



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA

Te Hiku Community Board Meeting

Tuesday, 22 October 2024

Time: 10:00am

**Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews
Avenue
Kaitaia**

Membership:

Chairperson Adele Gardner
Deputy Chairperson John Stewart
Councillor Felicity Foy
Member Darren Axe
Member Sheryl Bainbridge
Member William (Bill) Subritzky
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitaia on:
Tuesday 22 October 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4666795

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 17 September 2024 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2024-09-17 Te Hiku Community Board Minutes [A4885884] - A4885884** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

17 September 2024

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 17 SEPTEMBER 2024 AT 10:00AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy (online), Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

IN ATTENDANCE: Councillor Hilda Halkyard-Harawira

STAFF PRESENT: Kathryn Trewin (Funding Advisor)(online), Maria Bullen (Democracy Advisor), Marysa Maheno (Democracy Advisor), Beverly Mitchell (Community Board Coordinator), Tanya Proctor (Head of Infrastructure)(online), Briar Macken (Manager – Strategy & Policy)(online), Roger Ackers (Group Manager – Policy and Planning)(online), Kevin Johnson (Group Manager – Delivery and Operations)(online), Lizzie Graham (Policy Advisor)(online),

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Baucke commenced the meeting with a karakia at 10:00am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY AND CONFLICTS OF INTEREST

RESOLUTION 2024/40

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That the apology received from Cr Felicity Foy attending online and conflicts of interests listed below be accepted;

- **Member John Stewart – Item 7.2a, Doubtless Bay Fishing Competition**
- **Cr Hilda Halkyard-Harawira – Item 7.2d, Te Kupenga Reo 2024**

CARRIED

3 NGĀ KAIKŌRERO / SPEAKERS

- Nick Ryan spoke in relation to item 5.2a, funding application for Doubtless Bay Fishing Competition.
- Craig Seuseu spoke in relation to item 5.2c, funding application for SMC Events.
- George Fa'alogo spoke in relation to item 5.2b, funding application for Graeme Dingle Foundation.
- Fiona King spoke about Drainage Bylaws and items in the open resolution report.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

17 September 2024

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4666793, pages 8 - 9 refers

RESOLUTION 2024/41

Moved: Chairperson Adele Gardner

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board confirm the minutes of the meeting held 13 August 2024 to be a true and correct record.**CARRIED****5 NGĀ PŪRONGO / REPORTS****5.1 REVIEW OF COMMUNITY GRANT POLICY 2018**

Agenda item 7.1 document number A4866445, pages 14 - 36 refers

RESOLUTION 2024/42

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board recommend to Council;

- a) Revoke the Community Grant Policy 2018**
- b) Adopt the Community Board Funding Policy and;**

Request that the below change be made to the policy;

- **Section 3.2, bullet point three be worded as “Provide evidence that they have actively involved local community in the proposal”.**

CARRIED**5.2A FUNDING APPLICATIONS**

Agenda item 7.2 document number A4865358, pages 41 - 49 refers

RESOLUTION 2024/43

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board approve the sum of **\$6,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Doubtless Bay Fishing Competition for the 2025 Fishing Competition.****CARRIED**

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Te Hiku Community Board Meeting Minutes

17 September 2024

5.2B FUNDING APPLICATION

Agenda item 7.2 document number A4865358, pages 50-58

RESOLUTION 2024/44

Moved: Deputy Chairperson John Stewart

Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Graeme Dingle Foundation for costs towards the Kiwi Can Mentoring Programme.

CARRIED**5.2C FUNDING APPLICATION**

Agenda item 7.2 document number A4865358, pages 59-67

RESOLUTION 2024/45

Moved: Member Sheryl Bainbridge

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community board approve the sum of \$2,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to SMC Events for costs towards Sanitarium Weet-Bix Kids Try Challenge in Te Hiku ward.

CARRIED**5.2D FUNDING APPLICATION**

Agenda item 7.2 document number A4865358, pages 68-73

RESOLUTION 2024/46

Moved: Member Darren Axe

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board approve the sum of \$1,000 (including GST if applicable) be paid from the Board's Community Grant Fund account to Kupenga Reo 2024 for costs towards venue hire of Te Ahu centre.

CARRIED**5.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A4865366, pages 74 - 91 refers

RESOLUTION 2024/47

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the project reports received from:

- a) Aupouri Rugby Club Fishing Tournament**
- b) Coast to Coast Cat Rescue**

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- c) Road Safety Education
- d) SMS Events
- e) Te Punawai

And that the Kaitaia Business Association report be left to lie until the October Board meeting for further information to be provided.

CARRIED**6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****6.1 ELECTED MEMBER CONFERENCE ATTENDANCE REPORT - 2024 COMMUNITY BOARD CONFERENCE**

Agenda item 8.1 document number A4859571, pages 92 - 97 refers

RESOLUTION 2024/48

Moved: Chairperson Adele Gardner
Seconded: Member Rachel Baucke

That Te Hiku Community Board note the report entitled 'Elected Member Conference Attendance Report – 2024 Community Boards Conference'.

CARRIED**6.2 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.2 document number A4855819, pages 98 - 108 refers

RESOLUTION 2024/49

Moved: Deputy Chairperson John Stewart
Seconded: Member Darren Axe

That Te Hiku Community Board note the September 2024 member reports from Chairperson Adele Gardner and Members Bill Subritzky, John Stewart, Rachel Baucke, Darren Axe and Sheryl Bainbridge.

CARRIED

At 11:52 am, Deputy Chairperson John Stewart left the meeting.

6.3 TE HIKU COMMUNITY BOARD SEPTEMBER 2024 OPEN RESOLUTION REPORT

Agenda item 8.3 document number A4667379, pages 109 - 117 refers

RESOLUTION 2024/50

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board receive the report Te Hiku Community Board September 2024 Open Resolution Report.

CARRIED

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Te Hiku Community Board Meeting Minutes

17 September 2024

6.4 HALLS POLICIES**RESOLUTION 2024/51**

Members request that a report come to Te Hiku Community Board for Hall Policies as well as a report for Hall Financials.

CARRIED

*The meeting was adjourned from 11:56am for FNHL Staff Jason Cauvain to speak to the Board
The meeting resumed at 12:28pm.*

7 TE KAPINGA HUI / MEETING CLOSE

Member Baucke closed the meeting with a karakia at 12:43pm.

The minutes of this meeting will be confirmed at Te Hiku Community Board Meeting held on 22 October 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 TAIPA PLACEMAKING

File Number: A4873769

Author: Andrea Panther, Senior Strategic Planner

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To support Te Hiku Community Board to adopt the 2024 Taipa Placemaking Plan.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Taipa Placemaking Plan has been completed and is ready for Community Board adoption.
- Consultation with hapū, tamariki, community board representatives and local residents took place to determine the aspirations and goals for the publicly owned land at Taipa Point. This has resulted in the development of the Taipa Placemaking Plan (Attachment 1).
- The project and development of the Placemaking Plan have been undertaken in partnership with a mandated representative of Hapū o Matākairiri.
- The Placemaking Plan breaks the outcomes into three implementation stages, both funded and unfunded. Stage 1 has been completed through Tourism Infrastructure Funding (TIF).

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan.

1) TĀHUHU KŌRERO / BACKGROUND

The Taipa Placemaking project (the Plan) was initiated in response to requests from the community to address parking and drainage issues. At that time, staff identified the need to consider the required roading and drainage needs in a wider placemaking context, which would enable public feedback to be obtained on improvements to the road corridor and the adjoining public reserve land.

The purpose of the Plan is to identify placemaking outcomes that are important to the Taipa community and prioritise them to support future funding opportunities to implement the Plan. In partnership with a representative of Matākairiri hapū, staff have undertaken community consultation including targeted engagement with students from Taipa Area School to identify the placemaking outcomes for publicly owned land at Taipa Point. Members of Te Hiku Community Board (the Board) have also participated in the development of this Plan.

The implementation plan has been broken into three stages; Stage 1, which was fully TIF funded, has resulted in a carpark opposite the Taipa Resort with a metal pathway and general tidy-up which has mitigated the drainage concerns in this area. Stage 2, is in procurement stage with Council, which will result in the following at Taipa Point: upgrading the eastern Taipa Point carpark, rectifying drainage issues adjacent the eastern Taipa Point carpark, and protecting Pohutukawa trees. Stage 2 will be funded partly by TIF awarded for this work and partly via Long Term Plan Y1 District Facilities capital funding. Stage 3, includes a number of community aspirations that are not currently funded, such as a playground and extra seating. The Plan has supported the inclusion of unfunded projects to allow for potential funding in future Council annual and long-term plans and to support other non-Council funding opportunities.

The plan acknowledges the Toi Mana 2024-2034 and Te Tai Tokerau Regional Accessibility Strategy 2024. The Plan also seeks to support the overarching vision of the wider Te Hiku Concept Improvement Plans.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff recommend that the Plan is adopted on the basis that it has been developed with the support of the Board and represents the aspirations of the Taipa community. The alternative option is that the Plan is not adopted for reasons either that the Board decides the Plan does not need to be a Board document, or, further work may be requested to support the Plan being adopted at a future Board meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To have the Plan adopted by Board and used to support applications for future funding streams to implement the currently unfunded placemaking outcomes identified in the Plan.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Plan has been completed therefore the decision will not result in funding requirements. However, the Plan is anticipated to be used by the Board to support future funding decisions for placemaking in Taipa.

ĀPITI HANGA / ATTACHMENTS

1. **Placemaking Plan for Taipa Reserve 2024 - A4916116** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The Plan is of low significance. Once the community board have adopted it, future implementation works is low significance as we have a relationship with Matakairiri hapū for cultural monitoring of physical works in the area.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	<ul style="list-style-type: none"> • Toi Mana 2024-2034 • Te Tai Tokerau Regional Accessibility Strategy 2024 • Parks and Reserves Policy 2022 • Art and Memorials in Public Places Policy 2017 • Accessibility Policy 2022 • Community Gardens Policy 2013 • Dog Management Bylaw: • Parks and Reserves Policy 2022 • Far North District Plan
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The Plan does not have district wide relevance and the views of the Board have been sought during the development of this plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	A mandated representative of Hapū o Matakairiri has worked in partnership with staff to develop this placemaking plan and a Cultural Impact Assessment has been prepared to support the Plan.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	<p>Council held a workshop with year nine students at Taipa Area School involving the students creating a street survey and presenting the findings (captured in Appendix C of the Plan).</p> <p>Residents at community meetings included retirees. A “have your say” survey online was distributed for residents and reserve users to comment and make suggestions which are captured in the Plan.</p>

<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>Costs associated with the Plan development are being funded by the Growth Planning and Placemaking team budget.</p> <p>The Board / Council will make decisions on what stage 3 projects they are willing to fund. No funds are currently committed nor are they obligated to fund this placemaking plan.</p>
<p>Chief Financial Officer review.</p>	

Taipā Foreshore and Reserve

Placemaking Plan

*“Placemaking uplifts the
mana of communities,
to make them stronger and
healthier: environmentally,
culturally, socially and
economically.”*





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Placemaking in Taipā

Plan in brief

The Taipā Placemaking Plan (the plan) results from a partnership between Far North District Council (FNDC) and Matakairiri te hapū, to incorporate cultural identity of place through storytelling within placemaking design elements. Engagement with the community and Taipā Area School has also informed the development of this plan. Delivery (i.e. implementation) of this plan will directly support the long term cultural, social and economic wellbeing of Taipā residents and visitors.

Introduction

The Far North local Taipā community has dealt with a growing influx of visitors, especially over what are becoming longer seasonal tourist peak periods. A key driver for placemaking in Taipā and what the community initially sought was the assistance from FNDC to upgrade the foreshore and reserve area and fix roading and parking problems. Public feedback further identified the need for the Taipā foreshore and reserve to be an open space for public enjoyment, which provides for a feeling of safety, areas to relax, socialise and exercise.

To realise the full potential of Taipā Foreshore and Reserve for all the community to use, a design plan for the project area was prepared which illustrates where components (aspirations from the community) can be placed. This plan supports the Design Plan (attached to this report as Appendix A) detailing the background information and discussion.



24 Actions

6 Funded

3 Possibly funded

15 As yet, unfunded

2

Placemaking in Taipā Taipā Foreshore and Reserve Placemaking Plan — August 2024

7

Key outcomes sought by the community

**Fix the drainage & stormwater issues**

The sitting water on and along the roads has created problems for years. Improvements are planned, such as catchpits, sumps, concrete channels, kerbs and grading of the swale.

**Mitigate unsafe driving behaviour**

Unsafe driving puts not only their passengers, but other drivers, bicyclists and pedestrians in danger. Infrastructure improvements, speed management, use of surveillance/CCTV & improved lighting are ways to promote road safety in Taipā.

**Create good road markings and designated parking areas, including for boats**

The foreshore at Taipā is a popular area for day trippers and boat users. The high traffic volumes have led to poor parking habits and additional potholing and drainage damage, all of which are addressed in this plan.

**Develop a safe and attractive Taipā Foreshore and Reserve area**

Perception of safety is an important part of a reserve's quality and appeal and its ability to attract people for the right reasons. If people feel safe in Taipā, they are more likely to use, enjoy and benefit from the Taipā foreshore and reserve spaces which then will have a knock-on effect on the community health & wellbeing. There is also economic benefit, as tourists will use the area and spend money at local business in this area if they feel welcome and relaxed enough to stay longer.

**Promote recreational/wellbeing activities**

Taipā Reserve will gain accessible recreational activities to encourage people (students, visitors, locals) and their whanau to get out and get active. This includes options for disabled access to the beach.

**Improve the ecological habitat**

Extra plantings in the sand dunes are needed to protect sensitive avifauna habitat, and the Pōhutukawa trees on the foreshore need protection from damage by parked cars/ other pressing problems.

**Develop access for all community members**

Easier access is needed for disabled community members, via a shared path and ramp to the beach.

2

Focus areas

Improve the recreational amenity of the Taipā Foreshore and Reserve Point

To make the space safer, more pleasant and to enhance the value of visitor experiences, so that people stay longer while improving the sense of community in the public space.

To improve a tradition of deep connection and visibility to Māori culture to this place

This plan includes elements in which Māori narratives are expressed creatively and appropriately in new developments, including to promote businesses/tourism ventures in and around the foreshore area that will help capitalise on the local community's assets.

Purpose

Placemaking is a participatory process for shaping a public space that harnesses the ideas and assets of the people who use it. The best placemaking turns a public place into an interactive space in ways that are unique and authentic. "Everyone in a neighbourhood benefits when a local place is improved, with participation and leadership from the community. Placemaking uplifts the mana of communities, to make them stronger and healthier: environmentally, culturally, socially and economically".²

'Placemaking is an approach where people work together to make places better, not only for themselves but for others and for the place itself'

(Placemaking Aotearoa)

Placemaking is a process, involving multiple steps to transform a place out of a space, as it needs to consider design, location, infrastructure, logistics,

service and the needs of the people who use the space. In the same way, this placemaking project, which relates to the Foreshore and Reserve area of Taipā, involves steps (stages) with various components subject to funding approval.

To realise the full potential of Taipā Foreshore and Reserve Point for all the community to use, a design plan for the project was prepared which illustrates where components (aspirations from the community) can be placed. This placemaking plan accompanies the design plan, recording the placemaking process that has been undertaken, and setting out the implementation plan for the components identified in the plan.

Te Hiku Community Board has been progressing a long-term aim to provide connectivity between council reserves in the Te Hiku 'Beautification' project which includes Taipā. This placemaking plan not only aligns with that wider objective, but it has also expanded further with ideas from the public to create more opportunities in Taipā and focusing on public space activation.

Everyone in a neighbourhood benefits when a local place is improved, with participation and leadership from the community.

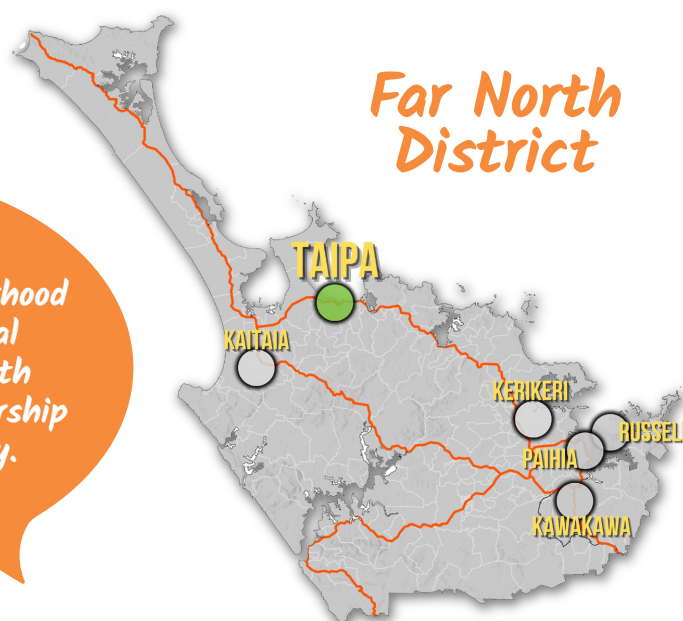


Figure 1: Location of Taipā

² Ryan Reynolds, 2024 Good Practice Placemaking Guide.

Project location



Figure 2:
Map of project area.

Taipā is located along the southern shore of Doubtless Bay in the Far North District (figure 1 above), and home to an estimated population of 180 permanent residents³. The area consists of a mixture of holiday and permanent homes whose open spaces, sandy beaches and proximity to the sea attracts many domestic / international tourists yearly. Taipā amenities include an area school, kindergarten, kohanga reo, petrol station, pub, dairy, fishing supplies store, bridge, sailing club, beach resort and a café. The area is also a place of historical importance to Ngāti Kahu, te Iwi and the mana whenua hapū, Matakairiri, and the wider community as a place of physical sustenance and joy.

The placemaking project area (figure 2 below) is a flat beachfront area of approximately 5 hectares. It is bordered to the south by (west to east) private residences, council and crown reserves, the Taipā Beach Resort, and a large, grassed area that adjoins the Taipā River made up of land that is owned (and/or managed) by the FNDC. Much of this area is grassed

or bare ground, which is very rough in places. Several picnic areas are delineated by a series of low wooden posts. Pōhutukawa trees of varying sizes, and a low timber fence, separate the project area from the beach.

The project area includes the Taipā village, Foreshore Road, which borders Doubtless Bay and the Taipā River, and several of the FNDC reserves at Taipā Point. State Highway 10 runs approximately 200-250 meters to the south, parallel to Foreshore Road, and crosses the Taipā River bridge to the east of the project area. The specific sites within the project area are the Foreshore Road Reserve and adjoining portions of Adamson Road, Flame Tree Lane, and Taipā Point Road, and several reserves owned by the Council. Refer to appendix G for the legal description of these sites.

The soils of the project area are Whananaki sand (WD), which develops on stabilised former dunes. This substrate is prone to erosion, is excessively drained, and generally contains low organic matter (*Northland Regional Council, 2023*).

³ "Subnational population estimates (RC, SA2), by age and sex, at 30 June 1996-2023 (2023 boundaries)". Statistics New Zealand.

Background

Taipā cultural history

The project area includes the Taipā village, Foreshore Road, which borders Doubtless Bay and the Taipā River, and several of the FNDC reserves at Taipā Point. State Highway 10 runs approximately 200-250 meters to the south, parallel to Foreshore Road, and crosses the Taipā River bridge to the east of the project area. The specific sites within the project area are the Foreshore Road Reserve and adjoining portions of Adamson Road, Flame Tree Lane, and Taipā Point Road, and several reserves owned by the Council. Refer to appendix G for the legal description of these sites.

Key driver for placemaking in Taipā

The Far North local Taipā community has dealt with a growing influx of visitors, especially over what are becoming longer seasonal peak periods. A key driver for placemaking in Taipā and what this community sought⁶ was the assistance from FNDC to upgrade the foreshore and reserve area and alleviate roading and parking problems⁷.
(16 August 2022, Te Hiku CB meeting).

⁶ 16 Aug 2022, Te Hiku Community Board Meeting Minutes, file nr A3804119 & residents' petition, file: A3842220

⁷ Beachfront Remedial Works_TIF R7 application



Consultation process:

How we engaged and what we learned

As Placemaking is synonymous for community-driven projects and a people-centred approach, public engagement with the residents and the collective users of the space, provides guidance for what are the present-day issues and how the public area could be revitalised to become more a heart of their community, to strengthen their connection with this space they share, and how to manage and maintain this area in the future.

How we engaged

In January 2023, FNDC, partnering with mana whenua and supported by consultants (Haigh Workman, Hawthorn Architects, and representatives from the Northland Transport Alliance, now FNDC Roding) held a visioning workshop attended by members of the public, Iwi and Te Hiku Community Board to enable constructive discussions about issues and community aspirations for Taipā Reserve. The presentation included draft concept landscape drawings that were part of earlier planning work (a subregional Beautification Improvement Project⁸ for the whole Te Hiku area commissioned by Te Hiku Community Board) which had not previously gone out to the public for feedback.

To ensure appropriate engagement with tangata whenua, Matakairiri te hapū put forward a representative to give guidance in the development of this placemaking plan and to share whakaaro/ideas, aspirations and recommendations. Project information (including archaeological assessments) has been shared with Iwi in determining whether proposed placemaking components and work will be acceptable.

There is considerable potential for successful outcomes of this Placemaking Plan, in collaborating with the community of Maheatai/Taipā, Matakairiri and the rest of Ngāti Kahu, and the wider community of Te Hiku o Te Ika. Mana Whenua in Maheatai have aspirations to develop Māori tourism and trade ventures in and around the foreshore area that will help capitalise on the local community's assets, inspirations and potential, as well as to share their hapū and tauwiwi/ community rich historical history, Improving the safety

and attractiveness of the Taipā foreshore area can, in turn, support the future development of tourism and trade ventures in the area.

To engage the youth of this area in this project, FNDC held a second workshop with year nine Taipā Area School students (a focus rangatahi roopu), for not only an engagement exercise, but for their education and learning, as these students can apply their learnings on real projects which will be part of this plan and develop a sense of ownership in the space. As a result of this engagement, the students held a street survey to help identify specific issues and aspirations by the younger generation for the Taipā foreshore and reserve area. The results of this public survey were presented by the students in April 2023, which can be found in Appendix C, and partially captured in figure 3 below.

Placemaking creates the capacity for people to connect better to a place within their community; it is proposed as ongoing learning. The same students attended an archaeological site visit on this project site, and they shall continue to be involved in the implementation process, such as hands-on experience in the dune and other plantings.

It has also been suggested (correspondence with the Taipā Area School Physical Education Director) that the trade students of Taipā Area School could be involved in constructing the volleyball courts that are proposed in this placemaking plan, under the guidance of the Trades teacher. In this way, everybody can gain from making spaces better.

⁸ Hawthorne Landscaping was commissioned to identify council reserves and connectivity (walking tracks, cycle trails) for the whole Te Hiku area, Te Hiku Concept Improvement Plans Far North District Council (fndc.govt.nz),

It has also been suggested (correspondence with the School PE Director) that the trade students of the Taipā school could be involved in constructing the volleyball courts that are proposed in this Placemaking plan, under the guidance of the Trades teacher. In this way, everybody can gain from making spaces better.

Finally, to reach more of the public, FNDC also provided a FNDC online “Have Your Say” consultation page (April 2023) for the “Taipā Upgrade Improvement Project” where residents and reserve users could make comments and suggestions about this area.

What we learned

The collective feedback (quotes from public submissions below) indicated the following issues:



Figure 3:
Perception of Taipā Reserve through street survey participants.

The primary reason for FNDC’s involvement has been the drainage and stormwater issues at Foreshore Road in the Taipā Reserve. These issues are a result of having no formal drainage system in place, where ponding is caused largely by the laying of gravel over time. All surface soakage of the road reserve goes into swales which, over time, have become filled

with gravel from the dirt coming off the road and clogging soils which results in obstruction of flow and excessive ponding as can be seen in figures 4a & 4b. This reduced permeability has been exasperated by cars owners driving often at high speeds on the straight road, compacting the soils even further as well as causing an unsafe situation.



Figure 4a & 4b: Storm water & drainage issues.

"To repair the drainage along the Foreshore to the highest quality to avoid constant flooding."

"When it rains heavily, the huge puddles of water sit on the road berms washing away" concrete, access ways etc."

Stormwater & drainage issues

"Drivers - sometimes originating from gatherings at Taipā Point at all hours of the day and night, along Foreshore Road, using excessive speeds through puddles and uneven roading."

"Speed bumps on Taipā Point Road - to avoid the road being used as a race track."

"Drivers doing excessive speed along Foreshore Road and wheel spins (burnouts, donuts) within sealed, gravelled and grassed areas."

Unsafe driving behaviour typified by

"I am also aware of the speed of many cars, travelling past the kindergarten as it seems that drivers like to see how fast it takes them to get to the main road."

"Cars have historically used the waterfront road as a hoon track way back in the 60s and 70s."

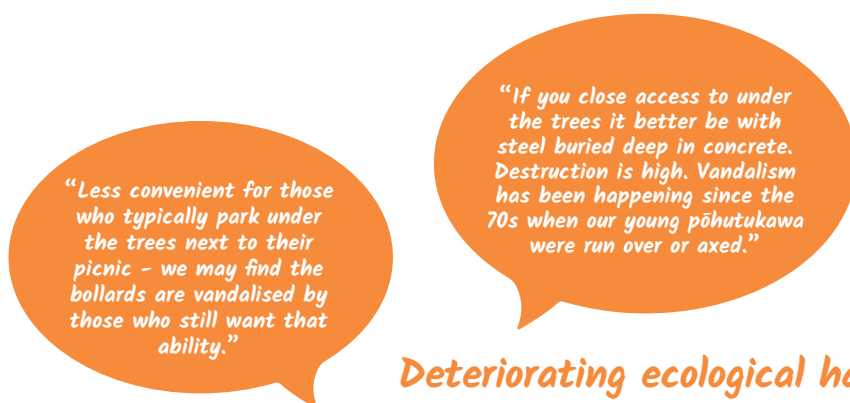
"Upgrading the carparks with more controlled parking, although special care required to prevent bollard vandalism."

Poorly designed road markings and boat parking

The foreshore at Taipā is a popular area for day trippers and boat users. However, the parking area has been damaged by both high traffic volume and recent weather events. The high traffic volumes have led to poor parking habits and additional potholing and drainage damage.

"Footpaths on both sides of Taipā Point Road and future planning for boat parking needs to be made."

"Improve/extend trailer parking for boats at boat ramp - eliminate planting of native trees in this area."



Deteriorating ecological habitat

Initiatives are necessary to protect and encourage the sand dunes where the habitat of the avifauna (protected dotterels) requires preservation and where pōhutukawa trees along the beaches need conservation from cars parking on their roots.



Limited recreational opportunities and the need for an extra toilet block



Outcomes outside the scope of this plan

Seawall protection

Feedback from the public included seawall protection: *“Request the construction of a sea wall along Taipā riverbank and the edge of Oruru Road. Taipā is situated on the coast, making it particularly vulnerable to the effects of climate change and sea level rise. Over the years there has been an increase in severe weather events which are causing significant damage to the riverbank, road and infrastructure.”*

The existing timber seawall is authorised by Northland Regional Council. FNDC holds a consent that protects both the reserve and private property. A separate project is underway to investigate altering the consent to change the timber seawall. This outcome sought by the public falls outside of this placemaking plan.

For more information on the Taipā seawall, please refer to Appendix F.



Businesses/tourism ventures

Although outside the scope of a placemaking plan, the following aspirations are for the whenua in Maheatai to develop businesses/tourism ventures in and around the foreshore area that will help capitalise on the local community's assets, inspirations and potential, as well as to share their hapū and tauīwi/community rich historical history.

Aspirations

Other business ventures which involve ngā hapū o Ngāti Kahu and the community are proposed:

Waka charters/tours: There are currently two local Ngāti Kahu waka in Taipā which could enable waka tours up the estuary as an extension of historic story-telling. At the moment, a centrally located boat shed (Waka House) is required for (and to showcase) these waka to be used at the Taipā Reserve Point.

- a. Other water activities: kayaking, paddle boards, eco tricycle water bikes, boat charters and yachting. Running these water activities will need the support of the community in Taipā e.g. the Yachting Club, residents through to the local kura.
- b. Creating a Cultural I-Site: to promote local history (Māori and Tauīwi) and business ventures.
- c. Develop a museum in Taipā: Ngāti Kahu has a collection of archaeology findings/toanga that require a building (museum and/or civic centre) in Taipā for factual historical accounts and storytelling.

- d. Tour guiding in the area could add to the visitor experiences.
- e. Marae wananga/workshops for students, tourists, locals and organisations to experience:
 - Waiata
 - Poi
 - Weaving
 - - Carving
 - - Rongo/Natural local medicine
 - - Matuaranga practices
 - - Marae tikanga.

Through realising and contributing to the mentioned business ventures in the Taipā area, mana whenua can also feel pride and responsibility to be custodians of the Taipā foreshore and reserve area, as well as to help in providing extra "eyes on the street". This is all a win-win for the Taipā foreshore and reserve and the whole community.

Outcomes

within the scope of this plan

Based on the feedback from the engagement, specific outcomes were identified by the community to reclaim and enjoy their public space. The following seven outcomes are supported by this placemaking plan:

- 1 Fix the drainage & stormwater issues
- 2 Mitigate unsafe driving behaviour
- 3 Create good road markings and designated parking areas, including for boats
- 4 Develop a safe and attractive Taipā Foreshore and Reserve area
- 5 Promote recreation activities and an extra toilet block
- 6 Improve the ecological habitat (of protected avifauna) and pōhutukawa trees
- 7 Suggestions for a disabled access to the beach

Achieving these will all help to re-create the Taipā foreshore and reserve as a place with a strong sense of community and a comfortable image, as well as a place to go for activities and fun.

Actions

Specific project actions have been designed to achieve the outcomes as shown in the design plan (Appendix A) and broken into three stages and described below. The timeline and funding resources to accomplish these outcomes are discussed in more detail in section 9: The Implementation Plan.

Fix the drainage & stormwater issues

Drainage and stormwater work and safety improvements are the major components of Stage 1. This stage applies to the public car parking area across from the café and resort (Figure 5). These can take place first, as they have passed the initial endorsements (archaeological assessment, hapū iwi collaboration, funding and work contracted) and will have an immediate positive impact on the area, as they will involve some quick wins as well as long term solutions (Table 1).

Actions:

Construction of kerbs, kerb channel, metaling courses, sealing course, landscaping to peripheral areas.

Stage 2 will address the drainage and stormwater issues at the car parking area at Taipā Point near the Sailing club (Figure 6). In April 2024 contractors completed Stage 1 works being the carpark, kerb and channelling and tidy up in front of the Taipa Resort. Stage 2 works are currently in the project planning phase.

Actions:

Fix drainage and stormwater issues through options such as soak pits, catchpits, sumps, concrete channels, kerbs and grading of the swale, discharge points, and return an area to grass. This work will use the residual Tourism Infrastructure Funding (TIF)/FNDC funding and will require some stormwater and engineering design work, as well as iwi/archaeological & FNDC Asset management collaboration before work starts.

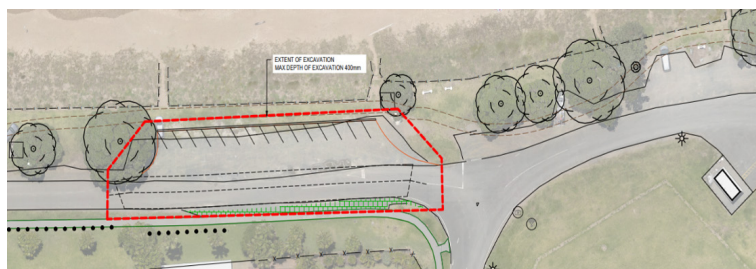


Figure 5:
Left: Stage 1 drainage & stormwater work and designated car parking.

Below left: Stage 1 carpark completed opposite resort.

Below: Kerb and channelling with metal path complete.





Figure 6:
Stage 2_Drainage & stormwater work and designated car & boat parking.

These will have a positive impact on the area and involve some quick wins as well as long term solutions (Table 1).

Mitigate unsafe driving behaviour

A major outcome for Taipa is safety: on the roads and the green areas of this project area. Unsafe driving puts not only their passengers, but other drivers, bicyclists and pedestrians in danger. Road safety can be promoted through infrastructure improvements and speed management (Stages 1 & 2).

Action:

Incorporate speed bumps as traffic calming devices to slow vehicle traffic and improve safety conditions. Figure 7 demonstrates the strategic placement of speed bumps for traffic calming measures proposed by FNDRC Roding; however, the quantity and final location has yet to be determined at the time of this plan's completion. If funding allows the rest of Foreshore Road may be able to be included when the Reserve Point carpark work goes ahead.



Figure 7: Stages 1 & 2 speed bumps proposed.

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Actions Taipa Forshore and Reserve Placemaking Plan — August 2024

Action:

More road safety improvements are through the placement of a traffic island as proposed in Stage 2 (figure 8) at the Taipā Reserve Point car parking area. Traffic islands will channel better traffic flow and not allow space for drivers to perform burnouts and donuts, nor encourage the high speed of cars driving through. An added benefit, is that this island can include a catchpit for more drainage.



Figure 8:
Stage 2 — carpark
'island' at Taipā
Reserve Point.

Create good road markings and designated parking areas, including for boats

To increase driver and pedestrian safety, the public has continually asked for designated car and boat parking space allocation and road markings to help improve the flow of traffic, reduce the risk of accidents, and help drivers to make better informed decisions.

Action:

Road markings and parking area designations will be worked on in Stages 1 and 2 as can be seen in the figures 5, 6 & 7 above.



Develop a safe and attractive Taipā foreshore and reserve area

Public feedback included not only concerns of safety on roads, but as well intimidating behaviour in the green spaces, expressing the desire for the Taipā foreshore and reserve to be free of litter, broken glass (in the grassy areas), graffiti on signs, etc. By reducing litter, graffiti, and other signs of neglect, public open spaces will appear more inviting and less susceptible to bad behaviour and criminal activities.

Action:

Smart devices will be installed, such as smart rubbish bins, which compact rubbish and alert (and can even predict with analysis) when these bins will need to be emptied. Besides the single existing smart bin (located next to the toilets near the yacht club driveway), more smart bins will be allocated to the Taipā Reserve. One will be located near the new carpark on Foreshore Road and the location of the rest is yet to be defined but reliant on TIF funding.

FNDC will be installing CCTV for safety outcomes as people counts (sensors) for toilets and bins that will help with identification of damages/loss or theft to council owned assets and insurance claims, antisocial behaviour and crime prevention.

Action:

New surveillance/CCTV cameras shall be strategically placed, for example in the boat ramp/jetty area (figure 8), for the ability to count and analyse the sizes/type of boats using the facility and the vehicle traffic (for enforcement and counts) to inform parking capacity.

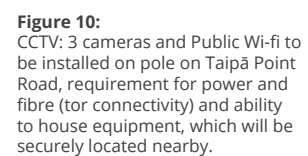
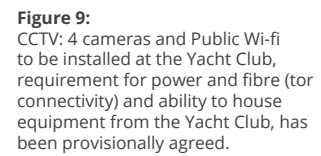
Action:

Additional improved lighting and Wi-Fi will be strategically placed, as seen in Figure 9, to help residents and visitors also feel safe and confident in using the open spaces at the Taipā foreshore and reserve.

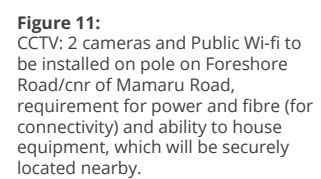
Installing WiFi, CCTVs and lighting in Stages 1 & 2, (figures 9, 10 & 11) will provide “more eyes on the street” as well as the overall perception that the area is more active, attended and safer. Perception of safety is an important part of a reserve’s quality and appeal (gauged by the frequency and duration of a visit to the reserve) and its ability to attract people for the right reasons. When users feel safe, they are more likely to use, enjoy and benefit from these vital green spaces which then has a knock-on effect on the health and wellbeing of the community. Providing a safe place for people to relax and have picnics will increase foot traffic in the area and benefit everyone in the neighbourhood.

By making this area a more attractive inviting place, it will help the community to take more pride and ownership in their reserve and foreshore area which will lead to keeping the area attractive and welcoming. A win-win situation.





Note: This location may change with the new carpark on Foreshore road, but with the same capacity.



Note: Need permission from NTA to house equipment.

Promote recreation activities and an extra toilet block

Taipā foreshore and reserve should be a place where children safely play, people meet and local wildlife thrives. These following placemaking components within the plan will help foster a sense of community and social connection, that visually help people to feel welcome, safe, entertained and comfortable; these components will change the under-performing reserve and foreshore space into an active social "place" with physical elements: such as seating, tables, shade-sails, a barbeque, extra toilet facilities and a shared pathway along the reserve. This will include some active components, such as a playground, volleyball courts and a pump track which were among the aspirations of the community.

Action:

Shared public footpath with story telling.

An important feature in the Stage 3 placemaking components, comes from strong public feedback for a shared walkway/path along reserve to encourage foot traffic and support activation, with the idea of QR codes on bollards that would give short historic storytelling. A long-held aspiration for whānau has been to create a base and cultural narratives, yet to also avoid 'littering' the area with lots of signage.

This shared pathway will help to illustrate the deep meanings and associations the local Iwi has to the Taipā foreshore and reserve area through purakau (stories). The shared pathway should be constructed to enable parents and children to ride bikes, scooters and/or use wheelchairs. It is intended to connect the parking areas to the playground and volleyball courts to the reserve point where waka tours (described below) can also take place.

Action:

Inclusion of a barbeque, playground, volleyball court(s), pump track, extra toilet, park benches, tables, and shade sails for extra shade. These are all items in Stage 3 that are currently not funded but is the community's desire to have in the future.

"I think volleyball courts could be a really successful way to get people (particularly young people) out and being active. We all know this also leads to less disruption (tagging, burnouts etc.) in the community as they are occupied. ...I would love for there to be a total of 4 courts as we could then use this space for mini tournaments as fundraisers for school... this is a massive opportunity, and I am really keen to assist where I can. I believe our trades students and teacher(s) would be capable of framing it out and concreting posts."

Stage 3 components mentioned above are beyond the current resources available and will require external financial planning by the Te Hiku Community Board and community, where viable. While the proposed location for these components is given in the design plan, the quantity and design have yet to be determined at the time of this plan's completion.

Improve ecological habitat

Feedback from residents raised concerns for more environmental protection, specifically where dunes harbour protected avifauna (the dotterel) and the coastal row of Pōhutukawa trees whose roots are becoming increasingly damaged by regularly parked cars underneath.

Action:

Plant more natives in this dune to prevent erosion and provide an extended area for the dotterels to hide and nest in.

Community feedback recognised the amenity value of the Pōhutukawa trees along the foreshore, which are symbolic of summer and sunshine and the iconic landmark for New Zealand coastlines. In 2020, a visual inspection and report was carried-out by a qualified arborist which detailed the deterioration of these Pōhutukawa trees on the foreshore by car owners who park under these trees for shade; however, this causes damage to the exposed Pōhutukawa tree roots and tree trunks, along with other pressing problems.

Action:

Stage 3 proposes the placement of bollards, large rocks or sleepers to section off the trees and grassy areas to provide for safer spaces for families to sit for picnics except for where there is designated parking.

Action:

Plant some native vegetation for ecological dune restoration and rejuvenation, and to plant some other trees/shrubs as well as some young Pōhutukawa trees and to fill in where trees have died, to provide more shade in the coming years.

It is proposed that Taipā Area School students participate in this dune and tree/shrub plantings, as that will provide an opportunity for them to learn more about the nature where they live, the types of plants and trees and where to plant them as well to expand their feelings of ownership and pride in the reserve and foreshore.

Accessibility for all to the beach

It is important that all members of the community feel included and have access to public areas, free of barriers to enable participation and contribution on an equal basis with all people. The design and quantity of this is yet to be determined at the time of this plan.

Action:

To develop a shared walking path and ramp suitable for disabled members of the community.

In Table 1. Actions is a description of each proposed outcome, in which stage the component part sits based on how each component can be funded (or potential funding options, or those that need future allocation of funds) and if there are consents or approvals necessary to implement the component. All components can be identified in the Design Plan (Appendix A) as colour-indicated by Stages 1, 2 or 3.

22 **Actions** Taipā Forshore and Reserve Placemaking Plan — August 2024

Project constraints

Land ownership

While FNDC is the owner of much of the project area, any work done will involve road reserve (FNDC Roding) and FNDC owned land (figure 11). All structures (or encroachments) on a legal road or road reserves can require some form of consent or formalisation. The asset owner needs

to make this determination on a case-by-case assessment. Stage 1 components have been developed and discussed in collaboration with FNDC Roding managers. This will need to be done with Stage 2 and 3 components as they develop.



Figure 12: Land ownership in project area.

License to occupy in a road reserve

If the proposed placemaking component is a temporary or minor structure (such as a picnic table or bench), the FNDC roading team may consider that this does not require an official "License to Occupy" (LTO), as each encroachment is assessed on a case-by-case basis, to determine whether an LTO is required or if this is the appropriate approval. The LTO sets out clear conditions for roading and facilities departments, their responsibilities and future maintenance of the asset/structure.

Below is a FNDC process to follow for any project impacting in the road corridor/reserve:

1. Collate community support.
2. Submit project (components or plan) to Te Hiku Community Board (THCB) for consideration (they may be able to fund certain projects)
3. THCB seeks technical views about components from staff, which includes planner (for strategic fit), asset manager (for funding and long-term maintenance implications), road safety, traffic engineering and climate change adaptation advice.

4. Te Hiku Community Board approvals, or, if outside financial delegations, gives recommendation to the transport committee.
5. If approved, FNDC staff contact customer/public to assist with application process for Licence to Occupy (LTO), this is an email to the property legalisation team. The proposal may need other consents such as Building Consent.
6. Staff will be asked to confirm approval of the LTO for a Placemaking project in a road reserve as the last sign off.
7. Initiate construction management process to comply with council requirements ie, detailed design, producer statements, traffic management plan through to the roading corridor access team.

...there is a high probability that archaeological features, artefacts, and sites will be encountered during the various proposed stages of earthworks for this project.

Heritage value

A site walkabout was organised with some of the working group and led by the archaeologist and accompanied by the iwi representative who gave an historical account of the Ngāti Kahu hapū in the project area. Research was done on the past use and context of the area, as well as recording archaeological sites (or remains) to determine the extent of a known archaeological site within the project area, and to determine whether additional sites could be present, so that any potential damages to artifacts, can be mitigated.

Results of tests ("shovel tests") inform the Archaeological Survey and Assessment of the Taipā foreshore Reserve and a Taipā Foreshore Management Plan. Such surveys, assessments and an archaeological management plan, provide the information and recommendations for what would be required to undertake the work, and to work within the legal requirements of relevant legislation

(Resource Management Act 1991 and Heritage New Zealand Pouhere Taonga Act 2014). In total, 16 shovel tests were excavated along the grassed foreshore. These shovel tests were all dug to 600 mm below ground surface, which is deeper than the proposed works. No archaeological features were identified on the surface or below ground during the site visit (Appendix E).¹⁰ However, there is a high probability that archaeological features, artefacts, and sites will be encountered during the various proposed stages of earthworks for this project. Given this probability, an application has been made to the Heritage New Zealand Pouhere Taonga in preparation should any archaeological features or deposits become uncovered. Given the heritage value of high significance at a local and regional level, an archaeologist will be present to monitor the location, site and area while earthworks are carried out for the project in all its stages.

¹⁰Archaeological Survey and Assessment of Phase One of Improvements to the Taipā Foreshore Reserve, Taipā, Far North, Sunrise Archaeology Report No.2023-26, Justin Maxwell & Jennifer Huebert.

Climate change, flooding predictions

While many people and places in NZ are exposed to climate hazards, some locations are at a higher risk than others. Taipā foreshore and reserve point is one of those places particularly susceptible to natural flood hazards because it is adjacent to the coastal marine area, as can be seen in the Northland Regional Council (NRC) natural hazard map (figure 12), modelled susceptibility to 100-year floods, coastal erosion hazards and coastal inundation storm surges. When accommodating placemaking implementation, consideration needs to be given to the risks from natural hazards and to avoid, where practicable, the risks or adverse effects to the environment, people, and property.

Placemaking initiatives, such as proposed in stage 3 of this plan, should be implemented with a good

understanding of what the design capacity is of the components, how long the component's lifespan is and how long its placement in the project area could be afforded protection, based on current natural hazard predictions for current sea level rise and increased weather events.

With regard to maintenance of placemaking components (which have been the inspiration of the community), it is the responsibility of the community to be willing to accept the cost to remove the debris when the component's design capacity fails or is damaged by natural weather conditions as well as the cost of re-construction of the damaged placemaking component.

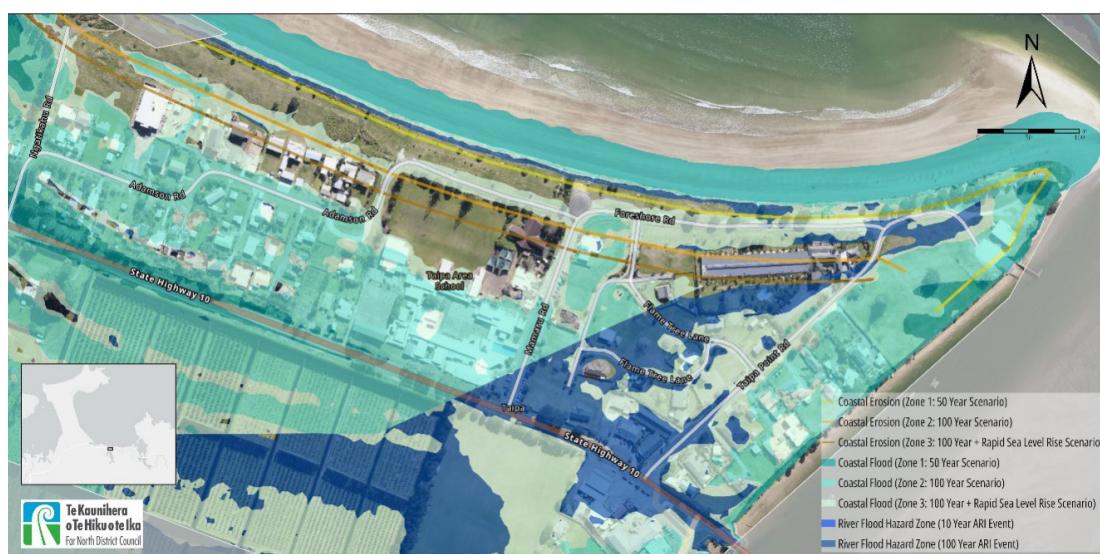
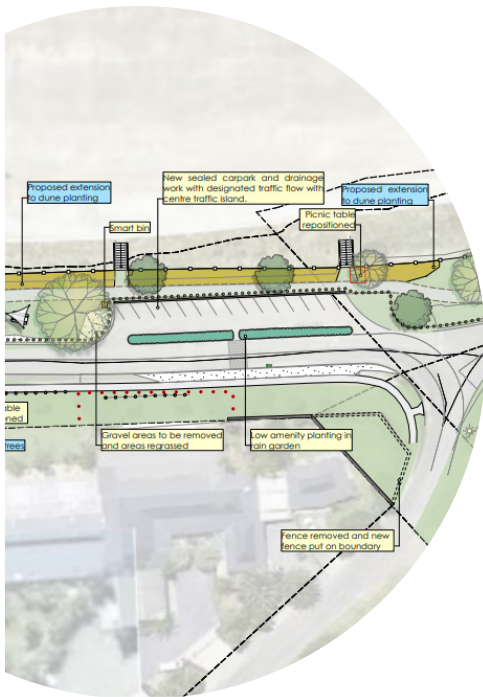


Figure 13: NRC Natural Hazard map for Taipā area.



Funding

In September 2023, the Taipā Foreshore and Reserve Improvement project was awarded funding through the Ministry of Business, Innovation and Employment (MBIE) Tourism Infrastructure Fund (TIF) and similarly supported by FNDC through the Long-Term Plan (LTP). The TIF is an incredibly positive programme that supports local communities such as Taipā with a low ratepayer base that faces pressures from tourism growth. TIF funding specified for the Taipā area:

"grade grass areas along the north side of Foreshore Road to remove low points, address drainage issues, tar-seal two existing gravel car parking areas, repair/replace coastal walkway along the grass and move bollards back along road reserve boundary on south side of Foreshore Road, to make space for overflow parking on the grass during peak season".

As the initial concerns from the public were the roading and drainage issues, this TIF funding has been appropriately earmarked for Stages 1 & 2 of this project. However, as stated previously, Stage 3 placemaking components will need external funding resources, along with drivers for their realisation.

Subject to Plans and Policies which can change

At the time of this Placemaking Plan development, there is no reserve management plan for the Taipā Foreshore and Reserve Point area. However, there are other key guiding policies and bylaws which should be considered when the placemaking components are to be realised, these are as follows:

Toi Mana 2024-2034

<https://www.fndc.govt.nz/Council/Policies-bylaws-and-strategies/strategies/toi-manaarts,-culture-and-heritage-strategy>

Te Tai Tokerau Regional Accessibility Strategy 2024 Parks and Reserves Policy 2022

<https://www.fndc.govt.nz/files/assets/public/objectivedocuments/policy-and-planning-pol/policies/policy-development-and-reviews/final-parks-and-reserves-policy-for-adoption.pdf>

Art and Memorials in Public Places Policy 2017

<https://www.fndc.govt.nz/files/assets/public/objectivedocuments/policy-and-planning-pol/policies/council-external-policies/art-and-memorials-in-public-places-2017.pdf>

Accessibility Policy 2022

<https://www.fndc.govt.nz/files/assets/public/objectivedocuments/policy-and-planning-pol/policies/policy-development-and-reviews/accessibility-policy-2022-adopted-a3713992.pdf>

Community Gardens Policy 2013

<https://www.fndc.govt.nz/files/assets/public/objectivedocuments/policy-and-planning-pol/policies/council-external-policies/community-gardens-policy-2013.pdf>

Dog Management Bylaw

<https://www.fndc.govt.nz/files/assets/public/objectivedocuments/governance-and-executive-management-gem/bylaws/dog-control/dog-management-bylaw-2018.pdf>

Parks and Reserves Policy 2022

<https://www.fndc.govt.nz/files/assets/public/objectivedocuments/policy-and-planning-pol/policies/policy-development-and-reviews/final-parks-and-reserves-policy-for-adoption.pdf>

26

Project constraints Taipā Foreshore and Reserve Placemaking Plan — August 2024

The Implementation Plan

This implementation plan is about the timeline and the resources for this project's completion.

Stages of Implementation

It is divided into three stages based on funding approval:

Stage 1

The major component of Stage 1 is the infrastructure improvements to the car parking area across from the café, as well as some CCTV, Wi-Fi and road/parking lighting. Drainage and stormwater work are infrastructural and safety improvements and are therefore TIF/FNDC funded. The car parking area was completed in April 2024.

Stage 2

Refers to projects that are next in line to be completed, with the residual TIF/FNDC funding, and may require further engineering details alongside archaeological/iwi collaboration to ensure the carpark plan for the point caters to all stakeholders. This stage is targeted for October/November 2024 and is currently in the procurement process within FNDC.

Stage 3

Refers to the placemaking components within the plan that require external funding. These can be realised once the Community Board and community can secure funding resources, sourced through Central Government agencies, community and non-government organisations. For example, Tu Manawa is the funding group that will be approached to fund the volleyball court(s), once an application can be made.

"I will put in an application to Tu Manawa. Tu Manawa meet at the end of each month and confirm applications from the previous month... Funds are usually supplied about a month after that... So total 2-3 months ish from submitting it."

There are more quick wins ("lighter, quicker, cheaper", LQC) such as the volleyball courts implementation, in Stage 3 than in the first two stages. Table 2 gives a summary of the actions which are to be implemented. As implementation progresses, the timeframes for some of the actions may change, depending on funding approval and drivers for these components.



Table 1: Summary of actions, funding sources and planning

Item	Action	Funded	Planned	Completed
1	Fix drainage and stormwater opposite the Taipā Resort	Yes TIF/FNDC	Stage 1	Apr-24
2	Fix drainage and stormwater on the Reserve Point	Yes TIF/FNDC	Stage 2	
3	Traffic calming speed bumps	Maybe, depending on residual TIF/FNDC funding	Stage 2 & 3	
4	Traffic island/roundabout at the junction by Foreshore Road/Carpark point	Maybe, depending on residual TIF/FNDC funding	Stage 2 & 3	
5	Improved road markings	Yes TIF/FNDC	Stage 1 & 2	
6	Designated parking areas	Yes TIF/FNDC	Stage 1 & 2	
7	Smart Rubbish Bins on Foreshore Road	Yes TIF/FNDC	Stage 1 & 2	
8	Wi-Fi, CCTVs and lighting	Yes TIF/FNDC	Stage 1 & 2	
9	Shared public footpath w/Pou	No, requires additional resources	Stage 3	
10	Volleyball courts	No, requires additional resources	Stage 3	
11	Playground on Foreshore Road, near school	No, requires additional resources	Stage 3	
12	Extra toilet block on Foreshore Road	No, requires additional resources	Stage 3	
13	Extra plantings (at dunes and foreshore areas)	Maybe, depending on residual TIF/FNDC funding	Stage 2	
14	BBQ	No, requires additional resources	Stage 3	
15	(Smart) Seating/benches	No, requires additional resources	Stage 3	
16	Picnic tables	No, requires additional resources	Stage 3	
17	Shade sails	No, requires additional resources	Stage 3	
18	Ramp for accessibility to beach	No, requires additional resources	Stage 3	
19	Pump track	No, requires additional resources	Stage 3	

Asset Management

The infrastructure implemented through this placemaking plan is important and supports what the residents and visitors of Taipā do in their daily lives: how they get around on the roads, parking areas and pathways as well as the parks and reserves that they play in. The Te Hiku Community Board and community who will be carrying-out the Stage 3 placemaking components, will need to consider sufficient maintenance funding to be allocated for the ongoing management to keep this Taipā foreshore and reserve space active and well-maintained.

And lastly, a placemaking project will never truly be finished, as ensuring that the vision for the space mirrors the goals of the community is an on-going process. The placemaking plan will be amended in the future as community needs and environmental changes determine.

Appendices

Taipā Design Plan with Stages 1, 2 & 3 — *Appendix A1*



Stage One:


- Parking area across from the café,
- The road and road markings
- Wifi, Camera, Lighting, Smart Bins

Stage Two:

- Parking area at the point by the sailing club,
- Drainage there as well,
- Dune planting
- Speed bumps/traffic calming measures

Stage Three:

- BBQ, playground, volleyball court(s),
- Walking path, pou along path, benches and tables
- Bollards OR sleepers or Rocks to keep people from parking under trees
- Second public toilet
- Western car parks

 **HAWTHORN**
Landscape Architects

31.01.2024

Taipā Beach Reserve

Placemaking Project
Overall Plan

Scale	Drawn By
1:1750 @ A3	Cad Design
Drawing #	Rev #
1.0	A

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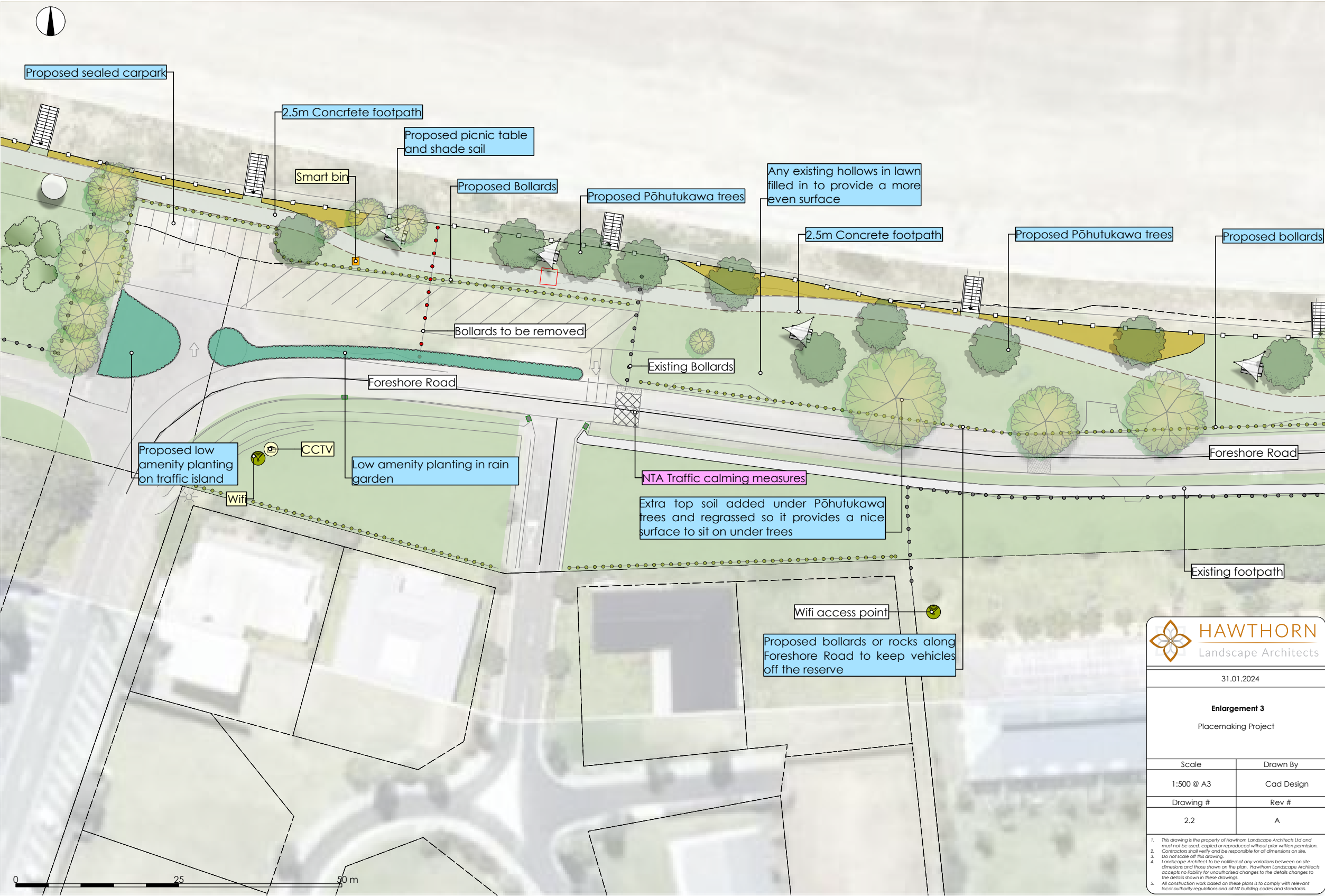
5. All construction work based on these plans is to comply with relevant local authority regulations and all NZ building codes and standards.

Taipā Design Plan with Stages 1, 2 & 3 — *Appendix A2*

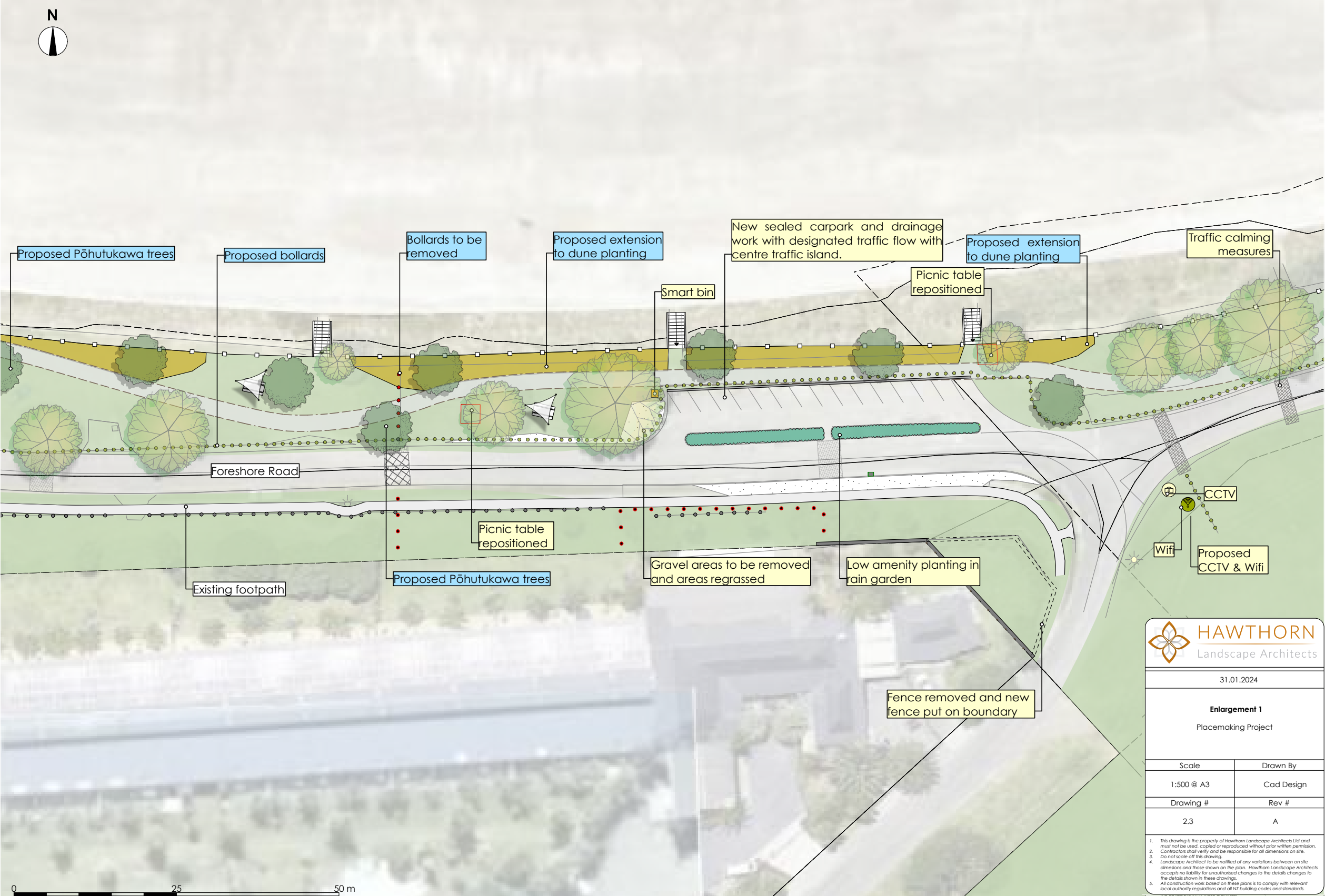


Placemaking plan for Taipā forshore and reserve – Appendices

Taipā Design Plan with Stages 1, 2 & 3 — *Appendix A3*



Taipā Design Plan with Stages 1, 2 & 3 — *Appendix A4*



Placemaking plan for Taipā foreshore and reserve – Appendices

Taipā Design Plan with Stages 1, 2 & 3 — *Appendix A5*



Appendix B

Cultural Impact Assessment

Follow link:

fndc.govt.nz/Taipā-plan/AppendixB

or scan this code:



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Appendix C

Taipā School Presentation

Follow link:

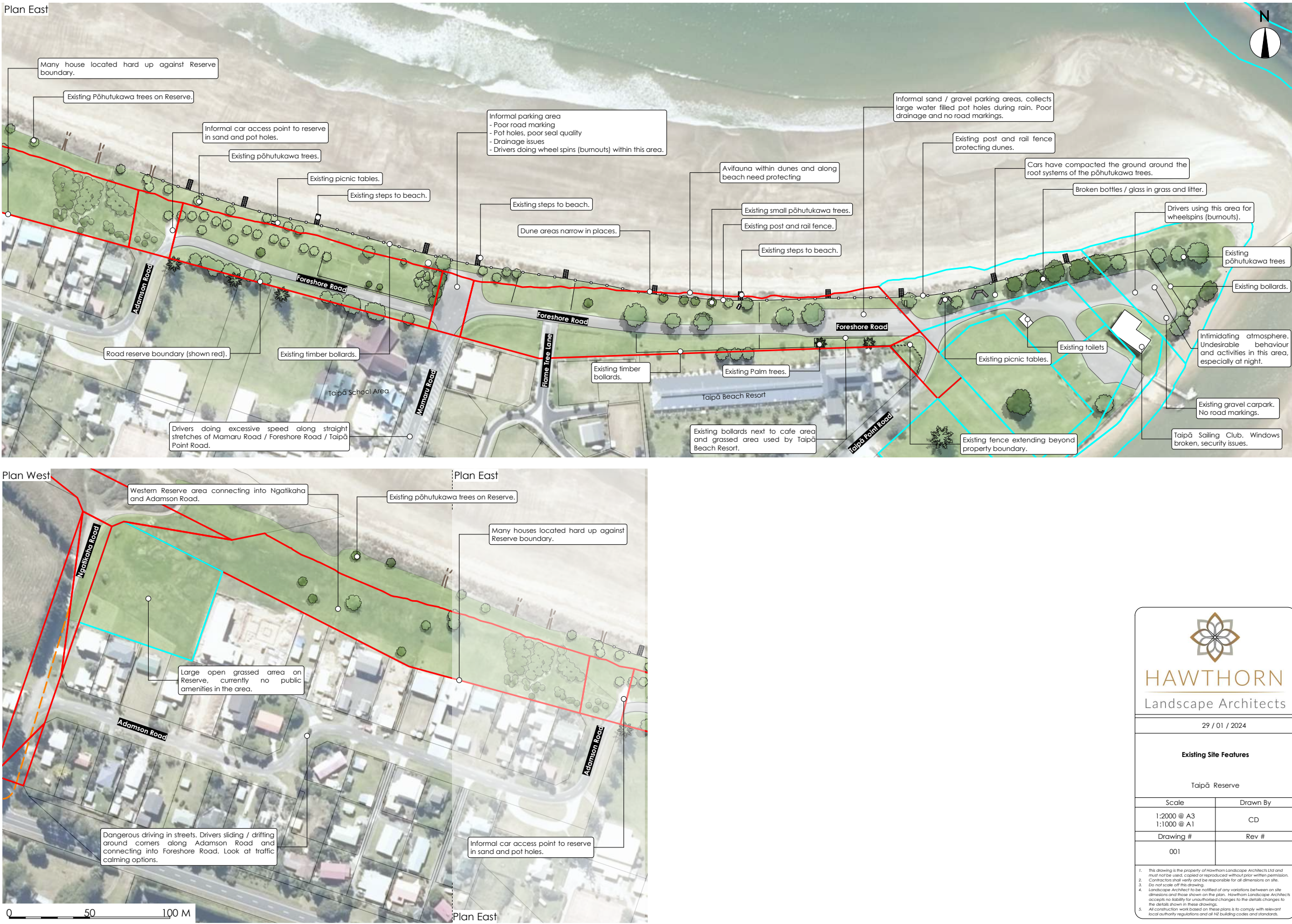
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Taipā current issues map — *Appendix D*





HAWTHORN
Landscape Architects

29 / 01 / 2024

Existing Site Features

Taipā Reserve

Scale	Drawn By
1:2000 @ A3 1:1000 @ A1	CD
Drawing #	Rev #
001	

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Taipa current issues map — *Appendix D*

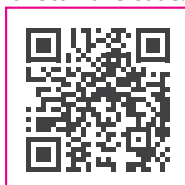
Appendix E

Taipā foreshore Archeaological Survey and Assessment

Follow link:

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are uploaded

Appendix F

**Williams and King
Cadastral Survey
Taipa Sea Wall
20 Oct 2022
(A4277693)**

Follow link:

[https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdms.fndc.govt.
nz%2Fdocuments%2FA4277693%2Fdetails&data=05%7C01%7CAnna.Wolterbeek%40fndc.govt.](https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdms.fndc.govt.nz%2Fdocuments%2FA4277693%2Fdetails&data=05%7C01%7CAnna.Wolterbeek%40fndc.govt)



7.2 NEW ROAD NAME: 60 AND 62 GRIGG STREET, KAITAIA 0410**File Number:** A4910332**Author:** Trinity Lane, Finance and Customer Services Administrator**Authoriser:** Tanya Proctor, Head of Infrastructure Strategy**TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Te Hiku Community Board name the new private road currently addressed at 60 and 62 Grigg Street, Kaitaia.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 18th June 2024 to name a new private road addressed at 60 and 62 Grigg Street, Kaitaia.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board name a new Private Road, “Hūrepo Place” that is currently addressed at 60 and 62 Grigg Street, Kaitaia.

1) TĀHUHU KŌRERO / BACKGROUND

An application was made by Ahaus Ltd on the 18th of June 2024 to name a new private road in which 17 new dwellings will be built.

The applicant originally proposed the road name “Paulo Place” as this is a nickname of the applicants.

The original proposed names were sent to Land Information New Zealand for approval. A response was received confirming 3 out of 4 proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011.

The applicant consulted with Te Rarawa to obtain feedback on the chosen road names. Te Rarawa consulted and decided to proceed with the name “Hūrepo Place”, meaning Brown Bittern which is a rare type of bird. The applicant is happy to proceed with this road name.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed name is: Hūrepo Place

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Map - A4910310**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a Private Road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Hapu/Iwi were asked for their feedback by the applicant. Te Rarawa have chosen the road name.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new development, Ahaus Ltd own both lots of land.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



7.3 SUMMER 2024 RURAL TRAVEL FUNDING APPLICATIONS

File Number: A4916152

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allocate Rural Travel Funding for the 2024/25 summer sporting season.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a) Far North Junior and Youth Darts League	\$740
b) Te Rarawa Rugby Club	\$1,000

Note:

Lesley Wallace, the Sport Northland Community Co-ordinator for Te Hiku, declared her conflict of interest when considering the application from Te Rarawa Rugby Club as a member. This application was considered by the other members of the recommendation panel.

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately November 2024 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$29,400 across the Far North District
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tu Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2024/25 financial year for the whole of the Far North District is \$29,400. The percentage of youth throughout the district is translated into percentages to calculate the amount of funding each Board can allocate.

A total of \$9,261 is available to this Board for funding across the two seasonal rounds (summer and winter). The summer round is 30% of this funding, as it is generally less busy than the winter round. This means that \$2,778.30 was available for allocation for summer season 2024/25, with a balance of \$6,482.70 for the winter 2025 season.

ĀPITIHINGA / ATTACHMENTS

1. Far North Junior Darts - A4917056  
2. Te Rarawa Rugby Club - A4917055  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00009 From Far North Junior and Youth Darts League
Form Submitted 6 Sep 2024, 11:18AM NZST

Application Form - Rural Travel Fund

*** indicates a required field**

Important Information - please read

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Tū Manawa – Active Aotearoa funding is now administered separately by Sport Northland – you can find more information on their website at <https://www.sportnorthland.co.nz/whakatinana-hakinakina-i-helping-sport-happen/t-manawa-active-aotearoa-fund>

Applications for **summer** sports funding close on **6 September 2024** and will go to the Community Boards for approval in October 2024.

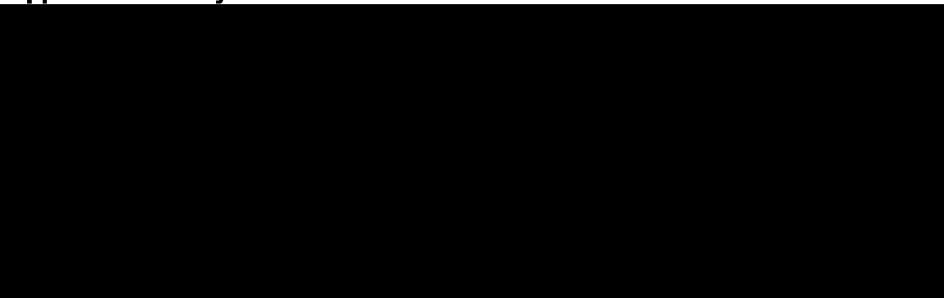
Applications for **winter** sports funding close on **14 March 2025** and will go to the Community Boards in April 2025 for approval.

Organisation Details

Applicant *

Far North Junior and Youth Darts League

Applicant Primary Address *



Must be a URL.

Contact Details

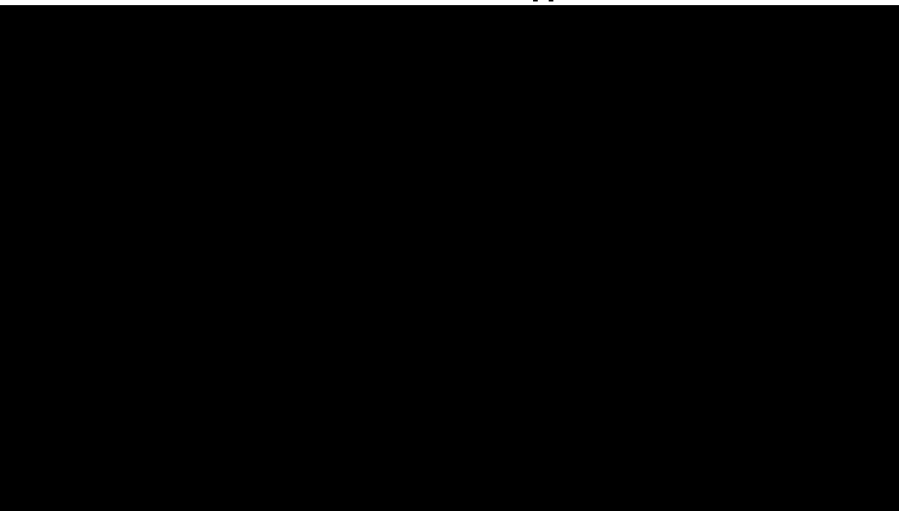
Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00009 From Far North Junior and Youth Darts League
Form Submitted 6 Sep 2024, 11:18AM NZST

Project Contact

Administration Contact
(preferably the Treasure/Financial
Administrator)

Name *

Applicant Admin Contact

A large black rectangular box redacting the contact information for the Project Contact and Applicant Admin Contact.

Organisation Details

* indicates a required field

Details for the organisation

Are you a: *

☒ Local Sports Club or Local Sports Centre/Association ☐ School ☐ Other:

How many members belong to your club/school/organisation in total? *

10

Must be a number.

How many participants are aged between 5 - 19 will this travel subsidy benefit? *

6

Must be a number.

How many participants are aged between 5 - 11 years?

5

Must be a number.

How many participants are aged between 12 - 19 years?

1

Must be a number.

Rural Travel Fund - Summer 2024

Far North Rural Travel Fund Application Form

Application No. RTF00009 From Far North Junior and Youth Darts League

Form Submitted 6 Sep 2024, 11:18AM NZST

How many participants are female that will benefit from this travel subsidy?

1

Must be a number.

What percentage of your members live in the Far North District Council district? *

100

Participants with disabilities

Do you have any disabled individuals who are being supported by this fund? *

☐ Yes

☒ No

If yes, please state how many participants with disabilities will benefit? *

0

Must be a number.

Purpose of Funding

What is this funding going to be used for? *

Travel from Far North (Kaitiāia) to Kamo, Whangarei for a weekend dart tournament run by the Taniwha Darts Club, Kamo on October 12 and 13th 2024

Briefly explain e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active recreation session at our facility.

Does your application align to the Sport New Zealand Rural Travel Fund?

☒ Yes

☐ No

Sport New Zealand Rural Travel Fund

- Rural Sport Club/Team or School competing in a local regular local competition outside of school time.
- Participants are aged between 5 - 18 years

If your answer is no, you may be eligible for funding through the Tū Manawa funding administered by Sport Northland - you can find more information on their website at <https://www.sportnorthland.co.nz/whakatinana-hakinakina-i-helping-sport-happen/t-manawa-active-aotearoa-fund>

Financial Details

*** indicates a required field**

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Far North Rural Travel Fund Application Form

Form Preview

* indicates a required field

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

What is this funding going to be spent on? *

☒ Petrol Vouchers ☐ Van Hire ☐ Bus Hire
Other

Please upload calculations showing breakdown (refer to your Sport Northland Representative)

Attach a file:

Do you have evidence of entry into the relevant competition or event?

☒ Yes - please attach the evidence ☐ No - please be aware that payment may not be made until this evidence is provided.

Evidence of entry or activity

Please upload evidence of entry or activity

Attach a file:

356 km round trip
x 1.04 = 370
per vehicle/km
(4 vehicles) = 1480

Budget

Total Travel Costs	Your organisations contribution	Other contributions (e.g funders, sponsorship, parental contribution etc)	Amount you are requesting from the Rural Travel Fund
\$ 1480	\$ 740	\$	\$ 740
Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.

Bank Account, Financial Statements and GST number

Please upload a copy of a relevant bank statement, deposit slip showing proof of your bank details. *

Attach a file:

Please upload the latest financial statements from your organisation

Far North Rural Travel Fund Application Form

Form Preview

Must be a number.

How many participants are aged between 12 - 19 years?

2

Must be a number.

How many participants are female that will benefit from this travel subsidy?

0

Must be a number.

What percentage of your members live in the Far North District Council district? *

100%

Participants with disabilities

Do you have any disabled individuals who are being supported by this fund? *

☐ Yes

☒ No

If yes, please state how many participants with disabilities will benefit? *

Must be a number.

Purpose of Funding

What is this funding going to be used for? *

Travel to a darts tournament in Kamo

Briefly explain e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active recreation session at our facility.

Does your application align to the Sport New Zealand Rural Travel Fund?

☒ Yes

☐ No

Sport New Zealand Rural Travel Fund

- Rural Sport Club/Team or School competing in a local regular local competition outside of school time.
- Participants are aged between 5 - 18 years

If your answer is no, you may be eligible for funding through the Tū Manawa funding administered by Sport Northland – you can find more information on their website at <https://www.sportnorthland.co.nz/whakatinana-hakinakina-i-helping-sport-happen/t-manawa-active-aotearoa-fund>

Financial Details

Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00009 From Far North Junior and Youth Darts League
Form Submitted 6 Sep 2024, 11:18AM NZST

Declaration

*** indicates a required field**

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

I/we have read the above and agree *

☒ Yes ☐ No



Position in Organisation *

President

Date *

06/09/2024

Must be a date.

Before you Submit:

If you have applied for funding in the past, please ensure a Project Report Form has been completed and returned (this can affect your eligibility).

Have you attached the relevant documents with your application?

- Latest financial statements from your organisation (eg Profit and Loss or Financial statement)
- Draft travel calculation breakdown (refer to your Sport Northland representative)
- Proof of entry into competition or event that travel is being applied for (eg confirmation of entry or booking)

Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00002 From Te Rarawa Rugby Club
Form Submitted 16 Aug 2024, 9:42AM NZST

Application Form - Rural Travel Fund

*** indicates a required field**

Important Information - please read

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Tū Manawa – Active Aotearoa funding is now administered separately by Sport Northland – you can find more information on their website at <https://www.sportnorthland.co.nz/whakatinana-hakinakina-i-helping-sport-happen/t-manawa-active-aotearoa-fund>

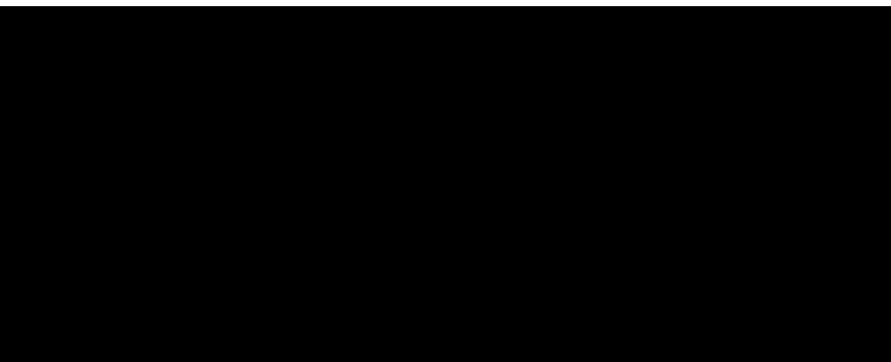
Applications for **summer** sports funding close on **6 September 2024** and will go to the Community Boards for approval in October 2024.

Applications for **winter** sports funding close on **14 March 2025** and will go to the Community Boards in April 2025 for approval.

Organisation Details

Applicant *

Te Rarawa Rugby Club

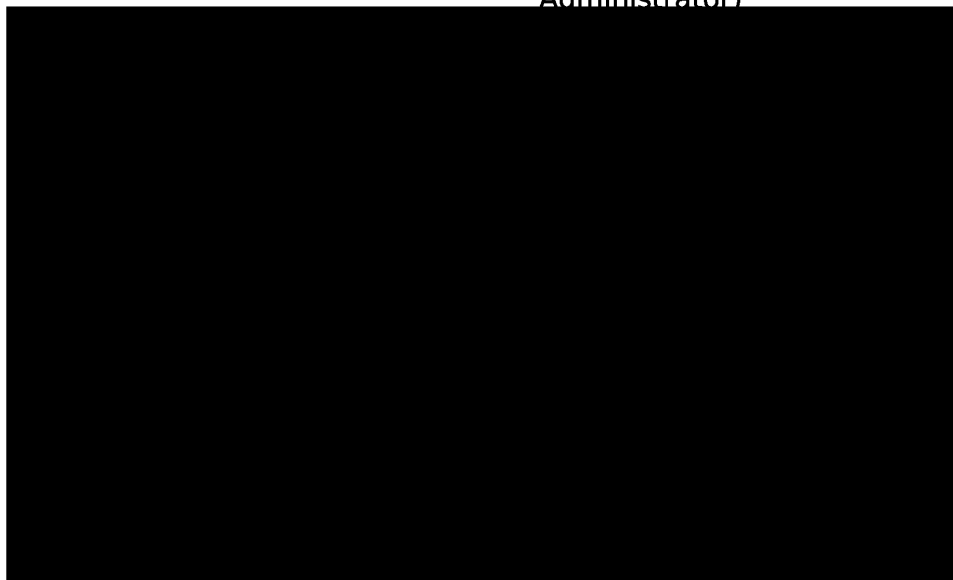
A large black rectangular box redacting the contact details of the applicant, Te Rarawa Rugby Club.

Contact Details

Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00002 From Te Rarawa Rugby Club
Form Submitted 16 Aug 2024, 9:42AM NZST

Project Contact

Administration Contact
(preferably the Treasure/Financial
Administrator)

A large black rectangular box redacting the contact information for the Project and Administration contacts.

Organisation Details

*** indicates a required field**

Details for the organisation

Are you a: *

☒ Local Sports Club or Local Sports Centre/Association ☐ School ☐ Other:

How many members belong to your club/school/organisation in total? *

100

Must be a number.

How many participants are aged between 5 - 19 will this travel subsidy benefit? *

11

Must be a number.

How many participants are aged between 5 - 11 years?

8

Must be a number.

How many participants are aged between 12 - 19 years?

3

Must be a number.

Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00002 From Te Rarawa Rugby Club
Form Submitted 16 Aug 2024, 9:42AM NZST

How many participants are female that will benefit from this travel subsidy?

1

Must be a number.

What percentage of your members live in the Far North District Council district? *

100

Participants with disabilities

Do you have any disabled individuals who are being supported by this fund? *

☐ Yes

☒ No

If yes, please state how many participants with disabilities will benefit? *

0

Must be a number.

Purpose of Funding

What is this funding going to be used for? *

The funding will be used to hire vans and purchase petrol/diesel vouchers.

Background:

The funding is going to be used for Cricket travel every Saturday for around 16-17 weekends of travel over the summer season.

If we are able to reduce the costs of travel this would be a game changer as it would allow the team to travel together and would take away one of the massive financial barriers for our players and their Whānau.

I have been coaching at Kaitaia College.

The Coaches and I soon realised that we needed to start younger and also give them the opportunity to play and learn from other Junior Cricket players and clubs within Northland.

Commitment(s) to date:

Over the last 2-3 years I have run after-school junior skills hubs both at Kaitaia College and at Te Rarawa Sports Domain for Primary to Intermediate aged students.

I have also run fun games during Lunchtimes and coached the Secondary students after school.

With Whaea Yvette's support we were able to enter an entire girls team at a Northland Cricket development in Whangarei. One of the girls is now in this Junior team. I was also able to secure funding for the Te Hiku sports hubs nets and project managed this getting built. The nets are used by all age groups, both Junior and Men's.

It has been a hard slog getting this up and running. However, I now have a group of parents and coaches who consistently help with the running of Junior cricket events.

Lesley Wallace and Te Rarawa Rugby Club have also supported the cricket club joining as one of their affiliated sports.

Thank you for considering this application.

Briefly explain e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active recreation session at our facility.

Does your application align to the Sport New Zealand Rural Travel Fund?

Rural Travel Fund - Summer 2024

Far North Rural Travel Fund Application Form

Application No. RTF00002 From Te Rarawa Rugby Club

Form Submitted 16 Aug 2024, 9:42AM NZST

- ☒ Yes
☐ No

Sport New Zealand Rural Travel Fund

- Rural Sport Club/Team or School competing in a local regular local competition outside of school time.
- Participants are aged between 5 - 18 years

If your answer is no, you may be eligible for funding through the Tū Manawa funding administered by Sport Northland – you can find more information on their website at <https://www.sportnorthland.co.nz/whakatinana-hakinakina-i-helping-sport-happen/t-manawa-active-aotearoa-fund>

Financial Details

*** indicates a required field**

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

What is this funding going to be spent on? *

☒ Petrol Vouchers ☐ Van Hire ☐ Bus Hire ☐ Other:

Please upload calculations showing breakdown (refer to your Sport Northland Representative)

Filename: Cricket Quote - Van Hire Season 2024.pdf
File size: 210.2 kB

Filename: Te Rarawa RC Cricket Rural funding 2024 - Sheet1.pdf
File size: 64.1 kB

Do you have evidence of entry into the relevant competition or event?

☒ Yes - please attach the evidence ☐ No - please be aware that payment may not be made until this evidence is provided.

Evidence of entry or activity

Please upload evidence of entry or activity

Filename: Te Rarawa RC Entry confirmation letter.doc
File size: 255.0 kB

Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00002 From Te Rarawa Rugby Club
Form Submitted 16 Aug 2024, 9:42AM NZST

Budget

Total Travel Costs	Your organisations contribution	Other contributions (e.g funders, sponsorship, parental contribution etc)	Amount you are requesting from the Rural Travel Fund
\$10,064.00 <small>Must be a dollar amount.</small>	\$2,000.00 <small>Must be a dollar amount.</small>	\$6,064.00 <small>Must be a dollar amount.</small>	\$2,000.00 <small>This number/amount is calculated.</small>

Bank Account, Financial Statements and GST number

Please upload a copy of a relevant bank statement, deposit slip showing proof of your bank details. *

Filename: Te Rarawa RC Bank Account.pdf
File size: 89.1 kB

Please upload the latest financial statements from your organisation

No files have been uploaded

E.g Profit and Loss Statement, Financial Statements.

Are you registered for GST *

☒ Yes ☐ No

GST Number

What is your GST number?

017-349-667

Declaration

*** indicates a required field**

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

I/we have read the above and agree *

☒ Yes ☐ No



Rural Travel Fund - Summer 2024
Far North Rural Travel Fund Application Form
Application No. RTF00002 From Te Rarawa Rugby Club
Form Submitted 16 Aug 2024, 9:42AM NZST

Position in Organisation *

Cricket Coordinator

Date *

16/08/2024

Must be a date.

Before you Submit:

If you have applied for funding in the past, please ensure a Project Report Form has been completed and returned (this can affect your eligibility).

Have you attached the relevant documents with your application?

- Latest financial statements from your organisation (eg Profit and Loss or Financial statement)
- Draft travel calculation breakdown (refer to your Sport Northland representative)
- Proof of entry into competition or event that travel is being applied for (eg confirmation of entry or booking)

7.4 FUNDING APPLICATIONS

File Number: A4916176

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the September 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Four applications have been received, requesting a total of **\$12,188**
- The Community Board has an available total of **\$101,069.66** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$93,486** in **Placemaking** Funding for the 2024/25 financial year.

TŪTOHUNGA / RECOMMENDATION

- a) That Te Hiku Community Board approve the sum of **\$3,299.50** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha Inc for Movies in the Park.
- b) That Te Hiku Community Board approve the balance of **\$2,457.50** (plus GST if applicable) remaining from funds granted in resolution 2024/6 be permitted to be used by the applicant for the Movies in the Park

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Bald Angels Charitable Trust for costs towards Angel Kai Boxes.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$944** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia A&P Association for costs towards the Spring Fair.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$2,487** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia College for costs towards the purchase of safety harnesses and volleyball nets.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Ahipara Aroha Inc – Movies in the Park	\$5,757	\$3,299.50	<p>This applicant is seeking funding towards the costs of running a series of movie nights in the park at Ahipara. Entry will be by koha.</p> <p>The applicant also received funding for events at Matariki and advise that their traffic management costs were over-quoted and they have \$2,457.50 remaining. They have asked if this amount can be used for this event instead of being returned.</p> <p>This would allow the applicant to have the full amount requested of \$5,757.</p> <p>This meets community outcomes 1 and 3</p>	Event
Bald Angels Charitable Trust – Angel Kai Boxes	\$3,000	\$3,000	<p>The applicant is applying to all three Community Boards for funding towards boxes that will be distributed to more than 400 whanau across the district over the Christmas period. Families are identified through partner agencies and support is provided along with the contents of the boxes.</p> <p>This meets community outcomes 1, 3, 6</p>	Community Development
Kaitaia & Districts A&P Association – Spring Fair	\$944	\$944	<p>The applicant is planning a family fun day to take place at Labour Weekend. They are seeking funding to cover the cost of live music and wristband purchase.</p> <p>There will be a fee for visitors to enter, which has been kept as low as possible to allow as many families as possible to attend.</p> <p>This meets community outcomes 1 and 3</p>	Event
Kaitaia College – Year 10 Camp	\$2,487	\$2,487	<p>The applicant is seeking assistance to purchase safety harnesses and volleyball nets to use (initially) at their annual year 10 camp and then for other school activities. They are covering the other costs through donations and contributions from attendees, but are struggling to cover these two items.</p> <p>This meets community outcomes 1, 3 and 6</p>	

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. **Ahipara Aroha - A4917054**  
2. **Bald Angels - A4917053**  
3. **Kaitaia A&P Association - A4917057**  
4. **Kaitaia College - A4917058**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so **T.B.C**
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Ahipara Aroha Inc	Number of Members	20
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Local Community Group that lobbies the goals and aspirations of the Ahipara Community guided by the Ahipara Community Plan.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ **Te Hiku** ☐ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date
 Location Time
 Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No
 If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Ahipara Aroha Inc would like to include a series of Movies in the Park nights as part of our summer calendar of events for 2024-2025. Instead of just a one-off movie night we would like to stage four separate movie events scheduled for Saturday 21st Dec, 4th Jan, 18th Jan and the last one on 1 Feb 2025. Having the events scheduled at fortnightly intervals, would allow our local whanau to experience outdoor movies on a regular basis and provide a wholesome family friendly option unique to Ahipara.

The movies will all be "classic/retro" family themed and the local outdoor movie provider (He Whanau Marama Charitable Trust & Shine on Kaitaia) have stated that their screen should cater for 70-100 people. They have included the cost of their kaimahi in the quote, to ensure that the screen, projector etc are all set-up and used correctly. We would like to host the event at Korora Street Park but if for any reason this is can't be done then we have the rugby club as a back up venue. We would also look to provide opportunity for registered local kai karts to supply food on those nights, and Ahipara Aroha Inc will manage the events including H&S, Security etc.

These Movie Nights will sit on our Summer Events Calendar which will also include local tennis competition, whanau touch module, kapa haka performances, art & fashion shows, beach/pou hikoi etc.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire Te Rarawa RC (back up)	500	
Advertising/Promotion Corflute	166	
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire Movie Set Up	3450	3450
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments Volunteer kai	500	
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr) Security & Admin	1480	not applicable
Other (describe) Portaloo hire	982	900
TMP	3864	1407
TOTALS	\$12442	\$5757

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Grant from Maori Tourism Board - website design	\$10000
Digital Sign maintenance	\$1483
Gazebo's	\$908
Unused THCB Funding - Matariki Event for TMP	\$2457
TOTAL	\$14848

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Matariki ki Ahipara Festival	\$8117	22 August 2024	<input checked="" type="checkbox"/> Y / N
CCTV	\$8530	28 Sept 2023	<input checked="" type="checkbox"/> Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Ahipara Aroha Inc

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00011 From Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:39PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

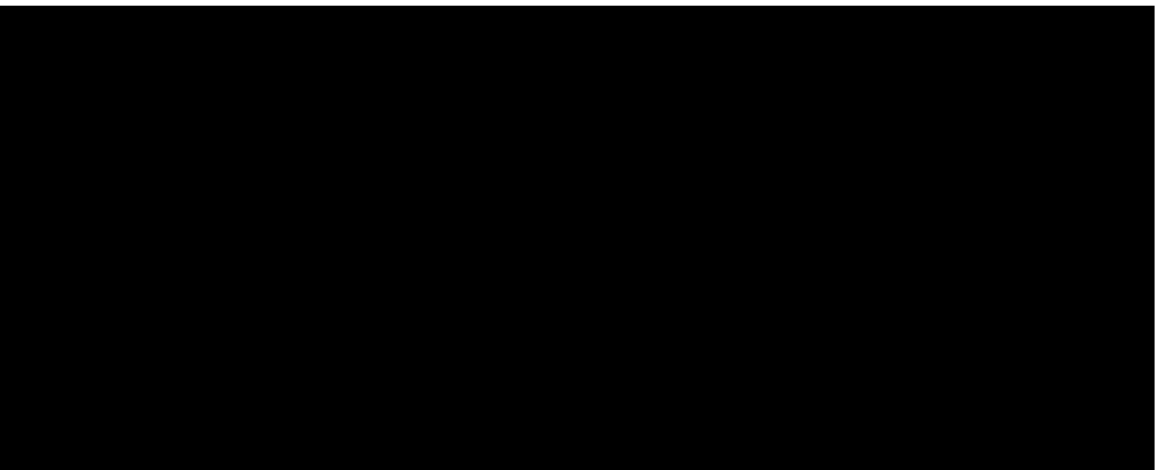
- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Bald Angels Charitable Trust

Postal Address *

A large black rectangular box redacting the postal address information.

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
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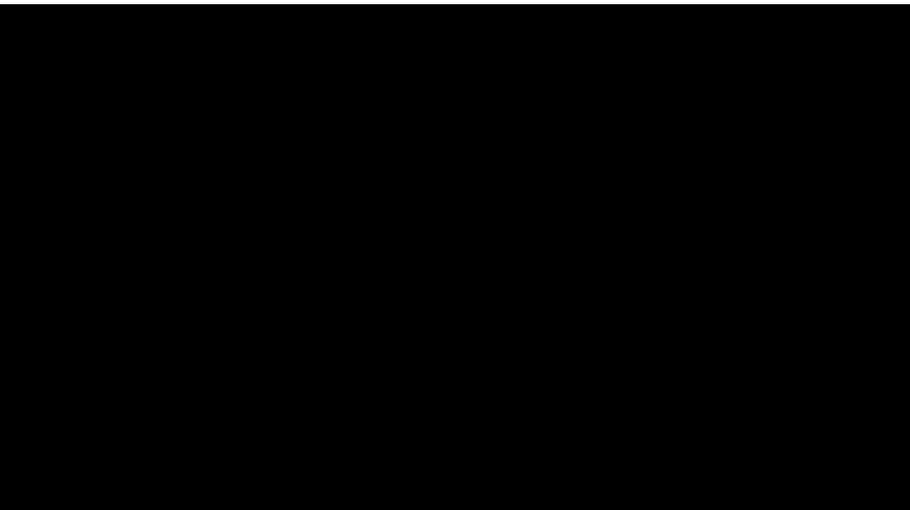
Contact details

Contact Person One:

Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact

A large black rectangular box redacting the contact details for both the Project and Admin contacts.

Purpose of organisation

Please briefly describe the purpose of the organisation *

MISSION

Creating positive change for vulnerable tamariki and rangatahi by leading and facilitating community collaboration whilst empowering and encouraging whai wāhitanga (self-determination).

VALUES & PRINCIPLES

Te Whare Tapa Wha principles of hauora for all tamariki and rangatahi will guide our mahi. We value the principles of: tika (doing the right thing), pono (with honesty), aroha (compassion), tapu (recognizing the sacredness of being) and having mana (respect and integrity)

Embracing diversity, encouraging and advocating for equity and inclusivity across our vulnerable communities shall be our primary focus, so that all tamariki can thrive.

Number of Members *

0

Project Details

*** indicates a required field**

Project Details

Te Hiku Community Grants Fund 2024-2025 Local Grant Application Form Application No. THCB00011 From Bald Angels Charitable Trust Form Submitted 28 Sep 2024, 5:39PM NZST

Clearly describe the project or event:

Name of Activity *

Angels Annual Christmas Project

Location *

Te Tai Tokerau

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

Date

01/10/2026

Must be a date.

End Date:

Date:

13/12/2024

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

[PLEASE see emailed pdf containing this info and including images and feedback from the community]

ACTIVITY

The Angels Christmas Project (10,11 Dec 2024) makes a positive difference to over 1200 tamariki across Te Tai Tokerau's most vulnerable communities. Approx 400x whānau are identified by over 22 Partner agencies across the rohe. (see below for Partners info)

Pre-registrations for Xmas2024 indicates a 75% increase in demand for our support this year. However, we can only aim for the same as Xmas2023- ie: x400 whānau including between x1200-1500 taitamariki.

Logistically, we are well resourced with volunteers, venue, systems, storage & transport to deliver to 700 whānau, however we are not resourced with the funding to do so. We will need to use funds to hand from our emergency reserves or reduce whānau supported this year if we are not successful in fund raising.

FUNDING IS NEEDED:

To help purchase the Xmas Kai Box contents. Each whānau receives significant Kai Boxes (and a gift for each tamariki/rangatahi).

We do not do a food drive as we carefully plan the items to be practical, appropriate and healthy. However, we do a community Toy Drive that enables us to provide gifts to 1200+ taitamariki. This year we expect a shortfall due to increased living costs for our regular mum & dad donors.

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

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Angel Kai Boxes contain staple dry & canned pantry items, cleaning and hygiene products, fresh vegetables and frozen meat, plus a basic recipe book produced by our volunteers that utilises the ingredients.

Whānau are registered by Partner agencies and the interests of each individual tamariki are identified (if known) so that gifts are appropriate and appreciated. We cross check to ensure as many whānau as possible receive support and there are no double ups across agencies.

It is a significant Annual Project with significant impact for the entire Far North.

Aug:

- Initial meetings with Volunteer team

Sept:

- Pre registrations (FORM 1) from Partner organisations
- Planning Kai boxes
- Business partnerships for sponsorship identified
- Planning Fundraising Events
- Marketing campaign begins

Oct-Nov:

- Detailed Registrations (FORM 2) from Partners -highlighting tamariki needs and whānau challenges
- Planning Logistics with support teams incl. Volunteers, suppliers, and business sponsors
- Fundraising and Marketing
- Collecting donated gifts for tamariki

Dec 10,11:

- Community Volunteers x 100+ help to pack 1200 boxes and wrap gifts
- 22 Partner organisations distribute Kai Boxes and Gifts to whānau across te tai Tokerau.

WHO WILL BENEFIT & HOW?

Strengthening community through collaboration, and supporting the hauora of our tamariki is our kaupapa.

ESTIMATES IMPACTED:

- 400 whānau will receive a visit from a Bald Angels Community Partner who will deliver a significant Angel Kai Box (Registered to date for 2024 Xmas-Kaikohe Hokianga Ward: Te Hau or o Ngāpuhi (THOON)- Hauora Hokianga- The Fono- Police - Women's Refuge - Hiwa I Te Rangi- Kaikohe Adventist Church-Ngāpuhi Iwi Social Services (NISS). Te Hiku Ward: Far North Community Hospice-Far North REAP-Ngāti Kahu Social and Health Services-Te Hiku Hauora-Te Rarawa Anga Mua- Te Whare Ruruhau O Meri Trust, Womens Refuge. BOIW Ward: Hospice Mid Northland, Kerikeri High School, Ngāti Hine Health Trust (NHHT), Riverview School, Te Rūnanga o Ngāti Rēhia, Te Runanga o Whaingaroa(TROW) NDHB)
- 1200-1500 tamariki will receive a gift. Our partners are iwi kaimahi, social workers and professionals who are trained to wrap further support around these whānau.
- 400-800 caregivers are empowered and enabled to make Christmas happen. This gives them the mana and feeds their sense of worth. We provide the ingredients and a basic recipe book using the supplied ingredients.
- 100+ community volunteers also benefit by being able to support those less fortunate.
- 88-100 kaimahi from 22 **Angel Partner Agencies(see below) benefit from being resourced to provide additional support to whānau

Te Hiku Community Grants Fund 2024-2025

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• 27 Local Businesses- benefit with social connectness. Businesses are located in Paihia, Kerikeri, Kaikohe, Kaitaia, Whangarei and are supporting the project by being collection points for gift donations. Some will be supporting in other ways also.

Having a less stressed and safer family environment at Christmas time impacts tamariki wellbeing across all four cornerstones- physical, mental, spiritual and social.

HOW WILL IT BROADEN THE RANGE OF ACTIVITIES & EXPERIENCES AVAILABLE TO THE COMMUNITY?

- Bald Angels Christmas Campaign brings hundreds together across the wider community to connect support each other.
- Volunteers enjoy this opportunity to connect, share and contribute. This fosters wellbeing and self esteem.
- Donors give to others less fortunate which increases their own sense of wellbeing.
- This is a true community affair with over 100 volunteers contributing well over 800 hours to help make this Christmas Project happen annually.
- Besides kai to share with whānau, approximately 1200-1500 tamariki will receive a gift and share in this inter-cultural holiday celebration. This helps them feel 'a part of', valued and worthy.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

Te Hiku Community Grants Fund 2024-2025 Local Grant Application Form

Application No. THCB00011 From Bald Angels Charitable Trust
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Consumable materials (craft supplies, books)	\$49,245.00	\$3,000.00	Filename: 2024 XMAS shopping price comparison.pdf File size: 93.1 kB
Refreshments	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$600.00	\$0.00	Filename: XMAS TeHikuCommBoard PROJECT BUDGET 2024.pdf File size: 98.3 kB
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$52,820

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

114-203-084

Current Funding

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00011 From Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:39PM NZST

How much money does your organisation currently have? *

\$155,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$155,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Operating expenses incl wages	\$95,000.00
Emergency Fund	\$50,000.00
Projects: Rainbow kiwiMANA	\$10,000.00
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$155,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Lindsay Foundation	\$5,000.00	Pending
BOIWCommunity Board	\$5,000.00	Pending
Kaikohe Hokianga Comm-Board	\$2,500.00	Pending
Foundation North	\$25,000.00	Pending
Angel Fundraising	\$12,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC?

☒ Yes ☐ No

Te Hiku Community Grants Fund 2024-2025

Local Grant Application Form

Application No. THCB00011 From Bald Angels Charitable Trust
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Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Angel Wings	\$2,265.00	26/05/2023	Yes
Rainbow Rangatahi	\$10,000.00	09/05/2022	Yes
	\$		
	\$		

Last page

*** indicates a required field**

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We, the undersigned, declare the following:

In submitting this application:

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
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Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
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6. We have the following set of internal controls in place:

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- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

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4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
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- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

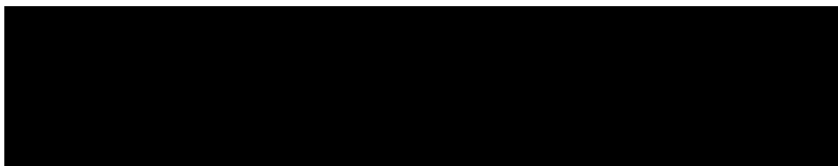
Signatures

Signatory One

Signatory Two

Name *

Name



Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00011 From Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:39PM NZST



Local Grant Application Form

Kaitaia Service Centre

17 SEP 2024 *J. Jopun*

Instructions

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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following ***must*** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Kaitaia & Districts Agricultural & Pastoral Assn	Number of Members	25
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

To give back to the community in which ever shape of form we can, by putting on a mini Spring Fair to be held Labour Weekend (26th October) targeted mainly for the tamariki of Kaitaia and surrounding districts

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku ☐ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity	A SPRING FAIR	Date	26 October 2024
Location	Kaitaia A&P Showgrounds	Time	10 til 3

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☐ No

If so, how much? \$25 family(2 adults 2 children) \$10 Adult, \$5 (5-16) Under 5 FREE

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

<p>We are aiming this for the children and their families to enjoy an awesome family day out by having rides, trades sites, mini indoor section , pony rides, food stalls, live music, and a mini calf club for lambs and calves. We are attempting the first ever Spring Fair that we know of.</p> <p>Hopefully everyone will come along and enjoy it and we can make it bigger and better it's a success.</p>

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A2686814 (version Sept 2018)

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

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- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	\$100.00	\$100.00
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe) Wristbands	\$543.95	\$543.95
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) Live Music	\$300	\$300
TOTALS	\$943.95	\$943.95

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
This is our day to day running account and is tagged for incoming accounts, and ground maintenance.	\$2525.63
TOTAL	\$32525.63

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
Nil		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
A & P Show	\$3000	15/2/2023	Y / N
A & P Show	\$3000.00	17/2/2022	Y / N
			Y / N
			Y / N

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On behalf of: (full name of organisation)

Kaitaia & Districts A&P Association

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
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 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

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Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00007 From Kaitaia College
Form Submitted 3 Sep 2024, 1:32PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

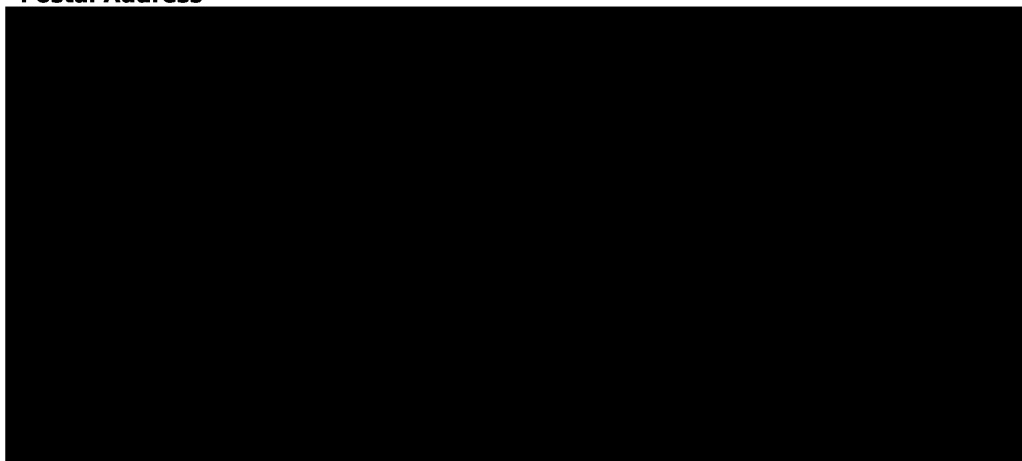
- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Kaitaia College

Postal Address *

A large black rectangular box redacting the postal address information.

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00007 From Kaitaia College
Form Submitted 3 Sep 2024, 1:32PM NZST

Contact details

Contact Person One:

Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact

A large black rectangular box redacting the contact details for both the Project Contact and the Admin Contact.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Kaitāia College is the northernmost college in Te Hiku o te Ika, Far North. The kura, like the wider community, serves a large rohe with our tai tamariki being drawn as far as Te Hapua in the North, Mangamuka in the South, Oruaiti in the East and Pangaru, Pawarenga and Herekino in the West.

The school has been serving its community for over 80 years. The kura is a State, co-educational, Year 9-13 secondary school located in the heart of Kaitāia. The school has 1,000 learners with 80% identifying as Māori. Most of our Māori learners whakapapa to one of the five iwi of the Muriwhenua: Ngāti Kuri, Ngati Kahu, Ngai Takoto, Te Aupōuri and Te Rarawa. A large number of learners also have Dalmatian descent.

Number of Members *

923

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Te Hiku Community Grants Fund 2024-2025 Local Grant Application Form

Application No. THCB00007 From Kaitaia College

Form Submitted 3 Sep 2024, 1:32PM NZST

Name of Activity *

Year 10 Camp

Location *

Tauranga Bay

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date

Date:

02/12/2024

06/12/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

This camp aims for the attendance of 200 Year 10 taitamariki from Kaitaia College who will greatly benefit from your support of this initiative. Kaitaia College is located in an isolated and low socioeconomic part of the country where facilities, equipment, and opportunities are limited. The disparity in economic and social status in our community can inhibit the opportunities provided for our taitamariki. Receiving this financial help will empower and instill an increased sense of pride and purpose in our taitamariki by exposing them to, and providing them with, opportunities to challenge themselves beyond the limits of their current environment.

Year 10 Camp has been the highlight of a student's time at Kaitaia College for more than 20 years. Year 10 Camp has come to be a 'right of passage' for students as they prepare for Year 11 and their first year of NCEA. It builds relationships between the students, particularly from outside their traditional peer groups. It also strengthens relationships between students and staff. It encourages students to face up to challenges and gives them various opportunities to use their strengths and develop leadership skills. Leadership potential may not have previously been exhibited in a classroom situation, so it gives teachers a chance to identify these students and further develop their leadership skills. Year 10 Camp helps to build the future student leadership of our school and our community.

Project Cost

*** indicates a required field**

Te Hiku Community Grants Fund 2024-2025 Local Grant Application Form

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Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Safety Harnesses	\$1,662.93	\$1,662.93	Filename: Kaitaia College - Mo Waitana - K COL31463-1 Quote (2).pdf File size: 130.0 kB
Volleyball Net	\$824.36	\$824.36	Filename: HART Sport Quotation # 217310.pdf File size: 99.5 kB
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded

Te Hiku Community Grants Fund 2024-2025 Local Grant Application Form

Application No. THCB00007 From Kaitaia College

Form Submitted 3 Sep 2024, 1:32PM NZST

	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded
	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$2,487

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,487

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

10-197-171

Current Funding

How much money does your organisation currently have? *

\$4,852,591.10

Must be a dollar amount.

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How much of this money is already committed to a specific purpose? *

\$437,578,418.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Oxford Sports Trust	\$8,500.00	Pending
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC?

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
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Te Hiku Community Grants Fund 2024-2025

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Form Submitted 3 Sep 2024, 1:32PM NZST

	Must be a dollar amount.	Must be a date.	
Te Hiku Dance Expo 2022	\$1,829.00	22/09/2022	Yes
Te Hiku Dance Expo 2022	\$4,107.00	30/09/2021	Yes
	\$		
	\$		

Last page

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent

Te Hiku Community Grants Fund 2024-2025
Local Grant Application Form
Application No. THCB00007 From Kaitaia College
Form Submitted 3 Sep 2024, 1:32PM NZST

- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

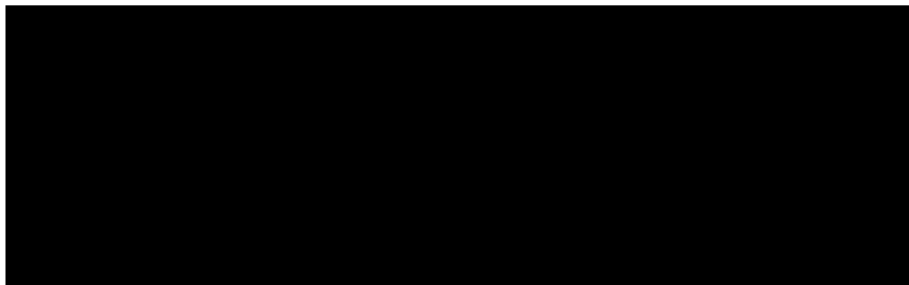
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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

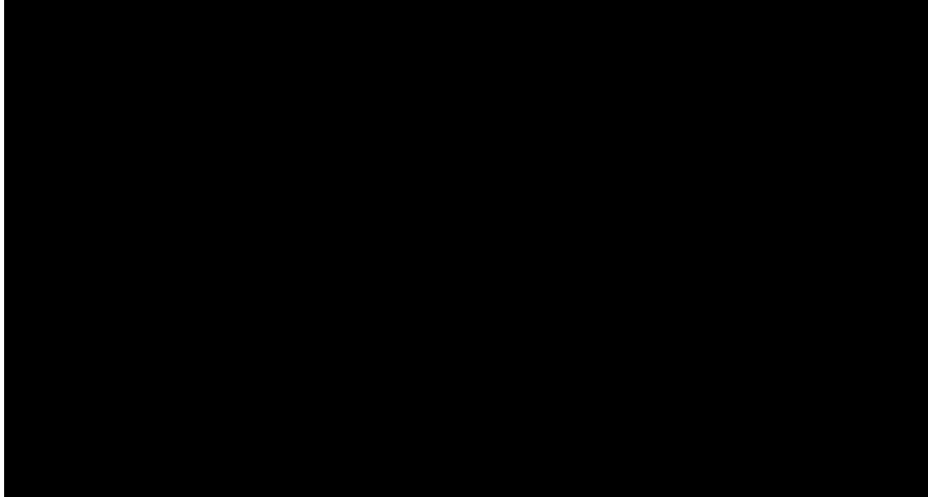
Signatures

Signatory One

Signatory Two



Te Hiku Community Grants Fund 2024-2025
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Form Submitted 3 Sep 2024, 1:32PM NZST



8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 TE HIKU COMMUNITY BOARD OCTOBER 2024 OPEN RESOLUTION REPORT

File Number: A4667381

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board October 2024 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report THCB - A4920997  

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	RESOLUTION 2024/4 That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table. CARRIED <i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i>	19 Jul 2024 9:40am Investigations to locate the North Park toilet at the end of the cul-de-sac in North Way have occurred and staff requested input and a License to Occupy the road reserve from our Transport team and this was declined for the following reasons; <ul style="list-style-type: none"> • Safety issue as it is situated at end of cul-de-sac, where do people park?, • Lack of access for both pedestrians and vehicles. If we are going to establish parking at the end of the cul-de-sac also, it will require reversing out/across track of heavy vehicles. , • Safety issue being installed by entrance/exit used by trucks into Pak n Save., • No footpaths accessing toilets., • OK if built 3m away from the edge of kerb in any location as below but it might encroach into the esplanade strip area. This would require an agreement/ coordination with Pak n Save for use of the strip. 26 Jul 2024 1:05pm Nothing further at this time. Still working on identifying a suitable location. This project has now been moved out to yr 4 at this time. 29 Aug 2024 9:38am No further update at this time 23 Sep 2024 9:03am Ongoing investigations for a suitable location, DF Asset Manager will revisit prior to year 4 of current LTP.
Te Hiku Community Board 17/09/2024	Review of Community Grant Policy 2018	RESOLUTION 2024/42 That Te Hiku Community Board recommend to Council; <ul style="list-style-type: none"> a) Revoke the Community Grant Policy 2018 b) Adopt the Community Board Funding Policy and; Request that the below change be made to the policy; <ul style="list-style-type: none"> • Section 3.2, bullet point three be worded as <u>“Provide evidence that they have actively involved local community in the proposal”</u>. 	

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Te Hiku Community Board Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
		CARRIED	
Te Hiku Community Board 16/07/2024	Kaitaia Airport Update	RESOLUTION 2024/28 That Te Hiku Community Board request a regular update report on the Kaitaia Airport. CARRIED	29 Jul 2024 8:47am FNHL manage on behalf of FNDC and updates go through Council meetings. 26 Aug 2024 2:58pm Kaitaia Airport Workshop Wednesday 28 August 2024 with Councillors and CB Chairs
Te Hiku Community Board 16/07/2024	Motion	RESOLUTION 2024/30 That Te Hiku Community Board request a report on; a) Operational budget and timelines for regular maintenance of channels, culverts, and floodgates in the Kaitaia area, i. Are those assets insured and is there public liability insurance if they fail and private property is damaged. b) Wastewater resource consents and discharge to land noting there is nothing in the LTP for Kaitaia. <i>Note: Also a request for timeframes for when reports are expected to be received.</i> CARRIED	09 Sep 2024 9:50am Update will be provided at October meeting.

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	RESOLUTION 2023/35 That the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. CARRIED	05 Apr 2024 1:12pm EOI completed with 4 interested contractors., Variation , Drainage role reviewed to include compliance and trade waste. To be readvertised. 03 May 2024 8:14am Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Motutangi accessible drains sprayed., Budgets confirmed and submitted to Finance for rating purposes. 28 May 2024 1:54pm Finalising contract details to be awarded by 30/06 05 Jul 2024 8:03am Currently in the last stages of Contract finalisation. 09 Sep 2024 9:47am Status Quo
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	RESOLUTION 2023/34 That the Te Hiku Community Board; a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area.	05 Apr 2024 1:12pm EOI completed with 4 interested contractors., Further drain clearing approved., Drainage role reviewed to include compliance and tradewaste. To be readvertised. 03 May 2024 8:13am Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Spraying complete in Kaikino. One remaining drain to be sprayed in Waiharara. Machine cleaning completed., Budgets confirmed and submitted to Finance for rating purposes. 28 May 2024 1:54pm Finalising contract details to be awarded by 30/06 05 Jul 2024 8:04am Currently in the last stages of Contract finalisation.

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
		<p>d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees.</p> <p>e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.</p> <p>f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.</p> <p style="text-align: right;">CARRIED</p>	<p>09 Sep 2024 9:49am Status Quo</p>
Te Hiku Community Board 9/05/2023	Kaitaia Drainage Area 2022/2023 Programme	<p>RESOLUTION 2023/33</p> <p>That the Te Hiku Community Board;</p> <p>a) approve the reviewed Kaitaia Drainage Area 2023/2024 work programme.</p> <p>b) approve the proposed 2023/24 Spraying Programme.</p> <p>c) request the proposed rate change for \$133k, including drone hireage and machine cleaning, be reported back to all Drainage Committees.</p> <p>d) and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan.</p> <p>e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.</p>	<p>05 Apr 2024 1:11pm Kaitaia drains sprayed. Hobson Drain to Kaikino drain has also been priced and awarded. Yet to receive invoice confirming work has been done., EOI completed with 4 interested contractors., Drainage role reviewed to include compliance and tradewaste. To be readvertised.</p> <p>03 May 2024 8:13am Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Kaitaia spraying completed., Budgets confirmed and submitted to Finance for rating purposes.</p> <p>28 May 2024 1:53pm Finalising contract details to be awarded by 30/06</p> <p>05 Jul 2024 8:04am Currently in the last stages of Contract finalisation.</p> <p>09 Sep 2024 2:14pm Status Quo.</p>

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
		f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. <i>Note: Thank you to Fiona King and Blair King</i> CARRIED	
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	RESOLUTION 2020/45 Moved: Member Darren Axe Seconded: Member Sheryl Bainbridge That the Te Hiku Community Board: a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options. CARRIED	02 Apr 2024 12:30pm Consultation for classification of Rangitoto Reserve has concluded with 12 submissions in support and 4 opposed. 2 submissions in support of the proposal wish to speak at a hearing to be organised. A report is being prepared for the Community Board. 03 Jul 2024 10:11am A report requesting a decision to classify Rangitoto Reserve as a historic reserve will be considered by Council at meeting on 11 July 2024. 26 Jul 2024 4:02pm Council resolved on 11 July that Rangitoto Reserve is to be classified as a historic reserve. Legal Services are managing further processes to complete classification. 02 Sep 2024 1:13pm This action has been superseded by the reserve management plan and classification actions for Rangitoto Reserve and can now be closed.
Te Hiku Community Board 16/07/2024	New Ground Lease to Te Rarawa Rugby Club Incorporated over Rarawa Memorial Domain Recreation Reserve	RESOLUTION 2024/18 That Te Hiku Community Board recommends that Council: a) approve a new ground lease to Te Rarawa Rugby Club Incorporated over part of the Rarawa Memorial Domain Recreation Reserve being Section 151 Block IV Ahipara SD, approximately 40,468 square metres, held in New Zealand Gazette 1979, page 1202 and Recreation Reserve held in Record of Title 308444, being of Lot 4 DP 366836, approximately 6010 square metres.	01 Aug 2024 8:24am An update will be provided after Council meeting 8 August 2024. 20 Aug 2024 3:06pm Council granted the new lease on 8th August 2024. Lease is now being prepared and will be sent to the club for review

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
		<p>The terms of the proposed lease shall be:</p> <ul style="list-style-type: none"> Term: 30 Years (15+15); Rental: As per FNDC Fees and Charges Schedule for a Community Lease; \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; <p>b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations, and Te Rarawa Rugby Club Incorporated</p> <p style="text-align: right;">CARRIED</p>	
Te Hiku Community Board 21/11/2023	Te Hiku Community Board 2024-2027 Footpath Programme Priority	<p>RESOLUTION 2023/114</p> <p>That Te Hiku Community Board</p> <p>a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report.</p> <p>b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan.</p> <ul style="list-style-type: none"> i) Mill Bay Road - SH10 to Rangakapiti, Mangonui ii) SH 1 @ Gill, Awanui iii) Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto iv) Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia <p style="text-align: right;">CARRIED</p>	<p>26 Jul 2024 1:11pm Footpath priorities will be dependent on funding from NZTA – final share amount will be known by the end of September.</p> <p>20 Aug 2024 10:37am Final funding levels will be known at the end of September, on hold until that time.</p>

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 12/12/2023	Support of Pedestrian Crossing	RESOLUTION 2023/126 That Te Hiku Community Board supports the petition from Pukenui residents for a pedestrian crossing on State Highway 1, at 4133 Far North Road. CARRIED	30 May 2024 12:27pm Elizabeth Stacey: The work for a pedestrian crossing is the responsibility of NZTA Waka Kotahi. This petition has been communicated to Tim Elliot and we have conducted a site visit and reported back to council. It is on the list of NZTA's projects for consideration for next LTP. No further work for council staff at this time. 27 Jun 2024 2:38pm No further update since 30 May - still on hold until September 26 Jul 2024 1:11pm The Pukenui crossing sits with NZTA Waka Kotahi to fund, can be closed for Council staff response. 20 Aug 2024 10:38am The Pukenui crossing sits with NZTA Waka Kotahi to fund, can be closed for Council staff response.
Te Hiku Community Board 17/09/2024	Halls Policies	RESOLUTION 2024/51 Members request that a report come to Te Hiku Community Board for Hall Policies as well as a report for Hall Financials. CARRIED	08 Oct 2024 9:00am A report is coming to the November meeting.
Te Hiku Community Board 17/09/2024	Funding Applications	RESOLUTION 2024/43 That Te Hiku Community Board approve the sum of \$6,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Doubtless Bay Fishing Competition</u> for the 2025 Fishing Competition. CARRIED	
Te Hiku Community Board 17/09/2024	Funding Application	RESOLUTION 2024/44 That Te Hiku Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Grant	

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
		Fund account to <u>Graeme Dingle Foundation</u> for costs towards the Kiwi Can Mentoring Programme. CARRIED	
Te Hiku Community Board 17/09/2024	Project Funding Reports	RESOLUTION 2024/47 That Te Hiku Community Board note the project reports received from: <ul style="list-style-type: none"> a) Aupouri Rugby Club Fishing Tournament b) Coast to Coast Cat Rescue c) Road Safety Education d) SMS Events e) Te Punawai And that the Kaitia Business Association report be <u>left to lie</u> until the October Board meeting for further information to be provided. CARRIED	
Te Hiku Community Board 13/02/2024	Funding Applications	RESOLUTION 2024/9 That Te Hiku Community Board leave the application from John Haines for the construction of a boardwalk at Paewhenua to lie on the table pending further information from staff regarding the consent requirements of a boardwalk, to support the following Community Outcomes: <ul style="list-style-type: none"> a) Proud, vibrant communities. 	02 Apr 2024 10:14am Request by Board to include this resolution in report to oversee progress. 02 Apr 2024 10:15am Meeting had by Funding staff, Board members and FNHL staff. Waiting for an update from FNHL staff.

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Te Hiku Community Board Printed: Tuesday, 8 October 2024 9:01:48 AM Date From: Date To:	
Meeting	Title	Resolution	Notes
		b) Communities that are healthy, safe, connected and sustainable. CARRIED	
Te Hiku Community Board 17/09/2024	Funding Application	RESOLUTION 2024/46 That Te Hiku Community Board approve the sum of \$1,000 (including GST if applicable) be paid from the Board's Community Grant Fund account to <u>Kupenga Reo 2024</u> for costs towards venue hire of Te Ahu centre. CARRIED	
Te Hiku Community Board 17/09/2024	Funding Application	RESOLUTION 2024/45 That Te Hiku Community board approve the sum of \$2,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>SMC Events</u> for costs towards Sanitarium Weet-Bix Kids Try Challenge in Te Hiku ward. CARRIED	

8.2 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4913685

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the October 2024 member reports from Chairperson Adele Gardner and Members John Stewart, Darren Axe, Rachel Baucke and Bill Subritzky.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.











REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chair Gardner report 2024-10-22 - A4915571  
2. Member Stewart report 2024-10-22 - A4915573  
3. Member Axe report 2024-10-22 - A4915575  
4. Member Baucke report 2024-10-22 - A4926545  
5. Member Subritzky report 2024-10-22 - A4927185  



Te Hiku Community Board Chairperson's Report

Name: Adele Gardner

Subdivision: Kaitaia Te Hiku

Date: 2 October 2024

Meetings Attended

Date	Meeting
29/08/2024	Transport & Infrastructure Committee - online
29/08/2024	Transport & Infrastructure workshop - online
30/08/2024	Community Boards Chairs with Staff
02/09/2024	Resident Opinion Survey workshop - online
03/09/2024	Te Puawaitanga next steps workshop - online
04/09/2024	Assurance Risk & Finance Committee - online
05/09/2024	Business Call - online
12/09/2024	Council - Kaikohe
16/09/2024	Community Board Chairs - online with the Mayor
17/09/2024	Te Hiku Community Board – Te Ahu
17/09/2024	Far North Holdings Ltd - Kaitaia Masterplan workshop
17/09/2024	FNDC Comms workshop
18/09/2024	Delivery & Operations monthly update - online
24/09/2024	Transport & Infrastructure Committee - online
24/09/2024	Te Ao Maori Committee – online
24/09/2024	Kaitaia Business Association AGM
27/09/2024	Community Board Chairs catchup with staff - online

02/10/2024	Drainage Committee Workshop - Bylaws
02/10/2024	Mayor's Taskforce for Jobs - online

Requests for Service (RFS)

RFS number	Date	Comment
4217048	21/08/2024	Moerua Park, 74 South Road Kaitaia (Te Hiku Sports Hub Grounds) mowing unruly overgrown grass, carpark island grass and weed eating (ticket No. 47934)

Resource Consents

RMA2250088 - Northland Regional Council. To construct and install a tsunami siren in the Recreational Activities Zone, 19 Whatuwhiwhi Road Perehipe Bay.



Te Hiku Community Board Member Report

Name: John Stewart

Subdivision: Kaitaia/Ahipara

Date: 27 September 2024

Meetings Attended

Date	Meeting
27/08/2024	Kaitaia Business Association (KBA)
12/09/2024	CBEC - online
25/09/2024	KBA 8-9.30 am
25/09/2024	KBA AGM 5-8 pm

Requests for Service (RFS)

RFS number	Date	Comment
4219163	06/09/2024	<p>Clean up slip and remove rock, Rangiputa Rd - on path down the hill to Rangiputa beach <a @-34.880111,173.295000,15z"="" href="https://www.google.com/maps/place/34°52'47.4\" s+173°17'47.0\"e="">34°52'47.4\"S 173°17'47.0\"E - Google Maps</p> <div data-bbox="585 1294 1209 1706"> </div> <p><i>RFS with Infrastructure Strategy group</i></p>

From: John Stewart <John.Stewart@fndc.govt.nz>
Sent: Thursday, September 26, 2024 1:47 PM
To: Chris Galbraith <chris@fnhl.co.nz>; Beverly Mitchell <Beverly.Mitchell@fndc.govt.nz>
Cc: _Te Hiku Community Board_DG <TeHikuCommunityBoard@fndc.govt.nz>
Subject: PUKENUI WHARF

Hi Chris - trust you are well,

The Te Hiku Community want to look at options to build a jumping/manu platform for kids in Houhora/Pukenui.

I know they aren't meant to be on the commercial wharf. But at present I don't think we can stop it. Currently they jump and swim around all the people fishing and the commercial boats which is not ideal. What if we were to give them a platform of their own away from the busy wharf?

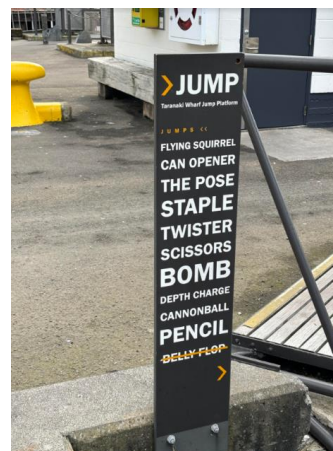
I have photos bellow of a very elaborate one in Wellington. Ours would be simpler just a wooden platform for them to sit on and a ladder up to a one level Manu platform. Is this at all achievable from your perspective.

What are the three poles for at the two ends of the wharf? could this be a location? I have highlighted them in this screenshot below. Also attached are couple photos of the one in wellington.

I think Darren Axe might call you as I asked him what the poles were for and he was going to ask you

Please call me to discuss options sometime.

John 021923922





Te Hiku Community Board Member Report

Name: Darren Axe

Subdivision: North Cape

Date: 27 September 2024

Meetings Attended

Date	Meeting
09/09/2024	DAG – online re name change of group to Accessibility Action Group
17/09/2024	Te Hiku Community Board
24/09/2024	Pukenui Primary school re flashing school and speed sign

Requests for Service (RFS)

RFS number	Date	Comment
4222297	02/10/2024	Graffiti on the Council Toilets by the Houhora Commercial Wharf <i>RFS with Citycare</i>
4221340	24/09/2024	Pukenui Primary School + parent requesting flashing speed sign saying Kura/School with the speed limit of 30km <i>Eizabeth Stacey from FNDC attended and was very much appreciated by us all</i>
4220026 RFS closed	13/09/2024	Request for metal and for the road to be graded on Burnage Road, Pukenui <i>20/9/24 Inspector has been on site; work is programmed for grading and maintenance metal. We anticipate this work will be completed within 90 days.</i>



Te Hiku Community Board Member Report

Name: Rachel Baucke

Subdivision: Kaitaia

Date: 30/09/2024

Meetings Attended

Date	Meeting	Comment
06/09/2024	Extraordinary Council Meeting	Via Teams
17/09/2024	Te Hiku Community Board Monthly Meeting	
24/09/2024	Te Koukou Transport and Infrastructure Workshop	Via Teams
24/09/2024	LGNZ Roundtable Zoom – NZSIS Threat report	Via Teams

Community Issues

Issue name	Comment

Requests for Service (RFS)

RFS number	Date	Comment
RFS4165081	August 23	<p>Request from Ahipara Aroha group to follow up on the RFS. Awaiting response to determine if council is wanting to install and then maintain new parking lines, and whether the works described below fit within the remit of the Road Maintenance as ordered works i.e.:</p> <ul style="list-style-type: none"> b) outside the dairy/post office/gas station area Takahe Road, Ahipara c) outside Bidz takeaways 4, 6 and 9 Takahe Road, <p>RFS now Closed</p>
RFS 12265	18 July 2024	<p>Park Swing has been damaged and RFS Lodged</p> <p>RFS now Closed</p>

Other Issues

School

Discussions with Community groups and business on how to support the Christian school find suitable site etc for high school as an alternative to Kaitaia College. The Community feels our area and large capture should be able to support an alternative to Kaitaia College and have asked me to investigate support options etc.

Update: School has applied to be a Charter School and will know before the end of 2024 the outcome. They will then seek land and buildings and will look for possible community and council assistance.

Ruaroa Road Bin

Simon has been contacted to pick up the Bin at the end of Ruaroa Road, which unfortunately has become a dumping ground for all rubbish, and is left all over the area, spilling out on to the road etc. The residents have requested that this location **no longer** be a pickup point. This request has been tabled for our CB meeting to discuss.





Te Hiku Community Board Member Report

Name: Bill Subriyzky

Subdivision: Whatuwhiwhi Subdivision

Date: 11 October 2024

Meetings Attended

Date	Meeting	Comment
04/09/2024	APR Inc, Awanui Day Planning	Move street stalls to Playground reserve
17/09/2024	THCB meeting	
18/09/2024	Review land slip at Perehepe Road	FNDC inspection carried out
02/10/2024	APR IncAwanui Day Planning	Establish management plan
06/10/2024	On site Matariki road, Whatuwhiwhi	Inspect recent land clearing

Community Issues

Issue name	Comment
Matariki Rd Land clear	There has been a major clearing off the hillside Property at number 8 *between Matariki Place (higher) and the old Whatuwhiwhi Road (lower) at whatuwhiwhi. The owner has completely cleared this steep section of all the original trees and undergrowth leaving the hillside completely exposed to erosion. The owner originally installed an access road through the property from the top of Matariki Place, to the bottom onto the old Whatuwhiwhi Road and the clearing of this large section has only just occurred. Apart from the roadway which is already allowing land slip to flow onto the lower Old Whatuwhiwhi Road another slip has occurred and is about 13m wide. This land clearing presents a major threat to the lower Old Whatuwhiwhi Road, and any further slips could close this road. The stockpile of cleared logs on this section is also a major hazard to the public if further slips occur. This matter requires urgent attention.

Requests for Service (RFS)

RFS number	Date	Comment

Other Issues

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE