



**Far North  
District Council**



**Te Kaunihera o Te Hiku o te Ika**

# **AGENDA**

## **Kaikohe-Hokianga Community Board Meeting**

**Friday, 22 March 2024**

**Time: 10:00am**  
**Location: Council Chamber**  
**Memorial Avenue**  
**Kaikohe**

**Membership:**

Chairperson Chicky Rudkin  
Deputy Chairperson Tanya Filia  
Councillor John Vujcich  
Member Mike Edmonds  
Member Trinity Edwards  
Member Harmonie Gundry  
Member Jessie McVeagh



**The Local Government Act 2002 states the role of a Community Board is to:-**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.



## Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Kaikohe-Hokianga Community Board Meeting**  
**will be held in the Council Chamber, Memorial Avenue, Kaikohe on:**  
**Friday 22 March 2024 at 10:00am**

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**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Timatanga / Opening Prayer .....</b>	<b>7</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest .....</b>	<b>7</b>
<b>3</b>	<b>Te Wāhanga Tūmatanui / Public Forum.....</b>	<b>7</b>
<b>4</b>	<b>Ngā Tono Kōrero / Deputation.....</b>	<b>7</b>
<b>5</b>	<b>Ngā Kaikōrero / Speakers .....</b>	<b>7</b>
<b>6</b>	<b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes .....</b>	<b>8</b>
6.1	Confirmation of Previous Minutes .....	8
<b>7</b>	<b>Ngā Pūrongo / Reports.....</b>	<b>19</b>
7.1	Project Funding Reports .....	19
7.2	Funding Applications.....	27
7.3	Chairperson and Members Reports .....	59
<b>8</b>	<b>Ngā Pūrongo Taipitopito / Information Reports .....</b>	<b>69</b>
8.1	Kaikohe-Hokianga Community Board March Open Resolution Report.....	69
<b>9</b>	<b>Karakia Whakamutunga / Closing Prayer .....</b>	<b>71</b>
<b>10</b>	<b>Te Kapinga Hui / Meeting Close .....</b>	<b>71</b>

## 1 KARAKIA TIMATANGA / OPENING PRAYER

Pou hihiri.

Pou rarama.

Pou te whakairo.

Pou te tangata.

Pou o te aroha.

Te pou e here nei i ā tatou Mauri ora ki ā tātou

Haumi e. Hui e. Tāiki e!

## 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

## 3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on day.

## 4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

## 5 NGĀ KAIKŌRERO / SPEAKERS

- Rob Pink representing Hokianga Bowling Club item 7.2 page 32 refers.
- Ngaire Powdrill representing Kaikohe Community Patrol item 7.2 page 37 refers.
- Representative from Whenua Warriors Charitable Trust item 7.2 page 43 refers.
- Melissa Williams representing Okaihau Whānau House item 7.2 page 51 refers.

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A4536074

**Author:** Imrie Dunn, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

#### RECOMMENDATION

**That Kaikohe-Hokianga Community Board:**

- a) confirm the minutes of the meeting held 13 December 2023 as a true and correct record; and
- b) confirm the minutes of the meeting held 16 February 2024 as a true and correct record.

#### 1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

#### 3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### ATTACHMENTS

1. **2023-12-13 Kaikohe-Hokianga Community Board Minutes - A4509102** [↓](#) 
2. **2024-02-16 Kaikohe-Hokianga Community Board Minutes - A4570136** [↓](#) 

**MINUTES OF  
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING  
HELD AT THE NGAWHA INNOVATION AND ENTERPRISE PARK,  
5449A STATE HIGHWAY 12, KAIKOHE  
ON WEDNESDAY 13 DECEMBER 2023 AT 10:10 AM**

**PRESENT:** Chairperson Chicky Rudkin, Deputy Chairperson Tanya Filia, Councillor John Vujcich, Member Mike Edmonds (Virtually), Member Trinity Edwards.

**IN ATTENDANCE:** Babe Kapa (Virtually), Michelle Rockell (Team Leader – Property Management).

**STAFF PRESENT:** Marlema Baker (Te Kuaka Committee Co-ordinator – Democracy Services), Melissa Wood (Kaikohe-Hokianga Community Board Co-ordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor), Grace Hamlin (Support Officer – Stakeholder Relationships), Imrie Dunn (Democracy Advisor – Democracy Services).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10:10am, The meeting was opened with a karakia

**2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

Wally Hicks spoke on the subject of North Hokianga becoming a leading-edge model of Localism and Community Board Ward Representative level; Self Sufficiency Goals and Aspirations, in line with and expanding upon Tirohanga/Vision Kohukohu Rautaki Hapori Community Plan 2018.

**3 NGĀ TONO KŌRERO / DEPUTATIONS**

There were no deputations at this meeting

**4 NGĀ KAIKŌRERO / SPEAKERS**

- Dallas King on behalf of Ngāti Kaharau & Ngāti Hau Hapū verbal submission in regard to new ground Lease to Hokianga Bowling Club agenda item 7.2, page 22 refers:
  - Hapu Representative on behalf of Ngati Kaharau and Ngati Hau and both hapu support the renewal of the Rawene Bowling club lease;
  - Acknowledges Chair Rudkin and condolences on the passing of Chicky's father;
  - Acknowledges that bowling offers generational recreationally diverse activities that bring economic benefits to the entire community; and
  - Te Kura Kaupapa o Pangaru now has a bowling team.
- Pip Jobe on behalf of Kaikohe Polocross item 7.4a refers.
- Thryl Weber on behalf of Okaihau College item 7.4c refers.

At 10:13am, Member Edwards arrived at the meeting

**5 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Apologies received from Jessie McVeagh for lateness, and Member Harmony Gundry for leave of absence.

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4145396, pages 8 - 17 refers.

#### RESOLUTION 2023/94

Moved: Chairperson Chicky Rudkin  
Seconded: Deputy Chairperson Tanya Filia

**That Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 22 November 2023 as a true and correct record.**

**CARRIED**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A4144589, pages 18 - 21 refers.

#### RESOLUTION 2023/95

Moved: Cr John Vujcich  
Seconded: Deputy Chairperson Tanya Filia

**That Kaikohe-Hokianga Community Board note the November 2023 member report from Deputy Chairperson Tanya Filia.**

**CARRIED**

### 7.2 NEW GROUND LEASE TO HOKIANGA BOWLING CLUB OVER 61 CLENDON ESPLANADE, RAWENE

Agenda item 7.2 document number A4428249, pages 22 - 29 refers

#### RESOLUTION 2023/96

Moved: Deputy Chairperson Tanya Filia  
Seconded: Cr John Vujcich

**That Kaikohe-Hokianga Community Board recommend that Council:**

- a) **approve a new ground lease to be issued to Hokianga Bowling Club Incorporated, over approximately 2700.9m<sup>2</sup> of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.**

**The terms of the proposed lease shall be:**

**Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977**

**Rental: As per FNDC Fees and Charges Schedule for a Community lease.**

**\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.**

- b) **approve further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations**

**CARRIED**

*Note: All changes made to this Lease will go through the Kaikohe- Hokianga Community Board*

**7.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A4494185, pages 30 - 35 refers

**RESOLUTION 2023/97**

Moved: Cr John Vujcich  
Seconded: Member Trinity Edwards

**That Kaikohe-Hokianga Community Board note the project reports received from:**

- a) **Manaki Tinana Trust**
- b) **Kaikohe Pioneer Village**

**CARRIED****7.4a FUNDING APPLICATIONS**

Agenda item 7.4 document number A4494216, pages 36 - 58 refers

**RESOLUTION 2023/98**

Moved: Cr John Vujcich  
Seconded: Deputy Chairperson Tanya Filia

**That Kaikohe-Hokianga Community Board approve the sum \$2,500 (plus GST if applicable) to be paid from the Board's Community Fund account to Kaikohe Polocross for 2024 Polocross Carnival, to support the following Community Outcomes:**

- i) **Proud, vibrant communities.**
- ii) **Communities that are healthy, safe, connected and sustainable.**

**CARRIED****7.4b FUNDING APPLICATION**

Agenda item 7.4 document number A4494216, pages 36 - 58 refers

**RESOLUTION 2023/99**

Moved: Deputy Chairperson Tanya Filia  
Seconded: Member Trinity Edwards

**That Kaikohe-Hokianga Community Board approve the sum \$545 (plus GST if applicable) per year to be paid in each of the 2023/24, 2024/25 and 2025/26 financial years from the Board's Community Fund account to Opononi Residents and Ratepayers Association for costs towards holding monthly meetings for the community, to support the following Community Outcomes:**

- i) **Proud, vibrant communities.**
- ii) **Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

**7.4c FUNDING APPLICATION**

Agenda item 7.4 document number A4494216, pages 36 - 58 refers

**RESOLUTION 2023/100**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That Kaikohe-Hokianga Community Board approve the sum \$4,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Okaihau College for 2024 Tai Tokerau Festival, to support the following Community Outcomes:**

- i) **Proud, vibrant communities.**
- ii) **Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD DECEMBER OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A4498748, pages 59 - 59 refers

**RESOLUTION 2023/101**

Moved: Chairperson Chicky Rudkin

Seconded: Member Trinity Edwards

**That Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board December Open Resolution Report.**

**CARRIED**

**9 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 11:10pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 16 February 2024.

.....  
**CHAIRPERSON**



**MINUTES OF  
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON FRIDAY, 16 FEBRUARY 2024 AT 10:01AM**

**PRESENT:** Chairperson Chicky Rudkin, Member Mike Edmonds, Member Trinity Edwards (Virtual), Member Harmonie Gundry, Member Jessie McVeagh

**STAFF PRESENT:** Kathryn Trewin (Funding Advisor- Strategic Relationships), Piripi Rākena (Kaiarahi Kaupapa Māori - Te Hono), Peggy Van Veen (Principal Advisor - Strategic Relationships), Melissa Wood (Community Board Coordinator- Strategic Relationships), Imrie Dunn (Democracy Advisor - Democracy Services)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10:01am Chairperson Chicky Rudkin opened the meeting with a karakia.

**2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

Linda Bracken

- Vice Chair of the Kaikohe Business Association
- Still looking for someone with the Volunteer capacity to assist with dealing with the Graffiti around town
- Noted there is one particular Graffiti artist, who is going around town
- Needing a volunteer or looking at another way to reduce the presence of the graffiti artist
- Roading and speed humps, there is still that presence of bikes and cars speeding
- Positive feedback the All Heart Shop 3 days before Valentines day they inherited a big heart painted it red and asked the community to share some positives of our town

Shaun Reilly

- Township needs tidying up
- Street maintenance is not being done
- Questioning the contract to mow the side berms does exist and is not being upheld, hasn't been mowed for a long time
- Contractor neglected to do the entire length of Thorpe Road
- Vegetation growing in the gutter showing a long neglect

**3 NGĀ TONO KŌRERO / DEPUTATIONS**

- Scarlet Mocaraka representing He Korowai o Kaikohekohe in regard to forming a Strategic Relationship with The Far North District Council for their project.
- Wally Hicks in regard to the Urgent Review of Speed Signs

**4 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**RESOLUTION 2024/1**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

**That the apology received from Crs Vujcich, Kapa, Deputy Chairperson Tanya Filia, and Member Edwards be accepted and leave of absence granted.**

**CARRIED**

## **5 NGĀ KAIKŌRERO / SPEAKERS**

- Charlotte Nightingale representing Glass Ceiling Collective item 7.5a refers (virtually)
- Haylee Koroī representing Toi Tangata - Te Hotu Manawa Maori item 7.5e refers (virtually)
- Janie Smith representing Hui Waiata Toi o Hokianga item 7.5b, refers
- Brian Vesey and Wally Te Huia representing Man vs Wild item 7.5c refers

## **6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4536011, pages 8 - 12 refers

*Note: There were not enough members present that were also present at the 13 December meeting so the minutes will be confirmed at the next meeting.*

## **7 NGĀ PŪRONGO / REPORTS**

### **7.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.1 document number A4536021, pages 13 - 23 refers

#### **RESOLUTION 2024/2**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

**That the Kaikohe-Hokianga Community Board note the February 2024 member report from Chairperson Chicky Rudkin, Deputy Chair Tanya Filia and Members Trinity Edwards, and Jessie McVeagh**

**CARRIED**

### **7.2 ESTABLISH A KAIKOHE RIDE FOR LIFE COMMITTEE**

Agenda item 7.2 document number A4504267, pages 24 - 37 refers

#### **RESOLUTION 2024/3**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

**That the Kaikohe-Hokianga Community Board:**

- a) uplift the Establish a Ride for Life Committee report; and,**
- b) acknowledge the Kaikohe Ride for Life Group will remain a Working Group.**

**CARRIED**

**7.3 ROAD NAMING - 43 MANNING STREET, RAWENE**

Agenda item 7.3 document number A4510030, pages 38 - 42 refers

**RESOLUTION 2024/4**

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

**That the Kaikohe-Hokianga Community Board, pursuant to Council's Naming Policy, name a private road addressed at 43 Manning Street, Rawene "Kōrari Place".**

**CARRIED****7.4 PROJECT FUNDING REPORTS**

Agenda item 7.4 document number A4555213, pages 43 - 46 refers

**RESOLUTION 2024/5**

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

**That the Kaikohe-Hokianga Community Board note the project report received from Horeke Whānau Day**

**CARRIED****7.5a FUNDING APPLICATIONS**

Agenda item 7.5a document number A4555219, pages 47 - 92 refers

**RESOLUTION 2024/6**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

**That the Kaikohe-Hokianga Community Board**

- a) approve the sum of \$2,500 (plus GST if applicable) be paid from the Boards Community Fund account to Glass Ceiling Collective for the costs of the SparkLive show in the Kaikohe-Hokianga Ward, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

**CARRIED****7.5b FUNDING APPLICATION**

Agenda item 7.5b document number A4555219, pages 47 - 92 refers

**RESOLUTION 2024/7**

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

**That the Kaikohe-Hokianga Community Board**

- b) approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards**

Page 3

Community Fund account to Hui Waiata Toi O Hokianga for the costs of the Hui Waiata Festival, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

**CARRIED**

#### 7.5c FUNDING APPLICATION

Agenda item 7.5c document number A4555219, pages 47 - 92 refers

##### RESOLUTION 2024/8

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

**That the Kaikohe-Hokianga Community Board**

- c) approve the sum of \$2,500 (plus GST if applicable) be paid from the Boards Community Fund account to Man vs Wild for the costs of the Man vs Wild Fishing Wananga, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

**CARRIED**

#### 7.5d FUNDING APPLICATION

Agenda item 7.5d document number A4555219, pages 47 - 92 refers

##### RESOLUTION 2024/9

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

**That Kaikohe-Hokianga Community Board LEAVE TO LIE the application to approve the sum of \$7,000 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Ōkaihau Whānau House for costs of fitout of the facility, until applicant can come and speak to it.**

**CARRIED**

#### 7.5e FUNDING APPLICATION

Agenda item 7.5e document number A4555219, pages 47 - 92 refers

##### RESOLUTION 2024/10

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

**That the Kaikohe-Hokianga Community Board:**

- d) approve the sum of \$1,600 (plus GST if applicable) be paid from the Boards Community Fund account to Toi Tangata for the costs of the Te Hotu Manawa Māori Wananga, to meet the following Community Outcomes:

- i) **Communities that are healthy, safe, connected and sustainable**
- ii) **Proud, vibrant communities**

**CARRIED**

## **8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

### **8.1 HOKIANGA FERRY LIAISON GROUP - MEETING 7TH DECEMBER 2023**

Agenda item 8.1 document number A4540201, pages 93 - 97 refers

#### **RESOLUTION 2024/11**

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

**That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group - Meeting 7th December 2023.****CARRIED**

### **8.2 SUMMARY OF APPLICATIONS JULY - DECEMBER 2023**

Agenda item 8.2 document number A4555222, pages 98 - 100 refers

#### **RESOLUTION 2024/12**

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

**That Kaikohe-Hokianga Community Board note the report Summary of Applications July – December 2023.****CARRIED**

### **8.3 KAIKOHE-HOKIANGA COMMUNITY BOARD FEBRUARY OPEN RESOLUTION REPORT**

Agenda item 8.3 document number A4536019, pages 101 - 102 refers

#### **RESOLUTION 2024/13**

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

**That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board February Open Resolution Report.****CARRIED**

## **9 TE KAPINGA HUI / MEETING CLOSE**

**The meeting closed at 11:22pm.****The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 22 March 2024.**

Kaikohe-Hokianga Community Board Meeting Minutes- **Unconfirmed**

16 February 2024

.....  
**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 PROJECT FUNDING REPORTS

**File Number:** A4604686

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Scott May, Manager - Stakeholder Relationships

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

#### TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project report received from:

- a) Te Hau Ora o Ngapuhi – Kaikohe Christmas Parade 2023;
- b) Waimamaku Playcentre;
- c) Te Whakaora.

#### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

#### TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

#### ĀPITIHINGA / ATTACHMENTS

1. THOON - Kaikohe Christmas Parade - A4604676 [↓](#) 
2. Waimamaku Playcentre - A4604680 [↓](#) 
3. Te Whakaora - A4604677 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.





**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

**Name of organisation:**

**Name & location of project:**

**Date of project/activity:**

**Which Community Board did you receive funding from?**

- Te Hiku       Kaikohe-Hokianga       Bay of Islands-Whangaroa

**Amount received from the Community Fund:**

**Board meeting date the grant was approved:**

**Please give details of how the money was spent:**

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Kia Tupato Limited - Security & Traffic Management	\$ 5117.50	✓
Native Media - Photographer & Videographer	\$ 553.20	✓
Goods2U - Christmas Deco & costumes	\$ 66.50	✓
The Warehouse - Decor for St John Christmas Parade Float	\$ 8.00	✓
New World - Loaves of bread for BBQ	Total: \$ 4.76	✓

**Give a brief description of the highlights of your project including numbers participating:**

Over 3000 members of the Kaikohe community came together to support the Christmas Parade. The event aimed not only to celebrate the upcoming festive season but also to strengthen the sense of community connection. The parade featured christmas-themed floats, local entertainment, food and of course the main attraction - Santa.

The event successfully highlighted the christmas spirit and brought the community closer together.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

The Christmas parade had many positive effects on the community. It promoted inclusivity and diversity by providing children with the opportunity to meet and play with others they might not typically interact with at school. It helped to foster community pride, encourage economic growth, and promote inclusive celebrations, all of which have become important parts of local holiday traditions. The parade had a lasting impact on community spirit, demonstrating the power of shared support, and local traditions.

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**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

Photos have been attached

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**If you have a Facebook page that we can link to please give details:**

<https://www.facebook.com/TeHauOraONGapuhi/>

**This report was completed by:**



**Far North District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

Name of organisation: Waimamaku Playcentre

Name & location of project: Enrichment Upgrade

Date of project/activity: December 2023

Which Community Board did you receive funding from?

- Te Hiku       Kaikohe-Hokianga       Bay of Islands-Whangaroa

Amount received from the Community Fund: \$500.00

Board meeting date the grant was approved: 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
Playcentre Shop	\$423.27	
Playcentre Shop	\$1779.66	
Modern Teaching Aids	\$2305.53	
Wee Wooden Toys	\$741.00	
Total:	\$5249.46	

Give a brief description of the highlights of your project including numbers participating:

See attached

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

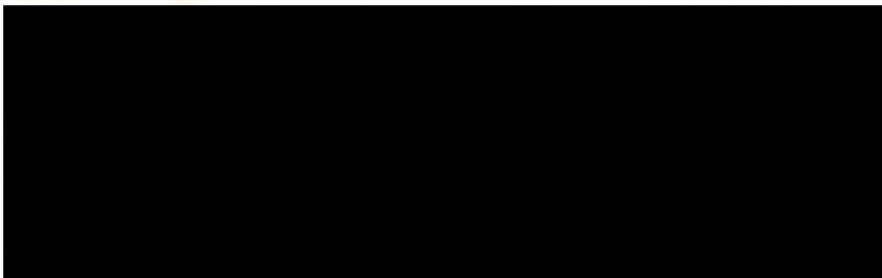
see attached

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

see attached

If you have a Facebook page that we can link to please give details:

yes





**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor  
Far North District Council Private  
Bag 752  
KAIKOHE 0440

Name of organisation:	Te Whakaora Tangata
Name & location of project:	Emotional Healing Workshops – Mobile Delivery (Hokianga)
<b>Date of project/activity:</b>	<b>January 2023- February 2024</b>

**Which Community Board did you receive funding from?**

- Te Hiku
  Kaikohe-Hokianga
  Bay of Islands-Whangaroa

**Amount received from the Community Fund:** \$1,951

**Board meeting date the grant was approved:** November 2022

**Please give details of how the money was spent:**

- Your contribution to the project and the funding you received from the Community Board must be accounted for**
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Nisbetts - Caterlite Water Boiler - 20Ltr x2	\$449.80	✓
Ideal Print – Tear Drop Flags x 2	\$729.50	✓
Ideal Print – Pull-Up Banners x 2	571.34	✓
Bunnings Warehouse – Trestle Tables x 2	\$200.36	✓
Total:	\$1,951.00	

**Give a brief description of the highlights of your project including numbers participating:**

For the past year and a half our Far North team (Cliffy and Indranee Reddy) have been working with leaders in the Hokianga community to prepare and equip them prior to delivery of a two-day Emotional Healing Workshop. Cliffy and Indranee travelled to Hokianga at least five times to hold workshops and wananga; They also hosted the leaders from Hokianga at our premises in Kaitaia. Cliffy and Indranee have been investing into the emotional wellbeing and resilience of these community leaders, mentoring them and helping them to get their own relationships and families stable. Six leaders attended one of our five-day Emotional Healing courses in July 2023, and seven leaders attended a two-day wananga on 1-2 February 2024.

The plan has been to prepare and equip these leaders to hold a community-wide workshop at Te Piiti Marae in Rawene. The community workshop kept getting delayed due to circumstances outside our control, although significant time and resources have been invested by our team.

In December, we received word that our key contact in Hokianga, who was organising/coordinating things on the Hokianga end, was leaving the district and moving to Australia to support his whānau over there.

There was no one else available in the area with capacity to pick up the responsibility of driving the Hokianga project at this time. Without having a full team ready to provide ongoing follow-up and support for workshop attendees, it would be irresponsible to go ahead due to the complexity of issues that are raised in the workshop.

We are continuing to invest into the Hokianga leaders. Seven leaders from Hokianga attended our leaders' wananga, held on 1-2 February, and three of those have been travelling to our fortnightly leadership development sessions. At those sessions, we provide a home-cooked meal and childcare for the attendees; we finish each session by 8pm, to allow those who are travelling time to get home to the Hokianga so it's not a late night.

We remain committed to supporting whānau in Hokianga as much as we can, but until we can find someone able to drive things at the Hokianga end, we have had to push pause on delivering the workshop.

We are hopeful that after the six-month leadership training programme is complete, we will be able to come and deliver Mobile workshops in Hokianga, confident that the leaders on the ground are doing well themselves and are well-prepared to support high-risk Hokianga whanau.

In the meantime, whānau from Hokianga have been invited to come to our next Emotional Healing course in Kaitiain March, which will be followed by a Free Woman event (Mobile delivery, Far North-wide) in July.

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

The needs in the Hokianga community are complex, and need long-term solutions. Flying in and running a one-off workshop without having leaders prepared to carry on the work that is begun, would not deliver long-term benefit to the community.

Investing into the community leaders, developing deep relationships and credibility within the Hokianga community is crucial to seeing long-term benefit for high-risk whānau in Hokianga, otherwise it would be like pouring water into a bucket with holes in it. We are taking time and investing into "preparing the bucket".

The leaders we have been working with are all in a better place, emotionally and in their whānau/relationships, which will be of long-term benefit to the Hokianga community and is only the beginning of this work.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

We have attached our newsletters from 2023 acknowledging the support of the Kaikohe-Hokianga Community Board, along with some photos from our recent leadership training workshops.

**If you have a Facebook page that we can link to please give details:**

<https://www.facebook.com/tewhakaora>

**This report was completed by:**

## 7.2 FUNDING APPLICATIONS

**File Number:** A4604714  
**Author:** Kathryn Trewin, Funding Advisor  
**Authoriser:** Scott May, Manager - Stakeholder Relationships

### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the March 2024 meeting.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Board has **\$11,320.87** available to be granted from its Community Grant Funding.
- The Board also has **\$68,800** of Placemaking Funding to allocate during the 2023/24 financial year
- Three new applications for funding have been received, requesting a total of **\$31,087**
- One application that was left to lie at the previous meeting is returned to the Board for consideration.
- One resolution is put forward to be rescinded, as the funds are not required by the directed recipient.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$4,000.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Hokianga Bowling Club for the costs of the retaining wall and drainage repairs.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$4,000.00** (plus GST if applicable) be paid from the Boards Placemaking Fund Account to Kaikohe Community Patrol for the costs towards the operation of the Community Patrol vehicle in Kaikohe in the sum of \$2,000.00 per annum for the Financial Years of 2023/2024, and 2024/2025.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$5,000.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Whenua Warriors Trust for the costs of establishing shared gardens in the Waima-Opononi area.

#### TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board

- uplift the Funding Application 7.5d report; and,
- approve the sum of **\$7,000.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Ōkaihau Whānau House for costs of fitout of the facility.



**TŪTOHUNGA / RECOMMENDATION**

That Kaikohe-Hokianga Community Board:

- a) rescind resolution 2023/83 of 27 September 2023 for the Rawene Domain project team for Geotech report costs, as the funds are no longer required for this project; and
- b) direct the amount of **\$10,000.00** be returned to the Placemaking Fund for reallocation.

**1) TĀHUHU KŌRERO / BACKGROUND**

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

Applicant and Project	Requested	Recommend	Comments	Type
Hokianga Bowling Club – retaining wall and drainage repairs	\$4,000	\$4,000	The club is actively applying for funding elsewhere and is seeking a small portion of the total cost from the Board.  This meets community outcomes 1, 3, 6	Infrastructure
Kaikohe Community Patrol – vehicle costs	\$2,000 per year for three years	\$2,000 per year for two years	The Kaikohe Community Patrol has previously receiving funding in the amount of \$1,000 per year for three years for the operation of the community patrol vehicle, which is operated by volunteers.  This meets community outcomes 1, 3, 4, 6	Community



Applicant and Project	Requested	Recommend	Comments	Type
Whenua Warriors Trust – Community Gardens	\$12,410	\$5,000	The applicant has successfully worked with communities in South Auckland to establish shared gardens (in backyards and gardens) for communities to work together and share food. They are wishing to set up the project in the area between Waima and Opononi. They have also been successful in receiving funding from the Kai Ora fund.  This meets community outcomes 1, 3, 4, 5, 6	Infrastructure
Ōkaihau Whānau House – fitout	\$9,928	\$7,000	The applicant is seeking funding for the refurbishment of the building in Okaihau to open it as a community/whanau centre. The applicant missed attending the meeting in February and this application is returned to the Board for consideration in March  This meets community outcomes 1, 3, 6	Infrastructure
Rawene Domain – Geotech report	-\$10,000	-\$10,000	At the meeting of 27 September 2023, the Board allocated \$10,000 towards funding for a Geotech report for Rawene Domain if necessary. The team managing this project have confirmed this funding is not required, and it is recommended the Board rescind the funding and return it to the fund for reallocation.	Infrastructure.

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

**Option 1** Authorise funding for the full amount requested.

**Option 2** Authorise partial funding.




**Option 3** Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

**ĀPITIHINGA / ATTACHMENTS**

1. **Hokianga Bowling Club - A4604675** [↓](#) 
2. **Kaikohe Community Patrol - A4604679** [↓](#) 
3. **Whenua Warriors - A4604678** [↓](#) 
4. **Okaihau Whanau House - A4556080** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

# Local Grant Application Form



## Instructions

### Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

### The following must be submitted along with this application form:

- Quotes (or evidence of costs) for all items listed as total costs on pg 3
- Most recent bank statements and (signed) annual financial statements
- Programme/event/project outline
- A health and safety plan
- Your organisation's business plan (if applicable)
- If your event is taking place on Council land or road/s, evidence of permission to do so
- Signed declarations on pgs 5-6 of this form

## Applicant details

Organisation	Hokianga Bowling Club Inc	Number of Members	30
Postal Address	[REDACTED]		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Outdoor Lawn Bowls  
Established 1925. 98 yrs of Bowling



# Local Grant Application Form



## Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

- Te Hiku
- Kaikohe-Hokianga
- Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Rebuild Wall & Ditch Drains Date ASAP

Location Surrounding Outdoor Lawn Bowling Green Time

Will there be a charge for the public to attend or participate in the project or event?  Yes  No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Club Members and visiting Members from Clubs in and outside our area.

Bowling Green ditches/drain direct the water towards the main drain which absorbs excess water from the surface of the Bowling Green. This enables an almost perfect playing Green for outdoor Bowls, encouraging an increase of bowlers to participate in our Tournaments.



## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	1600	not applicable
Other (describe) <i>Materials, Digger, Trucks, Rent, Hire, Labour</i>	32200	4000
<b>TOTALS</b>	<b>33,800</b>	<b>4000</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.



# Local Grant Application Form



## Financial Information

Is your organisation registered for GST?  Yes  No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Prize money Tournaments	1800
Bowling Green Repairs + Maintenance	1770
Water Supply	1500
Power	400
Surround Drains / Ditch	200
<b>TOTAL</b>	<b>5670</b>

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Foundation North	34,000	<del>Yes</del> / Pending
Pub Charity	4,000	<del>Yes</del> / Pending
FND C	4,000	<del>Yes</del> / Pending
Hokianga Bowling Club	200	Yes / <del>Pending</del>
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Roller	2500	July 2023	(Y) / N
Storage Shed	5580	Sept 2022	(Y) / N
			Y / N
			Y / N

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# Local Grant Application Form



## Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

## Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

On behalf of: (full name of organisation)

Hokianga Bowling Club Inc.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One

[Redacted Signature]

[Redacted Signature]



# Local Grant Application Form



## Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

The following **must** be submitted along with this application form:

- Quotes (or evidence of costs) for all items listed as total costs on pg 3
- Most recent bank statements and (signed) annual financial statements
- Programme/event/project outline
- A health and safety plan
- Your organisation's business plan (if applicable)
- If your event is taking place on Council land or road/s, evidence of permission to do so
- Signed declarations on pgs 5-6 of this form

## Applicant details

Organisation	<input type="text" value="Kaikohe Community Patrol"/>	Number of Members	<input type="text" value="11"/>
Postal Address	[Redacted Address and Contact Information]		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

CPNZ actively engages in crime prevention initiatives alongside the Police, contributing to building safer and more connected neighbourhoods.

# Local Grant Application Form



## Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

- Te Hiku
- Kaikohe-Hokianga
- Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event?  Yes  No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

We cover the district as above patrolling as the eyes and ears for the Police. We are a crime prevention tool and work alongside other agencies e.g. Civil Defence in times of Disasters if required. Fire, Maori wardens and Police C.P.N.2 Salsu Pathway to Police Programme providing the opportunity for Patrolers to becoming a front line Police officer.

## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.


**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	N/A	
Advertising/Promotion		450.00
Facilitator/Professional Fees <sup>2</sup>	N/A	
Administration (incl. stationery/copying)		250.00
Equipment Hire	N/A	
Equipment Purchase (describe)	N/A	
Utilities	N/A	
Hardware (e.g. cement, timber, nails, paint)	N/A	
Consumable materials (craft supplies, books)	N/A	
Refreshments	N/A	
Travel/Mileage	N/A	
Volunteer Expenses Reimbursement	1934.03	1934.00
Wages/Salary	N/A	not applicable
Volunteer Value (\$20/hr)	320.00 per wk.	not applicable
Other (describe) vehicle maintenance ongoing with costs.	2000.00 per Annum over 3 yrs	6000.00
<b>TOTALS</b>		<b>7934.00</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

# Local Grant Application Form



## Financial Information

Is your organisation registered for GST?  Yes  No      GST Number

*umbrella organisation is*

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
<i>Incidentals e.g. Phone etc.</i>	<i>470.00</i>
<b>TOTAL</b>	<i>470.00</i>

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
<i>NIL</i>		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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# Local Grant Application Form



## Privacy Information

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## Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Kaikohe Community Patrol

**We, the undersigned, declare the following:**

In submitting this application:


1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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# Local Grant Application Form



**We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatory One**

Name

Postal Address

Phone Number

**Signature**

**Signatory Two**

Name

Postal Address

Phone Number

**Signature**

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
**Local Grant Application Form**  
**Application No. KHCB00027 From Whenua Warrior Charitable Trust**  
Form Submitted 23 Feb 2024, 1:46AM NZDT

## Applicant Details

\* indicates a required field

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

Whenua Warrior Charitable Trust

**Applicant Primary Website**

<http://www.whenuawarrior.co.nz>

Must be a URL.

**Facebook page**

[www.facebook.com/whenuawarrior](http://www.facebook.com/whenuawarrior)

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
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## Contact details

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Vision: To build edible organic gardens accessible by every NZer

Mission: To feed the community, teach the community to feed themselves and empower them to feed each other

In the past 7 years we have built 1500 gardens in the back of homes, schools and community areas to help against the food poverty seen in all communities. We teach families in their backyards to maintain and to harvest from their own gardens and we empower them with the knowledge they need to seasonally replant seedlings to ensure their sustained gardening journey

**Number of Members \***

11

## Project Details

**\* indicates a required field**

### Project Details

Clearly describe the project or event:

**Name of Activity \***



**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
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Mahinga Kai

**Location \***

Northland

**Will there be a charge for the public to attend or participate in the project or event?**

Yes

No

**If so, how much?**

**Start Date \***

09/04/2024

Must be a date.

**End Date \***

09/04/2025

Must be a date.

**Time**

**Project Outline:**

**Outline your activity and the services it will provide. Tell us**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project Outline:**

We plan to register families across Northland (Opononi to Waima) and build edible organic gardens in their backyards.

Materials: pick up from Whangarei Bunnings, Soil: Pick up by the trailer from Waipapa, Seedlings: Sourced locally from the Lands and other growers

We will partner with Te Aho Turoa to write a resource for the families to sustain their mahinga kai knowledge and to continue their gardening with confidence

We will remain a point of contact for anything they may want or need and can be connections to other local help available for them as well

We will reenter the home of each recipient again in Spring to replant the new seasons kai

A direct replica of the plan we have used successfully for two years in South Auckland homes. This plan will be altered slightly to fit the homes and families that live in Northland

## Project Cost

**\* indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
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the total cost.

*Total Cost* - provide the total amount of the estimated quoted cost against the appropriate item.

*Amount Requested* - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

**Budge**

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Advertising/Promotion	\$950.00	\$950.00	<i>No files have been uploaded</i>
Facilitation/Professional Fees	\$1,000.00	\$1,000.00	<i>No files have been uploaded</i>
Administration	\$500.00	\$500.00	<i>No files have been uploaded</i>
Equipment Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Equipment Purchase	\$1,000.00	\$1,000.00	<i>No files have been uploaded</i>
Utilities	\$740.00	\$740.00	<i>No files have been uploaded</i>
Hardware (e.g cement, timber)	\$2,480.00	\$2,480.00	<i>No files have been uploaded</i>
Consumable materials	\$1,240.00	\$1,240.00	<i>No files have been uploaded</i>
Refreshments	\$0.00	\$0.00	<i>No files have been uploaded</i>
Travel/Mileage	\$1,200.00	\$1,200.00	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursements	\$350.00	\$350.00	<i>No files have been uploaded</i>

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
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Soil and Seedlings	\$1,500.00	\$1,500.00	No files have been uploaded
Laptop for Admin	\$600.00	\$600.00	No files have been uploaded
Wananga Costs	\$850.00	\$850.00	No files have been uploaded

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$20,000

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$12,410

Must be a dollar amount.

### Financial Information

**\* indicates a required field**

**Is your organisation registered for GST? \***

Yes  No

### GST Number

**GST Number \***

125580250

### Current Funding

**How much money does your organisation currently have? \***

\$31,000.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$31,000.00

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
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**Application No. KHCB00027 From Whenua Warrior Charitable Trust**  
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Purpose	Amount
	Must be a dollar amount.
Project Evaluation Fund	\$30,000.00
	\$
	\$
	\$
	\$

### Total Tagged Funds

**Total Expenditure Amount**

\$25,000.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Kai Ora Fund	\$5,000.00	Pending
Tindal Foundation	\$20,000.00	Pending

### Previous Funding from FNDC

**Have you previously received funding from FNDC? \***

Yes  No

## Declaration

### Privacy Information

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### Applicant Declaration

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
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**On behalf of: (full name of organisation)**

Whenua Warrior Charitable Trust

**New Section**

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

**Kaikohe-Hokianga Community Board July 2023 - June 2024****Local Grant Application Form****Application No. KHCB00027 From Whenua Warrior Charitable Trust**

Form Submitted 23 Feb 2024, 1:46AM NZDT

6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatory One****Signatory Two**

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
**Local Grant Application Form**  
**Application No. KHCB00021 From Okaihau Whanau House**  
Form Submitted 10 Jan 2024, 9:26PM NZDT

## Applicant Details

**\* indicates a required field**

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

Okaihau Whānau House

**Facebook page**

<https://www.facebook.com/okaihauwhanauhouse/>

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
**Local Grant Application Form**  
**Application No. KHCB00021 From #kaihau Wh#nau House**  
Form Submitted 10 Jan 2024, 9:26PM NZDT

## Contact details

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

We are a group of local mums and other community members of Ōkaihou. We have obtained the lease and have been gifted the Old Ōkaihou Play centre building on Michie St, Okaihou. We are planning to run a play group twice a week and also other community workshops and classes, where people can meet and create together.

**Number of Members \***

5

## Project Details

**\* indicates a required field**

### Project Details

Clearly describe the project or event:

**Name of Activity \***

Ōkaihou Whānau House Renovations for opening

**Location \***

Ōkaihou



**Kaikohe-Hokianga Community Board July 2023 - June 2024****Local Grant Application Form****Application No. KHCB00021 From #kaihau Wh#nau House**

Form Submitted 10 Jan 2024, 9:26PM NZDT

**Will there be a charge for the public to attend or participate in the project or event?** Yes No**If so, how much?**

\$5 per family for play group, \$15-\$20 per class that is held

**Start Date \***

07/02/2024

Must be a date.

**End Date \***

10/04/2024

Must be a date.

**Time**

8:30am -12:30 pm

**Project Outline:****Outline your activity and the services it will provide. Tell us**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project Outline:**

This building in Okaihau has been closed for about 5 years. It became a hang out place for young youth to vandalize. This caused a number of problems our community and nearby neighbours.

So far we have signed our lease with council and have obtained insurances in October 2023. We have held two community working bees to clean up the grounds and paint the building which were well supported by local builders and helpers who are keen to see this community asset open again.. We removed over 1 tone of rubbish out of the building. Bunnings Warehouse kindly donated paint and labour to help us paint the outside of the building. ASSC electrical has donated us an alarm and helped get our power reconnected. We have completed 4 fundraiser days so far to finance us this far and plan to do more in February 2024.

Our goal is to re open in March this year to run a certificated play group twice per week, Tuesdays and Wednesdays 8:30 - 12:30 pm for 0-6 year old and to follow the school term.

Also to open the building to community to rent out for other activities that serves our area. We have a keen artist that will be offering art class to children aged 5-14 years.

Okaihau has a Kohanga which is a drop off center. The nearest play centre is Oheaewai which is only open one day per week. There is no safe space where parents can meet and create together with their tamariki in Okaihau. This is where the Okaihau Whānau House can fill a much need gap in our community and other surrounding communities like Horeke and Umawera which have the same lack of facilities.

In order to open a certified play group and register with ministry of education we are required to meet certain criteria with regard to our building. This is what we are asking for support with. We need to paint inside of building, top up sand and bark and fix play house in order to meet this criteria and open our facility to the community.

## Kaikohe-Hokianga Community Board July 2023 - June 2024

### Local Grant Application Form

Application No. KHCB00021 From #kaihau Wh#nau House

Form Submitted 10 Jan 2024, 9:26PM NZDT

## Project Cost

\* indicates a required field

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost* - provide the total amount of the estimated quoted cost against the appropriate item.

*Amount Requested* - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

## Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitation/Professional Fees	\$	\$	No files have been uploaded
Administration	\$	\$	No files have been uploaded
Locks changed	\$327.75	\$327.75	Filename: Invoice INV-0003692.pdf File size: 52.7 kB
Equipment Swings	\$289.00	\$289.00	Filename: Swings.pdf File size: 89.2 kB
Utilities Lighting	\$543.40	\$543.40	Filename: Q1090 OK AIHAU WHANAU HOUSE.doc File size: 3.0 MB

## Kaikohe-Hokianga Community Board July 2023 - June 2024

### Local Grant Application Form

Application No. KHCB00021 From #kaihau Wh#nau House

Form Submitted 10 Jan 2024, 9:26PM NZDT

Hardware (Glass Repairs )	\$716.25	\$716.25	Filename: Quote QU0113.pdf File size: 50.9 kB
Consumable materials	\$300.00	\$300.00	No files have been uploaded
Refreshments	\$300.00	\$300.00	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursements	\$	\$	No files have been uploaded
Other (Bark)	\$1,043.00	\$1,043.00	Filename: Quote QU0356.pdf File size: 81.0 kB
Other (Art Glass )	\$2,485.00	\$1,000.00	Filename: Art with Sasha TermOne.pdf File size: 1.2 MB
Other (Flooring)	\$22,376.70	\$5,359.00	Filename: Quote QU2093.pdf File size: 58.9 kB

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$28,381

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$9,928

Must be a dollar amount.

### Financial Information

**\* indicates a required field**

**Is your organisation registered for GST? \***

Yes  No

### Current Funding

**Kaikohe-Hokianga Community Board July 2023 - June 2024**  
**Local Grant Application Form**  
**Application No. KHCB00021 From #kaihau Wh#nau House**  
 Form Submitted 10 Jan 2024, 9:26PM NZDT

**How much money does your organisation currently have? \***

\$500.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$500.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
	\$
	\$
	\$
	\$
	\$

**Total Tagged Funds**

**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

**Previous Funding from FNDC**

**Have you previously received funding from FNDC? \***

Yes  No

**Declaration**

**Kaikohe-Hokianga Community Board July 2023 - June 2024****Local Grant Application Form****Application No. KHCB00021 From #kaihau Wh#nau House**

Form Submitted 10 Jan 2024, 9:26PM NZDT

**Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

**Applicant Declaration**

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Melissa Williams

**New Section****We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

**Kaikohe-Hokianga Community Board July 2023 - June 2024****Local Grant Application Form****Application No. KHCB00021 From #kaihou Wh#nau House**

Form Submitted 10 Jan 2024, 9:26PM NZDT

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatory One****Signatory Two**

### 7.3 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A4536023

**Author:** Melissa Wood, Community Board Coordinator

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

#### NGĀ TŪTOHUNGA / RECOMMENDATION

**That the Kaikohe-Hokianga Community Board note the March 2024 member reports from Chair Chicky Rudkin, Deputy Chair Tanya Filia, and Member McVeagh.**

#### TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

#### TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

#### REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

#### NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair Rudkin report March 2024 - A4604955  
2. Deputy Chair Member Filia report March 2024 - A4603597  
3. KHCB Member McVeagh report March 2024 - A4603622  



## Chairperson's Report

Name: Chicky Rudkin

Subdivision: Kaikohe

Date: 04/03/2023

### Meetings Attended

Date	Meeting	Comments
12 February	Te Puna o Kupenuku - deputation follow up hui	Meeting attended and chaired by Kahika Moko, Councillors Halkyard-Harawira, Babe Kapa and Te Hono staff. The consensus was that TPOK had progressed well and displayed their ongoing commitment to progressing a successful and viable campus. Any future concerns by members of the public should be addressed by lodging a request for service.
26 February	Waitangi Feedback Hui	<p>Lots of positive feedback regarding the event including</p> <ul style="list-style-type: none"> <li>• Stalls providing great variety of food etc</li> <li>• Attendance and participation by so many</li> <li>• Communication between organisers with FNDC</li> <li>• Opportunity to develop better for 2025</li> </ul> <p>Concern for</p> <ul style="list-style-type: none"> <li>• residents that may have had public using their roads as alternate access to the event due to google maps redirection</li> <li>• Travel time and congestion and looking at ways to minimize for 2025</li> <li>• Damage to some properties, roadside signage by public parking inappropriately</li> <li>• Media not projecting the overall positivity of the event</li> </ul>
27 February	West Coast Road Hui - FNDC, NTA, local members of the community - Mina Pomare and Anaru Kendall	Cost of roading projects - Motuti slip particularly is excessive and requires continued regular monitoring to ensure there are no further movement issues prior to work starting. Other road projects discussed were Pawarenga/Runaruna Road and the slip past Ngahareta urupa in Panguru. NTA to share map that includes all roading project updates, will be available soon on FNDC Website.



		1.9Kms of seal to start next summer from the long bridge in Waihou up past the church on West Coast Road.
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### **Community Issues**

Issue name	Comment
Kaikohe Ride for Life	Bike licensing event will be discussed and shared after the next meeting planned for March.
Roading	Brynderwyns closure maps are now available on the FNDC website.
Kaikohe streets	While I have received some good comms regarding RFS's submitted I continue to be disappointed about the state of the main street and surrounding street roads. In particular, gutters that are full of debris, overgrown weeds, filthy rubbish bins and general tree maintenance in parks etc.

### **Requests for Service (RFS)**

RFS number	Comment
4157436	Lindvart Park Trees - falling debris, branches, leaves coupled with the sludge along curbsides causing flooding pushed across Mangakahia Road into Kaikohe East School carpark. The most recent flooding warranted a 111 call as the water lapped at classroom and office doors. In 2020 the entire block of 6 classes and office area were completely flooded resulting in all flooring and classroom equipment needing to be replaced causing extreme distribution to the school. Update – Arborist assessment has been completed and work is being scheduled to rectify the issues with the trees. RFS made 9 May. <a href="#">This RFS remains outstanding</a>
4189889	New playground recently opened opposite McDonalds needs some urgent mowing and cleaning. The skate park is a mess and in need of a facelift. This is a new facility that we need to upkeep regularly as it is used heavily by the public. <a href="#">Mowing and cleaning has been carried out. Skate park bowl not attended to possibly due to funding.</a>
4156512	Recycling bags being left at the Pawarenga Junction and not being collected regularly causing dogs to tear bags and create a lot of roadside rubbish. <a href="#">Communication received to note the completion of this RFS</a>

4160342 / 4178153	Rawiri Tawhanga Park plaque is disappointing. We take our schools to visit this park as Rawiri was a warrior in his time and a great Maori Role Model. The plaque that explains his work has many Maori words spelt incorrectly. RFS made May 28, 2023, Update - Councillors Rakena and Kapa contacted re correct spelling, no changes to plaque yet. <a href="#">This remains outstanding.</a>
4191130	Kohukohu speed signs review
4190285	New Lindvart Park Sports complex, contact person is Debbie Raphael. New complex co-ordinator recently appointed - Kohi Woodman, complex planned opening in April.
4194482	Ventia have confirmed that sweeping and cyclic edge (back of kerb) spraying works are programmed to commence in the March-April programme.

### **Other Issues**


1. **Kaikohe Ride for Life**  
Bike for Life hui held January 24th. Update included many more informal complaints from residents and a formal complaint from a resident on Monument Road. This is now a working group not a subcommittee of the KHCB.
2. **Motuti / Runaruna roading slips**  
Frustration continues over the time taken to fix the Motuti slip. Now that there is a slip on the Runaruna Road the community is at risk of being cut off from necessary facilities and the Forestry business that employs many local Hokianga members has stopped. Members may remember the deputation at KHCB hui by Andrew Kendall, General Manager of Te Puna Topu Forestry who pleaded for this road to be a priority as he knew that the Runaruna Road was unstable.
3. **The KHCB Strategic Plan**  
The draft has been shared by KHCB members with community groups for feedback. We look forward to as many projects as possible included in the FNDC Long term plan. Our priority areas continue to include: waste management in the Hokianga, the lack of housing, the long term effects of recent flooding and ongoing roading issues. At our most recent meeting we were excited to hear from Sportsville representative Justin Blakie with an update, he also wanted support to include a heated pool in this project. He commended FNDC regarding the funding and support for the Sportsville project. The heated pool will be added to the KHCB strategic plan.
4. **Mowing and maintenance systems** Kaikohe/Hokianga community board members would like to have shared any schedules to do with Mowing, weeding, spraying etc to be shared with them so that they can have a more confident response when faced with complaints and frustrations from community members who are paying rates. Often, we are faced with situations whereby we have to go on a hunt to find who to talk to within FNDC and responses aren't always timely. Transparency and sharing of systems, schedules etc would help us greatly.

**Member Report****For March 2024 hui**

Report completed by: Kaikohe, Hokianga Community Board

Deputy Chair, Member Filia

<b>Meetings attended</b>		
<b>07/02/24</b>	South Hokianga War Memorial Hall	Hui focussed on the needs of the hall and possible funding streams – new sound system? Floor polisher? Call to members to send through their priorities for a funding list. The majority of the agenda addressed outstanding items that have not been addressed by as part of the upgrade a hui to be held with the contractor, council workers and membership – site visit hoping to come to a consensus.
<b>13/02/24</b>	Opononi Omapere Rate payers association hui	Much of the hui focussed on the OWWTP and how to make connections with people and organisations from our community to form a community liaison group that reflects all stake holders. We all want no human waste into our taonga Hokianga Whakapau Karakia. Awaiting the decision from Commissioners since they have received an appeal by a community rep.
<b>Community Issues</b>		
<b>Dates/ RFS</b>	<b>Issue</b>	<b>Comments</b>
<b>28/01/24</b> <b>Brigade has reached out to me in my role.</b>	Hydrant checks done December 2023 by local brigade. From Manea through to Omapere have not been cleaned and are unable to be accessed, even with the standpipe key.  <b>Unresolved URGENT</b>	Local brigade requests an onsite meeting with the council or organisation responsible.  Clarification is needed by the local brigade on who is responsible for this work?
South Hokianga Community Resource Centre	Community members that run the space are concerned at the	Leaking roof, wet and mouldy, which is affecting the lighting.

	<p>maintenance needed on the building which we have just found out that the building is council owned and is under lease.</p>	<p>All donated clothing and household goods had to be thrown away and the rest moved into storage. The community member that runs the centre is in communication with council to see what can be done. Member Filia is still waiting to hear back from council workers responsible for this building -</p>
<p>Otaua Footpath</p>	<p><b>Unresolved</b></p>	<p>Footpath needed outside Marae and through to Kohanga Reo. Where tamariki ride their bikes, to catch the bus.</p>
<p><b>Housing for our taonga - ngā kaumatua/kuia</b></p> <p><b>Several emails received from a number of community members and members supporting Kaumatua/Kuia</b></p>	<p><b>Priority concern!!! UNRESOLVED</b></p>	<p>Kaumatua on waitlists for the flats - long waitlists Who is on the lists? Community want kaumatua/kuia from Hokianga placed in our flats, top of waitlists they must be from Hokianga</p> <p>Member Filia and member McVeagh are still waiting for answers to these queries and request a sit down with the council team to delve into these matters, so we are able to respond to community concerns. Awaiting response to a request for a face to face hui with the property management team.</p>
<p><b>Rawene - footpaths and Berms Mowing and maintenance</b></p>	<p>RFS 4189554 - Berms and drains around Rawene Primary School - Marmon road and Rawene Road Photos received</p>	<p>Some have been mown and the footpath now cleared. This area must be part of a regular maintenance programme. Top of school berm area not done (Rawene Road) see photo Move that this section of the berm be included in maintenance of Rawene – fire hazard (see photo below)</p>
		

## Member's Report

Name: Jessie McVeagh

Subdivision: South Hokianga

Date: 03.03.24

### Meetings Attended

Date	Meeting	Comments
12.2.24	Nga Ngaru o Hokianga Takiwa	Marae representatives shared updates on various issues
13.2.24	Opononi Omapere Ratepayers and Residents Association	Local issues including Wastewater consent, coastal erosion, beach access, Community grants available from KHCB.
16.2.24	KHCB monthly hui, strategic plan	Public forum, Community grants allocation, Long Term Plan
29.2.24	CBEC hui in person	Community Board Executive Committee, Wtn. Organising national Community Board conference, Kiwisaver for Elected Members and improving diversity of representation on CB's.

### Community Issues

Issue name	Comment
Wastewater discharge to Hokianga Harbour	Hokianga is unanimous that there should be zero human waste to water. The resource consent for Opononi-Omāpere Wastewater treatment has been appealed and will be worked through the Environment Court process. The OOWWTP consent that was current prior to the hearing is again the current consent. Kohukohu will be discussing their future steps, including development of the Working Group.
Contaminated water from Lake Omapere into Hokianga Harbour	The pollution of Lake Omapere flows into the Hokianga Harbour. NRC have allocated money to create a business plan to restore the health of the Hokianga catchment. This plan should enable NRC and other organisations to attract funding to begin restoring the mauri of the Hokianga waters.
Overgrown vegetation of footpaths, drains and roadsides, Rawene	Vegetation removal was attended by NTA contractor. Further Information is being requested from NTA regarding information on mowing schedule.
Hokianga Community Campus access	The campus is a FNDC asset, leased by Te Puna o Kupenuku as a venue to provide education for the people of Hokianga. There are ongoing discussions around community concerns and the lease of this site.
Litter, waste, recycling	Para Kore (Zero Waste) now supports education on waste minimisation, litter, rubbish, and recycling specifically to improve the problems in our area. A new Waste Management and Minimisation plan has been developed. Less littering, more recycling by individuals and

	organisations, and putting rubbish out at correct times and places would improve the situation.
Traffic calming, safe accessible footpaths Rawene, Opononi and Omapere	There are ongoing safety concerns around speed, safe cycling and safe footpaths for pedestrians, push chairs and people with mobility issues. We continue to advocate for improvements. The temporary speed bumps that were damaged have been removed. Waiarohia Reserve footpath remains in need of improvements for the safety of pedestrians and is an ongoing concern that needs Waka Kotahi to support as well as FNDC. Opononi and Rawene traffic safety is still of concern, and we are advocating for action.
Rawene Domain	Several local groups continue to work on a collaborative plan to create a recreational hub on the Domain that will serve a wide variety of people and activities in this public space. A meeting with the various parties was held to find ways to move ahead with development. The Domain is a priority in the KHCB strategic plan.
Animal control	Stock on roads is endangering drivers. Dogs roaming in Rawene, Whirinaki, Opononi and Omapere are a hazard, this has again been brought to Council attention.
FNDC assets and reserves	There are concerns about the level of service our facilities receive, such as cleaning gutters, repairs, mowing, weed control, litter. Contracts are due for renewal this year. We have fed back re appropriate levels of service in our area and await the cost implications that this may incur. 'Town-scaping', beautification and levels of service are priorities in the KHCB strategic plan.
Hapū and Community-led priorities	We have a draft KHCB strategic plan with projects prioritised and currently being costed. The draft LTP will be discussed in the next month. Hapū and communities are encouraged to feedback on the draft when it is made public in around March.
Non-notified vs Notified resource consents	There is a need for clear guidelines for communities and discussion with FNDC regarding public interest on new consents.
Safety in Community	There are widespread concerns around safety in our communities. Hokianga are seeking our own solutions. FNDC support for cameras in public spaces is being considered. This is a priority in the KHCB strategic plan.
Housing	This is an ongoing crisis that needs support at all levels. Seeking guidance from FNDC to support better housing and address homelessness in our ward. FNDC is divesting Elderly Housing (Pensioner Flats) but this has not been finalised as yet.
Housing for Elderly	There is high concern around insufficient and inadequate housing for our Kaumatua Kuia. FNDC are working on a Housing Strategy, including Elderly Housing.
Safe Cycling	Rawene road from the ferry to the junction with SHW12 needs to be made safe for the increasing number of cyclists we have.
Climate Change	There is a strong call for FNDC to take action on reducing emissions and supporting community resilience. Discussions with community around potential impacts and plans for climate change action are needed, particularly in areas where impacts are already being felt, such as Pakanae, Koutu, Opononi and Omapere. This is a priority in the KHCB strategic plan.
Water resilience.	A scheme for FNDC subsidies on water tanks and pumps is being considered for costing. This is a priority in the KHCB strategic plan.
Roads, dust, 1 lane bridge approaches	South Hokianga are asking for a higher level of service on the maintenance of all our roads, safer approaches to 1 lane bridges, improved dust control on Waima Valley road, Otatau, Waiotemarama Gorge, and sealing outside Otatau Te Kohanga Reo.
Support for Community groups	We are exploring how FNDC can support the development of the various projects and aspirations of our communities and groups across the Kaikohe Hokianga ward. This is a priority in the KHCB strategic plan.



Civil Defence response	Civil Defence groups are reviewing local responses across Hokianga, looking at what support that FNDC might offer, what roles FNDC staff and Elected Members take in Emergency response. Equipping Council owned buildings that are used for emergency response with solar power and battery storage is a priority in the KHCB strategic plan.
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### **Requests for Service (RFS)**

RFS number	Date	Comment
4121926	5.12.22	Erosion of Seawall Rawene, the hole was filled to prevent risk to children, however erosion under the road is still a concern. NTA are waiting on their pumping contractor availability to grout the rock wall - timeframe advised for March. The displaced rocks shall be reinstated prior to grouting.
4133549	3.11.22	Spray-free Hokianga wish to progress this issue, prefer mowing as an approach where possible, weedeating where necessary and organic spray as a last resort. A tree and vegetation policy is being prepared and will be taken to elected members, which will include a discussion on use of herbicides / alternatives.
4140355	27.12.22	Broken retaining wall below Parnell st, above Nimmo st E. Works to rebuild the rock and concrete supported structure have been programmed and were scheduled to commence during April 2023. Not yet completed as awaiting funding allocation. An update has been requested from NTA.
4172689	28.8.23	Enquiry re plans for dust control or tar seal on Waiotemarama Gorge rd, Pakanae end. Currently there is no further funding for new seal extension projects until the next Council LTP in 2024. If approved by Council, and before Council considers new roads for inclusion in any future seal extension programme, a full review of the Road Prioritisation matrix and the criteria and processes that are used to develop the final recommended list for Council is being undertaken by NTA and FNDC Councillors. The issues raised for Waiotemarama Road will be included in that review. Specific roads of concern should be brought to the attention of FNDC Councillors. Response provided; RFS has been closed:
4175318	15.9.23	Paper road Hokianga Harbour Drive to Fairlie Cres, maintenance, pests, pedestrian safety. Customer has received response and RFS has been closed. Budget has been proposed for the 2024-27 LTP towards safety barrier installation. Paper Roads are not currently maintained by NTA for vegetation removal / maintenance.
?	11.10.23	Beach access from Freese Park, Omapere area in general. In support of Opononi Omapere Ratepayers Association rfs regarding the need for public access to the beach, particularly for those with mobility needs. This is being followed up for more information.
4183987	6.12.23	Follow up on public rfs for water leak, Opononi. Far North Waters further investigated and a pinhole leak was identified on the reticulation pipework. The leak was repaired and customers advised.
4186757, 4187326, 4155801	18.12.23 8.1.24	Vegetation removal was attended by NTA contractor. Further Information is being requested from NTA.

4188068	9.1.24	Follow up of public concern re water safety signage at Opononi Wharf. This is an NRC issue. RFS has been closed.
4177081	10.1.24	Follow up on public rfs re cleaning wastewater drainage through private property, Rawene. Work is being undertaken to clean the drain as requestd.

**Other Issues**

Concrete bollards were placed at Russell Esplanade, Rawene. Further discussion to be had around the design of the sea wall repair and bollards in this location.

## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD MARCH OPEN RESOLUTION REPORT

**File Number:** A4536139

**Author:** Imrie Dunn, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions from decisions dated from 1 January 2020.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- There are no open resolution items for the Kaikohe-Hokianga Community Board this month.

#### TŪTOHUNGA / RECOMMENDATION

**That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board March Open Resolution Report.**

#### TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

#### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding open resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

#### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

#### ĀPITIHINGA / ATTACHMENTS

1. **March 2024 Open Resolution Report - A4611081**  

<b>OPEN RESOLUTION REPORT</b>		<b>Printed: Friday, 8 March 2024 12:48:51 pm</b>
<b>Division:</b>	Kaikohe-Hokianga Community Board	<b>Date From:</b> 1/01/2020
<b>Committee:</b>		<b>Date To:</b> 8/03/2024
<b>Officer:</b>		

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 13/12/2023	New Ground Lease to Hokianga Bowling Club over 61 Clendon Esplanade, Rawene	<p><b>RESOLUTION 2023/96</b></p> <p>Moved: Deputy Chairperson Tanya Filia Seconded: Cr John Vujcich</p> <p><b>That Kaikohe-Hokianga Community Board recommend that Council:</b></p> <p>a) <b>approve a new ground lease to be issued to Hokianga Bowling Club Incorporated, over approximately 2700.9m2 of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.</b></p> <p><b>The terms of the proposed lease shall be:</b></p> <p><b>Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977</b></p> <p><b>Rental: As per FNDC Fees and Charges Schedule for a Community lease.</b></p> <p><b>\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.</b></p> <p>b) <b>approve further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>Note: All changes made to this Lease will go through the Kaikohe-Hokianga Community Board</i></p>	<p><b>12 Jan 2024 2:02pm</b> Report being presented to Council on 8th Feb for resolution <b>23 Feb 2024 11:43am</b> Council passed resolution to grant the lease. a new ground lease will be drawn up and put in place</p>
Kaikohe-Hokianga Community Board 16/02/2024	Confirmation of Previous Minutes	<p><i>Note: There were not enough members present that were also present at the 13 December meeting so the minutes will be confirmed at the next meeting.</i></p>	<p><b>27 Feb 2024 9:40am</b> There were not enough members present that were also present at the 13 December, meeting so the minutes will be confirmed at the next meeting.</p>

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**