

Te Hiku Community Grants Fund 2023-2024

Local Grant Application Form

Application No. THCB00023 From Toi Tangata (Te Hotu Manawa Māori)

Form Submitted 16 Jan 2024, 11:03AM NZDT

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Toi Tangata (Te Hotu Manawa Māori)

Website

<https://toitangata.co.nz/>

Must be a URL.

Facebook page

<https://www.facebook.com/>

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Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Toi Tangata exists to contribute positively to the continuation of whakapapa. Our mission is to connect all communities across Aotearoa to kaupapa oranga Māori. The organisation works in ways that acknowledge the tapu, mana and whakapapa of everyone we interact with. Toi Tangata's ultimate strategy is to enable whānau throughout Aotearoa, New Zealand to improve their physical health and wellbeing through the following objectives as outlined by Mason Duries Māori Public Health model, Te Pae Mahutonga:

Autonomy

Community leadership

Positive physical environments

Participation in community

Cultural identity

Healthy lifestyles

Number of Members *

16

Project Details

*** indicates a required field**

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Project Details

Clearly describe the project or event:

Name of Activity *

Ngā kai a te Māori - with Joe Mcleod

Location *

Omanaia - Te Pīti Marae

Will there be a charge for the public to attend or participate in the project or event? *

Yes

No

Project dates:

Start Date

End Date:

Date

Date:

12/04/2024

15/04/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Ngā Kai a te Māori with Joe McLeod is a three part wānanga series taking place across the far North, from Omanaia, to Whangaroa to Pukepoto in March and April 2024. This wānanga series will be facilitated by Joe, hosted and led by local marae and supported by Toi Tangata and local partner organisations. The wānanga series is an opportunity for whānau to learn about kai Māori its identification, properties, gathering, preparation, preservation and cooking using modern and traditional Māori cooking methods. This wānanga series is an expansion, and revision of the kaupapa 'Ngā Kai a te Māori' which took place in October 2022 at Waikarā marae led by Joe and Toi Tangata.

The 3 day wānanga is very practical. Participants will partake in every aspect of the wānanga. Joe's team of chefs will also cater the wānanga, providing opportunities and examples to show and inspire whānau to incorporate kai māori into their everyday food preparations. On the final day, Te Hākari Whakatāteha, wider whānau and hapū are welcomed onto the marae to join and share in the kai that has been prepared. During this time, Joe will share kōrero about his kai Māori research and his collection of taonga kai Māori.

This wānanga is intended for those who are passionate about kai Māori from marae cooks, to kai gatherers, to current or aspiring Māori chefs, to parents of tamariki Māori, to our whānau invested in te taiao. This wānanga opens up space for whanau and hapū kōrero tuku iho to be shared by haukainga, and for mokopuna to engage in local taiao and mahinga

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kai in an intergenerational setting. We hope that this wānanga will reignite an enduring curiosity and love for taiao, and for kai Māori within marae, while also providing the practical experience and tools for whānau to engage with taiao in a way that is accessible and easy both in and beyond the wānanga.

Agenda:

Day 1:

Foraging, harvesting and preparation of food.

Exploration of local kai Māori and its whakapapa.

Introduction to rongoā.

Day 2:

Exploring local environment

Exploring marae aspirations

Continuation of rongoā,

Methods of food preparation

Tikanga o te kai

Day 3:

Māori and other methods of cooking

Sharing of taonga

Te Hākari Whakatāteha: Kai tahi with the community

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
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	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$1,400.00	\$0.00	<i>No files have been uploaded</i>
Advertising/Promotion	\$	\$	<i>No files have been uploaded</i>
Facilitator/Professional Fees	\$5,000.00	\$5,000.00	Filename: Quote QU0801 (1).pdf File size: 46.4 kB
Administration (in-kind payment)	\$1,500.00	\$0.00	<i>No files have been uploaded</i>
Equipment Hire	\$	\$	<i>No files have been uploaded</i>
Equipment Purchase (describe)	\$	\$	<i>No files have been uploaded</i>
Utilities	\$	\$	<i>No files have been uploaded</i>
Hardware (e.g cement, timber, nails, paint)	\$	\$	<i>No files have been uploaded</i>
Food	\$3,000.00	\$0.00	<i>No files have been uploaded</i>
Refreshments	\$	\$	<i>No files have been uploaded</i>
Travel/Mileage	\$1,650.00	\$0.00	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursement	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$12,550

Must be a dollar amount.

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What is the amount you are requesting from the Board? *

\$5,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

069-106-482

Current Funding

How much money does your organisation currently have? *

\$7,550.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$7,550.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Administration	\$1,500.00
Travel/Mileage	\$1,650.00
Venue hire	\$1,400.00
Food	\$3,000.00
	\$

Total Tagged Funds

Total Expenditure Amount

\$7,550.00

This number/amount is calculated.

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Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Tangata Whenua Network	\$3,450.00	Yes
Bateman Books	\$1,600.00	Yes
MPI	\$1,000.00	Yes
Toi Tangata	\$1,500.00	Yes
Foundation North	\$5,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC?

Yes No

Last page

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journal entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two

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Date

16/01/2024

Must be a date.

Date

16/01/2024

Must be a date.