



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 26 October 2023

Time: 10:00am
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Member Belinda Ward - Chairperson
Member Lane Ayr – Deputy Chairperson
Counsellor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 26 October 2023 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Bay of Islands-Whangaroa Community i te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Evita Zarina representing Bay of Islands Sailing Week
- Janet McPhee representing Russell Returned Service's Association (RSA)
- Melanie Morgan representing BOI P&I Show
- Jackie Sander representing The Kerikeri Street Party
- Melanie Chandler-Winters representing Kerikeri Jazz Festival
- Leanne Tasker representing Cruzn the Bays 2024
- BOI Country Rock Festival
- BOI Jazz and Blues Festival
- Paige Hikuwai and Mereana Anderson representing - Whangaroa Arts Festival / Te Kamura School

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4428066

Author: Fleur Beresford, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of meeting held on 28 September 2023 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. BIWCB_20230928_MIN_2680_SAVED - A4442844 [↓](#) 

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Board Meeting Minutes **Unconfirmed** 28 September 2023

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 28 SEPTEMBER 2023 AT 10:00AM**

PRESENT: Member Belinda Ward, Member Bruce Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber, Member Ann Court

IN ATTENDANCE:

STAFF PRESENT: Kim Hammond (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Fleur Beresford (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Belinda Ward commenced the meeting and Member Tyler Bamber opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2023/111

Moved: Member Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board accept the apology received from Member Lane Ayr and leave of absence is granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

None

4 NGĀ TONO KŌRERO / DEPUTATIONS

Tracey Dalton from Twin Coast Cycle trail and Lau'rell Douglas from Te Keteriki.

5 NGĀ KAIKŌRERO / SPEAKERS

- Funding Applicant - Melissa Pivac and Sailor Morgan representing the Wainui Marae. Item 7.9e) refers.
- Funding Applicant - Craig Seuseu (via VC) representing SMC Events for the Sanitarium Weet-Bix Kids TRY Challenge. Item 7.9d) refers.
- Road Naming – DF Holdings Trustee Limited regarding 52A&B Amokura Drive, Kerikeri. Item 7.8 refers.
- Road Naming – Carina Dickson – Habitat for Humanity (Gemscott Kerikeri Limited developer) – regarding Squeak Lane, Kerikeri. Item 7.3 refers.
- Road Naming – Peter and Leanne Maloney regarding 319 Aucks Road, Russell. Item 7.5 refers.
- Funding Applicant - Stephanie Godsiff representing Business Paihia. Item 7.9b) refers.

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- Funding Applicant - Barry Considine representing the Waipapa Hall Committee. Item 7.9f) refers.

Meeting adjourned 11:19am and resumed at 11:35am.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4389169, pages 8 - 14 refers.

RESOLUTION 2023/112

Moved: Member Jane Hindle

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board confirm the minutes of meeting held on 31 August 2023 are a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A4383873, pages 15 - 26 refers.

RESOLUTION 2023/113

Moved: Member Amy Slack

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, Deputy Chair Lane Ayr and Members Tyler Bamber, Jane Hindle, Bruce Mills and Amy Slack.

CARRIED

7.2 RESERVE MANAGEMENT PLAN PROGRAMME

Agenda item 7.2 document number A4333012, pages 27 - 30 refers.

RESOLUTION 2023/114

Moved: Member Jane Hindle

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence.

CARRIED

7.3 RENAMING - SQUEAK LANE, KERIKERI

Agenda item 7.3 document number A4362690, pages 31 - 35 refers.

RESOLUTION 2023/115

Bay of Islands-Whangaroa Community Board Meeting Minutes **Unconfirmed** 28 September 2023

Moved: Member Tyler Bamber
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming Policy recommend Council rename a private road Te Arapū Way that is currently addressed as Squeak Lane.

CARRIED

7.4 ROAD NAMING - TAKOU PAPAKAINGA, TAKOU BAY

Agenda item 7.4 document number A4352104, pages 36 - 39 refers.

RESOLUTION 2023/116

Moved: Member Bruce Mills
Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Naming Policy, name the private roads within Takou Papakainga as follows:

- a) **Te Rawhiti Road**
- b) **Tuaru Road**
- c) **Tapae Heremaia Road**
- d) **Tuatua Terrace**
- e) **Pipitia Way**
- f) **Rimariki Lane**

CARRIED

NOTE: An apology was received from the Speaker due to speak to the Board on this matter but was unable to due to illness.

7.5 ROAD NAMING - 319 AUCKS ROAD, RUSSELL

Agenda item 7.5 document number A4362169, pages 40 - 44 refers.

RESOLUTION 2023/117

Moved: Member Ann Court
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Naming Policy, name a private right-of-way (ROW) Ocean Vista Way, currently addressed at 319 Aucks Road, Russell.

Against: Members Amy Slack and Roddy Hapati-Pihema

Abstained: Member Jane Hindle

CARRIED

7.6 ROAD NAMING - 10-32A RANGITANE ROAD

Agenda item 7.6 document number A4366404, pages 45 - 48 refers.

RESOLUTION 2023/118

Moved: Member Bruce Mills

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Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Naming Policy, name a private road "Magnolia Tree Way", currently addressed at 10-32a Rangitane Road, Kerikeri.

CARRIED

7.7 ROAD NAMING - 2452 STATE HIGHWAY 10, WAIPAPA

Agenda item 7.7 document number A4374117, pages 49 - 53 refers.

RESOLUTION 2023/119

Moved: Member Bruce Mills

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Naming Policy, name a private road, "Tom Saville Road", currently addressed at 2452 State Highway 10, Waipapa.

CARRIED

7.8 ROAD NAMING - 52A&B AMOKURA DRIVE, KERIKERI

Agenda item 7.8 document number A4374448, pages 54 - 59 refers.

RESOLUTION 2023/120

Moved: Member Jane Hindle

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Naming Policy, name a private right-of-way (ROW) "Greenview Heights", currently addressed at 52A&B Amokura Drive, Kerikeri.

CARRIED

Meeting adjourned 12:54 pm and resumed at 1.33pm.

7.9a FUNDING APPLICATIONS

Agenda item 7.9 document number A4383189, pages 60 - 113 refers.

RESOLUTION 2023/121

Moved: Member Roddy Hapati-Pihema

Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board will **leave the report to lie on the table.**

CARRIED

7.9b FUNDING APPLICATIONS

Agenda item 7.9 document number A4383189, pages 60 - 113 refers.

TŪTOHUNGA / RECOMMENDATION

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~~That the Bay of Islands-Whangaroa Community Board approves the sum of **\$15,000** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Business Paihia for the costs towards the creation of facilities and hosting of a Volleyball World Beach Pro Tour Event, to meet the following Community Outcomes:~~

- ~~i) **Communities that are healthy, safe, connected and sustainable**~~
- ~~ii) **Proud, vibrant communities**~~

WITHDRAWN

7.9c FUNDING APPLICATIONS

Agenda item 7.9 document number A4383189, pages 60 - 113 refers.

RESOLUTION 2023/122

Moved: Member Bruce Mills
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Business Paihia for the costs towards the Paihia Christmas Parade, to meet the following Community Outcomes:

- i) **Communities that are healthy, safe, connected and sustainable**
- ii) **Proud, vibrant communities**

CARRIED

7.9d FUNDING APPLICATIONS

Agenda item 7.9 document number A4383189, pages 60 - 113 refers.

MOTION

Moved: Member Bruce Mills
Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to SMC Events for Bay of Islands-Whangaroa Sanitarium Weet-Bix Kids TRY Challenge, to meet the following Community Outcomes:

- i) **Communities that are healthy, safe, connected and sustainable**
- ii) **Proud, vibrant communities**

LOST 0/7

7.9e FUNDING APPLICATIONS

Agenda item 7.9 document number A4383189, pages 60 - 113 refers.

RESOLUTION 2023/123

Moved: Member Bruce Mills
Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$5,530** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Wainui Marae for the costs towards hosting the 40th Piri Mokena tournament, to meet the following

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7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4428019

Author: Kim Hammond, Community Development Advisor - Acting

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, and Members Jane Hindle, Bruce Mills, Roddy Pihema and Amy Slack.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chairperson Belinda Ward - October 2023 - A4422286  
2. Member Jane Hindle - October 2023 - A4428180  
3. Member Bruce Mills - October 2023 - A4428152  
4. Member Roddy Pihema - October 2023 - A4428161  
5. Member Amy Slack - October 2023 - A4428150  

7.2 ROAD NAMING - 373 KERIKERI ROAD, KERIKERI**File Number: A4417819****Author: Eden Ramsay, NTA - Finance and Customer Services Administrator****Authoriser: Andy Finch, District Engineer****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name two public roads.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

A Road Naming application to name two public roads addressed at 373 Kerikeri Road, Kerikeri was received. Community Boards have delegated authority to allocate names for previously unnamed local roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Naming Policy, name the two public roads addressed at 373 Kerikeri Road, Kerikeri as follows:

- a) Road 1: Te Uru Lane**
- b) Road 2: Hua Whenua Lane**

1) TĀHUHU KŌRERO / BACKGROUND

Kari Peden of Traverse Ltd submitted an application to name two public roads located at 373 Kerikeri Road on the 6th of September 2023. These two roads were formed as a result of the subdivision creating 47 residential lots.

The land that this subdivision is now on was once an orchard owned by Mable and Herbert Percy who were early settlers. They grew passionfruit and citrus and served the community for years.

The applicant consulted with Ngāti Rēhia when choosing the names for the roads. Ngāti Rēhia suggested Hua whenua Road, Huarākau Road, Te Waenga Road, Te Oro Road and Te Uru Road.

The applicant chose a name from the suggestions provided by Ngāti Rēhia for each road. Te Uru means orchard or grove which speaks to the previous use of the land. Hua Whenua, linking to Te Uru, speaks to the food products from the land, meaning food products from plants.

The applicant also provided a second choice for each road. Crainleigh Avenue honours the name of the old orchard which served the community with citrus and passionfruit. Mable Lane honours the wife of Percy Herbert who were the early settlers who settled on the land and grew the fruit. These two names have not been approved by hapu.

The suggested names were sent off to Land Information New Zealand for approval. A response was received confirming all proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011.

Road Naming - 373 Kerikeri Road, Kerikeri	
LINZ Approval	YES
Hapu Consultation	YES - Ngāti Rēhia
Map attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed names for Road 1 are as follows:

Preferred Choice: Te Uru Lane

Second Choice: Crainleigh Avenue

The proposed names for Road 2 are as follows:

Preferred Choice: Hua Whenua Lane

Second Choice: Mable Lane

The Roading Team and Land Information New Zealand have no objections to the names suggested above.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (white on blue background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. Map - A4418480 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of two public roads and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The applicant made contact via email to Ngāti Rēhia for suggestions on names for these two roads. Te Uru and Hua Whenua are both names that were suggested to the applicant by Ngāti Rēhia.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision and there are currently no property owners.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (white on blue background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



7.3 SUMMER 2023 RURAL TRAVEL FUNDING APPLICATIONS**File Number: A4413270****Author: Kathryn Trewin, Funding Advisor****Authoriser: Scott May, Manager - Stakeholder Relationships****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2023 summer sporting season.

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

a) Bay of Islands College, Kawakawa	\$1,900
b) Russell Sports Club	\$1,000
c) Whangaroa College, Kaeo	\$1,900

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately November 2024 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$39,638 across the Far North District (including a one-off grant of \$10,275)
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tu Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2023/24 financial year is \$39,268. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 30% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total available funds for the summer season is \$6,329.60. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds allocated from Boards themselves) have been included to this amount to allow the grant recommendations in this report to be made.

The total available funds for the summer season is \$4,816.02. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds allocated from Boards themselves) have been added to this amount to allow the grant recommendations in this report to be made.

%	Board	30% Summer	70% Winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$4,816.02	\$11,237.36	\$16053.38
31.5%	Te Hiku Community	\$4,822.53	\$11,252.57	\$16,075.10
28%	Kaikohe-Hokianga Community	\$6,329.60	\$14,769.04	\$21,098.64

ĀPITI HANGA / ATTACHMENTS**1. BOI WCB - Summer 2023 Rural Travel Funding - A4415697**  **Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.4 RURAL TRAVEL FUNDING REPORTS

File Number: A4417607

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Rural Travel Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project report received from:

- a) Bay of Islands College
- b) Kerikeri High School
- c) Moerewa Rugby
- d) Russell Sports Club

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Bay of Islands College - A4417577  
2. Kerikeri High School - A4417580  
3. Moerewa Rugby - A4417578  
4. Russell Sports Club - A4417579  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.5 PROJECT FUNDING REPORTS

File Number: A4419489

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project report received from Meraki Hub

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Meraki Hub - A4419457 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.6 EVENT INVESTMENT FUNDING APPLICATIONS**File Number: A4416018****Author: Kathryn Trewin, Funding Advisor****Authoriser: Scott May, Manager - Stakeholder Relationships****TAKE PŪRONGO / PURPOSE OF THE REPORT**

This report summarises applications for the Local Community Grant funding to enable the Bay of Islands Community Board to determine which application/s will receive funding at the October 2023 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Twenty-seven applications were received for Events Investment Funding, totalling \$531,949, with \$80,000 being available for grant.
- Sixteen applications were received for events in Bay of Islands-Whangaroa Ward, requesting a total of **\$391,451**
- Five were successful, receiving a total of \$47,500.
- Ten of the remaining eleven applications are referred back to the Board of the Ward where the events will take place, to be considered for funding by the Board. (The eleventh applicant has asked their application not be put before the Board while they are applying for funding elsewhere).
- The Community Board has an available total of **\$142,673** in **Community Grant** Funding for the 2023/24 financial year.
- The Community Board has an available total of **\$100,060** in **Placemaking** Funding for the 2023/24 financial year.
- Due to much of the information provided by applicants being commercially sensitive for their event, the applications are supplied under separate, confidential, cover for the Board, rather than being attached to this report.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board

- a) approves the sum **\$5,000** (plus GST if application) to be paid from the Board's Community Grant Fund account to Bay of Islands Sailing Week for the 2024 Sailing Week, to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board

- b) approves the sum **\$2,000** (plus GST if application) to be paid from the Board's Community Fund account to Russell RSA for 2024 ANZAC Day costs to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board

- c) approves the sum **\$2,500** (plus GST if application) to be paid from the Board's Community Fund account to Bay of Islands P&I Association for 2023 P&I Show costs to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board

- d) approves the sum **\$2,000** (plus GST if application) to be paid from the Board's Community Fund account to Jacman Entertainment for 2023 Kerikeri Street Party costs to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board

- e) Declines to fund the application from Springbank School for the 2023 Fireworks show.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board

- f) approves the sum **\$2,500** (plus GST if application) to be paid from the Board's Community Fund account to Kerikeri Summer Jazz Festival for 2024 Jazz Festival costs to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board

- g) approves the sum **\$5,000** (plus GST if application) to be paid from the Board's Community Fund account to Cruzn' the Bay for 2024 Cruzn' the Bay costs to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board</p> <p>h) approves the sum \$2,500 (plus GST if application) to be paid from the Board’s Community Fund account to <u>Bay of Islands Country Rock Festival</u> for 2024 Country Rock Festival, to support the following Community Outcomes:</p> <ul style="list-style-type: none"> i) Proud, vibrant communities. ii) Communities that are healthy, safe, connected and sustainable.
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board</p> <p>i) approves the sum \$2,500 (plus GST if application) to be paid from the Board’s Community Fund account to <u>Bay of Islands Jazz and Blues Festival</u> for 2024 Jazz and Blues Festival, to support the following Community Outcomes:</p> <ul style="list-style-type: none"> i) Proud, vibrant communities. ii) Communities that are healthy, safe, connected and sustainable.
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That Bay of Islands-Whangaroa Community Board</p> <p>j) approves the sum \$3,000 (plus GST if application) to be paid from the Board’s Community Fund account to <u>SMC Events</u> for 2024 Aramex Kiwi Walk Run Series, to support the following Community Outcomes:</p> <ul style="list-style-type: none"> i) Proud, vibrant communities. ii) Communities that are healthy, safe, connected and sustainable.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Bay of Islands Sailing Week	\$30,150	\$5,000	This is a regular event in the Bay of Islands calendar that involves a lot of participants from outside of the Far North District.	Event
Russell RSA - ANZAC Day	\$13,800	\$2,000	The major ANZAC service will be taking place at the Waitangi Treaty Grounds in 2024.	Event

Applicant and Project	Requested	Recommend	Comments	Type
BOI P&I Show 2023	\$25,765	\$2,500	The Association has had a difficult couple of years due to covid cancellations and damage incurred when Cyclone Gabrielle hit.	Event
Kerikeri Street Party	\$12,410	\$2,000	This has been an annual fixture in the Far North calendar, taking place after the half marathon and largely involving local participants and attendees.	Event
Springbank School Fireworks	\$22,696	Decline	This is a school event that is used as a fundraiser by Springbank School.	Event
Kerikeri Summer Jazz Festival	\$12,903	\$2,500	This is the second time this event has taken place and compliments the Bay of Islands Jazz and Blues festival in early spring.	Event
Cruzn the Bay 2024	\$50,000	\$5,000	This is the second time this event will take place, with the inaugural event being well publicised and attended by the wider community.	Event
BOI Country Rock Festival	\$10,000	\$2,500	This is an annual event that has received funding from the Board previously. The applicant is starting to make applications for funding outside of the Bay of Islands-Whangaroa Community Board.	Event
BOI Jazz and Blues Festival	\$10,000	\$2,500	This is an annual event that has received funding from the Board previously. The applicant is starting to make applications for funding outside of the Bay of Islands-Whangaroa Community Board.	Event
Aramex Kiwi Walk Run Series	\$6,000	\$3,000	This is an annual event that is part of a national series, started in the wake of Covid-19 to attract participants to areas of the country they might not otherwise visit. It has been well attended in the three events that have taken place, including when the course had to be changed due to track damage.	Event

Take Tūtohunga / Reason for the recommendation

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

- 1. 2023 Events Investment Funding Decisions - A4415845** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2023

File Number: A4438248

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Jonathan Slavich, Chief Financial Officer

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Bay of Islands-Whangaroa Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 30 September 2023".

1) BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, "*applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion*".

	Community Board	Placemaking Fund
Community Fund Account balance as at 01 July 2023	\$201,549.00	\$100,000.00
• Plus, unused funds from 2021-23	\$61,790.35	\$93,360.86
Less funds granted and uplifted to 30 September 2023	\$93,687.83	-
• Less funds not uplifted from previous community meetings (committed to projects)	\$24,804.00	\$93,300.86
Community Fund Account balance as at 30 September 2023	\$144,847.52	\$100,060.00

2) DISCUSSION AND OPTIONS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance as at 30 September 2023 in the Community Fund account is \$144,847.52 and the balance in the Placemaking Fund account is \$100,060.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Bay of Islands-Whangaroa Community Board. The statement of the Community Fund account as at 30 September 2023 is attached.

ATTACHMENTS

1. **Statement of Community Fund Account BOI-Whangaroa as at 30 September 2023 - A4437434** [↓](#) 

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OCTOBER ACTION SHEET UPDATE

File Number: A4428799

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TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board October Action Sheet Update.

TĀHUHU KŌRERO / BACKGROUND

Action Sheet's provide regular updates on progress against decisions made at meetings.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **October Action Sheet - BOI-W - A4428821**  

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Funding Applications	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE