

Te Kaunihera o Te Hiku o te Ika

AGENDA

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting

Tuesday, 24 September 2024


Time: 10:00am
Location: Council Chamber
Memorial Ave
Kaikohe

Membership:

Kahika Moko Tepania - Chairperson
Deputy Chairperson Steve McNally
Kōwhai - Deputy Mayor Kelly Stratford
Cr Felicity Foy
Cr Ann Court
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Tāmati Rākena
Cr Mate Radich
Cr John Vujcich



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

 Te Kaunihera o Te Hiku o te Ika Far North District Council	Authorising Body	Mayor/Council
	Status	Standing Committee
COUNCIL COMMITTEE	Title	Te Koukou - Transport and Infrastructure Committee Terms of Reference
	Approval Date	11 April 2023
	Responsible Officer	Head of Infrastructure Strategy

Kaupapa / Purpose

The purpose of Te Koukou – Transport and Infrastructure Committee (the Committee) is to ensure cost effective, quality and sustainable infrastructure decisions are made to meet the current and future needs of Far North communities and that Councils infrastructure assets are effectively maintained and operated.

The Committee will review the effectiveness of the following aspects:

- Affordable core infrastructure to support healthy and sustainable living;
- Operational performance including monitoring and reporting on significant infrastructure projects
- Delivery of quality infrastructure and district facilities
- Financial spend and reprogramming of capital works
- Property and other assets

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities, Councils' infrastructure assets such as roading, three waters and district facilities.

Ngā Huānga / Membership

The Committee will comprise of all Mayor and Councillors.

Kahika Mayor Tepania
 Kōwhai Deputy Mayor Kelly Stratford
 John Vujcich
 Ann Court
 Babe Kapa
 Felicity Foy
 Hilda Halkyard-Harawira
 Mate Radich
 Penetaui Kleskovic
 Steve McNally
 Tāmati Rākena

Kōrama / Quorum

The quorum at a meeting of the Committee is 6 members.

Ngā Hui / Frequency of Meetings

The Committee shall meet 4 weekly.

Ngā Apatono / Power to Delegate

The Committee may not delegate any of its responsibilities, duties or powers.

Ngā Herenga Paetae / Responsibilities

The Committees responsibilities are described below:

Quality infrastructure and Facilities

- Assess and provide advice to Council on strategic issues relating to the provision of Council's infrastructural activities and district facilities
- Review, and recommend to Council, policy and strategies for the delivery of infrastructural asset services
- Monitor achievement of outcomes included in the Infrastructure Strategy and other transport and infrastructure strategies eg District Transport Strategy
- Ensure that Council protects its investment in its infrastructural assets in accordance with accepted professional standards
- Monitor the risks, financial and operational performance of the Council's infrastructural activities and facilities
- Monitor major contract performance measures/key result areas (KRAs)

Significant Projects – spend, monitoring and reporting

- Monitor significant projects
- Approve budget overspend (above tolerance levels in the CE delegations) and any reprogramming of capex for a project or programme provided that:
 - The overall budget is met from savings
 - The overall budget for capex is not exceeded. Where this is not the case, the Committee must either:
 - Recommend to Council that additional funding is approved (outside the Annual Plan or Long Term Plan process), or
 - Recommend as part of the next round of Long Term Plan or Annual Plan process that the funding is considered for inclusion.
- Approve tenders and contracts provided they are:
 - Up to \$3 million,
 - in accordance with the current year's plan, whether that be Annual Plan or Long Term Plan, and
 - deemed low by the Significance and Engagement Policy

Compliance

- Ensure that operational functions comply with legislative requirements and Council policy
- Ensure that consents associated with Council's infrastructure are being met and renewals are planned for

Service levels (non regulatory)

- Recommend service level changes and new initiatives to the Long Term and Annual Plan processes.

Relationships

- Monitoring Council's relationship with the Northland Transportation Alliance
- Monitoring Council's relationship with the Far North Waters Alliance Partner

Property

- Recommend to Council the acquisition or disposal of assets.
- Approve new leases and lease renewals (of non-reserve land), in accordance with the current years' plan, whether that be Annual Plan or Long Term Plan.

Transport

- Approval of roading contracts beyond CE delegation up to \$3 million
- Receive and consider any consultation document and/or any proposed amended or new legislative instrument that may have a transport related outcomes and where appropriate make submissions and enable political advocacy at a Mayoral Forum Level if required
- Receive and adopt the Asset Management Plan for Transport
- Receive and adopt Far North District Council's walking and cycling strategies
- Receive and consider any placemaking projects that have a transport related component so the committee can ensure the projects are captured (where appropriate) in our funding and planning instruments
- Receive invitations to apply for external funding opportunities in a timely manner so that the committee may advocate for community-initiated infrastructure projects. (Examples PGF, TIF)

Receive updates on changes to national and regional policies and Transport Plans that impact on Council provision of infrastructure and where appropriate make submissions or recommendation to Council.

Ngā Ture / Rules and Procedures

Council's Standing Orders and Code of Conduct apply to all meetings.

Far North District Council
Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Tuesday 24 September 2024 at 10:00am

Te Paeroa Mahi / Order of Business

1	Karakia Timatanga / Opening Prayer	9
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Declarations of Interest	9
3	Ngā Tono Kōrero / Deputation.....	9
4	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes	10
4.1	Confirmation of Previous Minutes	10
5	Ngā Pūrongo / Reports.....	17
5.1	Transport Portfolio Member Reports	17
6	Ngā Pūrongo Taipitopito / Information Reports	18
6.1	District Facilities - August 2024	18
6.2	Te Koukou Open Resolutions Update August 2024	21
6.3	FNDC Transportation Activity Update - August 2024	26
7	Te Wāhanga Tūmataiti / Public Excluded	65
7.1	Confirmation of Previous Minutes - Public Excluded	65
7.2	FNDC Bridge Inspection and Asset Management Contract 7-23-201 - approval to award Separable Portion 2 (SP2) and Separable Portion 3 (SP3).....	65
7.3	Te Koukou Public Excluded Open Resolutions Update August 2024	65
8	Karakia Whakamutunga / Closing Prayer	66
9	Te Kapinga Hui / Meeting Close	66

1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4668110

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Committee to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 29 August 2024 are true and correct.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

- 1. 2024-08-29 Te Koukou - Transport and Infrastructure Committee Minutes - A4856168**  [↓](#)

Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

29 August 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, KAIKOHE
ON THURSDAY, 29 AUGUST 2024 AT 10:00AM**

PRESENT: Kahika Moko Tepania, Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtual), Cr Hilda Halkyard-Harawira, Cr Babe Kapa (virtual), Cr Penetaui Kleskovic (virtual), Cr Mate Radich (virtual), Cr John Vujcich.

IN ATTENDANCE: Chicky Rudkin (Chairperson of Kaikohe-Hokianga Community Board), Adele Gardner (Chairperson of Te Hiku Community Board)(virtual), Belinda Ward (Chairperson of Bay of Islands-Whangaroa Community Board)(virtual).

STAFF PRESENT: Aisha Huriwai (Manager - Democracy Services), Maria Bullen (Democracy Advisor), Tanya Proctor (Head of Infrastructure Strategy), Imrie Dunn (Democracy Advisor), Charlie Billington (Group Manager – Corporate Services), Esther Powell (Group Manager – Planning and Policy), Ruben Garcia (Group Manager – Community and Engagement), Guy Holroyd (Chief Executive Officer), Emma Healy (Executive Officer), Rob Gilmore (Acting Transportation Services Manager).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:06am Kahika/Mayor Moko Tepania commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/38

Moved: Kahika Moko Tepania
Seconded: Cr John Vujcich

That the apology received from Crs Ann Court and Tāmati Rākena be accepted and leave of absence granted.

CARRIED

At 10:07am, Kōwhai - Deputy Mayor Kelly Stratford rejoined the meeting.

3 NGĀ TONO KŌRERO / DEPUTATION

- Inge Friday in regard to dust suppression required in Ōtaua.

Attachments tabled at meeting

- 1 Ōtaua Dust Suppression PowerPoint Presentation - Document Number A4861992 refers.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

Kahika/Mayor acknowledged:

- Poor quality of roading in North Hokianga.

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Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

29 August 2024

- Lots of Community feedback in relation to speed limit changes.

At 10:22am, Cr Babe Kapa joined the meeting.

At 10:24am, Cr Hilda Halkyard-Harawira joined the meeting.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4844579, pages 10 - 15 refers.

RESOLUTION 2024/39

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 23 July 2024 are true and correct.

CARRIED

6 NGĀ PŪRONGO / REPORTS

6.1 TRANSPORT PORTFOLIO MEMBER REPORTS

Agenda item 5.1 document number A4844594, page 16 refers.

RESOLUTION 2024/40

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou – Transport and Infrastructure Committee note the verbal August 2024 report from Member Steve McNally as Transport Portfolio holder.

CARRIED

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 TE KOUKOU OPEN RESOLUTIONS UPDATE AUGUST 2024

Agenda item 6.1 document number A4851404, pages 17 - 19 refers.

RESOLUTION 2024/41

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update August 2024.

CARRIED

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Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

29 August 2024

7.2 KAITAIA WASTEWATER OVERFLOWS REDUCTION

Agenda item 6.2 document number A4851875, pages 20 - 21 refers.

RESOLUTION 2024/42

Moved: Cr John Vujcich
Seconded: Cr Steve McNally

That Te Koukou - Transport and Infrastructure Committee receive the Kaitaia Wastewater Overflows Reduction report.

CARRIED

Note: Kahika Moko Tepania requested the following regular updates for future Te Koukou – Transport and Infrastructure Committee meetings:

- *Water and Wastewater abatement notices.*
- *Working Infrastructure group updates.*

At 10:58am, Kōwhai - Deputy Mayor Kelly Stratford left the meeting and returned at 11:05am.

At 11:08am, Cr Penetaui Kleskovic joined the meeting virtually.

7.3 FNDC TRANSPORTATION ACTIVITY UPDATE - JULY 2024

Agenda item 6.3 document number A4853900, pages 22 - 60 refers.

RESOLUTION 2024/43

Moved: Kahika Moko Tepania
Seconded: Cr Steve McNally

That Te Koukou – Transport and Infrastructure Committee receive the report July Rooding and Transportation Activity Reports.

CARRIED

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/44

Moved: Kahika Moko Tepania
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the

UNCONFIRMED

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
 Minutes

29 August 2024

Excluded	without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Te Koukou Public Excluded Open Resolutions Update August 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Hihi Wastewater Treatment Plant Contract 7/23/500 Variation	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

At the conclusion of the public excluded discussion, the Committee confirmed the following decision be restated in public meeting as follows:

Hihi Wastewater Treatment Plant Contract 7/23/500 Variation

That Te Koukou approve:

- A variation to Contract 7/23/500 Hihi Temporary Tankage Upgrade to increase the contract value to a maximum of \$REDACTED
- And that Te Koukou Transport and Infrastructure Committee request the Chief Executive Officer (or his representative) engage an independent auditor to report back to Council on this contract based on the scope and terms of the engagement that will be defined by the Chair and Deputy Chair of Te Koukou Transport and Infrastructure and Te Miromiro Assurance Risk and Finance Committees.

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Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

29 August 2024

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika/Mayor Moko Tepania closed the meeting with a karakia.

10 MEETING CLOSE

The meeting closed at 11:55am.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 24 September 2024.

.....
CHAIRPERSON

5 NGĀ PŪRONGO / REPORTS

5.1 TRANSPORT PORTFOLIO MEMBER REPORTS

File Number: A4668191

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

To note the verbal reports from Transport Portfolio holders. The verbal reports provide feedback to Te Koukou – Transport and Infrastructure Committee on matters of interest or concern to the Committee.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee note the verbal September 2024 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.

1) TE TĀHUHU KŌRERO / BACKGROUND

Te Koukou – Transport and Infrastructure Committee Chair Kahika-Mayor Tepania allows members reports as a mechanism to have open communication and transparency on activities undertaken by the Transport Portfolio Members of the Te Koukou – Transport and Infrastructure Committee.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Member reports are provided verbally during the meeting.

- **REASON FOR THE RECOMMENDATION**

To formally receive the Member verbal reports.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

Nil

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 DISTRICT FACILITIES - AUGUST 2024

File Number: A4876890

Author: Jeanette England, Team Leader - Assets & Project Delivery

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to present the August 2024 District Facilities monthly progress report, as an update on approved programmes and activities, for Te Koukou review, discussion and questions.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- To provide an update on the programme for works being undertaken in the District Facilities portfolio
- Intended to provide insight into the programme of works over the last month.
- What works are progressing in the coming months.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou - Transport and Infrastructure Committee receive the report District Facilities - August 2024.

TĀHUHU KŌRERO / BACKGROUND

This report has been compiled by the District Facilities Asset Management and Project Delivery team and is supported by the programme of works provided under separate cover.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This report is for information only.

Housing for the Elderly:

- Following the approval of \$2m for the compliance of healthy homes standard at the LTP, staff have progressed the inspections to assess the requirements of the standard and will programme works as required. All inspections are expected to be completed by December this year.
- Assessments undertaken to date have been in Kohukohu and some of the Kaikohe units. Minimal remediation work to install underfloor moisture barriers are required for 6 units in inspected in Kaikohe and the 6 units in Kohukohu. All other requirements under the standard have been met.
- Prices have been received for the Rawene accessibility ramps and footpaths. This work is subject to approval of carry forwards.

Projects:

- **Lake Ohia Hall:** QS for this project received has shown that the budget is insufficient to undertake all of the works proposed. It is intended to utilise some of the LOS funding previously provided for the HFTE and assign to this project to be able to deliver the required outcomes. This project is also subject to approval of carry forwards. Proposing to go to tender following discussions with the Hall committee and approval of carry forwards.
- **Hōreke Toilet:** Work is ready to progress on this toilet upgrade. Subject to approval of carry forwards.
- **HQ Accessible ramp:** Work is ready to progress on this upgrade. Subject to approval of carry forwards.
- **Kāeo Library:** Finalising quotes for a direct award. This project is being undertaken with guidance from the Heritage Management Plan and Te Pohere Taonga.
- **Ōkaihau Hall:** This project is progressing with the hall committee and should be out to tender.
- **Taipa Stormwater Mitigation/Carparking:** This project is progressing with contract awarded and work due to commence in the next week.
- **Pukenui Walkway:** Construction of the 1st stage of 3 sections was completed late in 2023. This project was to deliver a walking track from State Highway 1 along Houhora Heads Road to the coast. Work is continuing on the next section which aims to deliver a track along Waterfront Road, looping back to State Highway 1.
- **Ōpua Paihia Walkway:** Engineering assessment required on remedial work and structures required to address the latest slip which closed section of this walkway again. Work will progress with the accessway to the alternative route via Richardson Street.
- **Lindvart Park:** Work has concluded at Lindvart Park, Kaikohe with the main building now open. Staff are working with Sportville on the lease agreement and opening of the public toilets. Sportville have requested the divestment of the old pavilion building, to them. Options will form part of a separate report to Te Koukou next month.
- **Russell Cemetery:** Stage 1 of this cemetery extension works is nearing completion with access rights over the adjoining marae land being discussed with Hapu. Stage 2 will continue from spring 2024 to bring to life the cemetery design and other functional elements.
- **Maritime Facility Upgrades:** Various projects around the have been in progress around the district including but not limited to Whangaroa maritime, Hokianga Harbour works, Mill Bay jetty renewals and the inclusion of new truck parking and dinghy ramp at Mangōnui still in progress.

Other work progressing:

- **Investigations for new Kerikeri Caravan/Motorhome Dump Station:** Following the need to close the dump station on Cobham Road, staff have been actively seeking an alternative location. Planning and legal assessments are underway to see if we could utilise the old Kerikeri wastewater treatment plant site. If this site is viable then work will progress to have a new dump station in place before the summer period influx of tourists.

- **Te Ahu Caravan/Motorhome Dump Station:** This site need remediation works undertaken as water is seeping under the seal beside the concrete pad causing damage to the seal and a potential health risk. Work is planned to rectify this site in as soon as possible.
- **Whangaroa Memorial (Kaeo) Hall:** Water ingress to the building has resulted in wall panels being removed and exposing electrical wiring. Staff are working with the hall committee to make this safe whilst planning for renewals work to be undertaken this financial year are finalised.
- **Whangaroa Village Hall:** Following a slip from the road above the hall work is required to protect this heritage building from potential damage. A retaining wall is planned to protect the building and divert any further stormwater from causing further slips on the site. The roading team are also working on the slip above the hall.
- **Awanui Hall:** Health & Safety concerns were raised in this hall. A site visit by staff allowed for an assessment of the work required. Ceiling tiles which were loose and falling have been secured. Other works identified at the site visit will be included in the programmed work scheduled in Year 1 of the next LTP.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provisions.

ĀPITIHINGA / ATTACHMENTS

Nil

6.2 TE KOUKOU OPEN RESOLUTIONS UPDATE AUGUST 2024

File Number: A4873657

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee and the previous term Committee decisions from 1 January 2018.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update September 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Te Koukou – Transport and Infrastructure Committee decisions. Staff provide updates on progress against tasks that are not yet completed.

At the request of Te Koukou Chairperson the open resolution report also includes outstanding actions from two previous Infrastructure Committees back dated to 2018.

- Infrastructure Committee (February 2020 – September 2022)
- Infrastructure Network Committee (May 2018 – September 2019)

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee decisions from 1 January 2018.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Te Koukou Open Resolutions - A4891429 [↓](#) 

OPEN RESOLUTION REPORT			
Division: Committee: Infrastructure Committee, Infrastructure Network Committee and Te Koukou - Transport and Infrastructure Committee Officer:		Printed: Thursday, 19 September 2024 9:52:02 AM Date From: 1/01/2018 Date To: 19/09/2024	
Meeting	Title	Resolution	Notes
Infrastructure Committee 5/05/2021	Economic and Practicability Assessment for Disposal of Treated Wastewater to Land from Kaikohe and Kaitiāia Wastewater Treatment Plants	MOTION: Moved: Cr Felicity Foy Seconded: Cr Kelly Stratford That the Infrastructure Committee: a) agree the option of disposing treated wastewater to land from the Kaitiāia and Kaikohe Wastewater Treatment plants is further investigated, specifically: i) engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design. ii) complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included. b) request that the preliminary designs are to be completed prior to December 2023, to enable the Long Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports. c) request staff seek replacement resource consents for discharge of treated wastewater to water from the Kaitiāia and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kaitiāia and Kaikohe Waste Water schemes. d) request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.	11 Apr 2022 8:50am Kaitiāia: Initial engagement with mana whenua was carried out in 2021 (with representatives of four Rūnanga: Te Rarawa, Ngāi Takoto, Ngāti Kahu, Te Aupōuri). Initial landowner engagement with the highest 15 ranked sites has commenced and is expected to be completed by mid-April 2022. Following completion of initial landowner engagement, in-person meetings will be scheduled with landowners who have expressed an interest in the project, to work towards identifying a preferred site for undertaking physical site investigations and development of concept design and estimates. Engagement with Rūnanga representatives has commenced to discuss sites of interest as we progress towards identifying a preferred site. The replacement resource consent to authorise discharges from the WWTP to water has been lodged with NRC and placed on hold at the request of FNDC to enable further mana whenua engagement., Kaikohe: Initial engagement with mana whenua is occurring through a formal mechanism with representatives from three hapū (Te Uri o Hua, Ngāti Whakaeke, Ngāti Tautahi). FNDC is establishing a working group with representatives from these hapū, and we are currently in the final stages of agreeing terms of reference for the group. Once the terms are agreed, staff anticipate the working group will be formalised and investigations into wastewater discharge to land options can commence as a task of the working group. Landowner engagement has not commenced, this will occur once the working group has progressed together to this stage of the project. The replacement resource consent to authorise discharges from the WWTP to water has been lodged with NRC and placed on hold at the request of FNDC, while mana whenua engagement occurs via the working group. , In accordance with s124 of the RMA, FNDC is authorised to continue to discharge treated wastewater from both community WWTP to water while the resource consent applications are processed by NRC. 11 Apr 2022 8:51am Target date changed by George, Tania from 19 May 2021 to 01 July 2022 - Please see note added. Next update 1 July 2022 11 Jul 2022 4:32pm

OPEN RESOLUTION REPORT			
Division: Committee: Infrastructure Committee, Infrastructure Network Committee and Te Koukou - Transport and Infrastructure Committee Officer:		Printed: Thursday, 19 September 2024 9:52:02 AM Date From: 1/01/2018 Date To: 19/09/2024	
Meeting	Title	Resolution	Notes
		<p>That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kāitaia and the Kaikohe sites, is allocated in the Long Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders.</p> <p>The meeting was adjourned from 11.33 am to 11.50 am.</p> <p style="text-align: right;">CARRIED</p> <p><u>Abstained:</u> Crs Ann Court and Rachel Smith</p> <p>The amendment became the substantive motion.</p> <p>RESOLUTION 2021/13</p> <p>That the Infrastructure Committee:</p> <p>a) agree the option of disposing treated wastewater to land from the Kāitaia and Kaikohe Wastewater Treatment plants is further investigated, specifically:</p> <p>i) engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design.</p> <p>ii) complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included.</p> <p>b) request that the preliminary designs are to be completed prior to December 2023, to enable the Long Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports.</p> <p>c) request staff seek replacement resource consents for discharge of treated wastewater to water from the Kāitaia</p>	<p>Kaitiaia Discharge to Land - Desktop study complete and now undertaking initial landowner engagement to determine a preferred site., Kaikohe Discharge to Land – working group terms of reference has now been signed and investigations into wastewater discharge to land options can now commence as part of the working group.</p> <p>04 Nov 2022 10:02am</p> <p>Kaitiaia: Initial landowner engagement resulted in a small number of landowners willing to further explore the option of having their land irrigated by treated wastewater, or of selling their land to FNDC for that purpose. Iwi engagement with Ahipara Takiwā is currently underway to determine whether any of the sites of interest (where landowners have indicated interest in this project) are acceptable to iwi. Should iwi engagement result in any of these sites being considered suitable, physical site investigations at a preferred site will be commenced. The resource consent application to authorise continued discharge of treated wastewater to water is currently on hold while staff continue to agree conditions of consent with iwi. , Kaikohe: The Working Group (comprising FNDC staff and representatives of Ngā hapū o Kaikohekohe) have agreed a short list of 15 sites potentially suitable to receive treated wastewater, initial contact with landowners will be made by either council staff or ngā hapū reps during November. The Working Group has also identified a short list of suitable WWTP upgrade options required to achieve environmental compliance and to meet future growth. The resource consent application to authorise continued discharge of treated wastewater to water is currently on hold while the Working Group carries out the discharge to land and WWTP upgrade options assessments.</p> <p>19 May 2023 8:02am</p>

OPEN RESOLUTION REPORT			
Division: Committee: Infrastructure Committee, Infrastructure Network Committee and Te Koukou - Transport and Infrastructure Committee Officer:		Printed: Thursday, 19 September 2024 9:52:02 AM Date From: 1/01/2018 Date To: 19/09/2024	
Meeting	Title	Resolution	Notes
		<p>and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kāitāia and Kaikohe Waste Water schemes.</p> <p>d) request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.</p> <p>That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kāitāia and the Kaikohe sites, is allocated in the Long Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders.</p> <p style="text-align: right;">CARRIED</p> <p><u>Abstained:</u> Crs Ann Court and Rachel Smith</p> <p>At 10:53 am, Mayor John Carter left the meeting.</p> <p>At 11:04 am, Cr Kelly Stratford left the meeting. At 11:06 am, Cr Kelly Stratford returned to the meeting.</p>	<p>For both of these projects, the OPEX funds allocated no longer exist as they were allocated in a previous financial year. However, wastewater discharge to land investigations in Kaikohe have progressed significantly, consultants are currently finalising a concept design and high level cost estimate for conveyance and discharge of treated wastewater from Kaikohe WWTP to a site located at 80A Jordan Road, which is on the market. Staff are also investigating the option of expanding the discharge scheme into Pamu Farms land adjoining 80A Jordan Road, should additional land be required. These investigations have been carried out as part of the Kaikohe WWTP Working Group formed with Nga Hapu o Kaikohekohe and includes investigating and recommending required upgrade of the Kaikohe WWTP. Staff and Nga Hapu o Kaikohekohe are planning to present these findings to elected members via a workshop and subsequent report in the coming months. , Regarding Kaitāia wastewater discharge to land investigations, initial sites of interest (where landowners expressed an interest in receiving treated wastewater) are located in Ahipara Takiwa rohe. Since late 2022 staff have been meeting with (and formed a working group with) Ahipara Takiwa reps to investigate required immediate upgrades to the Ahipara WWTP (to enable the WWTP to start complying with conditions of consent authorising discharge of treated wastewater into water) and to investigate wastewater discharge to land options for both Ahipara and Kaitāia. The priority for this working group has been to determine immediate WWTP upgrades, these were recently finalised and now the group is focusing on the wastewater discharge to land options investigation. During that stage of works, the group will review the sites of interest for Kaitāia WW discharge to land, and will consider any other suitable sites that could receive a combined flow from Kaitāia and Ahipara.</p> <p>08 Jul 2024 2:18pm Action reassigned to Proctor, Tanya by Bullen, Maria</p>
Te Koukou - Transport and Infrastructure Committee 23/04/2024	Average Speed Safety Cameras for Kaitāia Awaroa Road	<p>RESOLUTION 2024/14</p> <p>Moved: Kahika Moko Tepania Seconded: Cr Hilda Halkyard-Harawira</p>	<p>14 Jun 2024 3:05pm NZTA Waka Kotahi are currently carrying out speed investigations. Initial field visits with council staff identified viable sites for installation of the average speed cameras but additional investigation is required. Final installation is pending available funding in the 24-27 NLTP</p>

OPEN RESOLUTION REPORT			
<div>Division: Committee: Infrastructure Committee, Infrastructure Network Committee and Te Koukou - Transport and Infrastructure Committee Officer:</div>		<div>Printed: Thursday, 19 September 2024 9:52:02 AM Date From: 1/01/2018 Date To: 19/09/2024</div>	
Meeting	Title	Resolution	Notes
		<div>That Te Koukou Transport Committee recommend that Council: a) endorse NZTA and Far North District Council staff to proceed with investigations of the proposed average speed safety camera location on Kaitaia Awaroa Road between urban Kaitāia and Ahipara; and b) endorse installation of average speed safety cameras if investigations validate the site. <u>Against:</u> Crs Steve McNally and Felicity Foy <div>CARRIED 5/2</div></div>	<div>11 Jul 2024 12:41pm Cushla Jordan - no update. 23 Aug 2024 11:33am Action reassigned to Stacey, Elizabeth by Maheno, Marysa 27 Aug 2024 8:39am NZTA Waka Kotahi are currently carrying out speed investigations. Initial field visits with council staff identified viable sites for installation of the average speed cameras but additional investigation is required. Final installation is pending available funding in the 24-27 NLTP - further information anticipated in late September 09 Sep 2024 2:37pm Final funding for safety cameras is yet to be determined by NZTA. Following up with this division.</div>

6.3 FNDC TRANSPORTATION ACTIVITY UPDATE - AUGUST 2024

File Number: A4888048

Author: Fleur Beresford, Infrastructure Business Analyst

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this briefing is to present the August 2024 Transportation Activity monthly operations reports, as an update on progress with approved transportation programmes and activities, for Committee review, discussion and questions.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Activity reports from contractors in the roading and transport space are attached.
- The reports are intended to provide insight into operational activity completed over that month.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee receive the report August Roothing and Transportation Activity Reports.

1) TĀHUHU KŌRERO / BACKGROUND

Each month Council's two main roading contractors – Fulton Hogan and Ventia provide updates on works undertaken. The two attachments report on the works undertaken through the month of August 2024.

These reports are published on our FNDC website for public information and **attached** to this report for governance oversight.



2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The monthly reports are for information only.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision.

ĀPITI HANGA / ATTACHMENTS

1. August 2024 Monthly Report 7-18-100 North - Fulton Hogan - A4888014 [↓](#) 
2. August 2024 Monthly Report 7-18-101 South - Ventia - A4888016 [↓](#) 



North Area Maintenance Network Contract

Monthly Report

August 2024

Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Summary

August has been a busy month with great progress made on all contract works. Maintenance crews have been busy with routine grading, mowing, sealed and unsealed potholing, cesspit grate clearing and culvert end clearing.

September will see our teams focussing on maintenance activities along with our annual pavement and drainage renewal works.

Below is a photo of FH Excavator Operator Les Wells completing culvert clearing and water tabling on Cable Bay Block Rd. Local property owners were very happy and thankful for the works. The cover photo is of maintenance grading on Peria Valley Rd



Figure 1: Culvert Clearing Cable Bay Block Rd

Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Works Programme

A total of **2,304** work items were completed this month. This included **1533** routine jobs with the remainder being cyclic, emergency works or call outs and ordered works or programmed jobs.

Routine Works Completed

The routine works completed included the following:

- Grading was completed on 62 roads this month. A length of 244km was graded, which is 30% of our 823km unsealed network length.
- Metalling was completed on 58 roads, with 9,191m³ of metal applied. This is 17% of our 341 unsealed roads.
- Potholing was completed on 71 roads, with 403 jobs completed
- Roadside mowing was completed on 49 roads this month
- Emergency works were completed for 2 jobs this month – Fallen trees on Oruru Rd and Duncan Rd



Figure 2: Locations of potholing completed



Figure 3: Locations of grading completed

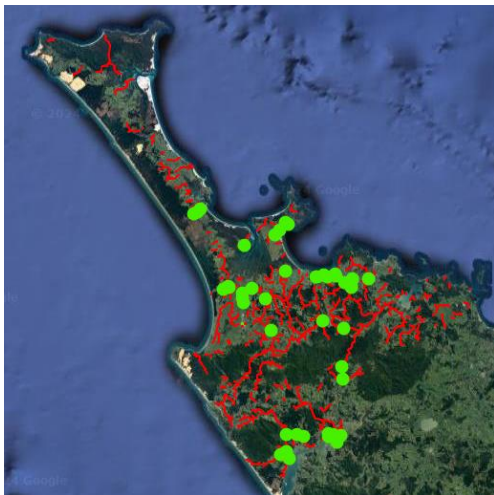


Figure 4: Locations of roadside mowing completed



Figure 5: Location of culvert clears completed

Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Aggregate Usage

The following maintenance aggregate was used during July. This is the equivalent of 1,313 truck loads of metal:

- GAP 30 – 9,191m³
- GAP 40 – 0 m³

Cyclic Works Completed

- A full network line mark is programmed for November.
- A full network spray round is due for completion by the end of September (Quarterly program – was last completed in June).

Drainage Maintenance and Renewals

- **720** cesspit grates were cleared
- **58** culvert markers were replaced
- **540** culvert ends were cleared
- **0** culverts were flushed
- **24** m of culvert pipes were replaced

Road Furniture Activities

- **7** signs posts were replaced
- **3** posts were painted
- **21** signs were replaced
- **10** signs were straightened
- **3** signs were cleaned
- **0** bridge edge markers were cleaned and **0** were replaced
- **32** edge markers were replaced and **0** were straightened

Structures Maintenance

- **0** bridge deck/drain holes were cleared

Road Accident Response

- No accidents occurred in July.

Environmental Management

- No non-compliance incidents occurred under the maintenance and renewals contract for the month.

Community Issues / Complaints

- The Requests for Service (FNDC) summary is sent separately by FNDC.

Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Positive Feedback

Three unsolicited positive feedbacks were received this month:

Attn: Cr Ann Court

Good Morning Ann,
Please could you forward the following letter onto the Correct Department.
Kind Regards
Jan Murray
Whangaroa Village Inc.

To Whom it May Concern

Whangaroa Village Inc. would like to extend our sincere thanks for the excellent work done on clearing the gutters and roadsides along Whangaroa Road.
This work has widened the road and made driving safer.
On behalf of all residents in Whangaroa we would like to acknowledge that this work is much appreciated.

Regards
Jan Murray
Secretary
Whangaroa Village Inc. Committee

FW: Allocated: RFS 4215602 Priority 2: Unsealed Road Faults.



DOWNHAM-SMITH, Reece

To  Coppins, Freya



13/08/2024



CustomerName: Fiona Karen Van Wyk

HomePhoneNo: 09 4095833

BusinessPhoneNo:

MobilePhoneNo:

Notes:

13-Aug-2024 09:08:14

ASK Other

1 Issue type (select)

General enquiry

2 Tell us about the issue

I am just writing to say a BIG Thank you to the road maintenance team for putting metal in the potholes in Takahue Saddle Road, Broadwood. You are stars. :-)


Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Good feedback

DR

DOWNHAM-SMITH, Reece

To  Coppins, Freya

↩

↶

→

⋮

7/08/2024

Good morning,

Just had a phone call from a resident on Church road who was very impressed with the grading and wanted to send her thanks to the grader operator for an awesome job done.

Just passing it on for our good feedback 😊

Reece Downham-Smith | Administrator | Fulton Hogan Ltd | Whangatane Drive, Kaitaia, 482 | PO Box 484, Kaitaia, 441, New Zealand | Phone +64 9 408 6444 | Web www.fultonhogan.com

Community Support

In August we made a donation to Whiti Te Ra, towards new gym equipment, for this new non profit community organisation based at Coopers Beach.

Daniel Falakoa (FH Project Manager) volunteers for this awesome community Hauora Hub. His partner Riowhiti Rademacher-Taniora, is one of the founders.

https://www.nzherald.co.nz/northland-age/news/far-north-wahine-fulfill-unmet-need-for-connection-through-fitness/3BNC5TMF2RHCFAP77HBLAO4OJE/?sfnsn=mo&fbclid=IwZXh0bgNhZW0CMTEAAR2XjZMM0AJs-KICgFruNtfH01CL6XKIZUGLPuR3NCsH0w0B5AOQLfcRVlc_aem_FoARL13nhGGVnbSHII2QXQ



Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Network Innovation

This month we submitted our new traffic management plan to FNDC for approval. This new generation TMP is our first TMP based on the new NZGTTM NZ Guide to Temporary Traffic Management. Once approved, this new generation of TMP will allow risk assessments to be completed to make TM more suitable to the local network needs, rather than a standardised approach that is not always fit for purpose for local low volume roads. This month our management staff completed an induction to the new plan and started assessing FNDC projects against the new guidelines.

Maintenance Programme September 2024

- Grading, metalling and pothole repairs will continue to be completed when weather allows.
- Daily site checks continuing on all warning signage for permanent storm damage repairs that are yet to be programmed.
- Pre reseal repairs will commence in September, starting with drainage and shoulder improvements, and then moving on to sealed pavement repairs in preparation for this year’s resurfacing program.

Inspection Activities

The following sealed and unsealed network inspection lengths were completed during August.
Details for the inspections completed and the inspections due next month are attached separately.

North Area – August 2024	
Week 1	208.829 km
Week 2	125.406 km
Week 3	286.304 km
Week 4	383.956 km
TOTAL	1,004.495 km

Sealed Pavement Rehabilitations & Seal Extensions

Project	Completed This month	Programmed Next Month
2024/25 Pavement Rehabilitations:		
Kaitaia Awaroa Rd RP28450-30140		TBC
Taupo Bay Rd x 3		Investigation and testing.
Takahue Rd RP3071-3880		Investigation and testing. Prep for start after Ruaroa.
Larmer Rd RP2137-3540		Investigation and testing.
2023/24 Seal Extensions:		
Ruaroa Rd RP 3008-5681	Finished headwalls.	Geogrid and pavement overly.
West Coast Rd RP25167-27100	Price Submitted.	Commence enabling works. Affected by Slip Repair Contract.

Reseals

<u>Length Completed August 2024</u>	<u>Length Outstanding FY 2023/24</u>
<ul style="list-style-type: none"> 0 m completed 	<ul style="list-style-type: none">
<u>Sites Completed August 2024:</u>	

Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Our Local People – Monthly Staff / Subcontractor Profile
Chrissie Kopae (Te Rarawa) – Maintenance Grader Operator



https://www.linkedin.com/posts/freya-coppins-95a248220_congratulations-to-our-very-own-chrissie-activity-7234306900786298882-L2mg?utm_source=share&utm_medium=member_desktop

What led you to start working for Fulton Hogan Kaitaia?

"I wanted to work for a company that not only values its employees, but also offers opportunities to challenge, upskill and grow and learn. Since being employed with FH I have spent time shovelling metal, clearing cesspits, digging holes for signs, installing signs, clearing fallen trees from storm damage to driving a water cart through patching season, carting away material on a 6wheel tipper and I'm currently training as a grader operator. The opportunities are endless and I have thoroughly enjoyed learning from some very knowledgeable skilled colleagues that I get to work alongside each day."

Interesting Facts – Chrissie is currently studying L1&2 Te Reo Maori @TWOA
Fishing is a favourite pastime, along with Summer bbqs and time at the beach with whanau

Chrissie is our first female full time grader driver in the Far North, after being recently promoted to this role!

Where have you worked previously?

"I spent 15yrs in Manurewa Akld having and raising my family, where I worked for a local civil company as a labourer/driver. I acquired my truck licences and gained knowledge in the industry."

What have you enjoyed most about working for Fulton Hogan and FNDC?

"I like the variety of work we get to engage in, working outdoors in all weather conditions is challenging but yet fulfilling to see the results of my work and know I'm making a positive impact."

What advice would you share with others in our industry?

Always work hard, listen to advice, be persistent and don't let obstacles stop you from reaching your goals!

Thanks Chrissie, Ka pai!

SME & Subcontractor Summary August – 2024

Bellingham Quarries: – This month we used around 5,398 m3 of aggregate & rock from Bellingham Quarries.
Boss Logging: - Completed call outs for fallen tree removal on Oruru Rd, Wallace Rd and Duncan Rd.
Digger Solutions: - Culvert end clearing and watertabling – Otangaroa Rd - Hihi Rd Footpath Renewals
Far North Roding: - This month we used around 4,808m3 of aggregate from FNR Quarries. - This included 4,537m3 supply and place by FNR trucks. - Maintenance Grading
Jecentho Contracting: -Maintenance / Heavy Metalling –Wells Rd, Burma Rd, Honeymoon Valley Rd, Clough Rd, Dangens Rd, Pariri Rd, Omatai Rd, Taipa Heights, Garton.
Northland Earthworks: -Nil.
T8 Traffic Management: - Unattended Site checks - Fryer Rd Slip Repair
Williams Contracting: - Maintenance metalling – Windy Hill Rd, Motuti Rd, Rangi Point Rd, Kowhitikarau Rd, Proctor Rd.

Photos of some of this Month's Work ...

Routine Maintenance

Friday, 23/08/2024



Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Sealed Potholes & edgebreaks

Wednesday, 21/08/2024



Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Maintenance Grading:

Wednesday, 14/08/2024



Thursday, 15/08/2024



Friday, 16/08/2024

New Beach Signs:

Thursday, 01/08/2024



Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

New Signs – Fern Flat Rd

Monday, 19/08/2024



Kerb & Channel Clearing:

Wednesday, 14/08/2024



Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Culvert Replacements:

Monday, 05/08/2024



Wednesday, 07/08/2024



Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

Footpath Renewals & New

<u>Length Completed August 2024</u>	<u>Length Outstanding FY 2024/25</u>
•	
<u>Sites Completed August 2024:</u>	
•	

Health and Safety

- 26 Critical Risk Conversations were completed, documenting safety conversations between our leadership team and crews.
- 1 Safety improvements suggestions were documented, including improvements to our eumulsion sprayer trailer.
- H&S Training completed this month included Locating and Protecting Services.
- No injuries occurred this month.

<u>Type</u>	<u>Number during period</u>	<u>Number to date (2018 – Present)</u>	<u>Days since last incident</u>
LTI	0	5	78
MTI	0	2	991
FAI	0	0	2191

Contract Notices August 2024

Notice to Engineer -
 Nil

Notice to Contractor –
 Nil

Regards,

Warren Gore
Branch Manager

Freya Coppins
Commercial Manager

Contract 7/18/100 FNDC North Road Maintenance & Renewals

August 2024

**FAR NORTH DISTRICT COUNCIL
CONTRACT 7/18/101**

Road Maintenance and Renewals Contract

MONTHLY REPORT – AUGUST 2024



Mill Road



1. SUMMARY

As August came to an end, we said goodbye to a rather uneventful winter and welcomed the onset of warm spring conditions. This winter, we recorded 331mm of rainfall – a slight increase from last year's 280mm, yet still far below the 976mm of 2022 and 737mm of 2021.

Our August claim came in at approximately \$817 Thousand dollars. This work consisted of mainly drainage and heavy metalling works on our unsealed network.

Our signs crew have completed an ACC motorcycle safety project across parts of Northland and have also been working on the local speed limit reductions on our network, involving the installation of more than 500 speed signs.

Our pavement crew have been working hard on the unsealed network carrying out wearing courses on Range, Rawhiti, Waiare, Punakitare and Hautapu Roads. This application provides a fresh, durable surface layer, improving both the structural integrity and surface quality of these roads, and contributing to safer and more reliable driving conditions. As we approach the construction season, our pavement crew is preparing to transition back to sealed road rehabilitations.

We are preparing to start our preseat repair programme in September. This year's programme is anticipated to be quite extensive, with a significant scope of work planned. Stay tuned for more updates!

In August, several of our teams undertook an extensive drainage maintenance programme. Their efforts included the unblocking of over 300 critical culverts across the network. These activities are essential for ensuring the long-term stability of our network.

As normal, both our sealed and unsealed patrol vehicles have been frantically covering the network to ensure the roads are safe and clear from debris.

Be sure to check out the new category "Our People" in section 22 of this report where I will be showcasing each of our teams over the coming months.

Nga Mihi

Rob Savage



2. WORK PROGRAMME

A total of 2,150 individual work items were completed throughout the month of August, of which 2,115 were routine find and fix issues, 1 cyclic or annual rounds, 1 was programmed works (due to limited programme review), 15 renewals/capital projects (culvert renewal), and 18 were callouts or emergency response works.

September 2024 forward works programme has been submitted in RAMM.

3. ROUTINE INSPECTION REPORT

Our 3 inspectors have been working through routinely scheduled Drainage inspections without any delay. Our Sealed & Unsealed inspectors have also been assisting the FNDC team with additional pre-surface repair validations.

Sealed:

There are currently 0 sealed inspections running overdue. 475 were completed, of which 14 have been audited by the FNDC team.

Unsealed:

There are 2 un-sealed inspections that were completed late. 250 were completed, of which 31 have been audited by the FNDC team.

Drainage

There are currently 0 drainage inspections running overdue. 6 were completed, of which 0 have been audited by the FNDC team.

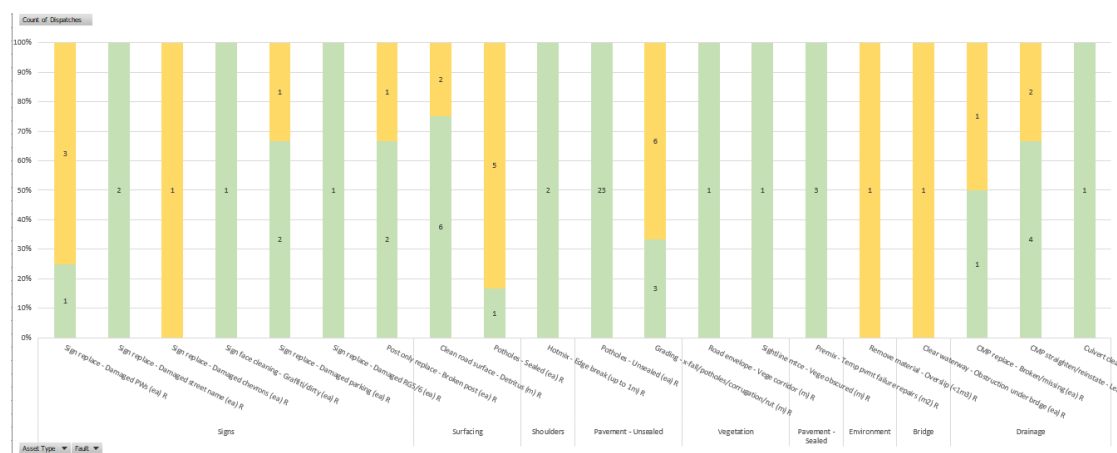
Network Area Inspection	
South Area – August 24	
Week 1	286.2 km
Week 2	300.7 km
Week 3	293.7 km
Week 4	384.1 km
Total KM	1,264.7 km



4. ROUTINE WORKS COMPLETED

Routine maintenance activities completed in August:

- 168 sealed potholes repaired
- 1,436 unsealed potholes repaired
- 247.2km of unsealed roads graded equating to 31.6% of the total unsealed network
- 400 Catchpit entrances cleared
- 12.2km of roadside vegetation cut back

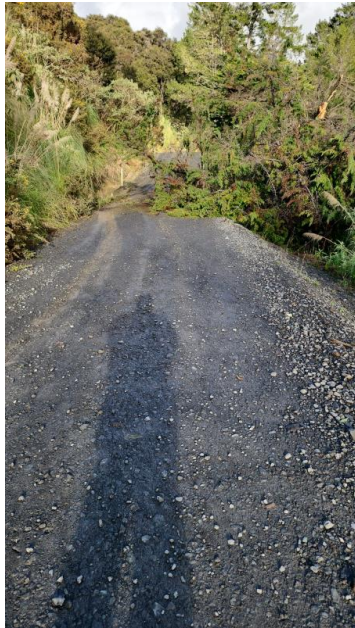


Routine Response Time tracking (for one day) Yellow is next day completion. Green on track



5. EMERGENCY WORKS

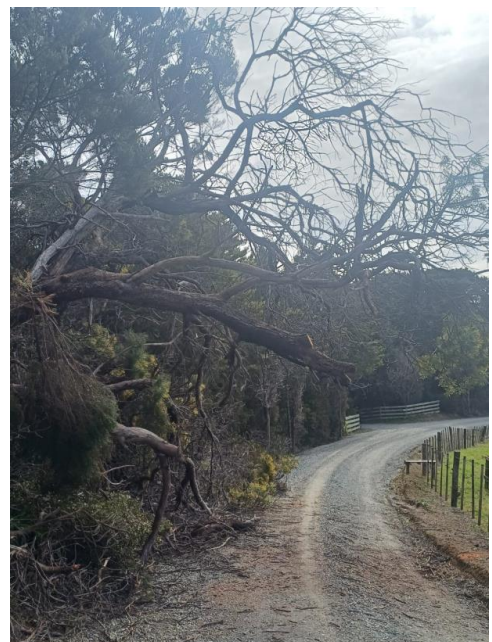
We had a mini weather event early August that caused a few trees to come down, along with some minor slips across the network. We have been very lucky this winter with still with no major weather events, fingers crossed!



Taheke Horeke Road before after



Nelsons Road before / after



Waikare Road / Waikino Road



6. DRAINAGE MAINTENANCE & RENEWALS

Drainage maintenance activities completed in August:

- 161m of heavy water tabling
- 90m of Culvert pipes replaced/new
- 6 Culvert flushed

Rays team managed to replace a few culverts on Waikare Rd and Mill Rd in conjunction with the unsealed rehabs. They have a some urgent replacements in the Towai area and will then make their way out west.



Waikare Road / Mill Road



7. FOOTPATH MAINTENANCE/RENEWALS

Although we have had no footpath renewals to complete yet, Mike's team have been busy chipping away at the culvert clearing programme, making some much needed improvements to the network. Over 350 culverts have been cleared in this project so far.



Taheke Road / Ninihi Road

8. ROAD FURNITURE ACTIVITY

- 393 new signs installed or replaced (damaged or missing) **Includes new speed signage & mtce.contract*
- 5 signposts replaced/new
- 14 signs re-erected or straightened
- 16 signs/posts cleaned
- 1 post painted
- 43 Edge marker/delineators replaced or straightened



9. ORDERED WORKS

Ordered works were carried out:

- 400m of footpath vegetation cutback

10. UNSEALED NETWORK

The following roads received a wearing course:

- | | | |
|------------------------|----------------|----------------|
| ➤ Range Road | ➤ Waiare Road | ➤ Hautapu Road |
| ➤ Punakitare Loop Road | ➤ Rawhiti Road | ➤ Edmonds Road |

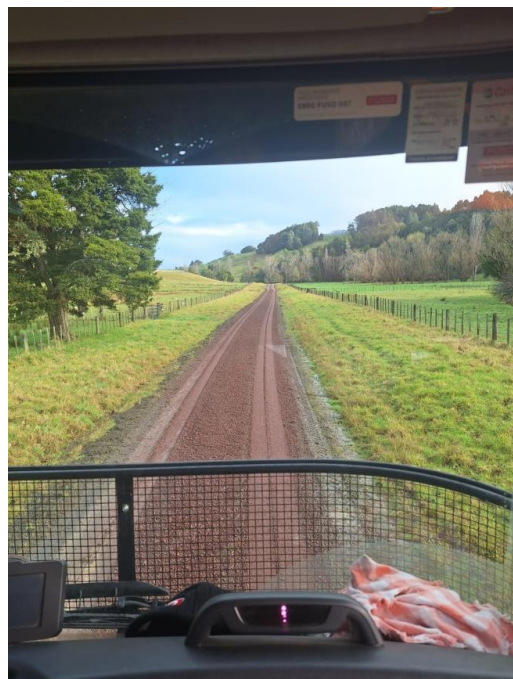


Edmonds Road / Range Road



Maintenance metal (running course) was put on 38 roads in August including:

- | | | |
|-----------------------|------------------|------------------------|
| ➤ Auckland Block Road | ➤ Brindle Road | ➤ Classen Road |
| ➤ Curtis Road | ➤ Davis Road | ➤ Duddy Road |
| ➤ Furness Road | ➤ Hay Road | ➤ Hillcrest Road |
| ➤ Hupara Road | ➤ Inkster Road | ➤ Jennings Road |
| ➤ Kingi Road | ➤ Lamberg Road | ➤ Mangataira Road |
| ➤ Lucas Road | ➤ McIntyres Road | ➤ Mihi Road |
| ➤ Motukiore Road | ➤ Mountain Road | ➤ Mudgeway Road |
| ➤ Cabbage Tree Road | ➤ Okokako Road | ➤ Omanaia Road |
| ➤ Oromohoe Road | ➤ Pakehaua Road | ➤ Ranui Road |
| ➤ Rigden Road | ➤ Roger Road | ➤ Russell-Whakapara Rd |
| ➤ Saies Road | ➤ Sturge Road | ➤ Takou Bay Road |
| ➤ Te Ohu Road | ➤ Te Tio Road | ➤ Topps Access Road |
| ➤ Waikino Road | ➤ Waione Road | |



Mangataira Road / Auckland Block Road

11. REHABILITATIONS AND RESURFACING

As we are still in the off season for these activities, design, planning and enabling work are being carried out. Its looking Like Rangiahua Road will be the first rehab of the 24/25season!

12. ROAD ACCIDENT REPORT

No accidents to report.

13. RAMM ISSUES



No issues in August 24 – Any development & minor operational events of note are being recorded to provide feedback to Thinkproject each month.

Notable: Changeover from NTA Regional roads database to FNDC was completed, working with the FNDC team & TP any issues that arose were resolved quickly.



14. CUSTOMER SERVICE ISSUES / COMPLAINTS

Ventia Customer Service Request Comparison, June to August 2024

Number of RFS's

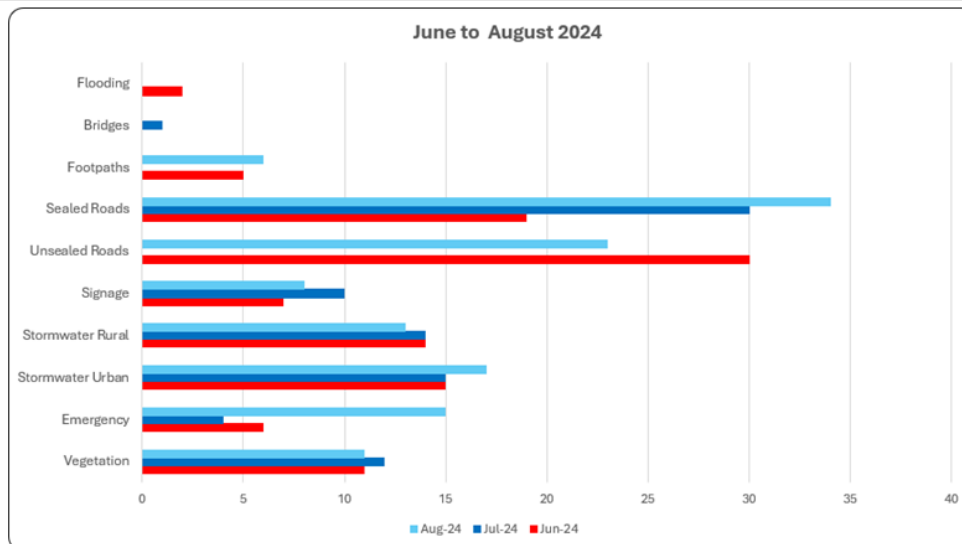
Month	Vegetation	Emergency	Stormwater Urban	Stormwater Rural	Signage	Unsealed Roads	Sealed Roads	Footpaths	Bridges	Flooding	Total
Jun-24	11	6	15	14	7	30	19	5	0	2	109
Jul-24	12	4	15	14	10		30		1	0	86
Aug-24	11	15	17	13	8	23	34	6	0	0	127

TBC

Percentage of RFS's

Month	Vegetation	Tree Down /Slip	Stormwater Urban	Stormwater Rural	Signage	Unsealed Roads	Sealed Roads	Footpaths	Bridges	Flooding	Total
Jun-24	10.1%	5.5%	13.8%	12.8%	6.4%	27.5%	17.4%	4.6%	0.0%	1.8%	100%
Jul-24	14.0%	4.7%	17.4%	16.3%	11.6%	0.0%	34.9%	0.0%	1.2%	0.0%	100%
Aug-24	8.7%	11.8%	13.4%	10.2%	6.3%	18.1%	26.8%	4.7%	0.0%	0.0%	100%

TBC



15. COMPLIMENTS

We received three compliments for the month of August:

Rod Spooner posted – *“Rawhiti Road is now wonderful. Rolled and graded. Thank you guys, best it's been in 10 years.”* – Rawhiti Road.

Anonymous person posted – *A big shout out to all the Kaimahi involved in the work required to complete the Parnell Street footpath to the hospital. It's awesome, but more importantly its safe for our Whanau.”* – Parnell Street.

Nisha emailed – *Thank you very much! We really appreciate this mahi on our road. E mihi ana.”* – Waiomio Road.

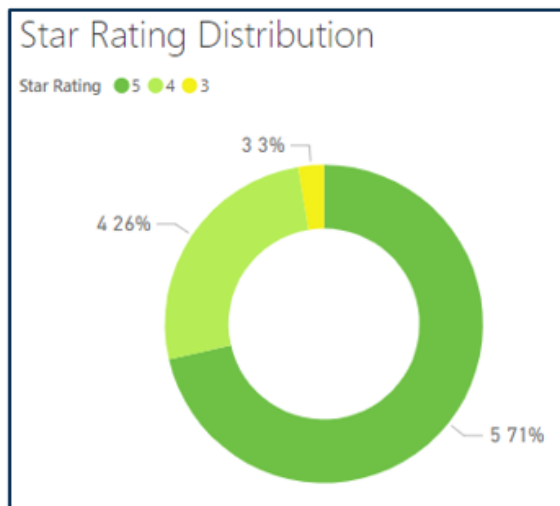


16. HEALTH & SAFETY & WELLBEING

See attached to this report email for the August SHEQ stats.

In our Branch Toolbox held on 13th of August at the Kerikeri Sports Complex, we celebrated three long service Team members, Marie Phillips – 5 years, Cheryl Corcoran – 10 years and David Caswell – 20 years.

E Road



The Branch has had a 5% increase in 5-star drivers in August, unfortunately there has been an 8% decrease in 4-star drivers which has allowed a 3% margin for 3-star drivers to creep in. Something to work on for next month.

17. TRAINING

This month we have completed further STMS training in which three of our staff completed their CAT B training. Congratulations to these three. The STMS training modules have become very complicated over the last couple of years so this is a big achievement.



STMS Training

Ventia's internal ELP – Essential Leadership Program training has been running for multiple months for some of the managers, is now coming to an end this month, with a new cohort starting.



August also saw training for several staff in Level 2 First Aid.



18. ENVIRONMENT

In August we had no notifiable incidents to report.

19. ANNUAL ROUTINE ACTIVITY ACHIEVEMENT

Routine and cyclic rounds start at the financial year (July 2024/25):

Biennial Painting of All Rails	0%	on hold due to funding.
Biennial Parapet Painting of Bridges	0%	on hold due to funding.
Annual Cleaning of EMP's	0%	complete
Annual Sucking of All Sumps	0%	complete
Biannual sweeping	0%	complete
Urban Vegetation Spraying	0%	complete
Rural Vegetation Spraying	0%	complete
Line marking Network Remark	0%	complete



20. SMALL TO MEDIUM ENTERPRISE (SME) BUSINESS ENGAGEMENT

Summary of SME engagement through the last financial year - 1st July 23 to 30th June 24.

Measurement	Qty
Local Contractor component of work	38%

21. OTHER WORK IN PROGRESS

Parnell Street - Rawene

The fencing has been completed on Parnell Street and a small tidy up on one of the farm access ways has all but brought the project to a close. A new strip of seal on the road following the kerb and new line marking will be the last of the major works.





Russell Boat Ramp

The asphalt seal has been finished in the carpark which has come up nicely. A new design for line marking has been provided which will accommodate boat trailers. This we will get underway in the coming weeks. A general tidy up of the site will bring it to a close.





John Butler Centre Kerikeri

The construction crew had a small job to complete behind the council building in Kerikeri. The carpark was not in very good shape with large potholes and water damage. The team went in with a small digger and tidied the area up. They also cleared the drainage and helped direct the water to the right areas.





BOI-Whangaroa Speed Management

BOI Speed Management Project is on its last stage for the installation of new speed signs. Kerikeri and Waipapa have gone on live on the 27th of August and the last part of the Kapiro area should go live before the end of September.

As of the end of August the team has installed:

1. 515 x Speed Limit Signs
2. 12 x Giveway Sigs
3. 19 x Kura School Signs
4. 6 x Threshold Sign(1200x2000mm)
5. 6 x Speed Limit Sign
6. 2 x School Electronic Signs



Te Tii Road / Blue Gum Lane



22. UPCOMING WORK

Pungaru Slip Remedial Work

The construction team will be starting a slip remediation project in Pungaru in approximately one month's time. The road leading into Pungaru is down to one lane and this work will stabilise and repair this section of pavement.



SH11 – Haruru

The SH11 project in Haruru falls will make a start in the coming weeks. This will be a good follow up to the Parnell Street footpath project and we are looking forward to seeing this work progress.

Kerikeri waste-water plant demolition

The old waste-water plant has been marked for demolition. Sections of the plant will be dismantled and removed from site before the actual structure is demolished. A small team will be utilized to complete the work.



23. OUR PEOPLE

A new section this month to showcase our staff and introduce the people on the ground who do a fantastic job of keeping our network safe and in top shape! Our staff are all locals who are passionate about roading, each possessing their own set of skills and bringing something different to the table.

This month, I would like to introduce Mackie and Tyler, the dynamic duo behind our signs crew. Each day, Mackie and Tyler traverse different sections of our network, diligently installing and replacing signs. Beyond their core responsibilities, Mackie and Tyler bring a high level of versatility to their work. Their skill set allows them to tackle a diverse range of tasks, including:

- New sign installations
- Graffiti removal
- Bridge repair
- Sight rail painting/repair
- Sign post painting
- Timber board walk repair/renewals
- Emergency response
- Temporary fencing
- Traffic facilities
- Street furniture such as bollards, delineation and traffic cushions

Their adaptability and skillset make them invaluable members of our team, consistently contributing to the overall safety and appearance of our network.



Mackie and Tyler – Signs Crew



Nga Mihi

Rob Savage

Contract Manager – FNDC South Maintenance Ventia (NZ) Ltd

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - FNDC Bridge Inspection and Asset Management Contract 7-23-201 - approval to award Separable Portion 2 (SP2) and Separable Portion 3 (SP3)	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Te Koukou Public Excluded Open Resolutions Update August 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

9 TE KAPINGA HUI / MEETING CLOSE