



Far North District Council



Te Kaunihera o Te Hiku o te Ika

AGENDA

Supplementary Reports Ordinary Council Meeting

Thursday, 12 September 2024

Time: 10:00am
Location: Council Chamber
Memorial Ave
Kaikohe

Membership:

Kahika - Mayor Moko Tepania - Chairperson
Kōwhai - Deputy Mayor Kelly Stratford
Cr Ann Court
Cr Felicity Foy
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Steve McNally
Cr Mate Radich
Cr Tāmami Rākena
Cr John Vujcich

Te Paeroa Mahi / Order of Business

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6 NGĀ PŪRONGO / REPORTS

6.2 CARRY FORWARDS FOR CAPITAL PROGRAMME 2023-24

File Number: A4873834

Author: Angie Thomas, Team Leader - Accounting Services

Authoriser: Charlie Billington, Group Manager - Corporate Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of the report is to identify the projects that Project Managers are requesting be carried forward to the 2024-25 financial year. The projects are identified individually and a summary by activity including funding requirements is also included.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- There are a number of projects that have not been able to be completed through delays, timing, organisational change and resourcing.
- This impacted on the ability to deliver projects in some areas and as a result a proportion of the capital works budget was re-assessed and moved into the 2024/27 Long Term Plan.
- The 2023/24 capital works budget contained work that was being funded externally and some of that work is yet to complete.
- Of the projects that remained in the 2023/24 capital programme, a number are yet to complete and for that reason, the budget now needs to be considered for carry forward to 2024/25. The total sum to be carried forward within the report is \$45,869,656 of which \$8,900,025 relates to externally funded work, \$10,370,389 relates to Roading.
- The remaining carry forwards total is \$26,599,151.

TŪTOHUNGA / RECOMMENDATION

That the Council approve the capital budgets identified in the report “Carry Forwards Capital Programme 2023-24” totalling \$45,869,656 be carried forward to the 2024-25 financial year.

1) TĀHUHU KŌRERO / BACKGROUND

At 30 June 2024, a number of capital projects had not been started or completed due to a number of reasons.

The capital works overall position for the 2023-24 year (including carry forwards from 2022-23) was:

	\$m	% of total budget
Capital Budget 2023-24 AP	103.4	
Carry Forwards 2022-23	51.6	
Total budget for projects	155.0	
Budget Moved to 2024/27 LTP, Outer Years or Cancelled	(29.0)	18.71%
Actual expenditure	(80.1)	51.68%
Balance to carry forward	45.9	29.61%

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The carry forward projects are by each of the following activities and details provided in the attached reports:

	\$	% of total C/Fwd
Corporate Services	\$495,984	1%
Community Services	\$12,077,664	26%
Stormwater	\$2,540,280	6%
Investments	\$1,000,000	2%
Refuse	\$128,421	0%
Water	\$4,695,411	10%
Wastewater	\$13,388,298	29%
Roading	\$10,370,389	23%
Customer Services	\$1,173,209	3%

And funded as follows:

Loan funding	\$27,887,597	61%
Renewal funding	\$8,312,451	18%
Subsidy/external funding	\$8,900,025	19%
Reserves	\$769,582	2%

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable the capital projects identified to be completed.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The budgets identified in the attached report would be in addition to those adopted in the 2024-25 year of the Three Year Long Term Plan 2024-27.

ĀPITIHINGA / ATTACHMENTS

1. Carry Forwards Capital Programme 2023-2024 Detail Final - A4865784 [↓](#) 
2. Carry Forwards Capital Programme 2023-2024 Summary - A4860256 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	None.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	There are no implications for Community Boards.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no special implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	This is to seek approval to carry forward 2023/24 incomplete project budgets.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

PROJECTS CAPITAL WORKS PROGRAMME CARRY FORWARDS						
Actual vs Forecast 30 June 2024						
Corporate Services						
Project	Project Name	Actual	Forecast 23/24	Variance	Budget to be carried forward	Reason for carry forward - Commentary Required
101002	Pool Vehicles (CSX1026)	529,337.99	569,110.00	39,772.01	39,772.01	Due to >50% fleet having excess of 100,000kms milage, there is a likely need to have replace old vehicles over the 2024/25 year.
101031	Video Conferencing	207,860.78	240,012.74	32,151.96	20,000.00	Audio Visual Equipment for Meetings
101066	IT Servers & Storage	71,665.10	897,220.00	825,554.90	200,000.00	IT Servers and Storage Upgrades and Replacements
101071	IT Comms Equipment renewals	35,735.91	44,886.00	9,150.09	9,000.00	Aruba Wi-Fi Access Point's, Network Switches, Desk Phones, Communication Cabinets.
101083	Peripheral Computer Equipment	4,861.95	11,997.84	7,135.89	5,000.00	Peripheral Computer Equipment such as Desktop Scanners, Hand Held Scanners, Inspector Mobile Printers, Label Printers, Receipt Printers, etc.
101090	Tablets	56,747.98	62,979.00	6,231.02	6,000.00	Apple iPad's, Windows Surface Pro Tablets, Tablet Accessories.
101106	ICT Support for Alliance	0.00	10,000.00	10,000.00	5,000.00	ICT costs for moving NTA and FNWA back to FNDC
101137	Programme Manager FTE - referred back from 281046	0.00	102,511.00	102,511.00	102,511.00	Still to be defined whther this is kept or removed,but a placeholder to carry forward
101140	Digital strategy Nothing But Net (CSP1069)	301,659.81	355,617.00	53,957.19	53,957.19	Budget not spent as delays to Work In progress (WIP), required to complete both NBN and TIF related projects
101141	Digital strategy Nothing But Net (CSP1071)	53,631.42	76,490.00	22,858.58	22,858.58	Budget not spent as delays to Work In progress (WIP), required to complete both NBN and TIF related projects
101147	Parking Enforcement (CSP1067)	42,090.00	73,975.00	31,885.00	31,885.00	Budget not spent as delays to Work In progress (WIP), required for the parking data collection and policy enforcement work using digital services eg. CCTV/AI/IoT
Total Corporate Services		1,303,590.94	2,444,798.58	1,141,207.64	495,983.78	
Community Services						
Project	Project Name	Actual	Forecast 23/24	Variance	Budget to be carried forward	Reason for carry forward - Commentary Required
141003	Maritime - Improvement to Structures (DFX0112)	52,488.00	114,211.00	61,723.00	61,723.00	Carry forward required for commitments, under contract
141006	HFTE Upgrade Programme(DFX0029)	279,142.38	1,046,194.92	767,052.54	350,000.00	FY24 works underway for Rawene ramp/ path replacement (estimated cost +gst)
141414	Lake Ohia Hall				417,052.54	Reallocate LOS funding to complete works required at Lake Ohia Hall PR141414
141233	HFTE Kaikohe, Planned Renewals(DFP1079)	603,107.97	1,380,474.94	777,366.97	260,000.00	Carry forward required for commitments
141234	HFTE Oxford Street Kaitiaia, Planned Renewals(DFP1074)	523,786.97	535,941.00	12,154.03	250.00	Carry forward required for commitments
141238	Parks & Reserves Northern	19,977.44	26,500.00	6,522.56	3,448.00	Carry forward required for commitments
141256	Opononi Housing for the Elderly(DFP1084)	86,678.38	124,287.00	37,608.62	30,000.00	Carry forward required for commitments

141285	Amenity Lighting Eastern (DFP0166)	33,129.23	92,228.00	59,098.77	15,000.00	Renewal - carry forward for renewals for MacKay renewal schedule
141286	Amenity Lighting Northern (DFX0168)	0.00	15,150.00	15,150.00	10,000.00	Renewal - carry forward for renewals for MacKay renewal schedule
141287	Amenity Lighting Western (DFX0595)	-7.73	6,374.00	6,381.73	6,381.73	Renewal - carry forward for renewals for MacKay renewal schedule
141292	Kerikeri Cemetery	0.00	15,678.00	15,678.00	15,000.00	Carry forward required for commitments
141331	Footpaths Eastern Ward (TRP1094)	450,121.64	501,322.78	51,201.14	51,201.14	Footpath works to be carried out 24/25
141332	Footpaths Northern Ward (TRP1094)	304,234.85	462,643.22	158,408.37	158,408.37	Footpath works to be carried out 24/25
141333	Footpaths Western Ward (TRP1094)	231,189.62	935,608.72	704,419.10	704,419.10	Footpath works to be carried out 24/25
141341	Horeke Public Toilets	9,456.92	92,700.00	83,243.08	83,234.08	Carry forward required to award contract
141377	Taipa Maritime (DFP0516)	0.00	10,260.00	10,260.00	10,260.00	Carry forward required for commitments under project 141003
141378	Unahi Wharf	181,907.20	285,832.00	103,924.80	60,000.00	Carry forward and reallocation required to award contract for Whangaroa Village Hall retaining wall to protect the building
141381	Whangaroa Maritime	503,296.01	1,479,622.00	976,325.99	976,325.99	Carry forward required for commitments, under contract
141390	Houhora Heads Motor Camp Renewals(WWP0981)	0.00	33,177.00	33,177.00	33,177.00	Carry forward required to award contract
141395	Jaycee Park/Centennial Park	200,000.00	296,829.00	96,829.00	96,829.00	Carry forward required for commitments, Kaitaia Skatepark
141414	Lake Ohia Hall Renewals	19,424.21	359,053.50	339,629.29	339,629.00	Carry forward required to award contract.
141421	Opononi Hall renewals	2,140.43	50,000.00	47,859.57	500.00	Carry forward required for commitments
141427	Kaikohe Memorial hall renewals	1,610.63	56,637.00	55,026.37	55,026.37	Reforecast to LTP Year 4
141452	Disability Access Halls Western	0.00	20,600.00	20,600.00	20,600.00	Carry forward required to award contract (Horeke hall)
141459	Kaitaia Parks & Reserves	4,534.31	134,845.00	130,310.69	30,310.00	Carry forward required to pay Te Hiku Revitalisation project commitments
141474	HFTE Puckey Avenue Kaitaia, Planned Renewals(DFP1080)	287,491.37	937,174.00	649,682.63	23,000.00	Carry forward required for commitments
141531	Kaingaroa Hall	0.00	2,357.50	2,357.50	2,357.50	Install new pipe from Cesspit, work committed FY 24, invoiced July 24
141539	Waitangi Boat Ramp Toilets (TIF)	207,283.19	215,635.00	8,351.81	8,351.81	Carry forward required for commitments
Project	Project Name	Actual	Forecast 23/24	Variance	Budget to be carried forward	Reason for carry forward - Commentary Required
141542	Recreational Walking Tracks (DFX0058)	708.23	124,577.00	123,868.77	15,000.00	Carry forward required for signage compliance
141550	Rawene Hall (DFP0484)	354,699.19	424,822.12	70,122.93	70,122.93	Carry forward required for commitments
141554	Community Hub Kaikohe	0.00	61,300.00	61,300.00	61,300.00	required as part of an existing project
141577	Mangonui Maritime Renewals (DFP0508)	485,000.00	520,212.00	35,212.00	35,212.00	Carry forward required for commitments, under contract
141580	Kaitaia - North ParkToilets	868.75	340,655.00	339,786.25	339,786.25	Please reforecast to LTP year 4
141627	Mangonui Board Walk Extension (DFP0074)	1,860,038.09	3,791,950.00	1,931,911.91	1,931,911.91	Carry forward required for commitments, under contract

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 MAYOR AND COUNCILLOR'S REPORTS

File Number: A4875287

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

This report is a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Council note the report submitted by Cr Tāmati Rākena be received.

TE TĀHUHU KŌRERO / BACKGROUND

Kahika-Mayor Tepania has reintroduced Council members reports as a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives. Members reports are compulsory for Councillors.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Members reports are attached for information.

REASON FOR THE RECOMMENDATION

To formally receive the Mayor and Councillor reports.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. **Members Report Cr Tāmati Rākena - A4873691** [↓](#) 

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>8.1 - Far North Holdings Limited Board Reappointments</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.2 - Kaitiāia Airport</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>