

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust

Form Submitted 14 Jun 2024, 7:59PM NZST

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

R Tucker Thompson Sailing Trust

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Contact details

Contact Person One:

Applicant Project Contact *

Contact Person Two:

Applicant Admin Contact

Purpose of organisation

Please briefly describe the purpose of the organisation *

The R. Tucker Thompson Sail Training Trust operates a tall ship youth development programme funded by tourism activity, patrons, grants, and sponsorship. Each year we take up to 250 rangatahi (aged 14-18) on 7-day voyages in the Bay of Islands, during which they learn to sail, undertake physical challenges, participate in team-building activities and nurture their leadership skills. The Trust's mission is Learning for life through the sea. These trips are often a life-changing experience for Northland youth. Trainees build confidence in themselves, gain a deeper understanding of their strengths, and a better ability to build relationships. Our research shows that the outcomes of the voyages cascade into their lives, positively impacting them and their whanau into the future.

Number of Members *

240 rangatahi, 5000 mailing list, 20 staff

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

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Name of Activity *

Youth development

Location *

Bay of Islands

Will there be a charge for the public to attend or participate in the project or event? *

Yes

No

Project dates:

Start Date

End Date:

Date *

Date: *

01/07/2024

26/11/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

We seek funds to sponsor two rangatahi from the Bay of Islands-Whangaroa Ward to participate in a youth voyage as trainees. They can be selected by the Community Board or we can work with local schools and iwi to ensure this funding benefits youth within the Ward.

The Trust works with rangatahi aged 14 to 18 from Te Tai Tokerau. We have around 240 youth each year participating in our programme, of which 50% are Māori.

There are 12 trainees aboard on each voyage and we deliver up to 20 voyages per year. With a 1:3 crew to trainee ratio, youth are immersed in a hands-on and engaging experience, which focuses on cultivating a deeper understanding of self and place.

Whakawhānaungatanga is our guiding principle. We focus on creating a sense of belonging, demonstrated through deliberate inclusivity and acceptance.

The educational component of the voyage includes modules on safety at sea, meteorology, sailing and seamanship, Polynesian celestial navigation, marine navigation, sustainability, marine wildlife, financial literacy, food and nutrition, fishing etc. On the final evening, the crew host a session exploring careers and future pathways.

The experience of a week on the R Tucker Thompson exposes trainees to new opportunities and challenges. This is known to create and strengthen neural pathways that support improved coping skills and decision-making. Trainees learn traditional sailing skills, climb the mast, swim, collect seafood, take walks ashore and engage in many other outdoor activities.

Te Ao Māori is woven into the programme. Relationships are Tuakana-Teina in nature and tikanga is foundational in our delivery.

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Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
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Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Youth placement	\$5,140.00	\$4,000.00	Filename: BOIWH CB - Tucker Youth Placement Funding - 2024.pdf File size: 220.2 kB	\$30,864
	\$	\$	No files have been uploaded	\$
			No files have been uploaded	
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

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Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

30864

Must be a number.

What is the amount you are requesting from the Board? *

\$4,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

94-452-252

Current Funding

How much money does your organisation currently have? *

\$500,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$500,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Maintenance reserves	\$170,000.00
Operational reserves	\$130,000.00
Working capital	\$140,000.00
Youth funds in advance	\$60,000.00

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	\$
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Total Tagged Funds

Total Tagged Amount

\$500,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Youth placements	\$4,000.00	02/05/1923	Yes
Youth placement	\$4,280.00	01/05/1922	Yes

Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures