

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 14 NOVEMBER 2024 AT 10:02 AM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Steve McNally, Cr Mate Radich (online), Cr Tāmāti Rākena, Cr John Vujcich

IN ATTENDANCE: Adele Gardner (Te Hiku Community Board Chairperson), Belinda Ward (Bay of Islands-Whangaroa Community Board Chairperson), Chicky Rudkin (Kaikohe-Hokianga Community Board Chairperson)(online), Kawiti Waetford (Kaiwhakawhiti Reo - Language Interpreter).

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Tammy Wooster (Manager – Integrated Planning), Carla Ditchfield (Manager – Legal Services), Trent Blakeman (Group Manager – Delivery and Operations), Jacine Warmington (Group Manager – Strategic Relationships), Mary Moore (Manager – Infrastructure Services), Emma Healy (Chief of Staff), Charlie Billington (Group Manager – Corporate Services), Briar Macken (Manager – Strategy and Policy), Lizzie Graham (Policy Advisor), Jonathan Slavich (Chief Financial Officer), Cath Beaumont (Road Corridor Manager), Elizabeth Stacey (Senior Road Safety and Traffic Engineer), Aisha Huriwai (Manager – Democracy Services), Imrie Dunn (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:02 am, Kahika/Mayor Moko Tepania commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/152

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Felicity Foy

That the apologies received from Crs Penetaui Kleskovic and Babe Kapa and leave of absence be accepted.

It was noted online attendance from Cr Mate Radich and Kaikohe Hokianga Community Board Chair Chicky Rudkin.

CARRIED

3 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Today's Maramataka is Ōhua.
- This weekend is a full moon phase, and the Mayor is hoping it provides the energy to run in the Kerikeri Half Marathon. Many participants, including the Mayor, are running to raise funds for Cancer Society Northland. Support can be shown online through the Cancer Society - Kerikeri Half Marathon page [Cancer Society - Kerikeri Half Marathon](#).
- Following the Half Marathon, the Kerikeri Street Party will take place.

- Tomorrow, a Kaitiāia spring clean will be held to celebrate and prepare for the opening of the Mangamuka Gorge. Starting from 10 am, business owners and residents are encouraged to join. Council contractors will also be assisting with the town's cleanup.
- Last night, the Mayor met with Australia's High Commissioner to New Zealand, Her Excellency Harinder Sidhu. The Australian High Commission has recently funded a comedy education show called Kids are Stinky.
- Acknowledgment is given to Deputy Mayor Kelly Stratford, who stepped in as Mayor over the past few weeks while the Mayor participated in a learning program with the U.S. Embassy in Washington.
- Member Reports are now live on the Council website.
- At the Te Kuaka Committee meeting on 31 October, the Final Representation Review was received and is now available on the Council website, along with a legal opinion from Simpson Grierson via Taituara.
- A moment of silence was observed in memory of Tā Bom Gillies and Far North local legend Doug Turner.

4 NGĀ TONO KŌRERO / DEPUTATION

- Asha Andersen and Zita Katkovcinova representing Transition Towns Bay of Islands-Whangaroa, speaking in relation to the use of chemical sprays in public places.
- John Aiken and Serena Anderton representing Hokianga Environment Group about roadside maintenance using glyphosate and other toxic herbicides
- Gail Aiken and Debbie Abbas representing Palestine Support Network Aotearoa - Bay of Islands and Hokianga intend to request that the council amend its procurement policy to exclude companies that the United Nations has identified as complicit in the building and maintaining of illegal Israeli settlements on Palestinian land.

Attachments tabled at meeting

- 1 John Aiken and Serena Anderton Deputation - document number A4981574 refers.
- 2 Gail Aiken and Debbie Abbas Deputation - document number A4981571 refers.

At 10:35 am, Cr Babe Kapa joined the meeting

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A4945430, pages 6 - 19 refers.

RESOLUTION 2024/153

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Council confirm the minutes of the Council meeting held 17 October 2024 and 31 October 2024 are a true and correct record.

CARRIED

At 10:41 am, Cr Hilda Halkyard-Harawira left the meeting and returned at 10:43 am.

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 COMMUNITY BOARD MINUTES - OCTOBER 2024

Agenda item 7.1 document number A4945373, pages 122 - 137 refers.

RESOLUTION 2024/154

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council note the following Community Board minutes:

- 22 October 2024 Te Hiku Community Board;
- 24 October 2024 Bay of Islands-Whangaroa Community Board; and
- 25 October 2024 Kaikohe-Hokianga Community Board

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 SETTING OF 2025 MEETING SCHEDULE

Agenda item 6.1 document number A4946263, pages 20 - 26 refers.

MOTION

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That Council:

- a) adopt the proposed 2025 calendar as attached;
- b) note the below 2025 Reserve dates:
 - January 22
 - February 26
 - March 4, 5, 11, 26
 - April 1, 2
 - May 6, 21, 27, 28
 - June 3, 18, 25
 - July 1, 23
 - August 13, 19, 20, 26
 - September 10, 17, 23
 - October 8

RESOLUTION 2024/155

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council leave to lie the setting of the 2025 meeting schedule.

CARRIED

7.2 REVIEW OF COMMUNITY GRANT POLICY 2018

Agenda item 6.2 document number A4816389, pages 27 - 49 refers.

RESOLUTION 2024/156

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Hilda Halkyard-Harawira

That Council:

- a) **revoke the Community Grant Policy 2018**
- b) **adopt the Community Board Funding Policy 2024**

Against: Kahika/Mayor Moko Tepania and Cr Ann Court

CARRIED

At 11:00 am, Cr Babe Kapa left the meeting.

At 11:09 am, Cr Hilda Halkyard-Harawira left the meeting and returned at 11:13 am.

At 11:20 am, Cr Tāmari Rākena left the meeting and returned at 11:24 am.

7.3 REVIEW OF DEVELOPMENT CONTRIBUTIONS POLICY

Agenda item 6.3 document number A4920716, pages 50 - 94 refers.

RESOLUTION 2024/157

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Felicity Foy

That Council:

- a) **note, the Development Contributions Policy has been reviewed**
- b) **approve, to develop a new development contributions policy for Kawakawa, Kaikohe and Kerikeri by July 2025 and September 2025 for the rest of the district.**

CARRIED

At 11:41 am, Kōwhai - Deputy Mayor Kelly Stratford left the meeting and returned at 11:42 am.

At 11:51 am meeting was adjourned and resumed at 12:06 pm.

7.4 TEMPORARY ROAD CLOSURES - KAITĀIA, PAIHIA AND KAIKOHE CHRISTMAS PARADES

Agenda item 6.4 document number A4933737, pages 95 - 100 refers.

RESOLUTION 2024/158

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council approve the following proposed temporary road closures to accommodate the safe operations of the following Christmas Parades:

- a) **Paihia Christmas Parade;**
- b) **Kaikohe Christmas Parade**

CARRIED

Note: Communication team to work with Community Groups to post a comprehensive list of all Far North Christmas parades to post on our website.

7.5 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - OCTOBER 2024

Agenda item 6.5 document number A4952141, pages 101 - 137 refers.

RESOLUTION 2024/159

Moved: Cr Steve McNally
Seconded: Cr Tāmati Rākena

That Council

Te Kuaka- Te Ao Māori Committee: Item 5.1 – Te Oneroa-a-Tōhē Variation to Speed Limits

amend Te Kaunihera o Te Hiku o Te Ika Interim Speed Management Plan to include 30 kilometre per hour speeds 200 metres either side of the following beach access points:

- a) Hukatere Access;
- b) Te Wakatehāua Access; and
- c) Kauēparāoa Access.

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS CONTINUED

6.2 MAYOR AND COUNCILLOR'S REPORTS

Agenda item 7.2 document number A4945397, pages 138 - 191 refers.

RESOLUTION 2024/160

Moved: Cr John Vujcich
Seconded: Cr Steve McNally

That Council note the reports submitted by Kahika Moko Tepania, Kōwhai Kelly Stratford, Crs Ann Court, Babe Kapa, Hilda Halkyard-Harawira, John Vujcich, Tāmati Rākena and Steve McNally be received, and note verbal reports given by Crs Felicity Foy and Mate Radich.

CARRIED

Attachments tabled at meeting

- 1 Member Report - Cr Tāmati Rākena
- 2 Member Report - Cr Steve McNally

6.3 COUNCIL OPEN RESOLUTIONS UPDATE NOVEMBER 2024

Agenda item 7.3 document number A4945034, pages 192 - 192 refers.

RESOLUTION 2024/161

Moved: Kōwhai - Deputy Mayor Kelly Stratford
Seconded: Cr Tāmati Rākena

That Council receive the report Council Open Resolution Update November 2024.

CARRIED

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

8.1 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/162

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Felicity Foy

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Steering Group Recommendation for Divestment of the Housing for the Elderly Portfolio	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Syndicated services contract - Extension and Variation	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8.4 - Northland Regional Council Rating Agreement	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - Renewal of Revolving Cash Facility	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - Council Public Excluded Open Resolutions Update November 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

And that the following are permitted to remain in the Public Excluded part of the meeting:

- **Community Board Chairs Adele Gardner, Belinda Ward and Chicky Rudkin**
- **Kawiti Waetford Kaiwhakawhiti Reo – Language Interpreter**

CARRIED

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

At the conclusion of the public excluded discussion, Council confirmed the following decisions be restated in public meeting as follows:

Syndicated services contract - Extension and Variation

That Council:

- a) approve the five-year extension commencing 1 July 2023 of the All of Government syndicated agreement between Far North District Council and the New Zealand Police with OCS Limited.
- b) delegate authority to the Chief Executive Officer to sign the agreement extension for REDACTED (excl GST) including variable costs.
- c) delegate authority to the Chief Executive Officer to approve and execute annual price increases, including cost fluctuations and any further variations over the term of the agreement.

Northland Regional Council Rating Agreement

That Council:

- a) approve the renewal of the arrangement between the Far North District Council (FNDC) and Northland Regional Council (NRC) for the provision of rating services to NRC;

- b) Instruct the Chief Executive to commence work on investigating and implementing improvements in the provision of rating services including:
 - i. an annual cost-benefit analysis of the rating services provided to NRC
 - ii. introducing an enhanced rates invoice template
 - iii. introducing enhanced digital accessibility and payment options
 - iv. streamlined invoicing processes.
- c) include both council logos on the invoice and include new logo with contact details

Renewal of Revolving Cash Facility

That Council:

- a) approve 2-year extension of the revolving cash facility with the ASB Bank to December 2026;
- b) approve that the value of the facility remains at \$20 million

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

At 1:32 pm, Kahika Moko Tepania closed the meeting with a karakia.

10 MEETING CLOSE

The meeting closed at 1:32 pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 12 December 2024.

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CHAIRPERSON