



**Far North  
District Council**



**Te Kaunihera o Tai Tokerau ki te Raki**

# **AGENDA**

## **Ordinary Te Kuaka - Te Ao Māori Committee Meeting**


**Thursday, 7 September 2023**

**Time: 2:00 pm**  
**Location: Council Chambers**  
**Memorial Avenue**  
**Kaikohe**

**Membership:**

Harry Burkhardt - Chairperson  
Cr Hilda Halkyard-Harawira – Deputy Chairperson  
Kahika - Mayor Moko Tepania  
Kōwhai – Deputy Mayor Kelly Stratford  
Cr Penetaui Kleskovic  
Cr Steve McNally  
Cr Tāmāti Rākena  
Cr Ann Court  
Cr Babe Kapa  
Cr Felicity Foy  
Cr Mate Radich  
Cr John Vujcich  
Te Kahu o Taonui Representatives



|  |                            |  |
|--|----------------------------|--|
|  <p>Far North<br/>District Council<br/><i>Te Kaunihera o Tai Tokerau ki te Raki</i></p> | <b>Authorising Body</b>    | Mayor/Council  |
|  | <b>Status</b>              | Standing Committee                                     |
| <b>COUNCIL<br/>COMMITTEE</b>   | <b>Title</b>               | Te Kuaka – Te Ao Māori Committee<br>Terms of Reference |
|  | <b>Approval Date</b>       | 29 June 2023   |
|  | <b>Responsible Officer</b> | Chief Executive  |

### **Kaupapa / Purpose**

The purpose of Te Kuaka Committee is to strengthen a Te Ao Māori perspective within Council decision-making across policies and strategies.

To perform his or her role effectively, each member must develop and maintain his or her skills and knowledge, including an understanding of the Committees' responsibilities, and of the Council's business, operations and risks.

### **Ngā Huānga / Membership**

The Committee will comprise of Mayor and all Councillors as well as 12 iwi representatives nominated through Te Kahu o Taonui.

The Chairperson and Deputy Chairperson roles are to be appointed by the Committee.

Mayor Tepania

Deputy Mayor Kelly Stratford

John Vujcich

Ann Court

Babe Kapa

Felicity Foy

Hilda Halkyard-Harawira

Mate Radich

Penetaui Kleskovic

Steve McNally

Tāmati Rākena

### **Kōrama / Quorum**

The quorum at a meeting of the Committee is 7 members comprising of 5 FNDC representatives and 2 Te Kahu o Taonui members.

**Ngā Hui / Frequency of Meetings**

The Committee shall meet 4 weekly.

**Ngā Apatono / Power to Delegate**

The Committee may not delegate any of its responsibilities, duties or powers.

**Ngā Herenga Paetae / Responsibilities**

The Committees responsibilities are described below:

- Ensure that the work of Te Kuaka is carried out in a way that enhances the social, economic, cultural, and environmental wellbeing of the Far North District
- **Mahi ngātahi mā te huihui, wānanga** Recommend to Council, aspects of importance to Māori for incorporation into the development of the Strategic documents (e.g. Te Ao Māori Framework, Annual Plan, Long Term Plan, District Plan)
- **Manaaki** To assist Council as appropriate in conducting and maintaining effective, good faith working relationships with the Māori community (e.g. Iwi Hapu Environmental Management Plans)
- Recommend to Council aspects that the Far North District Council could pursue to develop and or enhance Māori capacity to contribute to Council's decision-making processes.

**Ngā Ture / Rules and Procedures**

Council's Standing Orders and Code of Conduct apply to all meetings.

**Far North District Council**  
**Ordinary Te Kuaka - Te Ao Māori Committee Meeting**  
**will be held in the Council Chambers, Memorial Avenue, Kaikohe on:**  
**Thursday 7 September 2023 at 2:00 pm**

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**Te Paeroa Mahi / Order of Business**

|          |   |           |
|----------|---|-----------|
| <b>1</b> | <b>Karakia Timatanga / Opening Prayer .....</b>                                       | <b>7</b>  |
| <b>2</b> | <b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Declarations of Interest .....</b> | <b>7</b>  |
| <b>3</b> | <b>Ngā Tono Kōrero / Deputation.....</b>  | <b>7</b>  |
| <b>4</b> | <b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes.....</b>     | <b>8</b>  |
| 4.1      | Confirmation of Previous Minutes .....  | 8         |
| <b>5</b> | <b>Ngā Pūrongo / Reports.....</b>   | <b>14</b> |
| 5.1      | Te Reo Māori and Tikanga Policy .....   | 14        |
| 5.2      | Te Pae o Uta - Te Ao Māori Framework.....   | 29        |
| <b>6</b> | <b>Te Wāhanga Tūmataiti / Public Excluded .....</b>                                   | <b>37</b> |
| 6.1      | Confirmation of Previous Minutes .....  | 37        |
| <b>7</b> | <b>Karakia Whakamutunga / Closing Prayer .....</b>                                    | <b>38</b> |
| <b>8</b> | <b>Te Kapinga Hui / Meeting Close .....</b>   | <b>38</b> |



**1 KARAKIA TIMATANGA / OPENING PRAYER****2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

## 4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 4.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A4334397

**Author:** Marlema Baker, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services (Acting)

#### PURPOSE OF THE REPORT

The minutes are attached to allow the Committee to confirm that the minutes are a true and correct record of previous meetings.

#### RECOMMENDATION

**That Te Kuaka – Te Ao Māori Committee confirm the minutes of the meeting held 8 August 2023 are true and correct.**

#### 1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

#### Reason for the recommendation

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

#### 3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### ATTACHMENTS

1. Te Kuaka Te Ao Māori Committee Minutes 8 August 2023 - A4330402 [↓](#) 



**Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| Compliance requirement  | Staff assessment   |
|---|--|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a matter of low significance.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | This report complies with the Local Government Act 2002 Schedule 7 Section 28.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.   |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).   | This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.                                       |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There are no financial implications or the need for budgetary provision arising from this report.  |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.  |

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ORDINARY TE KUAKA - TE AO MĀORI COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVENUE, KAIKOHE  
ON TUESDAY, 8 AUGUST 2023 AT 2:13 PM**

**PRESENT:** Kahika - Mayor Moko Tepania, Kōwhai – Deputy Mayor Kelly Stratford, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Tāmāti Rākena, Cr Ann Court, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Mate Radich, Cr John Vujcich, Member Harry Burkhardt, Member Pita Tipene, Member Wane Wharerau.

**IN ATTENDANCE:** Mere Mangu (Te Rūnanga a Iwi o Ngāpuhi), Phil Grimshaw (Te Kahu o Taonui).

**STAFF PRESENT:** Llani Harding (Te Pouhautu – Manager Te Hono), Simone Tongatule (Principal Advisor – Te Hono), Jacine Warmington (Group Manager – Strategic Relationships), Tanya Proctor (Assets & Planning Manager), Lawrence Wharerau (Kaiarahi Kaupapa Māori), Esther Powell (Acting Group Manager – Planning & Policy), Marlema Baker (Democracy Advisor)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Chief Executive Guy Holroyd commenced the meeting and handed over to Kahika/Mayor Moko Tepania to open with a minute of silence for the passing of Creative Communities member Janet Planet.

Kahika/Mayor Moko Tepania invited members of Te Kahu o Taonui to give opening statements.

Member Harry Burkhardt gave an opening statement.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2023/1**

Moved: Kahika - Mayor Moko Tepania  
Seconded: Kōwhai – Deputy Mayor Kelly Stratford

**That the apology received from Cr Felicity Foy and Te Kahu o Taonui member Mariameno Kapa-Kingi be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

Hapu representative Dallas King shared “Hokianga Wastewater” presentation (*Objective I.D A4337314 refers*).

**4 NGĀ PŪRONGO / REPORTS**

**4.1 APPOINTMENT OF TE KUAKA – TE AO MĀORI COMMITTEE CHAIRPERSON / DEPUTY CHAIRPERSON**

Agenda item 4.1 document number A4308829, pages 8 - 11 refers.

**RESOLUTION 2023/2**

Moved: Kahika - Mayor Moko Tepania  
 Seconded: Kōwhai – Deputy Mayor Kelly Stratford

**That Te Kuaka – Te Ao Māori Committee:**

- a) **appoint Harry Burkhardt as Chairperson of Te Kuaka – Te Ao Māori Committee.**
- b) **appoint Cr Hilda Halkyard-Harawira as Deputy Chairperson of Te Kuaka – Te Ao Māori Committee**

**CARRIED**

**4.2 PROPOSED DISTRICT PLAN HEARING PROCESS AND HEARING PANEL**

Agenda item 4.2 document number A4305177, pages 12 - 52 refers.

**RESOLUTION 2023/3**

Moved: Kōwhai – Deputy Mayor Kelly Stratford  
 Seconded: Cr John Vujcich

**That Te Kuaka – Te Ao Māori Committee recommend to Council:**

- a) **approve of the updated list of approved Independent Commissioners (Attachment 1 - Commissioners with ‘Making good decisions’ certification – July 2023).**
- b) **rescind part of the 11 February 2010 delegation 10.2 Hearing Delegations for District Plan Changes “*And that Councillors will be appointed to the hearing panel for Council initiated plan changes by Council;*” and replace with “*And that Councillors may be appointed to the hearing panel for Council initiated plan changes by Council*”.**
- c) **rescind part of the 5 September 2022 delegation 5.2 Expressions of Interest for Independent Hearings Commissioners “*d) make recommendations on public and private plan changes; and*” and replace with “*d) hear and determine or make recommendations on public and private plan changes; and*”.**
- d) **confirm a Proposed District Plan hearing panel of five panel members, including two with chairing endorsement and one with skills and expertise in matters relating to Te Tiriti O Waitangi/Treaty of Waitangi, Kaupapa Māori and Matauranga Māori.**

**CARRIED**

**5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

**5.1 KERIKERI REORUA DRAFT STRATEGY**

Agenda item 6.1 document number A4321432, pages 53 - 60 refers.

**RESOLUTION 2023/4**

Moved: Cr Hilda Halkyard-Harawira  
 Seconded: Kōwhai – Deputy Mayor Kelly Stratford

**That Te Kuaka – Te Ao Māori Committee receive the report Kerikeri Reorua Draft Strategy.**

**CARRIED**

**5.2 AHIPARA IWI/HAPU ENVIRONMENTAL MANAGEMENT PLAN (IHEMP)**

Agenda item 5.2 document number A4321444, pages 61 - 63 refers.

**RESOLUTION 2023/5**

Moved: Cr Hilda Halkyard-Harawira  
 Seconded: Cr Tāmati Rākena

**That Te Kuaka – Te Ao Māori Committee:**

- a) receive the Ahipara Takiwā Environmental Management Plan on behalf of Council, *and*
- b) recommend that Council support the Ahipara Takiwā Environmental Management Plan.

**CARRIED**

Cr Kleskovic left the meeting 3:35 pm

**5.3 NGATI HINE IWI/HAPU ENVIRONMENTAL MANAGEMENT PLAN (IHEMP)**

Agenda item 5.3 document number A4321457, pages 64 - 138 refers.

**RESOLUTION 2023/6**

Moved: Cr Hilda Halkyard-Harawira  
 Seconded: Cr Tāmati Rākena

**That Te Kuaka – Te Ao Māori Committee:**

- a) receive the Ngāti Hine Environmental Management Plan on behalf of Council, *and*
- b) recommend that Council support the Ngāti Hine Environmental Management Plan.

**CARRIED**

**6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RESOLUTION 2023/7**

Moved: Kahika - Mayor Moko Tepania  
 Seconded: Kōwhai – Deputy Mayor Kelly Stratford

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

| General subject of each matter to be considered                                | Reason for passing this resolution in relation to each matter   | Ground(s) under section 48 for the passing of this resolution   |
|--|---|---|
| <p><b>6.1 - Briefing on Resource Consent Conditions - Kohukohu/Opononi</b></p> | <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |

|   |           |  |
|---|-----------|--|
|   | privilege |  |
| <p><b>and that Mere Mangu be allowed to remain in this part of the meeting</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |           |  |

At the conclusion of the public excluded session Te Kuaka – Te Ao Māori Committee confirmed the decisions and information contained in the part of the meeting held with public excluded **not be restated** in public meeting as follows:

- 6.1 - Briefing on Resource Consent Conditions - Kohukohu/Opononi

**7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Chair Harry Burkhardt ended the meeting and Member Wane Wharerau closed with a karakia.

**8 MEETING CLOSE**

**The meeting closed at 4:07 pm.**

**The minutes of this meeting will be confirmed at the Ordinary Te Kuaka - Te Ao Māori Committee Meeting held on 7 September 2023.**

.....  
**CHAIRPERSON**

## 5 NGĀ PŪRONGO / REPORTS

### 5.1 TE REO MĀORI AND TIKANGA POLICY

**File Number:** A4341080

**Author:** Llani Harding, Pouhoutu Te Hono - Manager - Te Hono

**Authoriser:** Jacine Warmington, Group Manager - Strategic Relationships

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Kuaka – Te Ao Māori Committee with an understanding of the proposed Te Reo Māori and Tikanga policy for Far North District Council (FNDC).

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The report provides Te Kuaka – Te Ao Māori Committee with an understanding of the proposed Te Reo Māori and Tikanga Policy, its key objectives and targets for staff.
- The purpose and scope of this policy are to enable Far North District Council (FNDC) to support the correct usage of Te Reo Māori by providing a framework for its use by FNDC internally and externally.
- There are 4 key areas of the policy.
  - Demonstrate leadership in increasing the use of Te Reo Māori
  - Achieve Te Reo Māori and Tikanga staff development outcomes
  - Implement effective Te Reo Māori communication systems and processes
  - Increase Te Reo use in human resource processes and systems

#### TŪTOHUNGA / RECOMMENDATION

**That Te Kuaka – Te Ao Māori Committee recommend that Council approve the Te Reo Māori and Tikanga Policy.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

Te Reo Māori is a living language that needs revitalisation and is unique to Māori and Iwi which distinguishes our identity on the world stage. Iwi and Māori are kaitiaki of Te Reo.

Language is important to everyone and valued by all, without language FNDC is unable to convey our messages, tell our stories and connect to our mana whenua partners and communities better.

Te Reo is the medium in which Tikanga Māori, and whakapapa knowledge is shared among generations which provides the mauri life force on marae. Te Reo and Tikanga Māori are inextricably linked, and our internal training approach reflects this dual relationship.

This policy operates on the basis of 'owning it' in that everyone has a role to play in implementing this policy in order for FNDC to achieve its vision.

FNDC has had numerous Te Reo and Tikanga opportunities over the years. These courses have usually been funded by individual departments. This policy looks to align the commitment that each department provides to increasing staff capability in this area.

FNDC has also operated a successful and supportive Waiata Group, set up to support Council at Council events with Cultural support including Kaikorero, Kaiwaiata and Kaikaranga.

This policy further supports the enhancement of this roopu and increases the knowledge around the legislative requirements for cultural support within council.

FNDC through the Long-Term Plan aim to build the capability of staff and elected members in Te Ao Māori.

This policy will assist staff in understanding the connections between developing cultural competency in Te Ao Māori through the use and understanding of te reo Māori, in forming lasting and meaningful connections with the community.

This is a new policy.

The vision is that “By 2025, FNDC has increased the use of Te Reo and Tikanga in our workspaces and the public places we manage as a key element in strengthening our partnership with tangata whenua and in delivering effective services.

## **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

Staff suggest that Te Kuaka – Te Ao Māori Committee endorse this policy with an intention that staff, through the CEO, will commit to achieving the objectives and targets as highlighted within the policy over a 3-year period.

### **Te Maihi Karauna:**

Te Maihi Karauna is the crown's strategy for Māori Language revitalisation 2019-2023 which sets out a vision for te reo Māori in the future. It outlines what the Crown will do to support a strong, healthy, thriving Māori language in New Zealand;

*Kia māhorahora te reo – everywhere, every way, for everyone, every day.*

Te Maihi Karauna sets out three audacious goals to achieve by 2040;

- 85% of New Zealanders (or more) will value te reo Māori as a key part of national identity.
- One million New Zealanders (or more) will have the ability and confidence to talk about at least basic things in te reo Māori.
- 150,000 Māori aged 15 and over will use Te Reo Māori as much as English.

Te Maihi Karauna is for all New Zealanders. Everyone can support the revitalisation of te reo Māori whether you speak the language or not.

The strategy addresses the revitalisation of the language by including a broad range of New Zealanders while also acknowledging the need to protect the integrity of te reo Māori and recognise its kaitiakitanga (guardianship) by iwi and Māori.

There are also three groups in particular the strategy focuses on:

- Tamariki and Rangatahi (all young people up to 24 years old)
- Tangata matatau i te reo Māori (fluent speakers)
- Public servants

The FNDC provide services and support for all 3 areas of focus. Therefore, we need to provide our staff with the tools and resources to be able to liaise effectively with these 3 focus areas.

This policy helps staff to recognise the development pathway in Te Reo Māori alongside all other professional development pathways provided, as well as outline the FNDC application of te reo Māori within our business as council.

## **TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

To support council in aligning its services to the community in terms of building staff cultural capability in responding to Māori needs.

## **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There will be a cost to new signage as it applies the recommended Bilingual signage services. There will be an additional cost of \$40,000 per annum towards increasing the internal Te Reo course provision for staff. There will also be an on-going ad-hoc cost for recruitment as it applies to bilingual job advertisements.

## ĀPITIHINGA / ATTACHMENTS

1. **Te Reo Māori and Tikanga Policy (Draft) - A4363235** [↓](#) 
2. **Te Reo Māori and Tikanga Policy Guidelines - A4363237** [↓](#) 



**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | High significance as the outcomes of the policy affect service delivery to the community  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Maihi Karauna Act<br>Te Pae o Uta – Te Ao Māori Framework   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | This policy has district wide relevance as it affects FNDC staff to deliver to the community  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.<br><br>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | This policy will contribute to council's vision of achieving a prosperous and sustainable community by providing FNDC staff with the skills and knowledge to engage effectively with Māori communities.<br><br>This policy will be supported by Te Hono to build the capability of FNDC staff by ensuring tools and resources are available to staff.<br><br>This policy looks to commit council to Bilingual translations which will be sourced through the Register for Translators and Interpreters. Council will commit to utilising those Translators and Interpreters who whakapapa to Te Tai Tokerau firstly and who reside in Te Tai Tokerau. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | All communities will be affected by this policy   |

|   |  |
|---|--|
| <p>State the financial implications and where budgetary provisions have been made to support this decision.</p> | <p>There are no immediate financial implications for council however there will be a future need to increase Te Reo lessons provided to staff by \$40,000 per annum.</p> <p>Ad-hoc translations as it relates to Job description translations, will need to be undertaken within the relevant departments as part of recruitment planning.</p> |
| <p>Chief Financial Officer review.</p>  | <p>This report has not been reviewed by the Chief Financial Officer.</p>   |























## 5.2 TE PAE O UTA - TE AO MĀORI FRAMEWORK

**File Number:** A4341076

**Author:** Llani Harding, Pouhoutu Te Hono - Manager - Te Hono

**Authoriser:** Jacine Warmington, Group Manager - Strategic Relationships

### TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from Te Kuaka of Te Pae o Uta – Te Ao Māori Framework for Council

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

This report will outline the process in which FNDC staff have taken to develop the framework, next steps and a process for implementation.

#### TŪTOHUNGA / RECOMMENDATION

**That Te Kuaka – Te Ao Māori Committee recommend that Council approve the Te Pae o Uta – Te Ao Māori Framework.**

### 1) TĀHUHU KŌRERO / BACKGROUND

Te Pae o Uta – Te Ao Māori Framework development has been led by Te Hono and designed with staff from across the organisation.

FNDC does not currently have a Te Ao Māori Framework and as a result, can point to examples of fragmentation in applying Te Ao Māori thinking to FNDC work. There is no one place that staff can look to help guide them on their obligations to Te Ao Māori.

Te Pae o Uta is supported by the Te Reo and Tikanga Policy, Tikanga Guidelines, Korero Mai app 2.0, other tools and resources developed internally for staff use. Te Reo courses for staff and providing opportunities for them to be immersed in Te Ao Māori through the delivery of workshops alongside expert Te Ao Māori practitioners are other methods of support.

Te Pae o Uta aims to increase the capability of all staff to respond to the needs of Māori, to apply critical Te Ao Māori thinking in producing work for the communities of Te Tai Tokerau to work alongside them to enhance the voice of Māori within our work. When done well, this will help FNDC achieve its obligations as effective Treaty Partners in delivering outcomes for Māori.

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTION

This paper seeks support from Te Kuaka in approving the framework as a strategic document for council.

For Te Pae o Uta to be effective, across council implementation is required, therefore we are asking that Council approve the framework alongside the Long-Term Plan and in preparation for the 1 July 2024 implementation date. This will allow staff time to understand, digest and take further training (where needed) to understand the concepts and objectives of Te Pae o Uta.

We expect as of 1 July 2024 all Council work programmes to have considered and implemented the principles and objectives of Te Pae o Uta when developing their annual work programmes and before adopting the Annual Plan 2024/Long Term Plan 2024-2031.

We are seeking support from Te Kuaka to approve this framework as a strategic document alongside the Long-Term Plan, FN2100, the Infrastructure Strategy and the Financial Strategy for FNDC.

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable Council to align its services in a way that is reflective of Te Ao Māori thinking and focus

### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no budgetary implications for council instead a reassessment of ongoing engagement costs with hapū and iwi on projects, support for staff to attend Te Reo classes during work hours and time spent developing a Te Ao Māori way of thinking will need to be considered when developing the Annual Plan and Annual performance appraisal processes.

### **ĀPITIHINGA / ATTACHMENTS**

1. **20230713\_Te Pae o Uta - Te Ao Māori Framework - A4363195** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>   |
|---|--|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This report is of high significance to council as it will contribute to the strategic direction of council.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | This framework will contribute to the outcomes of the: <ul style="list-style-type: none"> <li>• Long Term Plan</li> <li>• Infrastructure Strategy</li> <li>• Financial Strategy</li> <li>• FN2100</li> </ul>   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | This framework will contribute to the outcomes achieved within the community. The outcomes of this framework have a district wide impact as the work that will be delivered to the community will be lead in part by this framework.   |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.<br><br>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi. | This framework will help lift the capability of all staff thus giving Māori staff at FNDC greater support in delivering outcomes for Māori.<br><br>We have not engaged externally with hapu and iwi on this framework. We have engaged entirely internally with staff through a working group to help deliver this framework.<br><br>We now seek Te Kuaka feedback and guidance on whether this framework achieves the aspirations of our Te Kuaka partners. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | All internal staff at FNDC will be affected by this framework. Through the Senior Leadership Team, we have sourced feedback and guidance on the framework.   |

|   |   |
|---|---|
| <p>State the financial implications and where budgetary provisions have been made to support this decision.</p> | <p>The framework implementation has no budgetary implications however each goal may/will have work programmes attached to it that will require staff to manage annual budgets accordingly for Example, staff development in Te Reo.</p> |
| <p>Chief Financial Officer review.</p>  | <p>This report has not been reviewed by the Chief Financial Officer</p>   |











**6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| <b>General subject of each matter to be considered</b> | <b>Reason for passing this resolution in relation to each matter</b>   | <b>Ground(s) under section 48 for the passing of this resolution</b>  |
|--|--|---|
| <p><b>6.1 - Confirmation of Previous Minutes</b></p>   | <p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |

**7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**8 TE KAPINGA HUI / MEETING CLOSE**