

**MINUTES OF TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS  
AVENUE, KAITAIA  
ON TUESDAY, 26 SEPTEMBER 2023 AT 10:05 AM**

**PRESENT:** Chairperson Adele Gardner, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy (arrived at 10:11am)

**IN ATTENDANCE:**

**STAFF PRESENT:** Lisa Nelson (Support Officer – Strategic Relationships), Scott May (Manager – Stakeholder Relationships), Beverly Mitchell (Community Board Coordinator), Fleur Beresford (Democracy Advisor), Kathryn Trewin (Funding Advisor), Marlema Baker (Democracy Advisor)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Chair Adele Gardner commenced the meeting and Member Darren Axe opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**2.1 APOLOGIES**

**RESOLUTION 2023/1**

Moved: Chairperson Adele Gardner  
Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board receive the apologies from Member Rachel Baucke and Cr Hilda Halkyard-Harawira.**

**CARRIED**

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

Fiona King – Drainage District Committees have engaged a Contractor (Mr Mike Steel)

- New drainage role only advertised in Kaitaia. Andy Finch will be reviewing the applicants and interviewing candidates.
- 3 Expressions of Interest received for the Spraying Contract.
- Still attempting to get staff to come and speak to the Drainage Committees about the Land Drainage Bylaw.
- Who is responsible for Bylaws in Councils?
- Concerns of multiple breaches of the Land Drainage bylaw and Land Drainage Act.

Fiona King – Kaitaia Water

- Written to Council to inform the Elbury Holdings has purchased land around Kaitaia Water. Council discharging their water onto Elbury Holdings land, which is unconsented. Council is treating this situation as a civil matter.

### 3.1 ITEMS RAISED DURING PUBLIC FORUM FOR ACTION

#### ITEMS

That the Te Hiku Community Board requests;

- a) that the Chief Executive meet with the Board urgent to hear urgent drainage issues.
- b) a Land Drainage Bylaw workshop between the CE 3 Drainage Committees, Te Hiku Community Board and staff from the Legal, Policy and Compliance teams.
- c) that Te Hiku Community Board and Drainage Committees be involved in the renewal of the Land Drainage Bylaw in May and that there is a report on this at the May 2024 Community Board meeting.
- d) that staff member from the Compliance team attend the next Community Board meeting. Preferably Kevin Johnson or someone who understands all 5 stormwater differences.

### 4 NGĀ TONO KŌRERO / DEPUTATIONS

There are no deputations for this meeting.

### 5 NGĀ KAIKŌRERO / SPEAKERS

- Esther Louise representing the filming in Kaitaia of "Loloma". Item 7.4a) refers.
- Craig Seuseu representing SMC Events for the Sanitarium Weet-Bix TRY Challenge. Item 7.4c) refers.

### 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

#### 6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4387520, pages 8 - 13 refers.

#### RESOLUTION 2023/2

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board confirms the minutes of the meeting held 29 August 2023, to be a true and correct record.**

**CARRIED**

### 7 NGĀ PŪRONGO / REPORTS

#### 7.1 ROAD NAMING - 6671 STATE HIGHWAY 1, KAITAIA

Agenda item 7.1 document number A4338283, pages 14 - 17 refers.

#### RESOLUTION 2023/3

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That the Te Hiku Community Board, pursuant to Council's Naming Policy, name a public**

road, Kotipū Road that is currently addressed at 6671 State Highway 1, Kaitaia.

CARRIED

## 7.2 ROAD NAMING - LOT 4 DP 474929 - INLAND ROAD, KARIKARI PENINSULA

Agenda item 7.2 document number A4362067, pages 18 - 22 refers.

### RESOLUTION 2023/4

Moved: Member William (Bill) Subritzky

Seconded: Member John Stewart

**That the Te Hiku Community Board, pursuant to Council's Naming Policy, name a private road, Parakerake Lane, that is currently addressed as Lot 4 DP 474929, Inland Road, Karikari Peninsula.**

CARRIED

## 7.3 PROJECT FUNDING REPORTS

Agenda item 7.3 document number A4383070, pages 23 - 33 refers.

### RESOLUTION 2023/5

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board note the project reports received from:**

- a) **Awanui Sports Complex Inc**
- b) **Far North Torpedo Competition**
- c) **Weet-Bix TRY Challenge in Schools**

CARRIED

## 7.4 a FUNDING APPLICATIONS

Agenda item 7.4 document number A4383273, pages 34 - 63 refers.

### RESOLUTION 2023/6

Moved: Member Sheryl Bainbridge

Seconded: Chairperson Adele Gardner

**That Te Hiku Community Board approve the sum \$200 (plus GST if application) to be paid from the Board's Community Grant Fund account to Esther Louise for photo and frame props for the Kaitaia filming of *Loloma*, provided filming takes place and the film is shown in the Kaitaia area, to support the following Community Outcomes:**

- i) **Proud, vibrant communities.**
- ii) **Communities that are healthy, safe, connected and sustainable.**

CARRIED

## 7.4 b FUNDING APPLICATIONS

Agenda item 7.4 document number A4383273, pages 34 - 63 refers.

**RESOLUTION 2023/7**

Moved: Chairperson Adele Gardner

Seconded: Member John Stewart

**That Te Hiku Community Board approves the sum \$1,365 (plus GST if application) to be paid from the Board's Community Fund account to Te Hiku Roller Skating for Sunday skating sessions at Te Ahu to support the following Community Outcomes:**

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

**7.4 c FUNDING APPLICATIONS**

Agenda item 7.4 document number A4383273, pages 34 - 63 refers.

**MOTION**

Moved: Member John Stewart

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board approves the sum \$2,000 (plus GST if application) to be paid from the Board's Community Fund account to SMC Events for Te Hiku Sanitarium Weet-Bix Kids TRY Challenge, to support the following Community Outcomes:

- i) Proud, vibrant communities.
- ii) Communities that are healthy, safe, connected and sustainable.

**AMENDMENT**

Moved: Member Felicity Foy

Seconded: Chairperson Adele Gardner

That Te Hiku Community Board approves the sum \$3,000 (plus GST if application) to be paid from the Board's Community Fund account to SMC Events for Te Hiku Sanitarium Weet-Bix Kids TRY Challenge, to support the following Community Outcomes:

- i) Proud, vibrant communities.
- ii) Communities that are healthy, safe, connected and sustainable.

**CARRIED**

**The amendment became the substantive motion**

**RESOLUTION 2023/8**

Moved: Member Felicity Foy

Seconded: Chairperson Adele Gardner

**That Te Hiku Community Board approves the sum \$3,000 (plus GST if application) to be paid from the Board's Community Fund account to SMC Events for Te Hiku Sanitarium Weet-Bix Kids TRY Challenge, to support the following Community Outcomes:**

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

Meeting adjourned to fix the livestream connection 10:55 am – resumed 11:00 am

## 7.4 d FUNDING APPLICATIONS

Agenda item 7.4 document number A4383273, pages 34 - 63 refers.

### RESOLUTION 2023/9

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That Te Hiku Community Board approves Coast to Coast Cat Rescue utilising the funding granted for desexing cats within Te Hiku Ward, as outlined in the interim report provided by the applicant.**

**CARRIED**

## 7.5 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 AUGUST 2023

Agenda item 7.5 document number A4395407, pages 64 - 68 refers.

### RESOLUTION 2023/10

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 August 2023.**

**CARRIED**

## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 CHAIRPERSON AND MEMBER REPORTS

Agenda item 8.1 document number A4387694, pages 69 - 78 refers.

### RESOLUTION 2023/11

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board**

- **note the September 2023 reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart and Members Darren Axe, Rachel Baucke, Bill Subritzky. and**
- **note the verbal report from Cr Felicity Foy.**

**CARRIED**

Notes:

- *Adele's updated (September) report to be discussed during the October meeting as the current agenda does not have the updated version attached.*
- *Member Stewart - RFS 4157804 – 11 May 2023 – member of the public request follow-up on a blocked culvert in a land drainage area and would like a Council inspection.*
- *Member Stewart - The 2024 CB Conference theme is Resilient Communities.*
- *Member Subritzky - Gillies Road access to the beach, nothing has been done. Need access and emergency exits from the beach.*

- *Member Foy - Requests that Tanya Proctor/staff clarify the 5 stormwater differences*
- *Member Foy - Requests that a Building Consents and Resource Consents staff member be based in Kaitaia as 30% of the ward rates come from the Te Hiku ward.*

## 8.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE SEPTEMBER 2023

Agenda item 8.2 document number A4387536, pages 79 - 85 refers.

### RESOLUTION 2023/12

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet September 2023.**

NOTE:

- *Kevin Johnson – to report on Drainage Compliance*
- *Democracy Services to prepare a Drainage meeting dates 2024 report for the December 2023 -meeting.*

**CARRIED**

## RESOLUTION TO EXCLUDE THE PUBLIC

### RESOLUTION 2023/13

Moved: Chairperson Adele Gardner

Seconded: Member Felicity Foy

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48 for the passing of this resolution   |
|---|--|---|
| 9.1 - New lease request over Larmer Road Quarry | s7(2)(h) the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities. | s7(2)(i) the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |

**CARRIED**

**At the conclusion of the Public Excluded part of the meeting the Te Hiku Community Board confirms the information and decisions contained in the part of the meeting held with public excluded be restated in public meeting.**

### 9.1 New Lease Request Over Larmer Road Quarry

*That the Te Hiku Community Board recommends to Council, acting under delegation and pursuant to section 61 Reserves Act 1997:*

- a) *A new ground lease be issued to Bellingham Quarries Ltd over the Quarry Reserve being approximately 2.63 hectares, part section 29 Block X Takahue SD, held in New Zealand Gazette 1924-page 2858 and vested in Far North District Council under title NA406/9.*

*The terms of the proposed lease shall be:*

- i) Term: 30 years (15+15)*
  - ii) Rental: \$REDACTED plus GST per annum plus outgoings*
  - iii) Annual CPI rent reviews*
  - iv) Market rent reviews every three years*
- b) *With further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Bellingham Quarries Ltd.*

## **8 TE KAPINGA HUI / MEETING CLOSE**

The meeting was closed by Member Darren Axe with a karakia.

**The meeting closed at 11:57 am.**

**The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 24 October 2023.**

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**CHAIRPERSON**