

# Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

## Local Grant Application Form

Application No. BOIWCB232438 From Rugby For Life Charitable Trust

Form Submitted 20 Jun 2024, 1:10PM NZST

## Applicant Details

\* indicates a required field

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

## Applicant details

### Applicant \*

Rugby For Life Charitable Trust

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### Contact details

### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Rugby for Life aims to develop people and communities, embrace positive change, and nurture pride within the people of Northland.

We exist to lead social and economic change in our rugby communities, including rugby clubs and other rugby related organisations, and provide hope, skill and capability development for sustainable health and wellbeing now and in the future.

**Number of Members \***

2000 to 3000

### Project Details

**\* indicates a required field**

#### Project Details

Clearly describe the project or event:

**Name of Activity \***

Rugby For Life Community Day

**Location \***

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Russell

**Will there be a charge for the public to attend or participate in the project or event? \***

Yes

No

### Project dates:

Start Date

End Date:

**Date \***

**Date: \***

27/07/2024

27/07/2024

Must be a date.

Must be a date.

### Project Outline

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

Rugby For Life is running a community day in Russell. The program will be held over 2 days, the 26th and 27th of July. The main part of the public program is to be held on the 27th of July with a festival rugby game being held at the Russell Sports Ground between the NZ Parliament Team and a Russell Sports Club Selection. We are expecting a crowd of 200 to 400 people, and afterward everyone is invited to go to the Duke of Marlborough Hotel for the after match celebrations, which include family fun and free Kai for all.

We are excited and privileged to have this opportunity, it is last minute as the NZ Parliament team reached out 2 weeks ago. We don't get a test match in Northland let alone something like this in the Far North and we need to take the opportunity.

We are planning to make this a big community event to be proud of. This event is a free event and celebrates local Grassroots sport and heroes and the good will and opportunities that being involved in sport provides. We also want the public to have free access to all these heroes rub shoulders and have a joint meal.

The outcomes we are hoping to create are (for kids / family and volunteers in the community).

Increase Participation in sport for the 20 RFL clubs and referees and the positive impact to those who play and are involved (for life), over half of these are in the Far North. And increase volunteer membership and support for the organisations in Russell.

Give people from the Far North the chance to watch a few former rugby heroes and meet them in person, also a chance to mix with our members of parliament. Hopefully inspire to be involved and create opportunities to use the network to get jobs etc.

Provide a space for people to connect and have some safe time together, at a time when the world is a bit stuffed and still under a hangover of covid lets go back to basics and reconnect at a grassroots level and talk. Russell and the wider Bay need a chance to get together to have some fun in a safe environment and have something fun to talk about.

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This will create great pride in our poorer communities in the Far North (that are represented by 20 club players in RFL clubs throughout Northland). Its not often a local hero can play / mix and mingle with super stars.

Shared Kai and feeding everyone and enjoy each others company, the Northland and sports way.

We will promote Russell and the volunteer groups and try to grow these including the likes of St Johns will be there in the day to support / do some training and do blood pressure training.

We are building a few names you may know, its going to be fun ... these include

Parliament team members include Northland born and bred Captain Peni Henare and Shane Jones (non-playing reserve), plus 20 MPs etc

The Russell Sports Club selection includes Northland legends "Coach" Ian Jones, Manager David Holwell, Taniwha Players centurions former All Black and centurion Rene Ranger Rugby for Life club players and local legends including Hika's Aaron Write, Hora Horas Paul Scott

Former All Black's Captain Tane Randell (and his two sons), Otago Representative John Blaikie, Rua Tepoki North Harbour Coach and All Blacks Nehe Milner Skudder and Kevin Scenio

We will also have , subject to confirmation, Piri Wipu and Eric Rush (depends on if his boy get to the Olympics)

VIPs floating around All Black Geoff Old, Mayors (old and new) former PM Jenny Shipley, Russell legends aunty win etc, Glen Taylor, Andrew Hore Blues CEO, Heath Mills NZCPA and Rob Nicole NZPA, Andrew Golightly NZ Rugby Foundation and NRU ... more to com

This application is for public transport costs of \$3000 (\$7.50 each way) for circa 200 people return to the Russell sports ground from the Russell Wharf. We need transport to and from the Game in Russell, to ensure the public people who want to come have access to the event and safely return. There is also a small amount of parking and we want to keep people safe by not parking in unsafe places. There is only 1 quote as there is only 1 transport provider in Russell.

## Project Cost

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

### **Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar

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- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$	\$	No files have been uploaded	\$49,000
	\$	\$	No files have been uploaded	\$0
Advertising/Promotion	\$5,000.00	\$	No files have been uploaded	
Facilitator/Professional Fees	\$2,500.00	\$	No files have been uploaded	\$
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded	\$
Equipment Hire	\$	\$	No files have been uploaded	\$
Equipment Purchase (describe)	\$	\$	No files have been uploaded	\$
Utilities	\$	\$	No files have been uploaded	\$
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded	\$
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded	\$
Refreshments	\$15,000.00	\$	No files have been uploaded	\$
Travel/Mileage	\$3,000.00	\$3,000.00	Filename: Russe II Mini Tours Quote.docx File size: 13.3 kB	\$
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded	\$

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Accommodation	\$20,000.00	\$	No files have been uploaded	\$
Koha to Vol Orgs	\$3,500.00	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

49000

Must be a number.

**What is the amount you are requesting from the Board? \***

\$3,000

Must be a dollar amount.

### Financial Information

**\* indicates a required field**

#### Financial Information

**If your organisation registered for GST \***

Yes  No

#### GST Number

**GST Number**

134-209-941

#### Current Funding

**How much money does your organisation currently have? \***

\$70,000.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$70,000.00

Must be a dollar amount.

#### Tagged Funds

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List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Rugby Club Coordinators - for 14 clubs	\$70,000.00
	\$
	\$
	\$
	\$

### Total Tagged Funds

#### Total Tagged Amount

\$70,000.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Private Donations for this event	\$10,000.00	Approved
Private Donations for the project	\$36,000.00	Pending

### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

Yes  No

## Declaration

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

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## Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

## Signatures