

**MINUTES OF TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU,  
CNR STATE HIGHWAY 1 AND MATHEWS AVENUE, KAITAIA  
ON TUESDAY 14 MAY 2024 AT 10:02AM**

**PRESENT:** Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke.

**IN ATTENDANCE:** Cr Hilda Halkyard-Harawira

**STAFF PRESENT:** Robin Rawson (Parks and Reserves Planner), Trinity Lane (Finance & Customer Service Administrator - NTA), Beverly Mitchell (Community Board Coordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor - Stakeholder Relationships), Marysa Maheno (Democracy Advisor – Democracy Services), Fleur Beresford (Democracy Advisor – Democracy Services).

**STAFF (VIRTUAL):** Michelle Rockell (Team Leader – Property Management),

### **1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10.09 am Chairperson Adele Gardner commenced the meeting and Member Rachel Baucke opened with a karakia.

### **2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

#### **CONFLICTS OF INTEREST**

##### **RESOLUTION 2024/1**

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the following conflicts of interest and abstention from voting be noted:**

- a) **Member Sheryl Bainbridge declared a conflict of interest in regard to item 7.5 – Rangitoto Reserve – Reserves Act Classification Recommendation; and**
- b) **Member John Stewart declared a conflict of interest in regard to item 7.2 – Funding Application - Ahipara Aroha.**

**CARRIED**

### **3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

- Waikarere Gregory acknowledged the great work on the Te Hiku Footpath/Boardwalk and ongoing work on plantings for both visual enhancement and to provide kai.

### **4 NGĀ TONO KŌRERO / DEPUTATIONS**

- Eric Wagener representing Houhora Ratepayers Association.
- Vicki Stevens representing Lake Ohia Hall.

**DOCUMENTS TABLED AT MEETING****Attachments tabled at meeting**

- 1 Tabled Doc 1 - Letter to Mayor and Councillors - Mr E Wagener
- 2 Tabled Doc 2 - Notes Community Board May 2024

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Lesley Wallace representing Ahipara Aroha Incorporated, item 7.2 Funding Applications refers.
- Lesley Wallace representing Te Rarawa Rugby Club, item 7.2 Funding Applications refers.
- Adriana Cotogni & Katrina Harman (on behalf of Donna Badorek) representing Donna Doolittle Animal Rescue, item 7.2 Funding Applications refers.

**7.4 ROAD RE-NAMING: 721- 745 RANGIPUTA ROAD, KARIKARI PENINSULA**

Agenda item 7.4 document number A4682106, pages 50 - 54 refer.

**RESOLUTION 2024/2**

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

**That Te Hiku Community Board, pursuant to Council's Naming Policy, re-name 721- 745 Rangiputa Road, Kohanga Place.**

**CARRIED**

**7.5 RANGITOTO RESERVE - RESERVES ACT CLASSIFICATION RECOMMENDATION**

Agenda item 7.5 document number A4654489, pages 55 - 60 refer.

**RESOLUTION 2024/3**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That Te Hiku Community Board:**

- a) **receive the report Rangitoto Reserve – Reserves Act Classification Recommendation; and**
- b) **recommend that Council classify Rangitoto Reserve as a Historic Reserve per the Reserves Act 1977, further to a hearing held in accordance with Section 120 of the Act.**

Abstained: Member Sheryl Bainbridge

**CARRIED**

*NOTED: The Board wishes to receive costings for vegetation removal – Victoria Neki – Team Leader – Technical Operations.*

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4666753, pages 8 - 14 refer.

#### RESOLUTION 2024/4

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board confirm the minutes of the meeting held 16 April 2024 to be a true and correct record.**

**CARRIED**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2024

Agenda item 7.1 document number A4675124, pages 15 – 21 refer.

#### RESOLUTION 2024/5

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 March 2024.**

**CARRIED**

### 7.2 a) FUNDING APPLICATIONS

Agenda item 7.2 document number A4675575, pages 22 - 45 refer.

#### RESOLUTION 2024/6

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

**That Te Hiku Community Board approve the sum of \$8,117.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha Inc for a series of community events for Matariki 2024.**

Abstained: Member John Stewart

**CARRIED**

## 7.2 b) FUNDING APPLICATIONS

Agenda item 7.2 document number A4675575, pages 22 - 45 refer.

### RESOLUTION 2024/7

Moved: Member Sheryl Bainbridge

Seconded: Member Rachel Baucke

**That Te Hiku Community Board approve the sum of \$6,638.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Donna Doolittle Animal Rescue for vaccinations, flea and worm treatments for cats and dogs from Te Hiku Ward subject to the Project Report being received prior to funding being released.**

**CARRIED**

## 7.2 c) FUNDING APPLICATIONS

Agenda item 7.2 document number A4675575, pages 22 - 45 refer.

### RESOLUTION 2024/8

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board leave the application from Te Rarawa Rugby Club for fencing and drainage be left to **lie on the table** while further information is sought.**

**CARRIED**

## 7.3 PROJECT FUNDING REPORTS

Agenda item 7.3 document number A4675411, pages 46 - 49 refer.

### RESOLUTION 2024/9

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board note project report received from Graeme Dingle Foundation.**

**CARRIED**

## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 TE HIKU COMMUNITY HALL ANNUAL INFORMATION 2022-2023

Agenda item 8.1 document number A4662254, pages 62 - 86 refer.

### RESOLUTION 2024/10

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

**That the Te Hiku Community Board receive the report Te Hiku Community Hall Annual Information 2022-2023.**

**CARRIED**

**8.2 TE HIKU COMMUNITY BOARD MAY 2024 OPEN RESOLUTION REPORT**

Agenda item 8.2 document number A4667351, pages 87 - 91 refer.

**RESOLUTION 2024/11**

Moved: Member William (Bill) Subritzky  
 Seconded: Member Darren Axe

**That Te Hiku Community Board receive the report Te Hiku Community Board May 2024 Open Resolution Report.**

**CARRIED***NOTED:*

1. *The Board wishes to receive a "Schedule: Renewal of Assets" each year – Cushla Jordan – NTA Asset Management.*
2. *The Board wishes to receive an update regarding "SH1 @ Gill, Awanui" – Elizabeth Stacey – NTA Road Safety and Traffic Engineer.*

**8.3 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.3 document number A4680337, pages 92 - 98 refer.

**RESOLUTION 2024/12**

Moved: Member Darren Axe  
 Seconded: Deputy Chairperson John Stewart

**That Te Hiku Community Board note the April 2024 member reports from Chairperson Adele Gardner and Members Darren Axe, Rachel Baucke, and John Stewart.**

**CARRIED****TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/13**

Moved: Chairperson Adele Gardner  
 Seconded: Member Sheryl Bainbridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Confirmation of Public Excluded Previous Minutes</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(h) - the withholding of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would

	<p>information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>exist under section 6 or section 7</p>
<p><b>9.2 - New lease request over part 6 South Road, Kaitaia - Far North Community Foodbank Trust</b></p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

At 12.37pm the meeting moved into Public Excluded.

At 12.45pm the meeting moved back into Public.

**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12.46pm with a karakia from Cr Hilda Halkyard-Harawira.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 18 June 2024.

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**CHAIRPERSON**