

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 17 SEPTEMBER 2024 AT 10:00AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy (online), Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

IN ATTENDANCE: Councillor Hilda Halkyard-Harawira

STAFF PRESENT: Kathryn Trewin (Funding Advisor)(online), Maria Bullen (Democracy Advisor), Marysa Maheno (Democracy Advisor), Beverly Mitchell (Community Board Coordinator), Tanya Proctor (Head of Infrastructure)(online), Briar Macken (Manager – Strategy & Policy)(online), Roger Ackers (Group Manager – Policy and Planning)(online), Kevin Johnson (Group Manager – Delivery and Operations)(online), Lizzie Graham (Policy Advisor)(online),

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Baucke commenced the meeting with a karakia at 10:00am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY AND CONFLICTS OF INTEREST

RESOLUTION 2024/40

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That the apology received from Cr Felicity Foy attending online and conflicts of interests listed below be accepted;

- **Member John Stewart – Item 7.2a, Doubtless Bay Fishing Competition**
- **Cr Hilda Halkyard-Harawira – Item 7.2d, Te Kupenga Reo 2024**

CARRIED

3 NGĀ KAIKŌRERO / SPEAKERS

- Nick Ryan spoke in relation to item 5.2a, funding application for Doubtless Bay Fishing Competition.
- Craig Seuseu spoke in relation to item 5.2c, funding application for SMC Events.
- George Fa’alogo spoke in relation to item 5.2b, funding application for Graeme Dingle Foundation.
- Fiona King spoke about Drainage Bylaws and items in the open resolution report.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4666793, pages 8 - 9 refers

RESOLUTION 2024/41

Moved: Chairperson Adele Gardner

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board confirm the minutes of the meeting held 13 August 2024 to be a true and correct record.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.1 REVIEW OF COMMUNITY GRANT POLICY 2018

Agenda item 7.1 document number A4866445, pages 14 - 36 refers

RESOLUTION 2024/42

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board recommend to Council;

- a) **Revoke the Community Grant Policy 2018**
- b) **Adopt the Community Board Funding Policy and;**

Request that the below change be made to the policy;

- **Section 3.2, bullet point three be worded as “Provide evidence that they have actively involved local community in the proposal”.**

CARRIED

5.2A FUNDING APPLICATIONS

Agenda item 7.2 document number A4865358, pages 41 - 49 refers

RESOLUTION 2024/43

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board approve the sum of **\$6,500 (plus GST if applicable) be paid from the Board’s Community Grant Fund account to Doubtless Bay Fishing Competition for the 2025 Fishing Competition.**

CARRIED

5.2B FUNDING APPLICATION

Agenda item 7.2 document number A4865358, pages 50-58

RESOLUTION 2024/44

Moved: Deputy Chairperson John Stewart

Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Graeme Dingle Foundation for costs towards the Kiwi Can Mentoring Programme.

CARRIED

5.2C FUNDING APPLICATION

Agenda item 7.2 document number A4865358, pages 59-67

RESOLUTION 2024/45

Moved: Member Sheryl Bainbridge

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community board approve the sum of \$2,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to SMC Events for costs towards Sanitarium Weet-Bix Kids Try Challenge in Te Hiku ward.

CARRIED

5.2D FUNDING APPLICATION

Agenda item 7.2 document number A4865358, pages 68-73

RESOLUTION 2024/46

Moved: Member Darren Axe

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board approve the sum of \$1,000 (including GST if applicable) be paid from the Board's Community Grant Fund account to Kupenga Reo 2024 for costs towards venue hire of Te Ahu centre.

CARRIED

5.3 PROJECT FUNDING REPORTS

Agenda item 7.3 document number A4865366, pages 74 - 91 refers

RESOLUTION 2024/47

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the project reports received from:

- a) Aupouri Rugby Club Fishing Tournament
- b) Coast to Coast Cat Rescue

- c) Road Safety Education
- d) SMS Events
- e) Te Punawai

And that the Kaitaia Business Association report be left to lie until the October Board meeting for further information to be provided.

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 ELECTED MEMBER CONFERENCE ATTENDANCE REPORT - 2024 COMMUNITY BOARD CONFERENCE

Agenda item 8.1 document number A4859571, pages 92 - 97 refers

RESOLUTION 2024/48

Moved: Chairperson Adele Gardner
Seconded: Member Rachel Baucke

That Te Hiku Community Board note the report entitled 'Elected Member Conference Attendance Report – 2024 Community Boards Conference'.

CARRIED

6.2 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.2 document number A4855819, pages 98 - 108 refers

RESOLUTION 2024/49

Moved: Deputy Chairperson John Stewart
Seconded: Member Darren Axe

That Te Hiku Community Board note the September 2024 member reports from Chairperson Adele Gardner and Members Bill Subritzky, John Stewart, Rachel Baucke, Darren Axe and Sheryl Bainbridge.

CARRIED

At 11:52 am, Deputy Chairperson John Stewart left the meeting.

6.3 TE HIKU COMMUNITY BOARD SEPTEMBER 2024 OPEN RESOLUTION REPORT

Agenda item 8.3 document number A4667379, pages 109 - 117 refers

RESOLUTION 2024/50

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board receive the report Te Hiku Community Board September 2024 Open Resolution Report.

CARRIED

6.4 HALLS POLICIES

RESOLUTION 2024/51

Members request that a report come to Te Hiku Community Board for Hall Policies as well as a report for Hall Financials.

CARRIED

The meeting was adjourned from 11:56am for FNHL Staff Jason Cauvain to speak to the Board

The meeting resumed at 12:28pm.

7 TE KAPINGA HUI / MEETING CLOSE

Member Baucke closed the meeting with a karakia at 12:43pm.

The minutes of this meeting will be confirmed at Te Hiku Community Board Meeting held on 22 October 2024.

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CHAIRPERSON