



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council



AGENDA



Thursday, 20 February 2025

Time: 10:00 AM

Location: Turner Centre, Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 20 February 2025 at 10:00 AM

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Alison Black representing Youthline Auckland Charitable Trust, speaking in relation to funding application item 7.5e, page 64.
- Nickie Mouncey representing Road Safety Education Ltd, speaking in relation to funding application item 7.5c, page 64.
- Denise Turner representing Ōpononi Area School, speaking in relation to funding application item 7.5b, page 64.
- Gerry Paul representing Turner Centre, speaking in relation to funding application item 7.5f, page 65.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5044371

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 17 December 2024 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

- 1. 2024-12-17 Bay of Islands-Whangaroa Community Board Minutes - A5026683** 

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as part of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

17 December 2024

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON TUESDAY, 17 DECEMBER 2024 AT 10:04 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Member Bruce Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber.

IN ATTENDANCE: Councillor Babe Kapa.

STAFF PRESENT: Kim Hammond (Community Board Coordinator), Maria Bullen (Democracy Advisor), Trinity Lane (Finance and Customer Services Administrator), Victoria Neki (Team Leader - Technical Operations).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04am, Chair Belinda Ward commenced the meeting and Cr Babe Kapa opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2024/147

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That the apology received from Cr Ann Court be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Shane Savill representing Pitchford Properties, speaking in relation to item 7.2 Peacock Gardens Reserve.

4 NGĀ TONO KŌRERO / DEPUTATIONS

- There were no deputations.

5 NGĀ KAIKŌRERO / SPEAKERS

- Trista Raharuhi representing Te Waka Taua o Te Rāngimarie, speaking in relation to funding application item 7.6b.

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6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5006273, pages 8 - 18 refers

RESOLUTION 2024/148

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 21 November 2024 are a true and correct record.**CARRIED****7 NGĀ PŪRONGO / REPORTS****7.1 NEW ROAD NAME - 354 OLD BAY ROAD, WAIMATE NORTH**

Agenda item 7.1 document number A4977068, pages 19 - 22 refers

RESOLUTION 2024/149

Moved: Member Bruce Mills

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board name a private road “Ngaungau Lane” that is currently located at 354 Old Bay Road, Waimate North.**CARRIED****7.2 PEACOCK GARDENS RESERVE - REQUEST FOR THE REMOVAL OF TREES**

Agenda item 7.2 document number A5007063, pages 23 - 98 refers

RESOLUTION 2024/150

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board support the removal of trees #4, #5, #6 and #7 identified in the arborist report from Peacock Gardens Reserve, Kerikeri at the cost of the developer.

- a) **That the developer replaces the trees by planting native species, in partnership with Ngāti Rēhia.**

CARRIED**7.3 REMOVAL OF TREES AT FAIRY POOLS RESERVE KERIKERI**

Agenda item 7.3 document number A5007814, pages 99 - 111 refers

RESOLUTION 2024/151

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Moved: Deputy Chairperson Lane Ayr
Seconded: Member Bruce Mills

That the Bay of Islands – Whangaroa Community Board support the recommendation to remove the trees located in three areas on Fairy Pools Reserve, as identified in the arborist report.

- a) **That established native trees, located in area three and identified in the arborist report, remain standing.**

CARRIED**7.4 NEW KERIKERI MOTORHOME & CARAVAN DUMP STATION**

Agenda item 7.4 document number A5001478, pages 112 - 114 refers

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board leave to lie awaiting additional information.

- a) **receive the New Kerikeri Motorhome & Caravan Dump Station Report; and**
b) **support the installation of a new motorhome and caravan dump station at Julian Carpark, Kerikeri.**

7.5 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.5 document number A5009018, pages 115 - 125 refers

RESOLUTION 2024/152

Moved: Chairperson Belinda Ward
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Ward and Members Bruce Mills and Jane Hindle.

CARRIED**7.6a FUNDING APPLICATIONS**

Agenda item 7.6 document number A5009963, pages 126 – 150 refers

MOTION

Moved: Member Roddy Hapati-Pihema
Seconded: Member Jane Hindle

- a) That Bay of Islands-Whangaroa Community Board approve the sum of \$4,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Te Waka Taua o Te Rangimārie for accommodation costs towards participating in Waitangi week waka events in 2025.

LOST

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7.6b FUNDING APPLICATIONS

Agenda item 7.6 document number A5009963, pages 126 - 150 refers

RESOLUTION 2024/153

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board LEAVE TO LIE the following:

- b) Approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Road Safety Education Limited for costs towards running road safety education classes at Kerikeri High School.

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 CONDITION ASSESSMENT SUMMARY FOR COUNCIL HALLS**

Agenda item 8.1 document number A4990021, pages 151 - 153 refers

RESOLUTION 2024/154

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board receive the report Condition Assessment Summary for Council Halls.**CARRIED***At 12:16pm, Member Jane Hindle left the meeting.***8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.2 document number A5003381, pages 154 - 155 refers

RESOLUTION 2024/155

Moved: Member Bruce Mills

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board December Open Resolution Report.**CARRIED****9 TE KAPINGA HUI / MEETING CLOSE**

At 12:18pm, Chair Belinda Ward concluded the meeting and Member Roddy Hapati-Pihema closed with a karakia.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 19 December 2024.

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17 December 2024

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME: 65 A-F KERIKERI INLET ROAD, KERIKERI

File Number: A5018050

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Bay of Islands-Whangaroa Community Board name the right of way that is currently located at 65 A-F Kerikeri Inlet Road, Kerikeri.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name a right of way located at 65 A-F Kerikeri Inlet Road, Kerikeri was received on the 15th of October 2024.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name the right of way currently located at 65 A-F Kerikeri Inlet Road, Kerikeri, “Awa Lane”.

1) TĀHUHU KŌRERO / BACKGROUND

An application was received by Mal and Sue McBain on the 15th of October 2024 to name a new right of way in which 2 additional lots will be created bringing the total number of lots in this area to 8.

The applicant proposed “Awa Lane” as “Awa” translates to “river” and there is a river adjoining at the rear of the properties.

The proposed names were forwarded to Land Information New Zealand for approval. A response was received confirming all three proposed road names were approved for use in this area and can be approved as per the Addressing Standards 2011.

The road names were forwarded to Ngāti Rēhia for feedback. A response was received confirming all three proposed road names were approved for use in this area.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed names are as follows:

Preferred choice: Awa Lane

Second choice: Waipuke Lane

Third Choice: Palm Cottages Lane

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

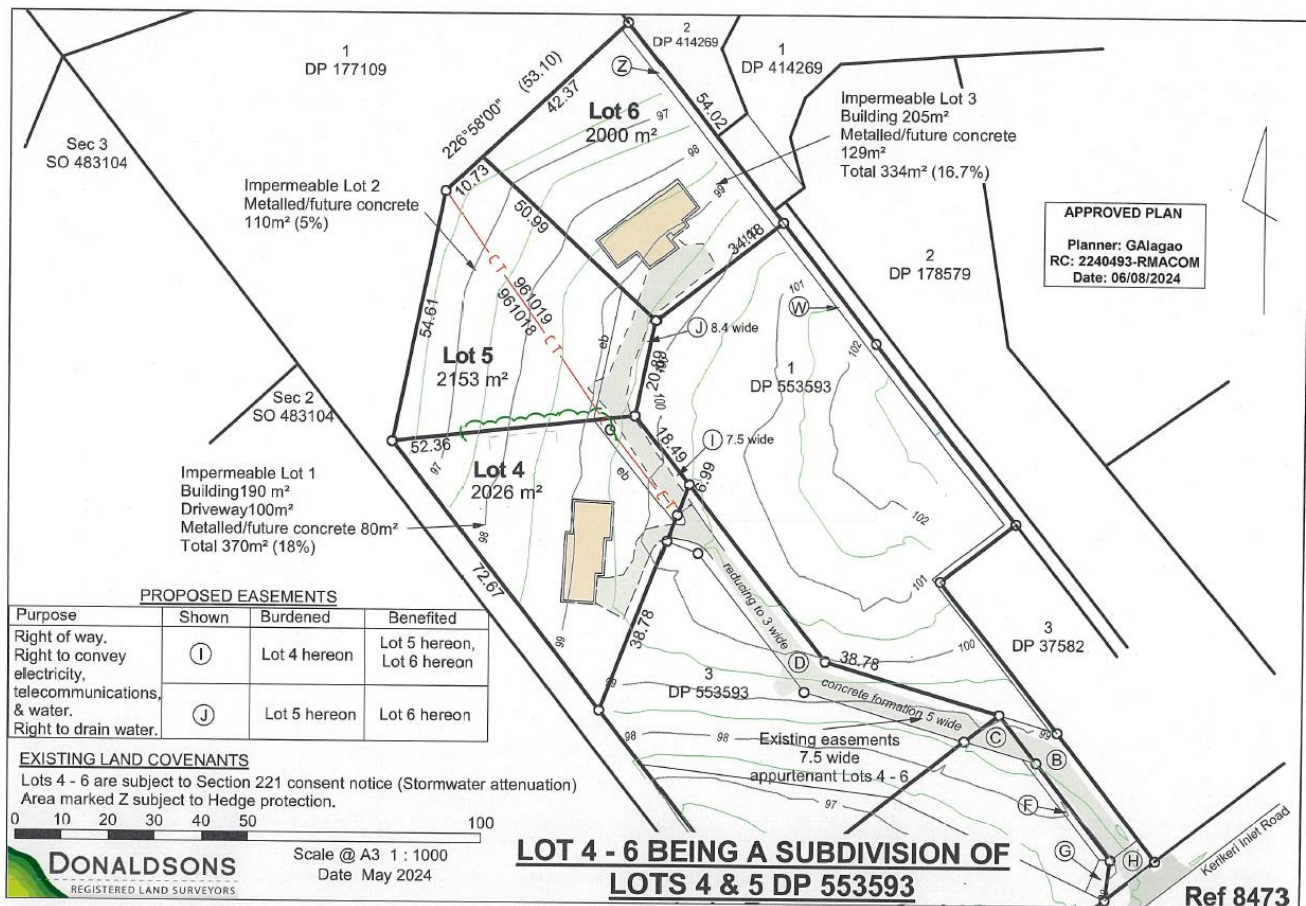
1. Map - A5018182 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a right of way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The road names were forwarded to Ngāti Rēhia for feedback. A response was received confirming all three proposed road names were approved for the use in this area.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All lots in this subdivision are owned by the applicant.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



7.2 APPLICATION FOR EASEMENT OVER WAIPAPA ESPLANADE RESERVE

File Number: A5051196

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report seeks a recommendation from the Bay of Islands-Whangaroa Community Board to Council for agreement to grant a stormwater drainage easement without public notification pursuant to the Reserves Act 1977, over a portion of local purpose (esplanade) reserve at Waipapa (Lot 3 DP 376253).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Waipapa Pine Limited have requested an easement over a local purpose (esplanade) reserve to legalise an existing stormwater discharge.
- The existing stormwater discharge and open drain have been in place since 1980.
- No further physical works are proposed at this time.
- The requested easement is for a strip of land with a maximum width of 7.7m over the 20-metre wide reserve.
- The reserve is isolated and does not connect to other esplanade reserve or public land, so access is currently from one adjoining site only.
- Easement conditions will ensure that if this reserve becomes part of an accessible network that an access structure will be constructed by the landowner.
- The Reserves Act 1977 provides a mechanism for Council to consider consenting to the granting of an easement over a local purpose reserve vested in Council.
- It is recommended that no public consultation is undertaken as the reserve will not be materially altered and there is no public access.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

a) Recommend to Council as follows:

That the Far North District Council in its role as the administering body of the local purpose (esplanade) Reserve, Lot 3 DP 376253 (held in CFR 318792) and pursuant to its powers under section 48(1) Reserves Act 1977:

the granting of a stormwater drainage easement (shown as A on LT Plan 605935) over the local purpose reserve, subject to it:

- i. meeting Reserves Act 1977 requirements, at no cost to Council**
- ii. including a condition that requires the landowner benefiting from the easement to provide at their costs an access structure over the drain, if the reserve becomes part of an accessible network.**

b) Pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public access is not currently available.

1) TĀHUHU KŌRERO / BACKGROUND

The presence of a stormwater channel across the esplanade reserve was identified during enquiries related to a 2024 resource consent application to expand operations at the Waipapa Pine sawmill site (RMALUC-2250036). Works proposed as part of this application include upgrades to the existing

timber treatment plant, installing a second treatment plant and upgrades to private stormwater and wastewater management systems. The CFR of the esplanade reserve is included as Appendix 4.

The application stated that:

The proposed stormwater infrastructure upgrades, and particularly the incorporation of constructed wetlands and a vegetated swale, have been designed in accordance with best practice and industry standards, and will further enhance the quality and reduce the peak flows of stormwater discharges from the site. The upgrades will achieve the stormwater quantity and quality objectives of the Council's Engineering Standards and the NRP.

The stormwater channel was created in 1980 before the creation of the esplanade reserve in 2006 and an easement was not reserved when the esplanade reserve was created. An application has now been received for an easement with a maximum width of 7.7m to legalise the existing stormwater channel, (refer Appendix 1). The proposed easement is included as Appendix 2.

The esplanade reserve is unlikely to be connected to other public land to the north as the adjoining land parcel forms part of the Waipapa Pine site and subdivision of this site is unlikely in the medium term or longer as the entire site is occupied by Waipapa Pine activities. An esplanade reserve could be created on subdivision of the land parcel to the south (Lot 5 DP 69740), and this would create continuous legal access from to State Highway 10 by an existing esplanade reserve and strip, (refer Appendix 3). It is not known whether this would provide physical access without improvements, and demand for a walkway in this location is not known. The likelihood and timeframe of a subdivision of Lot 5 DP 69740 are not known.

Waipapa Pine have offered a condition of easement that should the reserve become part of a connected network that public access will be facilitated by either a bridge over the channel or underground piping of the discharge. The applicant has stated that the estimated cost for either of these options is in the vicinity of \$40,000 to \$45,000. Legal Services have advised that the degree of risk associated with deferred provision of a footbridge to provide for public access is manageable with conditions.

Decisions under the Reserves Act are required to be approved by Council, with Community Boards delegated to consider and report on matters including reserves.

The applicant has been advised that proof of agreement from Ngāti Rēhia is required for approval of the easement. The applicant undertook consultation with Ngāti Rēhia over the expansion of the existing timber facilities (RMALUC-2250036). We are not aware of any issues raised from that consultation.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Private Stormwater easements through reserves are expected where Council reticulated services do not exist because esplanade reserves are at the lowest levels in a water catchment. Reserves Act provisions allow for easements to be established. An easement would make the use explicit in land management records and would give assurance of continued drainage to Waipapa Pine.

Council has options to publicly notify the application if it is considered that this would assist in understanding the effects, or not where it agrees with the assessment that public use of the reserve will not be affected.

In considering the recommendation to Council, the following options can be considered by the Bay of Islands-Whangaroa Community Board:

Option 1 –

1. the granting of a stormwater drainage easement (shown as A on LT 605953) over the local purpose reserve, subject to meeting Reserves Act requirements, at no cost to Council.
2. a condition of easement requiring the landowner at any time at Council request, to upgrade the open drain to a standard that allows the public to pass and repass over the esplanade reserve by foot and ensures public safety of all structures.

3. Pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, there is no existing public access.

Option 2 –

1. the granting of a stormwater drainage easement (shown as A on LT 605953) over the local purpose reserve subject to meeting Reserves Act requirements, at no cost to Council.
2. a condition of easement requiring the landowner at any time at Council request to upgrade the open drain to a standard that allows the public to pass and repass over the esplanade.
3. Pursuant to section 48(2) Reserves Act 1977 Public Notice shall be undertaken.

Option 3 –

1. Not approve the granting of an easement for the purpose of stormwater drainage on Local Purpose (Esplanade) Reserve Lot 3 DP 376253.
2. Direct the landowner to consider other options for the stormwater discharge including re-routing the discharge point to the north where the parcel has river frontage.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Option 1, for Council to grant the easement without public notification is recommended for the following reasons:

- The outflow is existing and has relevant consents from Northland Regional Council
- The esplanade reserve is a short section that does not form part of a network and so does not have existing public access
- An easement condition is proposed so that if public access links are created that Waipapa Pine or a later owner are required to facilitate access through this area.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

A fee of \$476 has been received for the easement application, and disbursements will be charged at cost. Expenses including legal costs, costs for a valuation of the land underlying the easement and the value of the land will be paid by the applicant.

ĀPITI HANGA / ATTACHMENTS

1. **Appendix 1 Reserve Easement Application - Waipapa - A5053432** [↓](#) 
2. **Appendix 2 Proposed easement plan - Waipapa - A5053213** [↓](#) 
3. **Appendix 3 Open Space Context - Waipapa - A5053214** [↓](#) 
4. **Appendix 4 CFR - Waipapa - A5053215** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The proposed easement is for a channel across a section of reserve that is not accessible to the public. Easement conditions will ensure that when this reserve becomes part of an accessible network that an access structure will be constructed by the owner. There are no identified walkways in the vicinity of the site. The level of significance is assessed as being very low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The proposed easement is for drainage and, with easement conditions, will be consistent with the Reserves Act and Council's Parks and Reserves policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Stormwater easements across esplanade reserves are common around the district and nation, however the specifics of this application relate to the Waipapa site, and comment from the local Community Board is being requested.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Rēhia were consulted as part of the application to expand the timber mill facilities. No issues were raised during that process. The applicant has been advised that proof of agreement from Ngāti Rēhia is required for approval of the easement.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The only persons with legal access to the reserve are the owners to the south, and there is no formed walkway within the esplanade reserve,
State the financial implications and where budgetary provisions have been made to support this decision.	A fee of \$476 has been received for the easement application, and disbursements will be charged at cost. Expenses including legal costs, costs for a valuation of the land underlying the easement and the value of the land will be paid by the applicant.

Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.
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SLR Consulting New Zealand

201 Victoria Street West Auckland 1010, New Zealand



6 September 2024

SLR Ref No.: Reserve Easement Application - Waipapa Pine Limited

Attention: Property Legalisation Officer
Far North District Council
Private Bag 752
Kaikohe 0440

By email: propertylegalisation@fndc.govt.nz

SLR Project No.: 810.V16525.00001

RE: Application for a stormwater discharge easement over a Local Purpose (Esplanade) Reserve under s 48 of the Reserves Act 1977

Introduction

Waipapa Pine Limited (**Waipapa Pine**) seeks a stormwater discharge easement over a Local Purpose (Esplanade) Reserve from the administering body, the Far North District Council (**the Council**), under the Reserves Act 1977 (**the Act**). Section 48(1) of the Act enables the granting of easements over any part of a reserve vested in an administering body for a range of activities including the drainage of land not forming part of the reserve (subs (1)(f)).

Waipapa Pine requires an easement for an existing stormwater discharge from its property located at 1945B State Highway 10, Waipapa as it flows over the Local Purpose (Esplanade) Reserve before it reaches the Kerikeri River. No physical works are proposed; the application simply seeks to authorise the existing discharge. This letter, and the attached plans and documents, sets out Waipapa Pine's application.

The Site, Reserve and Surrounding Environment**The Site**

Waipapa Pine is among the biggest employers in the Waipapa-Kerikeri area and produces timber products for the Northland and Auckland regions. Waipapa Pine's property (**the site**) is located at 1945B State Highway 10. It comprises three lots, legally described as Lots 1 and 2 DP 376253 and Lot 3 DP 343062 and has an area of approximately 10.75 ha. The site is occupied by an existing sawmill which includes a range of associated buildings, yards, infrastructure, and vehicle access, loading and parking areas. The eastern half of the site on Lot 1 DP 343062 is currently an undeveloped paddock.

The Reserve

The Local Purpose (Esplanade) Reserve subject of this application (**the reserve**) adjoins the western boundary of the site. The reserve is legally described as Lot 3 DP 376253 and has a surveyed area of approximately 0.27 ha. Most of the reserve is comprised of grassed and vegetated areas. The reserve slopes down towards its western boundary adjoining the Kerikeri River. From aerial imagery, the lot appears to include part of the Kerikeri River and its riparian margins. The reserve is isolated and does not connect to other esplanade

Far North District Council
Application under the Reserves Act 1977

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reserves or public land; its northern boundary adjoins the site while its southern boundary adjoins private land used for a range of industrial and commercial activities. The closest esplanade reserve, legally described as Lot 4 DP 321759, is located approximately 300 m south-east of the reserve. There is currently no formal means of land-based access to the reserve without going through private land. There are no known public infrastructure nor public use of the reserve.

Photographs of the site and reserve are provided in Figure 1 and Figure 2 below. Copies of the records of title are included as **Attachment A**.



Figure 1: Aerial photograph of the site outlined in yellow (Source: Waipapa Pine).



Figure 2: Aerial photograph of the reserve outlined in yellow (Source: Waipapa Pine).



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Figure 3: Aerial photograph of the reserve (northern lot outlined yellow) and the closest esplanade reserve (southern lot outlined yellow).

The Surrounding Environment

Land immediately north and south is used for heavy and light industrial activities while land immediately west is pasture. The wider surrounding environment is predominantly characterised by a mixture of other industrial activities, warehouses, small and large retail shops, farmland and rural lifestyle blocks.

Under the Operative Far North District Plan, the site and reserve are zoned Rural Production. Surrounding land is either zoned Rural Production or Industrial. Under the Proposed Far North District Plan, however, the site and surrounding developed land are proposed to be zoned Heavy Industrial while the reserve is proposed to be zoned Natural Open Space.

Stormwater Discharge

Background

The reserve was created as part of the site's subdivision consent 2061247-RMA in 2006. Waipapa Pine purchased the site in 2012 and obtained a land use consent 2150320-RMALUC in 2016 (and subsequently varied by 2150320-RMAVAR/A in 2022) in to expand the existing sawmill. A copy of the consent documents of these resource consents are included as **Attachment B**.

Waipapa Pine has obtained two Deemed Permitted Activity Notices from the Northland Regional Council (**the NRC**) authorising the diversion and discharge of stormwater from the site to the Kerikeri River: AUT.201634.01.01 (granted 12 April 2023, covering stormwater from Lot 3 DP 343062 and Lot 2 DP 37625) and AUT.202504.01.01 (granted 23 August 2024, covering stormwater from Lot 1 DP 376253).

Water quality monitoring has been undertaken from the Kerikeri River, both upstream and downstream of the site, on a regular basis since 2012. The monitoring reports have been



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submitted to the NRC and concludes that water quality is not impacted by the site and there are no contaminant levels of concern.

Stormwater Discharge

The discharge is discussed in the Stormwater Discharge letter, included as **Attachment C**, prepared by Haigh Workman Limited and summarised below.

Following a review of historic aerial photographs, Haigh Workman states that an open drain through the site was straightened and aligned with the southern boundary at some point between 1979 and 1981.

Today, the site's drain leads to an existing pond, Pond A, on the south-western corner of the site. Pond A's outlet is via an open drain that goes through the reserve and into the Kerikeri River. A plan showing the discharge is provided in Figure 4 below.

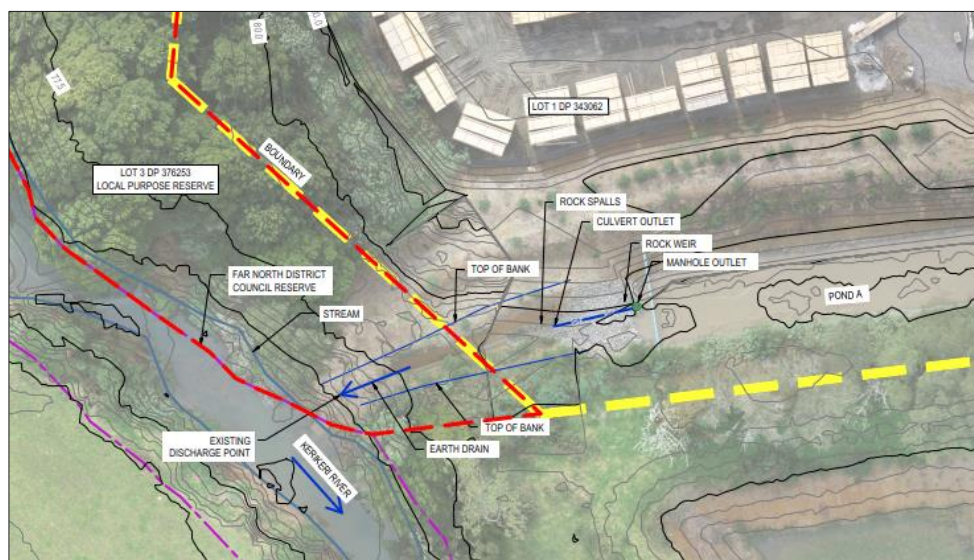


Figure 4: Plan showing the stormwater discharge (Source: Haigh Workman)



Far North District Council
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Figure 5 below provides the following photographs with the site: Pond A (#1), the Pond A drain (#2), the Pond A rock weir (#3) and the Pond A culvert outlet to the reserve (#4).



Figure 5: Photographs of the site's existing stormwater pond and culvert outlet
(Source: Haigh Workman)



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Figure 6 below provides the following photographs within the reserve: the open drain (#5 and #6), the open drain's outlet to the Kerikeri River (#7) and the Kerikeri River (#8).



**Figure 6: Photographs of the open drain through the reserve and the Kerikeri River
(Source: Haigh Workman)**

Waipapa Pine plans to develop a new dispatch yard and boron treatment building on the undeveloped paddock on the eastern part of its site and, to mitigate additional stormwater runoff, the site's stormwater management system will be upgraded. The boron treatment building will be fully bunded and the process will not be exposed to rain. Treated timber on the site is fully wrapped so that it is also not exposed to rain and contaminants cannot be entrained in stormwater. Waipapa Pine will follow the requirements for the use, storage and management of hazardous substances including under the FNDP, Hazardous Substances and New Organisms Act 1996 and Health and Safety at Work Act 2015. No process water or trade waste discharges are proposed.

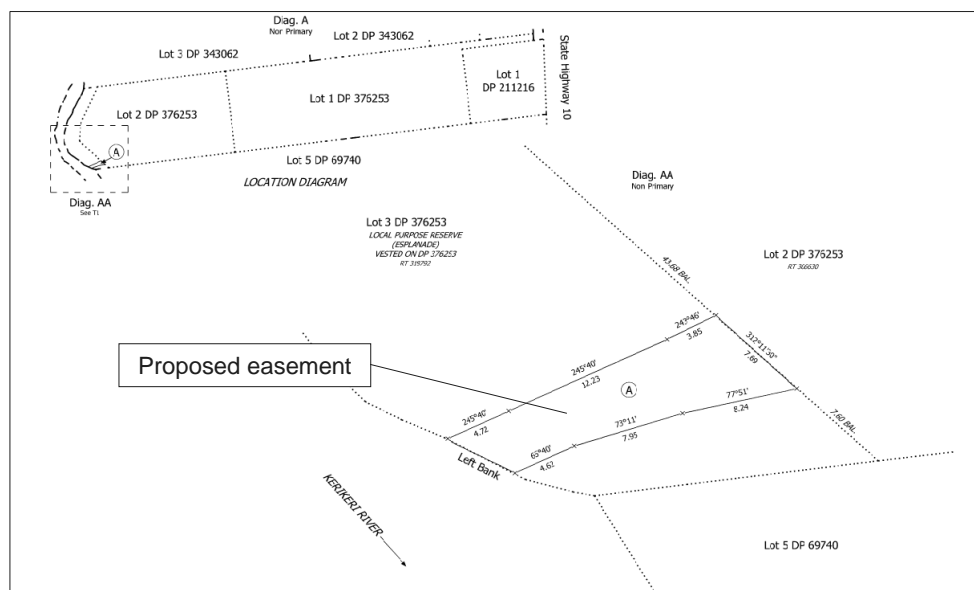
Relevant to the discharge over the reserve is the reconfiguration of Pond A as a constructed wetland, providing additional storage by upgrading the existing drain along the southern boundary into a vegetated swale and reconfiguring outlet arrangements in the discharge manhole. Haigh Workman assesses that the upgrades will attenuate flow rates to below pre-development scenarios during the 2, 5 and 10 year average recurrence interval (ARI) storms, as shown by the flow rates (in litres per second (l/s)) summarised in Table 1 below. Haigh Workman states that attenuation for the 100 year ARI storm is not possible as the Kerikeri River spills into the site during that event.



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ARI storm	Pre-development	Post-development (unattenuated)	Post-development (attenuated)
2 year	101 l/s	517 l/s	83 l/s
5 year	227 l/s	743 l/s	168 l/s
10 year	334 l/s	891 l/s	325 l/s

Harrison Grierson Limited has prepared a draft easement plan, included as **Attachment D**, showing the proposed easement through the reserve. An excerpt is in the figure below.



Purpose of Local Purpose Reserves

¹ Unless the administering body determines that access should be prohibited or restricted to preserve the stability of the land or the biological values of the reserve.

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a public walkway on the reserve. Waipapa Pine requests the opportunity to review and discuss any conditions with the Council prior to finalisation.

Public Notice Assessment

Sections 48(2) and 48(3) of the Act state the following:

- 2) *Before granting a right of way or an easement under subsection (1) over any part of a reserve vested in it, the administering body shall give public notice in accordance with section 119 specifying the right of way or other easement intended to be granted, and shall give full consideration, in accordance with section 120, to all objections and submissions received in respect of the proposal under that section.*
- 3) *Subsection (2) shall not apply in any case where—*
 - (a) *the reserve is vested in an administering body and is not likely to be materially altered or permanently damaged; and*
 - (b) *the rights of the public in respect of the reserve are not likely to be permanently affected— by the establishment and lawful exercise of the right of way or other easement.*

The following comments are made:

- 1 No physical works in the reserve are proposed as part of this application; the application only seeks to authorise the existing discharge.
- 2 No additional discharge in the reserve is proposed; the planned upgrades to the site's stormwater management system is calculated to attenuate post-development flows to below pre-development levels, which is an improvement, in addition to the upgrading of the existing pond and drain into a constructed wetland and vegetated swale, respectively.
- 3 The reserve does not currently connect to other esplanade reserves or public land; its northern boundary adjoins the site while its southern boundary adjoins private land used for a range of industrial and commercial activities. The closest esplanade reserve is located approximately 300 m south-east of the reserve. The western side of the Kerikeri River is also private farmland. There is currently no formal means of land-based access to the reserve without going through private land. There are no known public infrastructure nor public use of the reserve.
- 4 Notwithstanding point (3), as discussed in the previous assessment of s 23 of the Act, Waipapa Pine is open to a condition that, by working collaboratively with the Council and if it is determined necessary, would require drain piping or a footbridge at such a time that the Council intends to establish a public walkway on the reserve.

Based on these reasons, public notice of the application is not considered necessary.

Conclusion

Under s 48(1) of the Act, Waipapa Pine seeks an easement from the Council to authorise an existing stormwater discharge from its site at 1945B State Highway 10, Waipapa over an esplanade reserve (Lot 3 DP 376253) before flowing into the Kerikeri River. For the reasons discussed in this letter, it is concluded that the reserve easement can be granted without public notice. Waipapa Pine requests the opportunity to review and discuss any conditions with the Council prior to finalisation.

Please contact us should the Council require any further information or clarification.



Far North District Council
Application under the Reserves Act 1977

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Waipapa Pine Limited

Regards,
SLR Consulting New Zealand



Thomas Trevilla
Senior Project Consultant – Planning
thomas.trevilla@slrconsulting.com



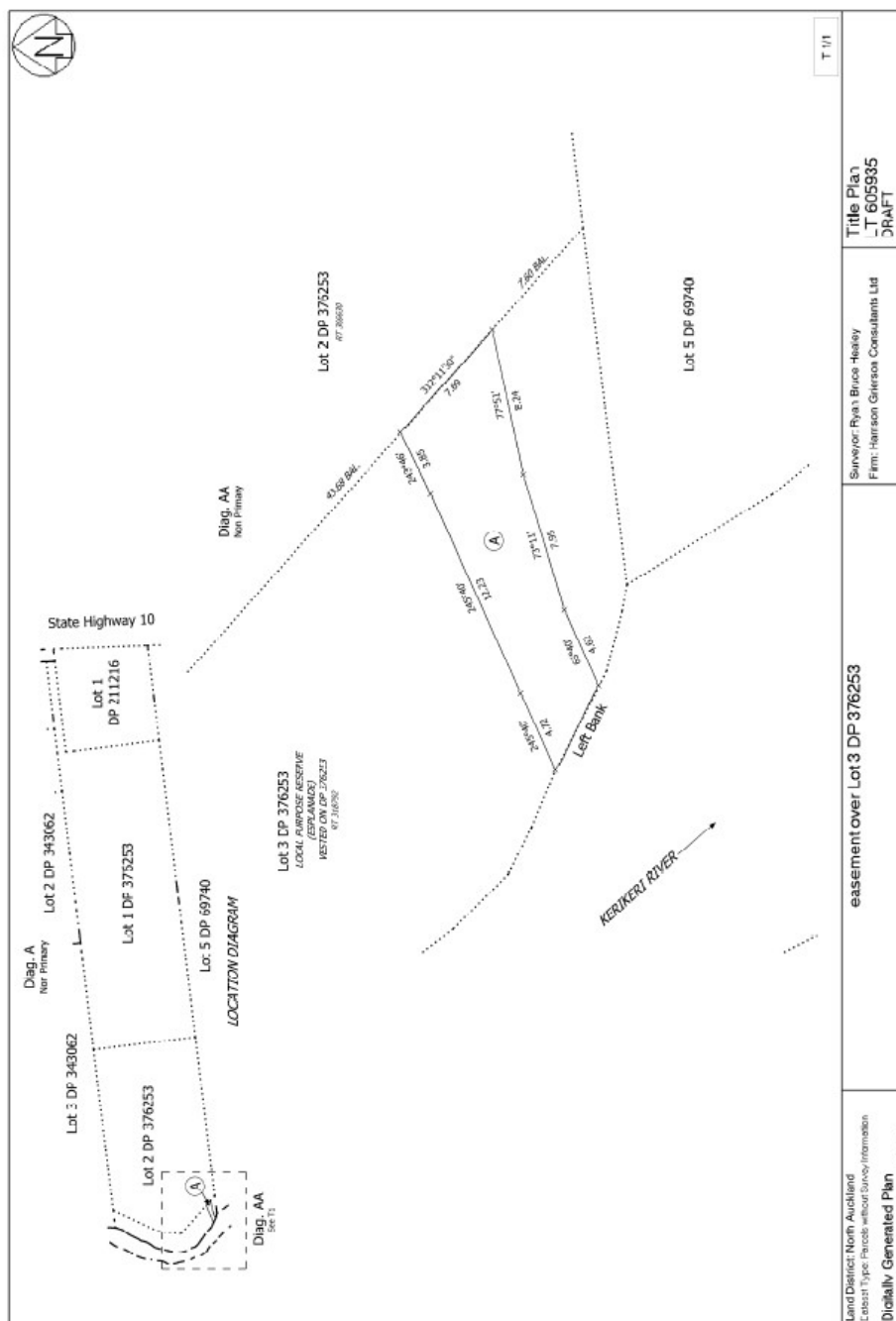
Ben Lee
Northland Planning Manager
ben.lee@slrconsulting.com

Attachments Attachment A: Records of Title
Attachment B: Previous Consent Documents
Attachment C: Stormwater Discharge Letter
Attachment D: Draft Easement Plan

CC Scott Williams, Fletcher Building Limited: Scott.Williams@fbu.com
Maddie Dillon, Fletcher Building Limited: Maddie.Dillon@fbu.com
John Papesch, Haigh Workman Limited: johnp@haighworkman.co.nz



Appendix 2: Proposed easement plan



Appendix 3: Open Space Context

Open space context showing existing Council esplanade reserves outlined in green, the Waipapa Pine site outlined in turquoise and the proposed outfall shown as an orange line.



Appendix 4: CFR for Local Purpose (esplanade) reserve



**RECORD OF TITLE
UNDER LAND TRANSFER ACT 2017
FREEHOLD
Search Copy**



R. W. Muir
Registrar-General
of Land

Identifier 318792
Land Registration District North Auckland
Date Issued 08 December 2006
Prior Reference:
NA136C/332

Estate	Fee Simple
Area	2700 square metres more or less
Legal Description	Lot 3 Deposited Plan 376233
Purpose	Local Purpose (Esplanade) Reserve
Registered Owners	
For North District Council	

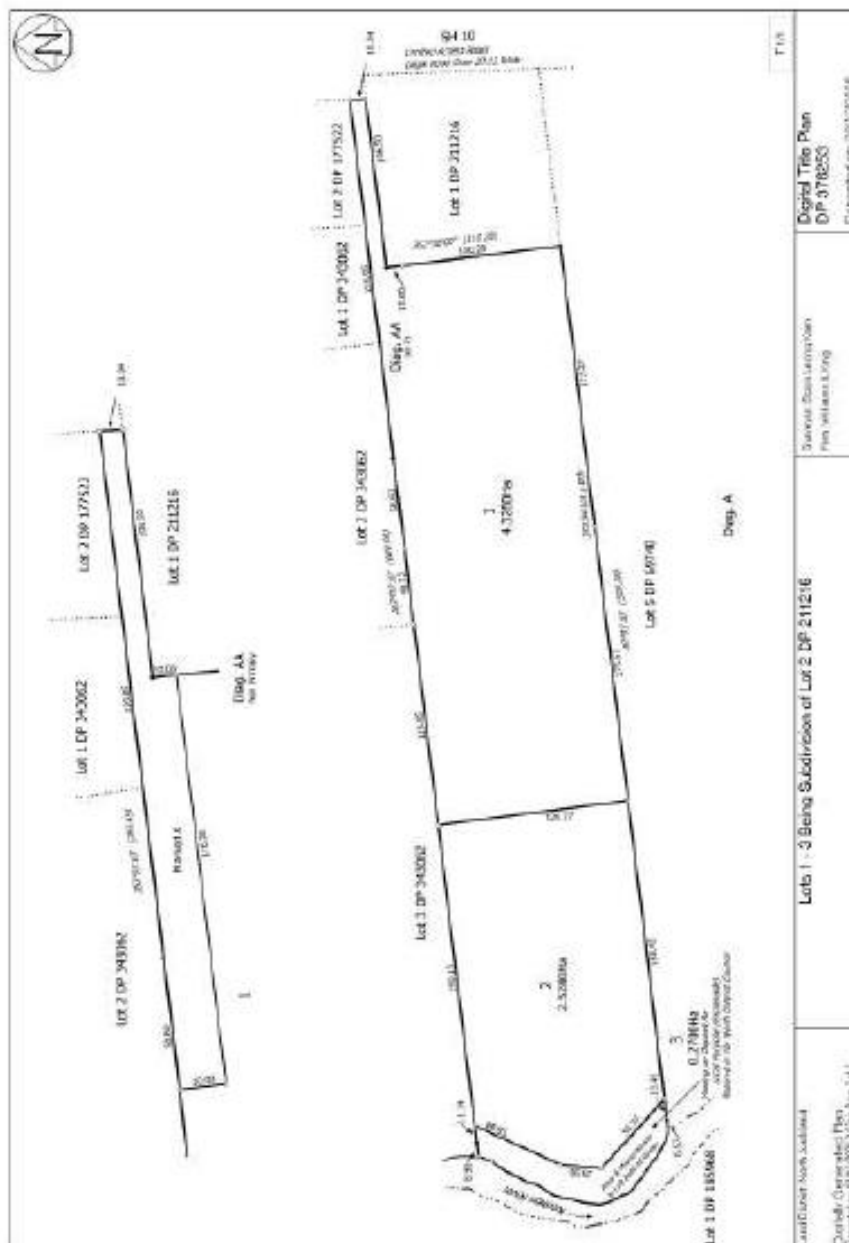
Interests
Subject to the Reserves Act 1977

*Transaction ID: 3789575
Client Reference: 510716325.00001, Phase 11*

*Search Copy Dated 28/08/24 12:35 pm, Page 3 of 2
Register Only*

Identifier

318792



Transaction ID: 3759873

Client Reference: 318792/000001 Phase 11

Search Copy Dated 19/03/24 12:43 pm, Page 2 of 2
Register Only

7.3 APPLICATION FOR EASEMENT AND LICENCE TO OCCUPY OVER RUSSELL ESPLANADE RESERVE**File Number: A5053486****Author: Robin Rawson, Parks & Reserves Planner****Authoriser: Roger Ackers, Group Manager - Planning & Policy****TAKE PŪRONGO / PURPOSE OF THE REPORT**

This report seeks a recommendation from the Bay of Islands-Whangaroa Community Board to Council to grant a stormwater drainage easement over a portion of local purpose (esplanade) reserve near Russell (Lot 5 DP 79476) without public notification pursuant to the Reserves Act 1977. Comment on a licence to occupy part of the local purpose (esplanade) reserve for the purposes of boat manoeuvring and including a section of concrete driveway is also sought.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The owner of 439A Manawaora Road has requested an easement over part of a local purpose (esplanade) reserve to legalise a proposed diverted stormwater pipe and discharge which will reduce coastal erosion.
- The owner also seeks a licence to occupy to include an area where there is boat manoeuvring between the existing boat shed, an existing driveway and the bay, and this area includes a section of concrete paving.
- Access to the reserve from the road is down a steep bank in an area where there is no on-road parking, and public use is generally limited to adjoining neighbours
- Easement conditions would be imposed regarding construction materials and form to protect amenity values of the beach area.
- It is recommended that public consultation is not undertaken, as the reserve would not be materially altered, and public access would not be affected, and this option is provided for in the Reserves Act.

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board:****a) Recommend to Council as follows:****That the Far North District Council in its role as the administering body of the Local Purpose (esplanade) Reserve, Lot 5 DP 79476, (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:****the granting of a stormwater drainage easement (shown as B on Plan 24495) over the local purpose reserve, subject to it:**

- i. meeting Reserves Act 1977 requirements, at no cost to Council**
- ii. having a condition imposed that requires the applicant to use materials and design that protect the amenity values of the beach area were the structure is visible.**

b) Pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.

1) TĀHUHU KŌRERO / BACKGROUND

The owner of 439A Manawaora Road, Russell commissioned a report by Haigh Workman Engineers on Coastal Erosion as the esplanade reserve adjoining their land has been eroding. One of the recommendations of the engineering report is the relocation of a stormwater culvert and associated pipe through the adjoining esplanade reserve, (Lot 5 DP 79476 shown as B on Plan 24495). Stormwater flow to be diverted includes discharge from the road formation within Manawaora Road, and the engineering report notes that this has resulted in loss of sand on the beach. The proposal is assessed in the application as being the most relatively nature-based solution available to restore the coastal edge and prevent further erosion.

The applicant is also applying for a resource consent due to an impermeable surface and coastal marine area setback breaches. The resource consent application notes that:

The proposed solution is of sound engineering practice. As the stormwater from the road and upper catchment is still being accommodated, with just the outlet being relocated it is not anticipated to create any wider hydrological or environmental effects, especially given that the existing situation involves a piped system. Relocating the stormwater outlet will assist in enabling the beach to naturally replenish itself with sand once again...

The esplanade reserve can be accessed from Manawaora Road, however there is no parking in the vicinity of the reserve and public use is generally limited to neighbours and their visitors.

The stormwater pipe is largely underground except for the culvert outfall and will not affect public access or recreation within the esplanade reserve which allows Council the option under Section 48(3) of the Reserves Act to decide that public notification is not required for decision-making. Conditions can be imposed so there is control over materials and colours of the culvert to maintain the amenity values of the beach.

The easement application is included as Appendices 2 and 3, and a letter of support for the project from Ngāti Kuta hapu is included as Appendix 3. Ngāti Kuta has provided a signed plan of the proposed easement.

The applicant is now seeking a signed plan of the proposed easement or covering correspondence required for the applications to be processed.

The boat shed on 439A Manawaora Road is located within the site and adjoining the Council esplanade reserve. Boats are taken across the esplanade to the bay, and at times vehicles and boats are taken up a steep driveway within the property at 439A Manawaora Road. A narrow turn connecting the boat shed to the driveway within the reserve is proposed to be constructed in concrete because of the gradient and landform.

A resource consent application is currently being processed to construct the section of sealed driveway which exceeds 600m² of site coverage and is within 30m of Mean High Water Springs (MHWS), (RMALUC-2250236). In addition to consent approvals, landowner approval would be required from Council for any part of the sealed driveway located in the reserve. The owner seeks landowner approval as a licence to occupy area 'A' of the reserve. A licence to occupy is an approval that can be rescinded at any time by Council.

Decisions under the Reserves Act need to be approved by Council, with Community Boards delegated to consider and report on matters including reserves. Staff are delegated to approve licences to occupy and seek comment where this is considered useful.

The Reserves Act anticipates that easements will be publicly notified except where the rights of the public to use the reserve are not likely to be permanently affected. In this situation it is not assessed that the reserve would not be permanently affected by the proposed easement.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Easement

Private Stormwater easements through reserves are expected where Council reticulated services do not exist because esplanade reserves are at the lowest levels in a water catchment. Provisions in the Reserves Act allow for easements to be made. Redesign of the stormwater system in this catchment will have positive effects by allowing sand to rebuild the beach and preventing further erosion of the reserve. This is assessed by the applicant's consultant engineer as the best option for this site, and no other realistic options exist with the same benefits. An easement would make the stormwater function through this area explicit in land records.

Council has options to publicly notify the application if it is considered that this would assist in understanding the effects, or not where it agrees with assessment that the proposal will not materially affect public use of the reserve.

The amenity of the beach can be retained through easement conditions over construction materials and form. These will be imposed as part of any easement granted.

In considering the recommendation to Council, the following options can be considered by the Bay of Islands-Whangaroa Community Board:

Option 1 –

1. That the Bay of Islands-Whangaroa Community Board does not support the granting of an easement for the purpose of stormwater drainage on Local Purpose (Esplanade) Reserve Lot 5 DP 79476.

Option 2 –

1. That the Bay of Islands-Whangaroa Community Board supports initiation of public consultation to provide background to consideration of the granting of an easement for the purpose of stormwater drainage on Local Purpose (Esplanade) Reserve Lot 5 DP 79476.

Option 3 –

1. That the Bay of Islands-Whangaroa Community Board supports the granting of a stormwater drainage easement (shown as B on Plan 24495) over the local purpose reserve, subject to meeting Reserves Act requirements, at no cost to Council.

A condition is imposed that requires controls over design and materials where the drainage structure is visible.

Pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially affected.

Licence to Occupy

Comment on the proposed licence to occupy is welcomed to help inform Council staff prior to any decision being made. Boat access is an expected activity in many local purpose (esplanade) reserves, and boat ramps are often constructed in concrete, however sealed access driveways are less common.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Option 3, for Council to grant the easement application without public notification is recommended for the following reasons:

- The stormwater pipe and culvert will reduce erosion of the adjoining esplanade
- The stormwater pipe and outfall is largely underground except for the culvert and will not affect public access and recreation

- The amenity of the beach can be retained through easement conditions over construction materials and form, and the rights of the public to use the reserve will not be materially affected.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

A fee of \$476 has been received for the easement application, and disbursements will be charged at cost. Expenses including legal costs, costs for a valuation of the land underlying the easement and the value of the land will be paid by the applicant.

A processing charge of \$121 applies to applications for new licences to occupy.

ĀPITIHINGA / ATTACHMENTS

1. **Appendix 1 - Easement Application Manawaora - A5052350**  
2. **Appendix 2 - Proposed easement Manawaora - A5059899**  
3. **Appendix 3 - Ngati Kuta Hapu Support Letter Manawaora - A5052352**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Proposed easement is for an underground pipe that will not materially affect activities on the reserve. Private stormwater pipes through esplanade are expected and needed where Council services do not exist. Easements for stormwater services are common practice, and the level of significance is assessed as being very low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The proposed easement is for an underground pipe and processes will be consistent with the Reserves Act and Parks and Reserves Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Stormwater easements across esplanade reserves are common around the district and nation, however the specifics of this application relate to the site at Manawaora Bay, and comment from the local Community Board is being requested.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The applicant has provided a letter of support for the proposed activities and for the proposed easement from Ngāti Kuta.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The amenity of the beach can be retained through easement conditions over construction materials and form, and the rights of the public to use the reserve will not be materially affected.
State the financial implications and where budgetary provisions have been made to support this decision.	A fee of \$476 has been received for the easement application, and disbursements will be charged at cost. Expenses including legal costs, costs for a valuation of the land underlying the easement and the value of the land will be paid by the applicant.

	A processing charge of \$121 applies to applications for new licences to occupy
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

Application for Easement over Reserve Land**Philip Yates****439D Manawaora Road, Parekura Bay**

Date: 12 December 2024

Attention: Robin Rawson

1 – Applicant Details

Property owner - Philip S Yates

Postal Address – 23 Kokinga Point Road, Parekura Bay, Rawhiti

Phone – 021 927830

Email – pyates@genetic.co.nz**2 – Project Details**

An easement is sought over the Esplanade Reserve legally described as Lot 5 DP 79476.

The easement is sought to convey stormwater from Lot 1 DP 79476 through to the Coastal Marine Area. At present stormwater flows from Manawaora Road through Lot 1 DP 79476, into the Esplanade Reserve and out to the coast. It is proposed that the location of the pipeline be redirected to mitigate the adverse effects the location of the existing stormwater outlet has on the beach. The pipeline through the esplanade was originally put in place by the Council, and no formal easement was provided for it at this time.

Recently in October 2024, Council released an interim guide on information required when seeking approval for a new coastal structure. This document details a series of information requirements which should be covered when seeking Council approval for an easement. Each of these items will be covered in detail below.

Sufficient information provided on plans including property boundaries and location of MHWS

- 1.1.1. Refer to the attached Survey Plan, Development Plans and Coastal Hazard Mitigation Report. These plans and report include detail on the property boundaries, MHWS, where the proposed stormwater infrastructure (pipeline, outlet and revetment) will be located and the portion of driveway to be sealed within 30m of the Coastal Marine Area / MHWS.

Clear need for works including degree of risk

- 1.1.2. This is outlined within the Coastal Hazard report. Please refer to the following sections for detail. Section 1.5 where the details of what is recommended is outlined. I note that some of the works includes the need for Regional Consent which is also being sought

concurrently with this application. Section 2.2 details how the erosion that is occurring is non-reversible acute erosion that is considered permanent. Section 2.4 discusses the wave setting and sand replenishment. Section 3.1.1 discusses the requirement for the hard protection structure and the design considerations that have been made. Section 3.4 details the proposed Revetment and the requirement for this to be installed. Section 4 discusses where the stormwater which is currently piped through the site originates from.

Proposed Solution

- 1.1.3. As detailed within the Coastal Hazard Mitigation report the mixture of the pipe relocation and sand replenishment is the best practical option to address the development overall. The pipe relocation is the trigger for the Easement.
- 1.1.4. The outlet structure will not preclude sand replenishment.
- 1.1.5. The loss of sand on the beach is a permanent issue being driven by the placement of the exiting stormwater outlet. The proposal seeks to work with the most nature-based solution that is available.

Sound Coastal Engineering practice, no wider adverse hydrological or environmental effects or increased risk to others

- 1.1.6. The proposed solution is of sound engineering practice. As the stormwater from the road and upper catchment is still being accommodated, with just the outlet being relocated it is not anticipated to create any wider hydrological or environmental effects, especially given that the existing situation involves a piped system.

Does not have effect on public access to CMA

- 1.1.7. Public Access will not be impacted as the infrastructure will be located underground.

Will not affect the amenity of surrounding areas

- 1.1.8. The proposal seeks to relocate the stormwater pipe further west of the existing location. The outlet structure is small to ensure that the amenity of the surrounding area is not compromised.

Will not affect use and enjoyment of public space

- 1.1.9. The infrastructure is located largely underground, with the exception of the manhole and the outlet structure. It is not anticipated that these will impact upon the use and enjoyment of the public space, especially if the sand on the beach is able to be replenished.

Will not affect Council infrastructure

- 1.1.10. The stormwater from the Council Road is directed down through the subject site. This proposal will enhance the infrastructure that conveys the stormwater originating from a council asset. This is a positive effect.

Demonstrates consultation with major stakeholders, hapu?

- 1.1.11. Written Approval from the local hapu has been received as part of this proposal. FNDs Reserves Planner was consulted during the early planning stages of this project and throughout the reporting stage.

Consistency with plans including reserve management plans and Reserves Act classification

- 1.1.12. There is no reserve management plan for the esplanade. The proposal is considered consistent with the Reserves Act classification.

3 – Details of the property requiring easement

Physical address - 439D Manawaora Road, Parekura Bay

Legal Description – Lot 5 DP 79476

4 – Applicable Building or Resource Consents

Yes, RC 2250236 is applicable to the application.

5- Does the application relate to an application for, or approved connection to Council infrastructure

No.

6 – Information requirements

Certificate of title – Refer Appendix A

Site Plan – Refer Appendix B

Description of how the connection will be constructed and the impacts the proposal may have on the reserve – Refer Appendix C Engineering Report and Appendix D Resource Consent AEE.

A statement from a Suitably Qualified person outlining other options that have been considered for providing the connection – Refer Appendix C Engineering Report

7 – Declaration of Applicant or Authorised Agent**Fees and Charges:**

You will be responsible for payment all actual and reasonable costs of processing the application. The processing charge covers tasks such as site visits, report preparation, information searches, and input from other Council staff. Mileage is also charged. You will also be required to cover any surveying and legal costs associated with the application. Compensation for use and occupation

for the land may also be chargeable.

You will be invoiced for costs associated with processing the application when a decision on your application is issued. In some cases, interim billing for processing costs may also occur.

Privacy Information:

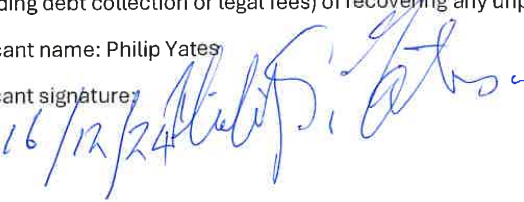
Council requires the information you have provided on this form to process your application and to collect statistics. Council will hold and store the information, including all associated reports and attachments, on a public register. The details may also be made available to the public on Council's website. These details are collected to inform the general public and community groups about all consents which have been processed or issued through Council. If you would like to request access to, or correction of any details, please contact Council.

Applicant Declaration:

I / we confirm that I / we have read and understood the above.

I undertake to pay all costs associated with this application. I also agree to pay all the costs (including debt collection or legal fees) of recovering any unpaid costs.

Applicant name: Philip Yates

Applicant signature: 

Date: 16/12/24

8 – Address for Service

Name: Northland Planning and Development 2020 Limited c/o – Rochelle Jacobs

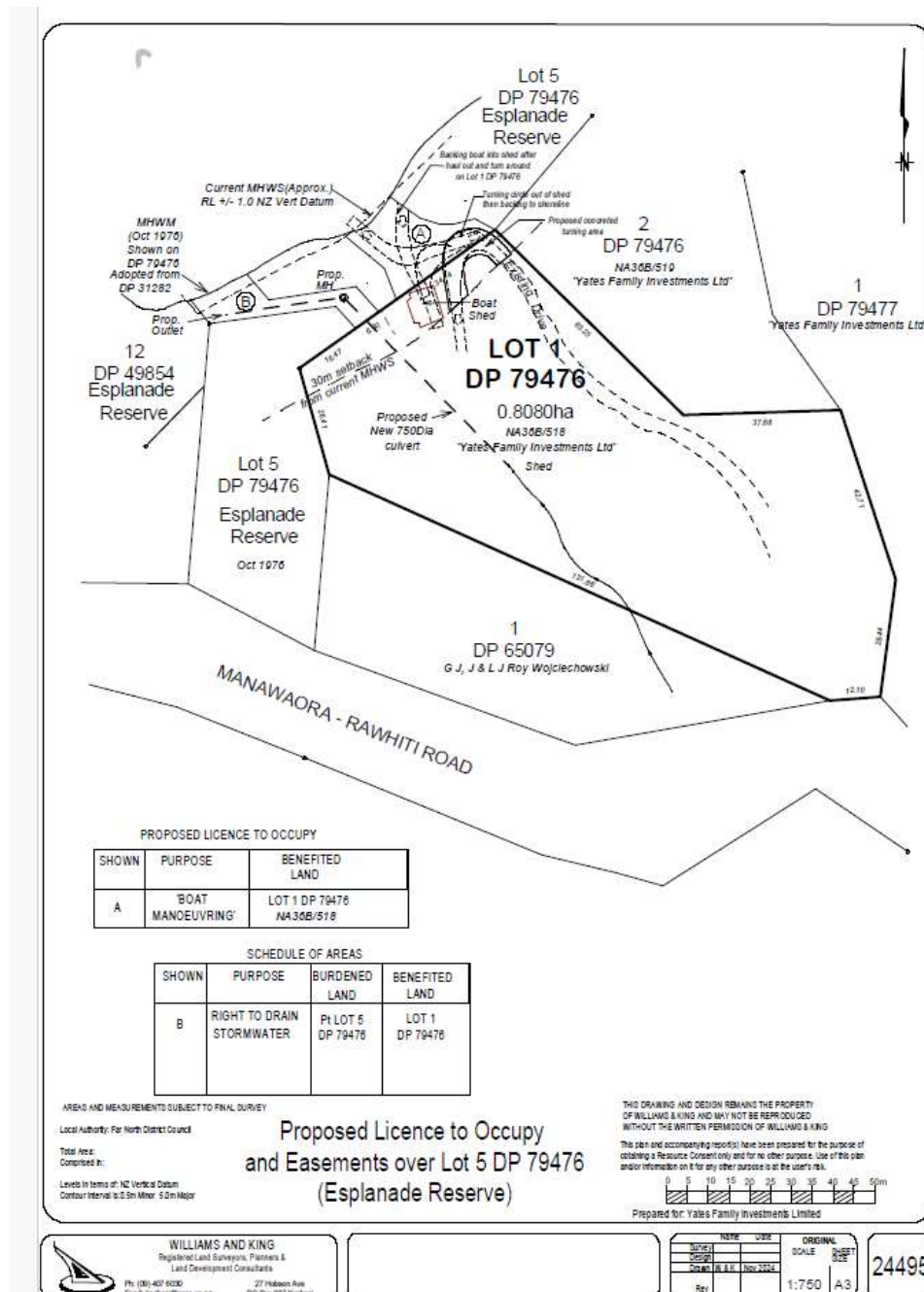
Physical Address: 9/6 Fairway Drive, Kerikeri 0230

Email: info@northplanner.co.nz

Phone: 0274498813

Preferred method of contact: Email

Appendix 2: Plan of proposed easement (area 'B') and licence to occupy (area 'A')



**Ngāti Kuta | Hapu**

Te Rawhiti, Ipipiri

www.ngatikuta.maori.nzngatikutahapu@gmail.com

Ko Rakaumangamanga te maunga

Ko Ipipiri te moana

Ko Te Rawhiti te marae

Ko Ngāti Kuta te hapu

Ko Ngapuhi te Iwi

Ngā kaitiaki o nga taonga tuku iho

13.11.2024

Tēnā tātou katoa,

Recently members of our trust met with Philip Yates to discuss his upcoming proposals at Te Uenga Bay and Waipiro Bay.

We discussed the proposal, acknowledging the impacts of Coastal Erosion in the bay and the extensive native revegetation works Philip has been undertaking on his properties. We spoke about the archaeological assessment that has been completed for the project, and specifically the investigation into the new culvert, manhole and the associated earthworks.

Given that there is the potential for disturbance to an archaeological site (shell middens), Philip has offered for us to be on site during the time in which the earthworks are being completed.

I can confirm that we as a trust are satisfied with the works planned by Philip and we have no objections to the proposal.

We thank Philip for the early engagement with our hapu trust and look forward to working with him in the future.

Ngā mihi nui

Glenys Papuni

On behalf of Ngāti Kuta Hapu Trustees

7.4 CHAIRPERSON AND MEMBERS REPORT

File Number: A5060852

Author: Kim Hammond, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Ward and Members Jane Hindle and Roddy Pihema.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.






TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. Chairperson Report - Belinda Ward - A5061011 [↓](#) 
2. Chairperson Report Belinda Ward, Resource Consent Feedback - A5061012 [↓](#) 
3. Members Report - Jane Hindle - A5074970 [↓](#) 
4. Members Report - Roddy Pihema - A5074955 [↓](#) 
5. Members Report - Roddy Pihema, Kawakawa Domain Reserve Committee Minutes - A5064679 [↓](#) 



Member's Report

Name: Belinda Ward

Subdivision: Paihia Subdivision

Date: 1st December 2024 – 23 January 2025

Meetings Attended

Date	Meeting	Comments
01/12/24	Caulerpa Information Meeting	Presentation & questions from the Public BOI Yacht Club - Waitangi.
03/12/24	Paihia Waterfront Working Group Mtg	Stage 3 progress & next steps. PWM Hall Conference Room.
03/12/24	Friends of the Williams House, Paihia Library	End of year celebration & presentation to long serving volunteer Ann Corbett. Paihia Library.
05/12/24	Viewed weekly Business Call Meeting	Virtual - Teams.
06/12/24	Paihia Christmas Parade	This year's theme: Movies. Williams Road Paihia
09/12/24	Opening of BOI-W CB funded exhibition "This Is Us Here Now"	24m long community artwork in 8 sections. Turner Centre - Kerikeri.
09/12/24	BOI-W CB Agenda Preview	Virtual - Teams.
10/12/24	Te Patukurea Kerikeri / Waipapa Spatial Plan Presentation	Identifying a preferred growth scenario. FNDC - Kaikohe
10/12/24	Annual Plan Workshop 2025/2026	FNDC - Kaikohe
10/12/24	Benefit of Community Water Fluoridation	External presentation - Virtual Teams.
11/12/24	Te Kuaka Committee Meeting	Signing of Te Aro Manatu MOU with Ngāti Rēhia. FNDC - Kaikohe.
12/12/24	FNDC Meeting	Virtual - Teams.
16/12/24	Attended Doug Turners Farewell	Family shared a celebration of Doug's life. Turner Centre - Kerikeri
16/12/24	CB Chairs catch up with Mayor	Virtual - Teams.
17/12/24	BOI-W CB Meeting	Turner Centre - Kerikeri
17/12/24	CB Chairs meeting with Strategic Relationships Manager	Discussion re CE/CB KPI Development. Virtual - Teams

16/01/25	Viewed weekly Business Call Meeting	Meeting held 09/01/25 Virtual - Teams
23/01/25	Viewed weekly Business Call Meeting	Meeting held 23/01/25

Community Issues

Issue name	Comment
Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. 30/11/24 Awaiting reply from NRC
03/07/24	Email from Paihia resident requesting a Lighting Masterplan for Williams Rd Paihia - referred to Business BBOI & Focus Paihia Inc to collaborate on how to progress. Update: Further emails 28/08/24 to progress with a plan. Sub-committee now in place.
03/10/24	Site visit along Te Tii Beach with concerned resident to discuss erosion, stormwater issues, endangered pohutukawa tree & other RFS issues. No action to date.
16/12/24	Complaints continue around the impact of Cruise Ship visits. There is a need for more regular traffic control on the Waitangi Bridge when the ships are tendering to the Waitangi Wharf.
07/01/25	Tii Bay toilets were filled with potting mix causing closure & contract cleaning over the busy NY period. The community is tired of the ongoing senseless vandalism to our facilities.
EM: 07/01/25 & 13/01/25	Lucy Elizabeth Williams Reserve on the corner of Marsden Rd & Davis Cres. was entered & used as an illegal camping site last year during Waitangi week. There is growing community concern around what will happen this year on our Reserves & how they will be managed. This query is sitting with council staff awaiting a response. Update: Plan now in place for the use of LEW Reserve over Waitangi period.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover the peak visitor & cruise ship visitor needs.

Resource Consents

Number	Date	Comment
4186238	13/12/23	Request for all broken traffic safety timber barriers along Te Karuwha Parade Waitangi to be removed for health & safety &

		beautification issues. Response received from Ventia 21/12/23. "They are not deemed to pose a tripping hazard, FNDC are investigating options pending budget availability. As such no action will be taken by us at this time." Still not resolved satisfactorily 04/11/24 Some work has been done at the bridge end replacing a few barriers as at 30/11/24
Email via KH on behalf	16/02/24	1. Designation of land behind fence near Waitangi Pensioner Flats.
4199159	03/04/24	Email received from Takau Bay Residents re road, grading, sealing & speed limit issues.
4153943 4167086 4197247	15/04/24	I received a call & emails from a Tapuhi Road resident in Hukerenui regarding culverts & drains blocked with metal & historical RFS's.
4226816	07/11/24	Traffic safety & turning circles to be investigated for proposed new RV Park on Puketona Road Waitangi & also investigate the 2 x existing RV Parks on Marsden Road Paihia for pedestrian/traffic safety issues. Forwarded to roading department.
4232587 4232589 4232586	18/12/24	Sewer leak in pipe over Waitangi Bridge. Erosion & threat to Pohutukawa Tree at Te Karuwaha Pde. Waitangi. 3x broken boardwalk planks on Marsden Rd Paihia.
RFS on behalf	18/12/24	No mowing being done at the Te Haumi entrance. Paihia & surrounds weed- eating & edges not being maintained.
RFS to Operations	07/01/25	The new toilets adjacent to the Waitangi Boat Ramp are heavily used & are in need of an increased level of service & larger toilet roll dispensers.
NZTA ref.38574546	14/01/25	Waitomo Service Station pedestrian crossing on Marsden Road Paihia is experiencing pedestrian & vehicular safety & crossing issues. A resident has lodged this with NZTA to follow up.
4235319 Emailed on behalf	17/01/25	Community concerns regarding commercial car parking for DOC walking track at Totara North on private property at 50 Campbell Road. Also concern around the Camping Ground/Campervan parking at 67 Campbell Road. Both properties apparently owned by the same person.

Resource Consents:

RC: 2250258-RMACOM Te Runanga O Whaingaroa 2B Ash Grove Circle, Haruru 0204. MHUD (Ministry of Housing & Urban Development)
Proposal for Subdivision to create 18 additional lots plus an access lot in the Residential zone = 19 lots breaching 8 rules in the Residential zone as a Discretionary Activity. 5 x 2 Bedroom, 9 x 3 Bedroom, 5 x 4 Bedroom.

Comment: Concern expressed to the planner 20/12/24 in regards to pedestrian & traffic safety. This is SH11 at a very busy intersection on a hill at Haruru Falls. The footpath is situated on the opposite side of SH11 which is the access to the school bus stop, dairy, takeaway, daycare & 2 x licensed premises.

RC: 2250274-RMALUC Paihia Terraces Ltd. 34 Selwyn Rd Paihia 0200
Land Use Consent to establish 5 relocatable (2 bedroom) cabins for visitor accommodation & associated commercial car parking area & signage breaching the Setback from Boundaries "Pedestrian Frontage" rule in the Commercial Zone as a Restricted Discretionary Activity.

Comment: Concern expressed to the planner 06/01/25 in regards to the traffic turning circles & site visibility in this busy CBD area as this application includes Campervan Parking on-site. Breaching the "Pedestrian Frontage" rule could set a precedence.

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB.
2. Paihia New Years Eve fireworks saw another successful family event in the Bay. Boaties out in the islands were treated to private displays of fireworks & a drone display.
3. Holiday period complaints: Level of Town Maintenance contract, Off leash dogs, Vandalism & Car thefts were the main issues.

From: Belinda Ward <Belinda.Ward@fndc.govt.nz>

Sent: Wednesday, January 22, 2025 12:41 PM

To:

Subject: Re: 2B Ash Grove Circle - Haruru

Kia ora xx, re the RC for 2B Ash Grove Circle, Haruru.

Please note the following concerns I have around the pedestrian / traffic safety issue of this proposed development:

The entrance /exit point is off a very busy section of SH11 on what is known locally as Kaipatiki Hill. Cars travelling west to east will be accelerating down the hill as they come over the brow of the main Haruru intersection.

There is a footpath on the opposite (northern) side of the proposed housing onto the SH which leads to the Yorke Road dairy, takeaway, school bus stop & daycare. Children would both walk & ride bicycles in this area!!

Given that there will be an addition of 18 family homes, I am assuming there will be a number of children & adults crossing this busy SH11 to access these services regularly.

I would be even more concerned if there was to be pedestrian access from the top of the development onto the busy Ash Grove Circle intersection with SH11 & Yorke Road.

There are also 2 licensed premises close by on SH11, namely Phat House Brewing Co. (on the same side of the SH11 with no footpath) & Twin Pines Tavern which has footpath access on the opposite side of the SH11 only.

There have been a number of historic incidences in this area & the idea of people walking on or across this section of SH11 does not sit comfortably with me.

Whilst I acknowledge the dire need to provide additional housing for families, I do not see how these pedestrian / traffic safety issues have been mitigated.

Thank you for the opportunity to make comment to this application on behalf of the Haruru residents.

Nga mihi,



Belinda Ward

Board Member - Bay of Islands-Whangaroa
Community Board

M +64210700761 | Belinda.Ward@fndc.govt.nz

fndc.govt.nz    



Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 28 November 2024 – 28 January 2025

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
28 Nov 24	#3,4,5	Traffic Management Working Group	Click or tap here to enter text.
	#1,2,3,4,5	Community Board online network –	Presented on the Pop-up recycling initiative in Russell
	#3,4,5	Placemaking Steering Group meeting	
3-6 Dec 24	##3,4,5	Assisting with implementation of Traffic Management Trial	On site most of the time.
3 & 5 Dec	#4	Meeting with Business BOI and Russell Fire Brigade to discuss proposed parking plan in school playground.	Approval in principle subject to Helimed sign off.
10 Dec 24	#1,3,4,5	Te Patukurea Spatial Plan presentation	
12 Dec 24	#4	Meeting with Community Board Coordinator to design parking solution	Ability to create 22 spaces on school sports field.
13 Dec 24	#4	Article for Russell Lights, Parking solution for businesses.	Invited businesses to apply for reserved parking over summer.

16 Dec 24	#3,4,5	Russell Town Hall Committee meeting.	Play trail approval given.
17 Dec 24	#1,3,4,5	Community Board meeting in Kerikeri	Monthly meeting at Turner Centre
19 Dec 24	#1,3	Attended opening event for new Shade sails at Ōpua Playground.	Thanks Roddy Hapiti Pihema and whanau for attending.
20 Dec 24	#4	Community Board Co-ordinator with Guy Anderson created carparks in school sports field for local business, signed up all places.	Created 22 secure spaces on sports field.
21 Dec 24	#1,3,4	Met with Ventia staff on site to discuss issues of stench in Cass Street square	Ongoing for over a year. Needs to be addressed.
27 Dec 24	#3,4,5	Meet Ambassadors on Strand, handover packs and survey forms, final briefing. Put up posters and tent cards.	
2 Jan 25	#3,4,5	Negative interaction on Cass St with owner of Bay of Islands V8 Trike tours and local Constable.	Incident report written
3 Jan 25	#3,4,5	Negative interaction on wharf with Jack Elliot, Ferry driver from Blue Ferry.	Incident report written
4 Jan 25	#3,4,5	Perform Ambassador role with Jenna Western meeting public gathering feedback.	
5 Jan 25	#3,4,5	Meeting on Cass St with Denise Bijoux to discuss progress. Negative interaction with Adam Davy.	Incident report written
7 Jan 25	#3,4,5	Meeting with Roger Ackers to discuss Council support for Placemaking project.	Action plan agreed.
8 Jan 25	#3,4,5	Meeting with Ken Ward to discuss illegal parking in town.	Traffic warden to visit Russell.
9 Jan 25	#1,3	Filming on wharf with Harley Alexander to showcase Pop-up recycling.	Positive feedback received from community.
28 Nov to 26 Jan 25	#1,2,3, 4,5	2-month period over Christmas. 20 Facebook posts over the period. Reach 14,333↓ 25.6% Visits 1.1K ↓ 37.7% Page Followers 1,103 (1,087) New Likes 14 ↑	Shade sails at Opua (5.3K) Anne Corbett appreciation (3.2K) Pakaraka roadworks (2.2K) Simson Park consultation (2K) Christmas Parade schedule (1.9K)

Other Community Issues

Issue name	Comment
Coping with the influx of visitors. #1,3,4	There are a number of infrastructure issues which are inevitable when a community of 750 people increases to 5,000 for a 3-week period. These include parking, litter, water and toilets. Overlay cruise ship visitors on top of this things start to break. This is at a time that Council is shut down so there is limited capacity to deal with issues. I would like to see a more co-ordinated approach to planning so that we are better able to support our communities to provide a great visitor experience. I would like to thank Resilient Russell for the Pop-up Recycling and Victoria Neke and the City Care Services team as there were no litter complaints this summer!
Parking in Russell over summer #3,4	A temporary parking area of 22 spaces was created at the Russell School sports fields. A big thank you to Kim Hammond and volunteer Guy Anderson for helping to set this up. It was partially successful, some businesses refusing to walk the 200m distance to their shop! We'll review for next year and tweak to improve the usage.
Sewage smells in Cass Street.	This have been occurring over the past 2 years and have not been dealt with. Multiple RFSs have been raised, and closed with claims that it is seawater in the pipes causing the issue. The smell is so bad on occasions that nearby shops have had to close, so regardless of what the cause is, the issue needs to be resolved, rather than RFSs being closed.
Home Guard Global Occupation of Tapeka Reserve. #1,3,4,5	Working with Council Monitoring staff who are actively engaging with Police to prevent a repeat of last year's occupation in October.
Erosion on Russell Waterfront by Cannon and Town Hall #1, 2,5	Coastal Process Assessment report has been completed and an initial discussion has been had with the funders and members of the Destination Management Plan. The report has been passed to NRC for review and comment.
Russell Urupā (Cemetery) #1, 3, 5	Waiting for an update on when things will be starting.
Sewage smells in Matauwhi Bay #1, 5	Still waiting for the odour logging device to be installed on the pump station at the corner of Hope Avenue and Matauwhi Bay to monitor the odours over summer.
Russell Drainage #1, 2	Stuart Bevan has now assessed and submitted his report. Yet another RFS has been raised to get this long outstanding issue, which is putting the town at risk of flooding, to be address.
Maromaku Toilet #1, 3	No Progress.
Rawhiti Road #1, 2	They still want this road sealed.

Other issues

The pilot road closure to the South Strand (past the Town Hall) and Shared Zone for the North Strand (past the Duke) were carried out between 4-6 December. This was a significant project which ended up being project managed by the Designer, Council's Capital Works & Renewals Team Leader and myself. With the benefit of hindsight, this should have had additional resources allocated and better planning. During the peak summer period, where parking was a significant issue (although no more than normal) there were a number of negative interactions directed at me personally. It didn't help that Council was shut down so it was not possible to provide an official response. However, the pilot configuration coped reasonably well with the influx and in general people have treated the new space with respect after it being vandalised on the first night. The Traffic Management Working Group has been gathering feedback from visitors and locals, tweaked a number of things to address concerns, and are continuing to encourage everyone to keep providing feedback for the duration of the trial. We are nearly 2 months in with another four months or so to go.

Requests for Service (RFS)

RFS number	Date	Comment
4232862	20/12/2024	Sewage odour in Cass Street drains. This complaint has been going on for 2 years, with staff closing the RFS but not dealing with the issue. It needs to be investigated as to cause and addressed.
4229347	26/11/2024	Stormwater/Drainage by Russell Medical Centre. This is a re-submission of RFS 4144277 following an inspection by Stuart Bevan who has submitted his report. I have offered to meet with landowners if access is an issue.
4229391	26/11/2024	Tapeka Occupation by Home Guard Global for 4-days over Labour weekend. Escalated to Police but community needs to have a resolution from Police and Council.
REQ-48996	24/09/2024	Plumber and drainlayer to attend.
REQ-48959	23/09/2024	Requesting that the recent arborist report on the Morton Bay Fig on the Strand, Russell be circulated.
4229615 4217496	27/11/2024 26/08/2024	Installation of Odour logger at the Matauwhi Bay/Hope Avenue pumping station so that ongoing odour issues can be captured. To be done in November when town is busy. New RFS raised.
4179871 4179872 4195221 4195222	Various	Various potholes on Pitt Street which have not been repaired despite numerous RFSs. These remain in a terrible state.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
4175408	15/09/2023	Stormwater and drainage issues from Long Beach Road onto Duffus Estate land. Good to see Council staff investigating the site, would like an update.
4174834	11/04/2023	Boat hull on reserve on Te Hue. Encroachment officer chasing complainant to arrange a date for site visit.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. Tree now growing back. NEEDS TO GO IN LTP.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.



Member's Report

Name: Roddy Hapati Pihema

Subdivision: Kawakawa, Moerewa

Date: 23 January 2025

Meetings Attended

Date	Meeting	Comment
16/12/024	He Rauemi Mo te whakahaere me te tiaki i o whenua	There was a great turn out at this meeting that was held at Otiria marae with FNDC and Māori Land Court to engage Māori landowners. It was a great turn out with great results.

Community Issues

Issue name	Comment
Pest plants: rivet and woolly nightshade	The subdivision has huge issues with these pest plants and have begun the process of calling a meeting with FNDC NRC and Central Govt Ministers.
Camping in recreational reserve	Simson Park was used as a camping ground; Council has spoken to Moerewa Rugby the community want to be sure that this doesn't happen again.
Drainage	There are a number of blocked cesspits; Sir James Henare, Station Road, Factory Road, but the most concerning is in front of the ambulance bay given they are first responders.

Requests for Service (RFS)

RFS number	Date	Comment
4235816		Kohanga Reo Moerewa burned out car resolved.
4233585	6/01/2025	Hydrant leaks on Vogel Street and Grey Street, Kawakawa resolved.
	21/01/2025	Blocked drain outside St Johns ambulance

Other Issues

I made an RFS for Johnson Park, Kawakawa due to the huge amount of damage by community members driving in the area.

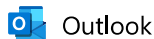
RFS for the Taumatamakuku town sign which has been resolved.

RFS for support from NRC with operation Breath. Aimed at the eradication of privet and woolly nightshade as a result there is a meeting on the 11/02/2025 at Simson Park Hall at 10:00am. An invitation has been sent to FNDC and Minister Grant McCullum (yet to confirm).

30/01/2025 karakia for the starting of the Otiria Road drainage project. Speed remains an issue on Otiria Road and North Road, Kawakawa. The issues with the main street Kawakawa roading is hot discussion. Waka Kotahi stated that they are looking at plans at present time.

30/01/2025, 09:12

kawakawa Domain minutes - Kim Hammond - Outlook



Outlook

kawakawa Domain minutes

From Roddy Pihema <Roddy.Pihema@fndc.govt.nz>**Date** Wed 29-Jan-25 7:43 PM**To** Kim Hammond <Kim.Hammond@fndc.govt.nz>

Meeting. Started at 6:00pm Date 29-02-2025

Discussion

New management committee as the secretary will most likely stand down as she's been looking after her unwell husband as a full time carer

Bernie

Is standing down there resolution for this was to call a AGM to fill the vacant positions
Scheduled for 3rd of march

There was discussion on a Recreational management plan

I explained that there is only one recreational plan per year and that Simpson park had won the tender I explained that it created a plan that would allow reserve to grow for the future over a period of years .
It also looks at future maintenance and allows the community to place there aspirations for the future of the reserve

Funding came up

I explained that developing there management committee needs to be the priority at present time so that Fndc and the board would be able to identify who they were have conversations with .

They brought up the waipapa subdivision I simply explained that waipapa and kerikeri communities are growing and expected to reach 5000 new residents over the next 30 years so they are just building for the future of the subdivision and that will be over years

They did touch on maintenance of part of the reserve that hasn't been getting mowed I said I would look at the maintenance schedule .

Final comment it might be good to call in Kim once the committee is established or even Robin so they can understand how recreation reserves meet so that they can understand what processes they must go threw for funding and there obligation on there lease

That's all from me nga mihi Roddy

If possible please add to my report

Roddy Pihema

Board Member - BOI-
Whangaroa Community
Board

M

Roddy.Pihema@fndc.govt.nz

fndc.govt.nz    

about:blank?windowId=SecondaryReadingPane2

1/2

7.5 FUNDING APPLICATIONS

File Number: A5062102

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Six new applications have been received, as well as one that was left to lie at the end of the December meeting, requesting **\$32,147**.
- The Board has **\$86,138** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2024/2025 financial year.

TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board approve the sum of **\$610** (plus GST if applicable) be paid from the Boards Community Fund account to the ArtsXL Charitable Trust for costs towards the 100 x 100 art show.

TŪTOHUNGA / RECOMMENDATION

- b) That Bay of Islands-Whangaroa Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Boards Community Fund account to the Ōpononi Area School for costs towards the 50th anniversary Te Tai Tokerau Secondary Schools Kapa Haka Festival.

TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Fund account to the Road Safety Education Limited for costs towards running road safety education classes at Kerikeri High School.

TŪTOHUNGA / RECOMMENDATION

- d) That Bay of Islands-Whangaroa Community Board approve the sum of **\$1,460** (plus GST if applicable) be paid from the Boards Community Fund account to the Te Whare Pora o Whangaroa for costs towards Heti and Hope concert.

TŪTOHUNGA / RECOMMENDATION

- e) That Bay of Islands-Whangaroa Community Board approve the sum of **\$8,000** (plus GST if applicable) be paid from the Boards Community Fund account to the Youthline Auckland Charitable Trust for costs towards helpline services.

TŪTOHUNGA / RECOMMENDATION

- f) That Bay of Islands-Whangaroa Community Board approve the sum of **\$6,500** (plus GST if applicable) be paid from the Boards Community Fund account to the Centre (Turner Centre) Kerikeri for costs towards community kapa haka classes.

TŪTOHUNGA / RECOMMENDATION

- g) That Bay of Islands-Whangaroa Community Board approve the sum of **\$1,737** (plus GST if applicable) be paid from the Boards Community Fund account to the Whangaroa County Museum and Archive for costs towards promotion and a scenic tourist map.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
ArtsXL Charitable Trust – 100x100 Art Show	\$610	\$610	The applicant is seeking funding towards costs for the 100 x 100 arts show to be held at the Turner Centre in 2025. This meets community outcomes 2 and 3.	Art, Culture and Heritage/Event

Applicant	Requested	Recommend	Comments	Type
Ōpononi Area School – 50 th anniversary Te Tai Tokerau Kapa Haka Festival	\$10,000	\$10,000	<p>The applicant is seeking funding for the 50th anniversary Te Tai Tokerau Kapa Haka Festival.</p> <p>They have applied to all three community boards, as this involves participants from across the district, as well as the Far North Creative Communities committee. They received \$5,000 from Creative Communities and \$10,000 from Kaikohe-Hokianga Community Board.</p> <p>This meets community outcome 2, 3 and 5.</p>	Art, Culture and Heritage/Event
Road Safety Education – Education Classes	\$3,000	\$3,000	<p>The applicant is seeking funding towards the costs of holding road safety education classes at Kerikeri High School. This was left to lie at the December 2024 meeting as the Board had questions to ask of the applicant.</p> <p>This meets community outcomes 1, 3 and 4</p>	Community Development
Te Whare Pora o Whangaroa – Heti and Hope	\$1,460	\$1,460	<p>The applicant is seeking funding to host a concert in Whangaroa featuring the touring artists Heti and Hope. They have also received funding from Creative Communities in the amount of \$1290.</p> <p>This meets community outcomes 2, 3 and 5.</p>	Art, Culture and Heritage/Event
Youthline Auckland Charitable Trust – Helpline service costs	\$8,000	\$8,000	<p>The applicant is seeking funding for costs associated with operating the national Youthline call centre.</p> <p>The supporting information outlines support given to rangitahi and Tamariki in the Auckland region. On page 5 of their application, they indicate that they expect to help at least 313 rangitahi in the Bay of Islands-Whangaroa ward.</p> <p>Identical applications have been made to the other Community Boards</p> <p>This meets community outcome 1 and 3.</p>	Community Development

Applicant	Requested	Recommend	Comments	Type
The Centre – Ngāti Rehia Community Kapa Haka	\$6,500	\$6,500	The applicant is seeking funds to run a second series of community kapa haka classes with Ngāti Rehia. It is noted that \$1,500 granted previously for the Kapa Haka group to perform during Waitangi week is being returned for the Board to redistribute as they were unable to participate in events as planned. This meets community outcome 1, 2, 3 and 5	Art, Culture and Heritage/Event
Whangaroa County Museum and Archives – promotion and visitor map	\$1,737	\$1,737	The applicant missed being considered for funding at the end of 2024 and has delayed their project (due to start in December 2024) until the Board has time to consider their application. They are seeking funding to promote the museum and turn the current map into one visitors can use to see sites of interest. This meets community outcome 2, 3 and 5	Art, Culture and Heritage/Event

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.








Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. ArtsXL - A5069709 [↓](#) 
2. Ōpononi Area School - A5069713 [↓](#) 
3. Road Safety Education - A5069707 [↓](#) 
4. Te Whare Pora o Whangaroa - A5069703 [↓](#) 
5. Youthline - A5069710 [↓](#) 
6. Turner Centre Kapa Haka - A5071116 [↓](#) 
7. Whangaroa Museum - A5071077 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 20 Jan 2025, 8:22AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

ArtsXL Charitable Trust

NZ Charity Registration Number (CRN)

CC27356

New Zealand Charities Register Information	
Reg Number	CC27356
Legal Name	ARTSXL Charitable Trust

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)****Application No. BOIWCB002 From ArtsXL Charitable Trust**

Form Submitted 20 Jan 2025, 8:22AM NZDT

Other Names	Arts XL
Reg Status	Registered
Charity's Street Address	1 Watson Lane Kerikeri 0230
Charity's Postal Address	1 Watson Lane Kerikeri 0230
Telephone	09 4079686
Fax	
Email	leah.watson.kerikeri@gmail.com
Website	
Reg Date	12:00am on 30 Jun 2008

Information retrieved at 2:51pm today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

Contact details

Contact Person One:

Contact Person Two:

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**
Application No. BOIWCB002 From ArtsXL Charitable Trust
Form Submitted 20 Jan 2025, 8:22AM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

ArtsXL is a charitable trust dedicated to the support & promotion of the arts and artists across the Far North District of New Zealand,
Must be no more than 50 words.

Number of Members *

5 ArtsXL Trustees

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

100x100 Art Show

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB002 From ArtsXL Charitable Trust

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/04/2025

Must be a date.

End Date:

Date:

30/04/2025

Must be a date.

Project Details

Location *

Turner Centre Theatre Bar

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

\$

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100

Must be a number.

How many visitors/audience members/clients do you expect? *

400

Must be a number.

Have you engaged with tangata whenua about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

- Over 230 artists from in and around the Far North District are invited to take up one of the 100 places available & to create an original work that is to measure 100x100mm.
- Artworks are then matted & hung in the Turner Centre Theatre Bar for the month of April.
- Turner Centre provides the venue, promotion & sales for the event.
- Art in Kerikeri Group (an informal group of volunteers providing visual arts program development & support) manages artist solicitation & communications, preparation & installation of the art and exhibition promotion.
- ArtsXL Trust provides economic support for arts programs.
- Artist works are all priced at \$100. A 15%+gst commission on sales is paid to the Turner Centre for their services in listing & fulfilling sales of art works and staffing of Exhibit.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The over 230 artists who are invited to participate in this art exhibition are from the whole of the Far North District. They represent well the diversity of cultures in this community. The art these tangata create is itself a celebration of a hearty creative atmosphere that welcomes all. Congruent with this artist group profile, the visitors & patrons of this valued art show also reflect the exciting array of talent & interests of the folks with whom we live, work & play.

Must be no more than 250 words.

Project Cost

* indicates a required field

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 20 Jan 2025, 8:22AM NZDT

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$3,310.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$610.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Rent/Venue Hire	\$600.00	\$0.00	No files have been uploaded	
Advertising/Promotion	\$400.00	\$0.00	No files have been uploaded	
Facilitator/Professional Fees	\$1,000.00	\$0.00	No files have been uploaded	

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

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Administration (inc. stationery/copying)	\$400.00	\$0.00	No files have been uploaded	
Equipment Purchase: prefabricated artwork mats	\$610.00	\$610.00	Filename: Factory Frames quote 50318.pdf File size: 39.4 kB	
Consumable materials (craft supplies, books)	\$300.00	\$0.00	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	
	\$	\$	No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$23,150.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$23,150.00

Must be a dollar amount.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)****Application No. BOIWCB002 From ArtsXL Charitable Trust**

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Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Young & emerging artist programs	\$17,869.00
Annual Young Artists Exhibition	\$1,500.00
Curation Kerikeri Permanent Art Collection	\$2,124.00
Vocal Scholarships	\$775.00
Working funds	\$884.00

Total Tagged Funds**Total Expenditure Amount**

\$23,152.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Volunteer Svcs	\$2,050.00	Yes
Artist Fees	\$1,200.00	Pending
	\$	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025

Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 20 Jan 2025, 8:22AM NZDT

2024 100x100 Art Show	\$950.00	01/04/2024	No
	\$		
	\$		
	\$		

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *
ARTSXL Receipts & Payments 2023-2024

1 Supporting Financial document *
Filename: ARTSXL Receipts & Payments 2023-2024.pdf
File size: 251.0 kB

2 Name of supporting financial document

2 Supporting Financial Document
No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document
No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 20 Jan 2025, 8:22AM NZDT

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)****Application No. BOIWCB002 From ArtsXL Charitable Trust**

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who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00025 From Opononi Area School
Form Submitted 18 Oct 2024, 2:51PM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

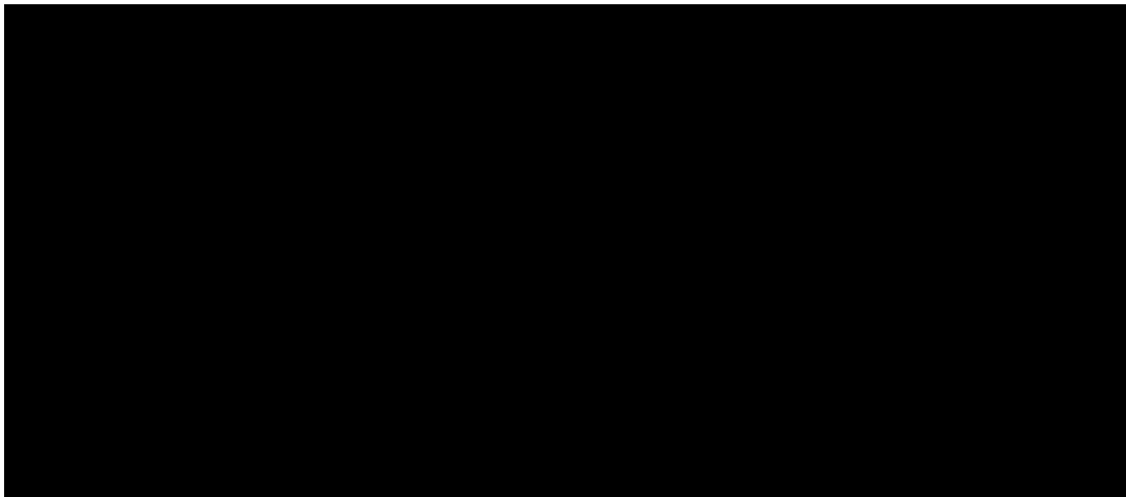
The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)

Applicant details

Applicant *

Opononi Area School

A large black rectangular box redacting the applicant details section of the form.

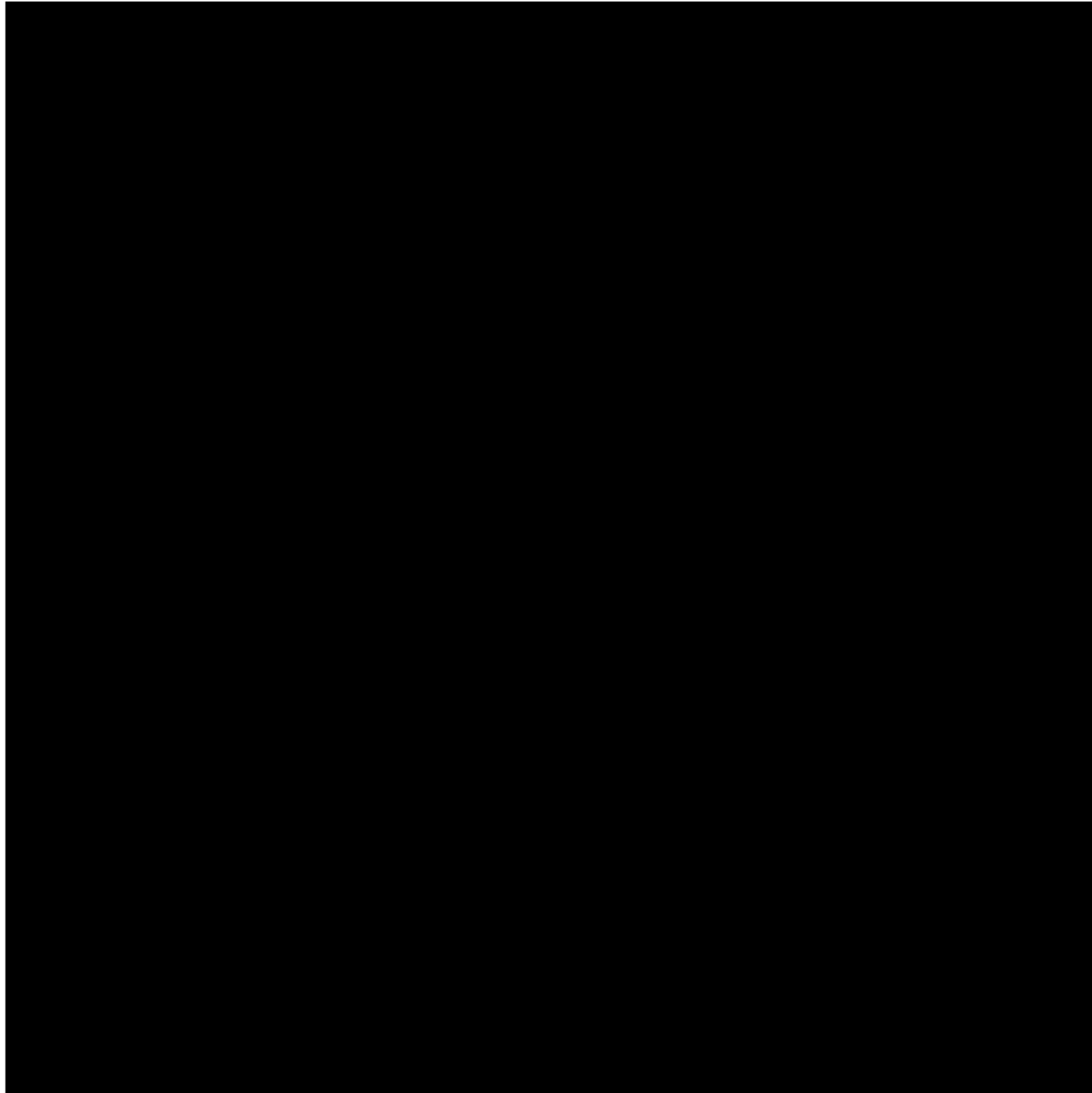
**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00025 From Opononi Area School**

Form Submitted 18 Oct 2024, 2:51PM NZDT

Contact details

Contact Person One:

Contact Person Two:

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Opononi Area School is an english teaching School that offers education for learners in Years 1 to 13. It is an area school located in the Hokianga region of Northland. The majority of learners are Māori with local Ngāpuhi iwi affiliations.

Bay of Islands-Whangaroa Community Grants Fund 2024-25

Local Grant Application Form

Application No. BOIWCB00025 From Opononi Area School
Form Submitted 18 Oct 2024, 2:51PM NZDT

Vision Statement: Learning is on, Curiosity is strong, where we belong! - Valuing what our learners and their whanau bring to our Kura is an essential part of realising our school's vision. Many of our whanau connect strongly with local marae and have an enduring connection to the whenua. We value and protect all cultures that add to the diverse nature of our school whanau.

Values: Manaakitanga (Care) Whakaute (Respect) Pono (Honesty)

Mission: Our WHANAU-Our KAINGA-Our HAPORI

Number of Members *

30

Project Details

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity *

50th Jubilee of Opononi Area School and Te Tai Tokerau Secondary Schools Kapahaka Festival 2025

Location *

Opononi Area School, 263 State Highway 12, Omapere, Northland, 0473

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date *

Date: *

09/04/2025

11/04/2025

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

2025 is set to be a historically significant year for Opononi Area School, not only are we

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00025 From Opononi Area School

Form Submitted 18 Oct 2024, 2:51PM NZDT

commemorating five decades of service to the education of our people in South Hokianga (1974-2025) but we are also celebrating the 50th year of the Te Tai Tokerau Secondary Schools Kapahaka Festival (1976 – 2025).

BACKGROUND

Opononi Area School is imbued with rich local heritage having been created from the nine primary schools of South-West Hokianga that had existed since the early 1940's. In 1973, these primary schools amalgamated to become a three teacher Primary School and by February 1974 Opononi Area School officially opened as a Primary and Secondary school with a roll of 220 students and 13 teachers. Since then the school has been open for instruction for fifty years and this is a monumental achievement for the school, and highlights the resilience; commitment and unity among our community to keep the doors open. Amongst our community, we have many who have attended the school as staff or students, and currently many of their descendants now attend the school as staff or students.

Continuing the legacy of education provision at Opononi Area School is very important to all who connect with the school and we are very honoured to have the opportunity to acknowledge and celebrate this with a 50th Jubilee. It can be argued that there is no other school in New Zealand so magnificently sited – on the foreshore of the Hokianga Harbour overlooking the golden Sandhill's.

I personally am very privileged and proud to say that I am part of this amazing 50 year legacy having attended the school as a young 11 year old in 1996 and finishing my secondary schooling there until I was 18, where I received a scholarship to attend University. After completing my Diploma in Business and Bachelor of Maori Development Majoring in Business, I eventually returned to the school where I worked as the School Secretary for 7 years before leaving due to having children. My three children now attend Opononi Area School and I have since been on the Board of Trustees for the past five years. To say I have gone the full circle in all facets of the school is an understatement.

I cannot express the pride I feel to be at the forefront of such a significant historical event and I am super excited to share this with everyone who is interested. This will be a great opportunity for the school to build on community connections, to reminisce on what was and build on what will be for our future generations.

The Te Tai Tokerau Secondary Schools Kapahaka Festival was initiated in 1976 by Opononi Area School and was driven by David Hill – the Deputy Principal / Maori Language Teacher, the school board and local community members to be a friendly, non-competitive cultural festival. It was created as a platform where secondary schools of Northland could come together to share a common purpose to show case and highlight the importance of cultural traditions through Kapahaka performance. It was also a way to help revive, foster, grow and strengthen connections and friendships with other schools, their whanau and wider community. The Festival was to return to Opononi Area School every ten years and this tradition has been upheld since 1976.

There was no other festival like this at the time and it quickly became a focal point for all Northland schools / students, teachers and wider family to promote and enhance their knowledge of Te Ao Maori (all things Maori) and cultural tradition in Aotearoa. The festival become an event to build an enduring foundation of cultural excellence amongst our Northland youth.

The Te Tai Tokerau Festival has surpassed and outgrown its initial conception by tenfold starting out with only 11 schools participating in 1976 to now over 30+ schools participating with a different hosting school each year.

This is a community event that benefits many people everywhere, past and present and one, which also holds cultural significance to thousands as it is a major part of our heritage and cultural identity as Rural Northland Secondary Schools.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00025 From Opononi Area School

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Another significant personal achievement of mine is having stood strong and proud for Opononi Area School on the Tai Tokerau Festival stage and having been Kaitātaki Wahine (female leader) for 3 of the 5 years I performed. The “Tai Took” is an event that is still very special to me, I anticipate and look forward to it every year, and I know it will still be around when my children are old enough to perform.

In the past month, we have rallied together an Events Committee to organise both events, with representatives from the current Staff, Board of Trustees, and a mixture of past students and community members. We are currently in the process of planning committee meetings, securing funding and sponsors, facilitating and coordinating with the schools, booking and hiring external infrastructure / services / businesses and people, locking in vendors and getting our marketing and logistics sorted.

We acknowledge that this is going to be an enormous undertaking for such a small rural school and community and we will be relying heavily on the support of our local community boards, organisations, businesses (local and afar), staff, students, school whanau and wider community members. Without access to funding, it will be difficult to provide a high quality experience for our participants and audience. Successful funding will enable us to preserve our history and legacy while fostering community and wider northland engagement to inspire our future growth.

EVENT DETAILS

We are planning to host both events over 3 days in April 2025. The funding that we are requesting is for both events.

50th Te Tai Tokerau Secondary Schools Kapahaka Festival 2025

Wednesday 9th and Thursday 10th April 2025 (2 Days)

We are expecting twenty five to thirty Northland Secondary Schools to perform (roughly 1500 people involved) and up to 10,000 whanau and supporters to come and watch over the two days.

The aim of the 50th Te Tai Tokerau Kapahaka Festival is to provide schools with an opportunity to enhance the mana of their school by displaying their connection to and knowledge of Te Reo Maori (Maori Language), Whakapapa (Lineage), Whenua (Land/Territory), Whanau (Family), Tupuna Maori (Ancestors), Toi Maori (Maori Arts), and Hitori Maori (Maori History) through Kapahaka (Performing Arts). This also gives their whanau and wider community a chance to come together and share too. This will ensure that this important cultural event is accessible to all members of Northland and that it continues to thrive for generations to come.

Opononi Area School 50th Jubilee - Gala Day

Friday 11th April 2025 (1 Day)

We are expecting upwards of 2000 past and present students and their whanau to attend the Jubilee Gala over the day with a special Dinner in the evening of no more than 150 guests.

The Schools Jubilee Gala Day aims to acknowledge:

Matauranga (knowledge and understanding):

Honour the schools Legacy and Achievements over the past 50 years.

Kaitiakitanga (Guardianship):

Recognise contributions of past and present school members.

Whakawhanaungatanga (making and maintaining relationships):

Create connection / reconnection, Kinship, Sense of Belonging.

Whakamanawa (Encourage/Confidence): Inspire past and future generations.

Whakahuia (Treasure): Enhance the Mana of the school through positive impacts as well as

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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providing a fun and enjoyable experience for all involved.

Maumahara (Reminisce): Remember and honour the past and present and those who have passed away – Te Taha Hinengaro (Mind), Te Taha Tinana (body), Te Taha Wairua (Soul).

BENEFITS OF BOTH EVENTS TO COMMUNITY & WIDER

Educational Value

- Teaches and improves language, history and customary values and processes.
- Develops confidence and self-expression in performing arts skills and public performances using music and dance.
- Encourages cultural appreciation, understanding, awareness and through cultural exchange.
- Enhances creativity and critical thinking and education through cultural innovation and diversity.
- Integrates with NCEA accredited subjects such as history, geography, social studies and Maori performing arts.
- Develop communication, presentation and performance skills.

Cultural Significance

- Preserves cultural heritage of traditional stories and legends of Northland through songs, chants, haka and actions by sharing the Maori culture, Te Reo Maori (Maori language) and performing arts, promoting unity amongst the Maori people.
- Honour's our ancestors and heritage from those passed on to those in the present. Fifty years is an amazing achievement and this only enhances the pride that everyone feels.
- Passes down cultural values and knowledge creating a historical narrative that will be talked about for years to come.
- Continuation - creating a long lasting legacy of Maori cultural performances that future performers can strive for.

Community Building

- Foster community cohesion, unity and pride among performers, shared with the school, staff, students, whanau and wider community of Hokianga and other Northland Schools.
- Strengthens community bonds through re-connecting / connecting, friendship and a common purpose shared by all.
- Promotes cultural exchange and understanding between the school and other schools and wider.
- The positive economic benefits will attract visitors to the Hokianga, which will give our local businesses a boost and support economic development.
- Build Team Work and Collaboration.

Emotional and Spiritual Connection

- Connects performers to their ancestral roots by learning and speaking / singing their ancestral language.
- Expresses emotions through song and dance by participating in traditional performance.
- Provides spiritual connection to ancestors while engaging in traditional ceremonies to give one cultural identity and belonging.
- Empathy and understanding of diverse perspectives.
- Social Activities that allow Inclusivity and Diversity.

FUNDING / SPONSORSHIP ACKNOWLEDGEMENTS

We will acknowledge all community boards / organisations / businesses / people who have funded or sponsored these events across all platforms to demonstrate our appreciation and

Bay of Islands-Whangaroa Community Grants Fund 2024-25

Local Grant Application Form

Application No. BOIWCB00025 From Opononi Area School

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transparency. This will be carried out via the following methods:

Schools Social Media Page
 Website Acknowledgements
 Commemorative Program Advertising
 Printed in the Memorabilia booklets
 Event MC Announcements
 Logo Display around Venue
 Radio / TV Interviews
 Formal Written Letters
 School Newsletters
 Press Releases
 Nga Mihi Maioha
 Denise Turner
 Board of Trustees Representative

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
The Sound Cave (3 Days)	\$45,000.00	\$	No files have been uploaded	\$130,000

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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Marquee Hireage (3 Days)	\$20,000.00	\$	No files have been uploaded	\$130,000
Kia Tupato - Security / Traffic Management	\$13,000.00	\$	No files have been uploaded	\$130,000
Catering Expenses (both events)	\$10,000.00	\$10,000.00	No files have been uploaded	\$130,000
Printing of Memorabilia Booklets (both event)	\$5,000.00	\$	No files have been uploaded	\$130,000
Printing for Kai Mahi Tshirts	\$5,000.00	\$	No files have been uploaded	\$130,000
Kerikeri Hire - Portaloos	\$3,000.00		No files have been uploaded	\$130,000
Koha - MC's over 3 days	\$3,000.00		No files have been uploaded	\$130,000
Photo Booth Hire / Photographer	\$3,000.00		No files have been uploaded	\$130,000
Hato Hone - St Johns Ambulance (3 Days)	\$3,000.00	\$	No files have been uploaded	\$130,000
Advertising / Printing of Programmes	\$2,800.00	\$	No files have been uploaded	\$130,000
Cowley Hire Centre - Chairs & Tables	\$2,000.00		No files have been uploaded	\$130,000
Far North Hardware - MDF for stages	\$2,000.00	\$	No files have been uploaded	\$130,000
Koha - Petrol Vouchers Kaumatua and Kuia	\$2,000.00		No files have been uploaded	\$130,000
Cart Hireage - transport to and from carpark	\$1,500.00	\$	No files have been uploaded	\$130,000
Northland Waste	\$1,000.00	\$	No files have been uploaded	\$130,000
Koha - Stage Manager	\$1,000.00	\$	No files have been uploaded	\$130,000
Koha - Logo Creation	\$1,000.00		No files have been uploaded	\$130,000

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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The Warehouse	\$1,000.00		No files have been uploaded	\$130,000
Office Max	\$1,000.00		No files have been uploaded	\$130,000
Taonga for Schools	\$1,000.00		No files have been uploaded	\$130,000
Taonga for OAS Jubilee	\$1,000.00		No files have been uploaded	\$130,000
Wireless Rentals - Walkie Talkies	\$600.00		No files have been uploaded	\$130,000
Lanyards - Kau-matua & Kuia, Holding Bay Keys	\$600.00		No files have been uploaded	\$130,000
USB Memory Sticks - For Archive Photos OAS Jubilee	\$500.00		No files have been uploaded	\$130,000
Cleaning Products	\$500.00		No files have been uploaded	\$130,000
Opononi Refuse Station	\$500.00		No files have been uploaded	\$130,000

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

130000

Must be a number.

What is the amount you are requesting from the Board? *

\$10,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00025 From Opononi Area School
Form Submitted 18 Oct 2024, 2:51PM NZDT

GST Number

GST Number
27-059-945

Current Funding

How much money does your organisation currently have? *
\$749,433.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
\$749,433.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount
\$0.00
This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Participating School Registrations	\$7,500.00	Pending
Kaikohe-Hokianga Community Board	\$10,000.00	Pending
Te Hiku Community Board	\$10,000.00	Pending

Bay of Islands-Whangaroa Community Grants Fund 2024-25

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Creative Community	\$30,000.00	Pending
Foundation North	\$20,000.00	Pending
Te Reo O Te Tai Tokerau (TROT)	\$40,000.00	Pending
Ngapuhi Iwi Social Services	\$2,500.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

Please attach your supporting financial information which can be one (or all) of the following:

- a profit and loss statement
- audited financial accounts
- bank statement

Please upload your file(s) here *

Filename: Opononi Area School Transaction History Report - ASB - Redacted.pdf
File size: 136.8 kB

2 Additional financial information (optional)

Filename: Opononi Area School Audited Financial Statement 2023.pdf
File size: 1.6 MB

3 Additional financial information (optional)

No files have been uploaded

Declaration

*** indicates a required field**

Privacy Information

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Applicant Declaration

Bay of Islands-Whangaroa Community Grants Fund 2024-25

Local Grant Application Form

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This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
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4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
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8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00025 From Opononi Area School**

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- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Supporting Documents**

If you have additional supporting documentation (that you have not included elsewhere), please upload it below. If you have more than three documents you wish to include, please contact funding@fndc.govt.nz

1 Name of file being uploaded

Opononi Area School Principal Support Letter

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00025 From Opononi Area School**

Form Submitted 18 Oct 2024, 2:51PM NZDT

1 Supporting Document

Filename: Opononi Area School Principal Letter of Support 17.10.2024.pdf
File size: 304.7 kB

2 Name of file being uploaded

Te Kura Kaupapa Maori o Hokianga Support Letter

2 Supporting Document

Filename: Te Kura Kaupapa Maori o Hokianga Principal Letter of Support 17.10.2024.pdf
File size: 736.8 kB

3 Name of file being uploaded**3 Supporting Document***No files have been uploaded*

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited

Form Submitted 26 Nov 2024, 11:01AM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

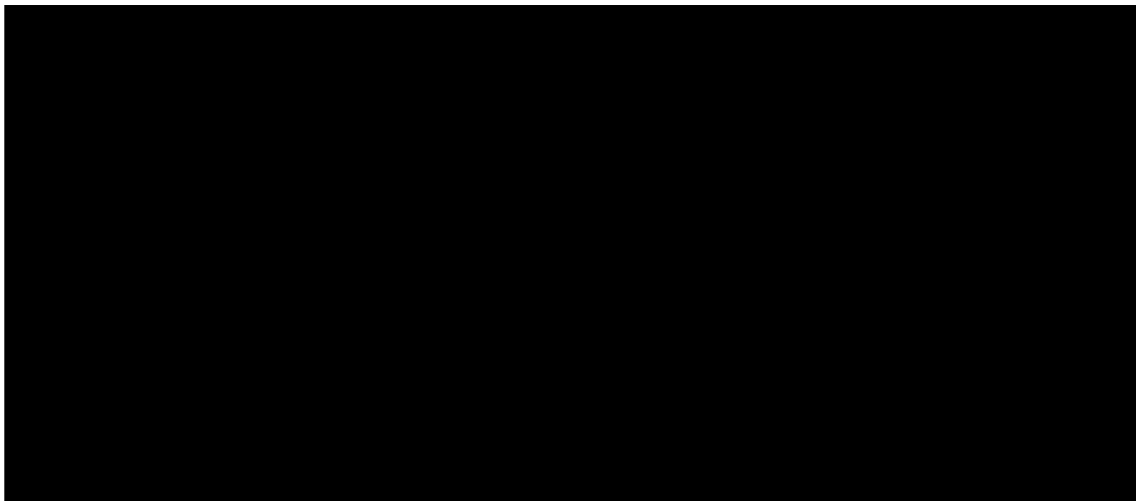
The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)

Applicant details

Applicant *

Road Safety Education Limited



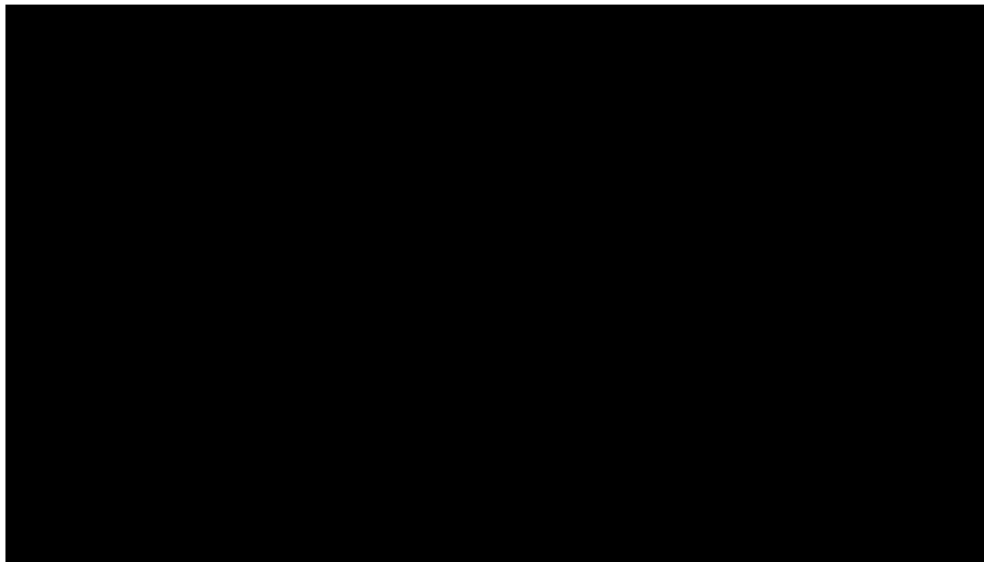
**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00030 From Road Safety Education Limited**

Form Submitted 26 Nov 2024, 11:01AM NZDT

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Road trauma from crashes is the largest cause of harm for 16-24 yr olds in Aotearoa, often with lifelong consequences.

Road Safety Education (RSE) was established in response to the high number of youth included in road trauma data year after year. It is our mission to provide young people with best practice, evidence based road safety education equipping them with the tools they need to make good choices on the road, laying the foundation for them to become active citizens with positive, socially connected road user identities.

Our values are to be innovative, evidence led, inclusive and sustainable. Through consistent quality education we strive to save lives and prevent serious injuries. We continuously focus on: accessibility and affordability for our students, stability and value for our partners, confidence and security for our team and earning the trust of our communities.

In collaboration with international road safety and education experts we have developed a comprehensive programme designed for 16-18 year old students approaching the time in their lives where they start to drive independently or are travelling as passengers of novice drivers.

The aim of the programme is to increase an understanding of road safety issues (including risk factors), educate students about their rights and responsibilities on the road and equip them with the life skills they need to choose behaviours that lead to safer outcomes on New Zealand roads.

The RYDA programme takes students on a journey from first identifying and understanding road safety issues to accepting the risk on a personal level, developing strategies to mitigate the risk and finally approaching road use as a social responsibility.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited
Form Submitted 26 Nov 2024, 11:01AM NZDT

This isn't a licensing programme (although works well with them) and is designed for all students whether they are driving yet or not. The RYDA programme includes a practical and powerful full day workshop delivered by local mentors including Police, Driving Instructors and Crash Survivors, and is backed up by comprehensive pre/post classrooms resources and web portal to augment the life-saving messages. The whole cohort approach is inclusive, increasing social equity, and means all students receive the same opportunity, reducing exclusion.

We have recently released a parent/caregiver programme to provide useful information to adults teaching young drivers. DRIVE COACH highlights the latest research including risk factors for young drivers, supportive techniques to coach them during this high risk time and is delivered with the support of local experts.

Number of Members *

4

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Road safety education for vulnerable, high risk Kerikeri young drivers and their passengers

Location *

Kerikeri High School will participate, they will attend the workshop at the Turner Centre

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

Date *

03/02/2025

Must be a date.

End Date:

Date: *

01/08/2025

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited

Form Submitted 26 Nov 2024, 11:01AM NZDT

Project outline: *

The latest MOT data shows that drivers under 25 years are primarily responsible for 86% of all road crashes they are involved in and that drivers on a restricted licence are 7 times more likely to be involved in a fatal or serious injury crash than other drivers.

To date in 2024 there have been 11 fatalities on Far North roads, 36% aged 15-24 years. Over the last five years 19 youth aged 15-24 years have died on Far North roads. DSI data shows provincial rangatahi are exposed to more risk.

Statistics show that there is a community need for improved road safety education for our young drivers, before they form life habits. It is not enough to only teach a young person the skill of controlling and manoeuvring a vehicle, we must balance this with the life skills of critical thinking, planning and resilience along with an appreciation for others safety on the road. It is these higher-order cognitive skills that are more difficult to develop and need increased focus through education like our RYDA program.

Kerikeri High School teaching staff advocate for the youth in their care and acknowledge their students and the community need additional support with road safety and have selected our programme to fill this need. Our staff contact estimates 200 rangatahi will benefit from participating in RYDA.

We work together with school staff to coordinate and deliver our programme, local facilitators including police to deliver our workshop and utilise a local venue where all school can attend to ensure we are economic with costs.

RYDA is the leading and only national road safety education programme for youth, it is also the most evaluated road safety programme in the country.

Our programme is unique in its inclusive and holistic approach. It has been designed to be delivered to the whole year 12 cohort whether they are ready to drive or not. By attending as part of their cohort socially disadvantaged students aren't singled out but learn alongside their peers, for many of them it will be the only road safety education they receive.

To save administrative costs RSE has a small staff of nine working from homes throughout the country and to build community connections we train and utilise local mentors to deliver RYDA workshops. In 2024 our local facilitators included: Hare Pau (crash survivor), Vikki Herdman (Brain Injury Trust), Gerry O'Connell (Driving Instructor), Marnie Reid (Former Police Officer), Adam Bloodworth (University Tutor), Albie Lionheart (University Tutor) and Bruce Larrit (Driving Instructor).

Continual, robust evaluation proves our RYDA programme is a highly impactful experience for participants and produces substantial increases in understanding of road risk factors, such as; speed, following distance, distractions, car safety features, hazard perception, and the role of personality and mind-state. Evaluation tells us before participating in RYDA, students grossly underestimate the impact of risk. Retained knowledge measured 3 months post workshop, doubles to 73%.

After participating in the programme young people from the Bay of Islands-Whangaroa Community Board region will achieve the following learning outcomes:

- Improved understanding of road safety issues as drivers and passengers and development of strategies to reduce distractions and eliminate risks.
- Greater insight into their personality risk profile and mindset and how this can influence and affect their driving and reactions (e.g. speeding when feeling rushed).
- Development of personal road safety strategies and self-monitoring of actions.
- Understanding of the Safe Systems approach and the ability to identify government, community and personal responses to prevent crashes and/or reduce their severity.
- Improved understanding of their rights and responsibilities as a driver by learning about

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited

Form Submitted 26 Nov 2024, 11:01AM NZDT

the protective measures of the New Zealand Graduated Driver Licensing System.

- Increased road safety education by learning practical elements of car safety features (e.g importance of seatbelts, good tyres, and ANCAP safety rating system).
- Increased understanding of the relationship between speed and stopping.
- Increased strategies around planning car trips and managing mood.
- Increased understanding of the special challenges faced by other road users (heavy vehicles and vulnerable road users) and development of strategies to anticipate and accommodate the actions of others.

By participating in RYDA our high-risk, vulnerable young drivers are provided an opportunity to learn skills for life. Students build resilience and are encouraged to take greater responsibility for themselves and their community when they face challenges driving solo or as a passenger of a new driver.

Limited teaching and family budgets often provide a barrier to schools participating in our programme. RSE formed a Charity in order to help reduce the cost for schools. The average cost of delivering RYDA in the Far North is approx \$65 per student, however we work with sponsors and funders to subsidise/eliminate the cost for local schools and students. Kerikeri teaching staff have indicated that they are able to contribute \$2000 towards the RYDA programmes requested in July 2025 and we have secured further funding of \$4571 towards these costs with a pending application of a further \$1000. In total we have income of 62% towards this project.

This application requests \$3000 support from the Bay of Islands - Whangaroa Community Board towards the shortfall including venue costs and facilitator fees required to provide the RYDA programmes requested by schools in the area.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited

Form Submitted 26 Nov 2024, 11:01AM NZDT

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$2,362.00	\$2,000.00	Filename: Turner Centre Venue Hire Agreement - Road Safety Education Workshop 2025.pdf File size: 609.5 k B	\$2,362.00
Advertising/Promotion	\$	\$	No files have been uploaded	\$
Facilitator/Professional Fees	\$2,160.00	\$1,000.00	Filename: Facilitator Cost Explanation.pdf File size: 118.2 k B	\$2,160.00
Administration (inc. stationery/copying)	\$1,300.00	\$0.00	No files have been uploaded	\$1,300.00
Equipment Hire	\$	\$	No files have been uploaded	\$
Equipment Purchase (describe)	\$	\$	No files have been uploaded	\$
Utilities	\$1,854.00	\$0.00	No files have been uploaded	\$1,854.00
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded	\$
Consumable materials (craft supplies, books)	\$299.00	\$0.00	No files have been uploaded	\$299.00
Refreshments	\$	\$	No files have been uploaded	\$
Travel/Mileage	\$390.00	\$0.00	No files have been uploaded	\$390.00
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded	\$
Programme Coordinator	\$2,207.00	\$0.00	No files have been uploaded	\$2,207.00

Bay of Islands-Whangaroa Community Grants Fund 2024-25

Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited

Form Submitted 26 Nov 2024, 11:01AM NZDT

Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

10571
Must be a number.

What is the amount you are requesting from the Board? *

\$3,000.00
Must be a dollar amount.

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
095 291 708

Current Funding

How much money does your organisation currently have? *

\$6,571.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$6,571.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited

Form Submitted 26 Nov 2024, 11:01AM NZDT

Purpose	Amount
Programme Coordination - COGS Far North	\$1,250.00
Overheads, Programme Evaluation, Development & Materials - Corporate Sponsorship	\$3,321.00
Shortfall Programme Coordination, Facilitators, Travel, Materials - School Contribution	\$2,000.00
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$6,571.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
School Contribution indicated	\$2,000.00	Approved
National Corporate Sponsorship	\$3,321.00	Approved
COGS Far North	\$1,250.00	Approved
AK Franks Charitable Trust	\$1,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Kaitaia RYDA Programmes 2024	\$1,500.00	12/12/2023	Yes
	\$		

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00030 From Road Safety Education Limited
Form Submitted 26 Nov 2024, 11:01AM NZDT

Supporting Financial Information

Please attach your supporting financial information which can be one (or all) of the following:

- a profit and loss statement
- audited financial accounts
- bank statement

Please upload your file(s) here *

Filename: Audited Financial Statements RSE 2024.pdf
File size: 5.4 MB

2 Additional financial information (optional)

No files have been uploaded

3 Additional financial information (optional)

No files have been uploaded

Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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Form Submitted 26 Nov 2024, 11:01AM NZDT

3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

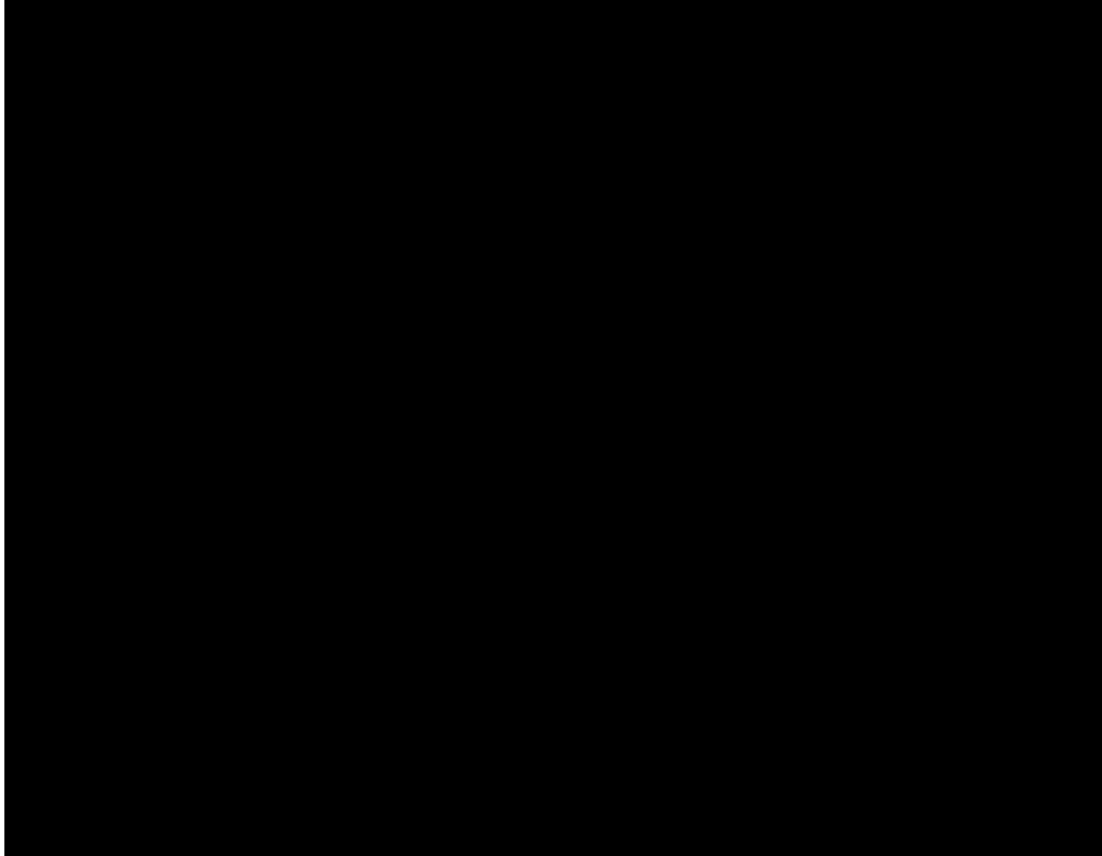
Signatures

Signatory One

Signatory Two

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00030 From Road Safety Education Limited**

Form Submitted 26 Nov 2024, 11:01AM NZDT

**Supporting Documents**

If you have additional supporting documentation (that you have not included elsewhere), please upload it below. If you have more than three documents you wish to include, please contact funding@fndc.govt.nz

1 Name of file being uploaded

Organisation Background and Programme Details

1 Supporting Document

Filename: Organsation Background and Programme details.pdf

File size: 732.6 kB

2 Name of file being uploaded

Far North Feedback 2024

2 Supporting Document

Filename: Far North Feedback 2024.pdf

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00028 From Te Whare Pora o Whangaroa**

Form Submitted 20 Nov 2024, 12:15AM NZDT

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

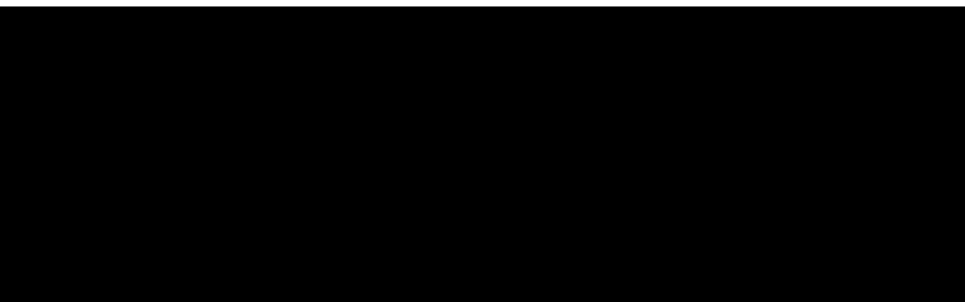
- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)

Applicant details**Applicant ***

Te Whare Pora o Whangaroa

**Website**

Must be a URL.

Facebook page

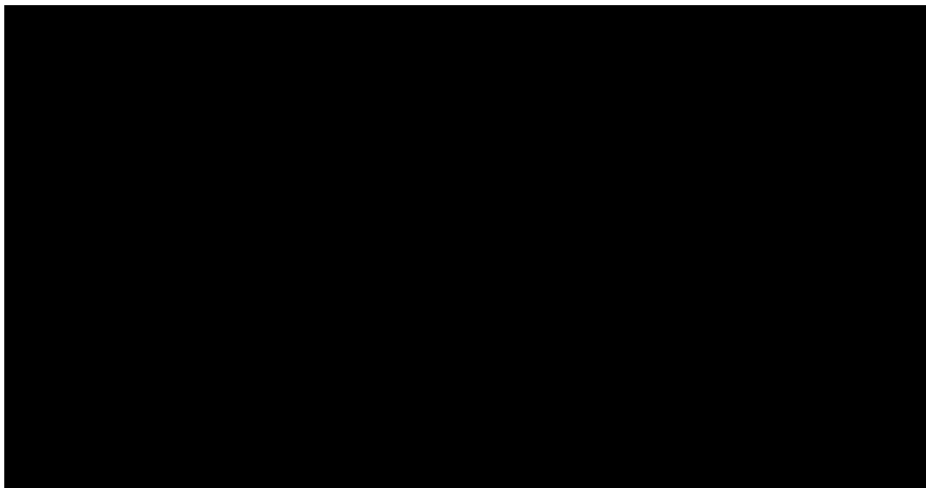
**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00028 From Te Whare Pora o Whangaroa**

Form Submitted 20 Nov 2024, 12:15AM NZDT

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Our application is being submitted as two wāhine from the Kaeo-Whangaroa community - not an organisation. We are interested in providing positive, inspiring events that bring our people together in a socially acceptable, drug-free and alcohol-free manner. We are grandmothers who have worked and raised families elsewhere, and returned back to our hometown in recent years. We have observed the lack of community-wide, family-friendly events that are being held regularly, purely for enjoyment, pleasure, love and light (in comparison to our childhood years)!

Number of Members *

2-200

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Hetu and Hope

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00028 From Te Whare Pora o Whangaroa**

Form Submitted 20 Nov 2024, 12:15AM NZDT

Location *

Whangaroa War Memorial Hall, Leigh Street, Kaeo

Will there be a charge for the public to attend or participate in the project or event? *☒ Yes☐ No**Entry Cost****If yes, how much?**

\$10.00

Must be a dollar amount.

Project dates:

Start Date

Date *

23/03/2025

Must be a date.

End Date:

Date: *

23/03/2025

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

Heti and Hope

Heti and Hope are performance artists touring Aotearoa-NZ in March. We thank AOTNZ for bringing Heti and Hope to Kaeo-Whangaroa, the only venue in Northland they are performing. They are outstanding professional artists and we will encourage not only our local region, but also our neighbouring communities north, south and west, to come and engage, participate and enjoy in the performing arts they provide.

In Kaeo-Whangaroa, the tamariki from our local schools provide annual productions (fabulous experiences and very entertaining). We also have an annual Festival where tamariki do cultural performances (eg. Kapa Haka). There are very few professional artists that come to Kaeo-Whangaroa, and this event will enable exposure to and engagement with professional artists by tamariki, whānau, couples, individuals and groups, that they would otherwise have to travel outside the region to attend (and therefore likelihood of not happening). As hosts of the last performance of their month long tour, we will ensure they are formally welcomed, cared for, and rested.

Project Cost*** indicates a required field**

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00028 From Te Whare Pora o Whangaroa

Form Submitted 20 Nov 2024, 12:15AM NZDT

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$350.00	\$350.00	Filename: Hire Template 2023 Whangaroa Memorial Hall Version 2023 Year.pdf File size: 218.3 kB	\$350.00
Advertising/Promotion	\$150.00	\$150.00	Filename: Travel Heti & Hope.docx File size: 14.5 kB	\$150.00
Facilitator/Professional Fees	\$600.00	\$600.00	Filename: AOTNZ-Menu-2025.pdf File size: 619.2 kB	\$600.00
Administration (inc. stationery/copying)	\$360.00	\$360.00	Filename: Quote Admin Heti and Hope.docx File size: 13.4 kB	\$360.00
Equipment Hire	\$	\$	No files have been uploaded	\$

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00028 From Te Whare Pora o Whangaroa

Form Submitted 20 Nov 2024, 12:15AM NZDT

Equipment Purchase (describe)	\$	\$	No files have been uploaded	\$
Utilities	\$	\$	No files have been uploaded	\$
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded	\$
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded	\$
Refreshments	\$200.00	\$0.00	No files have been uploaded	\$200.00
Travel/Mileage	\$200.00	\$0.00	No files have been uploaded	\$200.00
Volunteer Expenses Reimbursement	\$750.00	\$0.00	No files have been uploaded	\$750.00
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

2810

Must be a number.

What is the amount you are requesting from the Board? *

\$2,000.00

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00028 From Te Whare Pora o Whangaroa
Form Submitted 20 Nov 2024, 12:15AM NZDT

☒ Yes ☐ No

GST Number

GST Number
134-052-317

Current Funding

How much money does your organisation currently have? *

\$29,200.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$29,200.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Publication on Raranga funding by Creative NZ	\$29,200.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$29,200.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00028 From Te Whare Pora o Whangaroa
Form Submitted 20 Nov 2024, 12:15AM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

Please attach your supporting financial information which can be one (or all) of the following:

- a profit and loss statement
- audited financial accounts
- bank statement

Please upload your file(s) here *

Filename: 2024-Nov-01_Business.pdf
File size: 193.8 kB

2 Additional financial information (optional)

No files have been uploaded

3 Additional financial information (optional)

No files have been uploaded

Declaration

*** indicates a required field**

Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

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1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWC00028 From Te Whare Pora o Whangaroa

Form Submitted 20 Nov 2024, 12:15AM NZDT

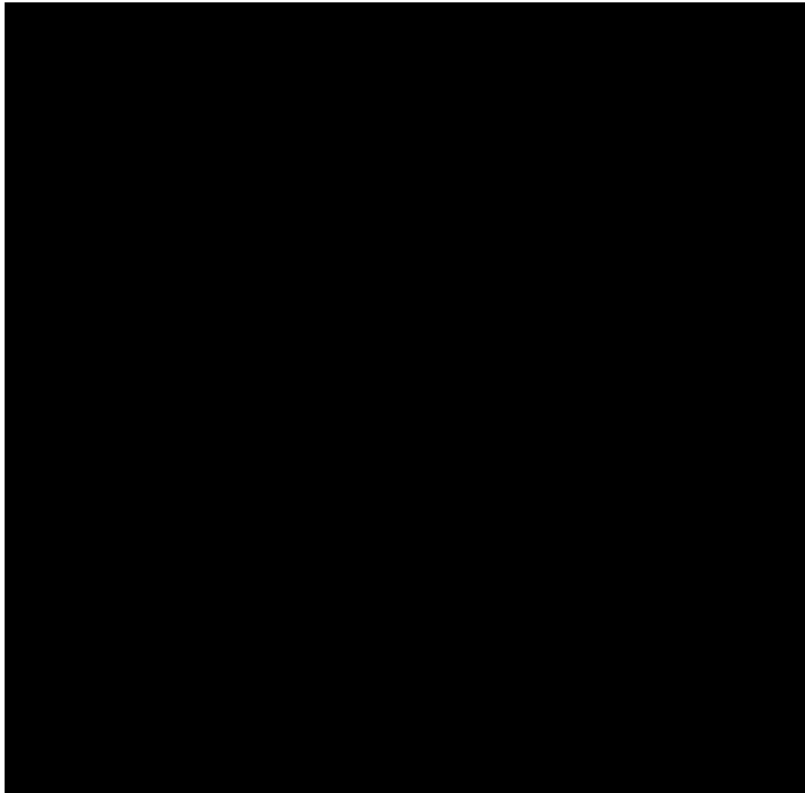
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
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**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form**
Application No. BOIWCB00028 From Te Whare Pora o Whangaroa
Form Submitted 20 Nov 2024, 12:15AM NZDT

Signatures



Supporting Documents

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1 Name of file being uploaded

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2 Name of file being uploaded

2 Supporting Document

Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00021 From Youthline Auckland Charitable Trust
Form Submitted 31 Oct 2024, 12:12PM NZDT

Applicant Details

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Instructions

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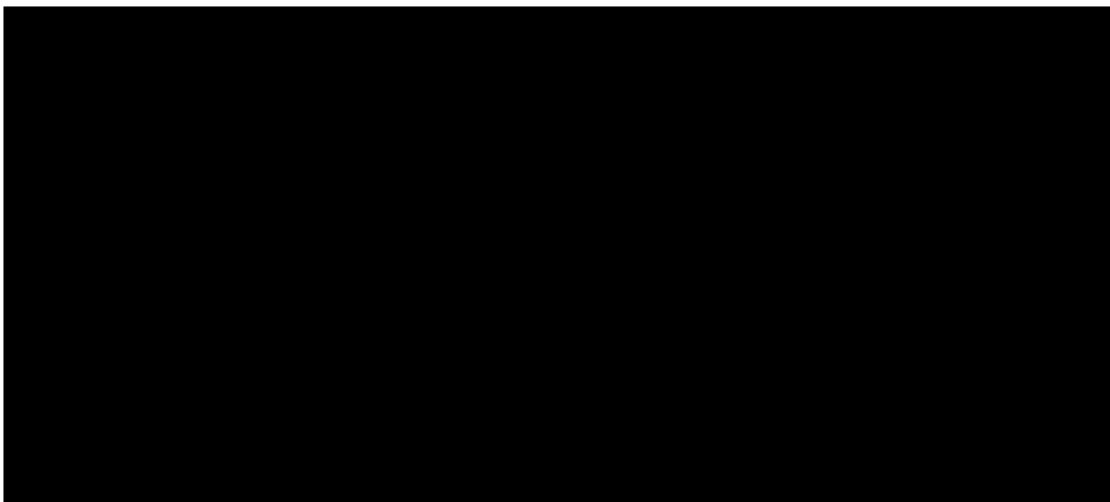
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- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)

Applicant details

Applicant *

Youthline Auckland Charitable Trust

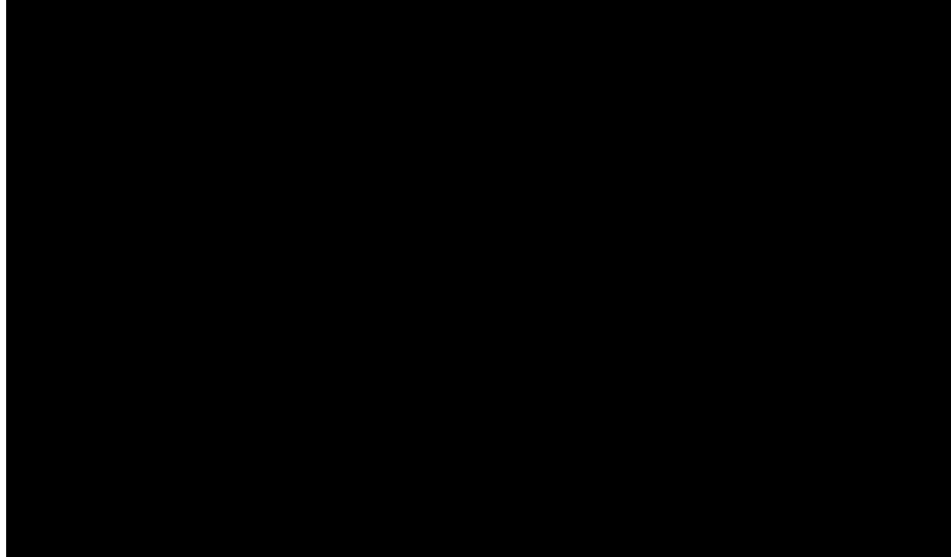


Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00021 From Youthline Auckland Charitable Trust
Form Submitted 31 Oct 2024, 12:12PM NZDT

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Youthline is a “with youth, for youth” organisation and the first point of contact for many rangatahi accessing mental health and support services across Aotearoa. Our Kaupapa is to strengthen hauora through youth voice and youth choice. Our services include a free 24/7 Helpline, free youth and family counselling, youth mentoring, and volunteer pathways. We also work in collaboration with local schools and community organisations to increase youth engagement in health and support services and facilitate development programmes aimed at empowering rangatahi to achieve their goals and potential.

We ensure that young people know where to get help and can access support when they need it, tailoring our support according to their individual needs covering prevention, early intervention and crisis support. We are here to support all young people including those who are struggling (with their mental health and/or other issues), as well as young people who want to learn, grow and give back to their community.

Youthline is firmly focused on understanding the issues young people are facing and how significant life events, eg Covid 19, weather events and economic uncertainty, impact how youth access support and go about solving their problems; what the future looks like for young people and where Youthline should focus their youth support services.

Number of Members *

16078

Project Details

Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00021 From Youthline Auckland Charitable Trust
Form Submitted 31 Oct 2024, 12:12PM NZDT

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Youthline Helpline Support for Youth

Location *

Everywhere, 24/7, 365 days per year

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date *

Date: *

01/03/2025

31/03/2026

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Youthline works inclusively with youth, from those young people who are most vulnerable to youth leaders who are championing change.

In the last 5 years, Youthline has seen an unprecedented increase in the rate of mental distress amongst young people.

Last year we talked to young people across New Zealand about the critical issues they are facing, from social media to the impacts of extreme weather events, and the ongoing impacts of the Covid-19 pandemic. Their insights are captured in our Youthline State of the Generation 2023 Report and they make sobering reading:

Covid-19

Covid-19 had a profound effect on how young people felt about themselves and the world around them. Two years on, the percentage of young people for whom the following issues have started or worsened are: Stress (44%), Anxiety (38%), Economic uncertainty/debt (36%), Loneliness (33%), Schooling/education (33%).

Vaping

This is a key issue for young teens aged 13 – 15 years old. Amongst 16 - 24 year olds,

Bay of Islands-Whangaroa Community Grants Fund 2024-25
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vaping is perceived to be more of an issue than other substances such as smoking, alcohol and drugs.

Extreme weather impacts and economic uncertainty

One in four young people surveyed said they had been affected by recent extreme weather events. Of those, two in four reported stress or mental health issues being exacerbated as a result. Young people stressed by extreme weather events are fearful more extreme weather will occur and concerned about the changing climate.

Economic uncertainty is becoming more of an issue for young people, with 10% identifying it as the biggest issue facing young people, compared to just 4% in 2021.

Social media

Nearly half of young people surveyed (49%) viewed social media as a key issue facing their generation, with the greatest concern being its effect on mental health and potential to cause social problems such as bullying and setting unrealistic expectations. The addictive and pervasive nature of social media is also of concern for one in three.

It's clear that mental health remains a key issue for young people, with three in four young people surveyed in our Youthline State of the Generation 2023 report agreeing that mental health is a problem for their generation.

Youthline National Helpline

The free Youthline National Helpline, operated by Youthline Auckland, is at the heart of our mahi and provides crucial support to young people who may be vulnerable, isolated or marginalised. Young people in need who contact us through our Helpline often feel lonely, alone, disengaged and desperate. They often have a reduced sense of belonging to family, school or community.

The National Helpline is a multichannel telehealth service providing access across the whole of New Zealand. This service enables us to be available to approximately 850,000 young people living in New Zealand aged 12-24 years including over 100,000 young people (12%) who are living in rural parts of New Zealand where there is evidence that deprivation and lack of access to support services is felt more acutely.

Providing a unique 24/7 multi-channel service means Youthline can respond immediately to young people with mild to moderate/severe, and imminent risk (suicide and/or abuse), however we are also well placed to provide a continuum of support options through our wraparound services. These include easy access to free counselling (online or in-person) and/or programmes specifically focused on equipping young people with the skills they need to build resilience and achieve positive mental health outcomes. We consider the safety of every young person (or concerned family member) as paramount. Where opportunities for additional supports are identified or issues requiring escalation, Youthline is well positioned to support this process.

Our ability to refer youth within the Youthline service eco system further reduces demand and pressure on specialist services. A Helpline client can seamlessly be referred to our face-to-face counselling service or equally to one of our youth development programmes that are focused on resilience building and prevention.

Helpline Reach

We know that the youth mental health crisis is not showing signs of abating. In FY24 our team of 240 volunteer counsellors and frontline paid staff managed 357,014 contacts via text, phone, email and webchat from 14,725 unique clients, an increase of 38% and 29.6% respectively from FY23. For the year ending March 2025 we are on track to support 16,000 unique clients via our Helpline service.

Providing a free 24 hours per day, 365 days a year, multi-channel service means Youthline

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can respond immediately to young people with mild to moderate/severe, and imminent risk (suicide and/or abuse), however we are also well placed to provide a continuum of support options through our wraparound services. These include easy access to free counselling (online or in-person) and/or programmes specifically focused on equipping young people with the skills they need to build resilience and achieve positive mental health outcomes. We consider the safety of every young person (or concerned family member) as paramount. Where opportunities for additional supports are identified or issues requiring escalation, Youthline is well positioned to support this process.

Our experience has shown us that young people overwhelmingly prefer the anonymity, safety, and ease of using text-based communications especially if they are vulnerable to immediate harm. Text based contacts are nearly double those of phone calls to our Helpline (1800 text-based conversations vs 907 phone calls over the last 2 months) and demand for webchat is increasing all the time (640 contacts over the same period despite being available for only 12 hours a day). These considerations are critical as our Helpline is often the first service where young people disclose extremely challenging life events - including when they are experiencing abuse, and/or feeling suicidal.

To support the increased need in the overnight service, and responsive to youth feedback, Youthline's has plans to take this service to the next level by increasing innovation and scaling up to also offer webchat, Instagram, and WhatsApp Helpline channels. By continuing to innovate through adopting new technologies that drive productivity, utilising new digital channels and by staying informed of youth needs by youth, we can continue to evolve our service to provide flexible and responsive mental health support options for young people where, when and how they want them.

In this digital world, phone, text, email and phone are key means of connecting with young people. So, it makes no difference if the young person is in Houhora and the counsellor is in Auckland or Invercargill. We counsel and refer. We encourage the young person to connect with support in their community. We provide information regarding services available in their town. We work collaboratively with local support agencies in your towns to provide the right sort of care for these vulnerable young people. Often we are the only service a young person in a rural area will have access to that is free, anonymous and accessible on a youth-friendly platform.

With 3,129 15-24 year olds living in the Bay of Islands-Whangaroa ward (Census 2023), and knowing that 1 in 10 young people reach out to Youthline for support via the Helpline, we estimate that 313 young people in the Bay of Islands-Whangaroa ward will benefit.

Benefits to Rangatahi

Research shows Youthline's strengths include having trained volunteers who can help and with young people supporting other young people. A conversation on the Helpline gives these young people an opportunity to talk through their stressors and issues while exploring their internal and external resources, placing them at the heart of their own solutions and supporting positive decision making towards their own wellbeing. In supporting these young people Youthline is very much committed to promoting healthy, safe, sustainable and active lifestyles.

Via our Helpline service rangatahi are equipped with skills and insights on how to build self-esteem and improve mental-health, how to actively problem-solve, recover from setbacks and build resilience. Through their improved emotional and self-management skills rangatahi are less likely to fall into helplessness, depression, addictive behaviours, dangerous relationships and unemployment. We aim to ensure that the young people we work with have clear pathways from school to work and we aim to engender a sense of belonging to their family, school and the community in which they live.

Young people, via contact with Youthline Helpline volunteers, are provided with support that

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helps them to

- Gain increased confidence/self-esteem
- Develop motivation and feel inspired
- Identify their support systems
- Gain insight from looking at situation or emotions in a different way/perspective
- Process feelings and emotions
- Improve relationships
- Feel less isolated and have a sense of belonging
- Set goals and make plans
- Improve their wellbeing
- Build and preserve resilience to respond to future adverse events
- Link in with other agencies through referrals for personalised support
- Contribute positively to their own community

Youth will:

- be connected to themselves, their passions, communities and each other to build their sense of self-esteem, agency and purpose. Holding space for connection, collaboration and community building.
- find a safe place to turn to when they need to, where they feel supported to deal with the hard stuff, to stabilise and reach safety.
- be empowered to believe in themselves and to live a life that they choose as we believe in and recognise their strengths and inspire hope.

Engagement with Youthline is providing young people with a life changing opportunity to access support services to help them cope with life's stresses and connect in a healthy way with peers, friends and family.

The continuation of our Helpline service is critical and we know the community supports the delivery of this Youthline service because young people self-refer, and whanau, teachers, schools and community organisations refer their young people and whānau to us for support.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Travel/Mileage	\$0.00	\$0.00	<i>No files have been uploaded</i>	\$0.00
Volunteer Expenses Reimbursement	\$0.00	\$0.00	<i>No files have been uploaded</i>	\$0.00
Other (description)	\$0.00	\$0.00	<i>No files have been uploaded</i>	\$0.00
Other (describe)	\$0.00	\$0.00	<i>No files have been uploaded</i>	\$0.00
National Helpline Annual Costs	\$18,482.00	\$8,000.00	Filename: FY25 Helpline Budget - Bay of Islands-Whangaroa.pdf File size: 527.1 k B	\$3,696,414.00

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

18482

Must be a number.

What is the amount you are requesting from the Board? *

\$8,000.00

Must be a dollar amount.

Financial Information

*** indicates a required field**

Bay of Islands-Whangaroa Community Grants Fund 2024-25
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Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

087528601

Current Funding

How much money does your organisation currently have? *

\$9,099,061.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$9,099,061.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Various purposes - refer attached support document	\$9,099,061.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$9,099,061.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

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Foundation North	\$405,000.00	Pending
Various Auckland Council Local Boardss	\$49,000.00	Pending
NZCT	\$10,000.00	Approved

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Helpline Funding - BayWhangaroa of Islands-	\$3,000.00	15/10/2021	Yes
Helpline Funding - Te Hiku	\$3,000.00	15/10/2021	Yes
Helpline Funding - Kai kohe-Hokianga	\$3,000.00	15/10/2021	Yes

Supporting Financial Information

Please attach your supporting financial information which can be one (or all) of the following:

- a profit and loss statement
- audited financial accounts
- bank statement

Please upload your file(s) here *

Filename: YLA Group Financial Report FY24 - SIGNED AUDITED.pdf
File size: 997.3 kB

2 Additional financial information (optional)

Filename: ASB FastNet Business 16 October.pdf
File size: 125.5 kB

3 Additional financial information (optional)

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Declaration

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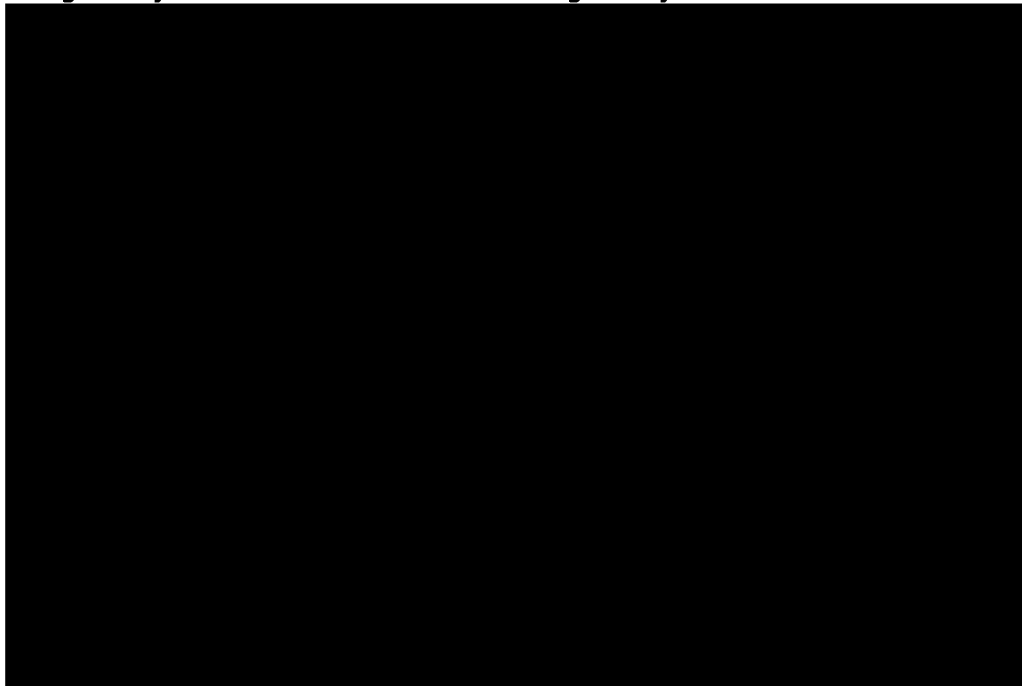
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Signatures

Signatory One

Signatory Two



Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00021 From Youthline Auckland Charitable Trust
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Date

Must be a date.

Date

Must be a date.

Supporting Documents

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1 Name of file being uploaded

State of the Generation Report 2023

1 Supporting Document

Filename: State_of_the_Generation_2023.pdf

File size: 3.3 MB

2 Name of file being uploaded

Far North Council Support Document - Bay of Island-Whangaroa

2 Supporting Document

Filename: Far North Council Support Document - Bay of Islands-Whangaroa.pdf

File size: 195.4 kB

3 Name of file being uploaded

YL Government Contracts - Current 150824

3 Supporting Document

Filename: YL Government Contracts - Current 150824.pdf

File size: 89.9 kB

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 13 Dec 2024, 11:58AM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
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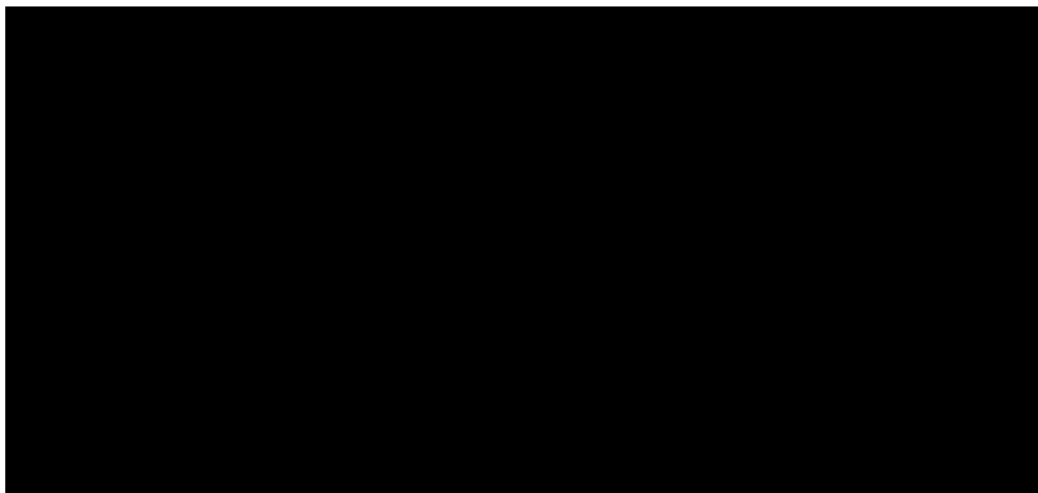
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- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)

Applicant details

Applicant *

The Centre at Kerikeri Ltd (The Turner Centre)

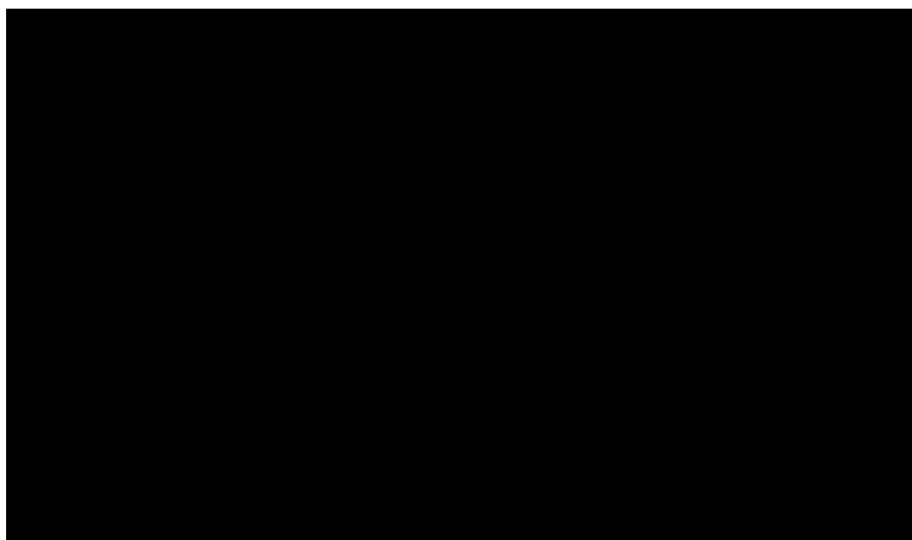


**Bay of Islands-Whangaroa Community Grants Fund 2024-25
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**Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner
Centre)**
Form Submitted 13 Dec 2024, 11:58AM NZDT

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Turner Centre is a multi-purpose community hub and performing arts centre that connects our community with creativity and culture.

Number of Members *

30000

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Ngāti Rēhia Community Kapa Haka

Location *

The Turner Centre Kerikeri

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)

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Will there be a charge for the public to attend or participate in the project or event? *

☒ Yes

☐ No

Entry Cost

If yes, how much?

\$5.00

Must be a dollar amount.

Project dates:

Start Date

End Date:

Date *

Date: *

08/04/2025

17/06/2025

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Following the resounding success of the inaugural Ngāti Rēhia Community Kapa Haka programme supported by the Bay of Islands-Whangaroa Community Board in 2024, and at the request of our community, the Turner Centre is keen to run a 2025 programme in collaboration with Ngāti Rēhia's Rawi Pere and her team of tutors.

We are proposing a 10-week programme for adults, comprising of 9 weeks' of two-hour sessions and the 10th week culminating in a performance and community event to celebrate Matariki (this will be a pay-what-you-can koha event). The kapa haka programme will be offered by koha donation, to ensure accessibility. Up to 40 adults 16+ will be able to participate and up to 400 people will be able to attend the final performance in the Turner Centre auditorium.

The benefits of participating in kapa haka are well documented and this programme will provide a platform for all cultures to come together to embrace our cultural roots.

Participants will benefit by:

- Gaining a greater appreciation and understanding of Māori culture, te reo and values, and of the rich heritage of our Ngāpuhi people
- Forming new connections and relationships with others in the community
- Being part of a team and gaining strength from being in a collective
- Building confidence through performance in a safe, supportive group setting
- Developing physical stamina, fitness and coordination
- Learning how to communicate visually through action waiata and haka
- Learning discipline and commitment

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)

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- Having a lot of fun!

"So blessed to have had the opportunity."

"A very moving and heartfelt experience."

"A huge blessing."

"Song, dance, and culture unifies us all as one."

Feedback from 2024 participants

The idea to run a programme of kapa haka classes for adults came directly from our community. In 2022, the Turner Centre undertook community consultation to determine the needs of our diverse communities as part of the Turner Centre's Revitalisation & Rejuvenation Project. The research project involved quantitative and qualitative research and examined the Turner Centre's programming (including capability building and upskilling), as well as access, inclusion and equity in the arts in Northland. During the consultation, many participants suggested that adult kapa haka classes would be accessible, inspiring and reflective of the Te Tai Tokerau community and that offering this programme would help the Turner Centre become a more inclusive place that better reflects and meets the needs of our community.

Lead tutor Rawi Pere (Ngāti Rēhia) is one of the organisers of Te Hui Ahurei o Ngāti Rēhia, a kapa haka festival for primary and intermediate-aged students across the wider Ngāti Rēhia rohe. She believes that adults benefit from kapa haka just as much as tamariki and rangatahi and is keen to share her culture, skills and knowledge with the wider Kerikeri community. Rawi will be joined fellow tutors Tania Peters-Heihei, Daniel Kaiawe, Nola Nathan and Elaine Rihari.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)

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Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Venue Hire	\$5,100.00	\$	Filename: BUDGET Ngāti Rēhia Community Kapa Haka Programme at the Turner Centre.pdf File size: 43.1 kB	\$5,100.00
Advertising/Promotion	\$250.00	\$	Filename: BUDGET Ngāti Rēhia Community Kapa Haka Programme at the Turner Centre.pdf File size: 43.1 kB	\$250.00
Facilitator/Professional Fees	\$5,000.00	\$5,000.00	Filename: BUDGET Ngāti Rēhia Community Kapa Haka Programme at the Turner Centre.pdf File size: 43.1 kB	\$5,000.00
Wages/salary (facilitation, admin, marketing, front of house performance)(inc. stationery/copying)	\$900.00	\$	Filename: BUDGET Ngāti Rēhia Community Kapa Haka Programme at the Turner Centre.pdf File size: 43.1 kB	\$900.00
Equipment Hire	\$1,900.00	\$1,500.00	Filename: BUDGET Ngāti Rēhia Community Kapa Haka Programme at the Turner Centre.pdf File size: 43.1 kB	\$1,900.00
Equipment Purchase (describe)	\$	\$	No files have been uploaded	\$

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)

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Utilities	\$200.00	\$	Filename: BUDGET Ngāti Rēhia Community Kapa Haka Programme at the Turner Centre.pdf File size: 43.1 kB	\$200.00
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded	\$
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded	\$
Refreshments	\$	\$	No files have been uploaded	\$
Travel/Mileage	\$	\$	No files have been uploaded	\$
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded	\$
Other Venue Technician (performance 5 x \$60)	\$300.00	\$300.00	Filename: BUDGET Ngāti Rēhia Community Kapa Haka Programme at the Turner Centre.pdf File size: 43.1 kB	\$300.00
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

13650

Must be a number.

What is the amount you are requesting from the Board? *

\$6,800.00

Must be a dollar amount.

Bay of Islands-Whangaroa Community Grants Fund 2024-25

Local Grant Application Form

Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)

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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
89-116-198

Current Funding

How much money does your organisation currently have? *

\$300,000.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$300,000.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
100% is committed to operating costs and paying ticket sales promoters post completion of their events.	\$300,000.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount
\$300,000.00
This number/amount is calculated.

Other Funding

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form
Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner
Centre)**

Form Submitted 13 Dec 2024, 11:58AM NZDT

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Lottery Northland Communi-ty	\$6,100.00	Pending
Turner Centre	\$750.00	Approved

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Harmonic Res-onators	\$6,150.00	21/11/2024	No
This is Us Here Now	\$4,000.00	19/09/2024	No
Bus Kaikohe West School	\$404.00	20/09/2024	No

Supporting Financial Information

Please attach your supporting financial information which can be one (or all) of the following:

- a profit and loss statement
- audited financial accounts
- bank statement

Please upload your file(s) here *

Filename: Civic Trust Performance Report Consolidated 2024 signed and stamped with audit report (1).pdf
File size: 1.1 MB

2 Additional financial information (optional)

No files have been uploaded

3 Additional financial information (optional)

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 13 Dec 2024, 11:58AM NZDT

Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00033 From The Centre at Kerikeri Ltd (The Turner Centre)**

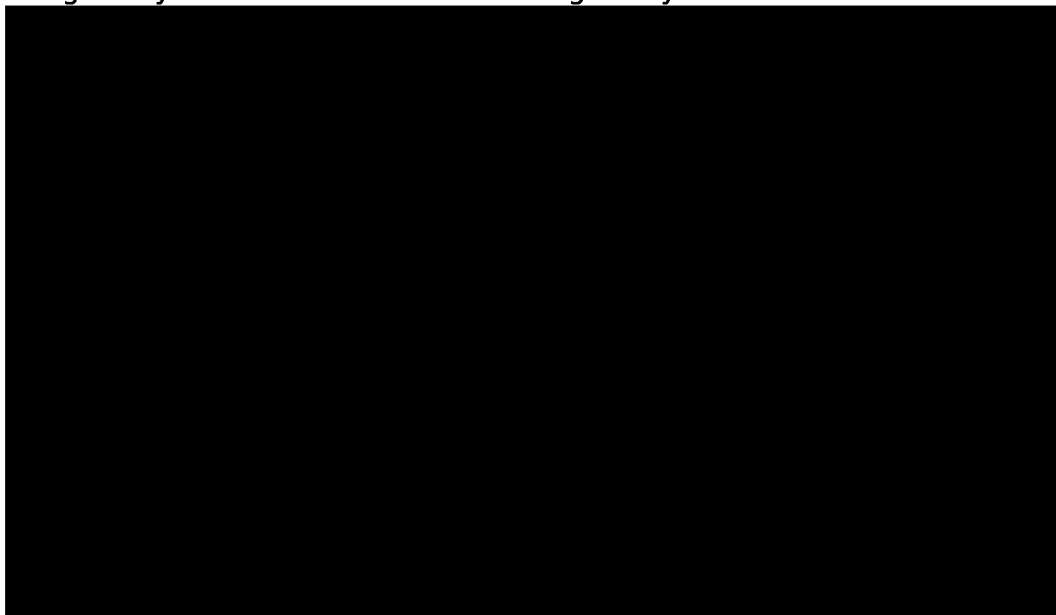
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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two



Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text" value="Whangaroa Country Museum and Archive Society Incorporated"/>	Number of Members	<input type="text" value="25"/>
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Whangaroa Museum is unique as the only Museum in the Whangaroa area. It is also the only repository of family artefacts, genealogies and photographs in the area. The Museum was established in 1979 and has been a popular visitor attraction in Kaeo township ever since.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Museum preserves archived collections and publications that relate to the history of the Whangaroa County communities, as well as it holds books that have been written about local families, their histories and genealogy. These are educational resources for residents, schools and visitors, who are researching whanau and local histories, especially with the new history curriculum. Annual visits from schools include 250 children, who subsequently bring in their families after being inspired by their visit. The township of Kaeo benefits, as the Museum is one of the reasons for tourists to stop. It plays its part in stimulating the small rural economy by being located in the centre of town, in close proximity to retail shops, eateries and businesses. We are a visitor attraction for locals, visitors, national and overseas tourists, and schools. Locals drop in regularly whilst waiting for their cycles at the launderette to complete, awaiting their order at the Spice Grill to be prepared, or waiting for their vehicle to receive its warrant of fitness.

Our team of 6 volunteers help bring local people and those with connections together and strengthens relationships. Whangaroa Museum is the only repository of family artefacts, genealogies, and photographs of the Whangaroa district. The opportunity for visitors to converse and collaborate with volunteers also means relationships can grow, both in person and online.

We seek funding to convert the Whangaroa tear off map into a historical scenic drive map, highlighting historical places of interest to visit. A DL pamphlet is printed and distributed including tourist accommodation.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	1737	1737
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage	100	
Volunteer Expenses Reimbursement		
Wages/Salary	600	not applicable
Volunteer Value (\$20/hr)	600	not applicable
Other (describe)		
TOTALS	\$ 3037	\$ 1737

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
one years Operational Costs	28,000
TOTAL	28000

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Foundation North,	10,000	Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Whangaroa Coutry Museum and Archive Society Incorporated

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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7.6 PROJECT FUNDING REPORTS

File Number: A5070308

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Our Kerikeri – 2024 Chess Competition
- b) Foster Hope Northland
- c) Kawakawa Christmas Event
- d) Turner Centre – This is Us Here Now
- e) Whangaroa Arts Festival
- f) Whangaroa Recreation and Community Centre

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: “At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.”

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

- 1. Our Kerikeri - 2024 Chess - A5069705  
- 2. Foster Hope Northland - A5069711  
- 3. Kawakawa Christmas Event - A5069706  
- 4. This is Us Here Now - A5069704  
- 5. Whangaroa Arts Festival - A5069712  
- 6. Whangaroa Pool - A5069708  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Our Kerikeri Community Charitable Trust _____

Name & location of project: Northland Chess Championship 2024, Kerikeri _____

Date of project/activity: 02 Nov 2024 _____

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$3,000 _____

Board meeting date the grant was approved: August 2024 _____

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Venue hire (Turner Centre)	\$ 3,704.00	Yes
Kerikeri Hire (extra table)	\$ 296.52	Yes
Arbiter fee (Bruce Pollard)	\$ 300.00	Yes
Stage Sponsor banner	\$ 109.67	Yes
Arbiter sponsor logo T-shirts	\$ 295.74	Yes
Player's trophy	\$ 467.48	Yes
Total:	\$ 5,173.41	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

We had 120 players from across Northland participating in a successful event. Youngest were 6 year old and oldest were 90. This year we had a higher portion of younger female players (approx. 20%) as well as approx. 20% identifying as Māori. The top catchments area was Whangārei followed by Kaitiaki. We had a number of local volunteers supporting the event. Key highlights encompassed robust participation, fostering a warm whānau atmosphere, and the seamless execution of the tournament. We started on time and finished the Junior tournament by 3pm and the Youth's and Seniors at 5pm.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The event continues to attract players from across Northland and this year even from south of Auckland. Our vision for the tournament has always been to create opportunity for all ages and skill levels to participate in a family friendly event. So any barriers to attending we want to minimize as much as possible. Based on feedback from player's and whānau the Northland Chess Championship remains a key highlight in the year and uniquely Northland with a diverse group of people attending. The NZ Chess Federation visited the event and were very impressed with the tournament and the warm whānau atmosphere. We even got invited to host the annual North Island Chess Championship in the future.

A small kura from the Far North participated with 19 players and opened the tournament with a beautiful karakia and waiata on stage. No other open chess tournament in New Zealand currently provides such opportunities.

To ensure the tournament can continue and not be dependent on a small group of people organizing it, we are currently in dialogue with other chess in clubs in Northland to be a host town and have the tournament rotate between different regions in Northland.

The event also benefitted local business with some whānau spending overnight stay in Kerikeri. We also manage to get good press coverage this year.

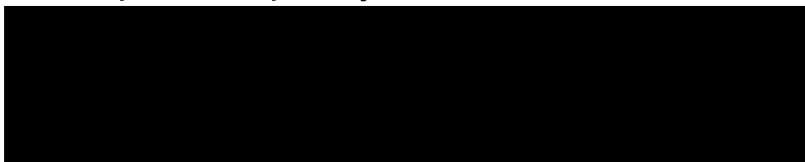
A newly established chess club in Hokianga participated as well for the first and we have provided some guidance and networking to this club. The Northland Chess Championship continues to foster and build a chess community in Northland and the success of this event is dependent on grants, like the community board, to ensure we can keep player cost down and ensure an equitable participation.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Enclosed our official project report which contains the key stats, photos and marketing. As well as the financial statements.

If you have a Facebook page that we can link to please give details:

<https://sites.google.com/view/kerikerichessclub/home/ncc-2024>

This report was completed by:

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Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Foster Hope Charitable Trust - Northland Branch _____

Name & location of project: Style Evening with Stacey Beatson _____

Date of project/activity: Friday 11th October 2024 _____

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$2,000.00 _____

Board meeting date the grant was approved: September 2024 _____

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Liddington Gardens	\$2,000.00	
	\$	
	\$	
	\$	
Total:	\$2,000.00	

Give a brief description of the highlights of your project including numbers participating:

We had an unforgettable evening with over 100 ladies at our three-hour event, featuring the talented international stylist, Stacey Beatson. Stacey captivated the audience with her insightful fashion presentation. The venue, Liddington Gardens, was stunning, and Susi went above and beyond to craft a beautiful venue. The ambiance was truly magical, making everyone feel like they were part of something very special.

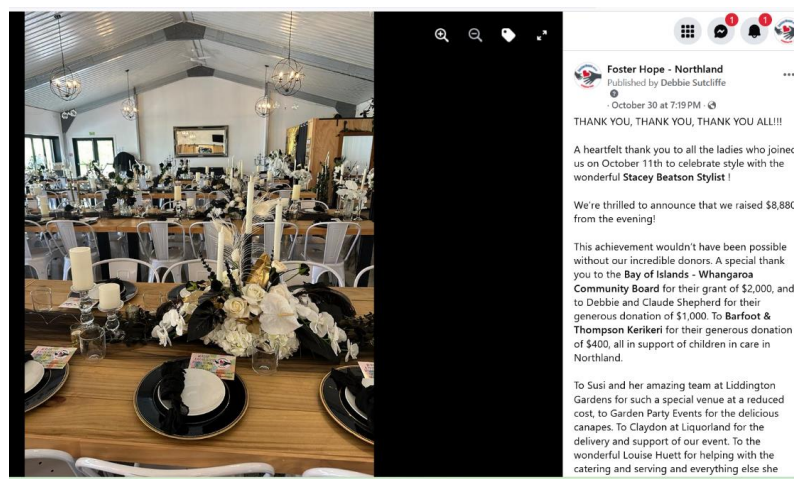
Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

We've discovered that hosting an annual event is a fantastic way to connect with our supporters. We are incredibly grateful for our dedicated group of loyal supporters who have been with us for many years.

Our event had a twofold impact: it provided the ladies with a memorable evening of giving back, while also assuring them that their contributions would directly support the most vulnerable children in Northland, those in care.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

<https://www.facebook.com/photo?fbid=895932426086564&set=a.490414886638322>



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**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: **Kawakawa Business & Community Association** _____

Name & location of project: **KK Christmas in the Park, Hundertwasser Park** _____

Date of project/activity: **Sun 8 Dec 2-5pm** _____

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: **\$5000** _____

Board meeting date the grant was approved: **Nov 2024** _____

Please give details of how the money was spent: See attached PDF

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
See attached PDF	\$	
	\$	
	\$	
	\$	
Total:	\$	

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Give a brief description of the highlights of your project including numbers participating:

Approx 400 people attended through the day (2pm-5pm). Highlights included performances from local schools & clubs, a giveaway of a bicycle, face painting, lots of games & prizes, heaps of kai,

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The entire event was free to the community which meant they could bring their entire whanau for a day out and it cost them nothing.

We tried to buy from local as much as possible and had an overwhelming response from community businesses donating money or prizes

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

See attached poster – for photos, please visit this link [here](#)

If you have a Facebook page that we can link to please give details:

As above



Project Report COMMUNITY GRANT FUND - LOCAL

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Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: The Centre at Kerikeri Ltd (The Turner Centre)

Name & location of project: This is Us Here Now Community Art project

Date of project/activity: September - December 2024

Which Community Board did you receive funding from? Kaikohe-Hokianga

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$4000

Board meeting date the grant was approved: 19 September 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Workshop costs – facilitators' fees include workshop facilitation, assembling banner, materials/printing and hall hire for outreach in (Russell, Kaeo, Kawakawa)	\$8,860.87	x
Turner Centre venue hire, grant writing & community liaison, General Manager time, opening event catering	\$6,052.87	
Total	\$14,913.74	
Income		
Bay of Islands-Whangaroa Community Board (all used for facilitator fees)	\$4,000.00	
Creative Communities	\$2,750.00	
Turner Centre programming budget	\$2,110.87	
Turner Centre in-kind support	\$6,052.87	
Total	\$14,913.74	

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Give a brief description of the highlights of your project including numbers participating:

This grant enabled the Turner Centre to engage accomplished artists Marita Hewitt and Teresa H.R Lane to lead the collaborative community art project 'This Is Us Here Now'.

223 local people participated in workshops held across the Bay of Islands-Whangaroa ward (including at the Turner Centre and library in Kerikeri, Kawakawa, Kaeo, Russell).

Artists Marita and Teresa say highlights of the project included:

- teaching young children to sew
- inspiring people to feel confident to make something meaningful
- seeing makers get caught up in and excited about being involved in a collaborative art project
- witnessing the sharing of knowledge and skills between participants
- many, many inspiring conversations and education about textile waste.
- some makers were so proud of what they created they couldn't bear to part with it and decided to keep them with pride!

For the Turner Centre, a highlight was being able to become a "maker's space" welcoming diverse members of the community, some of whom had never visited the Turner Centre before.

Participants were aged from 3-94. Schools such as Matauri Bay School got involved, along with kaumatua and charitable organisations such as Red Cross, who created a beautiful collective piece showing their work in the community.

After members of the community crafted their individual and group pieces, Marita and Teresa sewed them into a giant 24 x 2-metre banner that tells the present day story of who we are, where we live and what matters to us in 2024. Environmental messages were loud and clear, along with a respect for heritage, creativity, cultural expression and values such as sharing and collaboration.

More than 50 people attended the opening event, held at the Turner Centre, and the giant banner will be on display at the centre over the summer months, enabling potentially thousands of people to see it. Artists Marita and Teresa then plan to exhibit the banner widely throughout the upcoming year.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Artists Marita Hewitt and Teresa H.R Lane evaluated the project and described their main findings:

- Going directly into schools or groups saw better engagement than open invitation public workshops.
- Engaging high schools was challenging due to the time of the year – the project clashed with exams. Future projects could be earlier in the year with more advance notice to allow for forward-planning and
- Textile-type knowledge was very low – e.g. people struggled to recognise natural fibres.
- Many people (children and adults) were empowered by and excited to learn how to sew with a sewing machine.
- Having an opportunity to share their voice, feelings or concern about something through making art was particularly liberating for some.
- It was difficult to bring together the young and old to make together simultaneously (because of vulnerability/ health concerns in the elderly).
- It was interesting to note that some older people felt they “weren’t good enough at art or sewing” to contribute. Conveying the benefits of participating in creative activities without worrying about the quality of the finished product may be a good strategy for engaging older makers in the future.
- Raising awareness about the project was also a challenge, despite extensive marketing via multiple channels. Marita and Teresa said *“despite our attempts through social media, physical posters, a media release and direct emailing there were still many people who didn’t know about the project - so perhaps big signage by the road would gain more attention?”*

The project was potentially the largest collaborative artwork ever made in Northland and provided many benefits to the community, including:

- Promoting whanaunatanga, turangawaewae and cultural inclusivity
- Raising awareness about textile waste, the damage caused by “fast fashion” and the importance of re-using and recycling fabric and textiles.
- Giving the opportunity to learn new skills (sewing, weaving, collage, embroidery, overlocking, knitting etc)

“As a whole the 24 x 2m banner portrays an inclusive and diversely vibrant community. The wonderful variation of pieces contributed - in terms of technique, content, style and approach has stimulated the creation of a historical document, perhaps the largest collaborative artwork Northland has ever made? It records us in this time sharing our concerns about specific environmental, humanitarian, and political issues, as well as celebrating our local ecology and colourful creativity. We had many people congratulate and thank us for coming up with the idea to do it, they enjoyed having the opportunity to get involved.”

Artists Marita Hewitt and Teresa H.R Lane

We would like to thank the Community Board for your generous support of this project. We hope to learn from the experience and run other collaborative community art projects in the future.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please see the attached supporting document with photos from the project and see full documentation at <https://www.instagram.com/thisisusherenow/> and <https://www.facebook.com/ThisIsUsHereNow/>

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/turner.centre>

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**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

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Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Te Kura o Hato Hōhepa Te Kāmura

Name & location of project: Whangaroa Arts Festival/Hato Hōhepa Gala Day

Date of project/activity: 22nd November 2024 and 23rd November 2024

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$5220

Board meeting date the grant was approved: September 2024

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Music Workshop (Staging, lighting & sound)	\$8909.55	✓
Kerikeri Hire (2x Portaloo's)	\$320.00	✓
North Hire (Marquee and seating)	\$2443.91	✓
Steve's Takeaways (Waste removal from portaloo's)	\$230.00	✓
Amber's Fairy Life (Face painting for Gala Day)	\$240.00	✓
Total:	\$12,143.46	

Give a brief description of the highlights of your project including numbers participating:

The Whangaroa Arts Festival grew exponentially over the space of a year. We had the interest of an extra school wanting to join on the day's festivities: Mangonui School which we were absolutely delighted in having them feature their talents on stage as well. This of course bolstered our numbers in attendance and helped with our fundraising efforts with our kai stalls. There were over 400 students (Year 1- Year 8) in attendance and atleast 90% of those children performed on stage. There was approximately 1,500 people and supporters who attended throughout the duration of the day.

The stage again was a main feature and I think a real draw card as to why Mangonui School requested to join us on the day. It really was an amazing success, and a testament to the community spirit we have in the Whangaroa rohe.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

The main findings for us, firstly is given we are the smallest school in our rohe, it is possible to host a major school event like this. We are lucky enough to have an amazing school whanau support system and dedicated staff. Moreover, having access to great funding opportunities such as this Community Grant Fund to help aid in the financial load on our small school has helped us immensely keep this kaupapa alive.

Another finding would be our wider school community really comes together and enjoys the Whangaroa Arts Festival and values the hard work it takes to host this every year. The past two years we have hosted the event there has been a real shift in the community engagement. We felt as though the community takes pride in this event and they love celebrating their children and mokopuna in this way to close out the year.

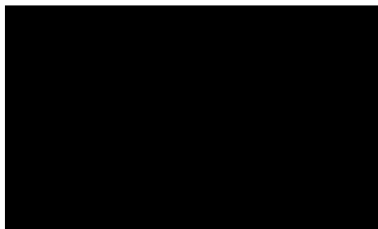
On the other hand, while the Festival was a huge success, our second day that we had hoped to have, our Hato Hōhepa Gala Day was a learning curb. There was less community engagement on this day. Some factors we needed to consider was weather wasn't as good as the Festival, and it was possibly hard to pull off a back-to-back event. I think if we were to try again, we would instead make it a full day event and have the Gala as more of a twilight event after the Festival. Nonetheless the free and local we had on stage on the day was enjoyed by all who came through.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

I have attached photos and marketing material of the Whangaroa Arts Festival and some of our Gala Day.

If you have a Facebook page that we can link to please give details:

<https://www.tekamura.school.nz/home/2024-hui-ahurei-whangaroa-arts-festival>

This report was completed by:



Project Report COMMUNITY GRANT FUND - LOCAL

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Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Whangaroa Recreation and Community Center Trust

Name & location of project: Whangaroa Community Pool, Kāeo

Date of project/activity: November 2023-April 2024

Which Community Board did you receive funding from?

~~Te Hiku~~

~~Kaikohe-Hokianga~~

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$20000

Board meeting date the grant was approved: We received notification on August 21 2023

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Lifeguard training	\$ 1846.00	/
First Aid training	\$ 687.40	/
Change shed and security lighting	\$ 1748.92	/
Pool accessibility steps	\$ 4583.14	/
Swim school training of instructors	\$ 1290.00	/
Picnic tables	\$ 690.00	/
Pool painting	\$ 25196.50	/
Paint change sheds & office	\$420.13	/
Shade sail repairs	\$ 316.25	/
Pool platform	\$2541.76	/
Total:	\$39,320.10	

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Project Report

COMMUNITY GRANT FUND - LOCAL

Give a brief description of the highlights of your project including numbers participating:

The WRCCT would like to extend our gratitude to the Whangaroa and BOI Community Board for their generosity and seeing the vision we have for our community in Kāeo of our new vision of providing a vibrant inclusive place to promote wellbeing in our community. Below is a summary of what the Board's grant has allowed us to do in the 2023-2024 swimming season.

Lifeguard and first aid training - We had an increased number of lifeguards this year, trained a couple of weeks prior to opening with the existing team.

New lighting - For several years we have not had lighting in our change shed or outside the pool. Lighting has now been installed in both change sheds.

Pool steps - We had steel accessibility steps made and installed to the pool at the beginning of the season. This has greatly increased use of the pool in an area of our whānau that have previously not been able to access the pool. Two of our kaumatua lifeguards have also supported this kaupapa for our kuia and kaumatua in the community by opening and or lifeguarding at other hours than our normal ones. Another Lifeguards has also run an older swim lesson session through the season which has been enabled with the accessible steps. .

Swim school - We have also massively increased our offerings for swim lessons, thanks to the set up of a Whangaroa swim school. The grant enabled us to pay for two of our community members to train as swim teachers. With the funding we were also able to purchase a pool platform, so we can offer swimming lessons to our younger tamariki who otherwise couldn't touch the bottom of the pool.

We also purchased other equipment with the grant for swim lessons such as pool noodles, kick boards and goggles.

No pool entry fee - We have removed the entry fee to the pool as a result of being able to utilise the grant for things that would have been purchased with entry fee takings. This has had a huge impact on numbers of our whānau using the pool - particularly the bigger families where the cost was previously prohibitive. which has meant more people have used the pool than ever. It has also reduced break ins compared to previous years, which has also saved money in repairs.

Other equipment - Using the Board grant we have also purchased a sun umbrella for the LG area for sun protection.

Pool painting - The pool is about to be painted for the start of this season, which is several years overdue. We believe we would not have the huge amount needed to do this if we had not had the grant you supplied for the other equipment we needed, so once again, thank you.



Project Report COMMUNITY GRANT FUND - LOCAL

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

As described above we have had increased numbers using the pool over the season, particularly by our our kuia and kaumatua, and other people who could not previously access the pool due to physical limitations. We had a huge number of local tamariki attend swimming lessons, increasing water safety at the pool and other bodies of water. Our community events brought in lots of whole families enjoying the pool and our grounds, who would not normally be able to afford to come on a regular basis due to the previous entry fee.

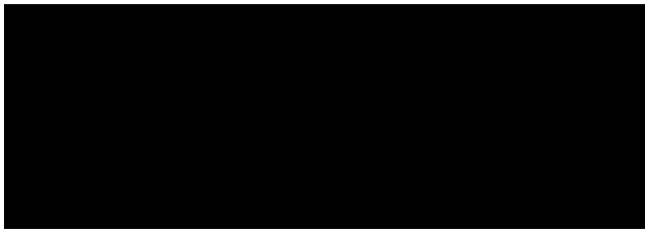
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We are in the process of having posters made to put up for the upcoming season at the pool. We have also put up a post on FB thanking the board for the support.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/whangaroacommunitypool>

This report was completed by:



8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5044352

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board February Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A5064676**  

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Thursday, 30 January 2025 9:09:23 am Date From: 1/01/2021 Date To: 30/01/2025	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	RESOLUTION 2024/94 That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. CARRIED	29 Nov 2024 1:42pm A briefing paper is being prepared for the Senior Leadership Team, (SLT) to seek guidance on co-management requests for parks including from hapuu and iwi. This request for information has been included in the briefing paper. The briefing paper is expected to go to SLT either in December or February. This action will be considered after comment from SLT. 24 Jan 2025 9:19am A briefing to Senior Leadership Team seeking direction on co-management of parks is proposed for February or March, and includes two requests for management changes at Kerikeri Domain.
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	RESOLUTION 2023/114 That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence. CARRIED	27 Aug 2024 8:57am A request was received from Moerewa Rugby Football Sports Club for a third winter field at Simson Park Domain. A survey has been sent to winter clubs and will be assessed by a recreation consultant to determine whether a third field needs to be incorporated in future development. 09 Oct 2024 9:14am A sportsfield assessment has identified that a fourth sportsfield is needed at Simson Park Domain to meet the recreational needs of the winter sports codes. This will be communicated soon to the community as part of a 'share themes and get feedback' step in the reserve management plan process. 03 Dec 2024 9:51am An additional short public consultation process is being planned for 6 December 2023 to check-in with community on support for a fourth field and other layout changes. Plans are currently being considered by clubs and other key stakeholders in advance of this consultation, and there may be changes to the concept plan to be consulted on from this. 23 Jan 2025 8:26am Consultation in December was well-supported with 65 responses received. 25% of people supported the draft plan, 41% supported it in part and 25% did not support it, often aspects of the plan. Work has started on amending the concept plan in response to comments and writing a reserve management plan.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE