

HOKIANGA HARBOUR FERRY LIAISON GROUP MEETING (COMMUNITY STAKEHOLDERS AND FNDC STAFF) RAD CENTRE, RAWENE

1ST NOVEMBER 2024 COMMENCING AT 1 PM

MINUTES

PRESENT

- Louis Toorenburg – Rawene Representative – Stood in as Chair
 - Keith Kent – Senior Transport Planner (FNDC)
 - Aaron Reilly – Operations Specialist Lighting & Transport NTA (FNDC)
 - Craig Joiner – Rawene Representative
 - Sean Morrissey- Butler – Hokianga Tourism Association
 - John Wharerau – Director of Support Services - Hokianga Health.
 - Jessie McVeagh - Southern Hokianga Representative appointed by KHO/Hokianga Community Board.
 - Chicky Rudkin - Chair of KHO/Hokianga Community Board.
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WELCOME & INTRODUCTIONS

- Attendees introduced themselves
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APOLOGIES

- John Wigglesworth - Chair and Kohukohu Representative
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COMMUNITY BOARD MEMBER'S ATTENDANCE AT LIAISON GROUP MEETINGS

- Council's Community Board Co-ordinator, Melissa Wood joined with Community Board Members McVeagh and Rudkin to discuss attendance at meetings and representation.
 - Jessie reiterated as per the email she sent on 23rd September that she is not able to attend meetings Thursdays due to work commitments.
 - Jessie highlighted that the meeting is largely operational and will continue to read minutes to keep across the items discussed and will attend for specific items when asked.
 - Jessie highlighted her previous support of the Hokianga Harbour Crossing Long Term Plan budget through the FNDC LTP to the Community Board, through to Council and gave assurance that if the Group asks her to support items through the Community Board, then she will be happy to provide this support.
 - Melissa also explained that the CB members are not remunerated same as Councillors, therefore need to manage how to best support taking this into consideration.
 - It was suggested as a way forward, that the Group, with the Chair in attendance will carry out a review and re-draft to Terms of Reference and send to CB members for input around how representation would work for all parties to be and agreed. It was agreed as an appropriate way forward.
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PREVIOUS MEETING MINUTES

- Minor changes were made to minutes and the **Minutes were confirmed.**
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- Aaron provided the following update on the request for Maintenance of Narrows shelter that was discussed at the July meeting - FNDC have agreed in principle with NF that they will inspect the carry out cyclic inspections of the shelter, report on and carry out maintenance on the shelter. The costs were to be agreed at the time of the meeting.
 - Aaron provided the following updated on the CCTV request at the Narrows:
 1. Council's Digital Information services team are presently looking into the feasibility and options of CCTV over the marked parking area at the Narrows ferry ramp. Including considering availability wifi/power, windage etc.
 2. It would be helpful in support of this request, if the Liaison Group could write to FNDC (Aaron) requesting CCTV and describing the problems and incidents the camera could resolve or deter. i.e. Any noted frequency, the impact (i.e. financial due to not being able to leave vehicles and travel as foot passenger, feeling safe/fear of crime etc) and benefits. Would also be helpful if can get some support or opinion/advice from local Police.
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LONG TERM PLANNING

- Keith provided the following update on the Hokianga Harbour Crossing Long Term Plan (LTP). It was confirmed that the item is in the LTP, the budget is confirmed and FNDC have initiated the project.
 - Have engaged internal resource as Business Case Specialist for looking at Hokianga Harbour Crossing LTP.
 - The Plan will be in the form of Business Case and will include public stakeholder engagement at point where options are being considered.
 - It was confirmed that the CB would be interested in being a part this project.
 - It was advised that the project is in very early stage and will be first defining the problem statement.
 - Regarding the timing for completion, Keith advised that as the budget is in this financial year, by end of the year (30 June 25) we would like to significantly progressed through the project, but it is important that it is not rushed.
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GROUP MEMBERSHIP

- Membership would be reviewed together with the review of Terms of Reference (refer Community Board Members agenda item above).
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FINANCIAL SUMMARY

- The Financial summary was discussed and noted. Aaron spoke to the revenue and operational costs.
 - Sean noted that for context that pre-booking at present wasn't looking great and this appears to be people are less committed to early bookings.
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ANY OTHER BUSINESS

- No items raised.
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CLOSE OF MEETING

- 1:56pm.
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HOKIANGA HARBOUR FERRY LIAISON GROUP FULL MEETING (INCL NORTHLAND FERRIES). RAD CENTRE, RAWENE

1ST NOVEMBER 2024 COMMENCING AT 2 PM

MINUTES

PRESENT

- Louis Tooreburg – Rawene Representative – Stood in as Chair
- Keith Kent – Senior Transport Planner (FNDC)
- Aaron Reilly – Operations Specialist Lighting & Transport NTA (FNDC)
- Craig Joiner – Rawene Representative
- Sean Morrissey- Butler – Hokianga Tourism Association
- Chicky Rudkin - Chair of KHO/Hokianga Community Board.
- Tricia Williams – Business Case Specialist (FNDC)
- Sam Peate - Chief Operating Officer Northland Ferries
- Rachel Kennedy - Operations Manager Northland Ferries

WELCOME & INTRODUCTIONS

- Sam and Rachel of Northland Ferries joined the meeting and introduced themselves.

PREVIOUS MEETING MINUTES

- Confirmed.

APOLOGIES

- John Wigglesworth - Chair and Kohukohu Representative
- John Wharerau – Director of Support Services - Hokianga Health. Left after the first meeting.
- Jessie McVeagh - Southern Hokianga Representative appointed by KHO/Hokianga Community Board. Left after the first meeting

OPERATIONAL MATTERS AND SERVICE UPDATE

- A summary of the KPI Service Update was included in Agenda and spoken to by Aaron. The result for on-time scheduled sailings in accordance with the timetable was 97.3% for the financial year ending 30 June 2024. The KPI target is >95%. There were no mechanical/weather interruptions to the service reported for the financial year.
 - Northland Ferries noted that operations had been relatively smooth since the last meeting and revenue has been slightly up on the same period last year.
 - Sean noted that there had been some Tangi's for well-known people. In general tourism has not been so positive, particularly forward bookings.
 - NF had noticed some positive early signs of bookings within areas of their business.
 - Louis noted that their retail business has been quiet.
 - Tricia acknowledged that the crew were very personable and helpful when she used the ferry.
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- Sam updated the Group that the Maritime NZ audit was coming up soon and the team are always looking to make improvements where possible.
 - Sam noted that the crew has highlighted some safety concerns around school kids crossing the at the Narrows. NF intend to approach the local school to discuss awareness and will work with the school where they can.
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COMMUNITY INITIATIVES AND EVENTS

- Free of Charge travel on the ferry was approved in September for travel for The Breast Cancer Foundation to support a project raising awareness of breast health in Hokianga. The NF marketing team printed up posters in support also of this initiative
 - 9 additional sailings were put on for the Country Music festival.
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PLANNED AND COMPLETED WORKS UPDATE

- The Planned and Completed works agenda update was discussed and noted.
 - It was highlighted that the completed projects had been reported in the previous meeting.
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ANY OTHER BUSINESS

- Nothing raised.
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CLOSE OF MEETING

2:33pm.
