



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 20 June 2024

Time: 10.00AM

Location: Turner Centre, Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Bay of Islands-Whangaroa Community Board Meeting**will be held in the on:****Thursday 20 June 2024 at 10.00****Te Paeroa Mahi / Order of Business**

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Elizabeth Witehira representing Conquer Caulerpa Trust in relation to funding application for Promotion and Education.
- Mandi Lynn representing Every Body is a Treasure in relation to funding application for Youth Arts Wananga and Body Positivity Project.
- Angela Barker representing Kerikeri Sports Complex in relation to funding application for Te Amo Pūtoro.
- Gail Richards representing Toi Ngāpuhi Limited in relation to funding application for Te Toi Mahara Arts Summit.
- Diana Halliday representing Opua Hall Society in relation to funding application for Rehabilitation and Safety Improvements.
- Debbie Jepson representing Te Runanga o Whaingaroa in relation to funding application for Te Rā o Ngā Tamariki.
- Rod Brown representing Vision Kerikeri in relation to funding application for Wairoa Stream Track Repairs and Maintenance.

- Rode Gallagher representing Waldorf Education Trust in relation to funding application for Whakiro Carvings on Multi-Use Tee-Pee Structure.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4728584

Author: Marysa Maheno, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 16 May 2024 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

- 1. 2024-05-16 Bay of Islands-Whangaroa Community Board Minutes - A4697991**  

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as part of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, KERIKERI
ON THURSDAY 16 MAY 2024 AT 10.00AM**

PRESENT: Member Belinda Ward, Member Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Tyler Bamber, Member Jane Hindle.

IN ATTENDANCE:

STAFF PRESENT: Kim Hammond (Community Board Co-ordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor – Stakeholder Relationships), Nicola Griffin (Senior Communications and Engagement Advisor), Michelle Rockell (Team Leader – Property Management), Imrie Dunn (Democracy Advisor – Democracy Services), Fleur Beresford (Democracy Advisor - Democracy Services).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10.09am Tyler Bamber commenced the meeting with a Karakia.

A minutes silence was observed for Tim Sticke Grant who tragically died in Kororāreka yesterday 15th May 2024.

2 APOLOGIES AND CONFLICT OF INTEREST

RESOLUTION 2024/35

Moved: Member Belinda Ward

Seconded: Member Tyler Bamber

That Bay of Island-Whangaroa:

- a) **note the apologies received from Members Roddy Hapati-Pihema and Amy Slack be accepted and leave of absence granted; and**
- b) **note the conflict of interest in relation to Item 7.2 – Funding Application for Brew of Islands by Member Tyler Bamber be noted.**

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Nil

4 NGĀ TONO KŌRERO / DEPUTATIONS

Mrs Odelle Davies Manager of the Kawakawa RSA in relation to a request for an additional flagpole at the RSA.

5 NGĀ KAIKŌRERO / SPEAKERS

- Waireti Paora representing the Ngati Rahiri Māori Komiti in relation to funding application for Wananga Matariki 2024.
- Sarah Burren (virtually) representing Living Theatre Charitable Trust in relation to funding application for Bad Jelly the Witch.

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- Gerry Paul representing the Turner Centre in relation to funding application for Brew of Islands 2024.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4646740, pages 8 - 28 refer.

RESOLUTION 2024/36

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board confirm the Minutes of the meeting held on 18 April 2024 are a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.1 document number A4681087, pages 29 - 36 refer.

RESOLUTION 2024/37

Moved: Member Bruce Mills

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Jane Hindle.

CARRIED

7.2 a) FUNDING APPLICATIONS

Agenda item 7.2 document number A4681534, pages 37 - 73 refer.

RESOLUTION 2024/38

Moved: Member Bruce Mills

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board:

- approve the sum of \$3,000.00 (plus GST if applicable) be paid from the Boards Community Fund account to Living Theatre Charitable Trust towards the costs for Bad Jelly the Witch;**
- and that \$1,500.00 of that sum be allocated towards costs of production and the remaining \$1,500.00 be allocated towards tickets to ensure children who may not otherwise have access to these tickets be given the opportunity to attend.**

Abstained: Councillor Ann Court

CARRIED

7.2 b) FUNDING APPLICATIONS

Agenda item 7.2 document number A4681534, pages 37 - 73 refer.

RESOLUTION 2024/39

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board approve the sum of \$3,500.00 (plus GST if applicable) be paid from the Boards Community Fund account to Turner Centre towards the costs for Brew of Islands 2024.

Abstained: Councillor Ann Court and Member Tyler Bamber

CARRIED

7.2 c) FUNDING APPLICATIONS

Agenda item 7.2 document number A4681534, pages 37 - 73 refer.

RECOMMENDATION

Moved: Member Belinda Ward

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board approve the sum of \$2,266.00 (plus GST if applicable) be paid from the Boards Community Fund account to Ngati Rahiri Māori Komiti towards the costs of Wananga Matariki 2024.

Abstained: Cr Ann Court

LOST

7.2 d) FUNDING APPLICATIONS

Agenda item 7.2 document number A4681534, pages 37 - 73 refer.

RECOMMENDATION

Moved: Member Lane Ayr

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board approve the sum of \$2,000.00 (plus GST if applicable) be paid from the Boards Community Fund account to From Script to Screen towards film-making workshops.

Abstained: Cr Ann Court

LOST

The meeting adjourned at 11.39am.

The meeting reconvened at 12.12pm.

7.3 PROJECT FUNDING REPORTS

Agenda item 7.3 document number A4681387, pages 74 - 81 refer,

RESOLUTION 2024/40

Moved: Member Lane Ayr
Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- 1. Busy Bees**
- 2. Kerikeri Vertjam 2024**

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 BAY OF ISLANDS - WHANGAROA COMMUNITY HALL ANNUAL INFORMATION 2022-2023**

Agenda item 8.1 document number A4662183, pages 82 - 148 refer.

RESOLUTION 2024/41

Moved: Member Belinda Ward
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands - Whangaroa Community Hall Annual Information 2022-2023.

CARRIED

Member Jane Hindle left the meeting at 12.49pm.

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MAY OPEN RESOLUTION REPORT

Agenda item 8.2 document number A4687039, pages 149 - 150 refer.

RESOLUTION 2024/42

Moved: Member Jane Hindle
Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board May Open Resolution Report.

Absent from the room during voting: Member Jane Hindle

CARRIED

Member Jane Hindle returned to the meeting at 12.51pm.

8.3 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2024

Agenda item 8.3 document number A4675097, pages 151 - 157 refer.

RESOLUTION 2024/43

Moved: Member Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board receive the report entitled “Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 March 2024”.

CARRIED

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/44**

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - New lease request over 195 Puketona Road, Paihia - Job Complete Limited	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

At 12.56pm the meeting moved into Public Excluded.

At 1.26pm the meeting returned to Public.

10 TE KAPINGA HUI / MEETING CLOSE

At 1.26pm Member Jane Hindle concluded the meeting with a Karakia.

The meeting closed at 1.27pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 20 June 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORT

File Number: A4732832

Author: Kim Hammond, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, and Members Lane Ayr, Jane Hindle and Bruce Mills.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. Chairpersons Report - Belinda Ward - A4734992  
2. Members Report - Lane Ayr - A4734376  
3. Members Report - Jane Hindle - A4732760  
4. Members Report - Bruce Mills - A4732811  



Bay of Islands-Whangaroa
Community Board

Member's Report

Name: Belinda Ward
Subdivision: Paihia Subdivision
Date: 1st April 2024 – 28th April 2024

Meetings Attended

Date	Meeting	Comments
29/04/24	FNDC Information session on Animal Management	Virtual - Teams
29/04/24	Workshop to develop a localised Destination Management Plan for Russell & surrounds future Tourism Industry	The Duke Function Room - Russell
30/04/24	Attended LTP verbal submissions on Consultation Document - Presented BOI-W CB submission with support of Deputy Chair Lane Ayr	FNDC - Kaikohe
01/05/24	LTP Verbal submissions on Consultation Document - Te Ahu Kaitaia	Virtual - Teams
02/05/24	BOI-W CB Agenda Preview	Virtual - Teams
07/05/24	Te Koukou - Transport Committee Workshop ahead of Service Delivery Workshop	Virtual - Teams
09/05/24	FNDC Meting	FNDC - Kaikohe
13/05/24	AGM Friends of Williams House, Paihia Library Inc.	Paihia Fire Station - Bayview Rd Paihia
15/05/24	FNDC LTP Pre-deliberations workshop	FNDC - Kaikohe
16/05/24	BOI-W CB meeting. Pre-meeting with CEO followed by FNDC Halls & Facilities Strategy 2015 & Community Halls Policy 2016	The Centre - Cobham Rd Kerikeri
20/05/24	CB Chairs catch-up with Mayor	Virtual - Teams
21/05/24	Te Koukou - Transport Committee Mtg & Regional Speed Management Plan Update discussion	Virtual - Teams
04/06/24	Findings of the District Housing & Business Development Capacity Assessment (HBA) workshop	Virtual - Teams

Community Issues

Issue name	Comment
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Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. 04/06/24 Awaiting reply from NRC
20/04/24	Received a call from a Waitangi resident requesting to meet re future Waitangi Marae Plans - to meet on-site early June

Requests for Service (RFS)

RFS number	Date	Comment
Via Solid Waste Engineer	29/11/23	An email was received from a resident requesting the removal /closure of the kerbside collection point on Montrose Road. CB need to advise Council under delegation? Update: Solid Waste Manager to meet with relevant CB members via Teams 9/3/2024 Update: Meeting held & CB member to forward wording for bin signage. Rat infestation has now become a health issue despite regular baiting & information is being gathered to look at closing this site.
4184582	08/12/23	An email was received from a resident via the Solid Waste Engineer requesting the removal /closure of the kerbside collection cnr. Wiroa & Ladore Roads. CB need to advise Council under delegation? Update: Solid Waste Manager to meet with relevant CB members via Teams 9/3/2024 Update: Meeting held & CB member to forward wording for bin signage.
4186238	13/12/23	Request for all broken traffic safety timber barriers along Te Karuwha Parade Waitangi to be removed for health & safety & beautification issues. Response received from Ventia 21/12/23. "They are not deemed to pose a tripping hazard, FNDC are investigating options pending budget availability. As such no action will be taken by us at this time." Still not resolved satisfactorily 04/06/24
4189563	22/01/24	Various RFS's emailed by a resident regarding issues between Te Haumi Paihia & the Waitangi Bridge. Update: KH is forwarding to the perspective departments & staff to action & obtain feedback. In progress.
Email via KH	29/01/24	Urgent action required to sweep all the sand off the Te Karuwha Parade Waitangi footpath before 2nd February. The sand has been there for well over a week since the last big seas. No action as at 29/3/24 Update: 20/03/24 Footpath is worse now following another big blow & still no maintenance!
Email via KH on behalf	16/02/24	1. Designation of land behind fence near Waitangi Pensioner Flats. 2. Bollards need reinstating on Te Kemara Ave Reserve Waitangi.
Email via KH On behalf	10/03/24	1. Seaview Road Paihia - footpath boardwalk needs replacing - Work is scheduled. 2. Vegetation at the rear of Williams House Paihia needs removing as it has become a fire hazard.

4199159	03/04/24	Email received from Takau Bay Residents re road, grading, sealing & speed limit issues.
4153943 4167086 4197247	15/04/24	I received a call & emails from a Tapuhi Road resident in Hukerenui regarding culverts & drains blocked with metal & historical RFS's.
4195214	19/04/24	Blocked drains in Sullivans Road Paihia were worked on by the contractor & the job is not finished.
4200308	01/05/24	Historical RFS in relation to cut vegetation on private property 4 Te Kemara Ave Waitangi - property owner following up on this

Resource Consents:

RC: 2240418-RMACOM 818 Kerikeri Inlet Road - Cnr. Wharau Rd & Kerikeri Inlet Road.
Lot 2 DP52837 (Hayson Holdings Ltd)

1. Staged subdivision to create 10 additional Lots in the Coastal Living Zone breaching the minimum lot size rule as a Non-Complying Activity.
2. To apply for land use to Visual Amenity, Earthworks & setback from Boundaries in the Coastal Living Zone.

RC: 240459 - RMALUC 57A Hall Road Kerikeri 0230

To construct 15 new residential units in the Residential Zone, breaching the Residential Intensity, Setback from Boundary, Stormwater Management, Sunlight, Parking & Access Rules of the District Plan as a Discretionary Activity.

Other Issues



Bay of Islands-Whangaroa
Community Board

Member's Report

Name: J Lane Ayr
Subdivision: Kerikeri
Date: Mar 29/24- Apr 29/24, Apr30/24 – May 30/24

Meetings Attended

Date	Meeting	Comments
05/04/24	Agenda preview with Chair zoom	10.00am - 11.00am
18/04/24	BOI Whangaroa Community Board meeting Kerikeri Turner Centre	9.30am - 4.00pm
25/04/24	ANZAC DAY Dawn Service	5.45am - 7.00am
25/04/24	ANZAC DAY Morning Service	9.40am - 10.45am
29/04/24	Community Catch Kerikeri	10.00am - 11.45am
03/05/24	LTP verbal submission Kaikohe	9.30am - 11.00am
09/05/24	Agenda preview with Chair zoom	9.30am - 10.30am
16/05/24	BOI Whangaroa Community Board meeting Kerikeri Turner Centre	9.00am - 1.30pm
16/05/24	Halls and Facilities Review	1.30pm - 3.00pm
24/05/24	Community Catch Kerikeri	10.00am - 11.00am
30/05/24	Kerikeri Domain Planting Meeting Zoom	10.00am - 11.00am

Community Issues

Issue name	Comment
Kerikeri Community Groups	As noted in previous reports participation in volunteer groups is at a low level, while there are various items that contribute to this situation, one of the major issues is when community groups are stalled in getting on with projects the Kerikeri Domain is a prime example People volunteer to "get things done" not join the bureaucratic waiting line

Requests for Service (RFS)

RFS number	Date	Comment
		Alderton Park continues Residents continue to contact me Im at a loss to answer them It now appears that staff member dealing with this issue has left FNDC will continue to seek clarification Issue appears to be that staff move and there is no "hand over" of issues
		Re Painting road markings in PO parking area This item has now been presented to numerous managers, more than a year and a half ago I walked a senior manager around the lot (she was nearly run over with someone going the wrong way) and yet STILL NOTHING HAPPENS are we (FNDC) waiting for more accidents I witnessed another confrontation on the 24 th

Resource Consents

Re 2240459		57 a Hall Road
Re 2240418		818 Inlet Road

Other Issues



Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 29 April – 29 May 2024

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

This month the Russell community acknowledges a tragic accident which took the life of Tim Sticke Grant two weeks ago. He was a real community minded individual who volunteered in many ways to make a difference in this village. Haere atu rā e Tim, haere ki ngā huarahi o ngā Tupuna.

Meetings Attended

Date	Priority	Meeting	Comments
29 Apr to 3 May 24	#3,4,5	Running the Placemaking Pop-up in Kororāreka Russell.	Positive experience.
16 May 24	#1,2,3,4,5	Community Board meeting	The Turner Centre
16 May 24	#1,3,4,	Town Hall workshop with Michelle Rockell	The Turner Centre
16 May 24	#3,4,5	Placemaking Meeting to discuss Activation weekend	Scheduled 15-16 June
20 May 24	#3,4,5	Town Hall Committee meeting	See issues
23 May 24	#3,4,5	Placemaking Meeting to progress Activation weekend	Click or tap here to enter text.
28 May 24	#1,2,3,4,5	Fortnightly catch-up with Community Board co-ordinator	Via Teams
29 Apr to 27 May 24	#1,2,3,4,5	8 Facebook posts (low volume of posts as I was on holiday for 10 days). Also significantly more interest in the previous month due to LTP content items. Reach 13,421↓ 31.3% Visits 48 ↓ 67.9% Page Followers 1,033 (1,027) New Likes 9↓	Most popular posts were Community Board appreciation award (9.6K) Youth strategy (3.1K) Community Board meeting results (2.6K) Citycare hiring advert (2.6K) Paihia waterfront closure (2.3K)

Placemaking on the Strand

The Placemaking Project in Kororāreka Russell kicked off with Community Consultation held in the form of a Pop-up shop on the corner of Cass Street and York Street. Open for 10 days, this provided an excellent means of hearing what the community thought of the opportunity and put forward their suggestions. Great care was taken to ensure that all ideas were respected and welcomed, with an emphasis on the fact that nothing was planned, and the Community would make any decisions on what would happen. It created a high trust environment and there were benefits on multiple levels.

There was a very clear and consistent message of how much the community loved their village and wanted to protect its special heritage atmosphere (nothing surprising there!). It enabled us to catch a rich dataset of community aspirations, which will feed into future strategic plans once we get through the next 3-year LTP.

My particular thanks go to the members of FNDC staff who attended to man the shop. The community appreciated being able to talk to experts in specific areas, even those trying to navigate the RFS system and failing, and it was so much more constructive than a town hall meeting approach where an adversarial setting inevitably results in unhelpful outcomes. One particular staff member has remarked that this was the best community consultation they have ever been involved with.

We are now working on the second phase, being the Activation Weekend. This is where the myriad of ideas will be prioritised before action takes place. Some ideas will end up in the RFS system, others will go to the LTP to be captured for future priority. *Watch this space!*

General

I would like to thank Council for the flurry of activity that has happened in Russell over the past couple of weeks; quite a few things were ticked off the list. The Queen Street footpath is now complete and has been done to an excellent standard; we have finally had the carparks marked outside the tennis courts (makes a big difference to parking over summer); hedgerows have been trimmed and trees cut back. The boat ramp project is just about to get underway.

Other Community Issues

Issue name	Comment
Parking in Russell over summer #3,4	This is another perennial problem, exacerbated by trailers using the boat ramp. Like summer litter, it's short-term issue and needs some creative thinking for a temporary solution. Goal is to get a community group to look at issue and come up with local solutions.
Russell Town Hall #1,3, 4,	The Town Hall Committee is experiencing some challenges. Since the death of Colleen Bottrell (the doyen of Russell Town Hall) the remaining committee has been muddling along. It's clear that we need to refresh the committee and I am working with the Chair on putting in some basic governance guidelines and getting some new committee members from the community.
Russell Toilets #1,3, 4,	I've fielded numerous complaints about the toilets in Russell over summer. This also came up during the Placemaking Pop-up and the Destination Management Plan workshop. Additional cleaning is provided over peak season (Christmas/New Year) but it does not solve the issue of cruise ship visitors. It is totally unreasonable to expect the local ratepayer to foot the bill

	for these visitors and I have written to Far North Holdings to ask they build in the cost for additional toilet cleaning on the days that Cruise ships are in the Bay. These negotiations are carried out in May so hopefully next year things will be better.
Russell Urupā (Cemetery) #1, 3, 5	Looking good for Phase 2 to commence in July. Seems that the concerns over unmarked graves was misplaced, it appears they were just tree stumps.
Russell Boat ramp carpark #3, 4, 5	This is now finally underway; the ramp will be completed before the Yellow Tail Tournament starting 9 June and the carpark the following week.
Sewage smells in Matauwhi Bay	Received numerous complaints about the stench from the two sewage pump stations in Matauwhi over summer. Have raised this again in a hui with FNDC.
Russell Drainage #1, 2	Submitted in LTP requesting proper maintenance.
Maromaku Toilet #1, 3	Have not heard anything back from Maromaku
Maromaku and Matawai Roding #1, 2, 3	Roddy and I would like an assessment of the overall area with a plan to carry out work in an orderly and systematic fashion that the community can understand. We are now working on a joint request.
Rawhiti Road #1, 2,	New review of key criteria in terms of road prioritisation has elevated this road. However, funds for road sealing have been removed from LtP.

Requests for Service (RFS)

RFS number	Date	Comment
(4001004) 4139204	(11/02/20) 15/12/22	Car parking lines for parking outside Russell Tennis Court. A huge thank you to Elizabeth Stacy for getting these done when other road marking took place during May. It's improved parking significantly.
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. <u>Tree now growing back.</u> MORE SILT REMOVAL. NEEDS TO GO IN LTP.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Will need legal, roading and engineers involved. ENGINEERING DESIGN COMPLETED, NOW WHAT?
4174834	11/04/2023	Boat hull on reserve on Te Hue. Encroachment officer chasing complainant to arrange a date for site visit.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. ENGINEERING DESIGN COMPLETED, NOW WHAT?
4175408	15/09/2023	Stormwater and drainage issues from Long Beach Road onto Duffus Estate land, longstanding and not resolved.

4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
4193628	05/03/2024	Drainage on Yorke Street, works have been delayed and are currently scheduled to commence in late April
4179871 4179872 4195221 4195222	Various	Various potholes on Pitt Street which have not been repaired despite numerous RFSs. Customer has met with Council staff and discussed the frustrations over the lack of coordination of Council contractors. It is something I raised in the LTP.

Other issues

There seems to be a general habit of closing RFSs before the work is carried out and completed. The customer is told a date, but the work then doesn't happen. They then have to raise new RFSs to get things done and it is extremely frustrating for all concerned.

Ongoing lack of communication on issues that directly affect the community – it seems that the Community board members are often left in the dark, yet it is us that the community complains to first. A good example of this is the new Community Services contract where it is the most visible contract in the community, and the one people complain most about to us.

In addition, the upgrade to the FNDC website has removed the alerts that I received daily which helped me get information relating to this Ward out on Facebook. There is no where to receive alerts and it probably also affects users receiving information about Resource Consents, Liquor licensing and Public Notices. Thus I am even more in the dark unless I spend time trawling for information.

A mobile license (MOBILE-1) was issued to a food vendor to sell food on the Wharf in Paihia and Russell and the Strand. This is right opposite two restaurants, and round the corner from two others. I received a number of complaints from the restaurant owners. Council should not have issued a Mobile license within 400 metres of other businesses selling similar goods or services, and curiously they do not have jurisdiction over the wharf (FNHL and the Wharf Trust). I would like to know how this happened. Have not heard back, still need to follow up. **Still waiting on this.**



Bay of Islands-Whangaroa
Community Board

Member's Report

Name: Bruce Mills

Subdivision: Whangaroa Subdivision

Date: March – May 2024

Meetings Attended

Date	Meeting	Comments
07/03/2024	Kaeo River Catchment Group – NRC	Stage discussed and moved to investigate
19/03/2024	Whangaroa Community Pool	Advised to submit to the Long-Term Plan
21/03/2024	BWCB Meeting	Turner Centre
03/04/2024	Whangaroa Community Trust Meeting	
12/04/2024	Requested in inspect Kaeo Hall for leaks after the heavy rain	No leaks at this stage
12/04/2024	Cleared fallen tree blocking access to Lake Manuwai	
18/04/2024	BWCB Meeting	Turner Centre
06/05/2024	Kaeo Hall leaks meeting	Met with staff and new theory on the leaks
07/05/2024	Whangaroa Community Trust	Annual General Meeting
07/05/2024	Meeting with Whangaroa Runanga	Projects
09/05/2024	Meeting with Whangaroa Runanga	Funding
16/05/2024	BWCB Meeting	Turner Centre

Community Issues

Issue name	Comment
Roading	Everyone is complaining in the community

Requests for Service (RFS)

RFS number	Date	Comment
4195624		Graffiti Kaeo toilets – temporary fix

4195616		Speed limits on Omaunu Road – no action
4201283		Waiare rubbish on State Highway 10 – staff frustrated
4199713		After rough mowing of grass blocking Omaunu Road, request to now spray it.
4203897		Solar light corner of Omaunu Road and Dip Road not going – no action

7.2 PROJECT FUNDING REPORTS

File Number: A4735131

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Kitted NZ
- b) Ngā Kai a te Māori
- c) Russell Christmas Parade
- d) Tai Tokerau Festival 2024
- e) Wainui Marae Trustees

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.











TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

- 1. Kitted NZ - A4735111  
- 2. Nga Kai a te Maori - A4735117  
- 3. Russell Christmas Parade - A4735118  
- 4. Tai Tokerau Festival - A4735119  
- 5. Wainui Marae Trustees - A4735108  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Kitted NZ, and Flash Gordon Photography

Name & location of project: Making Space for Gymnasts & Dancers, Proctor Library, Kerikeri

Date of project/activity: 7-16 March 2024

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$3,000

Board meeting date the grant was approved: 15 February 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Warehouse Stationery Kerikeri – Kitted voluntary contribution	\$242.50	✓
Kitted NZ – spreadsheet detailing voluntary contributions	\$4,930.00	
Flash Gordon Photography – invoice for printing and framing costs	\$3,001.53	✓
Flash Gordon Photography – spreadsheet detailing voluntary contributions	\$4,080.00	
Total:	\$12,254.03	

Give a brief description of the highlights of your project including numbers participating:

Please see the attached report that dives into the audience and engagement insights.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

We achieved our project goal of using creative imagery to inspire conversations about gender inequity in facility and park design and development. The comments from exhibition visitors centred on being surprised by the insights conveyed by the images and being visually inspired by our youth voices.

Please see the attached report.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please see the attached poster.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/events/823507346456417>



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation:	Toi Tangata (Te Hotu Manawa Maori Ltd)
Name & location of project:	Ngā Kai a te Māori - with Joe Mcleod
Date of project/activity:	22nd March, 29th March & 12th April 2023

Which Community Board did you receive funding from?

☒

Te Hiku

☒

Kaikohe-Hokianga

☒

Bay of Islands-Whangaroa

Amount received from the Community Fund:	\$ 5700
Board meeting date the grant was approved:	February 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Vancy Van Hire	\$ 5200	
New world	\$ 205.55	
āteanui Limited	\$ 345	
	\$	
Total:	\$ 5750	

Give a brief description of the highlights of your project including numbers participating:

The turn out was great with around ~160 participants in total across the three wānanga. Some returned to later wānanga to consolidate their learnings. The participants that attended reflected an intergenerational interest in this space - from tamariki, to rangatahi, to pakeke and kaumatua. This made the learning and whanaungatanga even richer. At all three wānanga, haukainga and whānau of the marae were present and made up a majority of participants. At at least one marae, Te Piiti marae, haukainga are already gearing up to host another internal wānanga amongst themselves to share notes, revisit learnings and practice the things they learnt.

Private Bag 752, Memorial Ave, Kaitake 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

- Strengthening whānau connections back to marae, and kainga
- Intergenerational learning alongside tamariki and kaumātua. In particular affirming the experiences and valuable perspectives of kaumātua who recognised a lot of the practices that were being shared
- Learning through practice and in community, allowed for layers of reinforcement of learnings. Learning of plant names and their uses.
- Greater connection to ngāhere, greater confidence to harvest from local places. Also see evaluation summary attached

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

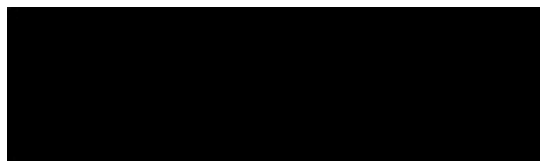
See attached as well as link: <https://www.facebook.com/toitangata.nz/posts/pfbid02rLfYEZGAu8DDqhcD2m8AFcZhqZB6oYePTjyJfts7ZChWabqNo9dSZ1iNLG5PwkgI>

If you have a Facebook page that we can link to please give details:

Not a facebook page, but links to posts and events as above

This report was completed by:

Name: Haylee Anne Koroī



29.04.2024

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Bay of Islands Walking Weekend

Name & location of project: Russell Santa Parade

Date of project/activity: 10 December 2023 _____

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$5000

Board meeting date the grant was approved: 28 November 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for***
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.***

Supplier/Description	\$amount	Receipt/s attached (please tick)
Four Square – bbq supplies	\$2750.60	√
Traffic Management	\$517.50	√
Traffic Management	\$545.10	√
Face Painting - consumables	\$132.50	√
Prizes – Four Square	\$400.00	√
Face Painting - Melody	\$100.00	√
Orongo Bay Service Station - prizes	\$141.40	√
Long Beach Coffee	\$66.00	√
Orongo Bay Service	\$214.40	√
Four Square	\$232.03	√
Total:	\$5,099.53	

Give a brief description of the highlights of your project including numbers participating:

A great community coming together to celebrate the essence of Christmas. A day of sharing, caring, giving and being together.

Over 40 floats, including individuals, participating in the spirit of things, culminating in a beach picnic at Long Beach (Oneroa) where a free bbq took place, a beach dig, games tug o war, and general family time.

The kids stalls, the beach games, the Nanas and Poppas and all the helpers, made for a successful day.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

People could celebrate each other without costing them. Usually the event ends at the tavern, but ending at the beach made it more family orientated and more suitable for children.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

A video and photos have already been sent to Kathryn Trewin. They were emailed on 14 December 2023. Acknowledgements were made on the Russell Community email, the Russell Facebook page, Russell Lights and verbally on the day.

If you have a Facebook page that we can link to please give details:**This report was completed by:**

Name: Tracy Cadogan and William Fuller



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Okaihau College _____

Name & location of project: Tai Tokerau Festival 2024 – 58 Settlers Way, RD 1, Okaihau _____

Date of project/activity: 10th April 2024 and 11th April 2024 _____

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$6,647.00 _____

Board meeting date the grant was approved: 14th December 2023 _____

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Kia Tupato – Traffic Management – 10 th April 2024	\$ 2,912.50	✓
Kia Tupato – Traffic Management – 11 th April 2024	\$ 2,446.50	✓
Cowley's Hire – Scissor Lift -extra hireage	\$ 295.54	✓
Cowley's Hire – Hireage of Safety harness for Scissor Lift	\$ 185.13	✓
Northland Waste – Recycle bins x3	\$ 43.50	✓
The Warehouse – tape for parking spaces on field	\$ 104.90	✓
Office Max – Safety Vests for staff and volunteers	\$ 196.23	✓
Kia Tupato – Security	\$ 462.70	✓
Total:	\$ 6,647.00	

Give a brief description of the highlights of your project including numbers participating:

The Tai Tokerau Festival was a huge success. There were 26 Kura that attended from Mahurangi to the Far North. Some of the Roopu had 75 Tamariki standing and one Roopu had 200. We had 28 stalls and 23 of those were Kai stalls and some of those travelled from Auckland to be part of the two day Festival. Throughout the Festival, the large number of people who attended, congratulated Okaihau College on a fabulous occasion.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

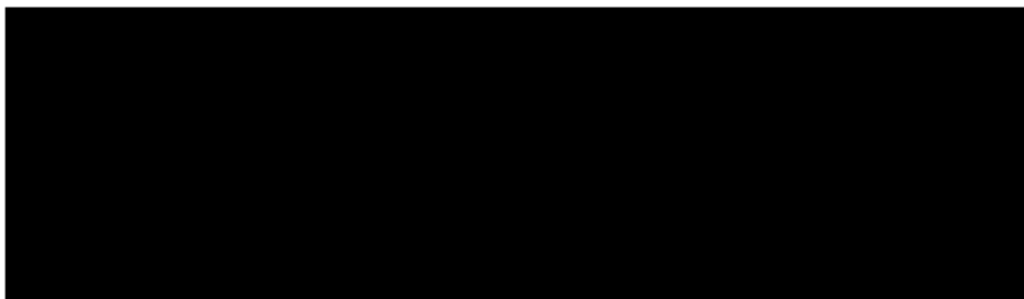
A number of residents of the community and surrounding areas, attended with Kai stalls for two days of the Festival.
We calculate that approximately 8,500 people attended over the two days.
The local cafes, butchers and country store were prepared for extra custom and they were not disappointed.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We have attached a copy of our Te Tai Tokerau Festival 2024 booklet that was produced and distributed throughout our two (2) day event.
Also attached is a copy of our Sponsor's poster that we placed around our school throughout the Festival and on our Facebook page.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/groups/301937286666588>

This report was completed by:



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Wainui Marae Trustees

Name & location of project: Piri Wiremu Mokena Memorial Tournament

Date of project/activity: 20-22nd October 2023

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund:

Board meeting date the grant was approved: Unknown

Please give details of how the money was spent: Marquee for Wainui Marae

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
←Hercules Instant Shelter	\$10,928.27	
	\$	
	\$	
	\$	
Total:	\$10,928.27	

Give a brief description of the highlights of your project including numbers participating:

The 40 years memorial tournament saw a number of whanau return home to participate in the sports, come and watch the games, and support local Marae stalls. Whanaungatanga, manaakitanga was a highlight over the weekend, there were well over 2000 people over the 3 days. Starting with a powhiri and dinner at Wainui Marae.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

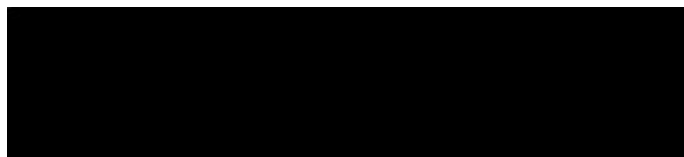
This event projected extra money into our local stores, as well as our Marae the Rugby Sports Club. It brought many home where some would of stayed in camps, motels etc. Having family come home to catch up with whanau, and whanau helped them with any jobs that needed attending too.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

I will attach to this email.

If you have a Facebook page that we can link to please give details:**This report was completed by:**

Name:Melissa Pivac



Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

7.3 FUNDING APPLICATIONS

File Number: A4735282

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One resolution is being rescinded as the applicant has not uplifted the funds and has not responded to any emails or phone calls to determine if the project is still going ahead.
- Including the rescinded funds noted above, the Board has **\$33,884.52** to allocate for the Community Board Fund in the 2023/2024 financial year.
- The Board has **\$90,575** to allocate for the Placemaking Fund in the 2023/2024 financial year.
- Nine new applications have been received, requesting \$169,780.
- Councils auditors have advised that for any funding to be carried over to the new financial year, there must be complete and accurate backing documents (including relevant timeframes) and that a resolution cannot be passed "subject to a funding application being received". This overrides section 13 of the current community grant policy as it is a statutory requirement.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board rescind resolution 2023/82 of 6 July 2023 approving the sum of **\$3,582** (plus GST if applicable) from the Boards Community Fund account to Russell Birdman Trust towards the costs of the 2023 Russell Birdman and directs that the funds be returned to the Community Grant Fund for reallocation.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board approve the sum of **\$11,250** (plus GST if applicable) be paid from the Boards Community Fund account to the Conquer Caulerpa Trust towards education and promotion of exotic caulerpa.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Fund account to the Click Happy towards running the Finding Venus body positivity programme and art workshops for rangitahi in the Bay of Islands-Whangaroa ward.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Fund account to Toi Ngapuhi Ltd towards the costs of Te Toi Mahara Arts Summit.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board approve the sum of **\$4,095** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Opuia Hall Society towards rehabilitation and safety improvements outside the Opuia Hall.

<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board approve the sum of \$8,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Te Runanga o Whaingaroa</u> towards Te Rā o Ngā Tamariki children's day celebration of Matariki 2024.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board approve the sum of \$2,539.52 (plus GST if applicable) be paid from the Boards Community Grant Fund account and to \$1,460.48 (plus GST if applicable) be paid from the Boards Placemaking Fund account (a total of \$4,000) to <u>Bay of Islands Waldorf Trust</u> towards the completion of the project including whakiro carvings on the multi-use teepee.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board approve the sum of \$7,935 (plus GST if applicable) be paid from the Boards Placemaking Fund account to <u>Vision Kerikeri</u> towards tree and track maintenance on the Wairoa Stream track.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board approve the sum of \$71,179.50 (plus GST if applicable) be paid from the Boards Placemaking Fund account to <u>Bay of Islands Walkways Trust</u> towards the creation of additional sections of the Russell-Okato Cycle Trail. It is noted that any signage on this part of the trail will remain the responsibility of the applicant and will not be maintained or repaired by Council.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board approve the sum of \$10,000 (plus GST if applicable) be paid from the Boards Placemaking Fund account to <u>Kerikeri Sports Complex</u> towards Te Amo Pūtoro,</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board approve the request from Business Paihia to use the funds granted in resolution 2024/29 in the sum of \$22,500 (plus GST if applicable) be used towards the costs of venue hire and event promotion for the wider festival, due to funding restraints cancelling the sound/light show.</p>

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;

6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
Everybody is a Treasure – youth arts wananga and body positivity project	\$3,000	\$3,000	The applicant is seeking funding to work with schools and run a body positive programme (Finding Venus) as well as running a wananga for Far North in association with local schools. The applicant has applied to all three Boards for funding. This meets community outcomes 1, 3 and 6	Arts, Culture and Heritage/ Event
Conquer Caulerpa Trust -promotion and education	\$11,250	\$11,250	The Trust has been working with NRC to promote awareness and educate the public about the issues around exotic Caulerpa in the Bay of Islands. NRC have provided funding in the past, but currently have no budget to fund them for this financial year. The trust is seeking funding from the Board for the first time.	Community Development
Opua Hall Society – rehabilitation and safety improvements	\$4,095	\$4,095	The Opua Hall was affected by sewerage and wastewater overflows, which have since been repaired by FNDC. The external area of the hall, which was severely impacted has had limited remediation provided, with no further funding or plans for remediation in any FNDC budget. The hall committee is seeking funding to undertake further works in this area, which is not opposed by the FNDC facilities team.	Infrastructure
Te Runanga o Whaingaroa – Te Rā o Ngā Tamariki	\$8,000	\$8,000	The applicant is seeking funding to run a comprehensive children's day event in Kaero celebrating Matariki 2024.	Arts, Culture and Heritage/ Event
Toi Ngapuhi Limited – Te Toi Mahara Arts summit	\$10,000	\$5,000	The applicant has also applied to Creative Communities for assistance towards the costs of holding the Te Toi Mahara Arts Summit, which focuses on Ngapuhi art and artists.	Arts, Culture and Heritage/ Event

Applicant	Requested	Recommend	Comments	Type
Waldorf Education Trust – Whakiro carvings on multi-use tee-pee structure	\$4,000	\$4,000	The applicant is seeking funding for the completion of a project involving whakiro carvings and a multi-use teepee at their kindergarten. They have been working towards acquiring funding for this project and have previously secured \$2,500 from the creative communities committee.	Arts, Culture and Heritage/ Event
Vision Kerikeri – Wairoa Stream Track repairs and maintenance	\$7,935	\$7,935	The applicant is seeking funding towards tree felling and track maintenance along the Wairoa Stream track. They have a volunteer agreement with Council to undertake this work, and Council staff have confirmed that they are supportive of these works, but have no budget within Council to undertake the planned projects.	Infrastructure
Bay of Islands Walkways and Walking Trust – Russell-Opua Cycleway	\$71,500	\$71,179.50	The works planned are being done in association with the NTA. The proposal for the new sections is specifically for the cycle trail, and FNDC asset staff indicate it would not be (or become) an asset of FNDC. They do request that there needs to be an agreement that the signs planned for these works do not belong to Council and will not be maintained by Council.	Infrastructure
Kerikeri Sports Complex – Te Amo Pūtoro	\$50,000	\$10,000	The applicant is already working with FNDC towards this project and it is noted that staff time and support has been provided by Council towards this project, including an agreement in principle towards future maintenance.	Infrastructure

Applicant	Requested	Recommend	Comments	Type
Business Paihia – Matariki 2024	\$22,500	\$22,500	<p>The applicant was granted funding at the Board meeting of 18 April 2024 (2024/t29) towards costs of the lighting and sound for the show that was to take place on Matariki evening. This show is now unable to go ahead as sufficient funds have not been secured.</p> <p>The applicant is asking if they can use the funds towards venue hire and promotion of the wider festival, as an expanded programme of workshops and events have been added on in place of the single show.</p>	Arts, Culture and Heritage/Event

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Click Happy - A4735112 [↓](#) 
2. Conquer Caulerpa - A4735114 [↓](#) 
3. Opuia Hall Society - A4735120 [↓](#) 
4. Te Runanga o Whaingaroa - A4735109 [↓](#) 
5. Toi Ngapuhi - A4735113 [↓](#) 
6. Waldorf Educational Trust - A4735116 [↓](#) 
7. Vision Kerikeri - A4735110 [↓](#) 
8. Bay of Islands Walkway Trust - A4735115 [↓](#) 
9. Kerikeri Sports Complex - A4735107 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation Number of Members

Email Address

Please briefly describe the purpose of the organisation.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The top young creatives from each of the regions will be invited to a Youth Arts Wananga to develop their skills and connect them with Create Happy Media, New Zealand's largest youth run media platform. The students that run it were 13 when they started it and it now has over 60 writers from around the country covering the good news stories of youth. Each year they put on a Compassionate Journalism course and have built up their stable of writers but now have an imbalance and would like to develop more artists to support the writers.

The magazine and blog create a platform for talented artists from around the region to have their art featured. The workshop will take place over two days and will stretch the artists commercially relevant skills while at the same time buildin community. We will hire local artists to join in with the award winning creatives we bring with us. The students will be hooked in with the Create Happy community and given the opportunity to create for the magazine.

The Hundertwasser Art Centre has been struggling to get teens to come in voluntarily to engage with their beautiful centre and talented artists. The wananga will give students a chance to become familiar with the centre and all it has to offer them and get to know the staff. The gallery has been wanting to engage students with collage art similar to what Hunderwasser himself did and this will be the perfect opportunity to get youth involved.

We are applying to all of the regions because we will be asking teachers from all year 8+ schools to nominate their top artists to attend the workshop. The workshop will be free of charge for attendees.

The cost split between all of the regions would help to make it more doable for each region.

We are also applying to Deliver our Award winning Body Positive Program for women and girls called Finding Venus - This information is found on this page: <https://everybodyisatreasure.org/fvtour/>

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	Please see attached budget	
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	39766	9000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
It is all committed to Creative Communities projects in other regions	39000
Or to our project to improve the accessibility of our website.	
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Clever Koru Ltd	6500	xYes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Creative Communities Visual Poetry Jam	3500	2022-2023	xY / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Every Body is a Treasure Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814 (version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232431 From Conquer Caulerpa Trust

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Conquer Caulerpa Charitable Trust

Website

<https://conquercaulerpa.nz/>

Must be a URL.

Facebook page

<https://www.facebook.com/profile.php?id=61557168939126>

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232431 From Stephanie - DRAFT

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

The trust has been set up to manage the eradication of Exotic Caulerpa in the Bay of Islands. They have been responsible for getting the technology and processes in place to eradicate the weed by dredging. This has been in conjunction with NRC. They had ambassadors on the water ensuring people were not in the CAN areas to stop the spread. This is a long ongoing project which will be eradication of the seaweed, education to stop the spread of it, and monitoring to keep on top of the problem.

Number of Members *

3

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Marketing assistance to raise awareness and educate about Exotic Caulerpa in the BOI.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form Application No. BOIWCB232431 From Stephanie - DRAFT

Location *

Bay of Islands

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date ***Date: ***

30/06/2024

31/08/2024

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

This project is to produce quality material that can be used on Social Media and other avenues to communicate, educate and raise awareness. It is two fold:

1. Stop people spreading the Exotic Caulerpa by informing them of the C.A.N area as well as what to do when anchoring in and around the Bay of Islands
2. Seeking donations and sponsorship for the ongoing running cost of this project.

While the project is moving swiftly with the technology, there has not been funding to get the message out to people in the community and many people still do not know how fast growing, and dangerous exotic caulerpa is to our backyard and how the Bay of Islands looks for future generations without this intervention.

This project will benefit the whole community, this problem is in our backyard and is essentially smothering the sea floor, which directly affects our communities' food supply, tourism and business activities, recreational activities for all within the community - the Bay of Islands 'way of life'

We plan to make a series of short videos that will appeal to a wide demographic, which will then be shared on Social Media in a planned campaign targeting audiences we have identified. We will also be producing other material which is not video, but static images we can use for signage, newsletters out to databases etc. The material will also be used on the website and various other online channels.

We have been granted money from NRC for the marketing planning - and this funding will be used to design the briefs, create and run the campaigns.

Project Cost

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232431 From Stephanie - DRAFT

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$	\$	<i>No files have been uploaded</i>	\$
Advertising/Promotion	\$25,000.00	\$11,250.00	Filename: 16695e23f84538abb8ca5a75e8cdfd74.pdf File size: 40.3 kB Filename: Quote QU0096.pdf File size: 83.4 kB	\$25,000
Facilitator/Professional Fees	\$	\$	<i>No files have been uploaded</i>	\$
Administration (inc. stationery/copying)	\$	\$	<i>No files have been uploaded</i>	\$
Equipment Hire	\$	\$	<i>No files have been uploaded</i>	\$
Equipment Purchase (describe)	\$	\$	<i>No files have been uploaded</i>	\$
Utilities	\$	\$	<i>No files have been uploaded</i>	\$

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232431 From Stephanie - DRAFT

Hardware (e.g. cement, timber, nails, paint)	\$	\$	No files have been uploaded	\$
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded	\$
Refreshments	\$	\$	No files have been uploaded	\$
Travel/Mileage	\$	\$	No files have been uploaded	\$
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

25000

Must be a number.

What is the amount you are requesting from the Board? *

\$11,250

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232431 From Stephanie - DRAFT

\$1,800.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$1,800.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Paying ambassadors for boat ramp work and education in schools	\$1,800.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$1,800.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
NRC	\$13,750.00	Approved
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Declaration

*** indicates a required field**

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232431 From Stephanie - DRAFT

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232431 From Stephanie - DRAFT

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Kerikeri Service Centre
17 MAY 2024

Applicant details

Organisation	<input type="text" value="Opua Hall Society"/>	Number of Members	<input type="text" value="28"/>
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

To provide a safe, accessible, affordable, well maintained Community Facility both indoor and outdoor, for the residents of Opua and surrounding region

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity To increase Safety + rehabilitate the Opa Date June '24

Location Community Hall. Time 16 Beechey St, Opa

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? N/A.

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

see pages attached.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column ✓
- If your organisation is GST registered, all requested amounts must be GST exclusive. N/A
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	—	
Advertising/Promotion	—	
Facilitator/Professional Fees ²	—	
Administration (incl. stationery/copying)	—	
Equipment Hire SKIP	575 —	575 —
Equipment Purchase (describe) Contractor	3220 —	3220 —
Utilities	—	—
Hardware (e.g. cement, timber, nails, paint)	300 —	300 —
Consumable materials (craft supplies, books)	—	—
Refreshments	—	—
Travel/Mileage	—	—
Volunteer Expenses Reimbursement	—	—
Wages/Salary	—	not applicable
Volunteer Value (\$20/hr)	—	not applicable
Other (describe)		
TOTALS	4095 —	4095 —

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Yearly Insurance Premium, Rates	2376 -
Firewatch compliance costs due	439 -
June 2024	1310 -
TOTAL	4125 -

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Opua Hall Society working A/c		<input checked="" type="checkbox"/> Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N

Local Grant Application Form



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On behalf of: (full name of organisation)

Opuia Hall Society Incorporated.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
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 - A regularly maintained and current cashbook or electronic equivalent ✓
 - A person responsible for keeping the financial records of the organisation ✓
 - A regularly maintained tax record (if applicable) ✓
 - A regularly maintained PAYE record (if applicable) ✓
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts ✓
 - Tracking of different funding, e.g. through a spreadsheet or journal entry ✓
 - Regular financial reporting to every full meeting of the governing body ✓

Signatory Two

www

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Local Grant Application Form



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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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Local Grant Application Form



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- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☐ ✓ Quotes (or evidence of costs) for all items listed as total costs on pg 6
- ☐ ✓ Ref 001a, 001b Most recent bank statements and, Ref 001c (signed) annual financial statements
- ☐ ✓ See page 6 Programme/event/project outline
- ☐ Not applicable / Education School - A health and safety plan
- ☐ ✓ **Strategic Plan** Your organisation's business plan (if applicable)
- ☐ Not applicable If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ ✓ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation Number of Members

Please briefly describe the purpose of the organisation.

Te Rūnanga o Whaingaroa is a Māori organisation based on Te Tiriti o Waitangi, rangatiratanga, and tohungatanga. We support our marae and uplift the Whangaroa community inclusively through health, housing, education, and cultural revitalisation. We value relationships (whanaungatanga), respect and care (manaakitanga), and unity (kotahitanga) for our people and land (ukaipo).

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event: Puanga I Matariki Ki Whangaroa –

Name of Activity Te Rā o Ngā Tamariki – Childrens Day Date 27/06/2024

Location Kaeo Primary School Time 9.30am-2.30pm

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? N/A

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Application for Funding

Introduction

As we approach the Maori New Year, Puananga I Matariki reminds us: "Children are our greatest gift – He taonga te tamaiti." Our children and mokopuna will shape the future of our nation. We seek your support to celebrate this special time with our event, Puanga I Matariki Ki Whangaroa – Te Rā o Ngā Tamariki.

Takina Puanga

Ko Puanga kei runga

Ko Puanga e Rangi

Tākina mai te ara o Puanganui-o-te-Rangi

Tākina ngā pou o te tau

Ki te whai ao, ki te ao Mārama

Local Grant Application Form



Event Overview

Event: Puanga I Matariki Ki Whangaroa – Te Rā o Ngā Tamariki

Date: Thursday, June 27th

Location: Kāeo Primary School

Purpose

The funding will enable us to provide educational workshops and celebrations, fostering learning and unity within our community. This event will emphasise the importance of our cultural heritage and community bonding through engaging activities centered on Puanga and Matariki.

Lead-Up Activities

1. Video Epi-Series: "Engaging in Puanga in Whangaroa"

- A series featuring respected elders and local residents sharing insights on Puanga's significance.
- Episodes explore traditional practices, seasonal predictions, and the cultural importance of Puanga.

2. Social Media Outreach

- Engaging our community with practical tips and stories about Puanga and Matariki.
- Promotion of an Event Guide of activities and celebrations throughout the Puanaga I Matariki period
- Reaching an average of 17,000 people per month, encouraging community involvement and awareness.

Community Collaboration

We have collaborated with local schools, businesses, and marae to nurture a collective vision for Matariki. This collaboration has strengthened community bonds and enriched the lives of our children and families through shared cultural experiences and educational initiatives.

Local Grant Application Form



Event Details

"Puanga I Matariki Ki Whangaroa, Te Rā o Ngā Tamariki" will feature:

- **Kapa Haka Performances:**

Captivating performances by students from local schools, showcasing traditional Maori dance and song. Inclusion of our High School, for this as well as senior students involved in a supportive and assistance to younger students throughout the day, fostering achievement that can result from changing the interactions and relationships within a school day for these older students.

Educational Workshops:

- Six workshops/breakouts led by community members, focusing on various aspects of Maori culture, including:
 - Traditional storytelling and mythology
 - Star navigation and astronomy and whetu (star) relevant teachings
 - Arts and crafts
 - Environmental education and sustainability
 - Traditional Maori games and sports
 - Star meanings and associations/ enrichments to our lives

Prizes and Resource Giveaways:

Exciting and educational resources to support whānau revitalization practices and encourage ongoing engagement with Maori traditions.

Matariki Working Group

Our Matariki Working Group comprises community members, school representatives, and respected figures. This group focuses on education and inclusivity, with a strong emphasis on our children. Through initial meetings and ongoing wānanga (discussions), we identified community priorities centered on cultural education and community engagement.

Capacity and Capability

Building on the success of the 2023 Hineraumati-Kirihimete Kāeo Christmas Parade, we have demonstrated our ability to manage large-scale community events. Our team is experienced in handling logistics, adapting to challenges, and ensuring positive community feedback. We are confident in our capacity to deliver this event successfully.

Local Grant Application Form



Vision

We aim to make Te Rā o Ngā Tamariki an annual tradition, rotating the lead school each year to extend our reach and ensure the celebration of Matariki throughout our community. Our goal is to foster a deep connection to Maori culture and traditions, making Matariki a time of learning and celebration for all.

Sustainability

To sustain the impact beyond the initial funding, we will focus on:

- **Community Collaboration:**
Encouraging feedback and volunteer opportunities to foster a sense of shared responsibility for sustaining the project's legacy. Continued support for local schools, businesses, stakeholders, marae, and whānau will extend our reach and enhance future initiatives.
- **Resource Creation:**
Developing workshops and an accessible resource hub with educational materials, activity guides, and links relevant to Puanga/Matariki traditions. This hub will serve as a valuable resource for families, schools, and community groups.
- **Ongoing Engagement:**
Maintaining a robust social media presence to continue the conversation and knowledge-sharing beyond the event. This will include regular updates, educational content, and community stories to keep the spirit of Matariki alive throughout the year.

Conclusion

Te Rūnanga o Whangaroa invites you to support our celebration of Puanga | Matariki ki Whangaroa – Te Rā o Ngā Tamariki. Your support will help us bring this vision to life, enriching the lives of our children and ensuring a brighter future for our community. Together, we can create a meaningful and lasting impact, celebrating the rich cultural heritage of Matariki and fostering a strong community spirit, while supporting our children with great learnings "Children are our greatest gift - He taonga te tamaiti."

Thank you for considering our application.

Local Grant Application Form



Programme/event/project outline.

Puanga | Matariki ki Whangaroa

Confirmed: Kaeo Primary, Totara North, Kura Kaupapa x 2, Matuari Bay - no. Attending 296 -305

Event schedule

Time	Activity	Activity description	Location
10.00am	Welcome Pohiri	Bands given	Kaeo Primary School Hall
	Kapa Haka - Kaeo Primary	Star Bands	Kaeo Primary School Hall
	Karakia	Brown labled bags	Kaeo Primary School Hall
10.30am	Activity Round 1		Activity Area 1
Yr 1 & 2	Waiti / Waita	Fishing line / Flax fish / Mau Rakau?	Chatter box Resource
Yr 3 & 4	Waipunarangi / Ururangi	Manu Aute / Manu Tukutuku	Star resources
Yr 5 & 6	Pohutakawa / Hiwa i te rangi	Flax Mat / Nga whetu	Hand out cards
Yr 7 & 8	Puanga	Poi	
11.00am	Activity Round 2		Activity Area 2
Yr 1 & 2	Puanga	Poi	Hand out cards
Yr 3 & 4	Waiti / Waita	Fishing line / Flax fish / Mau Rakau?	Print resource - journal
Yr 5 & 6	Waipunarangi / Ururangi	Manu Aute / Manu Tukutuku	
Yr 7 & 8	Pohutakawa / Hiwa i te rangi	Flax Mat / Nga whetu	
11.30am	Activity Round 3		Activity Area 3
Yr 1 & 2	Pohutakawa / Hiwa i te rangi	Flax Mat / Nga whetu	Hand out cards
Yr 3 & 4	Puanga	Poi	Star resources
Yr 5 & 6	Waiti / Waita	Fishing line / Flax fish / Mau Rakau?	
Yr 7 & 8	Waipunarangi / Ururangi	Manu Aute / Manu Tukutuku	
12.30pm	Matariki - Mahi Toi / Kapa Haka	Before having lunch - each tamati paints hand prints onto our kara	Hand out cards
		Horoi ringaringa	
Yr 1 & 2			Hand out cards
Yr 3 & 4	Kai - Tupu a nuku / Tupu a Rangi	Shared lunches from each kura	Healthy Kai tips
Yr 5 & 6			
Yr 7 & 8			
1.00pm	Activity Round 4		Activity Area 4
Yr 1 & 2	Waipunarangi / Ururangi	Manu Aute / Manu Tukutuku	Healthy tips - fitness
Yr 3 & 4	Pohutakawa / Hiwa i te rangi	Whariki / Nga whetu	Star resources
Yr 5 & 6	Puanga	Poi	
Yr 7 & 8	Waiti / Waita	Fishing line / Flax fish / Mau Rakau?	
1.30pm	Activity Round 5		
Yr 1 & 2		Allowing tamariki who never painted hand prints onto our kara	Hand out cards
Yr 3 & 4			
Yr 5 & 6	Matariki - Mahi Toi		
Yr 7 & 8		IF ALREADY DONE HANDS STAY AT ROUND 4	
2.00pm	Activity Round 6		
	All return to Kaeo School Hall		Colouring packs
	Mihi		Days info sheets
	Karakia		Star resources
	Hoki ki nga kura		
2.30pm	Pack down		

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814 (version Sept 2018)

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	N/A	
Advertising/Promotion – design / origination	1,800	800.00
Signage Ref 002	2,990	1,760
Resources / Giveaways Ref: 003	1,200	-
Facilitator/Professional Fees ²	N/A	-
Administration (incl. stationery/copying) Ref: 003	2,000	1,000
Equipment Hire Ref 004	0	1,500
Equipment Purchase (describe)	N/A	N/A
Utilities / Hire	0	1,093
Toilets / Tables chairs Ref 005		
Hardware (e.g. cement, timber, nails, paint) Ref: 003	2,500	-
Consumable materials (craft supplies, books) Ref: 003	3,000	-
Refreshments Ref: 003	2,200.	600
Travel/Mileage Ref: 003	1,000	250
Volunteer Expenses Reimbursement Ref: 003	500.00	1,000
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)	2,000	
Contingency		
TOTALS <small>*page 8</small>	15,490	8,000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
N/A	
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Te Puni Kōkiri	3,000	Yes ✓ / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
N/A			Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Te Rūnanga o Whaingaroa

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232430 From Toi Ngāpuhi Limited

Form Submitted 22 May 2024, 1:27PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Toi Ngāpuhi Limited

Website

<https://www.toingapuhi.co.nz/>

Must be a URL.

Facebook page

<https://www.facebook.com/profile.php?id=100081742682030>

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232430 From Toi Ngāpuhi Limited
Form Submitted 22 May 2024, 1:27PM NZST

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Toi Ngāpuhi is an artist-driven organisation supporting transformational cultural change across Te Taitokerau by nourishing the distinct creative and cultural identity of Ngāpuhi-nui-tonu. Following the development of Piki Tū Rangitia, the Ngāpuhi 25-year arts and cultural strategy, the key strategic areas of focus for our organisation, as determined by artists and stakeholders of Ngāpuhi-nui-tonu, are:

Cultural excellence, Environmental excellence, Learning excellence, Creative excellence and Mana Whakahaere.

Our work is deeply rooted within the whānau, hapū, iwi and hāpori we serve and their shared collective connections, and we aspire to amplify the voices of those communities through meaningful storytelling.

Number of Members *

1000

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form****Application No. BOIWCB232430 From Toi Ngāpuhi Limited**

Form Submitted 22 May 2024, 1:27PM NZST

Name of Activity *

Te Toi Mahara 2024 Mātiro Whakamua

Location *

Waitangi Grounds

Will there be a charge for the public to attend or participate in the project or event? *☒ Yes☐ No**Entry Cost****If yes, how much?**

\$

Must be a dollar amount.

Project dates:

Start Date

Date *

14/10/2024

Must be a date.

End Date:

Date: *

16/10/2024

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Te Toi Mahara is a three-day, immersive summit of Ngāpuhi-nui-tonu creative and cultural expression. The inaugural instalment of Te Toi Mahara will bring together Ngāpuhi-nui-tonu leaders, change-makers, practitioners and artists together to share kōrero and experiences that explore te toi o te mahara - the origin of why and how we creatively express ourselves. The event will be held at Waitangi on 14th - 16th of October with spaces for keynote addresses, cultural, creative and taiao activations, panel discussions, and shared kai experiences.

Our theme for 2024: Mātiro Whakamua

Titiro ki te pae tawhiti. Look to the horizon.

Mātiro Whakamua is the call to look beyond the horizon, to anticipate with intuitive knowing, and then to create.

Mātiro Whakamua is the knowing of a people who navigated across Moananui-a-Kiwa, of what lay beyond their horizon. Surrendering to the many tohu around them and tuning into heightened senses within the present, they looked beyond the horizon because they knew something greater was waiting.

This year's theme is about Ngāpuhi-nui-tonu moving swiftly forward with eyes fixed beyond

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232430 From Toi Ngāpuhi Limited

Form Submitted 22 May 2024, 1:27PM NZST

the horizon, understanding that this is where our new present exists, and we can draw it ever closer to ourselves. We can create it.

We are in discussions with Ria Hall to hold an M9 event as a ticketed evening event that is open to others. This has yet to be confirmed.

Unfortunately Te Toi Mahara got postponed once in 2020 and twice in 2021 due to Covid but we are committed to hold it in 2024.

We anticipate that we will have around 120-150 participants. The 40 taiohi who have completed our arts leadership programme will be invited to participate in Te Toi Mahara. The event will take place on the Waitangi Treaty Grounds in the big marquee by the whare waka with marquees set up around it for artist spaces. Waitaha at the Copthorne will also be used for an exhibition/workshops and panel sessions.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

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- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Venues	\$39,191.00	\$0.00	No files have been uploaded	\$39,191
Accommodation and travel	\$27,757.00	\$0.00	No files have been uploaded	\$27,757
Facilitators and speakers fees	\$17,400.00	\$0.00	No files have been uploaded	\$17,400

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

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Marketing and documentation	\$20,000.00	\$0.00	No files have been uploaded	\$20,000
Administration and event management	\$81,877.00	\$0.00	No files have been uploaded	\$81,877
Technical hire	\$31,120.00	\$10,000.00	Filename: Sound Cave Revised Quote 7 May 2024.pdf File size: 162.7 kB	\$31,120
Exhibition, activation and workshop costs	\$61,435.00	\$0.00	No files have been uploaded	\$61,435

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

278780

Must be a number.

What is the amount you are requesting from the Board? *

\$10,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

129-768-614

Current Funding

How much money does your organisation currently have? *

\$642,865.00

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232430 From Toi Ng#puhi Limited
 Form Submitted 22 May 2024, 1:27PM NZST

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$642,865.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Te Toi Mahara project and operating costs	\$188,780.00
Programmes -Tai o Hī Tai o Hā, Toi Whakairo, Whakairoiro -Unaunahi and Te Tira Ranga and associated operating costs	\$454,085.00
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$642,865.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Creative New Zealand	\$120,000.00	Approved
Lottery Northland Community	\$38,500.00	Approved
Pub Charity	\$30,000.00	Pending
Oxford Sports Trust	\$25,000.00	Pending
Far North District Council	\$10,000.00	Pending
Sponsors	\$10,000.00	Pending

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

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Other income - Registrations: Yes, there will be a tiered ticketing system for the 100 tickets for sale. Tickets will be priced to cover the catering at a minimum. Taiohi, ringatoi, speakers and Ahi kaa who will be participating in the programme make up the remaining 50-60 attendees	\$15,000.00	Pending
Other income - Toi Ngāpuhi programmes (Tai o Hī Tai o Hā and Whakairoiro)	\$30,280.00	Approved

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Declaration

* indicates a required field

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Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232430 From Toi Ngāpuhi Limited

Form Submitted 22 May 2024, 1:27PM NZST

3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust

Form Submitted 20 May 2024, 1:44PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Bay of Islands Waldorf Education Trust

Website

<https://www.oromahoekindergarten.co.nz/>

Must be a URL.

Facebook page

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form**

Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust

Form Submitted 20 May 2024, 1:44PM NZST

<https://www.facebook.com/OromahoeKindergarten>

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Bay of Islands Waldorf Education Trust governs Oromahoe Kindergarten, Playgroup

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form****Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust**

Form Submitted 20 May 2024, 1:44PM NZST

and Junior Steiner Classroom. We operate whanau workshops and tamariki playgroups to promote community understanding of child development to encourage rich educational experiences. Our overarching priority is to support every child to fulfil his or her unique destiny and to provide him or her with firm foundations so that they can develop into a free, morally responsible and integrated person. Leaders and kaiako collaboratively enact the service's philosophy, with a strong focus on te ao Māori and the Steiner teaching methods. We have a clear vision for our priorities to promote equitable outcomes for all tamariki.

Number of Members *

6 trustees inc. 2 staff members. 7 staff members across Kindergarten and Playgroup

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Multi-use 'Tee-pee' Structure with Whakiro Carving

Location *

Oromahoe Kindergarten

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date ***Date: ***

01/01/2023

01/01/2025

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

We are a rural kindergarten, just outside Kerikeri, based on the philosophy of Waldorf/Steiner education. We strongly believe in the importance of free play for children's

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust

Form Submitted 20 May 2024, 1:44PM NZST

development, and we provide a range of natural toys and resources as well as plenty of experiences in nature to support that development. We have formed strong ties with our local and wider community, including our local iwi and hapū as well as our local marae across the road.

We have been planning a new playground structure for the past 2 years and in October 2022, the Oromahoe Marae Committee approved for a 'tee-pee' like structure to be erected here at kindergarten, made up of 6 pou that will each depict various aspects of Te Ao Māori as well as local history. This bicultural monument is aimed to provide our children with additional play space while prompting them to develop respect for other cultures, particularly tikanga Māori, as well as an understanding of our local whakapapa and whanaungatanga. The structure will be one of a kind, showing the connection between the people, our families and whānau, past and present, and the connection with their ancestors and homelands.

Each pou will depict a different story as follows:

Tane Mahuta: The 3 baskets of knowledge - Kete Aronui, Kete Tuauri, Kete Tuatea

Maunga: Our local maunga is Pouerua, just a few kilometers away from our kindergarten. Also the maunga of Ngāpuhi - Pūhanga Tohorā, Te Ramaroa, Whiria, Panguru, Papata, Maunga Taniwha-Whakarongorua, Tokerau, Rākaumangamanga, Manaia, Tūtāmoe and Maunganui

Children of the Gods: Insects, birds, lizards, fish, dolphins, whales, mammals and animals

Ranginui me Papatūānuku: Also including Te Rā as well as Marama and his wife Rona

Ancestors: A Waka, guided by a magical light, Matārīki

Rūaumoko: The unborn child of Ranginui and Papatūānuku, acknowledging and protecting the children through the underground

On top of the centre pou will be a Morepork, the guardian of this area, facing towards the kindergarten building, protecting and overlooking all tamariki and whānau that enter.

Each pou is currently being carved by inmates of the Corrections Facility in Ngawha under the supervision of Alf Burling, vocational training instructor at the Department of Corrections in Kaikohe. Throughout the process, we have established a lovely relationship with the local facility that is based on mutual respect. The kindergarten managers have been visiting termly and have been in touch with the instructors throughout the project, working together to overcome obstacles and challenges - specifically with timber and design. At one of our visits, we were presented with wooden hand-made yoyos for our tamariki that the inmates had carved to show their appreciation for being part of this project.

Once finished, we plan for the structure to be officially blessed by our local hapū, Ngati Rehia, as part of a ceremony that will be open to the wider community. It will also be available to the public during workshops and community events such as our bi-monthly Hapori Days or our annual Fair.

Leading up to this project, our kindergarten team had been actively fundraising for a new playground for several months. We wanted a natural playground for our children that would also fit in with our philosophy and intertwine this with our national Early Childhood Curriculum Te Whāriki.

However, as we are a Charitable Trust, we highly rely on funding from the Ministry of Education as well as public donations. Working on the Pou alone will cost us approximately \$8000 - with the Department of Corrections having offered us to carve the poles at a discounted price. In addition to that, there will be further expenses to transport and install the Pou here at our kindergarten as well as the cost of the timber.

We believe this will be a beautiful monument and will have a huge, positive impact on our community. It will raise awareness for and contribute to a better understanding of our local culture and history.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust

Form Submitted 20 May 2024, 1:44PM NZST

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Carvings of Pou - Corrections Facility including GST	\$8,280.78	\$3,100.00	Filename: Costing Template Kindergarten (1).xlsx File size: 71.7 kB	\$9,581
Advertising/Promotion	\$	\$	No files have been uploaded	\$
Facilitator/Professional Fees	\$	\$	No files have been uploaded	\$
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded	\$
Equipment Hire - Hiab	\$400.00	\$0.00	No files have been uploaded	\$9,581
Equipment Purchase (describe)	\$	\$	No files have been uploaded	\$
Utilities	\$	\$	No files have been uploaded	\$

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust

Form Submitted 20 May 2024, 1:44PM NZST

Hardware - Cement, nails, screws and bolts	\$900.00	\$0.00	No files have been uploaded	\$9,581
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded	\$
Refreshments	\$	\$	No files have been uploaded	\$
Travel/Mileage	\$	\$	No files have been uploaded	\$
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded	\$
Timber - Mahoe Sawmill	\$900.00	\$900.00	Filename: quote - sawmill timber .pdf File size: 580.2 kB	\$9,581
Other (describe)	\$	\$	No files have been uploaded	\$
Other (describe)	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

9581

Must be a number.

What is the amount you are requesting from the Board? *

\$4,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form****Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust**

Form Submitted 20 May 2024, 1:44PM NZST

GST Number**GST Number**

088-524-721

Current Funding**How much money does your organisation currently have? ***

\$8,898.60

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$8,039.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Playground funding	\$2,875.00
Trust Audit 2024	\$4,164.00
Playground Fundraising	\$1,000.00
	\$
	\$

Total Tagged Funds**Total Tagged Amount**

\$8,039.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
FNDC Creative Communities Scheme	\$2,875.00	Approved
	\$	

Previous Funding from FNDC

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form****Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust**

Form Submitted 20 May 2024, 1:44PM NZST

Have you previously received funding from FNDC? *☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Creative Communities Scheme for Play-ground Project - Multi Use TeePee Structure	\$2,875.00	21/11/2022	Yes
	\$		

Declaration*** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232432 From Bay of Islands Waldorf Education Trust

Form Submitted 20 May 2024, 1:44PM NZST

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Emailed - 08/05/24.

Local Grant Application Form

Kerikeri Service Centre
8 MAY 2024



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>Vision Kerikeri (VKK)</u>	Number of Members	<u>100</u>
Postal Address			
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Vision Kerikeri is interested in planning for the built and natural environment of Kerikeri & its environs.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Tree felling to support for Wairoa Stream Date June
Location Wairoa Stream Kerikeri Time a.s.a.p

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No n/a

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Vision Kerikeri (VKK) has a management agreement with FNDC to restore the habitat of Wairoa Stream including constructing a public walkway and wildlife corridor. The work is done by an informal volunteer group, Friends of Wairoa Stream (FOWS), administered by VKK. A recent Wairoa Stream newsletter describes FOWS Wairoa Stream activities and progress. This newsletter has previously been circulated to the Community Board and is attached for ease of reference.

The newsletter shows (see pie chart on page 1) that the project has had strong financial support in the development stages from the Community Board, which contributed \$44,695 between 2014 and 2019. Since then, FOWS has been self-funded from donations from businesses, other NGOs, including Carbon Neutral Trust and Trees that Count, and individuals, either in cash or in kind. Volunteer hours along Wairoa Stream since 2013 now total 12,200 hours!

A key objective is to link essentially weed free bush remnants with native plantings and by enhancing regenerating bush form a near continuous wildlife corridor. One goal is to seek to make Wairoa Stream the only weed free area of Kerikeri which is possibly the weed capital of the world. Tree Privet (*Ligustrum lucidum*) is a highly invasive alien weed species. We have found that that the new understory in parts was well on its way to becoming a Tree Privet Forest with its myriad of seedlings out competing native species while the mature Privet trees form the canopy and shade out new growth. Privet pollen can affect some Asthma sufferers.

FOWS has eliminated many Tree Privets but would now like to have seven very large Tree Privets, which exceed our capability, felled by a qualified contractor at a cost of \$7,291.00. These are a primary seed source, seed prolifically and would continue to be an on-going threat to our habitat restoration and consume maintenance effort.

We would also like purchase 2 spray suits at a discounted cost of \$448.50 for the safety of two of our volunteers when spraying and a St Johns First Aid course for one of our volunteers @ \$195.

ww

A2

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe) 2 spray suits	449	449
Utilities Tree felling	7291	7291
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) ST Johns First Aid course	195	195
TOTALS	7935	7935

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Vision Kerikeri - hiring expert consultants for Proposed District Plan hearings (estimate)	10000
Waipua Stream planting grants & donations	2447
Waipua Stream - donations for track maintenance	1433
TOTAL	13880

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Trees That Count - plants	1230	(Yes) / Pending
Carbon Neutral Trust - plants	1217	(Yes) / Pending
Waipua Stream - donations	1433	(Yes) / Pending
Volunteer labour 2024, 1150 hours		(Yes) / Pending
240 hrs @ \$22 - 2049 hrs @ \$23.15	21067	(Yes) / Pending
Total	24947	

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
None	NIL		Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Vision Kerikeri

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Redacted Signature]

Signatory Two

[Redacted Signature]

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(version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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(version Sept 2018)

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**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form****Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust**

Form Submitted 22 May 2024, 7:18AM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Bay of Islands Walkways and Walking Trust

Website<http://www.boiwalkways.co.nz>

Must be a URL.

Facebook page

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust
Form Submitted 22 May 2024, 7:18AM NZST

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

To construct and maintain walkways and now cycleways (shared pathways).

Number of Members *

200

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Walking, cycling, running

Location *

Russell to Okiato to Paihia and throughout the Bay of Islands

Will there be a charge for the public to attend or participate in the project or event? *

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust
Form Submitted 22 May 2024, 7:18AM NZST

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date *

Date: *

01/07/2024

27/09/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

We have been constructing a shared pathway from Russell to Okiato using FNDC land and the Road parcel. We have worked with Elizabeth Stacey from Northland Transport Alliance and FNDC to create a shared pathway that is currently 7.5 km. About 2.5 km is on the road and we have made a 2.5 metre wide track on the other 5.00 km.

Our project is in the current LTP but is not in the current draft LTP due to funding constraints. We received funding previously for signage from the Community Board - \$3000, but we have spent over \$5000 on signage.

The project benefits locals and tourists. Our current tracks are being used for exercise and the working bees we have to clear weeds or plant new plants give locals a great sense of well being.

We have support of the Pou Herangi Tai Twin Coast Cycle trail. It will connect the cycleway from Opuia so that people can then cycle from Russell to Opuia to Horeke.

The project will be maintained by the community. There will be no additional operational costs to the FNDC. This is already happening.

We are a charitable trust and our Charities Commission Number is CC28571.

We have already received "in-kind" donations from Bonus Contracting, Russell Contracting, Northland Ferries, Harnett Builders, Kia Tupato Security and Traffic and hundreds of volunteers. I am the "project manager" and my work is "in-kind" too.

It is our intention to acknowledge all the people and businesses who have contributed to the success of the shared pathway by placing signs up at exit and entry points to the track – "With thanks to.....".

We have a proven track record of delivery. On Monday 24 June we are taking FNDC Councillors, FNDC Community Board members NTA staff, Pou Herangi Tai Trust members on a tour of our work so far.

Project Cost

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust

Form Submitted 22 May 2024, 7:18AM NZST

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Rent/Venue Hire	\$0.00	\$0.00	No files have been uploaded	\$0
Advertising/Promotion	\$3,000.00	\$1,500.00	Filename: Keri Print - map.pdf File size: 26.2 kB	\$3,000
Facilitator/Professional Fees	\$0.00	\$0.00	No files have been uploaded	\$0
Administration (inc. stationery/copying)	\$0.00	\$0.00	No files have been uploaded	\$0
Equipment Hire	\$0.00	\$0.00	No files have been uploaded	\$0
Equipment Purchase (describe)	\$0.00	\$0.00	No files have been uploaded	\$0
Utilities	\$0.00	\$0.00	No files have been uploaded	\$0
Hardware (e.g. cement, timber, nails, paint)	\$0.00	\$0.00	No files have been uploaded	\$0

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust

Form Submitted 22 May 2024, 7:18AM NZST

Consumable materials (craft supplies, books)	\$0.00	\$0.00	No files have been uploaded	\$0
Refreshments	\$1,000.00	\$500.00	Filename: Omata quote - volunteer lunch.pdf File size: 46.7 kB	\$1,000
Travel/Mileage	\$0.00	\$0.00	No files have been uploaded	\$0
signage	\$5,000.00	\$2,500.00	Filename: Halvosigns quote.docx File size: 145.4 kB	\$5,000
planting	\$5,000.00	\$2,000.00	Filename: Cottle Hill Quote - native plants.pdf File size: 43.7 kB	\$5,000
track building	\$60,000.00	\$60,000.00	Filename: Russell Contracting Quote.pdf File size: 71.7 kB	\$60,000
traffic management	\$5,000.00	\$5,000.00	Filename: Kia Tupa Quote.pdf File size: 90.4 kB	\$5,000
already spent	\$73,000.00	\$0.00	No files have been uploaded	\$73,000
Volunteer Labour and goods in kind	\$30,000.00	\$0.00	No files have been uploaded	\$30,000

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

182000

Must be a number.

What is the amount you are requesting from the Board? *

\$71,500

Must be a dollar amount.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust
Form Submitted 22 May 2024, 7:18AM NZST

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$49,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$33,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Stage we are currently working on	\$33,000.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$33,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Grants already	\$60,000.00	Approved

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024
Local Grant Application Form
Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust
Form Submitted 22 May 2024, 7:18AM NZST

Personal donations already	\$27,000.00	Approved
----------------------------	-------------	----------

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Signage	\$3,000.00	23/09/2021	Yes
	\$		

Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232434 From Bay of Islands Walkways and Walking Trust

Form Submitted 22 May 2024, 7:18AM NZST

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements *- treasurers report*
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation Kerikeri Sports Complex Number of Members 1500 approx
 Postal Address [REDACTED]
 Physical Address [REDACTED]
 Contact Person [REDACTED]
 Phone Number [REDACTED]
 Email Address [REDACTED]

Please briefly describe the purpose of the organisation.

Kerikeri Sports Complex Inc. manages the day to day of Kerikeri Sports Complex to enable participation in sport and recreation

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku☐ Kaikohe-Hokiangā

☒ Bay of Islands-Whangaroa

Name of Activity Te Amo Puro Date N/A

Location Ken Keri Sports Complex Time N/A

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

See attached

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)	71,543	50,000
Utilities		
Hardware (e.g. cement, timber, nails, paint)	(softscaping) 23,260	
Consumable materials (craft supplies, books)	(hardscaping) 27,933	
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)	(earthworks etc) 33000	
TOTALS	155,736	50,000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
General operations	\$25,323.42
Playground project	\$42,948.99
Long term maintenance	\$30,066.42
TOTAL	\$98,338.83

Please list details of all other funding secured or pending approval for this project (minimum 50%):

These relate to design phase and stage 1 of build.

Funding Source	Amount	Approved
Haipapa + Kenikeri Rotary	\$9000 -	<input checked="" type="checkbox"/> Yes / Pending
Donations	\$62,100 -	<input checked="" type="checkbox"/> Yes / Pending
BoIw Community Board - design	\$15,000 -	<input checked="" type="checkbox"/> Yes / Pending
Tū Manawa	\$30,000 -	<input checked="" type="checkbox"/> Yes / Pending
Oxford Sports Trust	\$10,000 -	<input checked="" type="checkbox"/> Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Bay of Islands-Whangaroa Community Board	\$15,000	03/06/21	<input checked="" type="checkbox"/> Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

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Local Grant Application Form



Privacy Information

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On behalf of: (full name of organisation)

Kerikeri Sports Complex Incorporated.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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 - Two signatories to all bank accounts (if applicable)
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 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Redacted Signature]

[Redacted Signature]

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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A2686814

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8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD JUNE OPEN RESOLUTION REPORT

File Number: A4728637

Author: Marysa Maheno, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board June Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. June Open Resolution Report - A4736197  

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Wednesday, 5 June 2024 8:42:45 am Date From: 1/01/2020 Date To: 5/06/2024	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 13/04/2023	Bay of Islands Off Leash Dog Park	RESOLUTION 2023/22 That the Bay of Islands-Whangaroa Community Board recommend that staff do not proceed with the proposed location and undertake further research for an alternative location. <u>Against:</u> Lane Ayr and Bruce Mills <u>Abstained:</u> Amy Slack CARRIED	05 Mar 2024 2:58pm Staff to investigate and identify a suitable location. 10 May 2024 7:58am Budget removed during the LITE LTP cuts. Staff will continue with the identification of a suitable site and request new budget in the next LTP2027-37. 05 Jun 2024 8:35am No further update since 10 May 2024
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	RESOLUTION 2023/114 That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence. CARRIED	01 Feb 2024 2:51pm Community engagement will take place February / March followed by formal Reserves Act consultation. 02 Apr 2024 2:15pm Community consultation in advance of formal consultation under the Reserves Act will conclude in April. Formal consultation will be over website and other channels and will be for a one month period where written comments are invited. 01 May 2024 12:49pm Community pre-consultation has conclude. Formal consultation is currently being planned with Communications Staff. 05 Jun 2024 8:27am One Cultural Values Assessment has been received. Planning underway with Communications staff for one month public consultation to start June or July.

8.2 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2024**File Number: A4732298****Author: Segun Rotimi, Accounting Support Officer****Authoriser: Jonathan Slavich, Chief Financial Officer****PURPOSE OF THE REPORT**

The Community Fund account provides information on financial matters relating to the Bay of Islands-Whangaroa Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 30 April 2024".

1) BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

	Community Board	Placemaking Fund
Community Fund Account balance as at 01 July 2023	\$201,549.00	\$100,000.00
• Plus, unused funds from 2021-23	\$61,790.35	\$93,360.86
Less funds granted and uplifted to 30 April 2024	\$187,404.83	-
• Less funds not uplifted from previous community meetings (committed to projects)	\$39,132.00	\$102,785.86
Community Fund Account balance as at 30 April 2024	\$36,802.52	\$90,575.00

2) DISCUSSION AND OPTIONS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance as at 30 April 2024 in the Community Fund account is \$36,802.52 and the balance in the Placemaking Fund account is \$90,575.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Bay of Islands-Whangaroa Community Board. The statement of the Community Fund account as at 30 April 2024 is attached.

ATTACHMENTS

1. **Statement of Community Fund Account BOI-Whangaroa as at 30 April 2024 - A4732126**





Far North District Council

Bay of Islands - Whangaroa Community Board

Statement of Community Fund Account as at 30-April-2024

Far North District Council			
Bay of Islands - Whangaroa Community Board			
	Community Board	Placemaking	
Allocation Grants & Donations Annual Budget 2023-24	201,549.00		
Community Board Placemaking Fund		100,000.00	
Community Fund Account Balance as at 1 July 2023	\$ 201,549.00	\$ 100,000.00	301,549.00
Unused funds from 2021/22 - Procurement of concept drawings for The Strand, Russell		93300.86	
Unused funds from 2022/23 - Meraki Paihia, for the costs of marquee hire for Matariki Puanga 2023	3,992.00		
Unused funds from 2022/23 - Bay of Islands Young Farmers Club, for the costs of marquee and equipment hire for the Northern Young Farmers Regional final evening show	720.00		
Unused funds from 2022/23 - Coast to Coast Cat Rescue for the purchase of a van with signage recognising the Bay of Islands-Whangaroa Community Board	10,000.00		
Unused funds from 2022/23 - Kerikeri Theatre Company for the costs towards the production of Fantastic Mr Fox	2,000.00		
Unused funds from 2022/23 - The Turner Centre for the costs towards the Trouble in Paradise art exhibition Spooner	3,000.00		
Unused funds from 2022/23 - Whatu Creative for the costs towards Weaving the Strands Matariki workshops	2,000.00		
Unused funds from 2022/23 - Whangaora Memorial Community Hall for the costs towards new curtains for the hall	3,099.00		
Unused funds from 2022/23 - Whangaroa Recreation and Community Trust for the costs towards repainting the Whangaroa pool and training of lifeguards	28,773.83		
Refund from 2022/23 - Kaeo Christmas Parade	882.61		
Rescinded Resolution - Miria Marae for costs towards the powerline relocation as part of the marae redevelopment		60.00	
Refund from 2023 - Turner Centre Kanikani Kanoa	2,173.91		
Rescinded Resolution - Rangitane Residents Association for costs towards CCTV replacement	5,149.00		
Plus, unused funds from 2021-23	\$ 61,790.35	\$ 93,360.86	155,151.21
	\$ 263,339.35	\$ 193,360.86	456,700.21

Far North District Council			
Bay of Islands - Whangaroa Community Board			
Less Expenditure 2023/24 (Funds Uplifted)	Community Board	Placemaking	
July 23			
Bay of Islands Young Farmers Club, for the costs of marquee and equipment hire for the Northern Young Farmers Regional final evening show	720.00		
Whangaora Memorial Community Hall for the costs towards new curtains for the hall	3,099.00		
Whatu Creative for the costs towards Weaving the Strands Matariki workshops	2,000.00		
Coast to Coast Cat Rescue for the purchase of a van with signage recognising the Bay of Islands-Whangaroa Community Board	10,000.00		
The Turner Centre for the costs towards the Trouble in Paradise art exhibition Spooner	3,000.00		
Meraki Paihia, for the costs of marquee hire for Matariki Puanga 2023	3,992.00		
Kerikeri Theatre Company for the costs towards the production of Fantastic Mr Fox	2,000.00		
Bay of Islands Music Festival Trust for the costs towards Bay of Islands Jazz & Blues Music Festival	2,500.00		
Ngati Rehia Kapa Haka Festival for the costs of running 2023 Kapa Haka Festival	5,000.00		
Busy Bees for the costs of purchasing wool for charitable knitting product	1,000.00		
Northland Floral Art Society for the costs of running the 2023 Northland Floral Art Competition	2,000.00		
Fiona Craig for the costs of reprinting Barbed Wire on the Beaches	2,103.00		
August 23			
Whangaroa Recreation and Community Trust for the costs towards repainting the Whangaroa pool and training of lifeguards	28,773.83		
September 23			
The Graeme Dingle Foundation for the costs towards mentoring and career guidance for students in the Bay of Islands-Whangaroa Ward	5,000.00		
Friends of Rolands Wood Trust for the costs towards extending the car parking area	15,000.00		
Bay of Islands Creative Charitable Trust for the costs of running KOAST 2023	3,000.00		
The Turner Centre for the costs towards Kanikani Kanoa	4,500.00		
October 23			
Bay of Islands Rotary Club for the costs towards Paihia Colour Run 2023 Festival	1,460.00		
November 23			
Wainui Marae for the costs towards hosting the 40th Piri Mokena tournament	5,530.00		
Business Paihia for the costs towards the Paihia Christmas Parade	5,000.00		
Waipapa Hall Committee for the purchase and installation of heat pumps for the Waipapa Hall	4,083.00		

Far North District Council			
Bay of Islands - Whangaroa Community Board			
Our Kerikeri for the costs towards the Kerikeri Christmas event	5,000.00		
Te Puna Aroha Putea Whakapapa for the costs towards the Moerewa Christmas Event 2023	5,000.00		
Kawakawa Business and Community Association for the costs towards the Kawakawa Christmas Event 2023	5,000.00		
Te Kura o Hato Hohepa o Te Kamura for the costs towards hosting the 2023 Whangaroa Arts Festival	3,500.00		
Cruzn' The Bay for 2024 Cruzn' The Bay	5,000.00		
Bay of Islands Country Rock Festival for 2024 Country Rock Festival towards the bus costs	2,500.00		
Bay of Islands Jazz and Blues Festival for 2024 Jazz and Blues Festival towards the bus costs	2,500.00		
December 23			
Tracy Cadogan for the costs towards the Russell Christmas Event	5,000.00		
The Turner Centre for the costs towards Reuben Rameka visit and performance	2,900.00		
Friends of Northland Dance for the costs towards performing Alice in Wonderland to be directed towards costume hire	2,500.00		
Okaihau College for the costs towards Tai Tokerau Festival 2024	6,647.00		
David Crabb for the costs towards VertJam 2024	3,447.00		
January 24			
Bay of Islands Budgeting and Community Services for the costs towards setting up a space for Mana Aki	7,000.00		
February 24			
ArtsXL for the costs of the 100x100 Art Exhibition 2024	950.00		
March 24			
Kitted NZ for the costs of the female sport art exhibition	3,000.00		
Toi Tangata for the costs of the Te Hotu Manawa Māori Wānanga's	2,700.00		
April 24			
Glass Ceiling Collective for the costs of the SparkLive show in the Bay of Islands-Whangaroa Ward	5,000.00		
Longline Productions towards the costs of filming the short film "Molly Malone" in Whangaroa	10,000.00		
Less funds granted and uplifted to 30 April 2024	\$ 187,404.83	\$ -	<u>187,404.83</u>
Balance as at 30 April 2024	\$ 75,934.52	\$ 193,360.86	269,295.38
Less funds not uplifted from previous community meetings at 30 April 2024			
Meeting 03.02.22 and Meeting 02.06.22			
Procurement of concept drawings for The Strand, Russell		93,300.86	

Far North District Council			
Bay of Islands - Whangaroa Community Board			
Meeting 06.07.23			
Russell Birdman for the costs for the development of the website	3,582.00		
Meeting 21.03.24			
Bay of Islands Walkways Trust towards the costs for printing of the Kerikeri Waterfall Walkways brochure.	850.00		
The Turner Centre towards the costs of adult Kapa Haka classes	3,200.00		
Meeting 18.04.24			
Business Paihia towards the costs for sound and lighting Matariki 2024 celebrations	22,500.00		
Kawakawa Bowling Club towards the installation of sun shelters		4,485.00	
Kerikeri Theatre Company towards the production costs of the Little Shop of Horrors	9,000.00		
Nga Tangariki o Ngati Hine Trust towards the walkway access and beautification		5,000.00	
Less funds not uplifted from previous community meetings (committed to projects)	\$ 39,132.00	\$102,785.86	\$ <u>141,917.86</u>
Community Fund Account balance as at 30 April 2024	\$ 36,802.52	\$ 90,575.00	127,377.52
	Community Board	Placemaking	

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE