



**Far North  
District Council**



**Te Kaunihera o Te Hiku o te Ika**

# **AGENDA**

## **Te Hiku Community Board Meeting**

**Tuesday, 18 June 2024**

**Time: 10:00am**

**Location: Conference Room - Te Ahu  
Cnr State Highway 1 and Mathews  
Avenue  
Kaitaia**

**Membership:**

Chairperson Adele Gardner  
Deputy Chairperson John Stewart  
Councillor Felicity Foy  
Member Darren Axe  
Member Sheryl Bainbridge  
Member William (Bill) Subritzky  
Member Rachel Baucke





**The Local Government Act 2002 states the role of a Community Board is to:**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

### Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Te Hiku Community Board Meeting**  
**will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and**  
**Mathews Avenue, Kaitaia on:**  
**Tuesday 18 June 2024 at 10:00am**

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**Te Paeroa Mahi / Order of Business**

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**1 KARAKIA TIMATANGA / OPENING PRAYER****2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

To be confirmed on the day.

**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Zoe Williams representing Action Education item 7.1, page 24 refers
- Hanna Rio da Silva representing Collaborative Team Covered Green Initiative item 7.1, page 33 refers.
- Mandi Lynn representing Everbody is a Treasure item 7.1, page 41 refers.
- George Vujcich representing Far North Cricchet Club Inc item 7.1, page 53 refers.
- Eddie Bellas representing Far North Torpedo Fishins Competition item 7.1, page 61 refers.
- Michel Pooley representing Mangonui Cemetery Committee item 7.1, page 77 refers.
- Margaret Aydon representing Doubtless Bay Promotions Inc item 7.1, page 83 refers.
- Eddie Aickin representing Mangonui Waterfront Working Group item 7.1, page 92 refers.
- Lesley Wallace representing Te Rarawa Rugby Club item 7.1, page 107 refers.
- Paula Ireland representing Waiharara Hall item 7.1, page 106 refers.

## **6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**File Number:** A4666767

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### **TAKE PŪRONGO / PURPOSE OF THE REPORT**

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

#### **TŪTOHUNGA / RECOMMENDATION**

**That Te Hiku Community Board confirm the minutes of the meeting held 14 May 2024 to be a true and correct record.**

#### **1) TĀHUHU KŌRERO / BACKGROUND**

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

#### **TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

#### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or the need for budgetary provision.

#### **ĀPITIHINGA / ATTACHMENTS**

- 1. 2024-05-14 Te Hiku Community Board Minutes [A4704548] - A4704548**  

**HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU,  
CNR STATE HIGHWAY 1 AND MATHEWS AVENUE, KAITAIA  
ON TUESDAY 14 MAY 2024 AT 10:02AM**

**PRESENT:** Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke.

**IN ATTENDANCE:** Cr Hilda Halkyard-Harawira

**STAFF PRESENT:** Robin Rawson (Parks and Reserves Planner), Trinity Lane (Finance & Customer Service Administrator - NTA), Beverly Mitchell (Community Board Coordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor - Stakeholder Relationships), Marysa Maheno (Democracy Advisor – Democracy Services), Fleur Beresford (Democracy Advisor – Democracy Services).

**STAFF (VIRTUAL):** Michelle Rockell (Team Leader – Property Management),

**1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10.09 am Chairperson Adele Gardner commenced the meeting and Member Rachel Baucke opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**CONFLICTS OF INTEREST**

**RESOLUTION 2024/1**

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the following conflicts of interest and abstention from voting be noted:**

- a) **Member Sheryl Bainbridge declared a conflict of interest in regard to item 7.5 – Rangitoto Reserve – Reserves Act Classification Recommendation; and**
- b) **Member John Stewart declared a conflict of interest in regard to item 7.2 – Funding Application - Ahipara Aroha.**

**CARRIED**

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

- Waikarere Gregory acknowledged the great work on the Te Hiku Footpath/Boardwalk and ongoing work on plantings for both visual enhancement and to provide kai.

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

- Eric Wagener representing Houhora Ratepayers Association.
- Vicki Stevens representing Lake Ohia Hall.



**DOCUMENTS TABLED AT MEETING****Attachments tabled at meeting**

- 1 Tabled Doc 1 - Letter to Mayor and Councillors - Mr E Wagener
- 2 Tabled Doc 2 - Notes Community Board May 2024

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Lesley Wallace representing Ahipara Aroha Incorporated, item 7.2 Funding Applications refers.
- Lesley Wallace representing Te Rarawa Rugby Club, item 7.2 Funding Applications refers.
- Adriana Cotogni & Katrina Harman (on behalf of Donna Badorek) representing Donna Doolittle Animal Rescue, item 7.2 Funding Applications refers.

**7.4 ROAD RE-NAMING: 721- 745 RANGIPUTA ROAD, KARIKARI PENINSULA**

Agenda item 7.4 document number A4682106, pages 50 - 54 refer.

**RESOLUTION 2024/2**

Moved: Chairperson Adele Gardner  
Seconded: Member Rachel Baucke

**That Te Hiku Community Board, pursuant to Council's Naming Policy, re-name 721- 745 Rangiputa Road, Kohanga Place.**

**CARRIED**

**7.5 RANGITOTO RESERVE - RESERVES ACT CLASSIFICATION RECOMMENDATION**

Agenda item 7.5 document number A4654489, pages 55 - 60 refer.

**RESOLUTION 2024/3**

Moved: Member William (Bill) Subritzky  
Seconded: Member Darren Axe

**That Te Hiku Community Board:**

- a) **receive the report Rangitoto Reserve – Reserves Act Classification Recommendation; and**
- b) **recommend that Council classify Rangitoto Reserve as a Historic Reserve per the Reserves Act 1977, further to a hearing held in accordance with Section 120 of the Act.**

Abstained: Member Sheryl Bainbridge

**CARRIED**

*NOTED: The Board wishes to receive costings for vegetation removal – Victoria Neki – Team Leader – Technical Operations.*

**6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4666753, pages 8 - 14 refer.

**RESOLUTION 2024/4**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board confirm the minutes of the meeting held 16 April 2024 to be a true and correct record.**

**CARRIED**

**7 NGĀ PŪRONGO / REPORTS****7.1 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2024**

Agenda item 7.1 document number A4675124, pages 15 – 21 refer.

**RESOLUTION 2024/5**

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 March 2024.**

**CARRIED**

**7.2 a) FUNDING APPLICATIONS**

Agenda item 7.2 document number A4675575, pages 22 - 45 refer.

**RESOLUTION 2024/6**

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

**That Te Hiku Community Board approve the sum of \$8,117.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha Inc for a series of community events for Matariki 2024.**

Abstained: Member John Stewart

**CARRIED**

**7.2 b) FUNDING APPLICATIONS**

Agenda item 7.2 document number A4675575, pages 22 - 45 refer.

**RESOLUTION 2024/7**

Moved: Member Sheryl Bainbridge

Seconded: Member Rachel Baucke

**That Te Hiku Community Board approve the sum of \$6,638.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Donna Doolittle Animal Rescue for vaccinations, flea and worm treatments for cats and dogs from Te Hiku Ward subject to the Project Report being received prior to funding being released.**

**CARRIED**

**7.2 c) FUNDING APPLICATIONS**

Agenda item 7.2 document number A4675575, pages 22 - 45 refer.

**RESOLUTION 2024/8**

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board leave the application from Te Rarawa Rugby Club for fencing and drainage be left to **lie on the table** while further information is sought.**

**CARRIED**

**7.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A4675411, pages 46 - 49 refer.

**RESOLUTION 2024/9**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board note project report received from Graeme Dingle Foundation.**

**CARRIED**

**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 TE HIKU COMMUNITY HALL ANNUAL INFORMATION 2022-2023**

Agenda item 8.1 document number A4662254, pages 62 - 86 refer.

**RESOLUTION 2024/10**

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

**That the Te Hiku Community Board receive the report Te Hiku Community Hall Annual Information 2022-2023.**

**CARRIED**

**8.2 TE HIKU COMMUNITY BOARD MAY 2024 OPEN RESOLUTION REPORT**

Agenda item 8.2 document number A4667351, pages 87 - 91 refer.

**RESOLUTION 2024/11**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That Te Hiku Community Board receive the report Te Hiku Community Board May 2024 Open Resolution Report.**

**CARRIED**

**NOTED:**

1. *The Board wishes to receive a "Schedule: Renewal of Assets" each year – Cushla Jordan – NTA Asset Management.*
2. *The Board wishes to receive an update regarding "SH1 @ Gill, Awanui" – Elizabeth Stacey – NTA Road Safety and Traffic Engineer.*

**8.3 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.3 document number A4680337, pages 92 - 98 refer.

**RESOLUTION 2024/12**

Moved: Member Darren Axe

Seconded: Deputy Chairperson John Stewart

**That Te Hiku Community Board note the April 2024 member reports from Chairperson Adele Gardner and Members Darren Axe, Rachel Baucke, and John Stewart.**

**CARRIED**

**TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/13**

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Confirmation of Public Excluded Previous Minutes</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(h) - the withholding of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would

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	information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	exist under section 6 or section 7
<b>9.2 - New lease request over part 6 South Road, Kaitaia - Far North Community Foodbank Trust</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

At 12.37pm the meeting moved into Public Excluded.

At 12.45pm the meeting moved back into Public.

## **8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12.46pm with a karakia from Cr Hilda Halkyard-Harawira.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 18 June 2024.

.....  
**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 FUNDING APPLICATIONS

**File Number:** A4731638

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Scott May, Manager - Stakeholder Relationships

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable the Te Hiku Community Board to determine which application/s will receive funding at the June 2024 meeting.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Thirteen applications have been received, requesting a total of **\$95,842**
- The Community Board has an available total of **\$33,596.56** in **Community Grant** Funding for the 2023/24 financial year.
- The Community Board has an available total of **\$61,260.39** in **Placemaking** Funding for the 2023/24 financial year.
- Councils auditors have advised that for any funding to be carried over to the new financial year, there must be complete and accurate backing documents (including relevant timeframes) and that a resolution cannot be passed “subject to a funding application being received”. This overrides section 13 of the current community grant policy as it is a statutory requirement.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$2,658.95** (plus GST if applicable) be paid from the Board’s Community Grant Fund account to Action Education for a series of poetry workshops with rangitahi.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$8,434** (plus GST if applicable) be paid from the Board’s Placemaking Fund account to Covered Green Collaborative Team for Geotech investigations at the Coopers Beach Bowling Club.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$1,847** (plus GST if applicable) be paid from the Board’s Community Grant Fund account to Doubtless Bay Floral Art Society for hosting the 2024 Floral Art Designer of the Year.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Board’s Community Grant Fund account to Click Happy – Everybody is a Treasure for running the Finding Venus body positivity programme and art workshops for rangitahi in Te Hiku Ward.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$18,000** (plus GST if applicable) be paid from the Board’s Placemaking Fund account to Far North Cricket Club Inc for construction of a concrete cricket pitch at Te Ahu Sports Hub.

<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$3,000</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Far North Torpedo Fishing Competitions</u> for running the 2024 competition in June 2024.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$1,387</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Building Safer Communities</u> for running the graffiti wipeout programme in Kaitaia.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$5,736.39</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account and <b>\$4,263.61</b> (plus GST if applicable) be paid from the Board's Placemaking Fund account to <u>Mangonui Cemetery Committee</u> for maintenance and operating costs for the 2024/25 financial year.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$15,000</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Mangonui Information Centre</u> for costs towards operating the centre in the 2024/25 financial year, including the possibility of relocating or altering the current operating model.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$9,505</b> (plus GST if applicable) be paid from the Board's Placemaking Fund account to <u>Mangonui Waterfront Working Group</u> for installation of information signs along the Mangonui waterfront.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$2,440</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Building Safer Communities</u> for repainting safety signage on footpaths in Kaitaia.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$6,903</b> (plus GST if applicable) be paid from the Board's Placemaking Fund account to <u>Waiharara Hall Committee</u> for expansion of the current carpark and securing the wider hall area.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$12,682</b> (plus GST if applicable) be paid from the Board's Placemaking Fund account to <u>Te Rarawa Rugby Club</u> for fencing and drainage.</p>

### 1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

<b>Applicant and Project</b>	<b>Requested</b>	<b>Recommend</b>	<b>Comments</b>	<b>Type</b>
Action Education – 12 workshops with rangitahi	\$3,000	\$2,658.95	The applicant is working with Shine On in Kaitia to work with rangitahi at 12 workshops to help them express themselves through spoken work and poetry. They have an established track record in South Auckland with more than 11,000 participants in previous years.  This meets community outcomes 1, 3 and 6	Arts, culture and heritage
Collaborative Team Covered Green – Geotech investigations	\$8,434	\$8,434	The applicant is seeking funding to undertake Geotech investigations at the Coopers Beach Bowling Club. The group is looking to install an all-weather cover over the bowling green, with this application being the first step towards the project being able to seek further funding.  This meets community outcomes 1, 3 and 4	Infrastructure
Doubtless Bay Floral Art Society – 2024 Floral Art Designer of the Year	\$1,847	\$1,847	The applicant is seeking funding for hosting the 2024 Floral Art Designer of the Year competition, which involves floral art displays and workshops for visitors to attend.  This meets community outcomes 1, 3 and 6	Arts, culture and heritage
Click Happy – Everybody is a Treasure	\$3,000	\$3,000	The applicant is seeking funding to work with schools and run a body positive programme (Finding Venus) as well as running a wananga for Far North in association with local schools.  This meets community outcomes 1, 3 and 6	Arts, culture and heritage
Far North Cricket – Installation of a concrete cricket pitch	\$18,000	\$18,000	The applicant is seeking funding towards the construction of a concrete cricket pitch at Te Ahu Sports Hub. They have been working with the Hub management who support this application and acknowledge they are unable to financially assist with this project.  This meets community outcomes 1, 3 and 6	Infrastructure



Applicant and Project	Requested	Recommend	Comments	Type
Far North Torpedo Fishing Competition	\$3,000	\$3,000	<p>This applicant has successfully run this tournament for several years. Previously they have received funding from the Events Investment Fund. The tournament this year starts on 26 June, and is out of timing sequence for any events funding (if it is available in the new financial year). The Board has been supportive of this applicant in the past.</p> <p>This meets community outcomes 1, 2 and 3</p>	Event
Building Safer Communities - Graffiti Wipeout	\$1,387	\$1,387	<p>The applicant is seeking funding to continue operating the graffiti wipeout programme in Te Hiku, dealing with tagging and graffiti in the community. They have been supported by the Board in the past.</p> <p>This meets community outcomes 1, 2</p>	Community
Mangonui Cemetery Committee – grant for maintenance for 2024/25 FY	\$10,000	\$10,000	<p>The applicant applied for funding from the community board in March 2023 towards immediate maintenance of the fence and trees at the cemetery, as well as an ongoing grant towards maintenance costs. The Board granted \$5,280 at the time to cover the costs of the immediate maintenance, and the applicant subsequently went to Council to ask for funding to be allocated in the Annual Plan. The facilities team are working towards a contestable fund being available for Council parks, reserves, cemeteries and halls in the 2025/26 financial year. It is recommended that if the Board has funding available that it be granted to the committee in the interim for the 2024/25 financial year.</p> <p>This meets community outcomes 1 and 3</p>	Community

Applicant and Project	Requested	Recommend	Comments	Type
Mangonui Information Centre	\$15,644	\$15,000	<p>The Mangonui Information centre has been community owned and operated for a number of years. Council has provided funding in the past (one year only through a Long Term Plan, then subsequent funding through other budgets). Those budgets no longer exist, so no funding is available in this financial year. Staff are working with the applicant on options for the future, including the possibility of a mobile site, or (at worst) the shutting of the centre. It is recommended funding be granted for this financial year to allow a grace period for the centre to seek additional funding outside of Council for future operations.</p> <p>This meets community outcomes 1 and 3</p>	
Mangonui Waterfront Working Group – Signage	\$9,505	\$9,505	<p>The applicant is seeking funding to install signs along the Mangonui Boardwalk/waterfront similar to those installed along the Awanui River, so that users can learn about the history of the area and what they are viewing. They have been working with Far North Holding Limited and local iwi representatives are included in the working group.</p> <p>This meets community outcomes 1, 3, 6 and 5</p>	Infrastructure
Building Safer Communities - Safer Streets Kaitia	\$2,440	\$2,440	<p>The applicant is seeking funding to repaint pavement signage in Kaitia for pedestrian safety. They have been supported by the Board in the past.</p> <p>This meets community outcomes 1 and 3</p>	Infrastructure
Waiharara Hall	\$6,903	\$6,903	<p>The applicant is a community owned and operated hall in Kaimaumau. They have funded upgrades through fundraising and are seeking assistance to extend their carpark to make it accessible in all weather and to secure the wider hall grounds.</p> <p>This meets community outcomes 1, 3, 4 and 6</p>	Infrastructure

Applicant and Project	Requested	Recommend	Comments	Type
Te Rarawa Rugby Club, Fencing and drainage	\$12,682	\$12,682	<p>This application was left to lie at the May 2024 meeting.</p> <p>The applicant is applying for funding to undertake drainage and fencing at Ahipara Domain.</p> <p>Council staff advised that this project would not be covered under the renewals budget. It is recommended the Board fund this application in full from the placemaking fund. They further advise that under the conditions of the lease, the club have the approval to undertake these works.</p> <p>This meets community outcomes 1 and 3</p>	Infrastructure

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option 1** Authorise funding for the full amount requested

**Option 2** Authorise partial funding

**Option 3** Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.







The six community outcomes are as follows:















1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

### ĀPITI HANGA / ATTACHMENTS

1. Action Education - A4732605  
2. Collaborative Team Covered Green - A4732595  
3. Doubtless Bay Floral Art Society - A4732597  

4. **Click Happy - Everybody is a Treasure - A4732594**  
5. **Far North Cricket Club - A4732592**  
6. **Far North Torpedo Fishing Competition - A4732600**  
7. **Building Safer Communities - A4732602**  
8. **Mangonui Cemetery Committee - A4732596**  
9. **Mangonui Information Centre - A4732593**  
10. **Mangonui Waterfront Waorking Group - A4732601**  
11. **Building Sfer Communities - A4732603**  
12. **Waiharara Hall - A4732599**  
13. **Te Rarawa Rugby Club - A4675378**  

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00039 From Action Education Incorporated**  
Form Submitted 23 May 2024, 2:57PM NZST

## Applicant Details

**\* indicates a required field**

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

Action Education Incorporated

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00039 From Action Education Incorporated**

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**Contact details****Purpose of organisation****Please briefly describe the purpose of the organisation \***

Established in 1981 - Action Educations' Vision is to "Enable rangatahi to express their authenticity while growing a vibrant community that supports them". We work across Aotearoa, with an emphasis on stigmatized, disadvantaged, and marginalised rangatahi and communities. Our organisation, community and its activities are an ahuru mōwai (warm and protective shelter) for rangatahi to feel safe and supported to be themselves. Last year we worked with over 11,000 rangatahi – the majority whakapapa Māori, Pasifika, Refugee and Migrant.

We understand the advantages and disadvantages that our communities face and have intentionally moulded our programmes ensuring they are equitable.

With a focus on equity from the initial concept, planning, design, delivery, and evaluation; our programmes are founded in our community relationships and responsive to their unique needs. They are created by requests from our communities, designed with their input, delivered with them, and their feedback is gathered and used to further adapt the quality of the programmes. To remove further barriers our programmes are culturally responsive and safe, are accessible through choice of locality and have no associated costs to participation.

We use Spoken Word Poetry to engage with youth. The power of this artform is in its accessibility and directness. It is poetry written to speak to the masses. This art form that shows its audience that it belongs to anyone and everyone who is willing to tell their story. To participate you only need a pen and paper.

We have five overarching Youth Development outcomes which underpin our programme design and development.

1. Young people have a sense of belonging and feel connected to their communities.
2. Young people have the means to explore and express culture, identity and diversity in a

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safe supported environment.

3. Young people have a sense of contributing to society; their opinions are listened and valued.

4. Young people have enhanced sense of wellbeing and personal development.

5. Young people can participate and be actively involved in positive, pro social opportunities.

In 2024/25 we will deliver the following services and programmes:

- Spoken Word Workshops: (600 workshops per year, 9000 participants) an introduction into the art form, tools for self-expression, and the gateway into the community.

- Ngā Toi o Rongo - Rangatahi Māori Poetry Programme: Spoken Word programme designed by Māori for Māori (60 workshops per year, 600 participants)

- Word - The Frontline Programme: Aotearoa's first and largest inter-high school poetry competition, a yearlong programme which includes mentoring, camps, and community engagement (1 per year, 220 participants, 1,400 audience members)

- Word - The Frontline Otago: After piloting the programme in Christchurch in 2023 we are running WTFL again in Christchurch in 2024 (1 per year, 60 rangatahi (10 schools), 350-500 audience members)

- Open Mic Poetry Night Events: Whānau friendly spoken word open mic events based in the community that are safe, drug and alcohol-free and encourages participation from all – regardless of age and identity. (8 per year South, East, Central and North Auckland, 80 participants, 400 audience members)

- Open Mic Poetry Slam Event: (1 per year, 20 participants, 100 audience members)

- Spoken Word Summit: A one day event to connect, support and inspire - geographically or socially isolated young artists to a wider poetry community. (2 per year Auckland & Northland, 180 participants)

- South Auckland Showcase Event - A safe and supportive youth -driven event, where the rangatahi of South Auckland can come together in unity where their voices can be heard and celebrated. (1 per year, 20 participants, 200 audience members)

- Verses and Vibes Programme: An online youth driven space for school leavers to stay connected, reflect, and develop new works (12 per year – 50 participants)

**Number of Members \***

50

**Project Details**

**\* indicates a required field**

**Project Details**

Clearly describe the project or event:

**Name of Activity \***

Nga Toi o Rongo – Te Hiku - 2024

**Location \***

Shine On Kaitia



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**Will there be a charge for the public to attend or participate in the project or event? \***☐ Yes☒ No**Project dates:**

Start Date

End Date:

**Date****Date:**

22/07/2024

13/12/2024

Must be a date.

Must be a date.

**Project Outline****Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

Nga Toi o Rongo – Te Hiku - 2024

Spoken Word Poetry Workshop Programme for Rangatahi Maori:

- a Kaupapa Māori spoken word poetry programme designed to guide, inspire, and support our communities to utilise poetry through an Ao Māori lens.

We plan to deliver x12 workshops through our newly developed Nga Toi o Rongo programme (Spoken Word Poetry workshop programme specifically developed for Māori) centred on enhancing mana, tino rangatiratanga and well-being of Māori, so that rangatahi Māori have an opportunity to be empowered with a strong sense of identity and community belonging, equipping them to lead and positively impact their communities.

We are applying for \$3,000 towards delivery of the Nga Toi o Rongo Te Hiku 2024 programme. This project will deliver a total of 12 x Spoken Word Poetry workshops to Rangatahi Maori within the Far North / Te Hiku region.

Action Education will work with Shine on Kaitaia to engage and recruit Rangatahi Maori from the Far North/Kaitaia/Te Hiku areas to participate in the Nga Toi o Rongo workshop programme. Shine on Kaitaia is a project to nurture Youth through managing community events, performing arts & entertainment in Kaitaia and the Far North.

Please see attached support letter.

<https://www.facebook.com/shineonkaitaia/>

The workshops will be delivered at the supporting host organisations venue, and the delivery of workshops will be scheduled to complement the host organisations existing programming, and to take place within Term 3 and 4 of 2024.

Manaia Tuwhare-Hoani is Action Education's Northland based Youthworker/Poet, who will be supported by the Manager (Ramon Narayan), existing Youth Development Workers and administration team, and will lead the Nga Toi o Rongo Te Hiku 2024 project.

Workshops will be booked in collaboration with Shine On Kaitaia who will provide an appropriate venue e.g hall/classroom/marae where Manaia will deliver the Nga Toi o Rongo set of workshops (x6) with rangatahi Maori. The set of six workshops will be delivered once

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in Term 3, and again in Term 4 of 2024 – delivering a total of 12 workshops across the project.

MANAIA TUWHARE-HOANI POET | YOUTH WORKER | POET | YOUNG PERSON. Manaia (Ngā Puhi, Ngāti Wai) is a young wāhine Māori spoken word poet with a passion for storytelling. She uses spoken word as a platform to bring unspoken Māori issues and topics to light. She does this as part of the poetry collective, Ngā Hinepūkōrero. Together, Ngā Hinepūkōrero have participated in and won WORD - The Front Line in Auckland, the Trans-Tasman Slam in Melbourne, and been semi-finalists at Brave New Voices, the largest international youth poetry slam in the world. Manaia is now based in Whangarei, Northland and is our Youth Development Worker / Poet on the ground to support the Far North and Whangarei/Kaipara regions.

It is expected that Manaia will work with approximately 300 rangatahi throughout the Far North (Te Hiku region) over the duration project.

Although it is a new art form, spoken word poetry is a practice already deeply embedded in Te Ao Māori. Like whaikōrero, spoken word poetry is about addressing who we are, where we come from, the world around us, and the issues impacting our communities. It is a resilient, dynamic, and ancient art form, combining poetry, theatre and movement to engage audiences of all ages from a wide range of backgrounds.

Young Māori communities across Aotearoa have gravitated strongly towards spoken word poetry and the way that it encourages us to engage with our traditional practices, our history, our triumphs and challenges, our whānau, and ourselves. Young Māori poets today are using spoken word poetry to heal our communities, and to speak out and shed light on what for so long has been kept in the dark.

For many, spoken word is a form of language and culture revitalisation. It is a vehicle for poets to nurture their relationship with their identity and share it with the world. Today, spoken word poetry is a celebration of story and voice, allowing us to speak real and necessary truths in order to advocate for change.

Participating rangatahi will be supported by Manaia to engage in further Action Education programmes as they are available, particularly Northland Word Summit (A one day event to connect, support and inspire - geographically or socially isolated young artists to a wider poetry community) which we hope to run (pending funding support) in Northland late 2024.

We have a diverse team that consists of our Manager, Administrator, Funding Support, Finance Support, Poets and Youth Development Workers.

We have a team of Volunteers and Alumni who support us with mentoring and at events, and a strong base of professional spoken word poets and artists who we contract to support our programmes and activities as judges, guest poets, coaches and facilitators.

We have a strong and robust Trust board that oversee our activities and organisational and financial wellbeing. (Please see our Annual Report attached).

Our staff and volunteers are trained in the Treaty of Waitangi and models of health such as Te Whare Tapa Wha, Fale Fono and Tuakana/Teina. We take part in wananga and training to enhance our matakā and cultural competencies. We draw from our community's extensive cultural knowledge - our staff, contractor and volunteers reflect the communities that we work with - the majority being of Māori / Pasifika or refugee / refugee and migrant descent.

**Project Cost**

**\* indicates a required field**

## Te Hiku Community Grants Fund 2023-2024

### Local Grant Application Form

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**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

### Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Facilitator/Professional Fees	\$6,000.00	\$3,000.00	Filename: Action Education Nga toi o Rongo Workshop Quote.pdf File size: 457.5 kB
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$6,000

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$3,000

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Must be a dollar amount.

## Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

### GST Number

**GST Number**  
28030191

### Current Funding

**How much money does your organisation currently have? \***

\$122,896.36

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$122,896.36

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Ongoing operational costs and project not yet completed	\$122,896.36
	\$
	\$
	\$
	\$

### Total Tagged Funds

**Total Expenditure Amount**

\$122,896.36

This number/amount is calculated.

### Other Funding

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Please list details of all other funding secured or pending approval for this project (minimum 50%)

<b>Funding Source</b>	<b>Amount</b>	<b>Decision</b>
	Must be a dollar amount.	
Far North Creative Communi- ties	\$3,000.00	Pending
	\$	
	\$	
	\$	
	\$	

**Previous Funding from FNDC****Have you previously received funding from FNDC?**
☐ Yes ☒ No
**Last page****\* indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

**Applicant Declaration**

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journal entry
- regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

Signatory One

Signatory Two

## Local Grant Application Form

### Form Preview

### Applicant Details

\* indicates a required field

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured of pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

#### Applicant \*

☐ Individual      ☒ Organisation

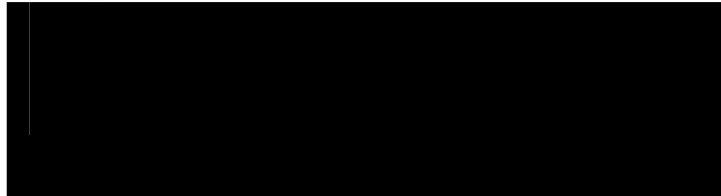
Organisation Name

The Collaborative Team Covered Green Initiative

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

## Local Grant Application Form

### Form Preview



required. Country must be

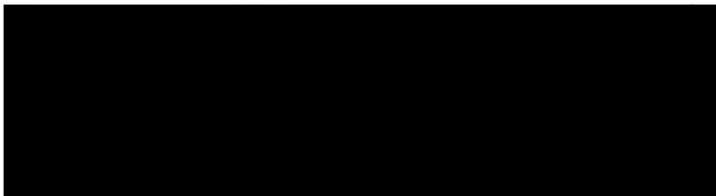
Must be a URL.

#### Facebook page

#### Contact details

Contact Person One:

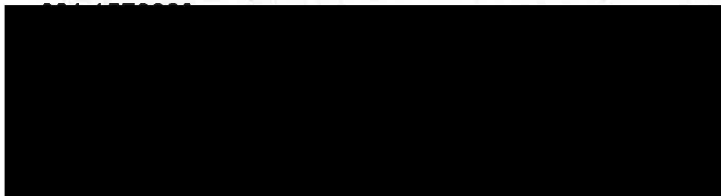
Contact Person Two:



Last Name

Phone Number

Phone Number



Must be an email address.

Must be an email address.

#### Purpose of organisation

##### Please briefly describe the purpose of the organisation \*

Coopers Beach Bowling Club, established 63 years ago, is a community oriented club focussing on lawn bowls and includes A darts club and an pool club.

##### Number of Members \*

Combined membership of approximately 160 members.

#### Project Details

\* indicates a required field

Construction of an all weather, UV protective canopy over the top green (existing)at Coopers Beach Bowling Club.

Page 2 of 8



## Local Grant Application Form

### Form Preview

#### Project Details

Clearly describe the project or event:

**Name of Activity \***

The Covered Green Initiative

**Location \***

Coopers Beach Bowling Club

**Will there be a charge for the public to attend or participate in the project or event? \***

☒ Yes

☐ No

#### Entry Cost

**If yes, how much?**

\$ 5.00 - \$20.00

Must be a dollar amount.

#### Project dates:

**Start Date**

Date

2025

Must be a date.

**End Date:**

Date:

2026

Must be a date.

#### Project Outline

**Outline your activity and the services it will provide. Tell us:**

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

**Project outline: \***

Our vision is to create an all-weather, UV protective covered bowling green. Our mission statement is Bowls for Everyone Everyday. We want to embrace the wider Far North community to offer success oriented, non-contact sporting opportunities with total inclusivity at the forefront of our long term strategy. Our focus begins in the schools with programs for youth in primary school through to high school students, and extends to all generations, genders, physicalities and cultures. Our F. Nth community is unique and our vision is to enrich lives through positive sporting and social interaction.

#### Project Cost

\* indicates a required field

\$1,800,000.00

## Local Grant Application Form

### Form Preview

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

### Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount	Must be a dollar amount	
Rent/Venue Hire	\$	\$	
Advertising/Promotion	\$	\$	
Facilitator/Professional Fees	\$	\$	
Administration (inc. stationery/copying)	\$	\$	
Equipment Hire	\$	\$	
Equipment Purchase (describe)	\$	\$	
Utilities	\$	\$	
Hardware (e.g cement, timber, nails, paint)	\$	\$	
Consumable materials (craft supplies, books)	\$	\$	
Refreshments	\$	\$	
Travel/Mileage	\$	\$	
Volunteer Expenses Reimbursement	\$	\$	
Other (describe)	\$	\$	
Other (describe)	\$	\$	
Other (describe)	\$	\$	

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$ 8,433.34 +GST

Must be a dollar amount.

## Local Grant Application Form

### Form Preview

**What is the amount you are requesting from the Board? \***

\$ 8,433.34 +GST

Must be a dollar amount.

### Financial Information

\* indicates a required field

#### Financial Information

**If your organisation registered for GST? \***

☒ Yes

☐ No

**GST Number**

**GST Number**

055107866

**Current Funding**

**How much money does your organisation currently have? \***

\$ 0

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$ 0

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	\$
	\$
	\$
	\$
	\$

**Total Tagged Funds**

**Total Expenditure Amount**

\$ 8,433.34 +GST

This number/amount is calculated.

**Other Funding**

This request for funding to activate the Geo Tech survey is the very groundwork (literally!) vital to formulating our complete project proposal. We will be presenting the entire project to Foundation North.

Page 5 of 8

## Local Grant Application Form

### Form Preview

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount	
	\$	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

**Have you previously received funding from FNDC?**

☒ Yes

☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount	Must be a date	
Converting carpark	\$ 20,000		
	\$		
	\$		
	\$		

[Last page](#)

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and*



## Local Grant Application Form

### Form Preview

*cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cashbook or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

9.To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

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[illegible]

## Local Grant Application Form



### Instructions

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- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

#### The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation

Postal Address

Physical Address

Contact Person

Phone Number

Email Address

Please briefly describe the purpose of the organisation.

To encourage and stimulate and promote community participation in the art of Floral design with a cultural appreciation

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029



## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku ☐ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Northland Area Floral Art Society Designer of the Year 2024 Date 18/19 October  
Location Doubtless Bay Christian Centre Time 19h open to the Public

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much? \$5 door entry + \$15.00 for Floral Art Demonstration on 19th October

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Designer of the Year is a competitive event encompassing the 3 clubs in Northland - Whangarei, Kerikeri and Doubtless Bay, to find the best design, artistically and technically. Designers created their entries on the Friday morning, they are judged Friday afternoon & results announced at the Awards Dinner Friday evening. Saturday the venue is open for the public to view as well as the opportunity to attend a floral art demonstration to encourage membership, stimulate and provide this art form in the Far North Community and to educate about all plant material - indigenous, exotic and pest. Each club takes a turn to host Designer of the Year, the winner representing Northland at our National Conference. All age groups can benefit from the visual impact and design components of this competitive event - Novice, Intermediate, Senior and open. This year we are inviting local schools to encourage a childrens section in our event. The Public also have the opportunity to vote for their favourite design in the competition.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 0

A2686814

(version Sept 2018)

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## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

#### Please Note:

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- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire <i>quote attached</i>	345	
Advertising/Promotion	1030	775
Facilitator/Professional Fees <sup>2</sup> <i>(Judge exp)</i>	585	585
Administration (incl. stationery/copying)	285	
Equipment Hire	230	
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)	120	
Refreshments	280	
Travel/Mileage	307	307
Volunteer Expenses Reimbursement	250	
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) <i>Awards Dinner</i>	1100	
<i>Accommodation Judge</i>	180	180
<b>TOTALS</b>	<b>4712</b>	<b>1847</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.



## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number N/A

How much money does your organisation currently have? \$2916.61

How much of this money is already committed to specific purposes? \$1500.00

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Ongoing Education of members in northland being for 3 x Northland Areas days that will include education, demonstration and cost of tutors.	\$1500.00
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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## Local Grant Application Form



### Privacy Information

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### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Floral Art Society of New Zealand - Northland Area.

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
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  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
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  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

**Signatory One**

[Redacted signature area for Signatory One]

**Signatory Two**

[Redacted signature area for Signatory Two]

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## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name

Postal Address

Phone Number

Signature

### Signatory Two

Name

Postal Address

Phone Number

Signature

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## Local Grant Application Form



### Instructions

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- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation	Every Body is a Treasure Trust 191	Number of Members	65
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

**Please briefly describe the purpose of the organisation.**

Reduce historical trauma through creative somatic wellbeing workshops. Amplify youth voice.

## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku      ☒ Kaikohe-Hokianga      ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The top young creatives from each of the regions will be invited to a Youth Arts Wananga to develop their skills and connect them with Create Happy Media, New Zealand's largest youth run media platform. The students that run it were 13 when they started it and it now has over 60 writers from around the country covering the good news stories of youth. Each year they put on a Compassionate Journalism course and have built up their stable of writers but now have an imbalance and would like to develop more artists to support the writers.

The magazine and blog create a platform for talented artists from around the region to have their art featured. The workshop will take place over two days and will stretch the artists commercially relevant skills while at the same time buildin community. We will hire local artists to join in with the award winning creatives we bring with us. The students will be hooked in with the Create Happy community and given the opportunity to create for the magazine.

The Hundertwasser Art Centre has been struggling to get teens to come in voluntarily to engage with their beautiful centre and talented artists. The wananga will give students a chance to become familiar with the centre and all it has to offer them and get to know the staff. The gallery has been wanting to engage students with collage art similar to what Hunderwasser himself did and this will be the perfect opportunity to get youth involved.

We are applying to all of the regions because we will be asking teachers from all year 8+ schools to nominate their top artists to attend the workshop. The workshop will be free of charge for attendees.

The cost split between all of the regions would help to make it more doable for each region.

We are also applying to Deliver our Award winning Body Positive Program for women and girls called Finding Venus - This information is found on this page: <https://everybodyisatreasure.org/fvtour/>

## Local Grant Application Form



### Project Cost

**Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.**

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
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- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	Please see attached budget	
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
<b>TOTALS</b>	<b>39766</b>	<b>9000</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
It is all committed to Creative Communities projects in other regions	39000
Or to our project to improve the accessibility of our website.	
<b>TOTAL</b>	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Clever Koru Ltd	6500	xYes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Creative Communities Visual Poetry Jam	3500	2022-2023	xY / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029



## Local Grant Application Form



### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Every Body is a Treasure Trust

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One

[Redacted Signature]

[Redacted Signature]

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name		
Postal Address		
Phone Number		
Signature		

### Signatory Two

Name		
Postal Address		
Phone Number		
Signature		

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 15 May 2024, 10:06AM NZST

**Applicant Details****\* indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

**Applicant details****Applicant \***

Far North Cricket Club Incorporated

**Website**

Must be a URL.

**Facebook page**

Far North Cricket Club

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 15 May 2024, 10:06AM NZST

**Contact details****Purpose of organisation****Please briefly describe the purpose of the organisation \***

The Far North Cricket Club, based in Kaitaia, New Zealand, at the Te Hiku sports hub, is dedicated to fostering a love for cricket in the Far North region. With a focus on promoting the sport across all age groups, the club is particularly passionate about developing junior cricket talent. Through coaching, mentorship, and community engagement, the club strives to create a supportive and inclusive environment where players of all skill levels can learn, grow, and enjoy the game of cricket.

**Number of Members \***

26

**Project Details****\* indicates a required field****Project Details**

Clearly describe the project or event:

**Name of Activity \***

Installation of a Concrete pitch for Cricket

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 15 May 2024, 10:06AM NZST

**Location \***

Te Hiku Sports Hub, Kaitaia

**Will there be a charge for the public to attend or participate in the project or event? \***☐ Yes☒ No**Project dates:**

Start Date

End Date:

**Date****Date:**

01/06/2024

31/08/2024

Must be a date.

Must be a date.

**Project Outline****Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

The installation of a concrete cricket pitch in the Far North community will significantly enhance the range of sporting experiences and activities available, particularly for junior cricket players.

1. Increased Accessibility: A concrete cricket pitch provides a stable and reliable playing surface, regardless of weather conditions. This ensures consistent playing conditions for matches and practice sessions, making cricket more accessible to players of all ages. This reliability can encourage more individuals to take up the sport and participate in organized cricket activities.

2. Enhanced Playing Standards: Having a high-quality playing surface elevates the overall standard of cricket played in the community. Junior cricketers will have the opportunity to train and compete on a professional-level pitch, improving their skills and understanding of the game. This can lead to better performance outcomes and a more competitive cricket environment in the region.

3. Development of Talent: A concrete pitch serves as a foundation for junior cricket development. With a dedicated and well-maintained playing field, young players can hone their cricketing abilities, learn essential techniques, and experience realistic match scenarios. This structured environment supports skill progression and talent identification, offering a solid base for junior cricketers to improve and excel in the sport.

4. Community Engagement: The presence of a concrete cricket pitch can attract more interest and participation from the local community. Spectators, families, and supporters can gather to watch matches and events, creating a vibrant cricketing culture in the area. This fosters a sense of community pride and unity around the sport, encouraging ongoing engagement with cricket at all levels.

In summary, a concrete cricket pitch not only expands the range of sporting experiences available in the Far North community but also provides a dedicated and standardized

## Te Hiku Community Grants Fund 2023-2024

### Local Grant Application Form

Application No. THCB00034 From Far North Cricket Club Incorporated

Form Submitted 15 May 2024, 10:06AM NZST

playing field for junior cricket development. The infrastructure investment in a high-standard pitch can positively impact player engagement, skill development, performance levels, and community involvement, contributing to the overall growth and sustainability of cricket in the region.

## Project Cost

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost* - provide the **total** amount of the estimated quoted cost against the appropriate item.

*Amount Requested* - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

## Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Q1 Pitch Construction	\$11,481.60	\$10,000.00	Filename: FAR NORTH CRICKET - PITCH.pdf File size: 138.5 kB
Q1 Turf Installation	\$8,753.80	\$8,000.00	Filename: FAR NORTH CRICKET - PITCH.pdf File size: 138.5 kB
Q2 Pitch Construction	\$10,092.40	\$10,000.00	Filename: Quote QU0315.pdf File size: 74.9 kB
Q2 Turf Installation	\$8,021.25	\$8,000.00	Filename: Quote QU0316.pdf File size: 74.7 kB

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 15 May 2024, 10:06AM NZST

Other (describe)	\$	\$	No files have been uploaded
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**Funding Request Amount**

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$20,235

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$18,000

Must be a dollar amount.

**Financial Information****\* indicates a required field****Financial Information****If your organisation registered for GST \***☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? \***

\$911.16

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$300.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Pre Summer Junior Cricket Tournament	\$300.00
	\$
	\$
	\$

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 15 May 2024, 10:06AM NZST

	\$
--	----

**Total Tagged Funds****Total Expenditure Amount**

\$300.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

**Previous Funding from FNDC****Have you previously received funding from FNDC?**☐ Yes ☒ No**Last page****\* indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

**Applicant Declaration**

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and*



**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 15 May 2024, 10:06AM NZST

*cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 15 May 2024, 10:06AM NZST

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures****Date**

15/05/2024

Must be a date.

**Date**

15/05/2024

Must be a date.

## Local Grant Application Form

### Form Preview

Kaitiaki Service Centre

21 MAY 2024

### Applicant Details

\* indicates a required field

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

#### Applicant details

##### Applicant \*

☒ Individual ☐ Organisation

Organisation Name

FAR NORTH TORPEDO COMP

##### Physical Address \*

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

farnorthtorpedocomp.co.nz  
Must be a URL.

farnorth torpedo comp

## Contact Person Two:

**Applicant Project Contact** 

Title	First Name
-------	------------

Applicant Project Contact		
Title	First Name	Last Name

Applicant Admin Contact	
Title	First Name

Applicant Admin Contact		
Title	First Name	Last Name

Purpose of organisation

**Please briefly describe the purpose of the organisation \***

## Fishing Comp

Number of Members \*

300+

## Project Details

\* indicates a required field



## Local Grant Application Form

### Form Preview

#### Project Details

Clearly describe the project or event:

**Name of Activity \***

FISHING COMP

**Location \***

AWANUI HOTEL

**Will there be a charge for the public to attend or participate in the project or event? \***

☒ Yes

☐ No

#### Entry Cost

**If yes, how much?**

\$ 400

Must be a dollar amount.

#### Project dates:

**Start Date**

Date

26/6/24

Must be a date.

**End Date:**

Date:

29/6/24

Must be a date.

#### Project Outline

**Outline your activity and the services it will provide. Tell us:**

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

**Project outline: \***

THIS COMPETITION IS IN THE FAR NORTH AND INCLUDES CHILDREN & FAMILIES. IT HAS PARTICIPANTS FROM OUTSIDE THE REGION WHO REQUIRE ACCOMMODATION, MEALS, SUPPLIES SO ALOT OF BUSINESSES BENEFIT FROM THIS COMP. THE COMP WAS ON THE NEWS AND SHOWCASED SO MANY

**Project Cost**

HAPPY CHILDREN ENJOYING THEMSELVES WITH THEIR PARENTS. LAST YEAR WAS OUR FIRST YEAR RUNNING & HOLDING THE COMP & WE HAD ALOT OF START UP COST BUT WE WANTED TO RUN IT AGAIN DUE TO RECEIVING POSITIVE FEEDBACK FROM THE PARTICIPANTS.

\* indicates a required field

## Local Grant Application Form

### Form Preview

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Please Note:**

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- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

### Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$ 2000	\$	
Advertising/Promotion	\$ 2000	\$	
Facilitator/Professional Fees	\$	\$	
Administration (inc. stationery/copying)	\$	\$	
Equipment Hire	\$ 8000	\$ 3000	YES
Equipment Purchase (describe)	\$	\$	
Utilities	\$	\$	
Hardware (e.g cement, timber, nails, paint)	\$	\$	
Consumable materials (craft supplies, books)	\$	\$	
Refreshments	\$	\$	
Travel/Mileage	\$	\$	
Volunteer Expenses Reimbursement	\$ 5000	\$	
Other (describe)	\$ 3920.00	\$	YES
Other (describe)	\$	\$	
Other (describe)	\$	\$	

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$ 40,000 .00

Must be a dollar amount.



## Local Grant Application Form

### Form Preview

What is the amount you are requesting from the Board? \*

\$ 3,000.00

Must be a dollar amount.

### Financial Information

\* indicates a required field

#### Financial Information

If your organisation registered for GST \*

☒ Yes

☐ No

GST Number

GST Number

123-511-956

Current Funding

How much money does your organisation currently have? \*

\$ 15,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? \*

\$ 15,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
CASH PRIZES	\$ 21,000.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$ 15,000.00

This number/amount is calculated.

Other Funding

## Local Grant Application Form

### Form Preview

Please list details of all other funding secured or pending approval for this project (minimum 50%)

NIL

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC?

☒ Yes

☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
EQUIPMENT HIRE	\$ 3000.00	JUNE 2023	YES
	\$		
	\$		
	\$		

[Last page](#)

\* indicates a required field

### Privacy Information

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## Local Grant Application Form

### Form Preview

*cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
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  - A regularly maintained tax record (if applicable)
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  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
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  - regular financial reporting to every full meeting of the governing body

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3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
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## Local Grant Application Form

### Form Preview

who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

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10.To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatures

Signatory One

Name \*

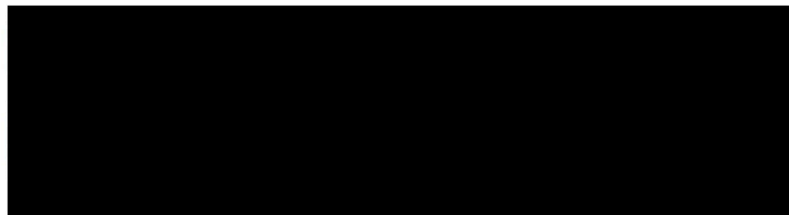
Signatory Two

Name



Phone Number

Phone Number



Date

21/5/2024

Must be a date.

Date

Must be a date.

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00037 From Building Safer Communities**  
Form Submitted 20 May 2024, 11:28AM NZST

## Applicant Details

**\* indicates a required field**

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
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- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

Building Safer Communities

**Website**

<http://www.buildingsfercommunities.co.nz>

Must be a URL.

**Facebook page**

Building Safer Communities

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00037 From Building Safer Communities**  
Form Submitted 20 May 2024, 11:28AM NZST

## Contact details

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

The team at Building Safer Communities are a dedicated and passionate group, wholeheartedly committed to their community's well-being. Collectively they provide much needed support to the community in areas identified by the Far North people – in a collaborative way with other agencies.

**Number of Members \***

12

## Project Details

**\* indicates a required field**

### Project Details

Clearly describe the project or event:

**Name of Activity \***

Graffiti Wipeout

**Location \***

**Te Hiku Community Grants Fund 2023-2024**  
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Kaitaia

**Will there be a charge for the public to attend or participate in the project or event? \***

☐ Yes

☒ No

**Project dates:**

Start Date

End Date:

**Date**

**Date:**

01/06/2024

30/04/2025

Must be a date.

Must be a date.

**Project Outline**

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

Graffiti is an ongoing and unsightly problem for businesses and residents of Kaitaia. We have seen a noticeable increase during School holidays.

This creates a sense that the town is not cared for and has a negative impact on the impression given to visitors and tourists. It makes the town appear unkempt and unsafe.

Our aim is to restore and beautify areas by removing the signs of graffiti/vandalism and provide support to likeminded people wishing to do the same.

Building Safer Communities has an established system and group of volunteers (including students from local schools) who are known as the 'Graffiti Guard' Team. The funds applied for will go towards the resources required to remove the graffiti (paint, rollers, brushes and support to volunteers).

The co-ordination of this removal is provided by Building Safer Communities Community Navigators.

**Project Cost**

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00037 From Building Safer Communities**

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**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

**Budge**

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>
	Must be a dollar amount.	Must be a dollar amount.	
Community Awareness - Community Navigator Wages	\$1,500.00	\$0.00	<i>No files have been uploaded</i>
Advertising - Flyers	\$150.00	\$0.00	<i>No files have been uploaded</i>
Volunteer Support - Vouchers	\$500.00	\$0.00	<i>No files have been uploaded</i>
Consumables - Paint, Brushes, Rollers, Trays etc	\$1,256.73	\$1,256.73	Filename: Graf Guard 2024 - 2025.pdf File size: 215.4 kB
Uniforms - Hi Vis Vest/Paint Suits	\$400.00	\$129.90	Filename: Jobmate _ High Visibility Safety Vest _ Mitre10.pdf File size: 243.5 kB
Refreshments - volunteer support	\$100.00	\$0.00	<i>No files have been uploaded</i>
Fuel	\$50.00	\$0.00	<i>No files have been uploaded</i>

**Funding Request Amount**

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$3,957

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$1,387

Must be a dollar amount.

**Te Hiku Community Grants Fund 2023-2024**  
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## Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

### GST Number

**GST Number**

077522115

### Current Funding

**How much money does your organisation currently have? \***

\$636,074.72

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$610,000.00

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Automotivate	\$280,000.00
Youth Innovations	\$170,000.00
Indigo House	\$130,000.00
Building Safer Communities	\$30,000.00
	\$

### Total Tagged Funds

**Total Expenditure Amount**

\$610,000.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)



**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00037 From Building Safer Communities**

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Funding Source	Amount	Decision
	Must be a dollar amount.	
Building Safer Communities	\$2,570.00	Yes
	\$	
	\$	
	\$	
	\$	

**Previous Funding from FNDC****Have you previously received funding from FNDC?**☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Graffiti Guard	\$5,000.00	30/08/2020	Yes
Safer Streets	\$2,200.00	02/09/2020	Yes
	\$		
	\$		

**Last page****\* indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

**Applicant Declaration**

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and*



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*cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

**Te Hiku Community Grants Fund 2023-2024**  
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Form Submitted 20 May 2024, 11:28AM NZST

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

## Signatures

**Date**

20/05/2024

Must be a date.

**Date**

20/05/2024

Must be a date.

## Local Grant Application Form



### Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation  Number of Members

**Please briefly describe the purpose of the organisation.**

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku      ☐ Kaikohe-Hokianga      ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

<ul style="list-style-type: none"> <li>• Regrowth containment in Cemetery Reserve.</li> </ul>
<ul style="list-style-type: none"> <li>• Ongoing maintenance and upkeep of Mangonui Cemetery, i.e. Mowing; Seating; Fencing and Future Planting. This is of some importance also to neighbouring properties on Wrathall and Turvey Roads.</li> </ul>
<ul style="list-style-type: none"> <li>• Ongoing maintenance and upkeep of Cemetery carpark.</li> </ul>
<ul style="list-style-type: none"> <li>• Maintenance of the "Old Cemetery" on Wrathall and Turvey Roads.</li> </ul>
<ul style="list-style-type: none"> <li>• Regular clearing of roadside between the cemetery fence and Wrathall Road; this being the responsibility of the FNDC but never carried out.</li> </ul>
<ul style="list-style-type: none"> <li>• Pruning and future felling of larger trees.</li> </ul>
<p>Assuring ongoing mamangement and beautification of our local public cemetery; providing a safe and secure environment for members of the public, visiting graves and/or attending interment of loved ones at the cemetery.</p>

## Local Grant Application Form



### Project Cost

**Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.**

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		Not Applicable
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
<b>See attached letter and Financial Statement</b>		
<b>TOTALS</b>		

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have? Includes Term Dep    
\$3,664.99 + \$240.03

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Audit Fee	\$ 300
General Mowing & maintenance - Annually	\$3,817
<b>TOTAL</b>	<b>\$4,117</b>

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
None currently		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Development of Cemetery Reserve	\$6,100	25/06/2020	Y / <del>X</del>
Tree felling	\$4,900	10/10/2022	Y / <del>X</del>
Clearing block	\$5,280	29/02/2024	Y / <del>X</del>
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

## Local Grant Application Form



### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Mangonui Cemetery Committee

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

**Signatory One**

**Signatory Two**

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029



## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

**Applicant Details****\* indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

**Applicant details****Applicant \***

Doubtless Bay Promotions Incorporated

**Postal Address \***

1491 Inland Rd

Karikari Peninsula Karikari Peninsula 0483 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

**Physical Address \***

1491 Inland Rd

Karikari Peninsula Karikari Peninsula 0483 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

**Website**<http://www.doubtlessbay.co.nz>

Must be a URL.

**Facebook page**<https://www.facebook.com/doubtlessbaynz/>

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

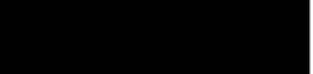
Form Submitted 14 May 2024, 10:52AM NZST

**Contact details**

Contact Person One:

**Applicant Project Contact \*****Position \***

Chair

**Phone Number****Mobile Number****Email \***

Contact Person Two:

**Applicant Admin Contact****Position****Phone Number****Mobile Number****Email Address**

Must be an email address.

**Purpose of organisation****Please briefly describe the purpose of the organisation \***

To co-ordinate, unite and provide direction for the promotion and development of business in the entire Doubtless Bay area for the benefit of members and the community. This is to be achieved by providing guidance and assistance in a fun and creative way and, where possible, by utilising the strength of our heritage and multicultural history

**Number of Members \***

100+

**Project Details****\* indicates a required field****Project Details**

Clearly describe the project or event:

**Name of Activity \***

Running of Information center in Manganui

**Location \***

Manganui Waterfront

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

**Will there be a charge for the public to attend or participate in the project or event? \***☐ Yes☒ No**Project dates:**

Start Date

End Date:

**Date****Date:**

Must be a date.

Must be a date.

**Project Outline****Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

1. By providing information about local sightseeing opportunities to visitors and people new to the area.
2. By offering information regarding local community facilities and events to visitors and locals.
3. By advertising and providing information about local food and drink outlets in the area, thereby enhancing the economy of the local business owners.
4. By providing information about local accommodation opportunities, this encourages visitors to stay locally and thereby spend more in the local area.
5. We are the local booking agent for Intercity buses so we are able to provide a booking service to locals and visitors.
6. We have an internet facility for those people in the community who do not have their own access, therefore enabling them to be stay connected to local and overseas events and people.

**Project Cost****\* indicates a required field****Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.***Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.**Amount Requested - provide (against the item) the amount the Board is being requested to contribute.***Please Note:**

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

**Budge**

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$12,000.00	\$6,000.00	No files have been uploaded
Facilitator/Professional Fees	\$13,862.00	\$6,931.00	No files have been uploaded
Administration (inc. stationery/copying)	\$466.00	\$233.00	No files have been uploaded
Equipment Hire	\$440.00	\$220.00	No files have been uploaded
Utilities	\$4,520.00	\$2,260.00	No files have been uploaded
			No files have been uploaded
			No files have been uploaded
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			No files have been uploaded

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

**Funding Request Amount**

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$31,288

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$15,644

Must be a dollar amount.

**Financial Information****\* indicates a required field****Financial Information****If your organisation registered for GST \***☒ Yes ☐ No**GST Number****GST Number**

086-756-781

**Current Funding****How much money does your organisation currently have? \***

\$526.91

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$526.91

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	\$
	\$
	\$



**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

	\$
	\$

**Total Tagged Funds****Total Expenditure Amount**

\$0.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

<b>Funding Source</b>	<b>Amount</b>	<b>Decision</b>
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

**Previous Funding from FNDC****Have you previously received funding from FNDC?**☒ Yes ☐ No**Previous Funding from FNDC**

<b>Purpose</b>	<b>Amount</b>	<b>Date</b>	<b>Project Report Submitted</b>
	Must be a dollar amount.	Must be a date.	
Info Center	\$10,000.00	31/07/2020	Yes
Info Centre	\$15,000.00	31/08/2021	Yes
Info Centre	\$15,000.00	04/10/2022	Yes

**Last page****\* indicates a required field**

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

**Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

**Applicant Declaration**

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

Signatory Two

**Name****Position****Position \*****Postal Address****Phone Number****Mobile Number****Email**

Must be an email address.

**Date**

Must be a date.

**Te Hiku Community Grants Fund 2023-2024**

**Local Grant Application Form**

**Application No. THCB00033 From Doubtless Bay Promotions Incorporated**

Form Submitted 14 May 2024, 10:52AM NZST

**Date**

14/05/2024

Must be a date.

## Local Grant Application Form



### Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ ~~NA~~ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ ~~NA~~ A health and safety plan No activities are involved
- ☐ ~~NA~~ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so Consent from FNHL
- ☒ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation	Mangonui Waterfront Working Group	Number of Members	N/A
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

**Please briefly describe the purpose of the organisation.**

Appointed by the (then) mayor to solve community disagreements about the Mangonui waterfront, and arrange / manage the development of the public waterfront facilities.

## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku      ☐ Kaikohe-Hokianga      ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The boardwalk project requires completion with story boards highlighting places of interest, history and conversation, including stories about pre European history.

This involves engagement with several sectors of the community (conservation groups, iwi, historians etc)

Important note:

The appliacnt organisation has no funds or bank account. Any expenditure is incurred by FNDC, and the assets created will become Council assets.



## Local Grant Application Form



### Project Cost

**Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.**

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe) See attached quotation	\$5,315.00 plus GST	\$5,315.00 plus GST
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) Provision for cost variations (to be surrendered if not required)	\$4,000.00	\$4,000.00
<b>TOTALS</b>	<b>\$9,315.00 plus GST</b>	<b>\$9,315.00 plus GST</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

## Local Grant Application Form



### Privacy Information

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### Applicant Declaration

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**On behalf of: (full name of organisation)**

Mangonui Waterfront Working Group

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place: **NOT APPLICABLE as we have no bank account**
  - Two signatories to all bank accounts (if applicable) or financial transactions
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One

[Redacted Signature]

Signatory Two

[Redacted Signature]

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## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name

Postal Address

Phone Number

Signature

### Signatory Two

Name

Position

Postal Address

Post Code

Phone Number

Mobile Number

Signature

Date

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

A2686814

(version Sept 2018)

Page 6

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00035 From Building Safer Communities**  
Form Submitted 16 May 2024, 11:04AM NZST

## Applicant Details

**\* indicates a required field**

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

Building Safer Communities

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00035 From Building Safer Communities**  
Form Submitted 16 May 2024, 11:04AM NZST

## Contact details

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

The team at Building Safer Communities are a dedicated and passionate group, wholeheartedly committed to their community's well-being.

Collectively they provide much needed support to the community in areas identified by the Far North people – in a collaborative way with other agencies.

**Number of Members \***

12

## Project Details

**\* indicates a required field**

### Project Details

Clearly describe the project or event:

**Name of Activity \***

Safer Streets - Te Hiku

**Location \***

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00035 From Building Safer Communities**  
Form Submitted 16 May 2024, 11:04AM NZST

Kaitaia

**Will there be a charge for the public to attend or participate in the project or event? \***

☐ Yes

☒ No

**Project dates:**

Start Date

End Date:

**Date**

**Date:**

28/06/2024

28/06/2024

Must be a date.

Must be a date.

**Project Outline**

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

Commerce street in Kaitaia currently has twelve 'no skateboards, scooters or bicycle' and four 'ATM queue here' footpath markings. These markings are for the safety of pedestrians using Commerce Street and have become faded and almost unrecognisable, therefore the purpose is not met. The faded markings make Commerce Street look as if it is uncared for and unsafe.

Our aim is to restore the footpath markings so that look nice and tidy and they are able to meet their purpose of creating a safe walking paths for pedestrians of Commerce Street, Kaitaia.

Restoring the footpath marking will be to the benefit of all people who use Commerce Street, such as the elderly, those with disabilities (mobility scooters etc) and encouraging our youth to be more courteous when on the footpath.

**Project Cost**

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Please Note:**



**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00035 From Building Safer Communities**

Form Submitted 16 May 2024, 11:04AM NZST

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
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- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

**Budge**

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$0.00	\$0.00	No files have been uploaded
Advertising/Promotion	\$0.00	\$0.00	No files have been uploaded
Facilitator/Professional Fees	\$0.00	\$0.00	No files have been uploaded
Administration (inc. stationery/copying)	\$50.00	\$0.00	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$50.00	\$0.00	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Other (describe)	\$2,440.00	\$2,440.00	Filename: Quote for Commerce Street Path Signs 2024.pdf File size: 501.0 kB

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
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Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$2,540

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$2,440

Must be a dollar amount.

### Financial Information

**\* indicates a required field**

#### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

#### GST Number

**GST Number**

077522115

#### Current Funding

**How much money does your organisation currently have? \***

\$636,074.72

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$610,000.00

Must be a dollar amount.

#### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00035 From Building Safer Communities**  
 Form Submitted 16 May 2024, 11:04AM NZST

Purpose	Amount
Automotivate	\$280,000.00
Youth Innovations	\$170,000.00
Indigo House	\$130,000.00
Building Safer Communities	\$30,000.00
	\$

### Total Tagged Funds

**Total Expenditure Amount**

\$610,000.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

### Previous Funding from FNDC

**Have you previously received funding from FNDC?**

☒ Yes ☐ No

### Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Graffiti Guard	\$5,000.00	30/08/2020	Yes
	\$		
	\$		
	\$		

**Te Hiku Community Grants Fund 2023-2024**  
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## Last page

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## Applicant Declaration

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**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00035 From Building Safer Communities**

Form Submitted 16 May 2024, 11:04AM NZST

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- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

## Local Grant Application Form

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### Signatory One

Name

Postal Address

Phone Number

Signature

### Signatory Two

Name

Postal Address

Phone Number

Signature

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

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(version Sept 2018)

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## Local Grant Application Form



### Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

### Applicant details

<b>Organisation</b>	Te Rarawa Rugby Club Inc	<b>Number of Members</b>	200
<b>Postal Address</b>			
<b>Physical Address</b>			
<b>Contact Person</b>			
<b>Phone Number</b>			
<b>Email Address</b>			

**Please briefly describe the purpose of the organisation.**

Local Rugby Club

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku      ☐ Kaikohe-Hokianga      ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Drainage & Fencing Project
As custodians of the most of the Ahipara Domain, we need to ensure that our infrastructure and member safety are a priority.
We want to install pipes into an existing open drain at the end of our main field and then coverit for better drainage of the playing surface and for the safety of our tamariki.
We would also like to replace the end fence on the #1 field and move it further towards our deadball line.
We would install bollards to create a designated "green" pathway for pedestrians to move around the domain safely.
This would also increase the width of our driveway allowing for two way traffic and better flow in & out of the main gate onto the road. It would also ensure that larger vehicles like buses, ambulances and other emergency vehicles could traverse our driveway with ease.
This is a strong consideration seeing as our club becomes a hub during local emergencies.
We would also like to replace the existing clubroom fence out the front of the building (which is rotten in places) to address
line of sight issues for pedestrians as they move around the high traffic areas close to the clubrooms and to ensure there is a buffer zone between the club and the driveway.
With the increase in the number of teams that we are fielding, there are not only more tamariki
at the club but also more traffic.This applies not just for training and match days but also for the various
community events we host including BoxFit classes, Kapa Haka practice, Relay4Life events etc.
PS: We are currently waiting on our compilation package to be completed by Hartnell + Grond. A Copy will be forwarded as soon as completed.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

Page 2

## Local Grant Application Form



### Project Cost

**Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.**

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup> Installation	\$10800.00	\$3000
Administration (incl. stationery/copying)		
Equipment Hire Tractor & Thumper	\$4160	\$1500
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)	\$8182.84	\$8182
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	\$1200	not applicable
Other (describe) Demolition - equipment hire \$500 - rubbish disposal \$500	\$1000	
<b>TOTALS</b>	<b>\$25342.84</b>	<b>\$12682.00</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Weatherproofing building - window & doors & entrance from funding grant	\$20,000
Field lighting project from funding grant	\$10,000
Operational Costs - power, insurance, internet, compliance etc	\$12,600
Playing Uniforms for juniors from Pub Charity funding grant	\$5000
<b>TOTAL</b>	<b>\$47600.00</b>

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
As part of the Te Hiku Open Spaces Group -	\$1735		Y / N
Prepping & painting the external fence before			Y / N
school mural was erected.			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

## Local Grant Application Form



### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

TE RARAWA RUGBY CLUB INC

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

**Signatory One**

**Signatory Two**

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029



## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name

Postal Address

Phone Number

Signature

### Signatory Two

Name

Postal Address

Phone Number

Signature

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029



## 7.2 PROJECT FUNDING REPORTS

**File Number:** A4731645

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Scott May, Manager - Stakeholder Relationships

### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

### TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board note the project reports received from:**

- a) Toi Tangata – Ngā Kai o te Māori
- b) Okaihau College – Tai Tokerau Festival 2024

### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

### ĀPITIHINGA / ATTACHMENTS

1. Nga Kai a te Maori - A4732598  
2. Tai Tokerau Festival 2024 - A4732604  

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

<b>Name of organisation:</b>	Toi Tangata (Te Hotu Manawa Maori Ltd)
<b>Name &amp; location of project:</b>	Ngā Kai a te Māori - with Joe Mcleod
<b>Date of project/activity:</b>	22nd March, 29th March & 12th April 2023

**Which Community Board did you receive funding from?**

☒

Te Hiku

☒

Kaikohe-Hokianga

☒

Bay of Islands-Whangaroa

<b>Amount received from the Community Fund:</b>	\$ 5700
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<b>Board meeting date the grant was approved:</b>	February 2024
---	---------------

**Please give details of how the money was spent:**

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Vancy Van Hire	\$ 5200	
New world	\$ 205.55	
āteanui Limited	\$ 345	
	\$	
Total:	\$ 5750	

**Give a brief description of the highlights of your project including numbers participating:**

The turn out was great with around ~160 participants in total across the three wānanga. Some returned to later wānanga to consolidate their learnings. The participants that attended reflected an intergenerational interest in this space - from tamariki, to rangatahi, to pakeke and kaumatua. This made the learning and whanaungatanga even richer. At all three wānanga, haukainga and whānau of the marae were present and made up a majority of participants. At at least one marae, Te Piiti marae, haukainga are already gearing up to host another internal wānanga amongst themselves to share notes, revisit learnings and practice the things they learnt.

Private Bag 752, Memorial Ave, Kaitake 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

1

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

- Strengthening whānau connections back to marae, and kainga
- Intergenerational learning alongside tamariki and kaumātua. In particular affirming the experiences and valuable perspectives of kaumātua who recognised a lot of the practices that were being shared
- Learning through practice and in community, allowed for layers of reinforcement of learnings. Learning of plant names and their uses.
- Greater connection to ngāhere, greater confidence to harvest from local places. Also see evaluation summary attached

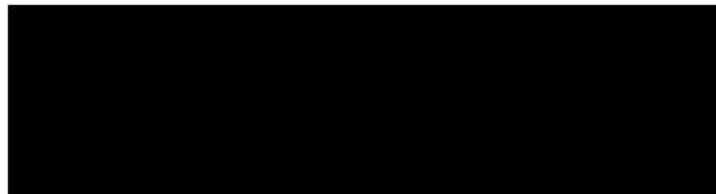
**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

See attached as well as link: <https://www.facebook.com/toitangata.nz/posts/pfbid02rLfYEZGAu8DDqhcD2m8AFcZhqZB6oYePTjyJfts7ZChWabqNo9dSZ1iNLG5PwkgI>

**If you have a Facebook page that we can link to please give details:**

Not a facebook page, but links to posts and events as above

**This report was completed by:**



29.04.2024



**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

**Name of organisation:** Okaihau College \_\_\_\_\_

**Name & location of project:** Tai Tokerau Festival 2024 –58 Settlers Way, RD 1,  
Okaihau \_\_\_\_\_

**Date of project/activity:** 10<sup>th</sup> April 2024 and 11<sup>th</sup> April 2024 \_\_\_\_\_

**Which Community Board did you receive funding from?**

☒ Te Hiku

☐ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

**Amount received from the Community Fund:** \$6,647.00 \_\_\_\_\_

**Board meeting date the grant was approved:** 12<sup>th</sup> December 2023 \_\_\_\_\_

**Please give details of how the money was spent:**

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Cowleys Hire Centre Limited – Hireage of Scissor Lift	689.61	✓
DD Gold – Shirts for staff and volunteers at the Festival	2464.00	✓
Kerikeri Hire – Hireage of Portaloos and Chairs	2208.69	✓
Northland Waste – Hireage of Skip Bins and 10x Wheelie Bins	994.50	✓
Wireless Rentals – Hireage of 10x Walkie Talkies	290.00	✓
Total:	\$6648.80	

**Give a brief description of the highlights of your project including numbers participating:**

The Tai Tokerau Festival was a huge success. There were 26 Kura that attended from Mahurangi to the Far North. Some of the Roopu had 75 Tamariki standing and one Roopu had 200. We had 28 Kai stalls and some of those travelled from Auckland to be part of the two day Festival. Throughout the Festival, the large number of people who attended, congratulated Okaihau College on a fabulous occasion.

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

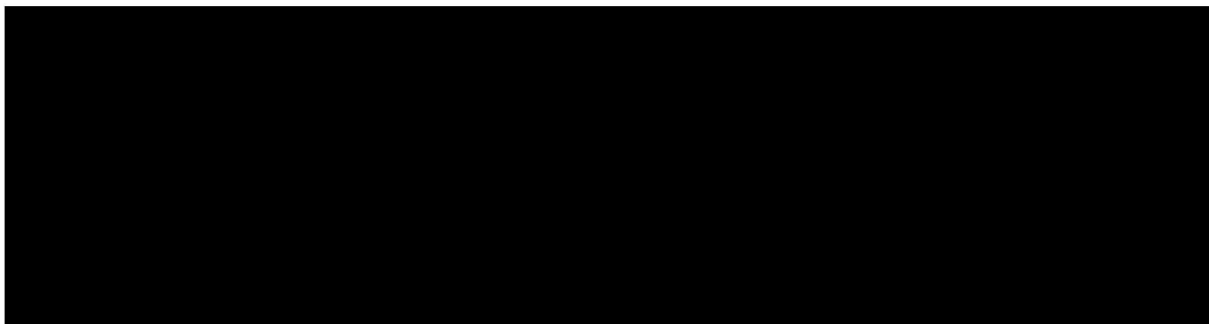
A number of residents of the community and surrounding areas, attended with Kai stalls for the two days of the Festival.  
We calculate that approximately 8,500 people attended over the two days.  
The local cafes, butchers and country store were prepared for extra custom and they were not disappointed.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

We have attached a copy of our Te Tai Tokerau Festival 2024 booklet that was produced and distributed throughout our two (2) day event.  
Also attached is a copy of our Sponsor's poster that we placed around our school throughout the Festival and on our Facebook page.

**If you have a Facebook page that we can link to please give details:**

<https://www.facebook.com/groups/301937286666588>

**This report was completed by:**



## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 TE HIKU COMMUNITY BOARD JUNE 2024 OPEN RESOLUTION REPORT

**File Number:** A4667356

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board June 2024 Open Resolution Report.

#### TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

#### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

#### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

#### ĀPITIHINGA / ATTACHMENTS

1. June Open Resolution Report - A4734288 [↓](#) 

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 4 June 2024 8:21:27 am <b>Date From:</b> 1/01/2020 <b>Date To:</b> 4/06/2024	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 7/12/2021	Notice of Motion - Waterfront Cafe and Bar - Mangonui	<b>RESOLUTION 2021/77</b> <b>That Te Hiku Community Board recommends that the Far North District Council:</b> a) approve the occupation and use of 1.5 car parking spaces (8,5m of legal road reserve) in front of the Waterfront Café, Waterfront Road Mangonui to be approved as a formal license to occupy, to the Waterfront Café and Bar. b) and prioritise and enable increased alfresco dining and activate street frontages in waterfront locations and town centres. <b>CARRIED</b>	<b>27 Sep 2023 8:29am</b> From THCB meeting of 26/9/23 - There is currently no funding. Sheryl Bainbridge also advised there have been no adverse incidents resulting from the current parking configuration. <b>23 Jan 2024 4:18pm</b> Status is the same - currently no funding
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	<b>RESOLUTION 2020/45</b> <b>That the Te Hiku Community Board:</b> a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options. <b>CARRIED</b>	<b>08 Oct 2023 2:33pm</b> Work continuing on project plan. Initial public consultation will be in mid-January to avoid holiday period. <b>22 Feb 2024 1:40pm</b> Consultation for classification of Rangitoto Reserves started 14 February and remains open until 14 March. This is on Council's website, and stakeholders have also been advised <b>02 Apr 2024 12:30pm</b> Consultation for classification of Rangitoto Reserve has concluded with 12 submissions in support and 4 opposed. 2 submissions in support of the proposal wish to speak at a hearing to be organised. A report is being prepared for the Community Board.
Te Hiku Community Board 9/05/2023	Kaitaia Drainage Area 2022/2023 Programme	<b>RESOLUTION 2023/33</b> <b>That the Te Hiku Community Board;</b> a) approve the reviewed Kaitaia Drainage Area 2023/2024 work programme.	<b>02 Feb 2024 12:29pm</b> The contract is due to be signed week starting 5 February 2024 <b>06 Mar 2024 12:20pm</b> EOI closes on 11 March, recruitment closed with no suitable candidates and will need to be re-advertised. Work has been carried out and contract has been paid

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 4 June 2024 8:21:27 am <b>Date From:</b> 1/01/2020 <b>Date To:</b> 4/06/2024	
Meeting	Title	Resolution	Notes
		b) approve the proposed 2023/24 Spraying Programme. c) request the proposed rate change for \$133k, including drone hireage and machine cleaning, be reported back to all Drainage Committees. d) and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.  <i>Note: Thank you to Fiona King and Blair King</i>	<b>05 Apr 2024 1:11pm</b> Kaitaia drains sprayed. Hobson Drain to Kaikino drain has also been priced and awarded. Yet to receive invoice confirming work has been done., EOI completed with 4 interested contractors., Drainage role reviewed to include compliance and tradewaste. To be readvertised. <b>03 May 2024 8:13am</b> Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Kaitaia spraying completed., Budgets confirmed and submitted to Finance for rating purposes. <b>28 May 2024 1:53pm</b> Finalising contract details to be awarded by 30/06
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	<b>RESOLUTION 2023/34</b> <b>That the Te Hiku Community Board;</b> a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and	<b>02 Feb 2024 12:31pm</b> The purchase order is soon to be approved <b>06 Mar 2024 12:19pm</b> EOI closes on 11 March, recruitment closed with no suitable candidates and will need to be re-advertised <b>05 Apr 2024 1:12pm</b> EOI completed with 4 interested contractors., Further drain clearing approved., Drainage role reviewed to include compliance and tradewaste. To be readvertised. <b>03 May 2024 8:13am</b> Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Spraying complete in Kaikino. One remaining drain to be sprayed in Waiharara. Machine cleaning completed., Budgets confirmed and submitted to Finance for rating purposes. <b>28 May 2024 1:54pm</b>

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 4 June 2024 8:21:27 am <b>Date From:</b> 1/01/2020 <b>Date To:</b> 4/06/2024	
Meeting	Title	Resolution	Notes
		machine cleaning, be reported back to the Drainage Committees. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. <b>CARRIED</b>	Finalising contract details to be awarded by 30/06
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	<b>RESOLUTION 2023/35</b> <b>That the Te Hiku Community Board;</b> a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. <b>CARRIED</b>	<b>02 Feb 2024 12:31pm</b> The purchase order is soon to be approved <b>06 Mar 2024 12:19pm</b> EOI closes on 11 March, recruitment closed with no suitable candidates and will need to be re-advertised <b>05 Apr 2024 1:12pm</b> EOI completed with 4 interested contractors., Variation , Drainage role reviewed to include compliance and tradewaste. To be readvertised. <b>03 May 2024 8:14am</b> Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Motutangi accessible drains sprayed., Budgets confirmed and submitted to Finance for rating purposes. <b>28 May 2024 1:54pm</b> Finalising contract details to be awarded by 30/06

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 4 June 2024 8:21:27 am <b>Date From:</b> 1/01/2020 <b>Date To:</b> 4/06/2024	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 21/11/2023	Te Hiku Community Board 2024-2027 Footpath Programme Priority	<b>RESOLUTION 2023/114</b> <b>That Te Hiku Community Board</b> <b>a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report.</b> <b>b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan.</b> i) <b>Mill Bay Road - SH10 to Rangakapiti, Mangonui</b> ii) <b>SH 1 @ Gill, Awanui</b> iii) <b>Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto</b> iv) <b>Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia</b> <b>CARRIED</b>	<b>13 Dec 2023 11:42am</b> The footpath prioritisation list is included in the draft 2024-2027 LTP and a request for this to be published on the FNDC website has been sent through to Ken Lewis - Manager of Communications and Engagement <b>12 Jan 2024 12:44pm</b> Elizabeth Stacey: Te Hiku's footpath programme priority has been presented to the Te Koukou Transport Committee and included in the draft 2024-2027 LTP. No further information on the LTP funding levels, Waka Kotahi subsidy is available at this time. We anticipate further information on funding to be available to the Board by July 2024. <b>30 May 2024 12:26pm</b> Elizabeth Stacey: Final funding levels of the 2024-2027 LTP have not yet been determined. We will likely know which projects have attracted subsidy as well as final funded amounts by September or October. Please place this item on hold until the September meeting
Te Hiku Community Board 12/12/2023	Support of Pedestrian Crossing	<b>RESOLUTION 2023/126</b> <b>That Te Hiku Community Board supports the petition from Pukenui residents for a pedestrian crossing on State Highway 1, at 4133 Far North Road.</b> <b>CARRIED</b>	<b>12 Jan 2024 12:45pm</b> Community petition shared with the Waka Kotahi Safety Engineer as improvement is proposed for the state highway. We will compose a joint response for both the Board and Petitioners by March, 2024. <b>20 Mar 2024 2:00pm</b> Report to THCB in March 24. Board requests that the missing section of footpath on Lamb Road between the existing footpath and the state highway is included as part of the 2028-2031 footpath programme. <b>30 May 2024 12:27pm</b> Elizabeth Stacey: The work for a pedestrian crossing is the responsibility of NZTA Waka Kotahi. This petition has been communicated to Tim Elliot and we have conducted a site visit and reported back to council. It is on the list of NZTA's projects for consideration for next LTP. No further work for council staff at this time.

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 4 June 2024 8:21:27 am <b>Date From:</b> 1/01/2020 <b>Date To:</b> 4/06/2024	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	<b>RESOLUTION 2024/4</b> <b>That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table.</b> <b>CARRIED</b> <i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i>	<b>20 Mar 2024 1:58pm</b> Staff are conducting further enquiry and CB Co-Ordinator is enquiring into possibility of garnering public support for a location <b>29 Apr 2024 3:54pm</b> Staff are reviewing the suggested sites and will update at a later date <b>10 May 2024 8:13am</b> Staff have visited the suggested road reserve to determine suitability and revisiting the Gull site to request them to reconsider. Also contacting Pak N Save to discuss the use of the land at the end of the cul de sac. These investigations should be completed by end of June/July. Budget sitting in current year and will be a carry forward to Yr1 of LTP. PM will be allocated to procure contractor to install in Yr1 LTP <b>31 May 2024 8:08am</b> Jeanette England: No further update since 10 May 2024
Te Hiku Community Board 13/02/2024	Funding Applications	<b>RESOLUTION 2024/9</b> <b>That Te Hiku Community Board leave the application from John Haines for the construction of a boardwalk at Paewhenua to lie on the table pending further information from staff regarding the consent requirements of a boardwalk, to support the following Community Outcomes:</b> a) Proud, vibrant communities. b) Communities that are healthy, safe, connected and sustainable. <b>CARRIED</b>	<b>02 Apr 2024 10:14am</b> Request by Board to include this resolution in report to oversee progress. <b>02 Apr 2024 10:15am</b> Meeting had by Funding staff, Board members and FNHL staff. Waiting for an update from FNHL staff.
Te Hiku Community Board 14/05/2024	Te Hiku Statement of Community Board Fund Account as at 31 March 2024	<b>RESOLUTION 2024/24</b> <b>That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 March 2024.</b>	<b>31 May 2024 1:10pm</b> Report is coming to the 18th of June meeting



OPEN RESOLUTION REPORT				Printed: Tuesday, 4 June 2024 8:21:27 am
Division:		Te Hiku Community Board		Date From: 1/01/2020
Committee:				Date To: 4/06/2024
Officer:				
Meeting	Title	Resolution	Notes	
		CARRIED		

## 8.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2024

**File Number:** A4732159

**Author:** Segun Rotimi, Accounting Support Officer

**Authoriser:** Jonathan Slavich, Chief Financial Officer

### TAKE PŪRONGO / PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Te Hiku Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

### TŪTOHUNGA / RECOMMENDATION

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 30 April 2024.**

### TĀHUHU KŌRERO / BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, "*applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion*".

<b>Community Fund Account balance as at 01 July 2023</b>	<b>\$241,710.00</b>
<b>• Plus, unused funds from 2022-2023</b>	<b>\$81,670.95</b>
<b>• Less funds granted and uplifted to 30 April 2024</b>	<b>\$187,157.00</b>
<b>• Less funds not uplifted from previous community meetings (committed to projects)</b>	<b>\$26,612.00</b>
<b>Community Fund Account balance as at 30 April 2024</b>	<b>\$109,611.95</b>

### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance in the Community Fund account as at 30 April 2024 is \$109,611.95.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Te Hiku Community Board. The statement of the Community Fund account as at 30 April 2024 is attached.

### ĀPITIHINGA / ATTACHMENTS

- Statement of Te Hiku Community Fund Account as at 30 April 2024 - A4732128** [↓](#) 



Far North District Council  
**Te Hiku Community Board**  
Statement of Community Fund Account as at 30-April-2024

<b>Far North District Council</b>			
<b>Te Hiku Community Board</b>			
	<b>Community Board</b>	<b>Placemaking</b>	
Allocation Grants & Donations Annual Budget 2022-23	141,710.00		
Community Board Placemaking Fund		100,000.00	
<b>Community Fund Account Balance as at 1 July 2023</b>	<b>\$ 141,710.00</b>	<b>\$ 100,000.00</b>	<b>\$ 241,710.00</b>
Rescinded resolution for unspent placemaking funding that was allocated in the 2021/22 financial year to XCape Design Ltd, Hawthorn Landscape Architects and Northland Planning		36,539.39	
Unused funds from 2022/23 - Volunteering Northland for first aid and volunteer resilience training	2,000.00		
Unused funds from 2022/23 - Waipapakauri JMB Rugby Club for venue and equipment hire and promotion of the Waipapakauri Hunting and Fishing Competition Annual Fundraiser	2,660.00		
Unused funds from 2022/23 - Whatu Collective for Matariki Puanga workshops 2023	5,000.00		
Unused funds from 2022/23 - Coopers Beach bowling Club for carpark	10,000.00		
Unused funds from 2022/23 - Community Grant Carryover from FY 21/22	23,471.56		
Rescinded Resolution - Removal of a Monkey Apple Tree in the Coopers Beach Shopping Centre		2,000.00	
<b>Plus, unused funds from 2022-23</b>	<b>\$ 43,131.56</b>	<b>\$ 38,539.39</b>	<b>\$ 81,670.95</b>
	<b>\$ 184,841.56</b>	<b>\$ 138,539.39</b>	<b>\$ 323,380.95</b>
<b>Less Expenditure 2023/24 (Funds Uplifted)</b>	<b>Community Board</b>	<b>Placemaking</b>	
<b>July 23</b>			
Waipapakauri JMB Rugby Club for venue and equipment hire and promotion of the Waipapakauri Hunting and Fishing Competition Annual Fundraiser	2,660.00		
Whatu Collective for Matariki Puanga workshops 2023	5,000.00		
Coopers Beach bowling Club for carpark	10,000.00		
Volunteering Northland for first aid and volunteer resilience training	2,000.00		
Coast to Coast Cat Rescue for volunteer support and animal care in the Te Hiku ward area	10,000.00		
Peria School for equipment hire to support their 150th anniversary	2,165.00		
Te Runanga o Te Rarawa for holding a three-day conference on the future management of Te Oneroa a Tōhe with the provision that the outcomes of the event and any the actions to address these outcomes along with a copy of the event report is provided		5,000.00	
Far North Torpedo Fishing Competition for equipment hire	3,000.00		
<b>August 23</b>			

Kaitaia Business Association for the Te Hiku Revitalisation Projects		33,749.00	
Kaitaia Sports And Leisure Trust for 2023 Boxing event animal care	2,733.00		
<b>September 23</b>			
Dementia Northland for running a whanau and Carer workshop	1,250.00		
Ahipara Aroha for CCTV installation in Ahipara		8,530.00	
<b>October 23</b>			
Potahi Marae for installation of a playground available for use by the public		30,000.00	
<b>November 23</b>			
Te Hiku Roller Skating for Sunday skating sessions at Te Ahu	1,365.00		
Esther Louise for photo and frame props for the Kaitaia filming of <i>Loloma</i> , provided filming takes place and the film is shown in the Kaitaia area	200.00		
Oruaiti School for installation of signage on a mountain biking trail	2,830.00		
Raukatauri Music Therapy for music therapy for Te Hiku tamariki	1,500.00		
<b>December 23</b>			
He Whanau Marama Trust for 2023 Christmas Parade and festival	5,000.00		
Graeme Dingle Foundation for mileage for outreach in Te Hiku Ward	3,000.00		
Rongopai House Community Trust for purchasing a freezer and storage equipment	4,235.00		
Te Hapua Komiti Whaiti for repairs and waterproofing of the Te Hapua Ratana Church building the Bay	4,313.00		
Kaitaia Business Association for CCTV operation and maintenance costs in Te Hiku Ward	7,500.00		
Te Pokapu Tiaki o Te Tai Tokerau Trust for regenerative greening and traditional craft community workshops	2,500.00		
Road Safety Education New Zealand for Road Safety Education Classes in Te Hiku Ward	1,500.00		
Awanui Sports Complex Inc Soc for resurfacing of the netball courts	13,751.00		
Okaihau College for 2024 Te Tai Tokerau Festival	6,647.00		
<b>January 24</b>			
Ray Clark/Kaitaia Knights Chess Club for venue hire costs	935.00		
<b>February 24</b>			
Cruzn the Bay for 2024 Cruzn the Bay	1,500.00		
Mangonui Cemetery Committee for the works quoted in the supporting information tabled at the meeting	5,280.00		

<b>March 24</b>			
Te Whakaora Tangata for graduation ceremony at Te Ahu Centre to cover the cost of hiring the venue at Te Ahu	434.00		
Toi Tangata – Te Hotu Manawa Māori for Māori kai wānanga to cover venue hire	1,400.00		
Mangonui Community Patrol for secure storage or vehicle and safety equipment	4,680.00		
<b>April 24</b>			
Glass Ceiling Arts Collective for SparkLive at Te Ahu Centre, with the provision that up to \$1,200 of this money covers the \$15 entry fee to the event for the first 80 Te Hiku locals	2,500.00		
<b>Less funds granted and uplifted to 30 April 2024</b>	<b>\$ 109,878.00</b>	<b>\$ 77,279.00</b>	<b>\$ 187,157.00</b>
<b>Balance as at 30 April 2024</b>	<b>\$ 74,963.56</b>	<b>\$ 61,260.39</b>	<b>\$ 136,223.95</b>
<b>Less funds not uplifted from previous community meetings at 30 April 2024</b>			
<b>Meeting 26.09.23</b>			
SMC Events for Te Hiku Sanitarium Weet-Bix Kids TRY Challenge	3,000.00		
<b>Meeting 19.03.24</b>			
Ahipara Aroha for installation of a digital sign	2,967.00		
<b>Meeting 16.04.24</b>			
Momentum Charitable Trust for running life and financial skills programmes at Kaitaia Probation Centre	2,270.00		
R Tucker Thompson Youth Sail Trust for rangatahi from Te Hiku to attend a youth development voyage	4,000.00		
Te Wananga o Te Rangianiwaniwa for repainting the inside of the swimming pool	14,375.00		
<b>Less funds not uplifted from previous community meetings (committed to projects)</b>	<b>\$ 26,612.00</b>	<b>\$ -</b>	<b>\$ 26,612.00</b>
<b>Community Fund Account balance as at 30 April 2024</b>	<b>\$ 48,351.56</b>	<b>\$ 61,260.39</b>	<b>\$ 109,611.95</b>
	<b>Community Board</b>	<b>Placemaking</b>	

### 8.3 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A4731057

**Author:** Beverly Mitchell, Community Board Coordinator

**Authoriser:** Kim Hammond, Community Board Coordinator

#### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

#### NGĀ TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board note the May 2024 member reports from Chairperson Adele Gardner and Members Darren Axe, and Bill Subritzky**

#### TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

#### TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

#### REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

#### NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chair Report [Adele Gardner] - A4733770 [↓](#) 
2. Member Axe Report - A4733771 [↓](#) 
3. Member Subritzky report - A4733772 [↓](#) 





## Te Hiku Community Board Chairperson's Report

Name: Adele Gardner

Subdivision: Kaitaia Te Hiku

Date: April/May 2024

### **Meetings Attended**

Date	Meeting
25/04/2024	ANZAC dawn service in Kaitaia and 11am service in Mangonui
29/04/2024	Online information session on Animal Management
01/05/2024	LTP verbal submissions - Kaitaia
03/05/2024	Te Ahu Trust
06/05/2024	Te Hiku Sports Hub
07/05/2024	Taipa Placemaking – Taipa re: cultural aspect
07/05/2024	Transport Committee workshop
09/05/2024	Council
14/05/2024	Reserves Act Hearing – Rangitoto Reserve, Mangonui
14/05/2024	Te Hiku Community Board – Te Ahu
14/05/2024	Halls and facilities Strategy workshop
15/05/2024	LTP deliberations workshop
20/05/2024	Te Hiku Sports Hub
21/05/2024	Transport Committee
21/05/2024	Regional Speed Management Plan – discussion
23/05/2024	Extraordinary Council

**Report:****Kaitaia Town Square and Te Hiku Sports Hub**

Opening is at 5.30am 5 June 24. Te Hiku Sports Hub opening 7am 5 June 24.

**Requests for Service (RFS)**

RFS number	Date	Comment
4203475	07/05/2024	Weed Maintenance in Centennial Park on the North side. <b>09/05/2024 complete</b>
4203468	07/05/2024	Melba Street Toilets Kaitaia - mens shower issue <b>15/05/2024 request for waterproofing to the bottom of the wall on the mens shower side as water is seeping underneath and pooling.</b>
4202946	02/05/2024	Ratepayer requiring some help with District Plan and roading issues. <b>02/05/2024 complete</b>
4205210	20/05/2024	Allen Bell Park - vandalism with glass on the basketball court and maintenance on the playground equipment. <b>23/05/2024 No glass was found on the courts, both slides were checked and clear of faecal matter and the graffiti was also removed.</b>



## Te Hiku Community Board Member Report

Name: Darren Axe

Subdivision: North Cape

Date: 25 May 2024

### **Meetings Attended**

Date	Meeting
24/04/2024	Attended Gail Shepards tangi in Te Kao
25/04/2024	Represented FNDC as Houhora Cemetery for Anzac Day

### **Requests for Service (RFS)**

RFS number	Date	Comment
4202803	01/05/2024	Drain clean outside 46 Waterfront Road.  <b><i>13/05/24 RFS closed Inspected and job made for drain clearing. Customer has been sent a text.</i></b>
4203503	07/05/2024	Road naming for Croydon Thompson from Muiata Pa to Muiata Road  <b><i>07/05/24 Private road - RFS closed with advice sent to customer.</i></b>
4204602	15/05/2024	Check speed limit on Lamb Road, Pukenui if it is 100km going past the school – if it needs to be changed to 50km and 30km going past school drop off and pick up points.  <b><i>31/05/24 This was due to temporary traffic control - now rectified since works are complete</i></b>



Te Hiku  
Community Board

## Member Report

Name: Bill Subritzky  
Subdivision: Whatuwhiwhi, Awanui  
Date: 29 May 2024

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### Meetings Attended

21/02/24	FNDC Drainage
01/03/24	Meeting Whatuwhiwhi chair Awanui
06/03/24	Combined Community board meeting Ka Uri
06/03/24	APR Inc meeting
08/03/24	Rangiputa Ratepayers Chair Awanui
19/03/24	THCB meeting – Te Ahu
19/03/24	Kareponia Marae Trustees
16/03/24	Kareponia Marae Chair
25/03/24	Ngati Kahu reps meeting Awanui (Kareponia Marae housing)
26/03/24	Ngai Takato rep meeting - wakas at Unahi
01/04/24	Tenants Kareponia Marae
02/04/24	Visit Kaitia Police to support 2 residents. Off road motorcycles

03/04/24	APR Inc meeting
06/04/24	Pou unveiling Unahi Wharf
16/04/24	THCB – Te Ahu
16/04/24	Whatuwhiwhi ratepayers
18/04/24	Taipa Placemaking
22/04/24	Tenancy Tribunal Hearing KTA Court House (Kareponia Marae)
23/04/24	ANZAC remembrance ceremony Whatuwhiwhi
01/05/24	LTP presentation - Te Ahu
01/05/24	APR Inc
14/05/24	THCB

### **Community Issues**

Issue name	Comment
Waka Storage Unahi Reserve	Information has been sent to Council staff for terms to be included in The Right to Occupy the Unahi Reserve. Application has been made by two groups to each store 2 waka each (total of 4) The groups are Rangaunu Sports Club and local Iwi Nga Takato. A storage area has been designated and agreed upon by the two groups and Awanui Progressive and Ratepayers who are the managers of Unahi Wharf and Reserve for the Council. All parties will look at designing a storage rack for these wakas.
Divesting of Council Halls	<p>Following the presentation on hall policy at the last THCB meeting questions have been raised by hall groups and myself which no doubt will be clarified once policy has been set for the divesting of Council Hall assets.</p> <ul style="list-style-type: none"> <li>• Will the divesting of halls include rate obligations</li> <li>• Level of general repairs, or compliance of halls prior to hand over</li> <li>• Annual, Biannual or Quarterly reporting required</li> <li>• Clarification on Contestable funding</li> <li>• Will Council require Incorporation status</li> <li>• Would Council be considering management options, apart from the existing incumbents if they do not want the responsibility e.g. other established local community groups or Private enterprise (in that order)</li> <li>• Will these halls be also eligible for other Community Board funding.</li> <li>• Would the Council in partnership with the elected hall committees establish a hall website on the Council Information page which lists the individual halls facilities and opportunities available to the public.</li> </ul>

**Requests for Service (RFS)**

RFS number	Date	Comment
4203716	08/05/2024	Metal layer required on the ramp onto Tokerau Beach via Ramp Road
4203718	08/05/2024	Finish the last pothole in Gill Road Awanui. <b><i>14/05/2024 RFS closed - inspector has been on site and work is programmed to repair the damaged seal.</i></b>
4203719	17/05/2024	Remove fallen tree at the northeastern end of Tokerau Beach. <b><i>Require photo of tree</i></b>
4203721	08/05/2024	Repair footpath North of Awanui Community Centre to Southerly street. <b><i>21/05/2024 Inspector has been on site and work is programmed for footpath repairs and renewals in this area.</i></b>

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**