



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA

Kaikohe-Hokianga Community Board Meeting

Friday, 21 June 2024

Time: 10:00am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Chicky Rudkin
Deputy Chairperson Tanya Filia
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh
Councillor John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 21 June 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Pou hihiri.

Pou rarama.

Pou te whakairo.

Pou te tangata.

Pou o te aroha.

Te pou e here nei i ā tatou Mauri ora ki ā tātou

Haumi e. Hui e. Tāiki e!

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Public Forum will be determined on the day.

4 NGA TŌNO KŌRERO / DEPUTATION

Scarlet Mocaraka representing He Korowai o Kaikohekohe to present to the Board an approach to community led development.

5 NGA KAIKŌRERO / SPEAKER

- Mandy Lynn representing Everybody is a Treasure item 7.1 page 33 refers
- Courtney Keenan representing Graeme Dingle Foundation Far North item 7.1 page 39 refers
- Janine McVeagh representing Hokianga Community Educational Trust item 7.1 page 47 refers
- Debbie Raphael representing Kaikohe and Districts Sportsville item 7.1 page 62 refers
- Graeme Kettle representing Northland Edible Garden Trail item 7.1 page 76 refers
- Kelly Van Gaalen representing Pioneer Village Kaikohe item 7.1 page 84 refers
- Whina Te Whiu representing Te Kupenga Rauora Trust item 7.1 page 90 refers

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4536094

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 17 May 2024 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

- 1. 2024-05-17 Kaikohe-Hokianga Community Board Minutes - A4705868**  

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 17 MAY 2024 AT 10:01AM**

PRESENT: Chairperson Chicky Rudkin, Councillor John Vujcich, Member Mike Edmonds, Member Trinity Edwards, Member Harmonie Gundry (virtual), Member Jessie McVeagh.

STAFF PRESENT: Trinity Lane (Finance and Customer Services Administration), Peggy Veen (Principal Advisor – Strategic Relationships), Kathryn Trewin (Funding Advisor- Strategic Relationships), Melissa Wood (Community Board Coordinator - Strategic Relationships), Casey Gannon (Manager – Democracy Services), Fleur Beresford (Democracy Advisor - Democracy Services), Imrie Dunn (Democracy Advisor - Democracy Services).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:01am Chairperson Chicky Rudkin opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Apologies noted from Deputy Chairperson Tanya Filia who and Member Harmonie Gundry who is attending virtually.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Wally Hicks spoke in support of item 7.1 Kaikohe-Hokianga Community Board Speed Limits Kohukohu
- Linda Bracken with an update from the Kaikohe Business Association

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil

5 NGĀ KAIKŌRERO / SPEAKERS

- Lee Howard-Mizsey representing Ngā Mahi Toi o Hōreke item 7.2 pg. 40 refers.
- Max Cochrane representing Piriwiritua Ratana Brass Band item 7.2 pg. 50 refers.
- Waireti Paora representing Ngāti Rahiri Māori Komiti item 7.2 pg. 25 refers.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4536088, pages 8 - 14 refers

RESOLUTION 2024/39

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

Kaikohe-Hokianga Community Board Meeting Minutes- **Unconfirmed**

17 May 2024

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 19 April 2024 as a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 KAIKOHE-HOKIANGA COMMUNITY BOARD - SPEED LIMITS KOHUKOHU

Agenda item 7.1 document number A4683071, pages 15 - 20 refers

RESOLUTION 2024/40

Moved: Member Mike Edmonds
Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board:

- a) receive the report Kaikohe-Hokianga Community Board Speed Limits Kohukohu report; and**
- b) recommend to Council that staff commence consultation on an amendment to the North Hokianga Interim Speed Management Plan for Kohukohu Road.**

CARRIED

7.2 a) FUNDING APPLICATIONS

Agenda item 7.2 document number A4682102, pages 21 - 55 refers

RESOLUTION 2024/41

Moved: Chairperson Chicky Rudkin
Seconded: Member Mike Edmonds

That Kaikohe-Hokianga Community Board approve the sum of \$0 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Ngati Rahiri Māori Komiti Trust for the costs of wananga Matariki.

CARRIED

7.2 b) FUNDING APPLICATIONS

Agenda item 7.2 document number A4682102, pages 21 - 55 refers

RESOLUTION 2024/42

Moved: Chairperson Chicky Rudkin
Seconded: Cr John Vujcich

That Kaikohe-Hokianga Community Board approve the sum of \$2,000.00 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Ngā Mahi Toi o Hōreke for the costs of wananga and events for Matariki 2024.

CARRIED

7.2 c) FUNDING APPLICATIONS

Agenda item 7.2 document number A4682102, pages 21 - 55 refers

RESOLUTION 2024/43

Moved: Member Jessie McVeagh
Seconded: Chairperson Chicky Rudkin

That Kaikohe-Hokianga Community Board LEAVE TO LIE the application to approve the sum of \$xxx (plus GST if applicable) be paid from the Boards Community Grant Fund account to Piriwiritua Ratana Brass Band for the costs towards the 90th anniversary celebrations of the foundation of the band

CARRIED**7.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A4681594, pages 56 - 66 refers

RESOLUTION 2024/44

Moved: Member Mike Edmonds
Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Kaikohe Polo Cross**
- b) Man vs Wild**

CARRIED**7.4 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.4 document number A4536031, pages 67 - 73 refers

RESOLUTION 2024/45

Moved: Chairperson Chicky Rudkin
Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the April-May 2024 member reports from Chairperson Chicky Rudkin and Deputy Chair Tanya Filia.

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 KAIKOHE-HOKIANGA COMMUNITY HALL ANNUAL INFORMATION 2022-2023**

Agenda item 8.1 document number A4662359, pages 74 - 153 Refers

RESOLUTION 2024/46

Moved: Chairperson Chicky Rudkin
Seconded: Cr John Vujcich

MOTION:

Kaikohe-Hokianga Community Board Meeting Minutes- **Unconfirmed**

17 May 2024

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Kaikohe - Hokianga Community Hall Annual Information 2022-2023.

AMENDMENT

Moved: Member Mike Edmonds

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board;

- a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and
- b) that the report that was promised to the Board by the end of 2023 be given to the Board.

CARRIED

The amendment became the substantive motion

RESOLUTION 2024/47

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board;

- a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and**
- b) that the report that was promised to the Board by the end of 2023 be given to the Board.**

CARRIED**Attachments tabled at meeting**

- 1 Kohukohu Hall

8.2 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2024

Agenda item 8.2 document number A4675170, pages 154 - 159 refers

RESOLUTION 2024/48

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 March 2024

CARRIED**8.3 KAIKOHE-HOKIANGA COMMUNITY BOARD MAY OPEN RESOLUTION REPORT**

Agenda item 8.3 document number A4536143, pages 160 - 162 refers

RESOLUTION 2024/49

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

7 NGĀ PŪRONGO / REPORTS

7.1 FUNDING APPLICATIONS

File Number: A4737698

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the June 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One resolution is being rescinded as the applicant has not uplifted the funds and subsequently applied for additional funding that has been granted.
- One resolution is being partially rescinded, as the applicant only uplifted part of the funds allocated for an event that took place in December 2023.
- Including the rescinded funds noted above, the Board has **\$9,756.87** to allocate for the Community Board Fund in the 2023/2024 financial year.
- The Board has **\$59,055** to allocate for the Placemaking Fund in the 2023/2024 financial year.
- Eleven new applications have been received, requesting \$96,295.
- Councils auditors have advised that for any funding to be carried over to the new financial year, there must be complete and accurate backing documents (including relevant timeframes) and that a resolution cannot be passed “subject to a funding application being received”. This overrides section 13 of the current community grant policy as it is a statutory requirement.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board rescind resolution 2022/64 of 14 December 2022 to the Waimamaku Community Garden Group for irrigation set-up and consumables and direct the funds in the amount of **\$2,586** be returned to the Boards Community Grant Fund account for reallocation.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board part-rescind resolution 2023/85 of 22 November 2023 to Ngāpuhi Hokianga ki te Raki Inc for their 2023 Christmas event and direct the remaining funds that were not uplifted in the amount of **\$1,450** be returned to the Boards Community Grant Fund account for reallocation.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board leave the application from Akau Foundation for the costs towards community placemaking consultation to lie on the table until the FNDC Placemaking team has spoken with the Board.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Everybody is a Treasure for the costs towards youth art wananga and their body positive programme.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Graeme Dingle Foundation Far North for the costs of towards the Ngā Ara Whetu mentoring programme at Northland College.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$26,566** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Hokianga Community Educational Trust for the costs towards He Kete Kai, addressing food insecurity in the Hokianga.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$2,450** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Hokianga Community Educational Trust for the costs towards Puanga Matariki programme in Rawene.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$11,132** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Kaikohe and Districts Sportsville for the costs towards replacing the Mangakahia Road fence at Lindvart Park.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$2,775** (plus GST if applicable) be paid from the Boards Placemaking Fund Account to Kaikohe Yun Jung Do Development Trust for the costs towards venue hire for training classes.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$3,703** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Northland Edible Garden Trail for the costs towards signage and promotion for the 2024 trail event.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$8,113** (plus GST if applicable) be paid from the Boards Placemaking Fund Account to Kaikohe Pioneer Village for the costs towards provision of an outdoor showers, power and camping outlets and an outdoor movie venue.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$6,500** (plus GST if applicable) be paid from the Boards Placemaking Fund Account to Te Kupenga Rauora Trust for the costs towards Puanga Matariki Panguru.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$603.87** (plus GST if applicable) be paid from the Boards Community Grant Fund Account and **\$969** (plus GST

if applicable) be paid from the Boards Placemaking Fund Account to Rāwene Community Library Trust for the costs towards a whanau film evening in Rawene.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
AKAU Foundation – placemaking consultation in Kaikohe	\$27,875	Leave to lie	The applicant is seeking funding to undertake consultation in Kaikohe regarding priorities for placemaking, with the intention of making a further application to undertake the projects the consultation determines are priorities. It is recommended this application is left to lie until the FNDC Placemaking team have spoken with the Board, as they may be able to undertake this consultation as part of their role.	Community Development
Everybody is a Treasure – youth arts wananga and body positive programme	\$3,000	\$3,000	The applicant is seeking funding to work with schools and run a body positive programme (Finding Venus) as well as running a wananga for Far North in association with local schools. The applicant has applied to all three Boards for funding. This meets community outcomes 1, 3 and 6	Arts, Culture and Heritage/ Event

Applicant and Project	Requested	Recommend	Comments	Type
Graeme Dingle Foundation – Nga Ara Whetu Mentoring Programme	\$3,000	\$3,000	The applicant is seeking funding to work with 100 rangitahi at Northland College in a mentoring programme. They have worked with students in schools across the district and have previously been supported with funding from the other Boards.	Community Development
Hokianga Community Educational Trust (Umbrella) – He Kete Kai Food Security Programme	\$26,566	\$26,566	HCET is applying as an umbrella organisation for a group that is working on improving food security in the Hokianga through education (wananga) and assistance in areas such as gardening. This is aimed at assisting those identified as being food insecure in the Hokianga.	Community Development
Hokianga Community Educational Trust – Puanga Matariki Rawene	\$2,450	\$2,450	HCET is applying for funding to run a series of wananga and events to celebrate Matariki in Rawene.	Event
Kaikohe and Districts Sportsville – Lindvart Park Fence on Mangakahia Road	\$11,132	\$11,132	The Lindvart Park fence on Mangakahia Road is in need of repair. The FNDC Asset team note that no funding is available in the current (about to be adopted) LTP to cover this work, but have expressed concerns that if this work to be undertaken by a community group, there may be issues with ensuring all required information is received by Council to allow the fence to be registered as a Council asset (and responsibility) when the work is complete.	Infrastructure
Kaikohe Yun Jung Do Development Trust - Venue Hire	\$2,775	\$2,775	This is the second year this organisation has applied for funding to hire the Kaikohe Memorial Hall for their training sessions. There does not appear to be any other funding applied for and it is recommended that if the Board does grant funding this year, the applicant is encouraged to seek additional funding from sources other than the Board going forward.	Community Development

Applicant and Project	Requested	Recommend	Comments	Type
Northland Edible Garden Trail 2024	\$3,703	\$3,703	The Northland Edible Garden Trail is an event where visitors can go to gardens and wananga to learn about making gardens not just for beauty but also for nutrition. They are seeking funding for signage and promotion.	Event
Pioneer Village Kaikohe – outdoor shower, power and camping outlets	\$8,113	\$8,113	The Pioneer Village in Kaikohe is working on becoming more welcoming for visitors that use campervans to travel. They are seeking funding to install an outdoor shower and power outlets for campers. They are also wanting to provide for outdoor movie screenings.	Infrastructure
Te Kupenga Rauora Trust – Puanga and Matariki Celebrations in Panguru	\$6,500	\$6,500	The applicant is seeking funding for Matariki celebrations in Panguru. They have actively sought out funding from sources outside of Council to help this event go ahead.	Event
Rāwene Library Community Trust – Whanau Film Evening	\$1,181	\$1,572.87	The applicant is seeking funding towards the costs of hosting a whanau movie night in the Rawene Hall for local residents. It is recommended the remaining funds (if unallocated elsewhere) be granted to this applicant to ensure the event can go ahead for the community, given they are still seeking alternative funding for the balance.	Event

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. Akau Foundation - A4737304 [↓](#) 
2. Everybody is a Treasure - A4737306 [↓](#) 
3. Graeme Dingle Foundation - A4737310 [↓](#) 
4. HCET - He Kete Kai - A4737305 [↓](#) 
5. HCET - Puanga Matariki Rawene - A4737298 [↓](#) 
6. Kaikohe and Districts Sportsville - A4737301 [↓](#) 
7. Kaikohe Yun Jung Development Trust - A4737303 [↓](#) 
8. Northland Edible Garden Trail - A4737309 [↓](#) 
9. Pioneer Village Kaikohe - A4737308 [↓](#) 
10. Te Kupenga Rauora Trust - Matariki Panguru - A4737300 [↓](#) 
11. Rawene Community Library Trust - A4737307 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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Local Grant Application Form
Application No. KHCB00044 From #KAU FOUNDATION
Form Submitted 23 May 2024, 5:39PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

ĀKAU FOUNDATION

Applicant Primary Website

<http://www.akau.co.nz>

Must be a URL.

Facebook page

<https://www.facebook.com/AKAUAotearoa>

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Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

ĀKAU FOUNDATION is a multi-discipline design studio, based in Kaikohe.

ĀKAU strives to empower whānau and tamariki to shape their future and transform their communities through creativity and design. Our team includes designers, artists, interior designers, architects and landscape architects.

.

Number of Members *

10

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Our Place - Kaikohekohe (OHU KOKIRI DESIGN GROUP)

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Form Submitted 23 May 2024, 5:39PM NZST

Location *

Kaikohe

Will there be a charge for the public to attend or participate in the project or event?☐ Yes☒ No**If so, how much?****Start Date ***

01/07/2024

Must be a date.

End Date *

10/12/2024

Must be a date.

Time**Project Outline:****Outline your activity and the services it will provide. Tell us**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

Our Place / Our Town is a kaupapa for placemaking. It progresses concept design and proposal development for placemaking projects in and around the wards of the Far North District Council.

Although the examples below will pull together projects for Our Place / Our Town Kaikohekohe, the process and stakeholders can be extended to represent Okaihau, Ohaewai, and the Hokianga including Opononi, Omapere (ongoing).

Our Place / Our Town involves multiple stakeholders contributing to a project which is supported by a multi-dimensional engagement process, hoping to achieve multi-generational and diversity in its participation.

Placemaking is a collaborative process for creating public spaces that people love and feel connected to and uses underutilized space to enhance the experience and build places for people in a community to use.

Concept Design refers to a phase of the design process. It is the point within the development cycle that sits between requirements and detailed design.

Proposal Development is the process of creating a comprehensive, detailed and persuasive document that outlines a proposed solution, project, or initiative to address a specific need, in this case it would include details regarding detailed design and associated costs of tangible outcomes.

Our Place / Our Town knows our ward is in great need of some love and there are many spaces that could do with invigoration and development.

The outcome of this kaupapa would be to engage, explore, develop and propose many

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placemaking projects for investment. This would enable multiple potential projects to be explored and considered for further development in the rohe.

This would give the FNDC multiple options for investment and also help us start collecting information about what is needed around our towns. Providing information for additional funding opportunities and potential collaboration across multiple organisations.

Our Place / Our Town would be led out by ĀKAU FOUNDATION & OHU KOKIRI (young designers steering group)

ĀKAU FOUNDATION strives to empower whanau to shape their future and their community through creativity and design. Our mission is to empower taitamariki around Te Taitokerau to feel more connected and creative so they can navigate the future with confidence. We help taitamariki recognise and harness the creativity of their tupuna by involving them in tangible projects that have real impact for taitamariki, their whanau and their community.

The team at ĀKAU FOUNDATION includes architects, landscape architects, designers and artists. Their primary job is to connect community to the process of design and to make amazing places that speak to the community aspirations and culture. ĀKAU have proven experience in FNDC projects.

ĀKAU Foundation's strategic priorities this year includes the formation of ĀKAU OHU KOKIRI, a young designer steering group. This group is to act as a collective for taitamariki showing potential talent in creative activities, and those who would potentially navigate creative industries as a further education study option.

The group will be guided by ĀKAU FOUNDATION KAI MAHI, learning about project planning, relationship building and management, stepping their way through the kaupapa, from the perspective of a professional design company.

The members of ĀKAU OHU KOKIRI will come from the local community, whether this is Kaikohe, Hokianga or Okaihau. They are aged between 14 & 18 years old.

One of the priority outcomes of this kaupapa will be to enable the alignment of objectives, extension of contributing expertise and responsibility, creating economic, cultural and social empowerment in community projects by developing and managing strong connections and active relationships.

We will actively encourage, support and teach taitamariki to be critical thinkers, enhancing their educational outcomes by captivating, inspiring and building their skill sets.

The initial stage of this proposal will see the ĀKAU Ohu Kokiri (Young Designer Steering Group) engage with many community groups to identify and review a number of potential projects, that might benefit from some love. We are proposing that Kaikohekohe be used as a pilot for the process, which in this case the ropu would engage with many organisations and people to produce this list.

An example of community engagements might include: Community Board Members (FNDC), He Korowai Kaikohekohe, Ngā Hapu o Kaikohe, Kaikohe Business Association, Ngapuhi Runanga, or their own Kura. The process will support hapori by developing community projects that bring everyone along with the design decision-making.

Each community group may bring multiple aspirations for placemaking to the table.

This would be written up into a report, discussing who, where and what. These collected different aspirations will then be explored through activities such as creative papamahi process, and further investigations and engagements. The team will develop a process for assessment and select two - three projects for further investigation.

Some examples of places that could be reviewed for consideration include:

- The skateboard bowl at the park

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- Development of Bike Track in Lindvart Park
- Signage for entries to town
- Development of Mara Hupara - traditional Māori play spaces
- Kaikohe Main Street

The information compiled on each submission will then be translated from aspiration and korero to creative ideas into a concept design, project planning, budgeting for detailed design development. This process will allow for correct pricing and consideration of required skills and permissions.

This project will broaden the range of activities and experiences available to the community by focusing on involving a diverse group to explore opportunities and support hapori by developing community projects that bring everyone along with the design decision-making.

For ĀKAU OHU KOKIRI ROPU this project will

- Encourage taitamariki to build and maintain meaningful relationships
- Develop design process thinking and expressive skills in taitamariki
- Grow confidence in taitamariki through their contributions and recognition of these by their community

This kaupapa enables projects to be completed to design concept, ready for detailed design. The community will work together to identify what we need, we will make sure we have a plan to progress to the tangible outcome, the plan will provide potential for additional funding applications in the next round of Community Grants.

Stage one of this kaupapa will ensure that multiple groups in our community have the opportunity to participate and provide their opinions and ideas.

Stage two (next Community Grant Fund) will see a tangible physical outcome completed. This will be a place that the community can enjoy as a whole.

RISK ASSESSMENT

We have identified two potential risks with our project

1. This proposal includes outcomes to get the projects to Stage One. The cost of development inside Stage Two maybe outside the perimeters of funding available from the Community Board next rounds. ĀKAU would assist in sourcing funding or investment from external organisations.
2. We hope that many projects are discussed and documented as part of Stage One, not all of these projects will achieve funding for Stage Two. However, it will mean that there are a number of projects that have been through a consultation process with engagement with a diverse range of community members or groups. These projects will be partially Spade Ready for any potential funding opportunities that might arise in the future.

TIMELINE

June 2024

Formation of OHU KOKIRI

Communication and notices

Engagement with Kura / Colleges, Te Kona, NISS, Hāpu, Iwi, Regents, Solomon and Ara Whakamua

July 2024 Funding approved

August 2024 Planning and scheduling for OHU KOKIRI 10 meetings

- + 2 meetings in the tari discussing the strategy and expected outcomes of the project
- + 4 meetings with perspective stakeholders to present concept and engage options

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- + 1 meeting papamahi
- + 1 meeting concept design
- + meeting presenting back to stakeholder
- + 1 meeting procurement planning

August 2024 First meeting of OHU KOKIRI - setting scene and formalisation of rōpu

September 2024 Meetings with stakeholders and community groups

He Korowai Kaikohekohe,

Ngā Hapu o Kaikohe,

Kaikohe Business Association

Kura

September 2024 Review of meetings and ideas, selection of project

October 2024 Papamahi with community group

Facilitation of session

Reporting

November 2024 Concept Design work completed

December 2024 Costing up of build and development of funding proposal to FNDC

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	

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Meeting Costs	\$3,750.00	\$1,875.00	Filename: AKAU_QUOTE_Our Place Our Town.docx File size: 128.1 kB
Taitamariki Participation	\$10,000.00	\$5,000.00	Filename: AKAU_QUOTE_Our Place Our Town.docx File size: 128.1 kB
Professional Fees	\$37,000.00	\$18,500.00	Filename: AKAU_QUOTE_Our Place Our Town.docx File size: 128.1 kB
Administration	\$5,000.00	\$2,500.00	Filename: AKAU_QUOTE_Our Place Our Town.docx File size: 128.1 kB
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber)	\$	\$	No files have been uploaded
Consumable materials	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursements	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

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Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$55,750

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$27,875

Must be a dollar amount.

Financial Information*** indicates a required field****Is your organisation registered for GST? ***☒ Yes ☐ No**GST Number****GST Number ***

123524330

Current Funding**How much money does your organisation currently have? ***

\$204,997.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$204,997.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
Overheads	\$55,350.00
Wages	\$149,647.00
	\$
	\$
	\$

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	\$
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Total Tagged Funds**Total Expenditure Amount**

\$26,250.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
TINDALL FOUNDATION	\$26,250.00	Pending
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Creative Communities	\$2,230.00	02/04/2024	No
Te Reo Maori on the Streets	\$10,000.00	31/05/2021	Yes

Declaration**Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHC00044 From #KAU FOUNDATION**

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

ĀKAU FOUNDATION

New Section**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.

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5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One**Name****Date**

23/05/2024

Must be a date.

Signatory Two

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Every Body is a Treasure Trust	Number of Members	65
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Reduce historical trauma through creative somatic wellbeing workshops. Amplify youth voice.

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The top young creatives from each of the regions will be invited to a Youth Arts Wananaga to develop their skills and connect them with Create Happy Media, New Zealand's largest youth run media platform. The students that run it were 13 when they started it and it now has over 60 writers from around the country covering the good news stories of youth. Each year they put on a Compassionate Journalism course and have built up their stable of writers but now have an imbalance and would like to develop more artists to support the writers.

The magazine and blog create a platform for talented artists from around the region to have their art featured. The workshop will take place over two days and will stretch the artists commercially relevant skills while at the same time buildin community. We will hire local artists to join in with the award winning creatives we bring with us. The students will be hooked in with the Create Happy community and given the opportunity to create for the magazine.

The Hundertwasser Art Centre has been struggling to get teens to come in voluntarily to engage with their beautiful centre and talented artists. The wananaga will give students a chance to become familiar with the centre and all it has to offer them and get to know the staff. The gallery has been wanting to engage students with collage art similar to what Hunderwasser himself did and this will be the perfect opportunity to get youth involved.

We are applying to all of the regions because we will be asking teachers from all year 8+ schools to nominate their top artists to attend the workshop. The workshop will be free of charge for attendees.

The cost split between all of the regions would help to make it more doable for each region.

We are also applying to Deliver our Award winning Body Positive Program for women and girls called Finding Venus - This information is found on this page: <https://everybodyisatreasure.org/fvtour/>

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	Please see attached budget	
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	39766	9000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
It is all committed to Creative Communities projects in other regions	39000
Or to our project to improve the accessibility of our website.	
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Clever Koru Ltd	6500	xYes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Creative Communities Visual Poetry Jam	3500	2022-2023	xY / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Every Body is a Treasure Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

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Name

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Signature

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Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00037 From Graeme Dingle Foundation Far North
Form Submitted 6 May 2024, 2:39PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Graeme Dingle Foundation Far North

Facebook page

<https://www.facebook.com/KiwiCanFarNorth>

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00037 From Graeme Dingle Foundation Far North
Form Submitted 6 May 2024, 2:39PM NZST

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Graeme Dingle Foundation Far North supports over 1,000 tamariki and rangatahi across 13 Far North Schools with youth development programmes. We believe all tamariki and rangatahi deserve the opportunity to reach their full potential and thrive, regardless of their personal circumstances. We deliver two programmes; Kiwi Can (early intervention life skills Primary School Programme), and Nga Ara Whetu (supporting Secondary School rangatahi to positive future pathways).

Number of Members *

1050

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Nga Ara Whetu Programme Delivery Costs at Northland College

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00037 From Graeme Dingle Foundation Far North
Form Submitted 6 May 2024, 2:39PM NZST

Location *

62 Mangakahia Road, Kaikohe

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes

☒ No

If so, how much?**Start Date ***

29/04/2024

Must be a date.

End Date *

31/12/2024

Must be a date.

Time**Project Outline:****Outline your activity and the services it will provide. Tell us**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

We are looking for support towards the costs of delivering our Secondary School youth development programme - Nga Ara Whetu - to around 100 rangatahi at Northland College in Kaikohe. This programme is a tuakana/teina mentor based programme where 20 Tuakana support 80 Teina with an overall goal of strengthening the self-identity and life skills of rangatahi to support their future pathways. The programme goals are:

- To strengthen whanaungatanga and support the school culture and values.
- Develop a sense of responsibility and connectedness to the school and wider community.
- Provide mentoring opportunities to build the identity of rangatahi and support their future pathways.

Ngā Ara Whetū offers rangatahi opportunities to develop community connections through various programme components:

- Tuakana mentor and leadership training in February held on a Marae or in the community.
- Activity day/s in term one, Community Adventure/ Careers Expo Day in term two, and a Community Project in term three/four delivered in the community.
- Tuakana-teina mentoring: 45 sessions across the school year (Outcomes include building connections, self-identity, culture & community and exploring future pathways).
- Tuakana development: 68 sessions per year (Outcomes include leadership development, mentoring session preparation, career experiential workshops and events, and career mentoring).

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00037 From Graeme Dingle Foundation Far North
 Form Submitted 6 May 2024, 2:39PM NZST

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Travel/Mileage	\$4,000.00	\$3,000.00	No files have been uploaded
Mentor Training	\$1,125.00	\$	No files have been uploaded
Camp Activity Days	\$2,000.00	\$	No files have been uploaded
Community Adventure	\$1,000.00	\$	No files have been uploaded
Community Project	\$1,000.00	\$	No files have been uploaded
Training	\$500.00	\$	No files have been uploaded
Graduation	\$1,250.00	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00037 From Graeme Dingle Foundation Far North
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What is the total cost of your project? *

\$10,875

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Is your organisation registered for GST? *

☒ Yes ☐ No

GST Number

GST Number *

090-679-846

Current Funding

How much money does your organisation currently have? *

\$34,815.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$34,815.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
Operational expenses	\$34,815.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00037 From Graeme Dingle Foundation Far North
Form Submitted 6 May 2024, 2:39PM NZST

Total Expenditure Amount

\$5,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$5,000.00	Approved
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Kiwi Can Programme Costs (mileage) Te Hiku	\$3,000.00	19/09/2023	Yes
Nga Ara Whetu Programme Costs (mileage) BOI College	\$5,000.00	29/09/2023	No

Declaration**Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00037 From Graeme Dingle Foundation Far North**

Form Submitted 6 May 2024, 2:39PM NZST

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Graeme Dingle Foundation Far North

New Section**We, the undersigned, declare the following:**

In submitting this application:

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Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00037 From Graeme Dingle Foundation Far North**

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8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
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Local Grant Application Form



Instructions

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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan *N/A*
- ☐ Your organisation's business plan (if applicable) *N/A*
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so *N/A*
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>HOKIANGA COMMUNITY EDUCATIONAL TRUST</u>	Number of Members	<u>10</u>
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

HCET is a community trust that promotes educational activities in the Hokianga area and acts as an umbrella for other community groups involved in community and educational projects.
HCET is acting as the umbrella for this project.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity HE KETE KAI Date JULY - OCTOBER
 Location NAIMAMAKU/OPONONI/WHIRI/RAWENE Time
 Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No
 If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

ACTIVITY: SEE ATTACHMENT A

Who will benefit and how?

Manea [REDACTED] undertook a survey after Cyclone Gabrielle that showed that there are around 40-50 Kaumatua and Kuia who go without meals and fresh food because of the cost. Staff in social services at Hauora Hokianga report that many whanau, including elderly and young parents are struggling to have enough food. We have decided to focus on feeding our elderly in the initial stages, with extra going to others in need. This involves increasing the ability of the community to grow food, distribute it and, down the track, prepare meals. **Those in need of food will benefit immediately and others will benefit from learning and practising how to grow food and be part of a larger organisation.**

How will it broaden the range of activities and experiences available to the community?

All the hubs offer access to food growing skills as well as workshops on related subjects. Because the four existing hubs are collaborating with each other, the opportunities to learn to grow, use land well, collaborate on larger projects more efficiently will be enhanced.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

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- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	2000.00	2000.00
Advertising/Promotion	500.00	—
Facilitator/Professional Fees ²	10,000.00	10,000.00
Administration (incl. stationery/copying)	500.00	500.00
Equipment Hire	—	—
Equipment Purchase (describe) CRATES, TARPS, SHELVING, SOIL TREES, &	7576.00	7,576.00
Utilities	—	—
Hardware (e.g. cement, timber, nails, paint)	2,300.00	2,300.00
Consumable materials (craft supplies, books)	960.00	960.00
Refreshments	—	—
Travel/Mileage	3,230.00	3,230.00
Volunteer Expenses Reimbursement	—	—
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	20,000.00	not applicable
Other (describe) : PRODUCE, PLANTS GROCERIES	20,000.00	
TOTALS	67,066.00	26,566.00

SEE ATTACHED SPREADSHEET OF QUOTES

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Nga Tarehina (Whenua ki te unwhellaeed)	780.00
HOKIANGA PUBLISHERS	7,089.00
AKO ARTS	43,760.00
HCET OPERATIONAL (\$2020 p.a.)	1,575.00
TOTAL	53,204.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
NONE		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
PUBLISHING	\$3000.00	18/9/23	Y / (N) PENDING
PUBLISHING	\$4316.00	13/8/21	(Y) / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

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On behalf of: (full name of organisation)

HOKIANGA COMMUNITY EDUCATIONAL TRUST

We, the undersigned, declare the following:

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Signatory One

Signatory Two

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Local Grant Application Form



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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00039 From Hokianga Community Education Trust
Form Submitted 24 May 2024, 1:58PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Hokianga Community Education Trust

Applicant Primary Website

<http://www.hokiangacommunityeducationaltrust.com>

Must be a URL.

Facebook page

Ako Hokianga

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00039 From Hokianga Community Education Trust
Form Submitted 24 May 2024, 1:58PM NZST

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

About Ako Hokianga

The Arts and IT Arm of Hokianga Community Educational Trust (AKA Ako Hokianga)

An overview of who we are and what we have achieved to date:

Since we received our first lot of funding in late 2021 we have based ourselves at The Hokianga Community Campus in Rawene and designed a calendar of workshops in response to the research we did in our community. In conjunction with that we set up, and are continuing to set up, our art studios.

Alongside all of this we have found some stunning partners and have now found ourselves as the primary Arts Hub and go-to organisation as far as Arts in the Hokianga goes.

Our Workshops: Our courses to date have been between 1 and 5 days long and we have engaged tutors of the highest level- artists that have exhibited nationally and internationally. Our courses are deliberately almost fees free (\$10 a day) to ensure that money is no barrier to learning new skills. People can also koha and we have waived fees in some instances where money was prohibitive.

We have run a huge range of individual courses:

- Raranga; muka; and manu aute,
- Pukaea; putorino; koauau; porotiti; and putatara
- basic traditional tool making; bone carving
- screen printing; eco lithography; and reductive woodcut printing,
- basic sewing; tapestry; and extreme applique
- uku hand building; and uku with pit firing

Kaikohe-Hokianga Community Board July 2023 - June 2024
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- 2x different basic inventive taonga/jewellery workshops
- A 4 weekend acrylic Painting on canvas workshop
- An introduction to project mapping and VJing

Our Studios:- A main focus for us has been to set up specific, well equipped studios so that our community can have free or affordable access to them.

We have now set up:

- A printing studio equipped with basic screen-printing tools, woodblock cutting tools and Gelli printing equipment.
- a fibre/textile studio equipped with sewing machines and fabric/haberdashery to go with that.
- A stone carving studio is in the process of getting up and running. All the equipment is purchased and the infrastructure is in place. We are just starting to get it humming.
- A ceramics studio- in process. We have some basic equipment including 2 pottery wheels and some tools.
- Woodcarving studio. We have wood, chisels, clamps and some power tools.
- We host regular weaving days once a week in our fibre/textile studio. These are taught in Te Reo so people can learn in a different way (we designed this from feedback from our community)
- We host an open door policy giving basic technical advice- ie smart phone problem solving, CV making, internet searching, email set up etc
- We have been hosting weekly drop in textile studio days for those who need access to this equipment and to teach sewing basics.

Number of Members *

12

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Puanga Matariki - Tamariki Arts and Music Rawene

Location *

No 1 Cafe Rawene

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes

☒ No

If so, how much?

Kaikohe-Hokianga Community Board July 2023 - June 2024
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Start Date *

29/06/2024

Must be a date.

End Date *

29/06/2024

Must be a date.

Time

3:00. - 10:00pm

Project Outline:**Outline your activity and the services it will provide. Tell us**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

Puanga Matariki Cultural Celebration in Rawene

Introduction:

We, Ako Hokianga propose to host a series of workshops and events in Rawene to celebrate Puanga Matariki, a culturally significant event for the community.

Objective:

Our objective is to foster cultural pride and connection within the Rawene community through creative workshops, interactive activities, and culminating in a celebratory event centered around Puanga Matariki.

Activities:

Workshop 1: Puanga Masks- Adults

Adults and tamariki (children) will participate in workshops to create Puanga masks.

Adult masks will be featured in a fashion parade, showcasing the creativity and cultural significance of Puanga.

Tamariki creations will be displayed in an exhibition at No 1 Art gallery, with a celebration dinner and live performances by four of our favourite local bands this will be led by Nopera Pikari and Kiki Marama and friends.

Workshop 2: Mahinga Kōhatu (Stone Carving) Eva Walker

An interactive wānanga (workshop) where participants can learn and engage in stone carving our first group will run over four sessions and pieces will be exhibited at the Gallery for the final week of Puanga Matariki and the event.

Workshop 3: Paper Mache Whetu (Stars) by Tracey Williams

Local Kohukohu artist Tracey Williams will lead workshops to create paper mache whetu (stars) for installations in our two main events in Rawene over Matariki.

Ako (learning) sessions will be held over four community days leading up to the main event and exhibition at the gallery No 1 Cafe.

Workshop 4/Lighting and Projection learning computer program for use of stage lighting and image projection to create impactful lighting and design at the main events this type of learning will be open to other community members and they will be able to utilise this knowledge for future events held in the Hokianga

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Key features:

Inclusion of local artists and musicians to showcase talent and creativity.

Incorporation of tikanga practices to honor Maori traditions.

Emphasis on whanau (family) and tamariki involvement to create a cohesive and family-oriented celebration.

Budget:

Detailed breakdown of expenses including materials, venue rental, artist fees, catering for celebration dinner, marketing, and promotion.

Requesting funding support to cover the costs of workshops, events, and materials.

Schedule of workshops, community days, and main event at the gallery

Measurement of success will be through attendance numbers, participant feedback, and impact on community cohesion and cultural pride.

Collaboration with local organizations and stakeholders to continue cultural celebrations in Rawene beyond the funded period.

Establishing connections for ongoing support and resources.

We believe that the Puanga Matariki Cultural Celebration will not only celebrate our cultural heritage but also strengthen the bonds within our community. We are committed to creating a memorable and impactful event that will resonate with the people of Rawene.

Thank you for considering our proposal. We are eager to discuss further details and provide any additional information as needed.

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount	Must be a dollar amount	

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00039 From Hokianga Community Education Trust**

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	Must be a dollar amount.	Must be a dollar amount.	
Advertising/Promotion	\$200.00	\$0.00	Filename: Advertising PMatariki.pdf File size: 8.1 kB
Administration	\$500.00	\$0.00	Filename: 100-Ako-Hokianga.pdf File size: 43.6 kB
Equipment Purchase	\$100.00	\$0.00	<i>No files have been uploaded</i>
Refreshments	\$300.00	\$300.00	<i>No files have been uploaded</i>
Volunteer Hours Reimbursements	\$2,000.00	\$0.00	Filename: Ako Hokianga will provide assistance for the event with volunteer Hours.docx File size: 11.9 kB
Bands - Music	\$900.00	\$900.00	Filename: Hokianga Musicians Collective Invoice 10002.pdf File size: 27.6 kB
whetu workshop	\$545.00	\$500.00	Filename: Tracey invoice .pdf File size: 3.0 MB
stone carving	\$1,500.00	\$750.00	Filename: Invoice - Eva Workshop 1.pdf File size: 94.9 kB Filename: Invoice Eva workshop 2.pdf File size: 94.9 kB

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,045

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,450

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Must be a dollar amount.

Financial Information

*** indicates a required field**

Is your organisation registered for GST? *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$53,204.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$53,204.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
Nga Torehina	\$780.00
HCET operating costs	\$1,573.00
Hokianga Publishers	\$7,089.13
Ako Arts co-ordinator	\$43,760.78

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Kaikohe-Hokianga Community Board July 2023 - June 2024
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0	\$0.00	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
editing	\$3,000.00	18/09/2023	Yes
publishing	\$4,316.00	13/10/2021	Yes

Declaration

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Hokianga Community Education Trust (Ako Hokianga.)

New Section

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Kaikohe-Hokianga Community Board July 2023 - June 2024
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 Form Submitted 24 May 2024, 1:58PM NZST

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00045 From Kaikohe and Districts Sportsville Incorporated**

Form Submitted 21 May 2024, 8:08PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Kaikohe and Districts Sportsville Incorporated

Facebook page<https://www.facebook.com/groups/kdsportsville>

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00045 From Kaikohe and Districts Sportsville Incorporated**

Form Submitted 21 May 2024, 8:08PM NZST

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Kaikohe and Districts Sportsville exist to: support and promote sport in Kaikohe; and to manage and build sporting facilities in the area

Number of Members *

13

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Replacing fencing

Location *

Lindvart Park, Kaikohe

**Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form****Application No. KHCB00045 From Kaikohe and Districts Sportsville Incorporated**

Form Submitted 21 May 2024, 8:08PM NZST

Will there be a charge for the public to attend or participate in the project or event?☐ Yes☒ No**If so, how much?****Start Date ***

01/09/2024

Must be a date.

End Date *

30/09/2024

Must be a date.

Time

5pm

Project Outline:**Outline your activity and the services it will provide. Tell us**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

Sportsville are asking for assistance to replace the old fencing along the Mangakahia Road side of Lindvart Park. Our local sports teams have had ongoing issues with vehicles accessing Lindvart Park and destroying the fields, leading to health and safety issues for users of the park due to mud and ruts. Some years back Sportsville worked to overcome this by putting in fencing right around the park where there wasn't existing fencing. Recently Sportsville have fundraised to build a brand new sports facility in Recreation Road. As part of this build they have had to replace the fences around that area. These new fences look fantastic but have highlighted that the rest of the old fencing is badly in need of replacement with missing fence posts and sagging wire. We are asking in particular for assistance to pay for fencing along Mangakahia Road as that is the most obvious fencing in need of replacement, but the fencing along Recreation Road to the new build and along Penney Crescent towards Hockey are also rather sad and tired. Replacing these fences will really make a difference to how the main sports fields in Kaikohe look for all the sports teams and visitors who come to use the venue. It will also match in with the brand new building, public toilets, car park and fences around the Recreation/Raihara area. Replacing the fences with new fences which keep out dirt bikes better will lead to better facilities for all sports teams who use the place. The quote we have been given also allows for a couple more entrances along Mangakahia Road allowing ease of access to pedestrians and school users. The quote we have provided is from Aaron Treadwell, a local fencing contractor. He has built both previous lots of fences for Sportsville and we have been very pleased with his work.

Project Cost*** indicates a required field**

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00045 From Kaikohe and Districts Sportsville Incorporated

Form Submitted 21 May 2024, 8:08PM NZST

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitation/Professional Fees	\$	\$	No files have been uploaded
Administration	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber)	\$9,786.70	\$4,893.35	Filename: kds quote (1).pdf File size: 40.2 kB
Consumable materials	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00045 From Kaikohe and Districts Sportsville Incorporated**

Form Submitted 21 May 2024, 8:08PM NZST

Volunteer Expenses Reimbursements	\$	\$	No files have been uploaded
Other (labour)	\$12,477.50	\$6,238.75	Filename: kds quote (1).pdf File size: 40.2 kB
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$22,264

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$11,132

Must be a dollar amount.

Financial Information*** indicates a required field****Is your organisation registered for GST? ***☒ Yes ☐ No**GST Number****GST Number ***

115-987-518

Current Funding**How much money does your organisation currently have? ***

\$318,945.70

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$318,945.70

Must be a dollar amount.

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00045 From Kaikohe and Districts Sportsville Incorporated**

Form Submitted 21 May 2024, 8:08PM NZST

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
Papa Hawaiki Indoor Sports Centre	\$318,945.70
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$11,132.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Bookings	\$11,132.00	Pending
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Maori Wardens	\$1,000.00	16/09/2021	Yes
Promotional Video	\$625.00	15/10/2020	Yes

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHC00045 From Kaikohe and Districts Sportsville Incorporated**

Form Submitted 21 May 2024, 8:08PM NZST

Declaration**Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Kaikohe and Districts Sportsville Incorporated

New Section**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00045 From Kaikohe and Districts Sportsville Incorporated**

Form Submitted 21 May 2024, 8:08PM NZST

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Kaikohe Service Centre
Kaikohe Service Centre

23 MAY 2024

Applicant details

Organisation	KAIKOHE YUN JUNG DO DEVELOPMENT TRUST	Number of Members	35
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

YUNG JUNG DO IS A MARTIAL ART CENTRED ON SELF DEFENSE, SELF IMPROVEMENT.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity KAIKOHE YUN JUNG DO Date 14/5/24

Location KAIKOHE MEMORIAL HALL Time 5.30 - 8pm

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

ALL AGES 6+ AND UPWARDS ARE WELCOME.

BENEFIT FOR ALL AGES IN LIFT OF SELF CONFIDENCE
, SELF ESTEEM AND MORAL CULTURE.

PHYSICALLY BENEFITS IN FLEXIBILITY, BALANCE, LEFT
AND RIGHT COORDINATION, FITNESS AND MUSCLE
DEVELOPMENT.

SOcially OUR CLUB BRINGS ALL AREAS OF OUR
COMMUNITY TOGETHER, A FRIENDLY AND WELCOMING
CLUB FOR EVERYONE.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	\$2775-00-	\$2775-00
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	4080	not applicable
Other (describe)		
TOTALS	\$ 6855	2775

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Camps	900
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Hau Nire	2700	2022	(Y) / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

KAIKOHE YUN JUNG DO DEVELOPMENT TRUST

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00047 From Northland Edible Garden Trail - Te Ara Māra Kai o Tai Tokerau**

Form Submitted 25 May 2024, 9:08AM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Northland Edible Garden Trail - Te Ara Māra Kai o Tai Tokerau

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00047 From Northland Edible Garden Trail - Te Ara Māra Kai o Tai Tokerau**

Form Submitted 25 May 2024, 9:08AM NZST

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

To make resilient, food secure and sustainable communities the norm in Te Tai Tokerau.

Number of Members *

4

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Northland Edible Garden Trail - Te Ara Māra Kai o Tai Tokerau

Location *

Te Tai Tokerau

Will there be a charge for the public to attend or participate in the project or event?

Kaikohe-Hokianga Community Board July 2023 - June 2024 Local Grant Application Form

Application No. KHCB00047 From Northland Edible Garden Trail - Te Ara M#ra Kai o Tai Tokerau

Form Submitted 25 May 2024, 9:08AM NZST

☒ Yes

☐ No

If so, how much?

\$3 per garden visit which is retained by the garden. Koha for workshops which goes to the workshop presenter.

Start Date *

08/02/2025

Must be a date.

End Date *

16/02/2025

Must be a date.

Time

9am to 4pm each day.

Project Outline:

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

The next Northland Edible Garden Trail will be our fourth and will run during February 2025. It will feature inspirational edible gardens throughout Northland that will be open for the public to meet the gardeners, have a chat, look, learn and to be inspired to grow fruit and vegetables in a sustainable way. The trail features small urban gardens, to rural lifestyle blocks to commercial growers and includes demonstrations and workshops.

In 2024 the trail had 3,000 garden visits and was held over 10 days, with different areas of Northland being featured on different days. There were also 8 workshop events.

In 2025 we wish to feature the Kaikohe and Hokianga area and already have expressions of interest from 8 great properties including: Gail and John Aiken at Omanaia, the Lands at Whirinaki, Paula Hohua at Whirinaki, Janine McVeagh at Rawene and the Waimamaku Community Gardens. We will promote and encourage people to spend a weekend exploring the area which will benefit local businesses, especially accommodation, food and tourist attractions like the Manea Footsteps of Kupe.

The trail will also benefit local people by giving them the opportunity to learn more about increasing their food security, living more sustainably, reducing their cost of living, eating more healthy food and networking with others to create more resilient communities better prepared for the unexpected (especially unexpected disruptions to food supply).

We already have expressions of interest from people to run workshops on "Hua Parakore - a kaupapa Māori system and framework for growing kai", "Using Biochar to Improve Soil", "Growing Bananas" and "Syntropic Agroforestry".

We are a small team of 4 people who are happy to volunteer our time to work with others to make resilient, food secure and sustainable communities in Te Tai Tokerau the norm, but we need help with the costs of promoting the trail.

https://www.nzherald.co.nz/northern-advocate/news/northland-gardeners-throw-open-their-gates-for-third-northland-edible-garden-trail/VNLCHO4RG5FIVKS6W2WZTEDJWU/?utm_medium=Social&utm_source=Facebook&fbclid=IwZXh0bgNhZW0CMTEAAR3BpEYKJ7r5a0_JqeyX90

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHC00047 From Northland Edible Garden Trail - Te Ara M#ra Kai o Tai Tokerau**

Form Submitted 25 May 2024, 9:08AM NZST

8P3_Wb7CU6CS75z1I_lfrHZD0uTvdyKV6j3kc_aem_AWafPQKGGZaVYdgpzuqTA2lf8Jj4d7ETtad
MnWvmjj3r5mXqzWPEmDYAUfn7KW6iHX2he3nuuKbqb_iAJSeio7Zd#Echobox=1706656795**Project Cost***** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotion	\$4,000.00	\$0.00	No files have been uploaded
Facilitation/Professional Fees	\$	\$	No files have been uploaded
Administration	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase	\$3,450.00	\$3,450.00	Filename: Bay Signs Corflute Quote.jpg File size: 24.8 kB Filename: Signosaur Corflute Quote.jpg File size: 50.6 kB

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHC00047 From Northland Edible Garden Trail - Te Ara M#ra Kai o Tai Tokerau**

Form Submitted 25 May 2024, 9:08AM NZST

Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber)	\$253.00	\$253.00	Filename: ITM Stakes Quote.jpg File size: 32.7 kB
Consumable materials	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursements	\$	\$	No files have been uploaded
Volunteer Value (\$20 per hour)	\$12,000.00	\$0.00	No files have been uploaded
	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$19,703

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,703

Must be a dollar amount.

Financial Information*** indicates a required field****Is your organisation registered for GST? ***☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? ***

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00047 From Northland Edible Garden Trail - Te Ara M#ra Kai o Tai Tokerau
Form Submitted 25 May 2024, 9:08AM NZST

\$0.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
\$0.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
	\$0.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount
\$4,000.00
This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Garden Nurseries	\$4,000.00	Pending
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *
☐ Yes ☒ No

Declaration

Privacy Information

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00047 From Northland Edible Garden Trail - Te Ara Māra Kai o Tai Tokerau**

Form Submitted 25 May 2024, 9:08AM NZST

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Northland Edible Garden Trail - Te Ara Māra Kai o Tai Tokerau

New Section**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

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**Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form****Application No. KHCB00047 From Northland Edible Garden Trail - Te Ara M#ra Kai o Tai Tokerau**

Form Submitted 25 May 2024, 9:08AM NZST

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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
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- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One**Signatory Two**

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Kaikohe Service Centre

21 MAY 2024

Applicant details

Organisation	<input type="text" value="Pioneer Village Kaikohe"/>	Number of Members	<input type="text"/>
Postal Address	<div style="background-color: black; width: 100%; height: 100%;"></div>		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

"preserving our part for the future"
 To provide space and opportunity for learning, social interaction and reflection that fuels creativity and provides inspiration.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

as attached. and "noted stage 2 + 3."

→ 6.2 is an extract from the PVR Stakearc plan.

* pioneer village continues to find unique and diverse ways to bring the area to life, and branches out to bring a larger target market and visitors to share in our heritage, history and culture.

① outdoor rustic shower facilities

② outdoor movies. (community events = drive in movie)

③ outdoor power /camping outlets and lighting.

* Kaikohe is a year-round motorhome friendly town this would be in support.

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A2686814

(version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

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- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire * Electrician	5343.00.	5343.00.
Equipment Purchase (describe)	1670.00.	1670.00.
Utilities		
Hardware (e.g. cement, timber, nails, paint)	1100.00.	1100.00.
Consumable materials (craft supplies, books)		
Refreshments volunteer breakfast	150.00	—
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$15/hr) 200 hours.	5000.00.	not applicable
Other (describe) recycled materials gas bottles, water pipes - hoses, pavers, metal (concrete)	3000.00.	—
TOTALS	\$ 16,263.00.	\$ 8113.00.

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Operational, wages - minor RM.	39,300.64
Maicha Cottage - Restoration	83,676.64
TOTAL	122,977.28

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
strategy and survival.	\$20,000 - 00.	2022	<input checked="" type="radio"/> Y / N
* (Please note we are still waiting for a referral and meeting with council in regards to the outcome of this report).			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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On behalf of: (full name of organisation)

Kaikōhe & District Historical & Mechanical Trust T/A Pioneer Village Kōhō

We, the undersigned, declare the following:

In submitting this application:

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 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

[Redacted signature area]

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Local Grant Application Form



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9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Instructions

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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Te Kupenga Rauora Trust	Number of Members	
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Community group in Panguru area we promote, encourage, educate, develop and support community modes of wellbeing - albeit Covid Response, connecting community with other services

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku ☐ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Panguru is a community in the northern Hokianga harbour, in Northland, New Zealand. The Whakarapa Stream flows from the Panguru Range in the Warawara Forest to the west, it covers the western side of the area between Hokianga Harbour and Whangape Harbour, including the locality of Matihetihe Hokianga North. We have a population of 729 people living in the Panguru district (inclusive of Mātihetihe, Waiparera, Waihou Nui A Rua, Whakarapa and Motuti.

Our Puanga and Matariki celebrations in Panguru will broaden the range of activities and experiences available to the community by introducing a variety of cultural events such as storytelling, performances, celebrating local achievements, and workshops. These activities will offer opportunities for community members to engage in and learn about Te reo me ona tikanga o te kainga o Panguru, thereby enriching their cultural knowledge and skills.

This broader array of experiences will enhance community wellbeing, strengthen cultural identity, and foster resilience.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	\$2,000.00	\$2,000.00
Advertising/Promotion		
Facilitator/Professional Fees ²	\$2,500.00	\$2,500.00
Administration (incl. stationery/copying)	\$1,500.00	
Equipment Hire	\$2,000.00	\$2,000.00
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)	\$1,500.00	
Consumable materials (craft supplies, books)	\$1,500.00	
Refreshments	\$2,000.00	
Travel/Mileage	\$1,500.00	
Volunteer Expenses Reimbursement	\$1,000.00	
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	\$15,500.00	\$6,500.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have? \$24k \$5,000.00

How much of this money is already committed to specific purposes? \$24k \$5,000.00

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Internet provider services - annual fees	\$2,500.00
Community hireage room - annual fees	\$2,500.00
Insurance	\$12,000.00
Pinter services	\$3,500.00
Cleaning services - offices	\$4,000.00
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
None		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
None			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Te Kupenga Rauora Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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(version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
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Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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Local Grant Application Form

Rawene Service Centre
23 MAY 2024
RECEIVED



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Rawene Community Library Trust	Number of Members	100
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

The Rawene Community Library exists to provide reading material, community information, and internet support for a very diverse population in the South Hokianga.

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KA



Local Grant Application Form

Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

This event will benefit tamariki and their whanau. We are screening two short films for children, followed by a family oriented film for rangatahi and adults. There is very little public entertainment available in this area, in particular little entertainment that encompasses the whole whanau. Any profit resulting will be used to develop library resources for tamariki aged between 6-11 years. Opportunities for tamariki to experience reading for pleasure are not easily found in our area and the committee is keen to enhance both literacy and reading for pleasure.

Rd



Local Grant Application Form

Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	130.00	65.00
Advertising/Promotion	200.00	100.00
Facilitator/Professional Fees ²	600.00	300.00
Administration (incl. stationery/copying)	360.00	180.00
Equipment Hire	340.00	170.00
Equipment Purchase (describe)	nil	
Utilities	nil	
Hardware (e.g. cement, timber, nails, paint)	nil	
Consumable materials (craft supplies, books)	nil	
Refreshments	50.00	25.00
Travel/Mileage	482.60	241.00
Volunteer Expenses Reimbursement	200.00	100.00
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	700.00	not applicable
Other (describe)	Please see attached for budget breakdown	
TOTALS	3062.60	1181.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Wages for the librarians working 12 hours a week	\$18,000.00
Materials for processing and repairing book stock and expenses relating to maintenance of the computers	\$3,000.00
TOTAL	\$21,000.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
nil		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
nil			Y / N
			Y / N
			Y / N

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Rawene Community Library Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form



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5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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A2686814

(version Sept 2018)

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7.2 PROJECT FUNDING REPORTS

File Number: A4737329

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Manaki Tinana Trust (interim report)
- b) Toi Tangata - Ngā Kai a te Māori
- c) Okaihau College - Tai Tokerau Festival

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

- 1. Manaki Tinana Trust (interim report) - A4737302  
- 2. Toi Tangata - Ngā Kai a te Māori - A4737297  
- 3. Okaihau College - Tai Tokerau Festival - A4737299  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Manaki Tinana Trust Hokianga Community Gym _____

Name & location of project: Rawene Town Hall _____

Date of project/activity: Nov 2023 - Dec 2024 _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$1040 _____

Board meeting date the grant was approved: November 2023 _____

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please)
Rawene Town Hall Committee Dec 2023 - April 2024	\$330.00	Attached
	\$	
	\$	
	\$	
Total:	\$330.00	



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

Give a brief description of the highlights of your project including numbers participating:

This grant was to pay for twice-weekly hireage of the Rawene Town Hall for a senior women's exercise class. Between 10 and 20 women attend consistently, maintaining their fitness, health and well-being. The varied programme includes yoga, pilates, Swiss ball and chair exercises. All classes are run by unpaid volunteer tutors.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The "Queenagers" fitness group is comprised of a group of up to 20 women aged over 50. They meet to exercise in a supportive, age-appropriate environment, without the financial barrier of having to pay individually for Hall hireage.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

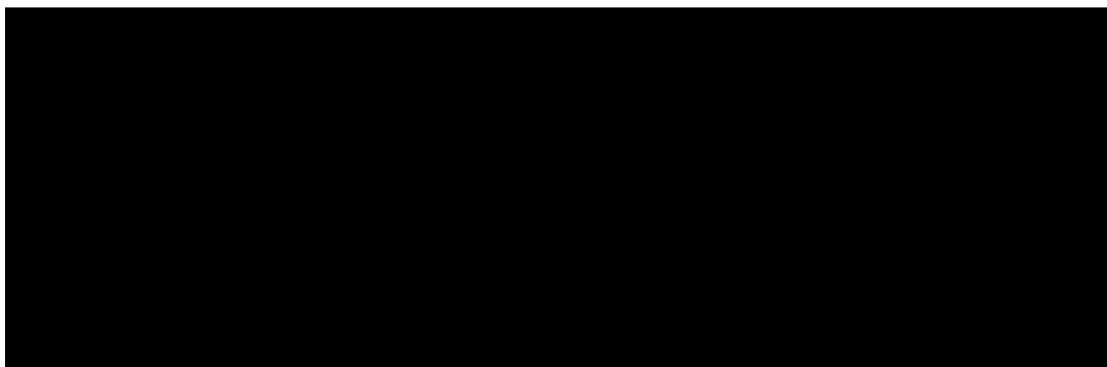
As requested, this is an interim report of expenditure to date. Because the project extends over a year, we are showing payments to date.

We have attached bank records showing payments to the Rawene Town Hall Committee up until 15 April 2024.

If you have a Facebook page that we can link to please give details:

Hokianga Community Gym.

This report was completed by:



Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation:	Toi Tangata (Te Hotu Manawa Maori Ltd)
Name & location of project:	Ngā Kai a te Māori - with Joe Mcleod
Date of project/activity:	22nd March, 29th March & 12th April 2023

Which Community Board did you receive funding from?

☒

Te Hiku

☒

Kaikohe-Hokianga

☐

Bay of Islands-Whangaroa

Amount received from the Community Fund:	\$ 5700
Board meeting date the grant was approved:	February 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Vancy Van Hire	\$ 5200	
New world	\$ 205.55	
āteanui Limited	\$ 345	
	\$	
Total:	\$ 5750	

Give a brief description of the highlights of your project including numbers participating:

The turn out was great with around ~160 participants in total across the three wānanga. Some returned to later wānanga to consolidate their learnings. The participants that attended reflected an intergenerational interest in this space - from tamariki, to rangatahi, to pakeke and kaumatua. This made the learning and whanaungatanga even richer. At all three wānanga, haukainga and whānau of the marae were present and made up a majority of participants. At least one marae, Te Piiti marae, haukainga are already gearing up to host another internal wānanga amongst themselves to share notes, revisit learnings and practice the things they learnt.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

- Strengthening whānau connections back to marae, and kainga
- Intergenerational learning alongside tamariki and kaumātua. In particular affirming the experiences and valuable perspectives of kaumātua who recognised alot of the practices that were being shared
- Learning through practice and in community, allowed for layers of reinforcement of learnings. Learning of plant names and their uses.
- Greater connection to ngāhere, greater confidence to harvest from local places. Also see evaluation summary attached

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

See attached as well as link: <https://www.facebook.com/toitangata.nz/posts/pfbid02rLfYEZGAu8DDqhcD2m8AFcZhqZB6oYePTjyJfts7ZChWabqNo9dSZ1iNLG5PwkgI>

If you have a Facebook page that we can link to please give details:

Not a facebook page, but links to posts and events as above

This report was completed by:

Name:
Address:
Phone
Email:
Date:





**Far North
District Council**

Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Okaihau College

Name & location of project: Tai Tokerau Festival 2024 – 58 Settlers Way, RD 1, Okaihau

Date of project/activity: 10th April 2024 and 11th April 2024

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$4,000.00

Board meeting date the grant was approved: 13th December 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Design and Print – 2x Banners for Festival Stages	\$1,283.00	✓
Design and Print – 2x Logo for Festival Stages	\$ 401.50	✓
Petrol vouchers - Koha	\$ 450.00	✓
Petrol vouchers – Koha for Kaumatua	\$ 700.00	✓
Koha – Use of Golf Cart to transport Kaumatua and Kuia	\$ 217.39	✓
Office Max – Safety Vests for students and volunteers. Paper bags for		
visiting Roopu. Plastic buckets for rubbish collection at Festival	\$ 235.38	✓
Office Max – goods to make up visting Roopu bags	\$ 422.14	✓
The Warehouse – Gifts for MCs, helpers and items for MC/school packs	\$ 163.47	✓
The Warehouse – 3x Tarpaulins for side of stage walkway	\$ 130.43	✓
Total:	\$4,003.31	

Give a brief description of the highlights of your project including numbers participating:

The Tai Tokerau Festival was a huge success. There were 26 Kura that attended from Mahurangi to the Far North. Some of the Roopu had 75 Tamariki standing and one Roopu had 200. We had 28 Stall and 23 of those were Kai Stalls and some of those travelled from Auckland to be part of the two day Festival. Throughout the Festival, the large number of people who attended, congratulated Okaihau College on a fabulous occasion.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

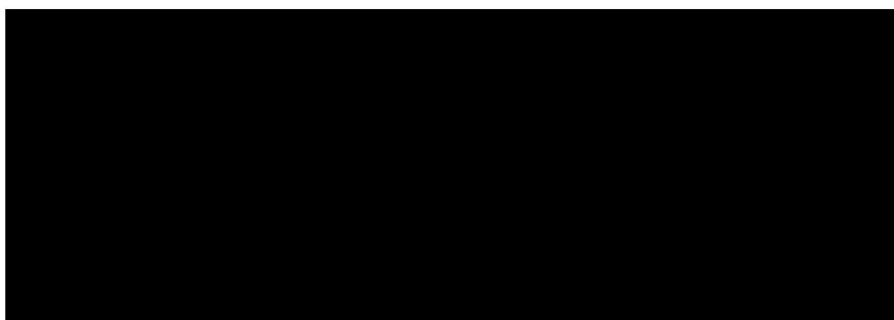
A number of residents of the community and surrounding areas, attended with Kai stalls for two days of the Festival.
We calculate that approximately 8,500 people attended over the two days.
The local cafes, butchers and country store were prepared for extra custom and they were not disappointed.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

*We have attached a copy of our Te Tai Tokerau Festival 2024 booklet that was produced and distributed throughout our two (2) day event.
Also attached is a copy of our Sponsor's poster that we placed around our school throughout the Festival and on our Facebook page.*

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/groups/301937286666588>

This report was completed by:

7.3 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4536035

Author: Melissa Wood, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the June 2024 member reports from Chair Chicky Rudkin and Deputy Chair Tanya Filia.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair Rudkin Report 28 May 2024 - A4727144  
2. KHCB Deputy Chair Filia Report 28 May 2024 - A4728219  



**Kaikohe-Hokianga
Community Board**

Member's Report

Name: Chicky Rudkin

Subdivision: Kaikohe Hokianga Community Board

Date: 24 May 2024

Meetings Attended

Date	Meeting	Comments
29 April	Animal Management Information Session	Information session for elected members on Legislation and what Council can and can't do.
6 May	KHCB Preview meeting	Confirmation of draft agenda Workshops following meeting to include – Climate change, Placemaking, Halls and facilities policy review seeking feedback
7 May	Te Koukou Transport Committee workshop	Drainage, roading maintenance
9 May	FNDC Council meeting	Report from CEO Mayor's taskforce for jobs has seen 27 Rangatahi in employment Long term plan finalised budget and proposed spend occurring soon, good amount of submissions made
15 May	Long term plan deliberations	Request for continued Placemaking fund and reinstating Beautification fund to CBs 503 submissions in total received – 63 from KH ward.
17 May	Kaikohe Hokianga Community Board meeting	
20 May	Meeting via teams with Peggy Veen – Principal Advisor Strategic Relationships	Placemaking
	Community Board Chair catch up with Kāhika Moko	LTP – funding for Community Boards, signage in District
21 May	Regional Speed Management Plan update discussion	State Highway investment proposal FNDC Transportation Activity update
21 May	Te Koukou Transport meeting	Deputation – Scope Whangarei. General Manager - NTA policy change and impacts for FNDC. Drainage, water tables highlighted. Vegetation maintenance and information requested. Spraying/vegetation clearance is behind schedule due to funding
23 May	Extraordinary Council meeting	Notice of motion re Ceasefire in Gaza and supporting Maori Ward councillors.

Community Issues

Issue name	Comment
Papa Hawaiiki	The new sporting complex is being very well used. There are very few available times during the week. It is really pleasing to see it still looking pristine.
Ngawha Springs sewerage	Request for an update made following deputation at March meeting.

Requests for Service (RFS)

RFS number	Date	Comment
RFS 416034 (related to RFS 4178153)	May 2023	Rawiri Taiwhanga Park plaque alterations underway following consultation with Hapu.
RFS 4157436	2023	Trees at Lindvart Park have been trimmed however the trees that cause the most debris have still not been trimmed – these were scheduled for early May. The contractor will advise a date once traffic management plans are completed with NTA and Waka Kotahi.
RFS4191130	March 2024	The fir trees that are growing hard up against the fence along Recreation Road need attention, sweeping and edges were tidied by Ventia prior to Papa Hawaiiki opening.
RFS4158220	May 2023 and March 2024	Planter boxes have been moved – RFS completed and closed
RFS 4199896	9 April	Memorial Hall and surrounding roads etc in preparation for ANZAC day RFS completed and closed
RFS4199780		Otaua Road bridge, this bridge and road leading up to it is extremely dangerous. A school bus travels over the bridge twice per day. With winter approaching some attention to maintenance and safety checking is essential. Ventia supervisor spoken to about it at council hui, he was going to visit the bridge/road.
RFS4203249	6 May	Broken garden frame outside The Left Bank, main Road, Kaikohe
RFS4203249	6 May	Culvert blockage and surrounding area maintenance needed at 2a Taheke Road. Complete blockage after some heavy rain. Follow up scheduled however ex FNDC Staff member said that there were historical issues under the road that needing sorting. This is why there is bad flooding in picnic area across the road.
RFS4203436	7 May	Mangamutu stream bridge coming into Kaikohe from Guy Road – NZTA inspected bridge, safe and sound despite damage from Cyclone.

		Shrubbery/area around bridge to be carried out by District Facilities team. Large tobacco trees growing in and around bridge.
RFS4203443	7 May	Large blue Kaikohe sign very dirty, hard to read and not very welcoming as you enter the town.
No RFS provided	7 May	Large grey animal on the road in Waima just past school turn off, no response or follow up to date regarding this being reported.
No RFS needed NZTA	7 May	Small blue car on the side of the road following a car accident in January, car still there, children seen playing in and around the car Concern lodged with NZTA 14 May, car still there
RFS4202899	23 May	Manning Street "crater" RFS number provided to front counter staff, awaiting response re this being fixed hopefully.

Other Issues

- Long term plan deliberations are in my opinion going well. No one wants an increase in rates and while we may have to compromise on some spending/projects it will mean a much lesser rate rise for our rate payers.
- City Care commence their property duties for FNDC on 1st of July and will make a time to come and speak to Community Boards in the near future.
- Special thanks to Green by Nature who were carrying out property duties for FNDC for the past 14 years or so.
- Special mention to everyone who has made a submission regarding the Local Government Amendment Bill re Māori Wards and Constituencies. It was pleasing to feel and hear the support around the FNDC table for continued support for Māori Ward Councillors.



Kaikohe-Hokianga
Community Board

Member's Report

Name: Deputy Chair Tanya Filia

Subdivision: South Hokianga

Date: 28 May 2024

Meetings Attended

10 May 2024	NTA site meeting	Kokohuia Road Omapere	
17 May 2024	KHCB meeting		
Community issues			
Dates/ RFS	Issue	Comments /Update	
19/04/24	Serious Dog attack - Omapere	Further updates required on council policy decisions with regard to menacing dogs further contact from concerned community members latest as at 27 May 2024.	A number dog attacks in Omapere-Opononi. Report of a dog attack in Waima. Have requested update on the Omapere incident.
Kokohuia Road Historical and ongoing concerns about the poor condition of this unsealed road.	Kokohuia Road is now a track not a road. Needs sealing	Historical RFS put through by many Kokohuia Road residents. Videos and photos recieved	Site visit with NTA on Friday 10 May – hui held at the Omapere fire station followed by a walk of the road. Another discussion held minutes & notes taken by NTA. Maintenance has been scheduled for Ventia to attend - grading and metal - sweeping chips on footpath; Funding for drainage will be reviewed in the 24/25 Financial year; Seal pavement repair at SH intersection has been referred to NZTA. Information on road dust matrix criteria and other detail has been requested.
Otaua Footpath Otaua roading/dust matrix	Unresolved	Footpath needed outside Marae and through to Kohanga Reo. Where tamariki	Further information is needed



Kaikohe-Hokianga
Community Board

Member's Report

		ride their bikes, to catch the bus.	
Housing for our taonga - ngā kaumatua/kuia Several emails received from a number of community members and members supporting Kaumatua/Kuia	Priority concern!!!	26/2. CB members met with the Deputy Mayor and relevant Councillors for an update on housing strategy, Housing for the Elderly and to discuss specific concerns.	
Rawene - footpaths and Berms Mowing and maintenance	RFS 4189554 - Berms and drains around Rawene Primary School - Marmon road and Rawene Road Photos received	Some have been mown and the footpath now cleared. However this area remains the same, it should be part of a regular maintenance programme. Top of school berm area not done (Rawene Road) see photo	Information about maintenance schedules and contract specifications have been received. Berms outside private property are not maintained by NTA. Queries on specific locations need to be lodged by RFS. NTA team member is attending this RFS site to provide a response to the customer.
South Hokianga Community Resource Centre	Leaking roof, wet and mouldy, which is affecting the lighting.		FNDC staff met with Resource Centre Personnel on site and investigations are underway.
Freese Park Road	Concern has been raised by a local business owner re the speed of vehicles through Freese Park Road to the public toilets and playground this space is		Site visit held with complainant and NTA council staff. Speed slowing needs to be addressed appropriately.





Kaikohe-Hokianga
Community Board

Member's Report

	used by a number of residents, locals and visits		
Freese Park	A wonderful day was arranged by Ngati Koro and Kuia where local kura attended to unveil their kura pou of which were carved and erected, the kura tauira planted the area and karakia, himene and waiata were done. Our local brigade from Omapere were on site to support the day	Te Ra whakanui – Celebration day	An awesome day for our community, community led and driven.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2024

File Number: A4732356

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Jonathan Slavich, Chief Financial Officer

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 30 April 2024

BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available.

	Community Board	Placemaking Fund
Community Fund Account balance as at 1 July 2023	\$103,211.00	\$100,000.00
• Plus, unused funds from 2021-2023	\$7,819.57	\$97,607.85
Less funds granted and uplifted to 30 April 2024	\$90,128.70	\$67,895.00
• Less funds not uplifted from previous community meetings (committed to projects)	\$13,181.00	\$70,657.85
Community Fund Account balance as at 30 April 2024	\$7,720.87	\$59,055.00

DISCUSSION AND NEXT STEPS



Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance as at 30 April 2024 in the Community Fund account is \$7,720.87 and the balance in the Placemaking Fund account is \$59,055.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Kaikohe-Hokianga 30 April 2024 is attached.

ATTACHMENTS

- Statement of Community Fund Account Kaikohe-Hokianga as at 30 April 2024 - A4732127**  



Far North District Council
Kaikohe - Hokianga Community Board
Statement of Community Fund Account as at 30-April-2024

Far North District Council			
Kaikohe - Hokianga Community Board			
	Community Board	Placemaking	
Allocation Grants & Donations Annual Budget 2022-23	103,211.00		
Community Board Placemaking Fund		100,000.00	
Community Fund Account Balance as at 1 July 2023	\$ 103,211.00	\$ 100,000.00	\$ 203,211.00
Unused funds from 2021/22 - The design work for the Kaikohe - Ngawha shared footpath		39,607.85	
Unused funds from 2022/23 - Waimamaku Community Garden Group (Wekaweka Valley Community Trust) for irrigation set-up and consumable materials	2,586.00		
Unused funds from 2022/23 - Rawene Golf Club for Rawene Golf Fun Day	880.00		
Unused funds from 2022/23 - Valerie August for the Matariki 2023 exhibition in Rawene		700.00	
Unused funds from 2022/23 - Volunteering Northland for support of volunteer engagement and organisations in the Kaikohe-Hokianga Ward	1,572.70	427.30	
Unused funds from 2022/23 - Whatu Creative for the Matariki 2023 Weaving the Strands together workshops		5,000.00	
Unused funds from 2022/23 - Community Business and Environment Centre (CBEC)		37,222.70	
Refund from FY 22/23 - of grant for workshops that were unable to take place	920.87		
Rescinded resolution - Hokianga Sailing Trust for the purchase of an outboard motor	60.00		
Rescinded resolution - Rob Pink for the purchase, transportation and installation of sand for the Clendon Esplanade beach, Rawene		1,650.00	
Rescinded resolution - Visual Communications and Public Relations to advise the local community and visitors of planned work at Memorial Park		3,000.00	
Rescinded resolution - Ngapuhi Hokianga Ki Te Raki Society Incorporated for rent/venue hire, equipment hire	1,800.00		
Rescinded Resolution - Geotech report, if required, to inform the Rawene Domain concept plan		10,000.00	
Plus, unused funds from 2021-23	\$ 7,819.57	\$ 97,607.85	\$ 105,427.42
	\$ 111,030.57	\$ 197,607.85	\$ 308,638.42
Less Expenditure 2023/24 (Funds Uplifted)	Community Board	Placemaking	
July 23			
Volunteering Northland for first aid and volunteer resilience training	1,572.70	427.3	
Whatu Creative for the Matariki 2023 Weaving the Strands together workshops		5,000.00	
Valerie August for the Matariki 2023 exhibition in Rawene		700.00	
Coast-to-Coast Cat Rescue for volunteer support and animal care	5,000.00		
Ngā Moko a Rāhiri Inc for the purchase of Whakakāhutia Piupiu	5,000.00		
Northland College Board of Trustees for the attendance of the senior netball team at UNISS 2023	1,000.00		
Tuhuna 15B2 Trust/Ratana Church for the relocation of a building to their site	15,000.00		

Opononi Bowling Club for the purchase of a ride-on lawnmower	2,500.00	
Hokianga Bowling Club for a new greens roller		2,500.00
August 23		
Kohukohu Community Library for funding for books	1,000.00	
Jinu Jose for Onam 2023 community celebration	1,000.00	
September 23		
Hokianga Country Music Club for the 2023 Hokianga Country Music Festival	2,865.00	
Hokianga Community Education Trust for publication of the book <i>Resident Alien</i>	3,000.00	
Shane Watts for the recording of music	1,500.00	
October 23		
Helping Paws Charitable Trust for the rescue of wild horses in the Hokianga	3,000.00	
Nga Mahi Toi o Horeke Trust for Horeke Whanau Day	2,967.00	
Rawene School for the 2023 South Hokianga Kapa Haka Festival		3,500.00
Te Kohanga Reo o Whirinaki for a community celebration of the 40 th anniversary of Te Kohanga	3,000.00	
November 23		
Community Business and Environment Centre (CBEC)		37,222.70
South Hokianga Growers Market for the establishment of a growers market in the South Hokianga	1,670.00	
HUSH Dance for End of Year Showcase	2,500.00	
Waimamaku Playcentre for costs towards to upgrade and replacement of materials		5,000.00
December 23		
Te Hau ora o Ngapuhi for the Kaikohe Christmas Parade	5,000.00	
Ohaeawai Taiaamai Residents and Ratepayers Association for 2023 Community Christmas event	1,000.00	
Kaikohe A&P Association for reducing the cost for children's rides	3,000.00	
Kairākau Ārahi for community services wraparound event		4,000.00
Cruzn the Bay for Cruzn the Bay 2024	1,500.00	
Village Arts for Kohukohu Historic Walk Brochure	1,534.00	
Life Education Trust for life education classes in the Kaikohe-Hokianga ward	1,500.00	
Manaki Tinana Trust for venue hire for senior fitness classes in Rawene	1,040.00	
Kaikohe (Rau Marama) Charitable Trust for costs for Graffiti Wipe Out Project	5,000.00	
Okaihau College for 2024 Tai Tokerau Festival	4,000.00	
Kaikohe Polocross for 2024 Polocross Carnival	2,500.00	
Waihou Marae for the gazebos to be used at the 2023 Marae wars event and for future community events		4,000.00

January 24			
Taheke United Community Centre for fencing the area surrounding the Taheke Hall		5,000.00	
Opononi Residents and Ratepayers Association for costs towards holding monthly meetings for the community		545.00	
February 24			
Ngapuhi Hokianga ki te Raki for costs towards the community Christmas event at Umawera school	1,000.00		
Hui Waiata Toi O Hokianga for the costs of the Hui Waiata Festival	3,000.00		
March 24			
Toi Tangata for the costs of the Te Hotu Manawa Māori Wananga	1,600.00		
Rawene Golf Club for Rawene Golf Fun Day	880.00		
Man vs Wild for the costs of the Man vs Wild Fishing Wananga	2,500.00		
April 24			
Glass Ceiling Collective for the costs of the SparkLive show in the Kaikohe-Hokianga Ward	2,500.00		
Less funds granted and uplifted to 30 April 2024	\$ 90,128.70	\$ 67,895.00	\$ 158,023.70
Balance as at 30 April 2024	\$ 20,901.87	\$ 129,712.85	\$ 150,614.72
Less funds not uplifted from previous community meetings at 30 April 2024			
Meeting 01.06.22			
The design work for the Kaikohe - Ngawha shared footpath		39,607.85	
Meeting 14.12.22			
Waimamaku Community Garden Group (Wekaweka Valley Community Trust) for irrigation set-up and consumable materials	2,586.00		
Meeting 15.03.23			
Rob Pink for replenishing the sand on the Rawene/Ciendon Esplanade in Rawene		1850	
Meeting 15.06.23			
Funds from 2022/23 to be transferred - Rural Travel Fund for the benefit of tamariki in the Kaikohe-Hokianga Ward to participate in sport		10,000.00	
Meeting 27.09.23			
SMC Events for Kaikohe-Hokianga Ward Sanitarium Weet-Bix Kids TRY Challenge	5,000.00		
Meeting 22.11.23			
Ngapuhi Hokianga ki te Raki for costs towards the community Christmas event at Umawera school	1,450.00		

Meeting 22.03.24			
Hokianga Bowling Club for the costs of the retaining wall and drainage repairs		3,000.00	
Kaikohe Community Patrol for the costs towards the operation of the Community Patrol vehicle in Kaikohe and for administration and marketing costs		2,700.00	
Ōkaihau Whānau House for costs of fitout of the facility		7,000.00	
Meeting 19.04.24			
Living Theatre Charitable Trust for the costs of the production of Bad Jelly the Witch	2,000.00		
Momentum Trust for the costs towards the provision of life and financial skills programmes at Kaikohe Probation Centre	2,145.00		
R Tucker Thompson Youth Sailing Trust for the costs of rangatahi from Kaikohe-Hokianga Ward attending a youth development sailing		4,000.00	
Waimamaku Community Garden for the costs towards the community garden at Waimamaku		2,500.00	
Less funds not uplifted from previous community meetings (committed to projects)	\$ 13,181.00	\$ 70,657.85	\$ 83,838.85
Community Fund Account balance as at 30 April 2024	\$ 7,720.87	\$ 59,055.00	\$ 66,775.87
	Community Board	Placemaking	

8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD JUNE OPEN RESOLUTION REPORT**File Number:** A4536148**Author:** Imrie Dunn, Democracy Advisor**Authoriser:** Casey Gannon, Manager - Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- There are no open resolution items for the Kaikohe-Hokianga Community Board this month.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board June Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding open resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **KHCB June 2024 Open Resolution Report - A4748820**  

OPEN RESOLUTION REPORT			
Committee: Kaikohe-Hokianga Community Board		Printed: Thursday, 13 June 2024 2:17:02 PM	
		Date To: 13 June 2024	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 13/12/2023	New Ground Lease to Hokianga Bowling Club over 61 Clendon Esplanade, Rawene	<p>RESOLUTION 2023/96</p> <p>Moved: Deputy Chairperson Tanya Filia Seconded: Cr John Vujcich</p> <p>That Kaikohe-Hokianga Community Board recommend that Council:</p> <p>a) approve a new ground lease to be issued to Hokianga Bowling Club Incorporated, over approximately 2700.9m2 of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.</p> <p>The terms of the proposed lease shall be:</p> <p>Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977</p> <p>Rental: As per FNDC Fees and Charges Schedule for a Community lease.</p> <p>\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.</p> <p>b) approve further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations</p> <p>CARRIED</p> <p><i>Note: All changes made to this Lease will go through the Kaikohe-Hokianga Community Board</i></p>	<p>12 Jan 2024 Report being presented to Council on 8th Feb for resolution.</p> <p>23 Feb 2024 Council passed resolution to grant the lease. a new ground lease will be drawn up and put in place.</p> <p>29 Apr 2024 Lease has been sent to the tenant for review</p>

OPEN RESOLUTION REPORT			
Committee: Kaikohe-Hokianga Community Board		Printed: Thursday, 13 June 2024 2:17:02 PM	
		Date To: 13 June 2024	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 17/05/2024	Kaikohe-Hokianga Community Board - Speed Limits Kohukohu	RESOLUTION 2024/40 Moved: Member Mike Edmonds Seconded: Chairperson Chicky Rudkin That the Kaikohe-Hokianga Community Board: a) receive the report Kaikohe-Hokianga Community Board Speed Limits Kohukohu report; and b) recommend to Council that staff commence consultation on an amendment to the North Hokianga Interim Speed Management Plan for Kohukohu Road. CARRIED	05 Jun 2024 Report is being escalated to 13 June Ordinary Council meeting. 13 Jun 2024 Report tabled at Council meeting 13/6 – Resolution carried <i>“That Council request CEO to commence consultation on an amendment to the North Hokianga Interim Speed Management Plan for Kohukohu Road.”</i>
Kaikohe-Hokianga Community Board 17/05/2024	Kaikohe-Hokianga Community Hall Annual Information 2022-2023	RESOLUTION 2024/47 Moved: Chairperson Chicky Rudkin Seconded: Cr John Vujcich That the Kaikohe-Hokianga Community Board; a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and b) that the report that was promised to the Board by the end of 2023 be given to the Board. CARRIED	13 Jun 2024 12:53pm b) KHCB Member Edmonds was provided information via response to LGOIMA request in August 2022. This included a copy of the draft report staff at the time were working on, highlighting several areas that still required research and consideration by staff. This was unable to be completed prior to the end of the 2022 triennium. The subsequent elections activities, organisational restructure, and staff changes meant it was not picked up and progressed in the new triennium. The Policy Team have been made aware of the issue for any relevant considerations during the Halls Strategy / Policy review. The report request will need to be reviewed and considered further by Manager Democracy Services on her return from leave in the new financial year.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE