

AGENDA

Te Koukou - Transport and Infrastructure Committee Meeting

Tuesday, 29 August 2024


Time: 10:00am
Location: Council Chamber
Memorial Ave
Kaikohe

Membership:

Kahika Moko Tepania - Chairperson
Deputy Chairperson Steve McNally
Kōwhai - Deputy Mayor Kelly Stratford
Cr Felicity Foy
Cr Ann Court
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Tāmāti Rākena
Cr Mate Radich
Cr John Vujcich



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

	Authorising Body	Mayor/Council
	Status	Standing Committee
COUNCIL COMMITTEE	Title	Te Koukou - Transport and Infrastructure Committee Terms of Reference
	Approval Date	11 April 2023
	Responsible Officer	Head of Infrastructure Strategy

Kaupapa / Purpose

The purpose of Te Koukou – Transport and Infrastructure Committee (the Committee) is to ensure cost effective, quality and sustainable infrastructure decisions are made to meet the current and future needs of Far North communities and that Councils infrastructure assets are effectively maintained and operated.

The Committee will review the effectiveness of the following aspects:

- Affordable core infrastructure to support healthy and sustainable living;
- Operational performance including monitoring and reporting on significant infrastructure projects
- Delivery of quality infrastructure and district facilities
- Financial spend and reprogramming of capital works
- Property and other assets

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities, Councils' infrastructure assets such as roading, three waters and district facilities.

Ngā Huānga / Membership

The Committee will comprise of all Mayor and Councillors.

Kahika Mayor Tepania
 Kōwhai Deputy Mayor Kelly Stratford
 John Vujcich
 Ann Court
 Babe Kapa
 Felicity Foy
 Hilda Halkyard-Harawira
 Mate Radich
 Penetaui Kleskovic
 Steve McNally
 Tāmati Rākena

Kōrama / Quorum

The quorum at a meeting of the Committee is 6 members.

Ngā Hui / Frequency of Meetings

The Committee shall meet 4 weekly.

Ngā Apatono / Power to Delegate

The Committee may not delegate any of its responsibilities, duties or powers.

Ngā Herenga Paetae / Responsibilities

The Committees responsibilities are described below:

Quality infrastructure and Facilities

- Assess and provide advice to Council on strategic issues relating to the provision of Council's infrastructural activities and district facilities
- Review, and recommend to Council, policy and strategies for the delivery of infrastructural asset services
- Monitor achievement of outcomes included in the Infrastructure Strategy and other transport and infrastructure strategies eg District Transport Strategy
- Ensure that Council protects its investment in its infrastructural assets in accordance with accepted professional standards
- Monitor the risks, financial and operational performance of the Council's infrastructural activities and facilities
- Monitor major contract performance measures/key result areas (KRAs)

Significant Projects – spend, monitoring and reporting

- Monitor significant projects
- Approve budget overspend (above tolerance levels in the CE delegations) and any reprogramming of capex for a project or programme provided that:
 - The overall budget is met from savings
 - The overall budget for capex is not exceeded. Where this is not the case, the Committee must either:
 - Recommend to Council that additional funding is approved (outside the Annual Plan or Long Term Plan process), or
 - Recommend as part of the next round of Long Term Plan or Annual Plan process that the funding is considered for inclusion.
- Approve tenders and contracts provided they are:
 - Up to \$3 million,
 - in accordance with the current year's plan, whether that be Annual Plan or Long Term Plan, and
 - deemed low by the Significance and Engagement Policy

Compliance

- Ensure that operational functions comply with legislative requirements and Council policy
- Ensure that consents associated with Council's infrastructure are being met and renewals are planned for

Service levels (non regulatory)

- Recommend service level changes and new initiatives to the Long Term and Annual Plan processes.

Relationships

- Monitoring Council's relationship with the Northland Transportation Alliance
- Monitoring Council's relationship with the Far North Waters Alliance Partner

Property

- Recommend to Council the acquisition or disposal of assets.
- Approve new leases and lease renewals (of non-reserve land), in accordance with the current years' plan, whether that be Annual Plan or Long Term Plan.

Transport

- Approval of roading contracts beyond CE delegation up to \$3 million
- Receive and consider any consultation document and/or any proposed amended or new legislative instrument that may have a transport related outcomes and where appropriate make submissions and enable political advocacy at a Mayoral Forum Level if required
- Receive and adopt the Asset Management Plan for Transport
- Receive and adopt Far North District Council's walking and cycling strategies
- Receive and consider any placemaking projects that have a transport related component so the committee can ensure the projects are captured (where appropriate) in our funding and planning instruments
- Receive invitations to apply for external funding opportunities in a timely manner so that the committee may advocate for community-initiated infrastructure projects. (Examples PGF, TIF)

Receive updates on changes to national and regional policies and Transport Plans that impact on Council provision of infrastructure and where appropriate make submissions or recommendation to Council.

Ngā Ture / Rules and Procedures

Council's Standing Orders and Code of Conduct apply to all meetings.

Far North District Council
Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
will be held in the Council Chamber, Kaikohe on:
Thursday 29 August 2024 at 10:00am

Te Paeroa Mahi / Order of Business

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4844579

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Committee to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 23 July 2024 are true and correct.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

- 2024-07-23 Te Koukou - Transport and Infrastructure Committee Minutes - A4798236** [↓](#)


Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

23 July 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 23 JULY 2024 AT 10:00AM**

PRESENT: Kahika Moko Tepania, Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtual), Cr Hilda Halkyard-Harawira (virtual), Cr Penetaui Kleskovic (virtual), Cr Mate Radich (virtual), Cr John Vujcich.

IN ATTENDANCE: Chicky Rudkin (Chairperson of Kaikohe-Hokianga Community Board).

STAFF PRESENT: Tanya Proctor (Head of Infrastructure Strategy), (Aisha Huriwai (Manager – Democracy Services), Maria Bullen (Democracy Advisor), Jacine Warmington (Group Manager – Strategic Relationships), Fleur Beresford (Infrastructure Business Analyst), Charlie Billington (Group Manager – Corporate Services), Marysa Maheno (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04am Kahika/Mayor Moko Tepania commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/31

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the apologies received from Crs Ann Court, Babe Kapa and Tāmāti Rākena be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

John Proctor presented a plan to improve truck access around Waipapa.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

Acknowledged the passing of Laurie Byers.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4668094, pages 10 - 15 refers.

RESOLUTION 2024/32

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

UNCONFIRMED

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

23 July 2024

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 25 June 2024 are true and correct.

CARRIED

At 10:13am Cr Penetaui Kleskovic joined the meeting.

6 NGĀ PŪRONGO / REPORTS

6.1 TRANSPORT PORTFOLIO MEMBER REPORTS

Agenda item 5.1 document number A4668181, page 16 refers.

RESOLUTION 2024/33

Moved: Cr John Vujcich

Seconded: Cr Steve McNally

That Te Koukou – Transport and Infrastructure Committee note the verbal July 2024 report from Member Steve McNally as Transport Portfolio holder.

CARRIED

At 10:44am Cr Penetaui Kleskovic left the meeting and returned at 10:52am.

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 STORMWATER STRATEGY

Agenda item 6.1 document number A4780444, pages 17 - 65 refers.

RESOLUTION 2024/34

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Stormwater Strategy.

CARRIED

7.2 FNDC TRANSPORTATION ACTIVITY UPDATE - MAY 2024

Agenda item 6.2 document number A4790241, pages 66 - 127 refers.

RESOLUTION 2024/35

Moved: Kahika Moko Tepania

Seconded: Cr Steve McNally

That Te Koukou – Transport and Infrastructure Committee receive the report May Rooding and Transportation Activity Reports.

CARRIED

At 10:58am Cr Penetaui Kleskovic left the meeting and returned at 11:05am.

At 11:14am Kōwhai - Deputy Mayor Kelly Stratford left the meeting and returned at 11:21am.

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Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

23 July 2024

7.3 TE KOUKOU OPEN RESOLUTIONS UPDATE JULY 2024

Agenda item 6.3 document number A4780942, pages 128 - 129 refers.

RESOLUTION 2024/36

Moved: Kōwhai - Deputy Mayor Kelly Stratford
Seconded: Cr Steve McNally

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update July 2024.

CARRIED

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/37

Moved: Kahika Moko Tepania
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Matauri Bay Wastewater Treatment Plant	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(j) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

UNCONFIRMED

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting

23 July 2024

Minutes

	prevent the disclosure or use of official information for improper gain or improper advantage	
7.3 - Te Koukou Public Excluded Open Resolutions Update July 2024	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
CARRIED		

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika/Mayor Moko Tepania closed the meeting with a Karakia.

10 MEETING CLOSE

The meeting closed at 11:45am.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 20 August 2024.

CHAIRPERSON

5 NGĀ PŪRONGO / REPORTS

5.1 TRANSPORT PORTFOLIO MEMBER REPORTS

File Number: A4844594

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

To note the verbal reports from Transport Portfolio holders. The verbal reports provide feedback to Te Koukou – Transport and Infrastructure Committee on matters of interest or concern to the Committee.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee note the verbal August 2024 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.

1) TE TĀHUHU KŌRERO / BACKGROUND

Te Koukou – Transport and Infrastructure Committee Chair Kahika-Mayor Tepania allows members reports as a mechanism to have open communication and transparency on activities undertaken by the Transport Portfolio Members of Te Koukou – Transport and Infrastructure Committee.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Member reports are provided verbally during the meeting.

REASON FOR THE RECOMMENDATION

To formally receive the Member verbal reports.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

Nil

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 TE KOUKOU OPEN RESOLUTIONS UPDATE AUGUST 2024

File Number: A4851404

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee and the previous term Committee decisions from 1 January 2018.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update August 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Te Koukou – Transport and Infrastructure Committee decisions. Staff provide updates on progress against tasks that are not yet completed.

At the request of Te Koukou Chairperson the open resolution report also includes outstanding actions from two previous Infrastructure Committees back dated to 2018.

- Infrastructure Committee (February 2020 – September 2022)
- Infrastructure Network Committee (May 2018 – September 2019)

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee decisions from 1 January 2018.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. **Open Resolutions Report August - A4854828**  

OPEN RESOLUTION REPORT			
Division: Committee: Te Koukou - Transport and Infrastructure Committee, Infrastructure Committee and Infrastructure Network Committee Officer:		Printed: Monday, 26 August 2024 10:13:33 am Date From: 1/01/2019 Date To: 26/08/2024	
Meeting	Title	Resolution	Notes
Infrastructure Committee 5/05/2021	Economic and Practicability Assessment for Disposal of Treated Wastewater to Land from Kaikohe and Kaitiāia Wastewater Treatment Plants	<p>RESOLUTION 2021/13</p> <p>That the Infrastructure Committee:</p> <p>a) agree the option of disposing treated wastewater to land from the Kaitiāia and Kaikohe Wastewater Treatment plants is further investigated, specifically:</p> <p>i) engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design.</p> <p>ii) complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included.</p> <p>b) request that the preliminary designs are to be completed prior to December 2023, to enable the Long Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports.</p> <p>c) request staff seek replacement resource consents for discharge of treated wastewater to water from the Kaitiāia and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kaitiāia and Kaikohe Waste Water schemes.</p> <p>d) request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.</p> <p>That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kaitiāia and the</p>	<p>19 May 2023 8:02am</p> <p>For both of these projects, the OPEX funds allocated no longer exist as they were allocated in a previous financial year. However, wastewater discharge to land investigations in Kaikohe have progressed significantly, consultants are currently finalising a concept design and high level cost estimate for conveyance and discharge of treated wastewater from Kaikohe WWTP to a site located at 80A Jordan Road, which is on the market. Staff are also investigating the option of expanding the discharge scheme into Pamu Farms land adjoining 80A Jordan Road, should additional land be required. These investigations have been carried out as part of the Kaikohe WWTP Working Group formed with Nga Hapu o Kaikohekohe and includes investigating and recommending required upgrade of the Kaikohe WWTP. Staff and Nga Hapu o Kaikohekohe are planning to present these findings to elected members via a workshop and subsequent report in the coming months. , Regarding Kaitiāia wastewater discharge to land investigations, initial sites of interest (where landowners expressed an interest in receiving treated wastewater) are located in Ahipara Takiwa rohe. Since late 2022 staff have been meeting with (and formed a working group with) Ahipara Takiwa reps to investigate required immediate upgrades to the Ahipara WWTP (to enable the WWTP to start complying with conditions of consent authorising discharge of treated wastewater into water) and to investigate wastewater discharge to land options for both Ahipara and Kaitiāia. The priority for this working group has been to determine immediate WWTP upgrades, these were recently finalised and now the group is focusing on the wastewater discharge to land options investigation. During that stage of works, the group will review the sites of interest for Kaitiāia WW discharge to land, and will consider any other suitable sites that could receive a combined flow from Kaitiāia and Ahipara.</p> <p>08 Jul 2024 2:18pm</p> <p>Action reassigned to Proctor, Tanya</p>

OPEN RESOLUTION REPORT			
Division: Committee: Te Koukou - Transport and Infrastructure Committee, Infrastructure Committee and Infrastructure Network Committee Officer:		Printed: Monday, 26 August 2024 10:13:33 am Date From: 1/01/2019 Date To: 26/08/2024	
Meeting	Title	Resolution	Notes
		Kaikohe sites, is allocated in the Long Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders. CARRIED	
Te Koukou - Transport and Infrastructure Committee 23/04/2024	Average Speed Safety Cameras for Kaitiā Awaroa Road	RESOLUTION 2024/14 That Te Koukou Transport Committee recommend that Council: a) endorse NZTA and Far North District Council staff to proceed with investigations of the proposed average speed safety camera location on Kaitiā Awaroa Road between urban Kaitiā and Ahipara; and b) endorse installation of average speed safety cameras if investigations validate the site. CARRIED 5/2	14 Jun 2024 3:05pm NZTA Waka Kotahi are currently carrying out speed investigations. Initial field visits with council staff identified viable sites for installation of the average speed cameras but additional investigation is required. Final installation is pending available funding in the 24-27 NLTP 11 Jul 2024 12:41pm Cushla Jordan - no update. 23 Aug 2024 11:33am Action reassigned to Stacey, Elizabeth
Te Koukou - Transport and Infrastructure Committee 11/09/2023	SH11 Shared Use Path from Paihia to Waitangi	RESOLUTION 2023/5 That the Te Koukou – Transport Committee, in recognition of the importance of the Twin Coast Discovery route, recommend that Council: a) does not decline the funding for the proposed shared path along SH11 from Paihia to Waitangi; and that, b) the Community Board work with Northland Transport Alliance, the local community, including iwi/hapu, to redefine the scope of the project to enable the delivery of an affordable, fit-for purpose solution for the community. CARRIED	28 May 2024 4:08pm Cushla Jordan- Due to the project not started, either "Tendered" or "Physical Works underway", Waka Kotahi will not allow this to be carry forward under Low-Cost Low Risk (LCLR), however, it is Council's decision if they wish to carry forward the Local Share portion. This project has not been identified under LCLR 2024-27. 11 Jul 2024 12:40pm Cushla Jordan - no update. 23 Aug 2024 1:29pm This project was not included in the 2024-27 LCLR programme. This resolution can now be closed as no further updates can be supplied.

6.2 KAITAIA WASTEWATER OVERFLOWS REDUCTION

File Number: A4851875

Author: Fauna Murphy, Intermediate Project Manager

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide a progress update on the Kaitaia Wastewater Overflows Reduction work.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Far North District Council (FNDC) currently have an abatement notice for excessive overflows.
- This project will reduce the overflows to less than 1 per year.
- This report outlines the physical works council will undertake to lift the abatement notice.

TŪTOHUNGA / Recommendation

THAT TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE RECEIVE THE KAITAIA WASTEWATER OVERFLOWS REDUCTION REPORT.

TĀHUHU KŌRERO / BACKGROUND

FNDC currently have an abatement notice for excessive overflows in Kaitaia. Approximately 15 overflows are observed each year.

FNDC adopted a staged approach to reducing the overflows to less than 1 per year. FNDC engaged WSP to develop a design.

They were then engaged to test the proposed concepts in the and provide a detailed design and prepare the tender contract documentation for this project.

An advanced notice of a contract opportunity was released to GETS on the 15th August 2024.

The tender documents are anticipated to be released to GETS early October 2024.

The project consists of the following:

1. Construct a new DN450 wastewater main between the Bank Street engineered overflow Point (EOP) and Bonnett Road.
2. Construct a new 500 m³ of emergency storage at Bonnett Road.



Figure 1-1: Proposed works for stage one of construction.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The tender documents are expected to be released to GETS early October 2024.

The Supplier Recommendation Report will be presented to the December 2024 Council meeting seeking contract award for the recommended preferred supplier.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The available budget for this project is \$4M. The project is included in the Long-Term Plan.

ĀPITIHINGA / ATTACHMENTS

Nil

6.3 FNDC TRANSPORTATION ACTIVITY UPDATE - JULY 2024

File Number: A4853900

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this briefing is to present the July 2024 Transportation Activity monthly operations reports, as an update on progress with approved transportation programmes and activities, for Committee review, discussion and questions.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Activity reports from contractors in the roading and transport space are attached.
- The reports are intended to provide insight into operational activity completed over that month.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee receive the report July Roothing and Transportation Activity Reports.

1) TĀHUHU KŌRERO / BACKGROUND

Before the disestablishment of the Northern Transport Alliance, a transportation report was compiled. This is accompanied by reports from our 2 main roading contractors – Fulton Hogan and Ventia. The 2 attachments report on the works undertaken through the month of July.

These reports are published on our FNDC website for public information, and attached to this report for governance oversight.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The monthly reports are for information only.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision.

ĀPITI HANGA / ATTACHMENTS

1. July 2024 Monthly Report 7-18-100 FNDC North - Fulton Hogan - A4860752 [↓](#) 
2. July 2024 Monthly Report 7-18-101 FNDC South - Ventia - A4860749 [↓](#) 



North Area Maintenance Network Contract Monthly Report July 2024

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

Summary

July has been another busy month with great progress made on all contract works. Maintenance crews have been busy with routine grading, mowing, sealed and unsealed potholing, cesspit grate clearing and culvert end clearing.

August will see our teams focussing on maintenance metalling and preparing for our pavement and drainage renewal works.

Storm damage continues to progress well with excellent progress made with a multitude of crews working across our network to complete all programmed repairs. Local subcontractors, along with own local FH crews, have all continued to make great progress this month.

The cover photo this month is of James Rihari (Drainage Inspection and Routine Maintenance Crew Lead) proudly wearing our new yellow high vis safety vests while completing culvert inspections. Below is a photo of FH Excavator Operator Robbie Sullivan completing a slip repair on Fryer Rd in Kaitaia.



Figure 1: Slip Repair in progress – Fryer Rd, Kaitaia

Works Programme

A total of **979** work items were completed this month. This included **749** routine jobs with the remainder being cyclic, emergency works or call outs and ordered works or programmed jobs.

Routine Works Completed

The routine works completed included the following:

- Grading was completed on 49 roads this month. A length of 188km was graded, which is 23% of our 823km unsealed network length.
- Metalling was completed on 22 roads, with 10,657 m3 of metal applied.
- Potholing was completed on 35 roads, with 212 jobs completed
- Roadside mowing was completed on 38 roads this month
- Emergency works were completed for 15 jobs this month

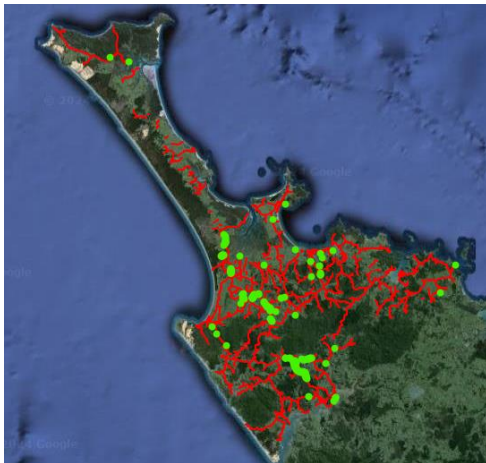


Figure 2: Locations of potholing completed

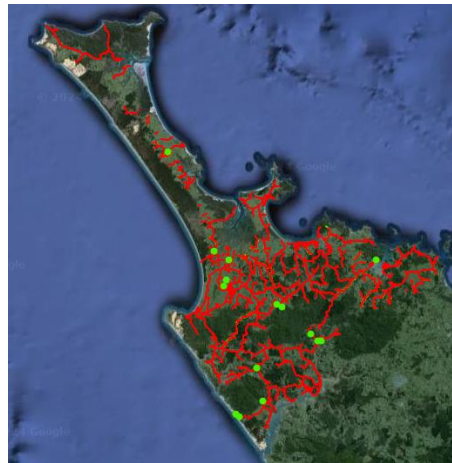


Figure 3: Locations of grading completed



Figure 4: Locations of roadside mowing completed



Figure 5: Location of culvert clears completed

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

Aggregate Usage

The following maintenance aggregate was used during July. This is the equivalent of 1,790 truck loads of metal:

- GAP 30 – 12,528 m³
- GAP 40 – 0 m³

Cyclic Works Completed

- A full spray round was completed last month.

Drainage Maintenance and Renewals

- **262** cesspit grates were cleared
- **43** culvert marker were replaced
- **32** culvert ends were cleared
- **0** culverts were flushed
- **7.5** m of culvert pipes were replaced

Road Furniture Activities

- **38** signs posts were replaced
- **9** posts were painted
- **41** signs were replaced
- **15** signs were straightened
- **10** signs were cleaned
- **0** bridge edge markers were cleaned and **6** were replaced
- **5** edge markers were replaced and **0** were straightened

Structures Maintenance

- **2** bridge deck/drain holes were cleared

Road Accident Response

- No accidents occurred in July.

Environmental Management

- No non-compliance incidents occurred under the maintenance and renewals contract for the month.

Community Issues / Complaints

- The Requests for Service (FNDC) summary is sent separately by FNDC.

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

Positive Feedback

One unsolicited positive feedback was received this month.

This was for works completed in the Parapara area.

Taumata bridge..



Christine Cater Goldsmith <foxychris.x@gmail.com>
To: WEST, Gavin

You replied to this message on 4/07/2024 8:32 pm.

This Message Is From an External Sender

CAUTION: This email is from outside our organisation. Do not click links or attachments unless you

Hi Gavin,

Huge thanks to you and your crews for getting work done on our roads.
Really appreciate it.

Community Support

In July we donated signs for traffic management for a Tangi at the Kareponia Marae (Toto Thompson).

Network Innovation

This month we trialled a new Traffic Management setup for culvert clearing. We have purchased new signs that read 'Culvert Clearing Next 2km'. These signs are placed 2km either side of the work site to provide advanced warning, along with a lead and shadow pilot to protect the work activity. This is a minimised traffic management setup, suitable for our lower volume roads. Traditionally this activity would have been completed with a full stop go TMP setup, or alternatively a 3-4 vehicle mobile operation.

Maintenance Programme August 2024

- Grading, metalling and pothole repairs will continue to be completed when weather allows.
- Daily site checks continuing on all warning signage for permanent storm damage repairs that are yet to be programmed.
- Unsealed pavement renewals will continue this month, alongside the bridge approach sealing program.

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

Inspection Activities

The following sealed and unsealed network inspection lengths were completed during July.
 Details for the inspections completed and the inspections due next month are attached separately.

North Area – July 2024	
Week 1	189.949 km
Week 2	50.749 km
Week 3	301.607 km
Week 4	529.513 km
TOTAL	1071.548 km

Sealed Pavement Rehabilitations & Seal Extensions

Project	Completed This month	Programmed Next Month
2024/25 Pavement Rehabilitations:		
Sites TBC by FNDC		
2023/24 Seal Extensions:		
Ruaroa Rd RP 3008-5681		Commence metal overlay in final section.
West Coast Rd RP25167-27100		Submit price and commence enabling works.

Reseals

<u>Length Completed July 2024</u>	<u>Length Outstanding FY 2023/24</u>
• 0 m completed	•
<u>Sites Completed July 2024:</u>	

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

Our Local People – Monthly Staff / Subcontractor Profile

James Rihari – Drainage Inspector & Routine Maintenance

What led you to start working for Fulton Hogan Kaitaia?

I previously worked for Ventia on the FNDC South Contract, starting a long time ago, so long I can't remember. I moved further north and was lucky enough to pick up a job with FH in Kaitaia. My wife is from Mangamuka and she wanted to move closer to home (Happy wife, happy life!).

Having worked on the same contract made James an easy hire for FH Kaitaia, alongside his excellent work ethic.

Interesting Fact –

James is usually the first one in the yard in the morning and is often on site at the far edge of our network, ready for culvert inspections by 7am in the morning. Another one of the older generation putting the younger ones to shame!!!



What works have completed this year?

I have just started the culvert inspections for the new financial year. I also complete network inspections, when needed, and run routine maintenance crews when I'm not busy completing inspections.

What have you enjoyed most about working for Fulton Hogan and FNDC?

I enjoy the variation – I even love fulling potholes, I enjoy shovelling more than driving to be honest.

I've had many jobs over the years, even working on an Oyster farm in Kaeo and travelling as far north as Te Kao.

I like to keep busy and this is the perfect job for me!

Thanks James, for your Mahi 😊 Ka pai!

SME & Subcontractor Summary July – 2024

Bellingham Quarries: – This month we used around 13,469 m3 of aggregate & rock from Bellingham Quarries.
Boss Logging: - Completed storm damage works on Te Karaka Road. - Completed storm damage tree removal on Oruru Rd and Rakautapu Rd.
Digger Solutions: - Diggers Valley Rd Bridge approach undercuts - Sommerville Ave concrete driveways - Midgeley Road concrete driveway to seal joins - Hihi Footpath Renewals
Far North Roading: - This month we used around 6,462m3 of aggregate from FNR Quarries. - This included 6,166m3 supply and place by FNR trucks. - Duncan and Dip Rd Storm damage repairs
Jecenth Contracting: -Maintenance / Heavy Metalling –Sweetwater Rd, Gills Rd, Mangatoetoe Rd.
Northland Earthworks: -Jacenth Rd, Peria Valley – Storm Damage / Bridge repair
T8 Traffic Management: -Culvert end clearing -Traffic Management: -Maintenance / Storm Damage – Shepherds Rd, Fryers Rd, -Diggers Valley Rd Bridge Approaches.
Williams Contracting: - Maintenance metalling – Windy Hill, Runaruna, Te Karaka, Mangataipa,

Photos of some of this Month's Work ...



Clearing completed on Fryer Rd Slip Repair by FH Excavator Operator Robbie Sullivan and crew. This slip was added to our program on the 18th of July 24 and we have made great progress towards completion.

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024



Fryer Rd Rock Wall in progress

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024



Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

Footpath Renewals & New

<u>Length Completed July 2024</u>	<u>Length Outstanding FY 2024/25</u>
•	
<u>Sites Completed July 2024:</u>	
•	

Health and Safety

- 28 Critical Risk Conversations were completed, documenting safety conversations between our leadership team and crews.
- 4 Safety improvements suggestions were documented, including adding a 'Pass with care' sign to utes being towed behind graders, and using insulated hand tools when completing sign post installs.
- H&S Training completed this month Driver Licensing, STMS training, Annual Health Monitoring of all Staff.
- No injuries occurred this month.

<u>Type</u>	<u>Number during period</u>	<u>Number to date (2018 – Present)</u>	<u>Days since last incident</u>
LTI	0	5	47
MTI	0	2	960
FAI	0	0	2160

Regards,

Warren Gore
 Branch Manager

Freya Coppins
 Commercial Manager

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

**FAR NORTH DISTRICT COUNCIL
CONTRACT 7/18/101**

**Road Maintenance and
Renewals Contract**

MONTHLY REPORT – JULY 2024

**FAR NORTH DISTRICT COUNCIL
CONTRACT 7/18/101**

Remuera Settlement Road





1. SUMMARY

July was the wettest month of the year so far with 140mm of rain. Typically, July and August are our two quietest months. The rain did cause a few emergency events, mainly slips and underslips. Check out some photos of these in the emergency section of the report.

Our June claim came in at approximately \$817 Thousand dollars and included a variety of maintenance work and construction activities. We also started a large water tabling and culvert clearing programme.

Our pavement crew have been working hard on the unsealed network carrying out Heavy Metalling while they wait for the construction season to start back up again and get into their sealed rehabilitations. 6 unsealed roads on our network received a wearing course.

Although July and August are typically quiet, our patrol crews have had the busiest month of the year filling potholes on both the unsealed and sealed network.

For those who drive between Kerikeri and Kaikohe, you may have noticed a temporary repair carried out at the Waimate/Wiroa Roads intersection. This intersection has been very problematic for us is difficult to carry out small repairs due to heavy traffic now using the intersection. This is a holding repair and was carried out to get us through the next few months until the appropriate repairs can take place. The repairs needed cannot take place due to the current low temperatures and high rainfall.

We are well into the planning for our upcoming sealing season starting in September. Our team have marked out all the reseal sites and identified various pre seal repairs required. FNDC are currently reviewing the programme, and in the coming days we will be making a start on these repairs.

Ventia are proud sponsors of the Dargaville Rally. We supplied traffic management and a pothole crew to assist by filling potholes on the start lines of the course, and sections of the course that get cut up by the vehicles.

Nga Mihi

Rob Savage





2. WORK PROGRAMME

A total of 1,423 individual work items were completed throughout the month of July, of which 1,397 were routine find and fix issues, 3 cyclic or annual rounds, 7 were programmed works, 10 renewals/capital projects, and 6 were callouts or emergency response works.

August 2024 forward works programme has been submitted in RAMM.

3. ROUTINE INSPECTION REPORT

Our 3 inspectors have been working through routinely programmed inspections without any delay.

Sealed:

There are currently 0 sealed inspections running overdue. 168 were completed, of which 32 have been audited by the FNDC team.

Unsealed:

There are currently 0 un-sealed inspections running overdue. 150 were completed, of which 13 have been audited by the FNDC team.

Drainage

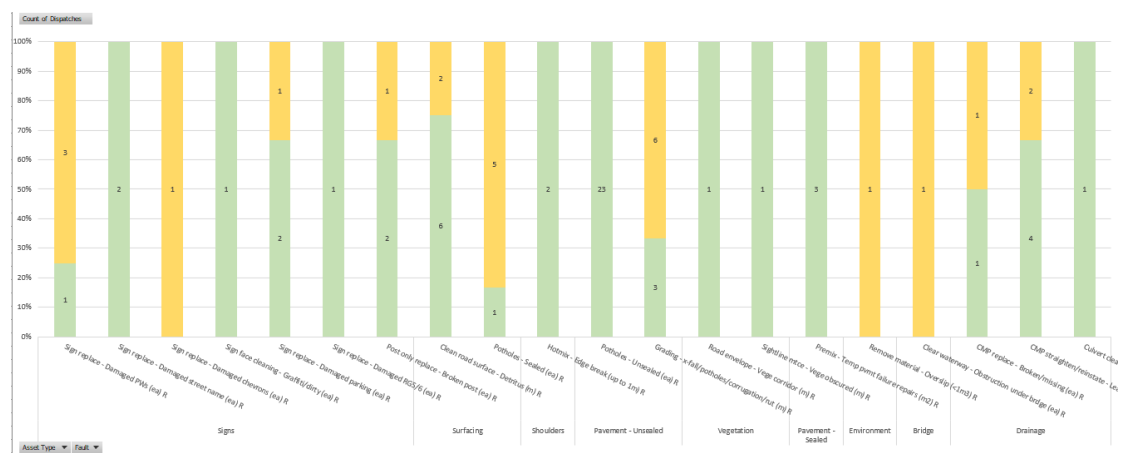
There are currently 0 drainage inspections running overdue. 13 were completed, of which 2 have been audited by the FNDC team.

Network Area Inspection	
South Area – July 24	
Week 1	304.8 km
Week 2	312.2 km
Week 3	301.1 km
Week 4	376.5 km
Total KM	1,294.6 km

4. ROUTINE WORKS COMPLETED

Routine maintenance activities completed in July:

- 98 sealed potholes repaired
- 1,648 unsealed potholes repaired
- 231.7km of unsealed roads graded equating to 29.6% of the total unsealed network
- 319 Catchpit entrances cleared



Routine Response Time tracking (for one day) Yellow is next day completion, Green on track



5. EMERGENCY WORKS

We had a rainfall on the 20th July combined with a king tide. Some old underrlips opened back up and Tirohanga Road had a large amount of debris and vegetation wash down the river.



Tirohanga Road / Classen Road



Taheke Kereke Road / Rawene Road

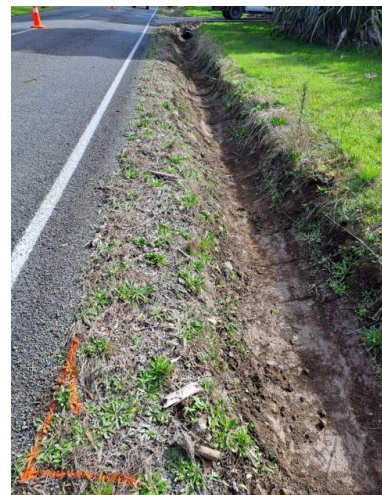


6. DRAINAGE MAINTENANCE & RENEWALS

Drainage maintenance activities completed in July:

- 161m of heavy water tabling
- 90m of Culvert pipes replaced/new
- 6 Culvert flushed

We have started an extensive culvert clearing/water tabling programme that will tidy up some of the high criticality faults identified in Ramm by our inspectors. This drainage work is very much needed to get our drainage assets back to a maintainable level and prevent pavement issues that we have been experiencing. We've had 3 crews out over the last few weeks, focusing on water tables and blocked culverts. Expect to see drainage improvements on the network over the next few months. 😊



Stanners Road



7. PREVIOUS WEATHER EVENTS

Darroch Contracting Limited (DCL) completed an underslip on Wekaweka Road. We have now completed all the previous phase 2 weather event damage on the network. We only have phase 3 remaining. I will be taking this section out of the next report until we receive further direction around these.



Wekaweka Road Underslip



8. FOOTPATH MAINTENANCE/RENEWALS

The concrete crew helped with a sign safety project this month and carried out some culvert clearing/water tabling work in Ohaeawai (Remuera Settlement Road) and Waipapa (Kapiro Road).



Kapiro Road

9. ROAD FURNITURE ACTIVITY

- 15 new signs installed or replaced (damaged or missing)
- 5 signposts replaced/new
- 12 signs re-erected or straightened
- 10 signs/posts cleaned
- 5 posts painted
- 99 Edge marker/delineators replaced or straightened



10. ORDERED WORKS

Ordered works were carried out:

- 11m² of footpath repaired
- 39.3km of roadside vegetation cut back

11. UNSEALED NETWORK

The following roads received a wearing course:

- | | | |
|----------------|--------------------------------|---------------------------|
| ➤ Hariu Road | ➤ Waikino Road | ➤ Remuera Settlement Road |
| ➤ Edmonds Road | ➤ Rakauwahia Road | ➤ Cresswell Street |
| ➤ Waikare Road | ➤ Rawhiti Road
(incomplete) | |





Rawhiti Road (North)

A total of 1,540m³ of maintenance metal (running course) was put on 41 roads in July including:

- | | | |
|--------------------|--------------------------|---------------------|
| ➤ Duddy Road | ➤ Mihi Road | ➤ Oromohoe Road |
| ➤ Ramsey Road | ➤ Hay Road | ➤ Mountain Road |
| ➤ Classen Road | ➤ Ranui Road | ➤ Wakelin Road |
| ➤ Te Ohu Road | ➤ Russell-Whakapara Road | ➤ Stanners Road |
| ➤ Mission Oak Road | ➤ Callaghans Road | ➤ Topps Access Road |
| ➤ Peras Road | ➤ Inkster Road | ➤ Hillcrest Road |
| ➤ Sturge Road | ➤ Puia Street | ➤ Signal Road |
| ➤ Lamberg Road | | |



Motukiore Road

12. PAVEMENT REHABILITATIONS

Our pavement rehabs have finished for the season. During the off season we focus on testing and designing next seasons rehabs.

13. RESURFACING

We are now in the off season for sealing. Ventia are taking the opportunity to carry out essential maintenance to our chip sealing plant ready for the upcoming 2024/25 season.

The 2024/25 site list was received in June and the surfacing team has begun visiting each road to complete a site assessment including determining whether the site can be resealed using a Generic TMP or if a site specific TMP will be required. This information will be used to inform both the design of the TMP's (generic and site specific) and the Chipseal design.

14. ROAD ACCIDENT REPORT

No accidents to report.

15. RAMM ISSUES



No issues in July 24 – Any development & minor operational events of note are being recorded to provide feedback to Thinkproject each month.

16. CUSTOMER SERVICE ISSUES / COMPLAINTS

Ventia Customer Service Request Comparison, April to July 2024

Number of RFS's

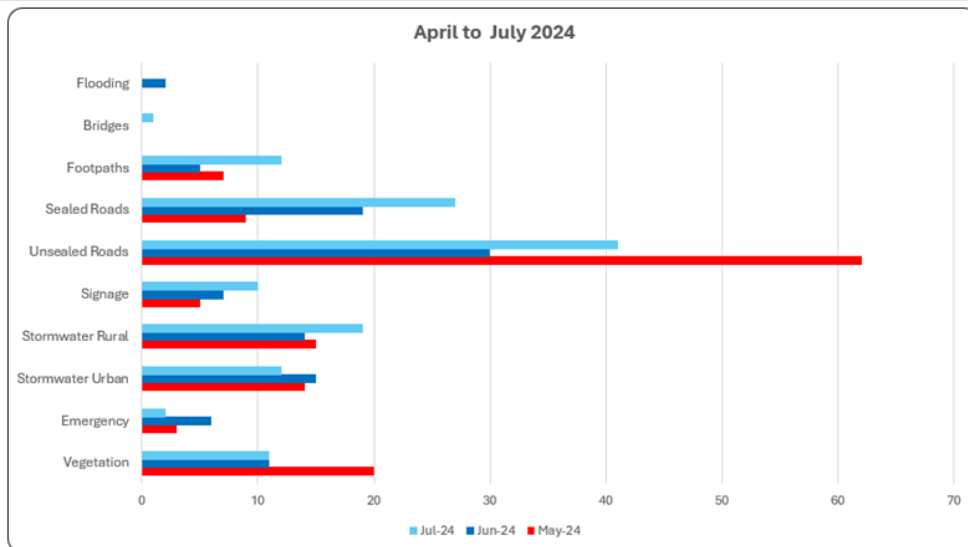
Month	Vegetation	Emergency	Stormwater Urban	Stormwater Rural	Signage	Unsealed Roads	Sealed Roads	Footpaths	Bridges	Flooding	Total
May-24	20	3	14	15	5	62	9	7	0	0	135
Jun-24	11	6	15	14	7	30	19	5	0	2	109
Jul-24	11	2	12	19	10	41	27	12	1	0	135

TBC

Percentage of RFS's

Month	Vegetation	Tree Down /Slip	Stormwater Urban	Stormwater Rural	Signage	Unsealed Roads	Sealed Roads	Footpaths	Bridges	Flooding	Total
May-24	14.8%	2.2%	10.4%	11.1%	3.7%	45.9%	6.7%	5.2%	0.0%	0.0%	100%
Jun-24	10.1%	5.5%	13.8%	12.8%	6.4%	27.5%	17.4%	4.6%	0.0%	1.8%	100%
Jul-24	8.1%	1.5%	8.9%	14.1%	7.4%	30.4%	20.0%	8.9%	0.7%	0.0%	100%

TBC





17. COMPLIMENTS

We received four compliments for the month of July:

Michelle Lewis emailed saying – *“Two ladies filled all the potholes. They did a fabulous, professional job. I felt they should be recognized. All the residents on Okokako Road want to say thank you. Your mahi made a lot of positive difference to us. Many thanks.”* – Okokako Road.

Gail Aiken emailed saying – *“Huge thanks for having the slip on Classen Road repaired so quickly.”* – Classen Road.

Roddy Pihema emailed saying – *“Nga mihi thank you for addressing this matter appreciated.”* – Station Road.

Grant Colmer emailed saying – *“He wants to put forward an appreciation for the grading works that took place.”* – Wharau Road.

18. HEALTH & SAFETY & WELLBEING

See attached to this report email for the July SHEQ stats.

In our Branch Toolbox held on 9th of July at the Kerikeri Sports Complex, we celebrated one of our very special Team members, Brian Silva, and his 45-year work anniversary in the roading game. Brian started in the early 80's with the Mangonui County Council, then McBreen & Jenkins, Transfield, Broadspectrum and now Ventia. An outstanding achievement and an invaluable member of the team.



We took the opportunity to run some refresher training for our SHEQ inductions and Critical Risk Protocols, CRPs, and we introduced a new feature to our QuipCheck App that will allow all our SWMS to be digitally loaded and signed by staff significantly reducing paper use and making sure the SWMS is always on site.



A preliminary Safety Alert was also covered off for a close call in our Auckland business where one of the staff made a safety judgement to stop work and reassess the site as the excavation had become larger than the original scope of works. This worker received positive recognition from the business for speaking up for the safety of himself and fellow workers, stopping the task and reassessing the risks before continuing.

E Road

Star Rating Distribution

Star Rating ● 5 ● 4



The Branch now has only 4 and 5-star drivers, which reflects our dedication to safe driving.

19. TRAINING

July saw the beginning of this year's round of professional development training for our up-and-coming leaders in the field, the Frontline Leaders training. 5 staff from the roading and Quarries business have attended the first sessions and are heading off this week for the second stage.

July has also seen other training for various staff including Fire Extinguisher Training, Wheels, Tracks & Rollers licence, and Dangerous Goods licence endorsements.

Early this month we have also completed further STMS training to refresh and upgrade some of our staff.

20. ENVIRONMENT

In July we had no notifiable incidents to report.



21. PLANT

New to the Crew two Fulltime TTM trucks with dedicated crews are being established in the Puketona Branch with a view to grow our capabilities in this area. This will be run locally but will have the technical support of our established TTM Division in Auckland that were acknowledged earlier this year as AT's best TTM provider.



22. ANNUAL ROUTINE ACTIVITY ACHIEVEMENT

Routine and cyclic rounds start at the financial year (July 2024/25):

Biennial Painting of All Rails	0%	on hold due to funding.
Biennial Parapet Painting of Bridges	0%	on hold due to funding.
Annual Cleaning of EMP's	0%	complete
Annual Sucking of All Sumps	0%	complete



Biannual sweeping	0%	complete
Urban Vegetation Spraying	0%	complete
Rural Vegetation Spraying	0%	complete
Line marking Network Remark	0%	complete

23. SMALL TO MEDIUM ENTERPRISE (SME) BUSINESS ENGAGEMENT

Summary of SME engagement through the last financial year - 1st July 22 to 30th June 23. My apologies for the previous months report dates as they have stated incorrect dates. The 23/24 figures should be available in August 2024.

Measurement	Qty
Local Contractor component of work	41%

24. OTHER WORK IN PROGRESS

The Construction team worked on the below projects:

Parnell Street - Rawene

Parnell Street has made good progress in last month even with the weather starting to act more like expected for winter. A change to the last section has seen the retaining wall replaced with a gently sloped bank which will be grassed later to help stabilize. The kerb work has been laid out with the final section of footpath will follow shortly. The drainage work has been carried out to help alleviate water pressure throughout the site. The job is looking in good shape and is nearing completion.



Parnell Street



Waipapa Sports Complex

Waipapa Sports Complex has had its final walkover with all areas covered and completed. The last of the retractable bollards were installed and have been padlocked to prevent unwanted removal. The footpaths have been laid and rolled in, ready for foot traffic when the fields open for the various sports. All concrete work is done and the site tidied and cleared.



Waipapa Sports Complex



Pokapu Bridge

New kerb has been installed on the accessway with a new covering of topsoil and grass seed. A site rail was added at the end of the accessway to warn drivers that the road has been de-established. New edge-markers were placed either side of the bridge and line marking alterations will be carried out shortly.



Waipapa Sports Complex





BOI-Whangaroa Speed Management

BOI Speed Management Project started on the 17th of June and has made a very good progress for the last month. The project includes installation of static and electronic signage in the Bay of Island/Whangaroa speed catchment.

As of the end of July the team has installed:

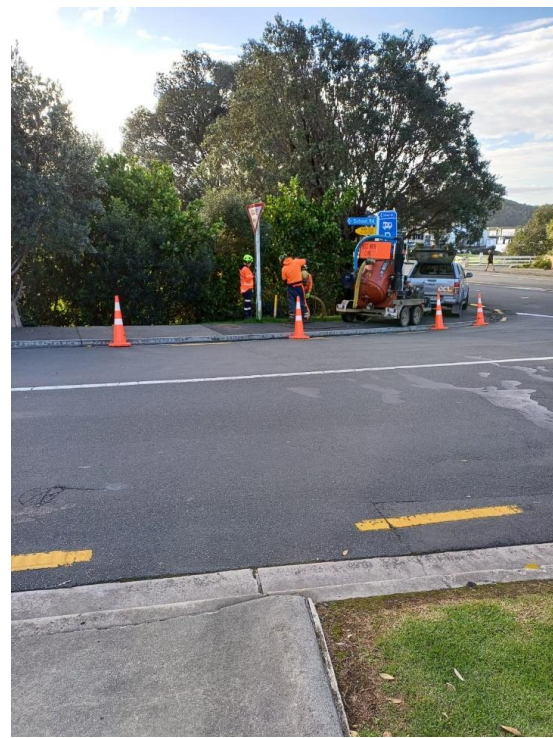
- 455 x Speed Limit Signs
- 6 x Giveway Sigs
- 10 x Kura School Signs
- 4 x Threshold Sign(1200x2000mm)



Hobson St / Kerikeri Road



Te Karuwha Parade / Waipapa Road



School Road



25. IN THE COMMUNITY

Ventia are proud sponsors of the Dargaville Rally. We supplied traffic management and a pothole crew to assist by filling potholes on the start lines of the course, and sections of the course that get cut up by the vehicles.



Rally car at Dargaville Rally

Nga Mihi

Rob Savage

Contract Manager – FNDC South Maintenance Ventia (NZ) Ltd

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Te Koukou Public Excluded Open Resolutions Update August 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Hihi Wastewater Treatment Plant Contract 7/23/500 Variation	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

9 TE KAPINGA HUI / MEETING CLOSE