

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00009 From Kairakau Arahi Ltd

Form Submitted 30 Oct 2023, 1:16PM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Kairākau Ārahi Ltd

Applicant Primary Website

Must be a URL.

Facebook page

Kaikohe-Hokianga Community Board July 2023 - June 2024

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Contact details

Contact Person One:

Applicant Project Contact *

Contact Person Two:

Applicant Admin Contact *

Position *

Tokomanawa

Position *

Special Education Advisor

Phone Number

**Mobile
Number**

**Mobile
Number**

Must be an email address.

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Kaikohe based projects & administration company using its own business capacity and capability to support community and hapū development in Kaikohe.

Number of Members *

5

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

He Korowai o Kaikohekohe - Wraparound Community Services Event

Location *

Mahinga Innovation Centre - Ngawha Innovation & Enterprise Park

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00009 From Kair#kau #rahi Ltd

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Will there be a charge for the public to attend or participate in the project or event?

Yes

No

If so, how much?

Start Date *

27/11/2023

Must be a date.

End Date *

01/12/2023

Must be a date.

Time

1:00 p.m. day one, 9:00 a.m. to 3:00 p.m. days two to five.

Project Outline:

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

Deliver a wraparound service event for Kaikohe community, whānau , providers, Non-Government and Government organisations, trusts, contractors, businesses, hapū & iwi roopu. Working with all of Kaikohe community to:

- Create a starting point for services to collaborate and collectivise their resources (one stop shop or Hub).
- Create a database to gather support services available to the Kaikohe and surrounding districts.

Overview

A plan has been made for Kaikohe that will see 365 homes made available for anticipated High and Complex Needs whānau (given the types of housing developments) who will be placed in the region through Kāinga Ora by 2025. These families will be placed via the Ministry of Social Development process, that identifies emergency housing that impacts on the most extreme, vulnerable and challenging at risk whānau and their children. Families who have been involved with the Department of Corrections and have mental health issues will be included in this space also.

Te Hauora o Ngāpuhi will be providing an additional 60 rental homes in Kaikohe.

These placements create problematic issues for all facets of the Mid North and, in particular, the Kaikohe area with a growing concern on all systems and infrastructure, including the schooling system currently in place.

The Objective

It is envisaged that by creating an opportunity for organisations and services to come together to preload information and create a user pathway for whānau, then services will best understand how to collaborate with each other, how whānau can be best supported and how best to use their resources efficiently and effectively:

Need 1: Identify equitable access to services for whānau.

Kaikohe-Hokianga Community Board July 2023 - June 2024

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Application No. KHCB00009 From Kair#kau #rahi Ltd

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Need 2: Improve on collaboration with services.

Need 3: Identify the most effective pathway for servicing whānau.

The Opportunity

It is envisaged that this event will be owned by the Kaikohe community stakeholders and architects, with mana whenua as kaitiaki. By understanding the aspirations and vision of our whānau and hapori leads, services and organisations can understand how better to support and be supported when working in and around Kaikohe.

Goal 1: To provide an opportunity for Kaikohe hapori to lead its own community development and outcomes.

Goal 2: To provide a space where all of our local services can come together.

Goal 3: To discuss the future servicing of whānau in the Kaikohe region.

Feed forward Phase 2 of how we can deliver services better in the rohe.

The Solution

We are proposing to run an expo in Kaikohe to discuss the potential implications of high complex needs whānau that high needs housing will bring to the area. In order to understand the implications, we need to understand what supports are currently in the area and how they collaborate with other providers to provide a mana enhancing experience for whānau. It is envisaged that running a week long expo, themed on specific days to cater for all facets of living will support the ability to find solutions to fundamental challenges that whānau and our rohe will face.

Recommendation 1: A User Pathway is identified from all services and organisations.

Recommendation 2: Identifying information is gathered to support further pieces of work.

Recommendation 3: A more collaborative and local voice is created to support whānau needs.

Benefits

An event of this kind will ensure service providers are aware and discussing their services with each other from a local response. It is hoped the opportunity to talk with each other will create an understanding of how to collaborate better with the expectation of a user pathway and information obtained during the event can then be collected and used as a directory for whānau and service providers. This is a positive course of action that is hapū and hapori led.

If the community does not start a discussion around the placement and servicing of whānau attached to the housing projects, we will have a community in survival mode.

The goal for the event is to create a starting point for services and organisations in the Kaikohe area.

While the primary objective is to connect our key services and their providers for more effective community outcomes, we also believe this will contribute to community wide development and aspirational design of our town. By engaging existing leadership groups already engaged with their stakeholder groups, we are utilising existing infrastructure to capture and engage our community and providers towards future outcomes.

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00009 From Kair#kau #rahi Ltd

Form Submitted 30 Oct 2023, 1:16PM NZDT

the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$2,658.00	\$2,658.00	Filename: Northland Inc-New Event.pdf File size: 116.2 kB
Advertising/Promotion	\$20,000.00	\$10,000.00	Filename: He Korowai o Kaikohekohe Project Proposal - budget page.pdf File size: 183.4 kB
Facilitation/Professional Fees	\$9,000.00	\$9,000.00	Filename: He Korowai o Kaikohekohe Project Proposal - budget page.pdf File size: 183.4 kB
Administration	\$18,000.00	\$0.00	Filename: He Korowai o Kaikohekohe Project Proposal - budget page.pdf File size: 183.4 kB
Consumable materials	\$5,000.00	\$2,500.00	Filename: He Korowai o Kaikohekohe Project Proposal - budget page.pdf File size: 183.4 kB

Kaikohe-Hokianga Community Board July 2023 - June 2024

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Application No. KHCB00009 From Kair#kau #rahi Ltd

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Refreshments	\$41,500.00	\$20,750.00	Filename: kairaakau.co.nz Mail - Catering Quote.pdf File size: 113.6 kB
Travel/Mileage	\$4,200.00	\$4,200.00	Filename: kairaakau.co.nz Mail - Fwd- Online Quotation with Far North Rentals - Q-8704 (Ke).pdf File size: 461.0 kB
Volunteer Expenses Reimbursements	\$3,000.00	\$3,000.00	Filename: He Korowai o Kaikohekohe Project Proposal - budget page.pdf File size: 183.4 kB
Accomodation	\$2,250.00	\$0.00	Filename: He Korowai o Kaikohekohe Project Proposal - budget page.pdf File size: 183.4 kB

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$105,608

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$52,108

Must be a dollar amount.

Financial Information

*** indicates a required field**

Is your organisation registered for GST? *

Yes No

GST Number

GST Number *

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00009 From Kair#kau #rahi Ltd

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Current Funding

How much money does your organisation currently have? *

\$4,338.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Local Grant Application Form

Application No. KHCB00009 From Kair#kau #rahi Ltd

Form Submitted 30 Oct 2023, 1:16PM NZDT

Declaration

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Kairākau Ārahi Ltd

New Section

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00009 From Kair#kau #rahi Ltd

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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Position

Tokomanawa

Phone Number

Date

30/10/2023

Must be a date.

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00009 From Kair#kau #rahi Ltd

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Signatory Two

Position

Special Education Advisor

Postal Address

Phone Number

Mobile Number

New Question

30/10/2023

Must be a date.