



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 18 July 2024

Time: 10.00AM

Location: Turner Centre, Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre on:
Thursday 18 July 2024 at 10.00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Sam Stewart representing Coast to Coast Cat Rescue in relation to funding application for the purchase and relocation of a portacabin.
- Catherine Langford representing R Tucker Thompson in relation to funding application for two rangitahi from the Bay of Islands-Whangaroa ward attending a youth development voyage.
- Riki Kinnaird representing Rugby for Life in relation to funding application for the costs of Russell Community Day.
- Toni Tanner representing Kawakawa Community Art Gallery in relation to funding application for establishing a Kawakawa Community Art Gallery.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4777297

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 20 June 2024 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

- 1. 2024-06-20 Bay of Islands-Whangaroa Community Board Minutes - A4753062** 

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as part of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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20 June 2024

**MINUTES OF BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, KERIKERI
ON THURSDAY 20 JUNE 2024 AT 10.00AM**

PRESENT: Chairperson Belinda Ward, Member Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle, Councillor Babe Kapa.

IN ATTENDANCE:

STAFF PRESENT: Kim Hammond (Community Board Co-ordinator – Stakeholder Relationships), Casey Gannon (Manager - Democracy Services), Kathryn Trewin (Funding Advisor – Stakeholder Relationships), Maria Bullen (Democracy Advisor – Democracy Services), Peggy Veen (Principle Advisor – Strategic Relationships).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04am Chairperson Belinda Ward commenced the meeting and Cr Babe Kapa opened with a Karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2024/45

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That the apology received from Member Tyler Bamber be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Nil

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil

5 NGĀ KAIKŌRERO / SPEAKERS

- Steph Godsiff representing Conquer Caulerpa Trust in relation to funding application for Promotion and Education.
- Rod Brown representing Vision Kerikeri in relation to funding application for Wairoa Stream Track Repairs and Maintenance.
- Mandi Lynn representing Every Body is a Treasure in relation to funding application for Youth Arts Wananga and Body Positivity Project.

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- Angela Barker representing Kerikeri Sports Complex in relation to funding application for Te Amo Pūtoro.
- Gail Richards representing Toi Ngāpuhi Limited in relation to funding application for Te Toi Mahara Arts Summit.
- Diana Halliday representing Opua Hall Society in relation to funding application for Rehabilitation and Safety Improvements.
- Debbie Jepson representing Te Runanga o Whaingaroa in relation to funding application for Te Rā o Ngā Tamariki.
- Rose Gallagher representing Waldorf Education Trust in relation to funding application for Whakiro Carvings on Multi-Use Tee-Pee Structure.
- William Fuller representing Bay of Islands Walkways Trust in relation to funding application for Russell-Okiato Cycle Trail.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4728584, pages 9 - 15 refers

RESOLUTION 2024/46

Moved: Chairperson Belinda Ward
Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 16 May 2024 are a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.1 document number A4732832, pages 16 - 27 refers

RESOLUTION 2024/47

Moved: Member Amy Slack
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, and Members Lane Ayr, Jane Hindle and Bruce Mills.

CARRIED

7.2 PROJECT FUNDING REPORTS

Agenda item 7.2 document number A4735131, pages 28 - 39 refers

RESOLUTION 2024/48

Moved: Chairperson Belinda Ward
Seconded: Member Amy Slack

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That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) **Kitted NZ**
- b) **Ngā Kai a te Māori**
- c) **Russell Christmas Parade**
- d) **Tai Tokerau Festival 2024**
- e) **Wainui Marae Trustees**

CARRIED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/49

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That the public be excluded for the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.3 – Funding Applications	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

RESOLUTION 2024/50

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa confirms the information and decisions contained in the part of the meeting held with public excluded be restated in public meeting as follows.

CARRIED

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7.3a FUNDING APPLICATIONS

Agenda item 7.3 document number A4735282, pages 40 - 45 refers

RESOLUTION 2024/51

Moved: Chairperson Belinda Ward
Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board rescind resolution 2023/82 of 6 July 2023 approving the sum of **\$3,582 (plus GST if applicable) from the Boards Community Fund account to Russell Birdman Trust towards the costs of the 2023 Russell Birdman and directs that the funds be returned to the Community Grant Fund for reallocation.**

CARRIED

Abstained: Cr Ann Court

7.3b FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 45 refers

RESOLUTION 2024/52

Moved: Member Lane Ayr
Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board approve the sum of **\$11,250 (plus GST if applicable) be paid from the Boards Community Fund account to the Conquer Caulerpa Trust towards education and promotion of exotic caulerpa.**

LOST

Against: Member Jane Hindle

Abstained: Cr Ann Court

7.3c FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/53

Moved: Member Bruce Mills
Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to the Click Happy towards running the Finding Venus body positivity programme and art workshops for rangitahi in the Bay of Islands-Whangaroa ward.**

LOST

Against: Member Jane Hindle

Abstained: Cr Ann Court

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7.3d FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/54

Moved: Member Lane Ayr

Seconded: Chairperson Belinda Ward

That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Toi Ngāpuhi Ltd towards the costs of Te Toi Mahara Arts Summit.

LOST

Abstained: Cr Ann Court

7.3e FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/55

Moved: Member Jane Hindle

Seconded: Member Roddy Hapati-Pihema

That Bay of Islands-Whangaroa Community Board approve the sum of up to \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Opuā Hall Society towards rehabilitation and safety improvements outside the Opuā Hall.

CARRIED

Abstained: Cr Ann Court

7.3f FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/56

Moved: Member Bruce Mills

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board approve the sum of \$8,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Te Runanga o Whaingaroa towards Te Rā o Ngā Tamariki children's day celebration of Matariki 2024.

CARRIED

Abstained: Cr Ann Court

7.3g FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/57

Moved: Member Belinda Ward

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Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board approve the sum of \$4,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Bay of Islands Waldorf Trust towards the completion of the project including whakiro carvings on the multi-use teepee.

CARRIED

Abstained: Cr Ann Court

7.3h FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/58

Moved: Member Lane Ayr

Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board approve the sum of \$7,935 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Vision Kerikeri towards tree and track maintenance on the Wairoa Stream track.

CARRIED

Abstained: Cr Ann Court

7.3i FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/59

Moved: Member Jane Hindle

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board approve the sum of up to \$71,500 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Bay of Islands Walkways Trust towards the creation of additional sections of the Russell-Okato Cycle Trail. It is noted that any signage on this part of the trail will remain the responsibility of the applicant and will not be maintained or repaired by Council.

CARRIED

Against: Amy Slack

Abstained: Cr Ann Court and Member Roddy Pihema

7.3j FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/60

Moved: Member Jane Hindle

Seconded: Member Roddy Hapati-Pihema

That Bay of Islands-Whangaroa Community Board approve the sum of \$8,949.52 (plus GST if applicable) be paid from the Boards Community Grant Fund account and \$19,075 (plus

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GST if applicable) be paid from the Boards Placemaking Fund account (a total of \$28,024.52) to Kerikeri Sports Complex towards Te Amo Pūtoro.

CARRIED

Abstained: Cr Ann Court and Member Lane Ayr

7.3k FUNDING APPLICATION

Agenda item 7.3 document number A4735282, pages 40 - 112 refers

RESOLUTION 2024/61

Moved: Chairperson Belinda Ward
Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board approve the request from Business Paihia to use the funds granted in resolution 2024/29 in the sum of **\$22,500 (plus GST if applicable) be used towards the costs of venue hire and event promotion for the wider festival, due to funding restraints cancelling the sound/light show.**

CARRIED

Abstained: Cr Ann Court

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD JUNE OPEN RESOLUTION REPORT

Agenda item 8.1 document number A4728637, pages 113 - 114 refers

RESOLUTION 2024/62

Moved: Member Bruce Mills
Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board June Open Resolution Report.

CARRIED

8.2 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2024

Agenda item 8.2 document number A4732298, pages 115 - 121 refers

RESOLUTION 2024/63

Moved: Member Belinda Ward
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board receive the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 30 April 2024".

CARRIED

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8 TE KAPINGA HUI / MEETING CLOSE

At 3:07pm Cr Babe Kapa concluded the meeting with a Karakia.

The meeting closed at 3:08pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 18 July 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME- 10 & 8A PEACOCK GARDEN DRIVE, KERIKERI

File Number: A4764342

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

That the Bay of Islands-Whangaroa Community Board name the new Right of Way currently addressed at 10 & 8a Peacock Garden Drive, Kerikeri.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name a Right of Way addressed at 10 & 8a Peacock Garden Drive, Kerikeri was received on the 25th of March 2024.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name a new Right of Way, “Kowhai Grove” that is currently addressed at 10 & 8a Peacock Garden Drive, Kerikeri.

1) TĀHUHU KŌRERO / BACKGROUND

An application was made by Perfect Picture Properties on the 25th of March 2024 to name a new Right of Way in which 10 new dwellings will be built.

The applicant proposed “Kowhai Grove” as its name due to the abundance of Kowhai trees in the area.

The proposed names were sent to Land Information New Zealand for approval. A response was received confirming 3 out of 3 proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011.

Ngāti Rēhia were consulted when choosing these names for the new Right of Way. Ngāti Rēhia provided feedback and confirmed all names were acceptable for use with the exception that “Cabbage Tree Way” be changed to “Tī Kōuaka Way.” The applicant was happy with this change.

Road Naming: 10 & 8a Peacock Garden Drive, Kerikeri	
LINZ Approval	YES
Hapu Consultation	YES- Ngāti Rēhia
Map Attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed names are as follows:

Preferred choice: Kowhai Grove

Second choice: Nikau Lane

Third choice: Tī Kōuaka Way

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

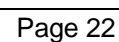
1. Map - A4764325 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a Right of Way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Hapu/Iwi were asked for their feedback by the applicant. Ngāti Rēhia approved the proposed names.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision. The only resident is the applicant.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



7.2 PROJECT FUNDING REPORTS

File Number: A4772581

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Coast to Coast Cat Rescue
- b) Rainbow Rangitahi Youth Space

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

- 1. Coast to Coast Cat Rescue - A4772569 [↓](#) 
- 2. Rainbow Rangitahi - A4772572 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Coast To Coast Cat Rescue _____

Name & location of project: Van Purchase _____

Date of project/activity: July 2023 _____

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$10,000 +GST _____

Board meeting date the grant was approved: July 2023 _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Van Purchase	\$11500	YES
	\$	
	\$	
	\$	
Total:	\$ 11,500	

Give a brief description of the highlights of your project including numbers participating:

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The purchase of the van has enabled us to carry out trapping jobs in the community and transport cats to the vets and back to the shelter.

We have been able to attend the Packhouse Market weekly with all of our tables, crates, gazebos and cats for adoption. This has enabled us to interact with the public and not only adopt cats but also get our name out there so that people can contact us if they need any help.

Numerous trapping jobs and desexes have come about because of our presence at the market.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:



Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: **Bald Angels Charitable Trust** _____

Name & location of project: **Rainbow Rangatahi** _____

Date of project/activity: **2022-2024**

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: **\$10,000** _____

Board meeting date the grant was approved: Sorry Not sure of date RESOLUTION 2022/41 with extension granted

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for**
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Venue Hire and Equipment Hireage	\$4659.56	
Rainbow Rangatahi Club meeting expenses (kai and craft materials etc)	\$4534.08	
Event expenses	\$302.22	
Painting seats /Placemaking	\$159.91	
Printing and marketing for RR Club	\$717.23	
Club materials and expenses	\$631.32	
Accessibility Fuel to TRANSPORTyouth weekly ave 1 hour Approx 40Km @90c x40wksp/ann (x2yrs)	\$3240	
Not included: the R Tucker Thompson trip sponsored and offered to all youth in RR. 14 youth joined us. This was funded by our kiwiMANA programme.		
Please see attached:Xero reports -tagged Rainbow Project Expenses If any further proof or explanation is required please advise.		
Total:	\$14244.32	

Give a brief description of the highlights of your project including numbers participating:**OUR RAINBOW RANGATAHI PROGRAMME IS POSITIVELY IMPACTING WELLBEING OUTCOMES THEREFORE OUR FUTURE AS A COMMUNITY IS IMPACTED**

10 average weekly attendance Rainbow Rangatahi Club
 22 rangatahi have attended Rainbow Rangatahi Club
 4 self harm episodes intercepted
 5 mental health support connections strengthened
 18 youth have improved social connections & confidence
 2 youth returned to education pathways after being absent from education, training, employment
 11 whānau relationships developed with RR leaders/mentors
 3 wraparound navigations for truants
 3 whanau emergency poverty support packages provided to youth attending RR
 18 rangatahi feel seen, heard and valued
 8 accessibility solutions are delivered for 8 vulnerable rangatahi (these youth could not attend without the transport provided weekly)

- We were part of the 2022 Christmas parade and approximately 20 people were involved with our group
- Various businesses have enjoyed the opportunity to be connected and celebrate the rainbow community
- We ran a wonderful event "Beginners Guide To Queer" co-designed and led by rangatahi- over 40 people attended
- The Youth co-designed a brochure that is circulated through the community that raises awareness and promotes understanding and education around the LGBTQIA + community
- Rainbow stickers have been co-designed with Ngāti Rehia -to indicate safe places/businesses for Rainbow community
- The Angel Wings in the domain were inspired by this project
- We have rainbow seats in Kerikeri, Kaeo, Paihia
- We have workshopped community aspirations with Roddy Pihema and have strategy to encourage change and a healthy, safe community
- We have taken the meetings to Paihia and Kawakawa to connect with towns in the rohe
- We have invited the community to connect and we have actively engaged different organisations in order to grow a healthy community network

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:**The Main findings:**

1. Our rainbow rangatahi are highly vulnerable members of this community and need considerable wrap around support to manage and sustain healthy lifestyles
2. The weekly meetings have been way more important to the rangatahi than we had imagined.
3. It has been difficult to engage adults in the Rainbow Community to support this kaupapa
4. It may therefore become difficult to sustain this kaupapa without considerable funding to employ people trained &/or experienced enough to provide the level of support needed.

The wider Bay Of Islands- Whangaroa -Far North Community benefits from this project

ESPECIALLY All LGBTQI+/Rainbow/Queer/Takatapui/ Fa'afafine youth

- FNDC region is represented as safe, inclusive and supportive
- Organisations are invited to connect, learn and grow social responsibilities
- Truancy declines with the rangatahi engaged
- Navigations to additional services support whanau
- Self-harm and suicide averted
- Youth are employable &/or returning to education due to greater self-confidence
- Youth are elevated and empowered due to inclusive attitudes
- Community wellbeing improves
- Community is strengthened

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please refer to the material provided to FNDC Funding dept by email some time ago.

Here is link to some slides: [Rainbow Rangatahi - Our Journey](#)

Apologies we do not have the resources to collect and save all the mentions, tags, posts that acknowledge the Community board, but the slides above do show some of the mentions.

This slide show is also on our website- without the data pages in order to preserve the dignity of our rangatahi.

The website page is: <https://www.baldangels.org.nz/projects-campaigns/rainbow-rangatahi/>

Bald Angels Website [Sponsor Page](#):

kiwiMANA Facebook Page: <https://www.facebook.com/youth4kiwimana/>

If you have a Facebook page that we can link to please give details:

Rainbow Rangatahi has an Instagram page. https://www.instagram.com/rainbow_rangatahi/ Some of the posts are crossed shared to Bald Angels face book page. <https://www.facebook.com/BaldAngelsKerikeri/> & kiwiMANA -see above

This report was completed by:

Date:5 June2024

7.3 FUNDING APPLICATIONS

File Number: A4772728

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Six new applications have been received, requesting \$36,906.
- The Board has **\$208,804** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2024/2025 financial year.

TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Fund account to the Coast to Coast Cat Rescue towards purchase and relocation of a portacabin.

TŪTOHUNGA / RECOMMENDATION

- b) That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Fund account to the Our Kerikeri Community Trust towards 2024 Northland Chess Championship.

TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Fund account to the R Tucker Thompson Youth Sailing Trust towards two rangitahi from the Bay of Islands-Whangaroa ward attending a youth development voyage.

TŪTOHUNGA / RECOMMENDATION

- d) That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Fund account to Rugby for Life towards the costs of Russell Community Day.

TŪTOHUNGA / RECOMMENDATION

- e) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Fund account to Toni Tanner towards establishing a Kawakawa Community Art Gallery.

TŪTOHUNGA / RECOMMENDATION

- f) That Bay of Islands-Whangaroa Community Board approve the sum of **\$2,906** (plus GST if applicable) be paid from the Boards Community Fund account to Mita Harris towards Unimog brake and clutch repairs.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
Coast to Coast Animal Rescue – Portacabin for cat shelter	\$10,000	\$5,000	The applicant is seeking funding to secure a portacabin to shelter cats that have been brought into the rescue before they secure permanent homes. They are also seeking funds from the other Boards. This meets community outcomes 1, 3	Infrastructure
Our Kerikeri – 2024 Chess Championship	\$3,000	\$3,000	This is the third year the applicant has sought sponsorship from the Board for this event. It is a large, well-run event that is well supported by the community. This meets community outcomes 1, 3, 6	Arts, Culture and Heritage/ Event
R Tucker Thompson Youth Sailing Trust – Youth Development Voyage for two students	\$4,000	\$4,000	The applicant is seeking funding for two students from the Bay of Islands-Whangaroa Ward to attend a youth development sailing course. This meets community outcomes 1, 3	Infrastructure
Rugby for Life – Russell Community Day	\$3,000	\$3,000	The applicant is seeking funding to run a family fun day in Russell, including transport of participants. This meets community outcomes 1, 3	Arts, Culture and Heritage/ Event

Applicant	Requested	Recommend	Comments	Type
Toni Tanner – Kawakawa Community Art Gallery	\$14,000	\$5,000	The applicant is seeking funding to open a community art gallery which would also include opportunities for art classes and wananga in Kawakawa. This meets community outcomes 1, 3	Arts, Culture and Heritage/ Event
Mita Harris – Unimog Repairs	\$2,906	\$2,906	The applicant is seeking funding for repairs and maintenance on the Unimog that is used during civil defence emergencies within the Far North District. This meets community outcomes 1, 3, 4	Community Development

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.













Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Coast to Coast Cat Rescue - A4772571  
2. Kerikeri Chess - A4772568  
3. R Tucker Thompson - A4772573  
4. Rugby for Life - A4772574  
5. Toni Tanner - A4772570  
6. Mita Harris - A4772565  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232436 From Coast to Coast Cat Rescue

Form Submitted 16 Jun 2024, 5:57PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Coast to Coast Cat Rescue

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232436 From Coast to Coast Cat Rescue**

Form Submitted 16 Jun 2024, 5:57PM NZST

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

To minimise the impact an uncontrolled cat population has on the environment; both urban and rural by encouraging and educating on the need for responsible companion animal guardianship including de-sexing, vaccination and microchipping and;
To provide shelter, care and rehoming for unwanted or stray cats and kittens.

Number of Members *

4

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Cabin Purchase to House Stray Cats Looking for Homes

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232436 From Coast to Coast Cat Rescue

Form Submitted 16 Jun 2024, 5:57PM NZST

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date *

Date: *

15/07/2024

15/07/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Coast to Coast Cat Rescue provides shelter, care and rehoming for unwanted or stray cats and kittens.

Since we began as CCCR in December 2022 we have brought into care 894 cats and kittens. We have adopted 707 and transferred many to other rescues when we are at capacity.

Currently our adult cats are housed in aviaries which are not fit for purpose. Although the cats are housed out of the elements the current set up can be cold in the winter and is hard to keep hygienically clean.

We have been awarded \$10,000 from Pub Charities towards the purchase of a cabin and enclosed deck area. The total required including transport is \$20885.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232436 From Coast to Coast Cat Rescue

Form Submitted 16 Jun 2024, 5:57PM NZST

- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$	\$	No files have been uploaded	\$0
Advertising/Promotion	\$	\$	No files have been uploaded	\$0
Facilitator/Professional Fees	\$	\$	No files have been uploaded	\$0
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded	\$0
Equipment Hire	\$	\$	No files have been uploaded	\$0
Equipment Purchase (describe)	\$19,850.00	\$9,000.00	Filename: Cabin Invoice.pdf File size: 161.9 kB	\$9,000
Utilities	\$	\$	No files have been uploaded	\$0
Hardware (e.g. cement, timber, nails, paint)	\$	\$	No files have been uploaded	\$0
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded	\$0
Refreshments	\$	\$	No files have been uploaded	\$0
Travel/Mileage	\$	\$	No files have been uploaded	\$0
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded	\$0
Other (describe)	\$1,035.00	\$1,035.00	Filename: Quote QU0072.pdf File size: 73.8 kB	\$1,035

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232436 From Coast to Coast Cat Rescue

Form Submitted 16 Jun 2024, 5:57PM NZST

Other (describe)	\$	\$	No files have been uploaded	\$0
Other (describe)	\$	\$	No files have been uploaded	\$0

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

20885
Must be a number.

What is the amount you are requesting from the Board? *

\$10,000
Must be a dollar amount.

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
137-582-139

Current Funding

How much money does your organisation currently have? *

\$8,000.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$8,000.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232436 From Coast to Coast Cat Rescue**

Form Submitted 16 Jun 2024, 5:57PM NZST

Purpose	Amount
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Tagged Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Pub Charities	\$10,000.00	Approved
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Van Purchase	\$10,000.00	02/07/1923	Yes
Euthanasia	\$5,000.00	02/07/1923	Yes
Desexing	\$10,000.00	02/07/1923	Yes

Declaration*** indicates a required field**

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232436 From Coast to Coast Cat Rescue

Form Submitted 16 Jun 2024, 5:57PM NZST

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232436 From Coast to Coast Cat Rescue**

Form Submitted 16 Jun 2024, 5:57PM NZST

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024, 3:45PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Our Kerikeri Community Charitable Trust

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024, 3:45PM NZST

Contact details

Contact Person One:

Contact Person Two:

Applicant Admin Contact

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our Kerikeri Community Charitable Trust was formed by a small group of passionate volunteers who are united by a goal of unlocking the potential that already exists in Kerikeri. Like many towns and cities all over New Zealand (and the world), we believe in the power of communities to create positive change at a grass roots level.

We work collaboratively with other community groups and our local hapu to do great things.

Number of Members *

6 trustees

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Northland Chess Championship 2024

Location *

Page 2 of 9

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024, 3:45PM NZST
Turner Centre, Kerikeri

Will there be a charge for the public to attend or participate in the project or event? *

☒ Yes

☐ No

Entry Cost

If yes, how much?

\$10.00

Must be a dollar amount.

Project dates:

Start Date

Date *

02/11/2024

Must be a date.

End Date:

Date: *

02/11/2024

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Background:

Kerikeri Chess Club, in partnership with the community group Our Kerikeri, have successfully organised the largest open chess tournament in Northland since 2022. So far more than 260 players have attended the event with a majority being players 12 and under. On average half the players are from the Far North District while the rest are from other parts of Northland and even some travelling from Auckland and beyond. We also have a number of smaller schools and kura participating.

Vision:

Our vision is to create a fun, inclusive, and family-friendly event that not only attracts locals, but players from across Tai Tokerau. We currently have active chess clubs in Whangārei and Mangawhai, Kerikeri and Kaitia. The purpose of an annual event is also to motivate new and existing chess players to help ensure that these local clubs are successful throughout the year.

Community Benefits:

The tournament provides an opportunity for the wider community to come together, socialize, and engage in a healthy and educational activity. We have players from 6 years old to +80 years old, coming from all walks of life, and it's wonderful to see how a simple board game can bring people together, create motivation and confidence, and provide a unique tournament experience for both players and visitors.

The event also caters for volunteering opportunities, and last year we had 20 local

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024 3:45PM NZST
volunteers participating, ensuring the event was a success.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$3,684.00	\$2,400.00	Filename: Quote - Venue (May 20 24).pdf File size: 972.1 k B	\$6,416
Professional Fees	\$522.00	\$250.00	Filename: Quote - Arbiter Fee.pdf File size: 97.6 kB	\$6,416
Advertisement/Promotion	\$572.00	\$250.00	Filename: Quote - Advertisement .pdf File size: 335.5 k B	\$6,416

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024, 3:45PM NZST

Equipment Hire	\$297.00	\$100.00	Filename: Quote - Extra Tables.pdf File size: 125.0 kB	\$6,416
Trophies/Prizes	\$1,341.00	\$0.00	Filename: Quote - Trophies and Prizes.pdf File size: 356.4 kB	\$6,416

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

6416

Must be a number.

What is the amount you are requesting from the Board? *

\$3,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

131-500-181

Current Funding

How much money does your organisation currently have? *

\$63,871.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$63,317.00

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024, 3:45PM NZST

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Community housing/Infrastructure/District Plans	\$5,950.00
Master Planning	\$26,412.00
Te Haa sculpture	\$12,955.00
Christmas	\$10,000.00
General operation/AGM/insurances	\$8,000.00

Total Tagged Funds**Total Tagged Amount**

\$63,317.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
2 x sponsorship package	\$1,000.00	Approved
3 x sponsorship package	\$1,500.00	Pending
Registration fee	\$957.00	Approved

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024, 3:45PM NZST			
Chess Championship 2023	\$2,000.00	28/10/2023	Yes
Master Planning	\$22,967.00	18/05/2023	No
Wall mural	\$2,550.00	05/10/2023	Yes
Christmas 2023	\$5,000.00	09/12/2023	Yes
Jazz Festival 2024	\$3,926.00	25/02/2024	No

Declaration

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Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232437 From Our Kerikeri Community Charitable Trust

Form Submitted 16 Jun 2024 3:45PM NZST

- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
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Signatures

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust

Form Submitted 14 Jun 2024, 7:59PM NZST

Applicant Details

*** indicates a required field**

Instructions

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The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

R Tucker Thompson Sailing Trust

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust**

Form Submitted 14 Jun 2024, 7:59PM NZST

Contact details

Contact Person One:

Applicant Project Contact *

Contact Person Two:

Applicant Admin Contact**Purpose of organisation****Please briefly describe the purpose of the organisation ***

The R. Tucker Thompson Sail Training Trust operates a tall ship youth development programme funded by tourism activity, patrons, grants, and sponsorship. Each year we take up to 250 rangatahi (aged 14-18) on 7-day voyages in the Bay of Islands, during which they learn to sail, undertake physical challenges, participate in team-building activities and nurture their leadership skills. The Trust's mission is Learning for life through the sea. These trips are often a life-changing experience for Northland youth. Trainees build confidence in themselves, gain a deeper understanding of their strengths, and a better ability to build relationships. Our research shows that the outcomes of the voyages cascade into their lives, positively impacting them and their whanau into the future.

Number of Members *

240 rangatahi, 5000 mailing list, 20 staff

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust**

Form Submitted 14 Jun 2024, 7:59PM NZST

Name of Activity *

Youth development

Location *

Bay of Islands

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date ***Date: ***

01/07/2024

26/11/2024

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

We seek funds to sponsor two rangatahi from the Bay of Islands-Whangaroa Ward to participate in a youth voyage as trainees. They can be selected by the Community Board or we can work with local schools and iwi to ensure this funding benefits youth within the Ward.

The Trust works with rangatahi aged 14 to 18 from Te Tai Tokerau. We have around 240 youth each year participating in our programme, of which 50% are Māori.

There are 12 trainees aboard on each voyage and we deliver up to 20 voyages per year. With a 1:3 crew to trainee ratio, youth are immersed in a hands-on and engaging experience, which focuses on cultivating a deeper understanding of self and place.

Whakawhānaungatanga is our guiding principle. We focus on creating a sense of belonging, demonstrated through deliberate inclusivity and acceptance.

The educational component of the voyage includes modules on safety at sea, meteorology, sailing and seamanship, Polynesian celestial navigation, marine navigation, sustainability, marine wildlife, financial literacy, food and nutrition, fishing etc. On the final evening, the crew host a session exploring careers and future pathways.

The experience of a week on the R Tucker Thompson exposes trainees to new opportunities and challenges. This is known to create and strengthen neural pathways that support improved coping skills and decision-making. Trainees learn traditional sailing skills, climb the mast, swim, collect seafood, take walks ashore and engage in many other outdoor activities.

Te Ao Māori is woven into the programme. Relationships are Tuakana-Teina in nature and tikanga is foundational in our delivery.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust

Form Submitted 14 Jun 2024, 7:59PM NZST

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

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- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Youth placement	\$5,140.00	\$4,000.00	Filename: BOIWH CB - Tucker Youth Placement Funding - 2024.pdf File size: 220.2 kB	\$30,864
	\$	\$	No files have been uploaded	\$
			No files have been uploaded	
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust**

Form Submitted 14 Jun 2024, 7:59PM NZST

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

30864

Must be a number.

What is the amount you are requesting from the Board? *

\$4,000

Must be a dollar amount.

Financial Information*** indicates a required field****Financial Information****If your organisation registered for GST ***☒ Yes ☐ No**GST Number****GST Number**

94-452-252

Current Funding**How much money does your organisation currently have? ***

\$500,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$500,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Maintenance reserves	\$170,000.00
Operational reserves	\$130,000.00
Working capital	\$140,000.00
Youth funds in advance	\$60,000.00

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust**

Form Submitted 14 Jun 2024, 7:59PM NZST

	\$
--	----

Total Tagged Funds**Total Tagged Amount**

\$500,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Youth placements	\$4,000.00	02/05/1923	Yes
Youth placement	\$4,280.00	01/05/1922	Yes

Declaration*** indicates a required field****Privacy Information**

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Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust

Form Submitted 14 Jun 2024, 7:59PM NZST

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
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5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232435 From R Tucker Thompson Sailing Trust**

Form Submitted 14 Jun 2024, 7:59PM NZST

7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232438 From Rugby For Life Charitable Trust

Form Submitted 20 Jun 2024, 1:10PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Rugby For Life Charitable Trust

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232438 From Rugby For Life Charitable Trust**

Form Submitted 20 Jun 2024, 1:10PM NZST

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Rugby for Life aims to develop people and communities, embrace positive change, and nurture pride within the people of Northland.

We exist to lead social and economic change in our rugby communities, including rugby clubs and other rugby related organisations, and provide hope, skill and capability development for sustainable health and wellbeing now and in the future.

Number of Members *

2000 to 3000

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Rugby For Life Community Day

Location *

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232438 From Rugby For Life Charitable Trust**

Form Submitted 20 Jun 2024, 1:10PM NZST

Russell

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date: ***Date: ***

27/07/2024

27/07/2024

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Rugby For Life is running a community day in Russell. The program will be held over 2 days, the 26th and 27th of July. The main part of the public program is to be held on the 27th of July with a festival rugby game being held at the Russell Sports Ground between the NZ Parliament Team and a Russell Sports Club Selection. We are expecting a crowd of 200 to 400 people, and afterward everyone is invited to go to the Duke of Marlborough Hotel for the after match celebrations, which include family fun and free Kai for all.

We are excited and privileged to have this opportunity, it is last minute as the NZ Parliament team reached out 2 weeks ago. We don't get a test match in Northland let alone something like this in the Far North and we need to take the opportunity.

We are planning to make this a big community event to be proud of. This event is a free event and celebrates local Grassroots sport and heroes and the good will and opportunities that being involved in sport provides. We also want the public to have free access to all these heroes rub shoulders and have a joint meal.

The outcomes we are hoping to create are (for kids / family and volunteers in the community).

Increase Participation in sport for the 20 RFL clubs and referees and the positive impact to those who play and are involved (for life), over half of these are in the Far North. And increase volunteer membership and support for the organisations in Russell.

Give people from the Far North the chance to watch a few former rugby heroes and meet them in person, also a chance to mix with our members of parliament. Hopefully inspire to be involved and create opportunities to use the network to get jobs etc.

Provide a space for people to connect and have some safe time together, at a time when the world is a bit stuffed and still under a hangover of covid lets go back to basics and reconnect at a grassroots level and talk. Russell and the wider Bay need a chance to get together to have some fun in a safe environment and have something fun to talk about.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232438 From Rugby For Life Charitable Trust

Form Submitted 20 Jun 2024, 1:10PM NZST

This will create great pride in our poorer communities in the Far North (that are represented by 20 club players in RFL clubs throughout Northland). Its not often a local hero can play / mix and mingles with super stars.

Shared Kai and feeding everyone and enjoy each others company, the Northland and sports way.

We will promote Russell and the volunteer groups and try to grow these including the likes of St Johns will be there in the day to support / do some training and do blood pressure training.

We are building a few names you may know, its going to be fun ... these include

Parliament team members include Northland born and bred Captain Peni Henare and Shane Jones (non-playing reserve), plus 20 MPs etc

The Russell Sports Club selection includes Northland legends "Coach" Ian Jones, Manager David Holwell, Taniwha Players centurions former All Black and centurion Rene Ranger Rugby for Life club players and local legends including Hika's Aaron Write, Hora Horas Paul Scott

Former All Black's Captain Tane Randell (and his two sons), Otago Representative John Blaikie, Rua Tepoki North Harbour Coach and All Blacks Nehe Milner Skudder and Kevin Scenio

We will also have , subject to confirmation, Piri Wipu and Eric Rush (depends on if his boy get to the Olympics)

VIPs floating around All Black Geoff Old, Mayors (old and new) former PM Jenny Shipley, Russell legends aunty win etc, Glen Taylor, Andrew Hore Blues CEO, Heath Mills NZCPA and Rob Nicole NZPA, Andrew Golightly NZ Rugby Foundation and NRU ... more to com

This application is for public transport costs of \$3000 (\$7.50 each way) for circa 200 people return to the Russell sports ground from the Russell Wharf. We need transport to and from the Game in Russell, to ensure the public people who want to come have access to the event and safely return. There is also a small amount of parking and we want to keep people safe by not parking in unsafe places. There is only 1 quote as there is only 1 transport provider in Russell.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232438 From Rugby For Life Charitable Trust

Form Submitted 20 Jun 2024, 1:10PM NZST

- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$	\$	No files have been uploaded	\$49,000
	\$	\$	No files have been uploaded	\$0
Advertising/Promotion	\$5,000.00	\$	No files have been uploaded	
Facilitator/Professional Fees	\$2,500.00	\$	No files have been uploaded	\$
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded	\$
Equipment Hire	\$	\$	No files have been uploaded	\$
Equipment Purchase (describe)	\$	\$	No files have been uploaded	\$
Utilities	\$	\$	No files have been uploaded	\$
Hardware (e.g. cement, timber, nails, paint)	\$	\$	No files have been uploaded	\$
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded	\$
Refreshments	\$15,000.00	\$	No files have been uploaded	\$
Travel/Mileage	\$3,000.00	\$3,000.00	Filename: Russell Mini Tours Quote.docx File size: 13.3 kB	\$
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded	\$

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232438 From Rugby For Life Charitable Trust**

Form Submitted 20 Jun 2024, 1:10PM NZST

Accommodation	\$20,000.00	\$	No files have been uploaded	\$
Koha to Vol Orgs	\$3,500.00	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

49000

Must be a number.

What is the amount you are requesting from the Board? *

\$3,000

Must be a dollar amount.

Financial Information*** indicates a required field****Financial Information****If your organisation registered for GST ***☒ Yes ☐ No**GST Number****GST Number**

134-209-941

Current Funding**How much money does your organisation currently have? ***

\$70,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$70,000.00

Must be a dollar amount.

Tagged Funds

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232438 From Rugby For Life Charitable Trust**

Form Submitted 20 Jun 2024, 1:10PM NZST

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Rugby Club Coordinators - for 14 clubs	\$70,000.00
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Tagged Amount**

\$70,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Private Donations for this event	\$10,000.00	Approved
Private Donations for the project	\$36,000.00	Pending

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Declaration***** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232438 From Rugby For Life Charitable Trust

Form Submitted 20 Jun 2024, 1:10PM NZST

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**Local Grant Application Form****Application No. BOIWCB232438 From Rugby For Life Charitable Trust**

Form Submitted 20 Jun 2024, 1:10PM NZST

7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00001 From Ms Toni Tanner
Form Submitted 26 Jun 2024, 4:28PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Ms Toni Tanner

Website

Must be a URL.

Facebook page

<https://www.facebook.com/nzflaxweaving/>

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00001 From Ms Toni Tanner**

Form Submitted 26 Jun 2024, 4:28PM NZST

Contact details

Contact Person One:

Applicant Project Contact *

Ms Toni Tanner

Contact Person Two:

Applicant Admin Contact

Mr Ariel Cabrera

Purpose of organisation**Please briefly describe the purpose of the organisation ***

I am an artist, Events Manager and bring Artists together to exhibit works and teach the Arts.

We have over 15 artists behind this venture keen to have a space to exhibit in the Bay of Islands. This would be a great community resource and teaching center that is well overdue.

We have been offered several empty shops of which there are many at this present time.

People are looking for places for their kids to learn the arts and we would like to offer this space as well as a space for artists to exhibit, run talks, presentations and the like.

There are so many events that could be created in this Arts space. The Bay of Islands needs to nurture our creatives and up and coming artists. This may also in turn create future jobs and other ventures.

Number of Members *

20

Project Details*** indicates a required field****Project Details**

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00001 From Ms Toni Tanner

Form Submitted 26 Jun 2024, 4:28PM NZST

Clearly describe the project or event:

Name of Activity *

Bay Of Islands Community Art Gallery

Location *

Kawakawa

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date *

Date: *

31/08/2024

31/03/2027

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

To open a community art galley for all to enjoy. Artists, the public and the wider community will all benefit from this Community Project. It will also be a highlight to anyone visiting the town uplifting the visual look and variety of things to do in the village.

Our children can learn the arts straight from the artists attending talks, events and art classes. Ladies may attend morning workshops and create nice friendships whilst learning the arts, history on the arts and Maori traditional teachings.

Exhibitions will be open to different parts of the community at various times bringing everyone together. This will be exhibitions such as children's, local, emerging artists, maori artists and guest artists...

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00001 From Ms Toni Tanner

Form Submitted 26 Jun 2024, 4:28PM NZST

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$18,148.00	\$14,000.00	Filename: shop rental quote.docx File size: 16.9 kB	\$30,000
Advertising/Promotion	\$2,000.00	\$	No files have been uploaded	\$2,000
Facilitator/Professional Fees	\$	\$	No files have been uploaded	\$
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded	\$
Equipment Hire	\$	\$	No files have been uploaded	\$
Equipment Purchase (describe)	\$1,000.00	\$	No files have been uploaded	\$1,000
Utilities power	\$1,440.00	\$1,000.00	No files have been uploaded	\$1,440
Hardware (e.g cement, timber, nails, paint)	\$1,000.00	\$	No files have been uploaded	\$1,000
Consumable materials (craft supplies, books)	\$1,000.00	\$	No files have been uploaded	\$1,000
Refreshments	\$1,000.00	\$	No files have been uploaded	\$1,000
Travel/Mileage	\$1,000.00	\$	No files have been uploaded	\$1,000

Bay of Islands-Whangaroa Community Grants Fund 2024-25

Local Grant Application Form

Application No. BOIWCB00001 From Ms Toni Tanner

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Volunteer Ex- penses Reim- bursement	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

30000

Must be a number.

What is the amount you are requesting from the Board? *

\$14,000

Must be a dollar amount.

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$1,600.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$4,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00001 From Ms Toni Tanner
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Purpose	Amount
rental	\$18,148.00
Power	\$1,440.00
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount
\$19,588.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Artists rental	\$5,200.00	
Art class fees	\$6,500.00	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Local Grant Application Form

Application No. BOIWCB00001 From Ms Toni Tanner

Form Submitted 26 Jun 2024, 4:28PM NZST

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
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5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

**Bay of Islands-Whangaroa Community Grants Fund 2024-25
Local Grant Application Form****Application No. BOIWCB00001 From Ms Toni Tanner**


Form Submitted 26 Jun 2024, 4:28PM NZST

who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Local Grant Application Form

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- Send your completed form to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation TAITOKERAU RESPONSE & RESCUE SERVICE Number of Members 6

Postal Address [REDACTED]

Physical Address [REDACTED]

Contact Person [REDACTED]

Phone Number [REDACTED]

Email Address [REDACTED]

Please briefly describe the purpose of the organisation. **MISSION STATEMENT:**

"TO PROVIDE A HIGH LEVEL STORM RESPONSE SERVICE FOR OUR REGION AND ANYWHERE ELSE WE ARE NEEDED."

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

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Local Grant Application Form

Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity FLOOD RESPONSE & RELIEF Date 25 JUNE 2024

Location MANGAKARETU BASE / COVERING OUR REGION Time 1900 hrs

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? N/A

Outline your activity and the services it will provide. Tell us:


- 1 Who will benefit from the activity and how; and
- 2 How it will broaden the range of activities and experiences available to the community.

1) ALL OUR PEOPLE IN OUR REGION WILL/COULD BENEFIT FROM THE SERVICE WE PROVIDE IN THEIR HOUR OF NEED.

2) AT THE MINUTE, WE ARE THE ONLY SERVICE PROVIDER THAT PROVIDES A TEAM ATTACHED TO X2 UNIMOB TRUCKS THAT PROVIDES RESCUE IN HIGH WATER CONDITIONS DURING FLOOD EVENTS.

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Local Grant Application Form

Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline


Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe) COF and Machine REPAIRS.	2717.00 2906.00	2717.00 2906.00
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	2717.00 2906.00	2717.00 2906.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Local Grant Application Form

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

TAITOKERAU RESPONSE & RELIEF SERVICE

We, the undersigned, declare the following:
In submitting this application:


1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To split any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name [REDACTED]

Postal Address [REDACTED]

Phone Number [REDACTED]

Signature [REDACTED]

Signatory Two

Name Position

Postal Address Post Code

Phone Number Mobile Number

Signature Date

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7.4 CHAIRPERSON AND MEMBERS REPORT

File Number: A4776336

Author: Kim Hammond, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Jane Hindle.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITI HANGA / ATTACHMENTS

1. **Members Report - Belinda Ward - A4776268**  
2. **Members Report - Jane Hindle - A4776282**  



Bay of Islands-Whangaroa
Community Board

Member's Report

Name: Belinda Ward
Subdivision: Paihia Subdivision
Date: 5th June 2024 – 1st July 2024

Meetings Attended

Date	Meeting	Comments
06/06/24	FNDC Extraordinary Meeting - LTP deliberations	FNDC - Kaikohe
07/06/24	Bay of Islands-Whangaroa CB Agenda Preview	Virtual - Teams
11/06/24	LGNZ roundtable #2 - Sovereign Citizens & vexatious requests	Virtual - Zoom
13/06/24	FNDC Meeting	Virtual - Teams
18/06/24	CB Chairs catch-up with Mayor	Virtual - Teams
20/06/24	BOI-W CB Meeting	Turner Centre - Kerikeri
22/06/24	Simson Park Moerewa - Community engagement for Reserve Management Plan	Simson Park - Moerewa
22/06/24	Vision Kerikeri AGM	St Johns Hall - Kerikeri
24/06/24	NZ Chamber of Commerce - Power & Infrastructure Issues	Virtual - Zoom
25/06/24	Te Koukou - Transport Committee Mtg & Workshop	Virtual - Teams
26/06/24	FNDC Extraordinary Meeting for adoption of LTP 2024-2027 "Lite"	FNDC - Kaikohe
26/06/24	Parking Strategy Workshop	FNDC - Kaikohe

Community Issues

Issue name	Comment
Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. 01/07/24 Awaiting reply from NRC

20/04/24	Received a call from a Waitangi resident requesting to meet re future Waitangi Marae Plans - Meeting scheduled for 2nd July
30/06/24	Inspected reinstatement of the pinned bollards on Lucy Williams Reserve, Marsden Road Paihia. RFS now closed.

Requests for Service (RFS)

RFS number	Date	Comment
Via Solid Waste Engineer	29/11/23	An email was received from a resident requesting the removal /closure of the kerbside collection point on Montrose Road. CB need to advise Council under delegation? Update: Solid Waste Manager to meet with relevant CB members via Teams 9/3/2024 Update: Meeting held & CB member to forward wording for bin signage. Rat infestation has now become a health issue despite regular baiting & information is being gathered to look at closing this site. Report requested 22/06/24 to consider closure of collection point.
4184582	08/12/23	An email was received from a resident via the Solid Waste Engineer requesting the removal /closure of the kerbside collection cnr. Wiroa & Ladore Roads. CB need to advise Council under delegation? Update: Solid Waste Manager to meet with relevant CB members via Teams 9/3/2024 Update: Meeting held & CB member to forward wording for bin signage.
4186238	13/12/23	Request for all broken traffic safety timber barriers along Te Karuwha Parade Waitangi to be removed for health & safety & beautification issues. Response received from Ventia 21/12/23. "They are not deemed to pose a tripping hazard, FNDC are investigating options pending budget availability. As such no action will be taken by us at this time." Still not resolved satisfactorily 01/07/24
Email via KH	29/01/24	Urgent action required to sweep all the sand off the Te Karuwha Parade Waitangi footpath before 2nd February. The sand has been there for well over a week since the last big seas. No action as at 29/3/24 Update: 01/07/24 Footpath has still not had maintenance!
Email via KH on behalf	16/02/24	1. Designation of land behind fence near Waitangi Pensioner Flats. 2. Bollards need reinstating on Te Kemara Ave Reserve Waitangi.
4199159	03/04/24	Email received from Takau Bay Residents re road, grading, sealing & speed limit issues.
4153943 4167086 4197247	15/04/24	I received a call & emails from a Tapuhi Road resident in Hukerenui regarding culverts & drains blocked with metal & historical RFS's.
4195214	19/04/24	Blocked drains in Sullivans Road Paihia were worked on by the contractor & the job is not finished.
4191344 4194023	29/06/24	Historical RFS's re Blocked drains on Marsden Road Paihia outside Waterfront Apartments. Email forwarded to KH to follow up with appropriate department/contractor on behalf

Resource Consents:

RC:2240514 - RMASUB 1 Hospital Road, Kawakawa 0210
Proposal to subdivide 25 Suburbs of Kawakawa at Greenacres Drive & create Lot 1:
8,319m² which will be amalgamated with suburbs of Kawakawa Lot 2: 37,585m² in the
Rural Production Zone as a restricted discretionary activity pursuant to rule 13.7.2.1
Unable to open the link in full to comment - planner yet to be assigned.

Other Issues

22/06/24 Reports requested via CB Co-ordinator for 15th August BOI-W CB meeting:
Montrose Road Kerikeri rubbish issues at collection point & possible closure of the service.
Kerikeri Domain: Delegation of Management Committee to BOI-W CB.



Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 28 May – 27 June 2024

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

A significant number of my meetings (too many to list) were with members of the community and related to the Placemaking Activation weekend which was held on 15 and 16 June at Russell Town Hall.

Meetings Attended

Date	Priority	Meeting	Comments
30 May 24	#3,4,5	Placemaking Meeting to progress Activation weekend	Steering Committee meeting
6 June 24	#3,4,5	Placemaking Meeting to progress Activation weekend	Steering Committee meeting
9 June 24	#1,3,4	Meeting with Town Hall Committee Chair to prepare Agenda for June meeting	Putting in place improved governance practices.
11 June 24	#1,2,3,4,5	Fortnightly catch-up with Community Board co-ordinator	Via Teams
11 June 24	#1,2,3,4,5	LGNZ roundtable to discuss how to engage with Sovereign Citizens.	Zoom hu
12 June 24	#3,4,5	Final planning meeting prior to Activation weekend.	Steering Committee meeting
12 June 24	#3,4,5	Kororāreka Russell Wharf Trust meeting. Have been co-opted, along with another member to bring the number of Trustees up to the required level.	Assisting as Secretary and planning for AGM and Trustee replacement in September.
14 June to 16 June 24	#3,4,5	Preparing for and running the Placemaking Pop-up in Kororāreka Russell.	Reasonable turnout and those that attended appreciated it.
17 June 24	#1,3, 4	Town Hall Committee meeting. 3 new committee members co-opted until AGM	Committee now has sufficient members to function.

18 June 24	#1,2,3, 4	Resilient Russell meeting	Via zoom.
20 June 24	#1,2,3, 4,5	Community Board meeting	The Turner Centre
21 June 24	5	Confidential pre-hui briefing over local issue	Click or tap here to enter text.
24 June 24	1,3,4,5	Bay of Islands Walkways Trust viewing of progress on the shared Cycleway and pathway from Russell to Okiato	Walked the route through Council land. Great progress with volunteers.
25 June 24	#1,2,3,4, 5	Fortnightly catch-up with Community Board co-ordinator	Via Teams
26 June 24	##1,3, 4	Ōpua Community Hall AGM. Although not a Council owned hall, it is a centre to engage with the Ōpua community.	Click or tap here to enter text.
27 May to 24 June 24	#1,2,3, 4,5	19 Facebook posts over the period. Reach 14,354↑ 7.6% Visits 955 ↑ 96.9% Page Followers 1,043 (1,033 New Likes 13↑	Most popular posts were Moerewa Speed camera (6.5K) Orange rain warning (5.8K) Community Board meeting results (4.3K) Power outage (4.2K) Community Board Agenda (2.9K)

Key projects

Placemaking on the Strand

We held the Phase 2 of this project, a Community Activation weekend on 15 and 16 July. We had a good selection of the community come through and despite it being a weekend, we managed to get children along too. We refined the ideas from the Pop-up and survey and now have around 18 concepts to proposed to be voted on. We continue to see a very high community wish to see some form of traffic management on The Strand, so we will ask the community to vote on whether they wish to trial some changes to the status quo. Ensuring that everything is totally transparent and that we have the widest level of community engagement possible is very important for the steering committee so we are making sure that we are bringing everyone along on the journey and giving them the opportunity to contribute.

Other Community Issues

Issue name	Comment
General discontent at the roadside “slash and destroy” vegetation pruning. #3	I have received several complaints about the lack of care at the machine that goes through trimming back the roadside vegetation and the debris left behind. In particular we have one very upset individual from Wellington Street which is a pleasant road, who referred to it as a wrecking ball that destroyed their native trees and punga.
Parking in Russell over summer #3,4	This is another perennial problem, exacerbated by trailers using the boat ramp. Like summer litter, it's short-term issue and needs some creative

	thinking for a temporary solution. Goal is to get a community group to look at issue and come up with local solutions.
Russell Town Hall #1,3, 4,	We have now received applications for the Committee from 3 community members who will be co-opted on the Committee until the AGM. This brings the number of committee members up from 3 to 6, within the requirement. We have also put together a Charter with Code of Conduct, Committee member profile and the new members will be taking on some of the functions that had been outsourced previously e.g. bookings etc. Back on track.
Russell Toilets #1,3, 4,	I've fielded numerous complaints about the toilets in Russell over summer. This also came up during the Placemaking Pop-up and the Destination Management Plan workshop. Additional cleaning is provided over peak season (Christmas/New Year) but it does not solve the issue of cruise ship visitors. It is totally unreasonable to expect the local ratepayer to foot the bill for these visitors and I have written to Far North Holdings to ask they build in the cost for additional toilet cleaning on the days that Cruise ships are in the Bay. These negotiations are carried out in May so hopefully next year things will be better.
Russell Urupā (Cemetery) #1, 3, 5	Looking good for Phase 2 to commence in July. Seems that the concerns over unmarked graves was misplaced, it appears they were just tree stumps.
Russell Boat ramp carpark #3, 4, 5	Good feedback from fisher folk regarding the ramp. Concerns over the car park being smaller than previous parking area so road marking is waiting. Russell Protection Society unhappy about hard kerbing and channelling.
Sewage smells in Matauwhi Bay	Received numerous complaints about the stench from the two sewage pump stations in Matauwhi over summer. Have raised this again in a hui with FNDC.
Russell Drainage #1, 2	Submitted in LTP requesting proper maintenance.
Maromaku Toilet #1, 3	Have not heard anything back from Maromaku
Maromaku and Matawai Roding #1, 2, 3	Roddy and I would like an assessment of the overall area with a plan to carry out work in an orderly and systematic fashion that the community can understand. We are now working on a joint request.
Rawhiti Road #1, 2,	New review of key criteria in terms of road prioritisation has elevated this road. However, funds for road sealing have been removed from LTP.

Requests for Service (RFS)

RFS number	Date	Comment
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. <u>Tree now growing back.</u> MORE SILT REMOVAL. NEEDS TO GO IN LTP.

4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
4174834	11/04/2023	Boat hull on reserve on Te Hue. Encroachment officer chasing complainant to arrange a date for site visit.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.
4175408	15/09/2023	Stormwater and drainage issues from Long Beach Road onto Duffus Estate land, longstanding and not resolved.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
4179871 4179872 4195221 4195222	Various	Various potholes on Pitt Street which have not been repaired despite numerous RFSs. Customer has met with Council staff and discussed the frustrations over the lack of coordination of Council contractors. It is something I raised in the LTP.
4207569 4206412	28/06/2024	Water flowing from Fire Hydrant in Baker Street, with leak under the road causing the road to buckle and collapse. Needs urgent attention to protect road plus this is an emergency services water supply. Apparently Far North Waters are waiting on NTA. This is URGENT.
4209557	25/06/2024	"Wrecker ball" vegetation clearance from NTA destroyed Wellington Street native bush and left a mess everywhere. They will come back and clear it this week.

Other issues

There seems to be a general habit of closing RFSs before the work is carried out and completed. The customer is told a date, but the work then doesn't happen. They then have to raise new RFSs to get things done and it is extremely frustrating for all concerned.

Ongoing lack of communication on issues that directly affect the community – it seems that the Community board members are often left in the dark, yet it is us that the community complains to first. A good example of this is the new Community Services contract where it is the most visible contract in the community, and the one people complain most about to us.

In addition, the upgrade to the FNDC website has removed the alerts that I received daily which helped me get information relating to this Ward out on Facebook. There is no where to receive alerts and it probably also affects users receiving information about Resource Consents, Liquor licensing and Public Notices. Thus I am even more in the dark unless I spend time trawling for information.

A mobile license (MOBILE-1) was issued to a food vendor to sell food on the Wharf in Paihia and Russell and the Strand. This is right opposite two restaurants, and round the corner from two others.

I received a number of complaints from the restaurant owners. Council should not have issued a Mobile license within 400 metres of other businesses selling similar goods or services, and curiously they do not have jurisdiction over the wharf (FNHL and the Wharf Trust). I would like to know how this happened. Have not heard back, still need to follow up. **Still waiting on this.**

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD JUNE OPEN RESOLUTION REPORT

File Number: A4777309

Author: Maria Bullen, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board July Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. July Open Resolution Report - A4777468 [📄](#) 

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Thursday, 4 July 2024 2:34:31 PM Date From: 1/01/2021 Date To: 4/07/2024	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 13/04/2023	Bay of Islands Off Leash Dog Park	RESOLUTION 2023/22 Moved: Member Belinda Ward Seconded: Member Tyler Bamber That the Bay of Islands-Whangaroa Community Board recommend that staff do not proceed with the proposed location and undertake further research for an alternative location. <u>Against:</u> Lane Ayr and Bruce Mills <u>Abstained:</u> Amy Slack CARRIED	19 Jul 2023 2:11pm BOI_W board requested action be open - until further locations are investigated. 09 Nov 2023 1:08pm New location to be identified, now sitting with Asset Management. 05 Mar 2024 2:58pm Staff to investigate and identify a suitable location. 10 May 2024 7:58am Budget removed during the LITE LTP cuts. Staff will continue with the identification of a suitable site and request new budget in the next LTP2027-37. 05 Jun 2024 8:35am No further update since 10 May 2024 09 Jul 2024 4:29pm No further update
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	RESOLUTION 2023/114 Moved: Member Jane Hindle Seconded: Member Tyler Bamber That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence. CARRIED	01 May 2024 12:49pm Community pre-consultation has conclude. Formal consultation is currently being planned with Communications Staff. 05 Jun 2024 8:27am One Cultural Values Assessment has been received. Planning underway with Communications staff for one month public consultation to start June or July. 09 Jul 2024 3:31pm Public consultation on Simson Park consultation concluded at the end of June. 118 on-line submissions were received and another 10 in other formats. Submissions are being analysed.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE