



AGENDA


Extraordinary Te Huia - Executive Review Committee Meeting

Monday, 14 October 2024

Time: 4:30pm
Location: Council
Memorial Avenue
Kaikohe

Membership:

Kōwhai – Deputy Mayor Kelly Stratford – Chairperson
Kahika - Mayor Moko Tepania
Cr John Vujcich
Cr Felicity Foy
Cr Babe Kapa
Cr Hilda Halkyard-Harawira
Cr Tāmami Rākena
Cr Penetaui Kleskovic
Cr Steve McNally
Cr Mate Radich

	Authorising Body	Local Government Act 2002
	Status	Standing Committee
<p style="text-align: center;">COUNCIL COMMITTEE</p>	Title	Te Huia - Executive Review Committee Terms of Reference
	Approval Date	23 November 2022

Role of the Te Huia - Executive Review Committee

Council sets its vision and values to underpin its strategic direction. This guides the organisation as it works to make the Far North District an attractive place to live, work, and play. Council is forward looking, acting strategically to prepare for the district's future.

Council employs the chief executive, who in turn employs and manages Council staff. Council therefore has a responsibility to set and monitor the performance of the chief executive.

Only Council (the local authority) may appoint the chief executive under Part 4 (clause 42) of the Local Government Act (LGA). Council cannot delegate this responsibility to a sub-ordinate decision-making body (LGA Sch7, cl 32, sec 1e).

Membership

Te Huia - Executive Review Committee will comprise of the Mayor and all Councillors.

Kelly Stratford - Chairperson

Moko Tepania - Deputy Chairperson

Ann Court

Babe Kapa

Felicity Foy

Hilda Halkyard-Harawira

John Vujcich

Mate Radich

Penetaui Kleskovic

Steve McNally

Tāmati Rākena

Quorum - Committee

The quorum at a meeting of Te Huia - Executive Review Committee is 6 members.

Frequency of Meetings

Te Huia - Executive Review Committee shall meet at least twice per year but may convene more frequently as required.

Committees Responsibilities

The Committees responsibilities are described below:

Performance of the Chief Executive

- Review the chief executives' performance and remuneration as required in the employment agreement between the Council and chief executive.
- Conduct a performance review the end of the first term of appointment as required under Schedule 7, clause 35 of the LGA.
- Supervise any recruitment and selection process for a chief executive as required under Part 4, clause 42 of the LGA for Council consideration and adoption.
- Consider any issues regarding the employment of the chief executive.
- The Committee may procure independent specialist advice to the value of \$25,000 per annum in accordance with Councils procurement policy and processes.

Executive Review Committee name updated to Te Huia- Executive Review Committee at 15 December 2022 Council meeting

Far North District Council
Extraordinary Te Huia - Executive Review Committee Meeting
will be held in the Council, Memorial Avenue, Kaikohe on:
Monday 14 October 2024 at 4:30pm

Te Paeroa Mahi / Order of Business

1	Te Wāhanga Tūmataiti / Public Excluded	6
2.2	General Employment Matters.....	6

1 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.1 - General Employment Matters	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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