

AGENDA

Ordinary Council Meeting

Membership:

Kahika - Mayor Moko Tepania - Chairperson

Kōwhai - Deputy Mayor Kelly Stratford

Cr Ann Court

Cr Felicity Foy

Cr Hilda Halkyard-Harawira

Cr Babe Kapa

Cr Penetaui Kleskovic

Cr Steve McNally

Cr Mate Radich

Cr Tāmati Rākena

Cr John Vujcich



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

Thursday, 14 November 2024

**Time: 10:00am
Council Chambers
Memorial Ave Kaikohe**

Far North District Council
Ordinary Council Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Thursday 14 November 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Te Hiku o te Ika ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through Council discussions and decisions the representatives we have elected may govern the Far North District with imagination, skill and wisdom to achieve a fairer and more united Community that enhances the wellbeing of our district and solves the District's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 NGĀ TONO KŌRERO / DEPUTATIONS

Asha Andersen representing Transition town regarding the use of chemical sprays in public places.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4945430

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Council confirm the minutes of the Council meeting held 17 October 2024 and 31 October 2024 are a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. 2024-10-17 Council Minutes - A4930559  
2. 2024-10-31 Council Minutes - A4956051  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in confirming minutes from previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 17 OCTOBER 2024 AT 10:03AM**

PRESENT: Kōwhai-Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Babe Kapa (online), Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich (online), Cr Tāmati Rākena, Cr John Vujcich.

IN ATTENDANCE: Kawiti Waetford (Kaiwhakawhiti Reo – Language Interpreter), Andy Nock Chief Executive (Far North Holdings Limited), Community Board Chairs Adele Gardner, Belinda Ward, Chicky Rudkin (online).

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Emma Healy (Chief of Staff), Kevin Johnson (General Manager – Delivery and Operations)(online), Tanya Proctor (Head of Infrastructure), Charlie Billington (Group Manager – Corporate Services), Cath Beaumont (Road Corridor Manager), Jonathan Slavich (Chief Financial Officer), Roger Ackers (Group Manager – Policy and Planning), Jacine Warmington (Group Manager – Strategic Relationships), Carla Ditchfield (Manager – Legal Services), Azman Reuben (Senior Strategic Planner), Ruben Garcia (Group Manager – Community and Engagement), Harley Alexander (Multimedia Strategy & Communications Advisor), Robin Rawson (Parks & Reserves Planner), Aisha Huriwai (Manager – Democracy Services), Marysa Maheno (Democracy Advisor), Nadine Hopkins (Executive Projects Advisor), Imrie Dunn (Democracy Advisor), Nicola Smith (Manager – Libraries & Customer Service).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:03am Kōwhai-Deputy Mayor Kelly Stratford commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/135

Moved: Kōwhai - Deputy Mayor Kelly Stratford
Seconded: Cr John Vujcich

That the apology received for leave of absence from Kahika-Mayor Moko Tepania and the apology for lateness from Cr Penetaui Kleskovic.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Josephine Tamehana Kemp Baker, Rosie Reihana representing Ngāti Kōpaki hapū and Pamela-Anne Ngohe-Simon and Te Rina Wihongi representing Moerewa Community they voiced the concerns of their hapū about the proposed Laundromat in Moerewa and the impact it will have on Te Taiao.
- Gerry Paul gave a verbal update on recent activity at the Turner Centre and proposed a partnership with Council.

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- Jenny Howard spoke to a petition requesting road repairs along Waipapa Road. The petition was received by Kōwhai-Deputy Mayor Kelly Stratford .

Attachments tabled at meeting

- 1 Tabled Petition for Waipapa Road - Document number A4947494 refers

At 10:31am Cr Penetaui Kleskovic arrived to the meeting.

- Dallas King (Ngāti Kaharau & Ngāti Hau Hapū Representative) also representing Te Mauri o Te Wai, spoke in support of public excluded agenda item 8.3 and spoke further on the history of Te Raupo.
- Te Pātukurea Hapū Rōpū (Jo Civil, Arnold Maunsell, Whati Rameka and Rio Greening) spoke in support of item 6.5 and also gave further history on Te Raupo relating to the previous hapū representative deputation, Dallas King.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Advised that public excluded agenda item 8.2 has been pulled.

5 INTERIM CHAIRPERSON

5.1 INTERIM CHAIRPERSON

RESOLUTION 2024/136

Moved: Cr Penetaui Kleskovic

Seconded: Cr Tāmati Rākena

That Council appoint Cr Steve McNally as the interim Chairperson should Kōwhai-Deputy Mayor Kelly Stratford need to step out of the room for this meeting.

CARRIED

6.0 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A4909851, pages 6 - 24 refers.

RESOLUTION 2024/137

Moved: Cr John Vujcich

Seconded: Cr Penetaui Kleskovic

That Council confirm the minutes of the Council meeting held 12 September 2024 and Extraordinary Council meetings held 6 September and 24 September 2024 as true and correct record.

CARRIED

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7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 COMMUNITY BOARD MINUTES - SEPTEMBER 2024

Agenda item 7.3 document number A4911641, pages 448 - 469 refers.

RESOLUTION 2024/138

Moved: Cr Felicity Foy
Seconded: Cr John Vujcich

That Council note the following Community Board minutes:

- 17 September 2024 Te Hiku Community Board;
- 19 September 2024 Bay of Islands-Whangaroa Community Board; and
- 20 September 2024 Kaikohe-Hokianga Community Board

CARRIED

*The meeting adjourned from 11:24am to 11:34am
Cr Felicity Foy left during the adjournment and returned at 11:35am*

8 NGĀ PŪRONGO / REPORTS

8.1 TE PĀTUKUREA KERIKERI WAIPAPA SPATIAL PLAN - PUBLIC ENGAGEMENT ON GROWTH SCENARIOS

Agenda item 6.5 document number A4884394, pages 68 - 338 refers.

RESOLUTION 2024/139

Moved: Cr Hilda Halkyard-Harawira
Seconded: Cr Tāmati Rākena

That Council approves public engagement to be carried out on the growth scenarios for Te Pātukurea Kerikeri Waipapa Spatial Plan in November 2024 as set out in this report.

CARRIED

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8.2 TEMPORARY ROAD CLOSURE - INTERNATIONAL RALLY OF WHANGĀREI

Agenda item 6.1 document number A4841092, pages 25 - 39 refers.

MOTION

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Penetaui Kleskovic

That Council approve the proposed temporary road closure to accommodate the safe operations of the International Rally of Whangārei, subject to a hui with Akerama Marae to undertake meaningful engagement with Hapū representatives and confirm suitable arrangements are agreed.

AMENDMENT

Moved: Cr Felicity Foy

Seconded: Cr Penetaui Kleskovic

And that the Chief Executive confirm any additional costs to Council or reimbursements for future events.

In Favour: Crs Kelly Stratford, Ann Court, Felicity Foy, Hilda Halkyard-Harawira, Babe Kapa, Penetaui Kleskovic, Steve McNally, Tāmati Rākena and John Vujcich

Against: Nil

Abstained: Cr Mate Radich

CARRIED

The amendment became the Substantive Motion.

RESOLUTION 2024/140

Moved: Cr Hilda Halkyard-Harawira

Seconded: Cr Penetaui Kleskovic

That Council approve the proposed temporary road closure to accommodate the safe operations of the International Rally of Whangārei, subject to a hui with Akerama Marae to undertake meaningful engagement with Hapū representatives and confirm suitable arrangements are agreed, And that the Chief Executive confirm any additional costs to Council or reimbursements for future events.

CARRIED

8.3 TEMPORARY ROAD CLOSURE - KERIKERI HALF MARATHON 2024 AND KERIKERI STREET PARTY 2024

Agenda item 6.2 and 6.3 document number A4841616 and A4850625, pages 40 - 53 refers.

RESOLUTION 2024/141

Moved: Cr John Vujcich

Seconded: Cr Ann Court

That Council approve the proposed temporary road closure to accommodate the safe operations of the below:

- a) Kerikeri Half Marathon 2024.
- b) Kerikeri Street Party 2024.

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CARRIED

8.4 CLASSIFICATION AND REVOCATION OF A KERIKERI RESERVE (LOT 10 DP 62588)

Agenda item 6.4 document number A4871002, pages 54 - 67 refers.

MOTION

Moved: Cr Ann Court

Seconded: Cr Steve McNally

That Council:

- a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 10 DP 62588 as a Local Purpose (drainage and access) reserve;
- b) approve the initiation of a public consultation process under Section 24 of the Reserves Act 1977 to revoke areas of reserve underlying an existing retaining wall owned by Woolworths Ltd;
- c) appoint Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation processes and to make recommendations to the Council in respect of the reserve classification and revocation; and
- d) that BECA be consulted and provide a report on any implications with the current designation process for the Kerikeri CBD Ring Road.

RESOLUTION 2024/142

Moved: Cr Penetaui Kleskovic

Seconded: Cr Ann Court

That Council leave to lie the options below:

- a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 10 DP 62588 as a Local Purpose (drainage and access) reserve;
- b) approve the initiation of a public consultation process under Section 24 of the Reserves Act 1977 to revoke areas of reserve underlying an existing retaining wall owned by Woolworths Ltd;
- c) appoint Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation processes and to make recommendations to the Council in respect of the reserve classification and revocation; and
- d) that BECA be consulted and provide a report on any implications with the current designation process for the Kerikeri CBD Ring Road.

In Favour: Crs Ann Court, Felicity Foy, Hilda Halkyard-Harawira, Penetaui Kleskovic and John Vujcich

Against: Crs Kelly Stratford, Steve McNally and Mate Radich

Abstained: Cr Tāmati Rākena

CARRIED

The meeting was adjourned from 12:45pm to 1:31pm.

Cr Penetaui Kleskovic left the meeting during adjournment and joined online.

Cr Tāmati Rākena left at 1:31pm and returned at 1:33pm.

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6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS CONTINUED

7.2 KAIKOHE LIBRARY AND CIVIC HUB PROJECT UPDATE

Agenda item 7.1 document number A4899504, pages 345 – 410 refers.

RESOLUTION 2024/143

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That the Council receive the report Kaikohe Library and Civic Hub Project Update.

CARRIED

8 NGĀ PŪRONGO / REPORTS CONTINUED

8.5 PROPOSAL FEE INCREASE FOR PROPERTY FILES AND LIM REPORTS

Agenda item 6.6 document number A4908358, pages 339 - 344 refers.

RESOLUTION 2024/144

Moved: Cr John Vujcich

Seconded: Cr Steve McNally

That Council:

- a) Approve amendments to the Fees and Charges Schedule 2024/25 to increase fees for Property Files from \$26.00 to \$33.50 and for Land Information Memorandum Reports from \$319.00 to \$395.00.
- b) Approve the fee increases for Property Files and Land Information Memorandum Reports to take effect from 11 November 2024, for the remainder of the 2024/25 rating year.
- c) Approve a news story being published on the Council website, clearly outlining the fee adjustments and the date that they will take effect, and
- d) Instruct the Chief Executive to commence a structured, evidence-based review of fees and charges for Property File and LIM Report services with a view to reporting to Council on any further changes required to cover 100% of costs of providing services for simple and complex/commercial Property File and LIM Report services in preparing the 2025/26 Annual Plan.

CARRIED

Cr Mate Raddich left the meeting at 2:12pm

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS CONTINUED

7.3 CHIEF EXECUTIVE REPORT - PERIOD JULY - SEPTEMBER 2024

Agenda item 7.2 document number A4912454, pages 411 - 447 refers.

RESOLUTION 2024/145

Moved: Cr Tāmati Rākena

Seconded: Cr John Vujcich

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That the Council receive the report Chief Executive Report - Period July - September 2024.**CARRIED****7.4 MAYOR AND COUNCILLOR'S REPORTS**

Agenda item 7.4 document number A4909855, pages 470 - 536 refers.

RESOLUTION 2024/146

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council note the reports submitted by Kahika-Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford, Councillors Ann Court, Hilda Halkyard-Harawira, Babe Kapa, Steve McNally, Tāmāti Rākena and John Vujcich be received.**CARRIED****7.5 COUNCIL OPEN RESOLUTIONS UPDATE OCTOBER 2024**

Agenda item 7.5 document number A4909874, pages 537 - 567 refers.

RESOLUTION 2024/147

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Council receive the report Council Open Resolution Update October 2024.**CARRIED****7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/148**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Felicity Foy

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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	enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
8.3 - Purchase of Land - 300 Rāwene Road, Rāwene	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - Coopers Beach Youth Camp - Remission Request	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - Council Public Excluded Open Resolutions Update October 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<p>And that the following are permitted to remain in the Public Excluded part of the meeting:</p> <ul style="list-style-type: none"> - Community Board Chairs Adele Gardner, Belinda Ward, and Chicky Rudkin - Kawiti Waetford Kaiwhakawhiti Reo – Language Interpreter <p style="text-align: right;">CARRIED</p>		

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

At the conclusion of the public excluded portion of the meeting Council confirmed all decisions contained in the part of the meeting held in public excluded remain in public excluded.

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8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

At 3:13pm Cr Tāmati Rākena closed the meeting with a karakia.

11 MEETING CLOSE

The meeting closed at 3:13pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 14 November 2024.

.....
CHAIRPERSON

UNCONFIRMED

Extraordinary Council Meeting Minutes

31 October 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 31 OCTOBER 2024 AT 4:00 PM**

PRESENT: Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich, Cr John Vujcich.

IN ATTENDANCE: Te Miromiro – Assurance, Risk and Finance Committee Chair Graeme McGlenn, Deloitte Staff Bennie Greyling and Darren Naicker, Te Hiku Community Board Chair Adele Gardner.

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Charlie Billington (Group Manager – Corporate Services), Angie Thomas (Team Leader – Accounting Services), Emma Healy (Chief of Staff), Aisha Huriwai (Manager - Democracy Services), Roger Ackers (Group Manager – Planning and Policy), Jonathan Slavich (Chief Financial Officer), Harley Alexander (Multimedia Strategy & Communications Advisor), Marysa Maheno (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

Kōwhai-Deputy Mayor Kelly Stratford commenced the meeting with a karakia at 4:00 pm

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/149

Moved: Cr John Vujcich

Seconded: Cr Penetaui Kleskovic

That the apologies received from Kahika-Mayor Moko Tepania, Cr Ann Court and Cr Tāmāti Rākena be accepted and leave of absence granted.

CARRIED

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3 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/150**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Adoption of Annual Report and Auditors Report	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

and that the following people be allowed to stay during the public excluded part of the meeting:

- **Te Miromiro – Assurance, Risk and Finance Committee Chair Graeme McGlinn**
- **External Deloitte Staff Bennie Greyling and Darren Naicker**
- **Te Hiku Community Board Chair Adele Gardner**

CARRIED**CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**

At the conclusion of the public excluded discussion Council confirmed the following decision contained in the part of the meeting held in public excluded be restated in public meeting as follows:

Adoption of Annual Report and Auditors Report

That Council:

- adopt the Annual Report and Annual Report Summary for the year ended 30 June 2024;
- agree that Kōwhai-Deputy Mayor Kelly Stratford as acting Mayor sign the representation letter to the auditors on behalf of Council and;
- agree that the Chief Financial Officer is authorised to make any non-material and minor grammatical or wording changes that may be required.

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4 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kōwhai-Deputy Mayor Kelly Stratford closed the meeting with a karakia.

5 MEETING CLOSE

The meeting closed at 4:20PM.

The minutes of this meeting will be confirmed at the Extraordinary Council Meeting held on 14 November 2024.

.....
CHAIRPERSON

6 NGĀ PŪRONGO / REPORTS

6.1 SETTING OF 2025 MEETING SCHEDULE

File Number: A4946263

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide 2025 Council and Committee meeting and workshop dates to Council for adoption.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The attached draft calendar schedules formal Council and Committee meetings.
- Reserve dates have been identified as dates to keep for Council business as required (workshops, briefings, training sessions and extraordinary meetings).
- Seeks confirmation of member availability until Local Government Election 11 October 2025.
- Regional and national dates have been considered in setting these dates.
- Council and Committee formal meetings have been aligned with Maramataka.

Council (4 weekly)	Te Huia - Executive Review Committee (4 weekly)	Te Kuaka – Te Ao Māori Committee (4 weekly TBC)	Te Miromiro – Assurance, Risk and Finance Committee (6 weekly)	Te Koukou- Transport Committee (4 weekly)
13 February	11 February	27 February	19 February	25 February
13 March	6 March	27 March	8 April	25 March
10 April	3 April	30 April	14 May	29 April
8 May	1 May	22 May	24 June	20 May
5 June	29 May	19 June	6 August	17 June
3 July	26 June	24 July	16 September	22 July
31 July	29 July	14 August		12 August
28 August	21 August	11 September		9 September
25 September	18 September	9 October		

TŪTOHUNGA / RECOMMENDATION

That Council:

- adopt the proposed 2025 calendar as attached;**
- note the below 2025 Reserve dates:**
 - **January 22**
 - **February 26**
 - **March 4, 5, 11, 26**
 - **April 1, 2**
 - **May 6, 21, 27, 28**
 - **June 3, 18, 25**
 - **July 1, 23**

- **August 13, 19, 20, 26**
- **September 10, 17, 23**
- **October 8**

1) TĀHUHU KŌRERO / BACKGROUND

It is good practice across New Zealand for a Council to set its Formal Meeting Calendar a year in advance. In scheduling meetings and the frequency, Councillors should be mindful of the following principles:

- Meetings should be necessary for the good governance of its region or district.
- Meetings should promote the open and public transaction of business at meetings.
- Councillors are considered to be in a part time role of which attendance at formal meetings is only a small portion of the role. Consideration needs to be given to balancing workloads and non-Council commitments.

The proposed schedule includes 'reserve' dates for additional Council commitments such as workshops, training, extraordinary meetings or briefings to enable elected members to plan their varying commitments and in recognition that workshops are a beneficial tool to engage on technical or complex issues where staff require some indication on direction.

Council resolved in December 2019 not to conduct meetings on 28 October each year in recognition of He Whakaputanga o te Rangatiratanga o Nu Tireni – Declaration of Independence of the United Tribes of New Zealand.

Council also had a wānanga (workshop) on 23 November 2022 with esteemed Maramataka expert Matua Rereata Makiha who explained the benefits of following the moon cycles. Meeting dates have been proposed to take place on days aligned for better decision making.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The attached schedule continues the meeting structure and frequency from the later part of the 2024 formal meeting schedule.

This report proposes the majority of meetings be held on a 4-weekly cycle. Te Miromiro – Assurance, Risk and Finance terms of reference has been amended to meet a six-weekly meeting schedule. All dates are selected in an attempt to align with Maramataka to support good decision making.

Te Kuaka meetings have been held every 8 weeks. We have however recommended 4 weekly meetings to provide greater opportunity for input from Te Kahu o Taonui. Initial feedback from Te Kahu o Taonui is that 4 weekly is too frequent so more likely to be confirmed as 8 weekly or quarterly frequency on these proposed dates. We are awaiting them to confirm availability.

Further exceptions are proposed and listed in the table below:

Meeting	Rationale
11 Feb – Executive Review Committee	Delayed one week to avoid clash with Waitangi week.
19 February – Assurance, Risk and Finance	Delayed one day to avoid clash with Community Board meeting.
29 April – Transport and Infrastructure Committee	Delayed one week to avoid being held within a 3 day week due to public holidays.
30 April – Te Ao Māori Committee	Delayed one week to avoid being held within a 3 day week due to public holidays.
14 May – Assurance, Risk and Finance Committee	Delayed one day to avoid clash with Community Board meeting.
22 July – Transport and Infrastructure Committee	Delayed one week to avoid clash with LGNZ Conference.
24 July – Te Ao Māori Committee	Delayed one week to avoid clash with LGNZ Conference.

29 July – Executive Review Committee	Delayed one week to avoid clash with Committee meetings.
6 August – Assurance, Risk and Finance Committee	Delayed one day to avoid clash with Community Board meeting.

This report recommends that all meetings in the schedule be held at Far North District Council headquarters in Kaikohe. The Far North District Council does not own any suitable buildings elsewhere. While it is possible, hosting meetings elsewhere comes with an increase in cost and cannot be supported to the same level that is possible at headquarters (i.e livestreaming). If there is a desire to hold meetings elsewhere consideration needs to be given to what value this would add to the decision-making process.

Please note, additional time may be required outside of this schedule for extraordinary, urgent matters. Staff are committed to providing as much notice as possible and that business, where possible, is restricted to the days adopted as part of this schedule. If and when dates are not required staff will endeavour to provide timely cancellations.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To adopt a schedule of meetings and reserve days for the 2025 calendar year.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There is a cost in supporting meetings, and these are covered within operational budgets.

The cost in supporting meetings varies depending on the number of staff in attendance, the location and the duration of the meeting. These costs are charged out across the organisation making it difficult to report an exact “per meeting” figure.

While the frequency of meetings is proposed to increase from previous years the total number of meetings requiring support from staff are reduced.

ATTACHMENTS

1. **Draft 2025 Meeting Calendar - A4954376** [↓](#) 

Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The relevant legislation as referenced in the report is the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards are responsible for setting their own meeting schedule. Similar reports will be written suggesting alignment with Council and Committee meetings.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no particular implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report does not have any implications on persons identified in legislation.
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications are covered within operational budgets.
Chief Financial Officer review.	The CFO has not reviewed this report.

2025 Formal Meeting Calendar																									
		January		February		March		April		May		June		July		August		September		October		Novemb er		December	
Sat			1		1																				Sat
Sun			2		2						1														Sun
Mon			3		3						2	KINGS BIRTHDAY					1						1		Mon
Tue			4		4	RESERVE DAY	1	RESERVE DAY			3	RESERVE DAY	1	RESERVE DAY			2	THCB					2		Tue
Wed	1	NEW YEARS	5		5	RESERVE DAY	2	RESERVE DAY			4		2				3		1			3			Wed
Thu	2	NEW YEARS	6	WAITANGI DAY	6	THERC	3	THERC	1	THERC	5	COUNCIL	3	COUNCIL			4	BOIWCB	2	BOIWCB			4		Thu
Fri	3		7		7		4		2		6		4		1		5	KHCB	3	KHCB			5		Fri
Sat	4		8		8		5		3		7		5		2		6		4		1		6		Sat
Sun	5		9		9		6		4		8		6		3		7		5		2		7		Sun
Mon	6		10		10		7		5		9		7		4		8		6		3		8		Mon
Tue	7		11	THERC	11	RESERVE DAY	8	TMARFC	6	RESERVE DAY	10	THCB	8	THCB	5	THCB	9	TKTIC	7	TKTIC	4		9		Tue
Wed	8		12		12		9		7		11		9		6	TMARFC	10	RESERVE DAY	8	RESERVE DAY	5		10		Wed
Thu	9		13	COUNCIL	13	COUNCIL	10	COUNCIL	8	COUNCIL	12	BOIWCB	10	BOIWCB	7	BOIWCB	11	TKTAMC (TBC)	9	TKTAMC	6		11		Thu
Fri	10		14		14		11		9		13	KHCB	11	KHCB	8	KHCB	12		10		7		12		Fri
Sat	11		15		15		12		10		14		12		9		13		11	ELECTION DAY	8		13		Sat
Sun	12		16		16		13		11		15		13		10		14				9		14		Sun
Mon	13		17		17		14		12		16		14		11		15		13		10		15		Mon
Tue	14		18	THCB	18	THCB	15	THCB	13	THCB	17	TKTIC	15	LGNZ CONFERENCE	12	TKTIC	16	TMARFC	14		11		16		Tue
Wed	15		19	TMARFC	19		16	KHCB	14	TMARFC	18	RESERVE DAY	16		13	RESERVE DAY	17	RESERVE DAY	15		12		17		Wed
Thu	16		20	BOIWCB	20	BOIWCB	17	BOIWCB	15	BOIWCB	19	TKTAMC	17		14	TKTAMC	18	THERC	16		13		18		Thu
Fri	17		21	KHCB	21	KHCB	18	GOOD FRIDAY	16	KHCB	20	MATARIKI	18		15		19		17		14		19		Fri
Sat	18		22		22		19		17		21		19		16		20		18		15		20		Sat
Sun	19		23		23		20		18		22		20		17		21		19		16		21		Sun
Mon	20		24		24		21	EASTER MONDAY	19		23		21		18		22		20		17		22		Mon
Tue	21	THCB	25	TKTIC	25	TKTIC	22		20	TKTIC	24	TMARFC	22	TKTIC	19	RESERVE DAY	23	RESERVE DAY	21		18		23		Tue
Wed	22	RESERVE DAY	26	RESERVE DAY	26	RESERVE DAY	23		21	RESERVE DAY	25	RESERVE DAY	23	RESERVE DAY	20	RESERVE DAY	24		22		19		24		Wed
Thu	23	BOIWCB	27	TKTAMC	27	TKTAMC (TBC)	24		22	TKTAMC (TBC)	26	THERC	24	TKTAMC	21	THERC	25	COUNCIL	23		20		25	CHRISTMAS DAY	Thu
Fri	24	KHCB	28		28		25	ANZAC DAY	23		27		25		22		26		24		21		26	BOXING DAY	Fri
Sat	25				29		26		24		28		26		23		27		25		22		27		Sat
Sun	26				30		27		25		29		27		24		28		26		23		28		Sun
Mon	27	NORTHLAND ANNIVERSARY			31		28		26		30		28		25		29		27	LABOUR DAY	24		29		Mon
Tue	28						29	TKTIC	27	RESERVE DAY			29	THERC	26	RESERVE DAY	30	THCB	28	HE WHAKAPUTANGA	25		30		Tue
Wed	29						30	TKTAMC	28	RESERVE DAY			30		27				29		26		31		Wed
Thu	30								29	THERC			31	COUNCIL	28	COUNCIL			30		27				Thu
Fri	31								30						29				31		28				Fri
Sat									31						30						29				Sat
Sun															31						30				Sun
		January		February		March		April		May		June		July		August		September		October		Novemb er		December	

COMMUNITY BOARDS
THCB - Te Hiku Community Board
BOIWCB - Bay of Islands-Whangaroa Community Board
KHCB - Kaikohe-Hokianga Community Board
COMMITTEES
THERC - Te Huia-Executive Review Committee
TKTAMC - Te Kuaka-Te Ao Māori Committee
TMARFC - Te Miromiro-Assurance, Risk and Finance Committee
TKTIC - Te Koukou-Transport and Infrastructure Committee
RESERVE DAYS (26)

6.2 REVIEW OF COMMUNITY GRANT POLICY 2018

File Number: A4816389

Author: Lizzie Graham, Policy Advisor

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval to revoke the Community Grant Policy 2018 and to adopt the Community Board Funding Policy 2024.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Community Grant Policy 2018, which guides the allocation of community funding from Community Boards, is due for review.
- The current Policy has become outdated due to changes in available funds and evolving community needs.
- The proposed Community Board Funding Policy aims to address these changes and align with current funding structures and community needs.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) **revoke the Community Grant Policy 2018**
- b) **adopt the Community Board Funding Policy 2024**

1) TĀHUHU KŌRERO / BACKGROUND

On 15 June 2016, Council resolved that a review of all Council external policies would be completed in 2016/17 (Agenda item 8.3, document number A1726482, pages 53-57). During this review, four separate Policies were identified to be amalgamated into a single Policy covering Community Grants, namely the Community Grant Policy.

In 2017, amendments were proposed to the Policy to include the newly reinstated Infrastructure Grant Fund, and on 30 August 2017, the amended Community Grant Policy was adopted (Agenda item 4.2, document number A1888944, pages 33-54).

In 2018, further amendments were made to the Community Grant Policy following the 2018-2028 Long Term Plan deliberations where \$33,333 for placemaking was granted to each Community Board (Resolution 2018/15). Amendments were made to enable Community Boards to distribute the placemaking funds.

The current Community Grant Policy 2018 contains guidance for the Local Grant Fund, the Infrastructure Grant Fund, and Community Facility Partnerships fund. However, changes in the available funds have occurred since the policy's inception as both the Infrastructure Grant Fund and Community Facility Partnerships Fund have been discontinued, the Local Grant Fund has been rebranded as the Community Board Grant Fund, and the Pride of Place Fund has been created.

- The Pride of Place Fund is intended to support smaller communities to enhance the look and feel of their communities. This fund provides support to help community projects with material, equipment, and other project expenditure. This can involve township beautification, new community assets, entranceways, cycle and walkways, river and streamside clean-up and landscaping, picnic tables and seats, signs, and artworks.
 - Given these changes, the Community Grant Policy needed to be reviewed.

Council's role in providing community grants

In New Zealand, councils, as territorial authorities, play a pivotal role in facilitating community development through the provision of grants. These grants serve as crucial financial support mechanisms that empower local initiatives aimed at enhancing community wellbeing.

Under Section 10 of the Local Government Act 2002, the purpose of local government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. Councils fulfil this purpose by administering grants through various mechanisms, including specific grant programmes tailored to local needs and priorities related to the "four wellbeing's".

Central government has recently announced that it may amend the Local Government Act 2002, including the purpose of local government. If this occurs, staff will review all policies and make recommendations to Council to amend accordingly. However, currently there is no Bill before parliament and Council must continue to adhere to existing legislation.

Under section 52 of the Local Government Act 2002, roles of Community Boards that relate to community grants include:

- representing, and acting as advocates for, the interests of their communities
- communicating with community organisations and special interest groups within the community.

The Community Boards in the Far North District have delegated authority from Council to make grants from their allocated Community Funds in accordance with the associated policy. By actively participating in the allocation of community funding, Community Boards help ensure that resources are distributed equitably, projects align with local priorities, and the needs of community members are effectively met.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff have completed a separate research report (attachment 1) reviewing the Community Grant Policy. A summary of the report is provided below; for more information, please refer to the full report.

The review has identified that the Community Grant Policy (attachment 2) is outdated and does not accurately reflect the available grant funds or address the issues and opportunities with allocating grants.

The Community Grant Policy covers three main grant types: Local Grant Fund, Infrastructure Grant Fund, and Community Facility Partnerships Fund. However, several changes in available funds have rendered the policy outdated. The Infrastructure Grant Fund and Community Facility Partnerships Fund have been discontinued, and the Local Grant Fund has been rebranded as the Community Board Grant Fund. Additionally, the Pride of Place Fund has been introduced to support community enhancement projects.

The Policy includes application and reporting guidelines for each grant type, but feedback from Community Boards and Council's auditors has highlighted ambiguities in these guidelines, necessitating clearer and more transparent criteria. The policy also does not align with the strategic plans of the Community Boards, which outline their vision, mission, and priorities for three-year terms.

As part of this review the following changes are recommended which follow best practice guidelines and reflect the changes in available funds:

- Revoking the Community Grant Policy
- Making a new policy, the Community Board Funding Policy
- Revising the legislative context, strategic alignment, and objectives sections in the current policy to reflect current legislation and strategic priorities
- Updating the background section of the current policy to outline the funds available.
- Redrafting the policy wording for clarity

- Updating the definitions section with clear and concise definition
- Creating a new section for general policies covering guidelines on eligibility criteria, the application process and reporting and accountability requirements
- Adding sections for the Community Board Grant Fund and Pride of Place Fund.

Community Boards have played a crucial role in the review of the Community Grant Policy through workshops and feedback sessions. The Community Boards provided valuable insights into its issues and opportunities with the current policy and their feedback emphasised the importance of updating the policy.

As part of the discussions at these meetings, the boards recommended the following amendments to the policy which have been incorporated into the draft Community Board Funding Policy (attachment 3).

- Clarification of the Pride of Place fund description.
- Clarification of project report requirements
- Amendments to criteria for projects which are not eligible for funding.
- A query regarding the use of the term "Tangata Whenua" in Section 3 of the policy. Te Hono provided advice confirming that "Tangata Whenua" is the appropriate term, and its definition has been clarified.

The following resolutions were made at each community board in September 2024 in relation to this review.

On 17 September 2024 the Te Hiku Community Board resolved to recommend that Council revoke the Community Grant Policy and adopt the Community Board Funding Policy.

On 19 September 2024 the Bay of Islands/Whangaroa Community Board resolved to recommend that Council revoke the Community Grant Policy and adopt the Community Board Funding Policy.

On 20 September 2024 the Kaikohe/Hokianga Community Board resolved to recommend that Council revoke the Community Grant Policy and adopt the Community Board Funding Policy.

Staff have prepared a draft Community Board Funding Policy (attachment 3).

The Community Board Delegations will need to be updated following the adoption of the new Policy. This update will be incorporated into the general review of delegations scheduled to take place later this year.

Options:

Option One: Revoke the Community Grant Policy 2018 and Adopt the Community Board Funding Policy (recommended option)

Revoking the Community Grant Policy 2018 and adopting the Community Board Funding Policy will reflect changes in available funds and ensure alignment with the Council's strategic objectives and community outcomes as outlined in the Long-Term Plan and Community Board Strategic Plans.

Advantages	Disadvantages
Provides clear guidelines for funding applications and allocation Aligns funding decisions with strategic objectives and community outcomes	None identified

Streamlines administrative processes and enhances transparency.	
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Option Two: Maintain status quo/ Do nothing

The Community Grant Policy 2018 will remain in place, with no changes made to current processes.

Advantages	Disadvantages
None identified	<p>Existing policy is outdated and does not reflect available funds</p> <p>Lack of alignment with Community Board Strategic Plans</p> <p>Potential inefficiencies and inconsistencies in grant allocation processes.</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Revoking the Community Grant Policy and Adopting the proposed new Community Board Funding Policy will:

- Provide consistent and streamlined policy guidance for allocating community funding
- Ensure the Policy aligns with current available funds (including the new Pride of Place Fund) and community needs
- Enhance transparency and clarity in funding application and reporting guidelines.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Costs to implement the Community Grant Funding Policy will be minimal (staff resourcing) and will be met from existing budgets. This resourcing is expected to remain consistent with what is currently required to implement the existing policy.

Also, the Community Board Funding Policy does not determine the available funds for the Community Boards, these amounts are decided through the Annual Plan and Long-Term Plan process.

ĀPITI HANGA / ATTACHMENTS

1. **Attachment 1- Review Research Report Community Grant Policy 2018 - A4819917** [↓](#) 
2. **Attachment 2- Community Grant Policy 2018 - A4819921** [↓](#) 
3. **Attachment 3- Community Board Funding Policy - A4918433** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their

culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In line with the Significance and Engagement Policy, the adoption of the policy will have little effect on financial thresholds, ratepayers, or levels of service. Therefore, the level of significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Legislation: Local Government Act 2002, section 10 and 52. Long-Term Plan Community Outcomes: <ul style="list-style-type: none"> • Proud, vibrant communities. • Communities that are healthy, safe and connected. • Prosperous communities supported by a sustainable economy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This proposal has District-wide relevance as it affects the allocation of community funding by all Community Boards within the Far North District. To ensure that the views of the Community Boards were sought and incorporated in the review, workshops and feedback sessions were conducted with all three Community Boards. By engaging with the Community Boards at multiple stages of the review process, their perspectives have been thoroughly considered and incorporated into the proposed policy.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The Community Board Funding Policy will have positive implications for Māori in the Far North district, by ensuring that funding proposals actively involve Tangata whenua in their development.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The persons likely to be affected include community groups, local organisations, and residents who rely on community funding for their initiatives. Their views have been considered through the workshops and feedback sessions conducted with Community Boards, who represent a diverse range of community interests.
State the financial implications and where budgetary provisions have been made to support this decision.	Costs to implement the Community Grant Funding Policy will be minimal (staff resourcing) and will be met from existing budgets.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



Research Report

Community Grant Policy

1 Purpose

To describe and discuss the review of the Community Grant Policy, and to explore opportunities for amendments to that policy.

2 Context and Situation

On 15 June 2016, Council resolved that a review of all Council external policies would be completed in 2016/17. During this review, four separate Policies were identified to be amalgamated into a single policy covering Community Grants, namely the Community Grant Policy to match best practice.

In 2017, amendments were proposed to the Policy to include the newly reinstated Infrastructure Grant Fund, and on 30 August 2017, the amended Community Grant Policy was adopted.

In 2018, further amendments were made to the Community Grant Policy following the 2018-2028 Long Term Plan deliberations where \$33,333 for placemaking was granted to each Community Board. In order to enable Community Boards to distribute the placemaking funds, the Community Grant Policy required amendment.

The current Community Grant Policy 2018 contains guidance for the Local Grant Fund, the Infrastructure Grant Fund, and Community Facility Partnerships fund. However, changes in the available funds have occurred since the policy's inception as both the Infrastructure Grant Fund and Community Facility Partnerships Fund have been removed and the Pride of Place Fund has been created.

The Pride of Place Fund is provided to support smaller communities enhance the look and feel of their communities. This fund provides support to help community projects with material, equipment, and other project expenditure. This can include township beautification, new community assets, entranceways, cycle and walkways, river and streamside clean-up and landscaping, picnic tables and seats, signs, and artworks.

Given these changes, there is a need to review the current Community Grant Policy.

2.1 Council's role in providing community grants

In New Zealand, councils, as territorial authorities, play a pivotal role in facilitating community development through the provision of grants. These grants serve as crucial financial support mechanisms that empower local initiatives aimed at enhancing community wellbeing.

Under Section 10 of the Local Government Act, the purpose of local government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. Councils fulfil this purpose by administering grants through various mechanisms, including community boards and specific grant programmes tailored to local needs and priorities related to the "four wellbeing's".

Under section 52 of the Local Government Act 2002, roles of Community Boards that relate to community grants include:

- representing, and acting as an advocate for, the interests of its community
- communicating with community organisations and special interest groups within the community

The Community Boards in the Far North District have delegated authority from Council to make grants from the allocated Community Funds in accordance with the associated policy. By actively participating in the allocation of community funding, community boards help ensure that resources are distributed equitably, projects align with local priorities, and the needs of community members are effectively met.

2.2 Community Grants in Aotearoa New Zealand

Throughout Aotearoa New Zealand, community grants play a vital role in fostering local development and supporting initiatives that enhance community wellbeing. Councils across the country, have developed their own frameworks for administering community grants, tailored to local needs and priorities. Key principles such as transparency and strategic alignment are often emphasised in these grant policies to ensure effective allocation of community funds.

3 Objectives

- To review the existing policy guidance for Council-administered community grants
- To determine whether the Community Grant Policy is the most appropriate way to address issues and opportunities related to the Pride of Place Fund
- To determine whether the Community Grant Policy has the most appropriate form or should it be amended

4 Problem and Opportunity Statement

4.1 Scope

The scope is limited to the funding administered by Community Boards in the Far North District. A Community Grant Policy can include guidance on grant types available, eligibility criteria for applicants, the application process, methods for funding allocation, and reporting requirements.

4.2 Out of Scope

Funds administered by bodies other than Community Boards are out of scope.

4.3 Feedback from Community Boards

In reviewing the Community Grant Policy, several issues and opportunities were identified by the Community Boards. The issues and opportunities identified included:

- A need for clear and transparent guidelines for both the application requirements and reporting requirements
- A need for better alignment with Community Board strategic plans and wider Council outcomes
- Communication before and after grant decisions needs to improve to enhance community engagement and ensure understanding of funding outcomes by applicants
- A need to enhance the Community Boards' understanding of the Community Grant Policy.

These issues and opportunities underscore the importance of refining the Community Grant Policy to provide better guidelines on the allocation of community funding by community boards. This will ensure transparent, equitable and efficient allocation of funds.

4.4 Auditors Advice

Council auditors, Deloitte, have provided key recommendations into improving grant funding management practices within the Council. These recommendations included:

- Once a grant resolution is made; it constitutes a legal obligation for the Council to disburse funds. This underscores the importance of making resolutions based on substantiated information rather than being contingent on future applications
- All grant resolutions must be supported by comprehensive and accurate documentation. This includes relevant timeframes, quotes, or estimates to validate the Council's legal obligation to allocate funds as per the resolution
- The importance of timely utilisation of grant funding within the current financial year wherever possible
- For projects extending over multiple financial years, considering separate applications for each fiscal period. This approach would help streamline administrative processes and ensure clarity in financial reporting
- Community Boards should conduct regular reviews of past grant resolutions.

The Community Grant Policy requires updating in response to these recommendations from Deloitte to ensure compliance with financial requirements.

5 Review of Community Grant Policy 2018

The Community Grant Policy 2018 aims to provide a guide for the allocation of community funding from Community Boards. The Policy provides context and guidance on distributing funds across three main grant types: Local Grant Fund, Infrastructure Grant Fund and Community Facility Partnerships.

There have been several changes to the funds available. Specifically, the Infrastructure Grant Fund and Community Facility Partnerships Fund have been discontinued, while the Local Grant Fund has been rebranded as the Community Board Grant Fund. Additionally, the introduction of the Pride of Place Fund represents a new funding mechanism aimed at supporting communities to enhance the look and feel of their communities. Given these changes in available funds, the Policy is no longer fit for purpose.

The Policy also includes guidance on the application and reporting requirements for each grant type. However, feedback from Community Boards and Council auditors has highlighted ambiguities within these guidelines. This feedback signals a need for clearer, more transparent criteria to ensure adequate distribution and effective utilisation of community funds.

Also, each community board has a strategic plan which covers a term of 3 years and outlines their vision, mission, and priorities. The Community Grant Policy does not include any mention of these strategic plans. Any new policy will need to ensure alignment with these strategic plans.

Considering the changes in funds and issues raised, the existing policy is no longer fit for purpose. Therefore, the Community Grant Policy requires updating to clarify guidelines, remove outdated references and incorporate provisions that reflect the removal of certain funds and the introduction of new funding mechanisms such as the Pride of Place Fund.

As part of this review the following amendments are recommended which follows best practice guidelines and reflects the changes in available funds:

- The name of the policy be changed from *Community Grant Policy* to *Community Board Funding Policy* to better reflect the scope and purpose of the funding.
- The background section is edited to outline the available funds.
- The policy wording is re-drafted, so it is easier to read.
- The definitions section is updated to include clear and concise definitions of key terms used in the policy.
- The legislative context, strategic alignment and objective sections are updated to ensure they reflect current legislation and strategic priorities.
- A new section is created to outline general policies.
- Sections covering the Community Grant Fund and Pride of Place Fund are created.

Staff have prepared a draft revised Policy which makes the changes listed above.

6 Discussion

6.1 Is a policy still the most appropriate way to manage council administrated community grants in the Far North district?

The review has identified that a policy is still the most appropriate way to manage community grant funding. Having a policy in place provides the necessary structure, guidelines, and transparency essential for equitable distribution and effective utilisation of funds across various community projects and initiatives. By updating the policy, the Council and Community Board can ensure it continues to meet legislative and financial requirements and support community and council outcomes.

6.2 Is the current policy the most appropriate form of policy?

The review has identified that the current policy is outdated and does not align with the funding options that are available. The policy requires updates to ensure outdated information is removed and address recommendations from the auditors.

7 Conclusion

This research report had identified that the Community Grant Policy should be amended to ensure it reflects the available funds adequately and addresses the issues and opportunities identified. An updated policy will ensure equitable and transparent allocation of community funds throughout the Far North District that aligns with council outcomes.



**COMMUNITY
GRANT
POLICY**

2018

Far North District Council

Te Kaunihera o Tai Tokerau ki te Raki

5 Memorial Avenue

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Kaikohe 0440

New Zealand

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Introduction

This policy is an amalgamation of the following policies:

- Community Grant Fund – Local (# 3209)
- Community Facility Partnerships (# 3210)
- Community Assistance Framework (# 3213)
- Community Grant Fund – District (# 3214)

Background

Council supports the community to develop and provide their own facilities and services through the awarding of grants. Council also creates partnerships with community organisations to enhance the availability of and access to community facilities and services in the District (including Sport Northland, Creative Northland, museums, pools, and theatres).

As part of Council's Annual Plan and Long Term Plan processes, the Council will determine the level of contestable funding for the following financial year, to be made available for the awarding of grants to one-off projects under the conditions of this policy.

The three grant types available are the Local Grant Fund, Infrastructure Grant Fund, and Community Facility Partnership Grant Fund.

Local Grants are for projects that have a Ward or community focus. The Infrastructure Grant Fund is provided to contribute to capital infrastructure projects. Community Facility Partnerships are for major projects identified as part of Council's Annual or Long Term Planning processes.

As part of the Long Term Plan (LTP) 2018-28, Council allocated additional funding to Community Boards for Place-Making projects and additionally allocated funding for the Infrastructure Grant Fund for funding community infrastructure projects (years 1 to 3 of the LTP) and has allocated the decision making to Combined Community Boards.

Objectives

The objective of this Policy is to align allocation of grant funding to the Far North District Council's Community Outcomes as outlined in each Long Term Plan.

Section 1 – Local Grant Fund

Policies

1. The Ward's Community Board will allocate the Local Grant Fund and/or the Place-making Fund in a manner consistent with the objectives of this policy, the Community Outcomes as stated in the Long Term Plan, and the conditions listed on the application form.
2. Community Boards can determine whether an application should be funded by the Local Grant Fund and/or the Place-making Fund
3. Applications are required for either the Local Grant Fund and/or the Place-making Fund and are to be made on the official [Local Grant Application Form](#) and be accompanied by all information requested on the application form.
4. Incomplete, late, or non-complying applications will not be processed.
5. Priority will be given to community organisations and social enterprises.
6. Applications for projects/events that occur **annually** may request funding for:
 - the current year only; or
 - the remaining years of the triennium.
7. Applicants must demonstrate that they are able to deliver to the level as agreed and are willing to collaborate or partner where appropriate.
8. Applicants wishing to undertake projects on Council-owned/administered properties must comply with Council's Policies.
9. Grant funding from any Council source shall not exceed 50% of the total project costs, which may include a calculation based on volunteer time.
10. Applications in excess of \$3,000 will require the applicant to attend the Community Board meeting in which the application is heard to provide information to the Board.
11. Priority will be given to proposals which:
 - are consistent with or contribute to Council's Community Outcomes;
 - provide infrastructure or contribute significantly to placemaking;
 - fulfil demonstrated community needs or provide services not already available;
 - have a high degree of local participation and engagement;
 - benefit a significant sector of the community;
 - are likely to succeed;
 - are family-friendly;
 - have applied for funding from sources outside of Council
12. The following are not eligible for funding:
 - conference attendance;
 - political organisations;
 - retroactive funding;
 - wages or salary;

- activities deemed objectionable or that promote unhealthy behaviours;
 - commercial activities, unless of direct benefit to the community;
 - projects outside of the local area, unless of direct benefit to the local community;
 - projects on private property, unless of direct benefit to the community;
 - organisations who receive the bulk of their funding from central government (excluding the Community Organisation Grant Scheme);
 - applicants who have failed to successfully submit a Project Report for a project funded within the last five years.
13. The Community Board may, by resolution, allocate funding (including the Place-making Fund) directly to key projects identified in their strategic plans or to annual community events in their Ward. Should this create new assets with on-going operational costs, the grant approval is subject to either the Council budget holder or the Board itself agreeing to fund these on-going costs. The maximum amount funded from the Local Community Grant Fund in any financial year shall not exceed \$20,000. Additionally, the Community Board may allocate Place-making Funds up to the full allocation in any financial year.
14. All recipients of funding are required to enter into an agreement with Council or the Community Board that outlines the terms and conditions of the approved grant or contract for service. Funds will not be provided until both parties have signed the agreement.
15. At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.
16. The project report must identify:
- a. The organisation to which funding was granted;
 - b. Description of the activity, including highlights and numbers participating, with any photographs attached;
 - c. Council funding received, with receipts or explanatory notes attached;
 - d. The applicant's contribution to the activity;
 - e. Overall outcomes and main benefits of the activity.
17. Activities that occur over the period of more than one year must submit a progress report every six months to update Council or the Board on the use of the funds and current status of the project.
18. All successful applications may be subject to an audit. This audit may include finance, level of service, service quality, and inclusiveness of service.
19. Any issue that could jeopardise the completion of the project or the reporting must be reported to Council staff as soon as possible.
20. Council staff will prepare an annual report for the Community Board to review the funding programme.

Section 2 – Infrastructure Grant Fund

Policies

1. The Council through the combined Community Boards will allocate the Infrastructure Grant Fund in a manner consistent with the objectives of this policy, the Community Outcomes as stated in the Long Term Plan, and the conditions listed on the application form.
2. The Infrastructure Grant Fund is for one-off projects. One or more projects may be successful each year.
3. Applications are required to be made on the official [Infrastructure Grant Application Form](#) and be accompanied by all information requested on the application form.
4. Applications are to be called for as soon as practicable after 1 September each year.
5. Incomplete, late, or non-complying applications will not be processed.
6. Priority will be given to social and community enterprises that contribute to community wellbeing.
7. Applicants must demonstrate that they are able to deliver to the level as agreed and are willing to collaborate or partner where appropriate.
8. Applicants wishing to undertake projects on Council-owned properties must comply with Council's Policies including Health and Safety Policies and any other requirements as specified in the agreement.
9. Grant funding from any Council source shall not exceed 50% of the total project costs, which may include a calculation based on volunteer time.
10. Successful projects will:
 - provide new infrastructure;
 - provide the most direct benefit to the widest part of the identified community
 - provide open access to the identified community
 - fulfil demonstrated community needs or provide services not already available;
 - have a high degree of local participation and engagement;
 - have applied for funding from sources outside of Council
 - be consistent with or contribute to Council's Community Outcomes;
 - be likely to be economically sustainable in the long term; and
 - be family-friendly and, where possible, accessible to the mobility impaired.
11. The following are not eligible for funding:
 - repair or replacement of existing infrastructure
 - operational expenditure
 - retroactive projects
 - wages or salary
 - commercial activities, unless of direct benefit to the community;
 - projects/infrastructure outside of the district
 - applicants who have failed to successfully submit a Project Report for a project funded within the last five years.

12. All recipients of funding are required to enter into an agreement with Council that outlines the terms and conditions of the approved grant or contract for service. Funds will not be provided until both parties have signed the agreement.
13. At the completion of a project that has received funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.
14. The project report must identify:
 - The organisation to which funding was granted;
 - Description of the project, with photographs attached;
 - Council funding received, with receipts or explanatory notes attached;
 - The applicant's contribution to the project; and
 - Overall outcomes and main benefits of the project.
15. Projects that occur over the period of more than one year must submit a progress report every six months to update Council on the use of the funds and current status of the project.
16. All successful applications may be subject to an audit. This audit may include finance, level of service, service quality, and inclusiveness of service.
17. Council staff will prepare a project report to Community Boards for completed projects.
18. Projects that have been funded by the Infrastructure Grant Fund in the past, while not prohibited from applying to the fund again, will automatically rate lower than projects that are new to the fund. Projects funded in the previous funding year will not be eligible.
19. Any issue that could jeopardise the completion of the project or the reporting must be reported to Council staff as soon as possible.

Section 3 – Community Facilities Partnerships

Policies

1. As part of Council's Annual Plan/Long Term Plan process, Council will determine the level of the Community Facility and Services Funds for each financial year.
2. Applicants seeking funding are to be referred to the General Manager Corporate Services or Strategic Planning and Policy by 31 October each year for potential inclusion in Council's Long Term Plan/Annual Plan.
3. Applications for funding may be for capital works, operational expenditure, or a combination of both.
4. The applicant must:
 - provide a detailed business plan demonstrating ongoing viability
 - provide budgets and/or annual accounts
 - demonstrate that they have the appropriate capability to deliver to the level as agreed
 - demonstrate that they are willing to consider collaboration and partnering where appropriate.
5. Council staff will review applications for completeness and compliance with the objectives of this policy. Incomplete, late, or non-complying applications will not be considered as part of Council's planning process. The following are ineligible for funding:
 - Conference attendance;
 - Retroactive funding;
 - Activities deemed objectionable or that promote unhealthy behaviours;
 - Projects outside of the Far North District;
 - Political organisations;
 - Commercial applications, unless of direct benefit to the community;
 - Projects on private property, unless of direct benefit to the community;
 - Projects/services normally provided by an agency/organisation outside of Council;
 - Applicants that have failed to successfully submit a Project Report within the last five years.
6. Council will be a partner rather than a primary funder. Funding will be limited to a 50% contribution towards the total costs stated of the project, which may include voluntary labour and/or funding received from other sources. Funding recipients will be encouraged to pursue alternative funding options to achieve the best result for the activity.
7. Applicants will be advised of the outcome of the process in June, after the final plan has been adopted. All payments will take effect from the financial year commencing in the July following submission of the application. The timing of payment of funds will be negotiated by Council and the recipient on a project-by-project basis.
8. At Council's discretion, funding awarded may be for a one off amount, or may cover multiple years.
9. GST is only paid to those organisations that are GST registered.
10. All funding recipients may be subject to an audit. The audit may include finance, level of service, service quality, and inclusiveness of service.
11. Ongoing projects may require interim progress reports on a basis to be agreed in advance with the applicant.

12. At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports are required to be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.

13. The project report must identify:

- The organisation to which funding was granted;
- Description of the activity, including highlights and numbers participating, with any photographs attached;
- Council funding received, with receipts or explanatory notes attached;
- The applicant's contribution to the activity;
- Overall outcomes and main benefits of the activity.



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Community Board Funding Policy

Adopted:
 Last updated:

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 Memorial Ave, Kaikohe 0440
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Background

Council supports the community to develop and provide their own facilities and services through the awarding of grants. Council also develops and maintains strategic relationships with community organisations to enhance the availability of and access to community facilities and services in the District (including Sport Northland, Creative Northland, museums, pools, and theatres).

As part of Council's Annual Plan and Long Term Plan processes, the Council will determine the level of contestable funding for the following financial year, to be made available for the awarding of grants to one-off projects under the conditions of this policy.

There are two contestable grant funds available through the Community Boards: The Community Grant Fund and the Pride of Place Fund (previously Placemaking Fund).

The Community Grant Fund is for projects that have a Ward or community focus, this can include events, wananga and projects that are not about creating fixed assets for community use.

The Pride of Place Fund is provided to support local communities to enhance the look and feel of their communities. This fund provides support to help community projects with material, equipment, and other project expenditure. This can include township beautification, new community fixed assets, entranceways, cycle and walkways, river and streamside landscaping, picnic tables and seats, signs and artworks.

Application

This policy applies to the grants awarded by the Community Boards of the Far North District Council.

Definitions

The following definitions apply to this Policy:

- **Applicant**- Any individual or organization applying for funding under this policy.
- **Contestable Fund**- Where a fixed amount of money is available that applicants can compete for a portion of.
- **Community Board**- A local board established by the Far North District Council to represent and make decisions on behalf of specific wards within the district.
- **Council** – means the Far North District Council.
- **Tangata whenua**- iwi, or hapu, that holds mana whenua over a particular area.
- **Placemaking**- A people-centred approach to the planning, design and management of public spaces.
- **Policy** – means the Council's adopted Community Board Funding Policy.
- **Ward**- A geographical area within the Far North District, represented by a Community Board.

Legislative Context

Under Section 10 of the Local Government Act, the purpose of local government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. The

Community Board Funding Policy aligns closely with this purpose by directing grant funding towards projects that enhance community outcomes and wellbeing.

Strategic alignment

The policy will contribute to achieving the outcomes set out in the following strategic documents:

- Local Government Act 2002.
- The Far North District Council's Long Term Plan.
- The Far North District Council's Community Board Strategic Plans

Objective

The objective of this Policy is to align allocation of grant funding to the Far North District Council's Community Outcomes as outlined in each Long Term Plan.

Section 1- General

Policies

1. The Ward's Community Board will allocate the Community Grant Fund and/or the Pride of Place Fund in a manner consistent with the objective of this policy, the Community Outcomes as stated in the Long Term Plan, the Community Board Strategic Plans and the conditions listed on the application form.
2. Community Boards can determine whether an application should be funded by the Community Grant Fund and/or the Pride of Place Fund.
3. Applications are required for the Community Grant Fund and the Pride of Place Fund and are to be made on the official [Application Form](#) and be accompanied by all information requested on the application form.
4. Priority will be given to community organisations and social enterprises.
5. Applications for projects/events that occur **annually** may request funding for:
 - the current year only; or
 - the remaining years of the triennium.
6. Applicants must demonstrate that they are able to deliver to the level as agreed and are willing to collaborate or partner where appropriate.
7. Applicants wishing to undertake projects on Council-owned/administered properties must comply with Council's Policies, including providing written evidence that Council approves of the project.
8. If a proposal creates new Council assets with on-going operational costs, the grant approval is subject to the Council budget holder agreeing in writing to fund these on-going costs.
9. If a Community Board wishes to allocate funding to a project which will be undertaken by Far North District Council Staff, a report must be provided prior to the approval of funding by the appropriate team within Council confirming budget details, timeline and capacity to undertake the work.
10. Grant funding from any Council source shall not exceed 50% of the total project costs, which may include a calculation based on volunteer time.
11. Applications in excess of \$3,000 will require the applicant to attend the Community Board meeting in which the application is heard to provide information to the Board.
12. All recipients of funding are required to enter into an agreement with Council or the Community Board that outlines the terms and conditions of the approved grant or contract for service. Funds will not be provided until both parties have signed the agreement.
13. At the completion of a project that received community funding, recipients are required to

complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.

14. The project report must identify:
 - a. The organisation to which funding was granted;
 - b. Description of the activity, including highlights and numbers participating, with any photographs attached;
 - c. Council funding received, with receipts or explanatory notes attached;
 - d. The applicant's contribution to the activity;
 - e. Overall outputs/outcomes and main benefits of the activity.
 - f. How the recipient acknowledged the funding received to the wider community.
15. Activities that occur over the period of more than one year must submit a progress report every six months to update Council or the Board on the use of the funds and current status of the project.
16. All successful applications may be subject to an audit. This audit may include finance, level of service, service quality, and inclusiveness of service.
17. Any issue that could jeopardise the completion of the project or the reporting must be reported to Council staff as soon as possible.
18. Council staff will prepare an annual report for the Community Board to review the funding programme.

Section 2- Community Grant Fund

Policies

1. Priority will be given to proposals which:
 - are consistent with or contribute to Council's Community Outcomes;
 - fulfil demonstrated community needs or provide services not already available;
 - have a high degree of local participation and engagement;
 - benefit a significant sector of the community;
 - are likely to succeed;
 - are family-friendly;
 - have applied for funding from sources outside of Council
2. The following are not eligible for funding:
 - conference attendance;
 - political organisations;
 - retroactive funding;
 - wages or salary;
 - activities deemed objectionable;
 - commercial activities, unless of direct benefit to the community;
 - projects outside of the local area, unless of direct benefit to the local community;
 - projects on private property, unless of direct benefit to the community;
 - organisations who receive the bulk of their funding from central government (excluding the Community Organisation Grant Scheme);

Please Note: Schools who receive the bulk of their funding from central government are eligible to apply for events/projects that sit outside of the daily curriculum or school hours and are open to the community)

 - applicants who have failed to successfully submit a Project Report for a project funded within the last five years.
3. The Community Grant Fund can be allocated in full in any financial year. Any funding that remains unallocated at the end of a financial year cannot be carried over to the next financial year.

Section 3- Pride of Place Fund (Previously Placemaking Fund)

Policies

1. Proposals should meet the following criteria:
 - have long term outcomes;
 - provide a significant public benefit to their community;
 - demonstrate that they have actively involved Tangata whenua and the local community in the planning and development stages of the proposal.
 - demonstrate they have engaged with relevant council staff and if new council asset(s) are being created as part of the proposal, provide evidence of written approval from council asset managers for ongoing management of the asset.
2. Priority will be given to proposals which:
 - are consistent with or contribute to Council's Community Outcomes;
 - contribute significantly to placemaking;
 - provide evidence that they have actively involved Tangata whenua and local community in the proposal.
3. The following are not eligible for funding:
 - political organisations;
 - retroactive funding;
 - wages or salary;
 - activities deemed objectionable;
 - commercial activities, unless of direct benefit to the community;
 - projects outside of the local area, unless of direct benefit to the local community;
 - projects on private property, unless of direct benefit to the community;
 - organisations who receive the bulk of their funding from central government (excluding the Community Organisation Grant Scheme);

Please Note: Schools who receive the bulk of their funding from central government are eligible to apply for events/projects that sit outside of the daily curriculum or school hours and are open to the community)

 - applicants who have failed to successfully submit a Project Report for a project funded within the last five years.
4. The Pride of Place Fund can be allocated in full in any financial year. Any funding that remains unallocated at the end of a financial year cannot be carried over to the next financial year.

Monitoring and Implementation

- Implementation of the policy will be monitored by the Council.
- This policy will be reviewed in response to issues that may arise, every three years, at the request of the Council, or in response to changes to legislative or statutory requirements (whichever occurs first).
- Amendment to this policy following a review may be subject to a public consultative process

6.3 REVIEW OF DEVELOPMENT CONTRIBUTIONS POLICY

File Number: A4920716

Author: Briar Macken, Manager - Strategy & Policy

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval to develop a new Development Contributions Policy.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council is required by legislation to have a development and financial contributions policy.
- The policy must be reviewed every three years and is due for review.
- Council's current Development Contributions Policy (Policy) does not require development contributions.
- A review identified, the Policy is not clear and does not summarise the requirement to collect financial contributions under the District Plan.
- Since implementing the current Policy, the Far North is now experiencing population growth.
- Staff have identified infrastructure that is required to service that growth, namely three waters assets.
- In 2023, under the three waters reforms, Council was not able to require development contributions on three waters assets.
- However, on 17 February 2024, the Government repealed the Three Waters legislation. Council now has the ability to collect development contributions for three waters assets under the Local Government Act 2002.
- Staff recommend Council develop a new development contributions policy.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) note, the Development Contributions Policy has been reviewed**
- b) approve, to develop a new development contributions policy by September 2025**

1) TĀHUHU KŌRERO / BACKGROUND

Under section 102 of the Local Government Act 2002, Council must have a policy on development and financial contributions. Under section 106 of the Local Government Act 2002, the policy must be reviewed at least once every 3 years and is due for review.

Council's current Development Contributions Policy (Policy) (attachment 01) was made in 2015 and was last reviewed as part of the 2021-31 LTP Revenue Review process.

In the Long-Term Plan 2021-31, Council made a commitment to reintroduce development contributions as part of an amendment to the Long-Term Plan.

On 16 December 2021, Council approved the development of a new Policy be adopted with the 2024-34 Long Term Plan.

In 2023, under the three waters reforms, Council was not able to require development contributions on three waters assets. Instead, Water Infrastructure Contributions were to be set and administered by Wai Tāmaki ki Te Hiku.

In 2023, Council did not have sufficient evidence to require development contributions for roading, reserves, and community infrastructure. Therefore, a new policy could not be adopted with the 2024-27 Long-Term Plan.

However, on 17 February 2024, the Government repealed the Three Waters legislation. Council now has the ability to collect development contributions for three waters assets under the Local Government Act 2002.

On 14 March 2024, Council approved the development of a draft financial contributions chapter to be included in the District Plan (resolution 2024/19 refers¹).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff have completed a separate report to capture the review of the Policy (attachment 02). For further information please refer to the full report.

Council's role relating to development and / or financial contributions.

Under section 10 of the Local Government Act 2002, the purpose of local government is to "... promote the social, economic, environmental, and cultural wellbeing of communities, in the present and for the future". Development and financial contributions can play an important role in keeping growing communities supplied with infrastructure that supports their wellbeing, attractiveness, and ongoing vitality in an efficient and cost-effective way.

Development contributions

Development contributions are a funding tool available to Councils facing growth-related costs in their district. Development contributions are used by many councils across New Zealand for a range of infrastructure affected by growth.

Development contributions are charges that may be levied under the Local Government Act 2002 that enable councils to "...recover from those persons undertaking development a fair, equitable, and proportionate portion of the total cost of capital expenditure necessary to service growth over the long term".

Development contributions are set in a council's Development Contribution Policy made under the Local Government Act 2002. Development contributions may be required upon the granting of a resource or building consent (or a certificate of acceptance), or a service connection authorisation.

Financial Contributions

The Resource Management Act 1991 (RMA) allows councils to require a financial contribution to achieve the sustainable management purpose of the RMA.

Financial contributions generally address the direct impacts of a particular development, and their purpose is to help pay for measures that will avoid, remedy, or mitigate adverse effects on the environment, or offset adverse effects in some other way. Whether a development represents "growth" may be of limited relevance when determining if a financial contribution should be required.

Review findings

Development contributions

To decide whether to charge development contributions, Council should consider the following:

- Is the district experiencing growth, or do population projections suggest growth soon?
- Will (or has) that growth require(d) Council to incur capital expenditure to service it?
- Is the capital expenditure for network infrastructure, reserves, or community infrastructure?
- Will the revenue raised be greater than the costs of preparing a policy and administering it?

The review has identified that population growth is occurring across the district (2.1% in 2023) and is predicted to peak at 83,200 in 2049.

¹ [Council meeting 14 March 2024](#)

The gap analysis (attachment 03) identified that it is possible for Council to collate the necessary growth planning information for a development contributions policy for three water and roading assets. There is not sufficient evidence available for reserves and community infrastructure. However, several current projects across Council will improve the evidence base.

Staff are confident that Council has sufficient information to identify three waters asset costs associated with growth for Kawakawa, Kaikohe, and Kerikeri. If Council decides to create a Development Contributions Policy that requires development contributions, further research is required to identify three waters asset costs associated with growth in other areas of the district.

Traffic modelling has identified that 30-year growth predictions may impact on congestion in the Kerikeri CBD. The Kerikeri CBD Bypass is currently the only identified project to potentially reduce future congestion in Kerikeri CBD.

This roading improvement will benefit the wider Kerikeri area. Further analysis is required to identify the proportion of the Kerikeri CBD Bypass project that is attributable to growth and to determine whether the estimated revenue raised will be greater than the costs of preparing a policy and administering it.

Financial Contributions

Financial contributions must be summarised in the Development Contributions Policy. This summary can be brief, and should reference the plan provisions, including the purposes that the environmental / financial contributions are collected for.

Under the Operative Far North District Plan, Council currently has the ability to require financial contributions for the retention of esplanade areas and car parking provisions associated with non-residential activities.

The current Policy does not refer to financial contributions.

The Proposed Far North District Plan (PDP) does not require financial contributions. Financial contributions provisions within a district plan must be adopted through a plan change process under Schedule 1 of the RMA, which provides for rights of submission and appeal to the Environment Court. On 14 March 2024, Council approved the development of a draft financial contributions chapter to be included in the District Plan. Staff have been actively progressing developing a financial contributions chapter.

Due to time constraints and ensuring meaningful engagement with tangata whenua, it is not possible to include the variation to the PDP as part of the current hearing schedule, instead staff would look to doing a variation post Council decisions. Further research and engagement with Council will be required to decide on a particular framework.

Form of policy

The review identified that the current policy does not follow best practice policy development frameworks. The Policy includes unnecessary information which can cause confusion.

The policy does not summarise the requirement to collect financial contributions under the District Plan. Therefore, the policy is not consistent with all relevant legislation.

Therefore, the policy should be amended to improve clarity and to be consistent with relevant legislation.

Options

Option One: Status quo: The Policy continues with minor amendment

The Policy continues to NOT require development contributions. Minor amendments are made to the policy to improve clarity and the Policy includes a summary of the requirement to collect financial contributions under the District Plan.

Advantages and Disadvantages of continuing with amendment the current policy

Advantages Policy aligns with the relevant legislation
 Policy is more clear and follows best practice policy development

Disadvantages Rate payers continue to fund infrastructure required to service growth

Option Two: A new Development and Financial contributions policy is developed (Recommended)

A new policy is developed that looks to reintroduce development contributions to service the infrastructure needs from growth.

Advantages and Disadvantages of developing a new development and financial contributions policy

Advantages Council will have another funding tool available to support growth-related development shifting the financial burden away from ratepayers
 Policy will follow best practice policy development and align with legislation

Disadvantages Developing the policy will be quite complex due to the diversity across the district, ensuring affordability, and ensuring legal compliance. Staff resources across Council and specialist advice will be required.

Reputational risk as the community is unsure of the impact of development contributions. Risk can be mitigated through extensive meaningful engagement.

Option Three: Do nothing: Policy continues without any amendment

No changes are made to the existing Policy. Due to the Policy not being clear or consistent with relevant legislation, continuing without amendment is not a viable option.

Next steps

If Council approves to move forward with developing a new development contributions policy, staff will provide a briefing paper to elected members in November on the project outline and schedule.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The district is experiencing growth and infrastructure is required to address growth needs. A new form of policy is required that looks to reintroduce development contributions.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Due to the complexity and requiring external specialist advice, the operational cost of developing a new development and financial contributions policy is expected to be approximately \$40,000 and will be met from within existing budgets for the 2024-25 financial year.

ĀPITI HANGA / ATTACHMENTS

1. **Developments Contributions Policy 2015 - A2685044** [!\[\]\(693fcb3caaca16f960792dd4ef78f66d_img.jpg\)](#) [!\[\]\(9c6bb19b0f713ce4c978fc97945488c7_img.jpg\)](#)
2. **Review Research Report - Development Contributions Policy - A4940648** [!\[\]\(23263ed0fd0aeb8a53f2a13da8e5026a_img.jpg\)](#) [!\[\]\(e12e0adb82993fc7ec4eb247e42c4f70_img.jpg\)](#)
3. **Development contributions gaps assessment - Morrison Low - A4404230** [!\[\]\(39ad1907ce6023cfdaae6ae2a000608b_img.jpg\)](#) [!\[\]\(9e52b995092a66ce8459ad237c763c30_img.jpg\)](#)

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In line with the Council's Significance and Engagement Policy, the recommendation to start developing a new development contributions policy will have little effect on the financial thresholds, ratepayers, specific demographics, or levels of service. The recommendation is consistent with existing plans and policies. Therefore, the level of significance is low. Once a draft policy has been developed, the level of significance may change. Staff will reassess against the Significance and Engagement Policy for future reports.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Sections 102 and 106 of the Local Government Act 2002 apply to the decision recommended in this report. The strategic priorities of Address Affordability, Better Asset Management, and Enable Sustainable Economic Development along with the community outcomes of Communities that are healthy, safe, connected and sustainable and Prosperous communities supported by a sustainable economy align with the decision recommended in this report.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The proposal in this report has District Wide relevance so engagement with Community Boards was not required. However, if Council agrees to draft a new development contributions policy, the views of Community Boards will be integral to ensure a robust policy is developed.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Seeking the views and input of iwi in the development of policies is integral. Māori will be given an opportunity to contribute during the drafting stage of the policy development process.
Identify persons likely to be affected by or have an interest in the matter, and	Interested and affected parties, including landowners and developers of land will be given an opportunity to

how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	contribute during the drafting stage of the policy development process.
State the financial implications and where budgetary provisions have been made to support this decision.	Due to the complexity and requiring external specialist advice, the operational cost of developing a new development and financial contributions policy is expected to be approximately \$40,000 and will be met from within existing budgets.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



Far North District Council

Development Contributions Policy

25 June 2015

Document number A1589819

Page 1 of 4

DEVELOPMENT CONTRIBUTIONS POLICY

Introduction

Since 2003 the Far North District Council has operated a Development Contributions Policy for a range of infrastructure including:

- Roading
- Stormwater
- Sewerage
- Water
- Community Infrastructure

Development Contributions are based on two fundamental pieces of information, the amount that Council is planning to spend on new infrastructure to address growth needs and the level of growth anticipated over the next ten years.

Growth

Since 2003 the level of growth in the Far North has continued to decline from a high of more than 1,000 new lots being created in 2004/05 to less than 60 in 2013/14. Current indications are that this low level of development is likely to continue for some time.

This view has been reinforced by recent census figures which show very little overall population growth in the district since 2006.

Expenditure

In the policy's early years Council planned and undertook significant levels of capital expenditure to address anticipated growth demands.

Because of the changed development patterns there is no longer the same imperative to provide new infrastructure to meet growth demands. This means that Council's focus is now on the renewal and upgrading of our aging infrastructure.

Proposal

As a means of encouraging development and growth in the Far North, Council is proposing to remove Development Contributions as an effective funding tool. Council is therefore proposing to remove the requirement to pay Development Contributions for the time being.

This proposal will be achieved through an amendment to the Development Contributions Policy as discussed below and in the background papers available on Council's website.

The Local Government Act 2002 requires any amendment to Council's Development Contributions Policy be consulted on in accordance with the provisions of Section 82 of that Act.

Council has considered this proposal in the light of its Significance and Engagement Policy and has determined that this consultation should take place concurrently with the consultation on the Long-term Plan with the community at large and in particular with developers and submitters who have commented on recent Development Contributions Policies.

Background information

Changed development patterns

It has become apparent that the level of growth which occurred in the first half of the 2000s has curtailed primarily as a result of the changes to the worldwide economies. This has resulted in a dramatic slowdown in the level of new developments being created in the Far North.

DEVELOPMENT CONTRIBUTIONS POLICY

Presented below is a graph showing the number of new lots that have been consented since the first policy was introduced. As can be seen these peaked in the Bay of Islands-Whangaroa in 2007 but otherwise have been in continual decline almost since the policy was first introduced.

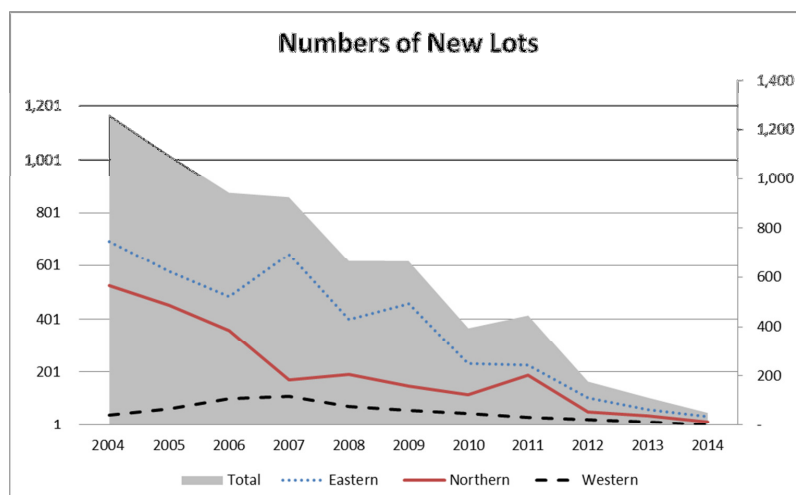


Figure 1 - Numbers of Lots Created 2004-2014

What is of greater importance is that many of the consents granted during the policy's early years have never actually been implemented (by final activation of the subdivision). The reason for this is that Council may grant a subdivision consent but it is not until the developer wants to obtain title that the lots are actually created. In many instances developers have chosen not to proceed with their developments meaning that there is no longer a requirement to pay the Development Contributions.

Growth Expenditure

As part of its planning processes Council has to take account of anticipated growth and, in many instances, provide new or upgraded infrastructure in advance of the growth occurring. In other words, Council spends money providing increased capacity to cope with growth. Where a problem occurs is when monies have been spent developing new infrastructure to address anticipated growth demands.

The Local Government Act requires councils to plan for the future and to ensure that its infrastructural will cope with changing development patterns. The purpose of Development Contributions is to provide funding for that part of the new infrastructure that is designed to meet with growth demands. This might be in providing greater capacity for existing infrastructure such as sewerage, water or roading. Or it might be in building new infrastructure to meet growing community needs. Because of the time it takes to plan and build new infrastructure, much of this work is undertaken in advance of the growth actually occurring.

Whilst the legislation does allow Council to recover monies that have already been spent on growth related infrastructure, this can only realistically occur where developments are taking place. As is shown above, there is now very limited new development in the district so Council has to reconsider how to address this funding shortfall.

Alternatives

Essentially Council has three alternatives, it can continue to rely on development contributions to fund the expenditure that has already been committed and any new growth

DEVELOPMENT CONTRIBUTIONS POLICY

related expenditure or it can decide to cease charging contributions for the time being and fully fund the deficit from borrowings.

These options are discussed below:

Option 1 - Retain Development Contributions

As is shown in Figure 1 the district is currently experiencing very low levels of growth and if the current development contributions policy is retained, this low growth is anticipated to continue for some time.

Because of this limited growth it is now difficult to justify any significant expenditure on new growth related infrastructure, but some investment continues in the 2015-2025 Long Term Plan.

Option 2 - Cease Charging Development Contributions

As has been explained above, development contributions can be an impediment to development and growth. Removing the requirement for development contributions is a positive step Council can take to promote and encourage growth in the Far North.

It is also recognised that once market conditions start to stabilise this district may, once again become an attractive proposition for development and Council is keen to operate policies that are supportive of development. This means that the broad brush Development Contributions Policy that has operated over recent years may no longer be appropriate. Instead, there may be a justification for a much more targeted policy once conditions become more favourable.

In addition to changing development patterns, this more targeted approach is also supported by the recent changes to the legislation where there is a need to show a much closer nexus between growth and development requirements.

Option 3 - Cease Charging Development Contributions but Negotiate Development Agreements for Significant Developments

A development agreement enables Council and the owner of a significant development to negotiate an equitable contribution for the impact of its development on public infrastructure.

Conclusion

Council is keen to remove any perceived barriers to potential development because it recognises that this is vital to the enhancement of the district.

Council recognises that once conditions change, Development Contributions may once again be a useful funding tool but this is likely to be in a much more focussed manner.

For these reasons Council proposes to cease charging Development Contributions from 1 July 2015 but to signal that it will negotiate development agreements for significant developments where there are significant infrastructure impacts from the development.

Development Contributions Policy Statement

Pursuant to Local Government Act 2002 Section 102 Council adopted a Policy on Development Contributions on the following basis

For the term of this Policy Council will not require Development Contributions

Note: Development Contributions in respect of development consents granted prior to 1 July 2015 remain payable in accordance with the policy applicable at the time that the consent was granted.



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Research Report

Review of Development Contributions Policy

1 Purpose

To describe and discuss the review of the Development Contributions Policy.

2 Context and Situation

Under section 102 of the Local Government Act 2002, Council must have a policy on development and financial contributions. Under section 106 of the Local Government Act 2002, the policy must be reviewed at least once every 3 years.

Council's current Development Contributions Policy (Policy) was made in 2015 and was last reviewed as part of the 2021-31 LTP Revenue Review process.

In the Long-Term Plan 2021-31, Council made a commitment to reintroduce development contributions as part of an amendment to the Long-Term Plan.

On 16 December 2021, Council approved the development of a new Policy to be adopted with the 2024-34 Long Term Plan.

On 14 March 2024, Council approved the development of a draft financial contributions chapter to be included in the District Plan (resolution 2024/19 refers¹).

3 Objectives

3.1 Purpose of review

To determine whether the Development Contributions Policy is still the most appropriate way to manage development and / or financial contributions in the Far North District as per section 106 of the Local Government Act 2002.

3.2 Review objectives

- To evaluate the Development Contributions Policy 2015.
- To identify if the current Development Contributions Policy
 - meets current legislative requirements,
 - aligns with the needs of the Far North District.

3.3 Scope

In scope

Opportunities relating to development and / or financial contributions which are a function of Council to control or address.

Out of scope

- All other funding mechanisms for growth related projects e.g., Infrastructure Acceleration Fund.

¹ [Council meeting 14 March 2024](#)

4 Council's role relating to development and / or financial contributions

4.1 Purpose of Local Government

Under section 10 of the Local Government Act 2002, the purpose of local government is to "... promote the social, economic, environmental, and cultural wellbeing of communities, in the present and for the future".

Development and financial contributions can play an important role in keeping growing communities supplied with infrastructure that supports their wellbeing, attractiveness, and ongoing vitality in an efficient and cost-effective way.

4.2 Development Contributions

Development contributions are a funding tool available to Councils facing growth-related costs in their district. Development contributions are used by many councils across New Zealand for a range of infrastructure affected by growth.

Development contributions are charges that may be levied under the Local Government Act 2002 that enable councils to *"...recover from those persons undertaking development a fair, equitable, and proportionate portion of the total cost of capital expenditure necessary to service growth over the long term"*.

This recognises that most growth-related developments will create a need for new or increased infrastructure capacity, such as:

- roads and/or other transportation infrastructure
- potable water supply, treatment and reticulation systems
- wastewater treatment and disposal systems
- stormwater disposal systems and retention areas
- reserves and community facilities.

Development contributions are set in a council's Development Contribution Policy made under the Local Government Act 2002. Development contributions may be required upon the granting of a resource or building consent (or a certificate of acceptance), or a service connection authorisation.

4.3 Financial Contributions

The Resource Management Act 1991 (RMA) allows councils to require a financial contribution to achieve the sustainable management purpose of the RMA.

Financial contributions generally address the direct impacts of a particular development, and their purpose is to help pay for measures that will avoid, remedy or mitigate adverse effects on the environment, or offset adverse effects in some other way. Whether a development represents "growth" may be of limited relevance when determining if a financial contribution should be required.

There is considerable variation in how financial contributions are used in relation to infrastructure to give effect to the RMA purpose, and how they are calculated. Some examples of financial contributions:

- For reserve provision, with the charges based on a percentage of the value of the land being developed.
- Related to the value or debt associated with an activity (such as a local water supply) to recognise and defray the cost of infrastructure already paid for by others. Essentially an equity buy-in charge.
- Related to the cost of providing car parking and imposed where a development does not meet a District Plan requirement for car parking.
- For the council to undertake works in the vicinity of the development to deal with the immediate effects of the development. For example, an intersection upgrade at the entrance of a development or a new valve on a council's water mains to provide the water feed to the site. These are often taken in lieu of the developer undertaking the work directly.

Table 1 Comparison of development and financial contributions

Development contributions	Financial Contributions
Operate under the Local Government Act 2002	Operate under the Resource Management Act 1991
Can only be used by territorial authorities (including unitary authorities)	Can be used by territorial authorities and regional councils
Fully integrated with growth, asset management and financial planning	No required integration with asset management or financial planning
Imposed based on share of fiscal effect of growth for a development (past or planned capital expenditure related to growth, also allowing for cumulative effects)	Imposed based on the environmental effects of a development (allowing for cumulative effects). The environmental effects need not be related to growth
Imposed through a requirement to pay upon granting of a resource consent, building consent (or certificate of acceptance), or authorisation to connect to a service - but not a condition of the consent or authorisation	Imposed as a condition of resource consent or designation
Cannot be charged to the Crown	Able to be charged to the Crown, except for the Ministry of Education or the Ministry of Defence
Must be documented in the council's DCP	Must be in the District Plan or Regional Plan – and be summarised in the council's DCP
Objection process:	Objection process:
Judicial review (policy adoption)	Appeals (plan adoption)
Reconsiderations, objections, and judicial review (policy application)	Objections and appeals (plan application)

5 Review of Policy

5.1 Development Contributions

To decide whether to charge development contributions, Council should consider the following:

- Is the district experiencing growth, or do population projections suggest growth soon?
- Will (or has) that growth require(d) Council to incur capital expenditure to service it?
- Is the capital expenditure for network infrastructure, reserves, or community infrastructure?
- Will the revenue raised be greater than the costs of preparing a policy and administering it?

Growth and Population Projections

Research required for the current policy identified that there was very little growth occurring in the district. Therefore, the current policy does not require development contributions.

However, recent population projections identify that growth is now occurring in the district. As of 2023, the estimated resident population was 74,700 representing a population density of around 10 people per kilometre. Population growth was 2.1% in 2023. The population is expected to peak at 83,200 in 2049.

Most of the population increase is in urban areas located throughout the district, with significant growth occurring in and around Kerikeri. The Kerikeri/ Waipapa area is estimated to accommodate 19% of the Far North's population in 2021. This is projected to grow to 25% by 2073. Kaitaia, Kaikohe, and Taumarumaru are predicted to experience moderate growth which will impact on CBD areas.²

Capital infrastructure required to service growth

To require development contributions, Council must identify the amount that Council is planning to spend on new infrastructure to address growth needs.

Firstly, Council must identify the infrastructure required to meet the growth needs. Best practice growth planning is via spatial planning. Council does not currently have completed spatial plans.

² [Infometrics Population Projections](#)

However, Council is undertaking a spatial planning project in the Kerikeri – Waipapa area. This spatial plan will be completed by mid-2025. Growth options are going out for public consultation on the 01 Nov 2024, which includes a high-level analysis of infrastructure required to support additional housing and business land. Five of the six growth options are based on a framework of providing for 95% of growth in an urban environment. This work has identified significant investment in infrastructure is required irrespective of what growth option is chosen. Council is also in the process of developing a district wide spatial plan. A district wide spatial plan is vital to inform future reviews of the development contributions policy.

Although not as comprehensive as a spatial plan, evidence to support infrastructure planning for growth can be obtained in other ways, for example the District Plan. Staff engaged consultants to undertake a gap analysis and stock take of evidence required to prepare a development contributions policy.

The gap analysis (attachment 3) identified that it is possible for Council to collate the necessary growth planning information for a development contributions policy for three water and roading assets.

There is not sufficient evidence available for reserves and community infrastructure. Staff are improving the quality of evidence held regarding reserves and community infrastructure. Current projects such as the development of an open spaces strategy, review of community facilities strategies, development of spatial plans, and implementation of a new asset management information system will provide a base for evidence.

Revenue and cost of preparing and administering a development contributions policy

Three waters assets

Of those councils that require development contributions, three waters assets account for approximately 65% of contributions.

In 2023, under the three waters reforms, Council was not able to require development contributions on three waters assets. Instead, Water Infrastructure Contributions were to be set and administered by Wai Tāmaki ki Te Hiku. However, on 17 February 2024, the Government repealed the Three Waters legislation.

Council now has the ability to collect development contributions for three waters assets under the Local Government Act 2002.

In 2022, the Far North District has entered into two agreements to receive funding from the Infrastructure Acceleration Fund for infrastructure works in Kawakawa and Kaikohe. These infrastructure works include water and wastewater treatment and reticulation upgrades to support an anticipated 365 additional dwellings in Kaikohe and 310 dwellings in Kawakawa. This fund is administered by Kāinga Ora.

While both agreements are at different stages, detailed costings have been completed for these works and there is sufficient information to enable a conservative estimation of the growth component of these upgrade costs. Therefore, there is sufficient information to support requiring development contributions for these two projects.

As part of the evidence required to develop Te Pātukurea (sub-area spatial plan for Kerikeri -Waipapa), consultants (Beca) have been engaged to undertake a Kerikeri-Waipapa three waters capacity and modelling assessment. The assessment provides sufficient evidence to calculate the growth component of any three waters infrastructure required to service the Kerikeri-Waipapa area.

Staff are confident that Council has sufficient information to identify three waters asset costs associated with growth for Kawakawa, Kaikohe, and Kerikeri. If Council decides to create a Development Contributions Policy that requires development contributions, further research is required to identify three waters asset costs associated with growth in other areas of the district.

Roading assets

Of those councils that require development contributions, roading assets account for approximately 25% of contributions.

Severe events over the 22/23 summer period caused significant damage to the district's roading network. Council's Transportation Asset Management team needs to concentrate solely on resilience and repairing the road network. No subsidy will be available from Waka Kotahi to support the development of further growth-related road improvements.

Traffic modelling has identified that 30-year growth predictions may impact on congestion in the Kerikeri CBD. The Kerikeri CBD Bypass is currently the only identified project to reduce future congestion in Kerikeri CBD. This roading improvement will benefit the wider Kerikeri area. Further analysis is required to identify the proportion of the Kerikeri CBD Bypass project that is attributable to growth and to determine whether the estimated revenue raised will be greater than the costs of preparing a policy and administering it.

Council staff are currently taking measures to safeguard the route of the Kerikeri CBD Bypass. This will be achieved through application of the RMA s167 designation process.

The designation will be undertaken in three distinct stages.

Stage 1 - scoping of the designation.

This is expected to take approximately 3 months with completion by end of December 2024. Stage 1 will provide a recommendation on the content and expected duration of Stage 2.

Stage 2 - preparation and lodgement of a Notice of Requirement.

Council will have the opportunity to approve or decline the commencement of Stage 2. Councils' decision will take into account the expected financial commitment that the designation process places on Council as the Road Controlling Authority to deliver the CBD Bypass. Stage 2 is expected to take approximately 6 months with completion by end of June 2025.

Stage 3 - Processing and Approvals

Stage 3 carries a high contingency risk of protracted hearings and could take up to 12 months. Therefore, the earliest the designation will come into force is 1 July 2026.

It should be noted that financial commitment to the delivery of the CBD Bypass is already signalled in numerous Council resolutions relating to the ongoing purchase of properties within the proposed road corridor. The current Long-Term Plan includes \$5m for further property purchases for Stage 1 of the CBD Bypass, for the 2026 - 2027 financial year.

Therefore, staff have identified that FNDC has sufficient information to be able to require development contributions for three waters and roading assets. If Council decides to create a Development Contributions Policy that requires development contributions, further research and engagement is necessary to identify the most appropriate contribution required.

5.2 Financial Contributions

Financial contributions must be summarised in the Development Contributions Policy. This summary can be brief, and should reference the plan provisions, including the purposes that the environmental / financial contributions are collected for.

Councils can require both financial contributions and development contributions as long as councils do not charge for the same thing under both. Section 14 of the Operative Far North District Plan (DP) outlines the situations in which Council will collect financial contributions. Prior to 2015, Council required development contributions. Therefore, the DP only included financial contribution requirements for the retention of esplanade areas and car parking provisions associated with non-residential activities.

The Resource Consents team actively considers potential financial contributions as part of resource consent applications. Financial contributions are normally required through the provision of an esplanade reserve or a waiver / reduction in esplanade reserves.

The current Policy does not refer to financial contributions.

Given that Council is no longer requiring development contributions, Council could extend the situations in which Council collects financial contributions. For example, financial contributions could be required for the following purposes:

- creating open spaces (including recreation areas, visual buffers, and amenity areas)
- adding capacity to or otherwise enhancing existing open spaces (including recreation areas, visual buffers, and amenity areas)
- giving public access to coastal areas, reserves, bush areas, or areas of special character
- providing new or upgrading existing infrastructure such as roads, transportation infrastructure
- protecting or enhancing amenities, habitats, ecosystems, landscape features and archaeological heritage or cultural values
- avoiding, remedying, or mitigating land use activity or subdivision impacts upon sensitive parts of the natural and physical environment.
- providing new or upgrading existing community amenities (such as libraries, community halls, leisure facilities and public toilets).

Growth planning evidence is not required to set financial contributions.

The Proposed Far North District Plan (PDP) does not require financial contributions. Financial contributions provisions within a district plan must be adopted through a plan change process under Schedule 1 of the RMA, which provides for rights of submission and appeal to the Environment Court. Once in effect, the provisions remain in force for at least 10 years or until changed by the council.

On 14 March 2024, Council approved the development of a draft financial contributions chapter to be included in the District Plan (resolution 2024/19 refers³). A Financial Contribution chapter for the District Plan is currently being developed. Staff have held workshops with elected members including Te Kuaka - Te Ao Māori Committee. To comply with the RMA, any district plan variation must go through an engagement process with Iwi authorities and be formally approved by Council.

Due to time constraints and ensuring meaningful engagement with tangata whenua, it is not possible to include the variation to the PDP as part of the current hearing schedule, instead staff would look to doing a variation post Council decisions. Further research and engagement with Council will be required to decide on a particular framework.

5.3 Form of policy

In determining if a policy is the appropriate form of policy, the policy needs to be certain e.g., it uses clear wording so people will understand what they are required to do.

The current policy does not follow best practice policy development frameworks. The policy refers to information that is not required in the policy for example options relating to the Council decision report on the policy review. The actual policy statement regarding development contributions is found at the very end (page 4) of the document. This may make the policy confusing to the public and does not clearly outline the community's obligations regarding development contributions (in this case that development contributions are not required).

³ [Council meeting 14 March 2024](#)

The policy does not summarise the requirement to collect financial contributions under the DP. Therefore, the policy is not consistent with all relevant legislation.

The policy should be amended to improve clarity and to be consistent with relevant legislation.

6 Conclusion

The Far North District is experiencing growth, which indicates a potential need to require development contributions. Staff have identified that it is possible for Council to collate the necessary growth planning information for a development contributions policy for three water and roading assets. There is not sufficient evidence available for reserves and community infrastructure. Council should continue to develop spatial plans to ensure evidence is gathered to support future reviews of the Development Contributions Policy.

Staff are confident that Council has sufficient information to identify three waters asset costs associated with growth for Kawakawa, Kaikohe, and Kerikeri. Further research is required to identify three waters asset costs associated with growth in other areas of the district.

The Kerikeri CBD Bypass is currently the only identified project to reduce congestion in Kerikeri CBD. Further analysis is required to identify the proportion of the Kerikeri CBD Bypass project that is attributable to growth and to determine whether the estimated revenue raised will be greater than the costs of preparing a policy and administering it.

As Council currently requires financial contributions, the Policy should be amended to include a summary of section 14 of the DP. Council should continue the development of a draft financial contributions chapter to be included in the District Plan.

The form of the policy should be amended to improve clarity and to be consistent with relevant legislation.

In conclusion, a new Development Contributions Policy should be developed.



Far North District Council

Development Contributions Gap Analysis

September 2023

**Document status**

Job #	Version	Written	Reviewed	Approved	Report Date
280101	DRAFT	S.Cross	E.Skinner	E.Skinner	10 May 2023
280101	DRAFT V2	S.Cross	E.Skinner	E.Skinner	30 May 2023
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280101	FINAL	S.Cross	E.Skinner	E.Skinner	19 September 2023

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Executive summary

Far North District Council (Council / FNDC) does not currently have a development contributions or financial contributions policy in place. However, due to the high levels of growth and the cost of providing infrastructure to service that growth, Council is now wishing to adopt a development contributions policy as part of its Long Term Plan process.

To assist with the preparation of the development contributions policy, Council engaged Morrison Low to complete a gap analysis and stocktake of the existing evidence base to assist in the development of a project plan for the preparation of a development contributions policy.

This report highlights the findings of that gap analysis, and the key next steps that need to be undertaken to enable a development contributions policy to be produced.

Development contributions are charges that are intended to *“recover from those persons undertaking development a fair, equitable, and proportionate portion of the total cost of capital expenditure necessary to service growth over the long term”*. The type of assets that can be funded by development contributions is broad, and includes:

- Network infrastructure (roads/transport, water, wastewater, and stormwater)
- Community infrastructure, being land, or development assets on land, owned or controlled by the council for the purpose of providing public amenities (this would include parks, playgrounds, libraries, pools, etc)
- Reserves (includes acquisition of reserve land and development of parks and reserves).

Our review identified:

- The benefits of preparing a development contributions policy for three waters assets are marginal, and primarily relate to the political uncertainty that reform will proceed. If reform were to proceed under the current plans, we do not consider that there would be any benefit in preparing a development contributions policy for three waters assets.
- In order to prepare a robust development contributions policy, Council needs to ensure that it holds sufficient information to be able to demonstrate:
 - The need to invest in has been caused, at least in part, as a result of growth, and the extent to which that is the case
 - The number of properties that will benefit from the investment
 - The extent to which the planned investment benefits new development in the district.
- While some asset classes, such as roading, are likely to hold sufficient information for the introduction of development contributions, it is likely that they would only be able to be collected for a small selection of projects which have a high level of uncertainty (for example the potential Kerikeri bypass). Given this, financial contributions may more appropriately meet the immediate needs of the district, with a long term view towards transitioning to development contributions over time.



Through our review of information provided we consider that, while gaps exist, Council is closer to holding the right amount of information in its land transport and three waters activities. At a high level, the next steps are therefore:

- To determine whether to proceed with the preparation of a development contributions policy for three waters assets.
- To review the capital works programmes for land transport and three waters, and identify key projects relating to growth, including the cost, planned capacity and timing of those projects.
- To commence work on preparing “a gap analysis completed for its open space network to inform future needs and investment in urban growth areas and the district” per the findings of The Property Group’s report of April 2023.

Council should also begin work to consider how it will support the principles of the preamble to Te Ture Whenua Māori Act 1993 within its development contributions policy. This work may require additional engagement with local mana whenua, or further research into the extent of Māori owned land within planned development areas.

We understand that Council has recently entered into several successful development agreements for large scale development in the District. We are advised that these agreements have been lucrative for Council in terms of commitments from developers to invest in infrastructural upgrades that would not have otherwise occurred. In our view, the introduction of a development contributions policy, or indeed a financial contributions policy, would be complementary to the continued use of development agreements for large scale development.



Introduction

Council does not currently have a development contributions or financial contributions policy in place. However, due to the high levels of growth and the cost of providing infrastructure to service that growth, Council is now wishing to adopt a development contributions policy as part of its Long Term Plan process.

To assist with the preparation of the development contributions policy, Council engaged Morrison Low to complete a gap analysis and stocktake of the existing evidence base to assist in the development of a project plan for the preparation of a development contributions policy.

Concurrently, Council engaged The Property Group to undertake a “Growth Planning Review” which also reviewed the existing evidence base for the purposes of developing an urban growth framework and development contributions policy. This report does not repeat the analysis or context contained within The Property Group’s report. Importantly however, it relies on the findings of that report to highlight and identify existing information gaps.

Development contributions

Development Contributions are charges, levied under the Local Government Act 2002, that enable councils to “recover from those persons undertaking development a fair, equitable, and proportionate portion of the total cost of capital expenditure necessary to service growth over the long term¹”.

Importantly, Development Contributions can only be used to recover capital expenditure where development has created the need for a council to incur capital expenditure on new assets, additional assets, or assets of increased capacity. The type of assets that can be funded by development contributions is broad, and includes:

- Network infrastructure (roads/transport, water, wastewater, and stormwater)
- Community infrastructure, being land, or development assets on land, owned or controlled by the council for the purpose of providing public amenities (this would include parks, playgrounds, libraries, pools, etc)
- Reserves (includes acquisition of reserve land and development of parks and reserves).

While the definitions are broad, it is important to note:

- Regardless of the type of infrastructure, there must be a demonstrated nexus between development in the district or area (past, present or future), and the need to invest in the assets.
- Development contributions can only be used for capital expenditure (i.e. not repairs and maintenance, or service provision).
- Development contributions assessments have a clear challenge process outlined in the Local Government Act, and development contributions assessments and policies are regularly challenged in courts.
- Development contributions can only be used toward the purpose for which they were collected. This does not mean that they must be applied toward the specific projects that they were collected for, but must still apply towards projects that achieve the same outcome, and must still address the impacts of growth.

¹ Section 197AA of the Local Government Act 2002



This report seeks to identify the information gaps and requirements to prepare and support a development contributions policy. Where possible, we have indicated potential solutions or quick wins.

Effectiveness of development contributions

Council should be mindful that it is exceedingly rare that development contributions are able to recover the full costs of growth within a district. This is primarily because:

- If growth occurs too fast, council may not have adequately planned for the correct infrastructure capacity or may not have updated its development contributions policy quickly enough to reflect changes in investment requirements.
- If growth occurs too slowly, or in different areas than anticipated, then council may never recover the full costs allocated to growth and may have under-estimated its financing costs.
- The addition of financing costs and indexation into a development contributions policy is permitted but adds complexity to assessments and makes policies difficult to update – even where these are included council carries the risk associated with using incorrect interest rate or inflation forecasts.
- The time between assessment and payment of development contributions can be long, and may result in under payment.
- The requirement to pay development contributions may encourage developers to undertake work outside of the areas covered by the policy. This risk can be mitigated through zoning within the district plan, however we understand that the proposed district plan is very permissive.
- The approach to determining the “growth” portion of asset investment is typically conservative (to minimise litigation risk).

Despite this, any revenue received from development contributions offsets the burden that otherwise would fall on ratepayers in the district. Development contributions can be a useful tool within Council’s broader funding toolkit.

Te Ture Whenua Māori Act 1993

In July 2021 the Government amended the Local Government Act 2002 to require that any development contributions policy that has been adopted by a council must support the principles set out in the preamble to Te Ture Whenua Māori Act 1993. The key principles which must be supported include:

- To promote the retention of Māori owned land in the hands of its owners, their whanau, and their hapu, and to protect wahi tapu
- To facilitate the occupation, development, and utilisation of Māori owned land for the benefit of its owners, their whanau, and their hapu.

We are not aware of any councils that have explicitly addressed this requirement within their development contributions policy yet, however we understand that Taituarā has commissioned legal advice on the matter from the sector.

At a minimum, we would expect that any development contributions policy that is prepared by Council specifically considers:

- The financial impacts of the policy on Māori landowners, and their ability to pay.
- Whether it is appropriate to provide for remissions, or postponement policies for development contributions for Māori owned land.



- The impact of implementing remissions and postponements of development contributions on Council's ability to invest in infrastructure that may be critical to protecting Māori rights to occupy, develop and utilise their land.

If council has already undertaken work on supporting the principles of Te Ture Whenua Māori Act 1993 within its rate remission policies or policy on the remission and postponement of rates on Māori freehold land then it may already have a clear methodology for undertaking this analysis.

Three waters reform

There is currently a lot of uncertainty about three waters reform which impacts any future development contributions policy. In particular, as transition to the proposed three waters entities has not yet occurred, political uncertainty related to this year's general election means that there remains a possibility that councils will continue to have full control of three waters services in the future.

Through the assessment undertaken with The Property Group, it has become clear that Council holds more detail regarding growth assets and investment requirements for three waters assets than it does for the other classes of assets. However, if three waters reform continues as currently proposed, it is worth noting that:

- There is no confirmed date of transition for FNDC. Current proposals allow for a staggered transition, with an expectation that three waters services will be transferred to new water services entities no later than 1 July 2027.
- It is likely that, under a staggered transition approach, Entity A (which FNDC is a part of) will be the first entity to transition.
- It will be difficult to levy development contributions on any infrastructure that has already been completed, particularly as FNDC's current long term plan does not indicate any projects as relating to growth.²
- Given a potential adoption date of 1 July 2024, a development contributions policy that includes three waters assets is likely to only be able to collect development where a resource consent application is lodged, and the resource consent is granted, within a 12 – 24 month period.
- If debt is used to fund investment in growth assets (as is commonly the case), the value of that debt is likely to be transferred to Entity A anyway.

In summary, if three waters reform is to proceed, then there is very little benefit in preparing a new development contributions policy for three waters assets alone, particularly if it is resource constrained. If council is able to collate the necessary information to charge development contributions on three waters assets without significant additional effort, then it may wish to do so.

Financial contributions

Financial contributions have a lot of similarities to development contributions, but are not the same. Financial contributions are charges that are levied under the Resource Management Act 1991 (RMA), and are charges that can be imposed as a condition of a resource consent for the purposes of offsetting any adverse effects on the environment from development.

² No allocation has been made for growth related capital expenditure in Council's funding impact statements, or its 10 year capital works programme. Council's infrastructure strategy does identify some projects as being required to service growth however.



In order for financial contributions to be able to be levied, they must be included within Council's district plan.

Importantly, while the term "effects on the environment" is used in the RMA, the term "environment" has a broad definition, being:

"environment includes—

- (a) ecosystems and their constituent parts, including people and communities; and*
- (b) all natural and physical resources; and*
- (c) amenity values; and*
- (d) the social, economic, aesthetic, and cultural conditions which affect the matters stated in paragraphs to (c) or which are affected by those matters"*

This means financial contributions can be used to fund a range of activities, including parks, reserves, car parking, or as an "equity buy in charge".

Financial contributions and development contributions can be used at the same time by a council, but they must not be used for the same assets/activity. For Council, that may mean that development contributions are charged for roading and three waters assets, while financial contributions are used for reserves, open spaces or community facilities. This is not unusual across local government, and many councils will require financial contributions for open spaces/reserves. Tasman District Council, for example, has a development contributions policy whereby roading and three waters assets are funded through development contributions, and parks, reserves, and community facilities are funded through financial contributions.

The Department of Internal Affairs, in its best practise guidance for development contributions³, notes that development contributions are generally considered to be a more effective tool than financial contributions, as they are more targeted and specific. It also provides a comparison of financial and development contributions, which has been replicated in table 1 overleaf.

³ [https://www.dia.govt.nz/diawebsite.nsf/Files/Development-contributions-policies-guide/\\$file/Development-contributions-policies-guide-v2.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Development-contributions-policies-guide/$file/Development-contributions-policies-guide-v2.pdf) retrieved 18 May 2023



Table 1 Comparison of development and financial contributions

Development contributions	Financial Contributions
Operate under the Local Government Act 2002	Operate under the Resource Management Act 1991
Can only be used by territorial authorities (including unitary authorities)	Can be used by territorial authorities and regional councils
Fully integrated with growth, asset management and financial planning	No required integration with asset management or financial planning
Imposed based on share of fiscal effect of growth for a development (past or planned capital expenditure related to growth, also allowing for cumulative effects)	Imposed based on the environmental effects of a development (allowing for cumulative effects). The environmental effects need not be related to growth
Imposed through a requirement to pay upon granting of a resource consent, building consent (or certificate of acceptance), or authorisation to connect to a service - but not a condition of the consent or authorisation	Imposed as a condition of resource consent or designation
Cannot be charged to the Crown	Able to be charged to the Crown, except for the Ministry of Education or the Ministry of Defence
Must be documented in the council's DCP	Must be in the District Plan or Regional Plan – and be summarised in the council's DCP
Objection process: <ul style="list-style-type: none"> Judicial review (policy adoption) Reconsiderations, objections, and judicial review (policy application) 	Objection process: <ul style="list-style-type: none"> Appeals (plan adoption) Objections and appeals (plan application)

Resource Management Act reform

Financial contributions are levied under the RMA. The RMA has recently been reviewed and is being replaced by:

- The Natural and Built Environment Act 2023
- Spatial Planning Act 2023

As part of the reform of the RMA, the provision to allow the levying of financial contributions was transferred to the Natural and Built Environments Act. Through the transfer of these provisions, Financial Contributions have been renamed to “Environmental Contributions”, however the definition of these is broadly consistent with the RMA.

Development agreements

We understand that Council has recently been very successful in securing development agreements for large scale development in the district. We are advised that these agreements have achieved more than would otherwise be expected to be achieved through a development contributions or financial contributions policy. On this point, we agree that development agreements are a useful tool for funding, or otherwise obtaining, growth related infrastructure.

However, we note that the use of development contributions, development agreements, and financial



contributions are not mutually exclusive. Furthermore, development agreements are entirely voluntary for both parties, and a council is not able to withhold a resource consent, building consent, code compliance, section 224(c) certificate, or service connection if a developer refuses to enter into a development agreement.

Most commonly, we see development agreements entered as a way of reducing the amount of development contribution otherwise payable. In these cases, the development contributions policy creates an effective “carrot” to encourage a development agreement to be negotiated which may achieve better community outcomes.

Similarly, Council have the ability to include, within a financial contributions policy, possible mitigations or consideration which may be able to be taken into account in the assessment of financial contributions, which may allow for the continued effective use of development agreements.

In short, we advocate for the continued use of development agreements, where possible and practical. However, we note that development agreements are unlikely to be practical, cost effective, or possible for a large amount of development within the Far North District, particularly in-fill residential subdivision, which is unlikely to be of sufficient scale to justify a development agreement. In fact many cases have minimum development size thresholds that are applied before development agreements will be considered.

Financial contributions as an alternative/intermediary solution

Due to Council’s desire to begin generating income to offset the cost of subdivision and development as soon as possible, financial contributions may serve an alternative solution to plug some of the existing information gaps in the short-term, and potentially in the longer term depending on their sufficiency.

To implement financial contributions, Council will need to revise their district plan accordingly. Given Council has recently been consulting on its new proposed district plan, there is currently an opportunity to incorporate a financial contributions policy.

Each approach to funding growth has its strengths and weaknesses, these have been summarised in Table 2 below.

Table 2 Benefits and disadvantages of financial and developer contributions

	Financial contributions	Developer contributions
Benefits	<ul style="list-style-type: none"> Greater flexibility in allocating collected funds Implementation is less complicated via a change to the District Plan Review of contributions is only required every 10 years Payment for contributions is typically required upfront 	<ul style="list-style-type: none"> Can lead to greater equity and better alignment with infrastructure growth Can reduce infrastructure spending required by the Council (as developers may directly pay for as a policy condition) Are triggered at multiple points, including resource consents, building consents, and during connection to infrastructure Promote collaboration between Council and developers, allowing joint efforts to plan and implement infrastructure projects
Disadvantages	<ul style="list-style-type: none"> Are only triggered by resource consents, therefore, may not apply to all 	<ul style="list-style-type: none"> Requires detailed growth planning and can be more complex than other funding



developments	mechanisms
<ul style="list-style-type: none"> Changes to the RMA may pose a threat to the long-term viability of financial contributions Can be less equitable as they lack nuance in addressing specific infrastructure needs Less transparency regarding where the contributions are utilised 	<ul style="list-style-type: none"> Growth planning is linked to LTP assumptions and is best initiated during the three-yearly LTP process Risks associated with refunds if anticipated growth assets or infrastructure projects do not materialise as expected Policy review is required every 3 years

Should Council seek to implement a financial contributions policy, they must address the following key considerations.

- Identify the purposes for which the funds from financial contributions will be utilised.
- The value of funding required to meet their purpose.
- Which resource consent activities require a financial contribution, and how the charge is calculated.

Based on a sample of other councils nationwide, Table 3 lists a number of potential mechanisms to apply financial contributions.

Table 3 Financial contributions determinants

Asset type	Purpose	Basis for determining financial contribution
Waters infrastructure (water supply, stormwater, and wastewater)	To maintain sustainable and efficient waters infrastructure that meets the additional demand generated by development	<ul style="list-style-type: none"> Equal to the value of new services directly within the development area Equal to the value of connecting services within the development area The full value of upgrading/enhancing the affected infrastructure network (this can include an option to offset this cost by capital contributions recovered from future developments) A proportion of the cost of upgrading infrastructure based on additional utilisation compared to existing usage A fixed rate per floor and land area A fixed value per new lot
Roading and land transport	To provide for the safe and convenient movement of motor vehicles, bicycles and pedestrians along roads affected by development	<ul style="list-style-type: none"> A fixed rate based on the land value of the development area A fixed amount based on the number of new lots created A fixed percentage based on the cost to upgrade the affected area Equal to the cost of the road required within and to access the development Equal to the cost of upgrading adjacent and specified roads, apportioned based on additional traffic generated by the development (can include specific provisions such as heavy vehicle impact fees)



Reserves and community infrastructure	To meet the additional demand placed on a district's reserve assets, such as sports fields, parks and open space, and biodiversity	<ul style="list-style-type: none"> • A fixed rate based on the land value of the development area • A fixed percentage based on the cost to upgrade the affected area • Fixed rate based on the value of additional walkways required for the development • A fixed amount based on the number of new lots created • Based on the number of additional users of reserves and facilities, and the cost to upgrade to meet the new level of use
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Financial contributions play a significant role in funding growth across several Councils nationwide. Based on our review of the development and financial contributions policies and District plans for each council (excluding regional authorities), we identified 18 councils only requiring financial contributions to fund growth, and only 3 without either policy.

Refer to Appendix Two for a full list of councils and their development and financial contributions policies.



The requirements of a robust development contributions policy

A development contributions policy must contain a written policy that outlines:

- How development contributions will be calculated
- What infrastructure is being funded
- The geographic areas where the development contributions apply
- When the development contributions will be assessed and payable
- The key assumptions used in the setting of charges (including interest rates, indexation, and units of demand).

For the purposes of this report, we have not discussed the method for calculation, key assumptions, or written policy itself, as these elements of the development contributions policy relate to matters which must be addressed later (they are second order questions).

The Local Government Act 2002 does not specify a large list of information requirements to support a development contributions policy. Instead it contains a number of principles and considerations which must be taken into account when setting development contributions. However best practice guidance published by the Department of Internal Affairs, and case law, provide some indication of the type of evidence or information that should be held. Broadly, we have broken this into two categories (growth demand and infrastructure supply) which are discussed in more detail below.

Growth demand evidence requirements

When determining the quantum of development contributions, and the groups of people that must pay them, Council must rely on detailed information relating to the projected development capacity and growth of each benefit area.

We understand that the work undertaken by The Property Group is likely to be able to support this, but to summarise, the following evidence should be collected:

- Definition of clear development areas which align with the district plan and proposed infrastructure investment. For the levying of development contributions, it is possible to group projects and investments into larger areas so long as the grouping balances administrative efficiencies with considerations of fairness and equity. Grouping must avoid grouping across an entire district wherever practical.
- Identification of the potential amount of development capacity within each of those areas.
- Population projections that can be used to determine the timing of growth within a development area, and that are aligned to projections used for forecasting investment in infrastructure. This is particularly important where council includes the recovery of projected borrowing costs or indexation of infrastructure costs within its policy.



Infrastructure supply evidence requirements

To levy development contributions, there must be underlying planned investment that is required to respond to the impacts of growth. This means that Council should hold the following evidence:

- A capital works plan that identifies the need to invest in growth related infrastructure, including a list of growth related projects. This should be reflected in the Council's long term plan, or if outside of the LTP's planning timeframe, should be signalled within its infrastructure strategy.
- An estimate of the potential capital costs for each relevant project – these should be as accurate as possible, noting that it is possible to amend project costs with the review of development contributions policy, but that development contributions are only payable based on the policy that was in place at the time of the assessment.
- Evidence to support the allocation of project costs to growth, renewal and level of service upgrades. Depending on the type of infrastructure, this may include:
 - The capacity of any existing asset that is being replaced
 - The existing demand from properties serviced by the infrastructure
 - The planned capacity following the construction of the new asset
 - The age and condition of the existing asset
 - The replacement cost of the existing asset
 - The existing levels of service delivered by the asset
 - The planned levels of service to be provided by the new/replacement asset.
- Evidence to assist with the identification of a group of beneficiaries from the investment in growth assets, this may include:
 - The asset information described in the bullet point above
 - Information about the locations serviced by the infrastructure – for three waters assets this is likely to be the group of properties serviced by the asset, while for community facilities it is the likely “catchment area” for the asset (e.g. all properties within walking or driving distance).
- Evidence to determine the capacity life of the asset – that is, the number of additional Housing Unit Equivalents that the infrastructure is likely to provide for, and the time period over which the relevant growth will occur.
- The planned timing for investment.
- Information regarding any other planned or confirmed funding sources.



Existing information gap analysis

Based on the conversations that we have had with key staff at Council and The Property Group, as well as our review of the evidence collected by and the report prepared by The Property Group, we have completed a high level gap analysis for the evidence required to prepare a development contributions policy.

The gap analysis tables below have been separated into different asset classes as the level of information held by FNDC varies across different activities/infrastructure classes.

Three waters

Information required	Information held	Potential resolutions	Priority ⁴
Cost estimates	<p>Council indicated a low level of certainty of costs for growth projects in its infrastructure strategy.</p> <p>There is misalignment between the LTP and infrastructure strategy in terms of recognising investment for growth projects.</p> <p>Some growth projects have been identified in a spreadsheet shared with the National Transition Unit.</p>	<p>Growth projects should be identified and cost estimates revised/updated.</p> <p>Projects relating to growth should be identified as such in the long term plan, where projects have been reclassified between long term plans the reasons for this need to be clearly documented.</p>	High
Location and areas serviced	Council can determine the areas that will be serviced by existing and proposed water and wastewater investment.	No significant gap.	N/A
Timing of investment	Council indicated a low level of certainty for the timing of growth projects in its infrastructure strategy.	<p>Growth projects should be identified and their timing confirmed.</p> <p>Projects relating to growth should be identified as such in the long term plan, where projects have been reclassified between long term plans the reasons for this need to be clearly documented.</p>	High
Existing capacity	We understand that Council has already reached, or in some cases breached, abstraction and discharge limits for water and wastewater treatment plants.	Council should confirm the treatment capacity of its plants and current compliance with resource consent abstraction and discharge limits.	Medium - High

⁴ Priority rating for water and wastewater treatment assumes Council wishes to proceed with preparing a development contributions policy for three waters assets.



Information required	Information held	Potential resolutions	Priority ⁴
	Less data is held about the processing capacity of plants or capacity of underground assets.	Network modelling will assist in identifying capacity issues for underground assets. This will assist in identifying the proportion of investment that is attributable to growth.	
Compliance with consent conditions	Council knows its current consent conditions and compliance levels. Council has not undertaken a review of any additional treatment processes that may be required if it requests new resource consents.	When undertaking an estimate of costs for growth projects, Council should determine the extent to which the costs may relate to the need to comply with increased resource consent conditions.	Medium
Existing demand	Council does not have a good understanding of the existing demand for water and wastewater services currently.	Council is undertaking network modelling to determine current demand and growth needs. This should be prioritised to ensure that sufficient evidence is held to determine the capacity life, and growth component of any investment.	High
Estimated network losses	Council does not have accurate information regarding network losses but is able to estimate losses using night time flow measurements.	Network loss information should be treated as a “nice to have” which will assist with determining growth investment as well as maintenance and renewal plans.	Low
Planned capacity increase	We understand that there are no estimates regarding planned increases in capacity for treatment plant upgrades.	When estimating timing and cost of investment, Council should consider the amount of additional capacity to be constructed so that the “capacity life” of the investment can be determined for development contributions purposes.	High
Age and useful life of infrastructure	Council holds asset data in its asset register that should be sufficient to assist with determining the renewals component of any investment.	Confirm that asset data is complete and as accurate as reasonably practical.	Medium
Condition assessment	Council indicated a low level of confidence in its asset condition data in its 2021 Infrastructure Strategy.	Asset condition information would assist in determining the proportion of investment that relates to growth. The absence of good quality condition data does not prevent development contributions being charged.	Medium - Low



Information required	Information held	Potential resolutions	Priority ⁴
		Given the relative scale of treatment plant investment, Council should consider undertaking a full condition assessment of its above ground water assets to provide additional support for the levying of development contributions.	



Roading and land transport

The relatively advanced stage of the Kerikeri CBD bypass project, which is estimated to hold substantial value and is likely to meet the criteria of a growth activity, drives the potential for Council to implement a DC policy for roading and land transport in the near future. The project is therefore referenced in the table below, however, it is important to emphasize that Council will need to consider a broad range of other growth-related projects.

Information required	Information held	Potential resolutions	Priority
Cost estimates	Cost estimates have been completed for future roading projects, but none have been identified in Council's long-term plan as relating to growth. Of the estimates provided, the Kerikeri CBD bypass project is the most progressed and may meet Council's growth criteria. However, the final strategy has yet to be agreed upon for this project. Another source for identifying growth projects may be the prioritisation process for road resealing, including assessing the number of residences serviced by roads.	If deemed eligible as a growth project, agreeing on the Kerikeri CBD bypass strategy as soon as possible should be a priority. Should this occur, it is likely that high-level cost estimates will be sufficient to include it in the DC funding pool. Other costs associated with the project such as servicing debt should also be considered as part of the total cost estimate. In addition to this project, further work should be completed to identify the projects which require infrastructure investment to service growth.	High
Location and areas serviced	Council can identify development areas and townships serviced by roading improvements. Most major centres within the district (other than Kerikeri) are serviced by the State Highway network. Specific to the Kerikeri CBD bypass project, direct areas to be developed have been identified, although the complete area serviced by this project is yet to be defined.	The areas serviced by the Kerikeri bypass project will need to be defined. This will allow Council to determine a base and growth level of service. We expect that Council should be able to complete this exercise without significant effort.	N/A
Timing of investment	Council has provided estimates only for the Kerikeri CBD bypass project; however, these are yet to be confirmed.	Preliminary or high level estimates of timing should be sufficient to levy development contributions for the Kerikeri CBD bypass project.	High
Existing capacity	Council has a good level of understanding about the design, size and level of service of roading infrastructure in its district.	No action is required.	N/A



Information required	Information held	Potential resolutions	Priority
	This information should be sufficient to determine the level of service specific to the Kerikeri CBD bypass project.		
Existing demand	We have not received any information regarding existing utilisation /loading/ demand on land transport assets. However, we expect this could be produced from Council's existing traffic modelling.	Where growth-related roading upgrades are planned (namely the Kerikeri CBD bypass), Council will need to develop a thorough understanding of current traffic volumes, congestion etc. This will help determine the proportion of expenditure for growth when projects are identified.	Medium - High
Planned capacity increase	At this stage, the only project potentially meeting Council's growth criteria is the Kerikeri CBD bypass. The associated capacity increase with this project has yet to be defined.	When developing the Kerikeri CBD bypass strategy, Council must include capacity increases in their modelling. Even high level estimates of additional capacity may be sufficient to levy development contributions at this early stage of the project.	High
Age and useful life of infrastructure	Council holds asset data in its asset register that should be sufficient to assist with determining the renewals component of any investment.	Confirm that asset data is complete and as accurate as reasonably practical.	Medium
Condition assessment	Council indicated a low level of confidence in its asset condition data in its 2021 Infrastructure Strategy.	Asset condition information would assist in determining the proportion of investment related to growth. The absence of good-quality condition data does not prevent development contributions from being charged.	Medium - Low
Current and planned level of service	Council understands the level of service currently provided by roads. For road sealing, Council knows the future level of service. This information can be utilised to determine existing levels of services specific to the Kerikeri bypass project, however, planned changes to the level of service need to be determined.	Council should consider the impacts of any change in service provided by the roading network and the extent to which this benefits existing ratepayers during project planning.	Medium - High



Reserves and community infrastructure

Given the level of information held, financial contributions may be a more effective tool for the collection of some capital costs for reserves and community facilities in Far North District. Council could revise its approach in the future to implement a development contributions policy instead if it feels that this is necessary.

Information required	Information held	Potential resolutions	Priority
Cost estimates	There are no growth related projects for community facilities and open spaces identified in Council's long term plan.	Council needs to undertake an exercise to determine which additional facilities or upgrades are required to support growth. We understand that Council is in the planning stages for a new library and this could be used as a pilot for identifying a growth component.	High
Location and benefit area	Council has not undertaken a mapping exercise to understand the benefit areas of its community facilities.	Council should determine the benefit areas for existing community facilities, particularly those with intended growth related upgrades or investment, to enable it to determine the growth component.	High
Timing of investment	There are no growth related projects for community facilities and open spaces identified in Council's long term plan.	Council needs to undertake an exercise to determine which additional facilities or upgrades are required to support growth.	High
Condition of existing facilities	Council has a low level of confidence in the quality of its condition data.	Condition data would improve the robustness of assessments of growth related expenditure but is not necessary to levy development contributions. Council should undertake a condition assessment of its assets.	Medium - Low
Age and useful life of existing facilities	Council's asset data for community facilities is less reliable than other asset classes.	Age and useful life data is useful in determining the proportion of planned investment that relates to the renewal of assets, and should be incorporated into the calculation of development contributions. Council should ensure that its age and condition data is accurate.	High



Information required	Information held	Potential resolutions	Priority
Amenity provided by existing facilities	Council does not currently hold high quality information about the amenity provided by its community facilities. Council does currently hold classification data which may assist with this.	Council should collect data such as current usage and community demands for its community facilities to ensure that it is able to determine the extent to which existing ratepayers are likely to benefit from planned investment in community facilities.	Medium
Level of service requirements and existing performance assessments	Council has level of service agreements in place for community facilities. These are primarily operational in nature.	Council should ensure that it understands the current level of service delivered by its community facility and open space assets (not service providers/contractors) so that the benefits of any planned upgrades can be appropriately identified.	Medium



Next steps

In order to prepare a development contributions policy, Council needs to ensure that it has the appropriate level of evidence to support the calculation and imposition of development contributions.

Based on our review, we note that there are a number of key information gaps which need to be resolved in order to prepare a development contributions policy. Information quality appears to be the best in relation to three waters assets, followed by roading, and we believe that it may be possible to collate the necessary information for the development contributions policy for these activities.

In our view, the key next steps are:

- To determine whether it is worthwhile proceeding with the preparation of a development contributions policy for three waters assets. In our view this would only be worthwhile if:
 - It does not prevent Council from undertaking other critical service delivery or asset management functions
 - There remains an intention to develop a broader development contributions policy that includes other asset groups.
- To review the capital works programmes for three waters (subject to the step above) and land transport, with a view to identifying and collating the information needed to:
 - Identify projects as relating to growth
 - Undertake a high level cost estimate for the project
 - Determine the future additional capacity created by the infrastructure
 - Determine estimated timing for the projects
 - Determine the extent to which investment is for renewal or level of service upgrades.

This capital works programme, including the assessment of the percentage of costs relating to growth, should be reflected in Council's long term plan. Based on our understanding of Council's LTP timing and processes, this work would need to be complete by the end of September 2023.

The outputs of the above can be used in the modelling of potential development contributions charges.

In our view, it is unlikely that the amount of work required to identify growth projects in the community facilities and open spaces activities will be able to be completed in time for incorporating into a development contributions policy that is adopted as part of Council's long term plan. This may necessitate a future review and amendment of the development contributions policy out of cycle.

Finally, we also note that Council should begin work to consider how it will support the principles of the preamble to Te Ture Whenua Māori Act 1993 within its development contributions policy. This work may require additional engagement with local mana whenua, or further research into the extent of Māori owned land within planned development areas.



Appendix One – Staff consulted

In the preparation of this report, we met with the following staff:

- Ruth Allen, Connor McIntosh and James McKibbin of The Property Group
- Briar Macken, Manager Strategy and Policy
- Janice Smith, Group Manager Corporate Services
- Tanya Proctor, Assets and Planning Manager – Far North Waters Alliance
- Dawn Spence, Asset Strategy and Management Lead, Northland Transport Alliance
- Cushla Jordan – Asset Manager, Northland Transport Alliance

Through recorded interviews with The Property Group:

- Robin Rawson, Parks and Reserves Planner
- Jeanette England, Team Leader Assets & Project Delivery
- Darren James, Asset Manager District Facilities
- Graham Norton, Senior Facilities Technical Officer.



Appendix Two – DCs and FCs by territorial authority

			Assets funded by financial contributions						
Council	DCs	FCs	Roading/ parking	Water supply	Wastewater	Stormwater	Reserves	Community facilities	Ecological / heritage
<u>Councils with developer contributions and financial contributions</u>									
Whangārei District Council	Yes	Yes	✓	✓	✓	✗	✓	✓	✗
Kaipara District Council	Yes	Yes	✓	✓	✓	✓	✓	✗	✓
Auckland Council	Yes	Yes	✗	✗	✗	✗	✗	✗	✗
Thames-Coromandel District Council	Yes	Yes	✓	✗	✗	✗	✓	✗	✗
Hauraki District Council	Yes	Yes	✓	✓	✓	✓	✗	✗	✗
Waikato District Council	Yes	Yes	✓	✓	✓	✓	✓	✗	✗
Matamata-Piako District Council	Yes	Yes	✗	✗	✗	✗	✓	✗	✗
Hamilton City Council	Yes	Yes	✗	✗	✗	✗	✓	✗	✗
Waipa District Council	Yes	Yes	✓	✓	✓	✓	✗	✗	✗
Ōtorohanga District Council	Yes	Yes	✓	✓	✓	✓	✓	✓	✗
South Waikato District Council	Yes	Yes	✓	✓	✓	✓	✓	✗	✗
Tauranga City Council	Yes	Yes	✓	✗	✗	✗	✓	✗	✓
Rotorua District Council	Yes	Yes	✓	✗	✗	✗	✓	✗	✗
Whakatāne District Council	Yes	Yes	✓	✓	✓	✓	✓	✓	✗
Gisborne District Council	Yes	Yes	✓	✓	✓	✓	✓	✗	✓
Hastings District Council	Yes	Yes	✗	✗	✗	✗	✗	✗	✓
Central Hawke's Bay District Council	Yes	Yes	✓	✗	✗	✗	✗	✗	✗
New Plymouth District Council	Yes	Yes	✓	✓	✓	✓	✓	✓	✓
Ruapehu District Council	Yes	Yes	✓	✓	✓	✓	✗	✗	✗
Whanganui District Council	Yes	Yes	✓	✓	✓	✓	✓	✗	✓



Council	DCs	FCs	Assets funded by financial contributions						
			Roading/ parking	Water supply	Wastewater	Stormwater	Reserves	Community facilities	Ecological / heritage
Manawatu District Council	Yes	Yes	✓	✓	✓	✓	✓	X	X
Palmerston North City Council	Yes	Yes	X	X	X	X	X	✓	X
Horowhenua District Council	Yes	Yes	X	X	X	X	✓	✓	X
Kāpiti Coast District Council	Yes	Yes	✓	✓	✓	✓	X	X	X
Porirua City Council	Yes	Yes	✓	✓	✓	✓	✓	X	X
Upper Hutt City Council	Yes	Yes	X	X	X	X	✓	X	X
Hutt City Council	Yes	Yes	✓	✓	✓	✓	✓	X	X
Wellington City Council	Yes	Yes	✓	✓	✓	✓	✓	X	X
Tasman District Council	Yes	Yes	X	X	X	X	✓	✓	X
Nelson City Council	Yes	Yes	✓	✓	✓	✓	✓	✓	X
Marlborough District Council	Yes	Yes	X	X	X	X	X	X	✓
Buller District Council	Yes	Yes	✓	✓	✓	✓	X	✓	✓
Hurunui District Council	Yes	Yes	✓	✓	✓	✓	✓	X	X
Waimakariri District Council	Yes	Yes	✓	✓	✓	✓	X	X	✓
Christchurch City Council	Yes	Yes	X	X	X	X	X	✓	X
Ashburton District Council	Yes	Yes	✓	✓	✓	✓	✓	X	X
Chatham Islands District Council	Yes	Yes	X	X	X	X	X	X	✓
Waitaki District Council	Yes	Yes	✓	✓	✓	✓	X	✓	X
Central Otago District Council	Yes	Yes	X	X	X	X	✓	X	X
Dunedin City Council	Yes	Yes	X	X	X	X	X	X	✓
Southland District Council	Yes	Yes	✓	X	X	X	✓	X	X
<u>Councils with developer contributions only</u>									



Council	DCs	FCs	Assets funded by financial contributions						
			Roading/ parking	Water supply	Wastewater	Stormwater	Reserves	Community facilities	Ecological / heritage
Taupō District Council	Yes	No	X	X	X	X	X	X	X
Kaikōura District Council	Yes	No	X	X	X	X	X	X	X
Selwyn District Council	Yes	No	X	X	X	X	X	X	X
Queenstown-Lakes District Council	Yes	No	X	X	X	X	X	X	X
<u>Councils with financial contributions only</u>									
Far North District Council	No	Yes	✓	X	X	X	X	X	✓
Waitomo District Council	No	Yes	✓	✓	✓	✓	X	X	X
Western Bay of Plenty District Council	No	Yes	✓	✓	✓	✓	✓	X	✓
Kawerau District Council	No	Yes	✓	✓	✓	✓	✓	X	X
Ōpōtiki District Council	No	Yes	✓	✓	✓	✓	✓	X	X
Napier City Council	No	Yes	✓	✓	✓	✓	✓	X	X
Stratford District Council	No	Yes	✓	✓	✓	✓	✓	✓	✓
South Taranaki District Council	No	Yes	✓	✓	✓	✓	X	X	X
Tararua District Council	No	Yes	✓	✓	✓	✓	X	X	X
Masterton District Council	No	Yes	✓	✓	✓	✓	✓	X	X
Carterton District Council	No	Yes	✓	✓	✓	✓	X	X	X
South Wairarapa District Council	No	Yes	✓	X	X	X	X	X	X
Grey District Council	No	Yes	✓	✓	✓	✓	X	✓	✓
Westland District Council	No	Yes	✓	✓	✓	✓	X	✓	✓
Timaru District Council	No	Yes	✓	✓	✓	✓	X	X	X
Mackenzie District Council	No	Yes	✓	✓	✓	✓	✓	✓	X
Waimate District Council	No	Yes	✓	✓	✓	✓	✓	✓	X



Council	DCs	FCs	Assets funded by financial contributions						
			Roading/ parking	Water supply	Wastewater	Stormwater	Reserves	Community facilities	Ecological / heritage
Clutha District Council	No	Yes	✓	✓	✓	✗	✓	✗	✗
Gore District Council	No	Yes	✓	✓	✓	✓	✓	✓	✗
Councils with no developer or financial contributions									
Wairoa District Council	No	No	✗	✗	✗	✗	✗	✗	✗
Rangitikei District Council	No	No	✗	✗	✗	✗	✗	✗	✗
Invercargill City Council	No	No	✗	✗	✗	✗	✗	✗	✗

6.4 TEMPORARY ROAD CLOSURES - KAITĀIA, PAIHIA AND KAIKOHE CHRISTMAS PARADES

File Number: A4933737

Author: Cath Beaumont, Road Corridor Manager

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this paper is to obtain Council approval for temporary road closures.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The task of approving Road Closures, specifically for the safe operation of events, cannot be delegated by Council.
- Advertising of each event will take place approximately at least a minimum of 42 days before proposed event and 1 week before the event in accordance with the transport (Vehicular Traffic Road Closure) Regulations 1965.
- Without Council approval, the Christmas Parades for Kaitāia, Paihia and Kaikohe cannot take place.

TŪTOHUNGA / RECOMMENDATION

That Council approve the following proposed temporary road closures to accommodate the safe operations of the following Christmas Parades:

- a) **Kaitāia Christmas Parade;**
- b) **Paihia Christmas Parade; and**
- c) **Kaikohe Christmas Parade.**

1) TĀHUHU KŌRERO / BACKGROUND

These events are run annually for each town and are run by the community for the community.

The following road closures are the same as were in place for the events in 2023. Road Closures and times are:

Kaitāia – Saturday 7th December 2024.

11am – 2pm Commerce Street.

50 Commerce Street to 139 Commerce Street

Paihia – Friday 6th December 2024

3pm – 7pm

Williams Road

25 Williams Road to 37 Williams Road

Kaikohe – Friday 29 November 2024

3pm – 9pm

Memorial Avenue – whole road

Raihara Street from Recreation Road to Memorial Avenue

Station Road from Memorial to Recreation Road

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Public Notice for the proposed Temporary Road Closures have been advertised in the Northern News and FNDC Website for the first 42 days and a second public notice will go out 7 days leading up to this event. In order to enable the Christmas Parades Council is required to approve road closures.

Option 1 (Recommended)

That Council approve the proposed temporary road closures to accommodate the safe operations of the following Christmas Parades.

- a) Kaitāia Christmas Parade
- b) Paihia Christmas Parade
- c) Kaikohe Christmas Parade

Option 2

Council may elect to not approve the road closures. Failure to approve the closures will result in the Christmas Parades changing their route or not taking place.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable the Christmas Parades to go take place in Kaitāia, Paihia and Kaikohe.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgets are prepared by each areas Event Groups. No cost to the Council.

ĀPITI HANGA / ATTACHMENTS

1. Christmas Parade Maps - A4952567  

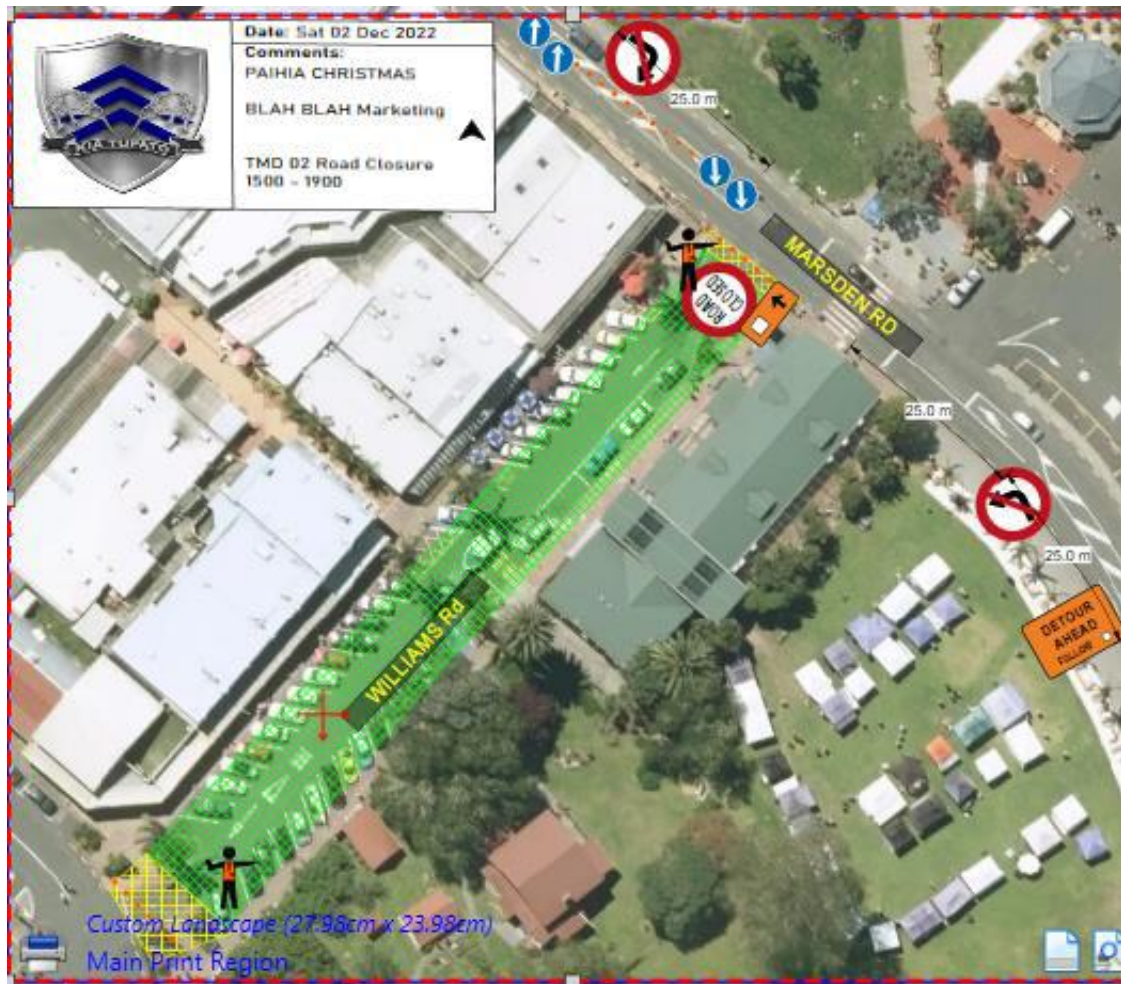
Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

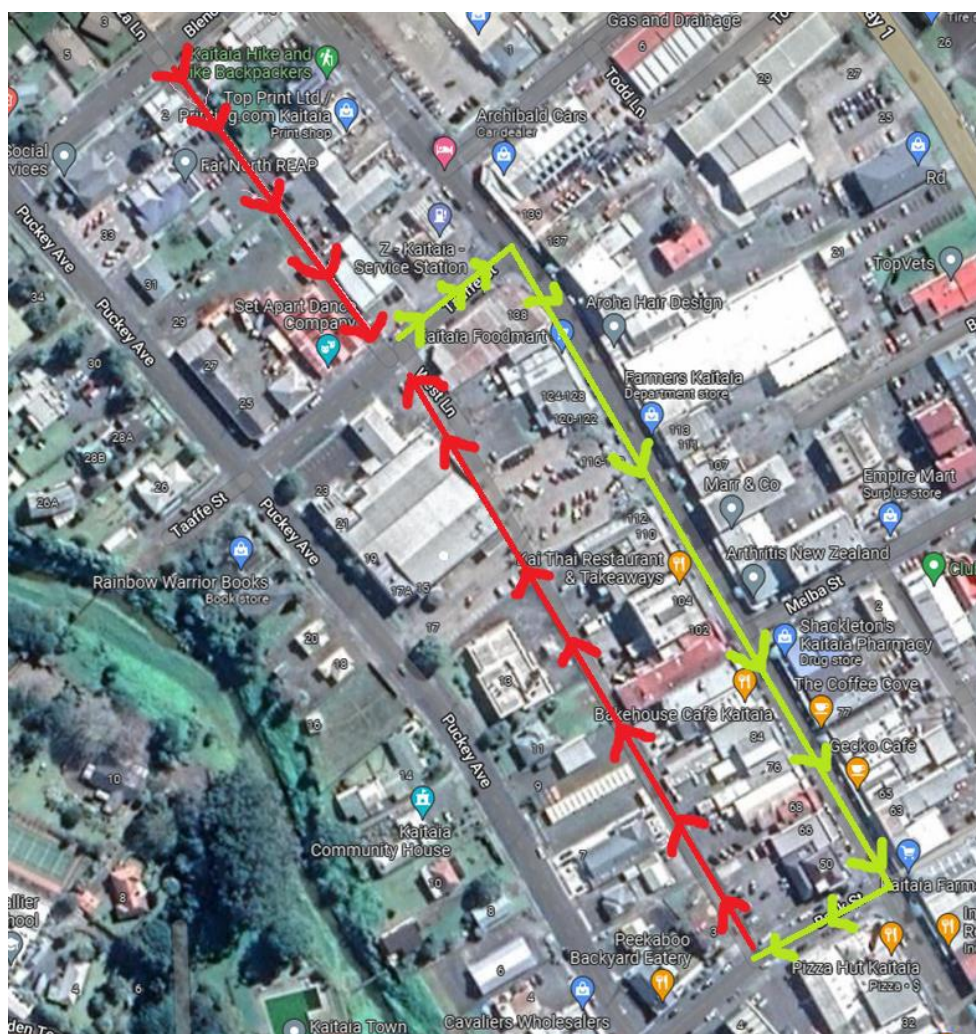
1. A Local authority must, during the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, consider the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance, the event organisers will be engaging with property owners, business and community groups that will be affected by their event with the road closures.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	For the purpose of holding on any road, any vehicle races or trails, or any processions, carnivals, celebrations, sporting events, or other special events, the controlling authority may, subject to the provisions of these regulations, close the road to ordinary vehicular traffic for a period or series of periods of not more than 12 hours each in any consecutive 24 hours.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	There will be local relevance only to the area where the event will be held.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no specific implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A outlined in organisers event application.
State the financial implications and where budgetary provisions have been made to support this decision.	No budgetary implications
Chief Financial Officer review.	The CFO has not reviewed this report

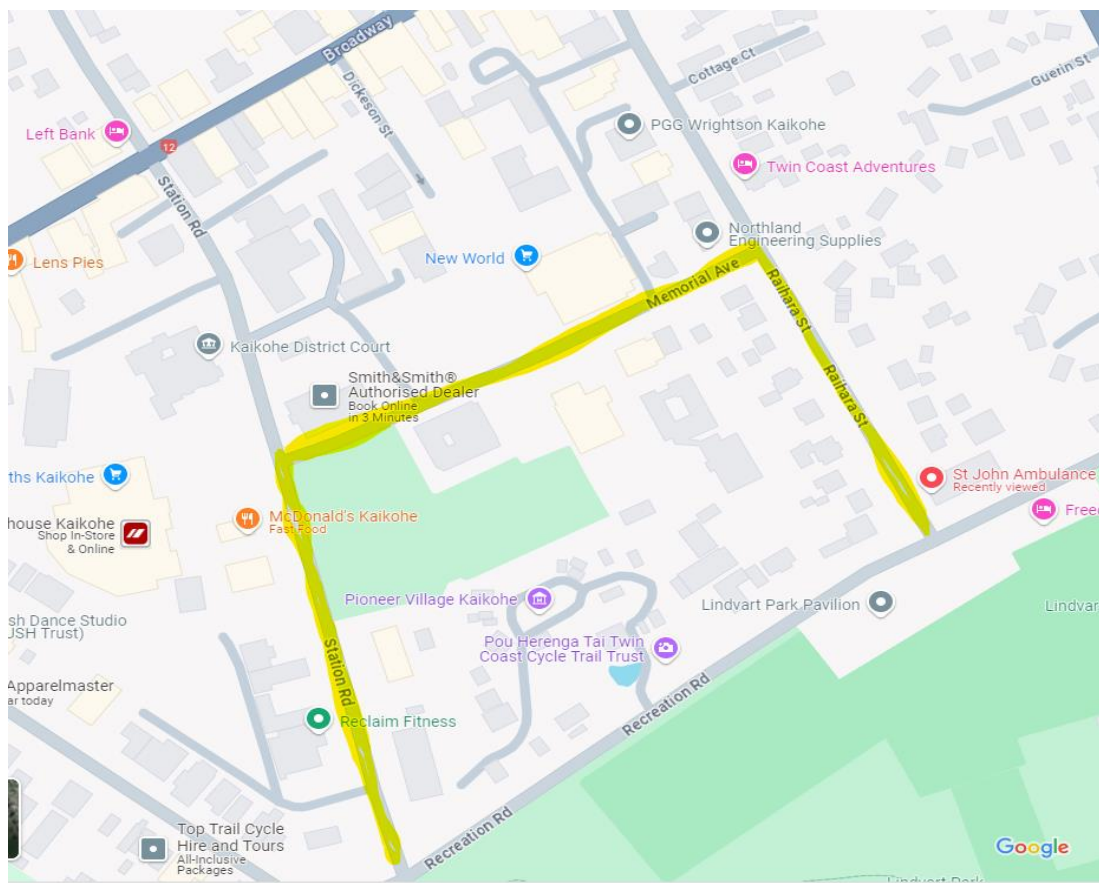
Paihia Road Closure 2024



Kaitiāia Road Closure 2024



Kaikohe Road Closure 2024



6.5 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - OCTOBER 2024**File Number: A4952141****Author: Imrie Dunn, Democracy Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

- To increase governance oversight of Committee business/discussions.
- Communicate resolutions of Committee meetings.
- Escalate Committee recommendations to Council.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- 23 October 2024 - Te Miromiro Assurance Risk and Finance
- 29 October 2024 – Te Koukou – Transport and Infrastructure Committee
- 31 October 2024 – Te Kuaka Te Ao Māori Committee
- Copies of the Committee meeting minutes are attached for information.
- Links to the agendas containing the reports that formed the basis of the recommendations below are included in this report.

TŪTOHUNGA / RECOMMENDATION**That Council***Te Kuaka- Te Ao Māori Committee: Item 5.1 – Te Oneroa-a-Tōhē Variation to Speed Limits***amend Te Kaunihera o Tai Tokerau ki te Raki Interim Speed Management Plan to include 30 kilometre per hour speeds 200 metres either side of the following beach access points:**

- a) Hukatere Access;
- b) Te Wakatehāua Access; and
- c) Kauēparāoa Access.

TĀHUHU KŌRERO / BACKGROUND

This is a regular report to provide greater governance oversight of discussions that occur at Committee meetings and to avoid duplication of reading for Councillors for decisions that are recommended to them, from each Committee meeting.

Copies of Committee meeting minutes that have occurred since the last ordinary Council meeting are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to Council for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Since the last Council meeting the following Committee meetings have occurred:

23 October 2024 – Te Miromiro Assurance, Risk and Finance Committee
[Agenda - Te Miromiro Assurance, Risk and Finance - 23 Oct 24](#)

29 October 2024 – Te Koukou Transport Committee



[Agenda - Te Koukou Transport and Infrastructure - 29 Oct 24](#)

31 October 2024 – Te Kuaka – Te Ao Māori Committee

[Agenda - Te Kuaka Te Ao Māori Committee - 31 Oct 24](#)**PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

ĀPITIHINGA / ATTACHMENTS

1. **2024-10-23 Te Miromiro - Assurance, Risk and Finance Committee Minutes - A4940363**
[!\[\]\(97faa0168e491544be255cfcab218e9b_img.jpg\) !\[\]\(b2166b76608b8499cffc130bf1b1fe60_img.jpg\)](#)
2. **2024-10-29 Te Koukou - Transport and Infrastructure Committee Minutes - A4944736** [↓](#)

3. **2024-10-31 Te Kuaka - Te Ao Māori Committee Minutes - A4950362** [↓](#) 

UNCONFIRMED

Te Miromiro - Assurance, Risk and Finance Committee Meeting Minutes

23 October 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, KAIKOHE
ON WEDNESDAY, 23 OCTOBER 2024 AT 10:01AM**

PRESENT: Mr Graeme McGlinn, Deputy Chairperson John Vujcich, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Penetaui Kleskovic, Cr Steve McNally

IN ATTENDANCE: Emma Jurisich and Deanna MacDonald (AON Staff)

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Emma Healy (Chief of Staff), Aisha Huriwai (Manager – Democracy Services), Carla Ditchfield (Manager – Legal Services), Briar Macken (Manager – Strategy and Policy), Jonathan Slavich (Chief Financial Officer), Charlie Billington (Group Manager – Corporate Services), Ian Wilson (Manager – Health, Safety and Wellbeing)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kōwhai-Deputy Mayor Kelly Stratford commenced the meeting with a karakia at 10:01 am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/34

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That the apologies received from Kahika-Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford, and Councillor John Vujcich be accepted and leave of absence granted.

CARRIED

3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4899755, pages 12 - 17 refers.

RESOLUTION 2024/35

Moved: Cr Steve McNally

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee confirm the minutes of the previous meeting held 4 September 2024 are a true and correct record.

CARRIED

UNCONFIRMED

Te Miromiro - Assurance, Risk and Finance Committee Meeting Minutes

23 October 2024

4 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**4.1 MAYORAL DISCRETIONARY FUND**

Agenda item 5.1 document number A4780944, pages 18 - 19 refers.

RESOLUTION 2024/36

Moved: Deputy Chairperson John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Mayoral Discretionary Fund.**CARRIED****4.2 HEALTH SAFETY AND WELLBEING**

Agenda item 5.4 document number A4915219, pages 76 - 79 refers.

MOTION

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

- a) That Te Miromiro - Assurance, Risk and Finance Committee receive the report Health Safety and Wellbeing

CARRIED**AMENDMENT**

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

- a) That Te Miromiro - Assurance, Risk and Finance Committee receive the report Health Safety and Wellbeing; and
- b) That Te Miromiro – Assurance, Risk and Finance Committee requests an update on the steps taken to protect the Health Safety and Wellbeing of Elected Members when undertaking Council business.

CARRIED

The amendment became the substantive motion.

RESOLUTION 2024/37

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

- a) **That Te Miromiro - Assurance, Risk and Finance Committee receive the report Health Safety and Wellbeing; and**
- b) **That Te Miromiro – Assurance, Risk and Finance Committee requests an update on the steps taken to protect the Health Safety and Wellbeing of Elected Members when undertaking Council business.**

CARRIED

UNCONFIRMED

Te Miromiro - Assurance, Risk and Finance Committee Meeting Minutes

23 October 2024

5 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION 2024/38**

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Confirmation of Previous Minutes Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
5.2 - Risk Management Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED**4 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS (CONTINUED)****4.3 INSURANCE UPDATE**

Agenda item 5.2 document number A4911948, pages 20 - 23 refers.

RESOLUTION 2024/39

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Insurance update.**CARRIED**

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UNCONFIRMED

Te Miromiro - Assurance, Risk and Finance Committee Meeting Minutes

23 October 2024

4.4 FAR NORTH HOLDINGS LIMITED ANNUAL REPORT 2023/24

Agenda item 5.3 document number A4912036, pages 24 - 75 refers.

RESOLUTION 2024/40

Moved: Deputy Chairperson John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Far North Holdings Limited Annual Report 2023/24.**CARRIED****5 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED (CONTINUED)****RESOLUTION 2024/41**

Moved: Deputy Chairperson John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.3 - FNDC Current Legal Action Potential Liability Claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
5.4 - Adoption of Annual Report and Auditors Report	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

and that Deloitte Staff Bennie Greyling and Darren Naicker, be present during the public excluded part of the meeting.**CARRIED**

Page 4

UNCONFIRMED

Te Miromiro - Assurance, Risk and Finance Committee Meeting Minutes

23 October 2024

6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Cr Penetaui Kleskovic closed the meeting with a karakia.

7 MEETING CLOSE

The meeting closed at 1:39PM.

The minutes of this meeting will be confirmed at Te Miromiro - Assurance, Risk and Finance Committee Meeting held on 3 December 2024.

.....
CHAIRPERSON

UNCONFIRMED

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

29 October 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 29 OCTOBER 2024 AT 10:02AM**

PRESENT: Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtual), Cr Ann Court, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Tāmati Rākena (virtual), Cr Mate Radich, Cr John Vujcich.

IN ATTENDANCE: Adele Gardner (Chairperson – Te Hiku Community Board)(virtual), Belinda Ward (Chairperson – Bay of Islands-Whangaroa Community Board)(virtual).

STAFF PRESENT: Aisha Huriwai (Manager – Democracy Services), Maria Bullen (Democracy Advisor), Tanya Proctor (Head of Infrastructure Strategy), Roger Ackers (Group Manager – Planning and Policy), Rob Gilmore (Acting Transportation Services Manager), Margriet Veenstra (Manager – Property Information and Business Compliance), Elizabeth Stacey (Senior Road Safety and Traffic Engineer), Di Miller (Asset Management Infrastructure Planning), Guy Holroyd (Chief Executive Officer)(virtual).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:02am, Cr Steve McNally commenced the meeting and Cr Babe Kapa opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/52

Moved: Cr John Vujcich
Seconded: Cr Steve McNally

That the apology received from Kahika Moko Tepania and Cr Penetaui Kleskovic be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Doug Jane spoke in regard to the roading conditions on Wainui Road.
- Ange Waitohi and Jodi Betts spoke on public excluded item 7.5, Road Safety Education - FNDC Contract no 7/21/150 extension.

UNCONFIRMED

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4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4668114, pages 10 - 15 refers.

RESOLUTION 2024/53

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 24 September 2024 are true and correct.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.1 TRANSPORT PORTFOLIO MEMBER REPORTS

Agenda item 5.1 document number A4668193, pages 16 - 17 refers.

RESOLUTION 2024/54

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

That Te Koukou – Transport and Infrastructure Committee note the verbal October 2024 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 TE KOUKOU OPEN RESOLUTIONS UPDATE OCTOBER 2024

Agenda item 6.1 document number A4900503, pages 18 - 20 refers.

RESOLUTION 2024/55

Moved: Cr Steve McNally

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update October 2024.

CARRIED

UNCONFIRMED

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6.2 INFRASTRUCTURE ABATEMENT NOTICES

Agenda item 6.2 document number A4905847, pages 21 - 23 refers.

RESOLUTION 2024/56

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Abatement Notices.

CARRIED

6.3 INFRASTRUCTURE CONSENT COMPLIANCE STATUS

Agenda item 6.3 document number A4907128, pages 24 - 26 refers.

RESOLUTION 2024/57

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Consent Compliance Status.

CARRIED

6.4 INFRASTRUCTURE WORKING GROUP UPDATES

Agenda item 6.4 document number A4912267, pages 27 - 37 refers.

RESOLUTION 2024/58

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Working Group Updates.

CARRIED

6.5 INFRASTRUCTURE CONSENTING WORK PROGRAMME

Agenda item 6.5 document number A4916007, pages 38 - 41 refers.

RESOLUTION 2024/59

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Consenting Work Programme.

CARRIED

UNCONFIRMED

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6.6 CONDITION ASSESSMENT SUMMARY FOR COUNCIL HALLS

Agenda item 6.6 document number A4907609, pages 42 - 44 refers.

RESOLUTION 2024/60

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the Te Koukou - Transport and Infrastructure Committee receive the report Condition Assessment Summary for Council Halls.

CARRIED

6.7 WATERS KPIS

Agenda item 6.7 document number A4912257, pages 45 - 53 refers.

RESOLUTION 2024/61

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That Te Koukou - Transport and Infrastructure Committee receive the report: Waters KPIS.

CARRIED

6.8 FNDC TRANSPORTATION MAINTENANCE AND RENEWALS ACTIVITY UPDATE - SEPTEMBER 2024

Agenda item 6.8 document number A4917065, pages 54 - 86 refers.

RESOLUTION 2024/62

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report FNDC Transportation Maintenance and Renewals Activity Update - September 2024.

CARRIED

6.9 NORTH HOKIANGA ROADING UPDATE

Agenda item 6.9 document number A4917715, pages 87 - 114 refers.

RESOLUTION 2024/63

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That Te Koukou - Transport and Infrastructure Committee receive the report for North Hokianga Roading Update.

CARRIED

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7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/64**

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Te Koukou Public Excluded Open Resolutions Update August 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - 3Waters Capital Works Programme - September 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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	activities	
7.4 - Road Safety Education & Engineering Update	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.5 - Road Safety Education - FNDC Contract No 7/21/150 Extension	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.6 - New Kerikeri Motorhome & Caravan Dump Station	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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	enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
7.7 - Kerikeri CBD Bypass	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

At the conclusion of the public excluded discussion, Council confirmed the following decision be restated in public meeting as follows:

Road Safety Education - FNDC Contract No 7/21/150 Extension

That Te-Koukou Transport and Infrastructure Committee:

- a) approve the extension of Contract 7/21/150 with Far North REAP for \$REDACTED pending final confirmation of NZTA Waka Kotahi Funding for the two renewal periods (2 x 2 years and 1 x 1 year) to a maximum contract period of six years, expiring 30 June 2027; and
- b) delegate to the Chief Executive Officer the authority to approve and execute the extension, any further variations, and any additional work during the renewal period within the approved Long Term Plan budgets and/or within the NZTA funding limits.

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4 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 MEETING CLOSE

The meeting closed at 1:20pm.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 26 November 2024.

.....
CHAIRPERSON

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Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes

31 October 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KUAKA - TE AO MĀORI COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVENUE, KAIKOHE
ON THURSDAY, 31 OCTOBER 2024 AT 10:06 AM**

- PRESENT:** Chairperson Harry Burkhardt, Deputy Chairperson Hilda Halkyard-Harawira, Kōwhai – Deputy Mayor Kelly Stratford (online), Cr Felicity Foy (online), Cr Steve McNally (online), Cr Mate Radich (online), Cr Tāmāti Rākena, Cr John Vujcich, Phil Grimshaw (online) Te Kahu o Taonui Representative.
- IN ATTENDANCE:** Kiri Sloane-Hobson (Operations Manager – Te Kahu o Taonui) (online), Kawiti Waetford (Kaiwhakawhiti Reo – Language Interpreter)
- STAFF PRESENT:** Guy Holroyd (Chief Executive Officer), Jacine Warmington (Group Manager – Strategic Relationships), Tanya Proctor (Head of Infrastructure), Ruben Garcia (General Manager - Communications and Engagement), Roger Ackers (General Manager – Planning and Policy), Charlie Billington (General Manager – Corporate Services), Zena Tango (Team Leader Transaction Services), Casey Gannon (Manager - Civic Engagement and Education), Llani Harding (Manager- Te Hono), Scott May (Manager - Stakeholder Relationships), Sarah Peri (Kaupapa Māori Programme Lead - Future of Severely Affected Land), Marlema Baker (Te Kuaka - Te Ao Māori Coordinator), Aisha Huriwai (Manager- Democracy Services), Imrie Dunn (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:06 am, Chairperson Harry Burkhardt commenced the meeting, Kawiti Waetford continued the meeting with a karakia. Mihi provided by Cr Tāmāti Rākena.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**APOLOGY****RESOLUTION 2024/12**

Moved: Cr Tāmāti Rākena

Seconded: Cr John Vujcich

That the apology received from Kahika Mayor Moko Tepania and Crs Ann Court and Babe Kapa be accepted and leave of absence granted.

CARRIED**3 NGĀ KŌRERO A TE KAHIKA / CHAIRPERSON ANNOUNCEMENTS**

Deputy Chairperson Hilda Halkyard-Harawira:

- Last weekend, delegates from the Pacific gathered under the name Te Kuaka, united in their resistance to nuclear bases in the region.
- Mihi was extended to those who have recently passed. Deputy Chairperson Halkyard-Harawira acknowledged two individuals:

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31 October 2024

- Don Bellingham from Kaitiāia, who granted permission over 30 years ago for Te Hiku Media to establish a transmitter.
- Robert Ludbrook, a lawyer from Auckland, recognized for his advocacy on behalf of Māori and Pasifika communities, notably during the Dawn Raids.
- Te Arikunui Ngā Wai hono i te pō is anticipated to visit Te Aupouri on 29 November.
- The Waharoa of Waimanoni Marae will be opened on 30 November; all are welcome to attend.
- Congratulations were offered to Chair Harry Burkhardt for his recent award recognizing efforts in environmental waste repurposing, alongside Karleen Everitt, who also received an award for her contributions.

Councillor Tāmati Rākena:

- Councillor Rākena commemorated He Whakaputanga, the Declaration of Independence signed on 28 October 1835, with an event hosted by Ngāti Kawa and Ngāti Rāhiri at Waitangi, which brought together hapū, iwi, and whānau from across the district.
- He noted the Council's vision aligns with Section 32 and the 2100 report's Te Pae o Uta, ensuring that kaupapa central to council processes honour these significant historical events.
- Councillor Rākena recognized that these annual commemorations coincide with the signing of Te Tiriti o Waitangi, including the Waimate North signing on 10 February and the largest signing at Māngungu on 12 February. This year marks 189 years since the signing of He Whakaputanga.

Chairperson Harry Burkhardt:

- Chairperson Burkhardt acknowledged the kawē mate for Selwyn Murupaenga, which will be held tomorrow with Ngāti Rēhia, followed by Ngāti Kahu at Oturu, and at Te Hāpua on Saturday.
- Chairperson Burkhardt shared that a delegation recently visited Beijing, where discussions took place with representatives from China, Japan, and Alaska on Kuaka and the shared values and benefits of collaboration.
- The Chair noted that agenda item 7.1, Simpson Grierson Legal Opinion on Māori Ward Poll Requirements, will now be discussed in the public portion of the meeting, as legal privilege has been waived.

4 NGĀ TONO KŌRERO / DEPUTATION

Nicole Wihongi and Abert Cash regarding Waitangi 2025 Commemorations.

Attachments tabled at meeting

- 1 Draft Waitangi Week Calendar 2025 - Document Number A4957081 refers.

3 NGĀ KŌRERO A TE KAHIKA / CHAIRPERSON ANNOUNCEMENTS CONTINUED

Chief Executive Officer gave a verbal update for outstanding matters

Attachments tabled at meeting

- 1 CEO Briefing Paper Update to Te Kuaka Committee - Document A4957078 refers.

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5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4536236, pages 8 - 16 refers.

RESOLUTION 2024/13

Moved: Deputy Chairperson Hilda Halkyard-Harawira

Seconded: Cr John Vujcich

That Te Kuaka – Te Ao Māori Committee confirm the minutes of the meeting held 25 September 2024 as a true and correct.

CARRIED

6 NGĀ PŪRONGO / REPORTS

6.1 TE ONEROA-A-TŌHĒ VARIATION TO SPEED LIMITS

Agenda item 5.1 document number A4932032, pages 17 - 24 refers.

RESOLUTION 2024/14

Moved: Cr Tāmati Rākena

Seconded: Cr John Vujcich

That Te Kuaka - Te Ao Māori Committee recommend to Council that Te Kaunihera o Tai Tokerau ki te Raki Interim Speed Management Plan is amended to include 30 kilometre per hour speeds 200 metres either side of the following beach access points:

- a) **Hukatere Access;**
- b) **Te Wakatehāua Access; and**
- c) **Kauēparāoa Access.**

CARRIED

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 SIMPSON GRIERSON LEGAL OPINION - MĀORI WARD POLL REQUIREMENTS

Agenda item 4.1 document number A4947746, pages 7 - 8 refers

RESOLUTION 2024/15

Moved: Cr Tāmati Rākena

Seconded: Deputy Chairperson Hilda Halkyard-Harawira

That Te Kuaka – Te Ao Māori Committee receive the Simpson Grierson Legal Opinions requested by Taituarā on Conduct of Polls of Electors on Division of Electorate into Māori Wards or Constituencies and Māori Ward Poll Requirements.

CARRIED

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Attachments tabled at meeting

- 1 Agenda item 7.1 Simpson Grierson Legal opinion - Maori Ward Poll Requirements - Document number A4957119 refers.

At 11:38 am, Cr Tāmati Rākena left the meeting and returned at 11:40 am.

7.2 NORTH HOKIANGA ROADING WORKING GROUP UPDATE

Agenda item 6.1 document number A4938961, pages 25 - 28 refers.

RESOLUTION 2024/16

Moved: Cr John Vujcich

Seconded: Deputy Chairperson Hilda Halkyard-Harawira

That Te Kuaka – Te Ao Māori Committee receive the report North Hokianga Roding Working Group Update.

CARRIED

Attachments tabled at meeting

- 1 Motuti Newsletter 16.10.24 - Document number A4957094 refers.

7.3 AROTAKE WHAKAAHUATANGA TANGATA - REPRESENTATION REVIEW 2024 FINAL DETERMINATION

Agenda item 6.2 document number A4938479, pages 29 - 51 refers

RESOLUTION 2024/17

Moved: Cr John Vujcich

Seconded: Cr Tāmati Rākena

That Te Kuaka – Te Ao Māori Committee receive the report Arotake Whakaahuatanga Tangata - Representation Review 2024 Final Determination.

CARRIED

7.4 WHENUA MĀORI - FREEHOLD LAND RATING RELIEF

Agenda item 6.3 document number A4936059, pages 52 - 54 refers

RESOLUTION 2024/18

Moved: Deputy Chairperson Hilda Halkyard-Harawira

Seconded: Cr Tāmati Rākena

That Te Kuaka – Te Ao Māori Committee receive the report Whenua Māori - Freehold Land Rating Relief.

CARRIED

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7.5 LOCAL WATER DONE WELL - CREATING A UTILITIES ENTITY (AND A WATERS INDUSTRY)

Agenda item 6.4 document number A4904735, pages 55 - 65 refers

RESOLUTION 2024/19

Moved: Cr John Vujcich

Seconded: Deputy Chairperson Hilda Halkyard-Harawira

That Te Kuaka – Te Ao Māori Committee receive the report Local Water Done Well - Creating a Utilities Entity (and a Waters Industry).

CARRIED

At 12:26 pm, Cr Steve McNally left the meeting.

7.6 FAR NORTH DISTRICT COUNCIL (FNDC) WAITANGI DAY COMMEMORATIONS 2025 UPDATE

Agenda item 6.5 document number A4934284, pages 66 - 67 refers

RESOLUTION 2024/20

Moved: Cr Tāmami Rākena

Seconded: Cr John Vujcich

That Te Kuaka – Te Ao Māori Committee receive the report Far North District Council (FNDC) Waitangi Day Commemorations 2025 Update.

CARRIED

7.7 TE KUAKA- TE AO MĀORI COMMITTEE OPEN RESOLUTIONS UPDATE OCTOBER 2024

Agenda item 6.6 document number A4709032, pages 68 - 68 refers

RESOLUTION 2024/21

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Te Kuaka – Te Māori Committee receive the report Te Kuaka – Te Ao Māori October 2024 Open Resolution Report.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 MINOR ITEM NOT ON THE AGENDA

RESOLUTION 2024/22

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Te Kuaka Te Ao Māori

a) acknowledge support offered from Te Kahu o Taonui to work with Council staff,

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31 October 2024

- particularly around the engagement planning templates for IHEMP's and MOU's
b) investigate opportunities for further workstreams such as treaty agreements.

CARRIED

9 MEETING CLOSE

The meeting closed at 1:28 pm.

The minutes of this meeting will be confirmed at the Ordinary Te Kuaka - Te Ao Māori Committee Meeting held on 11 December 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 COMMUNITY BOARD MINUTES - OCTOBER 2024

File Number: A4945373

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide an overview of resolutions made by Community Boards with an opportunity for Chairpersons to speak with Council about pertinent discussions held at Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Minutes from Te Hiku, Bay of Islands-Whangaroa and Kaikohe-Hokianga Community Board September 2024 meetings are attached for Council information.

TŪTOHUNGA / RECOMMENDATION

That Council note the following Community Board minutes:

- 22 October 2024 Te Hiku Community Board;
- 24 October 2024 Bay of Islands-Whangaroa Community Board; and
- 25 October 2024 Kaikohe-Hokianga Community Board

TĀHUHU KŌRERO / BACKGROUND

This report is to provide Council with an overview of resolutions made at Community Board meetings and for Community Board Chairpersons to raise any Community Board issues with Council.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This is intended as an information report but shows on the agenda as a standard report to place it earlier on the agenda.

From time-to-time Community Boards may make recommendations to Council. This report is not considered to be the appropriate mechanism for Council to make a decision from a Community Board recommendation. Council could however move a motion to formally request a report on a particular matter for formal consideration at a subsequent meeting. The report would then ensure that Council have sufficient information to satisfy the decision-making requirements under the Local Government Act 2002 (sections 77-79).

The minutes presented to this meeting include recommendations to Council, which staff have requested be considered by Council for the June meeting.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budget provision in considering this report.

ĀPITIHINGA / ATTACHMENTS

1. 2024-10-22 Te Hiku Community Board Minutes - A4939987 [↓](#) 
2. 2024-10-24 Bay of Islands-Whangaroa Community Board Minutes - A4938896 [↓](#) 
3. 2024-10-25 Kaikohe-Hokianga Community Board Minutes - A4944701 [↓](#) 

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Te Hiku Community Board Meeting Minutes

22 October 2024

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 22 OCTOBER 2024 AT 10:03 AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

STAFF PRESENT: Marysa Maheno (Democracy Advisor), Kim Hammond (Community Board Coordinator)(online)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:03 am, Member Rachel Baucke commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGIES AND CONFLICTS OF INTEREST

RESOLUTION 2024/52

Moved: Member William (Bill) Subritzky

Seconded: Member Rachel Baucke

That the apologies received from Crs Felicity Foy and Hilda Halkyard-Harawira be accepted and leave of absence granted. Also that the conflict of interest from member John Stewart for the Ahipara Aroha funding application be noted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Xian Koid spoke about placemaking in Kaitāia.

4 NGĀ KAIKŌRERO / SPEAKERS

- Therese Wickbom spoke in relation to item 7.4b, funding application for Bald Angels Charitable Trust.
- Lesley Wallace spoke in relation to item 7.4a, funding application for Ahipara Aroha Inc.

At 10:33 am, Deputy Chairperson John Stewart left the meeting.

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Te Hiku Community Board Meeting Minutes

22 October 2024

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4666795, pages 8 - 15 refers.

RESOLUTION 2024/53

Moved: Member Darren Axe
Seconded: Member Rachel Baucke

That Te Hiku Community Board confirm the minutes of the meeting held 17 September 2024 to be a true and correct record.

CARRIED

At 10:36 am, Deputy Chairperson John Stewart returned to the meeting.

6 NGĀ PŪRONGO / REPORTS

6.1 NEW ROAD NAME: 60 AND 62 GRIGG STREET, KAITAIA 0410

Agenda item 7.2 document number A4910332, pages 68 - 70 refers.

RESOLUTION 2024/54

Moved: Chairperson Adele Gardner
Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board name a new Private Road, "Hūrepo Place" that is currently addressed at 60 and 62 Grigg Street, Kaitāia.

CARRIED

6.2 TAIPA PLACEMAKING

Agenda item 7.1 document number A4873769, pages 16 - 67 refers.

RESOLUTION 2024/55

Moved: Chairperson Adele Gardner
Seconded: Member Rachel Baucke

That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipa Point and costings of items for stage 3.

CARRIED

Meeting adjourned from 11:15 am to 12:15 pm.

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Te Hiku Community Board Meeting Minutes

22 October 2024

6.3 SUMMER 2024 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 7.3 document number A4916152, pages 71 - 85 refers.

RESOLUTION 2024/56

Moved: Member Darren Axe

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- a) Far North Junior and Youth Darts League \$740
- b) Te Rarawa Rugby Club \$1,000

CARRIED

6.4 REVOCATION OF A PREVIOUS RESOLUTION

RESOLUTION 2024/57

Moved: Chairperson Adele Gardner

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board:

- a) revoke resolution 2024/34 of 13 August approving the sum of \$7,095.49 (plus GST if applicable) be paid from the Board Community Grant Fund account to Kaitaia Business Association for Kaitāia Street cleanup and \$5,719.51 (plus GST if applicable) being remainder for funds allocated by resolution 2022/51 on June 2022, for use by the applicants towards the Kaitāia Street Cleaning project; and
- b) approve the sum of \$8666.03 (plus GST if applicable) being part remaining of the unspent funds by resolution 2022/51 on June 2022, for use towards the Kaitāia Street Cleaning project; and
- c) that the unspent funds remaining, if any, go towards the tidy up of gardening and graffiti in the Kaitāia township of the resolution 2022/51 on June 2022.

CARRIED

6.5a FUNDING APPLICATIONS

Agenda item 7.4 document number A4916176, pages 86 - 95 refers.

RESOLUTION 2024/58

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

- a) That Te Hiku Community Board approve the sum of \$3,299.50 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha Inc for Movies in the Park.
- b) That Te Hiku Community Board approve the balance of \$2,457.50 (plus GST if applicable) remaining from funds granted in resolution 2024/6 be permitted to be

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UNCONFIRMED

Te Hiku Community Board Meeting Minutes

22 October 2024

used by the applicant for the Movies in the ParkAbstained: Member John Stewart**CARRIED****6.5b FUNDING APPLICATIONS**

Agenda item 7.4 document number A4916176, pages 96 - 105 refers.

RESOLUTION 2024/59

Moved: Member Rachel Baucke

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Bald Angels Charitable Trust for costs towards Angel Kai Boxes.

Against: Member Sheryl Bainbridge**CARRIED****6.5c FUNDING APPLICATIONS**

Agenda item 7.4 document number A4916176, pages 106 - 111 refers.

RESOLUTION 2024/60

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approve the sum of \$944 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia A&P Association for costs towards the Spring Fair.

CARRIED**6.5d FUNDING APPLICATIONS**

Agenda item 7.4 document number A4916176, pages 112 - 120 refers.

RESOLUTION 2024/61

Moved: Deputy Chairperson John Stewart

Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of \$2,487 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia College for costs towards the purchase of safety harnesses and volleyball nets.

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

22 October 2024

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 TE HIKU COMMUNITY BOARD OCTOBER 2024 OPEN RESOLUTION REPORT

Agenda item 8.1 document number A4667381, pages 121 - 130 refers.

RESOLUTION 2024/62

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receive the report Te Hiku Community Board October 2024 Open Resolution Report.

CARRIED

7.2 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.2 document number A4913685, pages 131 - 139 refers.

RESOLUTION 2024/63

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board note the October 2024 member reports from Chairperson Adele Gardner and Members John Stewart, Darren Axe, Rachel Baucke and Bill Subritzky.

CARRIED

At 1:03 pm, Deputy Chairperson John Stewart left the meeting.

7.3 STATE HIGHWAY 1 AND RUAROA ROAD

RESOLUTION 2024/64

Moved: Member Rachel Baucke

Seconded: Chairperson Adele Gardner

That Te Hiku Community Board request the corner of State Highway 1 and Ruaroa Road no longer be a rubbish drop off/pick up site and a sign be erected at this spot to indicate this.

CARRIED

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:06 pm with a karakia by Member Rachel Baucke.

The minutes of this meeting will be confirmed at Te Hiku Community Board Meeting held on 19 November 2024.

.....
CHAIRPERSON

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

24 October 2024

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 24 OCTOBER 2024 AT 10.09AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber.

IN ATTENDANCE: Councillor Babe Kapa.

STAFF PRESENT: Kim Hammond (Community Board Co-ordinator), Maria Bullen (Democracy Advisor), Imrie Dunn (Democracy Advisor), Scott May (Manager – Stakeholder Relationships).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:09am, Chairperson Belinda Ward commenced the meeting and Cr Babe Kapa opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2024/111

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That the apology received from Member Amy Slack be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- There were no public attendees.

4 NGĀ TONO KŌRERO / DEPUTATIONS

- There were no deputations.

5 NGĀ KAIKŌRERO / SPEAKERS

- Therese Wickbom representing Bald Angels Charitable Trust spoke in relation to item 7.6, page 43 refers.

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

24 October 2024

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4900474, pages 10 - 19 refers

RESOLUTION 2024/112

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 19 September 2024 are a true and correct record, subject to amendments.**CARRIED****7 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/113**

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Classification and revocation of Kerikeri Reserve	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED*At 10:57am, the meeting adjourned and resumed at 11:03am.***7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 UPDATE RUBBISH COLLECTION POINTS FOR - CORNER OF MONTROSE AND WAIMATE NORTH ROAD; AND TE AHU AHU AND WAIMATE NORTH ROAD, KERIKERI**

Agenda item 8.1 document number A4849809, pages 70 - 72 refers

RESOLUTION 2024/114

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UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

24 October 2024

Moved: Member Tyler Bamber

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board receive the report Update Rubbish Collection Points for - Corner of Montrose and Waimate North Road; and Te Ahu Ahu and Waimate North Road, Kerikeri.

CARRIED

Note: The Community Board note that permission is granted to staff when deciding which rubbish collections points are closed as additional road side collection are added. The Community Board request that staff update the Community Board as sites are closed.

9 NGĀ PŪRONGO / REPORTS**9.1 CLASSIFICATION AND REVOCATION OF KERIKERI RESERVE (LOT 10 DP 62588)**

Agenda item 7.1 document number A4897043, pages 20 - 28 refers

RESOLUTION 2024/115

Moved: Councillor Ann Court

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands-Whangaroa Community Board recommends that Council:

- a) endorse the issuance of a License to Occupy to allow remediation of the wall to begin.**
- b) approve the initiation of a public consultation process under Section 24 of the Reserves Act 1977 to revoke areas of reserve underlying an existing retaining wall;**
- c) agree to hear any submissions received in response to the consultation processes and to make recommendations to the Council in respect to the revocation.**

CARRIED**9.2 NEW ROAD NAME - END OF RANFURLY STREET, MOEREWĀ 0211**

Agenda item 7.2 document number A4909361, pages 29 - 32 refers

RESOLUTION 2024/116

Moved: Member Roddy Hapati-Pihema

Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board name the three new Public Roads, "Waiora Road, Awararo Road and Tunaheke Place" at the end of Ranfurly Street, Moerewa.

CARRIED**9.3 NEW ROAD NAME - 45 MARAENUI DRIVE, KERIKERI, 0293**

Agenda item 7.3 document number A4909590, pages 33 - 36 refers

RESOLUTION 2024/117

Moved: Deputy Chairperson Lane Ayr

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

24 October 2024

Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board name a new Right of Way, "Fig Tree Lane" that is currently addressed at 45 Maraenui Drive, Kerikeri.

CARRIED**9.4 RENAMING - BEGINNING OF TAKOU PAKAINGA - TE RA ROAD, KAE0 0295**

Agenda item 7.4 document number A4915902, pages 37 - 40 refers

RESOLUTION 2024/118

Moved: Member Bruce Mills

Seconded: Member Roddy Hapati-Pihema

That Bay of Islands-Whangaroa Community Board rename a Private Road, "Mataatua Ki Takou Road" from the beginning of the Takou Pakakainga on Te Ra Road, Kaeo to Tuatua Terrace, Kaeo.

CARRIED**9.5 SUMMER 2024 RURAL TRAVEL FUNDING APPLICATIONS**

Agenda item 7.5 document number A4921021, pages 41 - 44 refers

RESOLUTION 2024/119

Moved: Member Tyler Bamber

Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendation received from Sport Northland as follows:

- a) Bay of Islands College \$1,700**

CARRIED**9.6 FUNDING APPLICATIONS**

Agenda item 7.6 document number A4921426, pages 45 - 58 refers

RESOLUTION 2024/120

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Bald Angels Charitable Trust towards 2024 Angels Christmas Project.

CARRIEDAbstained: Cr Ann Court

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

24 October 2024

9.7 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.7 document number A4909103, pages 59 - 69 refers

RESOLUTION 2024/121

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Ward and Members Tyler Bamber, Jane Hindle and Amy Slack.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS CONTINUED

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OCTOBER OPEN RESOLUTION REPORT

Agenda item 8.2 document number A4900484, pages 73 - 74 refers

RESOLUTION 2024/122

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board October Open Resolution Report.

CARRIED

10 TE KAPINGA HUI / MEETING CLOSE

At 12:26 pm, Member Roddy Hapati-Pihema concluded the meeting with a karakia.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 21 November 2024.

.....
CHAIRPERSON

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

25 October 2024

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 25 OCTOBER 2024 AT 10:00 AM**

PRESENT: Chairperson Chicky Rudkin, Deputy Chairperson Tanya Filia, Member Mike Edmonds, Member Trinity Edwards, Member Harmonie Gundry, Member Jessie McVeagh, Cr John Vujcich (online).

IN ATTENDANCE: Cr Babe Kapa.

STAFF PRESENT: Kim Hammond (Community Board Coordinator), Michelle Rockelle (Team Leader – Property Management) (online), Imrie Dunn (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:00 am, Chair Chicky Rudkin opened the meeting with a karakia

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Nil

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Linda Bracken provided the board an update on the Kaikohe Business Association.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil

5 NGĀ KAIKŌRERO / SPEAKERS

Therese Wickbom representing Bald Angels Charitable trust regarding agenda item 7.3 page 70 refers.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4536114, pages 8 - 16 refers.

RESOLUTION 2024/108

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting 20 September 2024 as a true and correct record.

CARRIED

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

25 October 2024

7 NGĀ PŪRONGO / REPORTS

7.1 INITIATION OF PUBLIC CONSULTATION ON THE GRANTING OF A GROUND LEASE OVER 1 RECREATION ROAD, KAIKOHE - SPORTSVILLE

Agenda item 7.1 document number A4909284, pages 17 - 64 refers.

RESOLUTION 2024/109

Moved: Member Jessie McVeagh

Seconded: Deputy Chairperson Tanya Filia

That the Kaikohe – Hokianga Community Board recommend to Council:

- a) **that the public consultation process is commenced on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m2 of land being Lot 31 DP 10045 and 7,067.5m2 of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.**

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) **is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.**

CARRIED

7.2 MEMORIAL PLAQUE AT KAIKOHE MEMORIAL PARK - LAURIE BYERS

Agenda item 7.2 document number A4907977, pages 65 - 69 refers.

RESOLUTION 2024/110

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the installation of the plaque to be placed at the Memorial Park learn to ride track, subject to completion of the Public Art and Memorial application form.

CARRIED

7.3a FUNDING APPLICATIONS

Agenda item 7.3 document number A4922624, pages 70 - 95 refers.

RESOLUTION 2024/111

Moved: Member Mike Edmonds

Seconded: Member Jessie McVeagh

- a) **That the Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Bald Angels Charitable Trust for the costs towards hosting the Angel Christmas Project.**

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Kaikohe-Hokianga Community Board Meeting Minutes

25 October 2024

CARRIED

7.3b FUNDING APPLICATIONS

Agenda item 7.3 document number A4922624, pages 70 - 95 refers.

RESOLUTION 2024/112

Moved: Cr John Vujcich

Seconded: Member Harmonie Gundry

- b) That the Kaikohe-Hokianga Community Board approve the sum of \$ 1,660.00 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Kaikohe Yun Jung Do Development Trust for the costs towards holding a youth camp.**

Abstained: Cr Mike Edmonds

CARRIED

Note: Member Mike Edmonds declared a conflict of interest for item 7.3b

7.3c FUNDING APPLICATIONS

Agenda item 7.3 document number A4922624, pages 70 - 95 refers.

RESOLUTION 2024/113

Moved: Member Mike Edmonds

Seconded: Cr John Vujcich

- c) That the Kaikohe-Hokianga Community Board approve the sum of \$1,360.00 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Hokianga Bowling Club for the costs towards building a safety barrier.**

CARRIED

7.4 SUMMER 2024 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 7.4 document number A4922578, pages 96 - 99 refers.

RESOLUTION 2024/114

Moved: Deputy Chairperson Tanya Fila

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- | | |
|--------------------------------|----------------|
| a) Rawene School | \$500 |
| b) Hokianga Sports Club | \$1,250 |
| c) Taheke United JMB | \$255 |
| d) Under 16 Mixed Tag | \$465 |

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Kaikohe-Hokianga Community Board Meeting Minutes

25 October 2024

CARRIED**7.5 NEW ROAD NAME: LOT 1, WAIARE ROAD, ŌKAIHAU**

Supplementary Agenda item 7.6 document number A4917393, pages 5 - 8 refers.

RESOLUTION 2024/115

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board Leave to Lie the report new road name a new Public Road, "Flagstaff Way" that is currently addressed at Lot 1, Waiare Road, Ōkaihou.**CARRIED****7.6 NEW ROAD NAME: 60 - 106 WAIARE ROAD, ŌKAIHAU**

Supplementary Agenda item 7.7 document number A4917353, pages 9 - 11 refers.

RESOLUTION 2024/116

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That Kaikohe-Hokianga Community Board name a new Right of Way, "Boulder Way" that is currently addressed at 60 – 106 Waiare Road, Ōkaihou**.CARRIED****7.7 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.5 document number A4536064, pages 100 - 104 refers.

RESOLUTION 2024/117

Moved: Member Jessie McVeagh

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board note the October 2024 member report from Chair Chicky Rudkin.**CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 FUNDING APPLICATION INFORMATION FOR APPLICATIONS RECEIVED JULY 2020 - JUNE 2024**

Agenda item 8.1 document number A4921321, pages 105 - 119 refers.

RESOLUTION 2024/118

Moved: Member Jessie McVeagh

Seconded: Member Tanya Fila

That Kaikohe-Hokianga Community Board receive the report Funding Applications received

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Kaikohe-Hokianga Community Board Meeting Minutes

25 October 2024

between July 2020 and June 2024

CARRIED

8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD OCTOBER OPEN RESOLUTION REPORT

Agenda item 8.2 document number A4536182, pages 120 - 120 refers.

RESOLUTION 2024/119

Moved: Member Mike Edmonds

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board October Open Resolution Report.

CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 10:45 am.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 22 November 2024.

.....
CHAIRPERSON

7.2 MAYOR AND COUNCILLOR'S REPORTS

File Number: A4945397

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

This report is a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Council note the reports submitted by Kahika Moko Tepania, Kōwhai Kelly Stratford, Crs Ann Court, Babe Kapa, Hilda Halkyard-Harawira and John Vujcich be received.

TE TĀHUHU KŌRERO / BACKGROUND

Kahika-Mayor Tepania has reintroduced Council members reports as a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives. Members reports are compulsory for Councillors.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Members reports are attached for information.

REASON FOR THE RECOMMENDATION

To formally receive the Mayor and Councillor reports.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Member Report Kahika Moko Tepania - A4963023  
2. Member Report Kōwhai Kelly Stratford - A4960943  
3. Member Report Cr Ann Court - A4953418  
4. Member Report Cr Babe Kapa - A4960935  
5. Member Report Cr Hilda Halkyard-Harawira - A4960923  
6. Member Report Cr John Vujcich - A4960924  



Te Tari o te Kahika o Te Hiku o te Ika Office of the Mayor of the Far North

Member's Report - October 2024

DATE	MEETING TOPIC
07/10/24	Te Pae o Uta Filming, Kaikohe Mayors Taskforce for Jobs Chair Candidate Address via Teams Office of the Mayor Meeting, Kaikohe Strategic Relationships Group Meeting, Kaikohe
08/10/24	Annual Plan 2025/26 Workshop, Kaikohe
09/10/24	US Embassy Meeting via Teams Flights to the United States
14/10/24 - 02/11/24	The International Visitor Leadership Programme (IVLP) IVLP is programme by the US Department of State that brings international leaders together with a specific focus. The theme of my programme is 'Not Too Young To Run: Engaging Youth in the Political Process'. To be eligible for IVLP you have to be nominated by the US Embassy in your host nation. I have been fortunate to be selected by the US Embassy Wellington for this trip alongside 21 other international visitors from 20 countries including; Albania, Armenia, Bahrain, Bangladesh, Belarus, Bosnia and Herzegovina, Brazil, Cambodia, Greece, India, Italy, Kenya, Malaysia, Malta, Nigeria, North Macedonia, Slovakia, Taiwan and Ukraine. The US Department of State pays for travel, accommodation and activities for the trip.
14/10/24 Washington DC	Bus tour of Washington DC including visiting the National Mall, Abraham Lincoln Memorial, Martin Luther King Jr. Memorial, the White House and the Capitol.
15/10/24	<ul style="list-style-type: none"> • Programme Opening at the Meridian International Centre • Meeting with Mr. Jim Kelman, Elections Officer for the Fairfax County <p>In 1971, Jim was also the first under-21 year old to run for office in Connecticut after a successful court case to allow 18-21 year olds to stand for election.</p> <ul style="list-style-type: none"> • Meeting with Dr Diane Lowenthal, Associate Dean of Academic Programmes for the School of Professional and Extended Studies and Assistant Professor of American Government at the American University <p>Dr Lowenthal gave us a federalism briefing to understand how the different levels of government in the United States function. The US Federal Government creates laws for the entire country and looks after things outlined in their Constitution.</p>

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Te Tari o te Kahika o Te Hiku o te Ika
Office of the Mayor of the Far North

16/10/24	<ul style="list-style-type: none"> • US Department of State Meeting • Charlie Kellett, Policy Advisor for Youth and Marginalised Communities • Stephanie Espinal, Foreign Service Officer <p>Meeting with the Bureau of Democracy, Human Rights and Labour with staff members who highlighted the programmes they are responsible for and a background on the Department of State, which is similar to our Ministry of Foreign Affairs & Trade</p> <ul style="list-style-type: none"> • Office of Congressional Ethics Meeting • Indhira Benitex, Investigative Counsel • Jean-Paul Theroux, Investigative Council • Peter Tilly, Investigative Support Analyst <p>A briefing from the Office of Congressional Ethics on their function as an investigative body for corruption in the US House of Representatives.</p> <ul style="list-style-type: none"> • Future Caucus Meeting • Paige Ferguson, Policy Innovation Lab Director <p>The Future Caucus convenes lawmakers and policy experts to give young leaders the resources and support to enact innovative policy solutions and forge productive partnerships for future-orientated policy.</p>
17/10/24	<ul style="list-style-type: none"> • Gallup StrengthsFinder Workshop • Jenn Hedrick, Learning and Development Consultant <p>Gallup StrengthsFinder is a tool based off of a scientific survey to give leaders insights into their top talents and how to use them in leadership. My top talents from the tool: Harmony, Achiever, Responsibility, Learner, Belief</p> <ul style="list-style-type: none"> • US Capitol and Library of Congress Tour <p>Received a guided tour from an intern from Senator Dick Durbin of Illinois of the US Capitol which hosts both the House of Representatives and the Senate, the equivalent of our Parliament.</p>
18/10/24	<ul style="list-style-type: none"> • Run for Something Meeting • Emily Isaac, National Mobilisation Director <p>Run for Something is a progressive political organisation that focuses on recruiting, training and supporting young, diverse, and first-time political candidates. Focus on relational organising strategies, pretty much using whanaungatanga to win an election.</p> <ul style="list-style-type: none"> • Mason District Government Centre & Early Voting Place • Andres Jimenez, Mason District Supervisor for Fairfax County <p>Fairfax County is the local government for this part of Virginia. A supervisor is the equivalent of a mayor-councillor for the districts that make up the county. We also were able to be observers of an early voting place. Each county or state have their own rules for how they will run local, state and federal elections.</p>



Te Tari o te Kahika o Te Hiku o te Ika
Office of the Mayor of the Far North

19/10/24 Massachusetts	Travel to Springfield, Massachusetts.
20/10/24	<ul style="list-style-type: none"> • Home Hospitality • Bill Scher, Political Editor of the Washington Monthly • Gina-Louise Sciarra, Mayor of Northampton, Massachusetts <p>The City of Northampton has around 30,000 residents. Was fortunate to be hosted for dinner by Bill and Gina-Louise at their home. Northampton City also follows a mayor-council system, so Gina-Louise is an elected Chief Executive. She is the first mayor in Massachusetts to set up a climate change department. The mayor serves for 4 years and councillors serve for 2.</p>
21/10/24	<ul style="list-style-type: none"> • Meeting with Jane Swift, Former Governor of Massachusetts <p>Jane served 15 years in state government, and was the first female and youngest governor when assuming the role when she was 36 years old.</p> <ul style="list-style-type: none"> • Springfield City Council • Michael Fenton, President • Brian Santaniello, Councillor <p>Meeting at the Springfield City Hall. Michael is the youngest on council and serves as the president (the chair of the council). Springfield uses a Mayor-Council system of government where the mayor does not sit on council itself but is an elected-CEO. The president of the council runs meetings and is chosen by councillors. Brian has been an elected members since 1977. Springfield City has an annual budget of \$625 million. Councillors serve 2 year terms, the mayor serves a 4 year term.</p>
22/10/24	<ul style="list-style-type: none"> • Women's Fund of Western Massachusetts • Sarah Monson, Senior Director of Philosophy • Latonia Monroe Naylor, Community Partner and School • Kelley Bryant, Director of Research and Advocacy <p>The Women's Fund of WM raises money to advance gender equity in the region which is made up of 4 counties. They make multi-year grants to non-profits, publish research and develop the leadership of women, girls and gender-diverse people. It is the region's only philanthropy dedicated to gender equity.</p> <ul style="list-style-type: none"> • Meeting with State Representative and Chicopee City Council • Shirley Arriaga, State Representative • Samuel Shumsky, Councillor • Abigail Arriaga, Councillor <p>Chicopee is a neighbouring city to Springfield with a population of around 50,000 residents. Shirley is the local MP for the state legislator, which is what they call their local parliament. She is the first woman and the first woman of colour to represent her district. The meeting was held at the Chicopee Public Library. Both state representatives and city councillors are elected for 2 year terms.</p>



Te Tari o te Kahika o Te Hiku o te Ika
Office of the Mayor of the Far North

23/10/24 Florida	Travel to Orlando, Florida
24/10/24	<ul style="list-style-type: none"> Meeting with Dr Aubrey Jewett, Assistant Director of the University of Central Florida's School of Politics, Security and International Affairs <p>Dr Jewett is an internationally recognised expert on American and Floridian politics and gave a presentation on the presidential election and how the Electoral College system works to elect the president and how the Florida Legislature (their state parliament) works. A state representative role is only part-time and they are paid \$30,000 a year. The legislature only runs for 60 years a year in their capital, Tallahassee and all laws for that year are put through the system and passed over the 2 months.</p> <ul style="list-style-type: none"> Equality Florida Quinn Diaz, Public Policy Associate <p>Meeting with Equality Florida hosted at the Joy Metropolitan Community Church. Equality Florida is an educational charity and an advocacy organisation dedicated to securing full equality for the LGBTI community through education, grassroots organising, coalition building and lobbying.</p>
25/10/24	<ul style="list-style-type: none"> Meeting with Ryleigh Wogoman, Regional Director for Central Florida for Senator Mark Rubio <p>The US Senate has 2 senators to represent each state regardless of population and is the upper house of the US Congress, which is their federal parliament. Senator Rubio has 6 regional directors, who are community connectors for his office in the state.</p> <ul style="list-style-type: none"> Meeting with Daniel Elliot, District Aide to State Representative Susan Plasencia <p>Daniel works on behalf of Susan, who is one of the 120 representatives in the Florida Legislature. A state legislator, represents around 180,000 residents. Susan's first campaign cost around \$3 million.</p> <ul style="list-style-type: none"> Meeting with Representative Anna Eskamani <p>Anna is the first Iranian-American elected to any public office in Florida and has championed critical issues like economic justice, environmental protection, equality for all, funding for public schools, human trafficking and sexual assault prevention. Anna is a Democrat, which is the minority party in Florida's Republican super-majority legislature.</p>
26/10/24	Visit to Universal Studios and Space X Rocket Launch
28/10/24	<ul style="list-style-type: none"> University of Central Florida Mark Hartman, Director of International Recruitment and Partnerships Mary Connolly, President of UCF College Republicans Maya Fields, Black Caucus Chair of UCF College Democrats <p>UCF was established in 1963 for the US space programme, it has over 45,000 current students and specialises in engineering, medicine, nursing and hospitality.</p>



Te Tari o te Kahika o Te Hiku o te Ika
Office of the Mayor of the Far North

28/10/24	<ul style="list-style-type: none"> • Meeting at Audubon Park Covenant Church • Nate Douglas, Running for the Florida State Legislator • Laura Betts, Climate Resilience Manager for CLEO Institute • Sarah Robinson, Church Pastor <p>Audubon Park is a planned community. The Church participates in Fleet Farming, a not-for-profit venture that uses participants front lawns for urban farming, which is then sold at local growers markets.</p>
29/10/24 Arizona	Travel to Phoenix, Arizona
30/10/24	<ul style="list-style-type: none"> • Phoenix Indian Centre • June Shorthair (Dine/Navajo), Civic Engagement Coordinator • Aydyn Clytus (Navajo/African American), Communication Specialist <p>The Phoenix Indian Centre was established in 1947 to “envision a healthy and thriving urban Amercian Indian community”. The centre serves over 90 different tribes with services grown out of need across prevention, workforce development, language and culture, youth development and civic community engagement. Native Americans only became citizens of the US in 1924 and only gained the right to vote in 1948. The Navajo are the largest tribe in the States and the Navajo Nation is a self-determined, self-governing reservation in the state. Native Americans are considered to be dual citizens, citizens of their own tribal lands and citizens of USA.</p> <ul style="list-style-type: none"> • Arizona Citizens Clean Elections Commission • Gina Roberts, Voter Education Director <p>Hosted at the Arizona State University Tempe Campus. The Clean Elections Commission was set up by public referendum in 1998 following a number of corruption scandals in the state legislature. Campaign reform in the state means that a candidate can opt in to the commission to have their campaigns funded by Clean Elections.</p> <ul style="list-style-type: none"> • Meeting with Stan Barnes, former Arizona State Representative and State Senator <p>Stan is a political commentator who was first elected at 27 years of age.</p>
31/10/24	<ul style="list-style-type: none"> • Global Ties Arizona Coffee Club • Guest Speaker Kevin Hartke, Mayor of the City of Chandler <p>Global Ties run coffee clubs to bring together leaders from across Greater Phoenix. Kevin is the Mayor of Chandler, which has a council-manager system of government, the same way that we operate in New Zealand.</p> <ul style="list-style-type: none"> • Arizona Artificial Intelligence and Cybersecurity Panel • Matt Morales, Chief Deputy Superintendent, Maricopa County Schools District • Tom Collins, Executive Director of the Clean Elections Commission • Steve Watson, Maricopa County School Superintendent • Michael Moore, Chief Information Security Officer for Maricopa County <p>Counties are responsible for school curriculums and management in Arizona and positions are elected. Meeting covered the importance of cyber security.</p>



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01/11/24	<ul style="list-style-type: none">• Maricopa County Board of Supervisors• Jack Sellers, Vice Chairman• Bill Gates, Supervisor <p>Maricopa County is the largest county in the state with 4.5 million people. It is governed by a board of supervisors who are also responsible for running elections.</p>
02/11/24 - 04/11/24	Return travel to New Zealand.
I am grateful to Deputy Mayor Stratford and fellow councillors for the work done in my absence across council meetings, committees, workshops and community hui. Whakawhetai nui ki a koutou!	



LGNZ four-monthly report for member councils

// July-October 2024





Ko Tātou LGNZ.

This report summarises LGNZ's work on behalf of member councils and is produced three times a year. It's structured around LGNZ's purpose: to serve local government by **championing**, **connecting** and **supporting** members.

Many councils have found it useful to put this report on the agenda for their next council meeting so that all councillors can review it and provide feedback. Sam and Susan are also happy to join council meetings online to discuss the report or any aspect of it, on request.

This report complements our regular communication channels, including *Keeping it Local* (our fortnightly e-newsletter), providing a more in-depth look at what we do.

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Introduction

This busy four months included our SuperLocal conference in Wellington, which attracted more than 700 people and dominated the news agenda all week. This was partly thanks to headline-grabbing comments from the Prime Minister and Local Government Minister, but also because of the LGNZ team's proactive generation of many other topics in the media spotlight at our conference, from four-year terms and tourism levies to localism and regional deals.

Alongside preparing for and delivering SuperLocal, our small team managed a huge range of other work, which is covered in this report. Highlights include:

- Launching our third rates rise toolkit in July, including NZIER's research uncovering the costs of unfunded mandates for councils. Unfunded mandates are costs that local government ends up carrying as a result of central government legislation.
- In October, launching our Electoral Reform Working Group's issues paper exploring the current state of participation in local election and asking for feedback.
- Local Government Minister Simeon Brown announcing a framework for Regional Deals that aligns with many of the elements LGNZ called for in our May proposal.

As you'll see below, we've had many meetings with Ministers, the Prime Minister and other politicians across a wide range of topics. And we've engaged in a range of policy issues, with our work driven by the high-level advocacy priorities that members and National Council agreed earlier this year:

- Funding and financing
- Water
- Resource management reform
- Transport
- Climate change

Right now, we're preparing for the 21 November Combined Sector meeting, focused on the Government's local government reform programme. It features a strong range of speakers including the Local Government Minister, Regional Development Minister, Opposition Finance Spokesperson, Australian local government speakers on their rates capping experience, and a briefing from the Treasury on New Zealand's fiscal situation.

During the meeting, we'll also be launching a funding and financing toolkit, showcasing a range of tools that could be used (alongside rates) to boost local government's financial position and help councils deliver for ratepayers. Watch out for an email direct to your inbox on 21 November with all the details. We'll be advocating strongly for these tools – and sharing resources so you can too.

Ngā mihi
Sam and Susan

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Champion

Local government funding and financing

Rates rise toolkit 3: Unfunded mandates

In July we released work we had commissioned from NZIER on the impacts of unfunded mandates on local government. NZIER's research highlighted:

- that many central government reforms have resulted in increased costs for ratepayers;
- that central government does not adequately estimate or address what its reforms cost councils;
- that constant policy changes lead to high sunk costs for councils with no tangible outcomes; and
- the true costs of government reform are hidden because councils absorb them by reducing other service delivery.

Our third rates rise toolkit packaged this research with slides and key messages that members could use. The release generated significant media interest and engagement from members.

Tourism and cost recovery

From 1 October, the Government raised the International Visitor Conservation and Tourism Levy (IVL) from \$35 to \$100 to ensure visitors contribute to the upkeep of the facilities, services and natural environment they use and enjoy during their stay. LGNZ is advocating for councils to have a greater say in how the additional funding is spent on tourism-related initiatives. We are also continuing to advocate for the Government to enable cost recovery tools (such as a local tourism bed night charge).

Revenue capping and other measures

At SuperLocal, the Government announced that they would investigate performance metrics, benchmarking, and revenue capping for councils modelled on New South Wales and Victoria. The policy team has been engaging with local government experts from New South Wales and Victoria to understand how these policies have worked for them and what the impact has been. We will provide insights from these discussions and research on these policies with members soon, including at the November Combined Sector meeting.

Forthcoming funding and financing toolkit

We are working on a toolkit for release at the November Combined Sector meeting that details a range of 24 funding and financing tools that would benefit councils (but potentially require enabling legislation). This toolkit will include:

- Basic information about each tool, how it can be used and what it might deliver
- Data to support our approach and inform members' conversations
- Messages local government can use

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- A draft op ed and draft letter to an MP that can be customised

The toolkit launch will be supported by media and advocacy activity, in the same way that the rates rise toolkits were.

Regional deals

We were pleased that the Government made announcements around its Regional Deals framework at SuperLocal, and that our advocacy has been taken on board with the framework largely reflecting our position. This framework includes partnership, new funding tools and a commitment to long-term planning, and is modelled on LGNZ's proposal released earlier this year.

We know funding tools and regulatory relief will be made available in the regions that secure deals. We have been advocating for those benefits to be available for all of local government (where that makes sense).

Our focus now is on ensuring that the regional deals model has room to evolve and deepen – as it's become clearer that the first iteration will be limited in scope.

Government relations

We appeared before select committees in support of our submissions on the water services preliminary arrangements and fast-track bills.

We've also had productive meetings with Hon Chris Bishop and Hon Casey Costello.

The meeting with Minister Bishop included Hastings District Council Mayor Sandra Hazlehurst and chief executive Nigel Bickle. They were able to provide the Minister with their reflections on the recent Kāinga Ora review and some examples of what they were doing locally to promote better housing outcomes, as part of our effort to position local government as a key partner in resolving the housing crisis.

The meeting with Minister Costello was about what role councils may play in reform of vaping regulations, and resulted in an agreement that LGNZ would further engage with health officials on what a system in which councils have greater control over where vape retailers are located could look like.

In early July we hosted MPs who were former local government elected members or staff for a casual evening function at parliament. Six MPs joined Sam and the LGNZ team for some good conversations and bridge-building across party lines.

We have reached out to ACT leader and Minister of Regulation David Seymour to work with him and his party on streamlining the regulatory burden on councils, and on the ACT commitment in its coalition agreement with National to look at improving housing incentives on councils through GST sharing.

At our July meeting with Minister Brown, we raised concerns regarding NZTA's proposed changes to emergency works funding. We also discussed the Ratepayers' Assistance Scheme (RAS), which is an

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innovative financing scheme that LGNZ has been developing with a group of Metro councils, the Local Government Funding Agency and Cameron Partners. The purpose of the RAS is to make local government policies and charges more affordable for ratepayers. RAS would provide ratepayers with:

- Flexibility to decide when to pay local government charges; and/or
- Very competitive finance terms (below standard mortgage rates).

The recess period gave us the opportunity to connect with staff in the Beehive. These conversations have provided insights into the Government's perception of local government and help myth-bust staffers' perceptions (where that's been required).

In late September, we met with the Prime Minister and Local Government Minister together, as part of our series of regular quarterly meetings. Talks took a practical approach to tackle the challenges facing local government. Before the meeting, we asked mayors and chairs for practical cost-cutting ideas to relieve pressure for ratepayers and help councils operate more efficiently. Here's a selection of the ideas you shared:

- Simplify audits with a tiered, risk-based system
- Review Long Term Plans less often
- Let councils set their own fees for things like parking and animal control
- Review District Plans and conduct Representation Reviews less frequently
- Encourage shared services between councils
- Better align local and central government decisions
- Create a "Fast Track" process for land rezoning
- Address the contributors to civil construction price increases.

The Prime Minister and Local Government Minister were interested to hear about possible changes.

In early October, we again met with the Minister for Local Government. The Minister was open to receiving further advice from us on how to cut costs for councils, including a proposal to change Schedule 10 of the Local Government Act to make it less cumbersome and more accessible for the community. The Minister was open to coming to our sector meetings in February and May next year.

The Government announced a raft of proposed changes to the building consents system in late October and we are meeting with Hon Chris Penk in early November.

Media

The June Infrastructure Symposium, including Infrastructure Minister Chris Bishop's speech at our networking function the night before, received very strong media coverage, with stories in The Post, BusinessDesk, NBR and RNZ focused on our support for more funding tools to pay for infrastructure. We also used the opportunity of the Infrastructure Symposium to further our advocacy against proposed changes by NZTA to emergency works, which was a lead story on 1News. Other media interactions in July focused on elected members' behaviour and Christchurch City Council's exit from LGNZ.

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SuperLocal24 generated widespread national coverage, making it one of the top stories of the week. The Prime Minister's politically charged speech, rate increases, and large media attendance contributed to the event being so widely covered. The overall media result was the result of significant planning by LGNZ. We developed a range of proactive stories and pre-briefed media on issues important to members, which ensured balance in stories and coverage of our proactive angles.

Feedback from media about the conference experience was very positive.



6 press conferences



33 accredited media



400+ media items



9 proactive story topics

Earlier in August, LGNZ led out positively on the Government's Local Water Done Well announcement. LGNZ Vice President Campbell Barry spoke to [1News](#) and said while it was a welcome step, we need to temper expectations about the effect on rates short-term. LGNZ National Council members Tim Cadogan and Neil Holdom spoke to [Stuff and Three News](#) about the need for certainty from all sides so councils can get on with business. Concerns still playing out in the media centre around [credit ratings](#) of the LGFA and the new CCOs, which S&P put a statement out about. LGNZ engaged with S&P at the end of last week and will share updates in the coming months.

Confirmation of time-of-use or congestion charging was also announced in August, with LGNZ Transport Forum Chair Neil Holdom putting LGNZ's support [on the record](#) saying, "it's a prudent and pragmatic step that LGNZ has long advocated for".

Coverage of our unfunded mandates research launch included LGNZ Vice President Campbell Barry speaking to [The Post](#), [RNZ](#) and [Newsroom](#) about the report and joining [ZB's Early Edition](#) to highlight the cost of flip-flops on policies when the government changes. Then in [The Post](#), Ex-Chief Press Secretary for the National Party Janet Wilson reflected on our research, reiterating the impossible situation for councils as "rates as a share of GDP have hovered around 2% for 20 years" and "central government ... have all the power, with local councils forced to carry out its wishes."

Also in August, rates invoices began to hit letterboxes. LGNZ has consistently raised this as a national issue in the media and ensured there is good data to support these conversations with communities. Infometrics CE and economist Brad Olsen commented in [The Post](#), giving this perspective on rates rises – "if you look at the amount of money that people pay in their rates versus what they pay to central government, you're talking chalk and cheese."

In mid-July, in response to the Government's announcement it would not progress the Future for Local Government report, we issued a media statement saying "LGNZ developed our own response to the FFLG review, in collaboration with members, and that underpins all our advocacy. We won't give up advocating for these key changes."

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Earlier in July, a disturbing story was front page in the [Herald on Sunday](#) with former Mayor of Nelson Rachel Reese telling her story after an intruder entered her home back in February. This targeting of former and current elected members is rising, and a poll at LGNZ's Combined Sector meeting in April showed 53% of elected members say it's worse than a year ago. LGNZ CE Susan Freeman-Greene spoke to NZ Herald about members' concerns and highlighted the work LGNZ has been doing to support members – including previously championing a removal of candidate addresses from election advertising, and our roundtable zooms with the likes of NZ Police and Netsafe.

Also in July, LGNZ President Sam Broughton joined the [On The Tiles](#) podcast to discuss our city and regional deals framework and what we could learn from the likes of Australia and the UK.

The Government's building consents reform was welcomed by LGNZ: Sam was interviewed on RNZ and Newstalk ZB. A few days later, when the International Visitor Levy went up, we proactively called for the Government to share the increase with councils to support tourism costs. This advocacy was picked up by the radio stations.

In October, LGNZ was in the media spotlight as we advocated for central government funding of emergency responses. This was part of [our response](#) to the Government's announcement following the North Island Severe Weather Events report. Our President Mayor Sam Broughton and National Council member Mayor Rehette Stoltz shared the workload, with Sam speaking to outlets like [Newsroom](#) and Radio NZ, while Rehette had interviews with TVNZ's Breakfast news and Newstalk ZB.

We marked one year until local body elections by [calling](#) for candidates to start thinking about getting prepared. LGNZ Deputy CE Scott Necklen chatted with Newstalk ZB and RNZ on the subject. During our YEM Hui in Christchurch last month we shone the [spotlight](#) on young leaders in local government, pointing to YEM numbers doubling over the past three elections. We used speakers at the YEM hui to tell a breadth of stories about the importance of this network.

With the Electoral Reform issues paper being released this week, we set up an interview with the Electoral Reform Working Group's Chair Mayor Nick Smith and Jack Tame on [Q & A](#). Securing an interview with one of the only longform political news programmes was a crucial part of our work to raise these issues in the political sphere – and to ensure the work helps inform the Government's decisions. Following our Electoral Reform [article](#) on Sunday, we also organised interviews with Mayor Rehette Stoltz (who is also part of the Working Group) on [Hosking Breakfast](#) and Radio NZ to discuss some of the issues.

LGNZ also [spoke out](#) about the Government's proposal for self-certification for building professionals, speaking to [Three News](#) and Newstalk ZB about the issue of long-term security over the indemnity insurance – to ensure that neither councils nor affected homeowners are saddled with costs if an issue occurs.

Amid public calls for tougher booze rules, Sam Broughton also spoke with both [The Press](#) and [Stuff](#) about how Local Alcohol Policies work.

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Electoral Reform Working Group

The Electoral Reform Working Group, chaired by Mayor Nick Smith, developed an issues paper that was launched in late October. It sets out the current state of participation in elections. It explores:

- Understanding of local government and why it is important
- How easy it is to vote, especially with the decline of post
- Knowing candidates and what they stand for
- Administration and promotion of elections
- Four-year terms including their implementation and transition

From mid-October to 5 January, we will seek feedback on the paper from members, key stakeholders, and the wider public. This will include presentations at all zone meetings.

Engagement on the issues paper will inform a draft position paper, which will be engaged on from March-May, before a final paper is drafted. National Council will be asked to adopt that final position paper, which will be launched at SuperLocal25.

Remits

This year, to better prioritise resource allocation to remits, National Council adopted a two-step process for remits agreed at LGNZ's AGM. As part of this process, the AGM ranked remits in order of priority, with the following results:

1. Appropriate funding models for central government initiatives
2. GST revenue sharing with local government
3. Local government Māori wards and constituencies should not be subject to a referendum
4. Proactive lever to mitigate the deterioration of unoccupied buildings
5. Representation Reviews
6. Community Services Card
7. Graduated Licensing System

At its September meeting, National Council decided to take the maximum approach for the first four remits. This means commissioning advice or research, or in-depth policy or advocacy work. National Council decided to take a less resource-intensive approach to the remaining remits, which could involve writing a letter to the relevant minister or agency. However, remits may get additional resource if they align with other existing work programmes.

LGNZ's policy team will shortly be in touch with all councils who proposed successful remits to agree on next steps.



Māori wards

Forty-five councils established or resolved to establish Māori wards since the law change in 2021. The Coalition Government enacted legislation that required those 45 councils to make decisions to retain or disestablish their Māori wards by Friday 6 September. If councils chose to keep the wards, they have to fund a poll at next year's local elections.

Two councils decided to disestablish their Māori wards: Upper Hutt City Council and Kaipara District Council. The other 43 decided to retain their wards and a number of these decisions were unanimous, including: Far North, Porirua, South Taranaki, South Wairarapa, Hauraki, Stratford, Marlborough, Whakatāne, Rangitikei, and Ruapehu.

Some councils indicated they would investigate the implications of refusing to hold a binding referendum. Palmerston North City Council will present a report at an upcoming council meeting; Whakatāne District Council has sought legal advice; and Far North District Council has asked the chief executive "to investigate options of not conducting a binding poll at the next local body election in 2025".

LGNZ is supporting councillors affected by this legislation. Connected to this is our work around supporting Iwi Māori to stand for (re)election in 2025 and promoting voter participation.

Water services reform

The passing of the Local Government (Water Services Preliminary Arrangements) Act in August marked the second stage of the Government's *Local Water Done Well* reforms. This Act provides the framework and preliminary arrangements for the new water services system. There is a requirement for councils to develop and adopt Water Services Delivery Plans (WSDPs) by 3 September 2025. Successful elements of [our submission](#) include the expansion of streamlining provisions for water service entity creation, the scope and timeframe for WSDPs, and the Secretary for Local Government's role in making regulations. However, we were unsuccessful in securing a longer timeframe for WDSP development or greater support for councils in implementing this legislation, including funding.

The Government has announced the third stage of these reforms, which will shape the final bill, due to be introduced by the end of 2024. We released an [explainer](#) covering the key elements of this reform in *Keeping it Local*.

We're engaging with the Commerce Commission on how transitional and permanent economic regulation would work under Local Water Done Well. The Commission will be presenting at the November Metro and Rural & Provincial sector meetings to support members to develop a greater understanding of what economic regulation is and how it operates in other sectors.

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Resource management reform

RMA Reform Minister Chris Bishop outlined the Government's plans for stage two of its resource management reform at SuperLocal. These will be progressed via a package on national direction and a second piece of legislation amending the RMA. There will be new national direction issued for infrastructure, housing, and natural hazards, as well as amendments to a wide range of existing national direction, with seven new national direction instruments and amendments to fourteen existing ones in total.

The changes cover four areas:

- infrastructure and energy,
- housing,
- farming and the primary sector, and
- emergencies and natural hazards.

Also included are measures to put into effect the Government's Going for Housing Growth and Electrify New Zealand reforms.

The expansion in national direction must be undertaken in close consultation with local government to be workable, and we will raise this with the Minister and officials. We have met with Simon Court to discuss the NPS-Infrastructure, which he is taking responsibility for developing. This was a positive meeting and further engagement with officials is likely to follow.

The Government has announced that two pieces of legislation would be passed to replace the Resource Management Act as part of stage three of their three-stage approach to resource management reform. One piece of legislation will deal with managing "environmental effects arising from activities", while the other one will "enable urban development and infrastructure".

Cabinet has agreed to 10 core design features for the new resource management system. These will guide the work of an Expert Advisory Group (EAG), which was also announced by the Minister. This group will report back to the Minister before the end of the year with a "blueprint" for new legislation.

Resource management lawyer and former Environmental Defence Society director Janette Campbell will chair the EAG, which also features local government experience in Christine Jones (General Manager – Strategy Growth & Governance at Tauranga City Council) and Gillian Crowcroft (former Auckland Council and Auckland Regional Council staffer).

We will be keeping a close eye on how development of the new RM "blueprint" unfolds between now and the end of the year, ahead of our final catch-up of the year with Minister Bishop in December.

Transport

In August, the Government announced that legislation to enable congestion charging schemes would be introduced by the end of the year. This is a significant and long-awaited announcement,

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particularly for metro councils. We will submit on the legislation when it makes its way to Select Committee.

We submitted on the Commerce Commission's review of Auckland Airport's pricing decisions for the 2022-2027 period. We expressed concern about the flow-on effects that Auckland Airport's proposed increased charges to airlines could have for ticket prices, regional connectivity, and the competitiveness of New Zealand's aeronautical sector.

In August, Sam and Transport Forum chair Neil Holdom met with the NZTA board just ahead of an in-person meeting of the Transport Forum.

In September, the Government released its 2024-27 National Land Transport Programme, which is largely in line with the Government Policy Statement on Land Transport 2024. It includes significant funding increases for major roading projects and road maintenance, balanced by a decrease in funding for active and public transport initiatives.

Following the release of the National Land Transport Programme 24-27, we have been building a picture of the impact on members, including through a discussion at the in-person meeting of the Transport Forum. While funding decisions were largely as anticipated (based on the signals from the GPS Transport earlier this year), some members were surprised about the extent of funding cuts for safety improvements and public/active transport. The lack of alignment between the NLTP and LTP planning cycles has also created instances in which projects in LTPs no longer have expected co-funding from central government, meaning councils need to find alternative funding sources or scale the project back.

The impact of the reversal of speed limit reductions will be a focus over the coming month, particularly the fiscal impact given the need for new signage around schools. The new Government's speed limit rule includes:

- Reversing Labour's blanket speed limit reductions on local streets, arterial roads, and state highways by 1 July 2025.
- Requiring reduced variable speed limits outside schools during pick up and drop off times by 1 July 2026.
- Enable speed limits up to 120km/h on Roads of National Significance where it is safe.

We will be engaging with councils to get a picture of the overall fiscal impact of these changes.

Climate change

We submitted supporting the intent of the Government's draft Second Emissions Reduction Plan (2026–30). We also highlighted that most of the actions would require direct or indirect contributions from councils.

We sponsored the Aotearoa Climate Adaptation Network's (ACAN) annual hui again this year, which was held in the Bay of Plenty in October. ACAN is a network of council staff working in climate adaptation focused roles. We engage closely with ACAN on all our climate adaptation work.

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The Finance and Expenditure Committee has completed its [inquiry into climate adaptation](#). The high-level objectives and principles it set out will inform the development of New Zealand's climate change adaptation policy framework. The report acknowledges the leading role councils will play in climate adaptation, and adopted much of what was proposed in [LGNZ's submission](#). The report does not resolve crucial questions relating to roles and responsibilities or how to decide who pays for adaptation and retreat.

The Department of Internal Affairs is consulting on an exposure draft of regulations for natural hazard information in Land Information Memoranda (LIMs). The regulations have been drafted to support local authorities in implementing changes to the Local Government Official Information and Meetings Act that are due to come into effect on 1 July 2025. LGNZ submitted on the amendment Bill in February 2023. We supported the Bill but said we would like to see a few changes, many of which have now been incorporated into the updated Bill and proposed regulations. These regulations, in conjunction with the legislative changes that are due to come into effect next year, will provide certainty for councils about sharing natural hazard information in LIMs and reduce their risk of legal liability.

Localism

At SuperLocal, Susan launched our Choose Localism guide and research showing public attitudes to councils and localism.

To produce this research, we worked with Curia to poll members of the public. [The data](#) looks at perceptions around the effectiveness of councils, how councils could improve their effectiveness, and who should deliver services.

[Localism: A Practical Guide](#) sets out a wide range of tools and approaches councils can use to make a localist future a reality and apply a localism lens across their day-to-day work. This is a high-quality, comprehensive piece of work featuring many council cases studies. When we launched the guide to members during SuperLocal, this email had a 65% open rate (which is incredibly high by direct-email standards). We will be posting a physical copy of this guide to all Mayors and Chairs later in November.

Other policy issues

Earthquake prone buildings

In August we submitted on the Building (Earthquake-prone Building Deadlines and Other Matters) Amendment Bill, which delivers on the Government's commitment to extend remediation deadlines for earthquake-prone buildings. We expressed strong support for the legislation and outlined local government's expectations for the upcoming wider review of earthquake prone buildings.

We have also engaged with MBIE to make sure there is suitable local government representation in the wider review's steering group, particularly individuals from the South Island and/or medium risk councils.

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We understand that decisions on the MBIE steering group for the review of the earthquake strengthening regime are imminent. We put forward a number of names to represent local government on this group, and are following up with MBIE to determine if any of them were ultimately chosen.

Emergency management system improvement

We engaged on the Government's response to the North Island Severe Weather Event Inquiry's report and wider emergency management system improvement as a member of the steering group. We facilitated engagement between the project group and a group of Mayors, Chairs and CEs, to test the group's current proposals. A Cabinet paper will set out a new Emergency Management Bill (to be introduced next year) along with budget bids and other system changes.

The Government's response to the North Island Severe Weather Event Inquiry's report, and wider emergency management system improvement, has been released. We have been contributing to this work as a member of the Steering Group. This response will form the basis for the development of a new Emergency Management Bill to be introduced next year, along with budget bids and other system changes. The key recommendation is to retain the locally led, regionally coordinated approach – but with NEMA taking on a standard setting and assurance role. This could require increased investment by councils, but at this stage there are no additional funding mechanisms proposed.



Connect

Member visits

In June, Susan and Sam visited 14 councils. These visits are vital for connecting with members, helping them understand what LGNZ delivers, and hearing their feedback and ideas. Visits resumed in early September with visits to a range of Zone 2 councils. Susan visited the Chatham Islands in late September, with Susan and Sam's other member visits scheduled for October and November.

NC members and LT members have also appeared at several member council meetings via zoom to support their consideration of the LGNZ four-monthly report.

SuperLocal24

This year's conference was the "place to be" for local government, with the PM, many Ministers and the Leader of Opposition all speaking alongside impressive international and New Zealand keynote speakers. SuperLocal dominated media and public discourse that week.

We had nearly 800 people attend – and generated 394 media mentions across a huge range of topics (bed tax, PM speech, regional deals, localism, women in local government, four-year term, SuperLocal award winners, and much more).

We asked attendees to complete a feedback survey. While feedback was again positive, there were slightly more negative/neutral comments this year, partially driven by the political polarisation prompted by the PM's speech.

We are incorporating feedback into our planning for SuperLocal25, which will be held in Christchurch (supported by the councils in the region). In response to comments about this year's conference length and timing, we will be starting SuperLocal25 on the Wednesday morning (with the AGM prior) and wrapping up the conference by the end of Thursday, with the awards dinner on the Thursday night.

Combined Sector meetings

We received a huge amount of positive feedback on the programme and organisation of the Infrastructure Symposium on 14 June. Nearly 200 people attended, with Peter Nunns of the New Zealand Infrastructure Commission/Te Waihangā and Sir Bill English particularly popular speakers.

Our November Combined Sector meeting will take a deep dive into the Government's local government reform, including benchmarking, efficiencies and rates capping. Confirmed speakers include Local Government Minister Simeon Brown, Regional Development and Assoc Finance Minister Shane Jones, Labour Finance spokesperson Barbara Edmonds, Auckland Mayor Wayne

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Brown (via zoom), and New South Wales and Victorian speakers on their experience of rates capping.

We are planning for the 2025 Combined Sector meetings, with the theme for February to be around accountability and demonstrating value, and May to be around delivering infrastructure for growth.

2025 calendar

We released our [calendar of events for 2025](#) in October. This will be updated with Zone 5/6 events shortly.

Te Maruata

Te Maruata Rōpū Whakahaere have met regularly, and also initiated a regular Teams drop-in session Piki te Ora that enables members to come in and kōrero, share thoughts and ideas on their mahi and what is happening in their rohe.

Te Maruata's pre-conference hui was attended by approximately 100 people. The hui is the annual face-to-face event for the wider membership but also welcomes non-members who have a strong connection to LG and Kaupapa Māori. The Rōpū welcomed Green MP Hūhana Lyndon, and MP Willie Jackson and MP Shanan Halbert were also in attendance. The programme included a workshop on sharing issues, ideas and solutions given the current climate, and a panel on "how to move the waka forward" with a particular focus on action on the ground, rangatahi participation and civics education.

YEM

Our Young Elected Members held a successful pre-SuperLocal hui in Wellington attended by around 40 YEM. It included a presentation from Dr Jess Berentson-Shaw on how to communicate effectively to achieve change, and a workshop on how to increase young people's participation in local government.

The annual YEM Hui took place in Christchurch regardless of Christchurch City Council's decision to withdraw from LGNZ. This is because the YEM Committee decided earlier this year to shift away from having a host council, with the Committee taking on full responsibility for hosting. We worked closely with Cr Deon Swiggs (Environment Canterbury and member of the YEM Committee) on planning for the event. Former Christchurch Mayor Lianne Dalziel delivered the keynote address, with the theme of the hui being "mā mua kite a muri, mā muri ka ora a mua" – driving change through community leadership. The programme was about councils empowering community leaders to make real change and equipping YEM with the key skills needed to make good decisions around council tables. Tikanga sessions were organised to support members to prepare for the whakatau at the commencement of their hui.

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Women's lunch

Before SuperLocal, we hosted a lunch for women that was attended by more than 100 elected members including nearly every woman Mayor. Finance Minister Nicola Willis was a very effective speaker and the event was well covered by media, with [this local democracy reporter story](#) carried prominently by every major outlet. The lunch also included a workshop. We are now considering next steps for this work.

CBEC

Christchurch City Council's decision to withdraw from LGNZ means that Co-Chair of CBEC Simon Britten stepped down in July, with Sarah Lucas becoming the sole Chair.

CBEC has been focused on the Community Boards Conference which, for the first time, was held in conjunction with the LGNZ SuperLocal Conference. While organising the two conferences at the same time was challenging, the Community Boards Conference went well. At their September meeting CBEC resolved not to hold a community board conference in 2025. Instead, they are investigating the possibility of having a dedicated session at the 2025 Super/Local conference that would attract community board members. They are also looking at facilitating smaller zone or regional-based seminars for community boards.

CBEC is continuing to develop a work plan to implement recommendations around community board members' satisfaction and their relationships with their councils. A key part of the work plan is developing a guide to assist councils and community boards to build effective relationships. This will include a model agreement to enable councils and boards to set out mutual expectations.

Sarah Lucas has been actively assisting community boards going through representation reviews.

Work is progressing on the development of an approach to enable the Remuneration Authority to fairly recognise and compensate those community boards with additional responsibilities.

Metro Sector

The Metro Sector held a workshop in September to discuss metro-specific priorities and agree on actions that will complement and support LGNZ's broader advocacy work programme over the next year. Members agreed that the key priorities for metros are centred around enabling growth and economic prosperity, and achieving these priorities requires removing obstacles and improving things that currently slow us down. This is reflected in the following agreed areas of focus:

1. Improve alignment of central and local government investment cycles to reduce inefficiencies and encourage more bipartisan agreement on key infrastructure decisions.
2. A strategic approach to supporting economic development and growth.
3. Lift governance and accountability in order to improve LGNZ's impact in the Metro space.

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Te Uru Kahika/Regional Sector

The online meeting of the Regional Sector in June covered a number of key issues for the sector, including emergency management system improvement, Taumata Arowai's work on wastewater performance standards, and work on the climate adaptation framework. Their October online meeting focused on the Finance and Expenditure Committee's Inquiry on Climate Adaptation, the Regional Sector's views on how Core Services should be defined in upcoming legislative changes, and NZTA's Public Transport programme's priorities.

The Regional Sector's ever-popular Regional Tour prior to SuperLocal explored a range of flood protection, recovery, and biosecurity and biodiversity initiatives across the Hawke's Bay and Wellington regions.

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Support

Ākona

Ākona users continue to grow, with another 138 people logging in for the first time since July. We have started a monthly email that highlights new Ākona courses and content. Please let us know if you're not receiving it.

In July we launched a new course on the CE Relationship – featuring the insight of Mayor Sandra Hazelhurst, Nigel Bickle, Nigel Corry and Chair Daran Ponter. This course was developed after receiving multiple requests from members. In August we launched a course on Leading Complex Communities, which will eventually include at least two Ako hours with expert host Jo Cribb.

The Climate Change course (released two months ago) caught the attention of the Aotearoa Council Climate Network, who were impressed with the content and keen to encourage elected members to engage with the learning. To support that mahi, a cloned copy of the Climate Change course was made available to sustainability staff from all member councils two weeks ago.

Five Ako hours were run from June-August, including a session that was arranged in response to the change in Māori ward legislation. Another three Ako hours were scheduled during September/October. These sessions are becoming increasingly popular, whether through attending the live sessions or viewing the recordings later.

We are working to confirm logistics and continue development of materials for Induction 2025 before the end of 2024. A draft design was produced and tested with members across October along with a prototype for an upgraded Ākona platform and programme that delivers a more personalised learning experience. The response from testers was very positive and the tīma have now begun development, starting with the production of pre-elected materials ready for release in March 2025. Existing courses have been reviewed in preparation for the shift in format with their redevelopment due to begin in November.

Roundtable zooms

Our second zoom in this series on sovereign citizens was popular and provoked a lot of conversation and positive feedback. We then held a well-attended zoom for elected members on physical security in early August. Our next zoom on 24 September featured the Security Intelligence Service speaking about the new threat assessment for New Zealand, which contained specific commentary on the vulnerability of local government. The presentation provoked a lot of member questions.

These recordings and all other security-related resources can be found in a [special section of Ākona](#).

Hūtia te Rito – LGNZ Māori Strategy

Work continues on the development of this strategy. Related kaupapa include:

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- **Toitū te Reo** – This annual symposium launched in Hastings at the start of August and is a partnership between Heretaunga District Council and Ngāti Kahungunu, with the support of many others. Three LGNZ team members attended.
- **Tangihanga of Kiingi Tuuheitia Pootatau te Wherowhero VII** – The Māori King passed away on 30 August and his tangi was held from 31 August-5 September at Tūrangawaewae. LGNZ acknowledged the King's passing on social media and issued a media release acknowledging the ascension of the King's daughter to the throne, to become Te Arikinui Kūiini Ngā wai hono i te po Pootatau te Wherowhero VIII. The team will firm up a plan to connect with the Kiingitanga in the coming months, in support of the Kōtahitanga vision.

Governance guides/support

LGNZ has worked with the Taituarā Democracy and Participation Working Party to update the LGNZ standing orders template. The update will ensure legislative consistency and introduce plain English. A draft has been circulated for member feedback and the final draft is now being legally reviewed. The changes made to the template involve updating it to include legislative amendment from the past three years and introducing plain English where possible. The templates, which include a territorial/unitary council version, a regional council version, and a community board version, are expected to be ready in early 2025.

MTFJ

MTFJ members and networks gathered for the Annual Breakfast meeting at the SuperLocal conference. At this event, Social Development and Employment Minister Louise Upston confirmed \$9 million in funding for the next financial year. Justin Lester of Dot Loves Data launched a revamped youth employment data dashboard, which sets out a council's local landscape in terms of youth and NEETs.

We would like to acknowledge Mayor Max Baxter's service and mahi for MTFJ. Max stepped down from the role in early October. MTFJ held a thank-you and farewell afternoon tea in his honour to celebrate his contribution.

Mayor Alex Walker has been elected as the new MTFJ Chair.

Moata Carbon Portal

This month we've extended the Moata portal subscription for Queenstown Lakes District Council for another 12 months. We've also provided a demo of the portal and had conversations on carbon accounting with Horowhenua District Council.

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Mott MacDonald, LGNZ and the Infrastructure Sustainability Council held the 2nd Aotearoa Carbon Crunch event in Auckland on 12 September, with approximately 100 industry players and council staff attending the breakfast event.

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Member Report

Name: Kōwhai | Deputy Mayor Kelly Stratford

Ward: Bay of Islands – Whangaroa

Date: 31 Oct 2024

Meetings/Events Attended

Date	Meeting Topic	Comment
4 Oct 2024	Northland Inc	Opportunity for councillors to hear what Northland Inc have been doing in the areas of destination management and economic development. The first round of funding allocations from central government's Regional Events Promotion Fund included: Bay of Islands Music Festival, Bay of Islands Walking Weekend, OKTOBERFEST, the Great NZ BBQ. The MBIE Northland Events Fund is funding the following also: Savour Northland, Kerikeri Street Party, Bay of Islands Show.
7 Oct 2024	Council agenda preview	Preview of agenda
8 Oct 2024	Annual Plan 2025 Workshop	Staff presented where they have been able to make further operational savings, and where there may be increased costs. The reality is we still are set to have a projected rates increase of 11.3% rates increase as estimated in the LTP. Still work to do. Elected members want to see line by line opex.
	Te Tai Tokerau MP	Hui with our Te Tai Tokerau MP Mariameno Kapa-Kingi and Māori elected members across the region on concerns around the local electoral act changes.
9 Oct 2024	Procurement & Tender Panel reset	The workshop covered procurement activities over the last two years, including social procurement, and the proposal to re-establish the Tender Panel. We focused on best practices for Local Government procurement and governance, and shared our insights to shape future direction of procurement.
	Te Miromiro – Assurance, Risk and Finance	Hui to review the draft Annual Report
	Green Party Co-leader visit	Brief meet and greet with MP Huhana Lyndon and co-leader Chloe Swarbrick. We discussed a range of topics including emergency management and climate adaptation.



Member Report

	Temu Taupua	Mayoral office:CE catchup, general catchup on top of mind issues.
10 Oct 2024	Phone appointment	Concerns over the consent for the tree removal on the property next to Kerikeri Bypass, and it's impact when the houses are built on the transport, wastewater and drinking water networks.
	Business Call	Business association representatives sharing top of mind good, bad and the ugly. Graffiti and poor maintenance of state highways the most common topic this week. As it warms up everyone will see works underway on the state highway network.
	LGZ Akona: Physical Safety & Security	Webinar on staying safe, in light of increased aggression and threats to safety. Discussed precautions around social media, basic security – improving lighting and security cameras. Also, methods to deescalate and non-violent communication techniques.
11 Oct 2024	Kāeo River Management Working Group	Seeking FNDC include remedy towards Omaunu Road/Dip Road to address the “choke” and improve route resilience on our roading network.
14 Oct 2024	Ngati Hine Health Trust	Pōwhiri for new CE Tamati Shepard-Wipiiti at Otiria Marae. To the opportunity to connect on housing Kaupapa.
14 – 15 th Oct	Te Toi Mahara	Toi Ngāpuhi symposium, where <i>toi</i> —the arts—was a powerful vessel for connecting us with the richness of mātauranga Māori. Through visual arts, storytelling, and performance, we could feel the ancestral values, resilience, and identity of our people in a way that went beyond words. This artistic approach made complex cultural ideas tangible and accessible, bringing the symposium's teachings to life. Experiencing <i>toi</i> like this reinforced for me just how essential it is to integrate these insights into governance and community practices, creating work that's more inclusive, culturally grounded, and reflective of who we are.
	Housing for the Elderly Steering Group	Steering group working through the mahi to get to a recommendation to council for the divestment of the Housing for the Elderly portfolio.
	Extraordinary Te Huia: Executive Review Committee	



Member Report

15 Oct 2024	Preparation for upcoming workshop	With staff preparing for a check in on the councillor strategic priorities mahi.
15 Oct 2024	Developing a Local Alcohol Policy	A great staff led workshop, detailing the benefits of alcohol to our district and the negative impacts, with manuhiri from Te Whiri te Muka and Te Whatu Ora presenting statistics on harm from alcohol. A report will come to council with a decision on whether to proceed.
17 Oct 2024	Council hui	
18 Oct 2024	Cyclone Gabrielle Recovery review	Hui with independent reviewer doing report on the Northland CDEM recovery mahi. Speaking with council CEs, and civil defence staff, and civil defence governance representatives across the four councils.
	Haruru footpath connection	Site visit with contractors to the Haruru – Watea footpath.
21 Oct 2024	Accessibility Group wananga	<p>Had report back from staff on the implementation of the Te Tai Tokerau Accessibility Strategy. Operationally ironing out how the organisation will report back on the desired outcomes.</p> <p>For the implementation plan, it is ideal that all depts are talking about how they can incorporate into their business. We see some opportunities in the Kaikohe Library Civic Hub and the Sports centre in Waipapa. Doing barrier free assessments is ideal.</p> <p>It would be good if one of the members of the Accessibility Group were on these working group.</p> <p>Staff will look at whether we can implement awards for within the organisation to recogniseWe may look at incentivising with an annual award for businesses. There is a handy toolkit here Be. Accessible Business Toolkit - Office for Disability Issues</p> <p>On the 12th on November The Accessibility Group are hosting a workshop to raise staff and elected member awareness about the barriers to accessibility.</p> <p>Accessibility Group say, “No more warnings”, for parking in accessible parking spaces. The fine is \$750 if you end up in court it is much higher than that. There needs to be an attitudinal shift.</p>



Member Report

	Save Education in Northland, hui with Tertiary Education Union reps in Te Tai Tokerau and across Aotearoa	<p>In our discussion, we acknowledged the steady decline of publicly funded education in Northland over the past few years. NorthTec's role as a key driver of social, economic, and cultural development was emphasized, highlighting the need for it to remain autonomous to continue serving the community effectively. Concerns were raised about the Minister's proposal for a federated model led by the Open Polytechnic, which could restrict economic growth, limit educational access for Northland students, and weaken NorthTec's strong ties with local industries, such as forestry, agriculture, aquaculture, and tourism.</p> <p>The importance of NorthTec's culturally relevant education for Māori was also discussed, along with its essential role in staying responsive to local Māori communities. Given Northland's higher unemployment rates and lower average incomes, NorthTec's programs address skill shortages and create vital employment pathways. The group noted that many Northlanders depend on face-to-face learning due to limited digital access, underlining that online learning cannot fully substitute for the hands-on support and engagement offered in NorthTec's classroom settings.</p>
	Chinese delegations planning hui	
22 Oct 2024	Mangawhai ki Putataua hui	Issue with a Māori reservation, dealing with on behalf of Kahika.
	Northland CDEM	Hui with Chair of CEG (Coordinating Executive Group)
23 Oct 2024	Te Miromiro – Assurance, Risk and Finance	Full agenda of items including, presentation of the Annual Report for adoption. Not quite ready, so established a sub committee to provide recommendation to council.
	Jiangxi Business Visit to New Zealand	Jiangxi businesses, Vice Governor and Arts Minister opened an arts exhibition and then a business expo took place.
24 Oct 2024	Business Call	
	Jiangxi Vice Governor Visit	Vice Governor Mr Ren visit at Council Chambers, where we agreed to investigate working towards a relationship to promote trade. A report with a



Member Report

		recommendation will come to council for consideration.
	State of the Far North	Videos for housing and emergency management
	NZSIS – ensuring safe conduct with international relations	Workshop session on international travel as an elected member, keeping devices safe. Being wary of international delegation visits. And having robust processes around these visits.
25 Oct 2024	Liaoning Province Delegation Visit	Hosted our Sister City Liaoning governing body. Delegation included agricultural representatives. We have been Sister Cities for over 20 years.
29 Oct 2024	Te Koukou Transport and Infrastructure Komiti	
	Extraordinary Te Miromiro subcommittee	Subcommittee heard where the Annual Report and Audit process is at.
	Te Koukou Transport and Infrastructure Komiti	Great updates on all the workstreams progressing.
30 Oct 2024	Extraordinary Te Miromiro Komiti	Made a recommendation to the Council for an extraordinary hui to be held this week.
	Housing for the Elderly steering group	Evaluation of questions and recommendation to council.
31 Oct 2024	Business Call	
	CDEM hui with Green Party Portfolio holder	Shared our experience of Cyclone Gabrielle, the response and recovery. The challenges that occurred, and what we hope for out of the new legislation.
	Te Kuaka Komiti	Was there for a couple of items, had been double booked.
	Te Kuaka Wananga	Great to hear the proposal around the district wide spatial plan and hapū working group.
	Extraordinary Council Hui	Convened for the sole purpose of adopting the Annual Report and receiving the Auditors report.



Member Report

Community Matters

Topic	Comment
Russell WWTP	Public works act inquiry – still work in progress
Hihitahi Rise	Investigations for Te Haumi Slip Options assessment were due to finish 27 th September, with 12 month monitoring to start in September. Hihitahi resident advocating for this mahi, needs a contact at council please.
Ohaeawai stormwater	Need staff to front up to the community on this issue.
Laundromat	Moerewa has no wastewater treatment plant. Community and hapū are concerned that a consent may be granted for discharge into the river for the new laundromat. A consent was erroneously granted. And then cancelled. Currently no consent in place. Applicant working on a new one. Following the deputation, community representatives and hapū are waiting on the CE's investigation findings.
Kaitaia Drainage	Ongoing issues concerning poor or lack of management of drainage districts in Te Hiku. The farmers there are having their economic viability impacted by council lack of action on works they have been rating them for, and enforcement of a drainage bylaw.
Coopers Beach Playground	RF54172972 still unresolved. No response from Infrastructure team.
Kohukohu Town Hall	Concerns regarding the unsuccessful funding application. What next, for this high-profile historic hall please, ensuring it stays open, and is not degrading.
Omaunu Road	Community are seeking confirmation there are plans to address this road in the future. What is the budget and timeline.
Rangitane Maritime	Awaiting the decision on consent, then it must come back to the table with a full picture of costs and implications and final decision.
Wakelin Road	Fixed the google map error which detailed it as a public road, which it is not. Need to build relationship with the landowners.

Portfolio Update: (Housing)

- Did a video for the upcoming State of the Far North event on housing
- Been involved in progressing the divestment of the Housing for the Elderly Portfolio
- Connecting private sector with NGOs

Portfolio Update: (Climate Change)

- Await paper for the appointment of our hapū representative to the Joint Committee. Looking forward to our hui next week in Whangarei.

Portfolio Update: (Emergency Management)

- Review underway of our Northland CDEM recovery processes and mahi.



Member Report

Name: Cr Ann Court

Date: October 2024

Meetings Attended

Date	Meeting Topic	Comment
8 th	Annual Plan Workshop. Kaikohe	
9 th	Workshops: Procurement and Tender Panel Re-Set, Audit Risk and Finance re Annual Report, Working with Staff Relationship and Process Improvement. Kaikohe	
10 th	Business Association Meeting. Kerikeri	
14 th	New Starters Powhiri, Love Your Work Awards and Long Service Recognition. With Cr Kleskovic Agenda Preview Transport and Infrastructure	
15 th	Developing a Local Alcohol Policy Workshop: Kaikohe Automobile Association Meeting: Whangarei	
16 th	Maintenance Working Group	
17 th	Council	
21 st	Disability Action Group + Kerikeri CBD Western Strategic Route (CBD Ringroad) working group + Site visit proposed reserve reclassification (behind/beside) Countdown Kerikeri	
22 nd	Site Blessing Motuti and Punguru Slips	
23 rd	Assurance Risk and Finance Meeting	
24 th	Bay of Islands Whangaroa Community Board Workshop and Meeting	
25 th	Te Puawaitanga Operational Briefing + Whangaroa Village Inc Meeting	
28 th	Transport and Infrastructure Committee Meeting and Workshop	
30 th	Maintenance Working Group	

Portfolio Update: (Transport)

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Member Report

Name: Cr Kapa

Ward: Tai Tokerau Māori Ward

Date: November Report

Ending 01 November 2024

Meetings Attended

Date: Oct	Meeting Topic	Comment
Tues.01	>Ngati Whatua Pohiri for new Trustees: Naumai Marae >Housing Portfolio Hui: Online	
Thurs.03	>Te Huia – Exec Review Hui: Online >Nga ToTT MEM & Te Kuaka hui: Online	
Fri.04	John V Khe – Nth Inc Catchup: Online	
Mon.07	>Presentation from MTFJ Chair: Online >Sport Nth Board Hui: Online	
Tues.08	Annual Plan Hui: Chambers	
Wed.09	>Procurement & Tender Panel re-set Hui >Working with Staff-Relationship & Process Workshop	
Sat.12	>Muriwhenua Wellbeing Festival: Kaitaia >Te Reo o Piriwiritua Aniversary: Khe	Represented Council at both events.
Mon.14	Housing for the Elderly: Online	
Tues.15 to Fri.18	Attended NZCycle Trail Conference: Wgtn >Housing for the Elderly: Online	On leave
Thursday.24	BOI-Whaingaroa CB Hui: Turner Centre	
Friday.25	Khe-Hokianga CB Hui: Chambers	
Mon.28	Labour Weekend	
Tues.29	Te Koukou Hui & Workshop: Chambers	
Wed.30	Housing for the Elderly Steering Grp: Online	



Member Report

Portfolio Update: End of September 2024

No reports available at the time of preparing Oct monthly report.

Turner Centre

Kaikohe Civic Centre [Library]:

Sport Northland

Housing



Māori Ward Councillor Report hhh 30.10.24



H Halkyard-Harawira

	<p>November date tbc Ngai Takoto on behalf of 3 hapu and FNDC have advanced terms of a commercial lease agreement subject to Crown transfer of land.</p>
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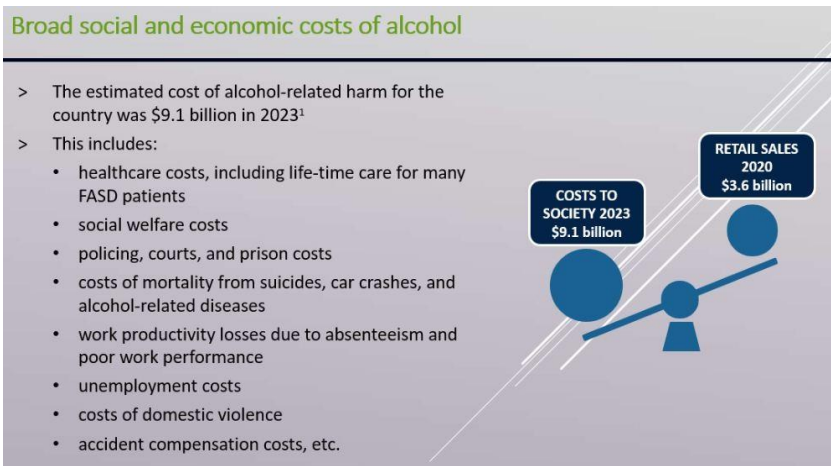
all minutes & agendas <https://infocouncil.fndc.govt.nz/>

1 o Oketopa	Northland Inc presentation at Kaitaia Digital Hub
3	MACA submission - re Ngāti Haua o Whangape
3-4	Tūranga Nui a Kiwa, Gisborne-Long Distance Waka Ama Nationals
6	<div data-bbox="475 817 997 1209"> </div> <p>MESH- Muriwhenua Education & Sports Hub--local sports codes support MESH group as a joint management committee with the Board of Te Rangi Aniwaniwa for the community use of their sports facilities. Te Punawai heated swimming pool is 21 years old and Te Punaora double court basketball court is 17 years old. The collaboration was put on hold during Covid.</p> <p>Ngā manuhiri nō Hawai'i - a Kainoa Azama me Leianuenue Niheu.</p>
7	<div data-bbox="475 1361 718 1534"> </div> <p>Sea spurge- followup hui called by Te Oneroa a Tohe Board chairperson Lisa McNab with FNDC , NRC & Te Hiku Taiao Teams. Agreed to put in place an agreed action plan to seek funding support to deal with 9 sites where toxic sea spurge has been found in Mitimiti & Waipapakauri.</p>
8 o Oketopa	9-1.00 Annual Plan - checking draft of unfinished projects being carried forward into the new financial year.



Māori Ward Councillor Report hhh 30.10.24



	<p>2-4 Māori Ward Councillors- Hui at Ngāwhā Hub. Hui tautoko called by MP Mariameno Kapa - Kingi for the general wellbeing of Māori ward councillors in Tai Tokerau.</p> <ul style="list-style-type: none"> • Attended by NRC, WDC & FNDC- • Apologies Kaipara DC. • Awaiting judicial review on Ngāti Whātua case. • Awaiting legal advice on poll 
9	<p>9- Procurement & Tender process 12- 1 Working with Staff 1.30 Interview 4 pm Ahipara WWTP</p>
11	Admin Day
14	<p>1pm Reform Portfolio- Staff are up to date on all the proposed government reforms- it's hard to make a fixed position because of fast track changes and unconfirmed stances.</p> <p>4.30pm Extraordinary Hui</p>
15	<p>10-1 Developing a Local Alcohol Policy- & break cycle of whānau violence In the Far Far North, we have a serious local drinking alcohol problem. In the last 6 years , 25% of 1933 call outs for domestic violence in Te Hiku are caused by alcohol. Domestic violence costs Aotearoa \$9.1 billion each year, while alcohol sales bring in 3.6 billion. Time to change the culture.</p> <p>Broad social and economic costs of alcohol</p> <div> <ul style="list-style-type: none"> > The estimated cost of alcohol-related harm for the country was \$9.1 billion in 2023¹ > This includes: <ul style="list-style-type: none"> • healthcare costs, including life-time care for many FASD patients • social welfare costs • policing, courts, and prison costs • costs of mortality from suicides, car crashes, and alcohol-related diseases • work productivity losses due to absenteeism and poor work performance • unemployment costs • costs of domestic violence • accident compensation costs, etc.  </div>
17	Hui Kaunihera



Māori Ward Councillor Report hhh 30.10.24



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Admin Day



19 o Noema - **Ngāhiraka mai Tawhiti** - berthed at Mangonui wharf. Te Aurere- is the key Wānanga site for waka hourua development, maintenance, navigation, training and health and safety.



Manukura Kapa Haka- Papa Hāwaihi -hosted 19 kapa haka groups in the recent Tai Tokerau Mana Kuratahi performances. **Tai Tokerau finalists:**

- 1) **Te KKM o Te Rangi Āniwaniwa-** Ngā Māhuri
- 2) **Te KKM o Kaikohekohe** - Te Pū o Te Wheke
- 3) **Kawakawa** - Ngā Huiarau o Kawakawa
- 4) **Te KKM o Te Rāwhitiroa**
- 5) **Horahora Primary** Ngā Matapono o Horahora





Māori Ward Councillor Report hhh 30.10.24



My four year old mokopuna asked me why my eyes were crying? I appreciate excellent performances- but I love to watch rōpu trying to master the skills of a waiata or haka. Some kura have tried and true Matatini performers in their ranks. Some kura don't have that internal expertise - but they train hard and their effort and passion shine through. Every group has their own wairua. For me, the real winner was the venue Papa Hawaiki- the name says it all and now kapa haka can be hosted in the mid north.

21 Mon

9am Kaitia Airport -Pene Tauí attended hui with MP Andy Foster

9am- Te Hui Oranga o Te Moana Nui a Kiwa- Pōhiri Te Marae o Hoani Waititi for Dr Pita Sharples and whānau of Hoani Waititi welcomed honoured guests from the Cook Islands, Fiji, Hawai'i, Kanaky, Ma'ohi Nui, Northern Marianas Islands, and West Papua . Our commonality is the build up of nuclearisation and militarisation in the Pacific and the impact on indigenous peoples sovereignty, health and economies.




- **It is no secret that superpowers require the Pacific islands and countries for military bases in the event of war with China.**
- From 1946 to 1996, the **US, UK and France** detonated 318 nuclear devices in the Pacific region in the Marshall Islands, Moruroa, Fangataufa in Maohi Nui ,



Māori Ward Councillor Report hhh 30.10.24



	<p>Kiribati, Australia, the US territory of Johnston/Kalama Atoll and Amchitka Island, Alaska.</p> <ul style="list-style-type: none"> The intergenerational health effects of radiation poisoning via nuclear testing and global warming have been disastrous for the small indigenous populations. 
22	<p>9am - Karakia at Motutū and Panguru X for work beginning on roads . Unable to attend. Cr McNally “A beautiful morning, well run by the locals and greatly appreciated by the contracting staff who will complete the job. Kutai chowder and smoked fish along with heaps of other kai..... Outstanding !!!”</p> <p>Te Hiku Community Board-</p> <p>X Placemaking in Taipa- partnership between FNDC and Matakairiri hapu - to a) improve the recreational amenity and</p> <p>b) incorporate cultural identity design to the area .</p> <ul style="list-style-type: none"> Fix drainage & stormwater issues Road safety markings, car - boat parks and bumps - to reduce unsafe driving, CCTV Safe & attractive area Improve ecological habitat- dune restoration against erosion, climate change, flooding -plant other native trees and pohutukawa Improve access for community users, footpaths for people with disability At a future stage when there is funding- a playground ongoing concern is the lack of tautoko for drainage wards in Te Hiku.
23	<p>9.45am Kōrero with Aroha Mead re protecting Intellectual Property Rights of Kaupapa Māori Icons</p> <p>4pm Ahipara Waste Water Treatment Plant- bacteria monthly reports show 1000 fold improvement on waste coliforms. SCUUV plant waiting on :</p>



Māori Ward Councillor Report hhh 30.10.24



	<ul style="list-style-type: none"> • Council purchase signoff to erect a security fence and a cage around the new SCUUV installation. • A budget update to begin work on reconstruction of wetlands -pending Council budget. Photo: Troy Brockbank. 
26 - 27 Oct Hui Oranga AUT	  <p>Whaingaroa Declaration https://www.youtube.com/watch?v=4I8M7Y6dvoM</p>
27	<p>AUKUS agreement- BEWARE of AUKUS in the Pacific. “AUKUS is a security pact between Australia, UK and US and its objective is to uphold military primacy and contain China,” Marco de Jong , the AUT law school lecturer said.</p> <p>“In this time of heightened geopolitical tensions, we should look to the role that Aotearoa has played in the past - as peace maker, as peace builder. We have invested decades of political capital into an international image of being an honest broker through things like our nuclear free stance, our support for Pacific priorities. To go against that now and join an aggressive nuclear war-fighting pact, to me is unconscionable.”</p>
28	<p>He Whakaputanga-whakanuia te ra i hainatia He Whakaputanga i te tau 1835.</p>
29	<p>Te Koukou, Roding & Infrastructure Good to hear :</p>



Māori Ward Councillor Report hhh 30.10.24



	<ul style="list-style-type: none"> • roading reports from Fulton Hogan in the Far North and Ventia in the south. Both companies dealing with all phases of roading: culverts, drainage, weed spraying, sealing, gravel spread. • that Whatuwhiwi flooding issues are being addressed. (DOC want an archaeological report before any works progress). • Roothing budgets determine work schedules. <p>All monthly roading reports can be found on https://infocouncil.fndc.govt.nz/</p>
30	<p>11.30 Extraordinary Hui- approval of Annual Auditors Report, as recommended by Te Miromiro Audit & Risk Komiti. Report overview from Deloittes.</p> <p>1.40 pm MACA submission to Justice Select Cttee re Fast Track amendments on behalf of Ngāti Haua.</p> <p>Ngākahu/Ngākohu Ahuwhenua Trust Steering Komiti - report Via Acting Chairperson Desley Austen</p> <ul style="list-style-type: none"> • Our agreed SC tasks from 14 Sept 2024 are to ensure: <ol style="list-style-type: none"> a. Bellinghams to complete the final stages of Kauri Dam in drier weather Oct-Nov ; b. Return and expedite the reinstatement of lands to Ngākahu/ Ngākohu Trust - via the Māori Land Court; c. Follow up on FNDC remission of rates regarding land locked blocks; d. Reinstate power to the pumphouse and change the account to Ngākahu Trust. • ACTION- Bellinghams Subsoil drainage completed, old sediment pond drained, tidied up large sediment ponds , waiting for two weeks dry weather . <p>Correspondence - excerpt from Steve Little</p> <p><i>"Finally, I enjoyed working with Des Mahoney again. Early in my time with FNDC, Des and I were appointed to work together by the Trust and Council respectively to manage operational issues. Des bent over backwards to assist Council, through me, to achieve the operational needs, including assisting with getting the best prices from the Trusts approved contractors for maintenance work on the Dam and its assets. Des had a big heart and was plainspoken, genuine, moral, conscientious, equitable, principled and trustworthy. Des will be greatly missed by many people; I certainly miss him. "</i></p>





Māori Ward Councillor Report hhh 30.10.24



31 Oct	<p>Kuaka Hui Agenda of Ordinary Te Kuaka - Te Ao Māori Committee Meeting - Thursday, 31 October 2024</p> <p>Deputation from Waitangi Treaty Grounds- re activities for 2025 Workshop re involving hapu in strategic regional decisionmaking</p>
Tribute to Don Bellingham	<p>When we first started Te Reo Irirangi o Te Hiku o Te Ika, we couldn't afford to put a transmitter up on Maungataniwha. We looked around for alternative sites, the best one we could find was When we looked around for alternative sites, the best one we could find was a hill called Puketutu in Bellingham's Quarry. So we asked Don Bellingham and he said go right ahead!</p> <p>We set up a little transmitter hut, got power to the site and went to air from there about 1993. It was a heck of a site to get to, especially in rainy weather – trailbike, small 4x4, or walk. Puketutu was the first of a number of transmitter sites we ended up establishing across Te Hiku, but it was the one that got us started. Don let us use the site, rent free, from about 1993-2010, and was always keen to see how we were going. A real asset to our operations and a good community man. I enjoyed catching up with him and just talking about stuff in the far north. Hone Harawira</p>
	<div data-bbox="354 913 976 1263"> <div data-bbox="322 1120 647 1249"> <p>te kūkupa</p> <p>ngā karere o te tai tokerau</p> </div> </div> <div data-bbox="997 900 1359 1066"> <p>Members of te kūkupa include, from back left: Hemi Baker, Gideon Porter, Lahni Wharerau, Cassidy Makiha, Amber Smith. Front, from left: Raewynne Rice, Erana Fenton, Ani Makiha and Ngareta Tuiloma.</p> </div> <div data-bbox="997 1124 1359 1303"> <p>Te Tai Tokerau collaboration between Whāngarei's Ngāti Hine FM, Tautoko FM in Mangamuka and Te Hiku Media in Kaitaia, provides a news service promoting te reo o Te Tai</p> </div> <p>Tokerau (Northland Māori language) across the three Northland Māori radio and online streaming networks- including Iwi media partner social media platforms.</p> <p>The project name Kukupa (local wood pigeon) was gifted by the late Tautoko FM's Cyril Chapman. Ngāti Hine FM station manager, Erana Fenton (Ngāti Whatua, Ngapuhi, Te Rarawa, Te Aupouri) said there'd long been a need for a strong and balanced Māori perspective in media throughout Aotearoa New Zealand.</p> <p>She said she hoped te kūkupa would foster and promote positive news for ngā tangata whenua o Te Tai Tokerau from the Brynderwyns and pockets of Kaipara, right through to the Hokianga and Muriwhenua.</p>



Māori Ward Councillor Report hhh 30.10.24



Ngā Rori Kaunihera o Tai Tokerau

Seal Marae Roads over next 3 years

Te Hiku

Kenana,
Te Ahua,
Taemaro,
Haititai
Marangai,
Wharemaru,
Waimanoni,
Wainui,
Rangikohu,
King Hori,
Kotahitanga
Taiao,
Te Ohaki,
Morehu,
Ngāti
Manawa,
Waiparera,
Motutū,
Waihou,
Mātihetihe

Kaikohe - Hokianga

Ngāpuhi,
Te Arohanui,
Ngai Tūpoto,
Tauteihiihi,
PāTeOro,
Pikipāria,
Mātai Aranui ,
Whakamahara
tanga,
Piki Te Aroha,
Motukiore,
Puketawa,
Te Rangatahi,
Otaatara,
Moehau,
Māhuri,
Otaua,
Kaingahoa,
Ngaitawake.
Mokonuiarangi,
Tauwhara
Wharepunga

Whangaroa - Bay of Islands

Patunga
Tuhiwai
Tahaawai
Te Huia
Wainui,
Te Ngaere,
Waimahana
Taupo,
Tākou ,
Te Tii,
Rāwhiti
Te Kainga
Hoa
Waikare, **
Waiomio ,
Maromaku
Kawiti,
Mohinui,
Kaikou,
Motataui,
Matawaia,

58 Marae and 10 Kohanga Reo are on unsealed roads- would like 10 Marae roads to be sealed each year- as significant venues for community gathering.

The Far North district has a total 2510km network of roads - 1614 km of which is unsealed.

Unsafe Roads

Seal Kohanga Reo 500m

Rangaunu
Whangape Pā
Arapatea
Ngāpuhi
Whakamaharat
anga
Tauwhara
Wharepunga
Waikare
Waimamaku
Taurangi

Roundabouts Kaikohe x 3 Awanui x 1

Other Roads

Parapara
Porters Access,
Otangaroa Rd,
Pupuke Rd,
Weber, Waihapa
Rd, Matangirau
Old School Rd

Waitangi Bridge 2 lanes

Roadway slips

Panguru,
Motutū,
Herekino,
Broadwood,
Whangape,
Pawarenga,
Wainui Rd.

Drop Speed zones

in front of
Karangahape
Marae , Urupā,
Kohanga Reo and
Kaumatua flats,
Whangaroa
Houhora
Ngataki Marae
Quarry Rd Awanui
Te Oneroa a Tohe
KKM o Pukemiro
crossing

Coastal erosion

Flooding :
Ahipara,
Rangikohu ,
Owhata,
Whangapē,
Pawarenga,
Mitimiti,
Motutū,
Motukaraka,
Wharemaru
Taipā
Pakanāe
Omanaia



Relocate coastal Marae

Te Hāpua
Matihetihe
Wharemaru



Māori Ward Councillor Report hhh 30.10.24





	Other Significant Projects & Wish Lists
2024	<p>CEASEFIRE in GAZA</p> <p>RESOLUTION 2024/47 "That the Far North District Council:</p> <p>a) call for an immediate permanent humanitarian ceasefire in Gaza;</p> <p>b) call on the Prime Minister and Minister of Foreign Affairs to show their support and call for peace;</p> <p>c) call for immediate international aid to be allowed into Gaza;</p> <p>d) condemn all acts of violence and terror against civilians on both sides of the conflict; e) call for the immediate return of hostages.</p> <p>CARRIED 23 Mei, 2024 Extraordinary Hui-</p> 
Moana Restoration	<p>Upgrade all 17 WWTPs in Far North.</p> <p>Stop any sewage outflow into harbours and rivers of Tai Tokerau</p> <p>Purchase extension land disposal site Hokianga -to remedy spoilage of Hokianga harbour. Opononi, Rawene, Kohukohu, Kaikohe to develop natural wetlands & better ways of dealing with sewage. Stop other local towns dumping their waste in Hokianga.</p> <p>Upgrade all Waste Water Treatment Plants in Far North.</p> <p>Seek infrastructure grants to systematically improve the wwtps in Far North.</p> <p>NRC to work in tandem with FNDC to improve wwtps, otherwise we get a reactive solution rather than a long term solution.</p> <p>New housing to incorporate wwtp systems.</p>
Dec 2024	<p>- Kia rāhui te Roto o Ngātū hei wāhi waipiro kore.. Ka hohā nga tamariki me ngā mātua waka ama i te rāpihi me ngā pounamu pakaru i mahue i te roto i waenga i ngā marama o te raumati. Horekau ēnei tāngata he whakaaro mō ngā tamariki e mau ana ki te hohipera .</p>
Dec 2024	<p>Whakapai Ngā Rori me Ngā Wharepaku o Mangamuka</p> <p>He pai kia whakapai i mua te tūwheratanga ano o te Gorge . Kua whakarite e te hāpori o Mangamuka he māhere hei whakapai te rori matua mō ngā mokopuna, mō te hau kainga me ngā tāngata kōtiti haere.. I mea mai ki a au , kia whai whakaaetanga- kei hea te wāhi tika kiā tū ai te wharepaku- kei te wāhi o naiane, kei mua i te Reo Irirangi raini.</p> <p>Whakamōhio atu ki a Chicky Rudkin te hēamana o</p> 



Māori Ward Councillor Report hhh 30.10.24



	Kaikohe Hokianga Poari Hāpori. Ka tautoko ahau te whakapaipai i tēnei wāhi matua o Tai Tokerau.
2028	<p>Me whiriwhiri He Whakaputanga me Te Tiriti i te Ture Tuapapa o Aotearoa. Weave He Whakaputanga and Te Tiriti into the Constitution of Aotearoa as per Matike Mai Report led by Moana Jackson, Makere Mutu and rangatahi. Otherwise Māori will always be subject to flip flop government changes.</p>
	<ul style="list-style-type: none"> • Karleen Everitt, Te Aupouri Business Award leading Te Ao Māori Strategy at ANZ Bank. • Harry Burkhardt -Ngāti Kuri 2024 Outstanding Māori Business Leader award • Te KukupāTautoko, Te Hiku Media, me Ngāti Hine FM- ngā irirangi reo Māori o Tai Tokerau • Ngā Kaumātua me Ngā Kuia o Tai Tokerau • Akinihi Smith, nā Kingi Tiare i tohungia mō āna mahi i te Hāhi Mihinare me te Iwi o Ngāi Takoto. • Mike Smith, he tūtei mō te taiao. • ArchBishop Kitto Pikaahu, Pou tautoko mō te tūwheratanga ano o Te kura o Tipene 2025 • Lake Omāpere Trust- 30 tau kua werohia kia Māori anō te wai o te Roto o Omāpere • He Korowai Aroha Trust, - kainga hāpori te tūwheratanga o ngā whare 24 me te whakanui tonu i te rangatira a Riki Houghton nō Te Pātū. • Te Mauri o Te Wai - he rōpu kaha e akiaki ana kia whakahoki te mauri o te wai ki nga awa me te Moana o Hokianga. • Ngā Kura kaupapa Māori i haere ki Whakatū, Nelson mō te whakatatae kapa haka. Te Rāwhitiroa, Kaikohekohe me Te Rangi Āniwaniwa • Kua tūwhera Papa Hawaiki, Te Hiku Sports Hub, Te Kahu o Te Ao • Te Runanga o Whaingaroa-ngā mahi toi o te piriti o Kaeo- Kaeo bridge artwork - using text from He Whakaputanga- “he wenua rangatira” • Tia Ashby mā, Te Hauora o Ngāpuhi kainga hāpori • Te Papa Hawaiki - te tūwheratanga o te whare hākinakina ki Kaikohe. • Kahika Moko - Masters degree 1st class honours in Māori Education. • Dame Naida Glavish Lifetime Achievement for Te Reo Māori • Pera Paniora- Kiwibank NZ Community of the Year Award • Ngā Ropū Kapa Haka o Tai Tokerau e haere ana ki Te Matatini 2025 : Muriwhenua, Hātea, Te Uri o Manumanu me Pūao

Kaupapa Hāpori	Nā koutou i tangi, nā tātou i tangi
<p>Kua wheturangitia</p>  <p>Nā koutou i tangi, nā mātou i tangi</p>	<ul style="list-style-type: none"> • Don Bellingham - a kind Kaitia local who gave permission for Te Hiku Media antennae to be hoisted on their land. • Robert Ludbrook-lawyer , member of Auckland Committee On Racism and Discrimination who defended young Māori and Pacific youth during Dawn Raids and during the times now known as the Abuse of children in State Care.



Member Report

Name: John Vujcich

Ward: Far North District Council

Date: 02/11/2024

Meetings Attended

Date	Meeting Topic	Comment
02/11/24	Presentation from Vintage Rail in Kawakawa	Presentation from Vintage Rail showing progress of the rail to the tunnel. Very informative event and gave an opportunity to catch up with all those involved.
01/11/24	Moko EMs/CBMs State of Far North Information Sharing	Update on State of the Far North
01/11/24	New Zealand Cycle Trust, NZCT, Presentation	The New Zealand Cycle Trust looks after all the Great Rides in New Zealand and held its Board meeting in the North. They came and visited different places on Northland Great Rides and The Twin Coat Cycle Trail. Their presence up here was greatly appreciated and very helpful to us. See further comments in the portfolio section below.
31/10/24	Informal Meeting Meet NZCT Board members	Met in Paihia: discussed challenges and answered questions
31/10/24	Extraordinary Council Meeting	Teams Meeting: Adoption Annual Report and Auditor Report
31/10/24	Te Kuaka – Te Ao Maori Worksop	Council Chambers
30/10/24	Extraordinary ARF subcommittee Meeting, all Council invited	Teams Meeting – recommendation to Council re the Annual Report and Auditor Report adoption
29/10/24	Te Koukou Transport and Infrastructure Committee Workshop	Council Chambers
29/10/24	Extraordinary Te Miromiro Subcommittee Meeting	Update on Annual Report and Auditor Report
25/10/24	Liaoning Province Delegation Visit	FNDC Sister Province visit at John Butler Centre FNDC office
25/10/24	Kaikohe-Hokianga Community Board	Attended meeting via Teams
24/10/24	NZSIS Overview of processes and Risks	All Council and FNHL invited – Online presentation



Member Report



24/09/24	Chinese Delegation Visits Council	Council Chambers friendly meeting with JIANGXI province officials.
24/10/24	Business Call Meeting	Teams Meeting
23/10/24	Chinese Delegation Dinner	Duke of Marlborough
23/10/24	Chinese Delegation Presentation	Scenic Hotel Paihia
23/10/24	Te Miromiro ARF Committee	Council Chambers
21/10/24	Planning Meeting Chinese Delegation	Innovation Park
21/10/24	Comms & Engagement portfolio	Update on Comms strategy
20/10/24	Meeting Chinese delegation organisers	Scenic Hotel Paihia
17/10/24	Council Meeting	Council Chambers
16/10/24	Meet with Far North Holdings, included Jimmy Huang	Innovation Park
15/10/24	PHTCCT Full Meeting	Pioneer Village
15/10/24	Develop Local Alcohol Policy Workshop	Council Chambers
15/10/24	Meet Jimmy Huang and Mr Chen - planning	Scenic Hotel Paihia
14/09/24	Extraordinary ERC Meeting	Teams Meeting
10/10/24	Business Call Meeting	Teams Meeting
09/10/24	Interview	Elected Members Lounge
09/10/24	ARF agenda Preview	Teams Meeting
09/10/24	ARF Draft Annual Report and Audit Review	Council Chambers
09/10/24	Procurement and Tender Panel re-set workshop	Council Chambers
08/10/24	Annual Plan 2025/26 Workshop	Council Chambers



Member Report

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Economic Development	<p>International Visitors</p> <p>We have had several overseas delegations visit the Far North in the last month. These visitors are generally looking for economic investments and trading opportunities. Certainly there are some good opportunities but all this requires rigorous planning and coordination to be successful. Having a Trade and Enterprise office that can assist all four Northland Councils is, I believe, needed.</p>  <p>International Visitors</p>
	<p>Vintage Rail celebration</p> <p>Also recently, MP's, Mayors, Councillors, and many others associated with funding and the construction of the Vintage Rail line in Kawakawa were invited to ride the trail to the tunnel. The trip was to celebrate the re-establishment of the Vintage Rail line to the tunnel and provide an update on work to date plus future plans. Vintage Rail wishes to go beyond the tunnel and hopes to see the tunnel repaired over the next five or so months.</p>  <p>Tunnel End of Line</p>



Member Report

Portfolio Update – Pou Herenga Tai Twin Coast Cycle Trail Charitable Trust

The NZCT, New Zealand Cycle Trust, visited us recently and held their Board meeting in Paihia. The Trust is responsible for all the Great Rides throughout New Zealand and their visit here enabled them to see first-hand some of the difficulties the Pou Herenga Tai Coast to Coast cycleway Great Ride has been experiencing. The biggest concern was the loss of a cycleway track from Opua to Kawakawa. Overall they were quite happy with the condition of the track and were impressed with the opportunities the Track has to raise the wellbeing of many of our smaller depressed communities.

I found the visit to be very helpful. It was encouraging to hear what is being done in other areas and also from some of the operators about what is the biggest issue they face. For one nationwide tour provider it is accommodation enough for 8 to 12 people. These Trails often go into remote areas, or even small towns, so that isn't a surprise. It was also encouraging to hear some Board members say that you may not have the grandeur of snow-capped mountains or impressive fiords but those can be seen at many other places around the world. However, our culture and heritage in the Far North, as the beginning of this nation for both Maori and European, is unique. It does not exist anywhere else in the world.

They did also see the potential the Cycle Trail offers. For example, the Russell to Okiato track when completed will create a Treaty to Treaty trail, from the first signing to the third, and largest, signing of the Treaty at Mangungu.



I was also stunned to hear how much income the Great Rides return to New Zealand. As one trustee said, the trails are more than economic return, they are about local people and creating wellbeing and improving the communities they live in.

7.3 COUNCIL OPEN RESOLUTIONS UPDATE NOVEMBER 2024**File Number: A4945034****Author: Imrie Dunn, Democracy Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide Council with an overview of outstanding Council and the previous term Committee decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Council Open Resolution Update November 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Council decisions. Staff provide updates on progress against tasks that are not yet completed.

The open resolution report also includes outstanding actions from previous triennium committees.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A4965742  

OPEN RESOLUTION REPORT			
		Division: Committee: Council Officer:	Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:
Meeting	Title	Resolution	Notes
Council 17/10/2024	Temporary Road Closure - International Rally of Whangārei	RESOLUTION 2024/141 Moved: Cr Hilda Halkyard-Harawira Seconded: Cr Penetaui Kleskovic That Council approve the proposed temporary road closure to accommodate the safe operations of the International Rally of Whangārei, subject to a hui with Akerama Marae to undertake meaningful engagement with Hapū representatives and confirm suitable arrangements are agreed, And that the Chief Executive confirm any additional costs to Council or reimbursements for future events. CARRIED	04 Nov 2024 8:34am Thelma Horne and Kevin Shedlock from Akerama Marae have both been contacted by the Whangarei Rally Organisers and consulted with. Simon Bell (Organiser) has confirmed that the Hailes Road is not in the live stage of the Rally and is part of the end of the road closure. The Road-closure team are informed for the need to access and the likelihood that that stage of the Rally will be completed early so should not impact anyone from the Marae. 04 Nov 2024 10:14am I spoke to Matthew MacDonald the RAMM Manager from Ventia regarding the grading schedule and maintenance of the roads to be used in the Whangarei Rally. These roads are routinely scheduled to be checked by our Network Inspectors. I attended one of these inspections myself to check the state of the roads which are in good condition. They are scheduled for a grading after the Rally which has been normal practice for some years. There is no added cost to the ratepayer for the use of these roads because of the normal maintenance schedule that we have for all of our unsealed roads. Any damage that occurs from the Rally are paid for by them.
Council 12/09/2024	Carry Forwards for Capital Programme 2023-24	RESOLUTION 2024/127 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Babe Kapa That the Council approve the capital budgets identified in the report "Carry Forwards Capital Programme 2023-24" totalling \$45,869,656 be carried forward to the 2024-25 financial year. CARRIED	05 Nov 2024 12:56pm Action reassigned to Billington, Charlie by Dunn, Imrie 06 Nov 2024 10:59am We are aiming for a workshop to be held in Dec 2024. This action can be closed
Council 12/09/2024	Review of Control of Earthworks Bylaw	RESOLUTION 2024/125 Moved: Cr Ann Court Seconded: Cr Felicity Foy	03 Oct 2024 1:09pm

OPEN RESOLUTION REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:	
Meeting	Title	Resolution	Notes
		That Council: a) approve, under section 158 of the Local Government Act 2002, the Control of Earthworks Bylaw has been reviewed. b) approve, under section 155(1) of the Local Government Act 2002, that a bylaw is the most appropriate way of addressing problems related to the control of earthworks. c) approve, under section 155(2) of the Local Government Act 2002, the Control of Earthworks Bylaw: 1. i) is the most appropriate form of bylaw 2. ii) does not give rise to any implications under the New Zealand Bill of Rights Act 1990. d) Approve, to continue the Control of Earthworks Bylaw without amendment under section 145 of the Local Government Act 2002. <p style="text-align: right;">CARRIED</p>	An Approval to Consult report will be going to Council by the end of the year. I have yet to get dates for consultation due to the changes happening within the engagement team and current scheduling of consultations for the last quarter of 2024. However, engagement have suggested that consultation will be in quarter 1 of 2025. 30 Oct 2024 11:24am An Approval to Consult report will be going to Council in December. Dates for consultation are planned for 10 February to 03 March 2025 with any oral submissions to be heard following this consultation period.
Council 11/12/2023	Ngakahu Steering Group Recommendations	RESOLUTION 2023/166 Moved: Cr John Vujcich Seconded: Cr Hilda Halkyard-Harawira That Council: a) confirm that Kauri Dam has not been transferred to any 3 Waters Entity, b) cancel the Ford Repair Agreement, and; c) confirm the Steering Group guidelines covered by Council Resolution 2021/72 <p style="text-align: right;">CARRIED</p>	08 Oct 2024 3:39pm External advisor engaged to manage PWA process to offer land back where a public work no longer required. Investigation into successors of land prior to public work well underway. 23 Oct 2024 4:19pm Expecting a report from external advisor on PWA offer back successors - week of 4 Nov.

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Division: Committee: Council Officer:		Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:	
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Council 9/02/2023	Easement On Local Purpose Esplanade Reserve-Wairawarawa Stream	<p>RESOLUTION 2023/5</p> <p>Moved: Cr Ann Court Seconded: Cr Penetaui Kleskovic</p> <p>That Council approve the granting of a right of way easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 16 DP 146304 for the purpose of constructing and using a private bridge over the Wairawarawa Stream connecting:</p> <ul style="list-style-type: none"> i. 2276C State Highway 10 Kerikeri - Lot 1 DP 91402 contained in record of title NA64B/178; and ii. 15 Conifer Lane Kerikeri - Lot 1 DP 535123 and Lot 14 DP 158690 contained in record of title 884105; and iii. 2228 State Highway 10, Kerikeri - Lot 1 DP 457586 contained in record of title 593590. <p>and that approval is provided subject to:</p> <ul style="list-style-type: none"> 1. NRC granting Resource Consent for construction of the bridge; and 2. public consultation in accordance with sections 48(2), 119 and 120 of the Reserves Act 1977; and 3. compensation being negotiated and finalised in a written Compensation Agreement payable by the landowners to the Council; and 4. Landowners - <ul style="list-style-type: none"> a) bearing all costs and disbursements in relation to the required public consultation. b) if required by law and prior to commencing construction works, seeking relevant consent(s) and / 	<p>23 Aug 2024 10:52am Draft agreement is now with FNDC staff. A draft is hoped to have been achieved by end of Sep.</p> <p>24 Sep 2024 8:08am As per the above note.</p> <p>05 Nov 2024 4:07pm Agreement to grant easement is with the landowner's solicitor. Seeking execution of that agreement by the end of this month (November).</p>

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		<p>or permits from the Council under Local Government Act 1974, Resource Management Act 1991 and / or Building Act 1991.</p> <p>c) bearing all legal and survey costs and disbursements in relation to creating and registering the easement instrument on all relevant titles;</p> <p>d) bearing full responsibility for the construction, maintenance, upkeep, repair, removal of the bridge (if required) during its lifetime, and end of its lifetime;</p> <p>e) the bridge being the landowner's asset, which if abandoned, neglected or on becoming a nuisance of any kind or degree, must be removed or decommissioned and Reserve land remediated to Council's satisfaction;</p> <p>f) indemnifying the Council of all costs, claims and expenses arising from use and operation of the bridge during its lifetime.</p> <p><u>Abstained:</u> Cr Felicity Foy</p> <p style="text-align: right;">CARRIED</p>	
Council 6/09/2024	Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act	<p>RESOLUTION 2024/118</p> <p>Moved: Cr Tāmami Rākena Seconded: Cr Penetaui Kleskovic</p> <p>That Council:</p> <p>a) reaffirm its decision previously made on 9 May 2024, alongside Mana Whenua and the community, to retain the Nga Tai o Tokerau Māori Ward; and</p>	<p>09 Oct 2024 6:38pm Legal advice has been received and will be reported to Te Kuaka before December as per the resolution.</p> <p>30 Oct 2024 11:31am Simpson Grierson Legal advice is on the Te Kuaka - Te Ao Maori Committee 31 Oct 2025 agenda (with confirmation that it can be shared in public not public exclusion) and scheduled for the 14 November Council agenda to close the loop.</p>

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		b) conduct a discriminatory binding poll that is being forced on us against our will with the 2025 local elections on whether Māori Wards will be in place for the 2028 and 2031 local body elections, and c) direct the CEO to explore the legal implications of the Council not holding a discriminatory binding poll alongside the 2025 local body elections and report back to our Te Tiriti centric Te Kuaka - Te Ao Māori Standing Committee by December 2024. <div>CARRIED</div>	
Council 8/08/2024	Representation Review 2024 - Arotake Whakaahuatanga Tangata 2024 - Final Proposal	RESOLUTION 2024/104 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Hilda Halkyard-Harawira That the Far North District Council, in accordance with sections 19H and 19J and clauses 1 and 2 of Schedule 1A of the Local Electoral Act 2001, adopt the following as its final proposal for the review of representation arrangements for at least the 2025 triennial local elections: a) the Far North District Council to comprise the Mayor elected at large and 10 councillors elected under the ward system, specifically 6 general ward councillors and 4 Māori ward councillors. b) the Far North District Council be divided into 4 wards, these being:	09 Oct 2024 6:37pm Council's Final Representation Review arrangements have gone through to the Local Government Commission for approval. No objections or appeals were received before the close off date. 30 Oct 2024 11:24am Final Determination from Local Government Commission received with recommendations that will be considered during 2026 Representation Review - FNDC Final Proposal accepted and did not require a hearing. The Final Determination is on the Te Kuaka - Te Ao Maori Committee 31 Oct 2025 agenda and scheduled for the 14 November Council agenda to close the loop.

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		<p>d) the Far North District Council be divided into 3 subdivided communities, these being:</p> <p>i) Bay of Islands-Whangaroa Community subdivided into:</p> <p>(1) Kawakawa-Moerewa Subdivision comprising the area in the proposed Kawakawa-Moerewa Subdivision map as shown on Attachment 4.</p> <p>(2) Kerikeri Subdivision comprising the area in the proposed Kerikeri Subdivision map as shown on Attachment 4.</p> <p>(3) Paihia Subdivision comprising the area in the proposed Paihia Subdivision map as shown on Attachment 4.</p> <p>(4) Russell-Ōpua Subdivision comprising the area in the proposed Russell-Ōpua Subdivision map as shown on Attachment 4.</p> <p>(5) Waipapa Subdivision comprising the area in the proposed Waipapa Subdivision map as shown on Attachment 4.</p> <p>(6) Whangaroa Subdivision comprising the area in the proposed Whangaroa Subdivision map as shown on Attachment 4.</p> <p>being the existing community board and subdivision areas</p> <p>ii) Kaikohe-Hokianga Community subdivided into:</p> <p>(1) Kaikohe Subdivision comprising the area in the proposed Kaikohe Subdivision map as shown on Attachment 4.</p>	

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		<p>(2) North Hokianga Subdivision comprising the area in the proposed North Hokianga Subdivision map as shown on Attachment 4.</p> <p>(3) South Hokianga Subdivision comprising the area in the proposed South Hokianga Subdivision map as shown on Attachment 4.</p> <p>being the existing community board and subdivision areas.</p> <p>iii) Te Hiku Community subdivided into:</p> <p>(1) Doubtless Bay Subdivision comprising the area in the proposed Doubtless Bay Subdivision map as shown on Attachment 4.</p> <p>(2) Kaitāia Subdivision comprising the area in the proposed Kaitāia Subdivision map as shown on Attachment 4.</p> <p>(3) North Cape Subdivision comprising the area in the proposed North Cape Subdivision map as shown on Attachment 4.</p> <p>(4) Whatuwhiwhi Subdivision comprising the area in the proposed Karikari- Awanui Subdivision map as shown on Attachment 4.</p> <p>being the existing community board and subdivision areas.</p>	

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Division: Committee: Council Officer:		Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:	
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		<p>e) there be 19 community board members being:</p> <p>(i) 7 members elected from the Bay of Islands-Whangaroa Community Board comprising:</p> <ol style="list-style-type: none"> 1) Kawakawa-Moerewa Subdivision – 1 member 2) Kerikeri Subdivision – 2 members 3) Paihia Subdivision – 1 member 4) Russell-Ōpua Subdivision – 1 member 5) Waipapa Subdivision – 1 member 6) Whangaroa Subdivision – 1 member <p>and 2 members of the Council 1 representing Bay of Islands- Whangaroa General Ward and 1 representing Ngā Tai o Tokerau Māori Ward appointed to the community board by Council.</p> <p>(ii) 6 members elected from the Kaikohe-Hokianga Community Board comprising:</p> <ol style="list-style-type: none"> 1) Kaikohe Subdivision – 3 members 2) North Hokianga Subdivision – 1 member 3) South Hokianga Subdivision – 2 members <p>and 2 members of the Council representing either the Kaikohe-Hokianga General Ward or Ngā Tai o Tokerau Māori Ward appointed to the community board by Council.</p>	

Division:

Committee:

Officer:

Council

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Date From:

Date To:

			<div> <div>WAIPAP A SUBDIVISION</div> <div>5,070</div> <div>1</div> <div>5,070</div> <div>103</div> <div>2.07</div> </div> <div> <div>KERIKE RI SUBDIVISION</div> <div>10,800</div> <div>2</div> <div>5,400</div> <div>433</div> <div>8.71</div> </div> <div> <div>PAIHIA SUBDIVISION</div> <div>5,320</div> <div>1</div> <div>5,320</div> <div>353</div> <div>7.10</div> </div> <div> <div>KAWAKAWA-MOEREWA SUBDIVISION</div> <div>5,080</div> <div>1</div> <div>5,080</div> <div>113</div> <div>2.27</div> </div> <div> <div>RUSSELL-ŌPUA SUBDIVISION</div> <div>4,150</div> <div>1</div> <div>4,150</div> <div>-817</div> <div>-16.45</div> </div> <div> <div>TOTAL</div> <div>34,770</div> <div>7</div> <div>4,967</div> <div></div> <div></div> </div>	
			<div> <div>In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each member of the Bay of Islands-Whangaroa Community Board represents must be within the population range of 4,967 +/- 10% (4,470 – 5,464) unless particular</div> </div>	

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		TOTAL	16,740	6	2,790		
<p>In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each member of the Kaikohe-Hokianga Community Board represents must be within the population range of 2,790 +/- 10% (2,511 – 3,069) unless particular community of interest considerations justify otherwise. The representation of the South Hokianga Subdivision falls outside of the stipulated range - to comply would limit the effective representation of communities of interest by either splitting communities of interest or uniting communities of interest with few commonalities.</p>							
TE HIKU COMMUNITY BOARD							
		SUBDIVISION	POPULATION	NUMBER OF COUNCILLOBS	POPULATION PER COUNCILLOBS	DIFFERENCE FROM QUOTA	% DIFFERENCE FROM QUOTA
		NORTH CAPE SUBDIVISION	3,370	1	3,370	-507	-13.07

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Division:		Council			Date From:
Committee:					Date To:
Officer:					
Meeting	Title	Resolution			Notes
		Thursday 9 May 2024	Council meeting (Initial Proposal Resolution)	(section 19H, Local Electoral Act 2001 (LEA))	
		Thursday 16 May	Public Notice (within 14 days of resolution)	(section 19M, LEA)	
		Thursday 16 May – Monday 17 June 2024	Submission period (1 month)	(section 19M, LEA)	
		Tuesday 9 and Wednesday 10 July 2024	Submission hearings	(section 19M, LEA)	
		Thursday 8 August 2024	Council meeting (Final Proposal Resolution)	(section 19N, LEA)	
		Monday 12 August	Public Notice (within 14 days of resolution)	(section 19N, LEA)	
		Monday 12 August – Thursday 12 September 2024	Appeal/objection period (1 month)	(section 19N, LEA)	
		End of September	Forward material to LGC (if required) or public notice of basis of election	(section 19Q, LEA)	
		f) authorise Electoral Officer to include minor edits to Final proposal in alignment with Local Government Commission additional requirements.			
		Abstained: Cr Ann Court			
CARRIED					
Council 8/08/2024	2024 Local Government New Zealand Annual General Meeting Remits	RESOLUTION 2024/111 Moved: Cr John Vujcich Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council support the following remits, in order of priority: a) Representation Reviews b) Entrenchment of Māori Ward seats for local government c) Local government constituencies and wards should not be subject to referendum			04 Nov 2024 10:15am Dunn, Imrie No further update at this stage

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Meeting	Title	Resolution	Notes
		d) Good and services tax (GST) revenue sharing with local government e) Appropriate funding models for central government initiatives f) Community Services Card g) Proactive lever to mitigate the deterioration of unoccupied buildings h) Graduate driver licensing system <u>Abstained:</u> Cr Ann Court CARRIED	
Council 12/09/2024	Kororāreka/Russell Placemaking - Traffic Changes Pilot on The Strand	RESOLUTION 2024/126 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr John Vujcich That Council approve a pilot commencing late 2024 for six-months, during which the use of The Strand is changed to: Option 3: Essential Vehicle Access Only from Cass Street to Pitt Street with the remainder of The Strand as a Shared Space (Attachment 1 Map 3). CARRIED	24 Sep 2024 8:48am Project planning is progressing to implement the trial as approved 06 Nov 2024 3:19pm Project team are on track to commence the traffic management trial on The Strand from 08 December 2024 for 6 months.
Council 17/10/2024	Te Pātukurea Kerikeri Waipapa Spatial Plan - Public Engagement on Growth Scenarios	RESOLUTION 2024/140 Moved: Cr Hilda Halkyard-Harawira Seconded: Cr Tāmami Rākena	06 Nov 2024 3:00pm Public engagement opened on the 1st of November and will close on the 29th of November. Link is below https://www.fndc.govt.nz/whats-new/Have-your-say/Te-Patukurea-Kerikeri-Waipapa-Spatial-Plan

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		That Council approves public engagement to be carried out on the growth scenarios for Te Pātukurea Kerikeri Waipapa Spatial Plan in November 2024 as set out in this report. CARRIED	
Council 11/08/2022	Russell Landfill Options Report	RESOLUTION 2022/61 Moved: Deputy Mayor Ann Court Seconded: Cr Kelly Stratford That Council: <ul style="list-style-type: none"> a) approve in principle, the permanent closure of Russell Landfill (Option One). b) approve staff commence the resource consent application Northland Regional Council to close the Russell Landfill c) request staff bring back to Council the terms of the resource consent and investment required to close the landfill d) approve staff commence the community consultation process and report to Council the outcome of that consultation e) delegate to the Chief Executive, or his nominee, the negotiation, agreement and signing of contract variations with Northland Waste Ltd to provide on-going transport and disposal of waste from the Russell facility whilst Council progress the resource consent and consultation process. CARRIED	30 Sep 2024 8:55am Pattle Delamore Partners have performed a Geotechnical Slope Stability Assessment on the Russell Landfill and it indicates that the slopes remain stable under both static and seismic conditions and for the upper and lower bound refuse strength parameters. The results are being peer reviewed by NZ Environmental Management. 30 Oct 2024 3:55pm no further update form 30/09
Council 24/02/2022	Ngakahu Steering Group Update	RESOLUTION 2022/12	05 Nov 2024 3:20pm

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Meeting	Title	Resolution	Notes
		<p>Moved: Cr Mate Radich Seconded: Cr John Vujcich</p> <p>That Council, in receiving the recommendations from the Ngakahu Steering Group and subject to discussion and agreement with the Ngakahu/Ngakohu Whanau Ahuwhenua Trust, agree to;</p> <ul style="list-style-type: none"> a) obtain the processed and analysed data from the Northland Regional Council sonar soundings of the dam, done in 2017. b) stage the lowering of the dam water level, beginning with a water level drop of 2 metres, once lowered the water level will be maintained at the lower levels. c) staff assist the Ngakahu Steering Group to prepare a report showing a visual presentation, including landscaping, of the preferred option, or options, with a rough order of cost to implement. d) and that further recommendations be brought to the 7 April Council meeting. <p><u>In Favour:</u> Mayor John Carter, Crs Dave Collard, Felicity Foy, Mate Radich, Kelly Stratford, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Crs David Clendon and Rachel Smith</p> <p style="text-align: right;">CARRIED</p> <p><u>Note:</u> The Potential Decommissioning of Kauri Creek Dam report from John Duder referenced in the report was commissioned by the Ngakahu/Ngakohu Whanau Ahuwhenua Trust.</p>	<p>A verbal update was given from the CEO at the 31 October Te Kuaka Te Ao Māori Committee meeting. A briefing paper update was included in the minutes attachments.</p>
Council 17/10/2024	Classification and Revocation of a Kerikeri Reserve (Lot 10 DP 62588)	<p>RESOLUTION 2024/143</p> <p>Moved: Cr Penetaui Kleskovic Seconded: Cr Ann Court</p>	04 Nov 2024 2:31pm

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Meeting	Title	Resolution	Notes
		<p>That Council leave to lie the options below:</p> <ul style="list-style-type: none"> a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 10 DP 62588 as a Local Purpose (drainage and access) reserve; b) approve the initiation of a public consultation process under Section 24 of the Reserves Act 1977 to revoke areas of reserve underlying an existing retaining wall owned by Woolworths Ltd; c) appoint Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation processes and to make recommendations to the Council in respect of the reserve classification and revocation; and d) that BECA be consulted and provide a report on any implications with the current designation process for the Kerikeri CBD Ring Road. <p style="text-align: right;">CARRIED</p>	<p>The Bay of Islands Community Board approved the following motion on 24 October 2024:; Alternate Motion 2024/114, a) Endorse the issuance of a LTO to allow remediation of the wall to begin.; b) approve the initiation of a public consultation process under Section 24 of the Reserves Act 1977 to revoke areas of reserve underlying an existing retaining wall.; c) agree to hear any submissions received in response to the consultation processes and to make recommendations to the Council in respect to the revocation.; Staff will prepare a report for the December Council meeting to consider support for the following alternative approach:; 1. A licence to occupy (LTO) to be issued by Council for consent and works purposes, 2. Public consultation to be initiated in 2025 for revocation of areas of reserve underlying the retaining wall.</p>
Council 24/08/2023	Rangitoto Reserve, Mangonui	<p>RESOLUTION 2023/98</p> <p>Moved: Cr Hilda Halkyard-Harawira Seconded: Kōwhai - Deputy Mayor Kelly Stratford</p> <p>That Council:</p> <ul style="list-style-type: none"> a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve. b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classification. 	<p>09 Oct 2024 6:51pm Currently on hold awaiting a meeting with the hapū reference group and relevant staff. 22 Oct 2024 10:34am The status of Rangitoto Reserves as a historic reserve was gazetted on 21 October.</p>

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		<p>c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants.</p> <p>CARRIED</p> <p><i>NOTE: Kahika/Mayor Tepania requests a briefing paper on how many reserves Council has, what their classifications are, how many have reserve management plans and how many can be sold.</i></p>	
Council 8/08/2024	New Ground Lease to Te Rarawa Rugby Club Incorporated over Rarawa Memorial Domain Recreation Reserve	<p>RESOLUTION 2024/110</p> <p>Moved: Cr Hilda Halkyard-Harawira Seconded: Cr John Vujcich</p> <p>That Council:</p> <p>a) approve a new ground lease to Te Rarawa Rugby Club Incorporated over part of the Rarawa Memorial Domain Recreation Reserve being Section 151 Block IV Ahipara SD, approximately 40,468 square metres, held in New Zealand Gazette 1979, page 1202 and Recreation Reserve held in Record of Title 308444, being of Lot 4 DP 366836, approximately 6010 square metres.</p> <p>The terms of the proposed lease shall be:</p> <ul style="list-style-type: none"> • Term: 30 Years (15+15); • Rental: As per FNDC Fees and Charges Schedule for a Community Lease; • \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; 	<p>03 Oct 2024 1:06pm Lease being drafted and will be sent to the club by the end of the week</p> <p>30 Oct 2024 11:21am Currently being reviewed by the club</p>

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		b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations, and Te Rarawa Rugby Club Incorporated. CARRIED	
Council 8/02/2024	New Ground Lease to Te Rarawa Rugby Club Incorporated over Rarawa Memorial Domain Recreation Reserve	RESOLUTION 2024/10 Moved: Cr Ann Court Seconded: Cr John Vujcich That Council: a) approve the commencement of public consultation process on the granting of a new ground lease to Te Rarawa Rugby Club Incorporated over part of the Rarawa Memorial Domain Recreation Reserve being Section 151 Block IV Ahipara SD, approximately 40,468 square metres, held in New Zealand Gazette 1979, page 1202 and Recreation Reserve held in Record of Title 308444, being of Lot 4 DP 366836, approximately 6010 square metres. The terms of the proposed lease shall be: <ul style="list-style-type: none"> • Term: 30 Years (15+15); • Rental: As per FNDC Fees and Charges Schedule for a Community Lease; • \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations, and Te Rarawa Rugby Club Incorporated; and	20 Aug 2024 3:02pm Council granted the new lease on 8th August 2024. Lease is now being prepared and will be sent to the club for review 03 Oct 2024 1:03pm Lease being drafted and will be sent to the club by the end of the week 30 Oct 2024 11:20am Currently being reviewed by the club

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Division: Committee: Council Officer:		Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:	
Meeting	Title	Resolution	Notes
		b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council. CARRIED	
Council 8/02/2024	New Ground Lease to Playcentre Aotearoa - Russell Playcentre over 12 Church Street, Russell	RESOLUTION 2024/12 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr Tāmami Rākena That Council: a) grant a new ground lease to Playcentre Aotearoa over the Local Purpose (Playcentre) Reserve being approximately 736 square meters of Lot 6 DP 7147, 12 Church Street, Russell, held in New Zealand Gazette 1984 page 3528 and vested in Far North District Council as Local Purpose Reserve. The terms of the lease shall be: <ul style="list-style-type: none"> 30 years (10+10+10) Rental: as per FNDC Fees and Charges schedule for a community lease. \$118 plus GST for 2023/2024 and reviewed annually in conjunction with the FNDC Fees and Charges schedule. b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations, and Playcentre Aotearoa. CARRIED	23 Jul 2024 2:28pm Lease still with playcentre for review. 20 Aug 2024 3:04pm As above, no changes since previous update 03 Oct 2024 1:04pm As above, no changes 30 Oct 2024 11:20am Disputes in regard to building ownership, sitting with legal to clarify

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		Division: Committee: Council Officer:	Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:
Meeting	Title	Resolution	Notes
Council 13/06/2024	ALTERNATIVE MOTION	RESOLUTION 2024/93 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Kahika - Mayor Moko Tepania That Council: c10) request CEO to provide a report to Te Koukou- Transport and Infrastructure Committee to update Elected Members on the stormwater project called “ Turner Centre sub-catchment and Upgrade to Heritage Bypass, Kerikeri Water” for decision on capital investment. CARRIED	01 Oct 2024 9:51am Consultation has closed and a consultation report is being prepared for elected members. The report will also discuss the impacts of the new speed limit rule on the consultation if the rule and guidance have been published by the Ministry of Transport. 30 Oct 2024 11:45am Consultation has been reopened to satisfy the new Speed Limits Rule. Consultation closed on 8 November. A full report will be prepared for elected members post consultation close.
Council 8/02/2024	Notice of Motion - Interim Speed Management Plan for Kerikeri Bay of Islands	RESOLUTION 2024/5 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr Hilda Halkyard-Harawira That Council consider the impact of the impending changes that will be made to the Land Transport Rule: Setting of Speed Limits 2022 (the Rule) and that Council continue implementation of all the changes adopted Interim Speed Management Plan for Kerikeri – Bay of Islands (2023/151) at the 16 November 2023 Council meeting. <u>In Favour:</u> Kahika - Mayor Moko Tepania, Kelly Stratford, Hilda Halkyard-Harawira, Babe Kapa, Penetaui Kleskovic, Tāmati Rākena and John Vujcich <u>Against:</u> Crs Ann Court, Steve McNally and Felicity Foy <u>Abstained:</u> Cr Mate Radich CARRIED	01 Oct 2024 12:45pm Action reassigned to Stacey, Elizabeth by Maheno, Marysa - Could we please have this action updated 07 Oct 2024 9:22am New Rule (2024) comes into force October 30, 2024. Team is currently working through the implications of the new rule and the cost of those implications. An update will be provided as soon as possible. 30 Oct 2024 11:39am The Kerikeri BOI speed catchment has been activated - physical implementation of signs are complete and new speeds entered into the National Speed Limit Register. Action can be closed.

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Division: Committee: Council Officer:		Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:	
Meeting	Title	Resolution	Notes
Council 13/06/2024	Speed Limits Kohukohu	RESOLUTION 2024/81 Moved: Kahika - Mayor Moko Tepania Seconded: Cr John Vujcich That Council request CEO to commence consultation on an amendment to the North Hokianga Interim Speed Management Plan for Kohukohu Road. CARRIED	01 Oct 2024 9:50am Placing this item on hold until the 2024 speed limit rule is published as it impacts the extension of the 30kph school zone. 30 Oct 2024 11:44am The new Speed Limit Rule does not support a permanent 30 kph through the town. The change requested by community is not supported by the new legislation. Democracy services to determine if a follow up report required.
Council 13/06/2024	Setting of Speed Limit - Temporary and Permanent - Russell Catchment	RESOLUTION 2024/80 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr Ann Court That Council: a) note the requirements associated with setting of temporary speed limits and endorses the staff recommendation to not proceed with this process for Aucks Road/Russell Whakapara Road; b) approve that staff commence consultation with the public on setting permanent speed limits for the Russell Catchment area; and c) note that implementation of any permanent speed limits is dependent on final funding for the 2024-2027 Long-Term Plan. CARRIED	20 Aug 2024 10:40am Public consultation will begin on 2/9/2024 and run through September. Early engagement with Hapu underway last two weeks of August. 01 Oct 2024 9:54am Consultation has closed and a consultation report is being prepared for elected members. The report will also discuss the impacts of the new speed limit rule on the consultation if the rule and guidance have been published by the Ministry of Transport. 30 Oct 2024 11:46am Consultation has been re-opened for three weeks to satisfy the new speed limit rule. A full report will be prepared post consultation.

OPEN RESOLUTION REPORT			
		Division: Committee: Council Officer:	Printed: Tuesday, 5 November 2024 4:28:07 pm Date From: Date To:
Meeting	Title	Resolution	Notes
Council 12/09/2024	Keeping of Animals Bylaw- Approval of Draft for Public Consultation	RESOLUTION 2024/124 Moved: Cr Ann Court Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: <ol style="list-style-type: none"> approves the Statement of Proposal for a new Keeping of Animals Bylaw in Attachment 1 to be released for public consultation to meet the requirements of section 156 of the Local Government Act 2002. approves a minimum four-week period for making written submission on the proposal in Attachment 1. approves to hear any oral submissions and agrees to delegate to the Mayor, the power to arrange and change the date of the oral presentations of submissions. directs Council staff to make all necessary logistical arrangements for people to be heard in person in the council chambers or online via Microsoft Teams. Authorises the Chief Executive to make minor changes to the proposal for a new Keeping of Animals Bylaw to correct grammatical or spelling error, or formatting. <u>Abstained:</u> Cr Penetaui Kleskovic CARRIED	01 Oct 2024 10:15am Consultation on the proposed new Keeping of Animals Bylaw is from Monday, September 23rd to Monday, November 18th. , Oral submissions are scheduled for November 27th. 05 Nov 2024 4:25pm Consultation is still in progress no further update at this stage
Council 17/10/2024	Proposal fee increase for Property Files and LIM Reports	RESOLUTION 2024/145 Moved: Cr John Vujcich Seconded: Cr Steve McNally That Council:	04 Nov 2024 3:08pm The news story was published 25 October 2024. The website and pathway/epathway change requests are in place and will be completed for go live 11 November 2024.

OPEN RESOLUTION REPORT			
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		a) Approve amendments to the Fees and Charges Schedule 2024/25 to increase fees for Property Files from \$26.00 to \$33.50 and for Land Information Memorandum Reports from \$319.00 to \$395.00. b) Approve the fee increases for Property Files and Land Information Memorandum Reports to take effect from 11 November 2024, for the remainder of the 2024/25 rating year. c) Approve a news story being published on the Council website, clearly outlining the fee adjustments and the date that they will take effect, and d) Instruct the Chief Executive to commence a structured, evidence-based review of fees and charges for Property File and LIM Report services with a view to reporting to Council on any further changes required to cover 100% of costs of providing services for simple and complex/commercial Property File and LIM Report services in preparing the 2025/26 Annual Plan. CARRIED	
Council 14/03/2024	Options Analysis for Financial Contributions	RESOLUTION 2024/19 Moved: Cr Felicity Foy Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council approve the development of a draft financial contributions chapter. CARRIED	30 May 2024 1:16pm work is still underway to complete a draft chapter for a further district plan change to include FC 01 Oct 2024 9:59am Elected Members via a briefing paper have been advised that staff recommend financial contributions are introduced after Council decisions on the Proposed District Plan. This has also been advised in the CEO Quarterly update. Work is still progressing on the development of a chapter. 06 Nov 2024 7:07pm work is proceeding on creating a draft chapter, but wanting to also see what direction is being provided from elected members on the DC policy work to ensure integration and non-duplication of work

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Steering Group Recommendation for Divestment of the Housing for the Elderly Portfolio	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Syndicated services contract - Extension and Variation	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8.4 - Northland Regional Council Rating Agreement	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - Renewal of Revolving Cash Facility	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - Council Public Excluded Open Resolutions Update November 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE