

Bay of Islands-Whangaroa Community Board Grants July 2023 - June 2024

Local Grant Application Form

Application No. BOIWCB232412 From Kerikeri Sports Complex

Form Submitted 24 Oct 2023, 1:27PM NZDT

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Kerikeri Sports Complex

Must be a URL.

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Contact details

Position *

Management Board member

Position

Management Board member

Phone Number

Phone Number

Mobile Number

Mobile Number

Must be an email address.

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Kerikeri Sports Complex Inc is an incorporated society and charitable trust that has been set up to promote, foster and develop amateur sport, sports training, health and fitness in the Far North area and in particular young people. The society's role is to secure sports fields, grounds and facilities for its members generally and in particular the Founding Members as a result of their relocation from their existing fields grounds and facilities.

Number of Members *

365 Rugby, 504 Netball Intermediate / senior players, 270 Future Ferns (Junior) players

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Te Amo Pūtoro

Location *

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Kerikeri Sports Complex

Will there be a charge for the public to attend or participate in the project or event? *

Yes

No

Project dates:

Start Date

End Date:

Date *

Date: *

01/09/2020

31/12/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Te Amo Pūtoro is a community-led initiative that aims to surface kōrero tuku iho, our stories of Ngāti Rehia in a space to nurture our tamariki.

It was born in response to a lack of safe play options on site at our local sports complex, which was identified as a barrier to Māmā especially, participating in organised sports.

By bringing mana whenua, hāpori, rangatahi, technical experts, and system holders together, we have collectively designed a space that will ensure our tamariki are active, while connecting them to the whenua.

We are looking for support to fund the capital development of Te Amo Pūtoro.

Te Amo Pūtoro will be a māra hūpara; a traditional māori playspace that aims to develop a range of skills through play in natural settings, supporting intergenerational play and a connection to te taiao - a first for the Far North. Te Amo Pūtoro is also prototype for how FNDC might utilise placemaking approaches to increase the wellbeing opportunities in public spaces. This is an opportunity for a change of approach at a systems level, recognising the value that a sense of belonging and identity has for people. It will also demonstrate how public spaces can enable a sense of belonging, environmental sustainability and be Te Tiriti focused.

This project has been developed through a rich engagement and design process, especially with mana whenua, rangatahi and tamariki. Time has been taken to learn about how the space is currently used by broad sections of community, as well as the vision that they have for the space. Community has identified the "soft skills" that are important for the space to nurture within our tamariki and rangatahi, and we have worked to ensure the design is fully responsive to building these skills, enabling and strengthening the long term hauora outcomes of our whānau in space.

After engaging Boffa Miskell to produce our concept and detailed design pack, Te Amo Pūtoro is now "shovel ready" and ready to come to life. All the paperwork is completed, permissions are gained, and project partners are on board ready to go. We just need the pūtea to realise this incredible community-led, community enabled kaupapa.

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The design of space is centred around pūrakau of place of Ngāti Rehia; sites across their rohe that are significant to our community of the Kerikeri/Waipapa area. We would like to offer the Bay of Islands-Whangaroa Community Board the opportunity to financially support the space within Te Amo Pūtoro that tells the story of Rangitāne | The Pā that moved around to keep people safe. This space has been designed to tell the narrative of Rangitāne as you make your way into Te Amo Pūtoro. A rākau play space draws you in to move and test your agility, balance, coordination and skills while playing with friends and whānau. Referencing the scattered logs/driftwood along the coasts, the playspace incorporates a mix of rākau hupara for stepping, climbing, jumping and moving along at low and high heights and speed. At the center of the space, a featured play structure with nets and ropes allows you to climb up and view across Te Amo Pūtoro acting as a pūhara (platform watchtower). This playscape references the concepts and movements of Tūmatauenga and Te Whare Tapere referenced through various colours and energies.

The wider Far North will benefit from this project; not only because it will be a playspace to add to the Far North network, available to all of our communities to be active, playful and connected, but Te Amo Pūtoro is a prototype opportunity for Far North District Council to test a different approach placemaking and the design of public spaces. Shifting from the contemporary approach of building spaces for communities to be active and play, to an approach that enables community to celebrate identity and wellbeing, and play an active ownership and kaitiaki role in the design and build of places. Levelling up the intergenerational health and wellbeing outcomes by working smarter, not harder!

When we conducted a feasibility assessment for the project in 2021/22 (this project was financially supported by the Community Board), it identified the following data relating to current level of service vs. national level of service;

"Kaitaia level of service 1.1 to 1.5 playgrounds per 1,000 children (age 0-14yrs)

Kaikohe level of service 1.3 to 1.4 playgrounds per 1,000 children (age 0-14yrs)

Kerikeri level of service 1.1 to 1.2 playgrounds per 1,000 children (age 0-14yrs)

The National median level of service is 3.9 playgrounds per 1,000 children (age 0-14yrs).

This means that, compared to the National median, the Kerikeri service area needs an additional 7 playgrounds to serve just the children of this area. On this basis, the proposed playspace is considered critically needed by the community."

As Te Amo Pūtoro has been designed to be intergenerational in it's design, we know that it will be a significant contributor to raising the level of service that our community receives for public spaces that encourage social cohesion and active movement.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

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Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes	What is the total cost of your project?
	Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.
Project Management	\$60,000.00	\$0.00	No files have been uploaded	\$409,132
Soft landscaping elements	\$72,098.00	\$3,690.00	Filename: 20230811_Te_Amo_Pūtoro_Costings FIN AL.pdf File size: 184.8 kB	\$
Play equipment	\$117,288.00	\$42,310.00	No files have been uploaded	\$
Natural playable features	\$34,900.00	\$4,000.00	No files have been uploaded	\$
Hard landscaping	\$72,120.00	\$	No files have been uploaded	\$
Earthworks	\$19,550.00	\$	No files have been uploaded	\$
Cultural elements	\$20,000.00	\$	No files have been uploaded	\$
Other	\$13,176.00	\$	No files have been uploaded	\$
		\$	No files have been uploaded	\$
	\$	\$	No files have been uploaded	\$
	\$	\$	No files have been uploaded	\$

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	\$	\$	No files have been uploaded	\$
	\$	\$	No files have been uploaded	\$
	\$	\$	No files have been uploaded	\$
	\$	\$	No files have been uploaded	\$

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

409132

Must be a number.

What is the amount you are requesting from the Board? *

\$50,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

Current Funding

How much money does your organisation currently have? *

\$82,362.14

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$82,362.14

Must be a dollar amount.

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Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Playground	\$28,751.19
General operating expenses	\$26,103.40
Operating contingency	\$27,507.55
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$82,362.14

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Tū Manawa	\$30,000.00	Approved
Foundation North	\$99,999.00	Pending
FNDC - Project Management	\$60,000.00	Approved
Waipapa Rotary - seats	\$7,500.00	Approved

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Playground Feasibility /Design phase	\$15,000.00	03/06/2021	Yes

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Playground Feasibility /Design phase	\$10,000.00	23/09/2019	
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Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Position *

Management Board member

Position

Management Board member

Postal Address

Postal Address

Phone Number

Phone Number

Mobile Number

Mobile Number