



**Far North  
District Council**



**Te Kaunihera o Te Hiku o te Ika**

# **AGENDA**

## **Kaikohe-Hokianga Community Board Meeting**

**Friday, 21 June 2024**

**Time: 10:00am**  
**Location: Council Chamber**  
**Memorial Avenue**  
**Kaikohe**

**Membership:**

Chairperson Chicky Rudkin  
Deputy Chairperson Tanya Filia  
Member Mike Edmonds  
Member Trinity Edwards  
Member Harmonie Gundry  
Member Jessie McVeagh  
Councillor John Vujcich



**The Local Government Act 2002 states the role of a Community Board is to:-**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

## Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Kaikohe-Hokianga Community Board Meeting**  
**will be held in the Council Chamber, Memorial Avenue, Kaikohe on:**  
**Friday 21 June 2024 at 10:00am**

---

**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Timatanga / Opening Prayer .....</b>	<b>7</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest .....</b>	<b>7</b>
<b>3</b>	<b>Te Wāhanga Tūmatanui / Public Forum.....</b>	<b>7</b>
<b>4</b>	<b>Nga Tōno Kōrero / Deputation.....</b>	<b>7</b>
<b>5</b>	<b>Ngakaikōrero / Speaker.....</b>	<b>7</b>
<b>6</b>	<b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes .....</b>	<b>8</b>
	6.1 Confirmation of Previous Minutes .....	8
<b>7</b>	<b>Ngā Pūrongo / Reports.....</b>	<b>13</b>
	7.1 Funding Applications.....	13
	7.2 Project Funding Reports .....	100
	7.3 Chairperson and Members Reports .....	108
<b>8</b>	<b>Ngā Pūrongo Taipitopito / Information Reports .....</b>	<b>116</b>
	8.1 Kaikohe-Hokianga Statement of Community Board Fund Account as at 30 April 2024 .....	116
	8.2 Kaikohe-Hokianga Community Board June Open Resolution Report .....	123
<b>9</b>	<b>Karakia Whakamutunga / Closing Prayer .....</b>	<b>126</b>
<b>10</b>	<b>Te Kapinga Hui / Meeting Close .....</b>	<b>126</b>

## 1 KARAKIA TIMATANGA / OPENING PRAYER

Pou hihiri.

Pou rarama.

Pou te whakairo.

Pou te tangata.

Pou o te aroha.

Te pou e here nei i ā tatou Mauri ora ki ā tātou

Haumi e. Hui e. Tāiki e!

## 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

## 3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Public Forum will be determined on the day.

## 4 NGA TŌNO KŌRERO / DEPUTATION

Scarlet Mocaraka representing He Korowai o Kaikohekohe to present to the Board an approach to community led development.

## 5 NGA KAIKŌRERO / SPEAKER

- Mandy Lynn representing Everybody is a Treasure item 7.1 page 33 refers
- Courtney Keenan representing Graeme Dingle Foundation Far North item 7.1 page 39 refers
- Janine McVeagh representing Hokianga Community Educational Trust item 7.1 page 47 refers
- Debbie Raphael representing Kaikohe and Districts Sportsville item 7.1 page 62 refers
- Graeme Kettle representing Northland Edible Garden Trail item 7.1 page 76 refers
- Kelly Van Gaelen representing Pioneer Village Kaikohe item 7.1 page 84 refers
- Whina Te Whiu representing Te Kupenga Rauora Trust item 7.1 page 90 refers

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A4536094

**Author:** Imrie Dunn, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

#### RECOMMENDATION

**That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 17 May 2024 as a true and correct record.**

#### 1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

#### 3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### ATTACHMENTS

1. **2024-05-17 Kaikohe-Hokianga Community Board Minutes - A4705868**  



**MINUTES OF  
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON FRIDAY, 17 MAY 2024 AT 10:01AM**

**PRESENT:** Chairperson Chicky Rudkin, Councillor John Vujcich, Member Mike Edmonds, Member Trinity Edwards, Member Harmonie Gundry (virtual), Member Jessie McVeagh.

**STAFF PRESENT:** Trinity Lane (Finance and Customer Services Administration), Peggy Veen (Principal Advisor – Strategic Relationships), Kathryn Trewin (Funding Advisor- Strategic Relationships), Melissa Wood (Community Board Coordinator - Strategic Relationships), Casey Gannon (Manager – Democracy Services), Fleur Beresford (Democracy Advisor - Democracy Services), Imrie Dunn (Democracy Advisor - Democracy Services).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10:01am Chairperson Chicky Rudkin opened the meeting with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Apologies noted from Deputy Chairperson Tanya Filia who and Member Harmonie Gundry who is attending virtually.

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

- Wally Hicks spoke in support of item 7.1 Kaikohe-Hokianga Community Board Speed Limits Kohukohu
- Linda Bracken with an update from the Kaikohe Business Association

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

Nil

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Lee Howard-Mizsey representing Ngā Mahi Toi o Hōreke item 7.2 pg. 40 refers.
- Max Cochrane representing Piriwiritua Ratana Brass Band item 7.2 pg. 50 refers.
- Waireti Paora representing Ngāti Rahiri Māori Komiti item 7.2 pg. 25 refers.

**6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4536088, pages 8 - 14 refers

**RESOLUTION 2024/39**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

Kaikohe-Hokianga Community Board Meeting Minutes- **Unconfirmed**

17 May 2024

**That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 19 April 2024 as a true and correct record.**

**CARRIED**

## **7 NGĀ PŪRONGO / REPORTS**

### **7.1 KAIKOHE-HOKIANGA COMMUNITY BOARD - SPEED LIMITS KOHUKOHU**

Agenda item 7.1 document number A4683071, pages 15 - 20 refers

#### **RESOLUTION 2024/40**

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

**That the Kaikohe-Hokianga Community Board:**

- a) receive the report Kaikohe-Hokianga Community Board Speed Limits Kohukohu report; and**
- b) recommend to Council that staff commence consultation on an amendment to the North Hokianga Interim Speed Management Plan for Kohukohu Road.**

**CARRIED**

### **7.2 a) FUNDING APPLICATIONS**

Agenda item 7.2 document number A4682102, pages 21 - 55 refers

#### **RESOLUTION 2024/41**

Moved: Chairperson Chicky Rudkin  
Seconded: Member Mike Edmonds

**That Kaikohe-Hokianga Community Board approve the sum of \$0 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Ngati Rahiri Māori Komiti Trust for the costs of wananga Matariki.**

**CARRIED**

### **7.2 b) FUNDING APPLICATIONS**

Agenda item 7.2 document number A4682102, pages 21 - 55 refers

#### **RESOLUTION 2024/42**

Moved: Chairperson Chicky Rudkin  
Seconded: Cr John Vujcich

**That Kaikohe-Hokianga Community Board approve the sum of \$2,000.00 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Ngā Mahi Toi o Hōreke for the costs of wananga and events for Matariki 2024.**

**CARRIED**

**7.2 c) FUNDING APPLICATIONS**

Agenda item 7.2 document number A4682102, pages 21 - 55 refers

**RESOLUTION 2024/43**Moved: Member Jessie McVeagh  
Seconded: Chairperson Chicky Rudkin

**That Kaikohe-Hokianga Community Board LEAVE TO LIE the application to approve the sum of \$xxx (plus GST if applicable) be paid from the Boards Community Grant Fund account to Piriwiritua Ratana Brass Band for the costs towards the 90th anniversary celebrations of the foundation of the band**

**CARRIED****7.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A4681594, pages 56 - 66 refers

**RESOLUTION 2024/44**Moved: Member Mike Edmonds  
Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board note the project reports received from:**

- a) **Kaikohe Polo Cross**
- b) **Man vs Wild**

**CARRIED****7.4 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.4 document number A4536031, pages 67 - 73 refers

**RESOLUTION 2024/45**Moved: Chairperson Chicky Rudkin  
Seconded: Member Jessie McVeagh

**That the Kaikohe-Hokianga Community Board note the April-May 2024 member reports from Chairperson Chicky Rudkin and Deputy Chair Tanya Filia.**

**CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 KAIKOHE-HOKIANGA COMMUNITY HALL ANNUAL INFORMATION 2022-2023**

Agenda item 8.1 document number A4662359, pages 74 - 153 Refers

**RESOLUTION 2024/46**Moved: Chairperson Chicky Rudkin  
Seconded: Cr John Vujcich

MOTION:

<p>Moved: Chairperson Chicky Rudkin                  Seconded: Cr John Vujcich</p> <p>That the Kaikohe-Hokianga Community Board receive the report Kaikohe - Hokianga Community Hall Annual Information 2022-2023.</p> <p>AMENDMENT</p> <p>Moved: Member Mike Edmonds                  Seconded: Cr John Vujcich</p> <p>That the Kaikohe-Hokianga Community Board;</p> <p>a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and                  b) that the report that was promised to the Board by the end of 2023 be given to the Board.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The amendment became the substantive motion</p> <p><b>RESOLUTION 2024/47</b></p> <p>Moved: Chairperson Chicky Rudkin                  Seconded: Cr John Vujcich</p> <p><b>That the Kaikohe-Hokianga Community Board;</b></p> <p><b>a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and</b>  <b>b) that the report that was promised to the Board by the end of 2023 be given to the Board.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>Attachments tabled at meeting</b></p> <p>1 Kohukohu Hall</p>

**8.2 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2024**

Agenda item 8.2 document number A4675170, pages 154 - 159 refers

<p><b>RESOLUTION 2024/48</b></p> <p>Moved: Chairperson Chicky Rudkin                  Seconded: Member Jessie McVeagh</p> <p><b>That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 March 2024</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
---

**8.3 KAIKOHE-HOKIANGA COMMUNITY BOARD MAY OPEN RESOLUTION REPORT**

Agenda item 8.3 document number A4536143, pages 160 - 162 refers

<p><b>RESOLUTION 2024/49</b></p> <p>Moved: Member Mike Edmonds                  Seconded: Chairperson Chicky Rudkin</p>
---

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 FUNDING APPLICATIONS

**File Number:** A4737698

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Scott May, Manager - Stakeholder Relationships

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the June 2024 meeting.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One resolution is being rescinded as the applicant has not uplifted the funds and subsequently applied for additional funding that has been granted.
- One resolution is being partially rescinded, as the applicant only uplifted part of the funds allocated for an event that took place in December 2023.
- Including the rescinded funds noted above, the Board has **\$9,756.87** to allocate for the Community Board Fund in the 2023/2024 financial year.
- The Board has **\$59,055** to allocate for the Placemaking Fund in the 2023/2024 financial year.
- Eleven new applications have been received, requesting \$96,295.
- Councils auditors have advised that for any funding to be carried over to the new financial year, there must be complete and accurate backing documents (including relevant timeframes) and that a resolution cannot be passed "subject to a funding application being received". This overrides section 13 of the current community grant policy as it is a statutory requirement.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board rescind resolution 2022/64 of 14 December 2022 to the Waimamaku Community Garden Group for irrigation set-up and consumables and direct the funds in the amount of **\$2,586** be returned to the Boards Community Grant Fund account for reallocation.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board part-rescind resolution 2023/85 of 22 November 2023 to Ngāpuhi Hokianga ki te Raki Inc for their 2023 Christmas event and direct the remaining funds that were not uplifted in the amount of **\$1,450** be returned to the Boards Community Grant Fund account for reallocation.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board leave the application from Akau Foundation for the costs towards community placemaking consultation to lie on the table until the FNDC Placemaking team has spoken with the Board.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Everybody is a Treasure for the costs towards youth art wananga and their body positive programme.

<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$3,000</b> (plus GST if applicable) be paid from the Boards Placemaking Fund account to <u>Graeme Dingle Foundation Far North</u> for the costs of towards the Ngā Ara Whetu mentoring programme at Northland College.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$26,566</b> (plus GST if applicable) be paid from the Boards Placemaking Fund account to <u>Hokianga Community Educational Trust</u> for the costs towards He Kete Kai, addressing food insecurity in the Hokianga.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$2,450</b> (plus GST if applicable) be paid from the Boards Community Grant Fund Account to <u>Hokianga Community Educational Trust</u> for the costs towards Puanga Matariki programme in Rawene.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$11,132</b> (plus GST if applicable) be paid from the Boards Placemaking Fund account to <u>Kaikohe and Districts Sportsville</u> for the costs towards replacing the Mangakahia Road fence at Lindvart Park.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$2,775</b> (plus GST if applicable) be paid from the Boards Placemaking Fund Account to <u>Kaikohe Yun Jung Do Development Trust</u> for the costs towards venue hire for training classes.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$3,703</b> (plus GST if applicable) be paid from the Boards Community Grant Fund Account to <u>Northland Edible Garden Trail</u> for the costs towards signage and promotion for the 2024 trail event.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$8,113</b> (plus GST if applicable) be paid from the Boards Placemaking Fund Account to <u>Kaikohe Pioneer Village</u> for the costs towards provision of an outdoor showers, power and camping outlets and an outdoor movie venue.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$6,500</b> (plus GST if applicable) be paid from the Boards Placemaking Fund Account to <u>Te Kupenga Rauora Trust</u> for the costs towards Puanga Matariki Panguru.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Kaikohe-Hokianga Community Board approve the sum of <b>\$603.87</b> (plus GST if applicable) be paid from the Boards Community Grant Fund Account and <b>\$969</b> (plus GST</p>

**if applicable) be paid from the Boards Placemaking Fund Account to Rāwene Community Library Trust for the costs towards a whanau film evening in Rawene.**

## 1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

## 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
AKAU Foundation – placemaking consultation in Kaikohe	\$27,875	Leave to lie	The applicant is seeking funding to undertake consultation in Kaikohe regarding priorities for placemaking, with the intention of making a further application to undertake the projects the consultation determines are priorities. It is recommended this application is left to lie until the FNDC Placemaking team have spoken with the Board, as they may be able to undertake this consultation as part of their role.	Community Development
Everybody is a Treasure – youth arts wananga and body positive programme	\$3,000	\$3,000	The applicant is seeking funding to work with schools and run a body positive programme (Finding Venus) as well as running a wananga for Far North in association with local schools. The applicant has applied to all three Boards for funding.  This meets community outcomes 1, 3 and 6	Arts, Culture and Heritage/ Event

Applicant and Project	Requested	Recommend	Comments	Type
Graeme Dingle Foundation – Nga Ara Whetu Mentoring Programme	\$3,000	\$3,000	The applicant is seeking funding to work with 100 rangitahi at Northland College in a mentoring programme. They have worked with students in schools across the district and have previously been supported with funding from the other Boards.	Community Development
Hokianga Community Educational Trust (Umbrella) – He Kete Kai Food Security Programme	\$26,566	\$26,566	HCET is applying as an umbrella organisation for a group that is working on improving food security in the Hokianga through education (wananga) and assistance in areas such as gardening. This is aimed at assisting those identified as being food insecure in the Hokianga.	Community Development
Hokianga Community Educational Trust – Puanga Matariki Rawene	\$2,450	\$2,450	HCET is applying for funding to run a series of wananga and events to celebrate Matariki in Rawene.	Event
Kaikohe and Districts Sportsville – Lindvart Park Fence on Mangakahia Road	\$11,132	\$11,132	The Lindvart Park fence on Mangakahia Road is in need of repair. The FNDC Asset team note that no funding is available in the current (about to be adopted) LTP to cover this work, but have expressed concerns that if this work to be undertaken by a community group, there may be issues with ensuring all required information is received by Council to allow the fence to be registered as a Council asset (and responsibility) when the work is complete.	Infrastructure
Kaikohe Yun Jung Do Development Trust - Venue Hire	\$2,775	\$2,775	This is the second year this organisation has applied for funding to hire the Kaikohe Memorial Hall for their training sessions. There does not appear to be any other funding applied for and it is recommended that if the Board does grant funding this year, the applicant is encouraged to seek additional funding from sources other than the Board going forward.	Community Development



Applicant and Project	Requested	Recommend	Comments	Type
Northland Edible Garden Trail 2024	\$3,703	\$3,703	The Northland Edible Garden Trail is an event where visitors can go to gardens and wananga to learn about making gardens not just for beauty but also for nutrition. They are seeking funding for signage and promotion.	Event
Pioneer Village Kaikohe – outdoor shower, power and camping outlets	\$8,113	\$8,113	The Pioneer Village in Kaikohe is working on becoming more welcoming for visitors that use campervans to travel. They are seeking funding to install an outdoor shower and power outlets for campers. They are also wanting to provide for outdoor movie screenings.	Infrastructure
Te Kupenga Rauora Trust – Puanga and Matariki Celebrations in Panguru	\$6,500	\$6,500	The applicant is seeking funding for Matariki celebrations in Panguru. They have actively sought out funding from sources outside of Council to help this event go ahead.	Event
Rāwene Library Community Trust – Whanau Film Evening	\$1,181	\$1,572.87	The applicant is seeking funding towards the costs of hosting a whanau movie night in the Rawene Hall for local residents. It is recommended the remaining funds (if unallocated elsewhere) be granted to this applicant to ensure the event can go ahead for the community, given they are still seeking alternative funding for the balance.	Event

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

**Option 1** Authorise funding for the full amount requested.

**Option 2** Authorise partial funding.

**Option 3** Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

**ĀPITIHINGA / ATTACHMENTS**

1. Akau Foundation - A4737304 [↓](#) 
2. Everybody is a Treasure - A4737306 [↓](#) 
3. Graeme Dingle Foundation - A4737310 [↓](#) 
4. HCET - He Kete Kai - A4737305 [↓](#) 
5. HCET - Puanga Matariki Rawene - A4737298 [↓](#) 
6. Kaikohe and Districts Sportsville - A4737301 [↓](#) 
7. Kaikohe Yun Jung Development Trust - A4737303 [↓](#) 
8. Northland Edible Garden Trail - A4737309 [↓](#) 
9. Pioneer Village Kaikohe - A4737308 [↓](#) 
10. Te Kupenga Rauora Trust - Matariki Panguru - A4737300 [↓](#) 
11. Rawene Community Library Trust - A4737307 [↓](#) 

**HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

## Kaikohe-Hokianga Community Board July 2023 - June 2024

### Local Grant Application Form

Application No. KHCB00044 From #KAU FOUNDATION

Form Submitted 23 May 2024, 5:39PM NZST

## Applicant Details

\* indicates a required field

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

#### Applicant \*

ĀKAU FOUNDATION

#### Applicant Primary Website

<http://www.akau.co.nz>

Must be a URL.

#### Facebook page

<https://www.facebook.com/AKAUAotearoa>



















































































































































































## 7.2 PROJECT FUNDING REPORTS

**File Number:** A4737329  
**Author:** Kathryn Trewin, Funding Advisor  
**Authoriser:** Scott May, Manager - Stakeholder Relationships

### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

#### TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Manaki Tinana Trust (interim report)
- b) Toi Tangata - Ngā Kai a te Māori
- c) Okaihau College - Tai Tokerau Festival

### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

### TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

### ĀPITIHINGA / ATTACHMENTS

1. Manaki Tinana Trust (interim report) - A4737302  
2. Toi Tangata - Ngā Kai a te Māori - A4737297  
3. Okaihau College - Tai Tokerau Festival - A4737299  

**HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.















### 7.3 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A4536035

**Author:** Melissa Wood, Community Board Coordinator

**Authoriser:** Scott May, Manager - Stakeholder Relationships

#### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

#### NGĀ TŪTOHUNGA / RECOMMENDATION

**That the Kaikohe-Hokianga Community Board note the June 2024 member reports from Chair Chicky Rudkin and Deputy Chair Tanya Filia.**

#### TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

#### TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

#### REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

#### NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair Rudkin Report 28 May 2024 - A4727144 [!\[\]\(0f0f508d296bff693b2b34288b8d91ee\_img.jpg\) !\[\]\(da9573afbd0f11bd65fa98c07c313243\_img.jpg\)](#)
2. KHCB Deputy Chair Filia Report 28 May 2024 - A4728219 [!\[\]\(108ddea3e4403f7ec336d9616208971a\_img.jpg\) !\[\]\(53d01cb4cbc71cb2a9d136898ad253ca\_img.jpg\)](#)

















## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2024

**File Number:** A4732356

**Author:** Segun Rotimi, Accounting Support Officer

**Authoriser:** Jonathan Slavich, Chief Financial Officer

#### PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

#### RECOMMENDATION

**That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 30 April 2024**

#### BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available.

	Community Board	Placemaking Fund
<b>Community Fund Account balance as at 1 July 2023</b>	<b>\$103,211.00</b>	<b>\$100,000.00</b>
• <b>Plus, unused funds from 2021-2023</b>	<b>\$7,819.57</b>	<b>\$97,607.85</b>
<b>Less funds granted and uplifted to 30 April 2024</b>	<b>\$90,128.70</b>	<b>\$67,895.00</b>
• <b>Less funds not uplifted from previous community meetings (committed to projects)</b>	<b>\$13,181.00</b>	<b>\$70,657.85</b>
<b>Community Fund Account balance as at 30 April 2024</b>	<b>\$7,720.87</b>	<b>\$59,055.00</b>

#### DISCUSSION AND NEXT STEPS


Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance as at 30 April 2024 in the Community Fund account is \$7,720.87 and the balance in the Placemaking Fund account is \$59,055.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

#### FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Kaikohe-Hokianga 30 April 2024 is attached.

#### ATTACHMENTS

- Statement of Community Fund Account Kaikohe-Hokianga as at 30 April 2024 - A4732127** [↓](#) 















## 8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD JUNE OPEN RESOLUTION REPORT

**File Number:** A4536148

**Author:** Imrie Dunn, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions from decisions dated from 1 January 2021.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- There are no open resolution items for the Kaikohe-Hokianga Community Board this month.

### TŪTOHUNGA / RECOMMENDATION

**That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board June Open Resolution Report.**

### TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding open resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

### ĀPITIHINGA / ATTACHMENTS

1. KHCB June 2024 Open Resolution Report - A4748820 [↓](#) 



<b>OPEN RESOLUTION REPORT</b>		Printed: Thursday, 13 June 2024 2:17:02 PM	
Committee: Kaikohe-Hokianga Community Board		Date To: 13 June 2024	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 17/05/2024	Kaikohe-Hokianga Community Board - Speed Limits Kohukohu	<p><b>RESOLUTION 2024/40</b></p> <p>Moved: Member Mike Edmonds Seconded: Chairperson Chicky Rudkin</p> <p><b>That the Kaikohe-Hokianga Community Board:</b></p> <p><b>a) receive the report Kaikohe-Hokianga Community Board Speed Limits Kohukohu report; and</b></p> <p><b>b) recommend to Council that staff commence consultation on an amendment to the North Hokianga Interim Speed Management Plan for Kohukohu Road.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>05 Jun 2024</b> Report is being escalated to 13 June Ordinary Council meeting.</p> <p><b>13 Jun 2024</b> Report tabled at Council meeting 13/6 – Resolution carried <i>“That Council request CEO to commence consultation on an amendment to the North Hokianga Interim Speed Management Plan for Kohukohu Road.”</i></p>
Kaikohe-Hokianga Community Board 17/05/2024	Kaikohe-Hokianga Community Hall Annual Information 2022-2023	<p><b>RESOLUTION 2024/47</b></p> <p>Moved: Chairperson Chicky Rudkin Seconded: Cr John Vujcich</p> <p><b>That the Kaikohe-Hokianga Community Board;</b></p> <p><b>a) receive the report Kaikohe-Hokianga Community Hall Annual Information 2022-2023; and</b></p> <p><b>b) that the report that was promised to the Board by the end of 2023 be given to the Board.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>13 Jun 2024 12:53pm</b> <b>b)</b> KHCB Member Edmonds was provided information via response to LGOIMA request in August 2022. This included a copy of the draft report staff at the time were working on, highlighting several areas that still required research and consideration by staff. This was unable to be completed prior to the end of the 2022 triennium. The subsequent elections activities, organisational restructure, and staff changes meant it was not picked up and progressed in the new triennium. The Policy Team have been made aware of the issue for any relevant considerations during the Halls Strategy / Policy review. The report request will need to be reviewed and considered further by Manager Democracy Services on her return from leave in the new financial year.</p>

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**