



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA

Ordinary Council Meeting

Thursday 9 May 2024

Time: 10:00am
Location: Council Chamber
Memorial Ave
Kaikohe

Membership:

Kahika - Mayor Moko Tepania - Chairperson
Kōwhai - Deputy Mayor Kelly Stratford
Cr Ann Court
Cr Felicity Foy
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Steve McNally
Cr Mate Radich
Cr Tāmati Rākena
Cr John Vujcich

Far North District Council
Ordinary Council Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Thursday 9 May 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Te Hiku o te Ika ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through Council discussions and decisions the representatives we have elected may govern the Far North District with imagination, skill and wisdom to achieve a fairer and more united Community that enhances the wellbeing of our district and solves the District's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATIONS

No requests for deputations were received at the time of the Agenda going to print.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4668454

Author: Fleur Beresford, Democracy Advisor

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Council confirm the minutes of the Council meeting held 11 April 2024 as a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

- 2024-04-11 Council Minutes [A4657764] - A4657764** [📄](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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11 April 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 11 APRIL 2024 AT 10:04AM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Mate Radich, Cr Tāmami Rākena, Cr John Vujcich

IN ATTENDANCE: Chicky Rudkin (Chairperson Kaikohe-Hokianga Community Board), Adele Gardner (Chairperson Te Hiku Community Board), Belinda Ward (Chairperson Bay of Island – Whangaroa) Kawiti Waetford (Kaiwhakawhitiwhiti Reo - Language Interpreter)

STAFF PRESENT: Ruben Garcia (Acting CEO), Emma Healy (Chief of Staff – Chief Executive Office), Jacine Warmington (Group Manager - Strategic Relationships), Kevin Johnson (Group Manager – Delivery Operations), Casey Gannon (Manager – Democracy Services), Bernard Petersen (Maintenance and Operations Manager - Northland Transport Alliance), Fleur Beresford (Democracy Advisor – Democracy Services), Carla Ditchfield (Manager - Legal Services), Jonathan Slavich (Chief Financial Officer), Tanya Proctor (Head of Infrastructure), Emma Healy (Chief of Staff – Chief Executive Office), Margriet Veenstra (Group Manager – Corporate Services), Roger Ackers (Group Manager – Planning and Policy), Casey Gannon (Manager – Democracy Services) Imrie Dunn (Democracy Advisor – Democracy Services)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04 am Cr Tamami Rākena opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/31

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the apology received from Crs McNally and Klescovic and lateness for Cr Kapa be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Wally Hicks regarding local gasification compared to regional incineration.
- Mike Feyer speaking in support to seek an extension for fluoridation.
- Deb Rock-Evans speaking in support to seek an extension for fluoridation and update Councillors on this approach in other districts such as Nelson\

Attachments tabled at meeting.

- 1 Hierarchy of Competing Obligations Re Fluoride In Drinking Water For FNDC
- 2 Nick Smith letter to Shane Reti

Page 1

- | | |
|---|--|
| 3 | Letter to Reti re Fluoridation Directive |
| 4 | Financial Costs of Fluoridation April 8 |
| 5 | 270325 FNDC letter to seek extension of Fluoridation deadline.docx |

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Today in the Maramataka is Ohuata which is the first High energy phase after that super new moon.
- Far North is hosting this year's Te Taitokerau Secondary Schools Kapa Haka Festival at Ōkaihau College, pleased to see that there were 26 schools across Northland participating this year, 12 of which are from the Far North. Gave acknowledgement to the Community Boards who contributed funding to this festival.
- Acknowledge one of our own rangatahi from the Far North won the people's choice award for the best mullet in Aotearoa New Zealand: Ted Keen from Riverview School. Information online: [The Mullet Matters: Aotearoa's Next Top Mullet](#)
- Mayor Baraniko Baaro who is the Mayor of Teinainano Urban Council on Tarawa Island, Kiribati along with staff delegates are here with our Compliance team being hosted by Far North District Council. A gift was exchanged between Kahika and Mayor Baraniko Baaro
- Kahika gave Mayor Baraniko Baaro the opportunity to speak.

At 10:11am Cr Kapa joined the meeting.

5 HE PĀNUI WHAKAMŌTINI / NOTICE OF MOTION

5.1 NOTICE OF MOTION - FLUORIDATION OF FAR NORTH DISTRICT COUNCIL WATER

Agenda item S.1 document number A4652508, pages 6 - 7 refers

RESOLUTION 2024/32

Moved: Cr Hilda Halkyard-Harawira
Seconded: Cr Babe Kapa

That Council seek an extension for implementing the fluoridation of Far North Waters.

Against: Cr Ann Court

CARRIED

At 10:55am meeting was adjourned.

At 11:13am meeting was resumed.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A4625803, pages 6 – 18 refers

RESOLUTION 2024/33

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Babe Kapa

That Council

- a) **confirm the minutes of the Ordinary Council meeting held 14 March 2024 as a true and correct record with amendments; and**
- b) **confirm the minutes of the Extraordinary Council meeting held 26 March 2024 as a true and correct record.**

CARRIED

6.2 COMMUNITY BOARD MINUTES - MARCH 2024

Agenda item 7.1 document number A4625730, pages 48 - 63 refers

RESOLUTION 2024/34

Moved: Cr John Vujcich

Seconded: Cr Hilda Halkyard-Harawira

That Council note the following Community Board minutes:

- **19 March 2024 Te Hiku Community Board;**
- **21 March 2024 Bay of Islands-Whangaroa Community Board; and**
- **22 March 2024 Kaikohe-Hokianga Community Board.**

CARRIED

At 11:24 am, Cr Tāmāti Rākena left the meeting.

7 NGĀ PŪRONGO / REPORTS

7.1 TEMPORARY ROAD CLOSURE - BAY OF ISLANDS RUN/WALK 2024

Agenda item 6.1 document number A4599229, pages 19 - 24 refers

RESOLUTION 2024/35

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Babe Kapa

That Council approve the proposed temporary road closures to accommodate the safe operations of the Bay of Islands Run/Walk 2024.

CARRIED

At 11:32 am, Cr Tāmāti Rākena returned to the meeting.

7.2 MID-TERM GOVERNANCE REVIEW

Agenda item 6.2 document number A4631711, pages 25 - 32 refers

RESOLUTION 2024/36

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) **replace Cr Ann Court as lead Chair of the District Licensing Committee and appoint Commissioner Murray Clearwater as the lead Chair of the District Licensing Committee;**

- b) **replace Cr Tāmati Rākena as the lead appointed elected member of the Joint Climate Change Adaption Group and appoint Kōwhai - Deputy Mayor Kelly Stratford as the lead appointed elected member of the Joint Climate Change Adaption Group;**
 - c) **appoint Cr Mate Radich to the Northland Regional Council Awanui River working group;**
 - d) **appoint Kōwhai Kelly Stratford to the Northland Regional Council Kaeo-Whangaroa River working group;**
 - e) **appoint Cr Tāmati Rākena and Cr Felicity Foy to the Youth portfolio;**
- CARRIED**

7.2 MID-TERM GOVERNANCE REVIEW

Agenda item 6.2 document number A4631711, pages 25 - 32 refers

RESOLUTION 2024/37

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- f) **adopt the amended Terms of Reference for Te Koukou – Transport and Infrastructure Committee.**

Against: Kōwhai Kelly Stratford and Cr Mate Radich

CARRIED

7.3 FAR NORTH HOLDINGS LIMITED LETTER OF EXPECTATIONS 2024

Agenda item 6.3 document number A4592701, pages 33 - 41 refers

RESOLUTION 2024/38

Moved: Cr John Vujcich

Seconded: Kahika - Mayor Moko Tepania

That Council authorise the signing by Far North Mayor Kahika and issuance of the Letter of Expectations to Far North Holdings Limited

CARRIED

Note: Change the individual personal pronoun 'I' to 'we' to show this is a letter from Council.

7.4 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - MARCH 2024

Agenda item 6.4 document number A4625720, pages 42 - 47 refers

RESOLUTION 2024/39

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council receive the report Committee Recommendations and Resolutions – March 2024.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 MAYOR AND COUNCILLOR'S REPORTS

Agenda item 7.2 document number A4625736, pages 64 - 109 refers

RESOLUTION 2024/40

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council note the reports submitted by Kahika Moko Tepania, Kōwhai Kelly Stratford, Crs Ann Court, Babe Kapa, Hilda Halkyard- Harawira, Steve McNally, and John Vujcich, Tāmati Rākena.

CARRIED

Note: Crs Mate Radich, Petetaui Klescovic and Felicity Foy did not submit a Members report.

Note: Crs Hilda Halkyard-Harawira and Tāmati Rākena reports were received on time but missed being included due to an admin error.

COUNCIL OPEN RESOLUTIONS UPDATE APRIL 2024

Agenda item 7.3 document number A4625776, pages 110 - 128 refers

RESOLUTION 2024/41

Moved: Cr Hilda Halkyard-Harawira

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council receive the report Council Open Resolution Update April 2024.

CARRIED

Note: Public Excluded Open Resolutions to be available at the 9th May Council Meeting.

Note: An update on the Housing for the Elderly May 2021 LTP deliberation Resolution 2021/17.

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/42

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Tāmati Rākena

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure

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	<p>deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>9.1 - Road Maintenance Contracts - Separable Portion 3 North</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>9.2 - Road Maintenance Contracts - Separable Portion 3 South</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

And that the following are permitted to join the Public Excluded part of the meeting:

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<ul style="list-style-type: none"> - Kawiti Waetford Kaiwhakawhiti Reo Language Interpreter - Lucas Nikkel Contract Engineer from Stellar Projects 	CARRIED
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At the conclusion of the public excluded part of the meeting Council confirmed the decisions contained in part of the meeting held with public excluded **not be reinstated**.

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

At 2:16pm Cr Rākena closed the meeting with a karakia.

11 MEETING CLOSE

The meeting closed at 2:17pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 9 May 2024.

.....
CHAIRPERSON

6 NGĀ PŪRONGO / REPORTS

6.1 CEO REPORT TO COUNCIL

File Number: A4584222

Author: Philippa Boye, Executive Assistant and Facilities Management

Authoriser: Guy Holroyd, Chief Executive Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to provide Elected Members with an overview of key activities across the organisation for quarter three of the 2023/2024 financial year.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

The Chief Executive's report to Council is a summary of Council activities, presenting an overview across activities that Council undertakes.

TŪTOHUNGA / RECOMMENDATION

That Far North District Council receive the CEO Report to Council for the period 1 January to 31 March 2024.

1) TĀHUHU KŌRERO / BACKGROUND

The CE report to Council is attached and covers a detailed overview of progress against Council's activities.



2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

This Report is for information only.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provision needed as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. CE Report to Council - 09 May 24 - A4686026  



CHIEF EXECUTIVE'S REPORT

Period: Jan – Mar 2024 (Q3)

Update on operational activities

Chief Executive's Introduction

The purpose of this report is to provide Elected Members with an overview of key activities across the organisation for this quarter.

The Chief Executive's focus during this time has been on:

- **Strengthening relationships**
 - Iwi and hapu groups through introductory kanohi ki te kanohi hui. Nine sessions have been held to date.
 - Far North Holdings Ltd to ensure a 'no surprises' approach in the work being undertaken, and to ensure appropriate governance of this CCO. This has resulted in increased information and workshops with Elected Members.
 - Various strategic partners including Northland Inc, Lake Omapere Trust, Tupu Tonu, Cycleway Trust, Northland Council local government Chief Executives, Cycle Trust, Ventia executives and Internal Affairs.
- **Organisational leadership**

Ensuring the right strategic leadership (SLT) for the organisation. This meant creating a Head of Infrastructure Strategy which is a single point of accountability for roading and water matters, and Chief of Staff role. The District Engineer left and a new General Manager – Corporate Services commences 15 April.
- **Organisational culture**
 - Resourcing - Recruitment agencies have been used for hard-to-fill roles, the promotion of hybrid working options and attendance at job expos has resulted in particular success with filling positions in the Legal Services, Resource Consents and Policy teams (including hiring into a position vacant for 12 months).
 - Support for new leaders - A leadership framework a kete of tools for people leaders and peer coaching training has been developed and launched. One in-person workshop on leadership has been held this calendar year with another scheduled for mid-April.
 - Communicate a vision and priorities – The SLT developed a strawman vision, mission, purpose, values and strategic goals which were shared with people leaders for initial feedback. A small working group has further developed these and will be seeking input from across the organisation. The CE has been meeting with each team, providing another opportunity to directly talk to this with each team.
 - Improve Elected Member reporting – Te Huia (Executive Review Committee) will receive a quarterly update on CE KPI progress. Council will receive a quarterly report from the CE, this being the first of them. The Te Koukou (now Transport and Infrastructure Committee) terms of reference have been updated to provide greater visibility of infrastructure to Elected Members.
- **Understanding the business**

The CE is meeting with each team to discuss the direction of the organisation, understand what the team does, what's working well and what could be done better. 18 out of 40 meetings have been held this quarter, with common themes being effective knowledge management including process mapping, a desire for more collaboration, customer communication and the best way to operate in a hybrid working environment. A programme of work is being built to deliver on some of these initiatives from staff.

- **Government direction**

- Labour's Affordable Water Reform (previously known as 'Three Waters) legislation was repealed and Local Water Done Well instigated. This meant FNDC had to consider how best to manage the challenges and opportunities with retained ownership of water assets and brough FNDC staff who were art of the Far North Waters Alliance into the Infrastructure Strategy group.
- The government will introduce a Bill in the next few months to restore binding polls on the establishment of Māori wards. What this means for FNDC has been workshopped with Elected Members.

Other significant pieces of work include:

- The Long-Term Plan and commencement of consultation
- Waitangi celebrations held in February
- Progress on decommissioning of the Kauri Dam
- Monitoring of water supplies with water restrictions being put in place
- Representation Review
- FNDC brand refresh

Delivery & Operations

The Delivery and Operations Business report is a bi-monthly report providing a summary of key highlights and noteworthy trends and going forward will be published on the FNDC website.

Building Services

The overall service delivery of building services is an ongoing testament to the teams' ongoing goal of providing the community with the best possible service. The BCA is tracking at 100% across both CCC's and building consents, the building compliance team is undergoing a reset to better deliver on team efficiencies and catch up on current standards for compliance schedules, and a reset of the audit regime on the same. There has been an adjustment with actual changes now being in place which means ensuring chargeable hours are correct and logged.

The new inspection booking tool is paying dividends with the current availability of inspections now open for public viewing, enabling customers to better manage their inspections.

Received applications are trending the same as previous years but numbers are down, any free time is being resourced into update on projects across building services to provide a better customer experience.

Compliance

a. Monitoring and Compliance

Monitoring received 268 Requests for Service (RFS) in January/February 2024.

A total of 191 noise complaints were received and responded to during this period (110 January and 81 February). Response times of 88% and 86% were achieved for urban areas and 93% and 100% in rural areas.

There was a total of 46 parking infringements issued in January 2024 and 63 in February 2024.

b. Animal Management

575 RFS's were received for Animal Management in the January/February 2024 period, 79 urgent and 496 non-urgent. Officers responded to urgent RFS (within 1.5 hours) and non-urgent RFS (within 3 working days).

72 dogs were impounded in during January and February 2024. 57 were released from the shelter. In terms of the dogs released, 16 were claimed by their owners, 4 taken by a Rescue Group and 7 were adopted out to a new home. A total of 26 dogs were euthanised due to not being claimed by an owner and not meeting the criteria to be rehomed.

There were 114 infringements issued during January and February by the Animal Management team:

- 27 x failure to register dog - s42
- 17 x not under control – s53(1)
- 1 x Failure to confine – s52A
- 4 x breaching dog control notices – s20 (5)
- 3 x Wilful Obstruction of an Officer – s18

The end of February 2024 saw a total of 8124 dogs registered across the district.

c. Environmental Health

A total of 48 Food Verification audits were completed in January and February 2024.

During January and February 2024, 35 good host visits were completed by the Environmental Health Services team. The level of service target is that 25% of licensed premises are visited once every four years, however the team aims to see all trading licensed premises visited over the year. The team have visited 55% of premises so far.

A total of 155 Requests for Service (RFS) were received in January and February 2024.

Resource Consents

February volume of applications received remains similar to past years, sitting just under 100.

Increased internal capacity due to successful recruitment has led to less reliance on consultant planners for business-as-usual processing. Approximately 77% of the consents that are active are being processed internally. However, capacity is still an issue and external capacity is limited. There is still a high reliance on consultant engineers due to limited internal capacity and vacant positions within the engineering team.

The Resource Consents team issued 107 decisions under the RMA and LGA in November. Of the 107 decisions, 76 were RMA applications required to comply with statutory timeframes and recorded by the Ministry for the Environment (MfE). There has been a slight increase from previous months and is a result of the increased use of consultants and the incoming Manager and new Team Leader. Of the 107 applications, 67 were outside statutory timeframes and 38 consents within statutory timeframes in February, resulting in 36.19% compliance rate.

The overall low compliance rate is a direct effect of large volumes of applications, reduced consultant processing capacity and staff vacancies in 2022 which resulted in a high number of applications being allocated late. These are now reaching decision stage.

The following positions were vacant during January / February:

- Team Leader Resource Consents
- Senior Planner (Permanent)
- Senior Planner (Fixed Term)
- Resource Consents Engineer (Fixed Term)
- Planning Consultant

The Team continues to advertise for staff in a very competitive market. The team has welcomed a new Principal Planner.

Property and Facilities Management

a. Property Management

Property Management's focus through January and February has consisted of presenting reports to the Council for their resolution on the granting of new leases over Reserves for expired community leases.

Aupouri Ngati Kahu-Te Rarawa Trust were granted a new 30-year lease over Tangonge Domain, which was widely supported by the community of Kaitia. Hokianga Bowling Club and Playcentre Aotearoa (Russell Playcentre) were also granted new ground leases.

Te Hiku Sports Hub swimming pool remains closed due to shipping delays of key materials.

Tenancy visits began, which commenced with our most Northern tenants in the Houhora/Awanui region. We plan to visit all tenants annually to establish better working relationships and mitigate any issues should they occur.

A second workshop was held with Te Hiku Basketball and Recreation Centre Trust and we also continue to work alongside The Turner Centre Trust to ensure smooth transition of the building ownership.

Six monthly inspections for the Housing For the Elderly units began this month and renewal work is being carried out slowly in the vacant units as possible.

As a team, we are focused on the training of staff to ensure all agreements, licences to occupy and leases are in place. We are also ensuring back up cover is provided for our contract payments.

b. Assets and Project Delivery

Asset Management this month have been working on capturing and analysing condition assessments and finalising asset management plans with Morrison Low. These are now in final draft stage pending financial information.

Housing for the Elderly upgrade work is still a key deliverable for the team and work is progressing as quickly as possible. More information is provided below.

Asset and Project Delivery moved to the Infrastructure Strategy group from 4 March and will be reported there going forward.

c. Technical Operations

Technical Operations focus for January and February has been the continuation of the summer season programme/s of works relating to parks and reserves, public toilets and building maintenance.

Preparation of the Forward Works Programme for 2024/25 is underway. The work includes external washdown of council offices, Housing for the Elderly sites and Community Halls, servicing of Housing for the Elderly heat pumps and other routine works.

We are currently working through a procurement process for the Community Services contract, where we have held a workshop with our Elected Members and are presenting a recommendation at the upcoming Council meeting. Once this process has been finalised, the team will be in a better position to work through a potential mobilisation plan.

Planning & Policy

Climate Action & Resilience

Adaptation Work

- The climate adaptation programmed multicriteria analysis has been completed and a schedule for staged adaptation planning across the district was presented to Elected Members.
- Stage one of the climate adaptation programme kicked off with the scoping of the Hokianga project now well underway.
- Community engagement commenced at the Waitangi Day celebrations at Waitangi, the field days at Dargaville and the North Hokianga A & P show. Staff ran climate adaptation simulation games (serious games) with the public to raise awareness of the effects of weather events and different adaptation options to reduce risk.
- Council entered a joint funding arrangement with Northland Regional Council to support Ngāti Whakaeke, Ngā hapū o Kaikohe, Kairākau Ārahi Ltd - Kaikohe Tangata Whenua Climate Adaptation Collectivisation of Partners to undertake risk assessment and adaptation planning in their takiwa.

Mitigation Work

- The Climate Action Reference Group (CARG) held its first meeting on 21 March 2024. The CARG is the vehicle to implement the Climate Action Policy that was endorsed by Council in December 2023.
- The Far North District Emissions Inventory was completed. The total gross emissions for the district are 1,130,970 tCO₂e. The Inventory provides the base for measuring District emissions reduction.
- Data collection for the Council emissions audit started in March, with a full audit scheduled for May. Council is working with Toitu Envirocare to achieve carbon zero certification in accordance with ISO 14064-1 and ISO 14067.

Integrated Planning

District Plan

- Section 42A (s42) reports are currently being drafted and any additional evidence that might be required to support those reports are currently being sourced. S42A reports are prepared before a hearing to help the Resource Management Act hearings process. They include the reasons for accepting or rejecting submissions made on any plan change provisions. Staff are being supported by planning consultants to complete the s42A reports in time for the upcoming hearings. An indicative hearings schedule is proposed on the Council website, this is yet to be approved but sets out 20 separate hearing streams, commencing 27 May 2024 and concluding 2 September 2025, each hearing stream is expected to require between 1 to 4 days of hearings.
- A Proposed District Plan variation to capture a small quantum of land use zoning errors and minor text errors is also being undertaken. Changes being sought in this variation will be included in the upcoming hearings process.
- Ōruru Valley Wāhi Rongonui / Sites of Significance to Māori Pilot Project: This is a collaborative project with hapū to identify sites and areas of significance to Māori and develop a methodology for potential future collaborative projects with Iwi/Hapū for the entire district. The outcomes for this project may be to schedule any of the Sites and Areas of Significance to Māori identified in the District Plan through a future plan change process and / or develop other management tools for the protection of sites.

Growth Planning & Placemaking

- Work is underway on developing one site specific Reserve Management Plan (RMP) for each Ward - Simson Park, Moerewa in the Bay of Island Whangaroa Ward, Rawene Domain, Rawene in the Kaikohe Hokianga Ward, and Rangitoto Pa in the Te Hiku Ward. In addition to developing these reserve specific RMP's, work is progressing on a Council Reserves Network project, which is required to rationalise approximately 470 parcels of land across the district that have historically not been correctly recorded with Far North District Council (FNDC) or predecessor as owner at time of subdivision. This piece of work will result in the bulk of those

parcels (400) being updated by Land Information New Zealand (LINZ) to show FNDC as the owner. Seventy or more parcels will need further research and work to demonstrate to LINZ that they should be recorded as being owned by FNDC. This piece of work is the forerunner to the development of a Combined RMP (as opposed to site specific RMP) that will be created for several similar reserves across the district.

- Te Pātukurea Kerikeri Waipapa Spatial Plan project: The project team in partnership with Te Pātukurea Hapū Rōpū is currently undertaking baseline analysis of the study area, this analysis will include assessing final outputs of the district wide housing and business development capacity assessment (HBA), due early April 2024, to enable the project team to confirm four draft future growth options for Kerikeri Waipapa. From July to September 2024 the project team will engage with elected members and stakeholders and consult with the wider public on these draft growth options to identify a preferred growth. Following public consultation, the project team in partnership with Te Pātukurea Hapū Rōpū will develop a draft then a final version of the spatial plan for adoption by Council.
- District Wide Spatial Strategy project: This project will be commencing in April 2024, starting with planning the approach for iwi partnership and scheduling an available Te Kuaka Committee workshop to agree an approach for iwi partnership for this district wide project. Identification and acquisition of necessary data will commence in April 2024 as this stage of the project is expected to take a significant period.
- Placemaking for Taipa is currently being concluded, and placemaking for Russell has commenced. The Kaikohe Hokianga Community Board will be approached in late April 2024 to seek their input into which community placemaking resources should be focussed once Taipa placemaking is finished.

Strategy & Policy

- A workshop on the Open Spaces Strategy and Community Halls Strategy was held with elected members on 2 April 2024. The workshop provided elected members with an overview of the current provision of open space in the Far North and results from early engagement with key stakeholders and the online public survey. A review of the Community Halls and Facilities Strategy is underway. Staff workshopped the current levels of service provision for community halls and confirmed the suitability of the current vision.
- Staff attended the Housing Expo at Waitangi establishing relationships with key stakeholders and interested parties who will help inform the Housing Strategy. A gap analysis and research into housing issues is underway. On 14 February 2024, staff presented a workshop to elected members on Housing for the Elderly and next steps regarding the portfolio.
- On 12 March 2024, Council approved the Infrastructure Strategy for consultation with the Long-term Plan. The strategy was developed with input from Climate Action and Resilience, Integrated Planning, Northern Transport Alliance, Far North Waters, Assets and Project Delivery, Te Hono, and Financial Services. Elected members praised the high quality of the Strategy.
- Staff have completed a parking occupancy study to inform the Parking Strategy. Results from the study will inform how Council will manage parking, for example when to introduce time limits.
- On 26 March 2024, Council confirmed the contract for waste services meaning the Solid Waste Strategy project can now resume. Work is progressing to stand up a working group to draft the Strategy and Waste Management and Minimisation Plan.
- Following a workshop in February 2024 on financial and development contributions, Council has agreed to move forward with drafting a financial contributions chapter for the District Plan. Policy staff supported District Plan staff to deliver a second workshop on Financial Contributions in March 2024. The repeal of the water services legislation now allows Council to move forward with the Development Contributions Policy. Work is progressing to stand up a development contributions policy for three waters and roading assets.
- As part of the preventing alcohol harm portfolio, three projects are underway: Alcohol Control Bylaw review, Alcohol Control Areas review, and research into a Local Alcohol Policy. On 14 March 2024 Council approved the continuation of the Alcohol Control Bylaw without amendment. Alcohol control areas can only be established where there is evidence of crime. Staff are actively working with and seeking data from the Police and Te Whatu Ora to inform a review of alcohol control areas. Late last year, staff held a workshop with agencies interested in developing a Local Alcohol Policy. Key agencies are providing ongoing support and local data to inform a research paper to Council.
- With three waters regulation now sitting back under Council, staff are reviewing bylaws related to Council's three waters assets. Under the previous legislation, Council deferred the review of the Wastewater Bylaw,

which Council will now need to review. Staff have identified a potential need for a Trade Waste Bylaw and are undertaking research to inform a paper to Council.

- Strategy and Policy staff have / are coordinating submissions on Northland Regional Councils (NRC) Freshwater Plan Change, the Fast Track Approvals Bill, and NRC's Long-term Plan.

Status of other projects

Maritime Facilities Bylaw	Analysis of submissions and final drafting underway
Regional Accessibility Strategy	Awaiting presentation to Northland Forward Together for endorsement
Animal Nuisance Bylaw	Drafting complete, proposal for consultation due to Council
Arts, Culture, and Heritage Strategy	Drafting and review by key stakeholders complete. Proposal for consultation due to Council
Regional Economic Strategy	Strategy awaiting endorsement from Joint Regional Economic Committee.

Strategic Relationships

Te Hono

Te Hono are responsible for ensuring Council's Treaty obligations are upheld and Staff have the capability to respond to Māori needs. Te Hono hold the relationship with Iwi and Hapu and are responsible for the development and implementation of Te Pae o Uta.

- Te Pae o Uta presentation delivered to SLT and preparing to present to People Leaders at their next workshop.
- Te Hono staff development haerenga in March with six councils in the Wellington area was an opportunity to create stronger working relationships with other council's Māori development staff. The knowledge gained during the haerenga has enabled Te Hono staff to add further robustness to the Te Ao Māori Framework and supported ideas for implementation.
- Term 2 will see a full contingent of staff attending Te Reo lessons at both Kerikeri and Kaikohe offices.
- A huge achievement for Council was entering a competitive group Te Kapa Haka o Te Kaunihera into the Regional Kapa Haka competition in Whangārei. Staff, elected members, whānau and friends stood side by side in support of getting more Te Tai Tokerau kapa through to the National Kapa Haka – Te Matatini competition. In just under three weeks, staff member Dena-Maree Hemara used her years of kapa haka experience to bring together a group worthy of their place on stage.
- Nine of 13 Iwi / Hapū hui held and follow up hui with two Iwi.
- A draft Memorandum of Understanding (MOU) has been drafted and with Iwi for "wairua checking".
- Engagement
 - 66 (internal and external) enquiries for Kaiarahi Kaupapa Māori
 - 43 active projects across council
 - 9 Māori Freehold Land applications in progress
 - 5 walk-in customers on average per week
 - 5 customer appointments from transfer calls on average per week
 - In-house queries are average 3 per week

Democracy Services

Democracy Services are responsible for the statutory requirements associated with the official meetings of Council. We operate within two core pieces of legislation, being the [Local Government Act \(LGA\)](#) and the [Local Government Official Information and Meetings Act \(LGOIMA\)](#).

Democracy Services delivered 17 formal meetings and 8 workshops this quarter.

MEETING	Number of meetings QTR 2 - 23/24FY
Council	2
Extraordinary Council	3
Te Huia – Executive Review Committee	2
Te Kuaka – Te Ao Māori Committee	1
Te Miromiro – Assurance, Risk and Finance Committee	1
Te Koukou – Transport Committee	2
Bay of Islands – Whangaroa Community Board	2
Kaikohe – Hokianga Community Board	2
Te Hiku Community Board	2
Workshops	8

Two working groups in the Kaikohe-Hokianga Ward have been established. Ride for Life has adopted its terms of reference as part of the Kaikohe-Hokianga Community Board and the North Hokianga Working Group as part of the Te Koukou - Transport Committee is expected to review their terms of reference at the start of the third quarter.

The middle of the 2022-2025 triennium called for a mid-term governance review. Discussion at the mid-term review included inductions, workloads, communication channels, meeting frequency, committee delegations, portfolios, and remuneration.

The results of the Representation Review informal feedback period will be discussed with elected members at a workshop scheduled for 9 April 2024 to determine the scenarios for the initial proposal.

<https://www.fndc.govt.nz/Whats-new/Have-your-say/Representation-Review-2024>

Democracy Services successfully delivered Governance 101 training to SLT and two other teams throughout the organisation, with the expectation that more training will be delivered to the rest of the organisation by the end of the fourth quarter. This training includes business process improvements related to information sharing, report writing, formal meeting processes and etiquette as well as a clear connection to who does what in the Democracy Services team.

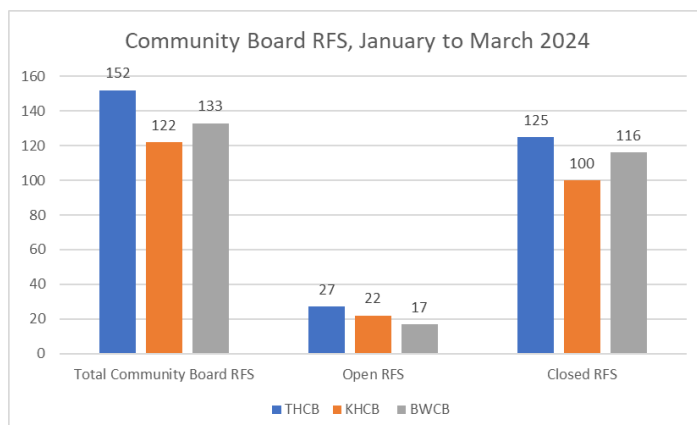
Democracy Services created the Democracy Services TK3 library for all staff to have access to important commonly used resources including but not exclusive to 2024 formal meeting report deadline calendar, Infocouncil training videos, and action sheet training videos.

Democracy Services hold "Green Room" discussion sessions monthly which is an opportunity for cross-organisational collaboration. An effort to connect early and often so that staff are prepared with well written decision-making reports for elected members. After the formal meetings, Democracy Services also makes themselves available for debrief "post meeting" discussions with relevant staff to ensure realistic timelines, expectations, and accountability are all identified based on decisions that are made at formal meetings.

Stakeholder Relationships

Council is committed to developing sustainable, beneficial relationships with the community through improved funding opportunities and empowering local communities. A key role is to support community boards to achieve targeted outcomes and connecting people and communities to achieve strategic outcomes.

- We welcomed a new Principal Advisor – Stakeholder Relationships to the team
- Kai Ora funding applications and workshops completed.
- Established strategic working relationships with – Sport Northland, Northland Inc, Northland Chamber of Commerce, Waitangi Trust, Omapere Trust and Kaitia Business Association.
- A working group established and continued focus on Rawene Domain with Hapu engagement in the Hokianga a key focus.
- Kohukohu Hall lotteries commission funding application lodged.
- Combined Community Board meeting held in Awanui.
- Videos produced to support Community Board Funding and Youth Council
- The graph below shows the number of RFS's raised by the Community Board Coordinators on behalf of the Community Board members.



- A combined community board workshop was held on 6 March 2024 at Ka Uri in Awanui. This was a well-attended workshop with eight Community Board members and six Councillors. Topics covered:
 - Climate Adaptation Simulation
 - Community Grant Fund Policy
 - Implementing Placemaking – including Te Hiku o te Ika Revitalisation Project to IAP2 Conference 2023
 - Solid Waste Overview – changes
 - Northland Inc update / initiatives
 - Te Hiku Sports Hub Aquatic and Sports Facility Tour

Health Safety and Wellbeing

All health, safety and wellbeing incidents are recorded in PeopleSafe, FNDC's on-line incident management system. There was a total of twenty-nine incidents recorded in quarter three.

Figure 1 shows forty-two incidents as some incidents are tagged with more than one descriptor. Threatening behaviour is currently the most reported incident with twelve reports in quarter three, which is double that of this time last year.

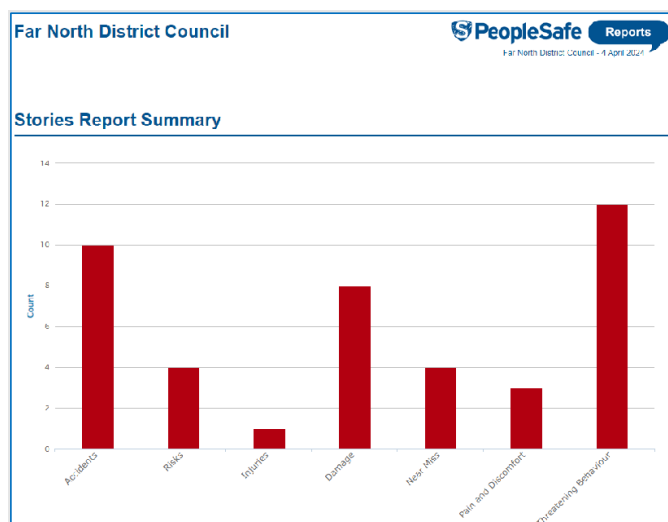


Figure 1: PeopleSafe incident descriptors recorded during Q3 2024.

The Health, Safety, and Wellbeing (HSW) team are primarily focussed on managing FNDC's critical risks. A critical risk is one that will occur infrequently but has serious consequences to health should it occur. Following consultation with staff in 2023 six critical risks were identified because of activities carried out by FNDC staff.

Table 1 lists the critical risks identified and what critical controls are in place to mitigate them.

Table 1: Critical risks and controls at FNDC.

Critical risk	Critical controls	Residual risk to Council	Q3 workplans
Contractor management	<ol style="list-style-type: none"> 1. Contractor management standard operating procedure (SOP). 2. Contractor prequalification system (Site Wise). 3. In house workshops. 4. Internal audits. 	<p>High Risk</p> <p>Auditing has shown that the contractor management standard operating procedure (SOP) is not being followed fully by staff engaging contractors. The SOP was reviewed and condensed end of 2022, and a series of workshops have been held during 2023. Further work is needed to embed the process.</p> <p>There is currently a gap in FNDC's records regarding FNDC's responsibilities around overlapping duties with other Persons Conducting a Business or Undertaking (PCBUs). There is no recorded overlapping duties framework in place that clearly shows what level of duty each PCBU holds under HSAWA.</p> <p>There is no current FNDC contractor management policy, and no FNWA (Far North Waters Alliance) contractor management policy.</p> <p>Many areas of FNDC are not following the H&S contractor management process Contractor Management - a critical risk (sharepoint.com), which represents a high risk to Council.</p>	<ol style="list-style-type: none"> 1. Review the draft FNDC contractor management policy. 2. Start an analysis of FNDC facilities and contractors with a view of building a documented overlapping duties framework to clarify risk level to Council. For example, Far North Holdings Ltd, swimming pools, wastewater treatment plants etc. Reference these documents:
Lone working	<ol style="list-style-type: none"> 1. Working alone policy. 2. Working alone SOP. 3. Lone working job safety analysis (JSA). 4. Provision of lone worker devices. 5. 24/7 device monitoring 6. In house workshops 7. Internal audits 	<p>High Risk</p> <p>Auditing has shown that the policy, SOP, and JSA are not being followed completely by staff. Lone worker devices are not being used in accordance with the policy.</p>	<ol style="list-style-type: none"> 1. Review policy. 2. Review SOP. 3. Workshops. 4. Audits.

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Driving on Council business	<ol style="list-style-type: none"> 1. Motor vehicle policy 2. Driving on Council business JSA 3. Eroad tracking device. 4. Online driver training 5. 4x4 training 	Low Risk audits have shown there is a good uptake on safe driving.	<ol style="list-style-type: none"> 1. Leaders to be mentored in the reporting capacity of Eroad.
Site inspections	<ol style="list-style-type: none"> 1. Site inspections JSA 2. Situational safety and tactical communications (SSTC) training 3. Working in road corridor training 	Moderate Risk there are always many unknowns to sites visits, particularly unannounced ones conducted by enforcement staff.	<ol style="list-style-type: none"> 1. New SOPs (Standard Operating Procedure) to be written in collaboration with respective teams. 2. JSA to be reviewed. 3. Audits.
Psychosocial hazards	<ol style="list-style-type: none"> 1. My Everyday Wellbeing 2. Wellbeing Advocates 3. EAP (Employee Assistance Programme) service 	High Risk comments from the last staff survey indicate that wellbeing across the organisation has been affected by the recent realignment, change of CEO and overall workload. The CEO has requested a wellbeing drive to include workshops and tools for leaders and staff.	<ol style="list-style-type: none"> 1. HSW team to be included as a stakeholder in organisational change.
Threatening behaviour	<ol style="list-style-type: none"> 1. Antisocial behaviours reference guide 2023 2. Evacuation/lock down plans 3. Libraries and museums JSA 4. Situational safety and tactical communications (SSTC) training 5. Front counter safety training 6. Staff Warning Flags 7. Trespass notices 	High Risk threatening behaviour incidents were the highest reported during Q2. Libraries are experiencing anti-social behaviour issues. Kaikohe library has used security over key times.	<ol style="list-style-type: none"> 1. HSW team to visit libraries and service centres to meet with staff.

Each quarter the HSW team conducts training and holds workshops with staff to help address critical risk.

Table 2 shows which risks have been workshopped with which team as part of a continuous improvement cycle.

Table 2: Critical risk treatments during Q3 2024.

Date	Risk	Team	Treatment
16/02/2024	Site visits	Animal Management team	Team workshop
16/02/2024	PeopleSafe	All staff	Staff training
20/02/2024	Site visits	Monitoring team	Team workshop
23/02/2024	PeopleSafe	All staff	Staff training
5/03/2024	Site visits	Building Consents team	Team workshop
5/03/2024	Site visits	Building Compliance team	Team workshop
6/03/2024	Critical Risks for leaders	All T4 & T3	Leadership workshop
6/03/2024	Site visits	Technical Operations	Team workshop
7/03/2024	Site visits	Resource Consents team	Team workshop
8/03/2024	PeopleSafe	All staff	Staff training
14/03/2024	PeopleSafe	All staff	Staff training
15/03/2024	Critical Risks for leaders	All T4 & T3	Leadership workshop
15/03/2024	ISO New H&S policy	SLT	SLT workshop
15/03/2024	ISO SLT charter/pledge	SLT	SLT workshop
21/03/2024	Critical Risks for leaders	All T4 & T3	Leadership workshop
26/03/2024	Critical Risks for leaders	All T4 & T3	Leadership workshop
27/03/2024	Site visits	Resource Consents team	Team workshop
27/03/2024	Site visits	Resource Consents team	Team workshop
27/03/2024	Site visits	Building Inspections team	Team workshop

Infrastructure Strategy

Compliance

Sites	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Abatement Notices (Current)	Infringement Notices January	Comments and Maintenance
Kaitia water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			
Kaikohe water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			
Kawakawa water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			
Rawene Omanai water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			Breach of 30-day rolling median limit of 340m3 abstraction from Petaka Stream. Significant leak detection in network and repairs ongoing to minimise the impact.
Kerikeri water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			
Okaihau water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			
Opononi water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			
Paihia water	●	●	●	●	●	●	●	●	●	●	●	●	●	●			

The Russell/Kororāreka WWTP has had an abatement notice since March 2017. Addition funds were requested in the current Annual Plan for capital expenditure to address compliance. Compliance has now been achieved and NRC have this month agreed to remove the abatement notice.

Abatement notices remain in Ōponōni, Kaitāia and Ahipara with detailed design due for Ōponōni and Kaitāia in June. Super Critical UV (SCUV) is currently being installed and is due to be commissioned in the first week of August.

Sweetwater

A variation has been provided to Ventia to switch the existing pumps between bores. It is intended to engage external assistance to review the bores and water draw. A Briefing Paper is currently being prepared which will provide a detailed update.

Water restrictions

Water restrictions continue and are reviewed weekly. Kaikohe-Ngāwhā, Kawakawa-Moerewa, Ōponōni-Ōmāpere, Waitangi-Paihia-Ōpua, and Ōmanaia-Rāwene are all on Level 2 restrictions with Kaitāia and Ōkaihau on Level 1 and no restriction. The Matawii Dam has been used to assist with the Kaikohe-Ngāwhā restrictions, enabling the restriction to be lifted.

Land Drainage

The spraying and drain clearing has been completed for 90% of the Land Drainage areas. A preferred supplier for a 3-year spraying programme has been confirmed and the rates proposed for the LTP.

Transport Services

The Section 17a report is complete with a Te Koukou workshop on 7 May. The workshop will present Transport Service options to assist with decision papers to the 23 May Council meeting.

District Facilities

Procter Library leak repair nearing completion, as is the Ōpua to Paihia walkway. The demolition of both the Kaitāia swimming pool and the building known as 'Petersen's' in Kaikohe are progressing.

Te Pae o Uta

50% of the Infrastructure Team have completed the Te Reo course or already have a tohu/qualification, with the remaining 50% enrolled for the April and July intakes.

Corporate Services

Financial Services

Financial Services continues to track well, the team setting in place its Financials Services Strategy and Charter at the start of this year.

Accounting Services Team focused on LTP execution, Audit reviews, and year-end/annual report/audit planning.

Rating Services continues to battle the backlogs of RFS, with higher numbers recorded in March following a January lull. How the team operates is being considered and planned for as some experienced team members plan for retirement.

Transaction Services continue to build cross-skilling knowledge with an increased focus on banking services and accounts payable a likely focus in the coming months.

Publications welcome a new part-time team member, adding more balance and serviceability to the Publications space.

From an organisation perspective, the operating surplus to February 2024 recorded \$21.4 million against a planned year-to-date budget of \$17.1 million. The operational surplus is therefore up 25% compared against the year-to-date budget. Revenue was \$101.3 million compared to a budget of \$85.6 million with higher central government for roading, and higher operational grants. Operating expenditure was \$80.0 million compared to the budget of \$68.5 million, the \$11.4 million higher spend was due to higher spend in contractor & professional fees, again largely for roading.

Digital Information Services

The DIS team is continuing to deliver core IT functions for the Council, and focused on continuous improvement, including cybersecurity, inter-office connectivity, and remote connectivity. Future work programmes are around Asset Management, TechOne Financial, and HR migration to Cloud and ERP (Core Systems) market review, and delivery of the DIS aligned Strategy. Both the Project Delivery and ICT Ops teams closely aligned to deliver these core projects

We will also be recruiting shortly for resources to support the work programmes, including a Business Analyst and Technology and Innovation Specialist (incorporates the Nothing But Net - NBN Programme).

Nothing But Net continues to deliver and expand the public wi-fi rollout and connectivity, adding Rawene, Opononi, Awanui, soon to add Mangonui, Taipa, Kaitia Market Square & Town Square, Twin Cycle Trail (near Horeke), Panguru/Motuti etc., including public safety CCTV and continued community engagement.

Digital Information Management

In February we appointed a new Principal Advisor – Digital Information.

Over the next quarter, the Council's Information Management Policies and Strategies will be reviewed and revised to ensure that we are compliant with Local Government legislative requirements.

Digital Analytics

Data Analytics is currently working across multiple projects within the organisation. The representation review dashboard was created to give elected members a clear indication of the public consultation that was done recently. We have also completed a project where we capture asset condition inspections in real-time with one of our vendors saving us time and money in collecting accurate data.

Risk & Assurance

The risk software tool, Camms Risk is currently active. A first risk report of SLT Top 10 risks was generated and presented at the Te Miromiro – Assurance, Risk & Finance committee meeting on 28 February 24.

A risk workshop is to be held on 22 May 24 with elected members. The purpose of the workshop is to identify the Top 10 risks from a governance standpoint and obtain input from Councillors.

The Te Miromiro – Assurance, Risk & Finance committee was presented with the All of Government New Zealand Maturity Chart and has since acknowledged that our Council maturity level is sitting at M1, with a give and take of another 3 to 5 years to reach M3.

Project Management Office

A new Community Facilities Operations and Maintenance Contract has been awarded to Citycare Property Limited, after undertaking an open competitive tendering process. The new contract will commence on 1st July 2024, with a contract term of 5 + 2 + 2 years (performance-related). Planning for the mobilisation of the new contract has now begun.

A new Solid Waste Services Contract has been awarded to Northland Waste Limited after completing an open competitive tender process. The new contract will continue the provision of existing services and includes provisional pricing for kerbside services should these be introduced in the future. The new contract will commence on 1st October 2024 with a contract period of 10 years. Planning the mobilisation of the contract has begun.

Property Information

A total of 1,089 valuation objections approved and all properties have been visited by valuers and the revaluation objection review process will be completed by the end of the rating year. An audit will be conducted of the Name & Address Register (NAR) to remove duplicated name IDs and amend inaccurate addresses and put in place a uniform format for postal & contact information amendments. All LIM and Property file requests have been processed and sent to requestors within the statutory timeframe.

Chief of Staff

Learning and Development

- Workshops are organised in response to identified training needs. Report Writing and Reviewers courses were run to increase the standard of report writing for Council. The next course will help staff present reports to Council and anticipate questions.
- Team Management Profiling, providing insights into how a person prefers to work and how they are likely to interact with others in the workplace, continues to be rolled out to teams to help them become more effective and enhance communication.
- The focus of the Taituarā webinars in this quarter was to update staff on the Resource Management Act and climate change.
- Self-directed learning on Percipio (online learning tool) has increased over the last quarter, with further work in this space underway to increase staff engagement with the learning tool, specifically through the use of customised learning channels.

Leadership Framework

- The Leadership Framework was launched on 13 February to all People Leaders. People Leaders are conducting self-assessments as well as utilising the newly developed toolkit with Apollo psychometric testing, team management profiles and 360-degree peer reviews to develop interpersonal leadership skills.
- Peer Group Coaching, the ability to coach each other in a group setting, workshops were also rolled out in March for People Leaders. After completing the training, they have been allocated to peer groups which provide them an opportunity to reflect on their experiences and to embed their learning.

Promapp

- This is the organisation's process mapping system. A project team has been established to roll out Promapp across Council, a complete project plan with timelines has been created. The project team are currently in phase one which is focused on system and reporting reconfiguration, along with this, General Manager and Tier Three workshops have been scheduled in to raise awareness of Promapp.

Staff Engagement Survey

- The most recent employee engagement survey ran from 20 November to 3 December 2023 with a participation rate of 77%. This is the highest level of participation since inception of this initiative. 2772 pieces of feedback were received, with analysis completed at the start of quarter three. People Leaders have actively and positively engaged with their teams directly through the software. A total of 1127 acknowledgements and responses were submitted from People Leaders. The following drivers have showed improved scores from the previous survey dated 4 June 2023; 'Growth', 'Diversity & Inclusion', 'Health & Wellbeing' and 'Freedom of Opinions'. SLT has agreed on three priority areas namely Strategy, Support & Equality with work already underway.
- Planning is underway for the next employee engagement survey to be completed in May.

Talent Identification, Succession Planning & Critical Roles

- A Succession Planning exercise has been undertaken to identify talent across the organisation. As part of the process, a focus has been placed on providing Learning & Development opportunities for employees to reach high levels of performance.

- Critical roles have also been identified. Further work is underway to ensure those critical roles have possible successors identified and to initiate the action of critical processes within those roles to be recorded. This will link in with ensuring business continuity.

CE Departmental Meetings

- The CE is meeting with all teams. There are 40 teams across Council. A workshop format was developed in which the CE can outline his vision for Council and present the new organisational strategy in a Q&A session. The second part of the workshop is for staff to brainstorm improvement ideas to help realise the vision/strategy. In the first quarter of 2024, 14 workshops (18 teams) have been held. During the workshops 391 ideas were generated (including duplicates). Many ideas from the workshops have already been actioned, others will be included in a Service Improvement Programme due for initiation/delivery in Q2 - Q4 2024.

Recruitment and Staffing

- After a somewhat difficult past 12 months in the recruitment space, we have made great progress in filling some key roles within the Resource Consenting and Policy teams, with the latest key appointment of Team Leader District Plan starting on 15 April 2024, a position which has been vacant since 17 April 2023.
- External recruitment agencies have been key to attracting the required qualified talent to fill our most difficult positions, combined with hybrid working opportunities making us an attractive employment option for those not living within the district.
- As at 8 April 2024, we have had 60 staff members leave with our year to date turnover rate currently at 16.26%. The right side shows the number of staff hired per quarter:

	# staff leaving	Turnover rate	# of staff hired
Quarter One	22	5.96%	28
Quarter Two	23	6.23%	29
Quarter Three	14	3.79%	31
Quarter Four	1	.27%	5

There are currently 21 vacant positions across all Groups.

The People and Capability team recently attended the 2024 Job Explore in Kaikohe and Kaitia, raising awareness and understanding of career opportunities and development within Council across the Far North, with some great connections made with other providers and fantastic engagement with our local rangitahi.

In February Minister Upston visited with local MP Grant McCallum to talk to FNDC about the Cadetship programme and Mayor Taskforce for Jobs. Discussion covered the history of the Cadetship, the moving and motivating stories of our previous and current cadets, and the work that the MTFJ programme is currently doing (MTFJ is partnered with the Ministry of Social Development to lead the Rural Community Resilience Programme that supports youth aged 16-24 who are not in education, employment, or training, are disadvantaged or living with disabilities). This work is crucial to helping break the cycle of unemployment and welfare dependency within our communities and create lasting and meaningful opportunities where our rangitahi can thrive and carve out a path of their own.

Community & Engagement

Te Ahu Museum

Te Ahu Museum's robust recovery from the Covid-19 impacts is evident through a significant surge in visitor numbers over the past quarter. This increase, particularly notable during the summer months, reflects heightened engagement due to our programs.

Another highlight in this period is the Te Rarawa Digital Project, a ground-breaking endeavour aimed at preserving and providing access to the rich cultural heritage of Te Rarawa iwi. Led in partnership with Te Rarawa, exemplifies our dedication to cultural preservation and community empowerment through digital accessibility.

Despite facing challenges, notably a taonga Māori theft incident which was swiftly resolved with community support, our commitment to enhancing security measures remains steadfast.

In summary, Te Ahu Museum continues to make significant strides in Covid-19 recovery visitor overall quarterly increase, cultural preservation, and community engagement. Through strategic initiatives, collaborative projects, and a steadfast commitment to our mission, we are reinforcing our position as a cultural cornerstone in the Far North, driving positive outcomes for our community and beyond.

Isite Visitor Information Centres

The performance analysis of the first quarter of the current year reveals notable success, particularly evident when assessing crucial performance indicators such as visitor metrics and revenue generation.

Presented below is a table detailing the total revenue and visitor figures in 2024 for all three Far North isite's (Kaitaia, Hokianga, and Bay of Islands), compared with corresponding data from 2023, alongside the percentage differentials.

The enhanced performance observed during the initial quarter of 2024 is underscored by the achievement of two of the three Far North isite's winning the monthly isite New Zealand sales incentive, awarded for exhibiting the highest percentage increase in revenue compared to other isite's across the country. Kaitaia isite secured the accolade for December and February, competing among 32 other isite's in their group, while Paihia isite emerged victorious in January, contending against the busiest isite's nationwide, including those in Rotorua, Queenstown, Wanaka, and Dunedin.

Noteworthy is the fact that Northland hosted a total of 53 cruise ships during the period spanning January to March, facilitating the arrival of approximately 83,000 visitors to the shores. Consequently, the isite's were able to amass revenue, exceeding one million dollars during the timeframe of January to March 2024. This is a 46% total increase compared to last year's revenue during the same timeframe. The favourable weather conditions throughout these months played a significant role in boosting both visitor numbers and revenue, while also marking a return to normalcy following the impact of the COVID-19 pandemic.

Total revenue comparison all isites				Total visitor numbers all isites			
	2023	2024	Change in Percentage		2023	2024	Change in Percentage
January	\$302,525	\$380,229	+25.7%	January (Count)	36,749	43,058	+17.2%
February	\$275,491	\$496,216	+80.1%	February (Count)	22,755	41,226	+81.2%
March	\$237,575	\$315,191	+32.7%	March (Count)	31,460	34,897	+11%
Total	\$815,591	1,191,636	+46.1%	Total	90,964	119,181	+31%

Communication and Engagement Team

Performance metrics measuring Communications & Engagement Team outputs bounced back following the traditional summer holiday drop in public engagement. Website Engagement and Social Media Reach both returned to pre-December levels, as did total video hours viewed.

Waitangi Day events plus summer water restrictions were popular news topics during January-March. However, the bulk of the 80 stories published during the first quarter detailed normal council business and activities and included community board funding decisions, events supported by the council, and engagement projects.

Extended dry weather began to bite with Level 2 restrictions applied to Kerikeri-Waipapa, Kaikohe-Ngāwhā, Paihia-Ōpua-Waitangi, Ōpononi-Ōmāpere, Ōmanaia-Rāwene and Kawakawa-Moerewa. Level 3 water restrictions were applied to Kaikohe-Ngāwhā in March. Restrictions activated several measures outlined in the water shortage communications plan, including the posting of large "Save water now" billboard signs in affected communities and eye-level roadside signage in Level 3 areas.

The team continues to support public engagement and communication requirements for the Proposed District Plan, the Kerikeri-Waipapa Spatial Plan, and several bylaw consultations. Another major focus was preparation for the LTP consultation, which kicked off late March.

Libraries and Customer Services team

Libraries

Libraries performance analysis for the first quarter of the current year show strong use figures indicating these services continue to offer return on investment value to ratepayers. This quarter libraries collectively:

- facilitated 684 public events/activities.
- served 107,757 visitors.
- offered 6,221 free public internet sessions using library devices.
- enabled 35,585 free WiFi sessions.
- hosted 664,777 total 'uses' (site views, visits, and downloads) of online library services.
- lent 82,988 physical items.

Libraries also had great success with the Raumati Toa/Legends of Summer holiday programme, partnering with Kahikā Moko Tepania, Te Ahu Museum, and our beautiful isites to offer an exciting programme for our rangatahi over summer. Due to the collective efforts of the teams, the programme garnered 500 'official' signups and had an estimated reach-impact of 1,200 total as individual 'signups' involved three or more participants from whānau groups. The programme positively impacted our new signup figures (610 new borrowers this quarter) and went Aotearoa-wide, with the programme now being used by other districts and being profiled by *LibraryLife*, the profession's monthly publication.

Customer Services

Customer Services metrics analysis for the first quarter shows performance is beginning to stabilise after volatile negative figures in late 2023, with abandoned call rates now averaging 20% for the first quarter in contrast to an average of 37% for the final quarter of 2023.

The team are gearing up for upcoming changes to Customer Services, with Contact Centre to become its own team with sole focus on phone and online communications only from May onward while front facing Customer Services (Service Centres) integrate more fully with Libraries. This change enables greater focus on successfully delivering each unique element of customer services provision while supporting best value for ratepayers and maximised use of existing resourcing.

Once implemented this change should have particularly positive impacts for the phone and online components of customer services delivery, which have previously been unable to obtain consistent success due to spread resourcing-focus across too many delivery-points. Services Centres integrating more fully with Libraries into a fully combined model over time will also allow for more tailored and better-resourced front facing council customer services, maximising our existing talent to ensure we are uniquely well placed to respond to the changing needs of our communities over time.

6.2 INHOUSE COMMISSIONER REMUNERATION FOR PROPOSED DISTRICT PLAN HEARINGS

File Number: A4675059

Author: Tammy Wooster, Manager - Integrated Planning

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval for the remuneration to be paid to inhouse commissioners who will be part of The Proposed District Plan Hearing Panel.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- This Report outlines the options for fees and charges that would apply to inhouse commissioners sitting on the Proposed District Plan Hearing Panel.
- The report recommends that inhouse commissioners sitting on the Proposed District Plan Hearing Panel are remunerated at an hourly rate of the \$93.00.

TŪTOHUNGA / RECOMMENDATION

That Council approve the \$93.00 hourly rate for inhouse commissioners sitting on the Proposed District Plan Hearing Panel.

1) TĀHUHU KŌRERO / BACKGROUND

Council has approved the creation of a Proposed District Plan Hearing Panel that consists of 5 independent hearing commissioners, with 4 nominated Elected Members having the option to sit on hearings. The nominated Elected Members are Cr Felicity Foy, Kowhai Deputy Mayor Kelly Stratford, Cr Hilda Halkyard-Harawira, Cr Steve McNally of whom all have the necessary qualification except for Cr McNally who is still in the process of obtaining the required Making Good Decision qualification to comply with the Resource Management Act 1991.

The Council resolution allows for up to two elected members to sit on any hearing, in addition to the independent hearing commissioners. There is no maximum limit on the number of independent panel members allowed to sit at any hearing, instead the Council resolution just determines a minimum quorum of 2 panel members to enable a hearing to proceed. At all times one of the commissioners sitting on a hearing needs to hold "chair endorsement". No elected member holds this level of certification. Robert Scott has been given chair responsibilities, with William Smith as the deputy chair, which enables him to provide cover as required.

The appointment of independent commissioners was made under Council staff delegations. This included the setting of fees and charges that would be paid to independent commissioners. These contracts cover the entire hearings duration, with a set hourly rate over the duration of the contract, which started late in 2023 and will likely conclude in early 2026. The rate for independent commissioners is \$200. The independent commissioners are professional experts in the field of the Resource Management Act 1991 and have hearing experience. They were chosen from the Council approved Independent Commissioner List on the basis of their expertise, experience, local knowledge plus their own experience and practice of Tikanga Māori.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Remuneration Authority sets the rate, designated at \$93/hour. There is an existing framework in place that provides for additional costs such as travel to hearings, and if required accommodation and food. In some cases, hearings will be held in locations which may require some elected

members to travel long distances (especially for those based in the Far North that cannot utilise State Highway 1 due to the Mangamuka Gorge being closed) and for health and safety reasons members may decide to stay overnight, as some hearings may take up to 4 days.

Hourly rate fees apply to pre-reading of evidence and Section 42a hearing reports, in addition to attending hearings, as well as being involved in the writing of hearing panel recommendations reports post the hearings. Additionally, time will be spent on discussing matters with other panel members or having to review written rights of reply that have been requested that are also subject to the charging of the hourly rate.

Council can decide to reduce or increase the hourly rate for inhouse commissioners, in lieu of approving what is set down in the legislation automatically. From what we understand Councils across New Zealand have not taken a standardised approach to what they pay their inhouse commissioners. Some Councils have even made the decision not to pay for these additional duties.

Council needs to consider the costs to the ratepayer when deciding on the hourly rate to pay their inhouse commissioners, and to take into account what is fair and reasonable for the elected members taking on these additional duties. Consideration should also be given to what level of participation elected members will want to have in the hearing process, as this will influence costing e.g. will it be two members on each hearing, and will they want to be involved in writing hearing panel reports. There are currently 20 hearings scheduled and elected members indicated at the 27 February 2024 hearing panel workshop that there is a desire to have 2 inhouse commissioners on most hearings, and they do wish to fully participate in the hearing panel duties.

Example costings

Here are some examples of costing to show the impact of different hourly rates, taking a baseline of 50hrs participation in a hearing (pre reading, attendance, right of reply review and helping with the writing of the hearing report). Please note time spent will depend on complexity of hearing topic and the number of days a hearing will take, and integration required with other topics.

50hrs @ \$93.00 = 4,650 x 2 inhouse commissioners @ 20 hearings = \$186,000

50hrs @ \$200.00 = 10,000 x 2 inhouse commissioners @ 20 hearings = \$400,000

As demonstrated by the above examples the rate has a big impact on the cost of undertaking hearings to support the completion of the Proposed District Plan. These costings do not factor in the costs of also having independent commissioners plus additional costs such as accommodation, travel, and food. Hourly rates between the two different types of commissions should not be considered across the board, as an independent does not have a base salary from Council. They are hired on an hourly rate to provide a dedicated service to the Council in supporting the Proposed District Plan hearing process.

The hearing panel has been confirmed for Hearing 1 occurring on 27 May 2024, which is scheduled for 4 days in Chambers, Kaikohe. The chair has determined for that hearing it will be made up of 3

independents, plus the two elected members that have sought to be on that hearing panel. If we took a position and said 80hrs time spent by each person on the hearing process, that would cost:

2 x inhouse commissioners at \$93.00 @ 80hrs	\$14,880.00
3 x independent commissioners @ 80hrs	<u>\$48,800.00</u>
TOTAL	\$63,680.00

If inhouse commissioners had an hourly rate of \$200 costs would increase to \$32,000.00. This is an additional \$17,120.00.

This is sperate from other costing such as accommodation, travel, and food for those on the hearing panel in addition to the costs of hosting the hearing and inhouse resources required to support it. We are not required to seek approval for other costings for elected members as this is covered by the existing policy, but where it relates to Proposed District Plan hearing responsibilities will come out of the District Plan budget.

Capping amounts

Consideration can also be given to having a set amount charge or not charge for certain tasks. For example, we could cap it at a maximum number of hours that could be charged or amount. Additionally, consideration could be given to not charge for certain things, for example time spent traveling, or the number of hours they would normally work on Council duties per day. This could perhaps allow for a higher rate to be paid, but then offset by considering the base salary and how they normally would not charge for time spent in a vehicle getting to a place of business. Having a cap threshold or excluding certain tasks, would also mean that people that needed more time to digest information or had to have additional help from the independent commissioners would be offset. Alternatively, this may not be required if people only charged for what they thought was fair and reasonable. It is for example common practice for independent commissioners not to fully charge for all costs incurred as they do consider this is a rate funded process and the resources of the Council they are working for especially when it is an entire new plan being created vs a one-off hearing. We would hope that any commissioner either independent or inhouse would always consider whether their charges are fair and reasonable as this is a lengthy and costly process for a Council with a small rating base.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Staff recommendations

Council staff recommend that Council approve the recommendation to recognise the additional duties that elected members will have to undertake in supporting the Proposed District Plan hearing process, while considering what should not be charged for due to the high costs of the plan making process. At the 27 February 2024 hearing panel workshop, it was acknowledged that elected members will continue with their normal duties (apart from when they attended the physical hearing days) as opposed to being on the panel as their sole responsibility over the next 2 years. Elected members have also acknowledged that it is fair and reasonable to have additional duties paid for. Therefore, it's considered appropriate to use the legislation provision of \$93.00 an hour in addition to members base salary to strike the right balance between value for the ratepayer, as it considers what elected members are already paid, and that they will be supported by independent commissioners, who will provide expert guidance and support to elected members that have not been involved in a hearing panel process, and who have limited exposure to decision making under the Resource Management Act.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Proposed District Plan Hearings have been budgeted for under the 2023/24 financial budgets. The 2025/26 budgets have not yet been set however draft budgets have been submitted into the Long-Term Plan making process. Majority hearings will occur in 2024/25 and 2025/6 financial periods.

The draft budget submitted to the Long-Term Plan is based on a charge of \$93.00 an hour for inhouse commissioners. If a higher rate is decided consideration should be given to whether budgets need to be changed before the LTP is approved in June.

ĀPITI HANGA / ATTACHMENTS

Nil

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, during the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The recommendation proposed in this report does not trigger an levels of significance as per the Council's Significance and Engagement Policy.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act, Resource Management Act, and Elected Members Allowances and Reimbursement Policy No. 2115.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It has a relevance to the wider district as it relates to the Proposed District Plan for the entire District.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The decision on how to set up the hearing panel was progressed first through Te Kuaka before being approved by Council. This next step relates to a financial decision on what to pay inhouse commissioners who will sit on the panel.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Ass the Proposed District Plan making process is funded by rates it is of interest to all ratepayers and the wider community.
State the financial implications and where budgetary provisions have been made to support this decision.	Hearings are required under schedule 1 of the Resource Management Act and the cost to facilitate this process has been considered within any relevant budgetary period. However, the decision on the make up the panel and the fees that are paid to inhouse commissioners is determined by Council vs staff. Therefore, decisions may result in budgetary shortfalls. However, there is the ability through the LTP process to increase budget provisions if a higher rate is decided.
Chief Financial Officer review.	Type here

6.3 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - APRIL 2024**File Number: A4675775****Author: Fleur Beresford, Democracy Advisor****Authoriser: Jacine Warmington, Group Manager - Strategic Relationships****TAKE PŪRONGO / PURPOSE OF THE REPORT**

- To increase governance oversight of Committee business/discussions.
- Communicate resolutions of Committee meetings.
- Escalate Committee recommendations to Council.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The following Committee meetings have been held since the last ordinary Council meeting.
 - 22 April 2024 - Te Kuaka – Te Ao Māori Committee
 - 23 April 2024 - Te Koukou – Transport Committee
- Copies of the Committee meeting minutes are attached for information.
- Links to the agendas containing the reports that formed the basis of the recommendations below are included in this report.
- There were no recommendations escalated to Council from Committees

TŪTOHUNGA / RECOMMENDATION**That Council:**

Te Kuaka Te Ao Māori Committee – Item 5.2 – Arotake Whakaahuatanga Tangata – Representation Review 2024 Update

- do not disestablish the Ngā Tai o Tokerau Māori Ward; and**
- support the enhancement of Ngā Tai o Tokerau Māori Ward as one district-wide ward; and**
- endorse a submission to the select committee on the Local Electoral Māori Wards and Constituencies Amendment Bill articulating the abhorrence for unnecessary legislative changes; and**
- appoint Te Kahu o Taonui representatives to be included in the Representation Review submissions hearing.**

Te Koukou – Transport Committee – Item 6.1 – Average Speed Safety Cameras for Kaitaia Awaroa Road

- endorse NZTA and Far North District Council staff to proceed with investigations of the proposed average speed safety camera location on Kaitaia Awaroa Road between urban Kaitāia and Ahipara; and**
- endorse installation of average speed safety cameras if investigations validate the site.**

TĀHUHU KŌRERO / BACKGROUND

This is a regular report to provide greater governance oversight of discussions that occur at Committee meetings and to avoid duplication of reading for Councillors for decisions that are recommended to them, from each Committee meeting.

Copies of Committee meeting minutes that have occurred since the last ordinary Council meeting are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to Council for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Since the last Council meeting the following Committee meetings have occurred:

<p>22 April 2024 – Te Kuaka Te Ao Māori Committee Agenda - Te Kuaka Te Ao Māori Committee - 22 Apr 24</p> <p><i>Te Kuaka Te Ao Māori Committee – Item 5.2 – Arotake Whakaahuatanga Tangata – Representation Review 2024 Update</i></p> <p>That Te Kuaka Te Ao Māori Committee recommends Council:</p> <ul style="list-style-type: none"> a) do not disestablish the Ngā Tai o Tokerau Māori Ward; and b) support the enhancement of Ngā Tai o Tokerau Māori Ward as one district-wide ward; and c) endorse a submission to the select committee on the Local Electoral Māori Wards and Constituencies Amendment Bill articulating the abhorrence for unnecessary legislative changes; and d) appoint Te Kahu o Taonui representatives to be included in the Representation Review submissions hearing. <p><i>NOTE: Item 6.3 in this Agenda should be read in conjunction with the above Resolution.</i></p> <p>23 April 2024 – Te Koukou Transport Committee Agenda - Te Koukou Transport Committee - 23 Apr 24</p> <p><i>Te Koukou – Transport Committee – Item 6.1 – Average Speed Safety Cameras for Kaitaia Awaroa Road</i></p> <p>That Te Koukou – Transport Committee recommends Council:</p> <ul style="list-style-type: none"> a) endorse NZTA and Far North District Council staff to proceed with investigations of the proposed average speed safety camera location on Kaitaia Awaroa Road between urban Kaitāia and Ahipara; and b) endorse installation of average speed safety cameras if investigations validate the site.
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PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

ĀPITIHINGA / ATTACHMENTS

1. 2024-04-22 Te Kuaka - Te Ao Māori Committee Minutes [A4668282] - A4668282 [↓](#) 
2. 2024-04-23 Te Koukou - Transport and Infrastructure Committee Minutes [A4675180] - A4675180 [↓](#) 

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes -
Unconfirmed

22 April 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KUAKA - TE AO MĀORI COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVENUE, KAIKOHE
ON MONDAY, 22 APRIL 2024 AT 10:00 AM**

PRESENT: Chairperson Harry Burkhardt, Cr Hilda Halkyard-Harawira, Kahika - Mayor Moko Tepania, Kōwhai – Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Babe Kapa, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich, Cr Tāmāti Rākena and Te Kahu o Taonui Representatives Pita Tipene, Toa Faneva, Sam Napia, Craig Hobson, Wallace Rivers and Kiri Sloane-Hobson.

IN ATTENDANCE: Phil Grimshaw (Kaitohutohu Taiao Senior Advisor- Te Kahu o Taonui)

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Tania Steen (Manager – Property & Facilities Management), Margriet Veenstra (Manager – Property Data and Business Compliance), Simone Elsmore (Infrastructure Consenting Team Leader), Scott May (Acting Group Manager – Strategic Relationships), Ruben Garcia (Group Manager- Community and Engagement), Llani Harding (Manager- Te Hono), Marlema Baker (Te Kuaka Te Ao Māori Coordinator- Democracy Services), Casey Gannon (Manager - Democracy Services), Ellie Greenwood (Democracy Advisor)

The meeting commenced at 10.17am.

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Harry Burkhardt commenced the meeting and Councillor Tāmāti Rākena opened the meeting with a karakia.

2 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS

Chairperson Harry Burkhardt

- Te Kahu o Taonui met last week and reaffirmed their commitment to this table through iwi. having a relationship with the Crown and Supporting far North District Council
- Welcome to Charlie Billington – General Manager of Corporate Services.
- Congratulations to Kahika Mayor Moko for attaining his Masters of Education.

Deputy Chairperson Hilda Halkyard-Harawira

- Acknowledgement to Cr Rākena for opening proceedings.
- Acknowledge Pita Tipene and Kahika Moko for his Masters of Education.
- Further acknowledgements to Council's kapa haka standing at the Tai Tokerau kapa haka competition.
- Mention of the secondary schools kapa haka competition recently hosted by Ōkaihou College, noting curriculum is extending to include Māori performing arts.
- Mihi to the Chair Burkhardt for leading the hui.

Councillor Tāmāti Rākena

- Acknowledge those who have recently passed beyond the veil and acknowledge those present in the hui.
- Congratulations also to Kahika Mayor Moko for attaining his Masters of Education and also first-class honours.

Page 1

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes -
Unconfirmed

22 April 2024

- Kura Reo ki Whirinaki had their whakatūwheratanga I ngā pō at Te Kura Kaupapa Māori o Hokianga with over 200 attendees including experts in Te Ao Māori, Te Reo Māori, Mātauranga Māori
- Ngā mihi to the groups who qualified for Te Matatini 2025 in Australia.

3 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/8

Moved: Cr Mate Radich
Seconded: Cr Tāmāti Rākena

That the apology received from Te Kahu o Tainui representatives Maahia Nathan, Katie Murray, Teresa Ashton-Tepania, Thomas Hohaia, Mane Tahere, Aperahama Edwards be accepted and leave of absence granted.

CARRIED

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4536221, pages 8 - 13 refers.

RESOLUTION 2024/9

Moved: Cr Hilda Halkyard-Harawira
Seconded: Cr Tāmāti Rākena

That Te Kuaka – Te Ao Māori Committee confirm the minutes of the meeting held 22 February 2024 as a true and correct record with the addition of tohūtō on hapū and Māori on items 6.3 and 6.4.

CARRIED

At 11:05 am, Kahika - Mayor Moko Tepania left the meeting.

At 11:06 am, Cr Tāmāti Rākena left the meeting.

At 11:06 am, Kahika - Mayor Moko Tepania returned to the meeting.

At 11:07 am, Cr Tāmāti Rākena returned to the meeting.

5 NGĀ PŪRONGO / REPORTS

5.1 AROTAKE WHAKAAHUATANGA TANGATA - REPRESENTATION REVIEW 2024 UPDATE

Agenda item 5.1 document number A4635954, pages 14 - 27 refers.

RESOLUTION 2024/10

Moved: Kōwhai – Deputy Mayor Kelly Stratford
Seconded: Pita Tipene - Te Kahu o Taonui Representative

Page 2

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes -
Unconfirmed

22 April 2024

That the Te Kuaka – Te Ao Māori Committee recommend that Council:

- a) do not disestablish the Ngā Tai o Tokerau Māori Ward; and
- b) support the enhancement of Ngā Tai o Tokerau Māori Ward as one district-wide ward; and
- c) endorse a submission to the select committee on the Local Electoral Māori Wards and Constituencies Amendment Bill articulating the abhorrence for unnecessary legislative changes; and
- d) appoint Te Kahu o Taonui representatives to be included in the Representation Review submissions hearing.

In Favour: Chairperson Harry Burkhardt, Crs Hilda Halkyard-Harawira, Moko Tepania, Kelly Stratford, Babe Kapa, Penetaui Kleskovic, Mate Radich, Tāmati Rākena and Kahu o Taonui Representatives

Against: Cr Ann Court

Abstained: Cr Steve McNally

CARRIED 9/1

At 12:03 pm, Kahika - Mayor Moko Tepania left the meeting.

At 12:06 pm, Kahika - Mayor Moko Tepania returned to the meeting.

At 12:14 pm, Sam Napia – Te Kahu o Taonui Representative left the meeting.

At 12:15 pm, Cr Steve McNally left the meeting.

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 MEMORANDUM OF UNDERSTANDING UPDATE REPORT

Agenda item 6.1 document number A4650704, pages 28 - 30 refers.

RESOLUTION 2024/11

Moved: Cr Hilda Halkyard-Harawira

Seconded: Kōwhai – Deputy Mayor Kelly Stratford

That the Te Kuaka – Te Ao Māori Committee receive the report Memorandum of Understanding Update Report.

Abstained: Cr Ann Court

CARRIED

Note: Te Kuaka Te Ao Māori Committee recommends Te Kuaka Committee Coordinator, Te Hono and CE in conjunction with Iwi to find connection to execute the MOU's in a meaningful way.

At 12:20 pm, Kōwhai – Deputy Mayor Kelly Stratford left the meeting.

At 12:21 pm, Kōwhai – Deputy Mayor Kelly Stratford returned to the meeting.

At 12:31 pm, Sam Napia – Te Kahu o Taonui Representative returned to the meeting.

At 12:32 pm, Cr Steve McNally returned to the meeting.

6.2 TE PAE O UTA TE AO MAORI FRAMEWORK PROGRESS UPDATE

Agenda item 6.2 document number A4653189, pages 31 - 53 refers.

RESOLUTION 2024/12

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes -
Unconfirmed

22 April 2024

Moved: Pita Tipene - Te Kahu o Taonui Representative
Seconded: Toa Faneva - Te Kahu o Taonui Representative
That the Te Kuaka – Te Ao Māori Committee receive the Te Pae o Uta Te Ao Māori Framework Progress Update and supporting documentation.
CARRIED

The meeting was adjourned from 12:35pm to 1:05pm.

At 12:36 pm, Cr Ann Court left the meeting.

At 12:36 pm, Toa Faneva - Te Kahu o Taonui Representative left the meeting.

6.3 PROGRESS UPDATE ON OUTSTANDING REPORTS TO THE COMMITTEE

Agenda item 6.3 document number A4653702, pages 54 - 55 refers.

RESOLUTION 2024/13
Moved: Pita Tipene - Te Kahu o Taonui Representatives
Seconded: Kōwhai – Deputy Mayor Kelly Stratford
That the Te Kuaka – Te Ao Māori Committee receive the report Progress Update on Outstanding Reports to the Committee.
CARRIED

Noted that Wallace Rivers – Te Kahu o Taonui Representative will provide an update on the Kaitiāia Airport in the Public Excluded portion of the meeting.

At 1:21 pm, Toa Faneva - Te Kahu o Taonui Representative returned to the meeting.

6.4 TINO RANGATIRATANGA ME TE KĀWANATANGA: THE REPORT ON STAGE 2 OF THE TE PAPARAHĪ O TE RAKI INQUIRY

Agenda item 6.4 document number A4593306, pages 56 - 60 refers.

RESOLUTION 2024/14
Moved: Pita Tipene - Te Kahu o Taonui Representative
Seconded: Kōwhai – Deputy Mayor Kelly Stratford
That the Te Kuaka – Te Ao Māori Committee receive the report Tino Rangatiratanga me te Kāwanatanga: The Report on Stage 2 of the Te Paparahi o Te Raki Inquiry.
CARRIED

6.5 TE KUAKA- TE AO MĀORI COMMITTEE OPEN RESOLUTIONS UPDATE APRIL 2024

Agenda item 6.5 document number A4647627, pages 61 - 66 refers.

RESOLUTION 2024/15
Moved: Cr Hilda Halkyard-Harawira
Seconded: Toa Faneva - Te Kahu o Taonui Representative
That Te Kuaka – Te Māori Committee receive the report Te Kuaka – Te Ao Māori April 2024 Open Resolution Report.
CARRIED

At 2:01 pm, Kōwhai – Deputy Mayor Kelly Stratford left the meeting.

At 2:03 pm, Kōwhai – Deputy Mayor Kelly Stratford returned to the meeting.

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes -
Unconfirmed

22 April 2024

At 2:09 pm Toa Faneva - Te Kahu o Taonui Representative left the meeting.

6.6 TE PUNA O KUPENUKU UPDATE

Agenda item 6.6 document number A4541172, pages 67 - 70 refers.

RESOLUTION 2024/16

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr Tāmati Rākena

That Te Kuaka – Te Ao Māori Committee receives the report: Te Puna o Kupenuku Update.
CARRIED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/17

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Pita Tipene - Te Kahu o Taonui Representatives

That Te Kuaka Te Ao Māori Committee

- a) moves in to the Public Excluded portion of the meeting; and
- b) moves that Paddy McNamara (Partner) from Simpson Grierson be permitted to join the Public Excluded part of the meeting to provide subject matter expertise and advice.

CARRIED

At 2:19 pm, Cr Tāmati Rākena left the meeting.

At 2:24 pm, Craig Hobson – Te Kahu o Taonui Representative left the meeting.

At 2:26 pm, Craig Hobson – Te Kahu o Taonui Representative returned to the meeting.

At 2:26 pm, Kahika - Mayor Moko Tepania left the meeting.

At 2:46 pm, Kahika - Mayor Moko Tepania returned to the meeting.

At 2:49 pm, Cr Steve McNally left the meeting.

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

RESOLUTION 2024/18

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Pita Tipene - Te Kahu o Taonui Representative

That Te Kuaka Te Ao Māori Committee confirms the information and decisions contained in the part of the meeting held with public excluded not be restated in public meeting

- 8.1 Confirmation of Previous Minutes
- 8.2 Pātia o Matariki Waahi Tapu Memorandum of Understanding - Update

CARRIED

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes -
Unconfirmed

22 April 2024

9 MEETING CLOSE

The meeting closed at 3:29 pm.

The minutes of this meeting will be confirmed at the Ordinary Te Kuaka - Te Ao Māori Committee Meeting held on 27 June 2024.

.....
CHAIRPERSON

Ordinary Te Koukou - Transport Committee Meeting Minutes

23 April 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL MEETING
ORDINARY TE KOUKOU - TRANSPORT COMMITTEE
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 23 APRIL 2024 AT 10:00AM**

PRESENT: Kahika Moko Tepania, Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr John Vujcich

IN ATTENDANCE: Adele Gardner (Chairperson of Te Hiku Community Board) (virtually), Belinda Ward (Chairperson of Bay of Islands Whangaroa Community Board), Calvin Thomas (General Manager - Northland Transport Alliance), Greg Monteith (virtual) (Capital Works & Procurement Manager - Northland Transport Alliance) (virtually), Elizabeth Stacey (Senior Road Safety & Traffic Engineer - Northland Transport Alliance), Dawn Spence (Asset Strategy and Management Lead - Northland Transport Alliance), Cushla Jordan (Asset Manager – Northland Transport Alliance), Bernard Petersen (Maintenance and Operations Manager – Northland Transport Alliance), Tara Macmillan (NZTA), Kelly Dean (NZTA), David Strong (NZTA) (virtually)

STAFF PRESENT: Casey Gannon (Manager – Democracy Services), Ellie Greenwood (Democracy Advisor – Democracy Services), Roger Ackers (Group Manager – Policy and Planning), Charlie Billington (Group Manager – Corporate Services), Ruben Garcia (Group Manager – Communication and Engagement)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika/Mayor Moko Tepania commenced the meeting with a karakia at 10:03 am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2024/12

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the apology received from Crs Ann Court, Penetaui Kleskovic, Tāmati Rākena and Mate Radich be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Trace Dalton regarding Pou Herenga Tai Twin Coast Cycle Trail
- Ralph Mueller-Glodde representing Vision Kerikeri regarding item 6.2 Transport Choices – Kerikeri Active Mode Alternatives

Attachments tabled at meeting

- 1 Pou Herenga Tai Twin Coast Cycle Trail Presentation

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Today in Maramataka Māori we are in the Ōhua phase

At 10:52 am, Kōwhai - Deputy Mayor Kelly Stratford left the meeting.

At 10:54 am, Kōwhai - Deputy Mayor Kelly Stratford returned to the meeting.

5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

5.1 TRANSPORT CHOICES - KERIKERI ACTIVE MODE ALTERNATIVES

Agenda item 6.2 document number A4643900, pages 83 - 102 refers.

RESOLUTION 2024/13

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That the Te Koukou - Transport Committee receive the report Transport Choices - Kerikeri Active Mode Alternatives.

CARRIED

At 11:16 am, Cr Steve McNally left the meeting.

The meeting was adjourned from 11:03am to 11:15am.

At 11:17 am, Cr Steve McNally returned to the meeting.

6 NGĀ PŪRONGO / REPORTS

6.1 AVERAGE SPEED SAFETY CAMERAS FOR KAITĀIA AWAROA ROAD

Agenda item 5.2 document number A4643619, pages 15 - 31 refers.

RESOLUTION 2024/14

Moved: Kahika Moko Tepania

Seconded: Cr Hilda Halkyard-Harawira

That Te Koukou Transport Committee recommend that Council:

- endorse NZTA and Far North District Council staff to proceed with investigations of the proposed average speed safety camera location on Kaitaia Awaroa Road between urban Kaitāia and Ahipara; and**
- endorse installation of average speed safety cameras if investigations validate the site.**

Against: Crs Steve McNally and Felicity Foy

CARRIED 5/2

Ordinary Te Koukou - Transport Committee Meeting Minutes

23 April 2024

7 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A4635715, pages 8 - 13 refers.

RESOLUTION 2024/15

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou – Transport Committee confirm the minutes of the meeting held 26 March 2024 are true and correct.**CARRIED****8 NGĀ PŪRONGO / REPORTS****8.1 TRANSPORT PORTFOLIO MEMBER REPORTS**

Agenda item 5.1 document number A4635725, pages 14 - 15 refers.

RESOLUTION 2024/16

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Koukou – Transport Committee note the verbal April 2024 reports from Member Steve McNally as Transport Portfolio holder.**CARRIED****Attachments tabled at meeting**

1 The LGNZ Transport Forum

2 The National Infrastructure Plan -Infrastructure Commission

9 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**9.1 FNDC TRANSPORTATION ACTIVITY UPDATE - FEBRUARY 2024 OPERATIONS REPORT**

Agenda item 6.1 document number A4643768, pages 32 - 81 refers.

RESOLUTION 2024/17

Moved: Kahika Moko Tepania

Seconded: Cr Steve McNally

That Te Koukou - Transport Committee receive the report FNDC Transportation Activity Update - February 2024 Operations Report.**CARRIED**

9.2 COMMUNITY BOARD FOOTPATH PROGRAMME UPDATE - 2021-2027

Agenda item 6.3 document number A4643607, pages 103 - 106 refers.

RESOLUTION 2024/18

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport Committee receive the report Community Board Footpath Programme Update - 2021-2027.

CARRIED

9.3 FNDC SUBMISSION ON THE DRAFT GOVERNMENT POLICY STATEMENT (GPS) ON LAND TRANSPORT 2024-34

Agenda item 6.4 document number A4647180, pages 107 - 112 refers.

RESOLUTION 2024/19

Moved: Cr John Vujcich

Seconded: Cr Steve McNally

That Te Koukou - Transport Committee

- a) receive the report FNDC Submission on the Draft Government Policy Statement (GPS) on Land Transport 2024-34; and**
- b) note the attached final FNDC submission.**

CARRIED

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika/Mayor Moko Tepania closed the meeting with a karakia.

11 MEETING CLOSE

The meeting closed at 12:33pm.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 21 May 2024.

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CHAIRPERSON

6.4 REPRESENTATION REVIEW 2024 - AROTAKE WHAKAAHUATANGA TANGATA 2024**File Number: A4677056****Author: Casey Gannon, Manager - Democracy Services****Authoriser: Jacine Warmington, Group Manager - Strategic Relationships****TAKE PŪRONGO / PURPOSE OF THE REPORT**

This report recommends that Council adopt the Representation Review 2024 - Arotake Whakaahuatanga Tangata 2024 initial proposal as outlined in the recommendation, with a formal consultation process to occur from 16 May – 17 July 2024.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Territorial Authorities are required to conduct a Representation Review at least once every six years. Far North District Council conducted a full Representation Review in 2021 and has chosen to do another in 2024.
- A Representation Review is a review of Council membership and the basis of election, the total number of Councillors, how Councillors are elected (wards, district-wide, a mix of both), and a review of community boards.
- If Council decide to be represented by wards the Representation Review considers how many wards, boundaries, names, and the number of councillors for each ward. Should community boards be retained, the representation review is to consider the boundaries and number of elected and appointed members.
- Informal feedback data and support from the Te Kuaka – Te Ao Māori Committee regarding the Ngā Tai o Tokerau Māori Ward has indicated that this should remain as one district-wide ward.

TŪTOHUNGA / RECOMMENDATION

That the Far North District Council, in accordance with sections 19H and 19J and clauses 1 and 2 of Schedule 1A of the Local Electoral Act 2001, adopt the following as its initial proposal for the review of representation arrangements for at least the 2025 triennial local elections:

- a) the Far North District Council to comprise the Mayor elected at large and 10 councillors elected under the ward system, specifically 6 general ward councillors and 4 Māori ward councillors.**
- b) the Far North District Council be divided into 4 wards, these being:**
 - i) Kaikohe-Hokianga General Ward (represented by 1 general ward councillor), comprising the area in the current Kaikohe-Hokianga General Ward map as shown on Attachment 1.**
 - ii) Te Hiku General Ward (represented by 2 general ward councillors), comprising the area in the current Te Hiku General Ward map as shown on Attachment 1.**

iii) Bay of Islands-Whangaroa General Ward (represented by 3 general ward councillors), comprising the area in the current Bay of Islands-Whangaroa General Ward map as shown on Attachment 1.

iv) Ngā Tai o Tokerau Māori Ward (represented by 4 Māori ward councillors), comprising the whole of the district in the Ngā Tai o Tokerau Māori Ward map as shown on Attachment 2.

c) there be 19 community board members being:

(i) 7 members elected from the Bay of Islands-Whangaroa Community Board comprising:

- 1) Kawakawa-Moerewa Subdivision – 1 member**
- 2) Kerikeri Subdivision – 2 members**
- 3) Paihia Subdivision – 1 member**
- 4) Russell-Ōpua Subdivision – 1 member**
- 5) Waipapa Subdivision – 1 member**
- 6) Whangaroa Subdivision – 1 member**

and 2 members of the Council representing either the Bay of Islands-Whangaroa General Ward or Ngā Tai o Tokerau Māori Ward appointed to the community board by Council.

(ii) 6 members elected from the Kaikohe-Hokianga Community Board comprising:

- 1) Kaikohe Subdivision – 3 members**
- 2) North Hokianga Subdivision – 1 member**
- 3) South Hokianga Subdivision – 2 members**

and 2 members of the Council representing either the Kaikohe-Hokianga General Ward or Ngā Tai o Tokerau Māori Ward appointed to the community board by Council.

(iii) 6 members elected from the Te Hiku Community Board comprising:

- 1) Doubtless Bay Subdivision – 1 member**
- 2) Kaitāia Subdivision – 3 members**
- 3) North Cape Subdivision – 1 member**

4) Karikari-Awanui Subdivision – 1 member

and 2 members of the Council representing either the Te Hiku General Ward or Ngā Tai o Tokerau Māori Ward appointed to the community board by Council.

d) The Far North District Council changes the name of the Whatuwhiwhi Subdivision to Karikari-Awanui Subdivision.

e) the formal, legislative consultative process and the following timetable be adopted:

Thursday 9 May 2024	Council meeting (Initial Proposal Resolution)	(section 19H, Local Electoral Act 2001 (LEA))
Thursday 16 May	Public Notice (within 14 days of resolution)	(section 19M, LEA)
Thursday 16 May – Monday 17 June 2024	Submission period (1 month)	(section 19M, LEA)
Tuesday 9 and Wednesday 10 July 2024	Submission hearings	(section 19M, LEA)
Thursday 8 August 2024	Council meeting (Final Proposal Resolution)	(section 19N, LEA)
Monday 12 August	Public Notice (within 14 days of resolution)	(section 19N, LEA)
Monday 12 August – Thursday 12 September 2024	Appeal/objection period (1 month)	(section 19N, LEA)
End of September	Forward material to LGC (if required) or public notice of basis of election	(section 19Q, LEA)

Note that if section 19V Local Electoral Act 2001 has not been complied (+/- 10% rule), the matter is treated as an appeal and automatically referred to the Local Government Commission for determination, such determination to be made by 10 April 2025.

f) the hearing of any representation arrangements review submissions received be heard by Council on 9 and 10 July 2024.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Electoral Act (LEA) requires every local authority to undertake representation arrangements review at least once every six years, or if Māori wards/constituencies are introduced. Council undertook its last representation arrangements review in 2021 and is therefore required to undertake its next review in 2027. However, Far North District Council has chosen to conduct a representation review in 2024.

The current representation arrangements are:

- Mayor elected 'at large'.
- 10 councillors elected from 4 wards (3 from the Bay of Islands-Whangaroa General Ward, 1 from the Kaikohe-Hokianga General Ward, 2 from the Te Hiku General Ward and 4 from the Ngā Tai o Tokerau Māori Ward).
- 19 community board members elected from 3 subdivided community boards (7 from the Bay of Islands-Whangaroa Community Board, 6 from the Kaikohe-Hokianga Community Board and 6 from the Te Hiku Community Board).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

DISCUSSION

Legislative Requirements

Part 1A of the LEA sets out the requirements for a representation arrangements review. Issues that a local authority are required to consider include:

- whether councillors (other than the Mayor) are to be elected by electors of the district as a whole (at large), by electors of two or more wards, or in some cases by a mix of electors of the district (at large) and by electors of wards;
- the proposed number of councillors to be elected in each category (at large/ward/mixture - if applicable);
- the proposed name and boundaries for each ward;
- whether there should be communities and community boards, and if so, the nature of a community and structure of a community board;
- whether one or more communities should be constituted;
- whether any community board should be abolished or united with another community;
- whether the boundaries of a community should be altered;
- whether a community should be subdivided for electoral purposes;
- the number of members of a community board (including the number elected and appointed);
- whether members of a community board to be elected by electors of a community as a whole, or by electors of two or more subdivisions, or by electors of each ward (if community comprises two or more wards);
- the name, boundaries and number of members of each subdivision of a community (if adopted).

Key Principles

In undertaking a representation arrangements review, the following key principles are required to be considered:

- communities of interest
- effective representation
- fair representation

The Local Government Commission Guidelines on undertaking a representation arrangements review contains the following information:

Communities of Interest

- not defined in legislation
- essential part of review process
- can mean different things to different people
- is an area where one feels a sense of belonging
- is an area where one looks for social, service and economic support
- sense of belonging can be influenced by geographic features such as a roading network
- community of interest can be identified by access to goods and services needed every day

- rohe, or takiwā of local iwi and hapū may also be factors

Defining characteristics may include:

- sense of community and belonging
- similarities in demographic, socio-economic and/or ethnic characteristics
- similarities in economic activities
- dependence on shared facilities (schools, recreational, retail, cultural)
- physical and topographical features
- history of area
- transport and communication links communities of interest may change over time
- must be able to be defined as a single geographical area i.e. a physical boundary must be able to be defined

Effective Representation

- once communities of interest have been defined by geographical boundaries, need to consider how these communities will be most effectively represented
- does each community of interest require separate representation?
- can communities of interest be grouped together to achieve effective representation?
- is effective representation best achieved by an at large system, a ward system or a mixed system?
- if at large - how many members would provide effective representation for the district as a whole?
- if wards - how many members for each ward would provide effective representation?
- should there be communities and community boards?
- ward boundaries to coincide with mesh block boundaries

Fair representation

- population equity (plus/minus 10% of average representation) – applies to wards and subdivisions of community boards.

Process

The process to follow when undertaking a representation arrangements review is:

1. identify the district's communities of interest;
2. determine the effectiveness of members by looking at the overall number of members, the number of members elected from general and Māori wards and whether they represent the district as a whole or from wards or by a mixture, in order that members are effective (are able to listen to and represent constituents effectively);
3. investigate whether there should be community boards, and if so, the number, boundaries, number of members, whether they be subdivided etc;
4. determine that members fairly represent their constituents by ensuring the average population ratio is no more than a +/- 10% variance.

Communities of Interest

The district's land use is predominantly rural with supporting service towns. The largest residential concentrations are Kaitiāia, Kaikohe and Kerikeri.

The district is currently divided into four wards and Council considers that the current ward boundaries still largely reflect the district's communities of interest Ngā Tai o Tokerau, Bay of Islands-Whangaroa, Kaikohe-Hokianga and Te Hiku.

The district is also currently divided into three subdivided community boards (Bay of Islands-Whangaroa, Kaikohe-Hokianga and Te Hiku), which Council still considers appropriate.

Community board subdivision boundaries are able to be altered in a representation review under section 19J(2)(c) LEA. As part of the 2021 representation review the Awanui area was brought into the Whatuwhiwhi subdivision where Awanui was previously a part of the North Cape subdivision. This initial proposal is suggesting a name change to reflect that change. **(Attachment 3)**

The informal feedback received showed a majority of submissions in favour of the name change Karikari-Awanui Subdivision.

Effective Representation

- The Far North's estimated resident population at 30 June 2023 was 74,700, 26,300 of this being the Māori electoral population (MEP) and 48,400 being the general electoral population (GEP).

-

The number of Māori and general councillors is determined by a formula set in legislation that depends on the total number of councillors, the MEP and the GEP of the district. Under that formula, and assuming 10 councillors remain, there would be 6 general ward councillors and 4 Māori ward councillors.

- When applying the fair representation criteria ('plus or minus 10% rule') to the proposed three general wards, each general councillor must represent between 7,269 and 8,884 population. As there is one district-wide Māori ward, the fair representation criteria would not apply to the Māori ward.

-

Council also considers that 19 community board members also provides effective representation (access and availability) to local communities.

Fair Representation

The requirement that the average number of resident population to councillors (for wards) and for community board members (for subdivisions) cannot exceed +/- 10% must be taken into account when undertaking a representation arrangements review.

The latest population estimates (as at 30 June 2023) confirm that the following six variations must be considered as follows:

Wards	Population	Members	Population-member ratio	Difference from quota	% Difference from quota
Te Hiku General Ward	13,900	2	6,950	-1,127	-13.95
Bay of Islands-Whangaroa General Ward	26,500	3	8,833	757	9.37
Kaikohe-Hokianga General Ward	8,060	1	8,060	-17	-0.21
Total	48,460	6	8,077*		

*plus/minus 10% range 7,269 – 8,884
Population Estimates 6/23

Ngā Tai o Tokerau Māori Ward	26,300	4	6,575		
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Te Hiku Community Board Subdivision	Population	Members	Population-member ratio	Difference from quota	% Difference from quota
North Cape Subdivision	3,370	1	3,370	-507	-13.07
Karikari-Awanui Subdivision	3,880	1	3,880	3	0.09
Doubtless Bay Subdivision	4,310	1	4,310	433	11.18
Kaitiāia Subdivision	11,700	3	3,900	23	0.60
Total	23,260	6	3,877*		

*plus/minus 10% range 3,489 – 4,264
Population Estimates 6/23

Plus one appointed member from either Te Hiku General Ward or Ngā Tai o Tokerau Māori Ward.

Bay of Islands-Whangaroa Community Board Subdivision	Population	Members	Population- member ratio	Difference from quota	% Difference from quota
Whangaroa Subdivision	4,350	1	4,350	-617	-12.42
Waipapa Subdivision	5,070	1	5,070	103	2.07
Kerikeri Subdivision	10,800	2	5,400	433	8.71
Paihia Subdivision	5,320	1	5,320	353	7.10
Kawakawa-Moerewa Subdivision	5,080	1	5,080	113	2.27
Russell-Ōpua Subdivision	4,150	1	4,150	-817	-16.45
Total	34,770	7	4,967*		

- plus/minus 10% range 4,470 – 5,464
- Population Estimates 6/23

Plus one appointed member from the Bay of Islands-Whangaroa General Ward or Ngā Tai o Tokerau Māori Ward.

Kaikohe-Hokianga Community Board Subdivision	Population	Members	Population- member ratio	Difference from quota	% Difference from quota
North Hokianga Subdivision	2,700	1	2,700	-90	-3.23
South Hokianga Subdivision	4,870	2	2,435	-355	-12.72
Kaikohe Subdivision	9,170	3	3,057	267	9.56
Total	16,740	6	2,790*		

- plus/minus 10% range 2,511 – 3,069
- Population Estimates 6/23

Plus one appointed member from the Kaikohe-Hokianga General Ward or Ngā Tai o Tokerau Māori Ward.

Take Tūtohunga / Reason for the recommendation

Taking into account feedback from our communities, community boards, Te Kuaka – Te Ao Māori Committee and Council, it is recommended to progress to formal consultation with this initial proposal. The initial proposal addresses the matter of communities of interest and effective representation whilst having a justified rationale for slight deviations from the +/- 10% rule.

The informal feedback period between February and March 2024 included kanohi ki te kanohi (face-to-face) events and engagement throughout the district i.e.: Waitangi Day celebrations, the Whaikaha Health & Disability Expo in Kaikohe, Maranga Mai e te Iwi - Te Tai Tokerau Senior Kapa Haka Regionals in Whangārei, where surveys were offered.

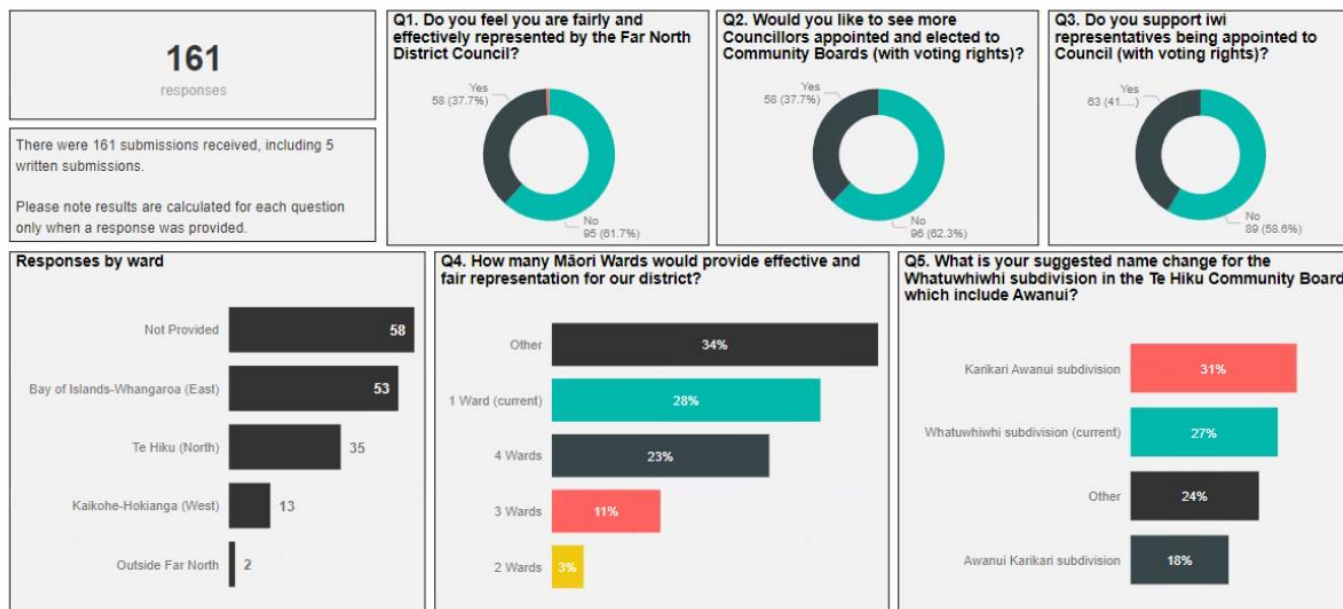
An online survey was made available through pamphlets and posters that had a QR code asking for public input on 5 questions specific to the representation review.

- 1) Do you feel you are fairly and effectively represented by the Far North District Council? If no, why?
- 2) Would you like to see more Councillors appointed and elected to Community Boards (with voting rights)? If no, why?
- 3) Do you support iwi representatives being appointed to Council (with voting rights)?
- 4) Currently, Māori Ward councillors are elected at large (to represent the whole district). There is an option to have more than one Māori Ward (up to four). How many Māori Wards would provide effective and fair representation for our district?
- 5) We are considering a name change for the Whatuwhiwhi subdivision in the Te Hiku Community Board, which includes Awanui. We suggest renaming it to the Karikari Awanui subdivision. Does that name change suit? If not, what is your suggested name change?

161 Submissions were received and the overall results of the survey are below.

Arotake Whakaahuatanga Tangata - Representation Review 2024




The Representation Review 2024 is your chance to think about how Far North District Council can represent your community in a fair and effective way.



3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no budgetary considerations as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **Representation Review 2024 - Arotake Whakaahuatanga Tangata 2024 initial proposal - General Wards - A4681388** [↓](#) 
2. **Representation Review 2024 - Arotake Whakaahuatanga Tangata 2024 initial proposal - Maori Ward - A4681393** [↓](#) 
3. **Representation Review 2024 - Arotake Whakaahuatanga Tangata 2024 initial proposal - Karikari-Awanui Map - A4682226** [↓](#) 

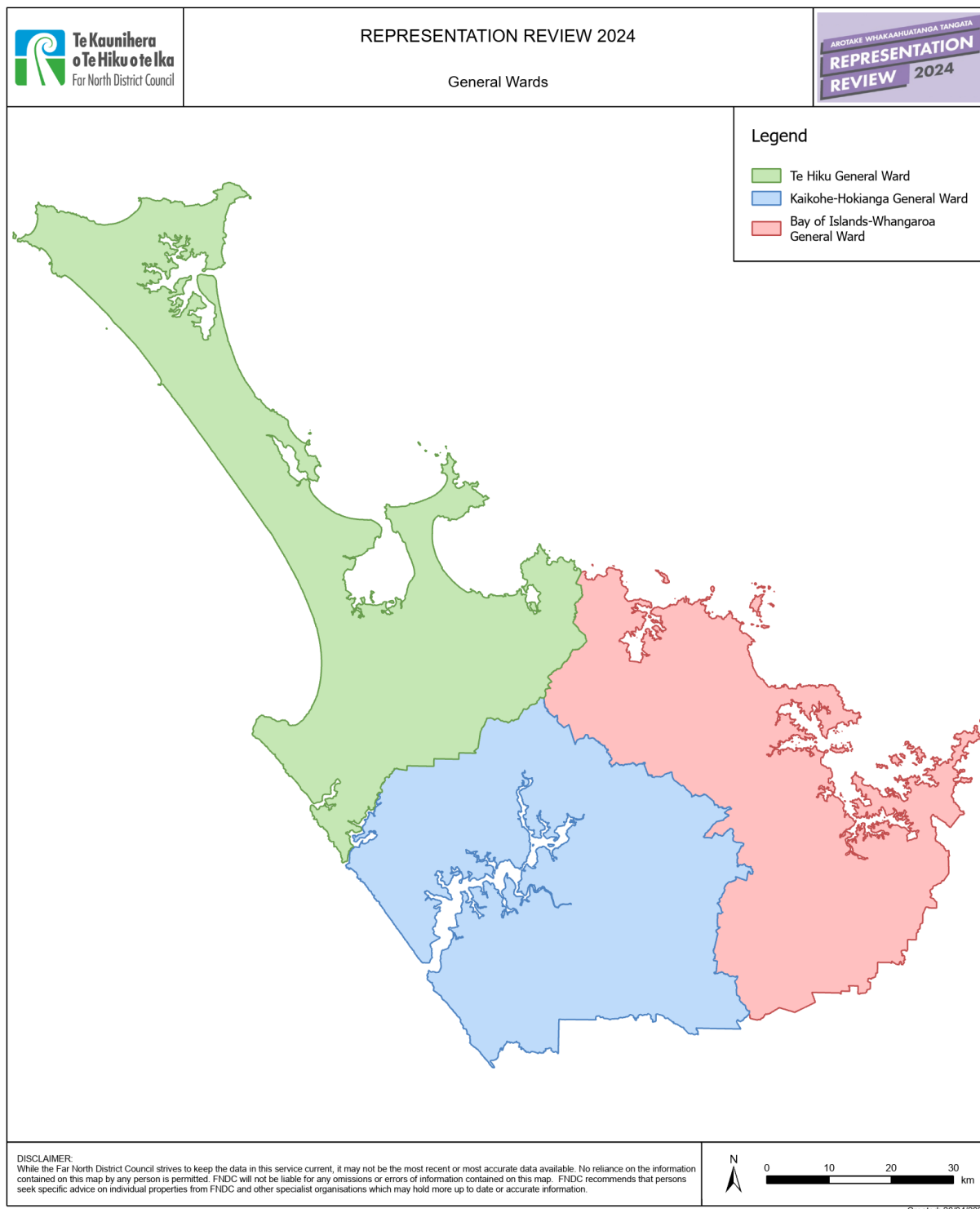
Hōtaka Take Ōkawa / Compliance Schedule:

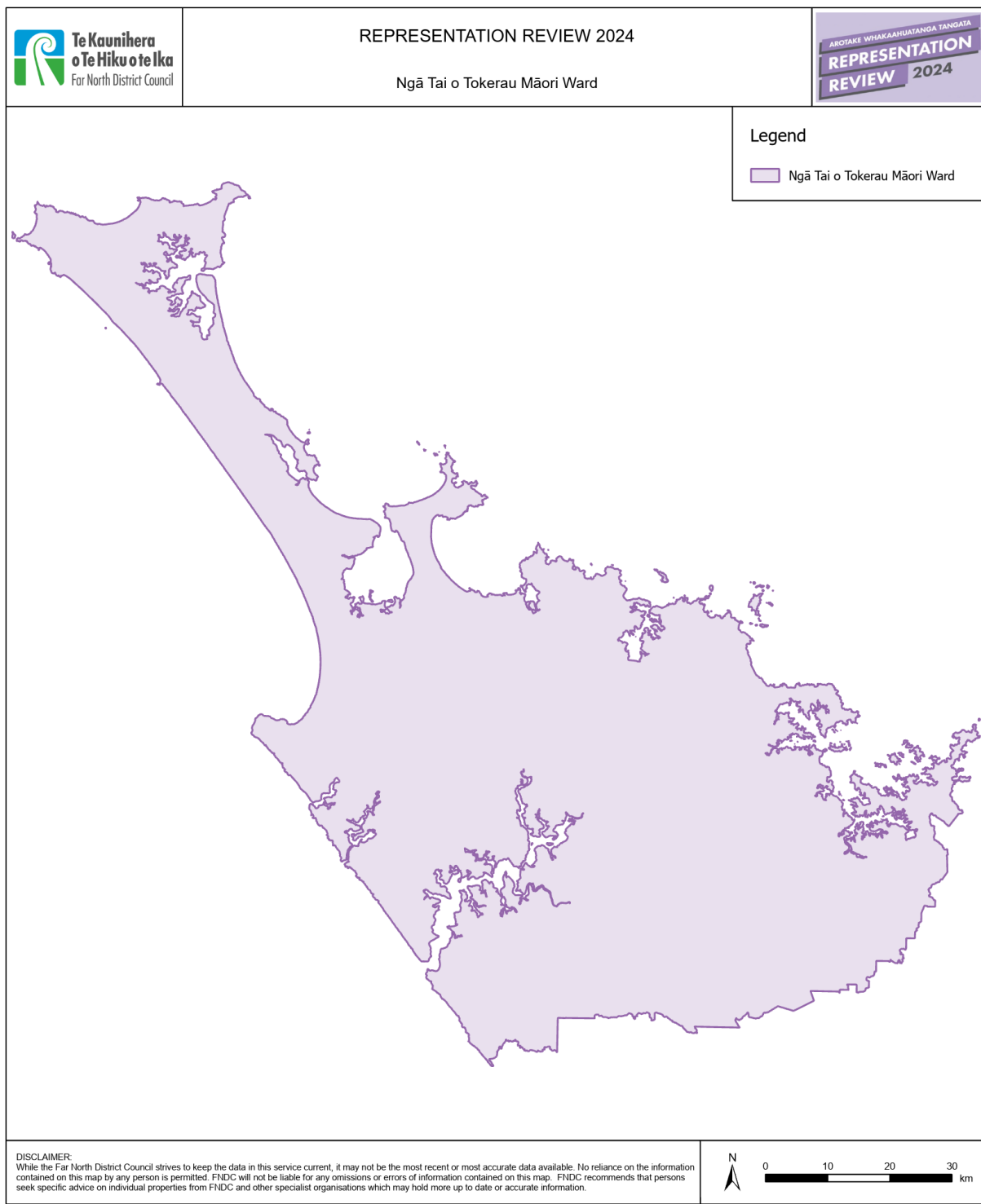
Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

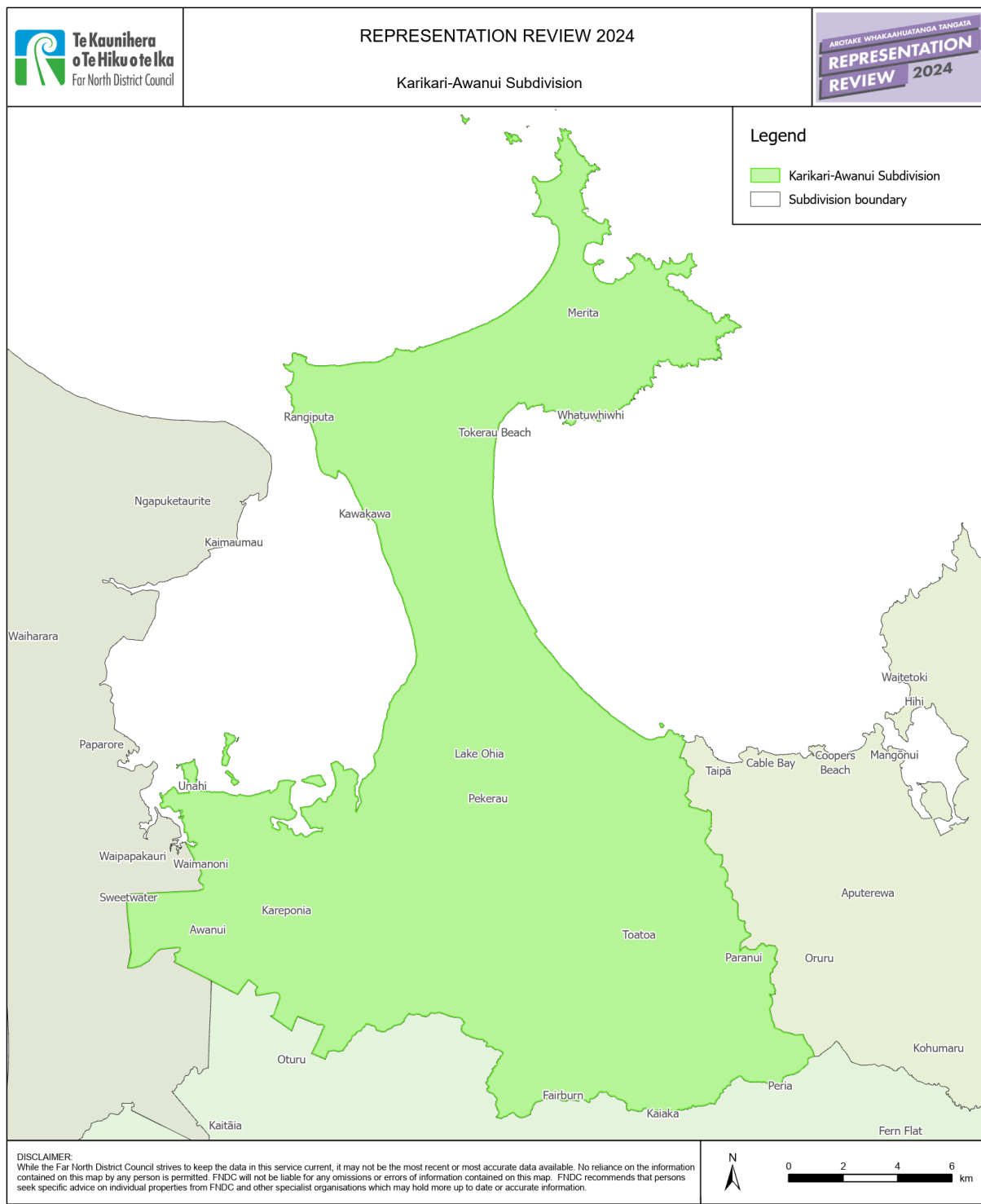
1. A local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This report has a low degree of significance. Whilst consultation is legislatively required, it does not meet any of the additional thresholds that would make it significant. [It should be noted that the level of community interest is not yet understood – the informal engagement on representation arrangements led to 171 responses].
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Electoral Act, Local Government Act.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It has district wide relevance. Community boards have been consulted twice in developing the initial proposal with Council, and community board chairs have been invited to every workshop with Council since 24 June 2020 (along with deputy chairs leading into the last two rounds of workshops in 2021).
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The establishment of Ngā Tai o Tokerau has had a significant impact on Māori and is in line with the principles of Te Tiriti o Waitangi - Protection, Partnership and Participation.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are no persons (other than those identified already) who are likely to be particularly affected by the representation review.

State the financial implications and where budgetary provisions have been made to support this decision.	The remuneration for elected members is set by the Remuneration Authority so there are no new budgetary implications as a result of the representation review. Budget has been set side in this financial year to run communications and engagement initiatives to ensure that our communities are informed of the changes – being the representation review, the electoral system and the establishment of Māori wards.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.







7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 COMMUNITY BOARD MINUTES - APRIL 2024

File Number: A4677345

Author: Fleur Beresford, Democracy Advisor

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide an overview of resolutions made by Community Boards with an opportunity for Chairpersons to speak with Council about pertinent discussions held at Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Minutes from Te Hiku, Kaikohe-Hokianga, and Bay of Islands-Whangaroa Community Board April 2024 meetings are attached for Council information.

TŪTOHUNGA / RECOMMENDATION

That Council note the following Community Board minutes:

- 16 April 2024 Te Hiku Community Board;
- 18 April 2024 Bay of Islands-Whangaroa Community Board; and
- 19 April 2024 Kaikohe-Hokianga Community Board.

TĀHUHU KŌRERO / BACKGROUND

This report is to provide Council with an overview of resolutions made at Community Board meetings and for Community Board Chairpersons to raise any Community Board issues with Council.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This is intended as an information report but shows on the agenda as a standard report to place it earlier on the agenda.

From time-to-time Community Boards may make recommendations to Council. This report is not considered to be the appropriate mechanism for Council to make a decision from a Community Board recommendation. Council could however move a motion to formally request a report on a particular matter for formal consideration at a subsequent meeting. The report would then ensure that Council have sufficient information to satisfy the decision-making requirements under the Local Government Act 2002 (sections 77-79).

The minutes presented to this meeting include recommendations to Council, which staff have requested be considered by Council for the June meeting.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budget provision in considering this report.

ĀPITIHINGA / ATTACHMENTS

1. 2024-04-16 Te Hiku Community Board Minutes [A4664231] - A4664231  
2. 2024-04-19 Kaikohe-Hokianga Community Board Minutes [A4667894] - A4667894  
3. 2024-04-18 Bay of Islands-Whangaroa Community Board Minutes [A4659026] - A4659026  

Te Hiku Community Board Meeting Minutes

16 April 2024

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 16 APRIL 2024 AT 10:00AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

STAFF PRESENT: Imrie Dunn (Democracy Advisor – Democracy Services), Fleur Beresford (Democracy Advisor – Democracy Services), Beverly Mitchell (Community Board Coordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor - Stakeholder Relationships), Peggy Veen (Principle Advisor – Stakeholder Relationships)

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Axe commenced the meeting with a karakia at 10:00am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Councillor Hilda Halkyard-Harawira declared a conflict of interest in relation to item 7.3, due to an interest in Te Wananga o Te Rangiāniwaniwa.

3 NGĀ TONO KŌRERO / DEPUTATIONS

- Peter Wiessing regarding an update on maintenance and upgrade to the Awanui River Flood Scheme.
- Hanna Rio da Silva regarding Covered Green Initiative at the Coopers Beach Bowling Club
- Josh Kirby, Kaitaia Business Association Chairperson

DOCUMENTS TABLED DURING DEPUTATION

Attachments tabled at meeting

- 1 Awanui Scheme Upgrade Awanui River Working Group 2023
- 2 Coopers Beach Bowling Club

4 NGĀ KAIKŌRERO / SPEAKERS

- Jo Lynch representing R Tucker Thompson (virtually)
- Nick Carroll representing Momentum Trust (virtually)
- Te Iri Rangi Tawhara and Wiremu Britton representing Te Wananga o Te Aniwanīwa (virtually)

At 11:16am meeting was adjourned

At 11:25am meeting was resumed

Te Hiku Community Board Meeting Minutes

16 April 2024

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4646800, pages 8 - 14 refers.

RESOLUTION 2024/28

Moved: Chairperson Adele Gardner
Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board confirm the minutes of the meeting held 19 March 2024 to be a true and correct record.

CARRIED**6 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

- Fiona King representing Kaitaia Drainage Committee in regard to LTP Lite Drainage rates.

7 NGĀ PŪRONGO / REPORTS**7.1 DRAINAGE COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - MARCH 2024**

Agenda item 7.1 document number A4647051, pages 15 - 37 refers.

RESOLUTION 2024/29

Moved: Member Sheryl Bainbridge
Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board:

- a) note the minutes from the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and the Motutangi Drainage Area Committee 13 March 2024 meetings.**

Kaitaia Drainage Area Committee, item 5.1 Kaitaia Drainage Area Programme 2024-2027

- b) approve the reviewed Kaitaia Drainage Area 2024/25 work programme, with a contingency of \$20,000 in the work programme for machine cleaning maintenance.**

Waiharara and Kaikino Drainage Area Committee, item 5.1 Waiharara and Kaikino Drainage Areas 2022/23 Update

- c) approve the reviewed Waiharara and Kaikino Drainage 2024/25 work programme, with a contingency of up to \$25,000 in the work programme for machine cleaning maintenance; and**

- d) recommend to Council that the drainage rates remain the same in proposed LTP for 24/25 and future years to be reviewed in 12 months' time.**

CARRIED

Te Hiku Community Board Meeting Minutes

16 April 2024

7.2 WINTER 2024 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 7.2 document number A4643911, pages 38 - 42 refers.

RESOLUTION 2024/30

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a) Ahipara Boardriders	\$750.00
b) Coastal Homes Netball, Taipa	\$900.00
c) Kaitaia Basketball Club	Declined
d) Kaitaia Pirates Sports Club	\$2,000.00
e) Kaitaia Rugby Club	\$2,000.00
f) Kaitaia United Womens Football	\$450.00
g) Oturu School, Kaitaia	Declined
h) Phoenix Netball	\$575.00
i) Taipa School	\$1,100.00
j) Te Hapua Sports and Recreation Club	\$2,000.00
k) Te Rarawa JMB Rugby Club	<u>\$2,000.00</u>
	\$11,775.00
	CARRIED

At 11:56am Cr Hilda Halkyard-Harawira joined the meeting.

7.3 FUNDING APPLICATIONS

Agenda item 7.3 document number A4644058, pages 43 - 72 refers.

RESOLUTION 2024/31

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approve the sum of \$2,270.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Momentum Charitable Trust for running life and financial skills programmes at Kaitaia Probation Centre.

CARRIED

7.3 FUNDING APPLICATIONS

Agenda item 7.3 document number A4644058, pages 43 - 72 refers.

RESOLUTION 2024/32

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of \$4,000.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to R Tucker Thompson Youth Sail

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Te Hiku Community Board Meeting Minutes

16 April 2024

Trust for rangatahi from Te Hiku to attend a youth development voyage.**CARRIED****7.3 FUNDING APPLICATIONS**

Agenda item 7.3 document number A4644058, pages 43 - 72 refers.

RESOLUTION 2024/33

Moved: Deputy Chairperson John Stewart

Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of \$14,375.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Wananga o Te Rangianiwaniwa for repainting the inside of the swimming pool.**CARRIED**

At 12:05pm Cr Hilda Halkyard-Harawira joined the meeting.

7.4 PROJECT FUNDING REPORTS

Agenda item 7.4 document number A4643852, pages 73 – 76 refers.

RESOLUTION 2024/34

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

That Te Hiku Community Board note the project report received from Kaitaia Knights Chess Club.**CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 TE HIKU COMMUNITY BOARD APRIL 2024 OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A4646810, pages 77 - 82 refers.

RESOLUTION 2024/35

Moved: Chairperson Adele Gardner

Seconded: Councillor Felicity Foy

That Te Hiku Community Board receive the report Te Hiku Community Board April 2024 Open Resolution Report.**CARRIED****8.2 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.2 document number A4643473, pages 83 – 88 refers.

RESOLUTION 2024/36

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

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Te Hiku Community Board Meeting Minutes

16 April 2024

That Te Hiku Community Board note the April 2024 member reports from Chairperson Adele Gardner and Members Darren Axe and John Stewart.

CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

Member Rachel Baucke closed the meeting with a karakia at 12:43pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 14 May 2024.

.....
CHAIRPERSON

Kaikohe-Hokianga Community Board Meeting Minutes - **Unconfirmed**

19 April 2024

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 19 APRIL 2024 AT 10:00AM**

PRESENT: Chairperson Chicky Rudkin, Member Tanya Fila, Member Mike Edmonds, Member Trinity Edwards (virtually), Member Harmonie Gundry, Member Jessie McVeagh, Cr John Vujcich.

IN ATTENDANCE: Councillor Babe Kapa.

STAFF PRESENT: Trinity Lane (Finance and Customer Services Administration), Peggy Veen (Principal Advisor – Strategic Relationships), Kathryn Trewin (Funding Advisor- Strategic Relationships), Melissa Wood (Community Board Coordinator - Strategic Relationships), Casey Gannon (Manager – Democracy Services), Fleur Beresford (Democracy Advisor - Democracy Services).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10.02am Member Harmonie Gundry opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Nil

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Fiona Bannister to speak in regard to ongoing sewerage issues in Ngawha.

4 NGĀ TONO KŌRERO / DEPUTATIONS

5 NGĀ KAIKŌRERO / SPEAKERS

- Sarah Burren representing Living Theatre Co Item 7.3 page 30 refers (virtually) ;
- Jo Lynch representing R Tucker Thompson item 7.3 page 50 refers (virtually);
- Liam Kiely representing Waimamaku Community Garden item 7.3 page 59 refers (virtually); and
- Nick Carrol representing Momentum Trust item 7.3 page 40 refers (virtually).

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4536082, pages 8 - 13 refers

RESOLUTION 2024/24

Moved: Councillor John Vujcich

Seconded: Member Tanya Fila

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 22 March 2024 as a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS**7.1 ROAD NAMING - END OF RESERVOIR ROAD, KAIKOHE**

Agenda item 7.1 document number A4613132, pages 14 - 18 refers

RESOLUTION 2024/25

Moved: Member Mike Edmonds

Seconded: Councillor John Vujcich

That Kaikohe-Hokianga Community Board name a new road, "Te Puna Wai Lane" that is currently addressed at Reservoir Road, Kaikohe.

CARRIED**7.2 WINTER 2024 RURAL TRAVEL FUNDING APPLICATIONS**

Agenda item 7.2 document number A4620368, pages 19 - 23 refers

RESOLUTION 2024/26

Moved: Member Harmonie Gundry

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a) Hokianga Rugby Sub Union, Kohukohu	\$2,000.00
b) Hokianga Sports Club	\$1,200.00
c) Kaikohe Rugby football Sports Club	\$2,000.00
d) Okaihau Junior Rugby Club	\$1,000.00
e) Omanaia School	\$1,048.00
f) Opononi Area School	\$500.00
g) Opononi JMB	\$1,200.00
h) Panguru Rugby Football Club	\$1,000.00
i) Panguru School	\$1,000.00
j) Pawarenga School	\$700.00
k) Rawene School	\$1,000.00
l) Taiamai Ohaeawai Junior Rugby	\$2,000.00
m) Umawera School	\$700.00
n) Okaihau College	<u>\$1,000.00</u>
TOTAL	\$16,348.00

CARRIED**7.3 FUNDING APPLICATIONS**

Agenda item 7.3 document number A4647265, pages 24 - 65 refers

RESOLUTION 2024/27

Moved: Cr John Vujcich

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board move the following recommendations:

- a) That Kaikohe-Hokianga Community Board approve the sum of **xxxx** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Living Theatre Charitable Trust for the costs of the production of Bad Jelly the Witch.

MOTION

- b) That Kaikohe-Hokianga Community Board approve the sum of **xxxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Momentum Trust for the costs towards the provision of life and financial skills programmes at Kaikohe Probation Centre.

MOTION

- c) That Kaikohe-Hokianga Community Board approve the sum of **xxxx** (plus GST if applicable) be paid from the Boards Placemaking Fund account to R Tucker Thompson Youth Sailing Trust for the costs of rangatahi from Kaikohe-Hokianga Ward attending a youth development sailing.

MOTION

- d) That Kaikohe-Hokianga Community Board approve the sum of **xxxx** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Waimamaku Community Garden for the costs towards the community garden at Waimamaku.

CARRIED

7.4 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.4 document number A4536029, pages 66 - 69 refers

RESOLUTION 2024/28

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board note the April 2024 member report from Chairperson Chicky Rudkin.

CARRIED

7.5 RURAL TRAVEL FUNDING REPORTS

Agenda item 7.5 document number A4620275, pages 70 - 76 refers

RESOLUTION 2024/29

Moved: Member Mike Edmonds

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the project report received from Rawene School.

CARRIED

7.6 PROJECT FUNDING REPORTS

Agenda item 7.6 document number A4647177, pages 77 - 80 refers

RESOLUTION 2024/30

Moved: Councillor John Vujcich

Seconded: Member Tanya Filia

That the Kaikohe-Hokianga Community Board note the project report received from Kaikohe Yun Jung Do Development Trust.**CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD APRIL OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A4536141, pages 81 - 82 refers

COMMITTEE RESOLUTION 2024/31

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board April Open Resolution Report.**CARRIED***Noted: That an update to the item regarding the New Ground Lease to Hokianga Bowling Club be given to the Board.***RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/32**

Moved: Councillor John Vujcich

Seconded: Chairperson Chicky Rudkin

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.2 – Funding Applications	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

Kaikohe-Hokianga Community Board Meeting Minutes - **Unconfirmed**

19 April 2024

At 10.58am Member Jessie McVeagh left the meeting.

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

RESOLUTION 2024/33

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

That Kaikohe-Hokianga Community Board confirm the information and decisions contained in the part of the meeting held with public excluded not be reinstated in public meeting.

CARRIED

RESOLUTION TO READMIT THE PUBLIC

RESOLUTION 2024/34

Moved: Chairperson Chicky Rudkin

Seconded: Councillor John Vujcich

That Kaikohe-Hokianga Community Board move out of Public Excluded and into Ordinary meeting.

CARRIED

7.3 a) FUNDING APPLICATIONS

Agenda item 7.3 document number A4647265, pages 24 - 65 refers

RESOLUTION 2024/35

Moved: Member Tanya Filia

Seconded: Councillor John Vujcich

That Kaikohe-Hokianga Community Board approve the sum of **\$2,000.00 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Living Theatre Charitable Trust for the costs of the production of Bad Jelly the Witch.**

CARRIED

7.3 b) FUNDING APPLICATIONS

Agenda item 7.3 document number A4647265, pages 24 - 65 refers

RESOLUTION 2024/36

Moved: Member Jessie McVeagh

Seconded: Chairperson Chicky Rudkin

That Kaikohe-Hokianga Community Board approve the sum of **\$2,145.00 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Momentum Trust for the costs towards the provision of life and financial skills programmes at Kaikohe Probation Centre.**

CARRIED

7.3 c) FUNDING APPLICATIONS

Agenda item 7.3 document number A4647265, pages 24 - 65 refers

RESOLUTION 2024/37

Moved: Member Mike Edmonds

Seconded: Member Harmonie Gundry

That Kaikohe-Hokianga Community Board approve the sum of **\$4,000.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to R Tucker Thompson Youth Sailing Trust for the costs of rangatahi from Kaikohe-Hokianga Ward attending a youth development sailing.

CARRIED

7.3 d) FUNDING APPLICATIONS

Agenda item 7.3 document number A4647265, pages 24 - 65 refers

RESOLUTION 2024/38

Moved: Member Tanya Filia

Seconded: Member Harmonie Gundry

That Kaikohe-Hokianga Community Board approve the sum of **\$2,500.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Waimamaku Community Garden for the costs towards the community garden at Waimamaku.

CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

At 11.32am Councillor Kapa closed the meeting with a karakia.

The meeting closed at 11.32am.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 17 May 2024.

.....
CHAIRPERSON

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE
ON THURSDAY, 18 APRIL 2024 AT 10.00**

PRESENT: Member Belinda Ward, Member Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber

IN ATTENDANCE: Councillor Babe Kapa.

STAFF PRESENT: Kim Hammond (Community Board Co-ordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor – Stakeholder Relationships), Rebecca Williams (Senior Communications and Engagement Advisor), Will Davis (Communications and Engagement Advisor), Tania Steen (Manager - Property & Facilities Management), Victoria Neki (Team Leader – Technical Operations), Ellie Greenwood (Democracy Advisor – Democracy Services), Fleur Beresford (Democracy Advisor - Democracy Services).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10.07am Member Roddy Hapati-Pihema commenced the meeting with a Karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Nil

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Hinewhare Harawera and Waireti Paora representing Ngāti Rāhiri Maori Komiti in relation to the Open Spaces Submission.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil

5 NGĀ KAIKŌRERO / SPEAKERS

- Ryan Doherty (Bay of Islands Business Association), and Jackie Sanders (even Organiser) representing Business Paihia in relation to funding application for lighting and sound for Matariki 2024.
- Greg Allan and Kerry Gelmi representing Kawakawa Bowling Club in relation to funding application for Installation of Sun Shelters.
- John Oszejca representing Kerikeri Theatre Company in relation to funding application for Little Shop of Horrors.
- Suzie Hati-Scott, Rowena Tana, and Raphael Polson representing Nga Tangariki o Ngati Hine Trust (Education Trust) - Te Papa Pa Orooro - in relation to funding application for Walkway Access and Beautification.

Bay of Islands-Whangaroa Community Board Meeting Minutes **Unconfirmed**

18 April 2024

DOCUMENTS TABLED AT MEETING

Attachments tabled at meeting

- 1 Ngati Rahiri Maori Komiti - Open Spaces Submission - 18 Apr 24
- 2 Te Papa Pa Orooro Presentation - 18 Apr 2024

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4646843, pages 8 - 14 refers.

RESOLUTION 2024/24

Moved: Member Lane Ayr
Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 21 March 2024 are a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.1 document number A4648487, pages 15 - 25 refers.

RESOLUTION 2024/25

Moved: Member Lane Ayr
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Lane Ayr and Jane Hindle.

CARRIED

7.2 PAIHIA VILLAGE GREEN ARTS AND CRAFTS GUIDELINES 2024-2025

Agenda item 7.2 document number A4634040, pages 26 - 36 refers.

RESOLUTION 2024/26

Moved: Chairperson Belinda Ward
Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board approve the Paihia Village Green Art and Crafts Market Guidelines 2024-2025.

CARRIED

Noted: Page 27 should read Guidelines G and not Guidelines 6.

7.3 ROAD NAMING - 208 WAIPAPA ROAD, WAIPAPA

Agenda item 7.3 document number A4610683, pages 37 - 40 refers.

RESOLUTION 2024/27

Moved: Member Jane Hindle

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board name the road currently addressed at 208 Waipapa Road, Waipapa as "Greenfields Way".

CARRIED

7.4 ALFRESCO DINING APPLICATION - CELLINI'S CAFÉ

Agenda item 7.4 document number A4640538, pages 41 - 46 refers.

RESOLUTION 2024/28

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board pursuant to Council resolution passed on 30 June 2022 provide comment on a new application for alfresco dining from Cellini's Café, Paihia.

CARRIED

7.5 a) FUNDING APPLICATIONS

Agenda item 7.5 document number A4645271, pages 47 - 84 refers.

MOTION

Moved: Member Tyler Bamber

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board approve the sum of **\$10,000.00** (plus GST if applicable) be paid from the Boards Community Fund account to Business Paihia towards the costs for Matariki 2024 celebrations.

SUBSTANTIVE MOTION

Moved: Chairperson Belinda Ward

Seconded: Member Ann Court

That Bay of Islands-Whangaroa Community Board approve the sum of **\$22,500.00** (plus GST if applicable) be paid from the Boards Community Fund account to Business Paihia towards the costs for sound and lighting Matariki 2024 celebrations.

Against: Members Lane Ayr and Bruce Mills

CARRIED

RESOLUTION 2024/29

Moved: Chairperson Belinda Ward

Seconded: Member Ann Court

That Bay of Islands-Whangaroa Community Board approve the sum of \$22,500.00 (plus GST if applicable) be paid from the Boards Community Fund account to Business Paihia towards

the costs for sound and lighting Matariki 2024 celebrations.

Against: Members Lane Ayr and Bruce Mills

CARRIED

7.5 b) FUNDING APPLICATIONS

Agenda item 7.5 document number A4645271, pages 47 - 84 refers.

MOTION

Moved: Member Jane Hindle

Seconded: Member Roddy Hapati-Pihema r

That Bay of Islands-Whangaroa Community Board approve the sum of **\$2,500.00** (plus GST if applicable) be paid from the Boards Community Fund account to Kawakawa Bowling Club towards the installation of sun shelters.

SUBSTANTIVE MOTION

Moved: Member Lane Ayr

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board approve the sum of **\$4,485.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Kawakawa Bowling Club towards the installation of sun shelters.

CARRIED

RESOLUTION 2024/30

Moved: Member Lane Ayr

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board approve the sum of \$4,485.00 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Kawakawa Bowling Club towards the installation of sun shelters.

CARRIED

7.5 c) FUNDING APPLICATIONS

Agenda item 7.5 document number A4645271, pages 47 - 84 refers.

MOTION

Moved: Member Amy Slack

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000.00** (plus GST if applicable) be paid from the Boards Community Fund account to Kerikeri Theatre Company towards the production costs of the Little Shop of Horrors.

SUBSTANTIVE MOTION

Moved: Member Amy Slack

Seconded: Councillor Ann Court

That Bay of Islands-Whangaroa Community Board approve the sum of **\$9,000.00** (plus GST if applicable) be paid from the Boards Community Fund account to Kerikeri Theatre Company towards the production costs of the Little Shop of Horrors.

CARRIED

RESOLUTION 2024/31

Moved: Member Amy Slack
 Seconded: Councillor Ann Court

That Bay of Islands-Whangaroa Community Board approve the sum of \$9,000.00 (plus GST if applicable) be paid from the Boards Community Fund account to Kerikeri Theatre Company towards the production costs of the Little Shop of Horrors.

CARRIED**7.5 d) FUNDING APPLICATIONS**

Agenda item 7.5 document number A4645271, pages 47 - 84 refers.

COMMITTEE RESOLUTION 2024/31

Moved: Member Roddy Hapati-Pihema
 Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000.00 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Nga Tangariki o Ngati Hine Trust towards the walkway access and beautification.

CARRIED**7.6 PROJECT FUNDING REPORTS**

Agenda item 7.6 document number A4645269, pages 86 - 87 refers

RESOLUTION 2024/32

Moved: Chairperson Belinda Ward
 Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- 1. Northland Dance - Alice in Wonderland**
- 2. Business Paihia - Christmas 2023**
- 3. Kerikeri Business Association - Main Street Flower Baskets**

CARRIED**7.7 WINTER 2024 RURAL TRAVEL FUNDING APPLICATIONS**

Agenda item 7.7 document number A4645267, pages 94 - 96 refers

RESOLUTION 2024/33

Moved: Member Bruce Mills
 Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- | | |
|------------------------------------|-------------------|
| a) Bay Cosmos AFC, Kawakawa | \$1,400.00 |
| b) Bay of Islands College | \$2,000.00 |
| c) Karetu School | \$1,000.00 |

Page 5

Bay of Islands-Whangaroa Community Board Meeting Minutes **Unconfirmed**

18 April 2024

d)	Kerikeri Football Club	\$2,000.00
e)	Kerikeri High School	\$1,000.00
f)	Matauri Bay School	\$570.00
g)	Moerewa Rugby Club	\$600.00
h)	Moerewa Rugby Club Juniors	\$1,200.00
i)	United Kawakawa Rugby Club	<u>\$1,000.00</u>
		\$10,770.00
		CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD APRIL OPEN RESOLUTION REPORT

Agenda item 8.1 document number A4647324, pages 98 - 98 refers

RESOLUTION 2024/34

Moved: Member Jane Hindle

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board April Open Resolution Report.

CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

At 2.03pm Member Roddy Hapati-Pihema closed the meeting with a karakia.

The meeting closed at 2.04pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 16 May 2024.

.....
CHAIRPERSON

7.2 MAYOR AND COUNCILLOR'S REPORTS

File Number: A4668685

Author: Fleur Beresford, Democracy Advisor

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

This report is a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Council note the reports submitted by Councillors Court, Rākena, Halkyard-Harawira, Vujcich, Kapa, McNally and Kahika - Mayor Moko Tepania.

TE TĀHUHU KŌRERO / BACKGROUND

Kahika-Mayor Tepania has reintroduced Council members reports as a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives. Members reports are compulsory for Councillors.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Members reports are attached for information.

REASON FOR THE RECOMMENDATION

To formally receive the Mayor and Councillor reports.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Cr Court Report - 09 May 24 - A4681446 [↓](#) 
2. Cr Rakena Report - 09 May 24 - A4681426 [↓](#) 
3. Cr Halkyard-Harawira Report - 09 May 24 - A4681437 [↓](#) 
4. Cr Vujcich Report - 09 May 24 - A4682987 [↓](#) 
5. Cr Kapa Report - 09 May 24 - A4685810 [↓](#) 
6. Cr McNally Report - 09 May 24 - A4688441 [↓](#) 
7. Mayor Moko Tepania Report - 09 May 24 - A4688683 [↓](#) 



Member Report

Name: Councillor Ann Court

Date: April/May 2024

Northland Road Safety

No meetings this period

Northland Freight Group

No meetings this period

Disability Action Group

No meeting this period.

Te Puawaitanga

No update this period. We are still waiting on a potential options paper for the utilization of the residual allotment.

The report hopefully will have some ideas for Council to reflect on which has the potential to realize funds to complete stage one and go somewhat towards stage two.

Liquor Licensing

22 Applications processed last month before handing the reins to Commissioner Clearwater. I am registered to attend two training sessions which are set down for 20 and 28 May to cover changes in legislation.

Draft Regional Land Transport Plan

Deliberations have been set down for Monday May 20. Same day as our extra-ordinary Council meeting. Diaries are getting a bit backed up so we might have to juggle who attends this one.

New Zealand Automobile Association

The March meeting was held 16 April in Whangarei no actions to report.

Northland Corporate Group



Member Report

I attended the launch of the Northland Corporate Group Connecting Northland report by NZIER on the economic impact of four laning. Huge turnout of those who in Northland. I circulated a link to the report to all EM's.

Key Findings from the report:

- \$2.1b Annual increase in regional GDP by 2024
- \$562m Direct economic benefits delivered to the region annually by 2050
- \$3.7b Annual cost savings for Northland businesses
- \$40b Investment brought forward for Northland businesses
- \$4.1b Revenue growth for Northland businesses

Road Controlling Authorities Forum

I joined Nick Leggat (CEO Infrastructure NZ) and David Gordon (Chief Capital Planning and Asset Development Officer for Kiwi Rail) as the panellists discussing what the transport challenges are heading into 2024/25.

We had excellent presentations from

- Minister of Transport Simeon Brown: Governments transport priorities and aspirations. I gave his assistant a hard copy of the Northland Corporate Group report.
- Nicole Rosie NZTA CEO: How NZTA is changing its focus to deliver the governments transport outcomes . Nicole confirmed she had read the Northland Corporate Group report.
- Hon Shane Jones: Minister for Regional Development on legislative levers to make it happen and do things quicker.
- Andrew Clark. National Manager Maintenance and Operations NZTA.
- Andrew McKenzie CEO Kainga Ora.

Couple of take homes:

- Government is looking to move all vehicles into a RUC based system. There are some technological challenges with our older fleet and how we get everyone captured. I'm not convinced this substantially changes the user pays methodology so I will be interested in watching this space.
- NZTA have an acknowledged resource and capacity challenge in delivering on the GPS. Revenue has been flatlined for 8-9 years whilst costs have increased (take that onboard). Revenue is very much a focus of the new Minister and we are very supportive of that conversation. NZTA are required to shave 7.5% of the base line, there will be job losses. Change is constant in this space. Nicole reported she had been in the role four years and that she has had four Ministers, four GPS and four Chairs in that time. In an entity that needs continuity and consistency this has been challenging.
- One speaker reported 25-28% of total costs are now going on temporary traffic management (TTM).

Ministers Jones and Reti Public Meeting



Member Report

I attended this meeting in Whangarei 12 April. Minister Jones spoke about the 'fast track consenting bill' and the projects he sees as being considered by the independent panel including four laning and the dry dock. Minister Reti spoke to the investment in Whangarei Hospital and the new radiotherapy unit. Both spoke to the demand coming in the work force and housing for the work force to accommodate rapid investment.

Kaikou Marae Pipiwai

I attended the Kaikou Marae meeting Friday 19 April to hear the communities concerns re road dust and road safety. Manulife (formerly Hancock Forestry Management) were there also to talk to the impact of harvesting and some mitigation measures they are undertaking. RFS raised as the community had some photographs of a car vs forestry truck incident that had not been reported.

LTP Drop in Session

Due to diary clashes I was only able to make one of these. Thank you to other members who managed to ensure we had elected member representation.

SHIP

State Highway Investment Proposal was released 12 April. I read the document and send a link to all EM's highlighting the relevant Northland section as an FYI.

FYI: This is NZTA's application to the NLTF for funding.

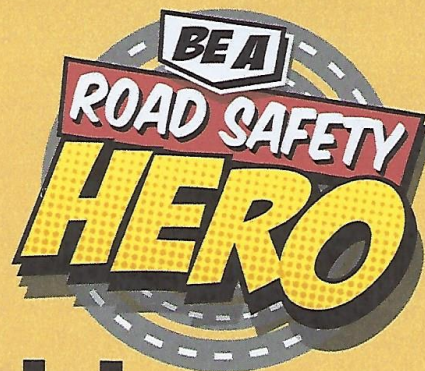
Other Matters

LGNZ is hosting an Infrastructure Symposium 14 June in Wellington. I have requested to attend.

Did You Know

20-26 May is Road Safety Week. Anyone can be a Road Safety Hero. Dress up in your most creative hero costume and join the relay around the Hatea Loop to show your commitment to road safety. I will sadly miss this again this year as I will be in Wellington.

20-26 May 2024



It's Road Safety Week!

Anyone can be a Road Safety Hero so join us on our Road Safety Hero RELAY around the Hatea Loop to show your commitment to road safety.

Organisations and individuals are invited to participate in the Road Safety Hero Relay to celebrate our heroes in road safety and raise awareness for the challenges we face in Northland.

Friday 24 May at 1.00pm
Canopy Bridge, Town Basin

For more info on Road Safety Week, visit roadsafetyweek.co.nz

Scan here to register



SCAN ME

Followed by
refreshments
and prizes at
Putahi Park,
join us!

Proudly sponsored by



Dress up in your most creative hero costume and be in to win great prizes!



Member Report

Name: Cr Rākena**Ward: Ngā Tai o Tokerau****Date: 27 Mar – 9 May 2024****Meetings Attended**

Date	Meeting Topic
2/4/24	Open Spaces and Community Halls Workshop
2/4/24	FNHL Management Contracts hui
4/4/24	Nā Wai i Teka Filming – Nā Wai I Teka is a full immersion online show that brings together several experts in te reo Māori, who sit to discuss important topics affecting te iwi Māori
9/4/24	Representation Review Workshop
10/4/24	Te Hono monthly hui – I was unable to attend this hui due to other commitments but had received a response to my queries beforehand, which I was satisfied with
11/4/24	Council Hui
11/4/24	Fast-Track Approvals Bill information online hui
12/4/24	Kai tahi and celebrations for our Kapa o Te Kaunihera
22/4/24	Te Kuaka – Te Ao Māori Committee meeting
23/4/24	Te Koukou Transport Committee Hui
24/4/24	Kaikohe Library & Civic Hub Steerig Group Hui – unfortunately, I was unable to attend the full meeeting as I was attending a funeral
25/4/24	ANZAC Commemorations Ceremony at Kaikohe
28/2/24	Te Maruata Monthly Wānanga – unfortunately I was unable to attend the full hui due to whānau commitments.
29/4/24	Information session on Animal Management
30/4/24	LTP Verbal Submissions at Kaikohe
2/5/24	Te Huia Executive Committee Hui
3/5/24	LTP Verbal Submissions at Kaikohe
5/5/24	North Hokianga Transportation Network Working Group
7/5/24	Te Koukou Transport Committee Workshop



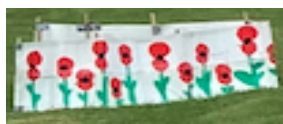
Member Report

8/5/24	Mayor and Councillor's catch up
9/5/24	Council hui

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

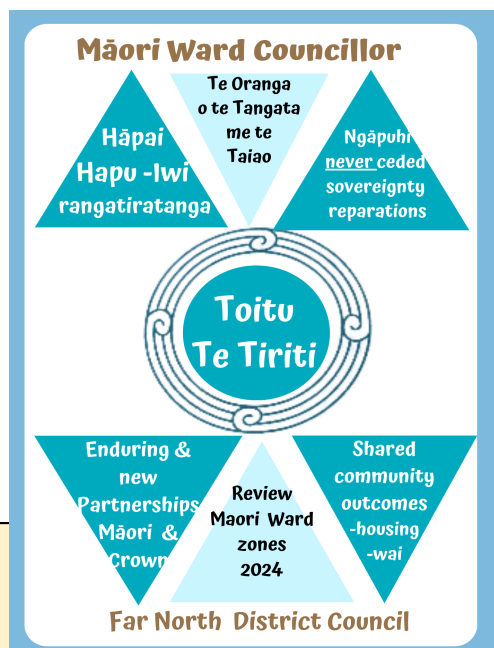
Topic	Comment



Māori Ward Councillor Report hhh 28.4..24

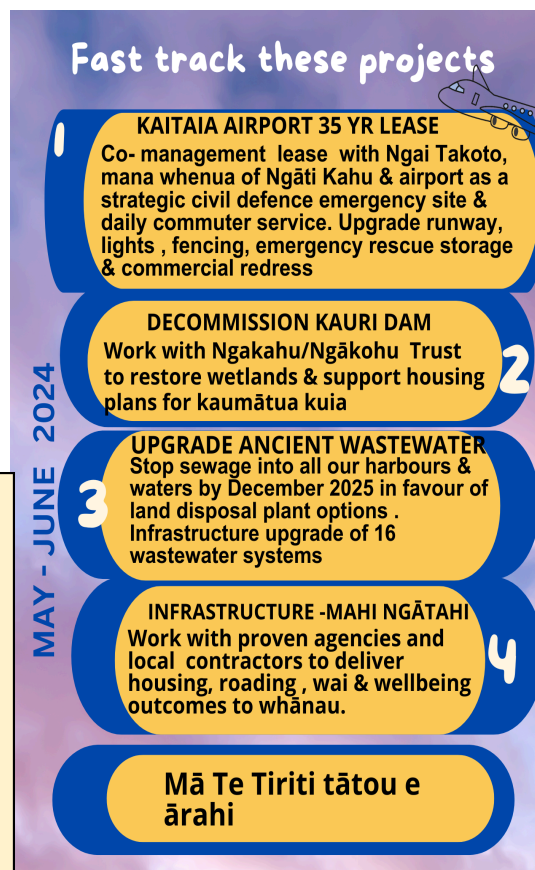


Name: H Halkyard- Harawira




Representation Review

- 1) Māori ward councillors confirmed a preference to retain the one open Māori ward. We did not want to "draw lines" through our rohe which did not embrace natural hapu lwi groupings of 7-8000 people.
- 2) A small local FNDC poll confirmed preference for Whatuwhiwi ward to be renamed **Karikari-Awanui**.
- 3) **U Turn on Māori Wards**- There will be a poll for Māori wards by April 2025



Huihuinga 1-28 April 2024



April	<p>Government announcements</p> <p>Fast Track on old projects - welcomed.</p> <p>Cutbacks on : school lunches, 2000 public servants across 19 departments- situation does not bode well for community wellbeing.</p> <p>Our own proposed rates increase of 16.5% has hit hard - luckily community feedback will guide us on our final deliberations for the 3 year Long Term Plan.</p> <ul style="list-style-type: none"> • Keep School lunches, • Ensure <u>locals</u> fill vacant state housing, not people relocated from other localities. • Housing solutions for all age groups and whānau sizes
2 April- 28 April	<ul style="list-style-type: none"> • Ngākahu Ngakohu Ahuwhenua Trust Project Manager has provided 13 progress reports in April on decommissioning Kauri Dam . Kauri Dam was closed a few years ago due to poor quality water from asbestos pipes, algae bloom & silt.

	<ul style="list-style-type: none"> • Photos below are provided by Ngākahu Ngakohu Ahuwhenua Trust Project Manager Des Mahoney. • The project is millions of dollars under budget and carried out by preferred local contractors of the trust. • Final stage of the dam decommissioning requires monitoring of the site, restoration of the wetland and a bit of aroha towards long awaited kaumātua and kuia housing. <p>Top photo - Dam decommissioning</p> <p>Middle photo- widening of Kauri Stream finished with cloth & rock armouring.</p> <p>Bottom photo- Des Mahoney, Cr Radich, Scotty the digger driver & Bambam Jared Bellingham-bottom photo by NRC rep Peter Wiessing 10 April.</p>  <p>The top photo shows a large excavator and a yellow dump truck working on a muddy, cleared area next to a body of water. The middle photo shows a stream with a newly installed rock and cloth armor along its edge, with a red excavator and a dump truck nearby. The bottom photo shows four men standing on a muddy bank next to a stream; two are wearing high-visibility vests and hard hats, while the other two are in casual work clothes.</p>
2nd Apr	9-12.30 Open Spaces & Communities



Māori Ward Councillor Report hhh 28.4..24

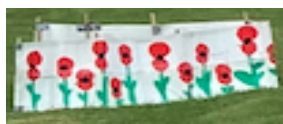


	1pm FNHL Contract
3rd Apr	3-5 Ngā Puawai o Te Oneroa a Tohe - s a rōpū of Activators that was established in September 2023 to ignite systems-change action and actively restore the mauri of Te Oneroa-a-Tōhe. Lisa McNabb chaired our hui and got all stakeholders to prioritise main goals going forward See . https://www.teonerora-a-tohe.nz/wananga
4th April	UTurn on 43 Māori wards - The Coalition Government has reversed the former government's stance on Māori wards and there will be a binding poll on Māori wards and councillors by April 2025. Copy of Letter from Returned Services Association Dec 2023 - sent to me re request from a member for He Whakaputanga flag to be flown on Anzac Day.
8 Apr	 11am Te Hiku Iwi - Tukuoroirangi Morgan - and CEO Donna Flavell - at Te Rangi Aniwikiwa. Tuku shared with Iwi & y13 tauira- Tainui 50 year economic developments around Wai, Kai, Hiko (energy) and social wellbeing projects with hapu and whānau in their rohe. Education & research are a key cornerstone from Sir Bob Mahuta's time.
9 Apr	Representation Review conducted in March- feedback 161 submitters i) Racist commentaries - we decided not to include them in poll feedback.. ii) FNDC poll confirmed preference for Whatuwhiwhi ward to be renamed Karikari-Awanui and one general Māori ward . iii) Kaikaunihera Māori confirmed a preference to retain the one open Māori ward .We did not want to “draw lines “ through our rohe which did not embrace natural hapu Iwi groupings of 7-8000 people. iv) Coalition UTurn on Māori wards . FNDC have a number of deadlines to meet by April 2025.
10 Apr	8.30am Kuaka- Agenda setting with Chair Harry Burkhardt & Marlema Baker 10am Te Oneroa a Tohe -extraordinary hui online- to confirm budget for workplan 1pm Tai Tokerau Festival- Okaihau College- attended the afternoon session at Okaihau - snippets 



Checkout Te Hiku Media for whole performances....

11 Apr **9-4 Hui Kaunihera- see minutes** photo & Northern Advocate article by Peter de Graaf
Michael Feyen urges councillors to oppose fluoridation of Far North town water supplies.



Māori Ward Councillor Report hhh 28.4..24




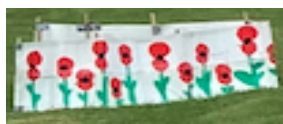
Notice of Motion by Cr Halkyard-Harawira & Cr Kapa. 9-1 in favour. That Council seek an extension for implementing the fluoridation of Far North waters for the following reasons:

- a) **unaffordability**- there are no government funds to offset \$6million projected costs to introduce fluoride within our region which is considered an area of high economic deprivation;
- b) prefer Council **focus on improving water quality**, uv filtration, supplying water tanks in drought areas, improving outdated infrastructure and cleaning existing water sources;
- c) recommend government **health funds to be used to attract more dentists**, dental hygienists, mobile dental trucks and community education programmes to our district to improve oral health.
- d) **Fluoridation** of the water- has **health risks**.
- e) Far North Council should **consult our communities first** as has been suggested by other Councils. **Research provided by Northwatch to substantiate the motion**

13 April	9am Rangitoto Urupā, Whangape - Maumaharatanga 1 year -Mum Frances Halkyard
14 April	6pm Rangaunu Sports AGM.
15 April	LTP NRC - Mahimaru Marae Radio IV - re motion for extension to fluoridate Far North waters
16 April	10-12.30 Te Hiku Community Board - minutes attached
	<p>Māori Ward Councillor Submission to NRC -</p> <ul style="list-style-type: none"> • Support NRC's Tiriti policy Request NRC stop granting resource consents to dump sewage into our harbours - focus on collaboration with FNDC & moana restoration • Retain Kaitia Airport as a critical civil defence emergency & commuter site for Te Hiku, support return of lands to Ngai Takoto & mana whenua when talking with Crown Ministers. • Keep existing Whangarei Airport & continue improvements . <ul style="list-style-type: none"> • Flood mitigation plans in Awanui- appreciate work being done in Mahimaru to Divert potential flooding. Would like to hear updates for other areas like Te Hāpua, Kaimaumu, Ahipara, Whangapē, Pawarenga, Hokianga.



	<ul style="list-style-type: none"> • Commend NRC staff in responding to Kauri Dam Decommission • FNDC & NRC have shared statutory obligation to fund Te Oneora a Tohe Board operations • NRC should share fund emergency rescue services & sorting facilities • • Marae & Kohanga Reo Rooding recommendations- see end of report
17 April	9.30-12.30 Te Runanga o Te Rarawa - hui a marama- marae reports and projects carried out by hapu: improving water, water tanks , preparation for civil emergencies, Reo & Tikanga programmes, Taiao sustainability, Gabrielle emergency funds, marae resilience repairs.
20 Apr	Former Justice Minister Kiritapu Allen is in Kaitaia- trying to find her Ngāti Haua connections - nephew and I take her to Whangape and visit the marae & the urupā as well as Pukepoto urupā. She wanted to know her connections to Kataraina Te Koni.
21 Apr	Urupā Toko i Te Arawa, Te Kao. Kahi Takimoana Harawira 30th birthday in Hawaiki.
22 Apr	<p>9am Kaitaia Airport- small briefing hui . Discussed issues :</p> <ul style="list-style-type: none"> • since change of government & delay in land transfer to Ngai Takoto , Patu Koraha, Ngai Tohianga & Te Pāatu. • The importance of Kaitaia Airport as a key civil defence and emergency site for the Far North - with daily commuter services & emergency hospital plane runs. • Iwi / hapu do not want ratepayers burdened by cost of airport upgrades, • economic opportunities for Iwi and mana whenua who gain nothing from land on its return; • Aviation compliance upgrades necessary . • Legal advice not to sign a lease until Iwi mana whenua are legal owners. <p>Hui set a commitment to meet together with Ngai Takoto & Ngāti Kahu manawhenua leaders within the next week to advance the issue.</p> 
22 April	<p>If Whānau are being charged for non rateable Māori lands- ie unused land, conservation lands, one parent block of multiple titles- contact ask.us@fndc.govt.nz</p> <p>In some cases - Council in some circumstances are unaware of the status and require a letter, with name and block numbers</p> <p>There is also ability to have rates arrears on deceased owners nullified.</p>
<div> <div>Te Kuaka</div> <div>Te Kuaka formed in 2023 to address failings identified in Tangata</div> </div>	



Māori Ward Councillor Report hhh 28.4..24



Whenua section 32 report May 2022

“The key limitations with the Operative District Plan approach are that many of the Tangata Whenua provisions are expressed in high level terms and lack operational effectiveness. Implementation relies ...on Council discretion with no clear guidance provided.

- **Standing orders**
- **Terms of Reference for Te Kuaka Komiti**
- **Strategic relationships with Iwi and Hapu in Te Raki.**
 - To update Te Mana Whakahono a Rohe with Iwi
 - Receive Hapu Environmental Management Plans
 - Submit Ngā Take Māori recommendations for Council hui
 - Align Māori policies with operations delivery
 - Reo Māori & Tikanga Policy accepted.
 - Te Pae o Uta- Te Ao Māori framework accepted.
 - Te Kuaka is a Komiti with non- regulatory responsibilities

Chairperson: Harry Burkhardt **Deputy Chairperson** Cr Halkyard-Harawira

Hui 22 April, 2024 . **Karakia me te whakatau** Cr Rakena. Mihi ki nga māte o tēna o tēna marae . Miharo te tīma kapa haka o Te Kaunihera a, ki ngā tīma toa o Tai Tokerau e haere atu ana ki Te Matatini: Ko Muriwhenua, Ko Hātea, Ko Te Uri o Manumanu me Te Puao.

He mihi ki ngā kaiwhakahaere o Tai Tokerau Festival ki Okaihau me ngā kaiwhakahaere o ngā kapa ki Ahitereiria. E toru ngā tima e haere atu hoki ki Te Matatini mai Te Whenua Moemoea.

Te Kahu o Taonui represented by Runanga chairpersons of Ngāti Kuri, Te Aupouri, Ngai Takoto, Ngāti Kahu, Whaingaroa, Ngāpuhi, Ngāti Hine, Te Kahu o Taonui CEO & Technical Advisor.

Nā ngā iwi e whakanui i a Kahika Moko kua whiwhi tana tohu paerua mai Te Wānanga o Waikato. Ko tana kaupapa tuhi ko te maramataka.

The hui received the following reports:

- a) Memorandum of Understanding MOU Process Review Report
- b) Te Pae o Uta Māori Framework & Te Reo & Tikanga Update
- c) Progress Update on Outstanding Reports to the Komiti
- d) Tino Rangatiratanga me Te Kawanatanga: The Report on Stage 2 of Te Paparahi o Te Raki Inquiry, December 2022
- e) Te Kuaka - Te Ao Māori Committee Update Open Resolutions Update April 2024
- f) Te Puna o Kupenuku Update
- & g) a matter under public exclusion.




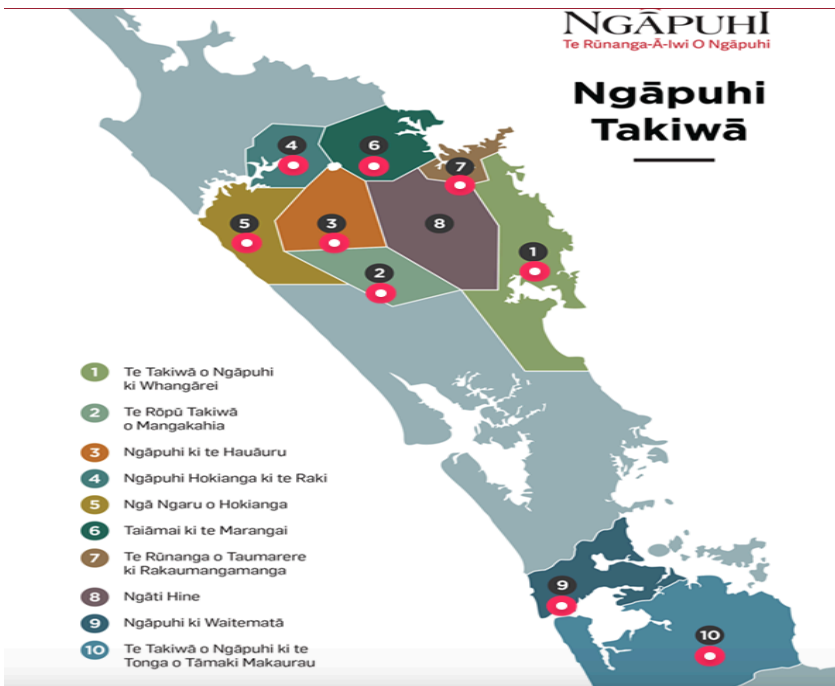
FNDC now has some of the Māori Tiriti partnership frameworks in place that were absent in May 2022 Tangata Whenua Review. The plan is to ensure our mutual goals are met operationally.

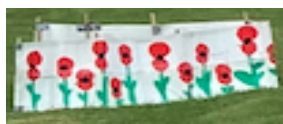
3pm Variation to District Plan Workshop- due to duplication of issues

23 April



- **X Hui re Te Puna o Kupenuku- clash with Koukou.** Unable to attend.
- **Koukou Roothing Committee 10am - 2pm**
- **NTA Northern Transport Alliance** covers 3 northern Councils . NTA provides a monthly written report of works carried out in February . Two Roothing portfolio councillors who advocate on our behalf for better roading funds and service are Cr Steve McNally & Cr Anne Court.
- Council preparing for review / renewal of road works contracts July.
- Look forward to the CEO providing opportunities for local operators to fix roads and to reduce some inflated road charges.
- **Resolutions of significance to put before next Council hui (May 9):**
 - 1) Investigate speed camera locations between Kaitaia & Ahipara to reduce speed & accident fatalities,
 - 2) The 3 Community Board priority footpath programme for the LTP.

	<p>3) Receive Draft Government Policy Statement on Land transport 2024-2034. I sent a submission to NRC re the roading plan</p>
24 April	<p>10am Te Runanga o Ngāpuhi- Te Mana Whakahaere a Rohe karakia & mihi by Kahikā Moko . Present: Mane Tahere Chairperson, Sam Napia CEO & Tania Pene Admin , Kowhai Stratford, Councillors Kapa, Halkyard-Harawira & senior leadership managers.</p> <ul style="list-style-type: none"> • New chairman Mane Tahere is committed to a refresh things to benefit Ngāpuhi . • External legal summary of interaction between FNDC & Te Runanga o Ngāpuhi re Te Mana Whakahaere a Rohe. Time to renew and update the arrangement. • Discussion re settlement of Tiriti grievances and Tiriti reparations/ redress . • What mutual projects can be achieved together? 165,000 Ngāpuhi <div style="text-align: right;">  </div> <p style="text-align: center;">Ngāpuhi Takiwā</p> 



Māori Ward Councillor Report hhh 28.4..24



25 Anzac Day- Kaitaia Dawn Ceremony, 11am Mangonui



Display Waimanoni Rd by Austen Whānau



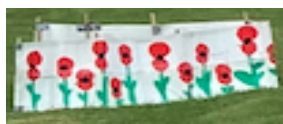
- 1) Call for an immediate and permanent ceasefire in Gaza.
- 2) Call for an immediate end to the siege on Gaza.
- 3) Call for an end to the illegal occupation of Palestine by Israel.
- 4) Call for the NZ government to abide by the International Court of Justice ruling, "immediate and effective measures" to protect Palestinians in the occupied Gaza Strip from the risk of genocide by ensuring sufficient humanitarian assistance and enabling basic services
- 5) Call for uninterrupted humanitarian aid to be allowed into Gaza
- 6) Call for the NZ government to immediately reinstate funding to United Nations Works Relief Agency for Palestine Refugees

27

Kaitaia Fleamarket - Submissions for Long Term Plan Sportsville Opening


28 Apr	184th anniversary of 61 rangatira Tiriti signing at Te Ahu, Kaitaia.
	Other Significant Projects & Wish Lists
2024	Lake Ngātu to be added as an alcohol free zone - Far North Waka ama clubs are hōha with some members of the public who are leaving broken bottles and cans behind. Several children have been cut and taken to hospital. Neighbours also hōha with hooning around- wheelies on the grounds.
2028	Politically incorporate He Whakaputanga and Te Tiriti into the Constitution of Aotearoa by 2028 as per Matike Mai Report led by Moana Jackson, Makere Mutu and rangatahi. Otherwise Māori will always be subject to government changes.

	ROADING Procurement of local contractors for roading repairs & tree risks The Far North district has a total 2510km network of roads, 1614 km of which is unsealed.	30,000 potholes. Clearing drainage, culverts, fixing potholes in unsealed roads- locals would like to assist. Other roads I know of - resilient long term repairs: Motuti slip, Panguru slip, Pawarenga slip, Whangape slip, Herekino Rd to Broadwood- Panguru, Duncan Rd, Kaingaroa Rd, Parapara Rd, Rawhiti Rd slips, Matawaia, Maromaku <ul style="list-style-type: none"> • Hokianga marae ongoing flooding- Pakanae urupā; Te Piiti Marae, Omanaia; Waimamaku Marae. • Roundabout at Awanui junction - now SH 1. Traffic volume increased – need a roundabout at Awanui / Mangonui/ Cape junction. Te Hiku CB plan • Roundabouts 3 Kaikohe traffic delays in key roads • Bridges Hihi, Waitangi Bridge
	Northern Roding Alliance Ngā Kohanga Reo unsealed roads Rangaunu, Whangape, Pā Arapatea, Waikare, Mangamuka, Waimamaku, Taurangi, Wharepunga	WANTED Roding seal for 11 Kohanga Reo , 58 Marae Would like agreement to seal 500m either side of Marae & Kohanga Reo over the next 5 years. Te Hiku Unsealed Marae Roads- community facilities Ngāti Kahu :Kenana, Te Ahua, Kauhanga, Taemaro, Haititai Marangai, Ngai Takoto : Wharemaru, Waimanoni, Te Rarawa : Wainui, Rangikohu, King Hori, Te Kotahitanga, Taiao, Te Ohaki, Morehu, Ngāti Manawa, Waiparera, Motutū, Waihou, Mātihetihe Whangaroa Peowhairangi Wainui, Te Ngaere, Taupo, Patunga ,Te Huia, Tuhiwai, Tahawai, Waimahana, Tākou , Te Tii, Rāwhiti Marae repairs, Te Kainga Hoa repairs, Waikare. Hokianga/ Kaikohe Ngāpuhi, Te Arohanui, Ngai Tūpoto, Tauteihiihi, PāTeOro, Pikipāria,Mātai Aranui , Pakanae fooding repairs, Whakamaharatanga, Piki Te Aroha, Motukiore, Puketawa, Te Rangatahi, Mokonuiarangi, Kawiti, Mohinui, Kaikou, Motatau, Matawaia, Tauwhara, Otaatara, Moehau, Māhuri, Otaua, Kaingahoa, Ngaitawake.
	Whakanuia	<ul style="list-style-type: none"> • Kahika Moko - Masters degree 1st class honours in Māori Education. • Dame Naida Glavish Lifetime Achievement for Te Reo Māori • Pera Paniora- Kiwibank NZ Community of the Year Award • Ngā Ropū Kapa Haka o Tai Tokerau e haere ana ki Te • Matatini : Muriwhenua, Hātea, Te Uri o Manumanu me Pūao



Māori Ward Councillor Report hhh 28.4..24

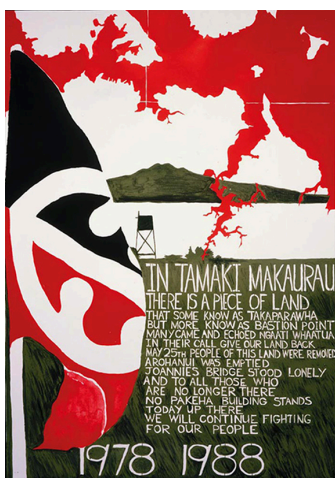


Kaupapa Hāpori	Nā koutou i tangi, nā tātou i tangi
<p>Kua wheturangitia Nā koutou i tangi, nā mātou i tangi</p>	<ul style="list-style-type: none"> Nani Brown nēe Ngawaka, he kuia nō Whangape. Gail Shepherd, he uri nō Te Aupouri. He aitua. 

Ngāti Whātua - Urban social housing - Te Matawai , Greys Ave, Tāmaki Makau Rau

I visited this site recently - which offers placement for many of the city dwellers. **Their kaupapa** ensures there are social services wrapped around many of the clients. I was impressed with the outside plaza, the dining area for breakfasts and the modern room amenities.

Kia ora Ngāti Whātua who led an initiative to house and reduce homelessness amongst many Aucklanders - many of whom are from Tai Tokerau. Their win in regaining Bastion Point has enabled them to assist more than their own descendants- and is a great example of co governance, co-management and working together to achieve good outcomes for many





Member Report

Name: John Vujcich**Ward: Far North District Council****Date: 26/04/24****Meetings Attended**

Date	Meeting Topic	Comment
24/04/24	Extended JREDC workshop on Regional Infrastructure Fund	Meeting held in WDC and online looking at key projects across the four Councils. Respective Councils to provide further input
23/04/24	Farewell and presentation to Sue Dobbe at Innovation Park	Sue was one of the key persons who held the vision for the Park. Working closely with FNHL, Sue secured funding and business participants to create the Park as it is today.
23/04/24	Transport Committee Meeting	
19/04/24	Kaikohe Hokianga Community Board Meeting	Kaikohe Chambers
19/04/24	Trust meeting to further consider long term unemployed options	
18/04/24	LGNZ round table Zoom meeting	
18/04/24	Meet Paul Linton	Innovation Park, re RIF funding
18/04/24	Extraordinary JREDC Meeting	Via Teams
16/04/24	Cycle Way Trustees Meeting	At Pioneer Village
16/04/24	Board Meeting Pioneer Village	Pioneer Village long term Funding Issues
11/04/24	Council Meeting Kaikohe Chambers	
05/04/24	JREDC Meeting	Via Teams
05/04/24	Meeting Carol Peters and Shane Jones	Via Teams
28/03/24	On leave two weeks- partly working holiday	Two weeks off. Toured Taranaki; really enjoyed the area and what the smaller councils have achieved. See Comments Below
27/03/24	Financial Contributions Workshop	
26/03/24	Meet Sportsville re Opening prep	
26/03/24	Extraordinary Council Meeting	Teams



Member Report


26/03/24	Transport Committee Workshop	
26/03/24	Transport Committee Meeting	Council Office
26/03/24	Cycle Trail Executive Meeting	At Pioneer Village
26/03/24	Breakfast meeting LGNZ	
25/03/24	Refining and finalising the economic development strategy for Northland	Teams meeting
25/03/24	Kaikohe and District Sportsville Meeting	
25/03/24	National Community Boards online meeting	
25/03/24	JREDC meeting	Agenda preview meeting
22/03/24	Kaikohe Hokianga Community Board Meeting	Kaikohe Chambers
21/03/24	Business Call Meeting	
20/03/24	Paper Roads Discussions Shaughan	Looking at solutions for the congestions that occurred on Waitangi Day and traffic trying to use a paper road
19/03/24	Housing for Elderly Teams meeting	
19/03/24	Cycle Trust Executive	
19/03/24	Northland Forward Together	Meeting in Whangarei, WDC
19/03/24	LGNZ Zone One WDC	In Whangarei, WDC
18/03/24	Meeting MSD re potential initiatives to find work for long term unemployed	
13/03/24	Business Association Meeting	Kaikohe Business Association
12/03/24	Extraordinary Council Meeting	Online Teams meeting
12/03/24	Proposed District Plan Variation and Update	Preparation for the District Plan consultation
09/03/24	Graffiti Removal options discussion	
07/03/24	Rural & Provincial Sector Meeting online	Connected to keep in touch

Member Report


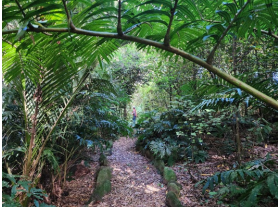
07/03/24	Governance to Governance FNHL/FNDC Meeting	General oversight of our CCTO
07/03/24	Business Call	Local leaders and Business Leads across the district general update of issues and concerns with Mayor
06/03/24	Combined Community Boards Workshop	Held in Awanui Te Hiku
05/03/24	Governance Structure Mid-Term Review Workshop	Workshop Council Chambers
05/03/24	Cycle Trail Executive Meeting	Monthly Executive Meeting
04/03/24	Catchup Roger Ackers	Discussion around delegations to Community Board

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Community Place-making	<p>In my travelling around Taranaki on holiday I noticed all the towns were neat and tidy with no observed graffiti. The facilities were well kept, including numerous Council-run parks, walking tracks and gardens, which all seemed to be well used. These are smaller Councils than ours except for the New Plymouth District Council. I believe that their small size allows them to be better focused on their local priorities and encourages locals to be better engaged and create business opportunities around them.</p>   <p>There are three District Councils in the area: New Plymouth, Stratford and South Taranaki with total populations and areas of 88,900 people and 2,205 km²; 10,300 and 2163; 29,600 and 3575 respectively. Each Council has its one major town.</p> <p>I also found myself enjoying those small things, the parks, gardens as well as the walks and local attractions. Doing</p>

Member Report

	<p>the tourist things I guess. We may not have the Mountain but we have great attractions and many similar smaller attractions as well. Let's not undervalue the benefits these smaller attractions can bring to our communities when they are presented well.</p> <div>   </div>



Member Report

Name: Cr Kapa
Ward: Tai Tokerau Maori Ward
Date: May 2024

Meetings Attended

Date: April	Meeting Topic	Comment
Tues 2nd	>Open Spaces & Community Halls Workshop >FNHL Management Contracts >100 x 100 Art Exhibition, Turners Centre	
Wed 3 rd – Fri 5th	ERA	
Mon 08	Sport Northland Board Meeting: Online	
Tues 09	>Representative Review Workshop	
Wed 10	Housing Portfolio Hui: Online	
Thurs 11	April Monthly Council Hui	
Tues 16	PHTTCCT Trustee Monthly Hui:	
Fri 19	Catch-up hui with Project Sponsor of Khe Civic Centre	
Mon 22	Te Kuaka Committee Hui: Online >Nga Ngaru o Hokianga Takiwa Hui	
Tues 23	>Te Koukou Committee Hui:	
Wed 24	>Te Runanga-a-Iwi-o Ngapuhi MOU Hui >Khe Civic Centre Hub Steering Grp Hui	
Thurs 25	ANZAC Parade – Khe, Rawene & Opononi	



Member Report

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment

Portfolio Update:**Housing:****Kaikōhe Civic Centre [Library]:**

Recent meeting of the Steering Committee held 24th April saw re-shuffle of internal Project Sponsor, re-affirming Far North Holding Ltd as Project Manage the build. Awaiting confirmation date on when to begin the demolition.

Twin Coast Cycle Trail:

1/ Governance – strategic review and governance mentorship led by Sarah Petersen.
Develop a plan for the Executive members to each lead a key project.
Māori and Hapu working group led by Walton Davis.

2/ Work Plan – FY 2025. Maintenance Plan and Budget for the main contractors and priority projects. Marketing Plan and budget with the new staff member, events, and families, as well as operator support. Manager Promotion: Regional networking, seeking support and funding for the Permanent Route.

3/Permanent Route – FY 2025: Where and what to do in the next phase.

A submission for the Council's LTP submitted OPEX costs for the project.

Trail Statistics: Eco-counters

Period	December 23	January 24	February 24	March 24	Total
Cyclists	3,608	4,614	4,307	4,370	16,899
Walkers	2,647	2,572	3,502	3,497	12,218
Total Users	6,255	7,186	7,809	7,867	29,117

Great Rides - Ngā Haerenga New Zealand Cycle Trails

- The NZCT has secured Tourism funding to assist with the annual maintenance of the Great Rides without impacting the OPEX and Extreme Event funding.
- Best Trail Operator Model: A joint project between NZCT and MBIE, this project aims to provide key insights into Great Rides in the areas of governance, funding, Partners, current opportunities and risks, and key beneficiaries.
- The NZCT board will be hosted by the PHTTCCT Trust and the Far North District Council to hold their regular meeting at the district during a visit from October 31 to November 4.



Member Report

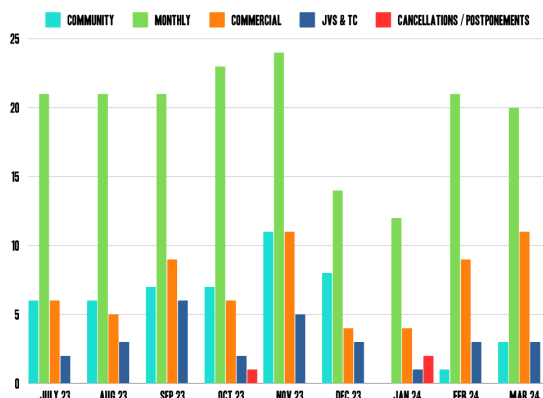
Turner Centre:

Some high-level updates from recent Turner Centre monthly meeting:

- Turner Centre Draft Strategic Plan approved by trustees - aligned with FNDC KPIs and Draft Culture and Arts Strategy
- Draft Concept Design for Turner Centre Rejuvenation Project ready for review by Trustees
- Draft Concept Design presented to Ngāti Rēhia for Cultural Engagement Opportunities
- Amended FNDC agreement presented with unsatisfactory clause 2.8 (d) which would jeopardise our present funding opportunities as a charity and Not For Profit.
- Northland Inc Approved \$30, 000 funding towards Business Case for Rejuvenation Project.
- \$80, 000 funding secured to replace 50% of old stage lighting to be installed in May 2024.
- Turner Centre has become cashless to reduce risk on staff, volunteers & storing cash on premises.
- Brew of Islands Food & Beverage Festival goes on Sale Weds 24th April.
- Have presented the following events that have come from our Community Insights Research Project:
 - Toi Māori: Community Kapa Haka Lessons start 30 April - funded by BOIW Community Board
 - One Year of Free Monthly Community Yoga celebrated 13 April.
 - Visual Arts: 81 artists participated in the 100 x 100 Art Exhibition - 250+ at opening event.
 - Local Content: Commissioned Reuen Rameka to write a work for voices about Hone Heke - performed by the NZ Secondary Schools Choir - free concert - funded by BOIW Community Board, Turner Centre and Kerikeri Retirement Village Sponsorship. 250+ in attendance
 - Original NZ Music: Greg Johnson
 - Contemporary New Zealand Theatre: Brian 'n' Bronwyn
 - GM has had meetings with following Operational Staff in Feb - April:
 - Reuben Garcia re TC Operations
 - Ken Lewis re Marketing Support
 - Victoria Neki and Tatana Kahotea - Technical Team - full site walk through.
 - Janette England & Catherine Leaf - Asset Management Team - full site walk through.
 - Michelle Rockell, Inna Shibalova re Agreement to Use and manage.



Member Report



Sport Northland:

1. Bay of Islands Recreation Centre

The recently completed Northland Aquatics Facilities Plan identifies a current shortfall of accessible pool space across Tai Tokerau of -1,976m², this is projected to increase to a shortfall of -3,475m² by 2053. To give a perspective on the amount of water area at pools, the Whangarei Aquatic Centre has 1,085m², Whangaroa Community Pool has 391m² and Northland College Pool 366m². The current network (127 pools) is aging and in need of major upgrades, 95% of pools are school pools with the remainder owned by charitable trusts.

The plan recommends that Sport Northland and the relevant territorial authorities undertake an independent review to investigate the most effective long term ownership model for aquatics facilities and that appropriate levels of funding support are provided by each council to support ongoing maintenance and renewals of community aquatics facilities. Discussion is required to consider future ownership and funding of maintenance and renewals of Bay of Islands Recreation Centre.

Attachment - see most recent BOI Rec Centre Quarterly Report for further information or if wanting to attach as an appendix to your report.

2. FNDC Open Spaces Strategy

FNDC has a spaces and places plan already developed as part of Kōkiri ai te Waka Hourua (which is the 2021-31 strategy for play, active recreation and sport in Te Tai Tokerau) which the FNDC Open Spaces Strategy that is out for consultation, would align well with – we are unsure if this is occurring.

3. Community Connectors and FY24/25 Service Agreement

FNDC contracts Sport Northland to deliver play, active recreation and sport outcomes on their behalf as part of Sport Northland's wider work in the Far North (we look forward to continuing this relationship with a renewed contract going forward). Sport Northland provides two Community Connectors located in the Te Hiku, Kaikohe-Hokianga Wards of the Far North District as well as other staff working in areas such as Healthy Active Learning, Water Safety, Strength and Balance and Healthy Lifestyles.



Member Report

Supporting Far North District Council in their Community Development goals and aspirations, through our work we;

- Build and strengthen relationships.
- Increase opportunities for communities to determine the things they care about.
- Provide opportunities for meaningful engagement and participation in public and community life.
- Empower communities to design, prioritise and deliver local initiatives.
- Support community groups to lead their communities.

Several community-led projects in these targeted communities are underway, including:

- Ahipara Community Plan
- Mangonui Netball Centre Capability and Development
- Whatuwhiwhi Community Plan
- Mangonui Rugby Union Capability and Development
- Cross Code Forums Capability and Development
- Te Hiku Sports Hub Development
- Community Surveying
- Community Volunteer Awards
- Sportsville Kaikohe Capability and Development
- Bay of Islands Netball Centre Capability and Development
- Hokianga Sports Club Capability and Development
- Local coaching initiatives to develop coaches.

Matters for Discussion

This section should be completed for matters which the elected member wishes to raise with wider Council, Community Boards and/or in relation to delivery.

Training / Conference Attendance

Nil

This section is to be completed when an elected member has attended a professional development opportunity or a conference on behalf of Council. It should outline the learnings from attending the event and value to the organisation.

Name of Event:

Date of Event:

Learnings:

Value for the organisation:

McNally Report April 2024

As we near the end of the 23/24 financial year, our focus is on the budget (LTP) for the next three years and next year.

The budgets created show a significant requirement for funds to attend to deferred maintenance of ratepayer assets.

Significant effort has been put into road maintenance requirements and I am very pleased with the changes made to the Government Policy Statement/(NZ's Budget) which transfers through the National Land Transport Fund, Regional Land Transport Fund and to this LTP. These changes were driven by the Northland Regional Transport Committee starting with discussions in what needed changing back in November/December 2022, then circulated to Rural & Provincial NZ via the Rural & Provincial Mayoral Forum by Mayor Moko Tepania. Thanks to Rural & Provincial NZ Mayors for repeating the message and obtaining the attention of the appropriate Government Ministers who have facilitated the changes to the road maintenance model. Now we need to ensure we capture the intent of the change "Back to Basics" and focus on prioritising the work program looking at the life cost of the asset, to secure long term benefit out of all maintenance and rebuild work.

The same thinking must be applied to our Water & Waste water assets, working on Maintenance and upgrades that have a long term benefit from every dollar spent.

To achieve this growth projections must be factored into the proposed upgrades, so pipe sizes allow for future capacity requirements. Failure to do so shows up in completing work with an expected 30-year life only to find upgrades are required far sooner as growth hasn't been factored into the plant capacity. This is showing in various waste water treatment plants across the Far North which require upgrade to cater for aging infrastructure requiring replacement/upgrade as well as surpassing the capacity of original design. These issues add significant costs to both FNDC Capital expenditure as well as Operational expenditure, both have an impact on rate requirement.

There have been several new build projects funded with Government assistance that have associated annual operating expenses that add to the rate requirement i.e. Kerikeri playground and domain upgrade, Kaikohe Sports Centre, Kaitia sports upgrade, Waipapa Sports fields, multiple new public toilet facilities. The new toilets have an annual operating cost of \$20,000 to cover cleaning, consumables and maintenance.

All of the above have costs to be met, that require rates.

As we come together to hear the concerns of ratepayers during the consultation process and following deliberations to finalise the LTP budget and proposed spend, I have noted the considerable anxiety and concerns expressed by people I speak to relating to the proposed rate increase.

While I cannot predetermine the outcome, I have heard the ratepayer message and will be further scrutinising all aspects of the proposed budget spend.

The LGNZ Transport Forum

{ Local democracy's
vision and voice.



// Purpose of the forum



Supports delivery of LGNZ's transport policy and advocacy work programme, guided by the key objectives outlined in our Position Statement.

The Forum does this by:

- providing advice and input
- supporting engagement with central government, other key stakeholders and the media.

The LGNZ Transport forum

// 2

// Members of the Forum

- Neil Holdom, Mayor New Plymouth District Council (Forum Chair)
- Sam Broughton, LGNZ President/Mayor Selwyn District Council
- Paula Southgate, Mayor Hamilton City Council
- Rehette Stoltz, Mayor Gisborne District Council
- Alex Walker, Mayor Central Hawke's Bay District Council
- Dan Gordon, Mayor Waimakariri District Council
- Daran Ponter, Chair Greater Wellington Regional Council
- Tim King, Mayor Tasman District Council
- Andy Watson, Mayor Rangitikei District Council
- Pamela Storey, Chair Waikato Regional Council

The LGNZ Transport forum

// 3

// The challenges

- State of the network
- Short term planning cycle
- Funding model and priorities
- Limited local government influence
- National need for equitable managed retreat
- Alignment/ integration within our regions

// Our priorities

1. A strategic, long-term approach to planning that joins up central and local government decision-making
2. Sufficient, long-term transport investment that prioritises resilience building, safety and better asset management
3. Integrated transport and freight networks that support placemaking
4. A climate resilient, low carbon transport network

// Our work so far

- Shaping LGNZ's submission on the draft Government Policy Statement on Land Transport
- Initial engagement with the Minister of Transport on our key issues

The LGNZ Transport forum // 6

// Key GPS points

LGNZ supports giving the land transport system a longer-term focus and ensuring its funding is sustainable.

To improve the GPS Land Transport, LGNZ wants to see the following:

- Increased funding in key areas and reversal of the proposed changes to funding for public transport services and rail
- Better alignment across central government's policy and reform programmes
- Greater flexibility for councils
- Integration of safety throughout
- Retention of the GPS's role in climate change mitigation
- Promotion of an integrated freight system.

Presentation Title

// 7

// Our work programme

The Forum's immediate work programme is focused on:

- **Data** – building the evidence base to support change
- **Spatial planning and infrastructure** – Ensuring better alignment between local and regional priorities in planning and investment
- **Engagement** – Building relationships needed to achieve our priorities



The National Infrastructure Plan

11 April 2024

Geoff Cooper

General Manager, Strategy



Te Kāwanatanga o Aotearoa
New Zealand Government

Disclaimer - This presentation contains general information and is not formal advice. It is recommended that you seek independent advice on any matter relating to the use of the information. We will not be liable for any loss or damage whatsoever arising from the use of the information.



Our context

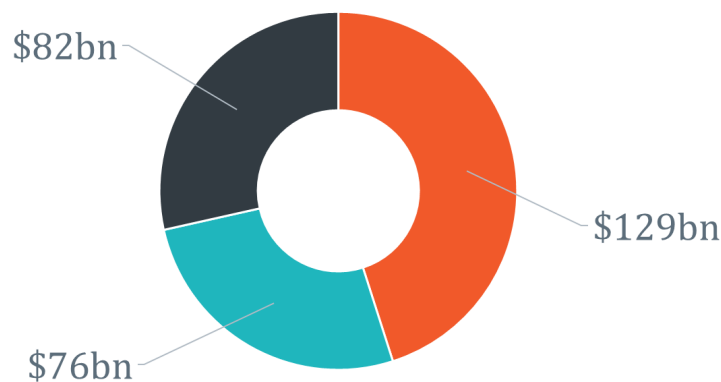
The main function of the Commission is to co-ordinate, develop, and promote an approach to infrastructure that encourages infrastructure, and services that result from the infrastructure, that improve the well-being of New Zealanders.

What we have, what we spend

Local Government is 26% of the infrastructure stock

The value of infrastructure assets, 2022

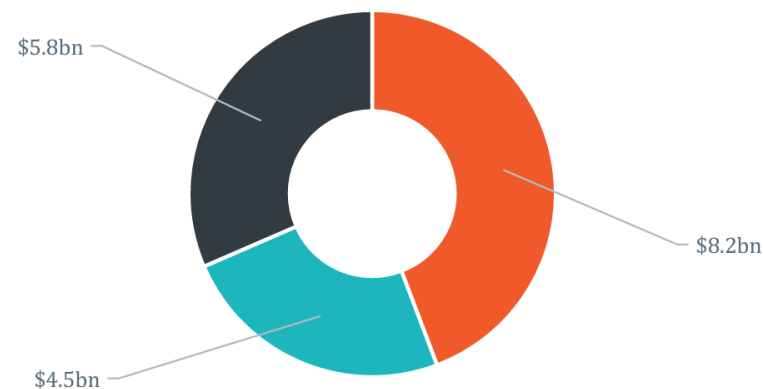
■ Central Government ■ Local Government ■ Commercial / Private



Local Government spends \$4.5bn per year

Average annual infrastructure investment, 2013-2022

■ Central Government ■ Local Government ■ Commercial / Private

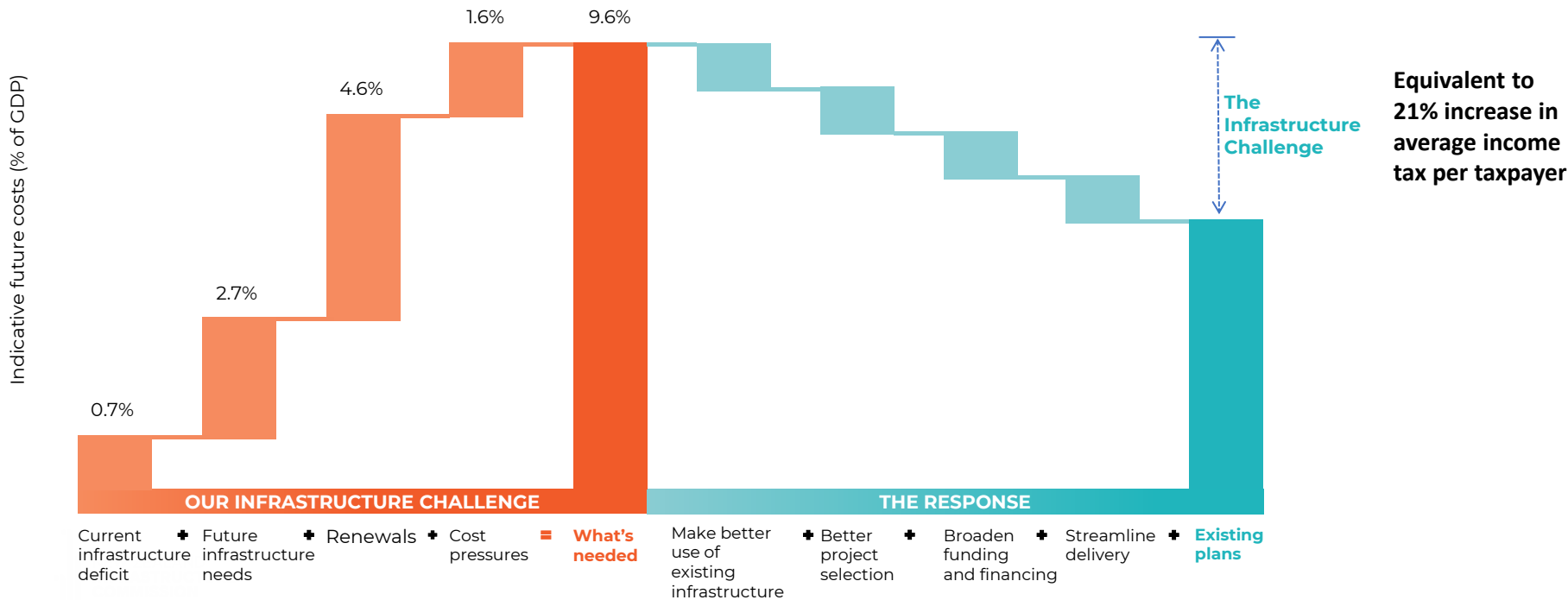


Note: Net capital stock excludes the value of land used for infrastructure

→

The Challenge

A trillion on infrastructure? No Chance





National Infrastructure Plan

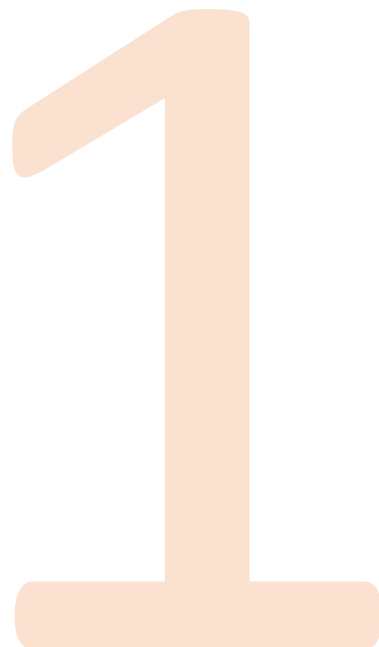
- This long-term plan will:
 - **Signal future requirements:** Better utilisation of existing assets and new investment
 - **Create a genuine pipeline:** Give industry confidence to invest in technology, equipment and people; drive efficiencies; and deliver cost reductions.
 - **Build an enduring consensus on high quality capital investments**
 - **Broken down by city and region:** Reflecting an intention to inform City and Regional Deals.
- **Draft Plan** by June 2025. Finalised by the end of 2025.



National Infrastructure Plan

Three components

- 1. Pipeline:** National view of infrastructure project activity, including current projects and projects that are planned or being planned. **0-10 years**
- 2. Priorities:** A structured independent review of infrastructure proposals and problems in various stages of planning, including initiatives that avoid the need for investment. Includes non-built solutions including policy and system interventions. **5-15 years**
- 3. Needs:** A long-term needs assessment with indicative spending bands. **15-30 years**



The National Infrastructure Pipeline



1. National Infrastructure Pipeline

Overview:

- National dataset of infrastructure project information
- Maintenance, new and proposed, reinstatement
- Updated quarterly

Informs and supports:

- Government decision making on issues influencing the infrastructure system
- Planning and coordination by infrastructure providers
- Construction sector planning and investment in capacity and capability

March 2024 Pipeline:

- 82 contributing organisations, including central, local, private sector
- 5,300 planned and active projects for 130 infrastructure providers
- \$121 billion in value

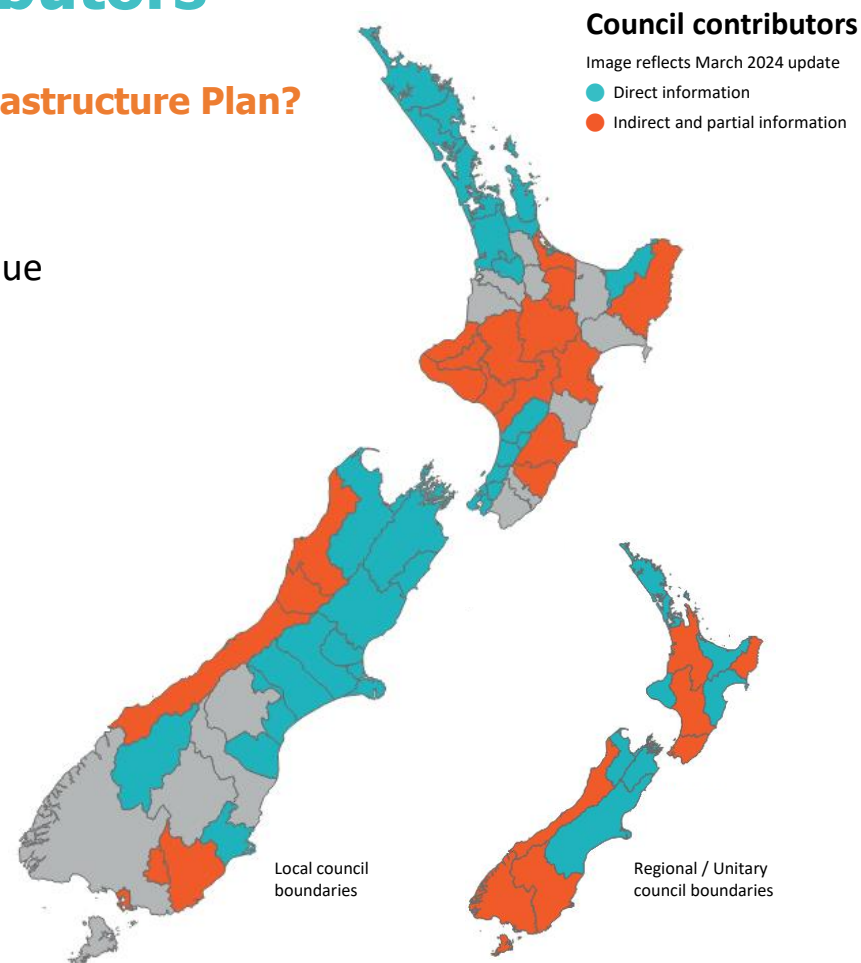
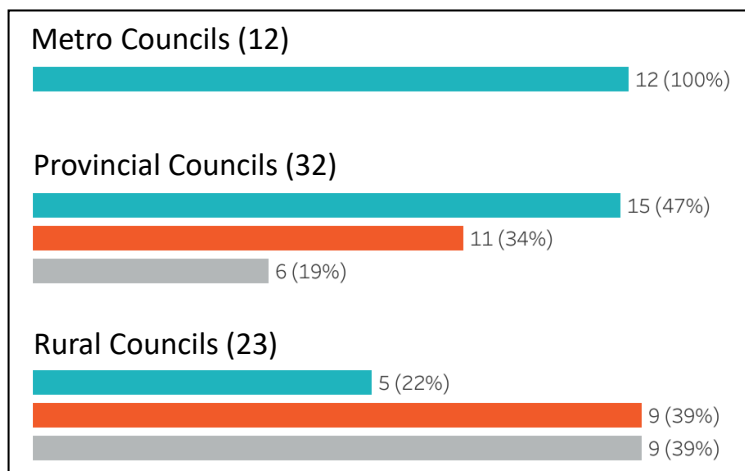


Local government

Local government contributors (March 2024)

Will you be represented in the National Infrastructure Plan?

- Local Government is \$34 billion total Pipeline value
- We would expect it to be higher





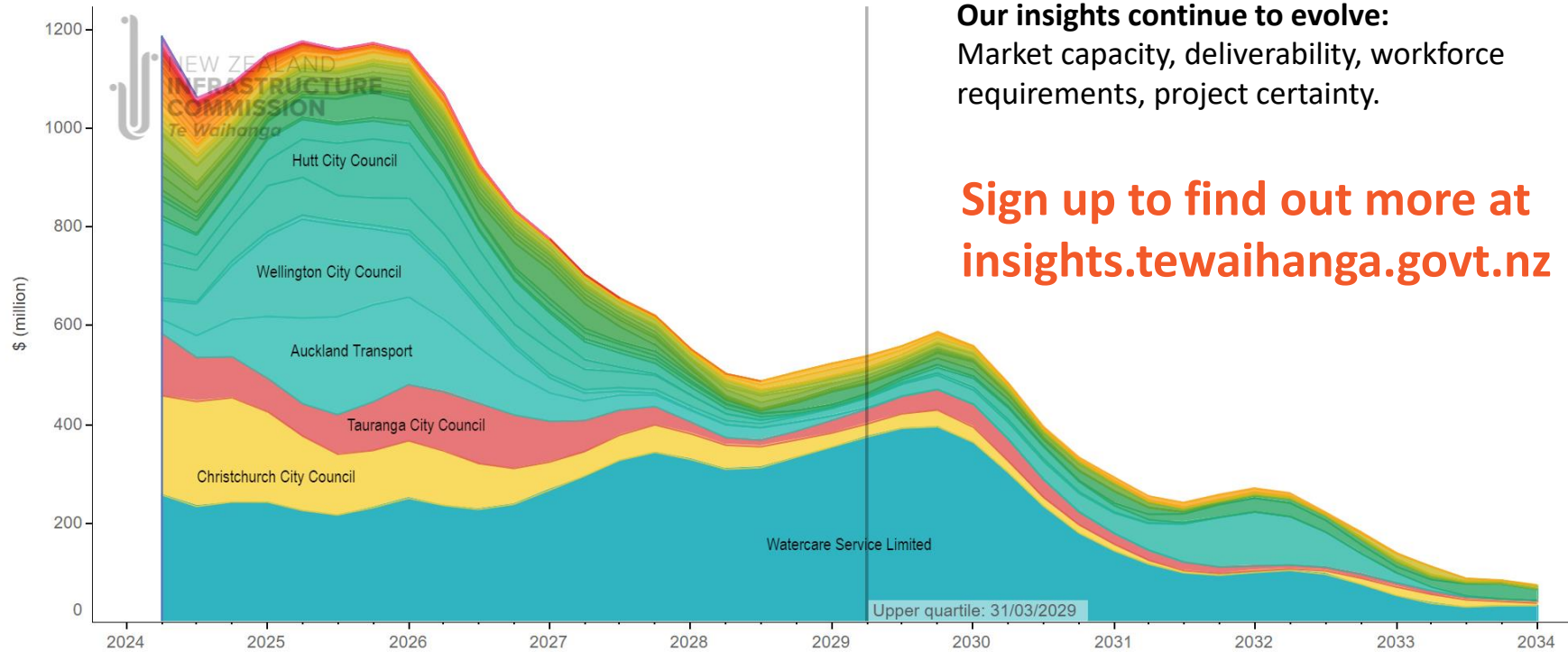
Contact us

pipeline@tewaihanga.govt.nz



Spend profile

Local government spend profile (March 2024)



Excluding CIP and Kānoa projects, including CCOs for water and transport



2

Infrastructure Priorities



IPP

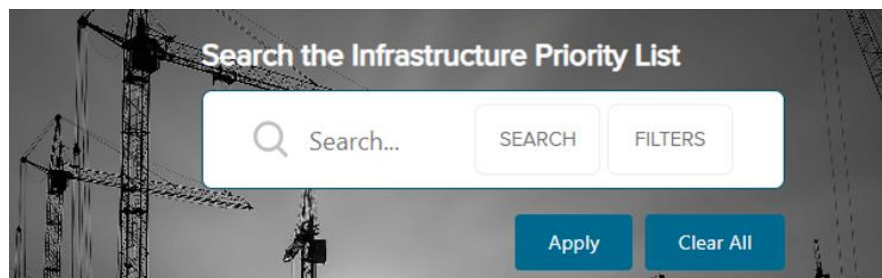
2. Infrastructure Priorities

Purpose of the Infrastructure Priorities Program

- A standardised process to assess infrastructure proposals at set points in the planning process.
- Culminating in a list of vetted proposals available to decision makers and the public
- Can be thought of as a menu
- Transparent and independent.



Australian Experience



The Infrastructure Priority List is a credible pipeline of *unfunded* nationally significant proposals.



The Priority List contains proposals in the key stages of project development, from Early-stage (Stage 1) to Potential investment options (Stage 2) to Investment-ready proposals (Stage 3).

Use the search bar above and links below to explore the current priority list.

[Explore the full Infrastructure Priority List](#)

[Generate a pdf of the latest Infrastructure Priority List](#)

[View New Proposals added in 2022](#)

Image: Infrastructure Australia

Australia has been doing this for more than a decade

- Infrastructure Australia have operated an IPL since 2008.
- They undertake assessments at key stages in the planning phase and...
- Publish a list of passing projects at each stage.
- [Click here to view the list.](#)



Australian Experience

166 proposals found with keywords: *Nil* and filters: *All*

List View

Map View



A3 and A6 corridor capacity

A range of interventions aimed at reducing capacity constraints on the A3 and A6 Potential Investment Options (Stage 2) 📍 New South Wales Transport, M



Armadale, Midland and Fremantle rail lines capacity

The Armadale, Midland and Fremantle rail lines are known as Perth's 'heritage line' capacity of the heritage lines is insufficient to accommodate future growth. This will not be able to travel by rail. Early Stage Proposal (Stage 1) 📍 Western Australia Transport, R



Australia-Asia PowerLink

The public outcomes to the Australian community from the Australia-Asia PowerLink developed on a commercial basis with private funding. The realization of benefits i Investment Ready Proposal (Stage 3) 📍 Northern Territory Energy, Ren



Australian Marine Complex infrastructure capacity

The AMC is an integrated marine and industrial fabrication complex established to oil and gas, mining and shipbuilding industries. The existing complex is home to oil and gas, mining and shipbuilding industries. The existing complex is home to oil and gas, mining and shipbuilding industries. The existing complex is home to oil and gas, mining and shipbuilding industries. The existing complex is home to oil and gas, mining and shipbuilding industries. Early Stage Proposal (Stage 1) 📍 Western Australia Transport, P



Barossa Valley Region water supply

The River Murray is currently the major source of irrigation water to the Barossa Valley. The River Murray is currently the major source of irrigation water to the Barossa Valley. The River Murray is currently the major source of irrigation water to the Barossa Valley. The River Murray is currently the major source of irrigation water to the Barossa Valley. Early Stage Proposal (Stage 1) 📍 South Australia Water, Water s



Beerburrum to Nambour Rail Upgrade

Duplication of a 20 km section of track from Beerburrum to Landsborough, as well as improvement of the efficiency of passenger and freight rail services. Investment Ready Proposal (Stage 3) 📍 Queensland Transport, Rail

Image: Infrastructure Australia

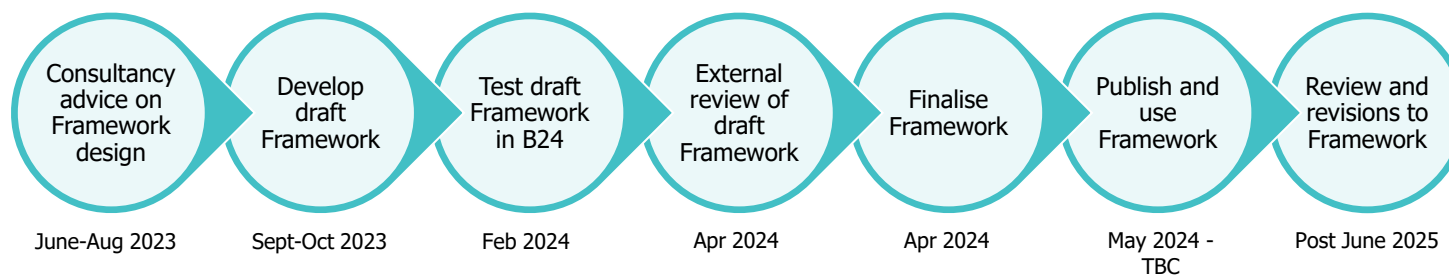
Australia has been doing this for more than a decade

- The IPL has raised the proportion of investments with business cases.
- In recent years, 85% of federal projects over \$100m were selected from the IPL.
- Australia's COVID-19 stimulus included projects from its list.



Assessment Framework

Our process



IPP



Infra Priorities Assessment Framework

Assessment Stages

Stage 1	Problems and opportunities	Strategic Assessment
Stage 2	Potential options	IBC
Stage 3	Preferred option	DBC



Infra Priorities Assessment Framework

Assessment Criteria

Strategic alignment

Does a proposal support future infrastructure priorities and/or improve existing infrastructure systems and networks that New Zealanders need?

Value for money

Does a proposal provide value to society above the costs required to deliver, operate, and maintain it?

Deliverability

Can a proposal be successfully implemented and operated over its life?

IPP



3

Long-term Needs Assessment

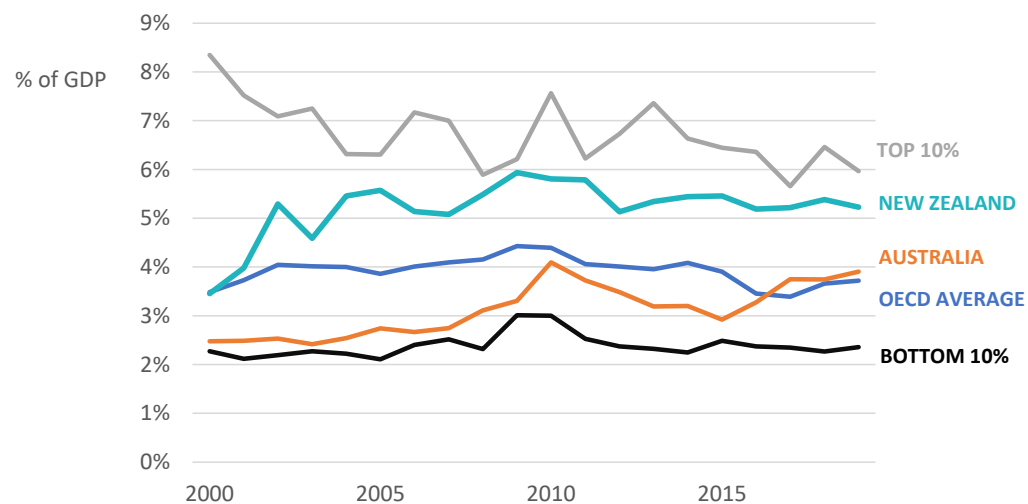


3. National Needs Assessment

- Long term assessment of infrastructure spending

Benchmarking historical infrastructure spending

Public investment as a share of GDP





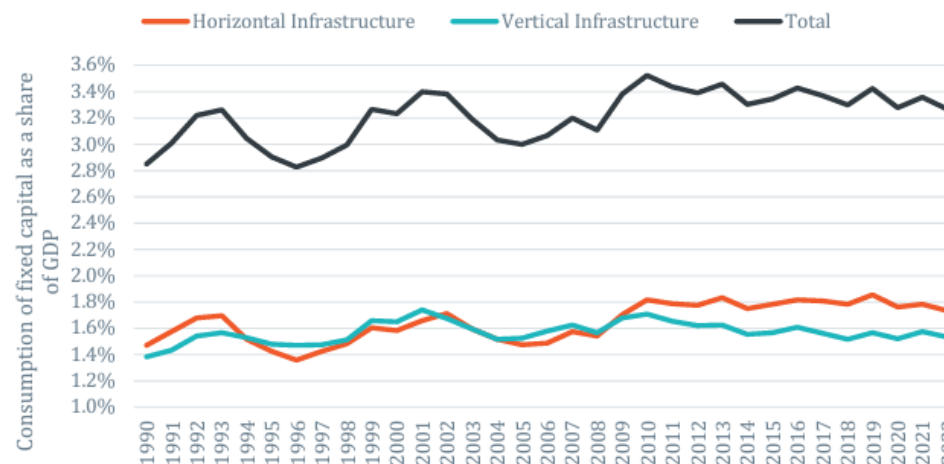
Needs

3. National Needs Assessment

- Long term assessment of infrastructure spending
- New investment and expected maintenance and renewals

Maintenance should be 60 cents in every dollar

Infrastructure depreciation as a share of GDP, 1990-2022



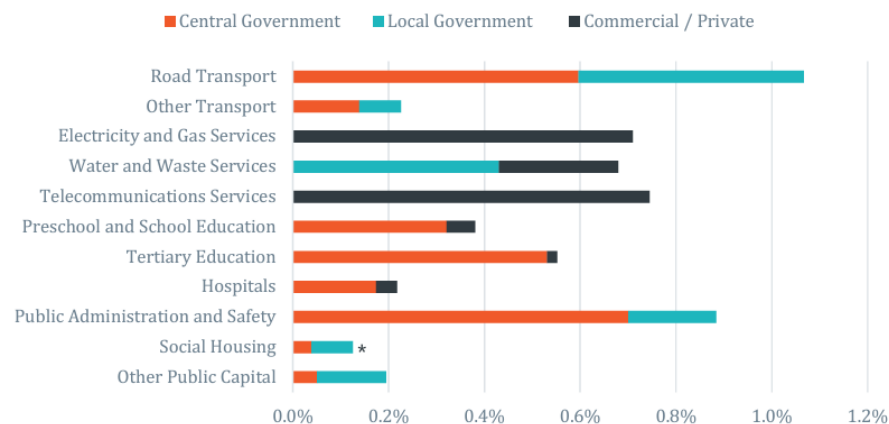


3. National Needs Assessment

- Long term assessment of infrastructure spending
- New investment and expected maintenance and renewals
- Sector breakdowns

Sector breakdowns

Average annual investment as a share of GDP



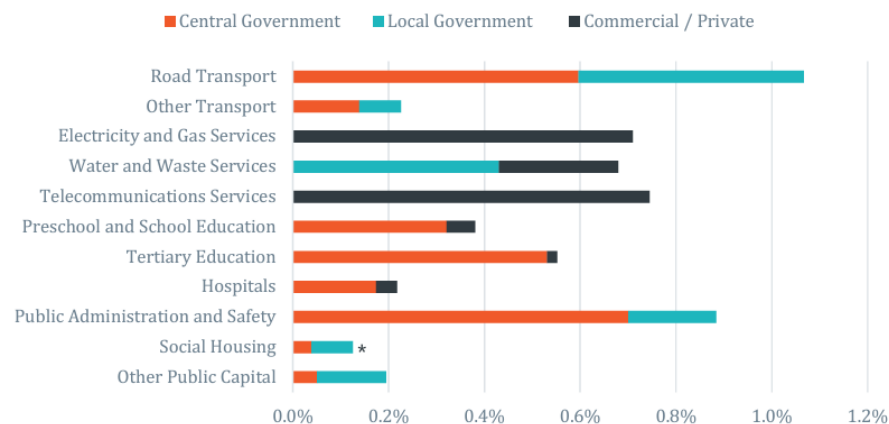


3. National Needs Assessment

- Long term assessment of infrastructure spending
- New investment and expected maintenance and renewals
- Sector breakdowns
- Five demand drivers

Sector breakdowns

Average annual investment as a share of GDP

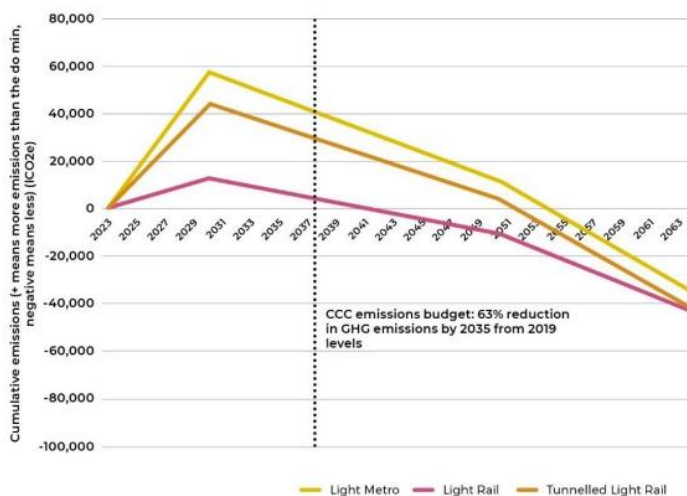




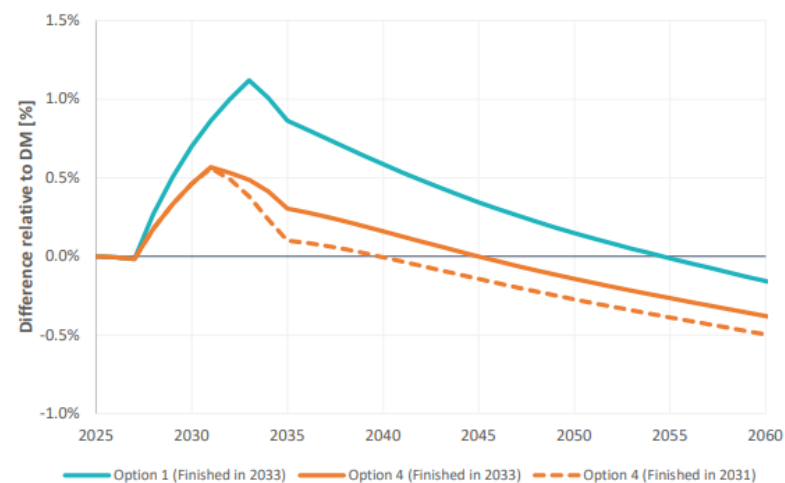
Five drivers of demand

1. Net-zero carbon

ALR net positive between 2041-2056



LGWM net positive between 2040-2055





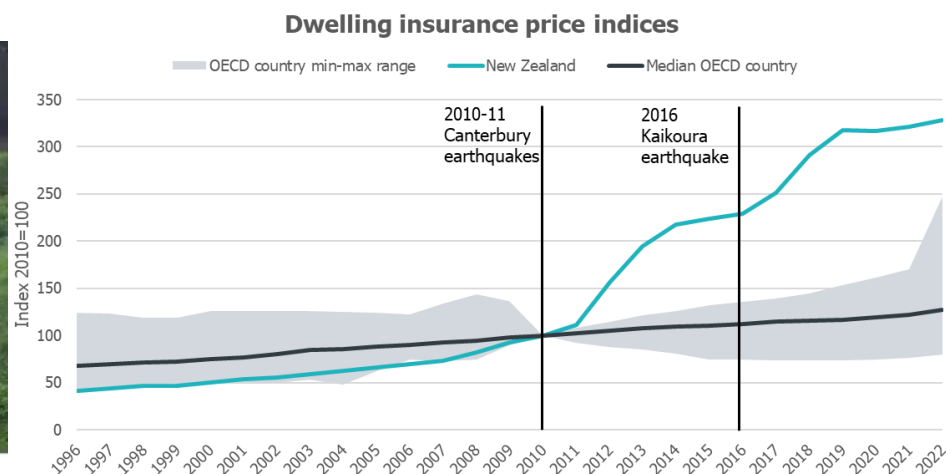
Five drivers of demand

2. Adaptation and resilience

We need more from our infrastructure



Or face the consequences of rising costs





Five drivers of demand

3. Population growth and demographics

Two thirds of all growth in six places

Almost half in one city



Source: Statistics New Zealand



Five drivers of demand

3. Population growth and demographics

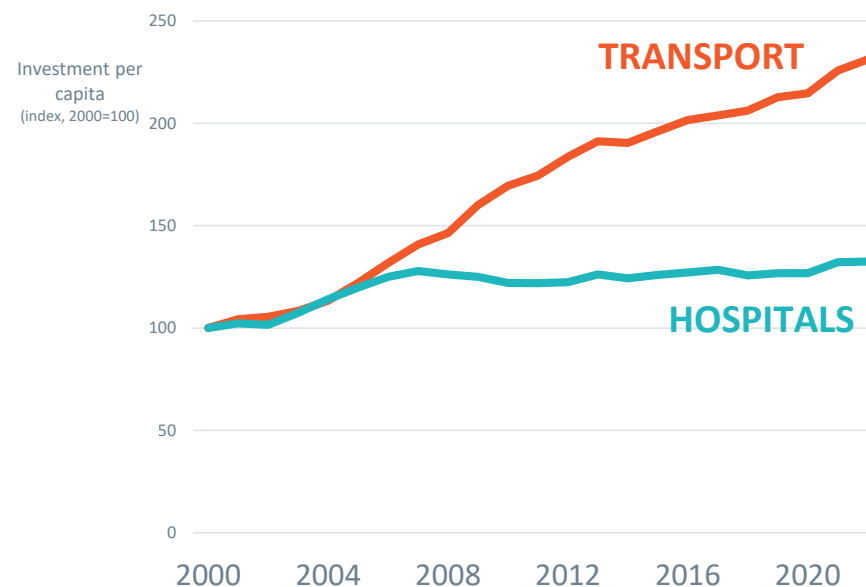
Two thirds of all growth in six places

Almost half in one city



We're aging: are we planning for it?

Investment per capita, transport vs hospitals





LOS

Five drivers of demand

4. Levels of service

Rising incomes to overtake population as key investment driver?



But falling demand for infrastructure per capita could arise from:

- a) Falling annual population growth rates
- b) Slowing growth rates in income

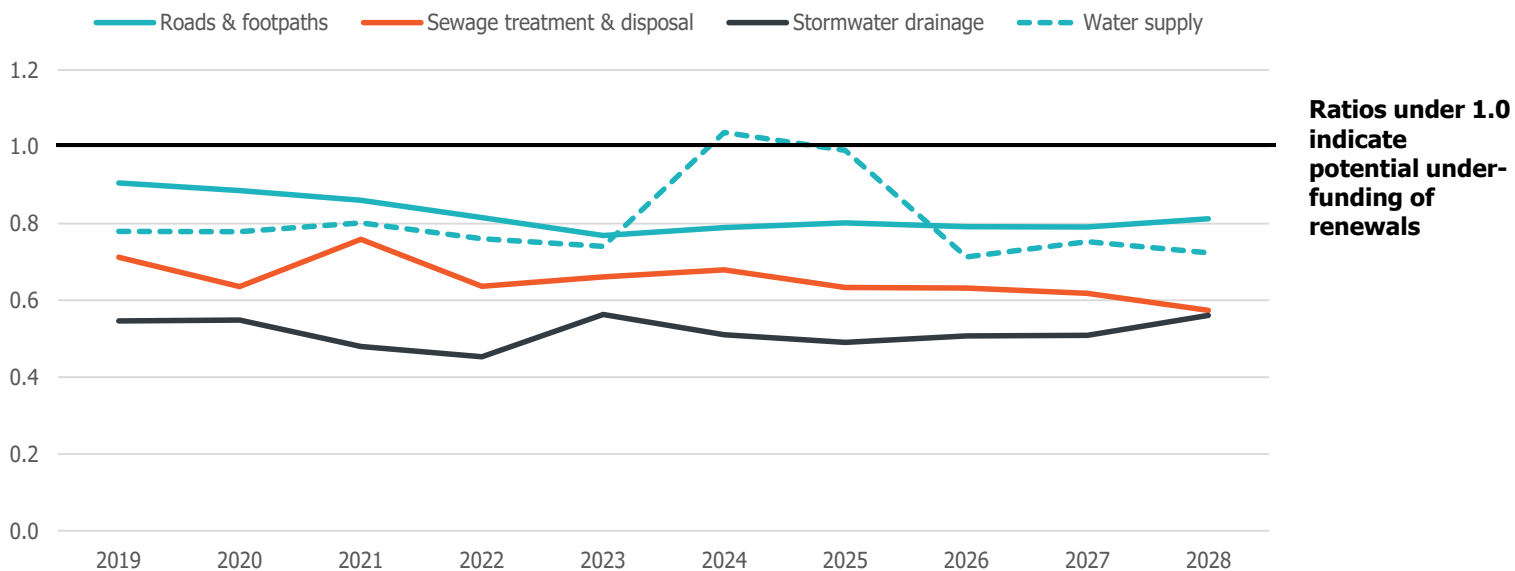


Maintenance

Five drivers of demand

5. Maintenance and renewals

For every \$1 of assets used up, councils are reinvesting 74 cents

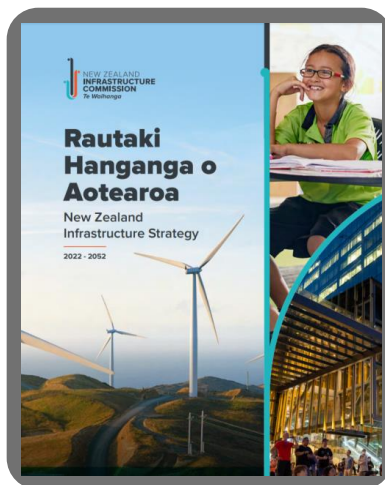


Source: Office of the Auditor General, https://www.localcouncils.govt.nz/gip.nsf/wpg_URL/Resources-Download-Data-Local-authority-long-term-plans

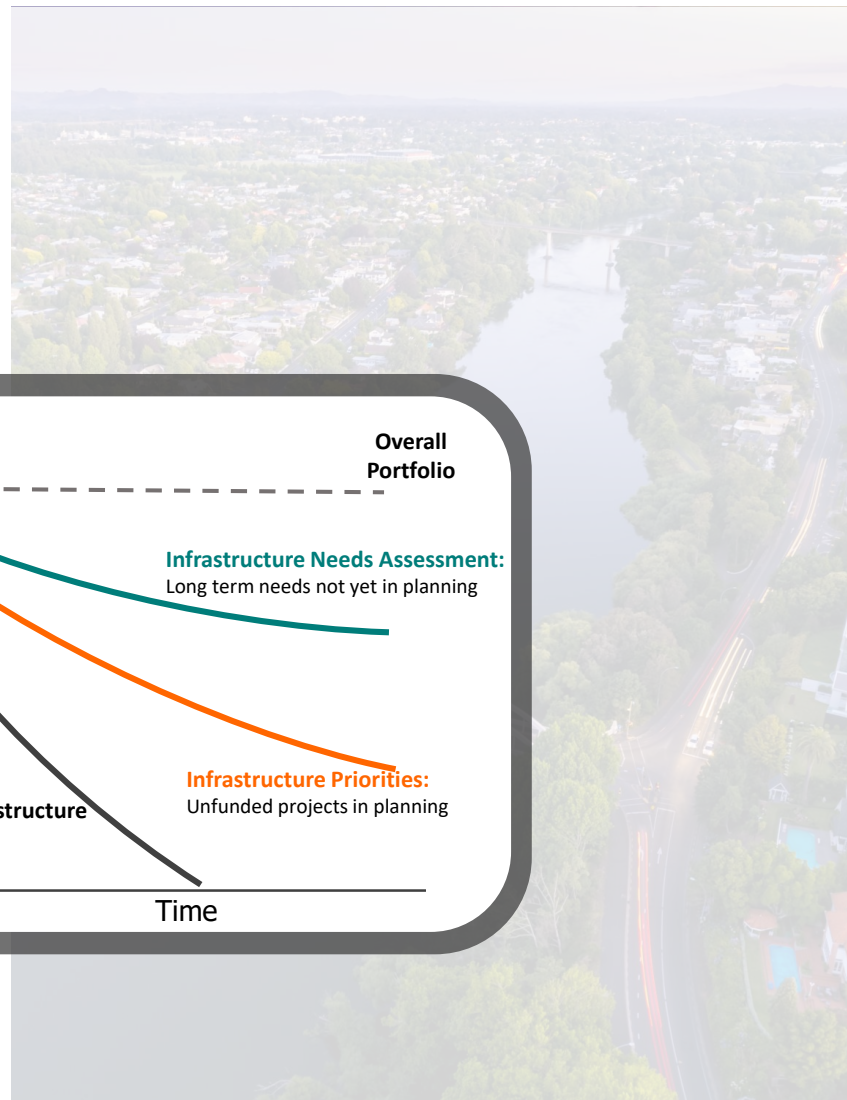
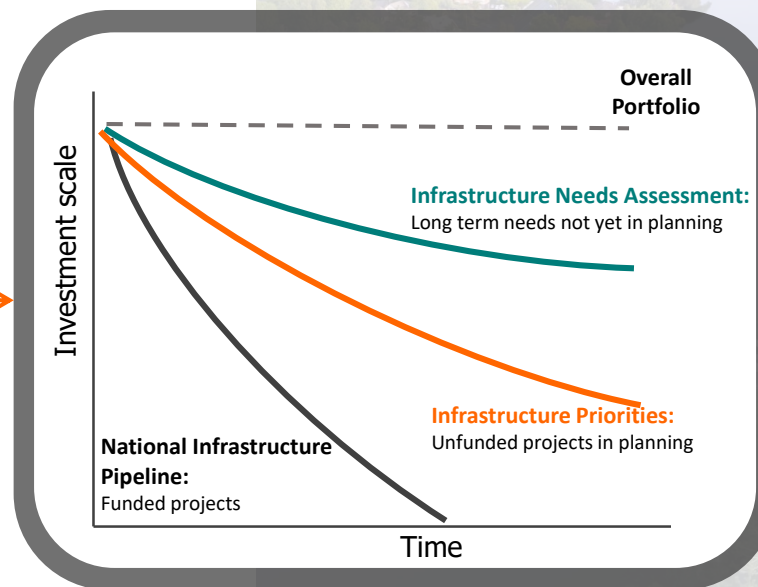
From Strategy to Plan

More uncertainty, more options

Strategy



Plan





PŪRONGO Ā-MEMA MEMBER'S REPORT

MAYOR MOKO TEPANIA | 28/04/24

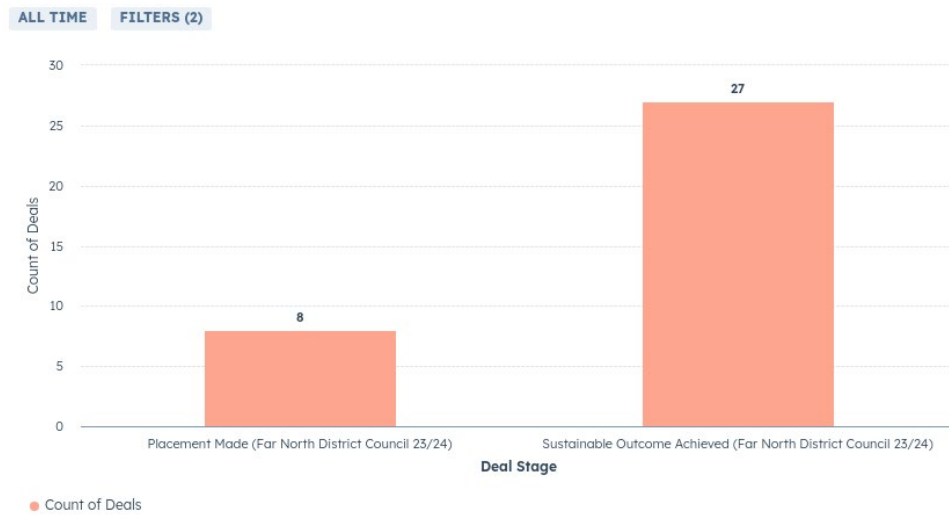
RĀ DATE	KAUPAPA HUI MEETING TOPIC
02/04/24	Regional Transport Committee, Whangārei UNICEF Aotearoa Meeting via Teams
03/04/24	LTP Drop In, Kerikeri
04/04/24	Business & Agency Leader Call via Teams
05/04/24	TVNZ Breakfast Interview, Paihia Live interview sponsored by Northland Inc to promote the Far North's tourism opportunities while SH1 at Te Hurihanga a Kāwharu – Brynderwyn Hills is closed. Te Ao Māori News Interview, Kerikeri Prerecorded interview around proposed changes to the Local Electoral Act for Māori wards.
08/04/24	Pōwhiri for Teinainano Urban Council, Kiribati, Kaikohe Visit by delegates of Teinainano to the Far North under the Programme for Technical Assistance to Pacific Island Countries. Radio Waatea Interview Regular fortnightly meeting and update of Far North District Council activity. National Council meeting via Zoom
09/04/24	Weekly Catchup with Chief Executive, Kaikohe Representation Review Workshop, Kaikohe
10/04/24	Mayors Taskforce for Jobs Fortnightly Catchup via Teams Extraordinary Meeting for Te Oneroa-a-Tōhe Board via Teams LTP Drop In, Kaikohe Filming for Tauranga City Council Elections, Ōkaihau Request from the electoral officer for Tauranga City to do a video to encourage candidates to stand for mayor in their upcoming elections. Included attendance at Te Tai Tokerau Secondary Schools Kapa Haka Festival at Ōkaihau College.
11/04/24	Council Meeting, Kaikohe
12/04/24	Meeting with Mayor Baraniko Baaro, Teinainano Urban Council, Kaikohe Te Hiku FM Interview Regular council update. Fast Track Amendments Bill Submission Catchup via Teams
13/04/24	Ōkaihau Lions 50th Anniversary, Ōkaihau
15-21/04/24	Leave for Masters Graduation, Hamilton
22/04/24	Te Kuaka – Te Ao Māori Committee, Kaikohe Radio Waatea Interview Regular fortnightly meeting and update of Far North District Council activity.

23/04/24	Te Koukou – Transport Committee, Kaikohe
24/04/24	<p>Meeting with US Embassy via Teams The US Embassy in New Zealand have chosen me to go on their International Visitor Leaders' Programme in October, sponsored by the Embassy to travel to Washington DC and multiple US cities along with delegates from other US embassies around the world for a leadership programme.</p> <p>Te Rūnanga-ā-Iwi o Ngāpuhi Relationship Roadshow Meeting, Kaikohe Update on progress of Mana Whakahono ā-Rohe</p> <p>Meeting with Grant Crenfelt, CE of Merlin Labs, Kaikohe</p> <p>Kaikohe Library & Civic Hub Steering Group, Kaikohe</p> <p>Joint Regional Economic Development Workshop via Teams</p> <p>LGNZ Te Maruata Wānanga via Zoom</p>
25/04/24	<p>Anzac Day Commemorations Kaikohe & Waitangi</p>
26/04/24	Weekly Catchup with Chief Executive via Teams
27/04/24	<p>Opening of Papa Hawaiki, Kaikohe Blessing, opening and naming of our new multi-sports complex at Lindvart Park in Kaikohe. Council has contributed \$4.4 million into the construction of this \$14.7 million build.</p>

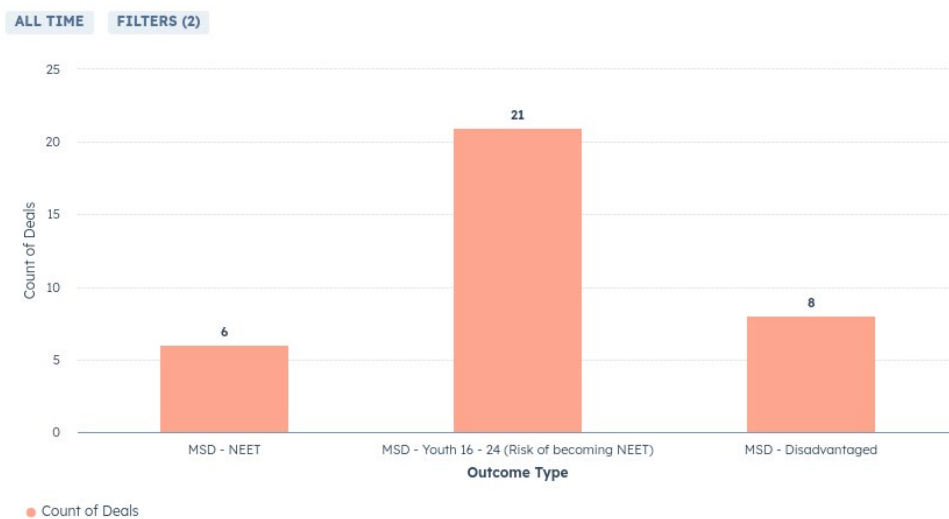
Additional Attachment:

Far North District Council – Mayors Taskforce for Jobs Update

Total Placements Made And Sustainable Outcomes 23/24

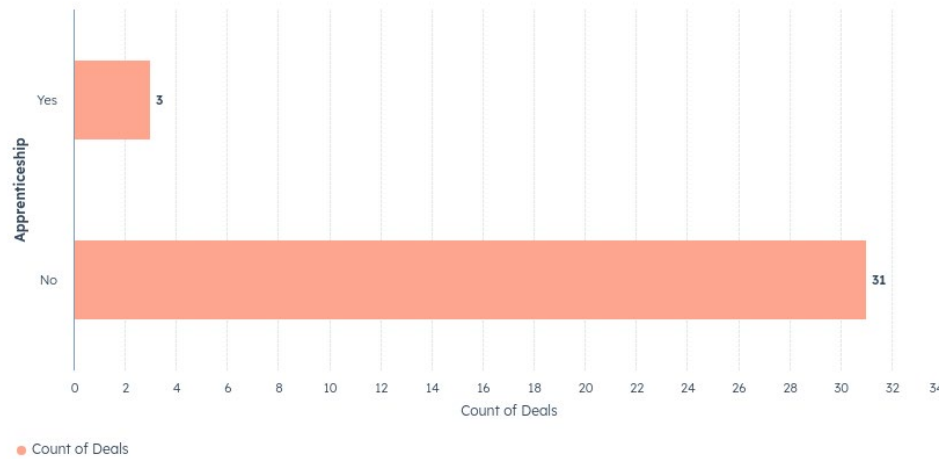


Outcomes by Type 23/24



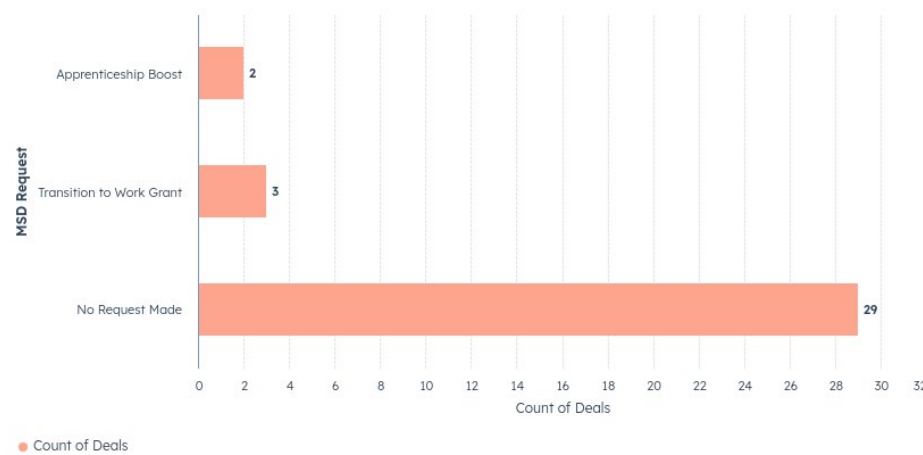
No. of apprenticeship placements 23/24

ALL TIME FILTERS (3)



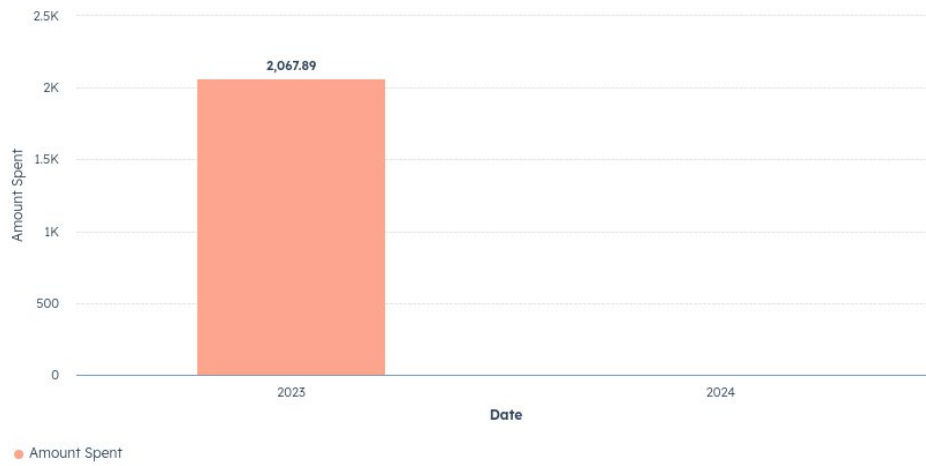
What request for MSD support for a placement was made 23/24?

ALL TIME FILTERS (3)



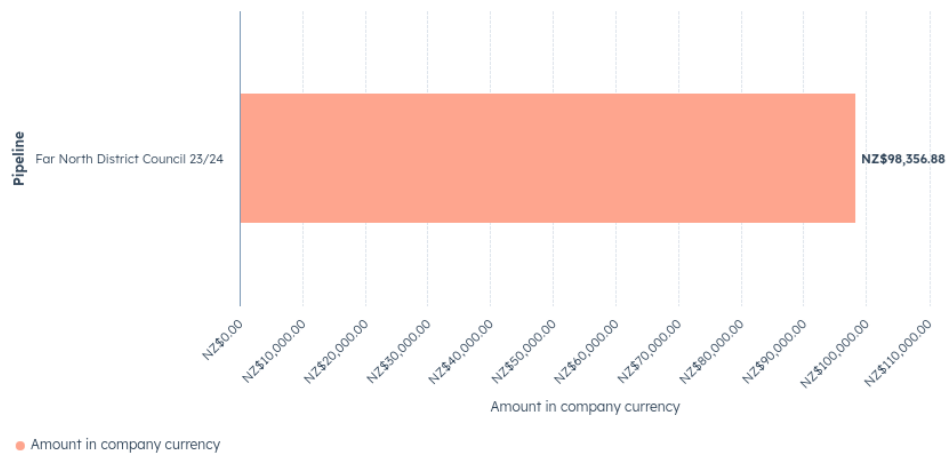
Total Spent On Jobseekers Directly 23/24

AFTER 1/7/2023 | YEAR

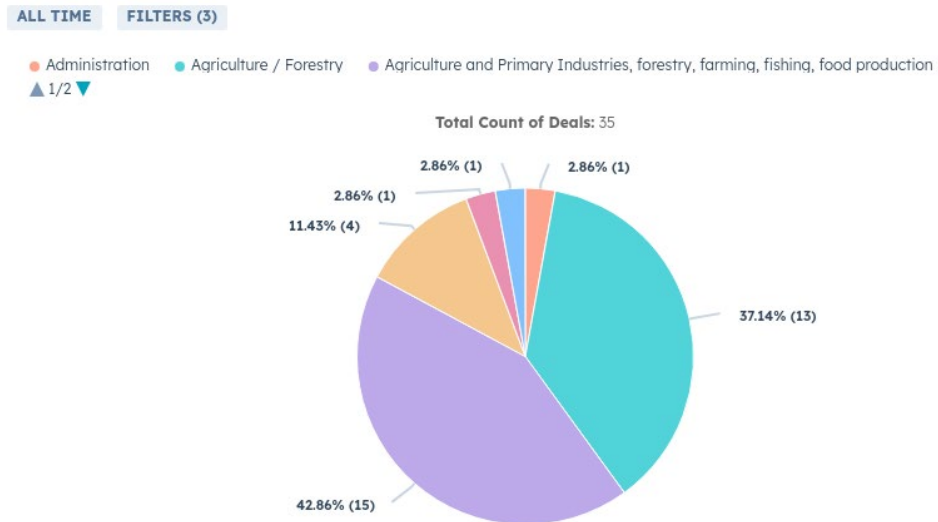


Total Paid to Employers 23/24

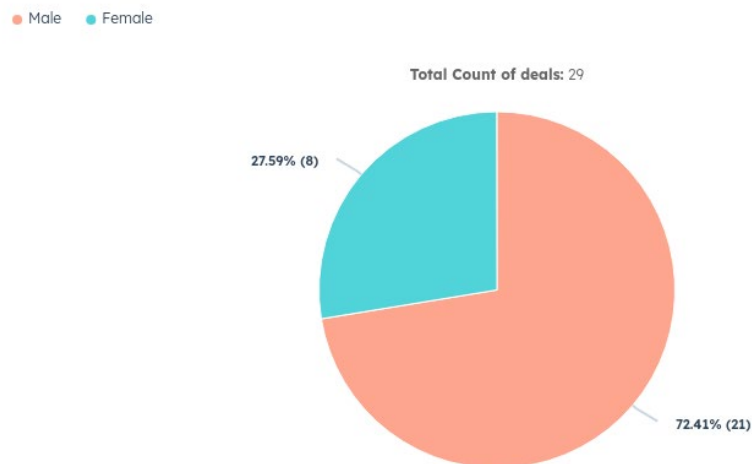
ALL TIME FILTERS (1)



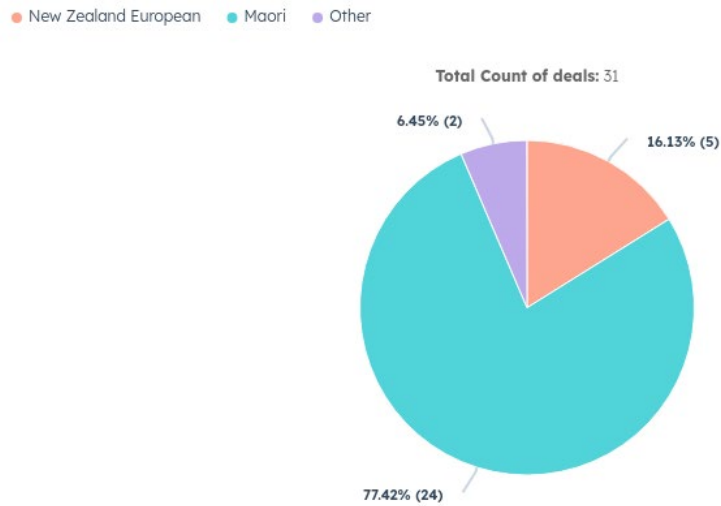
No. of all job placements by industry 23/24



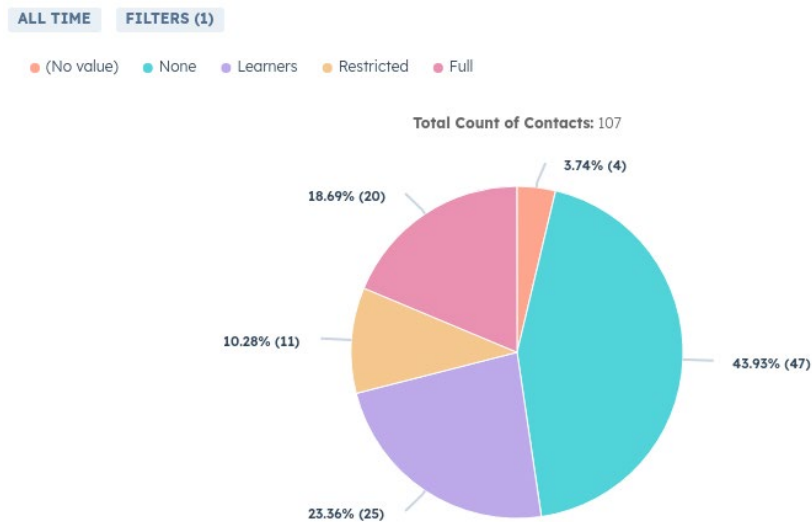
Gender Type Of All Job Seeker Placements 23/24



Ethnicity Of All Job Seeker Placements 23/24



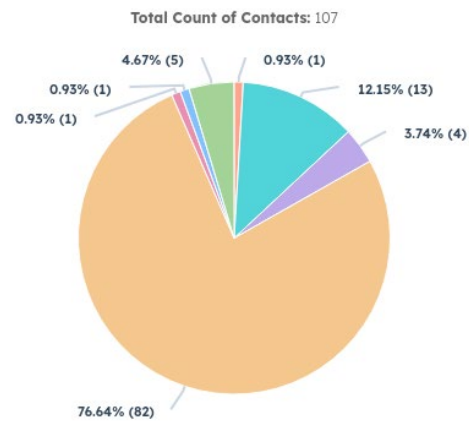
Drivers License Status of all registered Jobseekers 23/24



Ethnicity Of All Registered Job Seekers 23/24

ALL TIME FILTERS (1)

(No value) New Zealand European Pasifika Maori Asian Maori / Pasifika Other



7.3 COUNCIL OPEN RESOLUTIONS UPDATE MAY 2024**File Number:** A4677561**Author:** Fleur Beresford, Democracy Advisor**Authoriser:** Casey Gannon, Manager - Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide Council with an overview of outstanding Council and the previous term Committee decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Council Open Resolution Update May 2024.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Council decisions. Staff provide updates on progress against tasks that are not yet completed.

The open resolution report also includes outstanding actions from previous triennium committees.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION.

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A4684446  

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Council	
		Printed: Tuesday, 30 April 2024 1:05:25 pm Date From: 1/05/2021 Date To: 30/04/2024	
Meeting	Title	Resolution	Notes
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere	RESOLUTION 2021/51 That Council: a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties: i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime. ii) incur cost of the agreement construction and registration against title. iii) notify FNDC of any variation or modification of the erosion protection structure To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991. CARRIED Note: need to include climate change and erosion as part of the Reserves and Parks Policy review.	16 Mar 2023 1:06pm Please provide an update before 17 March for upcoming Council meeting 04 May 2023 5:05pm Action reassigned to Ditchfield, Carla by Baker, Marlema - Please indicate which member of your team will be covering this action item. 23 May 2023 10:04am Works are underway on the structure. March 2023 we had asked the land owners to instruct their lawyers to provide draft Memorandum of Encumbrance for Council approval (a repeated instruction). We are waiting for the document. 09 Jun 2023 5:02pm Nothing new to update. Maintaining status quo. 11 Oct 2023 11:34am No further update received prior to running Agenda 11.10.23 01 Nov 2023 10:41am Same status, awaiting on external parties. 23 Nov 2023 1:26pm Owners are finalising the draft Memorandum of Encumbrance for FNDC approval. 30 Jan 2024 3:29pm Inna Shibalova: On 23 January 2024 Council received draft Encumbrance Instrument prepared by the Applicant Lawyers – for Council's review and approval. Legal Services to review and approve by end Feb 2024. After which the Instrument can be registered on private titles. 22 Feb 2024 3:47pm No further update. 26 Mar 2024 9:23am Encumbrance instrument has been received. Reviewed by FNDC. Now with customer for final review. 23 Apr 2024 3:35pm Status Quo
Council 11/08/2022	Russell Landfill Options Report	RESOLUTION 2022/61 That Council: a) approve in principle, the permanent closure of Russell Landfill (Option One).	19 Jul 2023 8:50am Hoskings Civil has been engaged to manage this project. An initial site visit was carried out in June 2023 and planning work is underway. 12 Sep 2023 10:37am

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Council	
		Printed: Tuesday, 30 April 2024 1:05:25 pm Date From: 1/05/2021 Date To: 30/04/2024	
Meeting	Title	Resolution	Notes
		b) approve staff commence the resource consent application Northland Regional Council to close the Russell Landfill c) request staff bring back to Council the terms of the resource consent and investment required to close the landfill d) approve staff commence the community consultation process and report to Council the outcome of that consultation e) delegate to the Chief Executive, or his nominee, the negotiation, agreement and signing of contract variations with Northland Waste Ltd to provide on-going transport and disposal of waste from the Russell facility whilst Council progress the resource consent and consultation process.	<p>AUGUST 2023 Progress:, NZ Environmental have been engaged as Project Manager for this project. The focus is now on maintaining and monitoring the current leachate levels which are critical to the consenting process. The project manager will work closely with Far North Waters and the council consenting team to deliver on the milestones above.</p> <p>06 Oct 2023 10:38am Hoskin Civil acting as PM, project ongoing and progressing. Nothing further to report., Reallocation Action reassigned to Millichamp, Simon by Beresford, Fleur at the request of George, Tania.</p> <p>01 Nov 2023 10:43am Status quo, waiting for project plan and timeline from Hoskins</p> <p>23 Nov 2023 1:54pm Hoskins have recommended a direct award of Professional services support for the assessment of effects, closure plan & resource consent to Pattie Delamore Partners (PDP), . PDP hold the corporate knowledge and experience in relation to the issues and proposed solutions at Russell Landfill., • Russell Landfill: PDP have already completed:, - Russell Landfill: Options Assessment (June 2022), - Russell Landfill: Interim resource consent (September 2022) RFQ Award</p> <p>22 Feb 2024 1:57pm Pattie Delamore Partners (PDP) have started discussions on capping options and developing estimated costs. Hoskins Civil (HC) have been put in contact with Te Hono to co-ordinate lwi consultation with other FNDC projects in the Russell area. A site visit with PDP and HC has been scheduled.</p> <p>26 Mar 2024 10:38am PDP has surveyed the site. We are awaiting quotes to install telemetry equipment to monitor leachate flows.</p> <p>23 Apr 2024 3:48pm The initial focus is on investigating the quantity and quality of leachate from the landfill (stormwater or groundwater diverted around and/or passing through the landfill which is collected and treated before exiting the landfill),. CTV cameras have been used to investigate the state of the leachate collection system., Contractors have been engaged to drill boreholes and install piezoelectric sensors installed to investigate potential impacts on groundwater.</p>
		CARRIED	

OPEN RESOLUTION REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 30 April 2024 1:05:25 pm Date From: 1/05/2021 Date To: 30/04/2024	
Meeting	Title	Resolution	Notes
Council 22/09/2022	Notice of Motion - Rangitane Maritime Development	<p>RESOLUTION 2022/64</p> <p>That Council:</p> <p>a) Support the Maritime Facilities Development at Rangitane proceed through to the conclusion of the Resource Consent process.</p> <p>b) Remains committed to the funding Agreement with MBIE and supports an approach be made to MBIE to continue its funding support for the period required to</p> <p>CARRIED</p> <p>Cr David Clendon tabled correspondence addressed to Rangitane Residents Association. Document number A3908452</p>	<p>07 Jul 2023 10:59am As at 9 June: Hapu hui held 8 June to progress CIA. Project Program amendments and milestones being negotiated with MBIE currently.</p> <p>26 Jul 2023 1:23pm MBIE remain fully supportive of the project and their funding of \$2.5m is secure., They have confirmed the general terms of the Funding Agreement with FNDC remain, and that in particular, the \$385K committed to the Jetty rebuild is still available on the originally agreed prerequisite that the Consent for the jetty is passed over to Council (public ownership)., They have also agreed to formally vary the Contracted Funding Agreement milestones in line with a Consent being attained by 1 March 2024 and construction commencing 1 May 2024., NRC will not continue to allow the unsafe nature of the structure to remain for the next 6 months. They will push to have remedial action taken on the broken piles in early course.</p> <p>12 Sep 2023 10:41am August 23 – no change to as reported July 23. Working with MBIE planning work in progress as reported.</p> <p>06 Oct 2023 12:17pm September 23 – no change to as reported July 23. Working with MBIE planning work in progress as reported - Kevin Johnson.</p> <p>09 Oct 2023 8:18am The Hapu collective have their 3rd hui this week and are progressing with the CIA. MBIE have signed an amended Funding Agreement for their \$2.5m contribution which adjusted the milestone deliverables for the project and are keen for the project to proceed. The re-lodging of the application with the EPA is scheduled for November with a decision in March. Technical reports are being updated now.</p> <p>01 Nov 2023 10:45am 09 October Update remains extant - K Johnson</p> <p>01 Dec 2023 12:24pm 27 November 23 Update remains extant- work in progress- K Johnson</p> <p>22 Feb 2024 2:43pm</p>

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Council	
		Printed: Tuesday, 30 April 2024 1:05:25 pm Date From: 1/05/2021 Date To: 30/04/2024	
Meeting	Title	Resolution	Notes
			Update: 1. Hapu progressing with CIA. 2. EPA application in and decision by end of March 2024. 3. MBIE has signed funding agreement for \$2.5M contribution.
Council 20/12/2022	Turner Centre Stormwater Catchment	RESOLUTION 2022/94 That Council: a) notes the storm water flooding risk within the Turner Centre sub-catchment b) approves a budget of \$200,000 to progress a design to mitigate this risk through a future physical works contract c) approves the direct appointment of Trine Kel to undertake the design work. CARRIED	28 Feb 2024 9:32am Outline design and modelling still being refined 03 Apr 2024 4:54pm Need to follow up on progress of outline design and modelling. This project is not in the LTP. 24 Apr 2024 8:56am No further update.
Council 9/02/2023	Easement On Local Purpose Esplanade Reserve-Wairarawa Stream	RESOLUTION 2023/5 That Council approve the granting of a right of way easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 16 DP 146304 for the purpose of constructing and using a private bridge over the Wairarawa Stream connecting: i. 2276C State Highway 10 Kerikeri - Lot 1 DP 91402 contained in record of title NA64B/178; and ii. 15 Conifer Lane Kerikeri - Lot 1 DP 535123 and Lot 14 DP 158690 contained in record of title 884105; and iii. 2228 State Highway 10, Kerikeri - Lot 1 DP 457586 contained in record of title 593590. and that approval is provided subject to: 1. NRC granting Resource Consent for construction of the bridge; and	23 May 2023 10:23am The process against this action has started. It begins with public notification of the easement, waiting for submissions and then taking the next steps. The applicant is paying for this process as was resolved, applicant is working with Council. All moving forward amicably. 09 Jun 2023 5:03pm No new update. Maintaining status quo. 12 Sep 2023 10:12am Work required to give effect to the resolution continues to progress. 09 Oct 2023 3:52pm Independent valuer instructed. ETA for Valuation 31.10.23. Once Valuation obtained and compensation amount agreed, documentation will be prepared for registration of easement in favour of private land owner. 01 Nov 2023 10:42am Same status, awaiting on external parties. 23 Nov 2023 1:27pm

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		<p>2. public consultation in accordance with sections 48(2), 119 and 120 of the Reserves Act 1977; and</p> <p>3. compensation being negotiated and finalised in a written Compensation Agreement payable by the landowners to the Council; and</p> <p>4. Landowners -</p> <ul style="list-style-type: none"> a) bearing all costs and disbursements in relation to the required public consultation. b) if required by law and prior to commencing construction works, seeking relevant consent(s) and / or permits from the Council under Local Government Act 1974, Resource Management Act 1991 and / or Building Act 1991. c) bearing all legal and survey costs and disbursements in relation to creating and registering the easement instrument on all relevant titles; d) bearing full responsibility for the construction, maintenance, upkeep, repair, removal of the bridge (if required) during its lifetime, and end of its lifetime; e) the bridge being the landowner's asset, which if abandoned, neglected or on becoming a nuisance of any kind or degree, must be removed or decommissioned and Reserve land remediated to Council's satisfaction; f) indemnifying the Council of all costs, claims and expenses arising from use and operation of the bridge during its lifetime. <p style="text-align: right;">CARRIED</p>	<p>Agreement to Grant Easement needs to be drafted, finalised and executed. AGE will contain agreed compensation and the draft Easement Instrument (later to be registered on titles).</p> <p>30 Jan 2024 3:30pm Nov 2023 letter of valuation received. Legal Services proceeding to prepare Agreement to Grant Easement for landowners' and lawyer's consideration/review. Once AGE finalised and executed, landowners can apply to NRC for consent, works can commence. Once completed, it can be surveyed and easement plan lodged with LINZ.</p> <p>22 Feb 2024 3:48pm No further update.</p> <p>26 Mar 2024 9:24am Status quo.</p> <p>23 Apr 2024 3:35pm Status quo.</p>

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Meeting	Title	Resolution	Notes
Council 24/02/2022	Ngakahu Steering Group Update	<p>RESOLUTION 2022/12</p> <p>That Council, in receiving the recommendations from the Ngakahu Steering Group and subject to discussion and agreement with the Ngakahu/Ngakohu Whanau Ahuwhenua Trust, agree to;</p> <ul style="list-style-type: none"> a) obtain the processed and analysed data from the Northland Regional Council sonar soundings of the dam, done in 2017. b) stage the lowering of the dam water level, beginning with a water level drop of 2 metres, once lowered the water level will be maintained at the lower levels. c) staff assist the Ngakahu Steering Group to prepare a report showing a visual presentation, including landscaping, of the preferred option, or options, with a rough order of cost to implement. d) and that further recommendations be brought to the 7 April Council meeting. <p style="text-align: right;">CARRIED</p> <p><u>Note:</u> The Potential Decommissioning of Kauri Creek Dam report from John Duder referenced in the report was commissioned by the Ngakahu/Ngakohu Whanau Ahuwhenua Trust.</p>	<p>20 Mar 2023 2:47pm 1. Request made to NRC re sonar survey of dam. , 2. Staged lowering of dam completed under Blair King's direction., 3. Staff are awaiting confirmation of access to dam to undertake option analysis, 4. Further report to Council cannot be progressed until Item 3 has been completed.</p> <p>17 Apr 2023 5:40pm Sonar survey of dam provided to Trust: https://www.biobasemaps.com/Dashboard/SocialMap/Index?mwID=1248688, NOTE: This link to sonar maps is inaccessible for internal and external parties.They need access asap</p> <p>07 Jul 2023 11:40am Completed by George, Tania on behalf of Finch, Andy (action officer) on 07 July 2023 at 11:40:22 AM - The steering group is an Elected Member function. Closed per A Finch instruction</p> <p>24 Jul 2023 4:54pm Tanya Proctor: An update report has been scheduled for 21 September Council Agenda. Options 1 and 2 timelines are expected after the site visit scheduled for 2 August 2023.</p> <p>11 Oct 2023 11:35am No further update received prior to running Agenda 11.10.23</p> <p>07 Nov 2023 1:18pm The Ngākahu/Ngākohu Steering Group will meet online on Wednesday 8th November to discuss progress on the Kauri Dam project</p> <p>24 Jan 2024 11:02am Awaiting update from Steering Group post 8 November meeting.</p> <p>25 Jan 2024 8:42am Kowhai Deputy Mayor Kelly Stratford: Recommendations from steering group were tabled at November hui, with a decision report on the December agenda (in the minutes). Decommissioning has commenced.</p> <p>03 Apr 2024 4:53pm Photos supplied from the Project Manager demonstrate significant progress of the decommissioning of the dam, unachievable without the efforts of the Project Manager at significantly less than original price indication. This will result in the LTP budget being removed.</p>

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			24 Apr 2024 8:54am Works continuing and the project continues to be well managed by the project manager
Council 1/06/2023	Kerikeri Water Source - Options Review	RESOLUTION 2023/63 That Council a) indicate to the Te Tai Tokerau Trust Water Trust its conditional approval to invest with the purchase of 200 shares in the planned Otawere Domain Reservoir and appropriate watermain infrastructure. This would be subject to Council being able to obtain the necessary approvals for this purchase from the Department of Internal Affairs under the Affordable Waters regime and the negotiation of satisfactory commercial terms that protect Council's borrowing position. b) determine the best option out of the suggested solutions including consent/design/build costs c) request that the investigative work for water source options identified in the Kerikeri Water Supply Strategy Study be prioritised for 2023/2024. CARRIED	08 Jun 2023 4:28pm Part a) assigned to Glenn Rainham., Part b) & c) assigned to Tanya Proctor. 11 Oct 2023 11:34am No further update received prior to running Agenda 11.10.23 07 Nov 2023 1:18pm Tanya Proctor: Future Kerikeri Water Sources will need to be considered with the current uncertainty around Affordable Waters 24 Jan 2024 11:05am Staff will need to consider investment case due to the disestablishment of Three Waters 03 Apr 2024 4:48pm Commitment to investment was dependent on DIA approval and Affordable Waters Regime. With the legislation being repealed and LTP criteria, this source will not be pursued in FY24/27. 24 Apr 2024 8:53am No further update.
Council 24/08/2023	Rangitoto Reserve, Mangonui	RESOLUTION 2023/98 Moved: Cr Hilda Halkyard-Harawira Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve. b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation	12 Sep 2023 11:24am At the meeting held 24 August 2023 Council resolved to: a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve; b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classificatio; and c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants., This is a continued work in progress which will be monitored by staff.

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		<p>process and to make recommendations to the Council in respect of the reserve classification.</p> <p>c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants.</p> <p>CARRIED</p> <p><i>NOTE: Kahika/Mayor Tepania requests a briefing paper on how many reserves Council has, what their classifications are, how many have reserve management plans and how many can be sold.</i></p>	<p>08 Oct 2023 2:42pm Work continuing on project plan. Initial public consultation will be from mid-January to avoid overlap with Summer holidays. 01 Nov 2023 11:57am Robin Rawson: Work continuing on project plan.</p> <p>23 Nov 2023 1:46pm Project plan complete and engagement plan drafted and circulated to project team. Cultural assessments are being worked on.</p> <p>22 Jan 2024 10:54am Project work continuing. Public consultation expected to start February.</p> <p>22 Feb 2024 1:43pm Consultation for classification of Rangitoto Reserve started 14 February and remains open until 14 March. This is on website, and stakeholders have also been advised.</p> <p>26 Mar 2024 9:51am Consultation for classification of Rangitoto Reserve has concluded with 12 submissions in support and 4 opposed. 2 submissions in support of the proposal wish to speak at a hearing to be organised.</p> <p>24 Apr 2024 10:43am Classification of the reserve will be considered at the May meeting of the Te Hiku Community Board. Further work on the reserve management plan will proceed when cultural values assessments have been received.</p>
Council 21/09/2023	Maritime Facilities Bylaw - Approval of Draft for Public Consultation	<p>RESOLUTION 2023/113</p> <p>That Council:</p> <p>a) approves the proposal for a new Maritime Facilities Bylaw in Attachment 1 to be released for public consultation to meet the requirements of section 156 of the Local Government Act 2002.</p> <p>b) approves a minimum four-week period for making written submissions on the proposal in Attachment 1.</p>	<p>01 Nov 2023 11:57am Dan Bowmar: Consultation is underway as planned</p> <p>23 Nov 2023 4:17pm Dan Bowmar: "The 8 week consultation is currently underway and will be wrapping up next week on Tuesday 28th November."</p> <p>24 Jan 2024 2:16pm Dan Bowman: "The consultation period has ended and the feedback from consultation has been received and collated. It is currently being summarised. There are oral presentations requests that will be organised through Democracy Services in due course."</p> <p>27 Feb 2024 9:37am</p>

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		<p>c) approves to hear any oral submissions and agrees to delegate to the Mayor, the power to arrange and change the date of the oral presentations of submissions.</p> <p>d) directs Council staff to make all necessary logistical arrangements for people to be heard in person in the council Chambers or online via Microsoft Teams.</p> <p>e) authorises the Chief Executive to make minor changes to the proposal for a new Maritime Facilities Bylaw to correct grammatical or spelling errors, or formatting.</p> <p><u>Against:</u> Cr Felicity Foy</p> <p style="text-align: right;">CARRIED</p>	<p>Getting help with answering legal questions from consultation feedback with advice from legal. Getting hlep with answering technical questions from consultation feedback with advice from Far North Holdings. Organising requested 1 on 1 meetings with consulation respondents that have requested it with Far North Holdings. Will arrange verbal submissions with Democracy services following 1 on 1 meetings. Working with Far North Holdings and Finance to finalise maritime facilities fees and charges schedule and criteria.</p> <p>24 Apr 2024 8:57am</p> <p>1 on 1 meetings completed. End of May pencilled in for Oral submissions with Democracy Services. Consultation with FNHL on Technical questions completed . Currently working through legal questions.</p>
Council 19/10/2023	Kerikeri-Waipapa Spatial Plan Project - Public Engagement on Emerging Themes	<p>RESOLUTION 2023/127</p> <p>That Council approves for public engagement in November/December 2023 the emerging themes for Te Pātukurea (Kerikeri-Waipapa Spatial Plan) as set out in this report.</p> <p style="text-align: right;">CARRIED</p>	<p>02 Nov 2023 8:39am</p> <p>Jaye Michalick: The public engagement approved as per the resolution is planned to occur from 6 November to 4 December, confirmed public event dates during that period will be added to Te Huinga</p> <p>04 Dec 2023 2:53pm</p> <p>Jaye Michalick: Public engagement on emerging themes for Te Pātukurea closes on Monday 4th December. Staff set up 5 public engagement sessions (at The Old Packhouse Market, at the carpark next to The Warehouse in Waipapa, at the Kerikeri half marathon, outside Ngāti Rehia offices at the Pioneer Pub in Waipapa), these events were well attended by the public and supported by attendance from various BOI Community Board reps and they mayor. The public could provide feedback in the form of an online or in-person survey and also by way of post it notes on boards at the public events to indicate their priority themes. Collation of all feedback received from the engagement period will occur in December and result in an Engagement Summary Report, which will be used to inform the development of the final agreed objectives for Te Pātukurea.</p> <p>26 Feb 2024 1:47pm</p>

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			This public engagement stage of work for Te Pātukurea Kerikeri Waipapa Spatial Plan is completed. Public engagement on emerging themes for Te Pātukurea closed on 04.12.2023. Staff set up 5 public engagement sessions, which were well attended by the public and supported by attendance from various BOI Community Board reps and the mayor. The feedback has been collated into an Engagement Summary Report and has been used to inform the development of the final objectives for Te Pātukurea. Staff will report the findings of that public engagement, along with the spatial plan objectives and proposed decision making framework in an upcoming Briefing Paper to Elected Members. 02 Apr 2024 1:39pm A briefing paper was sent out with the Friday Notices to Elected Members on 28th March 2024 to provide a further update 24 Apr 2024 8:51am No further update.
Council 19/10/2023	Hokianga Harbour Long Term Plan	RESOLUTION 2023/135 Moved: Kahika - Mayor Moko Tepania Seconded: Cr John Vujcich That Council allocate \$175,000 in the 2024/27 Long Term Plan to allow the preparation of a long-term plan for the crossing of the Hokianga Harbour. CARRIED	01 Nov 2023 12:26pm Keith Kent: No action can happen before the draft 24/27 LTP is confirmed and made operational 1 July 2024 23 Nov 2023 1:38pm Awaiting confirmation of funding to commence this in next financial year 22 Jan 2024 11:53am Awaiting confirmation of funding following LTP consultation and deliberation to commence this in next financial year 26 Feb 2024 9:40am Awaiting confirmation of funding following LTP consultation and deliberation to commence this in next financial year 26 Mar 2024 12:58pm Awaiting confirmation of funding following LTP consultation and deliberation to commence this in next financial year. Commencing preliminary scoping discussions with Hokianga Ferry Liason Group.
Council 8/02/2024	Notice of Motion - Interim Speed Management Plan for Kerikeri Bay of Islands	RESOLUTION 2024/5 Moved: Kōwhai - Deputy Mayor Kelly Stratford	05 Mar 2024 10:10am NTA is progressing this catchment through final design and implementation over the next few months. 26 Mar 2024 2:34pm

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		Seconded: Cr Hilda Halkyard-Harawira That Council consider the impact of the impending changes that will be made to the Land Transport Rule: Setting of Speed Limits 2022 (the Rule) and that Council continue implementation of all the changes adopted Interim Speed Management Plan for Kerikeri – Bay of Islands (2023/151) at the 16 November 2023 Council meeting. CARRIED	Plan has been certified by NZTA Waka Kotahi 24 Apr 2024 9:00am No further update.
Council 8/02/2024	Lease Extension Request Aupouri Ngati Kahu Te Rarawa (ANT) Trust	RESOLUTION 2024/9 That Council: a) approve a new ground lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, over 20,234 square metres being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia. The terms of the proposed leased shall be: <ul style="list-style-type: none"> Term: 30 years (15 + 15) Rental: \$118 plus GST per year in conjunction with the Fees & Charges Schedule for 2023/24 and reviewed annually. b) approve further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations. CARRIED	23 Feb 2024 11:42am Council passed resolution to grant the lease. a new ground lease will be drawn up and put in place 23 Apr 2024 2:32pm Lease is now being finalised. 29 Apr 2024 1:36pm Please note, the lease is a grounds and building lease rather than just a grounds lease as there is a building located on it that we have recently discovered is owned by Council. This is will be reflected within the lease schedule and in our asset data information

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Council 8/02/2024	New Ground Lease to Te Rarawa Rugby Club Incorporated over Rarawa Memorial Domain Recreation Reserve	<p>RESOLUTION 2024/10</p> <p>That Council:</p> <p>a) approve the commencement of public consultation process on the granting of a new ground lease to Te Rarawa Rugby Club Incorporated over part of the Rarawa Memorial Domain Recreation Reserve being Section 151 Block IV Ahipara SD, approximately 40,468 square metres, held in New Zealand Gazette 1979, page 1202 and Recreation Reserve held in Record of Title 308444, being of Lot 4 DP 366836, approximately 6010 square metres.</p> <p>The terms of the proposed lease shall be:</p> <ul style="list-style-type: none"> Term: 30 Years (15+15); Rental: As per FNDC Fees and Charges Schedule for a Community Lease; \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; <p>with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations, and Te Rarawa Rugby Club Incorporated; and</p> <p>b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council.</p> <p>CARRIED</p>	<p>23 Feb 2024 11:44am Working with internal staff to bring public consultation process</p> <p>23 Apr 2024 2:33pm Currently under public consultation until 30th April 2024</p>

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Council 8/02/2024	New Ground Lease to Playcentre Aotearoa - Russell Playcentre over 12 Church Street, Russell	RESOLUTION 2024/12 That Council: a) grant a new ground lease to Playcentre Aotearoa over the Local Purpose (Playcentre) Reserve being approximately 736 square meters of Lot 6 DP 7147, 12 Church Street, Russell, held in New Zealand Gazette 1984 page 3528 and vested in Far North District Council as Local Purpose Reserve. The terms of the lease shall be: <ul style="list-style-type: none"> 30 years (10+10+10) Rental: as per FNDC Fees and Charges schedule for a community lease. \$118 plus GST for 2023/2024 and reviewed annually in conjunction with the FNDC Fees and Charges schedule. b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations, and Playcentre Aotearoa. CARRIED	23 Feb 2024 11:43am Council passed resolution to grant the lease. a new ground lease will be drawn up and put in place 23 Apr 2024 2:20pm New Lease is with Playcentre for review.
Council 11/12/2023	Housing Strategy Options Analysis	RESOLUTION 2023/158 That Council: a) recommend that Local Government New Zealand adopt Section 1 of The Future by Local Government consensus outcome paper based on Choosing Localism – Build a new system of government that's fit for purpose and use this as a long-term platform for local government system	26 Feb 2024 3:27pm 22 Jan 2024: Development of Housing Strategy underway. Funding from MHUD recieved to support development of Housing Strategy. Staff attending the Māori Housing Expo on Waitangi Day 26 Feb 2024 3:32pm Development of Housing Strategy continuing. Staff attended Housing Expo on Waitangi Day. Gap analysis work to start this week. 26 Mar 2024 10:10am Development of Housing Strategy progressing with gap analysis review started.

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		reform that will be tailored into advocacy material for specific governments, b) recommend that Local Government New Zealand adopt Section 2 of The Future by Local Government consensus outcome paper based on Choosing Localism – rebalance the country's tax take between central and local government, c) recommend that Local Government New Zealand adopt Section 3 of The Future by Local Government consensus outcome paper based on Choosing Localism – create stronger, more authentic relationships between local government and iwi, hapū and Māori, d) recommend that Local Government New Zealand adopt Section 4 of The Future by Local Government consensus outcome paper based on Choosing Localism – align central, regional and local government priorities, e) recommend that Local Government New Zealand adopt Section 5 of The Future by Local Government consensus outcome paper based on Choosing Localism – strengthen local democracy and leadership. CARRIED RESOLUTION 2023/159 That Council: a) approve to develop a housing strategy b) endorse the interim Housing Action Plan (attachment 2). CARRIED	23 Apr 2024 4:00pm Development of Housing Strategy progressing with gap analysis, research, and stakeholder identification continuing

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Council 11/12/2023	Investment for Housing for the Elderly	RESOLUTION 2023/165 That the Council receive the report Investment for Housing for the Elderly. CARRIED	26 Feb 2024 3:32pm Greenwood, Ellie Notes and the presentation from the workshop held in February are available on Te Huinga. Staff are developing a project plan. 26 Mar 2024 10:09am Hopkins, Nadine Work progressing on planning project including next steps required to consider status of assets held 28 Mar 2024 12:18pm Greenwood, Ellie Previous Resolutions and Actions:, Council 24/09/2020:, That Council:, a) agrees that the options, as presented, for the future of the Housing for the Elderly Portfolio be consulted on with the community through the 2021/2031 Long Term Plan engagement process. , b) requests that a detailed asset condition survey of the Housing for the Elderly Portfolio be undertaken as soon as practical to ensure that information is available to help inform any decisions on the future of the portfolio., c) confirms that the 10-year budget for Housing for the Elderly asset renewals be retained in the 2021/31 Long Term., CARRIED, Action completed 10/02/2021., Council 13/05/2021:, 1.1a) That Council instructs the Chief Executive Officer to commence the process of identifying one or more providers that would enable the best option for partially or fully divesting Far North District Council's Housing for the Elderly assets; and that., i. The Chief Executive Office report back to Council (including next steps); and that., ii. with strict requirements to protect existing tenant arrangements, and maintain or increase the number of units and level of service available in the District, over time, CARRIED, Council 23/09/2021:, That Council:, a) approves Option 2 to demolish the units at Lot 25, DP13820 – Oxford Street, Kaitaia due to structural deficiencies which make these units unsafe for habitation., b) approves an Operational budget of \$60,000 for the demolition of the units at Lot 25, DP13820 – Oxford Street, Kaitaia and;, c) leaves the site vacant pending future work on divestment of the Housing for the Elderly portfolio, CARRIED, Action completed 19/10/2021. 24 Apr 2024 8:44am Hopkins, Nadine Project planning progressing with work commencing on land status reports and review of expressions of interest
Council 11/12/2023	Ngakahu Steering Group Recommendations	RESOLUTION 2023/166	26 Feb 2024 3:30pm

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Northland Regional Council Rating Agreement	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Committee Public Excluded Recommendations and Resolutions - April 2024	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - Council Public Excluded Open Resolutions Update May 2024	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would

	<p>officers or employees of any local authority</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE