open for instruction for fifty years and this is a monumental achievement for the school, and highlights the resilience; commitment and unity among our community to keep the doors open. Amongst our community, we have many who have attended the school as staff or students, and currently many of their descendants now attend the school as staff or students.

Continuing the legacy of education provision at Opononi Area School is very important to all who connect with the school and we are very honoured to have the opportunity to acknowledge and celebrate this with a 50th Jubilee. It can be argued that there is no other school in New Zealand so magnificently sited – on the foreshore of the Hokianga Harbour overlooking the golden Sandhill's.

I personally am very privileged and proud to say that I am part of this amazing 50 year legacy having attended the school as a young 11 year old in 1996 and finishing my secondary schooling there until I was 18, where I received a scholarship to attend University. After completing my Diploma in Business and Bachelor of Maori Development Majoring in Business, I eventually returned to the school where I worked as the School Secretary for 7 years before leaving due to having children. My three children now attend Opononi Area School and I have since been on the Board of Trustees for the past five years. To say I have gone the full circle in all facets of the school is an understatement.

I cannot express the pride I feel to be at the forefront of such a significant historical event and I am super excited to share this with everyone who is interested. This will be a great opportunity for the school to build on community connections, to reminisce on what was and build on what will be for our future generations.

The Te Tai Tokerau Secondary Schools Kapahaka Festival was initiated in 1976 by Opononi Area School and was driven by David Hill – the Deputy Principal / Maori Language Teacher, the school board and local community members to be a friendly, non-competitive cultural festival. It was created as a platform where secondary schools of Northland could come together to share a common purpose to show case and highlight the importance of cultural traditions through Kapahaka performance. It was also a way to help revive, foster, grow and strengthen connections and friendships with other schools, their whanau and wider community. The Festival was to return to Opononi Area School every ten years and this tradition has been upheld since 1976.

There was no other festival like this at the time and it quickly became a focal point for all Northland schools / students, teachers and wider family to promote and enhance their knowledge of Te Ao Maori (all things Maori) and cultural tradition in Aotearoa. The festival become an event to build an enduring foundation of cultural excellence amongst our Northland youth.

The Te Tai Tokerau Festival has surpassed and outgrown its initial conception by tenfold starting out with only 11 schools participating in 1976 to now over 30+ schools participating with a different hosting school each year.

This is a community event that benefits many people everywhere, past and present and one, which also holds cultural significance to thousands as it is a major part of our heritage and cultural identity as Rural Northland Secondary Schools.

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
 Form Submitted 18 Oct 2024, 3:07PM NZDT

Another significant personal achievement of mine is having stood strong and proud for Opononi Area School on the Tai Tokerau Festival stage and having been Kaitātaki Wahine (female leader) for 3 of the 5 years I performed. The “Tai Took” is an event that is still very special to me, I anticipate and look forward to it every year, and I know it will still be around when my children are old enough to perform.

In the past month, we have rallied together an Events Committee to organise both events, with representatives from the current Staff, Board of Trustees, and a mixture of past students and community members. We are currently in the process of planning committee meetings, securing funding and sponsors, facilitating and coordinating with the schools, booking and hiring external infrastructure / services / businesses and people, locking in vendors and getting our marketing and logistics sorted.

We acknowledge that this is going to be an enormous undertaking for such a small rural school and community and we will be relying heavily on the support of our local community boards, organisations, businesses (local and afar), staff, students, school whanau and wider community members. Without access to funding, it will be difficult to provide a high quality experience for our participants and audience. Successful funding will enable us to preserve our history and legacy while fostering community and wider northland engagement to inspire our future growth.

EVENT DETAILS

We are planning to host both events over 3 days in April 2025. The funding that we are requesting is for both events.

50th Te Tai Tokerau Secondary Schools Kapahaka Festival 2025

Wednesday 9th and Thursday 10th April 2025 (2 Days)

We are expecting twenty five to thirty Northland Secondary Schools to perform (roughly 1500 people involved) and up to 10,000 whanau and supporters to come and watch over the two days.

The aim of the 50th Te Tai Tokerau Kapahaka Festival is to provide schools with an opportunity to enhance the mana of their school by displaying their connection to and knowledge of Te Reo Maori (Maori Language), Whakapapa (Lineage), Whenua (Land/Territory), Whanau (Family), Tupuna Maori (Ancestors), Toi Maori (Maori Arts), and Hitori Maori (Maori History) through Kapahaka (Performing Arts). This also gives their whanau and wider community a chance to come together and share too. This will ensure that this important cultural event is accessible to all members of Northland and that it continues to thrive for generations to come.

Opononi Area School 50th Jubilee - Gala Day

Friday 11th April 2025 (1 Day)

We are expecting upwards of 2000 past and present students and their whanau to attend the Jubilee Gala over the day with a special Dinner in the evening of no more than 150 guests.

The Schools Jubilee Gala Day aims to acknowledge:

Matauranga (knowledge and understanding):

Honour the schools Legacy and Achievements over the past 50 years.

Kaitiakitanga (Guardianship):

Recognise contributions of past and present school members.

Whakawhanaungatanga (making and maintaining relationships):

Create connection / reconnection, Kinship, Sense of Belonging.

Whakamanawa (Encourage/Confidence): Inspire past and future generations.

Whakahuia (Treasure): Enhance the Mana of the school through positive impacts as well as

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
 Form Submitted 18 Oct 2024, 3:07PM NZDT

providing a fun and enjoyable experience for all involved.

Maumahara (Reminisce): Remember and honour the past and present and those who have passed away – Te Taha Hinengaro (Mind), Te Taha Tinana (body), Te Taha Wairua (Soul).

BENEFITS OF BOTH EVENTS TO COMMUNITY & WIDER

Educational Value

- Teaches and improves language, history and customary values and processes.
- Develops confidence and self-expression in performing arts skills and public performances using music and dance.
- Encourages cultural appreciation, understanding, awareness and through cultural exchange.
- Enhances creativity and critical thinking and education through cultural innovation and diversity.
- Integrates with NCEA accredited subjects such as history, geography, social studies and Maori performing arts.
- Develop communication, presentation and performance skills.

Cultural Significance

- Preserves cultural heritage of traditional stories and legends of Northland through songs, chants, haka and actions by sharing the Maori culture, Te Reo Maori (Maori language) and performing arts, promoting unity amongst the Maori people.
- Honour's our ancestors and heritage from those passed on to those in the present. Fifty years is an amazing achievement and this only enhances the pride that everyone feels.
- Passes down cultural values and knowledge creating a historical narrative that will be talked about for years to come.
- Continuation - creating a long lasting legacy of Maori cultural performances that future performers can strive for.

Community Building

- Foster community cohesion, unity and pride among performers, shared with the school, staff, students, whanau and wider community of Hokianga and other Northland Schools.
- Strengthens community bonds through re-connecting / connecting, friendship and a common purpose shared by all.
- Promotes cultural exchange and understanding between the school and other schools and wider.
- The positive economic benefits will attract visitors to the Hokianga, which will give our local businesses a boost and support economic development.
- Build Team Work and Collaboration.

Emotional and Spiritual Connection

- Connects performers to their ancestral roots by learning and speaking / singing their ancestral language.
- Expresses emotions through song and dance by participating in traditional performance.
- Provides spiritual connection to ancestors while engaging in traditional ceremonies to give one cultural identity and belonging.
- Empathy and understanding of diverse perspectives.
- Social Activities that allow Inclusivity and Diversity.

FUNDING / SPONSORSHIP ACKNOWLEDGEMENTS

We will acknowledge all community boards / organisations / businesses / people who have funded or sponsored these events across all platforms to demonstrate our appreciation and

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

transparency. This will be carried out via the following methods:

Schools Social Media Page
Website Acknowledgements
Commemorative Program Advertising
Printed in the Memorabilia booklets
Event MC Announcements
Logo Display around Venue
Radio / TV Interviews
Formal Written Letters
School Newsletters
Press Releases
Nga Mihi Maioha
Denise Turner
Board of Trustees Representative

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
The Sound Cave (3 Days)	\$45,000.00	\$	No files have been uploaded
Marquee Hireage (3 Days)	\$20,000.00	\$	No files have been uploaded

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
 Form Submitted 18 Oct 2024, 3:07PM NZDT

Kia Tupato - Security / Traffic Management	\$13,000.00	\$	No files have been uploaded
Catering Expenses (both events)	\$10,000.00	\$	No files have been uploaded
Printing of Memorabilia Booklets (both event)	\$5,000.00	\$	No files have been uploaded
Printing for Kai Mahi Tshirts	\$5,000.00	\$	No files have been uploaded
Kerikeri Hire - Portaloos	\$3,000.00	\$	No files have been uploaded
Koha - MC's over 3 days	\$3,000.00		No files have been uploaded
Photo Booth Hire / Photographer	\$3,000.00		No files have been uploaded
Hato Hone - St Johns Ambulance (3 Days)	\$3,000.00	\$3,000.00	No files have been uploaded
Advertising / Printing of Programmes	\$2,800.00	\$2,800.00	No files have been uploaded
Cowley Hire Centre - Chairs & Tables	\$2,000.00	\$	No files have been uploaded
Far North Hardware - MDF for stages	\$2,000.00	\$	No files have been uploaded
Koha - Petrol Vouchers Kaumatua and Kuia	\$2,000.00	\$2,000.00	No files have been uploaded
Cart Hireage - transport to and from carpark	\$1,500.00	\$	No files have been uploaded
Northland Waste	\$1,000.00	\$	No files have been uploaded
Koha - Stage Manager	\$1,000.00		No files have been uploaded
Koha - Logo Creation	\$1,000.00		No files have been uploaded
The Warehouse	\$1,000.00		No files have been uploaded
Office Max	\$1,000.00		No files have been uploaded
Taonga for Schools	\$1,000.00		No files have been uploaded

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

Taonga for OAS Jubilee	\$1,000.00	\$1,000.00	No files have been uploaded
Wireless Rentals - Walkie Talkies	\$600.00		No files have been uploaded
Lanyards	\$600.00	\$600.00	No files have been uploaded
USB Memory Sticks	\$500.00	\$600.00	No files have been uploaded
Cleaning Products	\$500.00		No files have been uploaded
Opononi Refuse Station - Miscellaneous	\$500.00		No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$130,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$10,000.00

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

27-059-945

Current Funding

How much money does your organisation currently have? *

\$749,433.00

Must be a dollar amount.

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

How much of this money is already committed to a specific purpose? *

\$749,433.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Participating Schools Registration	\$7,500.00	Pending
Kaikohe-Hokianga Community Board	\$10,000.00	Pending
Bay of Islands-Whangaroa Community Board	\$10,000.00	Pending
Creative Community	\$30,000.00	Pending
Foundation North	\$20,000.00	Pending
Te Reo O Te Tai Tokerau (TROT)	\$40,000.00	Pending
Ngapuhi Iwi Social Services	\$2,500.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC?

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

☐ Yes ☒ No

Last page

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

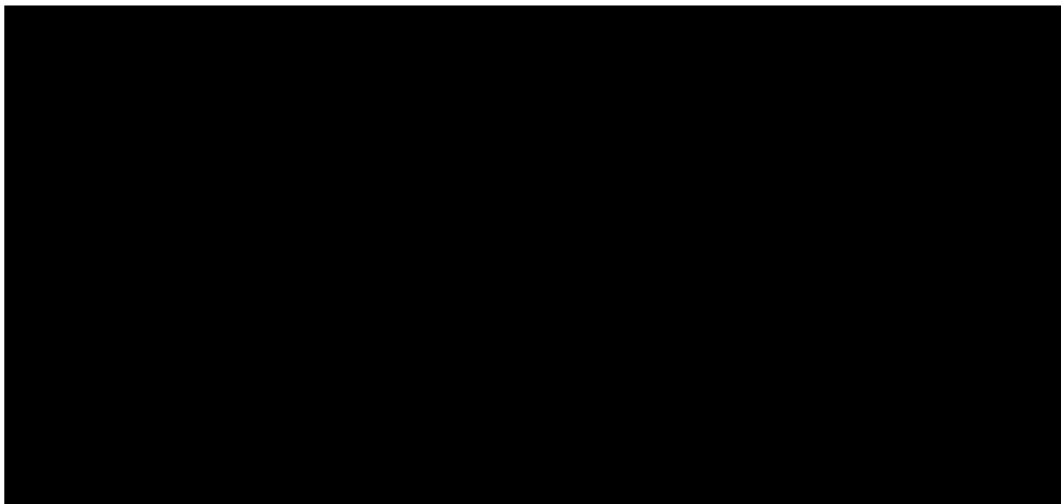
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

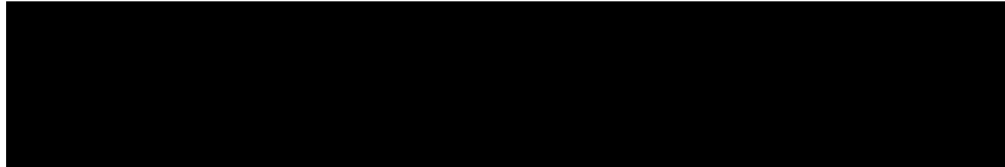
Signatory One

Signatory Two



Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00016 From Opononi Area School
Form Submitted 18 Oct 2024, 3:07PM NZDT

02102693920



Date

18/10/2024

Must be a date.

Date

18/10/2024

Must be a date.

Te Hiku Community Grants Fund 2024-2025**Local Grant Application Form****Application No. THCB00014 From Te Hapua Sports and Recreation Club**

Form Submitted 3 Dec 2024, 7:05PM NZDT

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

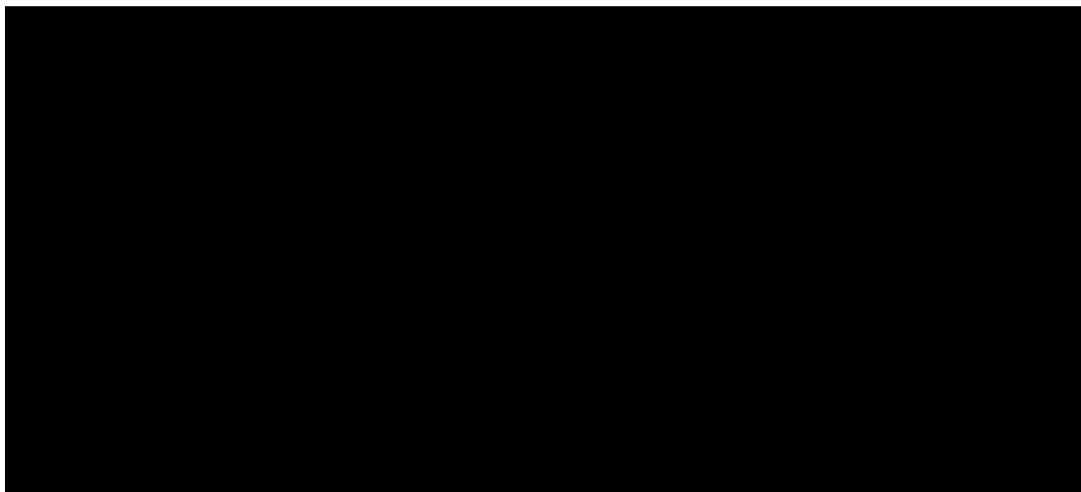
- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Te Hapua Sports and Recreation Club



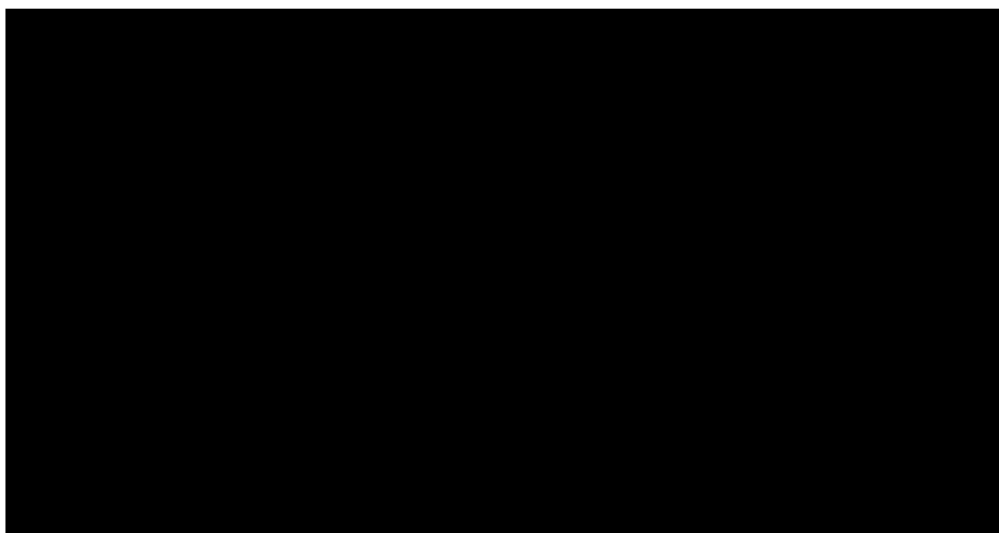
Te Hiku Community Grants Fund 2024-2025**Local Grant Application Form****Application No. THCB00014 From Te Hapua Sports and Recreation Club**

Form Submitted 3 Dec 2024, 7:05PM NZDT

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Te Hapua Sports and Recreation Club

We provide opportunities for young and old to work together, support each other to enhance and develop Te Hapua, to collectively grow as a community, as families and individuals through Sporting and Recreational Activities

We as a club for many codes for sports, we are the community hall, event premises, civil defence assembly point for fires.

Number of Members *

100+

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Drainage of premises

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00014 From Te Hapua Sports and Recreation Club
Form Submitted 3 Dec 2024, 7:05PM NZDT

Location *

1145 Te Hapua Road, Te Hapua

Will there be a charge for the public to attend or participate in the project or event? *

☒ Yes

☐ No

Entry Cost**If yes, how much?**

\$17,250.00

Must be a dollar amount.

Project dates:

Start Date

Date

21/12/2026

Must be a date.

End Date:

Date:

27/01/2025

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Hire digger and Operator to drain our Premises.

Drainage around sports field and drainage around building.

To provide a safer field for all to use year round. Currently our drains are blocked and are not draining any water away from our field and club rooms.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00014 From Te Hapua Sports and Recreation Club

Form Submitted 3 Dec 2024, 7:05PM NZDT

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$17,250.00	\$17,250.00	Filename: 20241203_184400.jpg File size: 3.0 MB
Advertising/Promotion	\$0.00	\$0.00	No files have been uploaded
Facilitator/Professional Fees	\$0.00	\$0.00	No files have been uploaded
Administration (inc. stationery/copying)	\$0.00	\$0.00	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$0.00	\$0.00	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$0.00	\$0.00	No files have been uploaded
Consumable materials (craft supplies, books)	\$0.00	\$0.00	No files have been uploaded
Refreshments	\$0.00	\$0.00	No files have been uploaded
Travel/Mileage	\$0.00	\$0.00	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00014 From Te Hapua Sports and Recreation Club
Form Submitted 3 Dec 2024, 7:05PM NZDT

Other (describe)	\$	\$	No files have been uploaded
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Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$17,250

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$17,250

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$25,144.07

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$20,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Gabriel Appeal Fund, Generator, Chiller, Lighting for Field	\$20,000.00
	\$
	\$

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00014 From Te Hapua Sports and Recreation Club
Form Submitted 3 Dec 2024, 7:05PM NZDT

	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$20,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC?**

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Re Roof of Premisis	\$20,000.00		Yes
	\$		
	\$		
	\$		

Last page

*** indicates a required field**

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00014 From Te Hapua Sports and Recreation Club

Form Submitted 3 Dec 2024, 7:05PM NZDT

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

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**Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form****Application No. THCB00014 From Te Hapua Sports and Recreation Club**

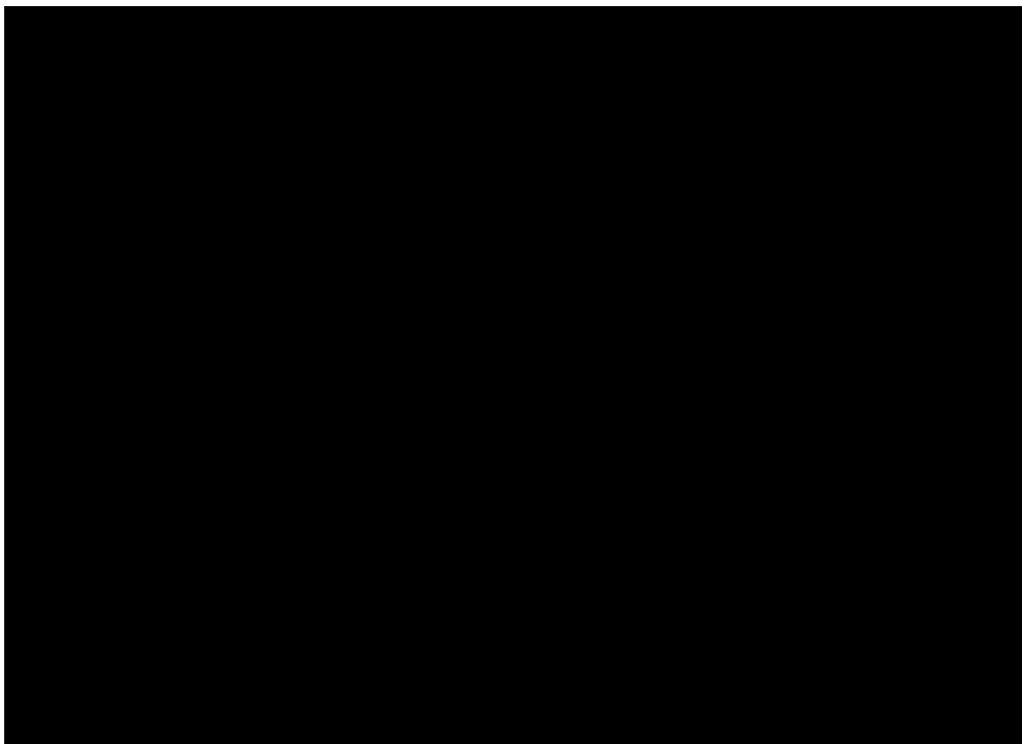
Form Submitted 3 Dec 2024, 7:05PM NZDT

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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
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- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two



Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00019 From Youthline Auckland Charitable Trust
Form Submitted 31 Oct 2024, 6:10PM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

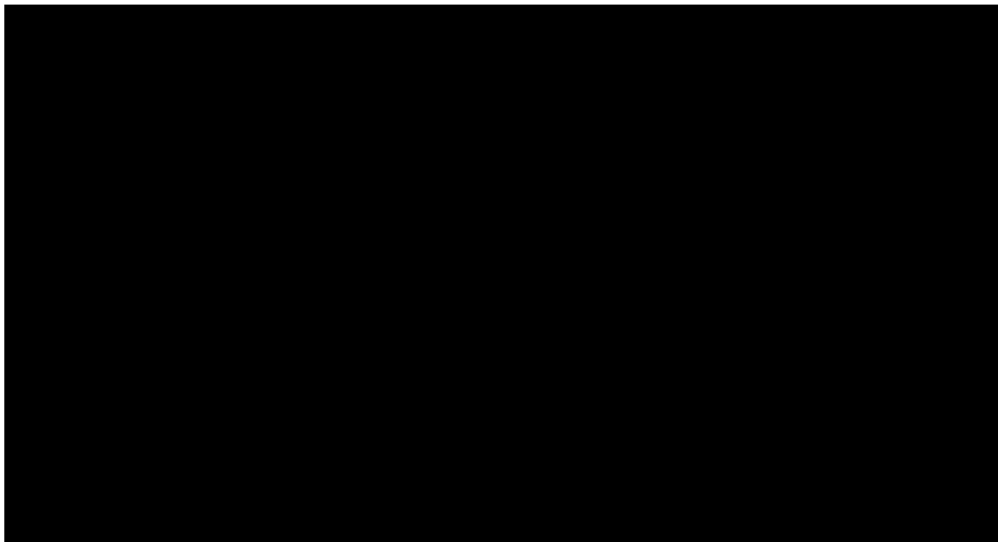
Youthline Auckland Charitable Trust

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00019 From Youthline Auckland Charitable Trust
Form Submitted 31 Oct 2024, 6:10PM NZDT

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Youthline is a “with youth, for youth” organisation and the first point of contact for many youth accessing mental health and support services across Aotearoa. Our Kaupapa is to strengthen hauora through youth voice and youth choice. Our services include a free 24/7 Helpline, free youth and family counselling, youth mentoring, and volunteer pathways. We also work in collaboration with local schools and community organisations to increase youth engagement in health and support services and facilitate development programmes aimed at empowering youth to achieve their goals and potential.

We ensure that young people know where to get help and can access support when they need it, tailoring our support according to their individual needs covering prevention, early intervention and crisis support. We are here to support all young people including those who are struggling (with their mental health and/or other issues), as well as young people who want to learn, grow and give back to their community.

Youthline is firmly focused on understanding the issues young people are facing and how significant life events, eg Covid 19, weather events and economic uncertainty, impact how youth access support and go about solving their problems; what the future looks like for young people and where Youthline should focus their youth support services.

Number of Members *

16078

Project Details

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00019 From Youthline Auckland Charitable Trust
Form Submitted 31 Oct 2024, 6:10PM NZDT

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Youthline Helpline Support for Youth

Location *

Everywhere, 24/7, 365 days per year

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date

Date:

01/03/2025

31/03/2026

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Youthline works inclusively with youth, from those young people who are most vulnerable to youth leaders who are championing change.

In the last 5 years, Youthline has seen an unprecedented increase in the rate of mental distress amongst young people.

Last year we talked to young people across New Zealand about the critical issues they are facing, from social media to the impacts of extreme weather events, and the ongoing impacts of the Covid-19 pandemic. Their insights are captured in our Youthline State of the Generation 2023 Report and they make sobering reading:

Covid-19

Covid-19 had a profound effect on how young people felt about themselves and the world around them. Two years on, the percentage of young people for whom the following issues have started or worsened are: Stress (44%), Anxiety (38%), Economic uncertainty/debt (36%), Loneliness (33%), Schooling/education (33%).

Vaping

This is a key issue for young teens aged 13 – 15 years old. Amongst 16 - 24 year olds,

Te Hiku Community Grants Fund 2024-2025**Local Grant Application Form****Application No. THCB00019 From Youthline Auckland Charitable Trust**

Form Submitted 31 Oct 2024, 6:10PM NZDT

vaping is perceived to be more of an issue than other substances such as smoking, alcohol and drugs.

Extreme weather impacts and economic uncertainty

One in four young people surveyed said they had been affected by recent extreme weather events. Of those, two in four reported stress or mental health issues being exacerbated as a result. Young people stressed by extreme weather events are fearful more extreme weather will occur and concerned about the changing climate.

Economic uncertainty is becoming more of an issue for young people, with 10% identifying it as the biggest issue facing young people, compared to just 4% in 2021.

Social media

Nearly half of young people surveyed (49%) viewed social media as a key issue facing their generation, with the greatest concern being its effect on mental health and potential to cause social problems such as bullying and setting unrealistic expectations. The addictive and pervasive nature of social media is also of concern for one in three.

It's clear that mental health remains a key issue for young people, with three in four young people surveyed in our Youthline State of the Generation 2023 report agreeing that mental health is a problem for their generation.

Youthline National Helpline

The free Youthline National Helpline, operated by Youthline Auckland, is at the heart of our mahi and provides crucial support to young people who may be vulnerable, isolated or marginalised. Young people in need who contact us through our Helpline often feel lonely, alone, disengaged and desperate. They often have a reduced sense of belonging to family, school or community.

The National Helpline is a multichannel telehealth service providing access across the whole of New Zealand. This service enables us to be available to approximately 850,000 young people living in New Zealand aged 12-24 years including over 100,000 young people (12%) who are living in rural parts of New Zealand where there is evidence that deprivation and lack of access to support services is felt more acutely.

Providing a unique 24/7 multi-channel service means Youthline can respond immediately to young people with mild to moderate/severe, and imminent risk (suicide and/or abuse), however we are also well placed to provide a continuum of support options through our wraparound services. These include easy access to free counselling (online or in-person) and/or programmes specifically focused on equipping young people with the skills they need to build resilience and achieve positive mental health outcomes. We consider the safety of every young person (or concerned family member) as paramount. Where opportunities for additional supports are identified or issues requiring escalation, Youthline is well positioned to support this process.

Our ability to refer youth within the Youthline service eco system further reduces demand and pressure on specialist services. A Helpline client can seamlessly be referred to our face-to-face counselling service or equally to one of our youth development programmes that are focused on resilience building and prevention.

Helpline Reach

We know that the youth mental health crisis is not showing signs of abating. In FY24 our team of 240 volunteer counsellors and frontline paid staff managed 357,014 contacts via text, phone, email and webchat from 14,725 unique clients, an increase of 38% and 29.6% respectively from FY23. For the year ending March 2025 we are on track to support 16,000 unique clients via our Helpline service.

Providing a free 24 hours per day, 365 days a year, multi-channel service means Youthline

Te Hiku Community Grants Fund 2024-2025**Local Grant Application Form****Application No. THCB00019 From Youthline Auckland Charitable Trust**

Form Submitted 31 Oct 2024, 6:10PM NZDT

can respond immediately to young people with mild to moderate/severe, and imminent risk (suicide and/or abuse), however we are also well placed to provide a continuum of support options through our wraparound services. These include easy access to free counselling (online or in-person) and/or programmes specifically focused on equipping young people with the skills they need to build resilience and achieve positive mental health outcomes. We consider the safety of every young person (or concerned family member) as paramount. Where opportunities for additional supports are identified or issues requiring escalation, Youthline is well positioned to support this process.

Our experience has shown us that young people overwhelmingly prefer the anonymity, safety, and ease of using text-based communications especially if they are vulnerable to immediate harm. Text based contacts are nearly double those of phone calls to our Helpline (1800 text-based conversations vs 907 phone calls over the last 2 months) and demand for webchat is increasing all the time (640 contacts over the same period despite being available for only 12 hours a day). These considerations are critical as our Helpline is often the first service where young people disclose extremely challenging life events - including when they are experiencing abuse, and/or feeling suicidal.

To support the increased need in the overnight service, and responsive to youth feedback, Youthline's has plans to take this service to the next level by increasing innovation and scaling up to also offer webchat, Instagram, and WhatsApp Helpline channels. By continuing to innovate through adopting new technologies that drive productivity, utilising new digital channels and by staying informed of youth needs by youth, we can continue to evolve our service to provide flexible and responsive mental health support options for young people where, when and how they want them.

In this digital world, phone, text, email and phone are key means of connecting with young people. So, it makes no difference if the young person is in Houhora and the counsellor is in Auckland or Invercargill. We counsel and refer. We encourage the young person to connect with support in their community. We provide information regarding services available in their town. We work collaboratively with local support agencies in your towns to provide the right sort of care for these vulnerable young people. Often we are the only service a young person in a rural area will have access to that is free, anonymous and accessible on a youth-friendly platform.

With 2,511 15-24 year olds living in the Te Hiku ward (Census 2023), and knowing that 1 in 10 young people reach out to Youthline for support via the Helpline, we estimate that 251 young people in the Te Hiku ward will benefit.

Benefits to Rangatahi

Research shows Youthline's strengths include having trained volunteers who can help and with young people supporting other young people. A conversation on the Helpline gives these young people an opportunity to talk through their stressors and issues while exploring their internal and external resources, placing them at the heart of their own solutions and supporting positive decision making towards their own wellbeing. In supporting these young people Youthline is very much committed to promoting healthy, safe, sustainable and active lifestyles.

Via our Helpline service rangatahi are equipped with skills and insights on how to build self-esteem and improve mental-health, how to actively problem-solve, recover from setbacks and build resilience. Through their improved emotional and self-management skills rangatahi are less likely to fall into helplessness, depression, addictive behaviours, dangerous relationships and unemployment. We aim to ensure that the young people we work with have clear pathways from school to work and we aim to engender a sense of belonging to their family, school and the community in which they live.

Young people, via contact with Youthline Helpline volunteers, are provided with support that helps them to

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00019 From Youthline Auckland Charitable Trust

Form Submitted 31 Oct 2024, 6:10PM NZDT

- Gain increased confidence/self-esteem
- Develop motivation and feel inspired
- Identify their support systems
- Gain insight from looking at situation or emotions in a different way/perspective
- Process feelings and emotions
- Improve relationships
- Feel less isolated and have a sense of belonging
- Set goals and make plans
- Improve their wellbeing
- Build and preserve resilience to respond to future adverse events
- Link in with other agencies through referrals for personalised support
- Contribute positively to their own community

Youth will:

- be connected to themselves, their passions, communities and each other to build their sense of self-esteem, agency and purpose. Holding space for connection, collaboration and community building.
- find a safe place to turn to when they need to, where they feel supported to deal with the hard stuff, to stabilise and reach safety.
- be empowered to believe in themselves and to live a life that they choose as we believe in and recognise their strengths and inspire hope.

Engagement with Youthline is providing young people with a life changing opportunity to access support services to help them cope with life's stresses and connect in a healthy way with peers, friends and family.

The continuation of our Helpline service is critical and we know the community supports the delivery of this Youthline service because young people self-refer, and whānau, teachers, schools and community organisations refer their young people and whanau to us for support.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00019 From Youthline Auckland Charitable Trust

Form Submitted 31 Oct 2024, 6:10PM NZDT

- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Travel/Mileage	\$0.00	\$0.00	No files have been uploaded
Volunteer Expenses Reimbursement	\$0.00	\$0.00	No files have been uploaded
Other (describe)	\$0.00	\$0.00	No files have been uploaded
Other (describe)	\$0.00	\$0.00	No files have been uploaded
National Helpline Annual Costs	\$15,525.00	\$6,000.00	Filename: Te Hiku FY 25 Budget and Supporting Document.pdf File size: 789.7 kB

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$15,525.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,000.00

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

Te Hiku Community Grants Fund 2024-2025**Local Grant Application Form****Application No. THCB00019 From Youthline Auckland Charitable Trust**

Form Submitted 31 Oct 2024, 6:10PM NZDT

GST Number**GST Number**

087528601

Current Funding**How much money does your organisation currently have? ***

\$9,099,061.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$9,099,061.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Various purposes - refer attached support document	\$9,099,061.00
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$9,099,061.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$405,000.00	Pending
Various Auckland City Council Boards	\$49,000.00	Pending
NZCT	\$10,000.00	Yes

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00019 From Youthline Auckland Charitable Trust

Form Submitted 31 Oct 2024, 6:10PM NZDT

	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC?

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Helpline Funding - Bay of Islands-Whangaroa	\$3,000.00	15/10/2021	Yes
Helpline Funding - Te Hiku	\$3,000.00	15/10/2021	Yes
Helpline Funding - Kaiakohe-Hokianga	\$3,000.00	15/10/2021	Yes
	\$		

Last page

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00019 From Youthline Auckland Charitable Trust

Form Submitted 31 Oct 2024, 6:10PM NZDT

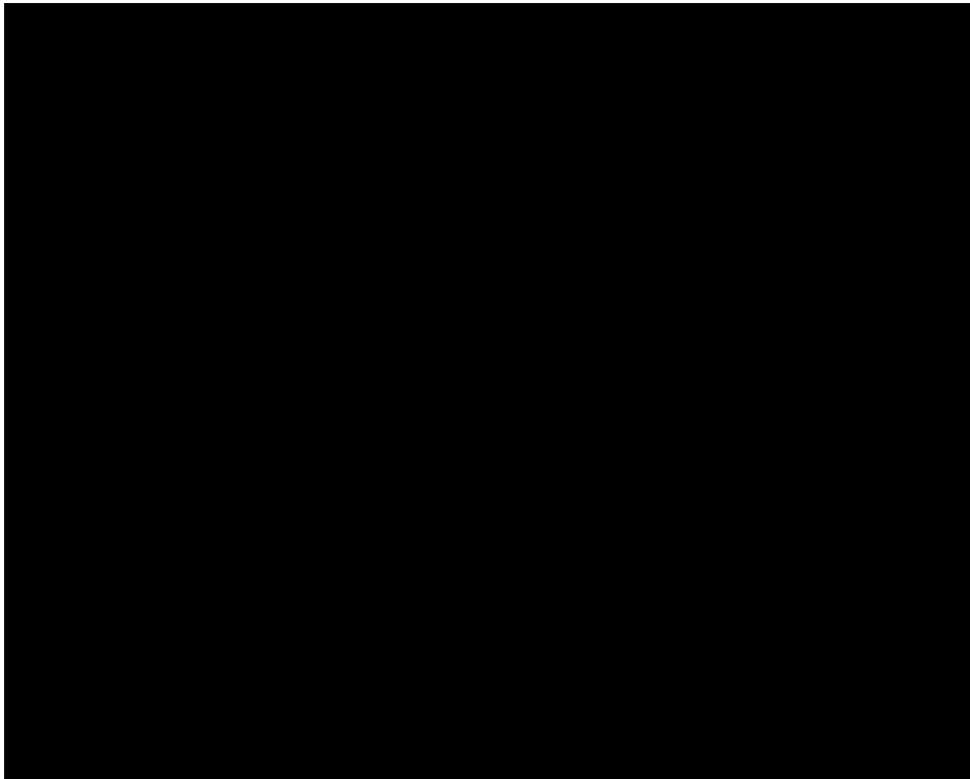
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00019 From Youthline Auckland Charitable Trust
Form Submitted 31 Oct 2024, 6:10PM NZDT

Signatures



Date

31/10/2024

Must be a date.

Date

31/10/2024

Must be a date.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5068829

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the January 2025 member reports from Chairperson Adele Gardner and member Bill Subritzky.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

- 1. Chairperson Adele Gardner Members Report - A5068789** [↓](#) 
- 2. Bill Subritzky Members Report - A5068818** [↓](#) 

COMMUNITY BOARD CHAIRPERSON'S REPORT

Report to Community Board	Board Name
Chairperson's Name	Adele Gardner
Subdivision	Te Hiku
Date	Nov - December 2024

REPORT

1) Meetings/Functions attended

- 29 Nov - Community Board Chairs online meeting with FNDC Staff
- 4 Dec - Local Waters Done Well & Joint Priorities online
- 5 Dec - Kaitaia/Waihara, Kaikino/Motutangi Drainage Meetings
- 7 Dec - Attended the Croquet Club 100 year celebration
- 10 Dec - Benefits of Community Water Fluoridation online
- 12 Dec - Council Meeting
- 13 Dec - Kaitaia Airport Signing
- 16 Dec - Chairs online Catchup with the Mayor
- 17 Dec - Te Hiku Community Board Meeting
- 17 Dec - Chief Executive - Community Boards KPI 's Development
- 20 Dec - Attended the opening of the Mangamuka Gorge

2) Resource Consents: Nil

- #### 3)
- RFS:** To clean weeds from drains Commerce Street, North Road and streets off the main road Kaitaia. - Please note this issue still very much outstanding as at the 12th January 2025.

RFS - Awanui Park - to replace a bollard around the carpark and to sort a drainage problem out in the park.



Te Hiku
Community Board

Member Report

Name: Bill Subritzky
Subdivision: Whatuwhiwhi, Awanui
Date: 2/01/2025

Meetings Attended

27/11/2024	Lake Ohia Ratepayer meeting
29/11/2024	APR inc township clean up
04/12/2024	APR inc meeting
05/12/2024	Kaitaia Drainage Committee meeting
11/12/2024	Meeting Rangiputa chair
12/12/2024	Elected Members dinner
13/12/2024	Kaitaia Airport sign off
13/12/2024	Lake Ohia Hall meeting
16/12/2024	Final Waka storage lease, Unahi Wharf signing
04/01/2025	Rangiputa Ratepayers AGM
09/01/2025	Kaingaroa Hall meeting. Duncan Road issues
21/01/2025	Meeting Kaingaroa hall
25/01/2025	Meeting local resident Duncan Road

Community Issues

Issue name	Comment
Duncan road Kaingaroa	Attended meeting of concerned residents about the increased use of logging trucks on Duncan Road. Concerns included lack of warning signs for general traffic

	and blind corners especially in relation to the school bus which uses the road twice daily. Council staff have been networking with the relevant forestry companies to address these issues
Lake Ohia Hall Development	Communities waiting for updates on these Two areas which were addressed at the final THCB meeting of the 17th of December
Rangiputa Main Road hillsde slips	

Requests for Service (Rfs)

RFS number	Date	Comment
4231811	12/12/2024	Repair drain hole in the access track to Perehepe Beach
4234138	09/01/2025	More effective "Logging truck use", Warning signs required on Duncan Road Kaingaroa
4234130	09/01/2025	Repair lamp pole at Kaingaroa Hall which has been hit by vehicle

8.2 TE HIKU COMMUNITY BOARD FEBRUARY 2024 OPEN RESOLUTION REPORT

File Number: A5045102

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board February 2024 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report February - A5070067 [↓](#) 

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 4 February 2025 7:34:30 am Date From: 1/01/2020 Date To: 4/02/2025	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 17/09/2024	Halls Policies	RESOLUTION 2024/51 Members request that a report come to Te Hiku Community Board for Hall Policies as well as a report for Hall Financials. CARRIED	08 Oct 2024 9:00am A report is coming to the November meeting. 04 Nov 2024 11:12am A report will be finalised and ready to take to Te Hiku Community Board once the Annual Plan and Annual Report Summary has been adopted by Council. It is more likely for the Halls report to be expected for the December Community Board meeting. 31 Jan 2025 8:31am A Property Asset Information booklet was provided at the end of the year that got sent out to Councillors and CB Chairs which included financial and non-financial information and Accounting policies.
Te Hiku Community Board 16/07/2024	Motion	RESOLUTION 2024/30 That Te Hiku Community Board request a report on; a) Operational budget and timelines for regular maintenance of channels, culverts, and floodgates in the Kaitaia area, i. Are those assets insured and is there public liability insurance if they fail and private property is damaged. b) Wastewater resource consents and discharge to land noting there is nothing in the LTP for Kaitaia. <i>Note: Also a request for timeframes for when reports are expected to be received.</i> CARRIED	09 Sep 2024 9:50am Tanya Proctor: Update will be provided at October meeting. 13 Nov 2024 10:18am The Drainage Committee meetings from October were rescheduled in agreement with the Drainage Committee Chairpersons. The information will be provided to Drainage Committee members in the first week of December before coming to a formal Community Board meeting. 29 Jan 2025 12:54pm Updates were provided to the December Drainage Area Committee meetings.
Te Hiku Community	Lake Ohia Hall Renewal	RESOLUTION 2024/75	09 Jan 2025 9:49am Project will be handed to Project Manager for delivery pending Sponsor sign off. Action can be closed

OPEN RESOLUTION REPORT			
		Division: Committee: Te Hiku Community Board Officer:	Printed: Tuesday, 4 February 2025 7:34:30 am Date From: 1/01/2020 Date To: 4/02/2025
Meeting	Title	Resolution	Notes
Board 17/12/2024		That Te Hiku Community Board: a) receive the report Lake Ohia Hall Renewals; b) progress with the Community's preference of option 2 be progressed, preferably within the funds available; and c) recommend Council proceed with divesting the Lake Ohia Hall to the Committee once the work is carried out and the hall is compliant. CARRIED	
Te Hiku Community Board 22/10/2024	Taipa Placemaking	RESOLUTION 2024/55 That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipa Point and costings of items for stage 3. CARRIED	05 Nov 2024 11:37am Currently exploring whether there is space for trailer parking without adding cost to the project. Taipa Placemaking is currently being worked on to include high level costings for the uncostered outcomes. Once complete it will be back on the agenda for the Community Board. 29 Jan 2025 3:35pm W Working with the community board on options to give effect to the requested boat trailer parking. Feedback has been sought on two options. Costings are still in progress.
Te Hiku Community Board 13/02/2024	Funding Applications	RESOLUTION 2024/9 That Te Hiku Community Board leave the application from John Haines for the construction of a boardwalk at Paewhenua to lie on the table pending further information from staff regarding the consent requirements of a boardwalk, to support the following Community Outcomes: a) Proud, vibrant communities. b) Communities that are healthy, safe, connected and sustainable. CARRIED	02 Apr 2024 10:14am Request by Board to include this resolution in report to oversee progress. 02 Apr 2024 10:15am Meeting had by Funding staff, Board members and FNHL staff. Waiting for an update from FNHL staff.
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	RESOLUTION 2023/35 That the Te Hiku Community Board;	03 May 2024 8:14am Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Motutangi accessible drains sprayed., Budgets confirmed and submitted to Finance for rating purposes.

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 4 February 2025 7:34:30 am Date From: 1/01/2020 Date To: 4/02/2025	
Meeting	Title	Resolution	Notes
		a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.	28 May 2024 1:54pm Finalising contract details to be awarded by 30/06 05 Jul 2024 8:03am Tanya Proctor: Currently in the last stages of Contract finalisation. 09 Sep 2024 9:47am Tanya Proctor: Status Quo
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	RESOLUTION 2023/34 That the Te Hiku Community Board; a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw	05 Apr 2024 1:12pm EOI completed with 4 interested contractors., Further drain clearing approved., Drainage role reviewed to include compliance and tradewaste. To be readvertised. 03 May 2024 8:13am Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Spraying complete in Kaikino. One remaining drain to be sprayed in Waiharara. Machine cleaning completed., Budgets confirmed and submitted to Finance for rating purposes. 28 May 2024 1:54pm Finalising contract details to be awarded by 30/06 05 Jul 2024 8:04am Tanya Proctor: Currently in the last stages of Contract finalisation. 09 Sep 2024 9:49am Tanya Proctor: Status Quo

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 4 February 2025 7:34:30 am Date From: 1/01/2020 Date To: 4/02/2025	
Meeting	Title	Resolution	Notes
		breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. CARRIED	
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	RESOLUTION 2024/4 That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table. CARRIED <i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i>	19 Jul 2024 9:40am Investigations to locate the North Park toilet at the end of the cul-de-sac in North Way have occurred and staff requested input and a License to Occupy the road reserve from our Transport team and this was declined for the following reasons;, <ul style="list-style-type: none"> Safety issue as it is situated at end of cul-de-sac, where do people park?, Lack of access for both pedestrians and vehicles. If we are going to establish parking at the end of the cul-de-sac also, it will require reversing out/across track of heavy vehicles. , Safety issue being installed by entrance/exit used by trucks into Pak n Save., No footpaths accessing toilets., OK if built 3m away from the edge of kerb in any location as below but it might encroach into the esplanade strip area. This would require an agreement/ coordination with Pak n Save for use of the strip. 26 Jul 2024 1:05pm Nothing further at this time. Still working on identifying a suitable location. This project has now been moved out to yr 4 at this time. 29 Aug 2024 9:38am No further update at this time 23 Sep 2024 9:03am Ongoing investigations for a suitable location, DF Asset Manager will revisit prior to year 4 of current LTP. 02 Dec 2024 4:11pm Status Quo 09 Jan 2025 9:19am No further update at this time.

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 4 February 2025 7:34:30 am Date From: 1/01/2020 Date To: 4/02/2025	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 21/11/2023	Te Hiku Community Board 2024-2027 Footpath Programme Priority	RESOLUTION 2023/114 That Te Hiku Community Board a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report. b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan. i) Mill Bay Road - SH10 to Rangakapiti, Mangonui ii) SH 1@ Gill, Awanui iii) Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto iv) Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia CARRIED	27 Jun 2024 2:37pm No further update since 30 May - still on hold until September 26 Jul 2024 1:11pm Footpath priorities will be dependent on funding from NZTA – final share amount will be known by the end of September. 20 Aug 2024 10:37am Final funding levels will be known at the end of September, on hold until that time. 05 Nov 2024 8:35am No funding received from Waka Kotahi for active modes (footpaths). Council to consider level of unsubsidised funding for each community board at December meeting 03 Dec 2024 7:42am Council will consider unsubsidised funding for the footpath programme at their December meeting. When funding levels are known staff will work with Board on the 24-27 footpath programme of works. 17 Jan 2025 3:24pm Te Koukou will be workshoping a range of projects including footpaths at the February meeting. At this time no funding has been allocated to the footpath programme.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE