



Far North District Council



Te Kaunihera o Te Hiku o te Ika **AGENDA**



Friday, 25 October 2024

Time: 10:00 am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Chicky Rudkin – Chairperson
Deputy Chairperson Tanya Fila
Councillor John Vujcich
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 25 October 2024 at 10:00 am

Te Paeroa Mahi / Order of Business

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| S1 | New Road Name: 60 - 106 Waiare Road, Ōkaihau under separate cover | 122 |
| S2 | New Road Name: Lot 1, Waiare Road, Ōkaihau under separate cover | 122 |
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| 11 | Te Kapinga Hui / Meeting Close | 122 |

1 KARAKIA TIMATANGA / OPENING PRAYER

Pou hihiri.

Pou rarama.

Pou te whakairo.

Pou te tangata.

Pou o te aroha.

Te pou e here nei i ā tatou Mauri ora ki ā tātou

Haumi e. Hui e. Tāiki e!

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be determined on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Therese Wickbom representing Bald Angels Chartable Trust in regard to agenda item 7.3 page 70 refers.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4536114

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting 20 September 2024 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

- 1. 2024-09-20 Kaikohe-Hokianga Community Board Minutes - A4884775** [↓](#) 

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Kaikohe-Hokianga Community Board Meeting Minutes

20 September 2024

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 20 SEPTEMBER 2024 AT 10:04 AM**

PRESENT: Chairperson Chicky Rudkin, Member Mike Edmonds, Member Trinity Edwards, Member Jessie McVeagh, Councillor John Vujcich

IN ATTENDANCE: Councillor Babe Kapa

STAFF PRESENT: Peggy Veen (Principal Advisor – Strategic Relationships), Lizzie Graham (Policy Advisor – Policy and Bylaws), Kathryn Trewin (Funding Advisor-Strategic Relationships), Melissa Wood (Community Board Coordinator - Strategic Relationships), Imrie Dunn (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04 am, Chairperson Chicky Rudkin commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2024/90

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

That the apology received from Deputy Chairperson Tanya Filia and Member Harmonie Gundry be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Linda Bracken gave an update from the Kaikohe Business Association
- Shaun Reily spoke gave feedback on Kaikohe Tourism and Mainstreet Maintenance
- Materoa Mocaraka spoke in regard to the old undertaker on Rankin Street

4 NGĀ TONO KŌRERO / DEPUTATIONS

Wally Hicks regarding Re-localization of Governance.

Attachments tabled at meeting

- 1 Wally Hicks-Deputation Re-Localization attachment document number A4894828 refers.

5 NGĀ KAIKŌRERO / SPEAKERS

- David Senior representing Northern Community Family Service agenda item 7.2i page 103 refers.

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- Rewi Tolich (online) representing Kohukohu Fishing, Hunting and Sports Club regarding agenda item 7.2c page 59 refers.
- Max Cochrane representing Te Reo Piriwiritua Brass Band agenda item 7.2f page 82 refers.
- Deb Wilson representing Kaikohe Rugby Football Sports Club regarding agenda item 7.2b page 50 refers.
- Craig Seuseu (online) representing SMC Events regarding agenda item 7.2g page 88 refers.
- Melissa Williams representing Okaihau Whānau House regarding agenda item 7.2e page 73 refers.
- Tiffany McQueen representing Bay of Island Hockey association regarding agenda item 7.2a page 41 refers.
- Wally Te Huia representing Man vs Wild Fishing NZ Youth Camp agenda item 7.2d page 68 refers.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4536110, pages 8 - 11 refers

RESOLUTION 2024/91

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board confirm the previous minutes of the meeting held 16 August 2024 as a true and correct record.**CARRIED****7 NGĀ PŪRONGO / REPORTS****7.1 REVIEW OF COMMUNITY GRANT POLICY 2018**

Agenda item 7.1 document number A4866460, pages 12 - 35 refers

RESOLUTION 2024/92

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board recommend that Council

- a) revoke the Community Grant Policy 2018**
- b) adopt the Community Board Funding Policy**

CARRIED*At 11:27 am, Member Mike Edmonds left the meeting and returned at 11:30 am.**At 11:36 am, Member Trinity Edwards left the meeting and returned at 11:38 am.**At 11:38 am, Member Jessie McVeagh left the meeting and returned at 11:42 am.*

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7.2 FUNDING APPLICATIONS

RESOLUTION 2024/93

Moved: Cr John Vujcich

Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board move the following recommendations:

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Bay of Islands Hockey for the costs towards hosting the NZ National Masters Tournament.

MOTION

- b) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Kaikohe Rugby Football Sports Club for the costs towards hosting the 2024 Reunion.

MOTION

- c) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Kohukohu Fishing Hunting and Sports Club for the costs towards grounds maintenance for the 2024/25 year.

MOTION

- d) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Man vs Wild for the costs towards hosting a father/son weekend.

MOTION

- e) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Okaihau Whanau House for the costs towards building work.

MOTION

- f) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Te Reo Piriwritua Brass Band for the costs towards hosting the 90th anniversary celebrations.

MOTION

- g) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to SMC Events for the costs towards Kids Try series events in Kaikohe-Hokianga ward schools.

MOTION

- h) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to The Centre for the costs towards children from Kaikohe West School attending a show in

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Kerikeri.**MOTION**

- i) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Northern Family Budgeting Services for the costs towards family budgeting and support services.

CARRIED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/94**

Moved: Member Mike Edmonds

Seconded: Cr John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.2 – Funding Applications | s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

CARRIED

At 12:11 pm, meeting resumed in the open meeting.

7.2a FUNDING APPLICATIONS

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/95

Moved: Member Mike Edmonds

Seconded: Cr John Vujcich

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Bay of Islands Hockey for the costs towards hosting the NZ National Masters Tournament.

CARRIED

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7.2b FUNDING APPLICATIONS

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/96

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- b) That the Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Kaikohe Rugby Football Sports Club for the costs towards hosting the 2024 Reunion.**

Abstained: Cr Mike Edmonds**CARRIED***Note: Member Mike Edmonds declared a conflict of interest for item 7.2b.***7.2c FUNDING APPLICATIONS**

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/97

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

- c) That the Kaikohe-Hokianga Community Board approve the sum of \$6,000 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Kohukohu Fishing Hunting and Sports Club for the costs towards grounds maintenance for the 2024/25 year.**

CARRIED**7.2d FUNDING APPLICATIONS**

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/98

Moved: Member Mike Edmonds

Seconded: Member Jessie McVeagh

- d) That the Kaikohe-Hokianga Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Man vs Wild for the costs towards hosting a father/son weekend.**

CARRIED

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7.2e FUNDING APPLICATIONS

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/99

Moved: Cr John Vujcich

Seconded: Chairperson Chicky Rudkin

- e) That the Kaikohe-Hokianga Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Okaihau Whanau House for the costs towards building work.**

CARRIED**7.2f FUNDING APPLICATIONS**

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/100

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

- f) That the Kaikohe-Hokianga Community Board approve the sum of \$8,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Te Reo Piriwiritua Brass Band for the costs towards hosting the 90th anniversary celebrations.**

CARRIED**7.2g FUNDING APPLICATIONS**

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/101

Moved: Cr John Vujcich

Seconded: Member Mike Edmonds

- g) That the Kaikohe-Hokianga Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to SMC Events for the costs towards Kids Try series events in Kaikohe-Hokianga ward schools.**

CARRIED**7.2h FUNDING APPLICATIONS**

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/102

Moved: Member Mike Edmonds

Seconded: Member Jessie McVeagh

- h) That the Kaikohe-Hokianga Community Board approve the sum of \$404 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to The Centre for the costs towards children from Kaikohe West School attending a show in Kerikeri.**

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CARRIED**7.2i FUNDING APPLICATIONS**

Agenda item 7.2 document number A4868761, pages 36 - 110 refers

RESOLUTION 2024/103

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

- i) That the Kaikohe-Hokianga Community Board approve the sum of \$0 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Northern Family Budgeting Services for the costs towards family budgeting and support services.

CARRIED**7.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A4868742, pages 111 - 135 refers

RESOLUTION 2024/104

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Hokianga Community Education Trust
- b) Hokianga Bowling Club
- c) Kohukohu Community Library
- d) Momentum Charitable Trust
- e) Ngā Mahi Toi o Horeke
- f) Rawene Golf Family Fun Day
- g) SMC Events – Kids Try Series
- h) Volunteering Northland

CARRIED**7.4 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.4 document number A4536060, pages 136 - 141 refers

RESOLUTION 2024/105

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the September 2024 member reports from Chair Chicky Rudkin and Deputy Chair Tanya Filia.**CARRIED**

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8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**8.1 HOKIANGA FERRY LIAISON GROUP MEETING 18TH JULY 2024**

Agenda item 8.1 document number A4861537, pages 142 - 146 refers

RESOLUTION 2024/106

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Meeting 18th July 2024.**CARRIED****8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD SEPTEMBER OPEN RESOLUTION REPORT**

Agenda item 8.2 document number A4536178, pages 147 - 150 refers

RESOLUTION 2024/107

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board September Open Resolution Report.**CARRIED****9 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:22 pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 25 October 2024......
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 INITIATION OF PUBLIC CONSULTATION ON THE GRANTING OF A GROUND LEASE OVER 1 RECREATION ROAD, KAIKOHE - SPORTSVILLE

File Number: A4909284

Author: Michelle Rockell, Team Leader - Property Management

Authoriser: Kevin Johnson, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek the Kaikohe – Hokianga Community Boards recommendation to Council to initiate public consultation on the granting of a new ground lease over 1 Recreation Road, Kaikohe, Part Lot 3 DP 22327, and Lot 31 DP 10045, being recreation reserve under Section 54 Reserves Act 1977, to Kaikohe & Districts Sportsville Incorporated.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Kaikohe & Districts Sportsville Incorporated have managed Lindvart Park since 1 January 2018 under the management agreement with Far North District Council.
- A Reserve Management Plan over Lindvart Park was executed in July 2018.
- The Long Term Plan 2021-2031 included a contribution of \$3,226,493 for the construction of a new sporting facility to be located at Lindvart Park.
- On 24 August 2022, Kaikohe & Districts Sportsville obtained building consent from Far North District Council to build this new sporting facility. This facility, known as Papa Hawaiiki, was opened to the public in April 2024 and is owned by Kaikohe & Districts Sportsville Incorporated.
- In April 2024 Kaikohe & Districts Sportsville Incorporated formally requested a new ground lease over the site occupied by the new sporting facility.
- The Reserves Act 1977 requires public consultation on the issuing of a lease over a Recreation Reserve.
- Public consultation for the Long Term Plan 2021-2031 occurred but was not specific about the new sporting facilities.
- At the time of writing this report, public consultation for the legal occupation of the Recreation Reserve has not occurred. This report seeks to ensure due process is followed under Section 54 Reserves Act 1977.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe – Hokianga Community Board recommend to Council:

- a) that the public consultation process is commenced on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m² of land being Lot 31 DP 10045 and 7,067.5m² of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 1 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

1) TĀHUHU KŌRERO / BACKGROUND

Lindvart Park Recreation Reserve is vested in Council and has been managed by Kaikohe & Districts Sportsville Incorporated as per the Management Agreement between the group and Far North District Council since being formalised on 1 January 2018.

Through the Management Agreement, Kaikohe and Districts Sportsville is responsible for preserving the park for public use by ensuring the ongoing maintenance and up-keep, club management and public access to Lindvart Park along with development of a strategic plan for improvement, development and enhancement of Lindvart Park.

Kaikohe & Districts Sportsville Incorporated exist to promote sport in Kaikohe and extend this area beyond to all outlying settlements for which Kaikohe is the main town centre, for example Hokianga.

The Long Term Plan 2021-2031 included a capital contribution of \$3,226,493 to the new Lindvart Park Kaikohe – Sportsville project. On 7th April 2022, Council resolved to re-affirm this contribution:

7.3 LINDVART PARK PAVILION, KAIKOHE PROJECT

Agenda item 7.3 document number A3641588, pages 82 - 86 refers.

RESOLUTION 2022/19

Moved: Cr John Vujcich

Seconded: Cr Ann Court

That Council:

- a) Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project.
- b) Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

Note: that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC supports community facilities across the District, by way of operational grant

In August 2022, Far North District Council approved building consent to Kaikohe & Districts Sportsville Incorporated and the new sporting facility, known as Papa Hawaiiki, was built and open to the public in April 2024. No formal discussions had been made in regard to a ground lease prior to this time.

The complex is owned by Kaikohe & Districts Sportsville Incorporated, who received funding from Ministry of Business, Innovation and Employment, Far North District Council, Northland Rugby Club, Foundation North, Department of Internal Affairs Lotteries and Grassroots to complete this build.

Papa Hawaiiki consists of two indoor basketball courts, a meeting room and viewing platform on a mezzanine floor. The building has sprung wooden floors and is capable of hosting National basketball tournaments.

The complex aims to highlight a return of basketball to Kaikohe with a focus on developing basketball and other indoor sports, such as volleyball. The development of the complex has enabled the community (including the wider area of Hokianga) the ability to participate in sports that had previously been inaccessible due to lack of facilities or travel constraints.

Since the sports facility opened in April 2024, schools such as Kura Kaupapa o Kaikohe and Kaikohe Christian School, neither of which have school gymnasiums utilise the building during the day for enhancement of their wider curriculum. It has also been utilised in the evenings for teams participating in Badminton, Table Tennis, Basketball, Netball and Turbo Touch.

Kaikohe & Districts Sportsville Incorporated have received numerous enquiries for various events such as Matariki celebrations, Masters sports tournaments, youth days, kapa haka, fight nights and regional sport gatherings. Papa Hawaiiki has the ability to accommodate these events where in the past there has been no facility available for these groups.

The facility is open 24/7, users are provided their own access swipe cards, catering for all abilities with wheelchair access to both floors.



Aerial view of proposed leased area in red.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The sporting facilities available at Lindvart Park prior to the construction of Papa Hawaiiki were outdated and undersized. The construction of this new facility has given Lindvart Park a new lease of life and there has been an increase in members of the public utilising the facility since its inception.

As per the Reserves Act 1977 section 54, public consultation is required on the granting of a lease over recreation reserve.

Public Notification

Sections 119 and 120 of the Act require that before granting a lease the proposal must be publicly notified and all submissions/objections to the proposal are to be in writing and where requested, a submitter must be given the opportunity to appear before Council or a committee of Council, to speak to their objection/submission. Every submission/objection in relation to the proposal must be considered before proceeding with the proposal.

Council delegations: the role of the Board vs the role of the Council

Council's delegations to Community Boards authorise the Boards to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.

The Kaikohe – Hokianga Community Board is therefore now required to make a recommendation to Council in respect of the proposal.

The options available for this site are:

Option 1 (recommended):

That the Kaikohe – Hokianga Community Board recommends to Council:

- c) that the public consultation process is commenced on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m² of land being Lot 31 DP 10045 7,067.5m² of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 1 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

Option 1 will allow Kaikohe & Districts Sportsville Incorporated to continue providing their service to the community.

Option 2:

- a. Decline Kaikohe & Districts Sportsville Incorporated request for a new ground lease
- b. Ask Kaikohe & Districts Sportsville Incorporated to remove any existing building(s) and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Building Consent was given by Far North District Council to Kaikohe & Districts Sportsville Incorporated for the establishment of this building on 24 August 2022. Construction was completed in 2024, with the facility opening in April 2024.

Through this new sporting facilities, Kaikohe & Districts Sportsville Incorporated provide a beneficial service to the community, bringing life to the sporting world in Kaikohe and surrounding areas. Resolving to vacate the land (including removal of the building) will be detrimental to the Community, Whānau and Tamariki of the area.

As per the Reserves Act 1977, Council can grant exclusive leases to part or all of a reserve for a maximum term of 30 years.

Public Notice is a statutory requirement under Reserves Act for the leasing of a Recreation Reserve.

Public consultation will enable the Kaikohe – Hokianga Community Board and Council to assess the community's engagement with the Kaikohe & Districts Sportsville Incorporated proposal, albeit retrospectively. Public consultation gives the community the opportunity to put forward alternative options for the occupation of the building and/or the use of the site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION




The Long Term Plan 2021-2031 included a capital contribution of \$3,226,493 towards the build of this facility, which was reaffirmed by Council in April 2022. A public access agreement will be noted

within the proposed lease in order to establish Far North District Councils capital contribution as an intangible asset. This would be of the above amount and will be depreciated over time to provide for strategic asset renewals (structural areas and services). Any renewals required to the internal fit out would be directly funded by Kaikohe & Districts Sportsville Incorporated, or through additional grants or fund raising.

Far North District Council provided the group an annual operation grant of \$40,000 for the facility. This amount was increased by \$35,000 for a total of \$75,000 per annum at the April 2022 Council meeting to support ongoing operational costs. The capital contribution and total operational grant (inclusive of increase) were provided for and represented an increase in ward rate of \$4.70 per SUIP.

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated land, including responsibility for the payment of all utility charges, rates and insurances.

ĀPITI HANGA / ATTACHMENTS

1. **Sportsville Management agreement final - A4909399** [↓](#) 
2. **Letter informing on request to lease - A4910316** [↓](#) 
3. **Record of Title Lot 31 - A4911100** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| He Take Ōkawa / Compliance Requirement | Aromatawai Kaimahi / Staff Assessment |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy | Medium |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision. | FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base. The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought. | Delegation to the Kaikohe-Hokianga Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan. |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. It is important to notify tangata whenua in the Kaikohe locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance. A letter (attached) was sent via email to Te Uri O Hua representatives to inform them of the requested lease. These representatives are mandated (within the hapū) under tikanga as a spokesperson/representative of Te Uri O Hua hapū, who are through whakapapa direct descendants of the tupuna who resided on the whenua until soon after it became an asset of the Crown/Council. At the time of writing this report a response has not been received. When this lease goes for public consultation, the information will be redistributed Te Uri O Hua representatives to seek feedback as part of the public consultation process. |

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities). | Public consultation and Iwi consultation will be progressed as per the Reserves Act 1977 and the FNDC Engagement Policy. This will allow Council to identify any people or groups who may be affected or have interest in the matter. |
| State the financial implications and where budgetary provisions have been made to support this decision. | All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Schedule. |
| Chief Financial Officer review. | The Chief Financial Officer has reviewed this report. |

Management Agreement

Between

Far North District Council

&

Kaikohe and District Sportsville

1 July 2018

to

30 June 2023

Contents

| | |
|---------------------------------------|----------|
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| 7. INSURANCE | 8 |
| 8. MEDIATION | 8 |

APPENDICES:

- One: Map of Lindvart Park
 Two: Lindvart Park and Marlin Park Council Asset List
 Three: Roles & Responsibilities Matrix

Version

| Version | Date | Description | Author |
|---------|------------|---------------------------------------------------------------------------|-----------------------------------|
| 1.0 | 9.10.17 | Service Level Agreement | Todd Luders |
| 2.0 | 22.1.18 | Management Agreement | George Swanepoel |
| 2.1 | 15.2.18 | Management Agreement | George Swanepoel |
| 2.2 | 21.3.18 | Management Agreement | George Swanepoel |
| 3 | 31.7.2018 | Management Agreement Review | Jaime Dyhrberg |
| 4 | 15.08.2018 | Management Agreement Review and addition of Roles & Responsibility Matrix | Nina Gobie |
| 5 | 11.09.2018 | Management Agreement Review and addition of Roles & Responsibility Matrix | Nina Gobie |
| 6 | 25.09.2018 | Management Agreement Review and addition of Roles & Responsibility Matrix | Jaime Dyhrberg & George Swanepoel |
| 7 | 05.11.2018 | Management Agreement FINAL review | Nina Gobie |
| 8 | 13.11.2018 | Management Agreement FINAL review | Nina Gobie |
| 9 | 11.12.2018 | Management Agreement FINAL | Nina Gobie |

Approval

| | | | |
|-------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------|--|
| Signed for and behalf of Far North District Council | | Signed for and behalf of the Kaikohe and District Sportsville | |
|  | |  | |
| R. SHAWN CLARKE | | Te Ropu POA | |
| Name | | Name | |
| CEO FNDC | | Chair | |
| Position | | Position | |
| 20 DEC 18 | | 20 Dec 2018 | |
| Date | | Date | |

1. AGREEMENT OVERVIEW

This Agreement represents a Management Agreement ("MA" or "Agreement") between Kaikohe and District Sportville and Far North District Council for the management and operation of Lindvart Memorial Park (Lindvart Park) by Sportville for the purpose of:

- The provision and management of club and public access to Lindvart Park
- The on-going maintenance and up-keep of Lindvart Park
- The developing of a strategic plan for improvement, development and enhancement of Lindvart Park.

1.1 Parties to the Agreement

Far North District Council (FNDC) – "the Council"

Council is represented by members of its elected Council, with its principle legislation being:

- Local Government Act 2002
- Resource Management Act 1991
- Reserves Act 1977

Kaikohe and District Sportville – "Sportville" (the operator)

In 2009 a steering group was formed by Council to progress sports facility development and improvements to Lindvart Park. In 2010, as a result of the work undertaken by the steering group, an application was made to the Active Communities Investment Fund. The funding application was granted enabling investment into the development of a "Sportville" entity aimed at improving the capacity of sports clubs and to advance initiatives that address the retention of school leavers in sport and recreation.

Sportville was incorporated on 9 April 2013 and represents the interests of member sports clubs and the wider community. Sportville has a Governance Board made up of a mix of appointed Board Members with necessary skills and Board Members elected directly by member clubs.

Legal Status: Incorporated Society Ltd / registered as an Incorporated society.

1.2 Scope

The scope of this MA is in relation to Lindvart Park – (the Park).

Council's objectives are to:

- empower local communities to administer and run sporting and community facilities;
- develop responsibility for the facilities care and maintenance within the community;
- better focus limited resources to achieve better outcomes for the community and its facilities
- enter into strategic alliances with community groups to bring about future development and enhancements of the facilities for the benefit of the community using the facilities.

1.3 Purpose

Sportsville and the Council are committed to providing excellent facilities and services which meet the recreational needs of sports clubs, individuals, children and families in the community.

This Management Agreement provides the framework for an on-going relationship between FNDC and Sportsville to achieve these objectives.

1.4 Background

Lindvart Park is a significant community asset located on the southern side of Kaikohe. Management of the Park has previously been provided by the Lindvart Park Management Committee (LPMC). LPMC in addition to managing the booking of sports facilities and the management of subscription fees was also responsible for operational expenditure and maintenance of the Park.

LPMC was originally set-up by Council as a sub-committee. Following the most recent election, by operation of Schedule 7 Clause 30(7) of the Local Government Act 2002 (LGA) and absence of further resolution, LPMC has been disestablished. As a result there is presently no legal management entity in charge of the Lindvart Park facilities and operations.

Kaikohe – Hokianga Community Board have recommended to Council that Sportsville be appointed as the management entity of Lindvart Park, with responsibility for the day-to-day operations of the park.

The Council is a territorial authority pursuant to the Local Government Act 2002.

Council and Sportsville signed a memorandum of agreement in July 2014 to work together on the Reserve Management Plan for Lindvart Park, further Sportsville to make recommendations for the restructure of the management of Lindvart Park with a focus to increase participation and usage of the park.

Council has approved \$40,000 for the 2018/2019 year and ongoing funding in its Long Term Plan for future years. The funding is subject to the entering of this agreement and complying with the other fiscal conditions set out in this agreement.

The Council has set aside an amount of \$10,000 (exclusive of GST) per annum to go towards the annual minor maintenance and running costs of Lindvart Park. Sportsville are expected to provide evidence about the expenditure of this funding for minor maintenance and running costs in the annual report to Council.

For the purpose of this agreement minor maintenance covers all maintenance and repairs that cost less than \$500. Major maintenance is maintenance and repairs costing more than \$500.

2. MANAGEMENT AGREEMENT

The following detailed service parameters are the responsibility of Sportsville in the ongoing support of this Agreement;

Sportsville Agrees:

1. That the appointment panel for new board members of Kaikohe and District Sportsville include a member of Kaikohe-Hokianga Community Board
2. To provide evidence on request by Council that all facilities are fully compliant with all relevant legislative and regulation requirements supported by appropriate documentation
3. To notify Council of any major maintenance issues with Lindvart Park; its facilities and equipment
4. To be responsible for all bookings
5. To be responsible for opening and closing of the park including any gates, facilities and ground closures
6. Not to do or say anything to prejudice the good name of Council in any dealings with third parties, nor undertake any action which could bring the Council into disrepute
7. Not to transfer or assign any right, obligation or liability under this MA to a third party without prior written consent of the Council
8. To comply with all Health and Safety requirements and indemnify Council from all liability under the Accident Compensation Act, Health and Safety at Work Act 2015 or any other applicable legislation, for any injury or accident to any person carrying out services or activities on behalf of Sportsville or arising out of or in the course of carrying out those services or activities
9. To indemnify, and keep indemnified, Council from and against all actions, losses, costs and claims for injuries or damage to any person or property whatsoever, which may arise out of, or as a consequence of, the performance of any of its obligations or services under this MA
10. To ensure the building interior without exception including the function room, toilets, showers, change rooms, storage facilities and kitchen are clean
11. To carry out all minor maintenance and repairs required on the building and other Lindvart Park assets
12. To immediately return to Council, records, equipment or other Council property in its possession upon termination or expiry of this MA
13. To operate Lindvart Park as a smoke-free environment and to ensure activities are appropriate for a public site
14. To encourage and promote use of appropriate attire by facility users
15. To comply, abide by and carry out any obligations imposed by the terms of the Lindvart Park Reserve Management Plan.
16. Collaborate with Council on the strategic development and improvement of Lindvart Park.

To supply the following reports:**Lindvart Park Seasonal Summary Report**

- User Numbers – seasonal and YTD: Level of Use; Facilities used; Type of use
- User complaints/compliments/community involvements
- Health and Safety: Any accidents or H&S issues during the month
- Site and Equipment Repairs and Maintenance: summary of issues, concerns, complaints raised by users and Sportsville response, maintenance carried out and maintenance issues that need to be raised with Council
- Promotional Activities
- Events
- Risks identified / resolved
- Report annually on progress with the action plan in the Lindvart Park Reserve Management Plan

Six monthly Financial Statements

- Summary - Monthly Operational Charges – Income and Expenditure – supported by supporting documentation when at the request of Council.
Account for all minor repairs and maintenance carried out during the preceding six month

Future funding Requirements

By October each year or such earlier time as agreed to with the Council: Sportsville will communicate any future resourcing requirements to the Council in advance of the Annual Plan and Long-term Plan planning and budgeting cycles. In doing so: Sportsville will prepare an annual business plan and budget (including expected income and expenditure) to meet the Council's annual planning timeframes.

- The Council will provide sufficient notice, schedules, etc., and appropriate templates or formats to assist the Trust to meet its requirements

Council agrees:

1. That subject to the entering into this agreement and Council approving the sum for payment in the Long Term Plan 2018/2028, to pay to Sportsville \$40,000;
2. To be responsible for the major maintenance needs of Lindvart Park;
3. To be responsible for the ground care maintenance
4. To respond to issues raised by Sportsville, in a timely manner; and
5. To be responsible for the security of the park's buildings and sports fields and provide Sportsville with the key security details and contact of the security companies involved.
6. To work with Sportsville to develop a strategic plan for the development of Lindvart Park and to assist Sportsville with the implementation of that plan.
7. To appoint a member of Council staff to attend monthly Committee meetings.
8. To consult with Sportsville on the Reserve Management Plan for Lindvart Park.

3. COMMUNICATION

The parties agree to set up clear lines of communication. Sportsville will provide Council with 2 key contacts that can make requests to the council for maintenance and repairs. The key Sportsville contacts will be the Board Chair and Board Treasurer.

Council will only action those requests made by the key contacts and communicate within a reasonable timeframe when done or to be done any issue that may arise regarding the maintenance to the key contacts.

If Council receive calls from other members or public, they will be referred back to Sportsville.

Sportsville will immediately advise Council of any issue, incident or accident that occurs on Lindvart Park that potential or may give rise to any Health and Safety concern or breach.

4. TERM

This agreement will take effect and commence from 1 July 2018, for a period of 5 years.

A formal review of this agreement may be initiated on a bi-annual basis by either party three months prior to its expiry and may be renewed or amended at such time.

This agreement shall expire by either party giving the other not less than 6 months written notice of the termination of this agreement.

5. TRANSITION ASSISTANCE

In order to facilitate a smooth transition from the LPMC to Sportsville, Council will appoint an appropriate Council Officer for a period of 3 months from the date of the agreement being signed to assist Sportsville with the carrying out of the minor maintenance and repairs required to be carried out on the facilities. Sportsville will thereafter take over all minor maintenance in accordance with the provisions of this agreement.

6. MANAGEMENT ELEMENTS

a. Key Performance Indicators/Measures

1. Seasonal reports are to be submitted to the Kaikohe Hokianga Community Board.
2. Quarterly meetings with Community Board.
3. Appropriate KPI's to be agreed and reported on concerning measure of use and user satisfaction to be included in the reports to Council.

b. Change or Issue Escalation Process

1. If a change is required or an issue arises, any party may contact the other in writing to identify the change/issue and request a meeting to resolve the matter.
2. Should a change or issue be identified, the parties are to attempt to resolve the matter by discussion between themselves failing which the matter will be mediated according to clause 7 of this agreement.

7. INSURANCE

Sportsville will obtain and hold insurance cover against loss of, damage to or destruction of property in its custody or possession (including improvements on, in or to land but otherwise excluding land) for full reinstatement or replacement value subject to a limit of liability of not less than \$5,000,000 each loss and a deductible of not more than \$10,000 for each loss.

The above insurance cover held by Sportsville shall not apply to any of the assets listed in the Assets Register. However, any new assets purchased or acquired by Sportsville must be covered by Sportsville and built into its sustainability plans.

8. MEDIATION

If the parties are unable to resolve the Dispute by discussion and negotiation then the Dispute will be referred to mediation and the mediator will be Geoff Sharp, Commercial mediator or any other commercial mediator that the parties may agree upon.

A party must use the mediation procedure below to resolve the Dispute before commencing any other proceedings.

Where a Dispute requires mediation the following procedure applies:

1. The parties must cooperate with the mediator in an effort to resolve the Dispute;
2. If the Dispute is settled, the parties must sign a copy of the terms of the settlement;
3. If the Dispute is not resolved within 14 days after the mediator has been appointed, or within any extended time that the parties agree to in writing, the mediation must cease;
4. Each party must pay an equal share of the costs of the mediator's fee and costs including travel, room hire, refreshments etc.;
5. The terms of settlement are binding on the parties and override the terms of this Agreement if there is any conflict;
6. The terms of settlement may be tendered in evidence in any subsequent mediation or legal proceedings;
7. The parties agree that written statements given to the mediator or to one another, and any discussions between the parties or between the parties and the mediator during the mediation period are not admissible by the recipient in any arbitration or legal proceedings;
8. If the Dispute is not resolved following compliance with this paragraph, a party shall be free to bring proceedings in an appropriate court and take any other lawful action as they may determine in respect of such Dispute.

Appendix One - Map of Lindvart Park



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A2278066

December 2018

Appendix Two – Lindvart Park and Marlin Park Council Asset List

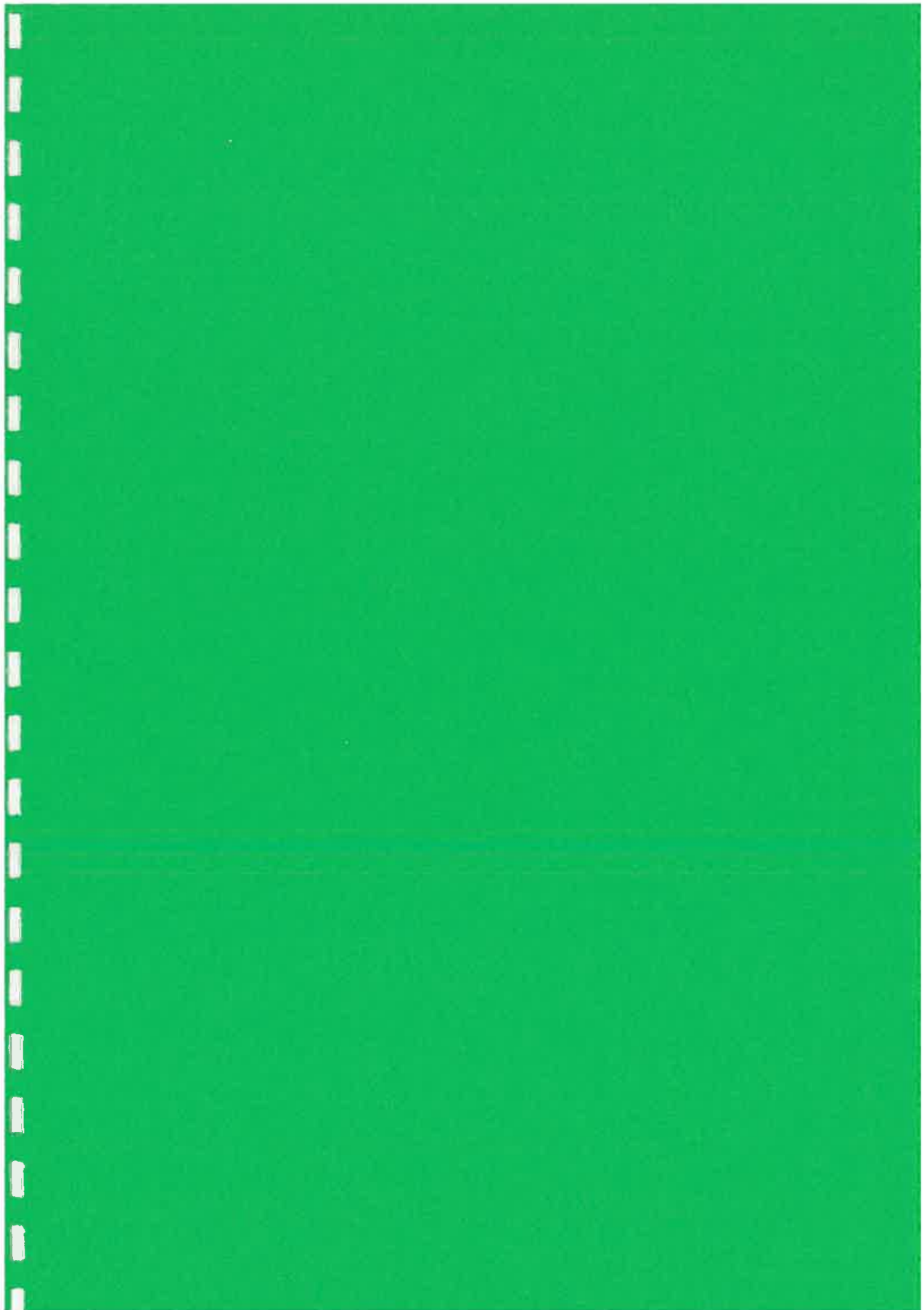
| Lindvart Park and Marlin Park Council Asset List | |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| As of September 2018 | |
| Search Description | Asset Long Description |
| Chairs Lindvart Park | Chairs Lindvart Park Pav Slate Black |
| Kaikohe Lindvart Par | Concrete, seal, gravel Carpark and Accessway Base 9808m2 |
| Kaikohe Lindvart Par | Boundary Fencing Post and 7 Wire 1164m |
| Kaikohe Lindvart Par | Hockey Electrical Works |
| Kaikohe Lindvart Par | Fencing Internal Post and 7 Wire 298m |
| Kaikohe Lindvart Par | Hockey Paths & dugouts incl fountain |
| Kaikohe Lindvart Par | Hockey Pitch base course incl drainage |
| Kaikohe Lindvart Par | Hockey Pitch surface |
| Kaikohe Lindvart Par | Playscapes - Play equipment |
| Kaikohe Lindvart Pk | Concrete, seal, gravel Carpark and Accessway Surface 9808m2 |
| Turf Surface Marlin | Turf Surface Marlin Park Kaikohe |
| Lindvart Park 523-82 | Pav Building 809m2 |
| Lindvart Park Boundary Fence Iron, 652m | Boundary Corrograted Iron 2m High, 652m |
| Lindvart Park Fencing Inter Iron 2m h | Fencing Internal Corrograted Iron 2m high |
| Lindvart Park Pav Building Roof | Pav Building Roof |
| Lindvart Park Pav Build Internal Fit-out | Pav Building Internal Fit-out |
| Lindvart Park Pav Building Services | Pavilion Building Services |
| Lindvart Park Pav Building Ext Features | Pav Building External Features (footpaths around building etc) |
| Lindvart Park Sound System Incl Speakers | Sound System Incl Dispersion Horn Speakers and Cabling |
| Lindvart Park Power Meter for Netball | Upgrade of Power Supply and Meter Station netball area |
| Lindvart Park Grandstand Toilets | Lindvart Park Grandstand Toilets |
| Lindvart Park Rugby Grandstand Structure | Lindvart Park Rugby Grandstand Structure |
| Kaikohe Lindvart Park - Large Sign | Lindvart Park Large Sign |
| Hockey Lights, 8 Poles & 8 sets of lamps | Hockey Lights, 8 Poles and 8 sets of lamps |
| Lindvart Park ACM Signs Hockey x 3 | ACM Signs Hockey x 3 |
| Lindvart Park 523-823-A-D CCTV Cameras | ACM CCTV Cameras, ACTI CA-7411 with Vandal Proof Dome |
| Lindvart Park 523-823-A-D Goal Posts | Goal Posts x 2, Dual Purpose Rugby and Soccer |
| Lindvart Park Rugby Grandstand | Lindvart Park Rugby Grandstand Roof Coloursteel |
| Lindvart Park Rugby Grandstand | Lindvart Park Rugby Grandstand Steel Refurb Painting |
| Lindvart Park Rugby Grandstand | Lindvart Park Rugby Grandstand Block Wall Panel at Back |
| Lindvart Park Rugby Grandstand | Lindvart Park Rugby Grandstand Disabled Ramp at Base |
| Lindvart Park Rugby Grandstand | Lindvart Park Rugby Grandstand Disabled Ramp Handrails |
| Lindvart Park Netball Courts Linemarking | Netball Courts Linemarking - Tennis and Netball |
| Lindvart Park Lighting | Netball Courts Fencing, 416m Galv Steel |
| Lindvart Park Lighting | Ocylite 12.2m Lighting Column including lighting arms |
| Lindvart Park Netball Goals | Netball Goal Posts, Demountable post in ground sleeves |
| Lindvart Park Netball Goals | Netball Goal Posts, Demountable post in ground sleeves - Senior |
| Lindvart Park Tennis Posts | Tennis Posts, Demountable, in ground sleeves |
| Lindvart Park Bollards | Lockable Traffic Bollard, 150mm dia, H5 Timber, Removeable |
| Lindvart Park Bollards | Traffic Bollards, 150mm dia, H5 Timber |
| Lindvart Park Lighting | Flood Lighting, Metal Halide, Including Cabling, Timer Controls and Connection. 6 x 12m poles with 16 Luminaires |
| Lindvart Park Netball Footpath | Footpath around Netball Courts, Black Oxide, 330m2, 2-3m wide |
| Lindvart Park Netball Footpath | Edge Beam Around netball Courts, Concrete, 150mm |
| Lindvart Park Stormwater | Stormwater Drainage Channel, 150mm wide x 320mm deep, Grated, Including Outlet sump |
| Lindvart Park Stormwater | Swale Drain Netball Courts, 17m |
| Lindvart Park Netball Courts | Netball Courts Surface x 8, AC with waterproof membrane 6000m2 |
| Lindvart Park Netball Courts | Netball Courts Surface - Warm up Area, AC, 600m2 |
| Lindvart Park Netball Courts | Netball Courts Base x 8, AC with waterproof membrane, 6000m2 |
| Lindvart Park Netball Courts | Netball Courts Base - Warm up Area, AC, 600m2 |
| Lindvart Park Netball Courts | Electrical Upgrade for Netball Courts - Power from Transformer on Penney Cres |
| Lindvart Park Rugby Toilets | Rugby Fields Toilets Concrete Block |
| Lindvart Park Softball Dug-out | Lindvart Park Softball Dug-out, Lockable Gates |

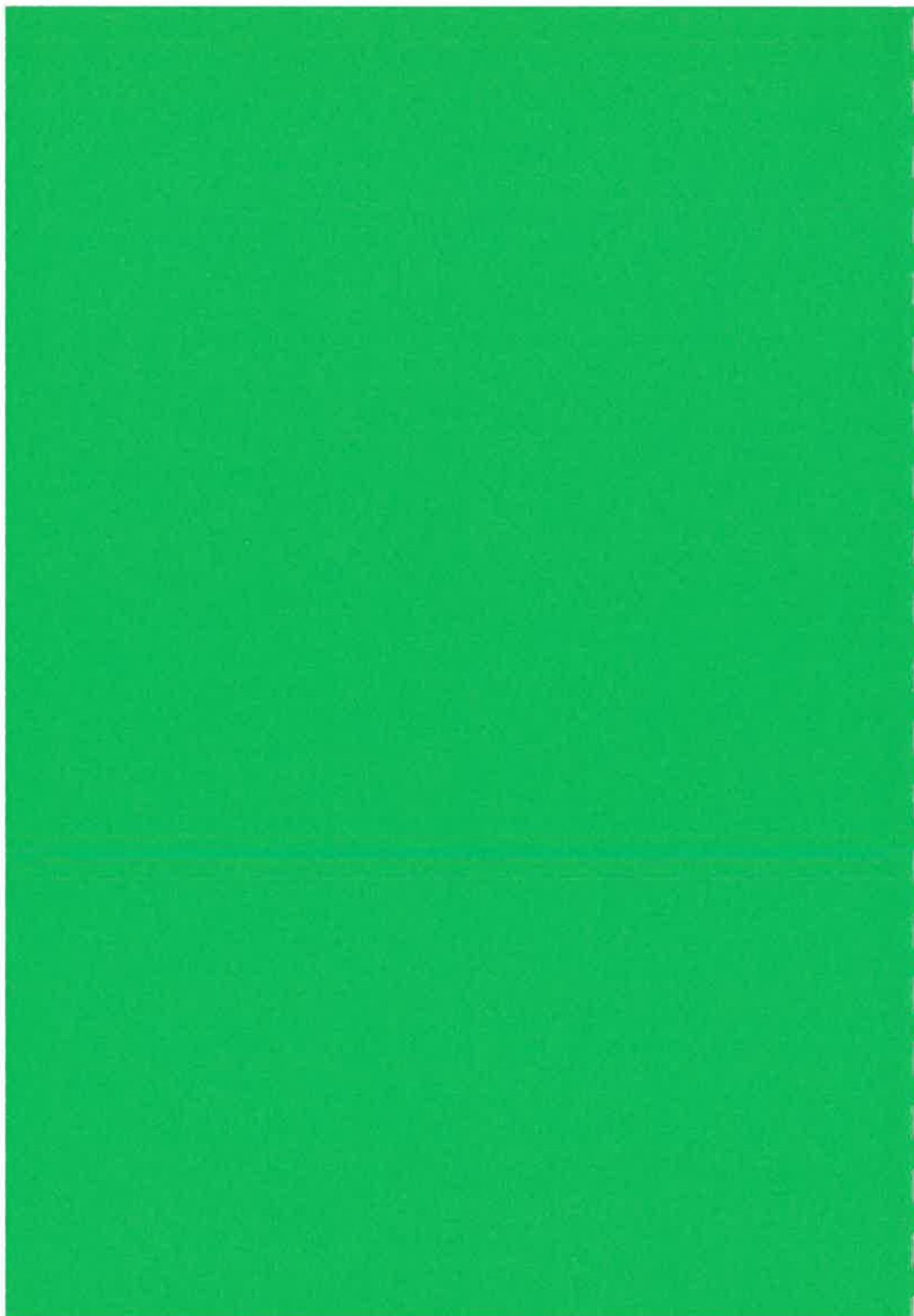
NB: The asset schedule as above is a work in progress which will be updated as assets are identified and ownership agreed by both parties.

Appendix Three – FNDC and Sportsville Roles and Responsibility Matrix

| FNDC Roles & Responsibilities | | SPORTSVILLE Roles & Responsibilities | | JOINT Roles & Responsibilities |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------|
| ADVICE - LEGAL Provision of legal advice for matters solely related to the management and operation of Lindvart Park | | ADVICE - GENERAL Provide advice to Council on improving the capacity of sports clubs and to advance initiatives in sport and recreation | | |
| ANNUAL BUSINESS PLAN <ul style="list-style-type: none"> Council will provide sufficient notice, schedules, etc., and appropriate templates or formats to assist the Trust to meet its requirements Initiate planning meetings with SPORTSVILLE to ensure adequate budget planning completed prior to Annual / Long Term Plan deadlines | | ANNUAL BUSINESS PLAN Communicate any future resourcing requirements to Council in advance of the Annual Plan and Long-term Plan planning and budgeting cycles as per Council's timeframes | | |
| ASSET MANAGEMENT Council to provide building facilities and use of Lindvart Park | | ASSET MANAGEMENT Sportsville to ensure facilities meet the required standards and ensure compliant | | |
| COMMUNICATION Action those requests made by the key contacts (Council position TBC) and communicate within a reasonable timeframe when done or to be done any issue that may arise regarding the maintenance to the key contacts | | COMMUNICATION <ul style="list-style-type: none"> Taal Smith has been delegated the responsibility to manage the FNDC relationship and will be the key contact as per the Management Agreement between KDS and FNDC. Board Chair and Treasurer to be the 2 key contacts who can make requests to the council for maintenance and repairs Immediately advise Council of any issue, incident or accident that occurs on Lindvart Park that potential or may give rise to any Health and Safety concern or breach | COMMUNICATION Agree to set up clear lines of communication | |
| FINANCIAL MANAGEMENT <ul style="list-style-type: none"> Council to provide a grant of \$40,000 (excl. GST) annually to Sportsville for the purpose of providing excellent facilities and services which meet the recreational needs of sports clubs, individuals, children and families in the community Council to provide a grant of \$10,000 (excl. GST) annually to be used for the maintenance and running costs of Lindvart Park | | FINANCIAL MANAGEMENT <ul style="list-style-type: none"> Provide quarterly financial statements to Council as per Management Agreement Sportsville to submit a request for a grant every three years through the Long Term Plan process | | |
| | | FUNDING Seek alternative funding for the purpose of increasing participation, usage of the park and maintaining / operating the building | | |
| INSURANCE Responsible for the building and assets as identified by Council | | INSURANCE Responsible for insurance cover against loss of, damage to or destruction of property in its custody or possession | | |

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LEGISLATION <ul style="list-style-type: none"> Keep in accord with the Local Government Act 2002 Keep in accord with the Resource Management Act 1991 Keep in accord with the Reserves Act 1977 Keep in accord with the Building Act 2004 and Building Code | LEGISLATION <ul style="list-style-type: none"> Keep in accord with the Resource Management Act 1991 Keep in accord with the Reserves Act 1977 Keep in accord with the Health & Safety at Work Act 2015 Keep in accord with the Building Act 2004 and Building Code To comply, abide by and carry out any obligations imposed by the terms of the Lindvart Park Reserve Management Plan. To indemnify, and keep indemnified, Council from and against all actions, losses, costs and claims for injuries or damage to any person or property whatsoever, which may arise out of, or as a consequence of, the performance of any of its obligations or services | LEGISLATION Ensure the obligations of the Management Agreement are being met |
| MARKETING & PROMOTION To be reviewed and discussed at a later date RESPONSIBLE FOR: <ul style="list-style-type: none"> MAJOR maintenance needs of Lindvart Park Major maintenance is maintenance and repairs that cost more than \$500. Ground care maintenance Responding to issues raised by Sportsville, in a timely manner Working with Sportsville to develop a strategic plan for the development of Lindvart park and to assist Sportsville with the implementation of that plan Attend monthly Committee meetings Partnering with Sportsville on the Lindvart Park Reserve Management Plan The security of the parks buildings and sports fields After hour contact for any urgent major maintenance issues. To be contacted via Council's afterhours number: 0800 920 029 | MARKETING & PROMOTION To be reviewed and discussed at a later date RESPONSIBLE FOR: <ul style="list-style-type: none"> Notifying Council of any MAJOR maintenance issues with Lindvart Park: incl. facilities and equipment All bookings Opening and closing the park including gates, facilities and ground closures Cleaning the building interior without exception including the function room, toilets, showers, change rooms, storage facilities and kitchen Carrying out all MINOR maintenance and repairs required on the building and other Lindvart Park assets. Minor maintenance is maintenance and repairs that cost less than \$500 Operating Lindvart Park as a smoke-free environment and to ensure activities are appropriate for a public site After hours contact to be via the Booking Officer | |
| REPORTS As agreed VOLUNTEERS <ul style="list-style-type: none"> Provide volunteer induction sessions | REPORTS As specified in the Management Agreement VOLUNTEERS <ul style="list-style-type: none"> Manage / supervise as required | RELATIONSHIP MANAGEMENT Committed to providing excellent facilities and services which meet the recreational needs of sports clubs, individuals, children and families in the community |





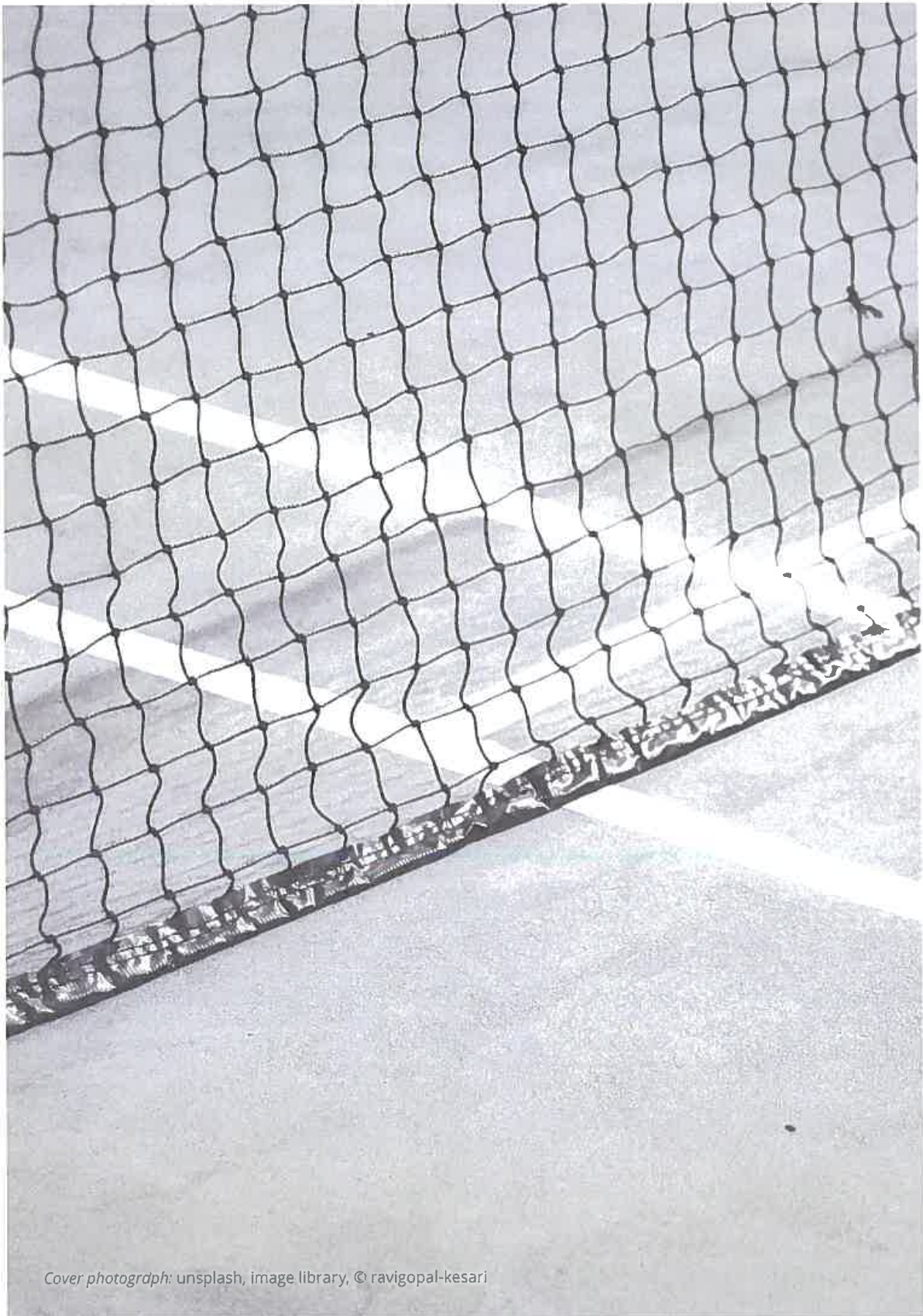


LINDVART PARK

RESERVE MANAGEMENT PLAN

Adopted
25 October 2018

HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people



Cover photograph: unsplash, image library, © ravigopal-kesari

Contents

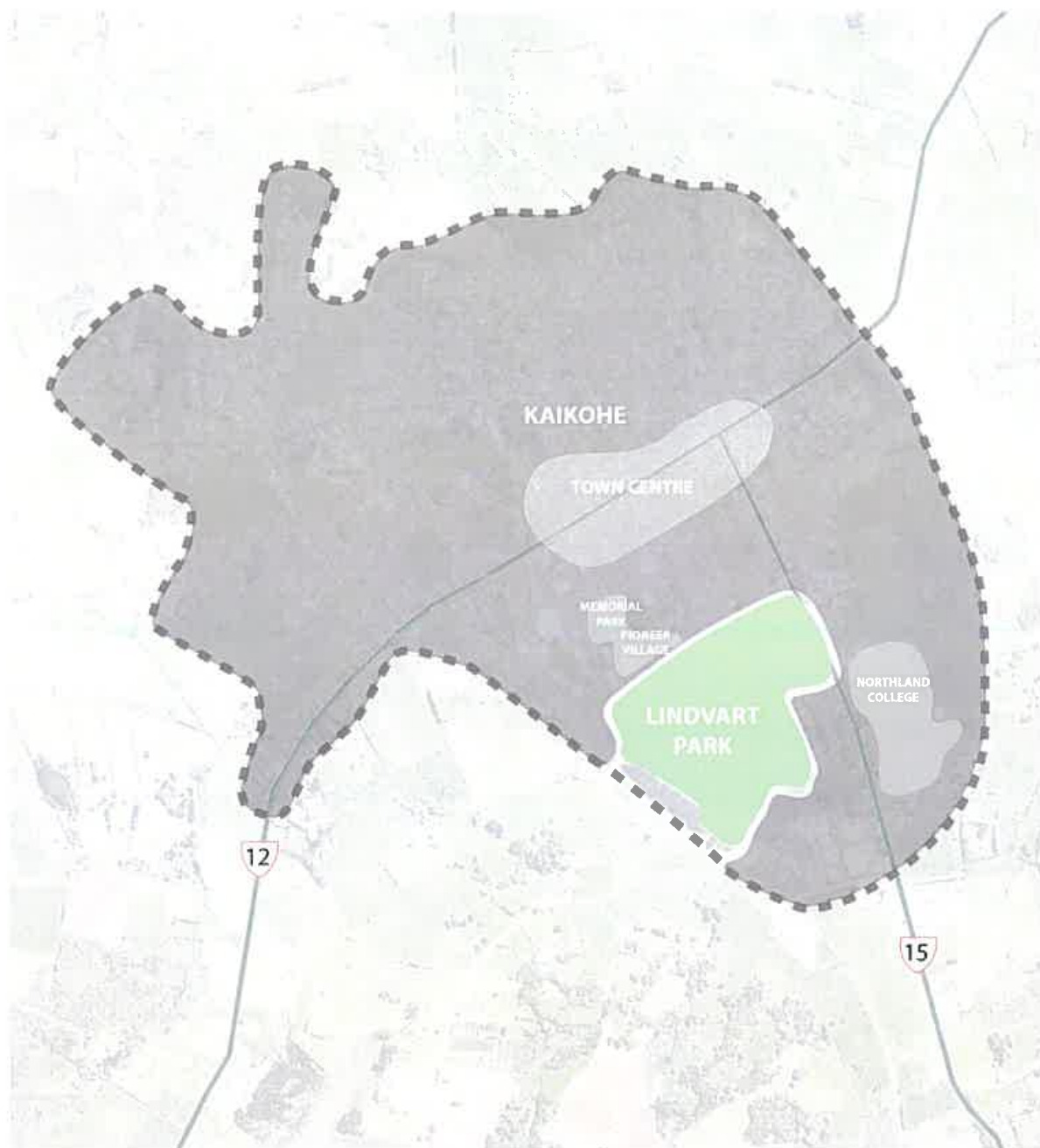
| | |
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Purpose of the Reserve Management Plan

The purpose of the Reserve Management Plan is to provide direction for the management and development of Lindvart Park.

The reserve management plan provides the community with certainty about the function and management of the reserve. It helps make sure management decisions are consistent with the Reserves Act 1977.



History of Lindvart Park

Kaikohe was originally the Ngāpuhi village Opango. Present day Kaikohe derived its name from shelter and sustenance provided by the Kohekohe trees on Tokareireia (Kaikohe Hill) during a raid by Ngāti Whātua. Following that event, the place became known as Kai kohekohe and was later shortened to Kaikohe. Kaikohe is of central importance to Ngāpuhi and remains the hub of Te Rūnanga ā Iwi o Ngāpuhi.

The first European settlers began to arrive in Kaikohe in the late 19th century. However, it was when the railway from the south was extended into Kaikohe in 1914, that European settlement, and associated industry like dairy farming, escalated.

John Julius Lindvart was a prominent farmer and landowner in the Kaikohe area, who, at his death in 1930, bequeathed \$2,000 for the purchase and upkeep of a public recreation ground for the inhabitants of Kaikohe. Problems with the estate meant that the Public Trustee was not able to pay out the total amount of Lindvart's reserve land bequest until two decades after his demise, in the 1950s.

Much of the reserve land comprising Lindvart Park was purchased in the early 1930s by the then Kaikohe Town Board as Kaikohe Recreation Ground. Amendments to the terms of Lindvart's will in the 1950s enabled his original bequest to be used for the upkeep of the reserve. The name was officially changed to Lindvart Memorial Park in 1951. An additional seven hectares, locally known as Rugby Park, was acquired in the late 1960s.

Lindvart Park is a district park as it serves a wider community than solely Kaikohe, with many people travelling to Kaikohe from outlying areas to access sport and recreation facilities within the park.





Features of Lindvart Park

Lindvart park is located at the southern end of Kaikohe township. It is bounded by Mangakahia Road, Penney Crescent and Recreation Road. The principal entry to the park is from Penney Crescent.

Much of Lindvart Park was originally low-lying swamp. The geology comprises layers from successive volcanic activity. A superficial layer of volcanic soil overlies Taheke basalt, which in turn overlies Horeke basalt, like much of Kaikohe township. The sports grounds are located on flat land, with a high water table. Parts of the park are prone to flooding.

A landfill operated in the north-western corner of the park until mid-1998. The entire 4ha landfill area was capped with clay overlain by topsoil. The area provides elevation and contour. At present the landfill site does not form part of the active recreation component of the park.

Council engaged Fraser Thomas Limited to undertake environmental and geotechnical investigations on Lindvart Park to better understand the potential for recreation on the former landfill site. The report concludes the area is suitable for informal recreation provided nothing penetrates the clay cap and that the crown should be regraded and planted in grass. More detail is included in the report which is available from the Council.

The existing vegetation within the park, including the stand of cypress trees dividing the former landfill site from the sports fields and the stand of willows along the south-western edge of the park, is aging and in poor condition.

An access strip of Māori land runs through the centre of the park from the eastern edge.



Sports, events, activities and facilities available

Lindvart park
services a wide
variety of
sporting codes

User groups include:

-  Kaikohe Rugby Football and Sports Club and Bay of Islands Rugby Union
-  Kaikohe Lions Rugby League
-  Bay of Islands Hockey
-  Bay of Islands Netball
-  Kaikohe Football Club (soccer)
-  Hub of the North Sports – tennis and table tennis and kids holiday programmes
-  Bay Marlins little league softball

1

Lindvart Park Pavilion (owned by Far North District Council) - not fit for purpose

1

Rugby clubrooms (owned by Kaikohe Rugby Football and Sports Club)

1

Rugby grandstand (owned by Far North District Council)

3

Rugby fields

3/4

Size rugby league field

1

Hockey turf – the turf was established in 2008, lighting was installed in 2014 (funded by Top Energy)

3

Football fields

6

Touch fields

1

Softball diamond (needs rehabilitation)

8

Netball courts (used as tennis courts in summer) – these were upgraded to competition standard in 2015

3

Unmarked car parking areas within the park at the northern edge of the park off Recreation Road, adjacent to the pavilion and adjacent to the rugby clubrooms (additional 41 marked spaces on Penney Crescent)



Far North District Council | Lindvart Park Reserve Management Plan 2018

Vision

Lindvart Park will be the premier sports venue for the Far North District with attractive, well maintained and well used facilities.

Goals

- 1** Lindvart Park provides a venue for strong, successful, sustainable recreation and sporting activities that are flexible and able to meet, and adapt to, the needs of the people of Kaikohe and the wider Far North District over time.
- 2** Lindvart Park reflects a strong sense of place, history and Ngāpuhi identity.
- 3** People of all ages and abilities are able to use, access and enjoy Lindvart Park.
- 4** Wherever possible sports facilities are designed for multi-use and are universally accessible for organised and informal sports and recreation.
- 5** Lindvart Park contributes to, and maintains, green open space for passive recreation to encourage better use and enjoyment of the reserve.
- 6** Facilities are developed and maintained to a high standard for active recreation.



Reserve opportunities

Lindvart Park currently presents the following opportunities:

- 1 The former landfill site, given its past use, can be redeveloped for low impact recreation use.
- 2 Strengthen the sense of place and cultural identity through re-design.
- 3 Integrate sports codes and facilities by developing multi-use facilities rather than continuing with single purpose facilities that are not fully utilised.
- 4 Reconfigure the layout of pathways to improve circulation and access for all park users, both through the reserve and to the surrounding street network.
- 5 Re-design the fencing to improve accessibility, usability, visual amenity and safety of the park for all users.
- 6 Reconfigure parking areas to improve vehicular access and parking proximity to sports facilities.
- 7 Provide new and additional toilet and change facilities.
- 8 Develop a purpose-built covered / indoor multi-sports facility.
- 9 Provide for covered spectator seating within the purpose-built facility.
- 10 Provide for other recreational activities including fitness trail and cycling trails.
- 11 Establish children's play facilities within the park.
- 12 Remove existing vegetation in poor condition, and replant to an appropriately designed plan.
- 13 Improve lighting situation to enhance safety and increase use, especially for winter sports.



Far North District Council | Lindvart Park Reserve Management Plan 2018

Management objectives and policies

**Satisfies
goal**

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1 Optimise utilisation and development of sports and recreation on the reserve | 1, 5 & 6 |
| Develop Lindvart Park in general accordance with the reserve management plan. | |
| 2 Improve the facilities to a high standard for indoor and outdoor sport and recreation | 1 & 6 |
| Establish a centralised, purpose built facility for indoor sport and recreational use. | |
| Provide and maintain ground surface conditions that will meet the requirements of a wide range of winter and summer sports codes. | |
| Ensure that the wide range of sports and recreational facilities, wherever possible, are shared by different codes, in particular winter and summer sports codes. | |
| Establish and operate training lights to enable training and play to club competition level. | |
| Recondition dis-used sportsfields where necessary. | |
| Enable establishment of low impact recreational activities on the former landfill site and the park, which may include walking / cycling tracks, sculpture trail, and bmx / pump track for bicycles subject to sufficient demand and on the proviso that the integrity of the landfill cap is maintained. | |
| Establish a children's playground within Lindvart Park. | |
| Ensure that additional equipment for sports and recreational facilities can be established. | |
| Provide fresh drinking water facilities. | |
| 3 Develop and nurture a sense of place and cultural identity | 2 |
| Provide opportunities to showcase Ngāpuhi identity through architectural design, cultural markers, public art, signage and planting. | |
| 4 Provide protection from weather, particularly for spectators, to enhance amenity | 3 |
| Establish and maintain shade and shelter. | |
| 5 Improve the amenity of the reserve | 5 |
| Encourage tree planting that does not block passive surveillance of the area. | |
| Establish linkages to surrounding areas of ecological value. | |
| Remove trees that detract from amenity. | |

Management objectives and policies

Satisfies goal

6 Improve access and parking

3 & 4

Establish universally accessible walkways to Lindvart Park to improve access to and connections across the reserve.

Establish cycleways within Lindvart Park, where possible linking to the cycleway to the west of the reserve and provide secure cycle parking.

Provide carparking areas that are safe and accessible to key sporting facilities without dominating the greenspace amenity of the park. Parking within the road reserve of immediately adjoining streets is also encouraged.

Work with lessees and the codes to facilitate public use of all facilities within Lindvart Park in accordance with the Management Agreement.

7 Improve safety and security

3 & 5

Establish directional lighting in areas of high use such as car parks, around buildings and along paths to improve safety and perceived safety.

Ensure that existing and future planting retains clear sightlines to recreation areas and does not create areas of concealment.

Remove internal fences where possible and replace perimeter wire fences with low perimeter fences that act as vehicular barriers to improve usability while not compromising security.

Avoid fencing, lighting, service trenches or other structures are on the former landfill area, where these might risk penetrating the clay cap.

Prohibit any activities on the former landfill area that involve open flames due to the risk to public safety of potential gas leakage.

8 Avoid or reduce potential public health and safety risks from the former landfill area

5

Undertake remedial works to address the leachate issue.

9 Enhance toilets and changing facilities

1 & 3

Improve public access to clubroom toilets.

Construct stand-alone public toilets / change facilities on Lindvart Park.

10 Enable the use of Lindvart Park for organised events

1 & 4

Permit events on Lindvart Park where these do not affect its amenity, or conflict with and/or limit the public use and enjoyment of the reserve.

11 Improve waste management and recycling at Lindvart Park

5 & 6

Provide recycling bins for the sorting of rubbish.



Actions

The actions outlined below give effect to the Reserve Management Plan. They have been prioritised using the following principles:

- **Adaptability / functionality**
functional and adaptable spaces that are fit-for-purpose.
 - **Asset management planning**
to inform operational plans and ensure facilities are in good condition as part of a 'whole of life' planning function.
 - **Equity and access**
position is most accessible to community for organised and informal sport and recreation activities.
 - **Multi-use**
designed for multi-uses wherever possible to ensure wise investment of scarce resources.
 - **Optimise existing assets**
optimise/refurbish don't replace unless there is a compelling reason for doing so e.g. do not continue to invest in assets that are not fit-for-purpose.
 - **Partnerships**
working together to optimise the network.
 - **Return on Investment (ROI)**
return must deliver much or more than the project it displaces.
 - **Sustainability**
project must be financially sustainable, and maximise community benefit.
- However, priority actions are subject to change through the LTP process. The next LTP will be developed for the Far North District Council (FNDC) in 2021.



IMMEDIATELY

Commission business case for new purpose-built centralised recreation centre adjacent to (and covering two) netball courts to include at least: 2 x multi-purpose courts, a gym, sheltered viewing areas, storage and offices and associated amenity such as accessible drinking fountains and toilets.

Lead: FNDC, KDS and Sport Northland

Undertake further investigation and / or remedial works on the former landfill site as recommended in the Environmental / Geotechnical Investigation Report by Fraser Thomas Ltd.

Lead: FNDC

Recondition softball diamond.

Lead: FNDC

Investigate changing parking on Penney Crescent from angle to 90° degree.

Lead: FNDC

Develop and enhance walkways and cycleways to and through the park to improve access and connectivity.

Lead: FNDC with Sportsville Kaikohe

Investigate demand for and feasibility of an athletics track around the rugby grounds, with field athletics on the rugby field.

Lead: Sportsville Kaikohe

Provide training lighting on sports grounds to enable night time use.

Lead: Sportsville Kaikohe

Recondition/rehabilitate Maihi Park /Marlin Park by regrading and grassing.

Lead: FNDC

Provide directional lighting in the car parking areas and over the internal pedestrian paths to recreational facilities.

Lead: FNDC

Remove internal fences between sports fields to improve internal circulation.

Lead: Sportsville Kaikohe

Construct facilities to provide activities set out in bylaws.

Lead: FNDC

1-3 YEARS

Work with relevant sporting codes to identify and implement fencing solutions that will improve visibility, security, amenity and internal circulation.

Lead: Sportsville Kaikohe

Improve accessibility and functionality of the netball and tennis courts including functional fencing and provision of nets.

Lead: KDS

Improve access to and legibility of the park via way-finding signage.

Lead: KDS with FNDC

Remove existing cypress and willow shelter belts.

Lead: FNDC

Design and build a new children's playground in the northern part of park adjacent to Recreation Road.

Lead: FNDC and KDS

Investigate the construction of a new softball diamond.

Lead: FNDC and KDS



1 - 3 YEARS AND ONGOING

Establish a sculpture trail on the former landfill in the western side of the park that tells the story of Ngāpuhi, Kaikohe and of Lindvart Park.

Lead: FNDC and KDS

1-5 YEARS

Following business case for purpose-built recreation centre, prepare design brief for, commission design and undertake works to consent and construct.

Lead: FNDC and KDS

3-5 YEARS

Plant a new forest area of Totara or a similar native species at the south-western corner of the park.

Lead: FNDC

Remove perimeter wire fences and replace with low perimeter fences (1.2m maximum height) that act as barriers to motorised vehicles but allow pedestrians and cyclists to enter park.

Lead: FNDC

Establish low impact recreational activities on the former landfill site which may include walking / running / cycling tracks provided these do not penetrate the clay cap.

Lead: FNDC and KDS

Construct a universally accessible public toilet and drinking fountains on the north-eastern part of the reserve, to link with the fitness trail.

Lead: FNDC

Investigate demand for a BMX / pump track to be located at the western edge of the park.

Lead: FNDC

3-10 YEARS

Rationalise car parking areas around the park to improve vehicle access and circulation to sportsfields / facilities.

Lead: FNDC

Install bike stands in new carpark areas.

Lead: FNDC

LONG TERM

Extend Penney Crescent through to Mangakahia Road in the south to improve circulation around key facilities on the eastern side of the park.

Lead: FNDC



Implementation and funding

This Reserve Management Plan provides a vision, goals, objectives, policies and actions that determine the appropriate use, protection and development of Lindvart Park.

Decisions relating to the funding and priority for works described in this Reserve Management Plan will be undertaken within Far North District Council's Long Term Plan and Annual Plan.

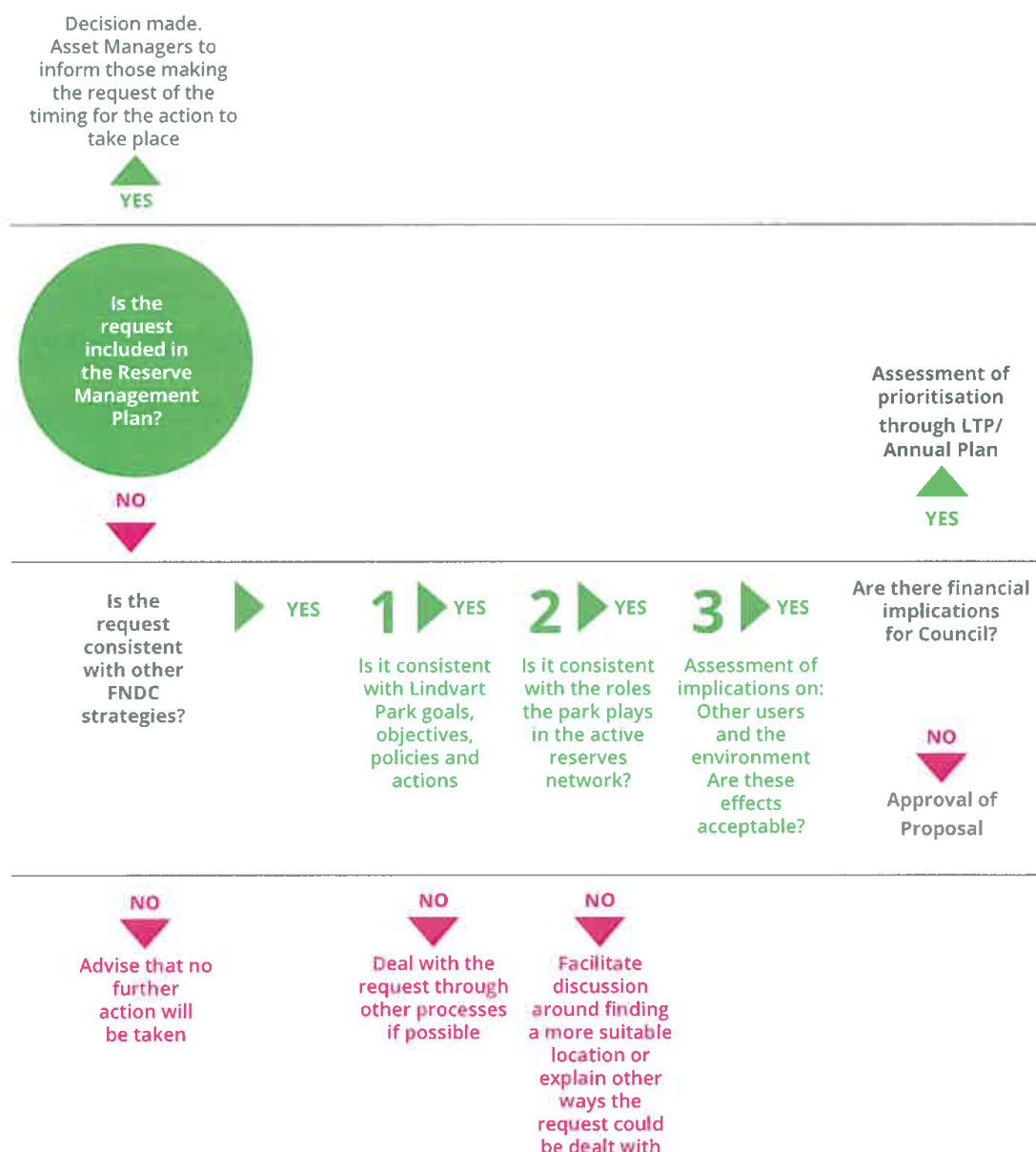
It is important to note that, it is not because a particular action has been included within this Reserve Management Plan, that Council will make funding available for those works. It is anticipated that Kaikohe and Districts Sportsville and the various sporting codes will work in partnership with Council to raise future funding to deliver the outcomes anticipated in this Plan.



Decision-making process for requests not specifically included in the Reserve Management Plan

The Reserve Management Plan is developed for a ten-year term. Because of the length of time there are likely to be proposals made for the park not specifically included as actions in the Reserve Management Plan.

The following process will be used to decide whether or not to proceed with any such proposals.





Far North District Council | Lindvart Park Reserve Management Plan 2018

Administrative information

Process for preparing a Reserve Management Plan for Lindvart Park

Section 41 of the Reserves Act 1977 sets out the process that must be followed when preparing a Reserve Management Plan.

The following steps outline the process:

| | | |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 1 | FNDC publicly notifies its intention to prepare the Reserve Management Plan and invites interested parties / persons to send in written suggestions on the proposed plan within a set time period (usually one month). This was done by on-line survey. | March – May 2017 |
| 2 | A draft Reserve Management Plan is prepared giving consideration to comments received. | Nov 2017 - Feb 2018 |
| 3 | The draft Reserve Management Plan is adopted and advertised for public submissions and made available for viewing for a minimum of two months. | May - July 2018 |
| 4 | Consideration is given to submissions and objections received and a hearing is held. | Aug - Sept 2018 |
| 5 | Appropriate changes are made to the Reserve Management Plan. | Sept - Oct 2018 |
| 6 | As Lindvart Park is a recreation reserve vested in the Council, the final Reserve Management Plan can be approved and adopted by FNDC, with no requirement for Ministerial approval. | Oct 2018 |
| 7 | The final Reserve Management Plan is produced. Implementation commences. All those who made submissions are notified that the plan has been finalised and is available if they require a copy. Lindvart Park Reserve Management Plan will also be available on-line. | Nov 2018 |
| 8 | Lindvart Park Reserve Management Plan is kept under continuous review by FNDC. | Ongoing |

How reserve management fits with legislation and other Council documents

Reserve Management

Statutory context for reserve management

Resource Management Act 1991

- Far North District Plan
- Northland Regional Plan

Reserves Act 1977 Reserve Management Plan

Other legislation e.g. Local Government Act 2002 and Health and Safety at Work Act

Northland Sports Facilities Plan 2014

Council Bylaws e.g. public places, dog control

Council Policy e.g. Reserves Policy

Council Plans

- Long-term Plan
- Annual Plan
- Asset Management Plan: Parks and Recreation

Lindvart Park Management Agreement



Reserve legal description

Lindvart Park is located at Mangakahia Road, Recreation Road and Penney Crescent, Kaikohe.

It covers a total area of approximately 21.7 hectares.

The legal description is:

Lot 2 DP 14413, and Parts Kohewhata 50 and 69A (Gazetted: Recreation Reserve NZGZ 1982 p 4185)

- Parts Lots 3 and 4 DP 22327, Part Lots 22 and 31 DP 10045, and Parts Kohewhata 64 (Gazetted: Recreation Reserve NZGZ 1982 p 2171)
- Lot 1 DP 141391 (Vested on deposit)
- Part Kohewhata 69 is also included within the reserve area. This is Māori land designated as a Right of Way in favour of Council, and is not gazetted as recreation reserve.



Reserve classification

Lindvart Park is classified as a Recreation Reserve under section 17 of the Reserves Act 1977. Section 17 (1) states the purpose of recreation reserves is for:

'Providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside.'

What this means is that the purpose of Lindvart Park as an active recreation reserve is primarily for providing areas for organised sports and events and other recreational opportunities for the well-being and enjoyment of the wider community, and to protect the natural environment.

Reserve ownership and management

Lindvart Park is owned by FNDC – it has variously been owned by its predecessors Kaikohe Town Board and Kaikohe Borough Council.

As of 1 March 2018, Kaikohe and Districts Sportsville (KDS) has taken on the management of Lindvart Park. KDS is an incorporated society that has been set up to promote, foster and develop amateur sport, sports training, health and fitness in the Far North area, and in particular for young people. The society's role is to work in partnership with FNDC and the various sports codes to secure sports fields, grounds and facilities for its members, and to assist in raising funds for improvements to facilities.

The KDS Board consists of seven members: three elected and four appointed. Current members codes include:

- Bay of Islands Rugby Football Union
- Kaikohe Rugby Football and Sports Club
- Kaikohe Yun Jung Do development Trust
- Bay of Islands Netball Centre
- Rugby League Northland
- Kaikohe Amateur Football Club
- Bay of Islands Hockey Association.

In alignment with the management agreement between FNDC and KDS, it is expected that all sporting and recreational organisations using the park will work in partnership and sign user agreements with KDS to help ensure the health and safety of users, minimise user conflicts, and maximise enjoyment of the park for all users.

Existing leases

| Lessee | Leased area | Terms of lease |
|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Kaikohe Rugby Football and Sports Club (est 1908) | Pt Kohewhata 50, only that part containing the buildings: rugby football club room, training sheds and toilets | 21 years with perpetual rights of renewal under Reserves and Domains Act |
| Bay of Islands Football Rugby Union | Pt Kohewhata 50, Pt Kohewhata 69A and Lot 2 DP 14413 | 21 years terminating in October 2033 Reserves and Domains Act |



Far North District Council | Lindvart Park Reserve Management Plan 2018

Appendix 1

Gazette notices and land online information

8 JULY

THE NEW ZEALAND GAZETTE

2171

hereto, to be classified as reserves for the purposes specified at the end of the respective descriptions of the said lands, subject to the provisions of the said Act.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—KAIKŌHE BOROUGH

2,958 hectares, more or less, being part Kohewhata No. 64 Block, situated in Block XV, Ōmapere Survey District. Balance certificate of title 934/253, M.L. Plan 8556, recreation.
5,473 hectares, more or less, being part Lot 4, D.P. 22327, situated in Block XV, Ōmapere Survey District. Balance certificate of title 604176. Together with a water easement created by T233 995, recreation.
5,363 hectares, more or less, being part Lot 3, D.P. 22327, situated in Block XV, Ōmapere Survey District. All certificate of title 1008/196, recreation.
2125 square metres, more or less, being part Lot 22, D.P. 10045, situated in Block XV, Ōmapere Survey District. Part certificate of title 649/53, recreation.
519 square metres, more or less, being part Lot 31, D.P. 10045, situated in Block XV, Ōmapere Survey District. Part certificate of title 649/53, recreation.
3850 square metres, more or less, being Lot 14, D.P. 38215, situated in Block XV, Ōmapere Survey District. Part Gazette notice 16340. Subject to a stormwater drainage easement contained in K. 61163, recreation.
2,648 square metres, more or less, being Lot 3, D.P. 39389, situated in Block XV, Ōmapere Survey District. Part certificate of title 1313/86, recreation.
792 square metres, more or less, being Lot 35, D.P. 46326, situated in Block XV, Ōmapere Survey District. All certificate of title 24C/584, local purpose (drainage).
549 square metres, more or less, being part Lot 37, D.P. 38220, situated in Block XV, Ōmapere Survey District. Part Gazette notice A. 236639. Subject to a sewage easement contained in K. 63084, local purpose (drainage).

Dated at Auckland this 25th day of June 1982.

R. F. SMITH,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 2/2/354; D.O. 1/39/2/17)

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for local purpose (site for roadmans hut), subject to the provisions of the said Act.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—OHINEMURI COUNTY

4046 square metres, more or less, being Section 5, Block III, Waikato North Survey District. Part *New Zealand Gazette*, 1911, page 2669. S.O. Plan 15928.

Dated at Hamilton this 16th day of June 1982.

G. L. VENDT,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 3/44/5; D.O. 3/3041)

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for Government purpose (primary education), subject to the provisions of the said Act.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—CAMBRIDGE BOROUGH

4046 square metres, more or less, being Section 68, Town of Cambridge East, situated in Block IX, Cambridge Survey District. Part *New Zealand Gazette*, 1878, page 1769. S.O. Plan 1387.

Dated at Hamilton this 11th day of June 1982.

G. L. VENDT,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 3/44/8; D.O. 8/5/281)

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for recreation purposes, subject to the provisions of the said Act.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—TAURANGA CITY—PART MITCHELL PARK RECREATION RESERVE

1,4396 hectares, more or less, being Lot 31, D.P. S. 5351, Lot 60, D.P. S. 6693 and Lot 2, D.P. S. 10996, situated in Block X, Tauranga Survey District. All certificate of title, Nos. 25B/309, 25B/310 and 25B/328. All *New Zealand Gazette* 1968, page 615.

This notice is issued in substitution for the notice dated 14 April 1981 and published in *New Zealand Gazette*, 23 April 1981, No. 46, page 1131, which was issued in error and that notice is hereby revoked.

Dated at Hamilton this 15th day of June 1982.

G. L. VENDT,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 3/2/93; D.O. 8/5/262/1)

Boundaries of Taupo Borough and Taupo County Defined

PURSUANT to section 48 of the Local Government Act 1974, the Secretary for Local Government hereby defines, as set out in the Schedule hereto, the boundaries of Taupo Borough and Taupo County, those boundaries having been altered by Order in Council made on 27 October 1981 and published in the *New Zealand Gazette* 5 November 1981, No. 131, page 3045.

FIRST SCHEDULE

BOUNDARIES OF THE BOROUGH OF TAUPO

ALL that area in the South Auckland Land District containing 3384 hectares, more or less, bounded by a line commencing at the easternmost point of Lot 1, D.P. S. 21311 being a point on the left bank of the Waikato River and proceeding in a south-westerly direction along that bank to and along the shore of Lake Taupo to a point bearing 165° 00' south-east of the intersection of the north-eastern corner of a public road (as defined on M.L. 16214) with Acacia Bay Road; thence in a north-westerly direction along that right line to the said intersection; thence in a north-easterly direction along the south-eastern side of Acacia Bay Road to the production of the north-eastern boundary of Rangaura 8615 Block; thence north-westerly to and along that boundary to the northernmost corner of the said Block; thence south-westerly along the north-western boundary of the said Block to the north-eastern boundary of part Rangaura 8A Block; thence north-westerly along that boundary to an angle bearing 52° 02' 17.08 metres from IT XI shown on M.L. 19097; thence in a north-easterly direction along a right line to the westernmost point of Rangaura 5 Block, along the north-western boundary of the said Block to the northernmost point and along another right line to an angle on the western side of Pohiipi Road opposite IT XV as shown on S.O. 41900; thence in an easterly direction along a right line to boundary peg XXIVc as shown on S.O. 44183 on the eastern side of State Highway No. 1; thence in a north-easterly direction along the said eastern side to the intersection with the right bank of the Waipū-Werawera Stream; thence in a south-easterly direction along that right bank to the intersection with the left bank of the Waikato River along a right line to the westernmost point of Section 2, Block XIV, Tātua Survey District along the south-western boundary of that section to its southernmost point, along another right line to the south-western corner of Lot 1, D.P. S. 28936 on the northern side of Spa Road, once again along another right line to the most north-eastern corner of Section 320, Block II, Tauhara Survey District, and again along a right line to the north-eastern corner of part Tauhara Middle 4A2 Block; thence in a generally southerly direction along the generally eastern and the south-eastern boundaries of the said 4A2 Block, shown on M.L. 20427 to and along the north-western boundary of Section 19, Block III, Tauhara Survey District to the westernmost corner of the said Section 19; thence south-westerly along a right line to Transmission Line Pylon Number 565 (co-ordinates 593594.16 mN, 269175.14 mE) another right line to the southernmost corner of the Taupo Borough (*Gazette* 1969, p. 787) being a point on the production of the south-eastern boundary of the former Section 1, Block VI, Tauhara Survey District in line

2 DECEMBER

THE NEW ZEALAND GAZETTE

4185

hereby appoints the Marlborough Sounds Maritime Park Board to control and manage the reserve, described in the First Schedule hereto, subject to the provisions of the said Act, as a reserve for recreation purposes, and in the Second Schedule hereto, subject to the provisions of the said Act, as reserves for local purpose (esplanade).

FIRST SCHEDULE

MARLBOROUGH LAND DISTRICT—MARLBOROUGH COUNTY

2327 square metres, more or less, Lot 24, D.P. 2198, situated in Block XII, Wakamarina Survey District. All certificate of title 3D/1218

SECOND SCHEDULE

2,9821 hectares, more or less, Lot 18, D.P. 2094, Lot 37, D.P. 2198, Lot 10, D.P. 2603, Lot 36, D.P. 2705, and Lot 6, D.P. 4140, situated in Block XII, Wakamarina Survey District. All certificates of title 3D/1414 and 3D/1359

Dated at Blenheim this 7th day of October 1982.

D. I. MURPHY,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 8/8/2/24; D.O. 8/5/114)

Revocation of the Reservation Over Part of a Reserve Specifying the Manner of Disposal and How Proceeds of Sale Shall be Utilised

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby revokes the reservation over that part of the reserve for recreation purposes, described in the Schedule hereto, and further, declares that the said land may be disposed of by The Rotorua District Council at current market value, the proceeds from any such sale to be paid into the council's Reserves Account, such moneys to be used and applied in or towards the improvement of other reserves under the control of the council, or in or towards the purchase of other land for reserves.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—ROTORUA DISTRICT

157 square metres, more or less, being Lot 1, L.T.S. 32229, situated in Block IV, Horohoro Survey District

This notice is issued in substitution for the notice, dated 7 October 1982, and published in *New Zealand Gazette* No. 123, 21 October 1982, page 3473, and that notice is hereby cancelled.

Dated at Hamilton this 16th day of November 1982.

L. C. PRICE,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 3/2/114; D.O. 8/5/259)

Transfer of Unformed Legal Road in Block IV, Ruakaka Survey District

PURSUANT to section 323 of the Local Government Act 1974, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares that the land, described in the Schedule hereto, has been transferred to the Crown by the Whangarei County Council, pursuant to the said section 323, and as from the date of this notice the said land shall be deemed to be Crown land subject to the Land Act 1948.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—WHANGAREI COUNTY

8,1730 hectares, more or less, being Allotment 164, Manaia Parish, situated in Block IV, Ruakaka Survey District. S.O. Plan 56628.

Dated at Auckland this 11th day of November 1982.

R. F. SMITH,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 2/3/48; D.O. 13/54)

Reservation of Land and Declaration That the Reserve be Part of the Manaia Ridge Scenic Reserve

PURSUANT to the Land Act 1948, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby sets apart the land, described in the Schedule hereto, as a

reserve for scenic purposes and further, pursuant to the Reserves Act 1977, declares the said reserve to form part of the Manaia Ridge Scenic Reserve to be administered as a reserve for scenic purposes subject to the provisions of section 19(1)(a) of the said Act.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—WHANGAREI COUNTY

8,1730 hectares, more or less, being Allotment 164, Manaia Parish, situated in Block IV, Ruakaka Survey District. S.O. Plan 56628. 8689 square metres, more or less, being Allotment 563, Manaia Parish, situated in Block IV, Ruakaka Survey District. S.O. Plan 56873.

Dated at Auckland 11th day of November 1982

R. F. SMITH,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 2/3/49; D.O. 13/54)

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserves, described in the Schedule hereto, to be classified as reserves for the purposes specified at the end of the respective descriptions of the said lands, subject to the provisions of the said Act.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—KAIKOHE BOROUGH

857 square metres, more or less, being part Lot 29, D.P. 7981, situated in Block XV, Omapere Survey District. All certificate of title 678/55, recreation.

2,5267 hectares, more or less, being part Kohewhata No. 50 Block, situated in Block XV, Omapere Survey District. All certificate of title 958/66, M.L. Plan 8556, recreation.

1,5067 hectares, more or less, being Lot 2, D.P. 14413, situated in Block XV, Omapere Survey District. All certificate of title 323/32. Subject to a right of way appurtenant to Kohewhata No. 42B, recreation.

3,3487 hectares, more or less, being part Kohewhata No. 69A Block, situated in Block XV, Omapere Survey District. All certificate of title 358/171, M.L. Plan 14418, recreation.

1,1179 hectares, more or less, being Kohewhata 11C1 Block situated in Block XV, Omapere Survey District. All certificate of title 614/129, M.L. Plan 12673. Having appurtenant thereto a right of way created in and by provisional register, Volume 176/7, and right to enter and lay water pipes created in and by transfer No. 240606 and a right of way created in and by provisional register, Volume 183/100, as amended by order No. 12746, local purpose (site for a water supply).

3035 square meters, more or less, being Lot 2, D.P. 58730, situated in Block XV, Omapere Survey District. All certificate of title 14C/165, local purpose (site for a memorial hall).

1,5306 hectares, more or less, being Lot 1, D.P. 81512, situated in Block XV, Omapere Survey District. All certificate of title 38B/557, local purpose (site for pioneer village).

Dated at Auckland this 11th day of November 1982

R. F. SMITH,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 2/2/354 Res. 2/44/16; D.O. 1/39/2/17)

Classification of Parts of a Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares that part of the reserve, described in the First Schedule hereto to be classified as a reserve for recreation purposes subject to the provisions of the said Act, and further, declares that part of the reserve, described in the Second Schedule hereto, to be classified as a reserve for scenic purposes, subject to the provisions of section 19(1)(a) of the said Act.

FIRST SCHEDULE

NORTH AUCKLAND LAND DISTRICT—OTAMATEA COUNTY—WHENUANUI DOMAIN RECREATION RESERVE

15,3640 hectares, more or less, being Sections 36 and 38, Block XII, Tokatoka Survey District. Part *New Zealand Gazette*, 1970, page 1427 and 1924, page 742. S.O. Plan 56806.

C



Far North District Council | Lindvart Park Reserve Management Plan 2018



View Statutory Action

Parcel Lot 1 Deposited Plan 141391
Current Purpose Recreation Reserve

Parcel Status Current

| Statutory Action | Type | Recorded | Action | Status |
|------------------|--------------------|------------|--------|---------|
| DP 141391 | Vesting on Deposit | 04/04/2002 | Create | Current |
| Statute | | | | |
| Purpose | Recreation Reserve | | | |
| Name | | | | |
| Comments | | | | |

*** End of Report ***

Client Reference: cclarke004

Dated 2 03 2018 2:04 pm, Page 1 of 1

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The record of unregistered gazette notices may be incomplete and does not necessarily represent the current legal status of land.

Appendix 2

Existing site photographs (taken November 2017)



1. Former landfill site looking towards rugby park



2. Premier rugby ground and grandstand



3. Hockey turf including lighting and fencing



4. Netball courts



5. View of Lindvart Park from Recreation Road



6. Perimeter fencing



CONTACT US

Far North District Council
Te Kaunihera o Tai Tokerau ki te Raki

www.fndc.govt.nz
Helpdesk Telephone (09) 401 5200
Freephone 0800 920 029

Postal Address
Far North District Council
Private Bag 752
Memorial Ave
Kaikohe

Headquarters
Far North District Council
5 Memorial Ave
Kaikohe

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HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Private Bag 752, Memorial Avenue
Kaikohe 0405, New Zealand
✉ ask.us@fndc.govt.nz
☎ 0800 920 029
www.fndc.govt.nz

1st October 2024

Tēnā koe

We are contacting you to notify you of the requested lease and invite iwi and hapū feedback on the proposed lease.

Kaikohe & Districts Sportsville Incorporated have been responsible for the management of Lindvart Park, Kaikohe, since 1 January 2018. Their goal is to promote sport in Kaikohe and surrounding areas, making it accessible to all.

Kaikohe & Districts Sportsville Incorporated has recently opened the newly developed sporting facility, Papa Hawaiiki, on Lindvart Park. The complex consists of two indoor multi-use courts, meeting room and viewing platform. The building has been designed to provide accessibility for all.

The complex intends to bring basketball back to Kaikohe and grow this sport and others including volleyball. The complex offers volleyball and other indoor sports to the community and the wider area of Hokianga, allowing people who had to travel or couldn't travel, to access numerous sports.

The group has approached Council and requested a new lease over the Recreation Reserve. The proposed lease term is 30 years, broken into 3 x 10 year terms.

As the lease is over Recreation Reserve, public consultation will be required – should this be granted by Council, you will be notified of the commencement of this.

If you would like further information, discuss this proposal further, have any questions or want to share feedback, please do not hesitate to get in contact with Michelle Rockell at michelle.rockell@fndc.govt.nz.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Trent Blakeman". The signature is stylized with a long, sweeping underline.

Trent Blakeman

Acting Group Manager – Delivery & Operations



RECORD OF TITLE
UNDER LAND TRANSFER ACT 2017
FREEHOLD
Search Copy




R.W. Muir
Registrar-General
of Land

Identifier **NA649/53**
Land Registration District **North Auckland**
Date Issued 15 November 1933

Part-Cancelled

Prior References
NA255/264

Estate Fee Simple
Area 5274 square metres more or less
Legal Description Lot 21-22 and Lot 31 Deposited Plan
10045
Purpose Providing additional land to enable a
roading scheme to be carried into effect

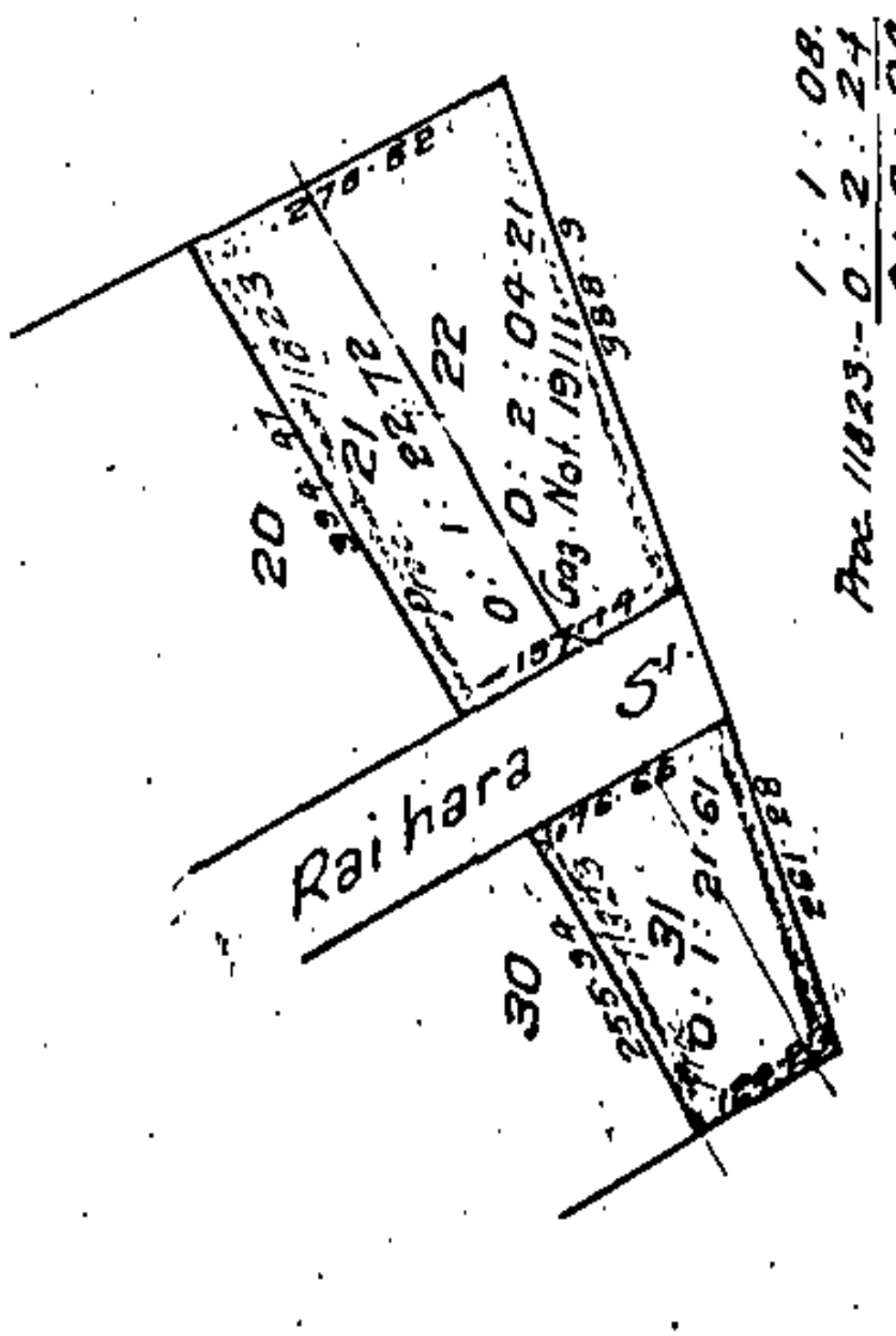
Registered Owners
Kaikohe Town Board

Interests

Fencing Agreement in Transfer 260645 - 15.11.1933
11823 Proclamation proclaiming parts as street - 17.5.1946 at 10.00 am
19111 Gazette Notice declaring part Lot 22 DP10045 to be a public reserve for recreation purposes - 3.7.1962 at 11.00 am
A176011 Gazette Notice declaring part Lot 31 DP 10045 to be a recreation reserve - 26.9.1966 at 9.01 am

Identifier

NA649/53



Transaction ID 4032327
Client Reference kmeekings001

Search Copy Dated 02/10/24 9:44 am, Page 2 of 2
Register Only

7.2 MEMORIAL PLAQUE AT KAIKOHE MEMORIAL PARK - LAURIE BYERS

File Number: A4907977

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to seek the Kaikohe-Hokianga Community Board's support for the installation of a memorial plaque at the Memorial Park Learn to Ride Track in Kaikohe.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Laurie Byers was a committed community leader known for his advocacy for Kaikohe.
- He achieved significant recognition as an Olympian and Commonwealth Games cycling medalist.
- To honour his legacy, the Kaikohe Lions Club, in collaboration with Laurie's family, has proposed installing a memorial plaque at the Memorial Park Learn to Ride Track.
- The plaque will be funded through the Mayoral Discretionary Fund.
- The Board's support is requested to proceed with the installation.
- The installation falls under the Kaikohe-Hokianga Community Board's delegations for reserves.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the installation of the plaque to be placed at the Memorial Park learn to ride track, subject to completion of the Public Art and Memorial application form.

1) TĀHUHU KŌRERO / BACKGROUND

Laurie Byers passed away in late July 2024, leaving behind a legacy of public service and athletic accomplishment. He served as Deputy Mayor, Councillor, and was a member of the Kaikohe-Hokianga Community Board.. Laurie's passion for Kaikohe and the wider Far North District, as well as his involvement with the Kaikohe Lions Club, has left an enduring impact on the community.

In recognition of his contributions, Laurie's family, in conjunction with the Kaikohe Lions Club, has proposed the installation of a memorial plaque at the Memorial Park Learn to Ride Track, which is fitting given his dedication to cycling and passion for youth. The plaque would serve as a lasting tribute to his memory and encourage future generations of cyclists.

Council have an application form as an operational mechanism to gather information about the proposed asset. The contents of the form confirm details of design, placement, timeframes for installation. The contents of the form also provide information to enable staff to ascertain the ongoing costs of maintenance and projected cost of life.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Under the Community Board delegations and the Art and Memorials in Public Places Policy, approval is sought from the Kaikohe-Hokianga Community Board to install a memorial plaque at the Memorial Park Learn to Ride Track in Kaikohe.

Under this policy, the following criteria have been met:

- Contributes to the profile and identity of the community
- Made of durable and easy-to-maintain quality materials
- Accessible to all of the community
- Aesthetically enhances the public space

- Will become the property of Council

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Supporting the installation of a memorial plaque at Memorial Park Learn to Ride Track offers a meaningful way to commemorate Laurie Byers' contributions to Kaikohe and the wider Far North District. Laurie's family and the Kaikohe Lions Club are both in favour of the memorial, and the project aligns with Council's policies on public memorials. This plaque would be a visible reminder of his legacy and provide inspiration to future generations of cyclists.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The initial costs for this will be covered by a grant from the Mayoral Discretionary Fund. Ongoing costs for maintenance are unknown but are generally minimal.

Given a completed form has not been received those aspects are missing from this report and approval is sought in principle.

ĀPITI HANGA / ATTACHMENTS

1. Kahika - Mayor Moko Tepania-Letter of Support - A4911260 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| He Take Ōkawa / Compliance Requirement | Aromatawai Kaimahi / Staff Assessment |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy | This report is of low significance. |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision. | Art and Memorials in Public Places Policy. |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | There are no significant implications for Māori in this particular proposal as it does not involve land or bodies of water with particular cultural or historical significance. However, any decision of this nature is made with a commitment to ensuring that Māori have the opportunity to contribute, in accordance with our obligations under Te Tiriti o Waitangi / The Treaty of Waitangi. Engagement with local hapū or iwi would be sought if the proposal were to impact culturally significant land or water. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities). | Persons likely to be affected by or have an interest in the matter include the local community, particularly those with connections to Laurie Byers and the Kaikohe Lions Club. Consideration has been given to the views of Laurie's family, who are supportive of the memorial plaque, and the broader community, which stands to benefit from a public space that commemorates a local figure. The plaque is accessible to all members of the community, including youth, the aged, and individuals with disabilities. |
| State the financial implications and where budgetary provisions have been made to support this decision. | The financial implications of this proposal are minimal, as the memorial plaque will be funded through the Mayoral Discretionary Fund. There are no additional financial obligations for the Kaikohe-Hokianga Community Board, as maintenance will be managed through the Council's asset register. |
| Chief Financial Officer review. | Chief Financial Officer has reviewed this report. |



Te Tari o te Kahika o Te Hiku o te Ika

Office of the Mayor of the Far North

Mayor Moko Tepania | mayor@fndc.govt.nz

Ōmauri o Te Ahunga o Uruao | 1 October 2024

Esteemed colleagues of our Kaikohe-Hokianga Community Board,

Memorial Plaque for Laurie Byers

In late July this year we farewelled one of our former colleagues, Laurie Byers who previously served as our district's deputy mayor, a councillor and was also a member of the Kaikohe-Hokianga Community Board in the last triennium.

Laurie was a community champion, fiercely proud and protective of Kaikohe, and brought pride to our district as both an Olympian and a Commonwealth Games cycling medalist and I would like to commemorate his contribution to our Kaikohe Township and the wider Far North District with a plaque at our Memorial Park Learn to Ride Track. I see this as a small but meaningful way of honouring his service, while also having the potential to inspire future cyclists to equal greatness.

As Memorial Park is a reserve with delegations held by the Kaikohe-Hokianga Community Board, I am seeking your support for this memorial plaque which will be funded out of the Mayoral Discretionary Fund and commissioned by the Kaikohe Lions Club, of which our late Laurie was a member.

Both Laurie's family and the Kaikohe Lions Club are in support of such a memorial which I understand from staff has a process through our Art and Memorials in Public Places Policy and will go on our council asset register.

Nāku iti,

Mayor Moko Tepania

Far North District Council | Private Bag 752, Kaikohe 0440 | 0800 920 029 | www.fndc.govt.nz

7.3 FUNDING APPLICATIONS

File Number: A4922624

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the October 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Board has **\$56,239** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$35,638** to allocate for the Placemaking Fund in the 2024/2025 financial year.
- Three applications have been received that require a decision before the November meeting, requesting a total of \$6,020.

TŪTOHUNGA / RECOMMENDATION

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Bald Angels Charitable Trust for the costs towards hosting the Angel Christmas Project.

TŪTOHUNGA / RECOMMENDATION

- b) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Kaikohe Yun Jung Do Development Trust for the costs towards holding a youth camp.

TŪTOHUNGA / RECOMMENDATION

- c) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Hokianga Bowling Club for the costs towards building a safety barrier.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;

5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

| Applicant and Project | Requested | Recommend | Comments | Type |
|---------------------------------------------------------|-----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Bald Angels Charitable Trust – Angels Christmas Project | \$3,000 | \$3,000 | The applicant is seeking funding towards providing Christmas parcels and support to families identified as being in need. The Trust is working with multiple social service agencies and is applying for funding from all three boards. Applications have also been made to the other Boards. This meets community outcomes 1 and 3. | Community Development |
| Kaikohe Yun Jung Do Development Trust – Youth Camp | \$1,660 | \$1,660 | The applicant is applying for funding to cover venue hire for a development camp for Tamariki. They have previously been granted funding by the Board for venue hire of the Memorial Hall for classes (\$2,500 – October 2022, \$2,775 – July 2024). This meets community outcomes 1 and 3. | Community Development |
| Hokianga Bowling Club – safety barrier | \$1,360 | \$1,360 | The applicant is seeking funding to build a safety barrier on the greens. The club has applied for and been granted funding for a storage shed (\$5,580 – August 2022) and a greens roller (\$2,500 – July 2023). This meets community outcomes 1 and 3. | Infrastructure |

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. Bald Angels Charitable Trust - A4922620 [↓](#) 
2. Kaikohe Yun Jung Do Development Trust - A4922621 [↓](#) 
3. Hokianga Bowling Club - A4922622 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| He Take Ōkawa / Compliance Requirement | Aromatawai Kaimahi / Staff Assessment |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy | This is a matter of low significance. |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision. | Community Grant Policy. |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought. | This report does not have district-wide relevance. |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | There are no implications for Māori in relation to land and/or water. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities). | Considered in the application. |
| State the financial implications and where budgetary provisions have been made to support this decision. | Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy. |
| Chief Financial Officer review. | The Chief Financial Officer has not reviewed this report. |

Kaikohe-Hokianga Community Grants Fund 2024-2025 Local Grant Application Form

Application No. KHCB00019 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:10PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Bald Angels Charitable Trust

Postal Address *

6 Fairway Dr
Kerikeri Northland 0230 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

6 Fairway Dr
Kerikeri Northland 0230 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Applicant Primary Website

<http://www.baldangels.org.nz>

Must be a URL.

Facebook page

<https://www.facebook.com/BaldAngelsKerikeri/>

Kaikohe-Hokianga Community Grants Fund 2024-2025 Local Grant Application Form

Application No. KHC00019 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:10PM NZST

Contact details

Contact Person One:

Applicant Project Contact *

Mrs Therese Wickbom

Position *

CEO- Manager

Phone Number

(02) 7446 8723

Mobile Number

(02) 7446 8723

Email *

tw@baldangels.org.nz

Must be an email address.

Contact Person Two:

Applicant Admin Contact *

Annika Dickey

Position *

Treasurer

Phone Number

09 4077117

Mobile Number

Applicant Admin Contact Primary Email

Annika@wwc.co.nz

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

MISSION

Creating positive change for vulnerable tamariki and rangatahi by leading and facilitating community collaboration whilst empowering and encouraging whai wāhitanga (self-determination).

VALUES & PRINCIPLES

Te Whare Tapa Wha principles of hauora for all tamariki and rangatahi will guide our mahi. We value the principles of: tika (doing the right thing), pono (with honesty), aroha (compassion), tapu (recognizing the sacredness of being) and having mana (respect and integrity)

Embracing diversity, encouraging and advocating for equity and inclusivity across our vulnerable communities shall be our primary focus, so that all tamariki can thrive.

Number of Members *

0

Project Details

*** indicates a required field**

Project Details

Kaikohe-Hokianga Community Grants Fund 2024-2025 Local Grant Application Form

Application No. KHCB00019 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:10PM NZST

Clearly describe the project or event:

Name of Activity *

Angels Annual Christmas Project

Location *

Across Te Tai Tokerau

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes

☒ No

If so, how much?**Start Date ***

01/10/2024

Must be a date.

End Date *

13/12/2024

Must be a date.

Time**Project Outline:**

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

[PLEASE ALSO see pdf with this information including images and feedback from the community- there was no option to upload files of this type]

The Angels Christmas Project (10,11 Dec 2024) makes a positive difference to over 1200 tamariki across Te Tai Tokerau's most vulnerable communities. Approx 400x whānau are identified by over 22 Partner agencies across the rohe. (see below for Partners info)

Pre-registrations for Xmas2024 indicates a 75% increase in demand for our support this year. However, we can only aim for the same as Xmas2023- ie: x400 whānau including between x1200-1500 taitamariki.

Logistically, we are well resourced with volunteers, venue, systems, storage & transport to deliver to 700 whānau, however we are not resourced with the funding to do so. We will need to use funds to hand from our emergency reserves or reduce whānau supported this year if we are not successful in fund raising.

FUNDING IS NEEDED:

To help purchase the Xmas Kai Box contents. Each whānau receives significant Kai Boxes (and a gift for each tamariki/rangatahi).

We do not do a food drive as we carefully plan the items to be practical, appropriate and healthy. However, we do a community Toy Drive that enables us to provide gifts to 1200+

Kaikohe-Hokianga Community Grants Fund 2024-2025 Local Grant Application Form

Application No. KHC00019 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust

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taitamariki. This year we expect a shortfall due to increased living costs for our regular mum & dad donors.

Angel Kai Boxes contain staple dry & canned pantry items, cleaning and hygiene products, fresh vegetables and frozen meat, plus a basic recipe book produced by our volunteers that utilises the ingredients. We have compared quotes from three suppliers (see Xmas Shopping Comparison doc attached)

Whānau are registered by Partner agencies and the interests of each individual tamariki are identified (if known) so that gifts are appropriate and appreciated. We cross check to ensure as many whānau as possible receive support and there are no double ups across agencies.

It is a significant Annual Project with significant impact for the entire Far North.

Aug:

- Initial meetings with Volunteer team

Sept:

- Pre registrations (FORM 1) from Partner organisations
- Planning Kai boxes
- Business partnerships for sponsorship identified
- Planning Fundraising Events
- Marketing campaign begins

Oct-Nov:

- Detailed Registrations (FORM 2) from Partners -highlighting tamariki needs and whānau challenges
- Planning Logistics with support teams incl. Volunteers, suppliers, and business sponsors
- Fundraising and Marketing
- Collecting donated gifts for tamariki

Dec 10,11:

- Community Volunteers x 100+ help to pack 1200 boxes and wrap gifts
- 22 Partner organisations distribute Kai Boxes and Gifts to whānau across te tai Tokerau.

WHO WILL BENEFIT & HOW?

Strengthening community through collaboration, and supporting the hauora of our tamariki is our kaupapa.

ESTIMATES IMPACTED:

- 400 whānau will receive a visit from a Bald Angels Community Partner who will deliver a significant Angel Kai Box (THOON- NISS - Hauora Hokianga- The Fono- Police - Women's Refuge - Hiwa I Te Rangi- Kaikohe Adventist Church) are all in the Kaikohe-Hokianga Ward)
- 1200-1500 tamariki will receive a gift. Our partners are iwi kaimahi, social workers and professionals who are trained to wrap further support around these whānau.
- 400-800 caregivers are empowered and enabled to make Christmas happen. This gives them the mana and feeds their sense of worth. We provide the ingredients and a basic recipe book using the supplied ingredients.
- 100+ community volunteers also benefit by being able to support those less fortunate.
- 88-100 kaimahi from 22 **Angel Partner Agencies(see below) benefit from being resourced to provide additional support to whānau
- 27 Local Businesses- benefit with social connectness. Businesses are located in Paihia, Kerikeri, Kaikohe, Kaitaia, Whangarei and are supporting the project by being collection

Kaikohe-Hokianga Community Grants Fund 2024-2025 Local Grant Application Form

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points for gift donations. Some will be supporting in other ways also.

Having a less stressed and safer family environment at Christmas time impacts tamariki wellbeing across all four cornerstones- physical, mental, spiritual and social.

Please refer to the attached doc: CHRISTMAS ANGEL PARTNER FEEDBACK

PARTNER AGENCIES REGISTERED TO DATE THIS YEAR: Far North Community Hospice, Far North REAP, Hauora Hokianga, Hospice Mid Northland, K Ngāti Kahu Social and Health Services, Kai Konnect ADRA Kaikohe Adventist Church, Kerikeri High School, Hiwa I te Rangi , NZ Police, Ngāpuhi Iwi Social Services (NISS), Ngāti Hine Health Trust (NHHT), Ngāti Kahu Social and Health Services, Mid North Women's Refuge, Plunket, Riverview School, Te Hau Ora O Ngāpuhi (THOON), Te Hiku Hauora, Te Rarawa Anga Mua, Te Rūnanga o Ngāti Rēhia, Te Rūnanga o Whaingaroa (TROW), Te Whare Ruruhau O Meri Trust, The Fono Social Services

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

| Expenditure | Total Cost | Amount Requested | Quotes |
|----------------------|-----------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------------------|
| | Must be a dollar amount Must be a dollar amount. | Must be a dollar amount Must be a dollar amount. | |
| Consumable materials | \$49,245.00 | \$3,000.00 | Filename: 2024 XMAS shopping price comparison.pdf File size: 93.1 kB |
| Refreshments | \$ | \$ | No files have been uploaded |

**Kaikohe-Hokianga Community Grants Fund 2024-2025
Local Grant Application Form****Application No. KHCB00019 From Bald Angels Charitable Trust**

Organisation: Bald Angels Charitable Trust

Form Submitted 28 Sep 2024, 5:10PM NZST

| | | | |
|-----------------------------------|----------|--------|-----------------------------------------------------------------------------------------------|
| Volunteer Expenses Reimbursements | \$600.00 | \$0.00 | Filename: XMAS Kaik -Hoki CommBoard PR OBJECT BUDGET 2024 .pdf File size: 98.3 kB |
| Other (describe) | \$ | \$ | No files have been uploaded |
| Other (describe) | \$ | \$ | No files have been uploaded |
| Other (describe) | \$ | \$ | No files have been uploaded |

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$52,820

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,000

Must be a dollar amount.

Financial Information*** indicates a required field****Is your organisation registered for GST? ***☒ Yes ☐ No**GST Number****GST Number ***

114-203-084

Current Funding**How much money does your organisation currently have? ***

\$155,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$155,000.00

**Kaikohe-Hokianga Community Grants Fund 2024-2025
Local Grant Application Form****Application No. KHCB00019 From Bald Angels Charitable Trust**Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:10PM NZST

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose | Amount |
|--------------------------------|--------------------------|
| | Must be a dollar amount. |
| Operating expenses incl. wages | \$95,000.00 |
| Emergency Fund | \$50,000.00 |
| Projects: Rainbow kiwiMANA | \$10,000.00 |
| | \$ |
| | \$ |

Total Tagged Funds**Total Expenditure Amount**

\$50,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

| Funding Source | Amount | Decision |
|---------------------|--------------------------|----------|
| | Must be a dollar amount. | |
| Lindsay Foundation | \$5,000.00 | Pending |
| BOIWCommunity Board | \$5,000.00 | Pending |
| Te Hiku Comm Board | \$3,000.00 | Pending |
| Foundation North | \$25,000.00 | Pending |
| Angel Fundraising | \$12,000.00 | Pending |

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

| Purpose | Amount | Date | Project Report Submitted |
|---------|--------|-----------------|--------------------------|
| | | Must be a date. | |

Kaikohe-Hokianga Community Grants Fund 2024-2025 Local Grant Application Form

Application No. KHCB00019 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust

Form Submitted 28 Sep 2024, 5:10PM NZST

| | | | |
|-------------------|--------------------------|------------|-----|
| | Must be a dollar amount. | | |
| Angel Wings | \$2,265.00 | 24/04/2023 | Yes |
| Rainbow Rangatahi | \$10,000.00 | 09/05/2022 | Yes |

Declaration

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Bald Angels Charitable Trust

New Section

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation

Kaikohe-Hokianga Community Grants Fund 2024-2025 Local Grant Application Form

Application No. KHC00019 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust

Form Submitted 28 Sep 2024, 5:10PM NZST

- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Therese Wickbom

Position

CEO- Manager

Postal Address

6 Fairway Dr
Kerikeri Northland 0230 New Zealand

Phone Number

(02) 7446 8723

**Kaikohe-Hokianga Community Grants Fund 2024-2025
Local Grant Application Form****Application No. KHCB00019 From Bald Angels Charitable Trust**

Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 5:10PM NZST

Mobile Number

(02) 7446 8723

Must be a Ne

Date

28/09/2024

Must be a date.

Signatory Two**Name**

Annika Dickey

Position

Treasurer

Postal Address

10 Fairway Dr
Kerikeri Kerikeri 0230 New Zealand

Phone Number

09 4077117

Mobile Number**New Question**

28/09/2024

Must be a date.

Local Grant Application Form

Kathryn Trewin



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

| | | | |
|------------------|----------------------------------------------|-------------------|-----------|
| Organisation | <u>KAIKOHE YUN JUNG DO DEVELOPMENT TRUST</u> | Number of Members | <u>45</u> |
| Postal Address | | | |
| Physical Address | | | |
| Contact Person | | | |
| Phone Number | | | |
| Email Address | | | |

Please briefly describe the purpose of the organisation.

MARTIAL ART CENTERED ON IMPROVING SELF-CONFIDENCE,
SELF-ESTEEM THROUGH SELF DEFENCE CLASSES AND DEVELOPMENT
CAMPS

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity YUN JUNG DO DEVELOPMENT CAMP Date 22ND - 24TH NOV 24

Location LONGDALE PARK Time SEE NEWSLETTER.

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

THOSE BENEFITING FROM THIS PROJECT ARE OF ALL AGES FROM THE KAIKOHE AND GREAT SURROUNDING AREA

PLEASE NOTE THE ITINERARY IS A MIX OF MARTIAL ARTS TRAINING, TEAM CHALLENGERS, CONFIDENT COURSES ETC.

FOOD PREPARATION, FIREARM SAFETY AND THE PERSONAL ADVANTAGES GAINED BY THE INTERACTION OF CAMPING IN A GROUP.

WE HAVE BEEN RUNNING OUR DEVELOPMENT CAMPS SINCE 1994 - THIS OUR THIRTIETH YEAR OPERATION 2-3 CAMP PER YEAR. THE "YUN JUNG DO DEVELOPMENT TRUST" HAVE BEEN SERVING TO KAIKOHE DISTRICT WITH THE AIM OF THE BETTERMENT OF THE CHILDREN AND YOUTH AND OF ALL AGES TO BE BETTER.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

| Expenditure | Total Cost | Amount Requested |
|----------------------------------------------|------------|------------------|
| Rent/Venue Hire | 1660 | 1660 |
| Advertising/Promotion | | |
| Facilitator/Professional Fees ² | | |
| Administration (incl. stationery/copying) | | |
| Equipment Hire | | |
| Equipment Purchase (describe) | | |
| Utilities | | |
| Hardware (e.g. cement, timber, nails, paint) | | |
| Consumable materials (craft supplies, books) | | |
| Refreshments / FOOD 45 x \$33 | 1500 | - |
| Travel/Mileage | | |
| Volunteer Expenses Reimbursement | | |
| Wages/Salary | | not applicable |
| Volunteer Value (\$20/hr) 10 x 15h- | 3000 | not applicable |
| Other (describe) | | |
| TOTALS | 6160 | 1660 |

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST?

☐ Yes☒ No

GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose | Amount |
|---------------------|--------|
| Camps and Camp Food | \$2900 |
| Uniforms | \$400 |
| | |
| | |
| | |
| TOTAL | |

Please list details of all other funding secured or pending approval for this project (minimum 50%):

| Funding Source | Amount | Approved |
|----------------|--------|---------------|
| BANK BALANCE. | \$1500 | Yes / Pending |
| | | Yes / Pending |
| | | Yes / Pending |
| | | Yes / Pending |
| | | Yes / Pending |

Please state any previous funding the organisation has received from Council over the last five years:

| Purpose | Amount | Date | Project Report Submitted |
|-----------|---------|----------|--------------------------|
| HALL HIRE | \$2775 | JULY 24 | Y / N |
| HALL HIRE | \$2500. | OCT 2022 | Y / N |
| | | | Y / N |
| | | | Y / N |

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

KAIKOHE YUN JUNG DO DEVELOPMENT TRUST.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



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1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
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3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

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Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation

Hokianga Bowling Club

Number of Members

60

Postal Address

Physical Address

Contact Person

Phone Number

Email Address

Please briefly describe the purpose of the organisation.

OUTDOOR LAWN BOWLS

EST 1925

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity SAFETY BARRIER BETWEEN CLUB HOUSE & GREEN Date ASAP

Location HOKIANGA BOWLING CLUB INC Time —

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

A SAFETY PRECAUTION TO PREVENT BOWLERS
AND SPECTATORS FROM TRIPPING OR FALLING
ON TO THE BOWLING GREEN

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

| Expenditure | Total Cost | Amount Requested |
|------------------------------------------------|-------------|------------------|
| Rent/Venue Hire | | |
| Advertising/Promotion | | |
| Facilitator/Professional Fees ² | | |
| Administration (incl. stationery/copying) | | |
| Equipment Hire | | |
| Equipment Purchase (describe) | | |
| Utilities | | |
| Hardware (e.g. cement, timber, nails, paint) | | |
| Consumable materials (craft supplies, books) | | |
| Refreshments | | |
| Travel/Mileage | | |
| Volunteer Expenses Reimbursement | | |
| Wages/Salary | | not applicable |
| Volunteer Value (\$20/hr) | 400 | not applicable |
| Other (describe) MATERIALS LABOUR TRAVEL | 1360 | 1360 |
| TOTALS | 1760 | 1360 |

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose | Amount |
|------------------------------|--------|
| POWER | 1460 |
| WATER | 1350 |
| GREENS MAINTENANCE & REPAIRS | 3631 |
| | |
| | |
| TOTAL | 6491 |

Please list details of all other funding secured or pending approval for this project (minimum 50%):

| Funding Source | Amount | Approved |
|----------------|--------|---------------|
| NIL | | Yes / Pending |
| | | Yes / Pending |
| | | Yes / Pending |
| | | Yes / Pending |
| | | Yes / Pending |

Please state any previous funding the organisation has received from Council over the last five years:

| Purpose | Amount | Date | Project Report Submitted |
|-----------------------|--------|----------|--------------------------|
| REBUILD PLINTH/DRAINS | 3000 | FEBRUARY | Y / N |
| SURROUNDING GREEN | | 2024 | Y / N |
| | | | Y / N |
| | | | Y / N |

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Hokianga Bowling Club Inc.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in **advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

7.4 SUMMER 2024 RURAL TRAVEL FUNDING APPLICATIONS

File Number: A4922578

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allocate Rural Travel Funding for the 2024/25 summer sporting season.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

| | |
|-------------------------|---------|
| a) Rawene School | \$500 |
| b) Hokianga Sports Club | \$1,250 |
| c) Taheke United JMB | \$255 |
| d) Under 16 Mixed Tag | \$465 |

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately November 2024 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

| | |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| | Sport New Zealand (Rural Travel) |
| What are the Objectives? | Subsidise travel for junior teams participating in local sport competition. |
| How much is available? | \$29,400 across the Far North District |
| Funding is not available for | Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training. |
| Who can apply? | Schools and clubs. |
| What age group is funding for? | Funding is available for youth/children aged 5 - 19 years of age. |
| Eligible Sports | Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball. |

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tu Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2024/25 financial year for the whole of the Far North District is \$29,400. The percentage of youth throughout the district is translated into percentages to calculate the amount of funding each Board can allocate.

A total of \$8,232 is available to this Board for funding across the two seasonal rounds (summer and winter). The summer round is 30% of this funding, as it is generally less busy than the winter round. This means that \$2,469.60 was available for allocation for summer season 2024/25, with a balance of \$5,762.40 for the winter 2025 season.

ĀPITI HANGA / ATTACHMENTS

1. **Summary of Rural Travel Fund Applications - A4922568** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| He Take Ōkawa / Compliance Requirement | Aromatawai Kaimahi / Staff Assessment |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy | This is a matter of low significance. |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision. | Community Grant Policy. |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought. | It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly. |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities). | This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports. |
| State the financial implications and where budgetary provisions have been made to support this decision. | There are no financial implications or the need for budgetary provision. |
| Chief Financial Officer review. | The Chief Financial Officer has not reviewed this report. |

| Name & Location Of Organisation Applying | Club Or School | Application Approved / Declined | Amount Requested (\$) | Amount Allocated (\$) | Purpose Of Travel Grant | Number of Young People Impacted (Primary & Secondary Aged) | | | | | Disabled Individuals - no. who received support from RTF | Benefits Of Receiving Funding |
|------------------------------------------|----------------|---------------------------------|-----------------------|-----------------------|-------------------------------------|------------------------------------------------------------|-----------------------|-------|--------------------------|------------------------|----------------------------------------------------------|----------------------------------------------------------------|
| | | | | | | Primary School Aged | Secondary School Aged | Total | No. of female applicants | No. of male applicants | | |
| Rawene School | School | | \$ 500.00 | \$ 500.00 | To attend training and competitions | 78 | 7 | 85 | 48 | 37 | 0 | Students able to attend and participate in |
| Hokianga Sports Club | Club | | \$ 1,500.00 | \$ 1,250.00 | To attend training and competitions | 60 | 40 | 100 | 55 | 45 | 0 | Students able to attend and participate in |
| Taheke United JMB | Club | | \$ 257.00 | \$ 255.00 | To attend training and competitions | | | 54 | | | | Students able to attend and participate in physical activities |
| Jolene Kaaho - U16 Tag | Club | | \$ 2,500.00 | \$ 465.00 | To attend training and competitions | 0 | 22 | 22 | 10 | 12 | 0 | Students able to attend and participate in |

KHCB

| | |
|--------------------------------------|-------------|
| Amount Available (Total) | 2469.6 |
| Granted | \$ 2,470.00 |
| Balance | \$ (0.40) |
| Number of participants | 261 |
| Request \$ divided by participants | 17.24137931 |
| Available \$ divided by participants | 9.462068966 |

7.5 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4536064

Author: Melissa Wood, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the October 2024 member report from Chair Chicky Rudkin.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair Rudkin Report 3 Oct 2024 - A4916398  



**Kaikohe-Hokianga
Community Board**

Member's Report

Name: Chicky Rudkin

Subdivision: Kaikohe Hokianga Community Board

Date: 3 Oct 2024

Meetings Attended

| Date | Meeting | Comments |
|---------|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6 Sept | Extraordinary Council Hui at Ngāwha Innovation Park | Such an inspirational meeting with deputations that acknowledged, supported, praised and upheld the mana, the mahi of our Māori Ward Councillors for all people, not just Māori. A truly memorable hui with overwhelming positivity and voting unanimously in favour of retaining Māori Ward Councillors. |
| 10 Sept | Meeting with Tracy Dalton | Catch up about the Cycle track work and what we could be collaborating and supporting each other with. No tangible outcomes but good to hear the work that is happening in this space, an especially unique resource that many visitors and locals use. |
| 10 Sept | Meeting with KBA - Linda Bracken and Leigh Ingle | Completed letter to Businesses to share the Kaikohe Placemaking mahi starting and how they might support by completing a "spring clean" in and around their businesses in preparation for the summer period. Already I am noticing businesses clean exterior windows and do some spruce up mahi. Looking forward to some of our town's rubbish bins (and other areas) being replaced/fixed. No one from Kaikohe Police in attendance at this meeting - Linda was going to follow up with Clement Armstrong re our last meeting about Graffiti removal and the possibility of a wall being painted by a local man we met with Adam Johnson. |
| 17 Sept | Kaikohe Library - Civic Hub Hui | Preliminary design shared and discussed with the Steering Group. TRAION continue their korero with hāpori regarding their space, no clear indication around this area. This is a really exciting project to be involved with. I'm really impressed with the work that has been completed to date by FNHL, Akau and FNDC staff. Next meeting - 25 October (tbc) |
| 18 Sept | Business Hui online | Many frustrated by new speed limit signs, hot topic. Many communities preparing for Summer events and visitors. Waitangi Week organisation is underway with newly upgraded Wharenui completed and part of the ceremony this year. Traffic to Waitangi during this week one of the many priorities. |

| | | |
|---------|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18 Sept | Teams meeting with FNDC Group Manager Delivery and Operations | Good to hear better progress happening with Resource consents. Looking forward to hearing from Citycare staff at a KHCB hui soon. Discussed some specific items - Kaikohe Rugby Clubs special event 18-19 October and facilities / FNDC and community spaces they will be showing visitors, Kohukohu Sports fields funding application, rubbish bins and weeds appearing across the district. New bins are in the pipeline for some areas. |
| 19 Sept | Kaikohe Placemaking Survey - with FNDC Senior Strategic Planner | Discussion with FNDC Senior Strategic Planner re: a draft community survey shared. I felt it was too detailed and in my opinion the community would get hoha with comments requested and detail requested. A lot of information and ideas have already been collected previously. Other steering group members will have feedback also prior to the survey being available to members of the public to complete. Minutes from steering group will be shared with Community Board as a means of updating them. Nothing as yet to report formally to the community other than what is shared on the FNDC website. |
| 24 Sept | Te Koukou Transport & Infrastructure Committee Hui | Deputation by whānau from Ōtaua regarding continued dust concerns that are impacting on the community's health, wellbeing and safety. A dust suppression schedule is in progress and will be shared. FNDC Senior Asset Manager Transport provided an update on bridges and FNDC Transport Services Manager an update on culverts, reseals and repairs. I felt confident that many roads that were previously a concern due to potholes and or needing gravel or grading were either completed or scheduled. |

Requests for Service (RFS)

| RFS number | Comment |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NZTA RFS 4198265 | Signage from Rawene Ferry to the State Highway intersection. Request has been escalated. This comes under NZTA responsibility. With NZTA to action Update: no noticeable change to signage in stated area |
| RFS - Rahiri Settlement Rd | Completed, road much improved. |
| RFS Kohukohu Rugby grounds mowing | Closed - KHCB Funding approved to assist with mowing until contract commences in July 2025. |
| RFS 416034 related to 4178153 | Rawiri Taiwhanga Park Plaque – alterations will be progressed following consultation with Hapu. Update: old plaque possibly to be housed at the Pioneer Village. New plaque underway. A small ceremony for both to be organised by Paul Wihongi (Hapu representative) |

| | |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| RFS 4203438 | <p>Fir trees up against fence on Recreation Road, including a large lump of soil/stone mix on pathway.</p> <p>Trees are a part of the district wide tree assessment project that has been carried out - action pending the assessment outcomes expected to be determined by end of October.</p> |
| RFS 4217825 | <p>Dirt pile near Fir trees along Recreation Road to be removed by Citycare along with trimming the tree overhanging the footpath. Date of completion scheduled by 20th September.</p> <p>Update: completed, pile of dirt removed.</p> |
| RFS 4203249 | <p>Broken garden frame outside The Left Bank Broadway, Kaikohe. Update sent to Community member explaining a delay in investigating due to prioritisation of work involved with transitioning the new community facilities contract. Given the time this RFS was initially lodged (January 2024) this explanation is frustrating. Request was put through to City Care to build a new box around the tree.</p> <p>Update: Citycare have investigated and pricing for the job to be received and approved by FNDC. Will need to follow this up again.</p> |
| RFS 4202662 | <p>Bus shelters project – Elizabeth Stacey met with Community Member to do site inspections, proposed 4 shelters due to road safety, 2 locations require a License to Occupy and Community Member will complete necessary applications and liaise with FNDC Property Legalisation staff. Once the shelters are in place appropriate signage will be added. Funding yet to be sourced for shelters. No further update as staff member dealing with this is currently on leave.</p> |
| RFS 4203443 | <p>Large blue Kaikohe Sign on Guy Road is very dirty and hard to read, not at all welcoming as you enter our town. Update – Facilities advised delay on when this can be investigated due to new contractor transition period.</p> <p>Update: This sign and the sign at the other end of town have both been given a wash, as I drove through town yesterday, I happened to see “visitors?” stopped on Guy Road having a photo under the sign. Made me smile!</p> |
| RFS 4221438 | <p>Weeds starting to appear along gutters and in concrete cracks along Broadway Kaikohe. Referred to District Facilities.</p> |
| RFS 49033 | <p>State of rubbish bins along Broadway and in public spaces such as parks and reserves</p> <p>Update: I have been advised that the District Facilities team are quoting rubbish bins and there will be replacements made across the district.</p> |
| Requests made | <p>For Kaikohe Rugby Football Club field mowing and other areas pertinent to the KRC special event 18-19 October weekend, mowing will be scheduled and District Facilities/Citycare will communicate with the Club</p> <p>Kohukohu toilet issue - resolved</p> <p>Water leak on Hongi Street over weekend 27-28 September, resolved</p> |

Other Matters

- I am still awaiting information regarding funding across our Ward to gain more insight as to where funding has historically been allocated.
- I am also awaiting information re paper roads as I have been contacted by a Rawene Resident regarding the state of a paper road she lives on. Apparently, this is a tricky topic, awaiting some clarification to provide this resident in Rawene.
- Letters have been distributed to shop assistants/landlords to encourage a “spring clean” before Christmas
- Continued concern expressed by a local Ngawha resident who made a deputation about the sewage pumps out there. Ventia have replaced 4 pumps this week and have said 4 more next week but they may only last 12 months as the pumps are submerged. This matter needs some serious attention given the total number of pumps in this community, apparently 50? Far North Waters staff are arranging to catch up with community member.
- Continued concern raised regarding the very faded, old, mouldy signage from the Rawene turn off to the car ferry. FNDC is not responsible but have referred the request to NZTA. We have not had any response.
- It has been great to see and hear the positive comments from community members about the work being done by Citycare. I noticed Warren Clarke tidying up gardens along Broadway a couple of weeks ago, thank you Warren, every little bit helps.
- FNDC Staff attended a recent Kaikohe Business Association meeting to give a brief overview and update of the Placemaking project that is underway. A report will come to our KHCB in the near future.
- Special thanks to community members such as Linda Bracken who walk the talk and gets things done. Your mahi is much appreciated Linda.
- Well done also to our local Kaikohe Rugby Club members who are organising an upcoming reunion. The club and surroundings are looking great, well done for your effort and energy.

Report prepared by Chicky Rudkin

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 FUNDING APPLICATION INFORMATION FOR APPLICATIONS RECEIVED JULY 2020 - JUNE 2024

File Number: A4921321

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The Kaikohe-Hokianga Board requested a report providing detail of funding applications received for the past five years.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Funding Applications received between July 2020 and June 2024

1) TĀHUHU KŌRERO / BACKGROUND

The Chair of the Kaikohe-Hokianga Community Board requested a breakdown of funding applications received by the Board over the past five years to enable a better understanding of where, what and how funding has been distributed.

The information specifically requested was:

- Who has applied for funding
- How much funding was requested by applicants and granted by the Board
- What areas benefitted from the funding granted
- Was funding received from other Community Boards.

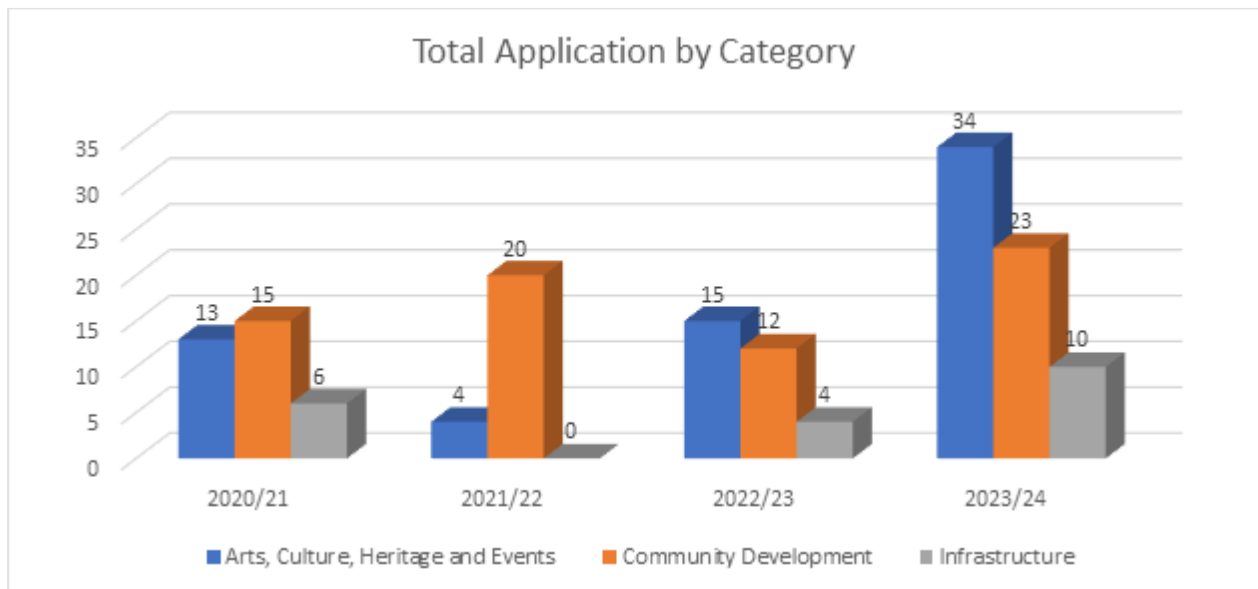
2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Funding Advisor role was created in late 2019. Prior to this role existing, each Board had a dedicated staff member (similar to the Meeting Administrator currently in the role), who would also process funding applications and create a separate report for each application. These were all recorded in separate spreadsheets that were maintained individually by the administrators, with various reliability. At the start of the 2020 financial year a new record system was instigated to allow standardisation of information recorded in a single source. The information in this report is taken from these records.

It is noted that over the past four years, the Arts, Culture, Heritage and Events category has steadily grown, and in the 2023/24 financial year this category had the largest number of applications.

It is also noted that the number of applications received in the 2023/24 financial year was almost double the number of the previous three years, indicating not only that communities have come back from covid in terms of activities, but also reflecting the increase in costs and the decrease in funding that is available from other funders. In the 2024/25 financial year alone, Lotteries Grants had 46% less funding available nationwide, with similar funding cuts in other major funders, as well as the removal of the Far North District Council Events Investment Fund in the Long Term Plan.

Attached to this report is a breakdown of funding based on the request received, a breakdown of applications by category, and a full list of all applications received in this time period.



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the information report as requested by the Kaikohe-Hokianga Community Board.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

1. Funding Breakdown July 2020 - June 2024 - A4922782 [↓](#)
2. Funding Applications July 2020 - June 2024 - A4922781 [↓](#)
3. Funding Applications by Category - A4926224 [↓](#)

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| He Take Ōkawa / Compliance Requirement | Aromatawai Kaimahi / Staff Assessment |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy | This is a matter of low significance. |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision. | Community Grant Policy. |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought. | It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly. |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities). | This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports. |
| State the financial implications and where budgetary provisions have been made to support this decision. | There are no financial implications or the need for budgetary provision. |
| Chief Financial Officer review. | The Chief Financial Officer has not reviewed this report. |

Funding Breakdown – Kaikohe-Hokianga Community Board July 2020 – June 2024

Total number of applications received for Local Community Grant/Placemaking Funding: 164

- July 2020 – June 2021 37 Applications
- July 2021 – June 2022 32 Applications
- July 2022 – June 2023 33 Applications
- July 2023 – June 2024 62 Applications

Total number of individual applicants: 101

82 applications were made by 25 applicants

| Applicant Organisation | Number of Applications | Number of Successful applications | Requested | Granted |
|--------------------------------------------------------------------|-------------------------------|------------------------------------------|------------------|----------------|
| Hokianga Community Educational Trust | 7 | 7 | \$ 48,399.59 | \$ 49,950.00 |
| Kaikohe & District Historical & Mechanical Trust - Pioneer Village | 6 | 5 | \$ 44,147.26 | \$ 36,035.00 |
| Kaikohe & Districts Sportsville | 5 | 3 | \$ 25,732.00 | \$ 24,281.87 |
| Manaki Tinana Trust | 5 | 5 | \$ 7,640.00 | \$ 6,016.00 |
| AKAU Foundation | 4 | 3 | \$ 94,275.00 | \$ 45,000.00 |
| Kaikohe Business Association | 4 | 4 | \$ 14,616.00 | \$ 13,626.00 |
| Nga Mahi Toi o Horeke Trust | 4 | 4 | \$ 10,781.21 | \$ 9,752.00 |
| Ngapuhi Hokianga Ki Te Raki Society | 4 | 4 | \$ 14,390.00 | \$ 6,420.00 |
| Wekaweka Valley Community Trust | 4 | 4 | \$ 14,946.90 | \$ 7,399.00 |
| Hokianga Bowling Club Incorporated | 3 | 3 | \$ 22,832.00 | \$ 11,080.00 |
| Hokianga Country Music Club Incorporated | 3 | 3 | \$ 8,725.00 | \$ 8,725.00 |
| Kaikohe Rugby Football & Sports Club | 3 | 3 | \$ 38,947.00 | \$ 27,047.00 |
| Living Theatre Charitable Trust | 3 | 3 | \$ 11,340.00 | \$ 5,610.00 |
| Okaihau Bowling Club Incorporated | 3 | 3 | \$ 108,654.00 | \$ 16,304.00 |
| R Tucker Thompson Sail Training Trust | 3 | 3 | \$ 10,140.00 | \$ 10,140.00 |
| Rawene Area Residents Association | 3 | 3 | \$ 8,577.00 | \$ 4,027.00 |
| Hokianga Sailing Trust | 2 | 1 | \$ 90,533.00 | \$ 3,560.00 |
| Kaikohe Yun Jung Do Development Trust | 2 | 2 | \$ 5,275.00 | \$ 5,275.00 |
| Life Education Trust | 2 | 2 | \$ 25,530.00 | \$ 6,501.00 |

| | | | | |
|----------------------------------------------|---|---|--------------|-------------|
| Man vs Wild Fishing Competition | 2 | 2 | \$ 8,600.00 | \$ 4,100.00 |
| Omanaia Marae | 2 | 2 | \$ 6,614.30 | \$ 6,614.30 |
| SMC Events | 2 | 2 | \$ 9,000.00 | \$ 9,000.00 |
| South Hokianga War Memorial Hall | 2 | 2 | \$ 7,168.00 | \$ 5,098.00 |
| Te Pu o Te Wheke Community Art Gallery Trust | 2 | 2 | \$ 3,875.00 | \$ 2,499.00 |
| Waimamaku Community Garden | 2 | 2 | \$ 11,386.00 | \$ 5,086.00 |

Five applicants applied to Bay of Islands-Whangaroa Community Board, Te Hiku Community Board and/or Far North Creative Communities Scheme and were at least partially successful for these applications.

| | |
|---------------------------------------|-----------------|
| Nga Mahi Toi o Horeke Trust | CCS |
| Living Theatre Charitable Trust | BOIWCB/THCB/CCS |
| R Tucker Thompson Sail Training Trust | BOIWCB/THCB |
| Life Education Trust | BOIWCB/THCB/CCS |
| SMC Events | BOIWCB/THCB |

Funds went to 17 specific communities, as well as to applicants who were utilising them across the entire ward.

| | |
|-----------------|----|
| Broadwood | 1 |
| Horeke | 4 |
| Kaikohe | 49 |
| Kohukohu | 4 |
| Mangamuka | 1 |
| Mangungu | 1 |
| North Hokianga | 4 |
| Ohaeawai | 1 |
| Okaihau | 7 |
| Omanaia | 2 |
| Opononi/Omapere | 10 |
| Otaua | 1 |
| Rawene | 29 |
| Taheke | 1 |
| Umawera | 4 |
| Waima | 1 |
| Waimamaku | 7 |
| Ward-wide | 28 |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|------------------|--------------------------------------|-----------------------------------------------|-----------------------|--------------|--------------|--------------|
| 1 July 2020 | Pioneer Village Kaikohe | Community Halloween | Event | | \$ 1,500.00 | \$ 1,500.00 |
| 1 July 2020 | Wekaweka Valley Community Trust | Waimamaku Resource Centre | Infrastructure | | \$ 5,365.98 | \$ 3,000.00 |
| 5 August 2020 | Far North Environment Centre | Timebank Membership Support | Community Development | \$ 18,754.00 | \$ 2,764.00 | Left to lie |
| 5 August 2020 | Jacman Entertainment Ltd | Hullaboo Children's Arts Festival 2020 | Event | \$ 19,396.00 | \$ 8,546.00 | \$ 5,000.00 |
| 5 August 2020 | Kaikohe & Districts Sportsville | Lindvart Park Promotional Video | Community Development | \$ 1,250.00 | \$ 625.00 | \$ 625.00 |
| 5 August 2020 | Kaikohe Community Arts Council | Spirit of Kaikohe - Te Wairua o Kaikohe | Event | \$ 4,874.00 | \$ 1,095.00 | \$ 1,095.00 |
| 5 August 2020 | Kaikohe Sewing Club | Community Sewing Skills Course | Community Development | \$ 10,615.20 | \$ 5,307.60 | \$ 5,300.00 |
| 5 August 2020 | Life Education Trust | Mobile classroom refurbishment | Community Development | \$ 57,451.00 | \$ 10,000.00 | \$ 5,001.00 |
| 5 August 2020 | Okaihau Bowling Club Incorporated | Purchase of mats and jacks | Sport and Recreation | \$ 2,604.00 | \$ 1,304.00 | \$ 1,304.00 |
| 6 August 2020 | Far North Environment Centre | Timebank membership support - k | Community Development | \$ 18,754.00 | \$ 2,764.00 | left to lie |
| 2 September 2020 | Hokianga Community Educational Trust | Cleaning Rawene Campus and Grounds | Community Development | \$ 7,218.45 | \$ 2,618.45 | \$ 2,619.00 |
| 2 September 2020 | South Hokianga War Memorial Hall | Erection of a sign for the hall | Infrastructure | \$ 7,101.00 | \$ 3,070.00 | \$ 1,000.00 |
| 2 September 2020 | Te Rau o te Huia | Four day weaving workshop | Community Development | \$ 5,000.00 | \$ 4,300.00 | \$ 3,100.00 |
| 2 September 2020 | Te Wakamanamai Trust | Whare to Whenua | Community Development | \$ 20,000.00 | \$ 20,000.00 | \$ 20,000.00 |
| 7 October 2020 | Kaikohe Business Association | Kaikohe Christmas Parade | Event | \$ 6,951.00 | \$ 2,506.00 | \$ 2,506.00 |
| 7 October 2020 | Maihi Family Trust | CHI Festival | Event | \$ 58,442.00 | \$ 41,562.00 | \$ 1,000.00 |
| 7 October 2020 | Te Puna o Kupenuku Inc | Establishment and furnishing of Rawene Campus | Infrastructure | \$ 21,791.00 | \$ 17,291.00 | \$ 17,291.00 |
| 11 November 2020 | Far North Environment Centre | Timebank Membership Support | Community Development | \$ 18,754.00 | \$ 2,764.00 | \$ 1,300.00 |
| 11 November 2020 | Kaikohe Rugby Football & Sports Club | Mitre 10 Northland v Taranaki | Event | \$ 8,972.00 | \$ 3,972.00 | \$ 3,972.00 |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------|---------------|--------------|--------------------------------|
| 11 November 2020 | Ngapuhi Hokianga Ki Te Raki Society | Mangamuka Christmas in the Park | Event | \$ 4,640.00 | \$ 4,040.00 | \$ 2,320.00 |
| 11 November 2020 | Treks 4 Kids | Rawene turnoff refurbishment | Infrastructure | \$ 3,800.00 | \$ 3,400.00 | \$ 3,400.00 |
| 9 December 2020 | Heritage New Zealand - Pouhere Taonga | 181st anniversary of signing of Te Tiriti at Manungungu | Event | \$ 12,830.00 | \$ 3,230.00 | \$ 3,230.00 |
| 9 December 2020 | Kaikohe Business Association | updated town/cycle trail signage | Infrastructure | \$ 7,605.00 | \$ 4,750.00 | \$ 4,750.00 |
| 9 December 2020 | Okaihau Bowling Club Incorporated | Okaihau Bowling Club renovations and repairs | Infrastructure | \$ 14,713.00 | \$ 7,350.00 | \$ 5,000.00 |
| 9 December 2020 | Wekaweka Valley Community Trust | sports equipment for community gym | Community Development | \$ 25,655.00 | \$ 4,855.00 | \$ 1,000.00 |
| 3 February 2021 | Man vs Wild Fishing Competition | Man vs Wild Fishing Competition | Event | \$ 1,600.00 | \$ 1,600.00 | \$ 1,600.00 |
| 3 February 2021 | Manaki Tinana Trust | hall hire for community fitness classes | Community Development | \$ 5,660.00 | \$ 1,560.00 | \$ 1,560.00 |
| 3 February 2021 | Niniwa Collective | Te Whenua Tupu Ora | Event | \$ 46,950.00 | \$ 2,000.00 | \$ 2,000.00 |
| 3 February 2021 | North Hokianga A & P Society | 2021 A&P Show | Event | \$ 7,440.00 | \$ 3,720.00 | \$ 3,720.00 |
| 7 April 2021 | Kaikohe & District Historical & Mechanical Trust - Pioneer Village | Build a Stage, Build a community | Infrastructure | \$ 7,404.26 | \$ 2,604.26 | \$ 2,605.00 |
| 7 April 2021 | Kaikohe Rugby Football & Sports Club | Augment Playing Lights | Infrastructure | \$ 15,374.00 | \$ 3,075.00 | \$ 3,075.00 |
| 12 May 2021 | AKAU Foundation | Te Reo Maori on the Streets | Community Development | \$ 112,450.00 | \$ 30,400.00 | \$ 10,000.00 |
| 12 May 2021 | AKAU Foundation | Bling Bling Toi Marama 2021 | Event | \$ 91,600.00 | \$ 15,000.00 | 7500 x 2 (two financial years) |
| 12 May 2021 | Hokianga Treks 4 Kids | To clear horse trekking tracks to provide a safe and user friendly track | Event | \$ 1,900.00 | \$ 1,500.00 | \$ 1,500.00 |
| 12 May 2021 | Omanaia Marae | To purchase dining room tables and chairs | Infrastructure | \$ 2,450.00 | \$ 2,450.00 | \$ 2,450.00 |
| 2 June 2021 | Bay of Islands Canine Association | Dog training and hireage of venues | Community Development | \$ 4,928.00 | \$ 2,580.00 | \$ 2,580.00 |
| 2 June 2021 | Kaikohe & Districts Sportsville | Moto X park feasibility study in or around Kaikohe | Community Development | \$ 6,400.00 | \$ 3,200.00 | Declined |
| | | | | | | |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|-----------------|----------------------------------------------|---------------------------------------------------------------------------------------------|-----------------------|---------------|--------------|--------------|
| 4 August 2021 | Hokianga Community Educational Trust | To promote and support educational opportunities for the people of Hokianga | Community Development | \$ 9,316.14 | \$ 4,316.14 | \$ 4,316.00 |
| 4 August 2021 | Hokianga Country Music Club Incorporated | 2021 Hokianga Country Music Festival | Event | \$ 50,616.00 | \$ 3,235.00 | \$ 3,235.00 |
| 4 August 2021 | Kaikohe & Districts Sportsville | Māori Warden parking security | Community Development | \$ 2,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 4 August 2021 | Kaikohe & Districts Sportsville | Kaikohe Swimming Pool Feasibility Study | Community Development | \$ 19,550.00 | \$ 9,775.00 | Declined |
| 6 October 2021 | Nga Mahi Toi o Horeke Trust | To create 16 murals | Community Development | \$ 4,904.21 | \$ 1,784.21 | \$ 1,785.00 |
| 6 October 2021 | Pioneer Village Kaikohe | Halloween event | Event | \$ 6,745.00 | \$ 1,500.00 | \$ 1,500.00 |
| 6 October 2021 | South Hokianga War Memorial Hall | To purchase a AED Defibrillator | Community Development | \$ 9,378.00 | \$ 4,098.00 | \$ 4,098.00 |
| 6 October 2021 | Youthline Auckland Charitable Trust | To assist with expenses for the costs involved in the running of the youth line help centre | Community Development | \$ 245,772.00 | \$ 3,000.00 | \$ 3,000.00 |
| 8 November 2021 | Kaikohe Business Association | Kaikohe Christmas Event | Event | \$ 5,700.00 | \$ 2,500.00 | \$ 2,500.00 |
| 8 November 2021 | Ngapuhi Hokianga Ki Te Raki Society | Christmas in the Park | Event | \$ 2,550.00 | \$ 2,250.00 | \$ 1,300.00 |
| 8 November 2021 | Okaihau Community Association | Okaihau hall lights | Infrastructure | \$ 1,559.00 | \$ 1,559.00 | \$ 1,559.00 |
| 8 November 2021 | Rawene Area Residents Association | reprint of "Rawene: A Past in Pictures" | Community Development | \$ 5,275.00 | \$ 2,475.00 | \$ 2,475.00 |
| 8 December 2021 | Hokianga Community Educational Trust | Community Composting Project | Environment | \$ 10,999.00 | \$ 2,999.00 | \$ 2,999.00 |
| 8 December 2021 | Parent to Parent Northland | Sib Activity Days | Community Development | \$ 2,738.83 | \$ 1,059.41 | \$ 1,059.00 |
| 8 December 2021 | Rawene Community Hall Management Committee | Improving Rawene Community facility | Infrastructure | \$ 14,595.00 | \$ 3,296.00 | \$ 3,296.00 |
| 8 December 2021 | Te Pu o Te Wheke Community Art Gallery Trust | Fries, Lies and Alibis | Community Development | \$ 3,499.52 | \$ 2,000.00 | \$ 1,749.00 |
| 4 February 2022 | AKAU Foundation | Mangamuka Bridge Community Masterplan | Placemaking | | \$ 21,000.00 | \$ 20,000.00 |
| 4 February 2022 | Hokianga Sailing Trust | Tarsealing accessway to sailing and gym building | Infrastructure | \$ 86,973.00 | \$ 86,973.00 | - |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|-------------------|------------------------------------------|-----------------------------------------------|---------------------------|---------------|--------------|--------------|
| 4 February 2022 | Manaki Tinana Trust | Purchase of a Microsoft Laptop | Community Development | \$ 758.00 | \$ 758.00 | \$ 758.00 |
| 4 February 2022 | Rob Pink | Sand - Clendon Esplanade | Community / Environment | \$ 2,050.00 | \$ 1,650.00 | \$ 1,650.00 |
| 6 April 2022 | Kohukohu Bowling Club Incorporated | Grass for Bowling Green | Community Development | \$ 26,192.00 | \$ 14,190.00 | \$ 14,190.00 |
| 6 April 2022 | R Tucker Thompson Sail Training Trust | Youth Development Voyage | Community Development | \$ 23,544.00 | \$ 2,140.00 | \$ 2,140.00 |
| 6 April 2022 | Wekaweka Valley Community Trust | Waimamaku Resorce | Community Development | \$ 1,066.00 | \$ 2,449.00 | \$ 2,449.00 |
| 11 May 2022 | Freedom Whare Limited | Social Housing Solutions | Infrastructure | | \$ 33,064.08 | \$ 10,000.00 |
| 11 May 2022 | Kaikohe Rugby Football & Sports Club | Upgrade - KRFSC Clubrooms - Architect Fees | Infrastructure | \$ 36,685.00 | \$ 31,900.00 | \$ 20,000.00 |
| 11 May 2022 | Okorihi Marae Charitable Trust | Project Completion Works | Infrastructure | | \$ 34,819.00 | \$ 12,500.00 |
| 1 June 2022 | Far North Land Search and Rescue | Lease Building from FNHL for Clubrooms | Community Development | \$ 134,262.00 | \$ 5,000.00 | \$ 5,000.00 |
| 1 June 2022 | Hokianga Sailing Trust | Safety Boat for Sailing Tuition | Sport and Recreation | \$ 3,560.00 | \$ 3,560.00 | \$ 3,560.00 |
| 1 June 2022 | Kaikohe (Rau Marama) Community Trust | Wipe Out Project | Community Development | \$ 10,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| 1 June 2022 | Manaki Tinana Trust | Purchase of TV and Trolley | Community Development | \$ 1,658.00 | \$ 1,658.00 | \$ 1,658.00 |
| 1 June 2022 | Pioneer Village Kaikohe | | | \$ 21,923.66 | \$ 10,430.00 | \$ 10,430.00 |
| 1 June 2022 | Rawene Area Residents Association | Feasibility Study Part One: Men's Shed Rawene | Community Development | \$ 15,922.00 | \$ 5,202.00 | \$ 1,002.00 |
| 6 July 2022 | Hokianga Historical Society | Maintain the Museum | Heritage | \$ 2,575.00 | \$ 2,575.00 | \$ 2,575.00 |
| 6 July 2022 | Living Theatre Charitable Trust | Matariki Glow Show 2022 | Event | \$ 9,303.00 | \$ 2,340.00 | \$ 1,110.00 |
| 3 August 2022 | Hokianga Bowling Club Incorporated | Storage Shed | Infrastrcture | \$ 12,380.00 | \$ 5,580.00 | \$ 5,580.00 |
| 14 September 2022 | Bay of Islands animal Rescue Trust | Community Vaccination and Desexing Programmes | Community Development | \$ 120,000.00 | \$ 20,000.00 | \$ 10,000.00 |
| 14 September 2022 | Hokianga Community Educational Trust | Setting Up and Managing an Arts Hub | Art, Culture and Heritage | \$ 13,800.00 | \$ 6,000.00 | \$ 5,000.00 |
| 14 September 2022 | Hokianga Country Music Club Incorporated | 2022 Hokianga Country Music Festival | Event | \$ 53,358.00 | \$ 2,625.00 | \$ 2,625.00 |
| | | | | | | |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|-------------------|-------------------------------------------------------------------|-----------------------------------------------------------------|---------------------------|---------------|---------------|--------------|
| 14 September 2022 | Kaikohe Business Association | 2022 Kaikohe Christmas Parade | Event | \$ 7,635.00 | \$ 4,860.00 | \$ 3,870.00 |
| 14 September 2022 | Kaikohe Yun Jung Do Development Trust | Yun Jung Do Martial Arts | Sport and Recreation | \$ 9,727.00 | \$ 2,500.00 | \$ 2,500.00 |
| 14 September 2022 | Okaihau Bowling Club Incorporated | All Weather Surface | Sport and Recreation | \$ 298,600.00 | \$ 100,000.00 | \$ 10,000.00 |
| 14 September 2022 | Omanaia Marae | Multipurpose Room Flooring | Community Development | | \$ 4,164.30 | \$ 4,164.30 |
| 14 September 2022 | Pioneer Village Kaikohe | Strategy and Survival | Art, Culture and Heritage | | \$ 20,000.00 | \$ 20,000.00 |
| 14 September 2022 | Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust (Eco Centre Kaitaia) | Tai Tokerau Timebank | Environment | \$ 19,485.00 | \$ 2,455.00 | \$ 960.00 |
| 16 November 2022 | Hokianga Sports Club | Kickboxing and Youth Space | Sport and Recreation | \$ 5,850.00 | \$ 3,200.00 | \$ 2,925.00 |
| 16 November 2022 | Manaki Tinana Trust | Hireage of Town Hall for exercise classes | Sport and Recreation | \$ 4,160.00 | \$ 1,040.00 | \$ 1,000.00 |
| 16 November 2022 | Nga Mahi Toi o Horeke Trust | Whanau Day | Events | \$ 10,691.00 | \$ 3,000.00 | \$ 3,000.00 |
| 16 November 2022 | Ngapuhi Hokianga Ki Te Raki Society | X-mas in the Park | Events | \$ 5,000.00 | \$ 4,700.00 | \$ 1,800.00 |
| 16 November 2022 | Rawene Area Residents Association | Operational Costs for RARA monthly meetings | Community Development | \$ 1,800.00 | \$ 900.00 | \$ 550.00 |
| 16 November 2022 | SMC Events | Sanitarium Weet-Bix Kids TRY Challenge | Events | \$ 17,934.00 | \$ 4,000.00 | \$ 4,000.00 |
| 16 November 2022 | Te Whakaora Tangata | Emotional Healing Workshop - Mobile Delivery Hokianga | Community Development | \$ 31,570.10 | \$ 1,951.00 | \$ 1,951.00 |
| 16 November 2022 | Wekaweka Valley Community Trust | Kaimoana Queens - Fishing/Diving Wananga | Sport and Recreation | \$ 4,553.84 | \$ 2,276.92 | \$ 950.00 |
| 14 December 2022 | Bay of Islands Hockey Association | LED Lighting at Lindvart Park | Sport and Recreation | \$ 201,353.50 | \$ 40,000.00 | \$ 10,000.00 |
| 14 December 2022 | Hokianga Arts Community Trust | Facilitation of the "Summer Season" | Art, Culture and Heritage | \$ 7,829.00 | \$ 3,915.00 | \$ 3,600.00 |
| 14 December 2022 | National Street Rod Association | Cruz'n The Bays 2023 | Events | \$ 124,559.00 | \$ 14,652.00 | \$ 3,277.00 |
| 14 December 2022 | Te Pu o Te Wheke Community Art Gallery Trust | Fries, Lies and Alibis - financial support for lighting and kai | Art, Culture and Heritage | \$ 7,611.00 | \$ 1,875.00 | \$ 750.00 |
| | | | | | | |

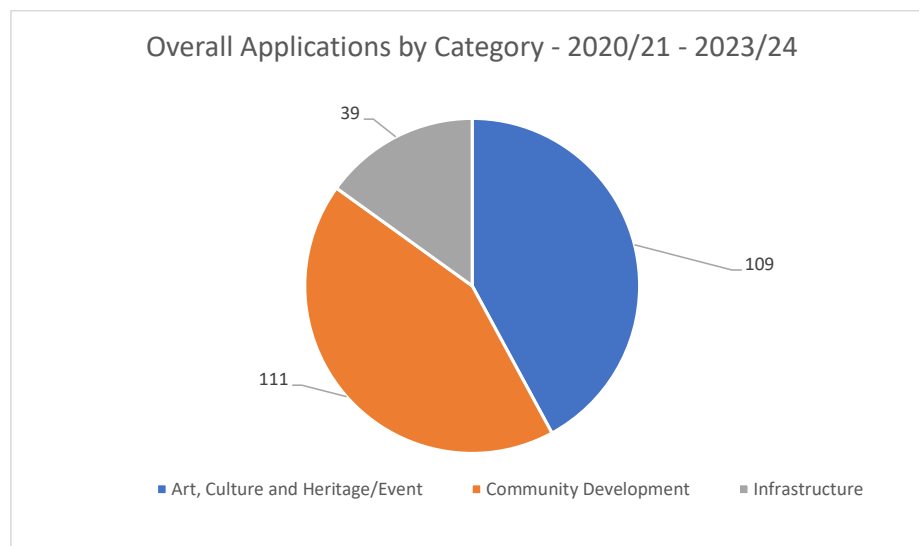
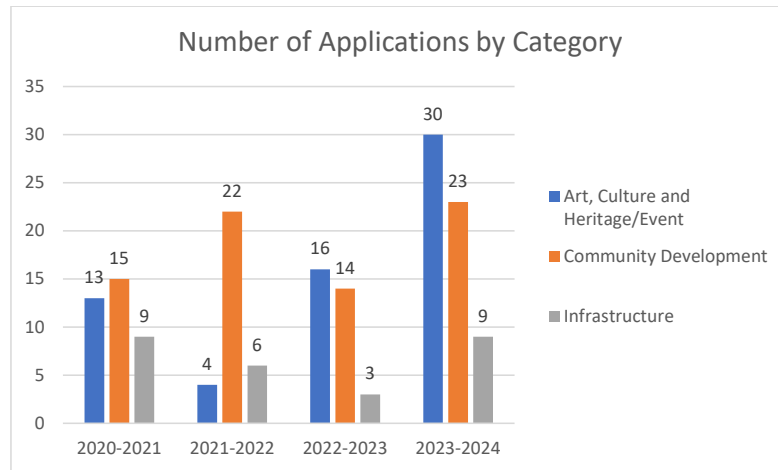
| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|------------------|---------------------------------------|------------------------------------------------------|---------------------------|---------------|---------------|--------------|
| 14 December 2022 | Waimamaku Community Garden | Project and Workshop Costs | Community Development | \$ 29,686.01 | \$ 5,686.00 | \$ 2,586.00 |
| 12 April 2023 | Okaihau Community Association | Okaihau Hall kitchen/bathroom design and quote | Infrastructure | | \$ 5,000.00 | \$ 5,000.00 |
| 10 May 2023 | Living Theatre Charitable Trust | Wonderland Glow Show | Event | \$ 11,784.00 | \$ 2,500.00 | \$ 2,500.00 |
| 10 May 2023 | R Tucker Thompson Sail Training Trust | Youth Development Voyage | Community Development | \$ 30,809.00 | \$ 4,000.00 | \$ 4,000.00 |
| 10 May 2023 | Rawene Golf Club Inc | Golf Club Fun Day | Event | \$ 3,080.00 | \$ 1,580.00 | \$ 880.00 |
| 15 June 2023 | Hokianga Community Educational Trust | Pump Track | Infrastructure | | | Withdrawn |
| 15 June 2023 | Valerie August | Matariki Nights of Light | Art, Culture and Heritage | \$ 1,840.00 | \$ 700.00 | \$ 700.00 |
| 15 June 2023 | Volunteering Northland | Volunteering Northland | Community Development | | | \$ 2,000.00 |
| 15 June 2023 | Whatu Creative | Matariki 2023 | Art, Culture and Heritage | \$ 15,596.00 | \$ 2,000.00 | \$ 5,000.00 |
| 5 July 2023 | Coast to Coast Cat Rescue | traps and cat welfare costs | Community Development | \$ 50,200.00 | \$ 40,200.00 | \$ 5,000.00 |
| 5 July 2023 | Hokianga Bowling Club Incorporated | greens roller | Infrastructure | \$ 18,052.00 | \$ 13,252.00 | \$ 2,500.00 |
| 5 July 2023 | Kohukohu Community Library | purchase of library books | Community Development | \$ 2,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 5 July 2023 | Ngā Moko a Rāhiri Inc | purchase of Whakakākahutia piupiu | Community Development | \$ 19,348.00 | \$ 16,348.00 | \$ 5,000.00 |
| 5 July 2023 | Northland College Board of Trustees | Upper North Island Netball tournament | Event | \$ 2,104.00 | \$ 1,000.00 | \$ 1,000.00 |
| 5 July 2023 | Opononi Bowling Club | purchase of lawnmower | Infrastructure | \$ 10,169.00 | \$ 5,169.00 | \$ 2,500.00 |
| 5 July 2023 | Tuhuna Trust 15B2/Ratana Church | costs for relocation of building | Infrastructure | \$ 131,762.72 | \$ 56,463.00 | \$ 15,000.00 |
| 2 August 2023 | Jinu Jose | costs towards Onam 2023 | Event | \$ 2,750.00 | \$ 1,650.00 | \$ 1,000.00 |
| 2 August 2023 | Otaua Sports Club | resurfacing of court, fencing, shelter and equipment | Infrastructure | \$ 252,566.00 | \$ 125,000.00 | Left to Lie |
| 2 August 2023 | Shane Watts | production of a song against meth use | Community Development | \$ 9,000.00 | \$ 3,000.00 | \$ 1,500.00 |
| | | | | | | |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|-------------------|------------------------------------------|----------------------------------------------------------------|---------------------------|---------------|--------------|-------------|
| 30 August 2023 | Helping Paws Charitable Trust | Hokianga horse rescue | Community Development | \$ 7,598.00 | \$ 3,000.00 | \$ 3,000.00 |
| 30 August 2023 | Hokianga Community Educational Trust | publication of Resident Alien book | Community Development | \$ 9,430.00 | \$ 3,450.00 | \$ 3,000.00 |
| 30 August 2023 | Hokianga Country Music Club Incorporated | 2023 Hokianga Country Music Festival | Event | \$ 58,700.00 | \$ 2,865.00 | \$ 2,865.00 |
| 27 September 2023 | Nga Mahi Toi o Horeke Trust | Horeke Whanau Day | Event | \$ 7,168.00 | \$ 2,967.00 | \$ 2,967.00 |
| 27 September 2023 | Rawene School | South Hokianga Primary Kapa Haka | Event | \$ 7,077.00 | \$ 4,577.00 | \$ 3,500.00 |
| 27 September 2023 | SMC Events | Sanitarium Weet-Bix Kids TRY Challenge | Sport and Recreation | \$ 15,681.00 | \$ 5,000.00 | \$ 5,000.00 |
| 27 September 2023 | South Hokianga Growers Market | establishing a growers market in the South Hokianga | Community Development | \$ 4,120.00 | \$ 1,670.00 | \$ 1,670.00 |
| 27 September 2023 | Whirinaki Kohanga Reo | Te Kohanga Reo o Whirinaki 40th anniversary celebration | Event | \$ 7,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 25 October 2023 | HUSH End of Year Showcase | HUSH End of Year Showcase | Event | | \$ 18,575.00 | \$ 2,500.00 |
| 25 October 2023 | Taheke Community Centre | fencing of the Taheke Hall grounds | Infrastructure | \$ 6,567.00 | \$ 5,000.00 | \$ 5,000.00 |
| 25 October 2023 | Te Hau Ora o Ngapuhi | Kaikohe Christmas Festival | Event | | \$ 20,000.00 | \$ 5,000.00 |
| 25 October 2023 | Village Arts | Kohukohu Historic Village Walk brochure | Art, Culture and Heritage | \$ 4,268.00 | \$ 1,534.00 | \$ 1,534.00 |
| 25 October 2023 | Waihou-nui rua Marae Trust | Waihou Marae Wars Annual Touch Tournament | Sport and Recreation | \$ 16,589.00 | \$ 11,769.00 | \$ 4,000.00 |
| 25 October 2023 | Waimamaku Playcentre | toys and equipment for the playcentre | Community Development | \$ 19,016.00 | \$ 14,356.00 | \$ 5,000.00 |
| 26 October 2023 | Russell RSA - ANZAC Day | Russell RSA - ANZAC Day | Event | | \$ 13,800.00 | Declined |
| 22 November 2023 | Cruzn the Bay 2024 | Cruzn the Bay 2024 | Event | \$ 113,885.00 | \$ 41,497.00 | \$ 1,500.00 |
| 22 November 2023 | Kaikohe A&P Association | rides for children at the 2024 show | Event | \$ 29,170.00 | \$ 5,000.00 | \$ 3,000.00 |
| 22 November 2023 | Kairākau Ārahi | He Korowai o Kaikohekohe - Wraparound Community Services Event | Event | \$ 105,608.00 | \$ 52,108.00 | \$ 4,000.00 |
| 22 November 2023 | Life Education Trust Far North | Life Education Trust visits in Kaikohe-Hokianga ward | Community | \$ 26,828.00 | \$ 15,530.00 | \$ 1,500.00 |
| | | | | | | |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|------------------|------------------------------------------------------|------------------------------------------------------------------|---------------------------|---------------|--------------|-------------|
| 22 November 2023 | Manaki Tinana Trust | hall hire for community fitness classes | Sport and Recreation | \$ 1,040.00 | \$ 1,040.00 | \$ 1,040.00 |
| 22 November 2023 | Ngapuhi Hokianga Ki Te Raki Society | combined schools Christmas event | Event | \$ 4,900.00 | \$ 3,400.00 | \$ 1,000.00 |
| 22 November 2023 | Ohaeawai Residents and Ratepayers | Ohaeawai community Christmas event | Event | \$ 2,000.00 | \$ 2,000.00 | \$ 1,000.00 |
| 13 December 2023 | Kaikohe Polocross Club | 2024 Polocross Carnival | Event | \$ 6,157.00 | \$ 6,157.00 | \$ 2,500.00 |
| 13 December 2023 | Okaihau College | 2024 Tai Tokerau Festival | Event | \$ 100,000.00 | \$ 6,647.00 | \$ 4,000.00 |
| 13 December 2023 | Opononi Omapere Residents and Ratepayers Association | venue hire for association meetings | Community Development | \$ 9,728.00 | \$ 814.00 | \$ 545.00 |
| 16 February 2024 | Glass Ceiling Arts Collective | SparkLive | Art, Culture and Heritage | \$ 12,707.00 | \$ 5,744.00 | \$ 2,500.00 |
| 16 February 2024 | Hui Waiata Toi o Hokianga | arts and culture festival in Rawene | Event | \$ 31,000.00 | \$ 3,415.00 | \$ 3,000.00 |
| 16 February 2024 | Man vs Wild Fishing Competition | men's leadership wananga | Community Development | \$ 5,618.00 | \$ 7,000.00 | \$ 2,500.00 |
| 16 February 2024 | Toi Tangata (Te Hotu Manawa Maori) | Ngā Kai a te Māori | Community Development | \$ 12,550.00 | \$ 5,000.00 | \$ 1,600.00 |
| 22 March 2024 | Hokianga Bowling Club Incorporated | rebuilding a wall and drainage ditch | Infrastructure | \$ 33,800.00 | \$ 4,000.00 | \$ 3,000.00 |
| 22 March 2024 | Kaikohe Community Patrol | assistance with costs for community patrol vehicle | Community Development | \$ 20,574.00 | \$ 3,934.00 | \$ 2,700.00 |
| 22 March 2024 | Ōkaihau Whanau House | renovations of community house for opening | Infrastructure | \$ 28,381.00 | \$ 9,928.00 | \$ 7,000.00 |
| 22 March 2024 | Whenua Warriors Charitable Trust | community organic gardens in local back | Community Development | \$ 20,000.00 | \$ 12,410.00 | Left to Lie |
| 19 April 2024 | Living Theatre Charitable Trust | Bad Jelly the Witch Glow Show | Art, Culture and Heritage | \$ 16,203.00 | \$ 6,500.00 | \$ 2,000.00 |
| 19 April 2024 | Momentum Trust | Life and financial skills programmes at Kaikohe Probation Centre | Community Development | \$ 4,290.00 | \$ 4,290.00 | \$ 2,145.00 |
| 19 April 2024 | R Tucker Thompson Sail Training Trust | Youth Development Voyage | Community Development | \$ 30,889.00 | \$ 4,000.00 | \$ 4,000.00 |
| 19 April 2024 | Waimamaku Community Garden | Community Garden at Waimamaku | Community Development | \$ 5,700.00 | \$ 5,700.00 | \$ 2,500.00 |
| | | | | | | |

| Meeting date | Applicant Organisation | Funding for | Category | Total Cost | Requested | Granted |
|--------------|---------------------------------------|---------------------------------------------------------------------------|---------------------------|--------------|--------------|--------------|
| 17 May 2024 | Manaki Tinana Trust | Accounting and auditing costs | Community Development | \$ 1,584.00 | \$ 1,584.00 | Withdrawn |
| 17 May 2024 | Nga Mahi Toi o Horeke Trust | Matariki wananga and celebrations | Art, Culture and Heritage | \$ 15,150.00 | \$ 3,030.00 | \$ 2,000.00 |
| 17 May 2024 | Ngati Rahiri Māori Komiti | Wananga Matariki | Art, Culture and Heritage | \$ 11,121.00 | \$ 5,841.00 | Declined |
| 17 May 2024 | Piriwiritua Ratana Brass Band | 90th Anniversary Celebrations | Art, Culture and Heritage | \$ 12,002.00 | \$ 12,002.00 | Left to lie |
| 21 June 2024 | AKAU Foundation | Community placemaking consultation in Kaikohe | Community Development | \$ 55,750.00 | \$ 27,875.00 | Declined |
| 21 June 2024 | Everybody is a Treasure | Youth arts wananga and Body Positive Programme (Finding Venus) | Art, Culture and Heritage | \$ 39,766.00 | \$ 3,000.00 | Declined |
| 21 June 2024 | Graeme Dingle Foundation Far North | Nga ara whetu mentoring programme for 100 rangatahi at Northland College | Community Development | \$ 10,875.00 | \$ 3,000.00 | \$ 3,000.00 |
| 21 June 2024 | Hokianga Community Educational Trust | He Kete Kai - food security programme including workshops in the Hokianga | Community Development | \$ 67,066.00 | \$ 26,566.00 | \$ 26,566.00 |
| 21 June 2024 | Hokianga Community Educational Trust | Puanga Matariki Rawene | Art, Culture and Heritage | \$ 6,045.00 | \$ 2,450.00 | \$ 2,450.00 |
| 21 June 2024 | Kaikohe and Districts Sportsville | Lindvart Park fencing replacement on Mangakahia Road boundary. | Infrastructure | \$ 22,264.00 | \$ 11,132.00 | \$ 22,656.87 |
| 21 June 2024 | Kaikohe Yun Jung Do Development Trust | venue hire for classes | Sport and Recreation | \$ 6,855.00 | \$ 2,775.00 | \$ 2,775.00 |
| 21 June 2024 | Northland Edible Garden Trail | Te Ara Mara Kai o Tai Tokerau - Northland Edible Garden Trail | Event | \$ 19,703.00 | \$ 3,703.00 | \$ 3,703.00 |
| 21 June 2024 | Pioneer Village Kaikohe | Installing outdoor shower facilities, power and camping outlets | Infrastructure | \$ 16,263.00 | \$ 8,113.00 | Left to Lie |
| 21 June 2024 | Rawene Library Community Trust | Whanau Film Evening at Rawene Hall | Event | \$ 3,063.00 | \$ 1,181.00 | \$ 1,181.00 |
| 21 June 2024 | Te Kupenga Rauora Trust | Puanga and Matariki celebrations in Panguru | Event | \$ 15,500.00 | \$ 6,500.00 | \$ 6,500.00 |

Breakdown of Applications by Category



| | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 | TOTAL |
|---------------------------------|-----------|-----------|-----------|-----------|-------|
| Art, Culture and Heritage/Event | 13 | 4 | 16 | 30 | 63 |
| Community Development | 15 | 22 | 14 | 23 | 74 |
| Infrastructure | 9 | 6 | 3 | 9 | 27 |
| Total number of applications | 37 | 32 | 33 | 62 | 164 |

8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD OCTOBER OPEN RESOLUTION REPORT

File Number: A4536182

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions from decisions dated from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- There are no open resolution items for the Kaikohe-Hokianga Community Board this month.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board October Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding open resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A4923052 [↓](#) 

| OPEN RESOLUTION REPORT | | | |
|-------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Division: Committee: Kaikohe-Hokianga Community Board Officer: | | Printed: Wednesday, 9 October 2024 9:20:10 am Date From: 1/01/2021 Date To: 9/10/2024 | |
| Meeting | Title | Resolution | Notes |
| Kaikohe-Hokianga Community Board 17/05/2024 | Kaikohe-Hokianga Community Hall Annual Information 2022-2023 | RESOLUTION 2024/47 That the Kaikohe-Hokianga Community Board; a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and b) that the report that was promised to the Board by the end of 2023 be given to the Board. CARRIED | 04 Oct 2024 10:14am As per workshop discussion staff will input into the new community halls policy to ensure all parties are clear on their roles in regards to community halls and that Community Boards are well informed. |
| Kaikohe-Hokianga Community Board 19/07/2024 | Reserve Management Plan Programme | RESOLUTION 2024/73 Moved: Chairperson Chicky Rudkin Seconded: Cr John Vujcich That the Kaikohe-Hokianga Community Board recommends that an individual Reserve Management Plan is prepared for Memorial Park Kaikohe Reserve in the Kaikohe-Hokianga ward. CARRIED <i>Note: That members be included in Rāwene Domain discussions to support them in their roles.</i> | 27 Aug 2024 9:01am Project has been discussed with Te Uri o Hua and project planning has started. |
| Kaikohe-Hokianga Community Board 20/09/2024 | Review of Community Grant Policy 2018 | RESOLUTION 2024/92 That the Kaikohe-Hokianga Community Board recommend that Council a) revoke the Community Grant Policy 2018 b) adopt the Community Board Funding Policy CARRIED | 04 Oct 2024 10:26am The Policy has been reviewed by Community Boards and the report will be taken to 14 November Council meeting for Councillors to make the final decision. |

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE