

AGENDA



Thursday, 24 October 2024

Time: 10.00AM

Location: Turner Centre, Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 24 October 2024 at 10.00am

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8.2	Bay of Islands-Whangaroa Community Board October Open Resolution Report	73
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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

- No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Therese Wickbom representing Bald Angels Charitable Trust speaking in relation to item 7.6, page 45.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4900474

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 19 September 2024 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. 2024-09-19 Bay of Islands-Whangaroa Community Board Minutes - A4882774 [↓](#) 

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, KERIKERI
ON THURSDAY, 19 SEPTEMBER 2024 AT 10:08AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Member Bruce Mills, Member Amy Slack, Member Jane Hindle, Member Tyler Bamber.

STAFF PRESENT: Kim Hammond (Community Board Co-ordinator), Maria Bullen (Democracy Advisor), Imrie Dunn (Democracy Advisor), Kathryn Trewin (Funding Advisor), Peggy Veen (Principal Advisor), Scott May (Manager – Strategic Relationships), Trinity Lane (Finance and Customer Services Administrator).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:08am, Chairperson Belinda Ward commenced the meeting and Member Tyler Bamber opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2024/93

Moved: Chairperson Belinda Ward
Seconded: Deputy Chairperson Lane Ayr

That the apology received from Member Roddy Hapati-Pihema and Cr Ann Court be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- There were no public attendees.

4 NGĀ TONO KŌRERO / DEPUTATIONS

- Asha Anderson, Zita Katkovicnova and Geoff Waterhouse representing Transition Towns Bay of Islands and Whangaroa, speaking in relation to issues and potential solutions regarding the way in which roadsides, parks and general landscape and vegetation management is carried out.

5 NGĀ KAIKŌRERO / SPEAKERS

- George Fa'alogo representing Graeme Dingle Foundation in relation to item 8.5c, page 63 refers.
- Mereana Anderson (virtual) Paige Hikuwai representing Te Kura o Hato Hōhepa Te Kāmura in relation to item 8.5g, page 64 refers.

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- Maura Bailie-Belle representing Hidden Pockets Production in relation to item 8.5d, page 63 refers.
- David Senior and Christine Benner representing Northern Community Family Services in relation to item 8.5e, page 63 refers.
- Dauwie Morgan representing Piri Wiremu Mokeno Marae Games in relation to item 8.5f, page 64 refers.
- Teresa Lane and Marita Hewitt representing The Centre in relation to item 8.5h, page 64 refers.
- Katherine Raue representing Waitangi Māori Committee in relation item 8.5i, page 64 refers.

Attachments tabled at meeting

- 1 Presentation – Dauwie Morgan - Piri Wiremu Mokeno Marae Games

At 11:52am, the meeting adjourned and resumed at 12:02pm.

6 HE PĀNUI WHAKAMŌTINI / NOTICE OF MOTION**6.1 NOTICE OF MOTION - DELEGATION TO BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD FOR THE KERIKERI DOMAIN**

Agenda item 6.1 document number A4869784, pages 8 – 9 refers

RESOLUTION 2024/94

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024.

CARRIED**7 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 7.1 document number A4862038, pages 10 - 15 refers

RESOLUTION 2024/95

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 15 August 2024 are a true and correct record.

CARRIED

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8 NGĀ PŪRONGO / REPORTS**8.1 NEW ROAD NAME - 3 CLARK ROAD, AND 5 & 7 CLARK ROAD, KERIKERI**

Agenda item 8.1 document number A4848687, pages 16 - 19 refers

RESOLUTION 2024/96

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That the Bay of Islands – Whangaroa Community Board name two new private roads “Te Taiao Lane” and “Te Tira Lane”, currently addressed at 3 Clark Road, and 5 & 7 Clark Road Kerikeri, 0230, respectively.

CARRIED**8.2 NEW ROAD NAME - 1597 MATAURI BAY ROAD, KAEO 0478**

Agenda item 8.2 document number A4861544, pages 21 - 24 refers

RESOLUTION 2024/97

Moved: Member Bruce Mills

Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board name a private road, “Pateretere Place” that is currently addressed at 1597 Matauri Bay Road, Kaeo.

CARRIED**SUSPENSION OF STANDING ORDERS****RESOLUTION 2024/98**

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Island Whangaroa Community Board suspend Standing Order 20.2.

CARRIED**RESUMPTION OF STANDING ORDERS****RESOLUTION 2024/99**

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Island Whangaroa Community Board resume Standing Orders 20.2.

CARRIED

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8.3 REVIEW OF COMMUNITY GRANT POLICY 2018

Agenda item 8.3 document number A4866454, pages 25 - 47 refers

RESOLUTION 2024/100

Moved: Member Jane Hindle

Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board recommend that Council

- a) **revoke the Community Grant Policy 2018**
- b) **adopt the Community Board Funding Policy**

CARRIED**8.4 PROJECT FUNDING REPORTS**

Agenda item 8.4 document number A4866917, pages 48 - 62 refers

RESOLUTION 2024/101

Moved: Member Jane Hindle

Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) **Brew of Islands 2024**
- b) **Business Bay of Islands – Matariki 2024**
- c) **Opua Hall**

CARRIED**Attachments tabled at meeting**

- 1 Graeme Dingle Foundation

*At 12:29pm, Member Amy Slack left the room and returned at 12:32pm***8.5 a) FUNDING APPLICATIONS**

Agenda item 8.5 document number A4867126, pages 63 - 68 refers

RESOLUTION 2024/102

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Business Bay of Islands towards 2024 Paihia Christmas Parade.**CARRIED****8.5 b) FUNDING APPLICATION**

Agenda item 8.5 document number A4867126, pages 63 - 68 refers

RESOLUTION 2024/103

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Moved: Deputy Chairperson Lane Ayr
 Seconded: Chairperson Belinda Ward

That Bay of Islands-Whangaroa Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Foster Hope Northland towards costs of running An Evening of Style with Stacey Beatson.

CARRIED**8.5 c) FUNDING APPLICATION**

Agenda item 8.5 document number A4867126, pages 88 - 96 refers

MOTION

Moved: Member Bruce Mills
 Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Graeme Dingle Foundation towards Ngā Ara Whetū at Bay of Islands College.

AMENDMENT

Moved: Member Jane Hindle
 Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Graeme Dingle Foundation towards Ngā Ara Whetū at Bay of Islands College.

The amendment became the substantive motion.

RESOLUTION 2024/104

Moved: Member Belinda Ward
 Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Graeme Dingle Foundation towards Ngā Ara Whetū at Bay of Islands College.

CARRIED**8.5 d) FUNDING APPLICATION**

Agenda item 8.5 document number A4867126, pages 97 - 107 refers

RESOLUTION 2024/104

Moved: Chairperson Belinda Ward
 Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board approve the sum of \$5,680 (plus GST if

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applicable) be paid from the Boards Community Fund account to Hidden Pocket Production towards the costs of putting on the production of the musical Flock!.

Abstained: Deputy Chairperson Lane Ayr

CARRIED**8.5 e) FUNDING APPLICATION**

Agenda item 8.5 document number A4867126, pages 108 - 115 refers

RESOLUTION 2024/105

Moved: Deputy Chairperson Lane Ayr
Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board LEAVE TO LIE the application to approve the sum of \$3,938 (plus GST if applicable) be paid from the Boards Community Fund account to Northern Community Family Services towards financial mentoring and whanau support.

CARRIED**8.5 f) FUNDING APPLICATIONS**

Agenda item 8.5 document number A4867126, pages 116 - 128 refers

RESOLUTION 2024/106

Moved: Member Bruce Mills
Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Fund account to Piri Wiremu Mokeno Games 2024 towards equipment hire.

CARRIED**8.5 g) FUNDING APPLICATIONS**

Agenda item 8.5 document number A4867126, pages 129 - 134 refers

RESOLUTION 2024/107

Moved: Member Bruce Mills
Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board approve the sum of \$5,220 (plus GST if applicable) be paid from the Boards Community Fund account to Te Kāmura School towards equipment hire for the 2024 Whangaroa Arts Festival.

CARRIED

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8.5 h) FUNDING APPLICATIONS

Agenda item 8.5 document number A4867126, pages 135 - 140 refers

RESOLUTION 2024/108

Moved: Chairperson Belinda Ward

Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board approve the sum of \$4,000 (plus GST if applicable) be paid from the Boards Community Fund account to The Centre, Kerikeri towards facilitation costs for This is Us Here Now community art project.

CARRIED

Note: The Community Board requested to receive a detailed project report back for this application.

8.5 i) FUNDING APPLICATIONS

Agenda item 8.5 document number A4867126, pages 141 - 146 refers

MOTION

Moved: Member Amy Slack

Seconded: Chairperson Belinda Ward

That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to Waitangi Māori Committee the purchase of a basic laptop for administration and the establishment of community gardens in Rāwhiti.

LOST**8.6 CHAIRPERSON AND MEMBERS REPORT**

Agenda item 8.6 document number A4858906, pages 147 - 167 refers

RESOLUTION 2024/109

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, Deputy Chairperson Lane Ayr and Members Tyler Bamber, Jane Hindle and Bruce Mills.

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9 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

9.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD AUGUST OPEN RESOLUTION REPORT

Agenda item 9.1 document number A4862040, pages 165 - 166 refers

RESOLUTION 2024/110

Moved: Chairperson Belinda Ward
Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board September Open Resolution Report.

CARRIED

8 TE KAPINGA HUI / MEETING CLOSE

At 1:29pm, Member Jane Hindle concluded the meeting with a karakia.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 24 October 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 CLASSIFICATION AND REVOCATION OF KERIKERI RESERVE (LOT 10 DP 62588)

File Number: A4897043

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Jonathan Slavich, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek endorsement from the Bay of Islands-Whangaroa Community Board for public consultation under the Reserves Act 1977 regarding a reserve fronting Kerikeri Road and Morcom Lane (Lot 10 DP 62588). Public consultation would inform consideration of revocation of small areas of the reserve to facilitate the repair and legalisation of an existing retaining wall by way of boundary adjustment, as well as classification of the reserve as a local purpose (drainage and access) reserve.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have received a request from Woolworths Group (Woolworths) to legalise the encroachments of an existing private retaining wall where it extends onto two parcels of Council land in relation to their supermarket development in Kerikeri.
- Legalisation is required for consents for repair of the wall.
- One of the affected properties is a reserve.
- Staff recommend a boundary adjustment, which, if approved, would transfer Council owned land under the wall into private ownership.
- The reserve was incorrectly vested as a recreation reserve, however the primary functions are drainage and access. Staff are recommending changing it to a local purpose (drainage and access) reserve.
- In accordance with the Reserves Act 1977, public consultation is required to consider both of the recommended changes to the reserve (revoking areas / boundary adjustment and classification).
- Because of the relative urgency of getting the process started so that consultation can be completed before Christmas, the report for approval to Council has preceded the recommendation from the Community Board.
- This report was presented to Council at their meeting 17 October 2024 for consideration.
- Council left this report to lie on the table requesting that the Community Board consider this report and make recommendation to Council.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board recommends that Council:

- approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 10 DP 62588 as a Local Purpose (drainage and access) reserve;**
- approve the initiation of a public consultation process under Section 24 of the Reserves Act 1977 to revoke areas of reserve underlying an existing retaining wall;**
- agree to hear any submissions received in response to the consultation processes and to make recommendations to the Council in respect of the reserve classification and revocation.**

1) TĀHUHU KŌRERO / BACKGROUND

Woolworths (the applicant) seeks to do necessary and high priority remediation work to existing retaining walls at the edges of their Kerikeri supermarket site to prevent structural deterioration. The existing walls extend into adjoining Council properties with a maximum encroachment of 430mm, (refer Appendix 1). Discussions have taken place with Council staff over the last year about the best course of action to legalise this encroachment.

Woolworths is seeking Council agreement to a course of action that will allow consents to be obtained and future works to take place as soon as possible to remediate the walls. Options to enable this work are considered in the following section.

It is unknown whether the wall was fully contained within the site when constructed, however there has been movement since construction which is being monitored. The completion of remediation works is expected to ensure that there is no further movement of the wall over the next 50 or more years. One of the properties is fee simple and the other is a reserve which is used for drainage and public access.

Staff have identified that the affected reserve is not correctly classified. Public consultation is generally required when considering any changes to the classification of a reserve.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff have undertaken an assessment of the following options to legalise the wall:

	Options	Advantages, disadvantages, costs
1	Rebuild walls within boundary	<p>No Council action required</p> <p>Disruption to Supermarket activities</p> <p>Reputational risk to Council for not being more accommodating due to costs to the applicant and minimal impact on Council land</p> <p>Woolworths have advised an estimated cost of \$1,500,000</p>
2	Boundary adjustments (preferred solution)	<p>Long-term solution that would result in the private retaining wall not being on Council owned land</p> <p>Supported by Council's Legal Services and Building Services teams</p> <p>Council resolution needed</p> <p>Public notification needed under Section 24 of Reserves Act 1977 for revocation of (small) areas of land where the retaining walls are on reserve land</p> <p>Resource consents costs, valuation, legal and survey costs, land purchase costs or equivalent</p>

3	Easements	<p>Long-term solution that would legalise the retaining walls on Council land</p> <p>Public notification may not be needed as structures largely underground and minimal encroachment</p> <p>Council resolution needed for approval of reserve easement</p> <p>Not the preferred option in relation to Building Act requirements</p> <p>\$476 application fee under current policy, valuation, legal and survey costs, land costs or equivalent</p>
4	Lease	<p>Not consistent with Reserves Act 1977 – not a recreational activity and does not recognise long-term use – public notification may still be needed</p> <p>Not permanent – does not meet Building Act requirements</p> <p>A lease longer than 35 years requires resource consent</p> <p>Application fee to be determined</p>
5	Licences to Occupy	<p>Fast, can be completed by Council staff</p> <p>Not consistent with Reserves Act 1977 – not a recreational activity and does not recognise long-term use</p> <p>Not permanent – does not meet Building Act requirements</p> <p>\$121 application fee</p>

Building Services, Parks Planning and Legal Services staff agree that that a boundary adjustment (option 2) is the most appropriate method as it is a long-term solution and best meets the requirements of necessary construction and legalisation processes.

Discussions are currently taking place with Ngāti Rēhia about the proposed changes to the reserve.

Reserve classification

Construction issues

In addition to a legalisation of the occupation of sections of the wall, Legal Services staff are considering a construction works agreement that would need to be agreed to allow Woolworths to undertake the remediation works. This would be finalised by staff and cover practical matters including the following:

- Planting within the reserve at the edge of the wall that will need to be removed to allow for construction will need to be replanted when works are completed;
- Construction requirements including access.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

A boundary adjustment is agreed by Building Services, Parks Planning and Legal Services staff to be the most appropriate method to legalise the areas of encroachment of the retaining wall. Public consultation on the classification of the reserve can be done at the same time as consultation on

the revocation of areas where the wall is located and will allow the vesting classification to be corrected.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Staff time working with Woolworths to understand the issue, and look at potential solutions is not cost recoverable, as it was done outside any application process. Expenses to facilitate the boundary adjustment, will be charged when a resource consent application is lodged and processed. Areas of land that may be transferred are very small and the value of the land cost (to be paid by Woolworths to council) will be by valuation. Council will be requesting that Woolworths pay the costs associated with undertaking the public engagement process on the reserve (e.g. public notice in a newspaper).

ĀPITIHINGA / ATTACHMENTS

1. **Kerikeri Reserve - A4877078** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

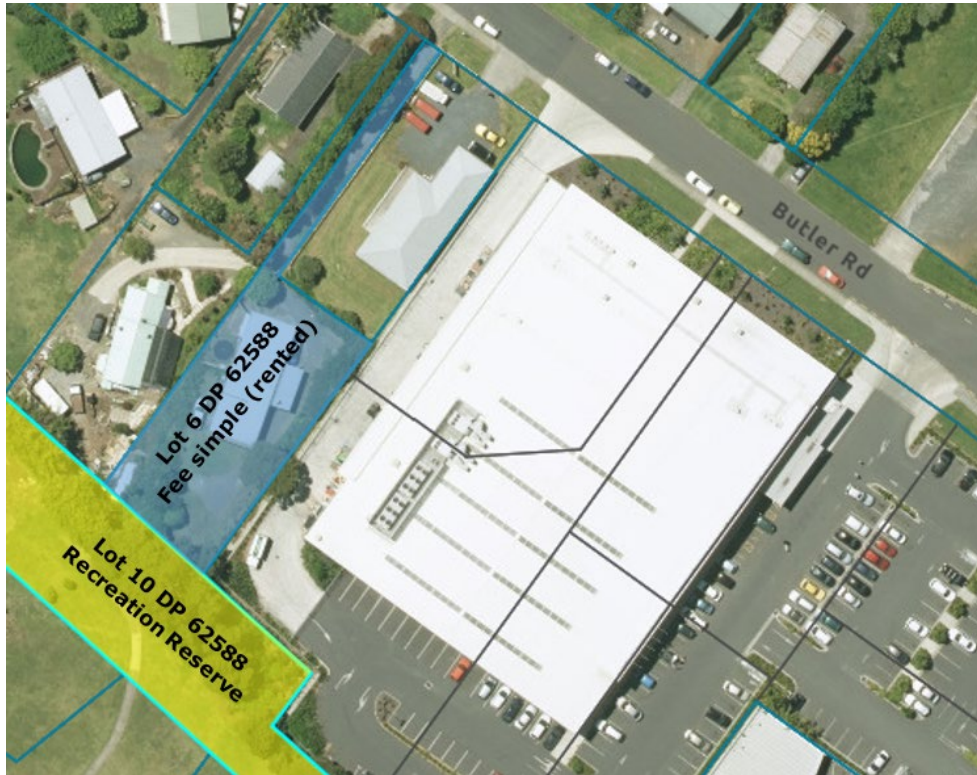
1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Correct classification of the reserve is a legal requirement and will assist in a more transparent understanding of the site by the community. The areas of reserve to be revoked are small. Neither of these matters are of high significance to Council, however the boundary adjustment is very significant to Woolworths because of the cost of alternative processes. There is potential relationship or even reputational loss to Council if legalisation is not actioned.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Reserves Act 1977 requires that reserves are classified according to their principle or primary purpose and the reserve has not been vested with the appropriate classification. A corrected classification will assist in supporting the correct development and management of the reserve.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The issue is site-specific. To reduce timeframes, this issue has been reported to Council in advance of reporting to the Community Board.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Information has been provided to, and a meeting held with a representative of Ngāti Rēhia. Any concerns raised will be taken into account so that the solution is acceptable to Hapu.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Council's Infrastructure Asset and District Facilities have been identified as major stakeholders and have been consulted.

<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>Staff time working with Woolworths to understand the issue, and look at potential solutions is not recoverable as it was done outside of any application process. Expenses to facilitate the boundary adjustment will be charged when a resource consents application is lodged and being processed. Areas of land that may be transferred are very small and the value of the land cost will be by valuation. Council will be requesting that Woolworths pay the costs associated with undertaking the public engagement process on the reserve (e.g. public notice in a newspaper).</p>
<p>Chief Financial Officer review.</p>	<p>The Chief Financial Officer has reviewed this report</p>

Appendix: Kerikeri reserve classification

1. Council properties adjoining wall - 16 Butler Road shown in blue and reserve in yellow



2. Reserves assessment

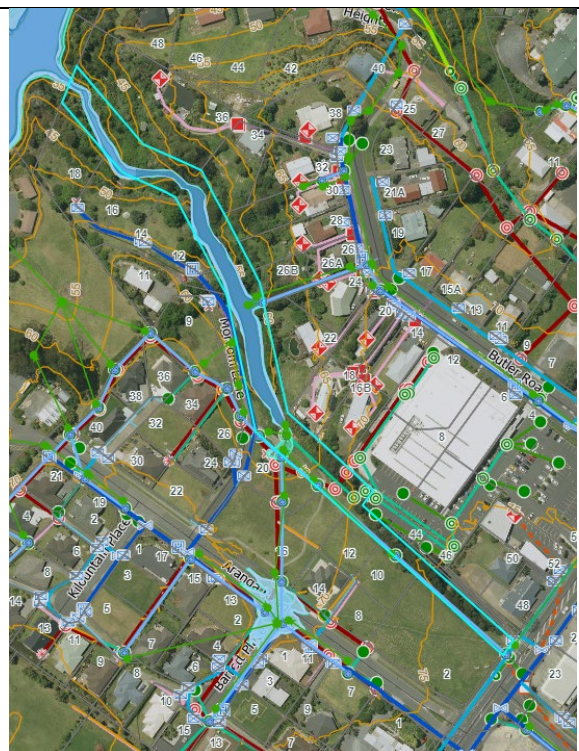
Identified functions of reserve:

- + **stormwater drainage** – overland flow down gully, underground stormwater pipes, also underground sewer pipes and vehicle access to sewer pump station on adjoining local purpose reserve to south
- + **walking access** – off-road access from Kerikeri Road to recreation reserve on Aranga Road
- + **recreation** associated with adjoining recreation reserve to south including section of walkway

Assessment:

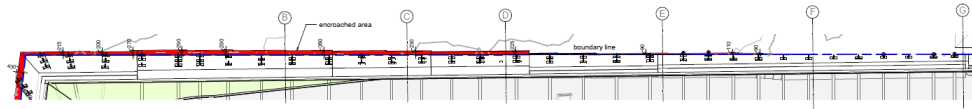
Stormwater functions cannot be removed from this reserve as the boundaries contain a gully and overland flow path, and this is assessed to be the primary function of the reserve. The eastern third of the reserve does not have a drainage function and the primary function of this area is assessed to be walking access. This area also includes an access easement for trucks exiting the Woolworths site.

The primary functions of the reserve are assessed as being drainage and access, and the appropriate classification as **local purpose reserve – drainage and access**

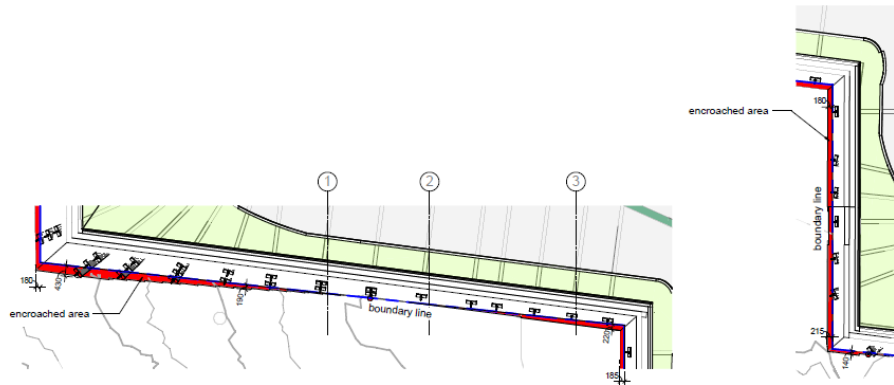


3. Retaining wall to be legalised by boundary adjustment

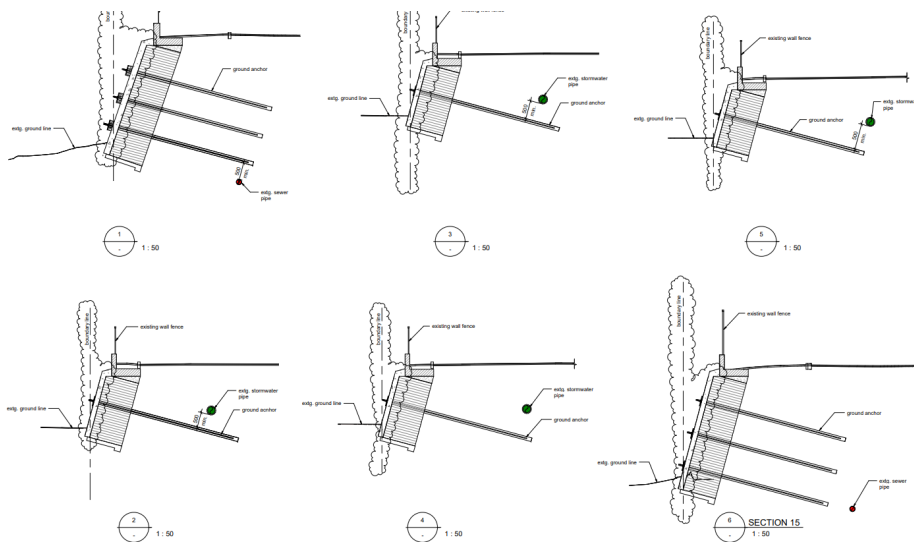
Encroachments across boundary of Lot 6 shown in red – maximum width 290mm:



Encroachments across boundary of reserve Lot 10 shown in red – maximum width 430mm:



Cross sections of retaining walls showing boundary encroachments:



7.2 NEW ROAD NAME - END OF RANFURLY STREET, MOEREWĀ, 0211

File Number: A4909361

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

That the Bay of Islands-Whangaroa Community Board name the new Public Roads currently without an address at the end of Ranfurly Street, Moerewa.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name the 3 new Public Roads at the end of Ranfurly Street, Moerewa was received on the 17th of September 2024.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name the three new Public Roads, “Waiora Road, Awararo Road and Tunaheke Place” at the end of Ranfurly Street, Moerewa.

1) TĀHUHU KŌRERO / BACKGROUND

An application was submitted on the 17th of September 2024 by Chris Miller at Ngati Hine Health Trust/ Northcorp Limited to name 3 new Public Roads at the end of Ranfurly Street, Moerewa in which 36 new dwellings will be built.

The applicant proposed “Waipuna Road,” “Awararo Lane” and “Tunaheke Place.” Waipuna means source/ spring, Awararo means underground rivers and Tunaheke means migrating adult tuna/eel. These names were all put forward in a naming hui.

The proposed names were sent to Land Information New Zealand for approval. A response was received confirming 8 out of 9 proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011. The road name “Waipuna Road” was not acceptable for use in this area as “Waipuna Place” exists in Moerewa within 3kms from the site.

Te Maara a Hineāmaru were consulted when choosing the names for the new public roads. Te Maara a Hineāmaru provided their feedback and expressed full support of chosen road names.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are as follows:

Road one:

Preferred Choice: Waipuna Place

Second Choice: Waiora Road

Third Choice: Waiharakeke Road

Road two:

Preferred Choice: Awararo Lane

Second Choice: Purutuna Lane

Third Choice: Ruawai Lane

Road three:

Preferred Choice: Tunaheke Place

Second Choice: Tangariki Place

Third Choice: Koroma Place

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (white on blue background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Map - A4909346** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of three public roads and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Te Maara a Hineāmaru were consulted for feedback and are in full support of the road names chosen.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision and there are currently no property owners.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (white on blue background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



7.3 NEW ROAD NAME - 45 MARAENUI DRIVE, KERIKERI, 0293**File Number: A4909590****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Tanya Proctor, Head of Infrastructure Strategy****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Bay of Islands-Whangaroa Community Board name the new Right of Way currently addressed at 45 Maraenui Drive, Kerikeri.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 24th of May 2024 to name the Right of Way addressed at 45 Maraenui Drive, Kerikeri.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name a new Right of Way, “Fig Tree Lane” that is currently addressed at 45 Maraenui Drive, Kerikeri.

1) TĀHUHU KŌRERO / BACKGROUND

An application was received by Kennedy Orchard No 2 Ltd on the 24th of May 2024 to name a new Right of Way in which 4 new dwellings will be built.

The applicant has proposed the name “Fig tree Lane” as the property was a fig orchard when the applicant purchased it.

The proposed names were sent to Land Information New Zealand for approval. A response was received confirming 3 out of the 3 proposed names were acceptable for use with the recommendation that “Lemon Tree Lane” have its road type changed to “Way” as Oak Tree Lane is within 10kms.

Ngāti Rēhia were consulted when choosing these names for the new Right of Way. Ngāti Rēhia provided feedback and confirmed all names were acceptable for use in this area.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed names are as follows:

Preferred Choice: Fig Tree Lane

Second Choice: Karaka Lane

Third Choice: Lemon Tree Way


TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

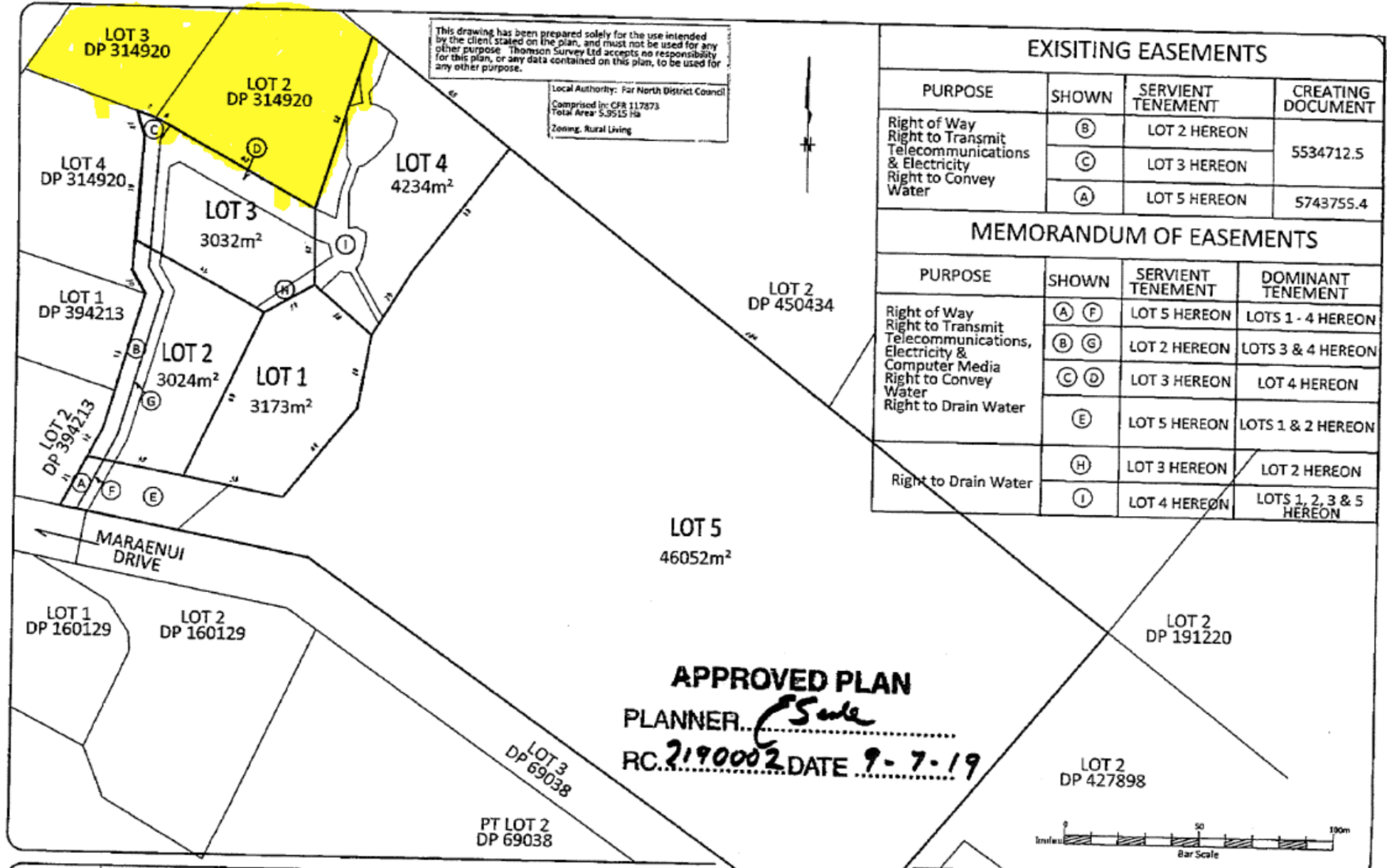
1. Map - A4909586 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a Right of Way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Hapu/Iwi were asked for their feedback by the applicant. Ngāti Rēhia approved the proposed names.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The applicant and two other dwellings are to be affected by this road naming. Consent has not been received from the additional dwellings.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



7.4 RENAMING - BEGINNING OF TAKOU PAKAINGA - TE RA ROAD, KAEO, 0295**File Number: A4915902****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Tanya Proctor, Head of Infrastructure Strategy****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Bay of Islands-Whangaroa Community Board rename the Private Road from the beginning of the Takou Papakainga on Te Ra Road, Kaeo extending to Tuatua Terrace.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

A road naming application to rename a Private Road from the beginning of the Takou Papakainga on Te Ra Road, Kaeo was received on the 4th of July 2024.

Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board rename a Private Road, “Mataatua Ki Takou Road” from the beginning of the Takou Papakainga on Te Ra Road, Kaeo to Tuatua Terrace, Kaeo.

1) TĀHUHU KŌRERO / BACKGROUND

An application was received by Takou Trust on the 4th of July 2024 to rename a private road from the beginning of the Takou Papakainga situated on Te Ra Road extending to the end of Tuatua Terrace.

The applicant has proposed “Mataatua Ki Takou Road” as this road continues to the Mataatua Ki Takou Marae development and around the Marae Reservation. It then continues ending at the Takou river, the resting place of the Mataatua Waka.

The proposed name was sent to Land Information New Zealand for approval. A response was received confirming the name is acceptable for use in this area and can be approved as per the Addressing Standards 2011.

Ngāti Rēhia are actively involved in this road renaming as it is Māori freehold land. They have approved the use of this name.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed name is:

Mataatua Ki Takou Road

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. Mataatua Ki Takou Road Map - A4915889 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the renaming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Rēhia are actively involved in this road renaming as it is Māori freehold land.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	No affected persons as it is owned by the Takou Trust
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



7.5 SUMMER 2024 RURAL TRAVEL FUNDING APPLICATIONS**File Number:** A4921021**Author:** Kathryn Trewin, Funding Advisor**Authoriser:** Scott May, Manager - Stakeholder Relationships**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2024/25 summer sporting season.

TŪTOHUNGA / RECOMMENDATION**That Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

Bay of Islands College	\$1,700
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1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately November 2024 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$29,400 across the Far North District
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.


3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tu Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2024/25 financial year for the whole of the Far North District is \$29,400. The percentage of youth throughout the district is translated into percentages to calculate the amount of funding each Board can allocate.

A total of \$11,907 is available to this Board for funding across the two seasonal rounds (summer and winter). The summer round is 30% of this funding, as it is generally less busy than the winter round. This means that \$3,572.10 was available for allocation for summer season 2024/25, with a balance of \$8,334.90 for the winter 2025 season.

ĀPITIHINGA / ATTACHMENTS

1. Rural Travel Fund - Summary - A4921390 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no. who received support from RTF	Benefits Of Receiving Funding
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants		
Bay of Islands College	School		\$ 1,700.00	\$ 1,700.00	To attend training and competitions	0	205	205	98	107	9	Students able to attend and participate in

BOIWCB

Amount Available (Total)	3572.1
Granted	\$ 1,700.00
Balance	\$ 1,872.10
Number of participants	205
Request \$ divided by participants	\$ 8.29
Available \$ divided by participants	\$17.42

7.6 FUNDING APPLICATIONS

File Number: A4921426

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One application has been received that requires a decision before the meeting in November, requesting \$5,000.
- The Board has **\$169,904** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2024/2025 financial year.

TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000 (plus GST if applicable)** be paid from the Boards Community Fund account to the Bald Angels Charitable Trust towards 2025 Angels Christmas Project.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
Bald Angels Charitable Trust – Angels Christmas Project	\$5,000	\$5,000	The applicant is seeking funding towards providing Christmas parcels and support to families identified as being in need. The Trust is working with multiple social service agencies, and is applying for funding from all three boards. This meets community outcomes 1 and 3.	Community Development

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

- Bald Angels - A4921443** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 3:31PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

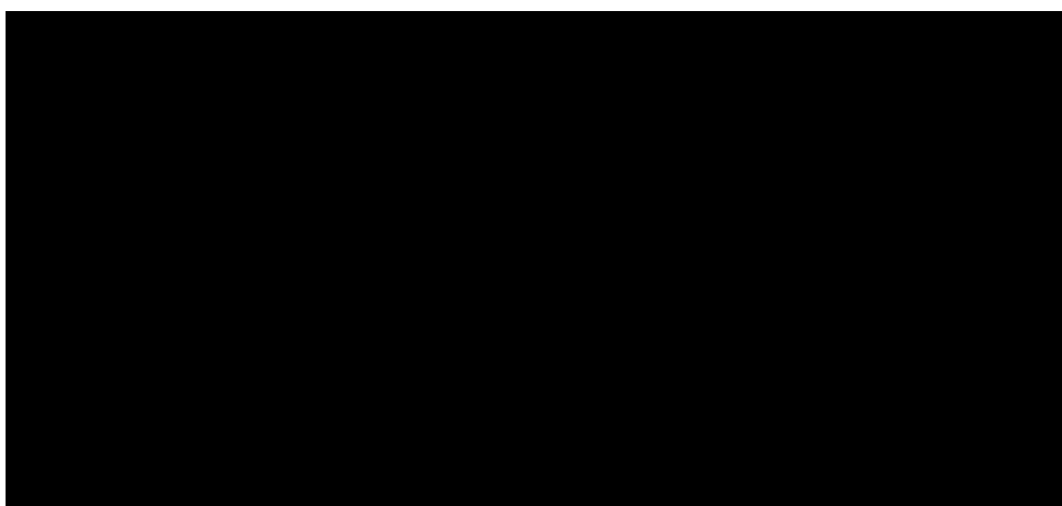
The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)

Applicant details

Applicant *

Bald Angels Charitable Trust



Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

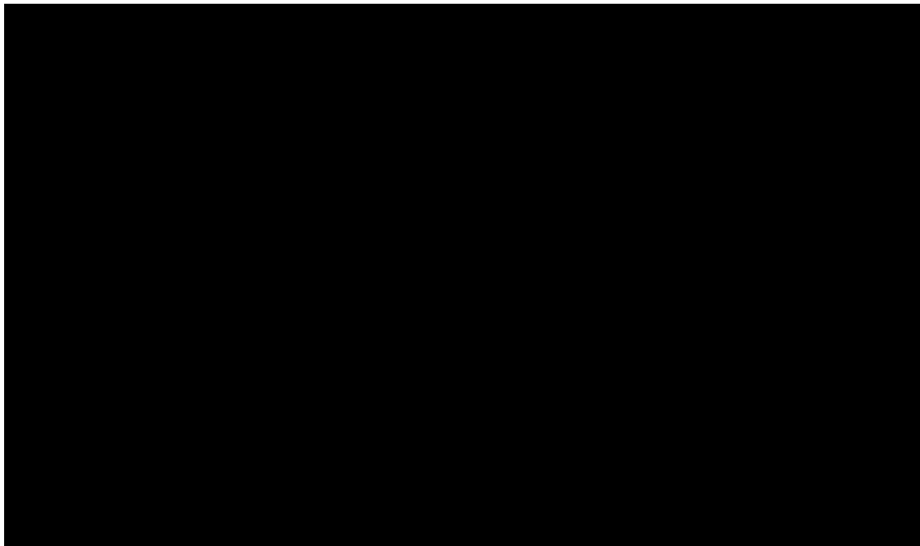
Application No. BOIWCB00015 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 3:31PM NZST

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular redaction box covers the contact details for both Contact Person One and Contact Person Two.

Purpose of organisation

Please briefly describe the purpose of the organisation *

MISSION

Creating positive change for vulnerable tamariki and rangatahi by leading and facilitating community collaboration whilst empowering and encouraging whai wāhitanga (self-determination).

VALUES & PRINCIPLES

Te Whare Tapa Wha principles of hauora for all tamariki and rangatahi will guide our mahi. We value the principles of: tika (doing the right thing), pono (with honesty), aroha (compassion), tapu (recognizing the sacredness of being) and having mana (respect and integrity)

Embracing diversity, encouraging and advocating for equity and inclusivity across our vulnerable communities shall be our primary focus, so that all tamariki can thrive.

VISION

Together we can make a difference, and all tamariki will thrive.

Number of Members *

0

Project Details

*** indicates a required field**

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
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Project Details

Clearly describe the project or event:

Name of Activity *

Angels Annual Christmas project

Location *

Bay of Islands, Hokianga, Kaikohe, Te Hiku

Will there be a charge for the public to attend or participate in the project or event? *

Yes

No

Project dates:

Start Date

End Date:

Date *

Date: *

01/10/2025

13/12/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

ACTIVITY

The Angels Christmas Project (10,11 Dec 2024) makes a positive difference to over 1200 tamariki across Te Tai Tokerau's most vulnerable communities. Approx 400x whānau are identified by over 22 Partner agencies across the rohe. (see below for Partners info)

Pre-registrations for Xmas2024 indicates a 75% increase in demand for our support this year. However, we can only aim for the same as Xmas2023- ie: x400 whānau including between x1200-1500 taitamariki.

Logistically, we are well resourced with volunteers, venue, systems, storage & transport to deliver to 700 whānau, however we are not resourced with the funding to do so. We will need to use funds to hand from our emergency reserves or reduce whānau supported this year if we are not successful in fund raising.

FUNDING IS NEEDED:

To help purchase the Xmas Kai Box contents. Each whānau receives significant Kai Boxes (and a gift for each tamariki/rangatahi).

We do not do a food drive as we carefully plan the items to be practical, appropriate and healthy. However, we do a community Toy Drive that enables us to provide gifts to 1200+ taitamariki. This year we expect a shortfall due to increased living costs for our regular mum & dad donors.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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Angel Kai Boxes contain staple dry & canned pantry items, cleaning and hygiene products, fresh vegetables and frozen meat, plus a basic recipe book produced by our volunteers that utilises the ingredients.

Whānau are registered by Partner agencies and the interests of each individual tamariki are identified (if known) so that gifts are appropriate and appreciated. We cross check to ensure as many whānau as possible receive support and there are no double ups across agencies.

It is a significant Annual Project with significant impact for the entire Far North.

Aug:

- Initial meetings with Volunteer team

Sept:

- Pre registrations (FORM 1) from Partner organisations
- Planning Kai boxes
- Business partnerships for sponsorship identified
- Planning Fundraising Events
- Marketing campaign begins

Oct-Nov:

- Detailed Registrations (FORM 2) from Partners -highlighting tamariki needs and whānau challenges
- Planning Logistics with support teams incl. Volunteers, suppliers, and business sponsors
- Fundraising and Marketing
- Collecting donated gifts for tamariki

Dec 10,11:

- Community Volunteers x 100+ help to pack 1200 boxes and wrap gifts
- 22 Partner organisations distribute Kai Boxes and Gifts to whānau across te tai Tokerau.

WHO WILL BENEFIT & HOW?

Strengthening community through collaboration, and supporting the hauora of our tamariki is our kaupapa.

ESTIMATES IMPACTED:

- 400 whānau will receive a visit from a Bald Angels Community Partner (eg: Iwi social services, Police, Plunket, Women's Refuge, Education and Health providers) who will deliver a significant Angel Kai Box
- 1200-1500 tamariki will receive a gift. Our partners are iwi kaimahi, social workers and professionals who are trained to wrap further support around these whānau.
- 400-800 caregivers are empowered and enabled to make Christmas happen. This gives them the mana and feeds their sense of worth. We provide the ingredients and a basic recipe book using the supplied ingredients.
- 100+ community volunteers also benefit by being able to support those less fortunate.
- 88-100 kaimahi from 22 **Angel Partner Agencies (see below) benefit from being resourced to provide additional support to whānau
- 27 Local Businesses- benefit with social connectness. Businesses are located in Paihia, Kerikeri, Kaikohe, Kaitaia, Whangarei and are supporting the project by being collection points for gift donations. Some will be supporting in other ways also.

Having a less stressed and safer family environment at Christmas time impacts tamariki wellbeing across all four cornerstones- physical, mental, spiritual and social.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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[Please refer to the attached docs: CHRISTMAS ANGEL PARTNER FEEDBACK]

PARTNER AGENCIES REGISTERED TO DATE THIS YEAR: Far North Community Hospice, Far North REAP, Hauora Hokianga, Hospice Mid Northland, K Ngāti Kahu Social and Health Services, Kai Konnect ADRA Kaikohe Adventist Church, Kerikeri High School, Hiwa I te Rangi , NZ Police, Ngāpuhi Iwi Social Services (NISS), Ngāti Hine Health Trust (NHHT), Ngāti Kahu Social and Health Services, Mid North Women's Refuge, Plunket, Riverview School, Te Hau Ora O Ngāpuhi (THOON), Te Hiku Hauora, Te Rarawa Anga Mua, Te Rūnanga o Ngāti Rēhia, Te Rūnanga o Whaingaroa (TROW), Te Whare Ruruhau O Meri Trust, The Fono Social Services

HOW WILL IT BROADEN THE RANGE OF ACTIVITIES & EXPERIENCES AVAILBLE TO THE COMMUNITY?

- Bald Angels Christmas Campaign brings hundreds together across the wider community to connect support each other.
- Volunteers enjoy this opportunity to connect, share and contribute. This fosters wellbeing and self esteem.
- Donors give to others less fortunate which increases their own sense of wellbeing.
- This is a true community affair with over 100 volunteers contributing well over 800 hours to help make this Christmas Project happen annually.
- Besides kai to share with whānau, approximately 1200-1500 tamariki will receive a gift and share in this inter-cultural holiday celebration. This helps them feel 'a part of', valued and worthy.

Project Cost

* indicates a required field

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00015 From Bald Angels Charitable Trust

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Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Consumable materials (craft supplies, books)	\$49,245.00	\$5,000.00	Filename: 2024 XMAS shopping price comparison.pdf File size: 93.1 kB	\$52,820
Volunteer Expenses Reimbursement	\$600.00	\$0.00	Filename: XMAS BOIW PROJECT BUDGET 2024.pdf File size: 98.3 kB	\$52,820
Other (describe)	\$	\$0.00	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

52820

Must be a number.

What is the amount you are requesting from the Board? *

\$5,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
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GST Number

114-203-084

Current Funding

How much money does your organisation currently have? *

\$155,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$155,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Operating expenses incl wages	\$95,000.00
Emergency Fund:	\$50,000.00
Projects: Rainbow, KiwiMana	\$10,000.00

Total Tagged Funds

Total Tagged Amount

\$155,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Lindsay Foundation	\$5,000.00	Pending
Kaikohe Hokianga Comm Board	\$2,500.00	Pending
Te Hiku Comm Board	\$3,000.00	Pending
Foundation North	\$25,000.00	Pending
Business Sponsorship	\$25,000.00	Approved
Angel Fundraising Camapigns	\$12,000.00	Pending

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Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Angel Wings	\$2,265.00	26/04/2023	Yes
Rainbow Rangatahi	\$10,000.00	09/05/2022	Yes

Supporting Financial Information

Please attach your supporting financial information which can be one (or all) of the following:

- a profit and loss statement
- audited financial accounts
- bank statement

Please upload your file(s) here *

Filename: 2023 FINAL SIGNED Performance Report - Bald Angels Charitable Trust (1).pdf
File size: 841.5 kB

2 Additional financial information (optional)

Filename: XMAS BOIW PROJECT BUDGET 2024.pdf
File size: 98.3 kB

3 Additional financial information (optional)

Filename: 2024 XMAS shopping price comparison.pdf
File size: 93.1 kB

Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please**

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advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

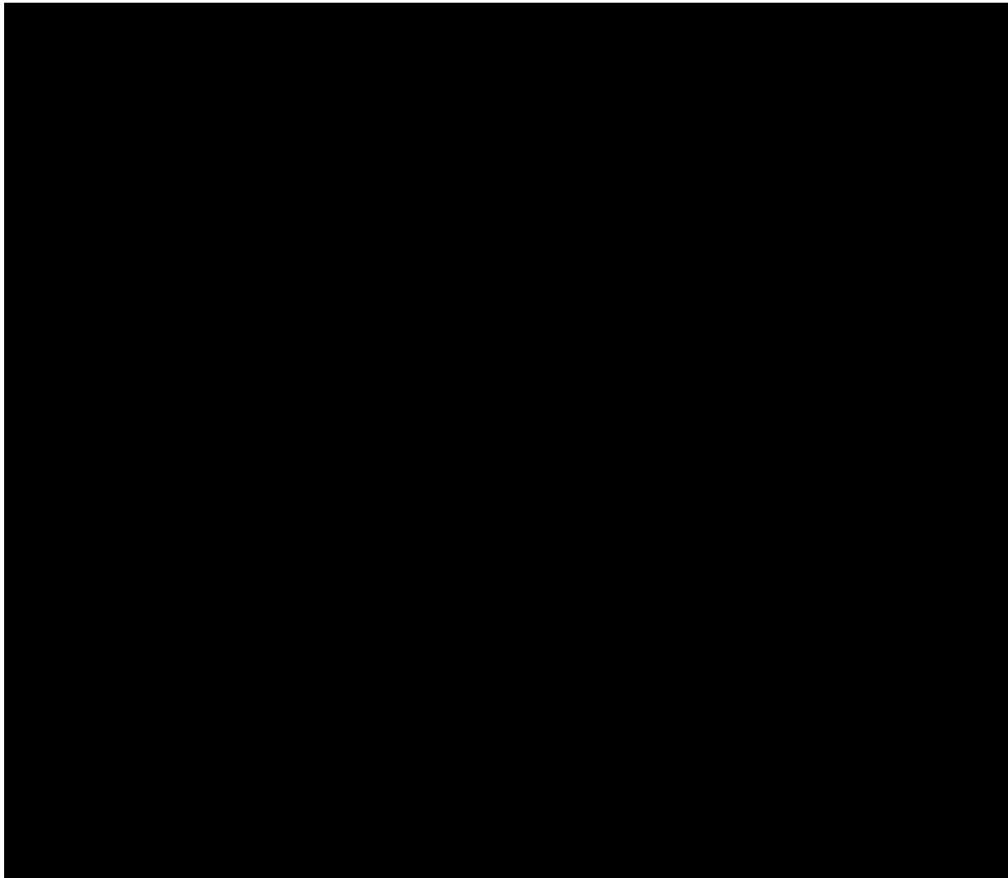
Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Supporting Documents

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Organisation: Bald Angels Charitable Trust
Form Submitted 28 Sep 2024, 3:31PM NZST

If you have additional supporting documentation (that you have not included elsewhere), please upload it below. If you have more than three documents you wish to include, please contact funding@fndc.govt.nz

1 Name of file being uploaded

1 Supporting Document

Filename: CHRISTMAS ANGEL PARTNER FEEDBACK 2023.docx
File size: 846.1 kB

2 Name of file being uploaded

2 Supporting Document

No files have been uploaded

3 Name of file being uploaded

3 Supporting Document

No files have been uploaded

7.7 CHAIRPERSON AND MEMBERS REPORT

File Number: A4909103

Author: Kim Hammond, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Ward and Members Tyler Bamber, Jane Hindle and Amy Slack.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **Chairperson Report - Belinda Ward - A4918372**  
2. **Members Report - Tyler Bamber - A4920872**  
3. **Members Report - Jane Hindle - A4915743**  
4. **Members Report - Amy Slack - A4918474**  



Member's Report

Name: Tyler Bamber
Subdivision: Waipapa
Date: 4 October 2024

Meetings Attended

Date	Meeting	Comments
02-09-24	Kerikeri Sports Complex mtg	
03-09-24	Te Puawaitanga Workshop	Ran through scenarios on what to do with the balance of land for the sports hub
19-09-24	BOIWCB mtg	
02-10-24	Te Patukurea Workshop	Ran through likely growth scenarios for Kerikeri/Waipapa and the infrastructure that would be required for them

Community Issues

Issue name	Comment
Rubbish on Purerua Rd	Have had contact with a local resident RE: rubbish being left at incorrect times on Purerua Rd – wanting signage put up. Kim has been in touch with solid waste manager and waste contractors – looking at potentially doing a flyer drop to inform residents about when to put rubbish out.
Kerikeri Sports Complex Rooding	Rooding at the KK sports complex on the driveway in is not quite wide enough for two vehicles, there is space to increase the laneway to accommodate two lanes and the carpark is due to be re-sealed. With safety in mind – it would make a lot of sense to widen the drive approx. 1-1.5m to accommodate a 2 nd lane.

Requests for Service (RFS)

RFS number	Date	Comment
4216974	27/08/24	Dampness and mould on inside wall of Waipapa hall

Other Issues



Member's Report

Name: Amy Slack
Subdivision: Kerikeri Subdivision
Date: 04 October 2024

Meetings Attended

Date	Meeting	Comments
19/09/2024	BOI CB meeting	Turner Centre, with workshops from FNDC communications team and then a presentation from Kai Ora fund.
**Unfortunately, I was unable to attend the Kerikeri Waipapa spatial plan workshop as I work "normal work hours". Have read through relevant reports.		

Community Issues

Issue name	Comment
Extensive speed reduction changes to Kerikeri area	A lot of feedback received about speed limit changes. Most of these comments are negative and a lot of concern about the waste of money and the concern that much of these changes will be reversed. This is extremely frustrating, and I feel I don't know enough as a board member. Some are happy about the speed reduction along Waipapa road. Many complaints about Inlet Road having varying speeds in and out of Kerikeri and the huge reduction (eg, reduced by 30 km in some areas).

Requests for Service (RFS)

RFS number	Date	Comment

Resource Consents:

Other Issues

I find it hard as a working parent with young children to be able to attend meetings that are held during normal work hours.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 UPDATE RUBBISH COLLECTION POINTS FOR - CORNER OF MONTROSE AND WAIMATE NORTH ROAD; AND TE AHU AHU AND WAIMATE NORTH ROAD, KERIKERI

File Number: A4849809

Author: Kim Hammond, Community Board Coordinator

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report seeks to update the Bay of Islands-Whangaroa Community Board on the removal of two rubbish collection points located on the corner of Montrose Road and Waimate North Road, and Te Ahu Ahu Road and Waimate North Road in Kerikeri.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Waste is regularly dropped off at both rubbish collection points outside the specified times resulting in piles of rubbish that attract rodents, is unsightly and creates an unpleasant odour.
- Kerbside collection is available to those who live on Montrose Road, Waimate North Road and Te Ahu Ahu Road, Kerikeri.
- The waste companies support the closure of these rubbish collection points.
- Council does not contract kerbside waste collections. This service is provided by privately owned waste companies.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Update Rubbish Collection Points for - Corner of Montrose and Waimate North Road; and Te Ahu Ahu and Waimate North Road, Kerikeri.

TĀHUHU KŌRERO / BACKGROUND

The Infrastructure Committee on 21 July 2021, received a similar request to close a rubbish collection point at the corner of Paihia and Waikare Road. The Infrastructure Committee made the following resolution:

5.1 RUBBISH COLLECTION POINT AT THE CORNER PAIHIA AND WAIKARE ROADS

Agenda item 5.1 document number A3282336, pages 20 - 57 refers.

RESOLUTION 2021/23

Moved: Cr Kelly Stratford
Seconded: Cr Rachel Smith

That the Infrastructure Committee:

- request the approved collection point at the intersection of Waikare Road and State Highway 11, Kawakawa is closed; and,
- agree that future decisions concerning collection points are delegated to operational staff in consultation with the appropriate community board.

CARRIED

Due to the resolution made by the Infrastructure Committee, staff consulted and worked with the relevant Community Board Members in coming up with solutions and a plan.

Corner of Montrose Road and Waimate North Road – Rubbish Collection Point

Over time, Council has received several Request for Services (RSF's) requesting that the rubbish collection cage, located on the corner of Montrose Road and Waimate North Road, Kerikeri be removed. The RFS's stated different reasons for this request:

- Food scraps being included in the rubbish bags has led to rats/rodents being in the area.
- Rubbish bags are not being put in the rubbish cage, instead, rubbish bags and recycling lay next to the rubbish cage leaving the area to look messy and unsightly.
- Rubbish bags are left outside of the recommended days and times. This leads to a strong odour.
- This is a bus collection point for several schools. Children waiting are having to stand and smell the odour from the rubbish.

The RFS's were escalated to staff who discussed this issue with both Community Board members and the Waste Management Contractor.

One option discussed was the removal of the rubbish collection cage. But only if the residents of Montrose Road were consulted first.

On 16th August 2024 a total of 35 letters were hand delivered or posted to the residents of Montrose Road seeking their feedback. The letter included:

- Background information on rubbish collection.
- Currently available services to Montrose Road – rubbish collection cage or collection from the letter boxes.
- Suggested days and times that rubbish can be left at letterboxes.
- Issues with the current use of the rubbish collection cage.
- Feedback sought on the two options and how to submit their feedback.

A total of 35 letters were dropped into letterboxes or posted out. 17 letters/emails were returned with 12 selecting that the rubbish collection cage be removed and five asking for the rubbish collection cage to remain in place.



Photo of rubbish collection cage on corner of Montrose Road and Waimate North Road, Kerikeri.

Corner of Te Ahu Ahu and Waimate North Road Rubbish Collection Point

While the consultation/engagement was taking place for Montrose Road and Waimate North Road, staff received several RFS's regarding the rubbish collection point on the corner of Te Ahu Ahu

Road and Waimate North Road quoting the same issues and requested this location is no longer used as a rubbish collection point.

The rubbish collection point is located on a busy intersection where people drop off/pick up children on school bus runs and 100 meters up the road, children are dropped off at school.

Although not directly related to the rubbish collection point, the corner with the bus shelter and rubbish collection point has a vehicle-wide layby (widening of the road). This widening does allow for cars to cut the corner at speed, adding an additional risk in this area. The removal of the rubbish collection cage will help to relieve some of the health and safety issues at this intersection.



Photos of rubbish collection point at Te Ahu Ahu Road and Waimate North Road, Kerikeri.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Staff will work with the Waste Management contractors to have the green rubbish cage removed from the corner of Montrose Road and Waimate North Road and the collection point on Te Ahu Ahu Road and Waitmate North Road, Kerikeri.

The waste companies will inform their customers of the change via leaflet drop in the area and appropriate communications via their website.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Kerbside services are not contracted by Council so there are no direct financial implications of closing this collection point.

Council will incur a relatively small cost to erect a no dumping sign which will be provided from existing operational budgets.

ĀPITI HANGA / ATTACHMENTS

Nil

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OCTOBER OPEN RESOLUTION REPORT

File Number: A4900484

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board October Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolutions - A4934333** [↓](#) 

OPEN RESOLUTION REPORT		Printed: Wednesday, 16 October 2024 11:26:34 am Date From: 1/01/2021 Date To: 16/10/2024
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	RESOLUTION 2024/94 That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. <p style="text-align: right;">CARRIED</p>	01 Oct 2024 9:15am - Reallocation Action reassigned to Rawson, Robin
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	RESOLUTION 2023/114 That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence. <p style="text-align: right;">CARRIED</p>	01 May 2024 12:49pm Community pre-consultation has conclude. Formal consultation is currently being planned with Communications Staff. 05 Jun 2024 8:27am One Cultural Values Assessment has been received. Planning underway with Communications staff for one month public consultation to start June or July. Note this update was for a different action. 09 Jul 2024 3:31pm Public consultation on Simson Park consultation concluded at the end of June. 118 on-line submissions were received and another 10 in other formats. Submissions are being analysed. 27 Aug 2024 8:57am A request was received from Moerewa Rugby Football Sports Club for a third winter field at Simson Park Domain. A survey has been sent to winter clubs and will be assessed by a recreation consultant to determine whether a third field needs to be incorporated in future development. 09 Oct 2024 9:14am A sports field assessment has identified that a fourth sports field is needed at Simson Park Domain to meet the recreational needs of the winter sports codes. This will be communicated soon to the community as part of a 'share themes and get feedback' step in the reserve management plan process.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE