

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE  
ON THURSDAY, 11 JULY 2024 AT 10:00AM**

**PRESENT:** Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich (online), Cr Tāmāti Rākena, Cr John Vujcich,

**IN ATTENDANCE:** Adele Gardner (Te Hiku Community Board Chairperson), Belinda Ward (Bay of Islands-Whangaroa Community Board Chairperson), Chicky Rudkin (Kaikohe-Hokianga Community Board Chairperson), Kawiti Waetford (Kaiwhakawhiti Reo – Language Interpreter)

**STAFF PRESENT:** Guy Holroyd (Chief Executive Officer), Ruben Garcia (Group Manager Community and Engagement), Kevin Johnson (Group Manager – Delivery and Operations), Jacine Warmington (Group Manager – Strategic Relationships) Marysa Maheno (Democracy Advisor – Democracy Services), Aisha Huriwai (Manager – Democracy Services), Tanya Proctor (Head of Infrastructure Strategy), Shayne Storey (Team Leader Policy and Bylaws), Emma Healy (Chief of Staff), Charlie Billington (Group Manager – Corporate Services), Marlema Baker (Te Kuaka Committee Coordinator), Imrie Dunn (Democracy Advisor), Lisa Nelson (Support Officer), Peggy Veen (Principle Advisor - Strategic Relationships) Jonathan Slavich (Chief Financial Officer), Rochelle Deane (Manager Compliance), Melissa Wood (Community Board Coordinator), Nadine Hopkins (Executive Projects Advisor), Llani Harding (Pohautu/Manager Te Hono), Lawrence Wharerau (Kaiarahi Kaupapa Māori), Harley Alexander (Multimedia Strategy & Communications Advisor), Katie Waiti-Dennis (Manager Quality), Robin Rawson (Parks & Reserves Planner), Jamie-Lee (Executive Assistant to Group Manager Strategic Relationships), Briar Macken (Manager Strategy & Policy), Mary Moore (Assets & Planning), Carla Ditchfield (Manager Legal Services)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Kahika/Mayor Moko Tepania commenced the meeting with a karakia at 10:02am.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2024/94**

Moved: Kahika - Mayor Moko Tepania  
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the apologies received from Cr Ann Court and Cr Felicity Foy be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

There were no deputations.

#### 4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

Kahika/Mayor acknowledged

- Māramataka today is Ōkoro. A high energy day.
- the first week of the school holidays.
- Mihi to the Waitangi Treaty grounds for Free Entries this week.
- the Brynderwyns being open.

#### 5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

##### 5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A4765022, pages 6 - 27 refers.

##### **RESOLUTION 2024/95**

Moved: Kōwhai - Deputy Mayor Kelly Stratford  
Seconded: Cr Steve McNally

**That Council confirm the minutes of the Council meeting held 13 and 26 June 2024 as true and correct record.**

**CARRIED**

#### 6 NGĀ PŪRONGO / REPORTS

##### 6.1 COMMUNITY BOARD MINUTES - JUNE 2024

Agenda item 7.2 document number A4765270, pages 166 – 192 refers.

##### **RESOLUTION 2024/96**

Moved: Kahika - Mayor Moko Tepania  
Seconded: Cr John Vujcich

**That Council note the following Community Board minutes:**

- 18 June 2024 Te Hiku Community Board;
- 20 June 2024 Bay of Islands-Whangaroa Community Board;
- 21 June 2024 Kaikohe-Hokianga Community Board; and
- 24 June 2024 Extraordinary Te Hiku Community Board

**CARRIED**

**6.1 DISTRICT LICENSING COMMITTEE APPOINTMENT - NEW LIST MEMBER AND COMMISSIONER**

Agenda item 6.1 document number A4725541, pages 28 - 37 refers.

**RESOLUTION 2024/97**

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

**That Council:**

- i) appoint Graeme Wright as a list member in the District Licensing Committee pool; and
- ii) agree that the term of appointment of Graeme Wright will be until 19 December 2025 to coincide with the current District Licensing Committee members contracts; and
- iii) appoint John Thorne as a Commissioner/Chairperson in the District Licensing Committee; and
- iv) John Thorne's current tenure in the District Licensing Committee will remain unchanged. John Thorne's current contract is due to expire 19 December 2025.

**CARRIED**

**6.2 TE TAI TOKERAU REGIONAL ACCESSIBILITY STRATEGY**

Agenda item 6.2 document number A4741058, pages 38 - 75 refers.

**RESOLUTION 2024/98**

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Council adopt Te Tai Tokerau Regional Accessibility Strategy.**

**CARRIED**

**6.3 RANGITOTO RESERVE - RESERVES ACT CLASSIFICATION**

Agenda item 6.3 document number A4741184, pages 76 - 79 refers.

**RESOLUTION 2024/99**

Moved: Cr Penetaui Kleskovic

Seconded: Kahika - Mayor Moko Tepania

**That Council:**

- a) approve that the reserve known as Rangitoto Reserve (Allot 71 PSH of Mangonui East) is classified pursuant to Section 16 as a historic reserve under the Reserves Act 1977 by delegation of the Minister of Conservation.

**CARRIED**

**6.4 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - JUNE 2024**

Agenda item 6.4 document number A4765279, pages 80 - 81 refers

**RESOLUTION 2024/100**

Moved: Kahika - Mayor Moko Tepania  
 Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Council:**

Te Kuaka – Te Ao Māori Committee – item 5.1 Toi Mana – Arts, Culture & Heritage Strategy

- a) adopt the Toi Mana - Arts, Culture & Heritage Strategy; and
- b) delegate to the Chief Executive authority to make any minor grammatical changes.

**CARRIED**

**7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

**7.1 MAYOR AND COUNCILLOR'S REPORTS**

Agenda item 7.1 document number A4765274, pages 93 - 165 refers.

**RESOLUTION 2024/101**

Moved: Kahika - Mayor Moko Tepania  
 Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Council note the reports submitted by Kahika Moko Tepania, Kōwhai Kelly Stratford, Crs Ann Court, Hilda Halkyard-Harawira, Babe Kapa, Tāmāti Rākena, John Vujcich and that the tabled Member Report from Cr Penetaui Kleskovic be accepted.**

**CARRIED**

*Note: Verbal reports given by Crs McNally and Radich*

**Attachments tabled at meeting**

- 1 Member Report Penetaui Kleskovic - Document number A4788326 refers

**7.2 COUNCIL OPEN RESOLUTIONS UPDATE JULY 2024**

Agenda item 7.3 document number A4765266, pages 193 - 193 refers.

**RESOLUTION 2024/102**

Moved: Kahika - Mayor Moko Tepania  
 Seconded: Cr Steve McNally

**That Council receive the report Council Open Resolution Update July 2024.**

**CARRIED**

**8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RESOLUTION 2024/103**

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p><b>8.1 - Confirmation of Previous Minutes - Public Excluded</b></p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>8.2 - New Lease Request Over 195 Puketona Road, Paihia - Job Complete Limited</b></p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>8.3 - Ōponōni and Kohukohu Wastewater Treatment Plants Desludging and Wetland Reinstatement Procurement</b></p>	<p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

<p><b>8.4 - Community Board Public Excluded Minutes - May 2024</b></p>	<p>s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings</p>	<p>s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation</p>
<p><b>8.5 - Council Public Excluded Open Resolutions Update July 2024</b></p>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**And that the following are permitted to remain in the Public Excluded part of the meeting:**

- **Community Board Chairs Adele Gardner, Belinda Ward, and Chicky Rudkin**
- **Kawiti Waetford Kaiwhakawhiti Reo – Language Interpreter**

**CARRIED**

**CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**

That Council confirm the following decision contained in the part of the meeting held with public excluded be restated in public meeting as follows:

Ōpononi and Kohukohu Wastewater Treatment Plants Desludging and Wetland Reinstatement Procurement

That Council:

- a) approve a contract variation of Contract 7/23/508 – Kaikohe WWTP Desludging, increasing the maximum value of the Contract to **Redacted** to:
  - i) Dredge and dewater the ponds at Ōpononi and Kohukohu Wastewater Treatment Plants,
  - ii) Reinstatement the adjoining wetland Ōpononi, and
  - iii) Actively investigate alternative options for disposal of the sludge
- b) delegate to the Chief Executive authority to execute this variation, and
- c) request the Chief Executive provide an update to Council on works progressing on sludge strategy by December 2024.

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

KAHIKA/MAYOR MOKO TEPANIA CLOSED WITH A KARAKIA.

**10 MEETING CLOSE**

The meeting closed at 12:34pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 8 August 2024.

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**CHAIRPERSON**