

# Kaikohe-Hokianga Community Board July 2023 - June 2024

## Local Grant Application Form

Application No. KHCB00025 From Hui Waiata Toi O Hokianga

Form Submitted 27 Jan 2024, 10:58AM NZDT

## Applicant Details

**\* indicates a required field**

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

## Applicant details

### Applicant \*

Hui Waiata Toi O Hokianga

### Applicant Primary Website

Must be a URL.

### Facebook page

Hui Waiata Toi O Hokianga

## **Contact details**

## **Purpose of organisation**

### **Please briefly describe the purpose of the organisation \***

Our organization, a community-led creative group, is dedicated to fostering inclusivity and celebrating the diverse cultural fabric of our community and the surrounding regions of Hokianga. Our primary focus is on promoting Toi Maori arts, encompassing music, raranga, wearable arts, spoken word, and kura performances. Our goal is to unite individuals of all ages and whanau, showcasing the rich tapestry of the Hokianga people through the lens of Toi Maori.

In recognizing the profound impact of Toi Maori on our community's identity, we aspire to elevate and spotlight our cultural heritage in a creative, collective, and distinctive manner. Furthermore, we aim to serve as a catalyst for community revitalisation, particularly in the aftermath of the challenges posed by the Covid-19 pandemic and the recovery from Gabrielle. By leveraging Toi Maori, we endeavor to attract visitors to our town and support existing businesses.

As a new organization, we are committed to nurturing local artists and performers within the Hokianga region, providing them with a platform to showcase their talents. Our efforts extend beyond cultural promotion to fostering economic growth in the region. We believe that our unique blend of cultural arts and environment sets us apart, presenting a valuable opportunity for our community to flourish.

Looking ahead, we envision this initiative as a transformative grassroots festival, a potential annual event for Hokianga. With the appropriate support, we are confident that this endeavor will not only contribute to the growth of our local artists and businesses but also serve as a beacon, highlighting the natural beauty of our Awa and Maunga. We seek funding to realise this vision and make a lasting positive impact on the cultural and economic landscape of Hokianga.

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### Number of Members \*

6

## Project Details

\* indicates a required field

### Project Details

Clearly describe the project or event:

#### Name of Activity \*

Hui Waiata Toi O Hokianaga

#### Location \*

Rawene - Hokianga

#### Will there be a charge for the public to attend or participate in the project or event?

Yes

No

#### If so, how much?

community event - No Charge

#### Start Date \*

01/03/2024

Must be a date.

#### End Date \*

02/01/2024

Must be a date.

#### Time

starts 1:00pm on Friday the 1st March continues through Saturday the 2nd March finishes at 9:30pm each evening

#### Project Outline:

Outline your activity and the services it will provide. Tell us

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

#### Project Outline:

Hui Toi Waiata o Hokianga is an up-and-coming festival which will be held on 1st and 2nd March 2024.

Our team of organisers are very excited to bring this brand-new event to our town of Rawene and to the Hokianga at large. We will showcase Toi Māori with our local artists. Plus, buskers will play in the streets over the two days. Also, we are planning a main stage at the end of the esplanade on the Saturday afternoon evening with a line-up of ten music acts

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made up of bands duos and solo musicians and spoken word poets on the main stage

We will be celebrating in the town Square on the Friday evening with a wearable arts Fashion Parade some market stalls and other events which are still in the planning.

The festival is a not-for-profit event we have had estimations for all of our costings which are growing and need a variation of funding supports.

All of our community and surrounding Hapori will benefit from the event we have invited everyone from Kura to Kaumatua and Kuia to be at this event to showcase their arts and performances. We have spoken word artists - Kuia kaumatua wanting a place to present their Kaupapa and a performance.

Musicians - local music we wish to grow our local music and musicians need a place to perform what better place to start than home grown music. We have a local recording studio and once we grow this event we could fund musicians to record albums and improve their own platforms. Youth we have engaged with our local Youth worker and she will be setting up a youth area and hope to have some youth performances and space. Interaction with our youth is so important for our region as the youth issues have increased but we don't have a lot of positive spaces for them to become involved in. We hope to involve youth in our building of the festival space.

Health we will invite the hospital to be a part of our event to showcase what services are available at our Hauora Hokianga being a central hub to our community. We also have invited the Rongoa team to be a part of the festival as they are a wonderful part of our services and fit beautifully in with our Toi Maori cultural event.

We hope to grow and invite Aboriginal artists to come and join us we have already started the conversation with four Aboriginal bands and language carriers that could do workshops for our schools in the region in the future. I have a connection with Gumbaynggirr people and they are very keen to come here to share cultural practices.

The scope of the festival is huge and with support we can grow this into something very unique we just wish to nurture it along and ask for your support. Nga Mihi Janie

## Project Cost

**\* indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost* - provide the total amount of the estimated quoted cost against the appropriate item.

*Amount Requested* - provide (against the item) the amount the Board is being requested to contribute.

### **Please Note:**

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

## Budget

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Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Advertising/Promotion	\$3,000.00	\$500.00	Filename: Te Ao Mara ma Design Invoice 10001.pdf File size: 7.5 kB
Facilitation/Professional Fees	\$1,000.00	\$1,000.00	Filename: Emere Robson Quote fashion show .docx File size: 18.7 kB
Administration	\$600.00	\$0.00	<i>No files have been uploaded</i>
Equipment Hire	\$915.40	\$915.40	Filename: portaloo quote .pdf File size: 95.5 kB
Equipment Purchase	\$	\$	<i>No files have been uploaded</i>
Utilities	\$	\$	<i>No files have been uploaded</i>
Hardware (e.g cement, timber)	\$	\$	<i>No files have been uploaded</i>
Consumable materials	\$	\$	<i>No files have been uploaded</i>
Refreshments	\$2,000.00	\$0.00	<i>No files have been uploaded</i>
Travel/Mileage	\$1,000.00	\$0.00	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursements	\$20,000.00	\$0.00	Filename: Volunteer hours .docx File size: 141.7 kB
Other) T Shirts for the festival to advertise the festival event	\$2,500.00	\$1,000.00	Filename: ( tee mile Tee shirts quote 100 T S.pdf File size: 52.7 kB
Other ible)	\$	\$	<i>No files have been uploaded</i>

### Funding Request Amount

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Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$31,000

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$3,415

Must be a dollar amount.

## Financial Information

**\* indicates a required field**

**Is your organisation registered for GST? \***

Yes  No

## Current Funding

**How much money does your organisation currently have? \***

\$3.50

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$3.50

Must be a dollar amount.

## Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
performers x 10 bands	\$3,500.00
	\$
	\$
	\$
	\$

## Total Tagged Funds

**Total Expenditure Amount**

\$0.00

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This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

Yes  No

### Declaration

#### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

#### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Hui Waiata Toi O Hokianga

#### New Section

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

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2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.



**Signatory One**

**Signatory Two**