

AGENDA

Te Koukou - Transport and Infrastructure Committee Meeting

Tuesday, 25 June 2024


Time: 10:00am
Location: Council Chamber
Memorial Ave
Kaikohe

Membership:

Kahika Moko Tepania - Chairperson
Deputy Chairperson Steve McNally
Kōwhai - Deputy Mayor Kelly Stratford
Cr Felicity Foy
Cr Ann Court
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Tāmāti Rākena
Cr Mate Radich
Cr John Vujcich



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

 Far North District Council <i>Te Kaunihera o Tai Tokerau ki te Raki</i>	Authorising Body	Mayor/Council
	Status	Standing Committee
COUNCIL COMMITTEE	Title	Te Koukou - Transport and Infrastructure Committee Terms of Reference
	Approval Date	11 April 2023
	Responsible Officer	Head of Infrastructure Strategy

Kaupapa / Purpose

The purpose of Te Koukou – Transport and Infrastructure Committee (the Committee) is to ensure cost effective, quality and sustainable infrastructure decisions are made to meet the current and future needs of Far North communities and that Councils infrastructure assets are effectively maintained and operated.

The Committee will review the effectiveness of the following aspects:

- Affordable core infrastructure to support healthy and sustainable living;
- Operational performance including monitoring and reporting on significant infrastructure projects
- Delivery of quality infrastructure and district facilities
- Financial spend and reprogramming of capital works
- Property and other assets

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee’s responsibilities, Councils’ infrastructure assets such as roading, three waters and district facilities.

Ngā Huānga / Membership

The Committee will comprise of all Mayor and Councillors.

Kahika Mayor Tepania
 Kōwhai Deputy Mayor Kelly Stratford
 John Vujcich
 Ann Court
 Babe Kapa
 Felicity Foy
 Hilda Halkyard-Harawira
 Mate Radich
 Penetaui Kleskovic
 Steve McNally
 Tāmami Rākena

Kōrama / Quorum

The quorum at a meeting of the Committee is 6 members.

Ngā Hui / Frequency of Meetings

The Committee shall meet 4 weekly.

Ngā Apatono / Power to Delegate

The Committee may not delegate any of its responsibilities, duties or powers.

Ngā Herenga Paetae / Responsibilities

The Committees responsibilities are described below:

Quality infrastructure and Facilities

- Assess and provide advice to Council on strategic issues relating to the provision of Council's infrastructural activities and district facilities
- Review, and recommend to Council, policy and strategies for the delivery of infrastructural asset services
- Monitor achievement of outcomes included in the Infrastructure Strategy and other transport and infrastructure strategies eg District Transport Strategy
- Ensure that Council protects its investment in its infrastructural assets in accordance with accepted professional standards
- Monitor the risks, financial and operational performance of the Council's infrastructural activities and facilities
- Monitor major contract performance measures/key result areas (KRAs)

Significant Projects – spend, monitoring and reporting

- Monitor significant projects
- Approve budget overspend (above tolerance levels in the CE delegations) and any reprogramming of capex for a project or programme provided that:
 - The overall budget is met from savings
 - The overall budget for capex is not exceeded. Where this is not the case, the Committee must either:
 - Recommend to Council that additional funding is approved (outside the Annual Plan or Long Term Plan process), or
 - Recommend as part of the next round of Long Term Plan or Annual Plan process that the funding is considered for inclusion.
- Approve tenders and contracts provided they are:
 - Up to \$3 million,
 - in accordance with the current year's plan, whether that be Annual Plan or Long Term Plan, and
 - deemed low by the Significance and Engagement Policy

Compliance

- Ensure that operational functions comply with legislative requirements and Council policy
- Ensure that consents associated with Council's infrastructure are being met and renewals are planned for

Service levels (non regulatory)

- Recommend service level changes and new initiatives to the Long Term and Annual Plan processes.

Relationships

- Monitoring Council's relationship with the Northland Transportation Alliance
- Monitoring Council's relationship with the Far North Waters Alliance Partner

Property

- Recommend to Council the acquisition or disposal of assets.
- Approve new leases and lease renewals (of non-reserve land), in accordance with the current years' plan, whether that be Annual Plan or Long Term Plan.

Transport

- Approval of roading contracts beyond CE delegation up to \$3 million
- Receive and consider any consultation document and/or any proposed amended or new legislative instrument that may have a transport related outcomes and where appropriate make submissions and enable political advocacy at a Mayoral Forum Level if required
- Receive and adopt the Asset Management Plan for Transport
- Receive and adopt Far North District Council's walking and cycling strategies
- Receive and consider any placemaking projects that have a transport related component so the committee can ensure the projects are captured (where appropriate) in our funding and planning instruments
- Receive invitations to apply for external funding opportunities in a timely manner so that the committee may advocate for community-initiated infrastructure projects. (Examples PGF, TIF)

Receive updates on changes to national and regional policies and Transport Plans that impact on Council provision of infrastructure and where appropriate make submissions or recommendation to Council.

Ngā Ture / Rules and Procedures

Council's Standing Orders and Code of Conduct apply to all meetings.

Far North District Council
Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Tuesday 25 June 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4668046

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Committee to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 21 May 2024 are true and correct.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

- 1. 2024-05-21 Te Koukou - Transport and Infrastructure Committee Minutes - A4713609** [↓](#)



Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes- **Unconfirmed**

21 May 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 21 MAY 2024 AT 10:04AM**

- PRESENT:** Kahika Moko Tepania, Deputy Chairperson Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtual), Cr Ann Court, Cr Hilda Halkyard-Harawira (virtual) , Cr Babe Kapa (virtual), Cr Tāmāti Rākena (virtual), Cr Mate Radich (virtual), Cr John Vujcich
- IN ATTENDANCE:** Adele Gardner (Chairperson of Te Hiku Community Board), Belinda Ward (Chairperson of Bay of Islands Whangaroa Community Board), Chicky Rudkin (Chairperson of Kaikohe-Hokianga Community Board), Calvin Thomas (General Manager - Northland Transport Alliance), Bernard Petersen (Maintenance and Operations Manager - Northland Transport Alliance), Cushla Jordan (Asset Manager - Northland Transport Alliance)
- STAFF PRESENT:** Tanya Proctor (Head of Infrastructure), Guy Holroyd (Chief Executive Officer), Jacine Warmington (Group Manager – Strategic Relationships), Charlie Billington (Group Manager – Corporate Services), Roger Ackers (Group Manager – Planning and Policy), Ruben Garcia (Group Manager – Community and Engagement), Marysa Maheno (Democracy Advisor – Strategic Relationships), Casey Gannon (Manager- Democracy Services), Imrie Dunn (Democracy Advisor – Democracy Services).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04am Kahika/Mayor Moko Tepania commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/20

Moved: Kahika Moko Tepania
Seconded: Cr John Vujcich

That the apology received from Cr Kleskovic be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

Dylan Menzie and Kelly Haora to give a presentation on Scope Total Project Partners

Attachments tabled at meeting

- 1 Scope Presentation for Te Koukou Committee Deputation

4 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes- **Unconfirmed**

21 May 2024

- Acknowledged the passing of Matua Sid Going who was buried in Maromaku and give acknowledgement to the whānau.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4668037, pages 9 - 14 refers

RESOLUTION 2024/21

Moved: Kahika Moko Tepania
Seconded: Cr Steve McNally

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 23 April 2024 are true and correct.

CARRIED

6 NGĀ PŪRONGO / REPORTS

6.1 TRANSPORT PORTFOLIO MEMBER REPORTS

Agenda item 5.1 document number A4668132, pages 15 - 134 refers

RESOLUTION 2024/22

Moved: Cr John Vujcich
Seconded: Kahika Moko Tepania

That Te Koukou – Transport and Infrastructure Committee note the verbal May 2024 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.

CARRIED

Attachments tabled at meeting

- 1 Attachment 1 - CE Letter to Stakeholders re consultation on emergency works FAR - 2 May 2024
- 2 Attachment 2 - NZTA Emergency works consultation 2024

SUSPENSION OF STANDING ORDERS

RESOLUTION 2024/23

Moved: Kahika Moko Tepania
Seconded: Cr Steve McNally

That Te Koukou – Transport and Infrastructure Committee suspend Standing Order 20.2.

CARRIED

RESUMPTION OF STANDING ORDERS

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes- **Unconfirmed**

21 May 2024

RESOLUTION 2024/24

Moved: Kahika Moko Tepania
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Koukou – Transport and Infrastructure Committee resume Standing Order 20.2.

CARRIED

At 10:59am Cr Hilda Halkyard-Harawira left the meeting.

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 FNDC TRANSPORTATION ACTIVITY UPDATE - MARCH 2024 OPERATIONS REPORT

Agenda item 6.1 document number A4681422, pages 135 - 136 refers

RESOLUTION 2024/25

Moved: Kōwhai - Deputy Mayor Kelly Stratford
Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report FNDC Transportation Activity Update - March 2024 Operations Report.

CARRIED

Cr Mate Radich was absent from the vote.

At 11:53 am, Cr Mate Radich was removed from the meeting.

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

At 12:08pm Chairperson Moko Tepania closed the meeting with a karakia.

9 MEETING CLOSE

The meeting closed at 12:08pm.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 25 June 2024.

.....
CHAIRPERSON

5 NGĀ PŪRONGO / REPORTS

5.1 TRANSPORT PORTFOLIO MEMBER REPORTS

File Number: A4668174

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

To note the verbal reports from Transport Portfolio holders. The verbal reports provide feedback to Te Koukou – Transport and Infrastructure Committee on matters of interest or concern to the Committee.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee note the verbal June 2024 reports from Members Ann Court and Steve McNally as Transport Portfolio holders.

1) TE TĀHUHU KŌRERO / BACKGROUND

Te Koukou – Transport and Infrastructure Committee Chair Kahika-Mayor Tepania allows members reports as a mechanism to have open communication and transparency on activities undertaken by the Transport Portfolio Members of the Te Koukou – Transport and Infrastructure Committee.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Member reports are provided verbally during the meeting.

REASON FOR THE RECOMMENDATION

To formally receive the Member verbal reports.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

Nil

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 DONALD ROAD CATCHMENT WASTEWATER UPGRADES

File Number: A4704440

Author: Fauna Murphy, Intermediate Project Manager

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide a progress update on the Kaitaia, Donald Road Catchment Wastewater Upgrades Tender.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A renewal and upgrade of the wastewater network is to be undertaken in the upper catchment of the Kaitāia Wastewater Scheme.
- The project both renews the existing reticulation and ensures sufficient capacity for the maximum probable development within the catchment.
- The renewal and growth components of the upgrades are identified, enabling Development Agreements to be entered into.
- This report outlines the key stages of the development of the wastewater tender in accordance with Councils Procurement Policy.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou - Transport and Infrastructure Committee receive the report Donald Road Catchment Wastewater Upgrades and associated attachments.

TĀHUHU KŌRERO / BACKGROUND

The writing of this report is based on the identified need to address the capacity issues within the Kaitaia wastewater scheme, specifically the Donald Road catchment.

Please find below a summary of the key stages:

1. In August 2021, the Te Waka Pupuri Pūtea Trust (Te Rarawa) submitted a resource consent application for the development of a vacant property located at 110 Donald Road, Kaitaia. The proposed development consists of 44 dwellings.
2. The Far North District Council (FNDC) conducted a capacity assessment of the FNDC wastewater scheme in response to the resource consent application. The assessment revealed insufficient capacity within the existing wastewater infrastructure to accommodate the proposed development.
3. The FNDC then developed a Kaitaia Network Improvement Concept Proposal as the basis for development agreements. This proposal outlined the scope of works required to address the capacity issues and improve the wastewater network enabling the connection of 117 additional dwellings.
4. A Development Agreement has been agreed in principle for 44 lots, with an application for a further 15 lots in the same catchment, received.
5. A detailed design report was then commissioned. The report included a comprehensive analysis of the existing Donald Road wastewater network, hydraulic design considerations, and ready for tender 'for construction' drawings, schedules, and engineers estimate.

6. To meet the development timeframe, an Advanced Notice of a contract opportunity was released to GETS February 2024. FNDC received sufficient interest from suppliers to enable an open market tender process. The Advanced Notice indicated the Request for Tender would be released to GETS late May/early June 2024.
7. The Procurement Registration including all 3910:2013 Tender Contract documentation and Tender Evaluation score sheets was endorsed by the Head of Infrastructure Strategy in accordance with Councils Procurement Policy.
8. Council advertised the Donald Road Catchment Wastewater Upgrades Tender on the GETS platform early June 2024.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The project is required to both renew and upgrade wastewater infrastructure, to enable and support housing within Kaitāia. The majority of the project falls within FNDC road reserve. The bulk storage tanks are planned to be located on privately owned property, within an existing easement. This property owner already has plans to undertake development on their land. Their construction timeline begins mid-September 2024.

Achieving procurement approval at this time, will allow the storage tanks to be installed prior to the property owners' car park being sealed over them. In order to meet the construction timeframes of the property owner, we have tested the market through an Advanced Notice on GETS followed by an open market tender process also on GETS and this closes early July.

Following the tender evaluation, The Supplier Recommendation Report will be presented to the August Council meeting seeking approval for the recommended preferred supplier.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The upgrade of Donald Road wastewater was originally timed for FY25/26. These works have been brought forward to FY24/25 as the detailed design worked was completed sooner than expected and to enable affordable housing developments in the area.

ĀPITIHINGA / ATTACHMENTS

Nil

6.2 NORTH HOKIANGA ROADING WORKING GROUP UPDATE

File Number: A4736858

Author: Fleur Beresford, Democracy Advisor

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

For Te Koukou Transport and Infrastructure Committee to establish a Working Group for North Hokianga Roding.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- At a public meeting held at Te Kura Taumata ō Panguru on Sunday 5th May 2024, it was agreed that a Working Group be established.
- This report seeks to update Te Koukou Transport and Infrastructure Committee in regard to the establishment of the North Hokianga Roding Working Group.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou Transport and Infrastructure Committee receive the North Hokianga Roding Working Group update.

1) TĀHUHU KŌRERO / BACKGROUND

It was agreed at the Public Meeting on 5th May 2024 that a Working Group would be established to provide:

- formal administrative assistance;
- technical advice from Council staff;
- a regular Agenda for all meetings; and
- support in order to be an effective working group.

It is proposed that the Working Group will be made up of:

- a) Chairperson: Councillor Tāmati Rākena will Chair the initial meeting at which this position is to be confirmed;
- b) Deputy Chairperson: Elected Member/Member of the public to be appointed at the initial meeting.
- c) Councillor John Vujcich;
- d) Chairperson Hokianga-Kaikōhe Community Board Chicky Rudkin; and
- e) Members of the public (x2) to be appointed at the initial meeting.

A staff Sponsor is also to be appointed and any future change to that Sponsor is to be formally noted.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Te Koukou Transport and Infrastructure Committee proposes the establishment of a North Hokianga Roding Working Group.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

This update addresses the community concerns regarding the state of roads in the North Hokianga area. The benefit of establishing the Working Group is that the terms of reference for the Group can be formally drawn up and implemented to provide members and key stakeholders with a common understanding of the scope, objectives and operational processes of the Working Group and any legislative requirements (if applicable).

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Financial implications in supporting the North Hokianga Roding Working Group will be covered within existing operational budgets.

ĀPITIHINGA / ATTACHMENTS

Nil

6.3 FNDC TRANSPORTATION ACTIVITY UPDATE - APRIL 2024 OPERATIONS REPORT

File Number: A4727989

Author: Calvin Thomas, General Manager - Northland Transportation Alliance

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this briefing is to present the April 2024 Transportation Activity monthly operations reports, as an update on progress with approved transportation programmes and activities, for Committee review, discussion, and questions.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Each month the Northland Transportation Alliance (NTA), in the capacity of Far North District Council's roading and transport department, will report to Te Koukou – Transport and Infrastructure Committee on operational activities from the previous month by way of an operations report (attached) presented to the Committee meeting.

Key highlights of transport activities completed in April 2024 are summarised in the background section below, with further detail provided within the Agenda item attachments:

TŪTOHUNGA / RECOMMENDATION

That the Te Koukou - Transport and Infrastructure Committee receive the report FNDC Transportation Activity Update - April 2024 Operations Report.

TĀHUHU KŌRERO / BACKGROUND

As mentioned above each month the Northland Transportation Alliance (NTA), in the capacity of Far North District Council's roading and transport department, will report to Te Koukou – Transport and Infrastructure Committee on operational activities from the previous month by way of an operations report (attached) presented to the Committee meeting.

- Council's Road Safety Education programme staff have continued with planning activities with partner agencies in support of the upcoming Road Safety week (20th – 26th May). Far North REAP continued their Road Safety Education work across Far North communities with a high number of Young Driver initiatives undertaken.
- Fifteen new resource consent applications were received in the month of April (vs. twelve-month rolling average of 19 per month)
- \$53.023M of transport works have been completed in the ten months of the 2023/24 financial year to date, being a 17% increase on the escalated equivalent of \$45.141M of works completed in the equivalent period of the previous year. 82% of subsidised expenditure year to date relates to the three core activities of Renewals (35%), Maintenance & Operations (30%) and Emergency Works (17%).
- With the summer construction season ending, most sealed network activities are now complete for this financial year. While some delays have been encountered in a few key projects it is still expected that the programme will be delivered in the current line with current forecast.
- Routine grading has picked up towards end of April with 41% (or 649km) of the unsealed network length completed due to sufficient moisture now being present in the unsealed network. There continues to be a focus on network wide pothole repairs, culvert replacements and culvert end clearing/flushing, catchpit entrance clearing and mowing through both routine and ordered works maintenance activities. Unsealed Rehabilitation works were completed on Okaka Road, Mangatawa Road and Otaua Road.

- As recovery works continue to progress, nightly status updates are made to the [Northland 2022/23 Slip Repair Map](#) on FNDC's website. Works continued with the 2022/23 Emergency event(s) recovery activities through April including completion of 11 retaining wall structures (to address under slips) across 8 individual roads.
- The number of confirmed Phase 3 across the Far North has increased from 38 sites to 41, with previously categorised Phase 2 sites at Derrick Rd, Ruapekapeka Rd and Waterfront Rd (Houhora) following more detailed assessment of the repair requirements.
- 100 new Corridor Access Requests received for works in the road reserve across Far North District in April. Three temporary traffic management safety audits were completed during the month with two sites scored 'High' and the other audit scored as 'Needs Improvement'.
- The Ferry service carried a daily average of 569 passengers and 284 vehicles for the month of April 24. The schedule departures were 97.6% on time for the months with 138 shuttles, 3 emergency services crossings and 2 after-hours charters.
- April fare revenue was 10% lower than the same month in 2023 with the ongoing SH1 closures (Mangamuka and Brynderwyns) continuing to impact visitation to Northland and ferry patronage. The ferry service carried a daily average of 569 passengers and 284 vehicles in April 2024, with schedule departures being 97.6% on time for the month, including 138 shuttling's, 3 Emergency Services Crossings and 2 after hours charters.
- The volume of customer requests increased by 14% in April compared with the previous month. (457 requests received during the month). At the end of April, there were 495 open requests, being a 0.2% increase from the prior month.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The monthly operations report is provided to inform Council of completed and planned Transportation activities across the Far North District.

Key NTA/Council Roading staff will attend each briefing to respond to any specific questions that arise from the report contents.

Monthly Transport Activity Operational reports will continue to be provided for each Te Koutou – Transport and Infrastructure Committee meeting.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Nil - Reported activities have been completed within existing approved Council budgets.

ĀPITIHINGA / ATTACHMENTS

1. **Attachment 1 - FNDC Transportation Activity update – April 2024 - A4727985**  
2. **Attachment 2 - FNDC North Monthly Contract Report – April 2024 - A4727983**  
3. **Attachment 3 - FNDC South Monthly Contract Report – April 2024 - A4727984**  

April 2024 TRANSPORTATION ACTIVITY UPDATE

EXECUTIVE SUMMARY

Council's Road Safety Education programme staff have continued with planning activities with partner agencies in support of the upcoming Road Safety week (20th – 26th May). Far North REAP continued their Road Safety Education work across Far North communities with a high number of Young Driver initiatives undertaken.

Fifteen new resource consent applications were received in the month of April (vs. twelve-month rolling average of 19 per month)

\$53.023M of transport works have been completed in the ten months of the 2023/24 financial year to date, being a 17% increase on the escalated equivalent of \$45.141M of works completed in the equivalent period of the previous year. 82% of subsidised expenditure year to date relates to the three core activities of Renewals (35%), Maintenance & Operations (30%) and Emergency Works (17%).

With the summer construction season ending, most sealed network activities are now complete for this financial year. While some delays have been encountered in a few key projects it is still expected that the programme will be delivered in the current line with current forecast.

Routine grading has picked up towards end of April with 41% (or 649km) of the unsealed network length completed due to sufficient moisture now being present in the unsealed network. There continues to be a focus on network wide pothole repairs, culvert replacements and culvert end clearing/flushing, catchpit entrance clearing and mowing through both routine and ordered works maintenance activities. Unsealed Rehabilitation works were completed on Okaka Road, Mangatawa Road and Otua Road.

As recovery works continue to progress, nightly status updates are made to the [Northland 2022/23 Slip Repair Map](#) on FNDC's website. Works continued with the 2022/23 Emergency event(s) recovery activities through April including completion of 11 retaining wall structures (to address under slips) across 8 individual roads.

The number of confirmed Phase 3 across the Far North has increased from 38 sites to 41, with previously categorised Phase 2 sites at Derrick Rd, Ruapekapeka Rd and Waterfront Rd (Houhora) following more detailed assessment of the repair requirements.

100 new Corridor Access Requests received for works in the road reserve across Far North District in April. Three temporary traffic management safety audits were completed during the month with two sites scored 'High' and the other audit scored as 'Needs Improvement'.

The Ferry service carried a daily average of 569 passengers and 284 vehicles for the month of April 24. The schedule departures were 97.6% on time for the months with 138 shuttles, 3 emergency services crossings and 2 after-hours charters.

April fare revenue was 10% lower than the same month in 2023 with the ongoing SH1 closures (Mangamuka and Brynderwyns) continuing to impact visitation to Northland and ferry patronage. The ferry service carried a daily average of 569 passengers and 284 vehicles in April 2024, with schedule departures being 97.6% on time for the month, including 138 shuttling's, 3 Emergency Services Crossings and 2 after hours charters.

The volume of customer requests increased by 14% in April compared with the previous month. (457 requests received during the month). At the end of April, there were 495 open requests, being a 0.2% increase from the prior month.

6.4 TE KOUKOU OPEN RESOLUTIONS UPDATE JUNE 2024

File Number: A4727120

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee and the previous term Committee decisions from 1 January 2018.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution Update June 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Te Koukou – Transport and Infrastructure Committee decisions. Staff provide updates on progress against tasks that are not yet completed.

At the request of the Te Koukou Chairperson the open resolution report also includes outstanding actions from two previous Infrastructure Committees back dated to 2018.

- Infrastructure Committee (February 2020 – September 2022)
- Infrastructure Network Committee (May 2018 – September 2019)

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Te Koukou – Transport and Infrastructure Committee with an overview of outstanding Te Koukou – Transport and Infrastructure Committee decisions from 1 January 2018.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. June Open Resolution Report - A4756491 [↓](#) 

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Opononi and Kohukohu Wastewater Treatment Plants Desludging and Wetland Reinstatement Procurement	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Te Koukou Public Excluded Open Resolutions Update May 2024	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

9 TE KAPINGA HUI / MEETING CLOSE