

# AGENDA

## Te Koukou - Transport and Infrastructure Committee Meeting

**Tuesday, 29 August 2024**

**Time:** 10:00am  
**Location:** Council Chamber  
Memorial Ave  
Kaikohe


### **Membership:**

Kahika Moko Tepania - Chairperson  
Deputy Chairperson Steve McNally  
Kōwhai - Deputy Mayor Kelly Stratford  
Cr Felicity Foy  
Cr Ann Court  
Cr Hilda Halkyard-Harawira  
Cr Babe Kapa  
Cr Penetaui Kleskovic  
Cr Tāmami Rākena  
Cr Mate Radich  
Cr John Vujcich



**Te Kaunihera  
o Te Hiku o te Ika**  
Far North District Council



 <p>Far North District Council Te Kaunihera o Tai Tokerau ki te Raki</p>	<b>Authorising Body</b>	Mayor/Council
	<b>Status</b>	Standing Committee
<b>COUNCIL COMMITTEE</b>	<b>Title</b>	Te Koukou - Transport and Infrastructure Committee Terms of Reference
	<b>Approval Date</b>	11 April 2023
	<b>Responsible Officer</b>	Head of Infrastructure Strategy

### **Kaupapa / Purpose**

The purpose of Te Koukou – Transport and Infrastructure Committee (the Committee) is to ensure cost effective, quality and sustainable infrastructure decisions are made to meet the current and future needs of Far North communities and that Councils infrastructure assets are effectively maintained and operated.

The Committee will review the effectiveness of the following aspects:

- Affordable core infrastructure to support healthy and sustainable living;
- Operational performance including monitoring and reporting on significant infrastructure projects
- Delivery of quality infrastructure and district facilities
- Financial spend and reprogramming of capital works
- Property and other assets

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities, Councils' infrastructure assets such as roading, three waters and district facilities.

### **Ngā Huānga / Membership**

The Committee will comprise of all Mayor and Councillors.

Kahika Mayor Tepania  
 Kōwhai Deputy Mayor Kelly Stratford  
 John Vujcich  
 Ann Court  
 Babe Kapa  
 Felicity Foy  
 Hilda Halkyard-Harawira  
 Mate Radich  
 Penetaui Kleskovic  
 Steve McNally  
 Tāmati Rākena

### **Kōrama / Quorum**

The quorum at a meeting of the Committee is 6 members.

### **Ngā Hui / Frequency of Meetings**

The Committee shall meet 4 weekly.

### **Ngā Apatono / Power to Delegate**

The Committee may not delegate any of its responsibilities, duties or powers.

## **Ngā Herenga Paetae / Responsibilities**

The Committees responsibilities are described below:

### **Quality infrastructure and Facilities**

- Assess and provide advice to Council on strategic issues relating to the provision of Council's infrastructural activities and district facilities
- Review, and recommend to Council, policy and strategies for the delivery of infrastructural asset services
- Monitor achievement of outcomes included in the Infrastructure Strategy and other transport and infrastructure strategies eg District Transport Strategy
- Ensure that Council protects its investment in its infrastructural assets in accordance with accepted professional standards
- Monitor the risks, financial and operational performance of the Council's infrastructural activities and facilities
- Monitor major contract performance measures/key result areas (KRAs)

### **Significant Projects – spend, monitoring and reporting**

- Monitor significant projects
- Approve budget overspend (above tolerance levels in the CE delegations) and any reprogramming of capex for a project or programme provided that:
  - The overall budget is met from savings
  - The overall budget for capex is not exceeded. Where this is not the case, the Committee must either:
    - Recommend to Council that additional funding is approved (outside the Annual Plan or Long Term Plan process), or
    - Recommend as part of the next round of Long Term Plan or Annual Plan process that the funding is considered for inclusion.
- Approve tenders and contracts provided they are:
  - Up to \$3 million,
  - in accordance with the current year's plan, whether that be Annual Plan or Long Term Plan, and
  - deemed low by the Significance and Engagement Policy

### **Compliance**

- Ensure that operational functions comply with legislative requirements and Council policy
- Ensure that consents associated with Council's infrastructure are being met and renewals are planned for

### **Service levels (non regulatory)**

- Recommend service level changes and new initiatives to the Long Term and Annual Plan processes.

### **Relationships**

- Monitoring Council's relationship with the Northland Transportation Alliance
- Monitoring Council's relationship with the Far North Waters Alliance Partner

### **Property**

- Recommend to Council the acquisition or disposal of assets.
- Approve new leases and lease renewals (of non-reserve land), in accordance with the current years' plan, whether that be Annual Plan or Long Term Plan.

**Transport**

- Approval of roading contracts beyond CE delegation up to \$3 million
- Receive and consider any consultation document and/or any proposed amended or new legislative instrument that may have a transport related outcomes and where appropriate make submissions and enable political advocacy at a Mayoral Forum Level if required
- Receive and adopt the Asset Management Plan for Transport
- Receive and adopt Far North District Council's walking and cycling strategies
- Receive and consider any placemaking projects that have a transport related component so the committee can ensure the projects are captured (where appropriate) in our funding and planning instruments
- Receive invitations to apply for external funding opportunities in a timely manner so that the committee may advocate for community-initiated infrastructure projects. (Examples PGF, TIF)

Receive updates on changes to national and regional policies and Transport Plans that impact on Council provision of infrastructure and where appropriate make submissions or recommendation to Council.

**Ngā Ture / Rules and Procedures**

Council's Standing Orders and Code of Conduct apply to all meetings.



**Far North District Council**  
**Ordinary Te Koukou - Transport and Infrastructure Committee Meeting**  
**will be held in the Council Chamber, Kaikohe on:**  
**Thursday 29 August 2024 at 10:00am**

**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Timatanga / Opening Prayer .....</b>	<b>9</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Declarations of Interest .....</b>	<b>9</b>
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<b>4</b>	<b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes .....</b>	<b>10</b>
4.1	Confirmation of Previous Minutes .....	10
<b>5</b>	<b>Ngā Pūrongo / Reports.....</b>	<b>16</b>
5.1	Transport Portfolio Member Reports .....	16
<b>6</b>	<b>Ngā Pūrongo Taipitopito / Information Reports .....</b>	<b>17</b>
6.1	Te Koukou Open Resolutions Update August 2024 .....	17
6.2	Kaitaia Wastewater Overflows Reduction .....	20
6.3	FNDC Transportation Activity Update - July 2024.....	22
<b>7</b>	<b>Te Wāhanga Tūmataiti / Public Excluded .....</b>	<b>57</b>
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7.2	Te Koukou Public Excluded Open Resolutions Update August 2024 .....	57
7.3	Hihi Wastewater Treatment Plant Contract 7/23/500 Variation.....	57
<b>8</b>	<b>Karakia Whakamutunga / Closing Prayer .....</b>	<b>58</b>
<b>9</b>	<b>Te Kapinga Hui / Meeting Close .....</b>	<b>58</b>





**1 KARAKIA TIMATANGA / OPENING PRAYER****2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

## **4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **4.1 CONFIRMATION OF PREVIOUS MINUTES**

**File Number:** A4844579

**Author:** Maria Bullen, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### **TAKE PŪRONGO / PURPOSE OF THE REPORT**

The minutes are attached to allow the Committee to confirm that the minutes are a true and correct record of previous meetings.

#### **TŪTOHUNGA / RECOMMENDATION**

**That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 23 July 2024 are true and correct.**

#### **1) TĀHUHU KŌRERO / BACKGROUND**

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

#### **TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

#### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or the need for budgetary provision as a result of this report.

#### **ATTACHMENTS**

- 1. 2024-07-23 Te Koukou - Transport and Infrastructure Committee Minutes - A4798236** [↓](#)



**Hōtaka Take Ōkawa / Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**UNCONFIRMED**

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting  
Minutes

23 July 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE  
ON TUESDAY, 23 JULY 2024 AT 10:00AM**

**PRESENT:** Kahika Moko Tepania, Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtual), Cr Hilda Halkyard-Harawira (virtual), Cr Penetaui Kleskovic (virtual), Cr Mate Radich (virtual), Cr John Vujcich.

**IN ATTENDANCE:** Chicky Rudkin (Chairperson of Kaikohe-Hokianga Community Board).

**STAFF PRESENT:** Tanya Proctor (Head of Infrastructure Strategy), (Aisha Huriwai (Manager – Democracy Services), Maria Bullen (Democracy Advisor), Jacine Warmington (Group Manager – Strategic Relationships), Fleur Beresford (Infrastructure Business Analyst), Charlie Billington (Group Manager – Corporate Services), Marysa Maheno (Democracy Advisor).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10:04am Kahika/Mayor Moko Tepania commenced the meeting with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2024/31**

Moved: Kahika Moko Tepania  
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the apologies received from Crs Ann Court, Babe Kapa and Tāmami Rākena be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

John Proctor presented a plan to improve truck access around Waipapa.

**4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS**

Acknowledged the passing of Laurie Byers.

**5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A4668094, pages 10 - 15 refers.

**RESOLUTION 2024/32**

Moved: Kahika Moko Tepania  
Seconded: Cr John Vujcich

**UNCONFIRMED**

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting  
Minutes

23 July 2024

**That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 25 June 2024 are true and correct.**

**CARRIED**

At 10:13am Cr Penetaui Kleskovic joined the meeting.

**6 NGĀ PŪRONGO / REPORTS**

**6.1 TRANSPORT PORTFOLIO MEMBER REPORTS**

Agenda item 5.1 document number A4668181, page 16 refers.

**RESOLUTION 2024/33**

Moved: Cr John Vujcich  
Seconded: Cr Steve McNally

**That Te Koukou – Transport and Infrastructure Committee note the verbal July 2024 report from Member Steve McNally as Transport Portfolio holder.**

**CARRIED**

At 10:44am Cr Penetaui Kleskovic left the meeting and returned at 10:52am.

**7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

**7.1 STORMWATER STRATEGY**

Agenda item 6.1 document number A4780444, pages 17 - 65 refers.

**RESOLUTION 2024/34**

Moved: Kahika Moko Tepania  
Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Stormwater Strategy.**

**CARRIED**

**7.2 FNDC TRANSPORTATION ACTIVITY UPDATE - MAY 2024**

Agenda item 6.2 document number A4790241, pages 66 - 127 refers.

**RESOLUTION 2024/35**

Moved: Kahika Moko Tepania  
Seconded: Cr Steve McNally

**That Te Koukou – Transport and Infrastructure Committee receive the report May Rooding and Transportation Activity Reports.**

**CARRIED**

At 10:58am Cr Penetaui Kleskovic left the meeting and returned at 11:05am.

At 11:14am Kōwhai - Deputy Mayor Kelly Stratford left the meeting and returned at 11:21am.

**UNCONFIRMED**

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting  
 Minutes

23 July 2024

**7.3 TE KOUKOU OPEN RESOLUTIONS UPDATE JULY 2024**

Agenda item 6.3 document number A4780942, pages 128 - 129 refers.

**RESOLUTION 2024/36**

Moved: Kōwhai - Deputy Mayor Kelly Stratford  
 Seconded: Cr Steve McNally

**That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update July 2024.**

**CARRIED**

**8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RESOLUTION 2024/37**

Moved: Kahika Moko Tepania  
 Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - Confirmation of Previous Minutes - Public Excluded</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.2 - Matauri Bay Wastewater Treatment Plant</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(j) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**UNCONFIRMED**

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting  
 Minutes

23 July 2024

	prevent the disclosure or use of official information for improper gain or improper advantage	
<b>7.3 - Te Koukou Public Excluded Open Resolutions Update July 2024</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<b>CARRIED</b>		

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Kahika/Mayor Moko Tepania closed the meeting with a Karakia.

**10 MEETING CLOSE**

The meeting closed at 11:45am.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 20 August 2024.

.....  
**CHAIRPERSON**

## **5 NGĀ PŪRONGO / REPORTS**

### **5.1 TRANSPORT PORTFOLIO MEMBER REPORTS**

**File Number:** A4844594

**Author:** Maria Bullen, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### **TE TAKE PŪRONGO / PURPOSE OF THE REPORT**

To note the verbal reports from Transport Portfolio holders. The verbal reports provide feedback to Te Koukou – Transport and Infrastructure Committee on matters of interest or concern to the Committee.

#### **NGĀ TŪTOHUNGA / RECOMMENDATION**

**That Te Koukou – Transport and Infrastructure Committee note the verbal August 2024 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.**

#### **1) TE TĀHUHU KŌRERO / BACKGROUND**

Te Koukou – Transport and Infrastructure Committee Chair Kahika-Mayor Tepania allows members reports as a mechanism to have open communication and transparency on activities undertaken by the Transport Portfolio Members of Te Koukou – Transport and Infrastructure Committee.

#### **2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

Member reports are provided verbally during the meeting.

#### **REASON FOR THE RECOMMENDATION**

To formally receive the Member verbal reports.

#### **3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or the need for budgetary provision as a result of this report.

#### **NGĀ ĀPITI HANGA / ATTACHMENTS**

Nil



## 6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 6.1 TE KOUKOU OPEN RESOLUTIONS UPDATE AUGUST 2024

**File Number:** A4851404

**Author:** Maria Bullen, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee and the previous term Committee decisions from 1 January 2018.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

#### TŪTOHUNGA / RECOMMENDATION

**That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update August 2024.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Te Koukou – Transport and Infrastructure Committee decisions. Staff provide updates on progress against tasks that are not yet completed.

At the request of Te Koukou Chairperson the open resolution report also includes outstanding actions from two previous Infrastructure Committees back dated to 2018.

- Infrastructure Committee (February 2020 – September 2022)
- Infrastructure Network Committee (May 2018 – September 2019)

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

#### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee decisions from 1 January 2018.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

#### ĀPITIHINGA / ATTACHMENTS

1. **Open Resolutions Report August - A4854828** [↓](#) 

<b>OPEN RESOLUTION REPORT</b>		<b>Printed: Monday, 26 August 2024 10:13:33 am</b>
<b>Division:</b>	Te Koukou - Transport and Infrastructure Committee, Infrastructure Committee and Infrastructure Network Committee	<b>Date From:</b> 1/01/2019
<b>Committee:</b>		<b>Date To:</b> 26/08/2024
<b>Officer:</b>		

Meeting	Title	Resolution	Notes
Infrastructure Committee 5/05/2021	Economic and Practicability Assessment for Disposal of Treated Wastewater to Land from Kaikohe and Kaitāia Wastewater Treatment Plants	<p><b>RESOLUTION 2021/13</b></p> <p><b>That the Infrastructure Committee:</b></p> <p>a) <b>agree the option of disposing treated wastewater to land from the Kaitaia and Kaikohe Wastewater Treatment plants is further investigated, specifically:</b></p> <p style="margin-left: 20px;">i) <b>engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design.</b></p> <p style="margin-left: 20px;">ii) <b>complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included.</b></p> <p>b) <b>request that the preliminary designs are to be completed prior to December 2023, to enable the Long Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports.</b></p> <p>c) <b>request staff seek replacement resource consents for discharge of treated wastewater to water from the Kaitaia and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kaitaia and Kaikohe Waste Water schemes.</b></p> <p>d) <b>request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.</b></p> <p><b>That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kaitaia and the</b></p>	<p><b>19 May 2023 8:02am</b></p> <p>For both of these projects, the OPEX funds allocated no longer exist as they were allocated in a previous financial year. However, wastewater discharge to land investigations in Kaikohe have progressed significantly, consultants are currently finalising a concept design and high level cost estimate for conveyance and discharge of treated wastewater from Kaikohe WWTP to a site located at 80A Jordan Road, which is on the market. Staff are also investigating the option of expanding the discharge scheme into Pamu Farms land adjoining 80A Jordan Road, should additional land be required. These investigations have been carried out as part of the Kaikohe WWTP Working Group formed with Nga Hapu o Kaikohekohe and includes investigating and recommending required upgrade of the Kaikohe WWTP. Staff and Nga Hapu o Kaikohekohe are planning to present these findings to elected members via a workshop and subsequent report in the coming months. , Regarding Kaitaia wastewater discharge to land investigations, initial sites of interest (where landowners expressed an interest in receiving treated wastewater) are located in Ahipara Takiwa rohe. Since late 2022 staff have been meeting with (and formed a working group with) Ahipara Takiwa reps to investigate required immediate upgrades to the Ahipara WWTP (to enable the WWTP to start complying with conditions of consent authorising discharge of treated wastewater into water) and to investigate wastewater discharge to land options for both Ahipara and Kaitaia. The priority for this working group has been to determine immediate WWTP upgrades, these were recently finalised and now the group is focusing on the wastewater discharge to land options investigation. During that stage of works, the group will review the sites of interest for Kaitaia WW discharge to land, and will consider any other suitable sites that could receive a combined flow from Kaitaia and Ahipara.</p> <p><b>08 Jul 2024 2:18pm</b></p> <p>Action reassigned to Proctor, Tanya</p>

<b>OPEN RESOLUTION REPORT</b>		<b>Printed: Monday, 26 August 2024 10:13:33 am</b>
<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Te Koukou - Transport and Infrastructure Committee, Infrastructure Committee and Infrastructure Network Committee	<b>Date From:</b> 1/01/2019 <b>Date To:</b> 26/08/2024

Meeting	Title	Resolution	Notes
		<p><b>Kaikohe sites, is allocated in the Long Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	
Te Koukou - Transport and Infrastructure Committee 23/04/2024	Average Speed Safety Cameras for Kaitiāia Awaroa Road	<p><b>RESOLUTION 2024/14</b></p> <p><b>That Te Koukou Transport Committee recommend that Council:</b></p> <p><b>a) endorse NZTA and Far North District Council staff to proceed with investigations of the proposed average speed safety camera location on Kaitiāia Awaroa Road between urban Kaitiāia and Ahipara; and</b></p> <p><b>b) endorse installation of average speed safety cameras if investigations validate the site.</b></p> <p style="text-align: right;"><b>CARRIED 5/2</b></p>	<p><b>14 Jun 2024 3:05pm</b>                      NZTA Waka Kotahi are currently carrying out speed investigations. Initial field visits with council staff identified viable sites for installation of the average speed cameras but additional investigation is required. Final installation is pending available funding in the 24-27 NLTP</p> <p><b>11 Jul 2024 12:41pm</b>                      Cushla Jordan - no update.</p> <p><b>23 Aug 2024 11:33am</b>                      Action reassigned to Stacey, Elizabeth</p>
Te Koukou - Transport and Infrastructure Committee 11/09/2023	SH11 Shared Use Path from Paihia to Waitangi	<p><b>RESOLUTION 2023/5</b></p> <p><b>That the Te Koukou – Transport Committee, in recognition of the importance of the Twin Coast Discovery route, recommend that Council:</b></p> <p><b>a) does not decline the funding for the proposed shared path along SH11 from Paihia to Waitangi; and that,</b></p> <p><b>b) the Community Board work with Northland Transport Alliance, the local community, including iwi/hapu, to redefine the scope of the project to enable the delivery of an affordable, fit-for purpose solution for the community.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>28 May 2024 4:08pm</b>                      Cushla Jordan- Due to the project not started, either "Tendered" or "Physical Works underway", Waka Kotahi will not allow this to be carry forward under Low-Cost Low Risk (LCLR), however, it is Council's decision if they wish to carry forward the Local Share portion. This project has not been identified under LCLR 2024-27.</p> <p><b>11 Jul 2024 12:40pm</b>                      Cushla Jordan - no update.</p> <p><b>23 Aug 2024 1:29pm</b>                      This project was not included in the 2024-27 LCLR programme. This resolution can now be closed as no further updates can be supplied.</p>

## 6.2 KAITAIA WASTEWATER OVERFLOWS REDUCTION

**File Number:** A4851875

**Author:** Fauna Murphy, Intermediate Project Manager

**Authoriser:** Tanya Proctor, Head of Infrastructure Strategy

### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide a progress update on the Kaitaia Wastewater Overflows Reduction work.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Far North District Council (FNDC) currently have an abatement notice for excessive overflows.
- This project will reduce the overflows to less than 1 per year.
- This report outlines the physical works council will undertake to lift the abatement notice.

#### **TŪTOHUNGA / Recommendation**

**THAT TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE RECEIVE THE KAITAIA WASTEWATER OVERFLOWS REDUCTION REPORT.**

### TĀHUHU KŌRERO / BACKGROUND

FNDC currently have an abatement notice for excessive overflows in Kaitaia. Approximately 15 overflows are observed each year.

FNDC adopted a staged approach to reducing the overflows to less than 1 per year. FNDC engaged WSP to develop a design.

They were then engaged to test the proposed concepts in the and provide a detailed design and prepare the tender contract documentation for this project.

An advanced notice of a contract opportunity was released to GETS on the 15<sup>th</sup> August 2024.

The tender documents are anticipated to be released to GETS early October 2024.

The project consists of the following:

1. Construct a new DN450 wastewater main between the Bank Street engineered overflow Point (EOP) and Bonnett Road.
2. Construct a new 500 m<sup>3</sup> of emergency storage at Bonnett Road.



Figure 1-1: Proposed works for stage one of construction.

### **MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS**

The tender documents are expected to be released to GETS early October 2024.

The Supplier Recommendation Report will be presented to the December 2024 Council meeting seeking contract award for the recommended preferred supplier.

### **PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

The available budget for this project is \$4M. The project is included in the Long-Term Plan.

### **ĀPITIHINGA / ATTACHMENTS**

Nil

### 6.3 FNDC TRANSPORTATION ACTIVITY UPDATE - JULY 2024

**File Number:** A4853900

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this briefing is to present the July 2024 Transportation Activity monthly operations reports, as an update on progress with approved transportation programmes and activities, for Committee review, discussion and questions.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Activity reports from contractors in the roading and transport space are attached.
- The reports are intended to provide insight into operational activity completed over that month.

#### TŪTOHUNGA / RECOMMENDATION

**That Te Koukou – Transport and Infrastructure Committee receive the report July Roothing and Transportation Activity Reports.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

Before the disestablishment of the Northern Transport Alliance, a transportation report was compiled. This is accompanied by reports from our 2 main roading contractors – Fulton Hogan and Ventia. The 2 attachments report on the works undertaken through the month of July.

These reports are published on our FNDC website for public information, and attached to this report for governance oversight.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The monthly reports are for information only.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision.

#### ĀPITIHINGA / ATTACHMENTS

1. July 2024 Monthly Report 7-18-100 FNDC North - Fulton Hogan - A4860752 [↓](#) 
2. July 2024 Monthly Report 7-18-101 FNDC South - Ventia - A4860749 [↓](#) 



**North Area Maintenance Network Contract**  
**Monthly Report**  
**July 2024**

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

## Summary

July has been another busy month with great progress made on all contract works. Maintenance crews have been busy with routine grading, mowing, sealed and unsealed potholing, cesspit grate clearing and culvert end clearing.

August will see our teams focussing on maintenance metalling and preparing for our pavement and drainage renewal works.

Storm damage continues to progress well with excellent progress made with a multitude of crews working across our network to complete all programmed repairs. Local subcontractors, along with own local FH crews, have all continued to make great progress this month.

The cover photo this month is of James Rihari (Drainage Inspection and Routine Maintenance Crew Lead) proudly wearing our new yellow high vis safety vests while completing culvert inspections. Below is a photo of FH Excavator Operator Robbie Sullivan completing a slip repair on Fryer Rd in Kaitaia.



Figure 1: Slip Repair in progress – Fryer Rd, Kaitaia

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024



## Works Programme

A total of **979** work items were completed this month. This included **749** routine jobs with the remainder being cyclic, emergency works or call outs and ordered works or programmed jobs.

### Routine Works Completed

The routine works completed included the following:

- Grading was completed on 49 roads this month. A length of 188km was graded, which is 23% of our 823km unsealed network length.
- Metalling was completed on 22 roads, with 10,657 m3 of metal applied.
- Potholing was completed on 35 roads, with 212 jobs completed
- Roadside mowing was completed on 38 roads this month
- Emergency works were completed for 15 jobs this month

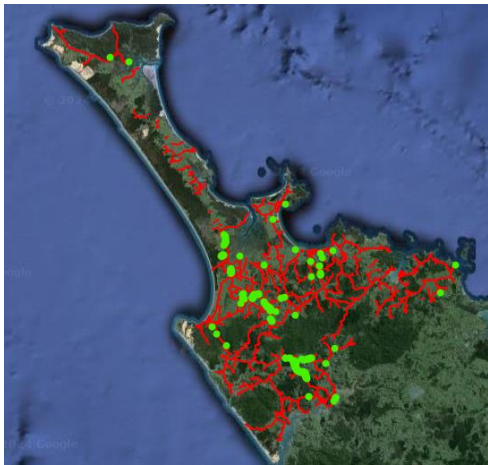


Figure 2: Locations of potholing completed

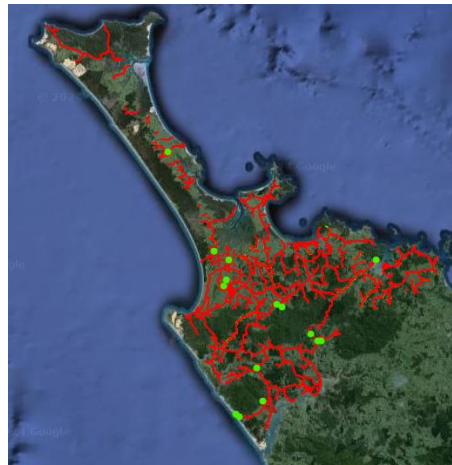


Figure 3: Locations of grading completed



Figure 4: Locations of roadside mowing completed



Figure 5: Location of culvert clears completed

Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

### Aggregate Usage

The following maintenance aggregate was used during July. This is the equivalent of 1,790 truck loads of metal:

- GAP 30 – 12,528 m<sup>3</sup>
- GAP 40 – 0 m<sup>3</sup>

### Cyclic Works Completed

- A full spray round was completed last month.

### Drainage Maintenance and Renewals

- **262** cesspit grates were cleared
- **43** culvert marker were replaced
- **32** culvert ends were cleared
- **0** culverts were flushed
- **7.5** m of culvert pipes were replaced

### Road Furniture Activities

- **38** signs posts were replaced
- **9** posts were painted
- **41** signs were replaced
- **15** signs were straightened
- **10** signs were cleaned
- **0** bridge edge markers were cleaned and **6** were replaced
- **5** edge markers were replaced and **0** were straightened

### Structures Maintenance

- **2** bridge deck/drain holes were cleared

### Road Accident Response

- No accidents occurred in July.

### Environmental Management

- No non-compliance incidents occurred under the maintenance and renewals contract for the month.

### Community Issues / Complaints

- The Requests for Service (FNDC) summary is sent separately by FNDC.

## Positive Feedback

One unsolicited positive feedback was received this month.

This was for works completed in the Parapara area.

Taumata bridge..



Christine Cater Goldsmith <foxychris.x@gmail.com>

To WEST, Gavin

You replied to this message on 4/07/2024 8:32 pm.

### This Message Is From an External Sender

CAUTION: This email is from outside our organisation. Do not click links or attachments unless you

Hi Gavin,

Huge thanks to you and your crews for getting work done on our roads.  
Really appreciate it.

## Community Support

In July we donated signs for traffic management for a Tangi at the Kareponia Marae (Toto Thompson).

## Network Innovation

This month we trialled a new Traffic Management setup for culvert clearing. We have purchased new signs that read 'Culvert Clearing Next 2km'. These signs are placed 2km either side of the work site to provide advanced warning, along with a lead and shadow pilot to protect the work activity. This is a minimised traffic management setup, suitable for our lower volume roads. Traditionally this activity would have been completed with a full stop go TMP setup, or alternatively a 3-4 vehicle mobile operation.

## Maintenance Programme August 2024

- Grading, metalling and pothole repairs will continue to be completed when weather allows.
- Daily site checks continuing on all warning signage for permanent storm damage repairs that are yet to be programmed.
- Unsealed pavement renewals with continue this month, alongside the bridge approach sealing program.

**Contract 7/18/100 FNDC North Road Maintenance & Renewals**

**July 2024**

### Inspection Activities

The following sealed and unsealed network inspection lengths were completed during July. Details for the inspections completed and the inspections due next month are attached separately.

North Area – July 2024	
Week 1	189.949 km
Week 2	50.749 km
Week 3	301.607 km
Week 4	529.513 km
<b>TOTAL</b>	<b>1071.548 km</b>

### Sealed Pavement Rehabilitations & Seal Extensions

Project	Completed This month	Programmed Next Month
<b>2024/25 Pavement Rehabilitations:</b>		
Sites TBC by FNDC		
<b>2023/24 Seal Extensions:</b>		
Ruaroa Rd RP 3008-5681		Commence metal overlay in final section.
West Coast Rd RP25167-27100		Submit price and commence enabling works.

### Reseals

<u>Length Completed July 2024</u>	<u>Length Outstanding FY 2023/24</u>
• 0 m completed	•
<b><u>Sites Completed July 2024:</u></b>	

## Our Local People – Monthly Staff / Subcontractor Profile James Rihari – Drainage Inspector & Routine Maintenance

### What led you to start working for Fulton Hogan Kaitaia?

I previously worked for Ventia on the FNDC South Contract, starting a long time ago, so long I can't remember. I moved further north and was lucky enough to pick up a job with FH in Kaitaia. My wife is from Mangamuka and she wanted to move closer to home (Happy wife, happy life!).

Having worked on the same contract made James an easy hire for FH Kaitaia, alongside his excellent work ethic.

### Interesting Fact –

James is usually the first one in the yard in the morning and is often on site at the far edge of our network, ready for culvert inspections by 7am in the morning. Another one of the older generation putting the younger ones to shame!!!



### What works have completed this year?

I have just started the culvert inspections for the new financial year. I also complete network inspections, when needed, and run routine maintenance crews when I'm not busy completing inspections.

### What have you enjoyed most about working for Fulton Hogan and FNDC?

I enjoy the variation – I even love filling potholes, I enjoy shovelling more than driving to be honest.

I've had many jobs over the years, even working on an Oyster farm in Kaeo and travelling as far north as Te Kao.

I like to keep busy and this is the perfect job for me!

Thanks James, for your Mahi 😊 Ka pai!

**SME & Subcontractor Summary July – 2024**

<p><b>Bellingham Quarries:</b>                  – This month we used around 13,469 m3 of aggregate &amp; rock from Bellingham Quarries.</p>
<p><b>Boss Logging:</b>                  - Completed storm damage works on Te Karaka Road.                  - Completed storm damage tree removal on Oruru Rd and Rakautapu Rd.</p>
<p><b>Digger Solutions:</b>                  - Diggers Valley Rd Bridge approach undercuts                  - Sommerville Ave concrete driveways                  - Midgeley Road concrete driveway to seal joins                  - Hihi Footpath Renewals</p>
<p><b>Far North Roading:</b>                  - This month we used around 6,462m3 of aggregate from FNR Quarries.                  - This included 6,166m3 supply and place by FNR trucks.                  - Duncan and Dip Rd Storm damage repairs</p>
<p><b>Jecentho Contracting:</b>                  -Maintenance / Heavy Metalling –Sweetwater Rd, Gills Rd, Mangatoetoe Rd.</p>
<p><b>Northland Earthworks:</b>                  -Jacentho Rd, Peria Valley – Storm Damage / Bridge repair</p>
<p><b>T8 Traffic Management:</b>                  -Culvert end clearing                  -Traffic Management:                  -Maintenance / Storm Damage – Shepherds Rd, Fryers Rd,                  -Diggers Valley Rd Bridge Approaches.</p>
<p><b>Williams Contracting:</b>                  - Maintenance metalling – Windy Hill, Runaruna, Te Karaka, Mangataipa,</p>

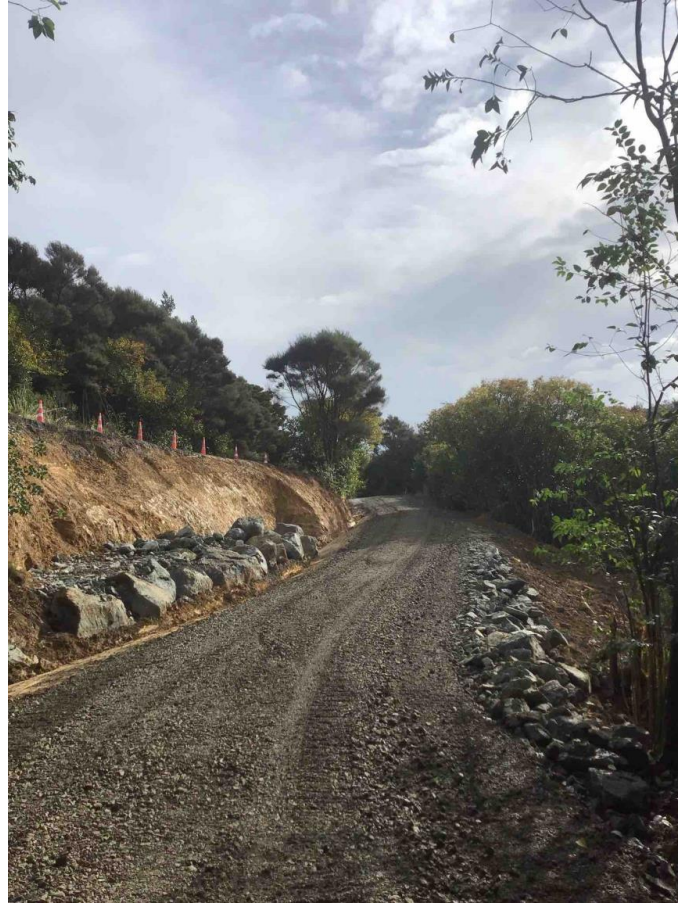
**Photos of some of this Month's Work ...**



**Clearing completed on Fryer Rd Slip Repair by FH Excavator Operator Robbie Sullivan and crew. This slip was added to our program on the 18<sup>th</sup> of July 24 and we have made great progress towards completion.**

**Contract 7/18/100 FNDC North Road Maintenance & Renewals**

**July 2024**

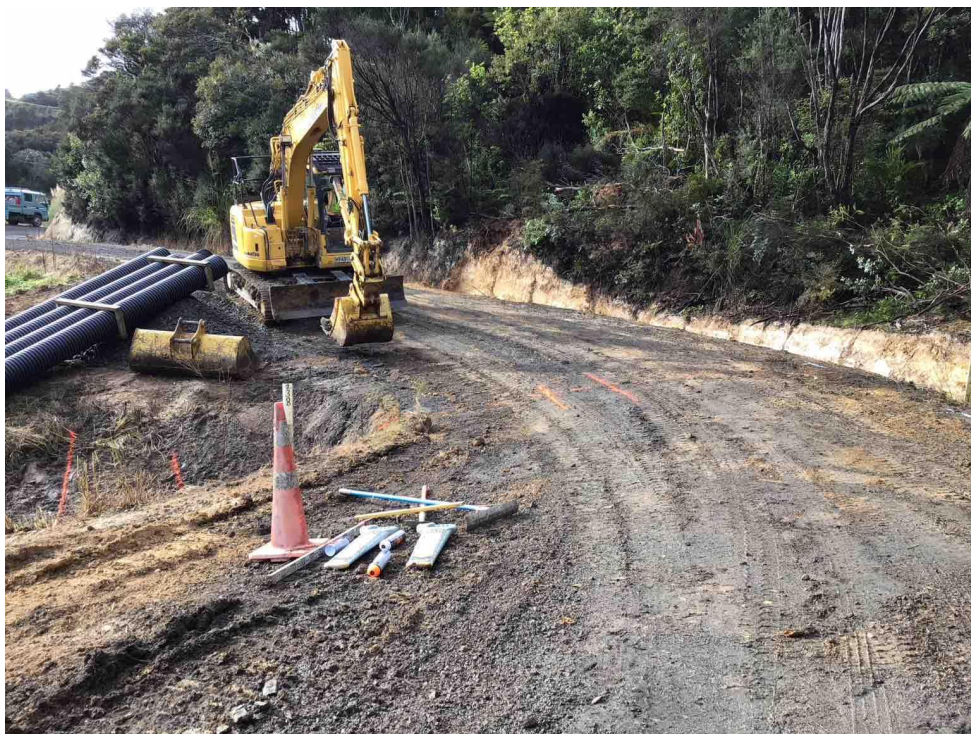


**Fryer Rd Rock Wall in progress**

**Contract 7/18/100 FNDC North Road Maintenance & Renewals**

**July 2024**





Contract 7/18/100 FNDC North Road Maintenance & Renewals

July 2024

**Footpath Renewals & New**

<u>Length Completed July 2024</u>	<u>Length Outstanding FY 2024/25</u>
•	
<u>Sites Completed July 2024:</u>	
•	

**Health and Safety**

- 28 Critical Risk Conversations were completed, documenting safety conversations between our leadership team and crews.
- 4 Safety improvements suggestions were documented, including adding a 'Pass with care' sign to utes being towed behind graders, and using insulated hand tools when completing sign post installs.
- H&S Training completed this month Driver Licensing, STMS training, Annual Health Monitoring of all Staff.
- No injuries occurred this month.

<u>Type</u>	<u>Number during period</u>	<u>Number to date (2018 – Present)</u>	<u>Days since last incident</u>
LTI	0	5	47
MTI	0	2	960
FAI	0	0	2160

Regards,

Warren Gore  
 Branch Manager

Freya Coppins  
 Commercial Manager



















































**7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RECOMMENDATION**

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>7.1 - Confirmation of Previous Minutes - Public Excluded</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.2 - Te Koukou Public Excluded Open Resolutions Update August 2024</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.3 - Hihī Wastewater Treatment Plant Contract 7/23/500 Variation</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**9 TE KAPINGA HUI / MEETING CLOSE**