



Far North
District Council



Te Kaunihera o Te Hiku o te Ika

AGENDA

Extraordinary Council Meeting

Tuesday, 12 March 2024

Time: 1pm

Location: Virtually via Microsoft Teams

Membership:

Kahika - Mayor Moko Tepania - Chairperson
Kōwhai - Deputy Mayor Kelly Stratford
Cr Ann Court
Cr Felicity Foy
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Steve McNally
Cr Mate Radich
Cr Tāmami Rākena
Cr John Vujcich

Far North District Council
Extraordinary Council Meeting
will be held in the Virtually via Microsoft Teams on:
Tuesday 12 March 2024 at 1pm

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1 KARAKIA TIMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Te Hiku o te Ika ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through Council discussions and decisions the representatives we have elected may govern the Far North District with imagination, skill and wisdom to achieve a fairer and more united Community that enhances the wellbeing of our district and solves the District's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATIONS

No requests for deputations were received at the time of the Agenda going to print.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

5.1 ADOPTION OF THE LONG TERM PLAN 2024-27 SUPPORTING INFORMATION AND CONSULTATION DOCUMENT

File Number: A4601907

Author: Jo Boyd, Corporate Planner

Authoriser: Jonathan Slavich, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

To recommend the adoption of the Supporting Information and Consultation Document (CD) for the Long-Term Plan (LTP) 2024-27. Note that the supporting information must be adopted prior to the CD because it is information on which the CD relies.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- In preparing this LTP, under the Severe Weather Emergency Recovery (SWER) (Local Government Act 2002 – Long Term Plan) Order 2023 requires the local authority to adopt a CD that informs why Council is operating under the Order and the additional key matters Council is considering for inclusion in the LTP proper.
- The CD must be made available to the community along with any supporting information on which it relies.
- Under the SWER Order 2023, there is no requirement to have either the CD or supporting information audited. All due care has been exercised in the preparation of this supporting information and CD, having regard to the information available at the time.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) **adopt the supporting information as information that is relied upon by the content of the Consultation Document in accordance with section 9 of the Severe Weather Emergency Recovery (Local Government Act 2002—Long-term Plan) Order 2023:**
 - i) **Proposed significant forecasting assumptions**
 - ii) **Proposed financial strategy**
 - iii) **Proposed infrastructure strategy**
 - iv) **Proposed community outcomes**
 - v) **Proposed capital works programme**
 - vi) **Proposed groups and activities**
 - vii) **Proposed Northland Inc activities**
 - viii) **Proposed FNHL activities**
 - ix) **Proposed forecast financial statements**
 - x) **Proposed funding impact statements**
 - xi) **Proposed funding impact statement (rates)**
 - xii) **Proposed forecast reserve funds**
 - xiii) **Proposed accounting policies**
 - xiv) **Proposed revenue and financing policy**
 - xv) **Proposed treasury, liability and investment policies**

xvi) Proposed rating relief policies**xvii) Proposed fees and charges schedule 2024/25****xviii) Support information disclaimer****b) Adopt the Consultation Document for the Long Term Plan 2024-27;****c) Delegate authority to the Chief Executive Officer to approve any final edits and design changes required to the Consultation Document and/or supporting information to finalise documents for printing and distribution.****1) TĀHUHU KŌRERO / BACKGROUND**

Council was granted the option of completing a lite version of an LTP under the Severe Weather Emergency Recovery (Local Government Act 2002 – Long Term Plan) Order 2023. This meant several changes including focusing on repairing the damage in 2022/23 caused by severe weather events, modified Infrastructure and Financial Strategies to cover the period of the LTP and the non-audit requirement.

The LTP 2024-27 has been in development for six months, during which time multiple workshops were held to enable Elected Members to review and discuss strategic direction, what the impacts are of the lighter version of the LTP, community outcomes, current and future work programmes, the challenges Council is likely to face over the next three years and new work priorities to navigate those challenges. The CD and supporting information are a culmination of those activities.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The preparation, audit and adoption of a CD and supporting information is a statutory requirement. There are no alternative options for discussion in this report.

Consultation Document

The CD recognises that an LTP can be a large, complex, and occasionally technical document that can be difficult for the community to engage with effectively.

The LGA requires that the CD present only the issues that are ‘significant’ against the criteria in Council’s policy on Significance and Engagement or that Council specifically wishes to gather feedback on.

In the CD for 2024-27 the following issues are presented for public feedback:

1. Ngā Hononga Rautaki | Strategic linkages

- He rautaki whakaarotau | Our strategic priorities: Have been updated to acknowledge that our overarching priority for this LTP is to repair our transport network.
- Ngā hua ki te hāpori | our community outcomes. The CD acknowledges that our current suite of community outcomes is fit for purpose but minor wording changes to better reflect the outcome:
 - Change Connected communities that are prepared for the unexpected to Resilient communities that are prepared for the unexpected.
 - Remove and treasured from ‘A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki.
 - Rewording of ‘We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride to ‘We celebrate our unique culture and history’.

2. Key proposals

- Issue 1: Should we change the way we rate stormwater across the district?

This proposal asks if we should introduce a ‘public good’ charge and change the way we rate across the district.

- Issue 2: Should we change the way we rate for those who access or could access water supply and wastewater services?

This puts forward the same proposal under the consultation we conducted last year for district-wide rating but have included a third and fourth option for rating by scheme and ward.

- Issue 3: How do we continue to provide community services in the future?

The proposal asks if we either provide a multi-purpose centre for each ward or two multi-purpose centres for Bay of Islands-Whangaroa, one each for Kaikohe-Hokianga and Te Hiku wards.

A preferred option needs to be agreed upon before the consultation document is released to the public and the questions are succinct with the options.

3. Other information

We have a suite of policies etc, that have been updated to reflect changes in legislation, updating to current date/time formats and inclusion of current financial information. No other changes have been made to policies.

The Significance and Engagement Policy does not have to be revised and therefore no changes have been made. This policy will accompany the suite of supporting information, without the need to be adopted.

Supporting information

The information relied upon by the Consultation Document is attached and must be adopted by Council. These are:

- proposed significant forecasting assumptions
- proposed three-year financial strategy
- proposed five-year infrastructure strategy
- proposed capital works programme
- proposed forecast financial statements
- proposed forecast funding impact statements (whole of Council and activity)
- proposed funding impact statement (rates)
- proposed forecast reserve funds
- proposed accounting policies
- proposed revenue and financing policy
- proposed treasury, liability and investment policies
- proposed rates relief policies
- proposed fees and charges schedule for 2024/25.

Timeline to adoption of the final LTP

Consultation will be run in accordance with s83 of the LGA. The high-level consultation plan is as follows:

- This meeting – adoption of the supporting information and CD.
- 14 March to 15 April – community consultation consisting of primarily a webpage, with consultation information. We have also planned ‘pop ups’ in our main three service centres as well as an additional venue in Kerikeri. Attendance by the Mayor and Deputy Mayor, Councillors and Community Board members, and staff are requested.
- 24,30 April, 1 May (2 May - 1/2 day reserved) – verbal submissions to be held in Kaikohe and Kaitaia for those who opt to verbally submit.
- 7 May – Pre-deliberations workshop to discuss the feedback received.
- 15 May (20 May reserve day) – deliberations/decision making incorporating feedback received through submissions. Adoption of Fees and Charges schedule for 2024/25.
- 15 May to 14 June – update of all financials and preparation of final LTP for adoption.
- 26 June - adoption of final LTP, and the setting of rates for 2024/25.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Adoption of the CD and supporting information enables commencement of community engagement as required by section 93A of the LGA.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The LTP is the fundamental document that underpins all financial and budgetary provisions over the life of the Plan but does not, in itself, require specific financial arrangements other than those used for consultation.

ĀPITIHINGA / ATTACHMENTS

1. CD submission form - A4609988 [↓](#) 
2. Consultation Document final - A4610021 [↓](#) 
3. Proposed accounting policies - A4609824 [↓](#) 
4. Proposed capital works programme - A4609986 [↓](#) 
5. Proposed Community Outcomes - A4609816 [↓](#) 
6. Proposed fees and charges schedule 2024-25 - A4609842 [↓](#) 
7. Proposed Financial Strategy - A4609977 [↓](#) 
8. Proposed FNHL activities - A4609818 [↓](#) 
9. Proposed forecast financial statements - A4609984 [↓](#) 
10. Proposed forecast reserve funds - A4609979 [↓](#) 
11. Proposed funding impact statement - rates - A4609981 [↓](#) 
12. Proposed funding impacts statements - A4610031 [↓](#) 
13. Proposed Groups and activities - A4609826 [↓](#) 
14. Proposed Infrastructure Strategy - A4609820 [↓](#) 
15. Proposed Northland Inc Activities - A4609822 [↓](#) 
16. Proposed rating relief polices - A4609828 [↓](#) 
17. Proposed Revenue and Financing Policy - A4609836 [↓](#) 
18. Proposed significant forecasting assumptions - A4609830 [↓](#) 
19. Proposed Treasury, Liability and Investment policies - A4609838 [↓](#) 
20. Significance and engagement policy 2021 - A4609832 [↓](#) 
21. Supporting information disclaimer - A4609844 [↓](#) 
22. Te Mahi Tahi me te Maori working with Maori - A4609834 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	High degree of significance as it outlines Council's work programme and delivery to the community for the next three years.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act 2002 Local Government Rating Act 2002 Severe Weather Emergency Recovery (Local Government Act 2002 – Long Term Plan) Order 2023
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards have been included in the development of the Consultation Document and Supporting Information
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The views and preferences of Māori will be received as part of the engagement on the CD and supporting information. The possible implications for Māori may be considered significant.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The community at large is expected to have an interest in the content of the CD and supporting information.
State the financial implications and where budgetary provisions have been made to support this decision.	The LTP is the fundamental document that underpins all financial and budgetary provisions over the life of the Plan but does not, in itself, require specific financial arrangements other than those used for consultation.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

ME WHAKAWHITI KŌRERO WE NEED TO TALK



**Te Pae Tawhiti Tuhinga Uiuinga
Long Term Plan Consultation Document
2024-27**

Submission form

Māmā noa iho te whakapā mai! Making a submission is easy!

You can also submit online at www.fndc.govt.nz/ltp2024-27. Submitting online saves cost and time. If you need more space than is provided on this form, please feel free to write on extra pages. If you have extra information you would like council to consider, please attach it to your submission.

Please read through our consultation document available on our website: www.fndc.govt.nz/ltp2024-27 or in paper versions at any of our service centres, isites / information centres or libraries. Other supporting information is available on our website: www.fndc.govt.nz/ltp2024-27 or you can view the paper versions at Kaikohe, Kaitāia or Kerikeri service centres.

ISSUE 1

Which option do you think will work if we change the way we rate stormwater across the District (Select 1 option)

1. Do nothing
2. Change to a targeted rate based on land use and introduce a public good rate

Would you like to expand on your answer?

ISSUE 2

Do you support Council's preferred option about changing the way we rate for those who access or could access water supply and wastewater services? (Select 1 option)

1. Do nothing
2. Change to district-wide rates for those connected to / or have the ability to connect to water supply and / or wastewater services
3. Change to targeted ward rate for those connected to / or have the ability to connect to water supply and / or wastewater services
4. Change to targeted scheme-based operational rate for those connected to / or have the ability to connect to water supply and / or wastewater services

Would you like to expand on your answer?

ISSUE 3

Which option do you think will work if we change the way provide community services in the future? (Select 1 option)

1. Provide multi-purpose centres: two for Bay of Islands-Whangaroa, one each for Kaikohe-Hokianga, and Te Hiku
2. Provide a multi-purpose centre for each ward
3. Do nothing

Would you like to expand on your answer?

Is there anything else you want to provide feedback on?

About you

First Name *(required)*

Last Name *(required)*

Organisation *(if applicable)*

Position in organisation *(if applicable)*

Your email *(required)*

Would you like to present your submission verbally?

- Yes *Verbal submissions will be held in Council Chamber, Kaikohe - 24, 30 April and at Te Ahu, Kaitaia - 1 May. Those participating will be allowed 10 minutes to present their submission. We will contact you by email or phone about scheduling a time for your verbal submission.*
- No

Phone *(if you wish to present your submission verbally, we will contact you by email or phone)*

Which ward do you live in? *(Select 1 option)*

- Te Hiku (North)
- Kaikohe-Hokianga (West)
- Bay of Islands-Whangaroa (East)
- Outside Far North

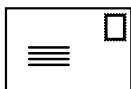
Would you like to be informed about future consultations? *(required)*

- Yes
- No

Anyone is invited to give feedback using this form, either online or written. Feedback can be from an individual or on behalf of an organisation. Your personal information will not be used for any purpose other than updating you on outcome of this consultation, unless you have indicated you wish to be informed about future consultations. Your personal information is handled according to the principles of the Privacy Act 1993. *(required)*

- I have read the terms of this public consultation

SUBMISSIONS CLOSE AT 5.00 PM ON MONDAY 15 APRIL 2024



By post:
LTP submissions
Far North District Council
Private Bag 752
Kaikohe 0440



In person:
hand it in to any council service centre,
library or isite/information centre.

6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

7 TE KAPINGA HUI / MEETING CLOSE