



**Far North  
District Council**



**Te Kaunihera o Te Hiku o te Ika**

# **AGENDA**

## **Bay of Islands-Whangaroa Community Board Meeting**

**Thursday, 21 March 2024**

**Time: 10.00am**

**Location: Turner Centre, Kerikeri**

**Membership:**

Chairperson Belinda Ward  
Deputy Chairperson Lane Ayr  
Councillor Ann Court  
Member Bruce Mills  
Member Amy Slack  
Member Roddy Hapati-Pihema  
Member Jane Hindle  
Member Tyler Bamber



**The Local Government Act 2002 states the role of a Community Board is to:**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

### Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings;
  - b) Varying the venues of Board meetings to enable access by members of the community.
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

### Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Bay of Islands-Whangaroa Community Board Meeting**  
**will be held at the Turner Centre, Kerikeri on:**  
**Thursday 21 March 2024 at 10.00am**

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**Te Paeroa Mahi / Order of Business**

|           |  |           |
|-----------|--|-----------|
| <b>1</b>  | <b>Karakia Timatanga / Opening Prayer .....</b>                                    | <b>7</b>  |
| <b>2</b>  | <b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest .....</b> | <b>7</b>  |
| <b>3</b>  | <b>Te Wāhanga Tūmatanui / Public Forum.....</b>                                    | <b>7</b>  |
| <b>4</b>  | <b>Ngā Tono Kōrero / Deputation.....</b>   | <b>7</b>  |
| <b>5</b>  | <b>Ngā Kaikōrero / Speakers .....</b>  | <b>7</b>  |
| <b>6</b>  | <b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes .....</b> | <b>8</b>  |
| 6.1       | Confirmation of Previous Minutes .....   | 8         |
| <b>7</b>  | <b>Ngā Pūrongo / Reports.....</b>  | <b>15</b> |
| 7.1       | Chairperson and Members Report.....  | 15        |
| 7.2       | Road Naming - 119 Redcliffs Road, Kerikeri.....                                    | 28        |
| 7.3       | Road Naming - 4999 - 5001 State Highway 1, Kawakawa.....                           | 32        |
| 7.4       | Road Naming - 66 Access Road, Kerikeri.....  | 36        |
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| <b>8</b>  | <b>Ngā Pūrongo Taipitopito / Information Reports .....</b>                         | <b>84</b> |
| 8.1       | Bay of Islands-Whangaroa Community Board February Open Resolution Report...        | 84        |
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## **1 KARAKIA TIMATANGA / OPENING PRAYER**

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

## **2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

## **3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

To be confirmed on the day.

## **4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

## **5 NGĀ KAIKŌRERO / SPEAKERS**

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A4605621

**Author:** Fleur Beresford, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

#### NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 15 February 2024 are a true and correct record.

#### 1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

#### 3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### NGĀ ĀPITIHINGA / ATTACHMENTS

1. **2024-02-15 Bay of Islands-Whangaroa Community Board Minutes [A4574253] - A4574253** [↓](#) 

**Te Hōtaka Take Ōkawa / Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance requirement</b>   | <b>Te Aromatawai Kaimahi / Staff assessment</b>   |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a matter of low significance.   |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | This report complies with the Local Government Act 2002 Schedule 7 Section 28.  |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as part of the individuals report.                                 |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There are no financial implications requiring input from the Chief Financial Officer.   |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.   |

Bay of Islands-Whangaroa Community Board Meeting Minutes

15 February 2024

**MINUTES OF  
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING  
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI  
ON THURSDAY, 15 FEBRUARY 2024 AT 10.00AM**

**PRESENT:** Chairperson Belinda Ward, Member Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Jane Hindle, Member Tyler Bamber

**STAFF PRESENT:** Kim Hammond (Community Board Co-ordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor – Stakeholder Relationships), Casey Gannon (Manager – Democracy Services), Ellie Greenwood (Democracy Advisor – Democracy Services), Fleur Beresford (Democracy Advisor - Democracy Services), Harley Alexander (Multimedia Strategy and Communications Advisor - Communications and Engagement), Lawrence Wharerau (Virtually) (Kaiarahi Kaupapa Māori - Te Hono), Peggy Veen (Principal Advisor – Strategic Relationships), Scott May (Stakeholder Relationships), Grace Hamlin (Support Officer), Lisa Nelson (Support Officer), Maria Bullen (Support Officer), Rochelle Deane (Manager Compliance), Ken Ward (Virtually) (Team Leader – Monitoring).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

At 10.07am Member Tyler Bamber commenced the meeting with a karakia.

At 10:10 am, Councillor Ann Court joined the meeting.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**COMMITTEE RESOLUTION 2024/1**

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

**That the apology received from Member Roddy Hapati-Pihema be accepted and leave of absence granted.**

**CARRIED**

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Diane Eaglesome (Virtually) representing Glass Ceiling Collective in regard to the SparkLive Show;
- Claire Gordon/Jaime Pavlicevic representing Kitted NZ in regard to the Female Sport Art Exhibition;
- Haylee Koroi (Virtually) representing Toi Tangata in regard to Te Hotu Manawa Māori Wānanga's.

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15 February 2024

**6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4560427, pages 8 - 14 refers.

**RESOLUTION 2024/2**Moved: Chairperson Belinda Ward  
Seconded: Member Lane Ayr**That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 14 December 2023 are a true and correct record.****CARRIED****7 NGĀ PŪRONGO / REPORTS****7.1 CHAIRPERSON AND MEMBERS REPORT**

Agenda item 7.1 document number A4553569, pages 15 - 30 refers.

**RESOLUTION 2024/3**Moved: Member Jane Hindle  
Seconded: Member Amy Slack**That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Lane Ayr, Tyler Bamber and Jane Hindle.****CARRIED**

At 11:07 am, Member Amy Slack left the meeting.

At 11:10 am, Member Amy Slack returned to the meeting.

**7.2 ALFRESCO DINING APPLICATIONS**

Agenda item 7.2 document number A4541281, pages 31 - 41 refers.

**RESOLUTION 2024/4**Moved: Member Lane Ayr  
Seconded: Member Jane Hindle**That the Bay of Islands-Whangaroa Community Board:**

- a) **provide comment on the new alfresco dining approval application from Third Wheel Coffee Company, pursuant to the Council resolution passed on 30 June 2022; and**
- b) **provide comment on the new alfresco dining approval application from Paihia Bakery Espresso, pursuant to the Council resolution passed on 30 June 2022;**

**to assist with the final decision on the new applications.****In Favour:** Chairperson Belinda Ward, Lane Ayr, Bruce Mills, Amy Slack, Jane Hindle and Tyler Bamber**Abstained:** Cr Ann Court**CARRIED**

**7.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A4554914, pages 42 - 51 refers.

**RESOLUTION 2024/5**

Moved: Member Bruce Mills

Seconded: Member Amy Slack

**That the Bay of Islands-Whangaroa Community Board note the project reports received from:**

- 1. Our Kerikeri – Kerikeri Chess**
- 2. Northern Community Family Services**
- 3. Turner Centre – Kanikani Kanoa**
- 4. Turner Centre – Trouble in Paradise**

**CARRIED**

Chairperson Belinda Ward adjourned the meeting at 11.28am and recommenced at 11.58am.

**7.4a) FUNDING APPLICATIONS**

Agenda item 7.4 document number A4555208, pages 52 - 99 refers.

**RESOLUTION 2024/6**

Moved: Member Jane Hindle

Seconded: Member Bruce Mills

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$950.00 (plus GST if applicable) be paid from the Boards Community Fund account to ArtsXL for the costs of the 100x100 Art Exhibition 2024, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable;**
- ii) Proud, vibrant communities.**

In Favour: Chairperson Belinda Ward, Lane Ayr, Bruce Mills, Amy Slack, Jane Hindle and Tyler Bamber

Abstained: Cr Ann Court

**CARRIED**

**7.4b) FUNDING APPLICATIONS**

Agenda item 7.4 document number A4555208, pages 52 - 99 refers.

**RESOLUTION 2024/7**

Moved: Member Lane Ayr

Seconded: Member Tyler Bamber

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$5000.00 (plus GST if applicable) be paid from the Boards Community Fund account to Glass Ceiling Collective for the costs of the SparkLive show in the Bay of Islands-Whangaroa Ward, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable;**
- ii) Proud, vibrant communities.**

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Abstained: Cr Ann Court**CARRIED****7.4c) FUNDING APPLICATIONS**

Agenda item 7.4 document number A4555208, pages 52 - 99 refers.

**RESOLUTION 2024/8**Moved: Member Lane Ayr  
Seconded: Member Jane Hindle

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$3000.00 (plus GST if applicable) be paid from the Boards Community Fund account to Kitted NZ for the costs of the female sport art exhibition, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable;**
- ii) Proud, vibrant communities.**

Abstained: Cr Ann Court**CARRIED****7.4d) FUNDING APPLICATIONS**

Agenda item 7.4 document number A4555208, pages 52 - 99 refers.

**MOTION**Moved: Member Bruce Mills  
Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$5000.00** (plus GST if applicable) be paid from the Boards Community Fund account to Toi Tangata for the costs of the Te Hotu Manawa Māori Wānanga's, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable;
- ii) Proud, vibrant communities.

**AMENDMENT**Moved: Member Amy Slack  
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$2700.00** (plus GST if applicable) be paid from the Boards Community Fund account to Toi Tangata for the costs of the Te Hotu Manawa Māori Wānanga's, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable;
- ii) Proud, vibrant communities.

Abstained: Cr Ann Court

The amendment became the substantive motion.

**RESOLUTION 2024/9**Moved: Member Amy Slack  
Seconded: Member Jane Hindle

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$2700.00 (plus GST if applicable) be paid from the Boards Community Fund account to Toi Tangata for the**

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15 February 2024

**costs of the Te Hotu Manawa Māori Wānanga's, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable;**
- ii) Proud, vibrant communities.**

Abstained: Cr Ann Court, Lane Ayr

**CARRIED**

## **8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

### **8.1 SUMMARY OF APPLICATIONS JULY - DECEMBER 2023**

Agenda item 8.1 document number A4554899, pages 100 - 103 refers.

#### **RESOLUTION 2024/10**

Moved: Member Bruce Mills

Seconded: Member Amy Slack

**That Bay of Islands-Whangaroa Community Board note the report Summary of Applications July – December 2023.**

**CARRIED**

### **8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD FEBRUARY OPEN RESOLUTION REPORT**

Agenda item 8.2 document number A4560578, pages 104 - 106 refers.

#### **RESOLUTION 2024/11**

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

**That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board February Open Resolution Report.**

**CARRIED**

## **9 TE KAPINGA HUI / MEETING CLOSE**

Member Jane Hindle closed the meeting with a karakia at 12.26pm.

**The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 21 March 2024.**

.....  
**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 CHAIRPERSON AND MEMBERS REPORT

**File Number:** A4601581

**Author:** Kim Hammond, Community Board Coordinator

**Authoriser:** Scott May, Manager - Stakeholder Relationships

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

#### TŪTOHUNGA / RECOMMENDATION

**That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Lane Ayr, Amy Slack, Bruce Mills and Jane Hindle.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

#### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### ĀPITIHINGA / ATTACHMENTS

1. Chairperson Report - Belinda Ward - A4601751  
2. Members Report - Lane Ayr - A4599465  
3. Members Report - Amy Slack - A4601639  
4. Members Report - Bruce Mills - A4606224  
5. Members Report - Jane Hindle - A4599462  



## Member's Report

**Name:** Belinda Ward  
**Subdivision:** Paihia Subdivision  
**Date:** 30<sup>th</sup> January 2024 – 2<sup>nd</sup> March 2024

### Meetings Attended

| Date     | Meeting  | Comments   |
|----------|--|--|
| 30/01/24 | FNDC LTP Workshop  | FNDC - Kaikohe   |
| 01/02/24 | Viewed replay of Business Call Meeting from 14th December 2023 - Road closures wellbeing impact & low Events Funds Applications due to uncertainty | Virtual  |
| 02/02/24 | BOI-W CB Agenda preview  | Virtual  |
| 08/02/24 | FNDC Meeting   | Virtual  |
| 12/02/24 | Met with Focus Paihia CT Chair to discuss Kings Road Traffic Calming Plan  | Third Wheel Cafe Paihia  |
| 14/02/24 | Viewed replay of Housing for the Elderly Workshop  | Virtual  |
| 15/02/24 | BOI-W CB Meeting   | Turner Centre Kerikeri   |
| 19/02/24 | Site meeting with Solid Waste Manager to discuss Selwyn Rd Paihia rubbish & recycling bins.  | Selwyn Road service lane at the rear of NZFS & Paihia Swordfish Club entrance. |
| 20/02/24 | Viewed replay of Te Koukou - Transport Committee Meeting   | Virtual  |
| 21/02/24 | Financial Contributions Workshop - how we could collect & how they could be calculated.  | Virtual  |
| 22/02/24 | Solid Waste Services Re-tender & Community Services retender Supplier Workshop   | Virtual  |
| 23/02/24 | CB Chair catch up with Stakeholder Relationships Manager   | Virtual  |
| 24/02/24 | Attended Kaeo Bridge Upgrade Opening   | Kaeo Rugby Club  |
| 26/02/24 | FNDC Waitangi 2024 Feedback Hui for Thursday 29th de-brief with partners   | Virtual  |
| 27/02/24 | Tsunami Replacement Project meeting with 2 Northland Emergency Management Group & Hapu   | TB3 Trust Conference Facility 22 Te Kemara Ave Waitangi                        |

|          |  |         |
|----------|--|---------|
| 28/02/24 | Regional Tourism Update - Northland Inc. presentation & Q&A session - Focus on Brynderwyn closure & marketing. | Virtual |
|----------|--|---------|

### Community Issues

| Issue name         | Comment  |
|--------------------|--|
| Shippey's Waitangi | Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. <b>30/10/23 Awaiting reply from NRC</b>                                 |
| 26/01/24           | There is still much concern in the wider community about the proposed closure of the Brynderwyns to enable work to be completed. Thank you to Cr. Ann Court for your progress report.  |
| 24/01/24           | There is much discussion in the community about the need for maintenance & beautification works in the Waitangi area. With 2040 only 16 years away it is time to commence discussions, planning & funding sources. The Te Hono Team will call the first site meeting to start the conversation about leading into 2040 in the near future. |
| 06/02/24           | Resident down Road off Ladore Rd Kerikeri is having issues with no street sign & a neighbour installing speed bumps & depositing piles of kina shells on the road.   |
| 07/02/24           | Numerous complaints received from access & driveway issues blockages around Waitangi & Paihia on Waitangi Day. Many threatening & abusive people & no traffic management or Police to assist. I instructed all to lodge their own RFS's. This has been raised during the de-briefs.  |
| 09/02/24           | 4-5 tents & vehicles have moved back onto Shippey's Reserve following the Waitangi Day clean up. One tent & vehicles still in situ 12/02/24 No action taken.   |
| 29/02/24           | Concern around LOS edges & weed eating in Paihia CBD - FPCT moved swiftly to resolve issues. Contracts need monitoring!!   |

### Requests for Service (RFS)

| RFS number               | Date     | Comment   |
|--------------------------|----------|---|
| Via Solid Waste Engineer | 29/11/23 | An email was received from a resident requesting the removal /closure of the kerbside collection point on Montrose Road. CB need to advise Council under delegation? <b>No action taken</b>                                 |
| 4184582                  | 08/12/23 | An email was received from a resident via the Solid Waste Engineer requesting the removal /closure of the kerbside collection cnr. Wiroa & Ladore Roads. CB need to advise Council under delegation? <b>No action taken</b> |
| 4186238                  | 13/12/23 | Request for all broken traffic safety timber barriers along Te Karuwaha Parade Waitangi to be removed for health & safety &   |

|                           |          |   |
|---------------------------|----------|---|
|                           |          | beautification issues. <b>Response received from Ventia 21/12/23. "They are not deemed to pose a tripping hazard, FNDC are investigating options pending budget availability. As such no action will be taken by us at this time." Still not resolved satisfactorily 02/03/24</b>   |
| Discussion with staff     | 17/01/24 | Reserve signs need to be replaced on reserve next to Shippey's - the 2 existing posts are still in situ. Check for signage on the vacated Waitangi reserve. The post & sign opposite the reserve on Te Karuwha Parade (at the end of the wooden safety fence) has also been removed.<br>Parking Bylaw & signage on the northern end of Marsden Rd Paihia also needs checking to enable the Parking Warden to monitor & enforce. This will assist with the Freedom Camping issues of late. <b>Action required: RFS needs to be lodged formally</b> |
| 4189563                   | 22/01/24 | Various RFS's emailed by a resident regarding issues between Te Haumi, Paihia & the Waitangi Bridge. <b>Update: KH is forwarding to the perspective departments &amp; staff to action &amp; obtain feedback.</b>  |
| Email via KH              | 29/01/24 | Urgent action required to sweep all the sand off the Te Karuwha Parade Waitangi footpath before 2nd February. The sand has been there for well over a week since the last big seas. <b>Not actioned to date.</b>  |
| On Behalf                 | 31/01/24 | Additional clean up required for Waitangi Day - soil & rocks removed from road berm on Te Kemara Ave & additional weed eating & mowing around 2 x reserves near Shippey's required. Resolved swiftly.   |
| On Behalf                 | 31/01/24 | Petition re invasive weed in Watea's private lake - Referred to NRC & property owner to resolve.  |
| 4191200                   | 02/02/24 | Complaint received re campers in tents & vans with at least 6 off leash dogs blocking footpath on Te Karuwha Parade Waitangi. With 3 x cruise ships in everyone had to walk on the road - no action was taken.  |
| Email via KH on behalf    | 16/02/24 | 1. Designation of land behind fence near Waitangi Pensioner Flats.<br>2. Bollards need reinstating on Te Kemara Ave Reserve Waitangi.<br>3. Lucy Williams Reserve cnr Davis Cres & Marsden Roads Paihia - traffic barrier sleepers need re-pinning following their removal on Waitangi Day.   |
| Email via KH<br>On Behalf | 26/02/24 | Status of land at Totara North Rd where old tennis courts are & process to establish 2 x Pickle Ball courts on the site.  |

**Resource Consents:**

Proposal to construct 9 residential dwellings in the Residential Zone breaching the Residential Intensity & Setback from Boundaries Rule as a Discretionary Activity.  
Left for Member Lane Ayr to make comment.

The Hearing for 1526 SH10 Kerikeri RC 2220790 - RMALUC lodged 21<sup>st</sup> June 2022 is scheduled for March 6<sup>th</sup> 2024 9am at St. Johns Ambulance Kerikeri Rd Kerikeri. This clashes with our combined CB workshop in Kaitaia if anyone is interested in attending.

**Other Issues**

01/02/24 Squatters set up back on Te Karuwha Parade Reserve leading up to Waitangi Day.

Waitangi Day has become Waitangi Week - the outcome from the combined de-brief will identify what went well, what didn't & what we can improve on.

The clean up on the evening of the 6<sup>th</sup> & morning of the 7<sup>th</sup> February was a credit to all involved!!

## Member's Report

**Name:** J Lane Ayr  
**Subdivision:** Kerikeri  
**Date:** Jan 15/24 Feb 28/24

### Meetings Attended

| Date  | Meeting  | Comments            |
|-------|--|---------------------|
| 17/01 | Community Group "catch up" Kerikeri                          | 10 am – 1130 am     |
| 02/02 | Agenda preview with Chair zoom                               | 9.30 am - 11.00 am  |
| 08/02 | Community Group "catch up" Kerikeri                          | 10.30 am - 12.00 pm |
| 15/02 | BOI Whangaroa Community Board meeting Kerikeri Turner Centre | 9.30 am - 2.30pm    |

### Community Issues

| Issue name            | Comment                                   |
|-----------------------|---|
| Keri Community Groups | Seek funding for CBD planning if required |

### Requests for Service (RFS)

| RFS number | Date | Comment  |
|------------|------|--|
|            |      | <b>Alderton Park continues</b> Residents continue to contact me Im at a loss to answer them It now appears that staff member dealing with this issue has left FNDC will continue to seek clarification Issue appears to be that staff move and there is no "hand over" of issues |
|            |      | Waipapa Landing Bridge Currently under repair  |

### Resource Consents

|               |                 |   |
|---------------|-----------------|---|
| RC<br>2220714 | 57 Hall<br>Road | Submitted reply requesting extenuating reasons for variations and or possible benefits to community.<br><br>Received response claiming variations were "minor" If minor variations resulted to a 10% in number of lots, one would wonder the results of a "major" variation change The response claimed |
|---------------|-----------------|---|

|  |  |  |
|--|--|--|
|  |  | that the additional lots would benefit the Community due to the "housing shortage" in Kerikeri I am unaware of any housing shortage there are currently houses for sale in every area but even if there were a "shortage" there is no benefit to current rate payers |
|--|--|--|

**Other Issues**

Policies and procedures re the use of Council/public lands to be discussed with Board when time permits.

Suggested questions for Council/Board

- 1) Should existing rate/taxpayers be required to fund infrastructure for new Developments?
- 2) What percentage of Rates/Taxes should be spent of social equalization and or social equity?
- 3) Should a % of rates /taxes collected in a ward be allocated for expenditure in that ward?



## Member's Report

**Name:** Amy Slack  
**Subdivision:** Kerikeri Subdivision  
**Date:** 1 March 2024

### Meetings Attended

| Date     | Meeting    | Comments   |
|----------|------------|--|
| 15/02/24 | CB Meeting | Pre meeting catch up then first CB meeting for 2024, turner centre |

### Community Issues

| Issue name                           | Comment   |
|--------------------------------------|---|
| Kerikeri township traffic congestion | Continues to increase into 2024, especially around Hone Heke Rd and into Kerikeri township along Kerikeri Rd, both north and south. Increase in student cyclist numbers noted by community. |
| Landing Bridge                       | Great to see the repair done within a shortened expected time frame.  |
| Schools increasing in numbers        | Some questions from school around future growth as the schools see continual enrolments of new students - many new to the region and schools at capacity.                                   |
| Cherry Park house                    | Break ins- AED and front door damaged requiring repair.   |

### Requests for Service (RFS)

| RFS number | Date     | Comment  |
|------------|----------|--|
| ?          | 17/01/24 | Completed RFS to help with replacement of front door at cherry park house. This took a couple of weeks to repair but a more suitable product now in place. |
|            |          |  |

### Resource Consents:

#### Other Issues

- Several community members asking about community pool at Te Puawaitanga. Lack of swimming lessons in the area.
- Signage to reduce water consumption throughout town appreciated.



## Member's Report

Name: Bruce Mills  
 Subdivision: Whangaroa Subdivision  
 Date: December 2023 – February 2024

### Meetings Attended

| Date     | Meeting  | Comments   |
|----------|--|--|
| 08/12/23 | Santa Duties Start                               |  |
| 09/12/23 | Kaeo Christmas Parade                            | Great parade down SH10 to school. No issues.                         |
| 14/12/23 | Bay of Islands-Whangaroa Community Board meeting | Turner Centre, Kerikeri.   |
| 10/01/24 | Community Pool meeting                           | Trustees are very keen and doing well.                               |
| 19/01/24 | Northland Regional Council                       | Rock banks of Waikura Stream below walk bridge,                      |
| 08/02/24 | Meet with Sajsa from Healthy Families            | Kaeo Playground in regard to the sow machine.                        |
| 09/02/24 | Blessing and Opening of the Walk bridge          | Long awaited and it is fantastic.                                    |
| 12/02/24 | Meet with Sajsa from Healthy Families            | Kaeo Playground in regard to the sow machine.                        |
| 15/02/24 | Bay of Islands-Whangaroa Community Board meeting | Turner Centre, Kerikeri.   |
| 17/02/24 | Iron-Mahue                                       | Fantastic event. I provided 5 kayaks and my whanau for water safety. |
| 20/02/24 | Interview with Stuff                             | Kaeo's two laned bridge.   |
| 21/02/24 | New Zealand Transport Agency meeting             | Traffic safety and speed limits in Kaeo.                             |
| 24/02/24 | Kaeo SH10 2 lane bridge opening                  | Kaeo Rugby Club  |
| 28/02/24 | Community Pool meeting                           |  |
| 04/03/24 | Whangaroa Community Trust meeting                | Mad Hatters, Kaeo  |
| 04/03/24 | Far North Holdings Limited                       | Regarding improvements to wharves.                                   |

**Community Issues**

| Issue name   | Comment  |
|--------------|--|
| Roading      | The state of rural roads is terrible, the grading has been stopped until later in March due to dry weather.              |
| Speed Limits | Omaunu Road, Kaeo is 100km which is too fast for this road. This needs to be included as part of the safer speed limits. |

**Requests for Service (RFS)**

| RFS number  | Date | Comment   |
|-------------|------|---|
| RFS 4192846 |      | Graffiti on Lake Manuwai toilets – completed.   |
| RFS 4192878 |      | Long vegetation imposing over footpath on Omaunu Road. Wheelchair tipped over/ 100km speed limit. |



## Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 26 January – 28 February 2024

Far North District Council Community Outcomes are as follows:

| Outcome 1   | Outcome 2   | Outcome 3                  | Outcome 4   | Outcome 5   |
|---|---|----------------------------|---|---|
| Communities that are healthy, safe, connected and sustainable | Connected and engaged communities prepared for the unexpected | Proud, vibrant communities | Prosperous communities supported by a sustainable economy | A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki |

### Meetings Attended

| Date      | Priority   | Meeting  | Comments   |
|-----------|------------|--|--|
| 23 Jan 24 | #3,5       | Attended official Ruapekapeka Road opening and MoU with Doc for management.                                    | Awesome occasion.                                  |
| 1 Feb 24  | #3,4,5     | Teams Meeting with Jason Cauvain & Anna Wolterbeek to discuss ToR  | Getting input on ToR for Governance group.         |
| 4-6 Feb   | #3,4,5     | Attended various hui and kōrero around Waitangi event  | Catching up with people                            |
| 9 Feb 24  | #3,4,5     | Kick off meeting for Governance Working Group, Russell Kororāreka Placemaking                                  | Initial project meeting to get the group together. |
| 13 Feb 24 | #3,4,5     | Teams with Anna Wolterbeek and Kim Hammond to debrief on Placemaking meeting                                   | Click or tap here to enter text.                   |
| 14 Feb 24 | #3,4,5     | Meeting with Chris Galbraith, Myjanne Jensen and Kiley Vujcich to review various projects in Ōpua & Kororāreka | Regular catch up.                                  |
| 15 Feb 24 | #1,2,3,4,5 | Community Board meeting  | The Turner Centre                                  |
| 20 Feb 24 | #1,2       | Resilient Russell monthly meeting. Update on Community Services contract timeline                              | Concern that local contractors will miss out.      |
| 22 Feb 24 | #3,4,5     | Teams meeting with Jaye Michalick, Tammy Wooster, Anna Wolterbeek and Kim Hammond.                             | Review Placemaking project for Russell Kororāreka. |
| 26 Feb 24 | #3,5       | Teams meeting to review Waitangi Day   | Council engagement in day                          |
| 26 Feb 24 | #1,3       | Russell Town Hall meeting. New appliances in kitchen, still waiting for FNDC maintenance.                      | Maintenance work to be done in April finally.      |

|                  |            |   |   |
|------------------|------------|---|---|
| 28 Feb 24        | #1,4       | Teams Brynderwyns update from Northland Inc and NZTA Waka Kotahi  | Reivew of plans to mitigate road upgrades.  |
| 26 Jan to 27 Feb | #1,2,3,4,5 | Created 19 posts for the BOI-Whangaroa Community Board page.<br>Reach 20,685 ↑ 114%   Visits 1499 ↑ 293.4%   Page Followers 1,016 (↑982)   New Likes 27 ↑ | Most popular posts were Vert Jam (6.8K) Hapū environmental funding (5.6K) Waitangi events schedule (5.5K) Waikare Road works (4.8K) Ōpua to Paihia walkway closures... again (4.6K) |

**My top projects**

|   |   |  |
|---|---|--|
| 1 | <b>Russell Kororāreka Placemaking initiative</b><br>#3, 4, 5                      | First meeting has been held with the various community organisations as part of the Governance Working Group. Second meeting to be held in March with Council staff presenting Placemaking Guidelines. Secured location for Pop-up for community engagement, thanks Ray White. |
| 2 | <b>Community Emergency Response in Kororāreka Hapori Whanaui Russell</b><br>#1, 3 | This needs to be picked up again after the New Year and progressed. In particular, outlying areas on the back road need to be contacted again.   |
| 3 | <b>Russell-Ōpua to Paihia walkway /cycleway</b><br>#3, 4                          | Ensuring community is kept updated with the various closures and supporting progress on the shared walkway-cycleway from Russell.  |
| 4 | <b>Derrick Landing Te Tauranga Waka</b><br>#3, 5                                  | Site of significance to local Hapū, particularly for Kaupapa waka. Roddy and I are working together on this one. Need to pick this one up again now we are in the new year.  |

**Other Community Issues**

| Issue name                          | Comment   |
|-------------------------------------|---|
| Parking in Russell over summer #3,4 | This is another perennial problem, exacerbated by trailers using the boat ramp. Again this is a short term issue and needs some creative thinking for a temporary solution rather than significant ratepayer funded infrastructure. |
| Maromaku Toilet #1, 3               | Community will apply for funding of 50% of the installation costs to the Community Board under the Placemaking fund. Have contacted project lead a couple of times but no response. Will keep chasing.                              |
| Russell Urupā (Cemetery) #1, 3, 5   | This has been delayed until June so will miss the ANZAC window unfortunately.   |
| Russell Boat ramp carpark #3, 4, 5  | This is now scheduled to start in April.  |
| Russell Drainage #1, 2              | Council staff that the area by the boat ramp car park needs to be done prior to the FNHL boat ramp project. District Engineer has resigned unfortunately.   |

|  |  |
|--|--|
| Maromaku and Matawai Roding<br><b>#1, 2, 3</b> | Roddy and I would like an assessment of the overall area with a plan to carry out work in an orderly and systematic fashion that the community can understand. |
|--|--|

**Requests for Service (RFS)**

| RFS number                      | Date                   | Comment   |
|---------------------------------|------------------------|---|
| (4125516)<br>4139501            | (1/9/2022)<br>16/12/22 | Matauhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. <b>MORE SILT REMOVAL. NEEDS TO GO IN LTP.</b>                |
| 4139843                         | 20/12/2022             | <del>Reinstate the yellow lines on Long Beach Road to prevent parking at turning circle and by fig tree (road narrows). Yellow lines continue to be refreshed but nothing here.</del> <b>STILL WAITING.</b> |
| 4150811                         | 17/03/2023             | Causeway to Russell Boat Club on Matauhi Road (paper road section) needs repairs for safety reason. Will need legal, roading and engineers involved. <b>ENGINEERING DESIGN COMPLETED, NOW WHAT?</b>         |
| 4174834                         | 11/04/2023             | Boat hull on reserve on Te Hue. Encroachment officer waiting to arrange a site visit. <b>THIS IS ON HOLD FOR SOME REASON.</b>   |
| 4127193,<br>4111164,<br>4118337 | 01/04/2022             | Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. <b>ENGINEERING DESIGN COMPLETED, NOW WHAT?</b>                          |
| 4175408                         | 15/09/2023             | Stormwater and drainage issues from Long Beach Road onto Duffus Estate land, longstanding and not resolved.   |
| 4178870                         | 16/10/2023             | Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced and kerbing and road drainage needs to be fixed. Awaiting site visit  |
| 4179412                         | 20/10/2023             | Subsidence and slip on Towai Road. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee.   |
| 4189665                         | 22/01/2024             | <del>Flax plants on bend at Long Beach Road obstructing the road making the corner very dangerous for traffic, particularly with large vehicles.</del>  |
| 4190086                         | 24/01/2024             | <del>Moth plant growing by Council public toilets on Long Beach. One of many outbreaks of moth plant on road reserves.</del>  |

**Other issues**

Still issues with lack of communication to CB members about activities which directly affect their communities, i.e. repairs to the Ōpua to Paihia track – only found out about it through a media post on the FNDC website, nothing from the department. Unsurprisingly, people were still trying to use the path.

A mobile license (MOBILE-1) was issued to a food vendor to sell food on the Wharf in Paihia and Russell and the Strand. This is right opposite two restaurants, and round the corner from two others. I received a number of complaints from the restaurant owners. Council should not have issued a Mobile license within 400 metres of other businesses selling similar goods or services, and curiously they do not have jurisdiction over the wharf (FNHL and the Wharf Trust). I would like to know how this happened. Have not heard back, still need to follow up.

**7.2 ROAD NAMING - 119 REDCLIFFS ROAD, KERIKERI****File Number: A4598191****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Tanya Proctor, Head of Infrastructure Strategy****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name a private road.

**WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY**

- A Road Naming application to name a private road addressed at 119 Redcliffs Road, Kerikeri was received.
- Community Boards have the delegated authority to allocate names for previously unnamed local roads, reserves and other community facilities.

**TŪTOHUNGA / RECOMMENDATION**

**That Bay of Islands-Whangaroa Community Board name the private road currently addressed at 119 Redcliffs Road, as Meridian Drive.**

**1) TĀHUHU KŌRERO / BACKGROUND**

Meridian Farm Ltd submitted an application to name a private road located at 119 Redcliffs Road on the 11<sup>th</sup> of September 2023. This road was formed as a result of the subdivision, creating 4 additional lots.

Included in the application were three proposed road names. Meridian Drive was proposed due to Meridian being the name of the farm for many years. Te Awa Drive was proposed due to the property being bordered by Rangitane River. Quarry Drive was proposed as the property used to quarry for Opito Bay Road.

The suggested names were sent off to Land Information New Zealand for approval. A response was received confirming all proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011.

The names were sent to Ngāti Rēhia for feedback. They responded stating they are happy with the proposed names.

| Road Naming - 4999 - 5001 State Highway 1, Kawakawa |                   |
|---|-------------------|
| LINZ Approval                                       | YES               |
| Hapu Consultation                                   | YES - Ngāti Rēhia |
| Map attached  | YES               |
| Owner Consent                                       | N/A               |

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The proposed road names are as follows:

1. Meridian Drive;
2. Te Awa Drive;
3. Quarry Drive.

The Roding Team and Land Information New Zealand have no objections to the names suggested above.

**TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

**ĀPITIHINGA / ATTACHMENTS**

1. Map - A4598101 [↓](#) 

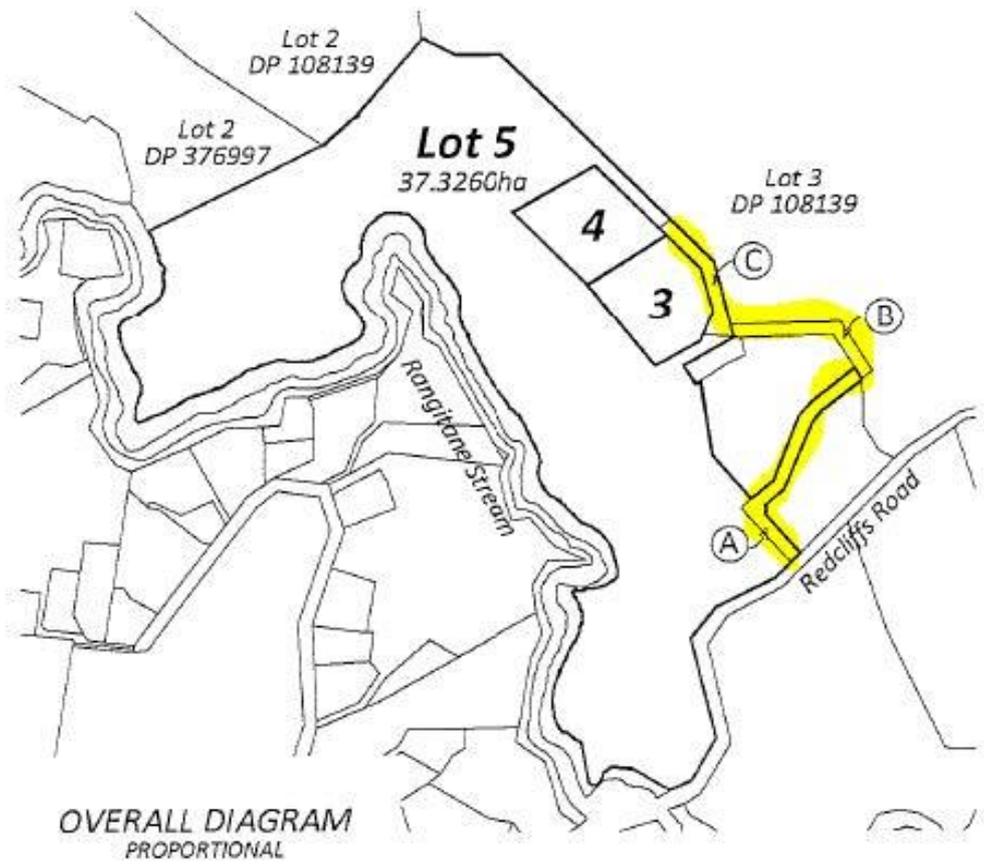
**HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is the naming of a private road and is of low significance.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | No district wide relevance and the Community Board have the delegated authority to approve road names.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.<br><br>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | Ngāti Rēhia were consulted during the road naming process and have approved all proposed names.   |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | This is a new subdivision and there are currently no property owners.   |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant. |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.   |

| MEMORANDUM OF EASEMENTS                        |        |                    |                      |
|--|--------|--------------------|----------------------|
| PURPOSE  | SHOWN  | SERVIENT TENEMENT  | DOMINANT TENEMENT    |
| RIGHT OF WAY, TELECOMMUNICATIONS & ELECTRICITY | (B)    | LOT 3<br>DP 108139 | LOTS 3 & 4<br>HEREON |
|  | (A)(C) | LOT 5<br>HEREON    |                      |



**7.3 ROAD NAMING - 4999 - 5001 STATE HIGHWAY 1, KAWAKAWA****File Number: A4603360****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Tanya Proctor, Head of Infrastructure Strategy****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Bay of Islands- Whangaroa Community Board name the private road currently addressed at 4999 – 5001 State Highway 1, Kawakawa

**WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY**

- A road naming application to name a private road addressed at 4999 – 5001 State Highway 1, Kawakawa was received.
- Community Boards have the delegated authority to allocate names for previously unnamed private road, reserves and other community facilities.

**TŪTOHUNGA / RECOMMENDATION**

**That Bay of Islands- Whangaroa Community Board name the new road currently addressed at 4999 – 5001 State Highway 1, Kawakawa, as “Te Waerenga Drive”.**

**1) TĀHUHU KŌRERO / BACKGROUND**

An application was made by Advance Build Ltd on the 8<sup>th</sup> of February to name a road in which 7 new dwellings will be built.

The applicant proposed Te Waerenga as its road name as this name means “Clearing” or “Clearing of a new path for new gardens and growth” in relation to the work they have put in over the past few months with everything being cleared and allowing new growth to begin.

There is also a place on the farm that was named Te Waerenga and hasn’t been used in many years. They would like to bring that name forward again and “bring it back to life.”

The suggested names were sent off to Land Information New Zealand for approval. A response was received confirming 3 out of 4 proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011. Cherrington Drive was declined for use as there is a road named “Cherrington Road” in Moerewa.

Te Hono consulted with Ngāti Hine when choosing the names for the roads. Ngāti Hine approved the suggested names for this area.

| Road Naming - 4999 - 5001 State Highway 1, Kawakawa |                  |
|---|------------------|
| LINZ Approval                                       | YES              |
| Hapu Consultation                                   | YES - Ngati Hine |
| Map attached  | YES              |
| Owner Consent                                       | N/A              |

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The proposed names are as follows:

1. Te Waerenga Drive;
2. Te Pa Harakeke Lane;
3. Hui Maihi Kawiti Lane.

**TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

**ĀPITIHINGA / ATTACHMENTS**

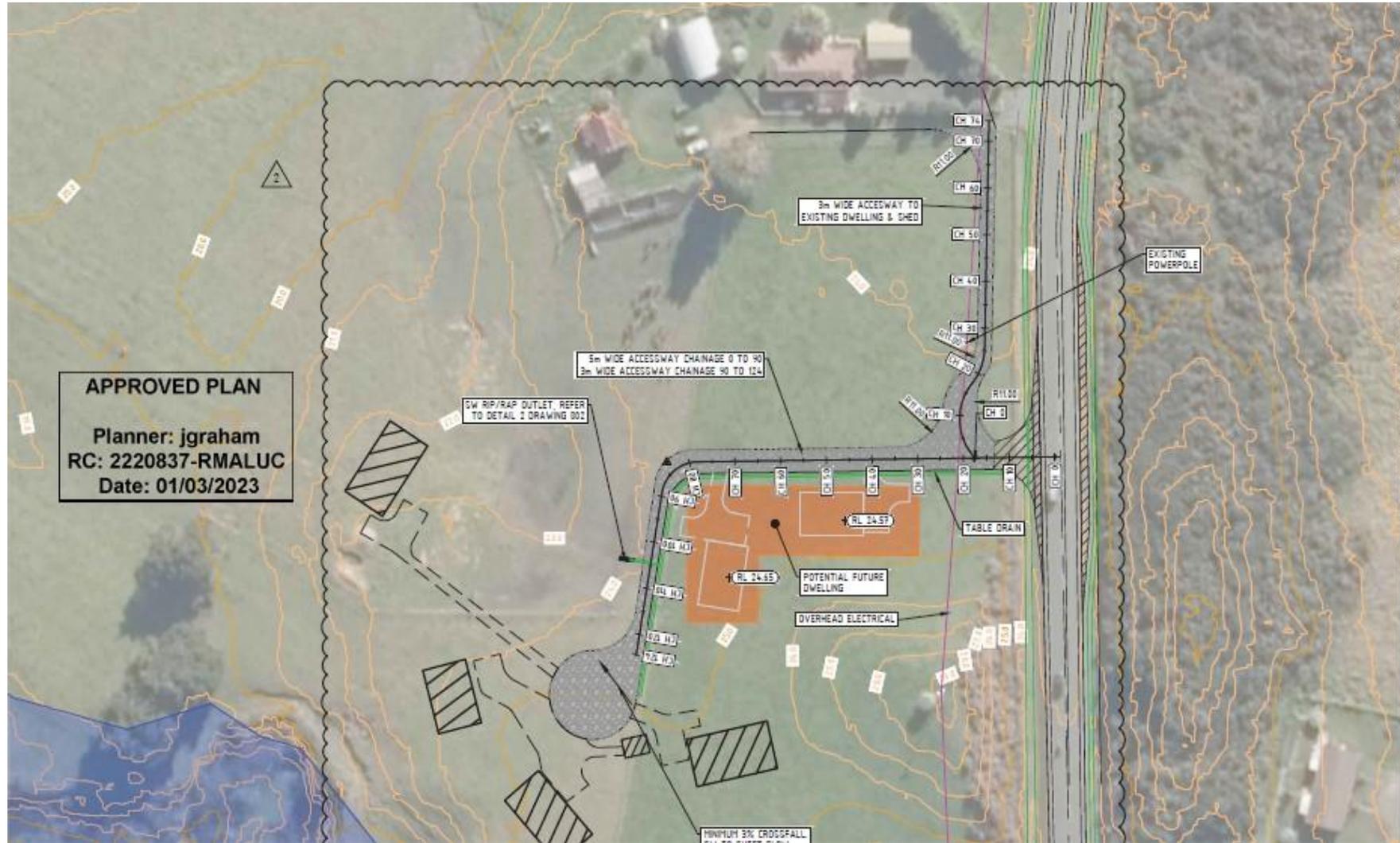
1. **4999 - 5001 State Highway 1 Map - A4600824** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is the naming of a private road and is of low significance.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | No district wide relevance and the Community Board have the delegated authority to approve road names.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.<br><br>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | Hapu/Iwi were asked for their feedback by the applicant. Ngāti Hine approved the proposed names.  |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | This is a new subdivision and there are currently no property owners.   |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant. |
| Chief Financial Officer review.   | The Chief Financial Officer as not reviewed this report.  |



**7.4 ROAD NAMING - 66 ACCESS ROAD, KERIKERI****File Number:** A4604611**Author:** Trinity Lane, Finance and Customer Services Administrator**Authoriser:** Tanya Proctor, Head of Infrastructure Strategy**TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Bay of Islands-Whangaroa Community Board name the Right of Way currently addressed at 66 Access Road, Kerikeri.

**WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY**

- A road naming application to name a Right of Way addressed at 66 Access Road, Kerikeri was received.
- Community Boards have the delegated authority to allocate names for previously unnamed private road, reserves and other community facilities.

**TŪTOHUNGA / RECOMMENDATION**

**That Bay of Islands- Whangaroa Community Board name the road currently addressed at 66 Access Road, Kerikeri, as “Oak Rise”.**

**1) TĀHUHU KŌRERO / BACKGROUND**

An application was made by Advanced Build Ltd on the 30<sup>th</sup> of November 2023 to name a road in which 7 new dwelling will be built.

The applicant proposed Oak Rise as its road name as there is a large oak tree situated in one of the lots bringing the road name significant meaning and impact to the surrounding area.

The suggested names were sent off to Land Information New Zealand for approval. A response was received confirming 2 out of 3 proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011. Lone Oak Lane was declined for use as there is a road named “Lone Gum Lane” in Kerikeri.

Te Hono consulted with Ngāti Rēhia when choosing the names for the roads. Ngāti Rēhia approved the suggested names for this area.

| Road Naming - 4999 - 5001 State Highway 1, Kawakawa |                   |
|---|-------------------|
| LINZ Approval                                       | YES               |
| Hapu Consultation                                   | YES - Ngāti Rēhia |
| Map attached  | YES               |
| Owner Consent                                       | N/A               |

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The proposed names are as follows:

1. Oak Rise;
2. Lone Oak Place.

**TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

**ĀPITIHINGA / ATTACHMENTS**

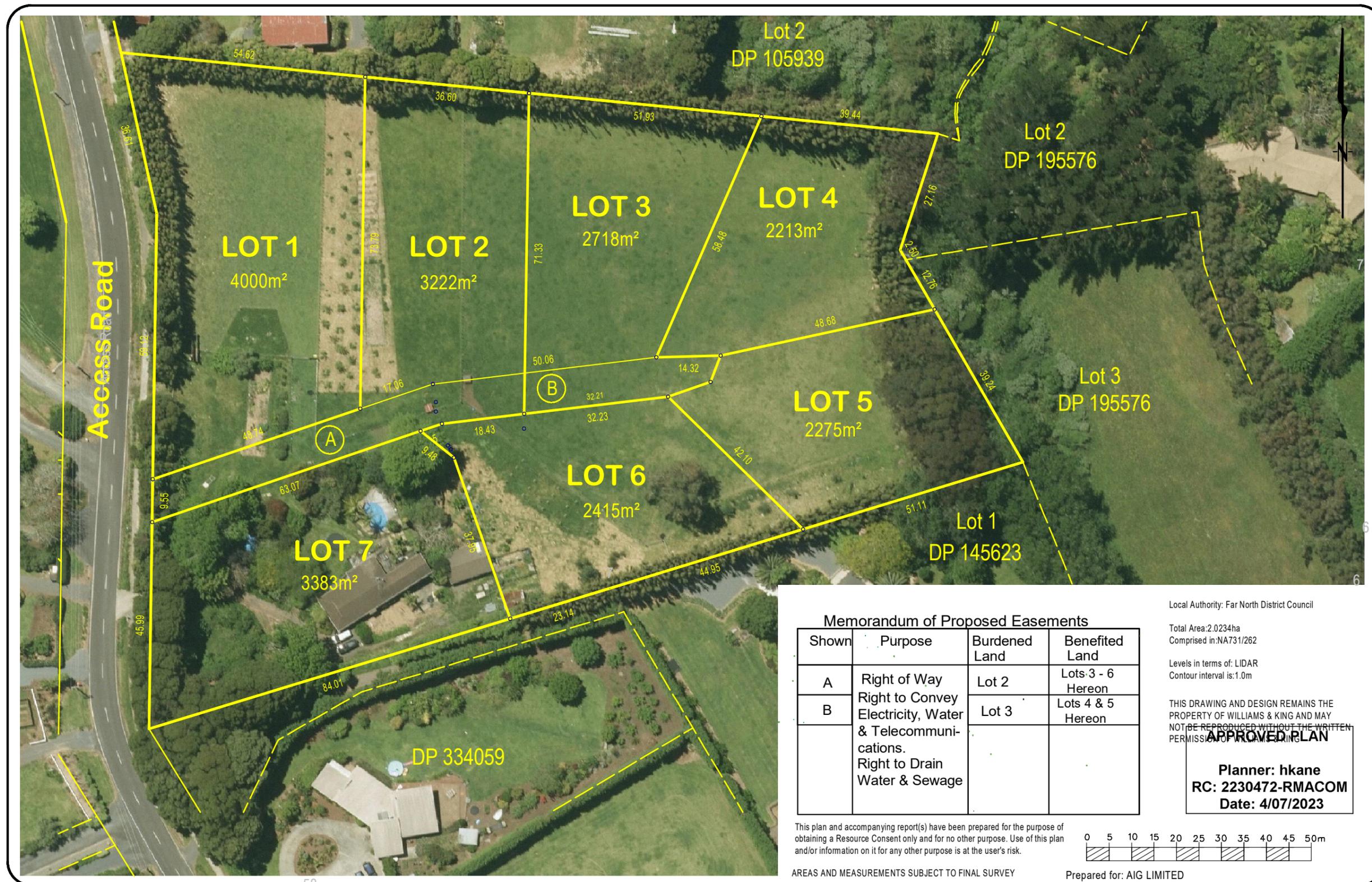
1. Map - A4604597 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is the naming of a Right of Way and is of low significance.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | No district wide relevance and the Community Board have the delegated authority to approve road names.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.<br><br>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | Hapu/Iwi were asked for their feedback by the applicant. Ngāti Rēhia approved the proposed names.   |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | This is a new subdivision and there are currently no property owners.   |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant. |
| Chief Financial Officer review.   | The Chief Financial Officer as not reviewed this report.  |



**Memorandum of Proposed Easements**

| Shown | Purpose  | Burdened Land | Benefited Land       |
|-------|--|---------------|----------------------|
| A     | Right of Way<br>Right to Convey<br>Electricity, Water<br>& Telecommunications.<br>Right to Drain<br>Water & Sewage | Lot 2         | Lots 3 - 6<br>Hereon |
| B     |  | Lot 3         | Lots 4 & 5<br>Hereon |
|       |  |               |                      |

Local Authority: Far North District Council

Total Area: 2.0234ha  
Comprised in: NA731/262

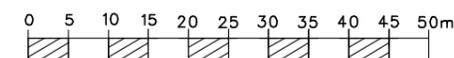
Levels in terms of: LIDAR  
Contour interval is: 1.0m

THIS DRAWING AND DESIGN REMAINS THE  
PROPERTY OF WILLIAMS & KING AND MAY  
NOT BE REPRODUCED WITHOUT THE WRITTEN  
PERMISSION OF WILLIAMS & KING

**APPROVED PLAN**

**Planner: hkane**  
**RC: 2230472-RMACOM**  
**Date: 4/07/2023**

This plan and accompanying report(s) have been prepared for the purpose of obtaining a Resource Consent only and for no other purpose. Use of this plan and/or information on it for any other purpose is at the user's risk.



AREAS AND MEASUREMENTS SUBJECT TO FINAL SURVEY

Prepared for: AIG LIMITED

**WILLIAMS AND KING**  
Registered Land Surveyors, Planners &  
Land Development Consultants

Ph: (09) 407 6030      27 Hobson Ave  
Email: kerikeri@saps.co.nz      PO Box 937 Kerikeri

PROPOSED SUBDIVISION OF LOT 2 DP 25533

| Name   | Date     | SCALE | SHEET SIZE |
|--------|----------|-------|------------|
| Survey |          | 1:750 | A3         |
| Design |          |       |            |
| Drawn  | Apr 2022 |       |            |
| Rev    | Dec 2022 |       |            |

23514



## 7.5 PROJECT FUNDING REPORTS

**File Number:** A4602124  
**Author:** Kathryn Trewin, Funding Advisor  
**Authoriser:** Scott May, Manager - Stakeholder Relationships

### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

### TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board note the project reports received from:

1. Northland Floral Art Society;
2. Turner Centre – Reuben Rameka;
3. Kawakawa Business Association – Christmas 2023;
4. Te Kamura Kura – Whangaroa Arts Festival.

### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

### ĀPITIHINGA / ATTACHMENTS

1. Northland Floral Art Society - A4601999 [↓](#) 
2. Turner Centre - Reuben Rameka - A4601997 [↓](#) 
3. Kawakawa Business Association - Christmas 2023 - A4602000 [↓](#) 
4. Te Kamura Kura - Whangaroa Arts Festival - A4601998 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
  
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>  | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|--|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>   | This is a matter of low significance.   |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.  | Community Grant Policy.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.  | This report does not have district-wide relevance.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | No implications for Māori in relation to land and/or water.   |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).   | Considered in the application.  |
| State the financial implications and where budgetary provisions have been made to support this decision.   | Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy. |
| Chief Financial Officer review.  | The Chief Financial Officer has not reviewed this report.   |



**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email (is preferred) OR:

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

Kerikeri Service Centre  
25 JAN 2024

Name of organisation: Floral Art Northland Area

Name & location of project: Kerikeri Sports Complex

Date of project/activity: 16/17/18 November 2023

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$2000.00

Board meeting date the grant was approved: July Meeting 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

| Supplier/Description                   | \$amount | Receipt/s attached (please tick) |
|--|----------|----------------------------------|
| <u>See attached</u>                    | \$       |                                  |
| <u>Budget &amp; Actual Expenditure</u> | \$       |                                  |
|  | \$       |                                  |
|  | \$       |                                  |
| Total:                                 | \$       |                                  |

Give a brief description of the highlights of your project including numbers participating:

Open to Public 18th November. Due to High Watter & Weather every. Involved a Ninety Seven attendees. To liaise and co-operate with allied organisations Garden Club, Art Clubs, environmental awareness and conservation within the community. To show, develop and facilitate education, need to provide education of the Art of Floral design to all age groups including School Children

Private Bag 752, Memorial Ave, Kaikohe 0440, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 7750 Fax: (09) 401 7137 Email: nct.us@fndc.nort.nz Website: www.fndc.nort.nz

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Creating a positive perspective on the uncertainty of the last years of COVID, we invited the For North Community to view our interpretations of these titles. We anticipate that many of the public will increase membership and wetheri Kerikeri interest from all ages to attend club days and experience the world of floral art and facilitate education

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Have attached our marketing on the Kerikeri Facebook e Events Northland the poster, post for several weeks. Road signs place in several areas by the 4 clubs. On the below Facebook e website you will find the video of the designs that have been viewed through out NZ and the world

If you have a Facebook page that we can link to please give details:

Kerikeri Floral Art Group / Floral Art Society NZ. www.fasnz.org.nz

This report was completed by:

Name: [Redacted] Address: [Redacted] Phone: [Redacted] Email: [Redacted] Date: [Redacted]



**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

**Name of organisation:**

**Name & location of project:**

**Date of project/activity:**

**Which Community Board did you receive funding from?**

Te Hiku       Kaikohe-Hokianga       Bay of Islands-Whangaroa

**Amount received from the Community Fund:**

**Board meeting date the grant was approved:**

**Please give details of how the money was spent:**

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

| Supplier/Description                    | \$amount   | Receipt/s attached (please tick) |
|---|------------|----------------------------------|
| Music Commissioning Fee - Reuben Rameka | \$ \$2,500 | X                                |
| Petrol Auckland Return                  | \$ \$150   | X                                |
| Workshop/Performance Fee                | \$ \$250   | X                                |
|   | \$         |                                  |
| Total:                                  | \$ \$2,900 |                                  |

**Give a brief description of the highlights of your project including numbers participating:**

This grant enabled the Turner Centre to engage accomplished young Ngati Rehia composer Reuben Rameka to compose a stunning original song telling the story of his tupuna, Hone Heke. The song was workshopped and performed in te reo by the acclaimed New Zealand Secondary Schools Choir in front of an audience of 233 locals of all ages. The concert was free, enabling wide access. Please see the attached document for more information.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

The project benefitted our community by providing them with the opportunity to hear a high-quality piece of music telling a local story about a significant figure in our history, Hone Heke. Audience members said the experience was rewarding and moving. They praised the quality of the composition and the emotion and wairua of the song. They also appreciated the opportunity to watch a live rehearsal, which was a unique experience for most. Our team of dedicated volunteers ensured the smooth running of the event.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

Please see attached supporting document with photos, media coverage and acknowledgement of the Bay of Islands Whangaroa Community Board.

**If you have a Facebook page that we can link to please give details:**

<https://www.facebook.com/turner.centre>

**This report was completed by:**

Name: [Redacted]

Address: [Redacted]

Phone: [Redacted]

Email: [Redacted]

Date: [Redacted]



**Far North District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

Name of organisation: KAWAKAWA BUSINESS + COMMUNITY ASSOC.  
 Name & location of project: CHRISTMAS IN THE PARK, KAWAKAWA  
 Date of project/activity: 3RD DEC 2023

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 5000.00

Board meeting date the grant was approved: OCT 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

| Supplier/Description | \$amount | Receipt/s attached (please tick) |
|----------------------|----------|----------------------------------|
| See attached.        | \$       |                                  |
|                      | \$       |                                  |
|                      | \$       |                                  |
|                      | \$       |                                  |
|                      | Total:   | \$                               |

Give a brief description of the highlights of your project including numbers participating:

Approx 400 people attended throughout the day. We had entertainment - Kupa Haka, Musician, Food - BBQ sausage sizzle, lamb + ham rolls. Mr Whippy + Mr Frosty icecream + candy floss. 2x games w prizes. Santa + lolly scramble. Animal Rescue gave out food + treat worm, Bella Vac tree lamps. Rail pass giveaway.

Face Painting

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Despite the rain, people still came throughout the day. Everyone was excited - the games + prizes were very well received. Entire community effort - Police, Fire Brigade, Ngati Hine, donations from many local businesses. Our aim is to provide a day out for the entire whānau at no cost to them.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

[Empty box with horizontal lines for providing details and attachments]

If you have a Facebook page that we can link to please give details:

[Empty box for providing Facebook page details]

This report was completed by:

Name:

Address:

Phone

Email:

Date:

[Redacted area containing contact information]



**Far North District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to:** [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

**Name of organisation:** Te Kura o Hato Hohepa Te Kamura

**Name & location of project:** Whangaroa Arts Festival: Kaeo

**Date of project/activity:** 1 December 2023

Which Community Board did you receive funding from?

- Te Hiku     
  Kaikohe-Hokianga     
  Bay of Islands-Whangaroa

**Amount received from the Community Fund:** \$ 3500.00 plus GST (\$4025.00)

**Board meeting date the grant was approved:** 26 October 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

| Supplier/Description   | \$amount   | Receipt/s attached (please tick) |
|--|------------|----------------------------------|
| Marquee & zone surcharge & GST                                       | \$         | ✓                                |
| Seating  | \$ 2526.81 | ✓                                |
| PortaLoo   | \$ 400.00  | ✓                                |
| Labour for stage hire (construction of big stage) partially covered. | \$ 1098.19 | ✓                                |
| Total:   | \$ 4025.00 |                                  |

All gst inclusive.

Give a brief description of the highlights of your project including numbers participating:

The Whangaroa Arts Festival is an annual community event that celebrates the achievements of the children across our wider Whangaroa District. The Festival began in 2000 and is free to the community. As the smallest school in our District, we take immense pride in hosting our schools and community.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Over 300 children performed and near one thousand people attended over the course of the day. This year is also the first to provide a large, covered stage and a marquee with seating for 300 people. Supporters travelled from as far North as Kaitiaki and through to Kerikeri.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

I have attached photos of the event/venue. We advertised the event across social media and via our local schools. We also posted information to our Kura website.

If you have a Facebook page that we can link to please give details:

tekamura.school.nz/home/2023-hui-ahurei-whangaroa-arts-festival

This report was completed by:

Name:  
Address:  
Phone  
Email:  
Date:

[Redacted contact information]

**7.6 FUNDING APPLICATIONS****File Number:** A4602361**Author:** Kathryn Trewin, Funding Advisor**Authoriser:** Scott May, Manager - Stakeholder Relationships**TAKE PŪRONGO / PURPOSE OF THE REPORT**

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

**WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY**

- The Board has **\$77,303.52** to allocate for the Community Board Fund in the 2023/2024 financial year.
- The Board also has **\$100,060.00** to allocate for the Placemaking Fund for the 2023/2024 financial year.
- Four new applications have been received, requesting \$17,426.00.
- One resolution from 2022 is recommended to be rescinded as funds have not been uplifted, in the amount of \$5,149.00.

**TŪTOHUNGA / RECOMMENDATION**

That Bay of Islands-Whangaroa Community Board approve the sum of **\$850.00** (plus GST if applicable) be paid from the Boards Community Fund account to Bay of Islands Walkways Trust towards the costs for printing of the Kerikeri Waterfall Walkways brochure.

**TŪTOHUNGA / RECOMMENDATION**

That Bay of Islands-Whangaroa Community Board approve the sum of **\$1,500.00** (plus GST if applicable) be paid from the Boards Community Fund account to R Tucker Thompson Youth Sailing Trust towards the cost of drowning prevention training for staff.

**TŪTOHUNGA / RECOMMENDATION**

That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000.00** (plus GST if applicable) be paid from the Boards Community Fund account to Longline Productions towards the costs of filming the short film “Molly Malone” in Whangaroa.

**TŪTOHUNGA / RECOMMENDATION**

That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,200.00** (plus GST if applicable) be paid from the Boards Community Fund account to The Turner Centre towards the costs of adult Kapa Haka classes.

**TŪTOHUNGA / RECOMMENDATION**

**That Bay of Islands-Whangaroa Community Board:**

- a) rescind resolution 2022/10 of 3 March 2022 to Rangitane Residents and Ratepayers Association for CCTV, as the funds have not been uplifted and the applicant has not responded to attempts to contact them; and**
- b) direct the amount of **\$5,149.00** be returned to the Community Fund for reallocation.**

**1) TĀHUHU KŌRERO / BACKGROUND**

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council’s Long Term Plan. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

| <b>Applicant</b>   | <b>Requested</b> | <b>Recommend</b> | <b>Comments</b>   | <b>Type</b> |
|--|------------------|------------------|---|-------------|
| Kerikeri Walkways – Brochure                                   | \$850.00         | \$850.00         | The applicant prints a brochure of the walking tracks around Kerikeri on a not-for-profit basis. They have secured advertising from a number of community groups and businesses but have a shortfall of \$850.<br><br>This meets community outcomes 1, 3, 5, 6                                      | Community   |
| R Tucker Thompson Sailing Trust – Drowning Prevention Training | \$3,376.00       | \$1,500.00       | The applicant is seeking funding to help train 10 staff members in drowning prevention. Although they state the full cost of the project is \$25,144, the only quote provided is for the full amount of \$3,376, with no evidence of further costs.<br><br>This meets community outcomes 1, 3, 4, 6 | Community   |

| Applicant   | Requested   | Recommend   | Comments   | Type                       |
|---|-------------|-------------|--|----------------------------|
| Longline Productions – Filming of Molly Malone        | \$10,000.00 | \$5,000.00  | The applicant is seeking assistance with funding a short film in Whangaroa called “Molly Malone”. They are hoping to cast locally, and the main actors and director all have family ties to the area.<br><br>They intend having a local screening when the film is completed.<br><br>This meets community outcomes 1, 3, 6                               | Arts, Culture and Heritage |
| Turner Centre – Adult Kapa Haka Classes               | \$3,200.00  | \$3,200.00  | The applicant is seeking funding to run an eight-week adult Kapa Haka class, culminating in a community performance. This will be run by Ngati Rehia and is the result of community feedback from research undertaken by the Turner Centre about what the community would like.<br><br>This meets community outcomes 1, 3, 6                             | Arts, Culture and Heritage |
| Rangitane Residents and Ratepayers Association – CCTV | -\$5,149.00 | -\$5,149.00 | In March 2022, Rangitane Residents and Ratepayers Association applied for and were granted \$5,149.00 towards replacement of a CCTV camera at Rangitane. Despite reminders and several attempts to contact them, they have never uplifted the funds. It is recommended the resolution be rescinded and the funds returned to the Board for reallocation. | Infrastructure             |

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option One:** Authorise funding for the full amount requested.

**Option Two:** Authorise partial funding.

**Option Three:** Decline funding the application.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

#### ĀPITIHINGA / ATTACHMENTS

1. Kerikeri Walkways - A4601995  
2. R Tucker Thompson - A4601993  
3. Sophie Westenra - A4601994  
4. Turner Centre - Kapa Haka - A4601992  

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>   |
|---|--|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a matter of low significance.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Applications received are assessed against the Community Grants Policy.  |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | This report does not have district wide relevance.   |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.<br><br>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | There are no implications for Māori in relation to the applications received in relation to whenua and/or wai. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | Considered in the application.   |
| State the financial implications and where budgetary provisions have been made to support this decision.  | Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.    |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.  |

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust

Form Submitted 22 Feb 2024, 3:21PM NZDT

### Applicant Details

\* indicates a required field

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

#### Applicant \*

Kerikeri Walkways, Part of BOI Walking And Walkways Trust

#### Website

<http://Kerikeriwalks.kiwi>

Must be a URL.

#### Facebook page

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust

Form Submitted 22 Feb 2024, 3:21PM NZDT

### Contact details

Contact Person One:

**Applicant Project Contact \***

Contact Person Two:

**Applicant Admin Contact**

**Position \***

Project leader

**Position**

**Phone Number**

**Phone Number**

No

**Mobile Number**

**Email Address**

**Email \***

\_\_\_\_\_  
Must be an email address.

Must be an email address.

### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

The organisations main purpose is to open walking tracks in Kerikeri and replant them with native trees, weed clearance and trapping for pests. Having opened a network of traps the group is promoting them as a facility to the town which helps bring tourists to Kerikeri and also makes the town a better place to live in for residents and newcomers

**Number of Members \***

10

### Project Details

**\* indicates a required field**

#### Project Details

Clearly describe the project or event:

**Name of Activity \***

Promotion of the walking tracks in Kerikeri

**Location \***

Southside track Kerikeri

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust

Form Submitted 22 Feb 2024, 3:21PM NZDT

**Will there be a charge for the public to attend or participate in the project or event? \***

Yes

No

### Project dates:

Start Date

End Date:

**Date \***

**Date: \***

12/02/2024

12/02/2027

Must be a date.

Must be a date.

### Project Outline

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

This will be the fourth print run of fifteen thousand of the 'Five Waterfalls' leaflet and is distributed by all the major Information sites in Northland. Heritage NZ sites and most hotels and motels in Kerikeri and Paihia. The project has been successful in bringing people to the town on a walking holiday and providing beautiful walking tracks for the locals close to the centre of town.

### Project Cost

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024  
Local Grant Application Form**

**Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust**

Form Submitted 22 Feb 2024, 3:21PM NZDT

**Budget**

| <b>Expenditure</b>                           | <b>Total Cost</b>        | <b>Amount Requested</b>  | <b>Quotes</b>                                  | <b>What is the total cost of your project?</b> |
|--|--------------------------|--------------------------|--|--|
|  | Must be a dollar amount. | Must be a dollar amount. |  | Must be a dollar amount.                       |
| Rent/Venue Hire                              | \$                       | \$                       | <i>No files have been uploaded</i>             | \$4,500  |
|  | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Advertising/Promotion                        | \$4,500.00               | \$870.00                 | Filename: Print quote.jpg<br>File size: 3.1 MB | \$3,368  |
| Facilitator/Professional Fees                | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Administration (inc. stationery/copying)     | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Equipment Hire                               | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Equipment Purchase (describe)                | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Utilities                                    | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Hardware (e.g cement, timber, nails, paint)  | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Consumable materials (craft supplies, books) | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Refreshments                                 | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Travel/Mileage                               | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |
| Volunteer Expenses Reimbursement             | \$                       | \$                       | <i>No files have been uploaded</i>             | \$   |

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024  
Local Grant Application Form**

**Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust**

Form Submitted 22 Feb 2024, 3:21PM NZDT

|                  |          |        |  |     |
|------------------|----------|--------|--|-----|
| Other (describe) | \$750.00 | \$0.00 | Filename: Art work corrections 1.jpg<br>File size: 5.0 MB<br><br>Filename: Art work corrections 2.jpg<br>File size: 5.0 MB | \$0 |
| Other (describe) | \$       | \$     | No files have been uploaded  | \$  |
| Other (describe) | \$       | \$     | No files have been uploaded  | \$  |

**Funding Request Amount**

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

4500

Must be a number.

**What is the amount you are requesting from the Board? \***

\$850

Must be a dollar amount.

**Financial Information**

\* indicates a required field

**Financial Information**

**If your organisation registered for GST \***

Yes  No

**Current Funding**

**How much money does your organisation currently have? \***

\$100.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$0.00

Must be a dollar amount.

**Tagged Funds**

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024  
Local Grant Application Form**

**Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust**

Form Submitted 22 Feb 2024, 3:21PM NZDT

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose | Amount |
|---------|--------|
|         | \$     |
|         | \$     |
|         | \$     |
|         | \$     |
|         | \$     |

**Total Tagged Funds**

**Total Tagged Amount**

\$0.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

| Funding Source | Amount                   | Decision |
|----------------|--------------------------|----------|
|                | Must be a dollar amount. |          |
|                | \$                       |          |
|                | \$                       |          |

**Previous Funding from FNDC**

**Have you previously received funding from FNDC? \***

Yes  No

**Previous Funding from FNDC**

| Purpose       | Amount                   | Date            | Project Report Submitted |
|---------------|--------------------------|-----------------|--------------------------|
|               | Must be a dollar amount. | Must be a date. |                          |
| Opening track | \$13,500.00              | 17/05/2018      | Yes                      |
|               | \$                       |                 |                          |

**Declaration**

\* indicates a required field

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust

Form Submitted 22 Feb 2024, 3:21PM NZDT

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024  
Local Grant Application Form**

**Application No. BOIWCB232423 From Kerikeri Walkways, Part of BOI Walking And Walkways Trust**

Form Submitted 22 Feb 2024, 3:21PM NZDT

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

Signatory One

Signatory Two

**Name**

**Position**

**Position \***

Project leader

**Postal Address**

**Postal Address**

**Phone Number**

**Phone Number**

**Mobile Number**

**Mobile Number**

**Email**

**Email**

Must be an email address.

Must be an email address.

**Date**

**Date**

Must be a date.

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024**  
**Local Grant Application Form**  
**Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust**  
Form Submitted 29 Feb 2024, 11:47AM NZDT

## Applicant Details

\* indicates a required field

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

R Tucker Thompson Sail Training Trust

**Website**

<http://www.tucker.co.nz>

Must be a URL.

**Facebook page**

<https://www.facebook.com/RTuckerT/>

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust

Form Submitted 29 Feb 2024, 11:47AM NZDT

### Contact details

### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Our primary purpose is youth development, focused on rangatahi from Te Tai Tokerau. Annually we take approximately 250 taitamariki, aged from 14 to 18, on 7-day voyages on the tall ship, the R. Tucker Thompson.

The Youth Development programme has focused on youth development since 2006. Key measurable outcomes include:

- Improved self-confidence
- Improved ability to build relationships
- A better understanding of their own strengths
- A strengthening of personal identity
- The development of leadership skills

**Number of Members \***

250

### Project Details

**\* indicates a required field**

### Project Details

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust

Form Submitted 29 Feb 2024, 11:47AM NZDT

Clearly describe the project or event:

**Name of Activity \***

Drowning Prevention Training

**Location \***

Bay of Islands

**Will there be a charge for the public to attend or participate in the project or event? \***

Yes

No

**Project dates:**

Start Date

End Date:

**Date \***

**Date: \***

28/04/2024

29/04/2024

Must be a date.

Must be a date.

### Project Outline

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

We are seeking training funding for 10 of our staff in water safety. We work with 250 rangatahi each year. We are on the ship, swimming in caves, snorkeling, rock jumping and swinging from the ship. Given the variety of activities and risks, we are seeking extra training to make sure our team is confident in identifying panic, hypothermia, rescues, and working with weak swimmers and how to cope with this. We have approached Drowning Prevention Auckland to run training on our ship, in the location and activities for our rangatahi.

### Project Cost

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024  
Local Grant Application Form**

**Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust**

Form Submitted 29 Feb 2024, 11:47AM NZDT

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

**Budget**

| <b>Expenditure</b>                           | <b>Total Cost</b>        | <b>Amount Requested</b>  | <b>Quotes</b>   | <b>What is the total cost of your project?</b> |
|--|--------------------------|--------------------------|---|--|
|  | Must be a dollar amount. | Must be a dollar amount. |   | Must be a dollar amount.                       |
| Training fee                                 | \$3,376.00               | \$3,376.00               | Filename: DPA Service Quote R. Tucker Thompson Sail Training Trust Developing Water Competence.pdf<br>File size: 882.1 kB | \$25,144                                       |
| Advertising/Promotion                        | \$                       | \$                       | No files have been uploaded   | \$   |
| Facilitator/Professional Fees                | \$                       | \$                       | No files have been uploaded   | \$   |
| Administration (inc. stationery/copying)     | \$                       | \$                       | No files have been uploaded   | \$   |
| Equipment Hire                               | \$                       | \$                       | No files have been uploaded   | \$   |
| Equipment Purchase (describe)                | \$                       | \$                       | No files have been uploaded   | \$   |
| Utilities                                    | \$                       | \$                       | No files have been uploaded   | \$   |
| Hardware (e.g cement, timber, nails, paint)  | \$                       | \$                       | No files have been uploaded   | \$   |
| Consumable materials (craft supplies, books) | \$                       | \$                       | No files have been uploaded   | \$   |
| Refreshments                                 | \$                       | \$                       | No files have been uploaded   | \$   |

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024  
Local Grant Application Form**

**Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust**

Form Submitted 29 Feb 2024, 11:47AM NZDT

|                                  |    |    |                             |    |
|----------------------------------|----|----|-----------------------------|----|
| Travel/Mileage                   | \$ | \$ | No files have been uploaded | \$ |
| Volunteer Expenses Reimbursement | \$ | \$ | No files have been uploaded | \$ |
| Other (describe)                 | \$ | \$ | No files have been uploaded | \$ |
| Other (describe)                 | \$ | \$ | No files have been uploaded | \$ |
| Other (describe)                 | \$ | \$ | No files have been uploaded | \$ |

**Funding Request Amount**

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

25144

Must be a number.

**What is the amount you are requesting from the Board? \***

\$3,376

Must be a dollar amount.

**Financial Information**

\* indicates a required field

**Financial Information**

**If your organisation registered for GST \***

Yes  No

**GST Number**

**GST Number**

094-452-252

**Current Funding**

**How much money does your organisation currently have? \***

\$450,000.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

**Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024  
Local Grant Application Form**  
Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust  
Form Submitted 29 Feb 2024, 11:47AM NZDT

\$450,000.00  
Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose                           | Amount       |
|-----------------------------------|--------------|
| Operational Reserves              | \$125,000.00 |
| Ship Maintenance Reserves         | \$125,000.00 |
| Working capital and Youth voyages | \$200,000.00 |
|                                   | \$           |
|                                   | \$           |

**Total Tagged Funds**

**Total Tagged Amount**  
\$450,000.00  
This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

| Funding Source        | Amount                   | Decision |
|-----------------------|--------------------------|----------|
|                       | Must be a dollar amount. |          |
| Four Winds Foundation | \$17,000.00              | Pending  |
|                       | \$                       |          |

**Previous Funding from FNDC**

**Have you previously received funding from FNDC? \***  
 Yes  No

**Previous Funding from FNDC**

| Purpose          | Amount                   | Date            | Project Report Submitted |
|------------------|--------------------------|-----------------|--------------------------|
|                  | Must be a dollar amount. | Must be a date. |                          |
| Youth placements | \$4,000.00               | 23/11/2023      | Yes                      |
| Youth Placements | \$4,280.00               | 07/05/2022      | Yes                      |

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust

Form Submitted 29 Feb 2024, 11:47AM NZDT

### Declaration

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

## Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024 Local Grant Application Form

Application No. BOIWCB232424 From R Tucker Thompson Sail Training Trust

Form Submitted 29 Feb 2024, 11:47AM NZDT

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatures

# Local Grant Application Form



## Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- Quotes (or evidence of costs) for all items listed as total costs on pg 3
- Most recent bank statements and (signed) annual financial statements March 2022 Tax return and accounts attached. No relevant activity for March 2023.
- Programme/event/project outline
- A health and safety plan
- Your organisation's business plan (if applicable)
- If your event is taking place on Council land or road/s, evidence of permission to do so
- Signed declarations on pgs 5-6 of this form

## Applicant details

|                       |                      |                          |   |
|-----------------------|----------------------|--------------------------|---|
| <b>Organisation</b>   | Longline Productions | <b>Number of Members</b> | 3 |
| Postal Address        |                      |                          |   |
| Physical Address      |                      |                          |   |
| <b>Contact Person</b> |                      |                          |   |
| Phone Number          |                      |                          |   |
| Email Address         |                      |                          |   |

**Please briefly describe the purpose of the organisation.**

Longline Productions (Siobhan Marshall, Millen Baird, and Sophie Westenra) develops and makes film/TV, currently focused on making short film 'Molly Malone' in the Whangaroa Harbour, with a feature film in development and set in the same location.



## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

| Expenditure                                  | Total Cost  | Amount Requested |
|--|---|------------------|
| Rent/Venue Hire                              | Hire of dairy/superette – location t.b.c. – \$1,000 budget  | \$1,000.00       |
| Advertising/Promotion                        |   |                  |
| Facilitator/Professional Fees <sup>2</sup>   |   |                  |
| Administration (incl. stationery/copying)    |   |                  |
| Equipment Hire                               | MetroFilm (camera hire) – \$5,175.00 (heavily discounted price for our short film)  | \$4,000.00       |
| Equipment Purchase (describe)                | White Studios (lighting equipment hire) – \$2,147.05<br>= \$7,322.05  |                  |
| Utilities                                    |   |                  |
| Hardware (e.g. cement, timber, nails, paint) |   |                  |
| Consumable materials (craft supplies, books) |   |                  |
| Refreshments                                 | \$7000.00 (catering and per diems for crew and cast)  | Nil              |
| Travel/Mileage                               |   |                  |
| Volunteer Expenses Reimbursement             |   |                  |
| Wages/Salary                                 |   | not applicable   |
| Volunteer Value (\$20/hr)                    |   | not applicable   |
| Other (describe)                             | Whangaroa Motel for 4 nights – accommodation for crew/cast – \$5,880.00<br>Boat hire and fuel for 5 days – \$9,000.00   | \$5,000.00       |
| <b>TOTALS</b>                                | Our budget that South Pacific Pictures helped us draw up is attached – but we are trying to significantly reduce the expenditure – largely through paying a fraction of the going rate to crew members who want to help us make this non-commercial film. |                  |

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

# Local Grant Application Form



## Financial Information

Is your organisation registered for GST?  Yes  No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose      | Amount |
|--------------|--------|
|              |        |
|              |        |
|              |        |
|              |        |
|              |        |
| <b>TOTAL</b> |        |

Please list details of all other funding secured or pending approval for this project (minimum 50%):

| Funding Source         | Amount       | Approved             |
|------------------------|--------------|----------------------|
| Arnott's Biscuits      | \$15,000     | Yes / <u>Pending</u> |
| South Pacific Pictures | Not yet sure | Yes / <u>Pending</u> |
|                        |              | Yes / Pending        |
|                        |              | Yes / Pending        |
|                        |              | Yes / Pending        |

Please state any previous funding the organisation has received from Council over the last five years:

| Purpose | Amount | Date | Project Report Submitted |
|---------|--------|------|--------------------------|
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

## Local Grant Application Form



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### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Longline Productions

**We, the undersigned, declare the following:**

In submitting this application:

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**Signatory One**

[Redacted Signature] \_\_\_\_\_

**Signatory Two**

[Redacted Signature] \_\_\_\_\_

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# Local Grant Application Form



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**Signatory One**

Name

Postal Address

Phone Number

**Signature**

**Signatory Two**

Name

Postal Address

Phone Number

**Signature**

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- Most recent bank statements and (signed) annual financial statements
- Programme/event/project outline
- A health and safety plan
- Your organisation's business plan (if applicable)
- If your event is taking place on Council land or road/s, evidence of permission to do so
- Signed declarations on pgs 5-6 of this form

## Applicant details

|                       |                                |                   |              |
|-----------------------|--------------------------------|-------------------|--------------|
| <b>Organisation</b>   | The Centre at Kerikeri Limited | Number of Members | 30,000 users |
| Postal Address        |                                |                   |              |
| Physical Address      |                                |                   |              |
| <b>Contact Person</b> |                                |                   |              |
| Phone Number          |                                |                   |              |
| Email Address         |                                |                   |              |

**Please briefly describe the purpose of the organisation.**

The Turner Centre is a multi-purpose community hub and performing arts centre based in Kerikeri.

---

We connect our community with creativity and culture.

# Local Grant Application Form



## Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

- Te Hiku     
  Kaikohe-Hokianga     
  Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event?  Yes  No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Turner Centre is seeking support from the Bay of Islands Whangaroa Community Board to run a 8-week kapa haka programme for adults, with a performance for friends and whānau on the last night.

The idea for this kaupapa came directly from our local community who participated in community consultation as part of the Turner Centre's Revitalisation & Rejuvenation Project.

The Kapa Haka for Adults Programme at the Turner Centre will be open to adults of all cultures aged 16+.

The programme will be offered for free, to ensure accessibility, and will be able to accommodate up to 40 adults. Two-hour sessions will be held weekly on a Tuesday night at the Turner Centre.

The programme will run for 8 weeks and will culminate in a performance for whanau and friends.

Up to 150 people will be able to attend this performance. The programme will be led by mother and daughter Rawi Pere and Crystal Harden (Ngāti Rēhia ), who are the organisers of Te Hui Ahurei o Ngāti Rēhia, a kapa haka festival for primary and intermediate-aged students across the wider Ngāti Rēhia rohe.

Joining them on guitar will be Harry Munuu and Daniel Kaiawe.

Kapa haka is a cultural icon that strengthens our connections, cohesion, identity and wellbeing. Participants in this programme will benefit by: gaining a greater appreciation and understanding of Māori culture, te reo and values; forming new connections and gaining strength from being in a collective; building confidence through performance; developing physical stamina, fitness and coordination; learning how to communicate visually

through action action waiata and haka.

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## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost* - provide the **total** amount of the estimated quoted cost against the appropriate item.

*Amount Requested* - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

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- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

| Expenditure   | Total Cost | Amount Requested |
|---|------------|------------------|
| Rent/Venue Hire   | 1,250      |                  |
| Advertising/Promotion   | 250        |                  |
| Facilitator/Professional Fees <sup>2</sup> 4 facilitators x 8 weeks x \$100 per session | 3,200      | 3,200            |
| Administration (incl. stationery/copying)   | 150        |                  |
| Equipment Hire  | 200        |                  |
| Equipment Purchase (describe)   |            |                  |
| Utilities   | 200        |                  |
| Hardware (e.g. cement, timber, nails, paint)  |            |                  |
| Consumable materials (craft supplies, books)  |            |                  |
| Refreshments Band food and Hospo  |            |                  |
| Travel/Mileage  |            |                  |
| Volunteer Expenses Reimbursement  |            |                  |
| Wages/Salary Facilitation, admin, marketing   | 750        | not applicable   |
| Volunteer Value (\$20/hr)   |            | not applicable   |
| Other (describe)<br>Venue technician (performance) 5 x \$50                             | 250        |                  |
| <b>TOTALS</b>   | 6250       | 3,200            |

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST?  Yes  No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose      | Amount |
|--------------|--------|
| N/A          |        |
|              |        |
|              |        |
|              |        |
|              |        |
| <b>TOTAL</b> |        |

Please list details of all other funding secured or pending approval for this project (minimum 50%):

| Funding Source  | Amount  | Approved      |
|---|---------|---------------|
| The Turner Centre will commit to covering venue rental, equipment hire, admin/booking costs, and staffing costs | \$3,050 | Yes / Pending |
|   |         | Yes / Pending |

Please state any previous funding the organisation has received from Council over the last five years:

| Purpose                        | Amount   | Date      | Project Report Submitted |
|--------------------------------|----------|-----------|--------------------------|
| Annual operating expenses      | \$50,000 | 2022      | Y / N                    |
| Reuben Rameka Concert          | \$2,900  | Nov 2023  | Y / N                    |
| Trouble in Paradise Exhibition | \$3,000  | June 2023 | Y / N                    |
| Kanikani Katoa                 | \$4,500  | Aug 2023  | Y / N                    |

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## Local Grant Application Form



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### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

The Centre at Kerikeri Limited

**We, the undersigned, declare the following:**

In submitting this application:

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  - Two signatories to all bank accounts (if applicable)
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  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

**Signatory One**

**Signatory Two**

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# Local Grant Application Form



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5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name

Postal Address

Phone Number

Signature

### Signatory Two

Name

Postal Address

Phone Number

Signature

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## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD FEBRUARY OPEN RESOLUTION REPORT

**File Number:** A4606613

**Author:** Fleur Beresford, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

#### TŪTOHUNGA / RECOMMENDATION

**That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board February Open Resolution Report.**

#### TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

#### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

#### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

#### ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report @ 08.03.24 - A4611620 [↓](#) 

|                               |  |   |
|-------------------------------|--|---|
| <b>OPEN RESOLUTION REPORT</b> |  | <b>Printed: Friday, 8 March 2024 3:10:45 PM</b> |
| <b>Division:</b>              | Bay of Islands-Whangaroa Community Board | <b>Date From:</b> 1/01/2021                     |
| <b>Committee:</b>             |  | <b>Date To:</b> 8/03/2024                       |
| <b>Officer:</b>               |  |   |

| Meeting  | Title                             | Resolution   | Notes   |
|--|-----------------------------------|--|---|
| Bay of Islands-Whangaroa Community Board<br>13/04/2023 | Bay of Islands Off Leash Dog Park | <p><b>RESOLUTION 2023/22</b><br/>                     Moved: Member Belinda Ward<br/>                     Seconded: Member Tyler Bamber<br/> <b>That the Bay of Islands-Whangaroa Community Board recommend that staff do not proceed with the proposed location and undertake further research for an alternative location.</b><br/> <u>Against:</u> Lane Ayr and Bruce Mills<br/> <u>Abstained:</u> Amy Slack</p> <p style="text-align: right;"><b>CARRIED</b></p> | <p><b>19 Jul 2023 2:11pm Gannon, Casey</b><br/>                     BOI_W board requested action be open - until further locations are investigated.</p> <p><b>09 Nov 2023 1:08pm Beresford, Fleur</b><br/>                     New location to be identified, now sitting with Asset Management.</p> <p><b>05 Mar 2024 2:58pm Beresford, Fleur</b><br/>                     Staff to investigate and identify a suitable location.</p>   |
| Bay of Islands-Whangaroa Community Board<br>28/09/2023 | Reserve Management Plan Programme | <p><b>RESOLUTION 2023/114</b><br/>                     Moved: Member Jane Hindle<br/>                     Seconded: Member Tyler Bamber<br/> <b>That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>     | <p><b>09 Nov 2023 2:50pm Beresford, Fleur</b><br/>                     To remain on this report until Reserve Management Plan as identified by the Board is complete.</p> <p><b>15 Dec 2023 8:36am Rawson, Robin</b><br/>                     Project plan completed. Planning for pre-engagement has started with assistance from CB member Pihema, Pamela-Anne Ngohe, Healthy Families and others. Community engagement will take place February / March followed by formal Reserves Act consultation.</p> <p><b>01 Feb 2024 2:51pm Beresford, Fleur</b><br/>                     Community engagement will take place February / March followed by formal Reserves Act consultation.</p> |

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**