



# Far North District Council



## Te Kaunihera o Te Hiku o te Ika **AGENDA**



### **Friday, 16 August 2024**

**Time:** 10:00am  
**Location:** Council Chamber  
Memorial Avenue  
Kaikohe

#### **Membership:**

Chairperson Chicky Rudkin  
Deputy Chairperson Tanya Filia  
Councillor John Vujcich  
Member Mike Edmonds  
Member Trinity Edwards  
Member Harmonie Gundry  
Member Jessie McVeagh

**The Local Government Act 2002 states the role of a Community Board is to:-**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

## Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Kaikohe-Hokianga Community Board Meeting**  
**will be held in the Council Chamber, Memorial Avenue, Kaikohe on:**  
**Friday 16 August 2024 at 10:00am**

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**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Timatanga / Opening Prayer .....</b>	<b>7</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest .....</b>	<b>7</b>
<b>3</b>	<b>Te Wāhanga Tūmatanui / Public Forum.....</b>	<b>7</b>
<b>4</b>	<b>Ngā Tono Kōrero / Deputation.....</b>	<b>7</b>
<b>5</b>	<b>Ngā Kaikōrero / Speakers .....</b>	<b>7</b>
<b>6</b>	<b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes.....</b>	<b>8</b>
6.1	Confirmation of Previous Minutes .....	8
<b>7</b>	<b>Ngā Pūrongo / Reports.....</b>	<b>14</b>
7.1	Chairperson and Members Reports .....	14
7.2	Funding Applications.....	22
<b>8</b>	<b>Ngā Pūrongo Taipitopito / Information Reports .....</b>	<b>33</b>
8.1	Kaikohe-Hokianga Community Board August Open Resolution Report .....	33
<b>9</b>	<b>Karakia Whakamutunga / Closing Prayer .....</b>	<b>37</b>
<b>10</b>	<b>Te Kapinga Hui / Meeting Close .....</b>	<b>37</b>



**1 KARAKIA TIMATANGA / OPENING PRAYER****2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

To be confirmed on the day.

**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

**5 NGĀ KAIKŌRERO / SPEAKERS**

Billie-Jo Hohepa-Ropiha representing Te Kotahitanga e Mahi Kaha Trust in regard to item 7.2 page 22 refers.

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A4536106

**Author:** Imrie Dunn, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

#### RECOMMENDATION

**That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting 19 July 2024 as a true and correct record.**

#### 1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

#### 3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### ATTACHMENTS

1. **2024-07-19 Kaikohe-Hokianga Community Board Minutes - A4790265** [↓](#) 



**UNCONFIRMED**

Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

**MINUTES OF  
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON FRIDAY, 19 JULY 2024 AT 10:00AM**

**PRESENT:** Chairperson Chicky Rudkin, Deputy Chairperson Tanya Folia, Member Mike Edmonds (online), Member Trinity Edwards, Member Harmonie Gundry (online), Member Jessie McVeagh (online), Councillor John Vujcich.

**IN ATTENDANCE:** Councillor Babe Kapa.

**STAFF PRESENT:** Robin Rawson (Parks and Reserves Planner), Piriipi Rākena (Kaiārahi Kaupapa Māori – Te Hono), Kathryn Trewin (Funding Advisor), Jaye Michalick (Team Leader – Growth Planning and Placemaking) (online), Tammy Wooster (Manager – Integrated Planning) (online), Melissa Wood (Community Board Coordinator), Aisha Huriwai (Manager – Democracy Services), Imrie Dunn (Democracy Advisor).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10:00am Chairperson Chicky Rudkin opened the meeting with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Note the apology received from Member McVeagh and Mike Edmonds who are attending virtually.

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

Shaun Reily in regards to police presence in Kaikohe and ways we need to promote Kaikohe more.

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

Mark Anderson regarding Kaikohe Township revitalisation

**Attachments tabled at meeting**

- 1 Mark Anderson deputation notes – Document number A4802183 refers

*At 10:09am Member Harmonie Gundry joined the meeting.*

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Sam Stewart representing Coast to Coast Cat Rescue item 7.3a refers.
- Medina Davis representing Hokianga Country Music Festival item 7.3b refers.
- Duane Allen representing Northland College item 7.3d refers.
- Arohanui Allen representing Ōkaihau Bowling Club item 7.3e refers.
- Christina Morunga and Paula Evans representing St Mary's Church Committee item 7.3f refers.

**Attachments tabled at meeting**

- 1 Hokianga Country Festival Poster – Document number A4802184 refers

**UNCONFIRMED**

Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

**6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4536102, pages 8 - 17 refers.

**RESOLUTION 2024/72**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting 21 June 2024 as a true and correct record with amendments.****CARRIED***At 10:54am Member Mike Edmonds left the meeting.***7 NGĀ PŪRONGO / REPORTS****7.1 RESERVE MANAGEMENT PLAN PROGRAMME**

Agenda item 7.1 document number A4759772, pages 18 - 20 refers.

**RESOLUTION 2024/73**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board recommends that an individual Reserve Management Plan is prepared for Memorial Park Kaikohe Reserve in the Kaikohe-Hokianga ward.****CARRIED***Note: That members be included in Rāwene Domain discussions to support them in their roles.***7.2 PLACEMAKING WORK PROGRAMME FOR THE KAIKOHE-HOKIANGA WARD, FINANCIAL YEAR 2024/25**

Agenda item 7.2 document number A4764940, pages 21 - 26 refers.

**RESOLUTION 2024/74**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board:**

- a) **recommend the Growth Planning & Placemaking Team commence a placemaking project, resulting in a Placemaking Plan, for the community of Kaikohe in the general area of Broadway (State Highway 12) and its immediate environs, up to and including the eastern and western urban entrances; and,**
- b) **approve a sum of \$50,000 is awarded from the Pride of Place Fund to implement priority outcomes identified in the Kaikohe-Broadway Placemaking Plan subject to a report coming back to the board with the plan for works, including costings and timeframes, to be confirmed by the Board once consultation has taken place.**

**CARRIED**

Page 2

**UNCONFIRMED**

Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

*At 11:46am meeting was adjourned.*

*At 11:57am meeting was resumed.*

*Attendance at 11:57 Member Mike Edmonds returned to the meeting.*

**7.3a FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 32 – 39 refers.

**RESOLUTION 2024/75**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- a) That the Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Coast to Coast Cat Rescue for the costs of a portable cabin for sheltering rescue cats prior to re-homing.**

**CARRIED****7.3b FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 40 - 48 refers.

**RESOLUTION 2024/76**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- b) That the Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Hokianga Country Music Festival for the costs towards the 2024 Hokianga Country Music Festival.**

**CARRIED****7.3c FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 49 - 54 refers.

**RESOLUTION 2024/77**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

- c) That the at Kaikohe-Hokianga Community Board approve the sum of \$889 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Hokianga Womens Group for the costs towards running the 2024 Kohukohu Spring Show.**

**CARRIED**

**UNCONFIRMED**

Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

**7.3d FUNDING APPLICATION**

Agenda item 7.3 document number A4774482, pages 55 - 62 refers.

**RESOLUTION 2024/78**Moved: Deputy Chairperson Tanya Filia  
Seconded: Member Trinity Edwards

- d) That the Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Northland College for the costs towards running the 2024 Ngā Manu Korero competition.

**CARRIED****7.3e FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 63 - 70 refers.

**RESOLUTION 2024/79**Moved: Chairperson Chicky Rudkin  
Seconded: Member Harmonie Gundry

- e) That the Kaikohe-Hokianga Community Board approve the sum of \$10,000 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Ōkaihou Bowling Club for the installation of astroturf on the greens.

**CARRIED****7.3f FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 71 - 79 refers.

**RESOLUTION 2024/80**Moved: Cr John Vujcich  
Seconded: Member Jessie McVeagh

- f) That the Kaikohe-Hokianga Community Board approve the sum of \$4,362 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to St Mary's Church Committee for the restoration of the pipe organ at St Mary's Church, Kohukohu.

**CARRIED****7.4 PROJECT FUNDING REPORTS**

Agenda item 7.4 document number A4774247, pages 86 - 91 refers.

**RESOLUTION 2024/81**Moved: Chairperson Chicky Rudkin  
Seconded: Cr John Vujcich**That the Kaikohe-Hokianga Community Board note the project reports received from:**

- a) **Coast to Coast Cat Rescue**

Page 4

**UNCONFIRMED**

Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

**b) Life Education Trust** **CARRIED**

**7.5 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.5 document number A4536044, pages 92 - 99 refers.

**RESOLUTION 2024/82**  
 Moved: Chairperson Chicky Rudkin  
 Seconded: Member Jessie McVeagh  
**That the Kaikohe-Hokianga Community Board note the July 2024 member reports from Chair Chicky Rudkin and Deputy Chair Tanya Filia.**  
**CARRIED**

**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

**8.1 HOKIANGA FERRY LIAISON GROUP MEETING 27TH MARCH 2024**

Agenda item 8.1 document number A4742447, pages 100 - 104 refers.

**RESOLUTION 2024/83**  
 Moved: Chairperson Chicky Rudkin  
 Seconded: Cr John Vujcich  
**That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Meeting 27th March 2024.**  
**CARRIED**

**8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD JULY OPEN RESOLUTION REPORT**

Agenda item 8.2 document number A4536153, pages 105 - 108 refers.

**RESOLUTION 2024/84**  
 Moved: Chairperson Chicky Rudkin  
 Seconded: Member Jessie McVeagh  
**That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board July Open Resolution Report.**  
**CARRIED**

**9 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:20pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 16 August 2024.

.....  
**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A4536056

**Author:** Melissa Wood, Community Board Coordinator

**Authoriser:** Scott May, Manager - Stakeholder Relationships

#### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

#### NGĀ TŪTOHUNGA / RECOMMENDATION

**That the Kaikohe-Hokianga Community Board note the August 2024 member report from Chair Chicky Rudkin, and Deputy Chair Tanya Filia.**

#### TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

#### TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

#### REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

#### NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair Rudkin report 25 July 24 - A4811560  
2. KHCB Deputy Chair Filia report 25 July 2024 - A4811548  

















## 7.2 FUNDING APPLICATIONS

**File Number:** A4826744

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Scott May, Manager - Stakeholder Relationships

### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the August 2024 meeting.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Board has **\$88,643** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$35,638** to allocate for the Placemaking Fund in the 2024/2025 financial year.
- One application has been received for consideration for an event taking place the week of the September Board meeting, when the next funding round would generally be considered.

### TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Te Kotahitanga e Mahi Kaha Trust for the costs of a movie night in Kaikohe to celebrate Te Wiki o Te Reo 2024.

### 1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

Applicant and Project	Requested	Recommend	Comments	Type
Te Kotahitanga e Mahi Kaha Trust – Kaikohe Movie Night for Te Wiki o Te Reo 2024	\$5,000	\$1,945	The applicant initially approached the Mayor for funding, as they made a last-minute decision to try and put on this event for the Kaikohe community. The Mayor was unable to provide funding and referred them on to the Community Board for consideration. Permission was sought for this application to be considered (even though it was received after the agenda cutoff for this meeting and would also be out of time if presented at the September meeting) as it is of benefit to the Kaikohe community.  This meets community outcomes 1, 3 and 6	Art, Culture and Heritage/Event

**TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

**Option 1** Authorise funding for the full amount requested.

**Option 2** Authorise partial funding.

**Option 3** Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

**ĀPITIHINGA / ATTACHMENTS**

1. Te Kotahitanga E Mahi Kaha Trust - A4826742 [↓](#) 

**HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.





















## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD AUGUST OPEN RESOLUTION REPORT

**File Number:** A4536155

**Author:** Imrie Dunn, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions from decisions dated from 1 January 2021.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- There are no open resolution items for the Kaikohe-Hokianga Community Board this month.

#### TŪTOHUNGA / RECOMMENDATION

**That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board August Open Resolution Report.**

#### TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

#### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding open resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

#### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

#### ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A4831724**  







**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**