



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA



Tuesday, 17 December 2024

Time: 10:00am

**Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews
Avenue
Kaitia**

Membership:

Chairperson Adele Gardner
Deputy Chairperson John Stewart
Councillor Felicity Foy
Member Darren Axe
Member Sheryl Bainbridge
Member William (Bill) Subritzky
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitaia on:
Tuesday 17 December 2024 at 10:00am

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4667628

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 19 November 2024 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. 2024-11-19 Te Hiku Community Board Minutes - A4981580 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7 NGĀ PŪRONGO / REPORTS

7.1 LAKE OHIA HALL RENEWAL

File Number: A4941448

Author: Jeanette England, Team Leader - Assets & Project Delivery

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide an update for the Lake Ohia Community Hall renewal and to approve the staff recommendation to demolish the old building and rebuild a large, shed type open building which has an indicative cost of \$390,000 which is budgeted for.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- In May 2021, Council commissioned a condition assessment for the Lake Ohia Hall.
- The report highlighted issues with the hall and following discussions with the hall committee plans to rectify these issues and renewal of internal fit-out, were drawn up.
- In 2024, additional budget was allocated to this project from unused level of service funding.
- Options had been investigated and those options were discussed with the Lake Ohia Hall committee, who were not for a full replacement due to concerns on not getting a replacement as there is a hall 6km down the road.
- Due to the additional budget, staff are recommending demolishing the old building and rebuilding, a large, shed type, open building which has an indicative cost of \$390,000 which is budgeted for.
- Staff are seeking approval from the community board for the recommended option.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board:

- a) receive the report Lake Ohia Hall Renewals
- b) approves the sale by tender for removal of the existing hall at Lake Ohia
- c) approves the rebuild of a new hall facility at Lake Ohia at an indicative cost of \$390,000 excluding GST.

1) TĀHUHU KŌRERO / BACKGROUND

In May 2021, as part of the condition assessment programme, Council commissioned a conditions assessment for the Lake Ohia Hall. The report detailed issues with the building directly related to its age and condition. The report also identified a lack of basic facilities and amenities, considered to be standard in halls across the district. Some of the noted issues are major structural deficits and require significant investment to remediate. This work will result in little or no visible improvement in the buildings use or functionality for the community.

The project has not progressed to delivery due to concept designs outside of the available budget. In the September 2024 carry forward requests, additional budget was allocated to this project from unused Level of Service funding.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Assessment of renewal verses replacement options:

Replacement options have been investigated for this site considering value for ratepayers, as a considered investment approach for the community. A new building would reset the maintenance burden of the asset and with good design will also reduce the operational cost of the asset.

Attached is the annual information and statistics received from the hall committee for the period 2023/2024 showing the usage of the hall.

Further investment on the old building will only garner moderate gains for the money spent compared to a replacement option designed to incorporate current and potential future use and functionality built into the building.

Community perceived concerns & benefits:

The existing hall building is well utilised and holds sentimental value to the local Lake Ohia community. They have been waiting for the renewal of the building for several years and are enthusiastic about the original design plans proposed. Once the quantity survey was undertaken on the original design, they were also accepting of the reduced re-design plans that followed from that due to the budget constraints.

The options for replacement of the existing building were discussed with available hall committee members to obtain their feedback. The chair of the hall committee contacted staff to state their concerns and to establish the committee's position and thoughts around the proposed options. These are listed below:

Cons:

- Sentimental attachment to the existing building and it's old school charm and attributes.
- They are concerned that the hall may not being replaced, if removed due to the proximity to another hall at Kaingaroa approximately 6km west of the Lake Ohia Hall.

Pros:

- Ability to update functionality to better suit usage.
- Increased building performance from current levels.
- Reduced maintenance and operational issues and costs
- Could be a superior asset to others in the region.

The Committee's final position is unanimously opposed to the replacement options due entirely to the Cons stated above.

Design Options:

Option 1 – Original Design

Staff discussed a full renewal design option with the hall committee. However, following the quantity survey this option was not achievable for the budget provided.

Work Description	Cost	Original LTP Budget	Surplus/ (Deficit)	Rates on Total Cost	Rates on Additional Funding
<ul style="list-style-type: none"> • Re-piling • Recladding of three sides of the building, • New main entry, • Re-roofing, • Accessible upgrades including ramp and toilet, • New kitchen, 	\$680,000	\$430,000	(\$250,000)	\$3.48	\$1.28

<ul style="list-style-type: none"> Electrical and plumbing upgrades 					
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Option 2 – Reduced Design					
A reduced design option was then presented to the hall committee which still shows a shortfall in budget which would need to be funded in addition to the renewal funds.					
Work Description	Cost	Original LTP Budget	Surplus/ (Deficit)	Rates on Total Cost	Rates on Additional Funding
<ul style="list-style-type: none"> Reduced kitchen design Reduced bathroom layout Basic new entry No internal lining No new roof 	\$472,000	\$430,000	(\$42,000)	\$2.41	\$0.21

Replacement options have been investigated for this site considering value for ratepayers, as a considered investment approach for the community.

The quantity surveyors have accessed two proposals for a rebuild on this site.

Option 3(a) – Demolish & Rebuild - Large “Shed” type open building (Recommended Option)					
Steel frame and cladding approximately \$1,600 per m2 for a building of equivalent size (140m2) would provide the most cost-effective option providing a new facility with reduced ongoing maintenance costs.					
Work Description	Cost	Original LTP Budget	Surplus/ (Deficit)	Rates on Total Cost	Rates on Additional Funding
<ul style="list-style-type: none"> Basic kitchen Accessible toilets and shower Storage room Built on raft slab foundation Compliant design Insulated building with heat pump allowance. Approx. \$100,000 demolition/removal of the existing building. Plus 20% contingency for unforeseen costs 	\$390,000	\$430,000	\$40,000	\$1.99	\$0.00

Option 3(b) – Demolish & Rebuild – Traditional Construction

Traditional type construction, timber framed, composite weatherboard with equivalent cladding approximately \$3,500 per m2 for a building of equivalent size (140m2) would provide for the hall committee's preference and a new facility with reduced ongoing maintenance costs. However, this option would require considerable additional funding.

Work Description	Cost	Original LTP Budget	Surplus/ (Deficit)	Rates on Total Cost	Rates on Additional Funding
<ul style="list-style-type: none"> • Basic kitchen • Accessible toilets and shower • Storage room • Built on raft slab foundation • Compliant design • Insulated building with heat pump allowance. • Approx. \$100,000 demolition/removal of the existing building. • Plus 20% contingency for unforeseen costs 	\$700,000	\$430,000	(\$270,000)	\$3.58	\$1.38

An additional consideration would be to tender for removal the old building, which would offset some of the cost for a new build.

Should Te Hiku Community Board decide to not fund this work, renewal funds available would remain with the asset.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Staff recommend Option 3(a) demolish or removal by tender and rebuild large, shed type construction. This is the most cost-effective option available to Council and ratepayers. It is noted, that if the rebuild option is considered, the hall committee would prefer Option 3(b) as it could provide for a similar style building.

Elected members needs to be cognisant of the hall committee's wishes, however the cost for Option 3(b) is significant and requires additional budget.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Costs for this project have been allocated in the LTP and further unbudgeted funding would be required dependant on the option approved by Te Hiku Community Board.

The original budget is utilising renewals and level of service funding and any additional budget adds to the level of service burden to the ratepayer.

ĀPITIHINGA / ATTACHMENTS

1. **2023-2024 Annual Hall Information & Statistics - Lake Ohia Hall - A4991679**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This project does not trigger the significance and engagement policy as it is a ward rated renewal activity.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The rebuild or renovations of this building meet the community wellbeing outcomes by providing a space for communities to meet.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Te Hiku Community Board have delegated authority for decisions around the utilisation of halls within their district.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There has been no specific consultation with iwi and hapu in relation to this project as this is a renewal project which does not change the use of the land or building and therefore believe there are no significant negative implications to Māori for this project.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Engagement with the hall committee, on behalf of the community and hall users, have been fully engaged in this project from concept to full design.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no additional financial implications arising from this report.
Chief Financial Officer review.	The CFO has reviewed this report.

7.2 FUNDING APPLICATIONS

File Number: A5005875

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the December 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Two applications have been received, requesting a total of **\$7,700**
- The Community Board has an available total of **\$97,096.77** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$88,486** in **Placemaking** Funding for the 2024/25 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board leave the application to lie from Youthline Auckland Charitable Trust for the costs of operating the national call line until it can be demonstrated how much coverage/calls are provided specifically to Te Hiku ward.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$1,700** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Hiku Roller Skating for costs towards venue hire and skate purchase.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$136.31** (plus GST if applicable) being the amount left from funds granted to Waihara Hall Committee be allowed to be retained by the application and used towards ongoing carpark extension and security fencing costs.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Youthline Auckland Charitable Trust – Helpline service costs	\$6,000	Leave to lie	<p>The applicant is seeking funding for costs associated with operating the national Youthline call centre.</p> <p>The supporting information outlines support given to rangitahi and Tamariki in the Auckland region, but does not show how many Te Hiku or Far North calls were managed. It is recommended to leave this application to lie until the applicant can demonstrate the amount of support provided specifically to Te Hiku area.</p> <p>Identical applications have been made to the other Community Boards</p> <p>This meets community outcome 1 and 3.</p>	Community Development
Te Hiku Roller Skating Club – skates and venue hire	\$1,700	\$1,700	<p>The applicant is applying for funding to cover venue hire costs and the purchase of roller skates for Tamariki/rangitahi to use during the skating sessions. The Board previously granted them \$2,729 in September 2023. The application appears to ask for 100% of the costs, but the applicant did not take into account their contribution when lodging the request.</p> <p>This meets community outcomes 1 and 3</p>	Community Development
Waihara Hall – Carpark Project	\$136.31	N/A	<p>The Waihara Hall Committee received \$6,903 from the Board in June 2024 towards the extension of their carpark – specifically the work undertaken by Far North Roding Ltd.</p> <p>They are about to lodge their project report, but note that they have come in \$136.31 under the budgeted amount as applied for from this contractor.</p> <p>They are requesting the Board allow them to keep the overage and use it towards other costs for the carpark extension and security fencing project.</p>	Infrastructure

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Youthline Auckland Charitable Trust - A5005873** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.3 FUNDING APPLICATIONS - SUPPLEMENTARY

File Number: A5009979
Author: Kathryn Trewin, Funding Advisor
Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the December 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- And additional two applications have been received after the agenda had been run, requesting a total of **\$26,789**
- The Community Board has an available total of **\$97,096.77** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$88,486** in **Placemaking** Funding for the 2024/25 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Waka Taua o Te Rangimārie for equipment hire costs towards participating in Waitangi week waka events in 2025.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$9,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Runanga o Te Rarawa for costs towards the Ahipara Takiwā/Tūturu Rangers at Tauroa and on Te Oneroa a Tōhe to Hukatere.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Te Waka Taua o Te Rangimārie – Waitangi 2025 Waka Event	\$17,789	\$5,000	The applicant is seeking funding towards costs of attending the 2025 Waitangi Week Waka Kaupapa. An application is also going to Bay of Islands-Whangaroa Community Board for their consideration. This meets community outcomes 1, 3, 5 and 6.	Art, Culture and Heritage/Event

Applicant and Project	Requested	Recommend	Comments	Type
Te Runanga o Te Rarawa – Ahipara Rangers	\$9,500	\$9,500	The applicant is applying for funding to cover costs of the rangers operating on Te Hiku ward beaches over the summer period. This has been a successful programme run over previous years that benefited from funding from central government. This funding is no longer available. This meets community outcomes 1, 2, 4 and 5	Community Development

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Te Waka Tau o Te Rangimarie - A5009970 [↓](#) 
2. Ahipara Takiwaa - A5009971 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.4 COMMITTEE RECOMMENDATIONS DECEMBER 2024**File Number: A5015142****Author: Marysa Maheno, Democracy Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

- To increase governance oversight of Committee business/discussions.
- Communicate resolutions of Committee meetings.
- Escalate Committee recommendations to the Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The following Committee meetings have been held since the last ordinary Te Hiku Community Board meeting.
 - 5 December 2024, Kaitāia Drainage Area Committee
 - 5 December 2024, Waiharara and Kaikino Drainage Area Committee
 - 5 December 2024, Motutangi Drainage Area Committee
- Copies of the Committee meeting minutes are attached for information.
- Links to the agendas containing the reports that formed the basis of the recommendations below are included in this report.

TŪTOHUNGA / RECOMMENDATION**That Te Hiku Community Board:***Kaitāia Drainage Area Committee – item 4.3 Kaitāia Drainage Area Programme 2024-2027*

**approve the programme of works for the 2024/25 financial year;
request the proposed rate change of \$133k for the 2025/26 year including drone hireage and machine cleaning, be reported back to the Kaitāia Drainage Area Committee; and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan.**

request a workshop on Management Plans and Bylaws 2019 update before March 2025 Committee meeting;

continue to follow up on resolution 2023/1 ‘copy of an email sent to David Van Bysterveldt’ regarding continued works within the scheme has increased the height of stop banks and removed culverts for spray contracting access.

contact Northland Regional Council regarding increased height of stop banks and the effects on the flood protection catchment.

request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

Waiharara and Kaikino Drainage Area Committee – item 4.3 Waiharara and Kaikino Drainage Area 2024/2025 Update

**approve the programme of works for the 2024/25 financial year;
request correct start and finish points on the measurements of the drains need to be established;**

request a workshop on Management Plan and Bylaws before the next Committee in March 2025;

request that a process be developed for the addition and alterations to drains as per the bylaw;

approve that the machine cleaning be let to Mike Steel to begin in December 2024;
note that the 25/26 rate take remain the same;
request a rate review on the differentials be made for Waiharara and Kaikino Drainage District; and
request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

Motutangi Drainage Area Committee – item 3.3 Motutangi Drainage Area 2024/25

approve the programme of works for the 2024/25 financial year;
request a workshop on management plan and bylaws before the next Committee meeting in March 2025,
request that a process be developed for the addition and alterations to drains as per the bylaw,
approve that the machine cleaning be let to Mike Steel to begin in December 2024,
note that the 25/26 rate take remain the same,
request that Far North District Council continue consulting with Northland Regional Council regarding the Resource Consent becoming a permitted activity.

TĀHUHU KŌRERO / BACKGROUND

This is a regular report to provide greater governance oversight of discussions that occur at Committee meetings and to avoid duplication of reading for Community Board Members for decisions that are recommended to them, from each Committee meeting.

Copies of Committee meeting minutes that have occurred since the last ordinary Council meeting are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to the Community Board for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

5 December 2024 – Kaitāia Drainage Area Committee

[Agenda of Kaitaia Drainage Area Committee Meeting - Thursday, 5 December 2024](#)

5 December 2024 – Waiharara and Kaikino Drainage Area Committee

[Agenda of Waiharara and Kaikino Drainage Area Committee Meeting - Thursday, 5 December 2024](#)

5 December 2024 – Motutangi Drainage Area Committee

[Agenda of Motutangi Drainage Area Committee Meeting - Thursday, 5 December 2024](#)

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

ĀPITIHINGA / ATTACHMENTS

1. **2024-12-05 Kaitāia Drainage Area Committee Minutes - A5006030**  
2. **2024-12-05 Waiharara and Kaikino Drainage Area Committee Minutes - A5006035**  

3. **2024-12-05 Motutangi Drainage Area Committee Minutes - A5006060** [↓](#) 

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 TE HIKU COMMUNITY BOARD DECEMBER 2024 OPEN RESOLUTION REPORT

File Number: A4667417

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board December 2024 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Te Hiku Community Board Open Resolution Update - A5019103  

8.2 CONDITION ASSESSMENT SUMMARY FOR COUNCIL HALLS

File Number: A4990077

Author: Katie May, Asset Manager District Facilities

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide information to Te Hiku Community Board from the condition assessments carried out on Council halls.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- In 2021 condition assessments were carried out on council owned halls
- The attached matrix provides a summary of these findings and shows work underway as well as prioritisation of work needed

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Condition Assessment Summary for Council Halls.

TĀHUHU KŌRERO / BACKGROUND

Asset Management applied for and were approved funding to undertake condition assessments to determine the state of council assets in 2020. This work had not previously been undertaken for several years.

The condition assessment programme of work was completed in 2021 and condition “Matrix” listings were compiled based off the assessment findings. The matrix data sets sought to;

- Capture high level details of overall condition and issues identified
- Assign a priority grade of 1-3 (1 being higher in priority) of work to be addressed
- Assign RAG (Red, Amber, Green) status based on both the condition and also the accessibility status of each hall.

The condition assessment findings sorted and graded into this matrix format has allowed Asset Management to programme works based on priority of need.

The Lite LTP has meant our focus has been on those halls with a more urgent status, particularly those with major structural or health and safety issues. Programming of lower priority status halls has been deferred at this time to be worked through and timed for our next LTP in 2027.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Condition assessments are due to be repeated on a five-year rolling programme. However, condition of our assets is continuously monitored and if the priority changes due to an event affecting condition or unexpected decline of an asset, then the hall will be reprioritised and programmed accordingly.

This report shows the existing budgets for active planned work. It does not include any future budgets as they are yet to be determined as part of the next LTP planning, however an indicative date for work has been provided.

Staff will utilise this matrix and information provided by our operations team to determine future works and continue to develop a programme accordingly.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no current financial implications from the provision of this information report.

ĀPITIHINGA / ATTACHMENTS

1. **Halls Condition Assessment Matrix - Community Boards December 2024 - A4989895** [↓](#)



8.3 RENOVATION OF PIONEER HOUSE, KAITĀIA

File Number: A4925044

Author: Jeanette England, Team Leader - Assets & Project Delivery

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

A request to renovate Pioneer House in Kaitāia has been received from existing tenants, the Far North Regional Museum Trust (the Trust). This report seeks endorsement from the community board for the proposed renovation project and to support the Trust to apply for external funding in support of the proposed renovations.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Request from existing tenants, the Far North Regional Museum Trust, to renovate Pioneer House, Kaitāia.
- The request is for Te Hiku Community Board to support, in principle, the request to renovate Pioneer House, Kaitāia.
- This renovation will provide a preservation facility to safeguard cultural treasures and will create a space to develop education and artistic needs for Te Hiku.
- Provide endorsement for the Far North Regional Museum Trust to enable them to apply for external funding to support this project.
- Council will partner with the Far North Regional Museum Trust to deliver the proposed renovations to Pioneer House.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receives the report for the renovation of Pioneer House, Kaitāia.

1) TĀHUHU KŌRERO / BACKGROUND

The Far North Regional Museum Trust are proposing that the Pioneer House in Kaitāia be renovated, with the aim to transform the building into a multi-functional facility that safeguards cultural treasures (taonga) and serves as an educational and artistic hub for Te Hiku. The Trust intends this space to be utilised for the facilitation of the preservation, accessibility, and interpretation of taonga while fostering a deeper connection between the past, present, and future of our community through education, cultural exchange, and artistic expression. By enhancing the building's functionality, it can provide a venue where the community can gather, learn, and celebrate the stories of the region.

The Trust have requested that the funding provided in the year two (2025/26) of the Long-Term Plan (LTP) be provided to them to undertake the works on the building however, Council's process, with participation and partnering with the Trust, would be for Council to undertake the works. The Trust can apply for external funding to supplement the Council's renewal funding with endorsement from the community board.

Current lease arrangements:

In 2012, the museum moved into the Pioneer House when Te Ahu Centre opened. A report to grant a lease to the Trust over part of the Pioneer House was presented to Council on 26th July 2012. The following recommendation was passed.

Resolved	Knight/Radich
<i>THAT part of the building at 6 South Road, Kaitaia be leased at a peppercorn rental to the Far North Regional Museum Trust for the purpose of storing part of the museum collection;</i>	
<i>AND THAT the Far North Regional Museum Trust be responsible for all outgoings associated with its part of the building;</i>	
<i>AND THAT the General Manager Infrastructure and Asset Management prepare a Deed of Lease for execution by two Council members;</i>	
<i>AND THAT the terms of the lease be reviewed in 2 years.</i>	
Carried	
His Worship the Mayor abstained from voting.	

Due to the unclear requirements of the Trust within the building, there continues to be no lease in place.

A Memorandum of Understanding (attached) between the Trust and Far North District Council, dated August 2015, intended to provide a framework for the ongoing operational relationship between Council and the Trust and respective obligations pertaining to the museum.

It is noted within the Memorandum of Understanding that it is a joint responsibility “to ensure the Trust’s stored collection is adequately provided for in a quality, long term, secure storage to museum standards at Pioneer House, Kaitāia”.

A lease was entered into with Te Ahu Charitable Trust on 1 July 2017 as per the Memorandum of Understanding for various purposes, including that of a museum to be located within Te Ahu building. This lease has a final expiry of 30 June 2049.

The Kaitāia People Centre Ngā Hoa Awhina Inc have leased part of Pioneer House since 2012. They provide support to the community via Citizens Advice Bureau in the form of free legal clinics, advocacy, budgeting advice and information. Their current lease was approved on 1 September 2021 and have a renewal date of 1st September 2027 with a further right of renewal to 31st August 2030. If the tenant provides 3 months’ notice of their intent to renew prior to the renewal date, the Council will grant a new lease for a further term.

Early termination of the lease can be discussed with the tenant, however there is no clause within the lease that allows Council to terminate unless there is a breach.

The Far North Community Foodbank Trust have also leased part of Pioneer House since 2018. Their lease expired on 30th June 2022, and they are currently in a holdover period. A report was presented to the 14 May 2024 Te Hiku Community Board recommending a new lease; however, this was left to lie on the table as more information about the use of the building and other community buildings was requested. This occupation is currently a periodic tenancy only terminable by at least 20 working days’ notice given at any time during the tenancy.

A lease will be required for the Trust to support their funding endeavours, without a lease in place the Trust is likely to be unsuccessful in securing funds. Should this renovation proposal be supported by the Community Board, a report recommending a new lease for the Trust and a short-term lease for The Far North Community Foodbank Trust will be presented in December.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Discussion:

Council has provided renewal funding in year two (2025/26) of the Long-Term Plan (LTP) for internal renovations of this building.

The Trust have suggested that the following works be undertaken:

- Creation of a climate-controlled space for the preservation and storage of taonga

- Creation of an educational centre
- Provision of a community art gallery
- Provision of a centre for the repatriation of taonga for Te Hiku region
- Provision of a cultural hub for iwi and community events

Council will evaluate whether this building is suitable for these proposed activities and renovations or whether there are other facilities in the area that could be better utilised for the proposals being suggested.

Recommendation:

Staff will undertake a feasibility/investment study for the proposed renovation in the current financial year. Factors to be considered are:

- A full building condition assessment (including electrical and fire safety report) is required.
- Is the building fit for the purpose that is being proposed?
- What are the other activities being carried out in the building and are they compatible with this proposal?
- Current lease arrangements for existing tenants
- Budget and cost assessments will be undertaken.
- Proposed timeline for design, construction and completion of phases as proposed.
- Sustainability of the facility with potential increase operational costs for specified systems ie: climate control systems, utilities, and increased security
- Some of these expenses can be offset by income from rental of spaces.

Once the feasibility/investment study is complete staff will provide a further report back to the community board for consideration and to determine a way forward.

Initial Timeline:



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Staff will undertake a comprehensive feasibility and investment study to determine the best approach, if applicable, for this redevelopment. Council's process is that funding provided in the LTP for projects, be delivered by Council and it is not normal for an external party to undertake this type of redevelopment on a Council owned property.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no additional financial implications to Council. There is renewal funding of \$511,000 provided for this project in year two (2025/26) of the current LTP.

ĀPITIHINGA / ATTACHMENTS

1. **Pioneer House Redevelopment Proposal 2025 - A4964200** [↓](#)
2. **MOU between FNDC and FNRMT SIGNED version dated 19 May 2017 - A5020334** [↓](#)

8.4 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5003538

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the December 2024 member reports from Chairperson Adele Gardner and Member John, Stewart, Darren Axe, Bill Subritzky and Rachel Baucke

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.










REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. **Chair Gardner report 2024-12-17 - A5004356**  
2. **Member Stewart report 2024-12-17 - A5004358**  
3. **Member Axe report 2024-12-17 - A5004362**  
4. **Member Subritzky report 2024-12-17 - A5004360**  
5. **Member Baucke report 2024-12-17 - A5007088**  

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE