

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 9 AUGUST 2023 AT 9:30AM**

**PRESENT:** Mr Graeme McGlinn, Deputy Chairperson John Vujcich, Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Hilda Halkyard-Harawira, Cr Steve McNally, Cr Penetaui Kleskovic, Cr Tāmati Rākena, Cr Felicity Foy, Cr Babe Kapa, Cr Mate Radich (virtual)

**STAFF PRESENT:** Jonathan Slavich (Chief Financial Officer), Jacine Warmington (Strategic Relationships Group – Group Manager), Zena Tango (Team Leader – Transaction Services), Margriet Veenstra (Manager - Property Information & Business Compliance), Jill Coyle (Group Manager – People and Transformation), Glenn Rainham (SHEQ – Compliance Manager), Casey Gannon (Manager – Democracy Services)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Kōwhai - Deputy Mayor Kelly Stratford commenced the meeting with a prayer.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2023/18**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

**That the apology received from Kahika – Mayor Moko Tepania and Crs Penetaui Kleskovic, Tāmati Rākena, be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

Nil.

**4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A4240403, pages 8 - 13 refers.

**RESOLUTION 2023/19**

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

**That Te Miromiro - Assurance, Risk and Finance Committee confirm the minutes of the meeting held 2 May 2023 with amendment are true and correct.**

**CARRIED**

Cr Hilda arrived 9:54 am.

## 5 NGĀ PŪRONGO / REPORTS

### 5.1 UPDATE ON THE RISK MANAGEMENT REPORT

Agenda item 5.1 document number A4307915, pages 14 - 15 refers.

#### **RESOLUTION 2023/20**

Moved: Mr Graeme McGlinn

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Miromiro-Assurance, Risk & Finance Committee note the update of the risk management report at Council.**

Against: Cr Steve McNally

**CARRIED**

## 6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 6.1 TE MIROMIRO - ASSURANCE, RISK & FINANCE WORKPLAN

Agenda item 6.1 document number A4319810, pages 16 - 20 refers.

#### **RESOLUTION 2023/21**

Moved: Mr Graeme McGlinn

Seconded: Deputy Chairperson John Vujcich

**That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Te Miromiro – Assurance, Risk & Finance Workplan.**

**CARRIED**

### 6.2 AUDIT PROPOSAL LETTER - JUNE 2023 AUDIT

Agenda item 6.2 document number A4316843, pages 21 - 30 refers.

#### **RESOLUTION 2023/22**

Moved: Mr Graeme McGlinn

Seconded: Deputy Chairperson John Vujcich

**That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Audit Proposal Letter - June 2023 Audit and that the Deloitte proposal be accepted.**

**CARRIED**

Kōwhai - Deputy Mayor Kelly Stratford left meeting 10:37 am.

### 6.3 JUNE 2023 AUDIT PLAN

Agenda item 6.3 document number A4317233, pages 31 - 69 refers.

#### **RESOLUTION 2023/23**

Moved: Cr Steve McNally

Seconded: Deputy Chairperson John Vujcich

**That the Te Miromiro - Assurance, Risk and Finance Committee receive the report June**

**2023 Deloitte Audit Plan.****CARRIED**

Kōwhai - Deputy Mayor Kelly Stratford returned at 10:41 am.

**6.4 REVENUE RECOVERY REPORT AS AT 30 JUNE 2023**

Agenda item 6.4 document number A4305340, pages 70 - 74 refers.

**RESOLUTION 2023/24**

Moved: Cr Steve McNally

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Revenue Recovery report as at 30 June 2023.**

**CARRIED****RESOLUTION 2023/25**

Moved: Mr Graeme McGlenn

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**The Te Miromiro – Assurance, Risk and Finance Committee move into Public Excluded.**

**CARRIED**

At 11:19 am, Cr Mate Radich left the meeting.

**6.5 SWEETWATER - COMMISSIONING OF WATER SUPPLY**

Agenda item 6.5 document number A4311400, pages 75 - 79 refers.

**RESOLUTION 2023/26**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Ann Court

**That the Te Miromiro - Assurance, Risk and Finance Committee leave the report Sweetwater - Commissioning of water supply to lie on the table to be discussed in public exclusion for protection of commercial sensitivity.**

**CARRIED****6.6 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 APRIL - 30 JUNE 2023**

Agenda item 6.6 document number A4311099, pages 80 - 84 refers.

**RESOLUTION 2023/27**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

**That the Te Miromiro - Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 April - 30 June 2023**

**CARRIED**

**7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2023/28**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - Confirmation of Previous Minutes</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.2 - Far North Holdings Ltd Risk Register and Risk Report, May 2023</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.3 - FNDC Current Legal Action Potential Liability Claims</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p><b>6.5 Sweetwater – Commissioning of Water Supply</b></p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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**CARRIED**

## CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

### RESOLUTION 2023/22

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

**That Te Miromiro – Assurance, Risk and Finance Committee confirms the decisions contained in the part of the meeting held with public excluded be restated in public meeting as follows:**

- **Item 7.1 Confirmation of Previous Minutes**
  - o Report received
- **Item 6.5 Sweetwater – Commissioning of Water Supply:**
  - o Report received, and committee has requested CEO to investigate and bring a report and recommendation to 24 August Council meeting as a matter of urgency
- **Item 7.2 Far North Holdings LTD Risk Register and Risk Report**
  - o Report received
- **Item 7.3 FNDC Current Legal Action Potential Liability Claims**
  - o Report received

**CARRIED**

## 8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kōwhai - Deputy Mayor Kelly Stratford closed with a karakia.

**9 MEETING CLOSE**

The meeting closed at 1:07 pm.

The minutes of this meeting will be confirmed at the Te Miromiro - Assurance, Risk and Finance Committee Meeting held on 31 October 2023.

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**CHAIRPERSON**