



Far North District Council



Te Kaunihera o Te Hiku o te Ika **AGENDA**



Friday, 16 August 2024

Time: 10:00am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Chicky Rudkin
Deputy Chairperson Tanya Filia
Councillor John Vujcich
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 16 August 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Billie-Jo Hohepa-Ropiha representing Te Kotahitanga e Mahi Kaha Trust in regard to item 7.2 page 22 refers.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4536106

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting 19 July 2024 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

1. 2024-07-19 Kaikohe-Hokianga Community Board Minutes - A4790265 [↓](#) 

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 19 JULY 2024 AT 10:00AM**

PRESENT: Chairperson Chicky Rudkin, Deputy Chairperson Tanya Folia, Member Mike Edmonds (online), Member Trinity Edwards, Member Harmonie Gundry (online), Member Jessie McVeagh (online), Councillor John Vujcich.

IN ATTENDANCE: Councillor Babe Kapa.

STAFF PRESENT: Robin Rawson (Parks and Reserves Planner), Piriipi Rākena (Kaiārahi Kaupapa Māori – Te Hono), Kathryn Trewin (Funding Advisor), Jaye Michalick (Team Leader – Growth Planning and Placemaking) (online), Tammy Wooster (Manager – Integrated Planning) (online), Melissa Wood (Community Board Coordinator), Aisha Huriwai (Manager – Democracy Services), Imrie Dunn (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:00am Chairperson Chicky Rudkin opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Note the apology received from Member McVeagh and Mike Edmonds who are attending virtually.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Shaun Reily in regards to police presence in Kaikohe and ways we need to promote Kaikohe more.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Mark Anderson regarding Kaikohe Township revitalisation

Attachments tabled at meeting

- 1 Mark Anderson deputation notes – Document number A4802183 refers

At 10:09am Member Harmonie Gundry joined the meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

- Sam Stewart representing Coast to Coast Cat Rescue item 7.3a refers.
- Medina Davis representing Hokianga Country Music Festival item 7.3b refers.
- Duane Allen representing Northland College item 7.3d refers.
- Arohanui Allen representing Ōkaihau Bowling Club item 7.3e refers.
- Christina Morunga and Paula Evans representing St Mary's Church Committee item 7.3f refers.

Attachments tabled at meeting

- 1 Hokianga Country Festival Poster – Document number A4802184 refers

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Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4536102, pages 8 - 17 refers.

RESOLUTION 2024/72

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting 21 June 2024 as a true and correct record with amendments.**CARRIED***At 10:54am Member Mike Edmonds left the meeting.***7 NGĀ PŪRONGO / REPORTS****7.1 RESERVE MANAGEMENT PLAN PROGRAMME**

Agenda item 7.1 document number A4759772, pages 18 - 20 refers.

RESOLUTION 2024/73

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board recommends that an individual Reserve Management Plan is prepared for Memorial Park Kaikohe Reserve in the Kaikohe-Hokianga ward.**CARRIED***Note: That members be included in Rāwene Domain discussions to support them in their roles.***7.2 PLACEMAKING WORK PROGRAMME FOR THE KAIKOHE-HOKIANGA WARD, FINANCIAL YEAR 2024/25**

Agenda item 7.2 document number A4764940, pages 21 - 26 refers.

RESOLUTION 2024/74

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board:

- a) **recommend the Growth Planning & Placemaking Team commence a placemaking project, resulting in a Placemaking Plan, for the community of Kaikohe in the general area of Broadway (State Highway 12) and its immediate environs, up to and including the eastern and western urban entrances; and,**
- b) **approve a sum of \$50,000 is awarded from the Pride of Place Fund to implement priority outcomes identified in the Kaikohe-Broadway Placemaking Plan subject to a report coming back to the board with the plan for works, including costings and timeframes, to be confirmed by the Board once consultation has taken place.**

CARRIED

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Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

At 11:46am meeting was adjourned.

At 11:57am meeting was resumed.

Attendance at 11:57 Member Mike Edmonds returned to the meeting.

7.3a FUNDING APPLICATIONS

Agenda item 7.3 document number A4774482, pages 32 – 39 refers.

RESOLUTION 2024/75

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- a) That the Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Coast to Coast Cat Rescue for the costs of a portable cabin for sheltering rescue cats prior to re-homing.**

CARRIED**7.3b FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 40 - 48 refers.

RESOLUTION 2024/76

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- b) That the Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Hokianga Country Music Festival for the costs towards the 2024 Hokianga Country Music Festival.**

CARRIED**7.3c FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 49 - 54 refers.

RESOLUTION 2024/77

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

- c) That the at Kaikohe-Hokianga Community Board approve the sum of \$889 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Hokianga Womens Group for the costs towards running the 2024 Kohukohu Spring Show.**

CARRIED

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Kaikohe-Hokianga Community Board Meeting Minutes

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7.3d FUNDING APPLICATION

Agenda item 7.3 document number A4774482, pages 55 - 62 refers.

RESOLUTION 2024/78Moved: Deputy Chairperson Tanya Filia
Seconded: Member Trinity Edwards

- d) That the Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Northland College for the costs towards running the 2024 Ngā Manu Korero competition.

CARRIED**7.3e FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 63 - 70 refers.

RESOLUTION 2024/79Moved: Chairperson Chicky Rudkin
Seconded: Member Harmonie Gundry

- e) That the Kaikohe-Hokianga Community Board approve the sum of \$10,000 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to Ōkaihou Bowling Club for the installation of astroturf on the greens.

CARRIED**7.3f FUNDING APPLICATIONS**

Agenda item 7.3 document number A4774482, pages 71 - 79 refers.

RESOLUTION 2024/80Moved: Cr John Vujcich
Seconded: Member Jessie McVeagh

- f) That the Kaikohe-Hokianga Community Board approve the sum of \$4,362 (plus GST if applicable) be paid from the Boards Placemaking Grant Fund Account to St Mary's Church Committee for the restoration of the pipe organ at St Mary's Church, Kohukohu.

CARRIED**7.4 PROJECT FUNDING REPORTS**

Agenda item 7.4 document number A4774247, pages 86 - 91 refers.

RESOLUTION 2024/81Moved: Chairperson Chicky Rudkin
Seconded: Cr John Vujcich**That the Kaikohe-Hokianga Community Board note the project reports received from:**

- a) **Coast to Coast Cat Rescue**

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Kaikohe-Hokianga Community Board Meeting Minutes

19 July 2024

b) Life Education Trust **CARRIED**

7.5 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.5 document number A4536044, pages 92 - 99 refers.

RESOLUTION 2024/82
 Moved: Chairperson Chicky Rudkin
 Seconded: Member Jessie McVeagh
That the Kaikohe-Hokianga Community Board note the July 2024 member reports from Chair Chicky Rudkin and Deputy Chair Tanya Filia.
CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 HOKIANGA FERRY LIAISON GROUP MEETING 27TH MARCH 2024

Agenda item 8.1 document number A4742447, pages 100 - 104 refers.

RESOLUTION 2024/83
 Moved: Chairperson Chicky Rudkin
 Seconded: Cr John Vujcich
That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Meeting 27th March 2024.
CARRIED

8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD JULY OPEN RESOLUTION REPORT

Agenda item 8.2 document number A4536153, pages 105 - 108 refers.

RESOLUTION 2024/84
 Moved: Chairperson Chicky Rudkin
 Seconded: Member Jessie McVeagh
That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board July Open Resolution Report.
CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:20pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 16 August 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4536056

Author: Melissa Wood, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the August 2024 member report from Chair Chicky Rudkin, and Deputy Chair Tanya Filia.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair Rudkin report 25 July 24 - A4811560 [↓](#) 
2. KHCB Deputy Chair Filia report 25 July 2024 - A4811548 [↓](#) 


**Kaikohe-Hokianga
Community Board** **Member's Report**

Name: Chairperson Chicky Rudkin

Subdivision: Kaikohe

Date: 25 July 2024

Meetings Attended

Date	Meeting	Comments
25 June	Te Koukou Transport Committee Meeting followed by workshop	Reports received by Cr Court and Cr McNally Transition will occur from NTA to FNDC
26 June	Extraordinary Council Meeting	Adoption of fees and charges for 2024/25 Adoption of the 2024-27 Long term plan Setting of rates, due dates and penalties for 2024-25
26 June	Parking Strategy workshop	Data and outcomes shared from the recent Parking Occupancy study, discussion around when timed and paid parking would be introduced, the use of technology to manage parking and collect parking data. A lot of good information was shared but nothing pertinent re our Ward.
4 July	Business Call Meeting	Main street of Kaikohe needing a revamp, issues with dogs in Hokianga, RFS inappropriate timeframes/response times - car in Waima given as an example, KHCB Chair, KBA Deputy Chair and Papa Hawaiki member are meeting fortnightly to discuss common themes across the community and trying to collaborate to make progress and improvements across the ward. Hoping to involve police in these meetings.
8 July	KHCB Draft Agenda Preview Meeting	
10 July	Kaikohe Library Civic Hub Project Ceremony	Blessing carried out at 7am with a small group of TRAION, FNDC, FNH and Elected Members prior to demolition works commencing on Monday 15 July by Keriland Earthworks
10 July	Kaikohe Library Steering Group Meeting	Hori Tane - FNHL - introduced as Project Manager for new development Presentation of engagement feedback shared with a myriad of great ideas that will need prioritising
11 July	Council Meeting	
18 July	Business Call Meeting	
19 July	KHCB Meeting	Deputation by Mark Anderson (former Chair of KBA) regarding the need for an improved mainstreet and possibilities for Civic Hub development

19 July	Post Meeting Workshop - Community Grants policy review	
23 July	Te Koukou Transport and Infrastructure Committee Meeting	Deputation re traffic on SH10 Cr Steve McNally reported that a work plan is crucial
23 July	Te Koukou Transport and Infrastructure Committee Workshop	Informative meeting around systems and priority work programmes with Rob Gilmore Priority work includes drain work and culvert cleaning. Two crews have commenced work in South, two crews to commence in North, currently clearing 4-8 culverts per day and noting other matters that need tending to in Spring Focussed on being proactive rather than reactive.
25 July	Business Call Meeting	Sharing of celebrations, issues and solutions across the district with various business owners, agencies and Kahika
26 July	Community Board Chairs catch up	Meeting with Scott May, Manager Stakeholder Relationships

Community Issues

Issue name	Comment
NZTA RFS 4198265	Signage from Rawene Ferry to the State Highway intersection. Request has been escalated. This comes under NZTA responsibility. With NZTA
RFS 4157436	Lindvart Park Trees - Completed
RFS Rahiri Settlement Road	RFS raised 4 th June in regard to the large potholes, deep ridges along the Rahiri Settlement Road from the bridge through to the end of the road at the creek. This I was advised was scheduled for grading this same week, update from Ventia sent to FNDC - Completed however in my opinion not to a satisfactory standard, still huge flooding across the road due to lack of drainage and pot holes remain or have resurfaced
RFS Kohukohu Rugby grounds mowing	Follow up has been shared with Community Member regarding the Kohukohu Rugby Grounds being included in the new mowing contract, Facilities Operations Team has confirmed that under the new contract mowing and lines marking of Kohukohu Domain will begin financial year 2 – July 2025 along with a number of others. Completed but mowing has not yet started
RFS 416034 related to 4178153	Rawiri Taiwhanga Park Plaque – alterations will be progressed following consultation with Hapu. Facilities to manage this asap, in my opinion is now urgent
RFS 4199780	Fir trees up against fence on Recreation Road, including a large lump of soil/stone mix on pathway. Still to be actioned.

RFS 4203575	Renwick Road Otatau Bridge – NTA have inspected the bridge and are satisfied it is fit for purpose and safe. Completed
RFS 4203249	Broken garden frame outside The Left Bank Broadway, Kaikohe. Update sent to Community member explaining a delay in investigating due to prioritisation of work involved with transitioning the new community facilities contract. Given the time this RFS was initially lodged (January 2024) this explanation is frustrating. Request to be put through to City Care to build new box around the tree
RFS 4202662	Bus shelters project – Elizabeth Stacey met with Community Member to do site inspections, proposed 4 shelters due to road safety, 2 locations require a License to Occupy and Community Member will complete necessary applications and liaise with FNDC Property Legalisation staff. Once the shelters are in place appropriate signage will be added. Funding yet to be sourced for shelters. No further update
NZTA RFS 4203262	Culvert Blockage Cnr Taheke and Orrs Road, Kaikohe Update – FNW RFS Update site inspected during rainfall, 22/5 water pooled and slow to disperse. Reattended 23/5 after rain ceased and water dispersed. Cleared debris and found small log at culvert entrance/grate causing blockage. Dug out and cleared open drain before NZTA culvert entrance. Line channel clear, no further problems on open drain, RFS 4205386 raised for NZTA to clear NZTA culvert with grate and under road culvert. Increase in inspections/maintenance request is being undertaken by FNW. NZTA are responsible for maintenance of their asset.
NZTA RFS 4203436	Mangamutu stream bridge coming into Kaikohe from Guy Road – NZTA inspected bridge, safe and sound despite damage from cyclone. Shrubbery/area around bridge to be carried out by District Facilities team. Large Tobacco tree growing in and around bridge. Update – Road Bridge SH12 maintained by FH – reallocated to NZTA, shrubbery tidy up around bridge still to be carried out. NZTA
RFS 4203443	Large blue Kaikohe Sign on Guy Road is very dirty and hard to read, not at all welcoming as you enter our town. Update – Facilities advised delay on when this can be investigated due to new contractor transition period. No further update as yet
NZTA	Small blue car on side of the road following a car accident in January, car still there, children seen playing in and around the car. Update This is NZTA responsibility FNDC monitoring team have contacted NZTA requesting removal asap. Car has now been removed. Completed
RFS 4202899	Pothole in Manning Street Rawene, Ventia advised temporary patch was scheduled to be redone first week of June. Completed

Other matters

- Special mention to two prominent Kaikohe legendary gentlemen that sadly passed away this week - Mr Laurie Byers (former Deputy Mayor, Councillor, Lions member, outstanding community member, NZ Olympian and former milkman of our town) and Mr Christopher Beazley (former member of the Ohaeawai Rugby Club, Linesman on the PNT and outstanding community member) My sincere condolences to their respective whanau. They will both be missed very much.

- In order to gain a better understanding of where, what and how funding has been distributed I have requested an information report from our funding team for the past 5 years to include detail regarding the name of funding applicants, the amounts requested and received, their ward/area and if they received funding from any other Community Boards. This report should be ready for the August KHCB meeting.
- The RFS system process is included here for everyone's attention. While Community members may contact CB members - in the first instance we need to ask them
 - to make the initial RFS
 - following that if they do not have any satisfaction then they should contact CB Members who will escalate the RFS (including number) to the appropriate FNDC Staff member.
- I will be actively encouraging community groups and members of our communities to make deputations to KHCB meetings to raise awareness, share ideas, issues and solutions that we face by providing details such as existing situations, implications and proposed solutions that FNDC can be involved in and support.
- It is pleasing to see the progress already being made with the demolition of the old Petersen's building in town.
- I am now attending regular fortnightly meetings with KBA/Papa Hawaiiiki members to discuss matters pertaining to our ward. Communication and collaboration are key. We are hoping to get police representatives to these meeting also.

Report prepared by Chicky Rudkin



Member's Report

Name: Deputy Chair Tanya Filia

Subdivision: South Hokianga


Date: 25 July 2024

Meetings Attended

19 July 2024	KHCB meeting		
Community issues			
Dates/ RFS	Issue	Comments /Update	
19/04/24	Serious Dog attack - Omapere	Further updates required on council policy decisions with regard to menacing dogs further contact from concerned community members latest as at 27 May 2024.	This matter is currently with Legal Services and is therefore held in confidence. Accordingly, an update cannot be provided at this time.
Kokohuia Road Historical and ongoing concerns about the poor condition of this unsealed road.	Kokohuia Road is now a track not a road. Needs sealing	Historical RFS put through by many Kokohuia Road residents. Videos and photos received. Site visit with NTA on Friday 10 May – hui held at the Omapere fire station followed by a walk of the road. Another discussion held minutes & notes taken by NTA representative following the walk of the road. Matrix dust and footpath to be sent through.	As part of the NTA funding application to Waka Kotahi under the low-cost low risk programme NTA identified traction seals for 2024-27 including Kokohuia Road (noted as a high priority site by NTA). Confirmation is yet to be received from Waka Kotahi on the funding under this programme. If NTA do not get funding it will be a council decision if this traction seal is able to be completed from the unsubsidised budget.
Otaua Footpath	Being worked through	Footpath needed outside Marae and through to Kohanga Reo. Where tamariki ride their bikes, to catch the bus.	KHCB footpath programme prioritisation has been set for 2024-2027. Once funding levels are finalised later in 2024 there will be the opportunity for the board to consider adding locations depending on funding received.
Otaua roading/dust matrix			Kahika Moko has suggested encouraging the Otaua community to consider giving a deputation to Te



Member's Report

			Koukou Transport and Infrastructure Committee so they can speak to Councillors direct their experience. Roothing is a Councillor delegation. Arrangements made to make contact with Otaua spokesperson.
<p>Housing for our taonga - ngā kaumatua/kuia</p> <p>Several emails received from a number of community members and members supporting Kaumatua/Kuia</p>	<p>Priority concern!!!</p>	<p>26/2. CB members met with the Deputy Mayor and relevant Councillors for an update on housing strategy, Housing for the Elderly and to discuss specific concerns.</p>	<p>This is with the Deputy Mayor Kowhai Kelly and councillors of which is still being worked on.</p>
<p>Rawene - footpaths and Berms Mowing and maintenance</p>	<p>RFS 4189554 - Berms and drains around Rawene Primary School - Marmon road and Rawene Road Photos received</p>	<p>Some have been mown and the footpath now cleared. However this area remains the same, it should be part of a regular maintenance programme. Top of school berm area not done (Rawene Road) see photo</p> 	<p>Information about maintenance schedules and contract specifications have been received. Berms outside private property are not maintained by NTA. Queries on specific locations need to be lodged by RFS. NTA team member is attending this RFS site to provide a response to the customer.</p>
<p>South Hokianga Community Resource Centre</p>	<p>Leaking roof, wet and mouldy, which is affecting the lighting.</p>	<p>FNDC Property and Facilities teams will be working together to determine next steps for this building.</p>	<p>FNDC staff met with Resource Centre Personnel on site and staff are reviewing options but have been unsuccessful in their recent attempts to contact the customer.</p>



Kaikohe-Hokianga
Community Board

Member's Report

Freese Park Road	Concern has been raised by a local business owner re the speed of vehicles through Freese Park Road to the public toilets and playground this space is used by a number of residents, locals and visits	Site visit held with complainant and NTA council staff. Speed slowing needs to be addressed appropriately.	Following discussions and site visits in June temporary traffic calming measures have been installed on the road.
Hokianga I-Site Voice Message	Concerns about the pronunciation used in the voice message.	Raised with staff who advised the current message is a Voice to text AI with limited accent options.	FNDC will change to an alternative method recording using MP3 for the i-Site messages utilising a local voice recording.

7.2 FUNDING APPLICATIONS

File Number: A4826744

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the August 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Board has **\$88,643** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$35,638** to allocate for the Placemaking Fund in the 2024/2025 financial year.
- One application has been received for consideration for an event taking place the week of the September Board meeting, when the next funding round would generally be considered.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Te Kotahitanga e Mahi Kaha Trust for the costs of a movie night in Kaikohe to celebrate Te Wiki o Te Reo 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Te Kotahitanga e Mahi Kaha Trust – Kaikohe Movie Night for Te Wiki o Te Reo 2024	\$5,000	\$1,945	The applicant initially approached the Mayor for funding, as they made a last-minute decision to try and put on this event for the Kaikohe community. The Mayor was unable to provide funding and referred them on to the Community Board for consideration. Permission was sought for this application to be considered (even though it was received after the agenda cutoff for this meeting and would also be out of time if presented at the September meeting) as it is of benefit to the Kaikohe community. This meets community outcomes 1, 3 and 6	Art, Culture and Heritage/Event

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Te Kotahitanga E Mahi Kaha Trust - A4826742 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form

Form Preview

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

- Individual Organisation

Organisation Name

TE KOTAHITANGA E MAHI KAHA TRUST

Title	First Name	Last Name
[REDACTED]		

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

Address

Local Grant Application Form Form Preview

[Redacted address field]

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Applicant Primary Website

WWW.TEKONA.CO.NZ

Must be a URL.

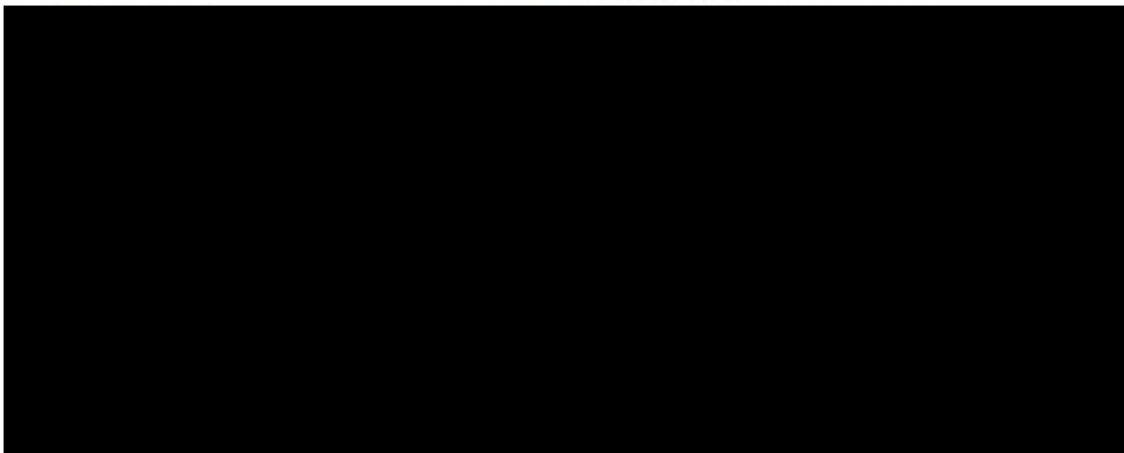
Facebook page

Te Kona Digital business hub

Contact details

Contact Person One:

Contact Person Two:



Purpose of organisation

Please briefly describe the purpose of the organisation *

A community festival & outdoor movie event to celebrate Te Wiki o te Reo.

Number of Members *

In our group of organisers or our Trust?

Project Details

* indicates a required field

Organisers for event (12)
Organisation staff (13)

Local Grant Application Form

Form Preview

Project Details

Clearly describe the project or event:

Name of Activity *

Te Wiki o te Reo Movie Night

Location *

Kaikohe (Memorial Park)

Will there be a charge for the public to attend or participate in the project or event?

Yes

No

If so, how much?

[Empty text box]

Start Date *

21st Sept 2024

Must be a date.

End Date *

21st Sept 2024

Must be a date.

Time

3pm - 8pm

Project Outline:

Outline your activity and the services it will provide. Tell us

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project Outline:

This follows on from our Puanga Matariki Event we organised on 13th July 2024. This event celebrates Te Wiki o te Reo with a mini festival and outdoor movie.

Project Cost \$5,000

* indicates a required field

Local Grant Application Form

Form Preview

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount. Must be a dollar amount.	Must be a dollar amount. Must be a dollar amount.	
Rent/Venue Hire	\$ 800 =	\$	Quote FNDC
Advertising/Promotion	\$ 240 =	\$	
Facilitation/Professional Fees	\$	\$	
Administration	\$	\$	
Equipment Hire	\$ 650 =	\$	Quote
Equipment Purchase	\$ 1310 =	\$	Quote
Utilities	\$	\$	
Hardware (e.g cement, timber)	\$	\$	
Consumable materials	\$	\$	
Refreshments	\$ 2,000	\$	Free sausage sizzle, popcorn & water.
Travel/Mileage	\$	\$	
Volunteer Expenses	\$	\$	
Reimbursements	\$	\$	
Other (describe)	\$	\$	
Other (describe)	\$	\$	
Other (describe)	\$	\$	

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$ 5,000
Must be a dollar amount.

What is the amount you are requesting from the Board? *

Local Grant Application Form

Form Preview

\$ 5,000
Must be a dollar amount.

Financial Information

* indicates a required field

Is your organisation registered for GST? *
 Yes No

GST Number

GST Number *
025-639-742.

Current Funding

How much money does your organisation currently have? *
\$ 300.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
\$ 300.00 *to collateral expenses already purchased for the event online.*
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount
\$ 5,300.00
This number/amount is calculated.

Other Funding

Local Grant Application Form

Form Preview

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for a stand-down period of five years.

Local Grant Application Form

Form Preview

- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One



8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD AUGUST OPEN RESOLUTION REPORT

File Number: A4536155

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- There are no open resolution items for the Kaikohe-Hokianga Community Board this month.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board August Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding open resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A4831724**  

OPEN RESOLUTION REPORT			
		Division: Committee: Kaikohe-Hokianga Community Board Officer:	Printed: Thursday, 8 August 2024 11:28:58 AM Date From: 1/01/2021 Date To: 8/08/2024
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 13/12/2023	New Ground Lease to Hokianga Bowling Club over 61 Clendon Esplanade, Rawene	<p>RESOLUTION 2023/96</p> <p>That Kaikohe-Hokianga Community Board recommend that Council:</p> <p>a) approve a new ground lease to be issued to Hokianga Bowling Club Incorporated, over approximately 2700.9m2 of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.</p> <p>The terms of the proposed lease shall be:</p> <p>Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977</p> <p>Rental: As per FNDC Fees and Charges Schedule for a Community lease.</p> <p>\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.</p> <p>b) approve further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations</p> <p style="text-align: right;">CARRIED</p> <p><i>Note: All changes made to this Lease will go through the Kaikohe-Hokianga Community Board</i></p>	<p>12 Jan 2024 2:02pm Report being presented to Council on 8th Feb for resolution</p> <p>23 Feb 2024 11:43am Council passed resolution to grant the lease. a new ground lease will be drawn up and put in place</p> <p>29 Apr 2024 1:37pm Lease has been sent to the tenant for review</p> <p>24 Jun 2024 3:04pm Lease has been finalised and now in place – Complete</p> <p>8 Aug 2024 1:34pm No further update at the time of the Final Agenda being run.</p>

OPEN RESOLUTION REPORT		Printed: Thursday, 8 August 2024 11:28:58 AM
Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date From: 1/01/2021 Date To: 8/08/2024

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 17/05/2024	Kaikohe-Hokianga Community Hall Annual Information 2022-2023	<p>RESOLUTION 2024/46</p> <p>MOTION: That the Kaikohe-Hokianga Community Board receive the report Kaikohe - Hokianga Community Hall Annual Information 2022-2023.</p> <p>AMENDMENT That the Kaikohe-Hokianga Community Board; a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and b) that the report that was promised to the Board by the end of 2023 be given to the Board.</p> <p>CARRIED The amendment became the substantive motion</p> <p>RESOLUTION 2024/47 That the Kaikohe-Hokianga Community Board; a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and b) that the report that was promised to the Board by the end of 2023 be given to the Board.</p> <p style="text-align: right;">CARRIED</p>	<p>13 Jun 2024 12:53pm KHCB Member Edmonds was provided information via response to LGOIMA request 4121980 in August 2022. This included a copy of the draft report staff at the time were working on, highlighting several areas that still required research and consideration by staff. This was unable to be completed prior to the end of the 2022 triennium. The subsequent elections activities, organisational restructure, and staff change over meant it was not picked up and progressed in the new triennium. The Policy Team have been made aware of the issue for any relevant considerations during the Halls Strategy / Policy review. The request will need to be reviewed and considered further by Manager Democracy Services on her return from leave in the new financial year.</p> <p>8 Aug 2024 1:34pm No further update at the time of the Final Agenda being run.</p>

OPEN RESOLUTION REPORT			
		Division: Committee: Kaikohe-Hokianga Community Board Officer:	Printed: Thursday, 8 August 2024 11:28:58 AM Date From: 1/01/2021 Date To: 8/08/2024
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 19/07/2024	Reserve Management Plan Programme	RESOLUTION 2024/73 That the Kaikohe-Hokianga Community Board recommends that an individual Reserve Management Plan is prepared for Memorial Park Kaikohe Reserve in the Kaikohe-Hokianga ward. CARRIED <i>Note: That members be included in Rāwene Domain discussions to support them in their roles.</i>	8 Aug 2024 1:34pm No further update at the time of the Final Agenda being run.
Kaikohe-Hokianga Community Board 19/07/2024	Placemaking Work Programme for the Kaikohe-Hokianga Ward, Financial year 2024/25	RESOLUTION 2024/74 That the Kaikohe-Hokianga Community Board: <ul style="list-style-type: none"> a) recommend the Growth Planning & Placemaking Team commence a placemaking project, resulting in a Placemaking Plan, for the community of Kaikohe in the general area of Broadway (State Highway 12) and its immediate environs, up to and including the eastern and western urban entrances; and, b) approve a sum of \$50,000 is awarded from the Pride of Place Fund to implement priority outcomes identified in the Kaikohe-Broadway Placemaking Plan subject to a report coming back to the board with the plan for works, including costings and timeframes, to be confirmed by the Board once consultation has taken place. <p style="text-align: right;">CARRIED</p>	8 Aug 2024 1:34pm No further update at the time of the Final Agenda being run.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE