

# AGENDA

## Extraordinary Council Meeting

### Membership:

Kahika - Mayor Moko Tepania - Chairperson  
Kōwhai - Deputy Mayor Kelly Stratford  
Cr Ann Court  
Cr Felicity Foy  
Cr Hilda Halkyard-Harawira  
Cr Babe Kapa  
Cr Penetaui Kleskovic  
Cr Steve McNally  
Cr Mate Radich  
Cr Tāmāti Rākena  
Cr John Vujcich

**Wednesday, 26 June 2024**

**Time: 8:30am  
Council Chambers  
Memorial Ave Kaikohe**



**Far North District Council**  
**Extraordinary Council Meeting**  
**will be held in the Council Chambers, Memorial Ave, Kaikohe on:**  
**Wednesday 26 June 2024 at 8:30am**

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**Te Paeroa Mahi / Order of Business**

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## **1 KARAKIA TIMATANGA / OPENING PRAYER**

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Te Hiku o te Ika ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through Council discussions and decisions the representatives we have elected may govern the Far North District with imagination, skill and wisdom to achieve a fairer and more united Community that enhances the wellbeing of our district and solves the District's problems efficiently and effectively.

## **2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

## **3 NGĀ TONO KŌRERO / DEPUTATIONS**

No requests for deputations were received at the time of the Agenda going to print.

## **4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS**

## 5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 5.1 CONFIRMATION OF PREVIOUS EXTRAORDINARY MINUTES

**File Number:** A4757241

**Author:** Imrie Dunn, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

#### TŪTOHUNGA / RECOMMENDATION

**That Council confirm the minutes of the Extraordinary Council meeting held 6 June 2024 as a true and correct record.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

#### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### ATTACHMENTS

1. **2024-06-06 Council Minutes - A4735382** [↓](#) 

**Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>Compliance requirement</b>	<b>Staff assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



























## 6 NGĀ PŪRONGO / REPORTS

### 6.1 ADOPTION OF FEES AND CHARGES FOR 2024/25

**File Number:** A4756754

**Author:** Angie Thomas, Team Leader - Accounting Services

**Authoriser:** Charlie Billington, Group Manager - Corporate Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To adopt the schedule of fees and charges for the 2024/25 financial year.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Under the Local Government Act 2002 (the LGA) Council is required to adopt an annual schedule of fees and charges before the start of the financial year to which they apply.
- For the 2024/25 financial year increases are limited to the Local Government Cost Index (LGCI) inflation factor.

#### TŪTOHUNGA / RECOMMENDATION

**That Council:**

- a) adopt the Schedule of Fees and Charges for 2024/25, and**
- b) delegate the Chief Executive Officer authority to make any final minor edits to the fees and charges prior to publication.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

Council reviews and adjusts its fees and charges annually. Although many fees and charges may be set by Council resolution, without community consultation, under sections 12 and 150 of the LGA, some must follow a formal process that includes public consultation in accordance with section 83 (the Special Consultative Procedure or SCP) of the LGA.

In the review of fees and charges for the 2024/25 financial year, there were no new fees introduced, therefore only the Local Government Cost Index (LGCI) inflation factor applies.

In March 2024, Council adopted the Consultation Document and Supporting Information for the 2024–27 Long Term Plan (LTP). All items were made publicly available on 27 March 2024. Consultation continued until 29 April 2024. 506 submissions were received, and more than 35 submitters spoke at hearings on 30 April to 3 May in Kaitiāia and Kaikohe. With public feedback in mind, Council formally deliberated changes for inclusion in the final LTP on 06 June 2024 and 13 June 2024.

Although there were no changes made to the fees and charges during deliberations, a SCP for Resource Consents will occur during the 2024 calendar year. This will also allow staff to look at any other revenue opportunities.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

In general, fees have been adjusted by inflation (LGCI) which is forecast at 2.4% for the 2024/25 financial year.

The Schedule of Fees and Charges for 2024/25 were part of the supporting documentation during the consultation period for the Long term plan 2024-27.

**Take Tūtohunga / Reason for the recommendation**

The reason for the recommendation is to ensure an adopted Schedule of Fees and Charges is in place prior to the start of the 2024/25 financial year.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Forecast revenue from the Schedule of Fees and Charges for 2024/25 is recognised in the budget that will be adopted as part of the 2024-27 LTP.

If the Schedule of Fees and Charges is not adopted this will have far reaching implications across all the 2024-27 LTP financials and rating calculations for which the fee increases have been factored. There are also specific legislative implications for Animal Management under the Dog Control Act 1996 section 37 (6). The territorial authority shall, at least once during the month preceding the start of registration year, publicly notify in a newspaper circulating its district, the dog control fixed fees for the registration year.

**ĀPITI HANGA / ATTACHMENTS**

1. Fees and Charges Schedule 2024-25 - A4757340 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	Significance of the proposed changes to the schedule of fees and charges is assessed as low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The proposed schedule of Fees and Charges links to the 2024–27 Long Term Plan.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Fees and charges hold district-wide relevance. Community Boards provided input to the LTP in which the Financial Strategy (and the limit on annual fee / charge adjustments) were adopted.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Consultation was carried out in accordance with section 83 of the LGA.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Resource consent fees relate mostly to property developers and those who subdivide their land. Direct communications with known practitioners occurred. All other proposals were considered to be of general interest to all demographics.
State the financial implications and where budgetary provisions have been made to support this decision.	No specific budgetary provisions are required for adjusting fees and charges.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report









































































## 6.2 ADOPTION OF THE 2024-27 LONG TERM PLAN

**File Number:** A4749755

**Author:** Angie Thomas, Team Leader - Accounting Services

**Authoriser:** Charlie Billington, Group Manager - Corporate Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

To adopt the Long Term Plan (LTP) for 2024 – 2027.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Local Government Act 2002 (the Act) requires a Council to have, at all times, a LTP. The LTP must be adopted before commencement of the first financial year to which it relates.
- Council adopted its Consultation Document for the 2024-27 LTP, along with supporting information including strategies, policies, forecast financial statements and work programmes, in March 2024, and consulted from 27 March 2024 until to 29 April 2024 in accordance with the Special Consultative Procedure.
- 506 submissions were received. Over 35 people spoke to their submissions at public hearings on 30 April to 3 May in Kaitāia and Kaikohe. Kahika, Councillors, Community Board Members, the Chief Executive Officer and senior managers attended these hearings.
- The LTP presented for adoption was developed from the supporting information that was previously adopted with the Consultation Document in March (Council's "we need to talk" with the community) and amended in accordance with the decisions made by Council at the Deliberations meeting on 06 June 2024 and Council meeting 13 June 2024.
- The Revenue and Financing Policy, which shows how Council proposes to fund its operating and capital expenditures, must be adopted for inclusion in the LTP.
- The Treasury, Liability and Investment Policies which outline the policies and procedures in respect to treasury activity undertaken by the council, must also be adopted. These were included in the Consultation Document supporting information and have undergone no material changes.
- The LTP must then be adopted to enable the setting of rates for the 2024/2025 financial year.

### TŪTOHUNGA / RECOMMENDATION

**That Council:**

- adopt the Revenue and Financing Policy contained in the final 2024-27 Long Term Plan and the Treasury, Liability and Investment Policies; and,**
- adopt the 2024–27 Long Term Plan as amended in accordance with the decisions made at the Deliberations meeting held on 06 June 2024 and the Council meeting held on 13 June 2024, and**
- authorise the Chief Executive Officer to approve any minor accuracy, grammatical or formatting amendments prior to the 2024-27 Long Term Plan and associated documents being published or uploaded onto the Far North District Council website.**

### 1) TĀHUHU KŌRERO / BACKGROUND

The adoption of an LTP is a requirement of Section 93 of the Local Government Act 2002. The process to be followed and / or matters to be taken into account are contained in Part 6 of the Act which encompasses Council's decision making (sections 76 – 81), consultation processes (sections

82 – 90), and planning (sections 93 – 94). Council then follows the necessary Special Consultative Procedure prescribed by the legislation.

However, 8 Councils were approved to apply the Severe Weather Emergency (Local Government Act 2002 - Long-term Plan) Order 2023 to address the impact of the severe weather related events. Instead of producing an audited long-term plan covering 10 consecutive years, a minimum of 3 years was required to enable Councils to focus on recovery which is less resource intensive but still provides a strategic direction in the medium term.

In March 2024, Council adopted the Consultation Document and Supporting Information for the 2024–27 LTP. All items were made publicly available on 27 March 2024. Consultation continued until 29 April 2024. 506 submissions were received, and more than 35 submitters spoke at hearings on 30 April to 3 May in Kaitiāia and Kaikohe. With public feedback in mind, Council formally deliberated changes for inclusion in the final LTP on 06 June 2024 and 13 June 2024.

## **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The 2024-27 LTP presented for adoption was compiled from the supporting information that was previously adopted with the Consultation Document in March (Council's "we need to talk" with the community) and was amended in accordance with the decisions made by Council at the Deliberations meeting held on 06 June 2024 and 13 June 2024. These decisions were guided by community input gathered through consultation and engagement, the submissions process, and public hearings.

Changes agreed at deliberations are summarised in The Right Debate section of the LTP. Other changes relating to a range of operational issues have also been incorporated into the final LTP as a result of additional or updated information that became available after the adoption of the Consultation Document and its supporting information.

While Councillors have already received the majority of the material presented in the LTP (i.e. the supporting information including strategies, policies, forecast financial statements, work programmes and other material), the front section of the document is new. This section serves to provide structure and includes:

- A message from the Mayor and Chief Executive Officer
- Council, Community Boards and committees and delegations
- Strategic linkages including community outcomes and strategic priorities
- An overview of Council's approach to working in partnership with Māori
- A summary of what we consulted on and the changes that were made as a result of consultation.

Key elements of the LTP for the 2024-27 years are:

- A balanced budget in each year, where revenue exceeds expenditure (including depreciation)
- A rate to rate increase of 4.5% in 2024/25. Total range of rates revenue ranging from \$112 million to \$132 million.
- Net debt forecast from \$224 million to \$291 million.
- Total annual operating expenditure ranging from \$192 million to \$213 million.
- Total annual spend on capital projects ranging from \$147 million to \$162 million.

### **The process from here:**

The Local Government Act 2002 requires Council to adopt its LTP by 30 June 2024.

Adoption of the LTP must follow adoption of the Revenue and Financing Policy.

The LTP must then be adopted to enable the setting of rates for the 2024/2025 financial year.

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**Take Tūtohunga / Reason for the recommendation**

Section 93 of the Local Government Act 2002 requires a Council to have, at all times, a Long Term Plan. The section prescribes the purpose and the procedure for adopting an LTP as well as specifying that an LTP must be adopted before the commencement of the first year to which it relates, and that an LTP adopted under this section must cover a period of not less than 10 consecutive financial years.

The 2024-27 LTP meets the statutory requirements of the Act and must be adopted by Council prior to 1 July 2024.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

The 2024-27 LTP sets in place the Council programme for the next three years along with the funding required. This document sets the budgets for the three year period.

If the 2024-27 LTP is not adopted, the Council would not be adhering to the Severe Weather Emergency (Local Government Act 2002 - Long-term Plan) Order 2023 which we prescribed to. Additionally, Council would only be able to rate for the 2024/25 year based on 25% of the rates that are payable in the previous year being 2023/24 as per Section 50 of the Local Government (Rating) Act 2002. This would have implications across all departments within the organisation.

**ĀPITIHINGA / ATTACHMENTS**

1. Treasury, Liability and Investment Policies - A4757338 [↓](#) 
2. FNDC LTP 2024-27 - A4759775 [↓](#) 



**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This decision involves a high degree of significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002. Sever Weather Emergency Recovery (Local Government Act 2002 – Long-term Plan) Order 2023
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District-wide relevance. Community Boards were represented at all workshops and public meetings. Community Board submissions were considered.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Implications were considered within the development process of the LTP.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The LTP applies to all ratepayers and residents of the District. Feedback received from the public was considered through the decision-making process.
State the financial implications and where budgetary provisions have been made to support this decision.	The LTP sets the budgets for the next 3 years.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.





















































































































































































































































































































































































































































































































































































**6.3 SETTING OF RATES, DUE DATES AND PENALTIES FOR 2024-2025****File Number:** A4736936**Author:** Zakeeda Khan, Senior Corporate Financial Planner**Authoriser:** Jonathan Slavich, Chief Financial Officer**PURPOSE OF THE REPORT**

The purpose of the report is to allow Council to set the rates, due dates, and penalties for the 2024-2025 rating year in accordance with the provisions of the Local Government (Rating) Act 2002.

**EXECUTIVE SUMMARY**

Now that Council has adopted the Long-Term Plan 2024-2027 it must set the rates for the 2024-2025 rating year.

- Set General Rates
- Set Targeted Rates
- Penalty Dates
- Setting of the Fees in respect to Postponed Rates

**RECOMMENDATION**

**That, pursuant to Section 23 of the Local Government (Rating) Act 2002 (the Act), Council sets the rates as described below for the year commencing 1st July 2024 and concluding 30th June 2025;**

**All rates are shown inclusive of GST**

**GENERAL RATE****General Rate**

Differentiated on the basis of land use set on all rateable land

<b>Differential</b>	<b>Basis</b>	<b>Rate</b>
General Differential	Per \$ of Land Value	\$0.0029344
Commercial Differential	Per \$ of Land Value	\$0.0080696

**Uniform Annual General Charge (UAGC):**

A UAGC of \$450.00 per SUIP on every rateable Rating Unit

Definition of a SUIP:

Any part of a rating unit that is used or occupied by any person, other than the ratepayer, having a right to use or inhabit that part by virtue of a tenancy, lease, licence, or other agreement

Any part or parts of a rating unit that is used or occupied by the ratepayer for more than one single use.

The following are considered to be separately used parts of a rating unit:

individual flats or apartments

separately leased commercial areas which are leased on a rating unit basis

vacant rating units

**TARGETED RATES**

**ROADING RATES****Uniform Roading Rate**

A Uniform Targeted Rate of \$100 per SUIP on every rateable Rating Unit

**Differential Roading Rate**

Differentiated on the basis of land use set on all rateable land

Differential	Basis	Rate
Residential	Per \$ of Land Value	\$0.0000816
Lifestyle	Per \$ of Land Value	\$0.0000898
Farming General	Per \$ of Land Value	\$0.0001112
Horticulture	Per \$ of Land Value	\$0.0000678
Dairy	Per \$ of Land Value	\$0.0001872
Forestry	Per \$ of Land Value	\$0.0013942
Commercial	Per \$ of Land Value	\$0.0002272
Industrial	Per \$ of Land Value	\$0.0001986
Mining/Quarry	Per \$ of Land Value	\$0.0078519
Other	Per \$ of Land Value	\$0.0001736

**Ward Services Rate**

Differentiated on the basis of location set on all rateable land in the identified wards

Differential	Basis	Rate
BOI - Whangaroa Ward	Per SUIP	\$447.50
Te Hiku Ward	Per SUIP	\$425.90
Kaikohe - Hokianga Ward	Per SUIP	\$559.10

**STORMWATE RATES**

**Stormwater Public Good Rate** is set on every rating unit in the district

Per Rating Unit	\$10.00
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Fixed rate set on differential categories on all rateable land identified in the rating area maps for the listed urban communities;

Ahipara	Haruru Falls	Kaikohe	Kawakawa
Awanui	Hihi	Kaimaumuau	Karikari
East Coast	Houhora/Pukenui	Kaitāia	Kerikeri/Waipapa
Kohukohu	Ōkaihau	Paihia/Te Haumi	Taupo Bay
Moerewa	Ōpononi/Ōmāpere	Rāwene	Tauranga Bay
Ngāwhā	Ōpua/Ōkiato	Russell	Whangaroa/Kāeo

Differential	Basis	Rate
General	50%	\$187.50
Commercial	100%	\$375.00

**DEVELOPMENT RATES****Paihia CBD Development Rate**

Differentiated on the basis of land use set on all rateable land identified in the rating area maps

Differential	Basis	Rate
General Differential	Per SUIP	\$18.00
Commercial Differential	Per SUIP	\$56.00

**Kaitiāia BID Rate**

Commercial rating units defined in the rating area map	Basis	Rate
	Per \$ of Land Value	\$0.0007578

**BOI Recreation Centre Rate**

Rating Units defined in the rating area map	Basis	Rate
	Per SUIP	\$5.00

**SEWERAGE RATES**

Separate sewerage rates are set for each sewerage scheme on every rating unit that is connected to each scheme or to which the scheme is “available”, that is where a rating unit is capable of being connected to a public reticulated wastewater disposal system.

The additional pan rate is set on the basis of the third and every subsequent water closet or urinal within the SUIP. A rating unit used primarily as a residence for a single household must not be treated as having more than a single pan.

**Ahipara Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$348.16
Available	Per Rating Unit	\$348.16
Additional Pan Rate	Per additional pan	\$208.90

**East Coast\* Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$311.40
Available	Per Rating Unit	\$311.40
Additional Pan Rate	Per additional pan	\$186.84

**Hihi Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$1,307.93
Available	Per Rating Unit	\$1,307.93
Additional Pan Rate	Per additional pan	\$784.76

**Kāeo Sewerage Capital Rate**

Differential	Basis	Rate
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Connected	Per SUIP	\$706.47
Available	Per Rating Unit	\$706.47
Additional Pan Rate	Per additional pan	\$423.88

**Kaikohe Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$153.75
Available	Per Rating Unit	\$153.75
Additional Pan Rate	Per additional pan	\$92.25

**Kaitiāia and Awanui Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$276.96
Available	Per Rating Unit	\$276.96
Additional Pan Rate	Per additional pan	\$166.18

**Kawakawa Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$456.20
Available	Per Rating Unit	\$456.20
Additional Pan Rate	Per additional pan	\$273.72

**Kerikeri Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$666.23
Available	Per Rating Unit	\$666.23
Additional Pan Rate	Per additional pan	\$399.74

**Kohukohu Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$706.75
Available	Per Rating Unit	\$706.75
Additional Pan Rate	Per additional pan	\$424.05

**Ōpononi Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$366.41
Available	Per Rating Unit	\$366.41
Additional Pan Rate	Per additional pan	\$219.85

**Paihia Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$450.82
Available	Per Rating Unit	\$450.82
Additional Pan Rate	Per additional pan	\$270.49



**Rangiputa Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$243.76
Available	Per Rating Unit	\$243.76
Additional Pan Rate	Per additional pan	\$146.26

**Rāwene Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$434.18
Available	Per Rating Unit	\$434.18
Additional Pan Rate	Per additional pan	\$260.51

**Russell Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$468.80
Available	Per Rating Unit	\$468.80
Additional Pan Rate	Per additional pan	\$281.28

**Whangaroa Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$673.09
Available	Per Rating Unit	\$673.09
Additional Pan Rate	Per additional pan	\$403.85

**Whatuwhiwhi Sewerage Capital Rate**

Differential	Basis	Rate
Connected	Per SUIP	\$387.49
Available	Per Rating Unit	\$387.49
Additional Pan Rate	Per additional pan	\$232.49

*\*East Coast includes Taipa, Cable Bay, Coopers Beach, Mangonui*

**Sewerage Public Good Rate** is set on every rating unit in the district

Per Rating Unit	\$15.00
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**District Wide Sewerage Operating Rate** is set on every rating unit connected to a sewerage scheme

Operating Rate	Basis	Rate
Connected (All schemes)	Per SUIP	\$867.00
Additional Pan Rate	Per additional pan	\$520.20

**WATER RATES**

Separate water rates are set for each water supply scheme differentiated on the basis of supply or availability of supply to each scheme, that is, capable of being connected to a public reticulated water supply system.

#### Kaikohe Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$347.41
Available	Per Rating Unit	\$347.41

#### Kaitiāia Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$287.89
Available	Per Rating Unit	\$287.89

#### Kawakawa Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$367.61
Available	Per Rating Unit	\$367.61

#### Kerikeri Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$229.14
Available	Per Rating Unit	\$229.14

#### Ōkaihau Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$407.92
Available	Per Rating Unit	\$407.92

#### Ōmāpere/Ōpononi Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$613.16
Available	Per Rating Unit	\$613.16

#### Paihia Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$239.40
Available	Per Rating Unit	\$239.40

#### Rāwene Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$290.51
Available	Per Rating Unit	\$290.51

**Water Public Good Rate** is set on every rating unit in the district

Per Rating Unit	\$15.00
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### District Wide Water Operating Rates

The District wide operating rates are assessed on the basis of the quantity of water supplied as recorded by meter, or for a non-metered supply, per SUIP.

#### Metered Supply rate (all schemes)

Operating Rate	Basis	Rate
Potable Water	Per m <sup>3</sup> Supplied	\$4.40
Non-potable Water	Per m <sup>3</sup> Supplied	\$2.86

#### Non-Metered Water Supply Rate (Includes 250 M<sup>3</sup> Supply)

Operating Rate	Basis	Rate
Potable Water	Per SUIP	\$1,395.21
Non-potable Water	Per SUIP	\$1,009.96

**DRAINAGE RATES** are set on all rateable land in the relevant drainage area

Kaitiāia Drainage Area	Basis	Rate
Area of land within the defined rating area	Per hectare	\$12.47

Kaikino Drainage Area (as defined in the FIS)		
Differential	Basis	Rate
Differential A	Per hectare	\$11.46
Differential B	Per hectare	\$5.73
Differential C	Per hectare	\$1.91

Motutangi Drainage Area (as defined in the FIS)		
Differential	Basis	Rate
Differential A	Per hectare	\$0.00
Differential B	Per hectare	\$0.00
Differential C	Per hectare	\$0.00

Waiharara Drainage Area (as defined in the FIS)		
Differential	Basis	Rate
Differential A	Per hectare	\$20.96
Differential B	Per hectare	\$10.48
Differential C	Per hectare	\$3.50

And that, pursuant to Section 24 of the Act and with the exception of the targeted rates set for the supply of water pursuant to Section 19 of the Act, Council charges the rates for the 2024-2025 rating year by way of four equal instalments. Each instalment to be paid on or before the due dates set out below;

Rate Instalment	Due Date	Penalty Date
First Instalment	20 August 2024	27 August 2024

Second Instalment	20 November 2024	27 November 2024
Third Instalment	20 February 2025	27 February 2025
Fourth Instalment	20 May 2025	27 May 2025

And that, pursuant to Sections 57 and 58 of the Act and with the exception of the targeted rates set for the supply of water pursuant to Section 19 of the Act, Council imposes the following penalties:

A ten percent (10%) penalty on any portion of any instalment of rates assessed in the 2024-2025 financial year that is not paid on or by the due date for payment as detailed above. This penalty will be added on the penalty dates detailed above;

And that the water meters be read and invoiced on a six-month cycle, or more often if required, and the subsequent invoices become due for payment on the dates in the table below.

And that, pursuant to Sections 57 and 58 of the Act, Council imposes the following penalties in respect of targeted rates set for the supply of water pursuant to Section 19 of the Act:

A ten percent (10%) penalty on any portion of the rate for the supply of water charged pursuant to Section 19 of the Act, as separately invoiced, that is not paid on or by the due date for payment as set out below;

Scheme	1 <sup>st</sup> Invoice	Due Date	Penalty Date	2 <sup>nd</sup> Invoice	Due Date	Penalty Date
<b>Kaikohe</b>	Nov 2024	20/12/2024	27/12/2024	May 2025	20/06/2025	27/06/2025
<b>Kaitiāia</b>	Aug 2024	20/09/2024	27/09/2024	Feb 2025	20/03/2025	27/03/2025
<b>Kawakawa</b>	Jul 2024	20/08/2024	27/08/2024	Jan 2025	20/02/2025	27/02/2025
<b>Kerikeri</b>	Sep 2024	21/10/2024	28/10/2024	Mar 2025	21/04/2025	28/04/2025
<b>Ōkaihau</b>	Jul 2024	20/08/2024	27/08/2024	Jan 2025	20/02/2025	27/02/2025
<b>Ōmāpere/ Ōpononi</b>	Jul 2024	20/08/2024	27/08/2024	Jan 2025	20/02/2025	27/02/2025
<b>Paihia</b>	Oct 2024	20/11/2024	27/11/2024	Apr 2025	20/05/2025	27/05/2025
<b>Rāwene</b>	Jul 2024	20/08/2024	27/08/2024	Jan 2025	20/02/2025	27/02/2025

And that, pursuant to Section 88 of the Act, Council sets Postponement Fees as provided for in the relevant Rates Postponement Policies;

#### **FEES IN RESPECT OF POSTPONED RATES**

Pursuant to Section 88 of the Local Government (Rating) Act 2002, Council will charge a postponement fee on all rates that are postponed under any of its postponement policies.

The Postponement fees are as follows:

Application Fee: \$300

Administration Fee: \$50 per year

Financing Fee on all Postponements: Currently set at 4.83% pa but may vary to match Council's average cost of funds. At Council's discretion all these fees may be added to the total postponement balance.

### **1) BACKGROUND**

Council has adopted the Long Term Plan 2024-2027 and therefore, pursuant to Section 23 of the Local Government (Rating) Act 2002 (the Act), must now formally resolve to set the rates for the year commencing 01 July 2024 and concluding 30 June 2025.

### **2) DISCUSSION AND OPTIONS**

The Act requires Council to formally set the rates for each year after it has adopted the appropriate Annual Plan or Long-Term Plan. It is this resolution which gives Council the power to set and charge rates for the year.

#### **Reason for the recommendation**

It is by setting the rates that Council obtains the funding for the forthcoming year. This resolution provides for funding as set out in the Long Term Plan 2024-2027 for the 2024-2025 rating year.

### **3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

It is by setting the rates that Council obtains the funding for the forthcoming year. This resolution provides funding as is set out in the Long Term Plan 2024–2027 for the 2024-2025 rating year.

### **ATTACHMENTS**

**Nil**

**Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>Compliance requirement</b>	<b>Staff assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act 2002, Local Government Rating Act 2002
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	N/A
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	N/A
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	As detailed in the Financial Implications and Budgetary Provision section of this report.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report

**7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**8 TE KAPINGA HUI / MEETING CLOSE**