

Te Kaunihera o Te Hiku o te Ika

AGENDA

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting

Tuesday, 24 September 2024


Time: 10:00am
Location: Council Chamber
Memorial Ave
Kaikohe

Membership:

Kahika Moko Tepania - Chairperson
Deputy Chairperson Steve McNally
Kōwhai - Deputy Mayor Kelly Stratford
Cr Felicity Foy
Cr Ann Court
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Tāmati Rākena
Cr Mate Radich
Cr John Vujcich



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

 Te Kaunihera o Te Hiku o te Ika Far North District Council	Authorising Body	Mayor/Council
	Status	Standing Committee
COUNCIL COMMITTEE	Title	Te Koukou - Transport and Infrastructure Committee Terms of Reference
	Approval Date	11 April 2023
	Responsible Officer	Head of Infrastructure Strategy

Kaupapa / Purpose

The purpose of Te Koukou – Transport and Infrastructure Committee (the Committee) is to ensure cost effective, quality and sustainable infrastructure decisions are made to meet the current and future needs of Far North communities and that Councils infrastructure assets are effectively maintained and operated.

The Committee will review the effectiveness of the following aspects:

- Affordable core infrastructure to support healthy and sustainable living;
- Operational performance including monitoring and reporting on significant infrastructure projects
- Delivery of quality infrastructure and district facilities
- Financial spend and reprogramming of capital works
- Property and other assets

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities, Councils' infrastructure assets such as roading, three waters and district facilities.

Ngā Huānga / Membership

The Committee will comprise of all Mayor and Councillors.

Kahika Mayor Tepania
 Kōwhai Deputy Mayor Kelly Stratford
 John Vujcich
 Ann Court
 Babe Kapa
 Felicity Foy
 Hilda Halkyard-Harawira
 Mate Radich
 Penetaui Kleskovic
 Steve McNally
 Tāmami Rākena

Kōrama / Quorum

The quorum at a meeting of the Committee is 6 members.

Ngā Hui / Frequency of Meetings

The Committee shall meet 4 weekly.

Ngā Apatono / Power to Delegate

The Committee may not delegate any of its responsibilities, duties or powers.

Ngā Herenga Paetae / Responsibilities

The Committees responsibilities are described below:

Quality infrastructure and Facilities

- Assess and provide advice to Council on strategic issues relating to the provision of Council's infrastructural activities and district facilities
- Review, and recommend to Council, policy and strategies for the delivery of infrastructural asset services
- Monitor achievement of outcomes included in the Infrastructure Strategy and other transport and infrastructure strategies eg District Transport Strategy
- Ensure that Council protects its investment in its infrastructural assets in accordance with accepted professional standards
- Monitor the risks, financial and operational performance of the Council's infrastructural activities and facilities
- Monitor major contract performance measures/key result areas (KRAs)

Significant Projects – spend, monitoring and reporting

- Monitor significant projects
- Approve budget overspend (above tolerance levels in the CE delegations) and any reprogramming of capex for a project or programme provided that:
 - The overall budget is met from savings
 - The overall budget for capex is not exceeded. Where this is not the case, the Committee must either:
 - Recommend to Council that additional funding is approved (outside the Annual Plan or Long Term Plan process), or
 - Recommend as part of the next round of Long Term Plan or Annual Plan process that the funding is considered for inclusion.
- Approve tenders and contracts provided they are:
 - Up to \$3 million,
 - in accordance with the current year's plan, whether that be Annual Plan or Long Term Plan, and
 - deemed low by the Significance and Engagement Policy

Compliance

- Ensure that operational functions comply with legislative requirements and Council policy
- Ensure that consents associated with Council's infrastructure are being met and renewals are planned for

Service levels (non regulatory)

- Recommend service level changes and new initiatives to the Long Term and Annual Plan processes.

Relationships

- Monitoring Council's relationship with the Northland Transportation Alliance
- Monitoring Council's relationship with the Far North Waters Alliance Partner

Property

- Recommend to Council the acquisition or disposal of assets.
- Approve new leases and lease renewals (of non-reserve land), in accordance with the current years' plan, whether that be Annual Plan or Long Term Plan.

Transport

- Approval of roading contracts beyond CE delegation up to \$3 million
- Receive and consider any consultation document and/or any proposed amended or new legislative instrument that may have a transport related outcomes and where appropriate make submissions and enable political advocacy at a Mayoral Forum Level if required
- Receive and adopt the Asset Management Plan for Transport
- Receive and adopt Far North District Council's walking and cycling strategies
- Receive and consider any placemaking projects that have a transport related component so the committee can ensure the projects are captured (where appropriate) in our funding and planning instruments
- Receive invitations to apply for external funding opportunities in a timely manner so that the committee may advocate for community-initiated infrastructure projects. (Examples PGF, TIF)

Receive updates on changes to national and regional policies and Transport Plans that impact on Council provision of infrastructure and where appropriate make submissions or recommendation to Council.

Ngā Ture / Rules and Procedures

Council's Standing Orders and Code of Conduct apply to all meetings.

Far North District Council
Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Tuesday 24 September 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4668110

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Committee to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 29 August 2024 are true and correct.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

- 1. 2024-08-29 Te Koukou - Transport and Infrastructure Committee Minutes - A4856168**  [↓](#)

Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, KAIKOHE
ON THURSDAY, 29 AUGUST 2024 AT 10:00AM**

PRESENT: Kahika Moko Tepania, Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtual), Cr Hilda Halkyard-Harawira, Cr Babe Kapa (virtual), Cr Penetaui Kleskovic (virtual), Cr Mate Radich (virtual), Cr John Vujcich.

IN ATTENDANCE: Chicky Rudkin (Chairperson of Kaikohe-Hokianga Community Board), Adele Gardner (Chairperson of Te Hiku Community Board)(virtual), Belinda Ward (Chairperson of Bay of Islands-Whangaroa Community Board)(virtual).

STAFF PRESENT: Aisha Huriwai (Manager - Democracy Services), Maria Bullen (Democracy Advisor), Tanya Proctor (Head of Infrastructure Strategy), Imrie Dunn (Democracy Advisor), Charlie Billington (Group Manager – Corporate Services), Esther Powell (Group Manager – Planning and Policy), Ruben Garcia (Group Manager – Community and Engagement), Guy Holroyd (Chief Executive Officer), Emma Healy (Executive Officer), Rob Gilmore (Acting Transportation Services Manager).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:06am Kahika/Mayor Moko Tepania commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/38

Moved: Kahika Moko Tepania
Seconded: Cr John Vujcich

That the apology received from Crs Ann Court and Tāmati Rākena be accepted and leave of absence granted.

CARRIED

At 10:07am, Kōwhai - Deputy Mayor Kelly Stratford rejoined the meeting.

3 NGĀ TONO KŌRERO / DEPUTATION

- Inge Friday in regard to dust suppression required in Ōtaua.

Attachments tabled at meeting

- 1 Ōtaua Dust Suppression PowerPoint Presentation - Document Number A4861992 refers.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

Kahika/Mayor acknowledged:

- Poor quality of roading in North Hokianga.

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- Lots of Community feedback in relation to speed limit changes.

At 10:22am, Cr Babe Kapa joined the meeting.

At 10:24am, Cr Hilda Halkyard-Harawira joined the meeting.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4844579, pages 10 - 15 refers.

RESOLUTION 2024/39

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 23 July 2024 are true and correct.

CARRIED

6 NGĀ PŪRONGO / REPORTS

6.1 TRANSPORT PORTFOLIO MEMBER REPORTS

Agenda item 5.1 document number A4844594, page 16 refers.

RESOLUTION 2024/40

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou – Transport and Infrastructure Committee note the verbal August 2024 report from Member Steve McNally as Transport Portfolio holder.

CARRIED

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 TE KOUKOU OPEN RESOLUTIONS UPDATE AUGUST 2024

Agenda item 6.1 document number A4851404, pages 17 - 19 refers.

RESOLUTION 2024/41

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update August 2024.

CARRIED

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7.2 KAITAIA WASTEWATER OVERFLOWS REDUCTION

Agenda item 6.2 document number A4851875, pages 20 - 21 refers.

RESOLUTION 2024/42
 Moved: Cr John Vujcich
 Seconded: Cr Steve McNally
That Te Koukou - Transport and Infrastructure Committee receive the Kaitaia Wastewater Overflows Reduction report.

CARRIED

Note: Kahika Moko Tepania requested the following regular updates for future Te Koukou – Transport and Infrastructure Committee meetings:

- Water and Wastewater abatement notices.
- Working Infrastructure group updates.

*At 10:58am, Kōwhai - Deputy Mayor Kelly Stratford left the meeting and returned at 11:05am.
 At 11:08am, Cr Penetaui Kleskovic joined the meeting virtually.*

7.3 FNDC TRANSPORTATION ACTIVITY UPDATE - JULY 2024

Agenda item 6.3 document number A4853900, pages 22 - 60 refers.

RESOLUTION 2024/43
 Moved: Kahika Moko Tepania
 Seconded: Cr Steve McNally
That Te Koukou – Transport and Infrastructure Committee receive the report July Rooding and Transportation Activity Reports.

CARRIED

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/44
 Moved: Kahika Moko Tepania
 Seconded: Kōwhai - Deputy Mayor Kelly Stratford
That the public be excluded from the following parts of the proceedings of this meeting.
The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the

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Excluded	without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Te Koukou Public Excluded Open Resolutions Update August 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Hihi Wastewater Treatment Plant Contract 7/23/500 Variation	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

At the conclusion of the public excluded discussion, the Committee confirmed the following decision be restated in public meeting as follows:

Hihi Wastewater Treatment Plant Contract 7/23/500 Variation

That Te Koukou approve:

- a) A variation to Contract 7/23/500 Hihi Temporary Tankage Upgrade to increase the contract value to a maximum of \$REDACTED
- b) And that Te Koukou Transport and Infrastructure Committee request the Chief Executive Officer (or his representative) engage an independent auditor to report back to Council on this contract based on the scope and terms of the engagement that will be defined by the Chair and Deputy Chair of Te Koukou Transport and Infrastructure and Te Miromiro Assurance Risk and Finance Committees.

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9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika/Mayor Moko Tepania closed the meeting with a karakia.

10 MEETING CLOSE

The meeting closed at 11:55am.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 24 September 2024.

.....
CHAIRPERSON

5 NGĀ PŪRONGO / REPORTS

5.1 TRANSPORT PORTFOLIO MEMBER REPORTS

File Number: A4668191

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

To note the verbal reports from Transport Portfolio holders. The verbal reports provide feedback to Te Koukou – Transport and Infrastructure Committee on matters of interest or concern to the Committee.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee note the verbal September 2024 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.

1) TE TĀHUHU KŌRERO / BACKGROUND

Te Koukou – Transport and Infrastructure Committee Chair Kahika-Mayor Tepania allows members reports as a mechanism to have open communication and transparency on activities undertaken by the Transport Portfolio Members of the Te Koukou – Transport and Infrastructure Committee.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Member reports are provided verbally during the meeting.

- **REASON FOR THE RECOMMENDATION**

To formally receive the Member verbal reports.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

Nil

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 DISTRICT FACILITIES - AUGUST 2024

File Number: A4876890

Author: Jeanette England, Team Leader - Assets & Project Delivery

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to present the August 2024 District Facilities monthly progress report, as an update on approved programmes and activities, for Te Koukou review, discussion and questions.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- To provide an update on the programme for works being undertaken in the District Facilities portfolio
- Intended to provide insight into the programme of works over the last month.
- What works are progressing in the coming months.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou - Transport and Infrastructure Committee receive the report District Facilities - August 2024.

TĀHUHU KŌRERO / BACKGROUND

This report has been compiled by the District Facilities Asset Management and Project Delivery team and is supported by the programme of works provided under separate cover.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This report is for information only.

Housing for the Elderly:

- Following the approval of \$2m for the compliance of healthy homes standard at the LTP, staff have progressed the inspections to assess the requirements of the standard and will programme works as required. All inspections are expected to be completed by December this year.
- Assessments undertaken to date have been in Kohukohu and some of the Kaikohe units. Minimal remediation work to install underfloor moisture barriers are required for 6 units in inspected in Kaikohe and the 6 units in Kohukohu. All other requirements under the standard have been met.
- Prices have been received for the Rawene accessibility ramps and footpaths. This work is subject to approval of carry forwards.

Projects:

- **Lake Ohia Hall:** QS for this project received has shown that the budget is insufficient to undertake all of the works proposed. It is intended to utilise some of the LOS funding previously provided for the HFTE and assign to this project to be able to deliver the required outcomes. This project is also subject to approval of carry forwards. Proposing to go to tender following discussions with the Hall committee and approval of carry forwards.
- **Hōreke Toilet:** Work is ready to progress on this toilet upgrade. Subject to approval of carry forwards.
- **HQ Accessible ramp:** Work is ready to progress on this upgrade. Subject to approval of carry forwards.
- **Kāeo Library:** Finalising quotes for a direct award. This project is being undertaken with guidance from the Heritage Management Plan and Te Pohere Taonga.
- **Ōkaihau Hall:** This project is progressing with the hall committee and should be out to tender.
- **Taipa Stormwater Mitigation/Carparking:** This project is progressing with contract awarded and work due to commence in the next week.
- **Pukenui Walkway:** Construction of the 1st stage of 3 sections was completed late in 2023. This project was to deliver a walking track from State Highway 1 along Houhora Heads Road to the coast. Work is continuing on the next section which aims to deliver a track along Waterfront Road, looping back to State Highway 1.
- **Ōpua Paihia Walkway:** Engineering assessment required on remedial work and structures required to address the latest slip which closed section of this walkway again. Work will progress with the accessway to the alternative route via Richardson Street.
- **Lindvart Park:** Work has concluded at Lindvart Park, Kaikohe with the main building now open. Staff are working with Sportville on the lease agreement and opening of the public toilets. Sportville have requested the divestment of the old pavilion building, to them. Options will form part of a separate report to Te Koukou next month.
- **Russell Cemetery:** Stage 1 of this cemetery extension works is nearing completion with access rights over the adjoining marae land being discussed with Hapu. Stage 2 will continue from spring 2024 to bring to life the cemetery design and other functional elements.
- **Maritime Facility Upgrades:** Various projects around the have been in progress around the district including but not limited to Whangaroa maritime, Hokianga Harbour works, Mill Bay jetty renewals and the inclusion of new truck parking and dinghy ramp at Mangōnui still in progress.

Other work progressing:

- **Investigations for new Kerikeri Caravan/Motorhome Dump Station:** Following the need to close the dump station on Cobham Road, staff have been actively seeking an alternative location. Planning and legal assessments are underway to see if we could utilise the old Kerikeri wastewater treatment plant site. If this site is viable then work will progress to have a new dump station in place before the summer period influx of tourists.

- **Te Ahu Caravan/Motorhome Dump Station:** This site need remediation works undertaken as water is seeping under the seal beside the concrete pad causing damage to the seal and a potential health risk. Work is planned to rectify this site in as soon as possible.
- **Whangaroa Memorial (Kaeo) Hall:** Water ingress to the building has resulted in wall panels being removed and exposing electrical wiring. Staff are working with the hall committee to make this safe whilst planning for renewals work to be undertaken this financial year are finalised.
- **Whangaroa Village Hall:** Following a slip from the road above the hall work is required to protect this heritage building from potential damage. A retaining wall is planned to protect the building and divert any further stormwater from causing further slips on the site. The roading team are also working on the slip above the hall.
- **Awanui Hall:** Health & Safety concerns were raised in this hall. A site visit by staff allowed for an assessment of the work required. Ceiling tiles which were loose and falling have been secured. Other works identified at the site visit will be included in the programmed work scheduled in Year 1 of the next LTP.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provisions.

ĀPITIHINGA / ATTACHMENTS

Nil

6.2 TE KOUKOU OPEN RESOLUTIONS UPDATE AUGUST 2024

File Number: A4873657

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee and the previous term Committee decisions from 1 January 2018.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update September 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Te Koukou – Transport and Infrastructure Committee decisions. Staff provide updates on progress against tasks that are not yet completed.

At the request of Te Koukou Chairperson the open resolution report also includes outstanding actions from two previous Infrastructure Committees back dated to 2018.

- Infrastructure Committee (February 2020 – September 2022)
- Infrastructure Network Committee (May 2018 – September 2019)

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee decisions from 1 January 2018.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Te Koukou Open Resolutions - A4891429 [↓](#) 

6.3 FNDC TRANSPORTATION ACTIVITY UPDATE - AUGUST 2024

File Number: A4888048

Author: Fleur Beresford, Infrastructure Business Analyst

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this briefing is to present the August 2024 Transportation Activity monthly operations reports, as an update on progress with approved transportation programmes and activities, for Committee review, discussion and questions.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Activity reports from contractors in the roading and transport space are attached.
- The reports are intended to provide insight into operational activity completed over that month.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee receive the report August Roothing and Transportation Activity Reports.

1) TĀHUHU KŌRERO / BACKGROUND

Each month Council's two main roading contractors – Fulton Hogan and Ventia provide updates on works undertaken. The two attachments report on the works undertaken through the month of August 2024.

These reports are published on our FNDC website for public information and **attached** to this report for governance oversight.



2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The monthly reports are for information only.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision.

ĀPITI HANGA / ATTACHMENTS

1. August 2024 Monthly Report 7-18-100 North - Fulton Hogan - A4888014 [↓](#) 
2. August 2024 Monthly Report 7-18-101 South - Ventia - A4888016 [↓](#) 

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - FNDC Bridge Inspection and Asset Management Contract 7-23-201 - approval to award Separable Portion 2 (SP2) and Separable Portion 3 (SP3)	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Te Koukou Public Excluded Open Resolutions Update August 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

9 TE KAPINGA HUI / MEETING CLOSE