



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Kaikohe-Hokianga Community Board Meeting

Wednesday, 25 October 2023

Time: 10:00 am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Member Chicky Rudkin - Chairperson
Member Tanya Filia – Deputy Chairperson
Councillor John Vujcich
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Wednesday 25 October 2023 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Pou hihiri.

Pou rarama.

Pou te whakairo.

Pou te tangata.

Pou o te aroha.

Te pou e here nei i ā tatou

Mauri ora ki ā tātou

Haumi e. Hui e. Tāiki e!

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

HOREKE COMMUNITY PLAN WORKING GROUP

5 NGĀ KAIKŌRERO / SPEAKERS

Representative from Te Hau ora o Ngapuhi item 7.2a refers.

Bo-Deene Stephens from HUSH Dance item 7.2b refers.

Representative from Waihou Marae item 7.3b refers.

Lydia Ambler from Waimamaku Playcentre item 7.3c refers.

Angelina Goodhew from Taheke United Community Centre item 7.3d refers.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4145386

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 27 September 2023 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

- 1. 2023-09-27 Kaikohe-Hokianga Community Board Minutes [A4404050] - A4404050**  

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**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 27 SEPTEMBER 2023 AT 10:05 AM**

PRESENT: Member Chicky Rudkin, Member Tanya Filia, Member Mike Edmonds,
Member Trinity Edwards, Member Harmonie Gundry, Member Jessie
McVeagh, Member John Vujcich

IN ATTENDANCE:

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding
Advisor), Fleur Beresford (Democracy Advisor), Marlema Baker (Democracy
Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Deputy Chair Tanya Filia commenced the meeting and opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS
OF INTEREST**

2.1 APOLOGIES

RESOLUTION 2023/94

Moved: Member John Vujcich

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board receive apologies from Chairperson Chicky Rudkin and a leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Shaun Reilly

- Roadside Litter
- Maihi Park – Pā and Maori village is a feasible proposition that would help bring tourism to Kaikohe.
- Old Bay Road 1 way bridge is dangerous and needs to be widened to a 2-lane bridge urgently.
- Banking services in Kaikohe are non-existent and need to be reinstated to what they were in the past.
- The amalgamation of FNDC from the old borough council has made things worse.
- Rats/Pests at the weigh-station not being attended to by Council.
- Honours Board in Kaikohe Council office needs to be reinstated and updated to acknowledge more people in the community

3.1 FAR NORTH DISTRICT COUNCIL HONOURS BOARD

RESOLUTION 2023/95

Moved: Member Mike Edmonds

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Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board request a report from staff explaining when the Honours Board ceased to be used and why?**CARRIED**

Bob Bryant – lives by the Cycle Trail – 35 houses built on 1.5 acres of land. This area is prone to flooding. Stormwater issues there for current occupants and will be issues for the new builds which will make the problems worse. Advised to request a deputation to speak at the next Council meeting 19 October 2023.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Desiree Harris and Mary Diane Harris – Item 7.4 Road Re-Naming - Pera Road Waima back to Peras Road.

- Petition tabled in support of changing the name back to Peras road.
- Confirmed that whanau, residents and hapu support the changing of Pera Road back to Peras road.

5 NGĀ KAIKŌRERO / SPEAKERS

- Alice Davis & Hayley Paul – Te Kohanga Reo o Whirinaki 40th Anniversary Celebration. Item 7.7f) refers
- Craig Seuseu – Sanitarium Weet-Bix Kids TRY Challenge. Item 7.7c) refers. (virtually)

Meeting adjourned at 10:49am and resumed at 10:57am

Member Edmonds request that Te Reo Māori language translation services be made available to Community Board meetings

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4145382, pages 8 - 12 refers.

RESOLUTION 2023/96

Moved: Member Jessie McVeagh

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 30 August 2023 as a true and correct record.**CARRIED**

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A4161223, pages 13 - 16 refers.

RESOLUTION 2023/97

Moved: Member John Vujcich

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Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board note the report from Member Jessie McVeagh.**CARRIED****7.2 HOKIANGA HARBOUR LONG TERM PLAN**

Agenda item 7.2 document number A4284404, pages 17 - 21 refers.

RESOLUTION 2023/98

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board recommend that Council allocate funds in the 2024/27 Long Term Plan to allow the preparation of a long-term plan for the crossing of the Hokianga Harbour.**CARRIED****7.3 RESERVE MANAGEMENT PLAN PROGRAMME**

Agenda item 7.3 document number A4333398, pages 22 - 25 refers.

MOTION

Moved: Member John Vujcich

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board recommend that an individual Reserve Management Plan is prepared for _____ reserve in the Kaikohe-Hokianga ward.

AMENDMENT

Moved: Member John Vujcich

Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board recommends that;

- a) an individual Reserve Management Plan be prepared for Rawene Domain, and that the concept plans be fast-tracked for early 2024, and
- b) initiate pre-engagement with all hapu connected with the Hone Heke Memorial Park in regards to the reserve classification of the park.

CARRIED

The amendment became the substantive motion

RESOLUTION 2023/99

Moved: Member Jessie McVeagh

Seconded: Member Tanya Filia

That the Kaikohe-Hokianga Community Board recommends that;

- a) an individual Reserve Management Plan be prepared for Rawene Domain, and that the concept plans be fast-tracked for early in 2024, and
- b) investigate pre-engagement with all hapu connected with the Hone Heke Memorial Park in regards to the reserve classification of the park.

CARRIED

7.4 ROAD RE-NAMING - PERA ROAD WAIMA BACK TO PERAS ROAD

Agenda item 7.4 document number A4364457, pages 26 - 31 refers.

RESOLUTION 2023/100

Moved: Member Tanya Filia

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board:

- a) uplift the report pursuant to Council's Naming Policy that was left to lie at 2 August 2023 meeting, and**
- b) recommend that Council re-name Pera Road, Peras Road.**

CARRIED

7.5 KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN 2023-2025

Agenda item 7.5 document number A4376455, pages 32 - 49 refers.

RESOLUTION 2023/101

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board

- a) adopt the Kaikohe-Hokianga Community Board Strategic Plan 2023 – 2025 and**
- b) that the top 10 priorities include public toilets at Waimamaku and/or Mangamuka.**

CARRIED

7.6 ALLOCATION OF PLACEMAKING FUNDS FOR RAWENE DOMAIN GEOTECH REPORT**RESOLUTION 2023/102**

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board allocates up to \$10,000 from its Placemaking Fund to support a Geotech report, if required, to inform the Rawene Domain concept plan.

Against: Crs Mike Edmonds and John Vujcich

CARRIED

7.7 PROJECT FUNDING REPORTS

Agenda item 7.6 document number A4383137, pages 59 – 76 refers.

RESOLUTION 2023/103

Moved: Member John Vujcich

Seconded: Member Tanya Filia

That the Kaikohe-Hokianga Community Board note the project report received from:

- a) Bay of Islands Hockey Association**

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- b) Nights of Light Rawene
- c) Northland College
- d) Opononi Bowling Club
- e) Rob Pink (Rawene Sand)
- f) Weet-Bix TRY Challenge in Schools

CARRIED**7.8 a FUNDING APPLICATIONS**

Agenda item 7.7 document number A4383258, pages 77 - 128 refers.

RESOLUTION 2023/104

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board approve the sum **\$2,967** (plus GST if application) to be paid from the Board's Community Fund account to Nga Mahi Toi o Horeke Trust for Horeke Whanau Day, to support the following Community Outcomes:

- i) Proud, vibrant communities.
- ii) Communities that are healthy, safe, connected and sustainable.

CARRIED**7.8 b FUNDING APPLICATIONS**

Agenda item 7.7 document number A4383258, pages 77 - 128 refers.

RESOLUTION 2023/105

Moved: Member Jessie McVeagh

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board:

approves the sum of **\$3,500** (plus GST if applicable) be paid from the Board's Placemaking Fund to Rawene School for the 2023 South Hokianga Kapa Haka Festival to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable.

CARRIED**7.8 c FUNDING APPLICATIONS**

Agenda item 7.7 document number A4383258, pages 77 - 128 refers.

RESOLUTION 2023/106

Moved: Member John Vujcich

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board approves the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to SMC Events for Kaikohe-Hokianga Ward Sanitarium Weet-Bix Kids TRY Challenge, to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable.

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CARRIED**7.8 d FUNDING APPLICATIONS**

Agenda item 7.7 document number A4383258, pages 77 - 128 refers.

RESOLUTION 2023/107

Moved: Member Jessie McVeagh

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board approves the sum of **\$1,670** (plus GST if applicable) be paid from the Board's Community Grant Fund account to South Hokianga Growers Market for the establishment of a growers market in the South Hokianga, to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable.

CARRIED**7.8 e FUNDING APPLICATIONS**

Agenda item 7.7 document number A4383258, pages 77 - 128 refers.

RESOLUTION 2023/108

Moved: Member John Vujcich

Seconded: Member Tanya Fila

That the Kaikohe-Hokianga Community Board leaves the application from Taheke Community Centre to fence the Taheke Hall section to **lie on the table** until the October 2023 meeting of the Kaikohe-Hokianga Community Board meeting, to allow conversations to take place with appropriate Council staff and ensure the application is appropriate.

CARRIED**7.8 f FUNDING APPLICATIONS**

Agenda item 7.7 document number A4383258, pages 77 - 128 refers.

RESOLUTION 2023/109

Moved: Member Tanya Fila

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board approves the sum of **\$3,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Kohanga Reo o Whirinaki for a community celebration of the 40th anniversary of Te Kohanga to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable.

CARRIED

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8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**8.1 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 AUGUST 2023**

Agenda item 8.1 document number A4395335, pages 129 - 133 refers.

RESOLUTION 2023/110

Moved: Member John Vujcich
Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 August 2023.

CARRIED**8.2 KAIKOHE-HOKIANGA COMMUNITY BOARD ACTION SHEET UPDATE SEPTEMBER 2023**

Agenda item 8.2 document number A4143887, pages 134 - 134 refers

RESOLUTION 2023/111

Moved: Member John Vujcich
Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board Action Sheet Update September 2023.

CARRIED**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:45 pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 25 October 2023.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4161230

Author: Melissa Wood, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the report from Member Jessie McVeagh.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

1. KHCB Member McVeagh report Oct 2023 - A4420192  



Member's Report

Name: Jessie McVeagh
 Subdivision: South Hokianga
 Date: 05.10.23

Meetings Attended

Date	Meeting	Comments
31.8.23	Climate Action	Informal meeting with Climate Action Staff FNDC
5.9.23	Rawene Domain Groups	Discussion on the future plans of current user groups
5.9.23	Long Term Plan workshop	Workshopping LTP priorities for draft long-term plan
7&8. 9.23	Community Board Executive Board (CBEC)	Future for Local Govt. Importance of local voice in decision making. Wtn
13.9.23	Long Term Plan workshop	Workshopping LTP KH priorities for draft long-term plan
22.9.23	KHCB Top 10 priorities discussion	KH priorities for draft long-term plan planning detail
26.9.23	CBEC	Online discussion on role of Community Boards as local voice in decision making.
27.9.23	KHCB monthly meeting	Public forum, Community grants allocation, Road naming, Footpath programme, Ride For Life, Kho.
4.10.23	Planning and Policy workshop	FNDC Planning and Policy, Climate Change action, Placemaking

Community Issues

Issue name	Comment
Wastewater discharge to Hokianga Harbour	Hokianga is unanimous that there should be zero human waste to water. Submitters responded to the FNDC amended application for the Opononi-Omapere and Kohukohu wastewater treatment.
Contaminated water from Lake Omapere into Hokianga Harbour	The pollution of Lake Omapere flows into the Hokianga Harbour. NRC have allocated money to create a business plan to restore the health of the Hokianga catchment. This plan should enable NRC and other organisations to attract funding to begin restoring the mauri of the Hokianga waters.
Spraying of roadsides, Rawene	Alternatives to Glyphosate spray have been discussed with staff. Improved mowing of berms to reduce the fire hazard and use of toxic spray, and any cost implications this may have are being looked in to.
Hokianga Community Campus access	The campus is a FNDC asset, leased by Te Puna o Kupenuku as a venue to provide education for the people of Hokianga. There are ongoing discussions around community concerns.

Litter, waste, recycling services	Para Kore (Zero Waste) now supports education on waste minimisation, litter, rubbish, and recycling specifically to improve the problems in our area. A new Waste Management and Minimisation plan is being developed; community will be able to feed into this and offer local solutions.
Traffic calming, safe accessible footpaths Rawene, Opononi and Omapere	There are ongoing safety concerns around speed, safe cycling and safe footpaths for pedestrians, push chairs and people with mobility issues. We continue to advocate for improvements, particularly as summer approaches. The temporary speed bumps in Rawene are in need of repair, we have asked that they are moved slightly, and the road is repaired. Waiarohia Reserve footpath remains in need of improvements for the safety of pedestrians. Opononi and Rawene traffic calming are still of concern.
Rawene Domain	Several local groups continue to work on a collaborative plan to create a recreational hub on the Domain that will serve a wide variety of people and activities in this public space. A meeting with the various parties was held to find ways to move ahead with development. The Domain is a priority in the KHCB strategic plan.
Animal control	Stock on roads is endangering drivers. We are supporting local people to find appropriate locally-led solutions. KHCB allocated funds from the Community Grant to remove wild horses that wander onto the roads in our area. Dogs roaming in Rawene, Whirinaki, Opononi and Omapere are a concern, this has again been brought to Council attention.
Erosion to seawall Clendon Esp. Rwn	The hole has been temporarily filled to prevent risk to children. NTA will complete another site visit and advise feedback on road condition. A further update will be provided regarding budget availability.
FNDC assets and reserves	There are concerns about the level of service our facilities receive, such as cleaning gutters, repairs, mowing, weed control, litter. Contracts are due for renewal next year. We have fed back re appropriate levels of service in our area and await the cost implications that this may incur. 'Town-scaping', beautification and levels of service are priorities in the KHCB strategic plan.
Hapū and Community-led priorities	We have a draft KHCB strategic plan with projects prioritised and currently being costed. I attended two Long-Term Planning workshops with Councillors and staff to push for the priorities in our KHCB strategic plan.
Non-notified vs Notified resource consents	There is a need for clear guidelines for communities and discussion with FNDC regarding public interest on new consents.
Safety in Community	There are widespread concerns around safety in our communities. Hokianga are seeking our own solutions. FNDC support for cameras in public spaces is being considered. This is a priority in the KHCB strategic plan.
Housing	This is an ongoing crisis that needs support at all levels. Seeking guidance from FNDC to support better housing and address homelessness in our ward.
Housing for Elderly	Expressions of Interest have been put to FNDC for the Elderly Housing across the area.
Safe Cycling	Rawene road from the ferry to the junction with SHW12 needs to be made safe for the increasing number of cyclists we have.
Climate Change	There is a strong call for FNDC to take action on reducing emissions and supporting community resilience. Discussions with community around potential impacts and plans for climate change action are needed, particularly in areas where impacts are already being felt, such as Pakanae, Koutu, Opononi and Omapere. This is a priority in the KHCB strategic plan.
Water resilience.	A scheme for FNDC subsidies on water tanks and pumps is being considered for costing. This is a priority in the KHCB strategic plan.

Roads, dust, 1 lane bridge approaches	South Hokianga are asking for a higher level of service on the maintenance of all our roads, safer approaches to 1 lane bridges, improved dust control on Waima Valley road, Otaua, Waiotemarama Gorge, and sealing outside Otaua Te Kohanga Reo.
Support for Community groups	We are exploring how FNDC can support the development of the various projects and aspirations of our communities and groups across the Kaikohe Hokianga ward. This is a priority in the KHCB strategic plan.
Civil Defence response	Civil Defence groups are reviewing local responses across Hokianga, looking at what support that FNDC might offer, what roles FNDC staff and Elected Members take in Emergency response. Equipping Council owned buildings that are used for emergency response with solar power and battery storage is a priority in the KHCB strategic plan.
Pine Plantations	There is community concern around the increasing number of pine plantations in our ward, particularly with regard to slash, impact on water quality and waterways, increased pollen and reduced farmland. In most cases it is NRC, not FNDC, who have oversight of pine plantations. Central Government have just announced new rules around plantations and slash which will likely involve Councils in the future.

Requests for Service (RFS)

RFS number	Date	Comment
4121926	5.12.22	Erosion of Seawall Rawene, the hole was filled to prevent risk to children, however erosion under the road is still a concern. NTA will be completing another site visit and advise feedback on road condition. A further update will be provided regarding budget availability.
4133549	3.11.22	Spray-free Hokianga wish to progress this issue, prefer mowing as an approach where possible, weedeating where necessary and organic spray as a last resort. Levels of Service re mowing roadsides are being looked at as a potential part of the solution.
4140355	27.12.22	Broken retaining wall below Parnell st, above Nimmo st E. Works to rebuild the rock and concrete supported structure have been programmed and were scheduled to commence during April. Not yet completed as awaiting funding allocation.
4144572	1.2.23	Taita Rd slip; Status is Priority 1. Application for Geotech and design approved. Once Geotech and design is complete, then another funding application will be applied to Waka Kotahi for Construction.
4168436	27.7.23	Abandoned car on side of Rawene Rd. This has been referred to the contractor for pick up, again.
4172689	28.8.23	Enquiry re plans for dust control or tar seal on Waiotemarama Gorge rd, Pakanae end. This will be considered by Council in the 2024 Long Term Plan (LTP).
4175318	15.9.23	Paper road Hokianga Harbour Drive to Fairlie Cres, maintenance, pests, pedestrian safety.

Other Issues

Concrete bollards were placed at Russell Esplanade, Rawene. Further discussion to be had around the design of the sea wall repair and bollards in this location.

7.2 EVENT INVESTMENT FUNDING APPLICATIONS

File Number: A4413999

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which application/s will receive funding at the October 2023 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Twenty-seven applications were received for Events Investment Funding, totalling \$531,949, with \$80,000 being available for grant.
- Four applications were received for events in Kaikohe-Hokianga Ward, requesting a total of **\$70,575**
- Two were successful, receiving a total of \$17,500.
- The remaining two applications are referred back to the Board of the Ward where the events will take place, to be considered for funding by the Board.
- The Community Board has an available total of **\$42,130** in **Community Grant** Funding for the 2023/24 financial year.
- The Community Board has an available total of **\$85,650** in **Placemaking** Funding for the 2023/24 financial year.
- Due to much of the information provided by applicants being commercially sensitive for their event, the applications are supplied under separate, confidential, cover for the Board, rather than being attached to this report.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board

- a) approves the sum **\$5,000** (plus GST if application) to be paid from the Board's Community Grant Fund account to Te Hau ora o Ngapuhi for the Kaikohe Christmas Parade, to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board

- b) approves the sum **\$2,500** (plus GST if application) to be paid from the Board's Community Fund account to HUSH Dance for End of Year Showcase to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Te Hau Ora o Ngapuhi – Christmas Festival	\$20,000	\$5,000	Te Hau Ora a Ngapuhi have asked for funding	Event
HUSH Dance – End of Year Showcase	\$18,575	\$2,500	This applicant has received some funding from Creative Communities and the Board in the past.	Event

Take Tūtohunga / Reason for the recommendation

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

- 2023 Events Investment Funding Decisions - A4415845** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Event	Date	Request	Ward	Decision
Outside of Far North District				
F45 National Playoffs	1-Mar-24	7,245	OUTSIDE	Declined

Te Hiku Ward

Event	Date	Request	Ward	Decision
Snapper Bonanza	16-Mar-24	12,000	THCB	Declined
Circability Trust	11-Nov-23	7,884	THCB	Declined
Great Northern Gallop 2024	28-Mar-24	7,000	THCB	Declined
Aupouri Rugby Club - Parengarenga Surfcasting Competition	20-Oct-23	17,144	THCB	7500
Doubtless Bay Fishing Competition	27-Jan-24	12,000	THCB	7500
90 Mile IRB Challenge	9-Sep-23	6,650	THCB	Declined
		62,678		15000

Kaikohe-Hokianga Ward

Event	Date	Request	Ward	Decision
Te Mauri o Kaikohekohe	14-Jul-24	20,000	KHCB	10000
Kaikohe Christmas Festival	9-Dec-23	20,000	KHCB	Declined
Pawarenga United Marae Sports Day	31-Dec-23	12,000	KHCB	7500
HUSH End of Year Showcase	16-Dec-23	18,575	KHCB	Declined
		70,575		17500

Bay of Islands-Whangaroa Ward

Event	Date	Request	Ward	Decision
Bay of Islands Sailing Week	23-Jan-24	30,150	BOIWCB	Declined
Russell RSA - ANZAC Day	25-Mar-24	13,800	BOIWCB	Declined
Waitangi ANZAC Day 2024	25-Apr-24	18,227	BOIWCB	10000
BOI P&I Show 2023	11-Nov-23	25,765	BOIWCB	Declined
Beach Volleyball Pro Tournament	4-Apr-24	50,000	BOIWCB	15000
Kerikeri Street Party	18-Nov-23	12,410	BOIWCB	Declined
Matariki Pewhairangi 2024	21-Jun-24	25,000	BOIWCB	10000
Springbank School Fireworks	4-Nov-23	22,696	BOIWCB	Declined
Kerikeri Summer Jazz Festival	25-Feb-24	12,903	BOIWCB	Declined
Cruzn the Bay 2024	7-Mar-24	50,000	BOIWCB	Declined
Brew of Islands 2024	19-Jul-24	50,000	BOIWCB	Declined
Waitangi Mountain Bike Mahi Tahi 2024	2-Mar-24	24,500	BOIWCB	5000
BOI Country Rock Festival	10-May-24	10,000	BOIWCB	Declined
BOI Jazz and Blues Festival	9-Aug-24	10,000	BOIWCB	Declined
Kerikeri Half Marathon 2023	18-Nov-23	30,000	BOIWCB	7500
Aramex Kiwi Walk Run Series	13-Mar-24	6,000	BOIWCB	Declined
		391,451		47500

7.3 FUNDING APPLICATIONS

File Number: A4419685

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the October 2023 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Board has **\$42,130** available to be granted from its Community Grant Funding.
- The Board also has **\$95,650** of Placemaking Funding to allocate during the 2023/24 financial year
- Three new applications for funding have been received, as well as an application being brought back for consideration requesting a total of **\$32,660**

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board

- a) approves the sum **\$1,534** (plus GST if application) to be paid from the Board's Community Fund account to Village Arts for Kohukohu Historic Walk Brochure, to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board:

- b) approves the sum of **\$4,000** (plus GST if applicable) be paid from the Board's the Board's Placemaking Fund to Waihou Marae for the gazebos to be used at the 2023 Marae wars event and for future community events to support the following Community Outcomes:
- i) Proud, vibrant communities
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board:

- c) approves the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Placemaking Fund account to Waimamaku Playcentre for costs towards to upgrade and replacement of materials, to support the following Community Outcomes:
- i) Proud, vibrant communities
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board:

- d) approves the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Placemaking Fund account to **Taheke United Community Centre** for fencing the area surrounding the Taheke Hall to support the following Community Outcomes:
- i) **Proud, vibrant communities**
 - ii) **Communities that are healthy, safe, connected and sustainable.**

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Village Arts – Kohukohu Historic Walk Brochure	\$1,534	\$1,534	Village Arts is seeking assistance in funding a brochure outlining the historic areas of Kohukohu for visitors to use when walking around the area.	Community
Waihou Marae – Wars 2023	\$11,770	\$4,000	This is the second marae event taking place over the New Year break (Pawarenga United Marae is hosting a sports day in the same week, and has been funded through the Events Investment fund). The amount recommended is for the purchase of gazebos that can be shared and re-used within the community	Event
Waimamaku Playcentre	\$14,356	\$5,000	The playcentre is asking for approximately 75% of the cost to replace all the play equipment for the playcentre. They note they have 14 tamariki that attend, and that they are open 2 days a week. The playcentre has not indicated any other funding has been applied for at this time.	Community
Taheke Community Centre – Fencing	\$5,000	\$5,000	The applicant operates the Taheke Hall, as well as another building on the same site as a community centre. Staff within Council advise that this is unable to be funded from any budget within Council and are supportive of this application being considered by the Community Board.	Infrastructure

Take Tūtohunga / Reason for the recommendation

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.





Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Village Arts - A4419467 [↓](#) 
2. Waihou Marae - A4419468 [↓](#) 
3. Waimamaku Playcentre - A4419466 [↓](#) 
4. Taheke United Community Centre - A4382373 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline *Existing Heritage Brochure*
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Kaikohe Service Centre
26 SEP 2023

Applicant details

Organisation	Village Arts / Kohukohu Community TRUST	Number of Members	5
Postal Address	[Redacted Address and Contact Information]		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

To support the social, economic and cultural development of Kohukohu.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Kohukohu Historic Village Walk Brochure Date —
Location Kohukohu Time —

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Re-design and reprint of the Kohukohu Historic Walk brochure. We have extended the walk to include Harriner Street and Old Beach Road utilising the new footpath along Kohukohu Road.

This brochure is given to visitors to Kohukohu so they can learn about the history of the town and take the walk.

This is in support of F.N.D.C. Historic Precinct Designation.

F.N.D.C. I Sites also hold supplies of the brochure and give it to visitors.

This application supports community outcomes:

- ① Communities that are healthy, safe, connected and sustainable.
- ② Proud, vibrant communities.

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Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire <i>Printing Design Print</i>	<i>3068</i>	<i>1534</i>
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr) <i>60 hrs</i>	<i>1200</i>	not applicable
Other (describe)		
TOTALS		

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Gallery Operating Costs and future development projects.	\$20,000
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Some Creative Communities Grants			(Y) N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Village Arts / Kōhukohu Community Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory Two

[Signature]

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

Page 6

Local Grant Application Form



Instructions

Please read carefully:

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- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- X Quotes (or evidence of costs) for all items listed as total costs on pg 3
- X Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- X A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If an event is taking place on Council land or road/s, evidence of permission to do so
- X Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Waihou-nui-a rua Marae Trust		Number of Members	9
Postal Address	[Redacted]			
Physical Address	[Redacted]			
Contact Person	[Redacted]			
Phone Number	[Redacted]			
Email Address	mike@terarawa.co.nz			

Please briefly describe the purpose of the organisation.

The Waihou-Nui-A-Rua Marae Trustees oversee Waihou Marae North Hokianga as per Section 338 of Te Ture Whenua Māori Act 1993. Our role is to manage the marae, preserving its cultural importance. This includes organising events, upholding traditions, maintaining facilities, and ensuring its continued role as a hub for Māori community activities.

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? If so, how much? ☐ Yes ☒ No

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Hosting the Marae Wars Touch Tournament at Waihou Marae brings several benefits to the North Hokianga marae communities of Motuti, Panguru, Waihou, Rangi Point, and Matihetihe, currently there are 740 residents living in this area however during the Christmas season thousands return home and this tournament is a way to reconnect with each other.

Community Bonding: The tournament fosters unity and collaboration among the marae communities, enhancing social connections and relationships.

Cultural Celebration: The event offers an opportunity to celebrate our culture, traditions, and heritage through sport, reinforcing cultural pride and identity.

Healthy Activity: Touch rugby promotes physical activity and a healthy lifestyle, encouraging participants of all ages to engage in exercise.

Community Engagement: Involving all members of our community (tamariki, rangatahi, pakeke me nga kaumatua) in the tournament promotes their participation, leadership skills, and a sense of belonging within the community.

Incorporating the Marae Wars Touch Tournament into Waihou Marae's activities broadens its scope, engages different community members, and offers new experiences aligned with cultural values and contemporary interests.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	450.00	0.00
Advertising/Promotion	Printed tournament flags	\$4,054.90
Facilitator/Professional Fees ²	200.00	0.00
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)	Gazebo x 3 Touch rugby kits - singlets & short sets	\$4,014.53 \$3,700.00
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments	650.00	
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	20 pple x 8hrs x 22p/h = \$3,520	not applicable
Other (describe)		
TOTALS	\$16,589.43	\$11,769.43

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Capital works - marae building redevelopment	\$208,310.51
TOTAL	\$208,310.51

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Community fundraising	\$1,200	Yes / Pending X
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:.....

Purpose	Amount	Date	Project Report Submitted
Mayoral relief fund - repair toilets after storm damage	\$4,250.00	23/8/23	Y / N x
			Y / N
			Y / N
			Y / N

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

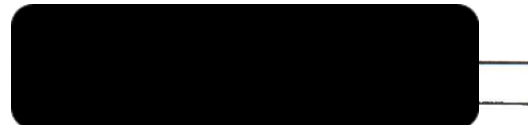
On behalf of: (full name of organisation)

Waihou Marae Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body



Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00014 From Waimamaku Playcentre**

Form Submitted 22 Sep 2023, 8:34PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Waimamaku Playcentre

Postal Address ***Physical Address *****Applicant Primary Website**<https://www.playcentre.org.nz/>

Must be a URL.

Facebook page<https://www.facebook.com/waimamakuplaycentre>

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00014 From Waimamaku Playcentre
Form Submitted 22 Sep 2023, 8:34PM NZST

Contact details

Contact Person One:

Applicant Project Contact *

Contact Person Two:

Applicant Admin Contact *

Position *

President

Position *

Session Facilitator

Phone Number

Phone Number

Mobile Number

Mobile Number

Email *

Applicant Admin Contact Primary Email

Purpose of organisation

Please briefly describe the purpose of the organisation *

We are applying for essential toys, equipment and gear for our Playcentre to meet the health and safety standards and Playcentre Aotearoa's minimum standards. Currently the equipment and gear that we have are old, broken and haven't ever been replaced. The small amount of funding that we currently have is tagged towards the day-to-day operational costs to run the centre and to pay our session facilitator. We desperately require funds in order to ensure that our equipment and gear is safe for our tamariki and does not pose any risk.

Number of Members *

14 tamariki and 12 families

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Equipment and Gear Overhaul

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00014 From Waimamaku Playcentre
Form Submitted 22 Sep 2023, 8:34PM NZST

Location *

Waimamaku Playcentre

Will there be a charge for the public to attend or participate in the project or event?☐ Yes☒ No**If so, how much?****Start Date ***

25/10/2023

Must be a date.

End Date *

01/12/2023

Must be a date.

Time**Project Outline:****Outline your activity and the services it will provide. Tell us**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

Waimamaku Playcentre hasn't purchased new equipment in a long time. Much of it is very old and has been donated to us. A lot of it does not meet minimum safety standards and poses significant risk.

We are seeking funding from the Far North District Council Community Board to assist us to overhaul our current gear and equipment. This involves the upgrade and replacement of much of our existing equipment as well as the purchase of new equipment in order to meet the minimum standard required by Playcentre Aotearoa.

Because we haven't been in a position to purchase new equipment we are missing crucial items and a whole range of cultural and Te Ao Maori toys that are so important for our centre.

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00014 From Waimamaku Playcentre

Form Submitted 22 Sep 2023, 8:34PM NZST

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
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- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitation/Professional Fees	\$	\$	No files have been uploaded
Administration	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase	\$14,356.39	\$	Filename: Quote for Modern Teaching Aids.pdf File size: 65.0 kB Filename: Quote for Playcentre Shop.pdf File size: 302.9 kB Filename: Quote for We Wooden Toys.jpg File size: 226.8 kB
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber)	\$	\$	No files have been uploaded
Consumable materials	\$	\$	No files have been uploaded

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00014 From Waimamaku Playcentre**

Form Submitted 22 Sep 2023, 8:34PM NZST

Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursements	\$4,660.00	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$19,016

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$14,356

Must be a dollar amount.

Financial Information*** indicates a required field****Is your organisation registered for GST? ***☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? ***

\$11,657.46

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$11,657.46

Must be a dollar amount.

Tagged Funds

Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00014 From Waimamaku Playcentre**

Form Submitted 22 Sep 2023, 8:34PM NZST

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
	\$
Session facilitator wages and operational expenses	\$11,657.46
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Declaration****Privacy Information**

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Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00014 From Waimamaku Playcentre**

Form Submitted 22 Sep 2023, 8:34PM NZST

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Waimamaku Playcentre

New Section**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

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**Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form****Application No. KHCB00014 From Waimamaku Playcentre**

Form Submitted 22 Sep 2023, 8:34PM NZST

5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One**Name****Position**

President

Postal Address**Phone Number****Mobile Number****Date**

22/09/2023

Must be a date.

Signatory Two**Name****Position**

Session Facilitator

Postal Address

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00014 From Waimamaku Playcentre
Form Submitted 22 Sep 2023, 8:34PM NZST

Phone Number

Mobile Number

New Question

22/09/2023

Must be a date.

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00006 From Taheke united community center
Form Submitted 23 Aug 2023, 5:25PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Taheke united community center

Postal Address *

Physical Address *

Applicant Primary Website

Must be a URL.

Facebook page

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00006 From Taheke united community center
Form Submitted 23 Aug 2023, 5:25PM NZST

Taheke united community center

Contact details

Contact Person One:

Applicant Project Contact *

Mrs Angelina Goodhew

Position *

Booking officer

Phone Number

Mobile Number

Email *

Must be an email address.

Contact Person Two:

Applicant Admin Contact *

Mrs Elle Reihana

Position *

Treasurer

Phone Number

Mobile Number

Applicant Admin Contact Primary Email

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

we hire out the community center for private functions, sports events and youth group venue, at times there is focus on hauora over covid.

Number of Members *

789

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Fencing of the community center

Location *

Takheke

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00006 From Taheke united community center
Form Submitted 23 Aug 2023, 5:25PM NZST

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes

☒ No

If so, how much?

Start Date *

30/09/2023

Must be a date.

End Date *

29/10/2023

Must be a date.

Time

Project Outline:

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

We are wanting to upgrade our fencing, in parts it is broken and needing repairs, it will enhance the overall upgrade of the facilities. There is no fencing between a private residence and as we host children it is important for safety, as they have a dog as well.

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
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Kaikohe-Hokianga Community Board July 2023 - June 2024**Local Grant Application Form****Application No. KHCB00006 From Taheke united community center**

Form Submitted 23 Aug 2023, 5:25PM NZST

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitation/Professional Fees	\$	\$	No files have been uploaded
Administration	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber)	\$	\$	No files have been uploaded
Consumable materials	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursements	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Fencing quote	\$6,567.35	\$5,000.00	Filename: 20230629 Taheke United Comm Centre QUOTE (1).pdf File size: 14.6 kB
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00006 From Taheke united community center
Form Submitted 23 Aug 2023, 5:25PM NZST

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,567

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Is your organisation registered for GST? *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$9,540.41

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$5,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
repairs and maintenance	\$5,000.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$0.00

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00006 From Taheke united community center
Form Submitted 23 Aug 2023, 5:25PM NZST

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$0.00	
	\$0.00	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Declaration

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Taheke united community center

New Section

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00006 From Taheke united community center

Form Submitted 23 Aug 2023, 5:25PM NZST

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00006 From Taheke united community center
Form Submitted 23 Aug 2023, 5:25PM NZST

Signatory One

Name

Angelina Goodhew

Position

Booking officer

Postal Address

Phone Number

Mobile Number

Must be a Ne

Date

23/08/2023

Must be a date.

Signatory Two

Name

Elle Reihana

Position

Treasurer

Postal Address

Phone Number

Mobile Number

New Question

23/08/2023

Must be a date.

7.4 SUMMER 2023 RURAL TRAVEL FUNDING APPLICATIONS

File Number: A4413296

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allocate Rural Travel Funding for the 2023 summer sporting season.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

Hokianga Sports Club	\$1,700
Horeke School	\$250
Kaikohe Young Stars	\$1,000
Te Kura o Omanaia	\$750
Rawene School	\$800

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately November 2024 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$39,638 across the Far North District (including a one-off grant of \$10,275)
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tu Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2023/24 financial year is \$39,268. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 30% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total available funds for the summer season is \$6,329.60. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds allocated from Boards themselves) have been included to this amount to allow the grant recommendations in this report to be made.

%	Board	30% Summer	70% Winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$4,816.02	\$11,237.36	\$16053.38
31.5%	Te Hiku Community	\$4,822.53	\$11,252.57	\$16,075.10
28%	Kaikohe-Hokianga Community	\$6,329.60	\$14,769.04	\$21,098.64

ĀPITI HANGA / ATTACHMENTS

1. KHCB - Summer 2023 Rural Travel Funding - A4415665

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary School Aged)					Disabled Individuals - no. who received support from RTE
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
Hokianga Sports Club	Club	Approved	\$ 1,700.00	\$ 1,700.00	Transporting teams to sports events outside the Hokianga	60	40	100	55	45	0
Horeke School	School	Approved	\$ 250.00	\$ 250.00	Transport to athletics, swimming and softball	19	1	20	7	13	0
Kaikohe Young Stars	Club	Approved	\$ 6,760.00	\$ 1,000.00	Transport to Sunday games	9	3	12	3	9	0
Te Kura o Omanaia	School	Approved	\$ 750.00	\$ 750.00	Transport to softball and touch	42	14	56	36	20	0
Rawene School	School	Approved	\$ 800.00	\$ 800.00	Transport to touch rugby in Opononi and Kaikohe	60	16	76	32	44	0

7.5 RURAL TRAVEL FUNDING REPORTS

File Number: A4417599

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Rural Travel Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project report received from:

- a) Mid North United Sports
- b) Okaihau College
- c) Omanaia School
- d) Panguru School
- e) Rawene School

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

- 1. Mid North United Sports - A4417570  
- 2. Okaihau College - A4417569  
- 3. Omanaia School - A4417571  
- 4. Panguru School - A4417573  
- 5. Rawene School - A4417572  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Kaikohe Service Centre

03 AUG 2023

Name of organisation:

Name & location of project:

Date of project/activity:

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 2,295-00

Board meeting date the grant was approved: APRIL 2022

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
NUAPUHI MOBIL SERVICE STATION	\$ 2,300-00	✓
	\$	
	\$	
	\$	
Total:	\$ 2,300-00	

Give a brief description of the highlights of your project including numbers participating:

WE ARE HALF WAY THROUGH THE 2 TERM ATR BASKETBALL PROGRAM. WE HAVE 6 X VANS HEADING OVER TO WAIPAPA & RETURN. SOME OF THESE STUDENTS ARE ATTENDING TRAINING IN WAIPAPA GETTING READY FOR THEIR USA TOUR IN SEPT/OCTOBER. YOUR SUPPORT HAS BEEN CRUCIAL IN THE DELIVERY OF THESE PROGRAMS & TRAINING.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

AT THIS CURRENT TIME WE DON'T HAVE FULL SIZE BASKETBALL COURTS HERE IN KAIKOHE (WE ARE EAGERLY AWAITING OUR NEW DOUBLE BASKETBALL FACILITY & LOOK FORWARD TO ITS COMPLETION IN 2024) THE FUNDS WE RECEIVE HELPS RELIEVE THE FINANCIAL PRESSURE ON WHANAU FROM KAIKOHE & OKAIHIA TO ENGAGE THEIR TAMARIKI & PANGIAHAI IN THIS AMAZING SPORT.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

THANKYOU FOR YOUR SUPPORT WITH THIS PETROL CONTRIBUTION WITH THE RISE IN PETROL & LIVING EXPENSES YOUR SUPPORT HELPS OUR VOLUNTEERS CONTINUE TO PROVIDE BASKETBALL HERE IN THE NORTH & KEEP PARTICIPATION LEVELS UP.

If you have a Facebook page that we can link to please give details:

This report was completed by:

Name: S.

Address:

Phone: 0

Email:

Date: 10 July 2023



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

JName of organisation:

Name & location of

project:Date of

project/activity:

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$1,150.00 (Gross)

Board meeting date the grant was approved:

April 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Ngapuhi Service Station – Petrol vouchers	\$1,150.00 (Gross)	
A copy of our XERO Remittance slip is attached.	\$	
A copy of ASB Bank Batch 1 st June 2023 showing payment to Ngapuhi Service Station		
	\$	
Total:	\$1,150.00 (Gross)	

Give a brief description of the highlights of your project including numbers participating:

The petrol vouchers are to be distributed to the Whanau that have a student playing in one of our three (3) netball teams or in one of our three (3) hockey teams. We have a total of 28 netball players and 27 hockey players. All together 55 students will benefit from the rural travel fund petrol vouchers.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Our hockey players travel to the Hockey Turf in Kaikohe twice a week, once for practice and once to play their games. The netball players all travel to Kerikeri on a Saturday to play netball. The fuel voucher will be used to cover some of the travel costs that the families incur getting the players to their weekly games.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We have attached a copy of our school newsletter "The Breeze" acknowledging the Far North District Council Rural Travel Fund.

If you have a Facebook page that we can link to please give details:

Our Facebook page is Okaihau College Sports Hub

--

This report was completed by:

Name:	<input type="text"/>		<input type="text"/>
Address:	<input type="text"/>		<input type="text"/>
Phone	<input type="text"/>		<input type="text"/>
Email:	<input type="text"/>		<input type="text"/>
Date:	<input type="text" value="22nd June 2023"/>		



SPORT
NORTHLAND
More Active Northland



**SPORT
NEW ZEALAND**

FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

Name of organisation: ~~XX~~

Contact person: ~~Carla Robinson~~

Postal address: Opiniana Rd RD3 Rowville

Telephone: ~~XX~~ Email: ~~XX~~

1. Community Board meeting date the grant was approved May 2023

2. Please indicate the successful amount that you received

\$ 1150	(FNDC contribution)	\$	(Other Funders)
---------	---------------------	----	-----------------

\$ 1000 (Your Contribution) \$ _____ (Total)

3. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

<i>Date</i>	<i>Organisation</i>	<i>Purpose of Funding</i>	<i>Amount Received</i>
NIL			\$
			\$
			\$
		TOTAL EXPENSES	\$

4. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
26/5/2	Rawene Service Station	MTA Vouchers	\$1320.00
			\$
			\$
			\$
			\$
Receipts required			TOTAL EXPENSES \$1320.00



Far North
District Council



**SPORT
NORTHLAND**
Creating a More Active Northland



**SPORT
NEW ZEALAND**

C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

We were able to have more children participate in activities

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Yes a big increase, and whanau participation and support.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

- ☒ 1. Have you answered every question?
- ☒ 1. Have you attached a recent bank statement showing the funding being spent?
- ☒ 2. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

funding@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
funding@fndc.govt.nz
www.fndc.govt.nz



FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: _____

Contact person: _____

Postal address: _____

Telephone: _____

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Community Board meeting date the grant was approved _____

2. Please indicate the successful amount that you received

\$ 3,000.00 (FNDC contribution) \$ 1,500.00 (Other Funders)

\$ 1,500.00 (Your Contribution) \$ 6,000.00 (Total)

3. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
07/05/2023	Whanau + Parents	Enable students to attend	\$1,500.00
	TKTOP	Enable students to attend ^{sports fixtures}	\$1,500.00
		^{sports fixtures}	\$
TOTAL EXPENSES			\$ 3000.00

4. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
07/05/2023	Mobil Star Garage	Petrol Vouchers	\$ 600.00
02/06/2023	Mobil Star Garage	Petrol Vouchers	\$ 2,000.00
20/09/2023	Mobil Star Garage	Petrol Vouchers	\$ 420.00
			\$
			\$
TOTAL EXPENSES			\$ 3,020.00

Receipts required

(\$4 leftover)

**C. DESCRIPTION OF FUNDING ALLOCATION**

1. What were some of the benefits in having the travel fund approved?

Enabled students to actively engage in NSSSA events.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Always support and enable us to have access and it is equitable for Rangatahi Maori.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? ✓
1. Have you attached a recent bank statement showing the funding being spent? ✓
2. Have you attached all receipts as proof of expenditure? ✓

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

funding@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
funding@fndc.govt.nz
www.fndc.govt.nz

Scanned and emailed 21/9/23.
funding w



Far North
District Council



SPORT
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Creating a More Active Northland



SPORT
NEW ZEALAND

FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: XXXXXXXXXXXXXXXXXXXXXXX
 Contact person: XXXXXXXXXXXXXXXXXXXXXXX
 Postal address: XXXXXXXXXXXXXXXXXXXXXXX
 Telephone: XXXXXXXXXXXX Email: XXXXXXXXXXXX

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

- Community Board meeting date the grant was approved April 2023
- Please indicate the successful amount that you received
 \$ 1240-00 (FNDC contribution) \$ _____ (Other Funders)
 \$ 2000-00 (Your Contribution) \$ _____ (Total)
- What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
<u>NIL</u>			\$
			\$
			\$
TOTAL EXPENSES			\$

- Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
<u>18/7/23</u>	<u>Rawene Services</u>	<u>Vouchers - MTA</u>	<u>\$ 795-00</u>
<u>20/9/23</u>	<u>"</u>	<u>Vouchers - MTA</u>	<u>\$ 600-00</u>
			\$
			\$
			\$
TOTAL EXPENSES			<u>\$ 1395-00</u>

Receipts required

**C. DESCRIPTION OF FUNDING ALLOCATION**

1. What were some of the benefits in having the travel fund approved?

We were able to transport groups of children to events - numbers participating increased.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Yes. It's great to not worry how you are getting children to events.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

- ☒ 1. Have you answered every question?
- ☐ 1. Have you attached a recent bank statement showing the funding being spent?
- ☒ 2. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

funding@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
funding@fndc.govt.nz
www.fndc.govt.nz

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD ACTION SHEET UPDATE OCTOBER 2023

File Number: A4426520

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding actions from decisions dated from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Action sheets are a mechanism to communicate progress against decisions/resolutions.
- Action sheets are also in place for all formal elected member meetings.
- There are no action items for the Kaikohe-Hokianga Community Board this month.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board Action Sheet Update October 2023.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an action sheet, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding action points with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. KHCB - Action Sheet Report - Oct 2023 - A4426495 [↓](#) 

OUTSTANDING ACTIONS REPORT			
Division: Committee: Kaikohe-Hokianga Community Board Officer:		Printed: Wednesday, 11 October 2023 12:57:00 pm Date From: 1/01/2020 Date To: 11/10/2023	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 27/09/2023	Far North District Council Honours Board Melissa Wood	RESOLUTION 2023/95 Moved: Member Mike Edmonds Seconded: Member John Vujcich That the Kaikohe-Hokianga Community Board request a report from staff explaining when the Honours Board ceased to be used and why? CARRIED	11 Oct 2023 11:32am Wood, Melissa - Target Date Revision M Wood: - The Honours Board sits with the Mayoral Office to determine what is happening with this moving forwards. As at agenda deadline: Democracy Services have requested an update from the Mayor's Office.
Kaikohe-Hokianga Community Board 27/09/2023	Kaikohe-Hokianga Community Board Strategic Plan 2023-2025 Robin Rawson	RESOLUTION 2023/101 Moved: Member Jessie McVeagh Seconded: Member Harmonie Gundry That the Kaikohe-Hokianga Community Board a) adopt the Kaikohe-Hokianga Community Board Strategic Plan 2023 – 2025 and b) that the top 10 priorities include public toilets at Waimamaku and/or Mangamuka. CARRIED	11 Oct 2023 11:33am Wood, Melissa - Target Date Revision M Wood: Strategic Plan has been updated to include the revised priority and referred through to Asset Management and Finance to be incorporated into the LTP process.
Kaikohe-Hokianga Community Board 27/09/2023	Reserve Management Plan programme Melissa Wood	RESOLUTION 2023/99 Moved: Member Jessie McVeagh Seconded: Member Tanya Fila That the Kaikohe-Hokianga Community Board recommends that; a) an individual Reserve Management Plan be prepared for Rawene Domain, and that the concept plans be fast-tracked for early in 2024, and	10 Oct 2023 4:15pm Rawson, Robin Work continuing on project plan and property report. Initial public consultation will be in mid-January to avoid holiday period.

OUTSTANDING ACTIONS REPORT			
Division: Committee: Kaikohe-Hokianga Community Board Officer:		Printed: Wednesday, 11 October 2023 12:57:00 pm Date From: 1/01/2020 Date To: 11/10/2023	
Meeting	Title	Resolution	Notes
		b) investigate pre-engagement with all hapu connected with the Hone Heke Memorial Park in regards to the reserve classification of the park. CARRIED	

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE