

AGENDA

Ordinary Council Meeting

Membership:

Kahika - Mayor Moko Tepania - Chairperson

Kōwhai - Deputy Mayor Kelly Stratford

Cr Ann Court

Cr Felicity Foy

Cr Hilda Halkyard-Harawira

Cr Babe Kapa

Cr Penetaui Kleskovic

Cr Steve McNally

Cr Mate Radich

Cr Tāmati Rākena

Cr John Vujcich

Thursday, 14 November 2024

**Time: 10:00am
Council Chambers
Memorial Ave Kaikohe**



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

Far North District Council
Ordinary Council Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Thursday 14 November 2024 at 10:00am

Te Paeroa Mahi / Order of Business

1	Karakia Timatanga / Opening Prayer	5
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Declarations of Interest	5
3	Ngā Tono Kōrero / Deputations	5
4	Ngā Kōrero A Te Kahika / Mayoral Announcements	5
5	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes	6
5.1	Confirmation of Previous Minutes	6
6	Ngā Pūrongo / Reports	20
6.1	Setting of 2025 Meeting Schedule	20
6.2	Review of Community Grant Policy 2018	27
6.3	Review of Development Contributions Policy	50
6.4	Temporary Road Closures - Kaitāia, Paihia and Kaikohe Christmas Parades	95
6.5	Committee Recommendations and Resolutions - October 2024	101
7	Ngā Pūrongo Taipitopito / Information Reports	122
7.1	Community Board Minutes - October 2024	122
7.2	Mayor and Councillor's Reports	138
7.3	Council Open Resolutions Update November 2024	192
8	Te Wāhanga Tūmataiti / Public Excluded	220
8.1	Confirmation of Previous Minutes - Public Excluded	220
8.2	Steering Group Recommendation for Divestment of the Housing for the Elderly Portfolio	220
8.3	Syndicated services contract - Extension and Variation	220
8.4	Northland Regional Council Rating Agreement	221
8.5	Renewal of Revolving Cash Facility	221
8.6	Council Public Excluded Open Resolutions Update November 2024	221
9	Karakia Whakamutunga / Closing Prayer	221
10	Te Kapinga Hui / Meeting Close	221

1 KARAKIA TIMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Te Hiku o te Ika ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through Council discussions and decisions the representatives we have elected may govern the Far North District with imagination, skill and wisdom to achieve a fairer and more united Community that enhances the wellbeing of our district and solves the District's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 NGĀ TONO KŌRERO / DEPUTATIONS

Asha Andersen representing Transition town regarding the use of chemical sprays in public places.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4945430

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Council confirm the minutes of the Council meeting held 17 October 2024 and 31 October 2024 are a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. [2024-10-17 Council Minutes - A4930559](#)  
2. [2024-10-31 Council Minutes - A4956051](#)  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in confirming minutes from previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Ordinary Council Meeting Minutes

17 October 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 17 OCTOBER 2024 AT 10:03AM**

- PRESENT:** Kōwhai-Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Babe Kapa (online), Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich (online), Cr Tāmati Rākena, Cr John Vujcich.
- IN ATTENDANCE:** Kawiti Waetford (Kaiwhakawhiti Reo – Language Interpreter), Andy Nock Chief Executive (Far North Holdings Limited), Community Board Chairs Adele Gardner, Belinda Ward, Chicky Rudkin (online).
- STAFF PRESENT:** Guy Holroyd (Chief Executive Officer), Emma Healy (Chief of Staff), Kevin Johnson (General Manager – Delivery and Operations)(online), Tanya Proctor (Head of Infrastructure), Charlie Billington (Group Manager – Corporate Services), Cath Beaumont (Road Corridor Manager), Jonathan Slavich (Chief Financial Officer), Roger Ackers (Group Manager – Policy and Planning), Jacine Warmington (Group Manager – Strategic Relationships), Carla Ditchfield (Manager – Legal Services), Azman Reuben (Senior Strategic Planner), Ruben Garcia (Group Manager – Community and Engagement), Harley Alexander (Multimedia Strategy & Communications Advisor), Robin Rawson (Parks & Reserves Planner), Aisha Huriwai (Manager – Democracy Services), Marysa Maheno (Democracy Advisor), Nadine Hopkins (Executive Projects Advisor), Imrie Dunn (Democracy Advisor), Nicola Smith (Manager – Libraries & Customer Service).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:03am Kōwhai-Deputy Mayor Kelly Stratford commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/135

Moved: Kōwhai - Deputy Mayor Kelly Stratford
Seconded: Cr John Vujcich

That the apology received for leave of absence from Kahika-Mayor Moko Tepania and the apology for lateness from Cr Penetaui Kleskovic.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Josephine Tamehana Kemp Baker, Rosie Reihana representing Ngāti Kōpaki hapū and Pamela-Anne Ngohe-Simon and Te Rina Wihongi representing Moerewa Community they voiced the concerns of their hapū about the proposed Laundromat in Moerewa and the impact it will have on Te Taiao.
- Gerry Paul gave a verbal update on recent activity at the Turner Centre and proposed a partnership with Council.

6 NGĀ PŪRONGO / REPORTS

6.1 SETTING OF 2025 MEETING SCHEDULE

File Number: A4946263

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide 2025 Council and Committee meeting and workshop dates to Council for adoption.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The attached draft calendar schedules formal Council and Committee meetings.
- Reserve dates have been identified as dates to keep for Council business as required (workshops, briefings, training sessions and extraordinary meetings).
- Seeks confirmation of member availability until Local Government Election 11 October 2025.
- Regional and national dates have been considered in setting these dates.
- Council and Committee formal meetings have been aligned with Maramataka.

Council (4 weekly)	Te Huia - Executive Review Committee (4 weekly)	Te Kuaka – Te Ao Māori Committee (4 weekly TBC)	Te Miromiro – Assurance, Risk and Finance Committee (6 weekly)	Te Koukou- Transport Committee (4 weekly)
13 February	11 February	27 February	19 February	25 February
13 March	6 March	27 March	8 April	25 March
10 April	3 April	30 April	14 May	29 April
8 May	1 May	22 May	24 June	20 May
5 June	29 May	19 June	6 August	17 June
3 July	26 June	24 July	16 September	22 July
31 July	29 July	14 August		12 August
28 August	21 August	11 September		9 September
25 September	18 September	9 October		

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) adopt the proposed 2025 calendar as attached;
- b) note the below 2025 Reserve dates:
 - January 22
 - February 26
 - March 4, 5, 11, 26
 - April 1, 2
 - May 6, 21, 27, 28
 - June 3, 18, 25
 - July 1, 23

- **August 13, 19, 20, 26**
- **September 10, 17, 23**
- **October 8**

1) TĀHUHU KŌRERO / BACKGROUND

It is good practice across New Zealand for a Council to set its Formal Meeting Calendar a year in advance. In scheduling meetings and the frequency, Councillors should be mindful of the following principles:

- Meetings should be necessary for the good governance of its region or district.
- Meetings should promote the open and public transaction of business at meetings.
- Councillors are considered to be in a part time role of which attendance at formal meetings is only a small portion of the role. Consideration needs to be given to balancing workloads and non-Council commitments.

The proposed schedule includes ‘reserve’ dates for additional Council commitments such as workshops, training, extraordinary meetings or briefings to enable elected members to plan their varying commitments and in recognition that workshops are a beneficial tool to engage on technical or complex issues where staff require some indication on direction.

Council resolved in December 2019 not to conduct meetings on 28 October each year in recognition of He Whakaputanga o te Rangatiratanga o Nu Tireni – Declaration of Independence of the United Tribes of New Zealand.

Council also had a wānanga (workshop) on 23 November 2022 with esteemed Maramataka expert Matua Rereata Makiha who explained the benefits of following the moon cycles. Meeting dates have been proposed to take place on days aligned for better decision making.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The attached schedule continues the meeting structure and frequency from the later part of the 2024 formal meeting schedule.

This report proposes the majority of meetings be held on a 4-weekly cycle. Te Miromiro – Assurance, Risk and Finance terms of reference has been amended to meet a six-weekly meeting schedule. All dates are selected in an attempt to align with Maramataka to support good decision making.

Te Kuaka meetings have been held every 8 weeks. We have however recommended 4 weekly meetings to provide greater opportunity for input from Te Kahu o Taonui. Initial feedback from Te Kahu o Taonui is that 4 weekly is too frequent so more likely to be confirmed as 8 weekly or quarterly frequency on these proposed dates. We are awaiting them to confirm availability.

Further exceptions are proposed and listed in the table below:

Meeting	Rationale
11 Feb – Executive Review Committee	Delayed one week to avoid clash with Waitangi week.
19 February – Assurance, Risk and Finance	Delayed one day to avoid clash with Community Board meeting.
29 April – Transport and Infrastructure Committee	Delayed one week to avoid being held within a 3 day week due to public holidays.
30 April – Te Ao Māori Committee	Delayed one week to avoid being held within a 3 day week due to public holidays.
14 May – Assurance, Risk and Finance Committee	Delayed one day to avoid clash with Community Board meeting.
22 July – Transport and Infrastructure Committee	Delayed one week to avoid clash with LGNZ Conference.
24 July – Te Ao Māori Committee	Delayed one week to avoid clash with LGNZ Conference.

29 July – Executive Review Committee	Delayed one week to avoid clash with Committee meetings.
6 August – Assurance, Risk and Finance Committee	Delayed one day to avoid clash with Community Board meeting.

This report recommends that all meetings in the schedule be held at Far North District Council headquarters in Kaikohe. The Far North District Council does not own any suitable buildings elsewhere. While it is possible, hosting meetings elsewhere comes with an increase in cost and cannot be supported to the same level that is possible at headquarters (i.e livestreaming). If there is a desire to hold meetings elsewhere consideration needs to be given to what value this would add to the decision-making process.

Please note, additional time may be required outside of this schedule for extraordinary, urgent matters. Staff are committed to providing as much notice as possible and that business, where possible, is restricted to the days adopted as part of this schedule. If and when dates are not required staff will endeavour to provide timely cancellations.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To adopt a schedule of meetings and reserve days for the 2025 calendar year.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There is a cost in supporting meetings, and these are covered within operational budgets.

The cost in supporting meetings varies depending on the number of staff in attendance, the location and the duration of the meeting. These costs are charged out across the organisation making it difficult to report an exact “per meeting” figure.

While the frequency of meetings is proposed to increase from previous years the total number of meetings requiring support from staff are reduced.

ATTACHMENTS

- Draft 2025 Meeting Calendar - A4954376**  

Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The relevant legislation as referenced in the report is the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards are responsible for setting their own meeting schedule. Similar reports will be written suggesting alignment with Council and Committee meetings.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no particular implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report does not have any implications on persons identified in legislation.
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications are covered within operational budgets.
Chief Financial Officer review.	The CFO has not reviewed this report.

6.2 REVIEW OF COMMUNITY GRANT POLICY 2018

File Number: A4816389

Author: Lizzie Graham, Policy Advisor

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval to revoke the Community Grant Policy 2018 and to adopt the Community Board Funding Policy 2024.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Community Grant Policy 2018, which guides the allocation of community funding from Community Boards, is due for review.
- The current Policy has become outdated due to changes in available funds and evolving community needs.
- The proposed Community Board Funding Policy aims to address these changes and align with current funding structures and community needs.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) revoke the Community Grant Policy 2018**
- b) adopt the Community Board Funding Policy 2024**

1) TĀHUHU KŌRERO / BACKGROUND

On 15 June 2016, Council resolved that a review of all Council external policies would be completed in 2016/17 (Agenda item 8.3, document number A1726482, pages 53-57). During this review, four separate Policies were identified to be amalgamated into a single Policy covering Community Grants, namely the Community Grant Policy.

In 2017, amendments were proposed to the Policy to include the newly reinstated Infrastructure Grant Fund, and on 30 August 2017, the amended Community Grant Policy was adopted (Agenda item 4.2, document number A1888944, pages 33-54).

In 2018, further amendments were made to the Community Grant Policy following the 2018-2028 Long Term Plan deliberations where \$33,333 for placemaking was granted to each Community Board (Resolution 2018/15). Amendments were made to enable Community Boards to distribute the placemaking funds.

The current Community Grant Policy 2018 contains guidance for the Local Grant Fund, the Infrastructure Grant Fund, and Community Facility Partnerships fund. However, changes in the available funds have occurred since the policy's inception as both the Infrastructure Grant Fund and Community Facility Partnerships Fund have been discontinued, the Local Grant Fund has been rebranded as the Community Board Grant Fund, and the Pride of Place Fund has been created.

- The Pride of Place Fund is intended to support smaller communities to enhance the look and feel of their communities. This fund provides support to help community projects with material, equipment, and other project expenditure. This can involve township beautification, new community assets, entranceways, cycle and walkways, river and streamside clean-up and landscaping, picnic tables and seats, signs, and artworks.
 - Given these changes, the Community Grant Policy needed to be reviewed.

Council's role in providing community grants

In New Zealand, councils, as territorial authorities, play a pivotal role in facilitating community development through the provision of grants. These grants serve as crucial financial support mechanisms that empower local initiatives aimed at enhancing community wellbeing.

Under Section 10 of the Local Government Act 2002, the purpose of local government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. Councils fulfil this purpose by administering grants through various mechanisms, including specific grant programmes tailored to local needs and priorities related to the "four wellbeing's".

Central government has recently announced that it may amend the Local Government Act 2002, including the purpose of local government. If this occurs, staff will review all policies and make recommendations to Council to amend accordingly. However, currently there is no Bill before parliament and Council must continue to adhere to existing legislation.

Under section 52 of the Local Government Act 2002, roles of Community Boards that relate to community grants include:

- representing, and acting as advocates for, the interests of their communities
- communicating with community organisations and special interest groups within the community.

The Community Boards in the Far North District have delegated authority from Council to make grants from their allocated Community Funds in accordance with the associated policy. By actively participating in the allocation of community funding, Community Boards help ensure that resources are distributed equitably, projects align with local priorities, and the needs of community members are effectively met.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff have completed a separate research report (attachment 1) reviewing the Community Grant Policy. A summary of the report is provided below; for more information, please refer to the full report.

The review has identified that the Community Grant Policy (attachment 2) is outdated and does not accurately reflect the available grant funds or address the issues and opportunities with allocating grants.

The Community Grant Policy covers three main grant types: Local Grant Fund, Infrastructure Grant Fund, and Community Facility Partnerships Fund. However, several changes in available funds have rendered the policy outdated. The Infrastructure Grant Fund and Community Facility Partnerships Fund have been discontinued, and the Local Grant Fund has been rebranded as the Community Board Grant Fund. Additionally, the Pride of Place Fund has been introduced to support community enhancement projects.

The Policy includes application and reporting guidelines for each grant type, but feedback from Community Boards and Council's auditors has highlighted ambiguities in these guidelines, necessitating clearer and more transparent criteria. The policy also does not align with the strategic plans of the Community Boards, which outline their vision, mission, and priorities for three-year terms.

As part of this review the following changes are recommended which follow best practice guidelines and reflect the changes in available funds:

- Revoking the Community Grant Policy
- Making a new policy, the Community Board Funding Policy
- Revising the legislative context, strategic alignment, and objectives sections in the current policy to reflect current legislation and strategic priorities
- Updating the background section of the current policy to outline the funds available.
- Redrafting the policy wording for clarity

- Updating the definitions section with clear and concise definition
- Creating a new section for general policies covering guidelines on eligibility criteria, the application process and reporting and accountability requirements
- Adding sections for the Community Board Grant Fund and Pride of Place Fund.

Community Boards have played a crucial role in the review of the Community Grant Policy through workshops and feedback sessions. The Community Boards provided valuable insights into its issues and opportunities with the current policy and their feedback emphasised the importance of updating the policy.

As part of the discussions at these meetings, the boards recommended the following amendments to the policy which have been incorporated into the draft Community Board Funding Policy (attachment 3).

- Clarification of the Pride of Place fund description.
- Clarification of project report requirements
- Amendments to criteria for projects which are not eligible for funding.
- A query regarding the use of the term “Tangata Whenua” in Section 3 of the policy. Te Hono provided advice confirming that "Tangata Whenua" is the appropriate term, and its definition has been clarified.

The following resolutions were made at each community board in September 2024 in relation to this review.

On 17 September 2024 the Te Hiku Community Board resolved to recommend that Council revoke the Community Grant Policy and adopt the Community Board Funding Policy.

On 19 September 2024 the Bay of Islands/Whangaroa Community Board resolved to recommend that Council revoke the Community Grant Policy and adopt the Community Board Funding Policy.

On 20 September 2024 the Kaikohe/Hokianga Community Board resolved to recommend that Council revoke the Community Grant Policy and adopt the Community Board Funding Policy.

Staff have prepared a draft Community Board Funding Policy (attachment 3).

The Community Board Delegations will need to be updated following the adoption of the new Policy. This update will be incorporated into the general review of delegations scheduled to take place later this year.

Options:

Option One: Revoke the Community Grant Policy 2018 and Adopt the Community Board Funding Policy (recommended option)

Revoking the Community Grant Policy 2018 and adopting the Community Board Funding Policy will reflect changes in available funds and ensure alignment with the Council's strategic objectives and community outcomes as outlined in the Long-Term Plan and Community Board Strategic Plans.

Advantages	Disadvantages
Provides clear guidelines for funding applications and allocation Aligns funding decisions with strategic objectives and community outcomes	None identified

Streamlines administrative processes and enhances transparency.	
---	--

Option Two: Maintain status quo/ Do nothing

The Community Grant Policy 2018 will remain in place, with no changes made to current processes.

Advantages	Disadvantages
None identified	Existing policy is outdated and does not reflect available funds Lack of alignment with Community Board Strategic Plans Potential inefficiencies and inconsistencies in grant allocation processes.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Revoking the Community Grant Policy and Adopting the proposed new Community Board Funding Policy will:

- Provide consistent and streamlined policy guidance for allocating community funding
- Ensure the Policy aligns with current available funds (including the new Pride of Place Fund) and community needs
- Enhance transparency and clarity in funding application and reporting guidelines.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Costs to implement the Community Grant Funding Policy will be minimal (staff resourcing) and will be met from existing budgets. This resourcing is expected to remain consistent with what is currently required to implement the existing policy.

Also, the Community Board Funding Policy does not determine the available funds for the Community Boards, these amounts are decided through the Annual Plan and Long-Term Plan process.

ĀPITI HANGA / ATTACHMENTS

1. Attachment 1- Review Research Report Community Grant Policy 2018 - A4819917  
2. Attachment 2- Community Grant Policy 2018 - A4819921  
3. Attachment 3- Community Board Funding Policy - A4918433  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their

culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In line with the Significance and Engagement Policy, the adoption of the policy will have little effect on financial thresholds, ratepayers, or levels of service. Therefore, the level of significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	<p>Legislation: Local Government Act 2002, section 10 and 52.</p> <p>Long-Term Plan Community Outcomes:</p> <ul style="list-style-type: none"> • Proud, vibrant communities. • Communities that are healthy, safe and connected. • Prosperous communities supported by a sustainable economy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	<p>This proposal has District-wide relevance as it affects the allocation of community funding by all Community Boards within the Far North District.</p> <p>To ensure that the views of the Community Boards were sought and incorporated in the review, workshops and feedback sessions were conducted with all three Community Boards.</p> <p>By engaging with the Community Boards at multiple stages of the review process, their perspectives have been thoroughly considered and incorporated into the proposed policy.</p>
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The Community Board Funding Policy will have positive implications for Māori in the Far North district, by ensuring that funding proposals actively involve Tangata whenua in their development.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The persons likely to be affected include community groups, local organisations, and residents who rely on community funding for their initiatives. Their views have been considered through the workshops and feedback sessions conducted with Community Boards, who represent a diverse range of community interests.
State the financial implications and where budgetary provisions have been made to support this decision.	Costs to implement the Community Grant Funding Policy will be minimal (staff resourcing) and will be met from existing budgets.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

6.3 REVIEW OF DEVELOPMENT CONTRIBUTIONS POLICY

File Number: A4920716

Author: Briar Macken, Manager - Strategy & Policy

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval to develop a new Development Contributions Policy.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council is required by legislation to have a development and financial contributions policy.
- The policy must be reviewed every three years and is due for review.
- Council's current Development Contributions Policy (Policy) does not require development contributions.
- A review identified, the Policy is not clear and does not summarise the requirement to collect financial contributions under the District Plan.
- Since implementing the current Policy, the Far North is now experiencing population growth.
- Staff have identified infrastructure that is required to service that growth, namely three waters assets.
- In 2023, under the three waters reforms, Council was not able to require development contributions on three waters assets.
- However, on 17 February 2024, the Government repealed the Three Waters legislation. Council now has the ability to collect development contributions for three waters assets under the Local Government Act 2002.
- Staff recommend Council develop a new development contributions policy.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) note, the Development Contributions Policy has been reviewed**
- b) approve, to develop a new development contributions policy by September 2025**

1) TĀHUHU KŌRERO / BACKGROUND

Under section 102 of the Local Government Act 2002, Council must have a policy on development and financial contributions. Under section 106 of the Local Government Act 2002, the policy must be reviewed at least once every 3 years and is due for review.

Council's current Development Contributions Policy (Policy) (attachment 01) was made in 2015 and was last reviewed as part of the 2021-31 LTP Revenue Review process.

In the Long-Term Plan 2021-31, Council made a commitment to reintroduce development contributions as part of an amendment to the Long-Term Plan.

On 16 December 2021, Council approved the development of a new Policy be adopted with the 2024-34 Long Term Plan.

In 2023, under the three waters reforms, Council was not able to require development contributions on three waters assets. Instead, Water Infrastructure Contributions were to be set and administered by Wai Tāmaki ki Te Hiku.

In 2023, Council did not have sufficient evidence to require development contributions for roading, reserves, and community infrastructure. Therefore, a new policy could not be adopted with the 2024-27 Long-Term Plan.

However, on 17 February 2024, the Government repealed the Three Waters legislation. Council now has the ability to collect development contributions for three waters assets under the Local Government Act 2002.

On 14 March 2024, Council approved the development of a draft financial contributions chapter to be included in the District Plan (resolution 2024/19 refers¹).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff have completed a separate report to capture the review of the Policy (attachment 02). For further information please refer to the full report.

Council's role relating to development and / or financial contributions.

Under section 10 of the Local Government Act 2002, the purpose of local government is to "... promote the social, economic, environmental, and cultural wellbeing of communities, in the present and for the future". Development and financial contributions can play an important role in keeping growing communities supplied with infrastructure that supports their wellbeing, attractiveness, and ongoing vitality in an efficient and cost-effective way.

Development contributions

Development contributions are a funding tool available to Councils facing growth-related costs in their district. Development contributions are used by many councils across New Zealand for a range of infrastructure affected by growth.

Development contributions are charges that may be levied under the Local Government Act 2002 that enable councils to "...recover from those persons undertaking development a fair, equitable, and proportionate portion of the total cost of capital expenditure necessary to service growth over the long term".

Development contributions are set in a council's Development Contribution Policy made under the Local Government Act 2002. Development contributions may be required upon the granting of a resource or building consent (or a certificate of acceptance), or a service connection authorisation.

Financial Contributions

The Resource Management Act 1991 (RMA) allows councils to require a financial contribution to achieve the sustainable management purpose of the RMA.

Financial contributions generally address the direct impacts of a particular development, and their purpose is to help pay for measures that will avoid, remedy, or mitigate adverse effects on the environment, or offset adverse effects in some other way. Whether a development represents "growth" may be of limited relevance when determining if a financial contribution should be required.

Review findings

Development contributions

To decide whether to charge development contributions, Council should consider the following:

- Is the district experiencing growth, or do population projections suggest growth soon?
- Will (or has) that growth require(d) Council to incur capital expenditure to service it?
- Is the capital expenditure for network infrastructure, reserves, or community infrastructure?
- Will the revenue raised be greater than the costs of preparing a policy and administering it?

The review has identified that population growth is occurring across the district (2.1% in 2023) and is predicted to peak at 83,200 in 2049.

¹ [Council meeting 14 March 2024](#)

The gap analysis (attachment 03) identified that it is possible for Council to collate the necessary growth planning information for a development contributions policy for three water and roading assets. There is not sufficient evidence available for reserves and community infrastructure. However, several current projects across Council will improve the evidence base.

Staff are confident that Council has sufficient information to identify three waters asset costs associated with growth for Kawakawa, Kaikohe, and Kerikeri. If Council decides to create a Development Contributions Policy that requires development contributions, further research is required to identify three waters asset costs associated with growth in other areas of the district.

Traffic modelling has identified that 30-year growth predictions may impact on congestion in the Kerikeri CBD. The Kerikeri CBD Bypass is currently the only identified project to potentially reduce future congestion in Kerikeri CBD.

This roading improvement will benefit the wider Kerikeri area. Further analysis is required to identify the proportion of the Kerikeri CBD Bypass project that is attributable to growth and to determine whether the estimated revenue raised will be greater than the costs of preparing a policy and administering it.

Financial Contributions

Financial contributions must be summarised in the Development Contributions Policy. This summary can be brief, and should reference the plan provisions, including the purposes that the environmental / financial contributions are collected for.

Under the Operative Far North District Plan, Council currently has the ability to require financial contributions for the retention of esplanade areas and car parking provisions associated with non-residential activities.

The current Policy does not refer to financial contributions.

The Proposed Far North District Plan (PDP) does not require financial contributions. Financial contributions provisions within a district plan must be adopted through a plan change process under Schedule 1 of the RMA, which provides for rights of submission and appeal to the Environment Court. On 14 March 2024, Council approved the development of a draft financial contributions chapter to be included in the District Plan. Staff have been actively progressing developing a financial contributions chapter.

Due to time constraints and ensuring meaningful engagement with tangata whenua, it is not possible to include the variation to the PDP as part of the current hearing schedule, instead staff would look to doing a variation post Council decisions. Further research and engagement with Council will be required to decide on a particular framework.

Form of policy

The review identified that the current policy does not follow best practice policy development frameworks. The Policy includes unnecessary information which can cause confusion.

The policy does not summarise the requirement to collect financial contributions under the District Plan. Therefore, the policy is not consistent with all relevant legislation.

Therefore, the policy should be amended to improve clarity and to be consistent with relevant legislation.

Options

Option One: Status quo: The Policy continues with minor amendment

The Policy continues to NOT require development contributions. Minor amendments are made to the policy to improve clarity and the Policy includes a summary of the requirement to collect financial contributions under the District Plan.

Advantages and Disadvantages of continuing with amendment the current policy

Advantages Policy aligns with the relevant legislation
 Policy is more clear and follows best practice policy development

Disadvantages Rate payers continue to fund infrastructure required to service growth

Option Two: A new Development and Financial contributions policy is developed (Recommended)

A new policy is developed that looks to reintroduce development contributions to service the infrastructure needs from growth.

Advantages and Disadvantages of developing a new development and financial contributions policy

Advantages Council will have another funding tool available to support growth-related development shifting the financial burden away from ratepayers
 Policy will follow best practice policy development and align with legislation

Disadvantages Developing the policy will be quite complex due to the diversity across the district, ensuring affordability, and ensuring legal compliance. Staff resources across Council and specialist advice will be required.

Reputational risk as the community is unsure of the impact of development contributions. Risk can be mitigated through extensive meaningful engagement.

Option Three: Do nothing: Policy continues without any amendment

No changes are made to the existing Policy. Due to the Policy not being clear or consistent with relevant legislation, continuing without amendment is not a viable option.

Next steps

If Council approves to move forward with developing a new development contributions policy, staff will provide a briefing paper to elected members in November on the project outline and schedule.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The district is experiencing growth and infrastructure is required to address growth needs. A new form of policy is required that looks to reintroduce development contributions.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Due to the complexity and requiring external specialist advice, the operational cost of developing a new development and financial contributions policy is expected to be approximately \$40,000 and will be met from within existing budgets for the 2024-25 financial year.

ĀPITIHINGA / ATTACHMENTS

1. **Developments Contributions Policy 2015 - A2685044** [!\[\]\(472116f6451ae553840da463c6a16a85_img.jpg\)](#) [!\[\]\(6bd71b6af56c97d7587d6545acfea46d_img.jpg\)](#)
2. **Review Research Report - Development Contributions Policy - A4940648** [!\[\]\(1aed3d51e4e9dd2c9a51e3823c902632_img.jpg\)](#) [!\[\]\(183233a8514ddeb5555bc11c1d382b34_img.jpg\)](#)
3. **Development contributions gaps assessment - Morrison Low - A4404230** [!\[\]\(8336c835c8eb9084d66f23015024a7f2_img.jpg\)](#) [!\[\]\(be81b69be6b2c6339c5222f2e93b3562_img.jpg\)](#)

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
<p>State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy</p>	<p>In line with the Council's Significance and Engagement Policy, the recommendation to start developing a new development contributions policy will have little effect on the financial thresholds, ratepayers, specific demographics, or levels of service. The recommendation is consistent with existing plans and policies. Therefore, the level of significance is low.</p> <p>Once a draft policy has been developed, the level of significance may change. Staff will reassess against the Significance and Engagement Policy for future reports.</p>
<p>State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.</p>	<p>Sections 102 and 106 of the Local Government Act 2002 apply to the decision recommended in this report.</p> <p>The strategic priorities of Address Affordability, Better Asset Management, and Enable Sustainable Economic Development along with the community outcomes of Communities that are healthy, safe, connected and sustainable and Prosperous communities supported by a sustainable economy align with the decision recommended in this report.</p>
<p>State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.</p>	<p>The proposal in this report has District Wide relevance so engagement with Community Boards was not required. However, if Council agrees to draft a new development contributions policy, the views of Community Boards will be integral to ensure a robust policy is developed.</p>
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p> <p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>Seeking the views and input of iwi in the development of policies is integral. Māori will be given an opportunity to contribute during the drafting stage of the policy development process.</p>
<p>Identify persons likely to be affected by or have an interest in the matter, and</p>	<p>Interested and affected parties, including landowners and developers of land will be given an opportunity to</p>

<p>how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>contribute during the drafting stage of the policy development process.</p>
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>Due to the complexity and requiring external specialist advice, the operational cost of developing a new development and financial contributions policy is expected to be approximately \$40,000 and will be met from within existing budgets.</p>
<p>Chief Financial Officer review.</p>	<p>The Chief Financial Officer has reviewed this report.</p>

6.4 TEMPORARY ROAD CLOSURES - KAITĀIA, PAIHIA AND KAIKOHE CHRISTMAS PARADES

File Number: A4933737

Author: Cath Beaumont, Road Corridor Manager

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this paper is to obtain Council approval for temporary road closures.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The task of approving Road Closures, specifically for the safe operation of events, cannot be delegated by Council.
- Advertising of each event will take place approximately at least a minimum of 42 days before proposed event and 1 week before the event in accordance with the transport (Vehicular Traffic Road Closure) Regulations 1965.
- Without Council approval, the Christmas Parades for Kaitāia, Paihia and Kaikohe cannot take place.

TŪTOHUNGA / RECOMMENDATION

That Council approve the following proposed temporary road closures to accommodate the safe operations of the following Christmas Parades:

- Kaitāia Christmas Parade;**
- Paihia Christmas Parade; and**
- Kaikohe Christmas Parade.**

1) TĀHUHU KŌRERO / BACKGROUND

These events are run annually for each town and are run by the community for the community.

The following road closures are the same as were in place for the events in 2023. Road Closures and times are:

Kaitāia – Saturday 7th December 2024.

11am – 2pm Commerce Street.

50 Commerce Street to 139 Commerce Street

Paihia – Friday 6th December 2024

3pm – 7pm

Williams Road

25 Williams Road to 37 Williams Road

Kaikohe – Friday 29 November 2024

3pm – 9pm

Memorial Avenue – whole road

Raihara Street from Recreation Road to Memorial Avenue

Station Road from Memorial to Recreation Road

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Public Notice for the proposed Temporary Road Closures have been advertised in the Northern News and FNDC Website for the first 42 days and a second public notice will go out 7 days leading up to this event. In order to enable the Christmas Parades Council is required to approve road closures.

Option 1 (Recommended)

That Council approve the proposed temporary road closures to accommodate the safe operations of the following Christmas Parades.

- a) Kaitāia Christmas Parade
- b) Paihia Christmas Parade
- c) Kaikohe Christmas Parade

Option 2

Council may elect to not approve the road closures. Failure to approve the closures will result in the Christmas Parades changing their route or not taking place.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable the Christmas Parades to go take place in Kaitāia, Paihia and Kaikohe.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgets are prepared by each areas Event Groups. No cost to the Council.

ĀPITIHINGA / ATTACHMENTS

1. Christmas Parade Maps - A4952567  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, during the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, consider the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance, the event organisers will be engaging with property owners, business and community groups that will be affected by their event with the road closures.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	For the purpose of holding on any road, any vehicle races or trails, or any processions, carnivals, celebrations, sporting events, or other special events, the controlling authority may, subject to the provisions of these regulations, close the road to ordinary vehicular traffic for a period or series of periods of not more than 12 hours each in any consecutive 24 hours.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	There will be local relevance only to the area where the event will be held.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no specific implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A outlined in organisers event application.
State the financial implications and where budgetary provisions have been made to support this decision.	No budgetary implications
Chief Financial Officer review.	The CFO has not reviewed this report

6.5 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - OCTOBER 2024**File Number:** A4952141**Author:** Imrie Dunn, Democracy Advisor**Authoriser:** Aisha Huriwai, Manager - Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

- To increase governance oversight of Committee business/discussions.
- Communicate resolutions of Committee meetings.
- Escalate Committee recommendations to Council.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- 23 October 2024 - Te Miromiro Assurance Risk and Finance
- 29 October 2024 – Te Koukou – Transport and Infrastructure Committee
- 31 October 2024 – Te Kuaka Te Ao Māori Committee
- Copies of the Committee meeting minutes are attached for information.
- Links to the agendas containing the reports that formed the basis of the recommendations below are included in this report.

TŪTOHUNGA / RECOMMENDATION**That Council***Te Kuaka- Te Ao Māori Committee: Item 5.1 – Te Oneroa-a-Tōhē Variation to Speed Limits***amend Te Kaunihera o Tai Tokerau ki te Raki Interim Speed Management Plan to include 30 kilometre per hour speeds 200 metres either side of the following beach access points:**

- Hukatere Access;**
- Te Wakatehāua Access; and**
- Kauēparāoa Access.**

TĀHUHU KŌRERO / BACKGROUND

This is a regular report to provide greater governance oversight of discussions that occur at Committee meetings and to avoid duplication of reading for Councillors for decisions that are recommended to them, from each Committee meeting.

Copies of Committee meeting minutes that have occurred since the last ordinary Council meeting are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to Council for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Since the last Council meeting the following Committee meetings have occurred:

23 October 2024 – Te Miromiro Assurance, Risk and Finance Committee

[Agenda - Te Miromiro Assurance, Risk and Finance - 23 Oct 24](#)

29 October 2024 – Te Koukou Transport Committee

[Agenda - Te Koukou Transport and Infrastructure - 29 Oct 24](#)




31 October 2024 – Te Kuaka – Te Ao Māori Committee

[Agenda - Te Kuaka Te Ao Māori Committee - 31 Oct 24](#)

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

ĀPITIHINGA / ATTACHMENTS

1. **2024-10-23 Te Miromiro - Assurance, Risk and Finance Committee Minutes - A4940363**
[↓](#) 
2. **2024-10-29 Te Koukou - Transport and Infrastructure Committee Minutes - A4944736** [↓](#)

3. **2024-10-31 Te Kuaka - Te Ao Māori Committee Minutes - A4950362** [↓](#) 

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 COMMUNITY BOARD MINUTES - OCTOBER 2024

File Number: A4945373

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide an overview of resolutions made by Community Boards with an opportunity for Chairpersons to speak with Council about pertinent discussions held at Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Minutes from Te Hiku, Bay of Islands-Whangaroa and Kaikohe-Hokianga Community Board September 2024 meetings are attached for Council information.

TŪTOHUNGA / RECOMMENDATION

That Council note the following Community Board minutes:

- 22 October 2024 Te Hiku Community Board;
- 24 October 2024 Bay of Islands-Whangaroa Community Board; and
- 25 October 2024 Kaikohe-Hokianga Community Board

TĀHUHU KŌRERO / BACKGROUND

This report is to provide Council with an overview of resolutions made at Community Board meetings and for Community Board Chairpersons to raise any Community Board issues with Council.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This is intended as an information report but shows on the agenda as a standard report to place it earlier on the agenda.

From time-to-time Community Boards may make recommendations to Council. This report is not considered to be the appropriate mechanism for Council to make a decision from a Community Board recommendation. Council could however move a motion to formally request a report on a particular matter for formal consideration at a subsequent meeting. The report would then ensure that Council have sufficient information to satisfy the decision-making requirements under the Local Government Act 2002 (sections 77-79).

The minutes presented to this meeting include recommendations to Council, which staff have requested be considered by Council for the June meeting.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budget provision in considering this report.

ĀPITIHINGA / ATTACHMENTS

1. 2024-10-22 Te Hiku Community Board Minutes - A4939987  
2. 2024-10-24 Bay of Islands-Whangaroa Community Board Minutes - A4938896  
3. 2024-10-25 Kaikohe-Hokianga Community Board Minutes - A4944701  

7.2 MAYOR AND COUNCILLOR'S REPORTS

File Number: A4945397

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

This report is a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Council note the reports submitted by Kahika Moko Tepania, Kōwhai Kelly Stratford, Crs Ann Court, Babe Kapa, Hilda Halkyard-Harawira and John Vujcich be received.

TE TĀHUHU KŌRERO / BACKGROUND

Kahika-Mayor Tepania has reintroduced Council members reports as a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives. Members reports are compulsory for Councillors.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Members reports are attached for information.

REASON FOR THE RECOMMENDATION

To formally receive the Mayor and Councillor reports.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. **Member Report Kahika Moko Tepania - A4963023**  
2. **Member Report Kōwhai Kelly Stratford - A4960943**  
3. **Member Report Cr Ann Court - A4953418**  
4. **Member Report Cr Babe Kapa - A4960935**  
5. **Member Report Cr Hilda Halkyard-Harawira - A4960923**  
6. **Member Report Cr John Vujcich - A4960924**  

7.3 COUNCIL OPEN RESOLUTIONS UPDATE NOVEMBER 2024

File Number: A4945034

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Council with an overview of outstanding Council and the previous term Committee decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Council Open Resolution Update November 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Council decisions. Staff provide updates on progress against tasks that are not yet completed.

The open resolution report also includes outstanding actions from previous triennium committees.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A4965742 [↓](#) 

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Steering Group Recommendation for Divestment of the Housing for the Elderly Portfolio	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Syndicated services contract - Extension and Variation	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p>8.4 - Northland Regional Council Rating Agreement</p>	<p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.5 - Renewal of Revolving Cash Facility</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.6 - Council Public Excluded Open Resolutions Update November 2024</p>	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE