



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Te Hiku Community Board Meeting

Tuesday, 26 September 2023

Time:10:00 amLocation:Conference Room - Te AhuCnr State Highway 1 and Mathews
AvenueKaitaia

Membership:

Member Adele Gardner - Chairperson Member John Stewart – Deputy Chairperson Member Darren Axe Member Sheryl Bainbridge Member William (Bill) Subritzky Member Rachel Baucke Member Felicity Foy

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

- 1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
- 2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
- 3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
- 4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
- 5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
- 6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
- 7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

- 8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
- 9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
- 10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
- 11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
- 12. Recommend new bylaws or amendments to existing bylaws.
- 13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
- 14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces Dispensations on signs
 - b) Mobile Shops and Hawkers Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits Recommend places and speed limits which should be imposed.
- 15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
- 16. Specific to the Bay of Islands-Whangaroa Community Board consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
- 17. Specific to Te Hiku Community Board the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
- 18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official information and Meetings Act 1987.
- 19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
- 20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
- 21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

- 1. Comment on adverse performance to the Chief Executive in respect of service delivery.
- 2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
- 3. Assist their communities to set priorities for Pride of Place programmes.

- 4. Have special regard for the views of Māori.
- 5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
- 6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
- 7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
- 8. Monitor and make recommendations to Council to improve effectiveness of policy.
- 9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

- 1. Provide appropriate management support for the Boards.
- Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
- 3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
- 4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
- 5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
- 6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
- 7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
- 8. Help Boards to implement local community projects.
- 9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
- 10. Provide information.

Far North District Council Te Hiku Community Board Meeting will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and Mathews Avenue, Kaitaia on:

Tuesday 26 September 2023 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Esther Louise Loloma
- Craig Seuseu Sanitarium Weet-Bix TRY Challenge

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number:A4387520Author:Marlema Baker, Democracy AdvisorAuthoriser:Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirms the minutes of the meeting held 29 August 2023, to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness".

Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHANGA / ATTACHMENTS

1. Te Hiku Community Board Minutes 29 August 2023 - A4358620 🗓 🖼

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement</u> <u>Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Board Meeting Minutes Unconfirmed

29 August 2023

MINUTES OF TE HIKU COMMUNITY BOARD MEETING HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS AVENUE, KAITAIA ON TUESDAY, 29 AUGUST 2023 AT 10:02 AM

PRESENT: Chairperson Adele Gardner, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Felicity Foy (virtually)

IN ATTENDANCE: Cr Hilda Halkyard-Harawira, Taipari and Maioha (Students - Te Rangi Aniwaniwa Kura)

STAFF PRESENT: Kathryn Trewin (Funding Advisor), Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Adele Gardner commenced the meeting and students from Te Rangi Aniwaniwa opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2.1 APOLOGIES AND CONFLICTS OF INTEREST

RESOLUTION 2023/68

Moved: Member Darren Axe Seconded: Member William (Bill) Subritzky

That the apologies from Deputy Chairperson John Stewart and Member Rachel Baucke be accepted and a leave of absence granted

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

No public forum speakers.

4 NGĀ TONO KŌRERO / DEPUTATIONS

No deputation requests were received for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

Josephine Nathan representing Potahi Marae. Funding Application 7.1 d) refers.
Housing Project opening in 11 September 2023, 5:30am

Leslie Wallace representing Ahipara Aroha. Funding Application 7.1 a) refers.

Te Hiku Community Board Meeting Minutes Unconfirmed

29 August 2023

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4334682, pages 8 - 9 refers

RESOLUTION 2023/69

Moved: Chairperson Adele Gardner Seconded: Member Darren Axe

That Te Hiku Community Board confirms the minutes of the meeting held 1 August 2023, to be a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS

7.1 a) FUNDING APPLICATIONS

Agenda item 7.1 document number A4330380, pages 15 - 53 refers

RESOLUTION 2023/70

Moved: Chairperson Adele Gardner Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum \$8,530 (plus GST if application) to be paid from the Board's Placemaking Fund account to <u>Ahipara Aroha</u> for CCTV installation in Ahipara, to support the following Community Outcomes:

- I. Proud, vibrant communities.
- II. Communities that are healthy, safe, connected and sustainable.

CARRIED

7.1 b) FUNDING APPLICATIONS

Agenda item 7.1 document number A4330380, pages 15 - 53 refers

RESOLUTION 2023/71

Moved: Member Sheryl Bainbridge Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum \$1,250 (plus GST if application) to be paid from the Board's Community Fund account to <u>Dementia Northland</u> for running a whanau and Carer workshop to support the following Community Outcomes:

- I. Proud, vibrant communities.
- II. Communities that are healthy, safe, connected and sustainable.

CARRIED

7.1 c) FUNDING APPLICATIONS

Agenda item 7.1 document number A4330380, pages 15 - 53 refers

RESOLUTION 2023/72 Moved: Member Sheryl Bainbridge

Te Hiku Community Board Meeting Minutes Unconfirmed 29 August 2023 Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approves the sum \$2,830 (plus GST if application) to be paid from the Board's Community Fund account to <u>Oruaiti School</u> for installation of signage on a mountain biking trail, to support the following Community Outcomes:

- I. Proud, vibrant communities.
- II. Communities that are healthy, safe, connected and sustainable.

CARRIED

7.1 d) FUNDING APPLICATIONS

Agenda item 7.1 document number A4330380, pages 15 - 53 refers

RESOLUTION 2023/73

Moved: Member Sheryl Bainbridge Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum \$30,000 (plus GST if application) to be paid from the Board's Placemaking Fund account to <u>Potahi Marae</u> for installation of a playground available for use by the public, to support the following Community Outcomes:

- I. Proud, vibrant communities.
- II. Communities that are healthy, safe, connected and sustainable.

CARRIED

7.2 PROJECT FUNDING REPORTS

Agenda item 7.2 document number A4337808, pages 54 - 55 refers

RESOLUTION 2023/74

Moved: Member Darren Axe Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the project reports received from:

- a) Coopers Beach Bowling Club
- b) Wonderland Glow Show

CARRIED

Te Hiku Community Board Meeting Minutes Unconfirmed

29 August 2023

7.3 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JULY 2023

Agenda item 7.3 document number A4347171, pages 60 - 61 refers

RESOLUTION 2023/75

Moved: Chairperson Adele Gardner Seconded: Member Darren Axe

That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 July 2023.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE AUGUST 2023

Agenda item 8.1 document number A4342194, pages 65 - 65 refers

RESOLUTION 2023/76

Moved: Chairperson Adele Gardner Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet August 2023.

CARRIED

8.2 CHAIRPERSON AND MEMBER REPORTS

Agenda item 8.2 document number A4334714, pages 79 - 80 refers

RESOLUTION 2023/77

Moved: Chairperson Adele Gardner Seconded: Member Darren Axe

That the Te Hiku Community Board note the 29 August 2023 reports from Chairperson Adele Gardner, Members Darren Axe, Sheryl Bainbridge, Rachel Baucke and Bill Subritzky and verbal reports from Crs Hilda Halkyard-Harawira and Felicity Foy.

CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 11:10 am.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 26 September 2023.

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CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 ROAD NAMING - 6671 STATE HIGHWAY 1, KAITAIA

File Number: A4338283

Author:Eden Ramsay, NTA - Finance and Customer Services AdministratorAuthoriser:Cara Downie, Business Support Manager

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from the Te Hiku Community Board to officially name a public road.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

A Road Naming application to name a road addressed at 6671 State Highway 1, Kaitaia was received. Community Boards have delegated authority to allocate names for previously unnamed local roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board, pursuant to Council's Naming Policy, name a public road, Kotipu Road that is currently addressed at 6671 State Highway 1, Kaitaia.

1) TĀHUHU KŌRERO / BACKGROUND

Kerry and Stacey Cutler submitted their Road Naming application in November 2022, providing three proposed road names: Kansas Lane, Cutlers Way, and Cuts Way. Land Information New Zealand have approved all three names.

Te Hono was approached to see if there was any feedback from Māori regarding the proposed road names. Te Hono sent out an email to Ngati Kahu, Te Rarawa, NgaiTakoto and Te Aupouri. Te Rarawa had no comment but did direct Te Hono to forward the email to Te Paatu Ki Kauhanga hapū for comment as the road was in the hapū's area of interest. A chair of Te Paatu suggested Mangataiore marae would be the most appropriate for feedback on this Road Naming application. No other iwi provided comment at the time of writing this report.

A hui was held between Elton Hohaia Kaitiaki o Mangataiore marae and Kerry Cutler regarding this application. They reached an agreement on the name that they both believed would best suit this road: "Kotipu".

The marae directors greatly appreciated the consideration of their maunga Kotipu and kaitiaki of the pā site on their land.

Land Information were consulted regarding the availability of this name. A response was received stating the name is available to use in this area.

Road Naming -	6671 State Highway 1
LINZ Approval	YES
Hapu Consultation	YES - Mangataiore marae
Map attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Their suggestions are as follows:

- 1. Kotipu Road A peak in Maungataniwha that is above their land
- 2. Kansas Lane Acronym of owner's initials
- 3. Cutlers Way Owners surname

The Roading team and Land Information New Zealand have no objections to the names suggested above.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

• The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (white on blue background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHANGA / ATTACHMENTS

1. Map - A4375136 😃 🛣

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	This is the naming of a public road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and numbering Policy #2125 and Australian
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Te Hono made communication attempts to Ngati Kahu, Te Rarawa, NgaiTakoto and Te Aupouri for comment, however no response was received. Mangataiore marae had a meeting with the applicants and came to an agreement on the best name for this road.
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently no property owners as this is a new subdivision.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the instillation of the road name sign. The cost will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



7.2 ROAD NAMING - LOT 4 DP 474929 - INLAND ROAD, KARIKARI PENINSULA

File Number: A4362067

Author:Eden Ramsay, NTA - Finance and Customer Services AdministratorAuthoriser:Cara Downie, Business Support Manager

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from the Te Hiku Community Board to officially name a private road.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

A Road Naming application to name a private road addressed at Lot 4 DP 474929, Inland Road was received. Community Boards have delegated authority to allocate names for previously unnamed local roads, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board, pursuant to Council's Naming Policy, name a private road, Parakerake Lane, that is currently addressed at Lot 4 DP 474929, Inland Road, Karikari Peninsula.

1) TĀHUHU KŌRERO / BACKGROUND

Judy Brake and Kel Beadle of Brake and Beadle Family Trust submitted their Road Naming Application on the 1st of September, 2022, advising that this is a private road created by a subdivision addressed at Lot 4 DP 474929, off Inland Road on the Karikari Peninsula. Included in the application were three proposed names: Brakes Way, Mudfish Lane, and Koroneiki Place.

Land Information New Zealand were emailed to provide feedback on the proposed names. They responded stating all three names were available in the area.

Te Hono was approached to see if there was any feedback from Māori regarding the proposed road names. Te Hono sent out an email to Ngati Kahu, Te Rarawa, NgaiTakoto and Te Aupouri. At the time of this report there was no feedback given from Te Rarawa, NgaiTakoto and Te Aupouri.

Ngati Kahu responded and provided feedback from Haititaimarangai hapū and stated the proposed names from the applicant were not acceptable. The marae trust chair and marae trustee agreed on a new proposed name Parakerake. Parakerake is part of a large parcel of land and has historical connections. They also provided additional information as to why the name was suitable for the area. "At the end of Tokerau Beach at the mouth of a stream which flows into the sea at a place called Parakerake, near Whatuwhiwhi, is a kind of whirlpool known as Te Kopua Rangiriri which mean resting place of Rangiriri. In this is a piece of tapu wood that constantly swirls backwards and forwards, never leaving Te Kopua Rangiriri, and it is claimed that it is part of the tapu tree, Rangiriri, in the Northern Wairoa." Keene, F. M. M. (1975). Tai Tokerau: History and legends of Nga Puhi people of Tai Tokerau. Whangarei, N.Z."

The response was forwarded to Kel, who stated he is happy with the proposed name put forward from hapū and stated he would like the road type to be Lane.

Land Information New Zealand were emailed to provide feedback on the new proposed name. They responded confirming that Parakerake Lane fits the standard and is available for use in the area.

Road Nam	ing - Lot 4 DP 474929
LINZ Approval	YES
Hapu Consultation	YES - Haititaimarangai hapū
Map attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The suggestion is as follows:

• Parakerake Lane

The Roading team have no objections to this road name.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign. The cost of the road signage and installation will be met by the applicant.

ĀPITIHANGA / ATTACHMENTS

1. Map - A4362061 🗓 🛣

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	 Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Contact was made with Te Hono for feedback from Māori in regard to the proposed road names. Hatitaimarangai hapū chair and trustee had provided feedback and a new proposed name.
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently no property owners as this is a new subdivision.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign. The cost of the road signage and installation will be met by the applicant
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



7.3 PROJECT FUNDING REPORTS

File Number:	A4383070
Author:	Kathryn Trewin, Funding Advisor
Authoriser:	Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Awanui Sports Complex Inc
- b) Far North Torpedo Competition
- c) Weet-Bix TRY Challenge in Schools

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHANGA / ATTACHMENTS

- 1. Awanui Sports Complex A4382368 😃 🛣
- 2. Far North Torpedo Competition A4382369 🗓 🔞
- 3. Weet-Bix TRY Challenge in Schools A4382364 🗓 7

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Far North District Council	Project Report COMMUNITY GRANT FL	JND - LOCAL	F0080402
Community Grant Policy, to sub received no later than two month months of the funding being spent Applicants who fail to provide a pro-	that received community funding, recip omit a Project Report to the Communi ns after the completion of the project o ject report within the required time will not I n to: <u>funding@fndc.govt.nz</u> PDF attachm	ty Board. Project Rep r if the activity is ongo be considered for future	orts are to be bing, within two funding.
Name of organisation:	Awanui Sports Complex Inc.		
Name & location of project:	Awanui Sports Complex Inc.		
Date of project/activity:	14/08/2023		
Which Community Board did Te Hiku Amount received from the Co	Kaikohe-Hokianga	Bay of Islands-W	hangaroa
Board meeting date the grant	t was approved:		
	e money was spent: and the funding you received from the Co statements to show proof of expenditure		
Supplier/Description		\$amount	Receipt/s attached (please tick)
Norwood Whangarei		_{\$} 23,420.40	\checkmark
		\$	
		\$	
		\$	
	Total:	\$ 23,420.40	

Give a brief description of the highlights of your project including numbers participating:

Thank you for supporting this project we now have a tractor that can be used for
all of our grounds maintenance and roadway maintenance, giving us self sufficiency
and not having to fundraise to pay contractors to complete this. We are so grateful.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
 Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Our community sport complex is now a more resilient entitity in that we do not have to budget for contractors to perform key works. Although the manhurs to perform the works by members

is still voluntary, we can complete these works using our own equipment. The complex itself

is looking amazing now we can ensure all areas are maintained- rpeviously we were just

doing minimum required due to cost.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

If you have a Facebook page that we can link to please give details:

This report was completed by:

Name:	
Address:	
Phone	
Email:	
Date:	14/08/2023

Private Bag 752, Memorial Ave, Kaikahe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

	I. c	SEP 2023
	-+ 3	DEP 2023
Far North District Council COMMUNI	port TY GRANT FUND - LOCAL	F0080402
Alto the completion of a project that received comm community Grant Policy, to submit a Project Repo acceived no later than two months after the completion nonths of the funding being spent. Applicants who fail to provide a project report within the re- release return the completed form to: funding@fndc.g unding Advisor ar North District Council trivate Bag 752 CAIKOHE 0440 Hame & location of project: The Awaru Date of project/activity: Date of project/activity: Which Community Board did you receive fundir	rt to the Community Board. Project on of the project or if the activity is equired time will not be considered for fu <u>ovt.nz</u> PDF attachment via email is pr <u>TOMEDO ComPETIT</u> M HOTEL GANDEN BA LY 2023 ng from?	Reports are to be ongoing, within two uture funding. referred) OR:
Mount received from the Community Fund:		ls-Whangaroa
C Reliku Kaikohe-Ho mount received from the Community Fund:	\$ 3000.00 5th July 2023	ds-Whangaroa
mount received from the Community Fund:	\$ 3000.00 5 ⁴⁴ July 2023 t: received from the Community Board mu	st be accounted for
mount received from the Community Fund:	\$ 3000.00 5 ⁴⁴ July 2023 t: received from the Community Board mu	st be accounted for
mount received from the Community Fund: oard meeting date the grant was approved: lease give details of how the money was spen Your contribution to the project and the funding you Attach supplier receipts or bank statements to show	\$ 3000.00 5 th July 2023 t: received from the Community Board mus proof of expenditure of Community Board \$amount	st be accounted for ard funds. Receipt/s attached (please tick)
mount received from the Community Fund: oard meeting date the grant was approved: lease give details of how the money was spen: Your contribution to the project and the funding you Attach supplier receipts or bank statements to show	\$ 3000.00 5 th July 209 3 t: received from the Community Board must proof of expenditure of Community Board	st be accounted for ard funds. Receipt/s attached (please tick)
mount received from the Community Fund: oard meeting date the grant was approved: lease give details of how the money was spen: Your contribution to the project and the funding you Attach supplier receipts or bank statements to show	\$ 3000.00 5 th July 2023 t: received from the Community Board must proof of expenditure of Community Board \$amount \$ 3000.00	st be accounted for ard funds. Receipt/s attached (please tick)
mount received from the Community Fund: oard meeting date the grant was approved: lease give details of how the money was spen: Your contribution to the project and the funding you Attach supplier receipts or bank statements to show	\$ 3000.00 5 th July 2023 t: received from the Community Board mus proof of expenditure of Community Board \$ amount \$ 3000.0 \$	st be accounted for ard funds. Receipt/s attached (please tick)
mount received from the Community Fund: oard meeting date the grant was approved: lease give details of how the money was spen Your contribution to the project and the funding you Attach supplier receipts or bank statements to show	\$ 3000.00 5 th July 2023 t: received from the Community Board mus proof of expenditure of Community Board \$ amount \$ 3000.0 \$ \$ \$	st be accounted for ard funds.
mount received from the Community Fund: oard meeting date the grant was approved: lease give details of how the money was spen • Your contribution to the project and the funding you • Attach supplier receipts or bank statements to show Supplier/Description FAR NOATH MARQUEE	\$ 3000.00 5 th 5uly 2023 t: received from the Community Board must proof of expenditure of Community Board \$ \$amount \$ \$3000.00 \$ \$3000.00 \$ \$3000.00 \$ \$	st be accounted for ard funds.
ive a brief description of the highlights of your THE COMPETITION WAS A ISQUER AND ALOT OF POS LOCALS, LOCAL BUSINESSE Visitoas, THE KAITAIA Vi Bunche Ho Index Ho Kinkole Ho Index Ho Kinkole Ho Index Ho Index Ho Kinkole Ho Index Ho	\$ 3000.00 5 th July 2003 t: received from the Community Board mult proof of expenditure of Community Board \$ amount \$ 3000.0 \$ \$ 3000.0 \$ Total: \$ 3000.0 \$ Total: \$ 3000.0 \$ Total: \$ 3000.0 \$ Total: \$ 3000.0 \$ \$ Total: \$ 3000.0 \$ \$ Total: \$ 3000.0 \$ \$ Total: \$ 3000.0 \$ \$ Total: \$ 2000.0 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	st be accounted for rrd funds.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

THE COMPETETORS SPENT MONEY THROUGHOUT
THE WEEK ON FUEL, FOOD, SUPPLIES, AccommoDATION
THIS CONTRIBUTED TOWARDS THE TE HIKY
AREA & LOCAL BUSINESS. ALSO THERE WAS ALOT
OF FAMILIES & CHILDREN INVOLVED. OUR EVENT
INAS ON ONE NEWS ON 15th JULY. SHOWING THE CHILDREN INVOLVED.
L'ITE CALDILES A UVED.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

COMMUNITY BOARD WAS MENTIONED ON ENY PRIZE DIVING NIGHT. ALSO THE DMMUNITY BOARD WAS ON OUR TOU COMMUNITY ON OUR TOURNAMENT BOAND SPONSONS UDE

If you have a Facebook page that we can link to please give details:



This report was completed by:



Private Bog 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz 2

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Far North Project Report District Council COMMUNITY GRANT FL	IND - LOCAL	
At the completion of a project that received community funding, rec Community Grant Policy, to submit a Project Report to the Commun received no later than two months after the completion of the project months of the funding being spent.	nity Board. Project Re	eports are to be
Applicants who fail to provide a project report within the required time will not be	be considered for future	funding.
Please return the completed form to: <u>funding@fndc.govt.nz</u> PDF attachm Funding Advisor Far North District Council Private Bag 752 KAIKOHE 0440	ent via email is prefer	red) OR:
Name of organisation: SMC Events Ltd on behalf of Sanitarium		
Name & location of project: Sanitarium Weet-Bix Kids TRY CHA		•
School		
Date of project/activity: Wednesday 5th April, 2023		
Which Community Board did you receive funding from?		
x Te Hiku Kaikohe-Hokianga	Bay of Islands	-Whangaroa
Amount received from the Community Fund: \$4,000		
Board meeting date the grant was approved: 18 November 2022		
Please give details of how the money was spent:		
 Your contribution to the project and the funding you received from the Co Attach supplier receipts or bank statements to show proof of expenditure 		
Supplier/Description	\$amount	Receipt/s attached (please tick)
TRY CHALLENGE Kit	\$ 1,732.50	\checkmark
Drive Team	\$ 897.50	~
Truck Hire/Petrol	\$ 515.00	
Petrol, Tolls, Accom	\$ 1,028.81	
	\$ 4,173.81	

Please refer to attached excel spreadsheet for details.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

The total number of students who participated over the three days in the Far North District Council was 1,080.

For Te Hiku region, the Host School was Kaingaroa School who had 150 students participating.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Overwhelmingly positive feedback was received from schools that participated, and from the Healthy Active Learning staff at the regional sports trusts we worked alongside.

Sport Northland Feedback:

"It helped inspire children and teachers to be more active. The event also led to some Kaiako having conversations about what the potential is to incorporate different activities within the interschool cross country to make it more fun and interactive for Tamariki. It also allowed children with physical impairments to participate.

The set up worked well and school hosts actively participated on the day. It was also great for the community to be involved such as the Kaikohe fire brigade. The low barrier of entry for all participants, not being the traditional triathlon-type event, meant that all Tamariki regardless of their background could enter and have fun."

- Ashleigh Ellis, Healthy Active Learning Support and Sport Northland team.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please refer to PDF attachment for photos and additional information on the event.

Community Board logos were displayed on the certificates – see below:

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



Private Bog 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



If you have a Facebook page that we can link to please give details:

https://www.facebook.com/tryathlon

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

This report was completed by:

Name: Sandra Greer

> Private Bag 752, Memorial Ave, Kaikahe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

7.4 FUNDING APPLICATIONS

File Number:	A4383273
Author:	Kathryn Trewin, Funding Advisor
Authoriser:	Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable the Te Hiku Community Board to determine which application/s will receive funding at the July 2023 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Three applications were received for funding, requesting a total of **\$10,229**
- A previous applicant (Coast to Coast Cat Rescue) has provided an interim project report asking for the Board's permission for use of the provided funding.
- The Community Board has an available total of **\$143,203.56** in **Community Grant** Funding for the 2023/24 financial year.
- The Community Board has an available total of **\$59,260.39** in **Placemaking** Funding for the 2023/24 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board

- a) approves the sum \$2,500 (plus GST if application) to be paid from the Board's Community Grant Fund account to <u>Esther Louise</u> for Kaitaia filming of *Loloma*, to support the following Community Outcomes:
 - i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board

- approves the sum \$1,365 (plus GST if application) to be paid from the Board's Community Fund account to <u>Te Hiku Roller Skating</u> for Sunday skating sessions at Te Ahu to support the following Community Outcomes:
 - i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board

- c) approves the sum \$5,000 (plus GST if application) to be paid from the Board's Community Fund account to <u>SMC Events</u> for Te Hiku Sanitarium Weet-Bix Kids TRY Challenge, to support the following Community Outcomes:
 - i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board

d) Approves Coast to Coast Cat Rescue utilising the funding granted for desexing cats within Te Hiku Ward, as outlined in the interim report provided by the applicant.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Applicant and Project	Requested	Recommend	Comments	Туре
Esther Louise – Loloma	\$2500	\$2500	The applicant is wanting to undertake filming in Kaitaia of the film Loloma in November 2023. She applied for funding from Creative Communities but was declined due to a lack of available funding from the committee.	Arts, Culture and Heritage
Te Hiku Roller Skating	\$2729	\$1365	This group have started a Sunday skating session at Te Ahu and are asking for funding to help cover hireage fees and the purchase of a sound system. It is recommended that they be granted some funding and be encouraged to seek additional funding from other sources.	Sport and recreation
SMC Events	\$5000	\$5000	Due to covid, the applicant changed the format of the challenge and now takes it to each Ward and into schools directly. They are asking for funding to continue this within schools in Te Hiku Ward.	Sport and recreation
Coast to Coast Cat Rescue	-	-	The applicant was granted \$10,000 in July 2023 to undertake cat trapping, desexing and treatment of cats within Te Hiku Ward. They have struggled to get volunteers to help within the Ward due to a group of locals who only support trapping and neutering cats to be re-released, rather than rehomed. They are working with Top Vets (who have agreed to take traps to be hired out to locals who wish to trap cats, as well as provide discounted de-sexing services) and are asking the Board to confirm that this is an acceptable use of the funding provided in July.	Community

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Take Tūtohunga / Reason for the recommendation

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

- **Option 1** Authorise funding for the full amount requested
- **Option 2** Authorise partial funding
- **Option 3** Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHANGA / ATTACHMENTS

- 1. Esther Louise Loloma A4382367 🗓 🛣
- 2. Te Hiku Roller Skating A4382365 🗓 🛣
- 3. Weet-Bix Kids TRY Challenge A4382370 🗓 🛣
- 4. Coast to Coast Cat Rescue A4382366 🗓 🖼

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Māori in relation to land and/or water.
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.
Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise Form Submitted 10 Sep 2023, 8:03PM NZST

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the <u>Community Grant Policy</u> to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, or evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured of pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant * Ms Esther Louise

Postal Address *

Physical Address *

Website

Must be a URL.

Facebook page

Page 1 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise Form Submitted 10 Sep 2023, 8:03PM NZST

Contact details

Contact Person One:	Contact Person Two:
Applicant Project Contact *	Applicant Admin Contact
Ms Esther Louise	
Position *	Position
Writer and Director	
Phone Number	Phone Number
Mobile Number	Mobile Number
Email *	Email Address
	Must be an email address.

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Loloma, meaning love in Fijian, is a 10 minute short film being shot in Kaitaia. Loloma tell's Margaret's story, a Fijian woman in her 70s, who is heartbroken and depressed after the loss of her husband. Unsure about how to live life without him and in an effort to honour his memory, she wrestles with the decision to embark on a nationwide train trip.

Number of Members *

7

Project Details

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity * Loloma

Location * Kaitaia

Page 2 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise

Form Submitted 10 Sep 2023, 8:03PM NZST

Will there be a charge for the public to attend or participate in the project or event? *

Yes
No

Project dates:

Start Date	End Date:
Date	Date:
03/11/2023 Must be a date.	07/11/2023 Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

Loloma is a celebration of Fijian culture and language. Our performers in this film are Fijian, speaking in both English and Fijian, something that is very true to life; speaking your mother tongue at home and conversing in English outside of the home. We're also using music throughout the film that is composed by Fijian artists, namely, Percy Bucknell, written in the iTaukei dialect.

Writer and Director, Esther Louise, is of Fijian descent and is collaborating alongside fellow artists who have roots in Māori and Pasific Island culture, empowering us to make creative choices that truthfully honour our people.

Kaitaia holds special meaning for Esther; her grandmother, Elizabeth, emigrated from Suva to Kaitaia almost sixty years ago. Upon arrival, Elizabeth learned that her and her young family were the only Fijians to reside in Kaitaia at the time.

This has since changed, there's now a rich Fijian community that have made Kaitaia home.

We're in the process of collaborating with the team at Kawakawa train station; it's here we hope to shoot one of the most significant scenes in the film. For our producer, Olivia, this location is sacred. Olivia is a descendant of the Ngāpuhi iwi, on their land sits her marae, not far from the Kawakawa train station.

Both in front of and behind the camera, we're bringing people together from different cultures, working alongside one another, to make art that celebrates and honours where we come from.

We're a small team of emerging film makers travelling from Auckland on the 3rd of November to shoot from the 4th - 7th November. We're collaborating with businesses in Kaitaia, for example, the dairy and pharmacy along the main strip, as well as Kawakawa's train station. With their help, we'll be filming scenes that empower us to tell our story whilst championing local businesses and shining a light on how beautiful this part of the country is with our audience.

Our primary shoot location is a small council flat on Oxford Street in Kaitaia. We've organised to stay at the Kauri Lodge during this time. Upon completion, the film will be submitted to festivals Internationally and across Aotearoa. We would also love to host a screening in Kaitaia's Theatre, there will be an open invitation to the local community

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Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise

Form Submitted 10 Sep 2023, 8:03PM NZST

and kai will be provided. This is our way of bringing people together, giving thanks to the community and celebrating this achievement.

Project Cost

* indicates a required field

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Accomodation	\$1,800.00	\$1,800.00	No files have been uploaded
Photo and Frame Props	\$200.00	\$200.00	No files have been uploaded
Travel Expenses from Kaitaia to Kawakawa	\$900.00	\$0.00	No files have been uploaded
Food	\$1,000.00	\$500.00	No files have been uploaded
Editing (Sound Mixing and Colour Grading)	\$2,000.00	\$0.00	Filename: Screen Sho t 2023-08-07 at 6.10. 40 PM.png File size: 362.6 kB
	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded

Page 4 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form

Application No. THCB00011 From Ms Esther Louise Form Submitted 10 Sep 2023, 8:03PM NZST

Hardware (e.g ce- ment, timber, nails, paint)	\$ \$	No files have been uploaded
Consumable mate- rials (craft supplies, books)	\$ \$	No files have been uploaded
Refreshments	\$ \$	No files have been uploaded
Travel/Mileage	\$ \$	No files have been uploaded
Volunteer Expenses Reimbursement	\$ \$	No files have been uploaded
Other (describe)	\$ \$	No files have been uploaded
Other (describe)	\$ \$	No files have been uploaded
Other (describe)	\$ \$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$5,900 Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,500 Must be a dollar amount.

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST * $_{\odot}$ Yes $_{\odot}$ No

Current Funding

How much money does your organisation currently have? * \$1,600.00

Page 5 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise

Form Submitted 10 Sep 2023, 8:03PM NZST

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$1,600.00 Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount \$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Boosted Moana (match fund. to secure funding, we must crowd source funding - they match this funding up to the maximum value of \$2000. If we do not achieve our target funding, we receive zero dol- lars)	\$2,000.00	Pending
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

Page 6 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise Form Submitted 10 Sep 2023, 8:03PM NZST

Have you previously received funding from FNDC? $_{\bigcirc}$ Yes $_{\textcircled{}}$ No

Last page

* indicates a required field

Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

3.We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with out organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- \bullet Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

Page 7 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise

Form Submitted 10 Sep 2023, 8:03PM NZST

We agree to the following conditions if we are funded by Local Community Grant Funding:

- 1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
- To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
- 4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- 6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
- 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
- 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One	Signatory Two
Name *	Name
Esther Louise	
Position *	Position
Writer and Director	
Postal Address	Postal Address
	Phone Number
Phone Number	Mobile Number
Mobile Number	

Page 8 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00011 From Ms Esther Louise

Form Submitted 10 Sep 2023, 8:03PM NZST

Email

Email

Must be an email address.

Must be an email address.

Date

Date

Must be a date.

10/09/2023 Must be a date.

Page 9 of 9



	Application Form
	Project Details
W	Vhich Community Board is your organisation applying to (see map Schedule A)?
	🗹 Te Hiku 🛛 Kaikohe-Hokianga 🗆 Bay of Islands-Whangaroa
С	Clearly describe the project or event:
	Vame of Activity 10 HIKU DOLLER SKATING Date SUNDAUS
	Image: ocation Image: Descent to attend or participate in the project or event? Time $J - 4$ pm Vill there be a charge for the public to attend or participate in the project or event? DP (so DP) DP (so DP)
	so, how much? KOHA
0	Dutline your activity and the services it will provide. Tell us:
	 Who will benefit from the activity and how; and How it will broaden the range of activities and experiences available to the community.
	TE MIKU DOLLER SKATING BLADING GROUP
-	THE CORRENCE PROV SCOMP STADE
-	THIS UKUY THEED CIERY SECOND CANNING
-	AT TE AHU TROM J-A.p.M. ALL AGES WILL
-	BONDET FROM THIS ACTIVITY FROM ACRS
-	E la
-	5 UP TO ADULTS.
-	THIS IS A NEW ACTIVITY FOR KAITATA
-	\$ IS SOMETHING ALL AGES & ENJOY

Local Grant Application Form

Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

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- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	\$100 FORTNICHT	2600 YEAR
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) FOR SPEAKER MUSIC		\$128.98
TOTALS		\$2728.98

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018)

Page 3

ĩ			MAIL	•	
Local Grant Application Form		ENI	18 AUG 2023		R
Financial Information					
Is your organisation registered for GST?	□ Yes	No No	GST Numbe	er	
How much money does your organisation of	urrently hav	ve?	[.	\$200	
How much of this money is already commit	ted to speci	fic purposes	\$?	\$200	
				1	

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
RENT OF TE AMU	\$200
TOTAL	\$200

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
/		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
/			Y / N
/			Y / N
/			Y / N
/			Y / N

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A2686814

(version Sept 2018)

Page 4

Local Grant Application Form

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

TE MIKU SKATING CLUB

We, the undersigned, declare the following:

In submitting this application:

- 1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
- 2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- 3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- 4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- 5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - . The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One		Signatory Two	
www.fndc.ge	ovt.nz Memorial Ave, Kaikohe	0440 Private Bag 752, Kaikohe 0440 funding@fndc.govt.nz Phone 0	800 920 029
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Local Grant Application Form



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- 3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
- 4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- 5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- 6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name
Postal Address [
Phone Number
Signature
Signatory Two
Name WEATH BURREN Position CO - ORCIPMISER
Postal Address 55 STATE HIGHWAY I AWANUI Post Code 04.86
Phone Number 02 - 02606212, Mobile Number
Signature Date Date Date
www.fndc.govt.nz Memorial Ave, Kaikohe 0440 Private Bag 752, Kaikohe 0440 funding@fndc.govt.nz Phone 0800 920 029
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Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium

Form Submitted 28 Aug 2023, 12:39PM NZST

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the <u>Community Grant Policy</u> to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, or evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured of pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

SMC Events Ltd on behalf of Sanitarium

Postal Address *

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Website

https://tryathlon.co.nz/ Must be a URL.

Facebook page https://www.facebook.com/tryathlon

Page 1 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium

Form Submitted 28 Aug 2023, 12:39PM NZST

Contact details

Contact Person One:	Contact Person Two:	
Applicant Project Contact *	Applicant Admin Contact	
Mr Craig Seuseu	Miss Sandra Greer	
Position *	Position	
Series Director	Sponsor Liaison	
Phone Number	Phone Number	
Mobile Number	Mobile Number	
Email *	Email Address	
Must be an email address.	Must be an email address.	

Purpose of organisation

Please briefly describe the purpose of the organisation *

To provide a non-competitive event promoting physical activity for 7-15 year olds, delivered in a fun way to encourage participation, peer support, and a sense of achievement.

Number of Members *

We have a team of 8 event staff

Project Details

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity * Sanitarium Weet-Bix Kids TRY CHALLENGE

Location * Location, date/time TBC in collaboration with Ti Hiku Board and Sport Northland

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Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium Form Submitted 28 Aug 2023, 12:39PM NZST

Will there be a charge for the public to attend or participate in the project or event? *

Yes
No

Proi	ect	dates:	
	CCC	aaccor	

Start Date	End Date:
Date	Date:
01/10/2023 Must be a date.	31/05/2024 Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

The Sanitarium Weet-Bix Kids TRY CHALLENGE is a three week, nationwide programme that encourages Kiwi kids aged 5-15 years old to get active and have fun, as they work towards achieving a physical activity goal and earning their Champions medal and TRYathlon t-shirt.

The goal for our Northland TRY CHALLANGE in School events is to successfully hold a school event across each of the three boards, working alongside Sport Northland and its Healthy Active Learning team to identify one school from each of the three wards as recipients for the 2023-2024 season. With a combined total attendance of 1,000 plus students. Free of charge to the schools and participants.

TRY CHALLENGE in Schools sees the TRYathlon delivery team planning and delivering an event for a Host school and guest schools it may invite. Healthy Active Learning teams from Regional Sports Trusts in most regions work alongside the TRYathlon team to engage and plan the event day with the Host school.

Participation helps to build resilience and a balanced hauora; vital for the personal development of our tamariki. Participants feel a sense of achievement, boost in self-esteem and confidence, inspire others, achieve personal growth, form positive activity habits, and connect the school community.

"TRY SEASON" defined as October 2023 through to May 2024.

Project Cost

* indicates a required field

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate

Page 3 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form

Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium Form Submitted 28 Aug 2023, 12:39PM NZST

item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

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- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotio n	\$1,225.00	\$	No files have been uploaded
Facilitator/Profession al Fees	\$315.00	\$	No files have been uploaded
Administration (inc. s tationery/copying)	\$	\$	No files have been uploaded
Equipment Hire	\$805.00	\$	No files have been uploaded
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g ce- ment, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable mate- rials (craft supplies, books)	\$131.00	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$622.00	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded

Page 4 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium

Form Submitted 28 Aug 2023, 12:39PM NZST

Other (Wages/ Salary)	\$5,513.00	\$	No files have been uploaded
Other (Volunteers)	\$350.00	\$	<i>No files have been uploaded</i>
Other (Security)	\$420.00	\$	<i>No files have been uploaded</i>
TRY CHALLENGE Kit, plus t-shirt, medal etc x 400@\$15/child	\$6,300.00	\$5,000.00	<i>No files have been uploaded</i>

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$15,681 Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000 Must be a dollar amount.

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST * ● Yes ○ No

GST Number

GST Number 87661520

Current Funding

How much money does your organisation currently have? * \$0.00 Must be a dollar amount.

How much of this money is already committed to a specific purpose? * \$0.00 Must be a dollar amount.

Page 5 of 9

Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium Form Submitted 28 Aug 2023, 12:39PM NZST

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$0.00 This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? ${\ensuremath{\textcircled{}}}$ Yes $\hfill \supset$ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	

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Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form

Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium Form Submitted 28 Aug 2023, 12:39PM NZST

TRY CHALLENGE in Schools event Te Hiku Board	\$4,000.00	05/04/2023	Yes
TRY CHALLENGE in Schools event Kaikoh e-Holianga Board	\$4,000.00	06/04/2023	Yes
TRY CHALLENGE in Schools event Bay of Islands-Whangaroa Board	\$4,000.00	04/04/2023	Yes
	\$		

Last page

* indicates a required field

Privacy Information

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2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

3.We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with out organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

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Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium

Form Submitted 28 Aug 2023, 12:39PM NZST

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

- 1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
- 2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- 3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
- 4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- 5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- 6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
- 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
- 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One	Signatory Two
Name *	Name
Craig Seuseu	
Position *	Position
Series Director	
	Postal Address

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Te Hiku Community Grants Fund 2023-2024 Local Grant Application Form Application No. THCB00006 From SMC Events Ltd on behalf of Sanitarium Form Submitted 28 Aug 2023, 12:39PM NZST

Postal Address

Phone Number

Phone Number Mobile Number

Mobile Number

Email

Email

Must be an email address.

Must be an email address.

Date

22/08/2023 Must be a date. Date

Must be a date.

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Te Hiku Community Board Funding Report

Following our award of \$10,000 for the control of cats in the Kaitiaia region we approached both the SPCA and Donna DoLittle's Animal Rescue, who we work with regularly, to see if they had any volunteers who would be keen to help. (Due to time and work constraints none of our team based in the wider Bay of Islands Region can carry out this work ourselves). There were no takers so we posted on the local Facebook Pages.

We were met with a torrent of messages and a barrage of abuse when we explained that any unsocialised strays and feral cats would be euthanised. It came to light that most people would offer help **only** if it was a TNR situation (Trap Neuter Release).

We are not supporters of TNR and we knew that the granting of funding from the board was also hoping to preserve the local wildlife. TNR was not therefore, an option.

Being a member of many local Facebook groups, I personally see numerous posts on cats being mauled by dogs in the area and just last week saw one describing two dogs damaging people's cars while they tried to get the stray cats that were seeking shelter underneath them in the Pak n Save Car Park! TNR is irresponsible and cruel in our opinion and the life of a stray is not a good one.

I approached Kathryn Trewin for advice and was put in touch with the comms team for FNDC who wrote an article on the work we are doing hoping to put us in a good light and garner some volunteers. Unfortunately, we still received no offers of help.

To explain the problem there are four categories of cats:

Feral cat: a cat that is not a stray cat and that has none of its needs provided by humans. Feral cats generally do not live around centres of human habitation. Feral cat population size fluctuates largely independently of humans, is self-sustaining, and not dependent on input from the companion cat population.

Stray cat: a companion cat that is lost or abandoned or born stray, and that is living as an individual or in a group (colony). Stray cats have many of their needs indirectly supplied by humans and live around centres of human habitation. Stray cats are likely to interbreed with the un-desexed companion cat population.

Companion cat: a cat that lives with humans as a companion and is dependent on humans for its welfare.

Abandoned Cats: can be associated with many different circumstances, including but not limited to, the following:

- tenants moving out of a rental property/home leaving their cat behind

- tenants with companion cats being unable to find a rental property that permits cats

A cat can move through all four of the categories within its lifetime from being a companion, to being abandoned, to being stray before becoming feral.

According to some studies in three years one unneutered female cat can have 376 offspring. We can therefore go some way towards reducing the stray cat population by controlling reproduction of owned cats. Many kittens are given away free to family and friends and advertised on Facebook. These free cats/kittens are fairly often not de-sexed and the cycle continues. Many litters of kittens are dumped each year and if they survive, they become stray or feral cats.

We have received the following prices from Top Vets for de-sexing cats:

Cat Castrate	\$65.00
Cat Castrate Crypt orchid	\$120.00
Cat Spey	\$120.00
Cat Spey Pregnant	\$135.00

Utilising the \$10,000 for this purpose only we could potentially de-sex between 60 and 90 cats.

I have discussed this with Donna DoLittle who has a weekly stall at the market in Kaitaia she would be more than happy to promote this de-sexing and forward enquiries on to us. We could also advertise at the vets and on Facebook.

I have also today approached the local vets to see if they get members of the public asking for help with strays and whether or not they can be the point of contact for our cat traps. (We currently have traps at BOI Vets branches in Kerikeri, Kawakawa and Kaikohe for hire and the system works well). If we could advertise this locally and the vets are happy to provide this service, we may be able to remove some of the stray cats in the region through people trapping around their properties themselves.

Report Created by:

Chairperson Coast to Coast Cat Rescue

07/09/23

7.5 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 AUGUST 2023

File Number: A4395407

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Jonathan Slavich, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Te Hiku Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 August 2023.

TĀHUHU KŌRERO / BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

	Community Board	Placemaking Fund
Community Fund Account balance as at 01 July 2022	\$141,710.00	\$100,000.00
Plus, unused funds from 2022-2023	\$43,131.56	\$38,539.39
Less funds granted and uplifted to 31 August 2023	\$37,558.00	\$38,749.00
 Less funds not uplifted from previous community meetings (committed to projects) 	\$4,080.00	\$38,530.00
Community Fund Account balance as at 31 August 2023	\$143,203.56	\$61,260.39

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance as at 31 August 2023 in the Community Fund account is \$143,203.56 and the balance in the Placemaking Fund account is \$61,260.39.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Te Hiku Community Board. The statement of the Community Fund account as at 31 August 2023 is attached.

ĀPITIHANGA / ATTACHMENTS

1. Statement of Te Hiku Community Fund Account as at 31 August 2023 - A4395381 🞍 🖬



Far North District Council **Te Hiku Community Board** Statement of Community Fund Account as at 31-August-2023

Far North District Council		
Te Hiku Community Board		
	Community Board	Placemaking
Allocation Grants & Donations Annual Budget 2022-23	141,710.00	
Community Board Placemaking Fund		100,000.00
Community Fund Account Balance as at 1 July 2023	\$ 141,710.00	\$ 100,000.00
Rescinded resolution for unspent placemaking funding that was allocated in the 2021/22 financial year to XCape Design Ltd, Hawthorn Landscape Architects and Northland Planning		36,539.39
Unused funds from 2022/23 - Volunteering Northland for first aid and volunteer resilience training Unused funds from 2022/23 - Waipapakauri JMB Rugby Club	2,000.00	
for venue and equipment hire and promotion of the Waipapakauri Hunting and Fishing Competition Annual Fundraiser	2,660.00	
Unused funds from 2022/23 - Whatu Collective for Matariki Puanga workshops 2023	5,000.00	
Unused funds from 2022/23 - Coopers Beach bowling Club for carpark	10,000.00	
Unused funds from 2022/23 - Community Grant Carryover from FY 21/22	23,471.56	
Rescinded Resolution - Removal of a Monkey Apple Tree in the Coopers Beach Shopping Centre		2,000.00
Plus, unused funds from 2022-23	\$ 43,131.56	\$ 38,539.39
	\$ 184,841.56	\$ 138,539.39
Less Expenditure 2023/24 (Funds Uplifted)	Community Board	Placemaking
July 23		
Waipapakauri JMB Rugby Club for venue and equipment hire and promotion of the Waipapakauri Hunting and Fishing Competition Annual Fundraiser	0.000.00	
•	2,660.00	
Whatu Collective for Matariki Puanga workshops 2023	5,000.00	
Coopers Beach bowling Club for carpark Volunteering Northland for first aid and volunteer resilience	10,000.00	
training Coast to Coast Cat Rescue for volunteer support and animal care in the Te Hiku ward area	2,000.00	

	Comn	nunity Board	P	lacemaking
Community Fund Account balance as at 31 August 2023	\$	143,203.56	\$	61,260.39
Less funds not uplifted from previous community meetings (committed to projects)	\$	4,080.00	\$	38,530.00
Potahi Marae for installation of a playground available for use by the public				30,000.00
Oruaiti School for installation of signage on a mountain biking trail		2,830.00		
Dementia Northland for running a whanau and Carer workshop		1,250.00		
Ahipara Aroha for CCTV installation in Ahipara				8,530.00
Meeting 29.08.23				
Less funds not uplifted from previous community meetings	at 31 A	ugust 2023		
Balance as at 31 August 2023	\$	147,283.56	\$	99,790.39
Less funds granted and uplifted to 31 August 2023	\$	37,558.00	\$	38,749.00
		2,733.00		
Kaitaia Sports And Leisure Trust for 2023 Boxing event animal care		0 700 00		
August 23 Kaitaia Business Association for the Te Hiku Revitalisation Projects				33,749.00
Far North Torpedo Fishing Competition for equipment hire		3,000.00		
Te Runanga o Te Rarawa for holding a three-day conference on the future management of Te Oneroa a Tōhe with the provision that the outcomes of the event and any the actions to address these outcomes along with a copy of the event report is provided				5,000.00
Peria School for equipment hire to support their 150th anniversary		2,165.00		

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBER REPORTS

File Number:	A4387694
Author:	Marlema Baker, Democracy Advisor
Authoriser:	Casey Gannon, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The reason for the recommendation is to note the reports from the Chairperson and Members. The reports provide feedback to the community on matters of interest or concern to the Community Board and how the Community Board has communicated with community organisations and special interest groups within the community.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board note the September 2023 reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart and Members Darren Axe, Rachel Baucke and Bill Subritzky.

1) TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a community board is to represent, and act as an advocate for the interests of its community.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised.

The reports from the Chairperson and Members are attached.

Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHANGA / ATTACHMENTS

- 1. Chairperson Adele Gardner Members Report Sept 2023 A4382277 🗓 🖼
- 2. John Stewart Members Report Sept 2023 A4381923 🗓 🖬
- 3. Darren Axe Members Report Sept 2023 A4381963 🕂 🗖
- 4. Rachel Baucke Members Report Sept 2023 A4381925 👲 🌃
- 5. Bill Subritzy Members Report Sept 2023 A4382102 🗓 🛣

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement</u> <u>Policy</u>	Not applicable.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Not applicable.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a Community Board report.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not applicable.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Yes.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Name:	Adele Gardner
Subdivision:	Kaitaia Te Hiku
Date:	7 September 2023

Meetings Attended

Date	Meeting
23/08/2023	Housing for the Elderly workshop – Kaikohe
24/08/2023	Council meeting - Kaikohe
29/08/2023	Te Hiku Community Board – Te Ahu
04/09/2023	Workshop with the new proposed CEO of Council
05/09/2023	Growth Planning & Placemaking Team workshop
05/09/2023	Long-Term Plan workshop

Requests for Service (RFS)

RFS number	Date	Comment
4171122	16/08/2023	Water Leak at Bank Street, Kaitaia - closed
4172116	23/08/2023	Water Leak in Okahu Road, Kaitaia - closed



Name:	John Stewart
Subdivision:	Kaitaia/Ahipara

Date: 4 September 2023

Meetings Attended

Date	Meeting
28/07/23	KBA Meeting
02/08/23	Te Hiku Community Board Meeting
08/08/23	CBEC Board Meeting
10/08/23	Combined Community Board Meeting - Kaikohe
15/08/23	Museum Trust Meeting
7-9/09/23	CBEC Meetings


Subdivision: North Cape

Date: 5 September 2023

Meetings Attended

Date	Meeting	
29/08/23	Te Hiku Community Board Meeting – Te Ahu	
04/09/23	Kohunga Reo, Pukenui – visit on their request to help start the process of getting a new playground for the children	



Name:	Rachel Baucke

Subdivision: Kaitaia

Date: 7 September 2023

Community Issues

Issue name	Comment	
Mosaics in Commerce Street	nerce Ongoing issue/actions for the CB.	
Rubbish at Ruaroa Road	Seeking Residents feedback about whether the refuse pick up remains at end of the road.	
Bus service to Beaches enquiry	Contacted by local who would like information on who to contact regarding the idea of a bus service to local beaches over summer, so more children can enjoy the beach, even if their whanau are without transport.	



Name:	Bill	Subritzky
i tunne.	2	Submitzity

Subdivision: Whatuwhiwhi, Awanui

Date: 6 September 2023

<u>Meetings Attended</u>

Date	Meeting	
21/08/2023	Meeting Te Runanga O Ngāi Takoto (refer below)	
29/08/2023	Te Hiku Community Board Meeting	
18/07/2023	Lake Ohia AGM	

Community Issues

Issue name	Comment		
Airport Meeting Monday 21 August 2023	I was asked to attend a meeting at Te Runanga O Ngāi Takoto by Rangitane Marsden. The meeting included representatives from Ngāi Tohianga Patukōraha and Te Paatu. The crown had also sent Pat Sneddon who has had previous experience with land settlements. The details of the meeting have been publicised and expanded in the media, over the last few weeks so I do not need to address these. I was however asked what feedback I had heard from the public, and obviously all want the airport reestablished and developed. I sent members an email of this meeting.		

	Kaitaia Airport Discussions: Pioke House Monday 21 August 2023		
	STAGES TO COMPLETION.		
	1. Crown and NgaiTakoto Agree Transfer of Land - 100%. Part 1		
	2.Transfer has a price how is this to be funded? Delayed settlement?		
	3. NgaiTakoto shares 50% with 3 Hapu – No Crown Involvement. (Legal Trust o be established for all parties 6 months after transfer		
	of land. (Draw up Trust Deed)		
	4. FNDC/FNHL/CROWN/IWI – Meet to frame economic future of Airport. Part 2 3-6 MONTHS 5. Search Far and Wide for commercial philanthropic supports.		
	Contextual exploration thinking:		
	6. Brainstorm for Allies in this process, is this a partnership with Crown? Period – 6 months (2023 – 9 Years 2032)		
	7. Has a very clear structure, for enabling commercial delivery		
	8. Attract particular skillsets to do this !(work)		
	Awanui Community Centre		
	The chair Jordan Jujnovich is currently working with the Assets Team to have the hall ceiling and roof repaired. This is critical to the school currently operating out of the Waipapakauri domain buildings who want to use the centre hall for their sports and recreation curriculum. ACC was successful with their application for funding to purchase a new		
	tractor. Work has been completed on the new decking of the complex.		
	Kaingaroa Hall		
Hall Financial reports	The committee and public are pleased with the exterior hall murals. The committee will now focus on the interior. A repaint followed by plans to set up local history photo boards and other information supporting its Armed Service history are next. The hall continues to be used by the local community and public groups.		
To be sent to	Lake Ohia Hall		
District Facilities	The chair John Templeton and his committee have been working with the Asset Team and Hoskin Civil prior to commencement of the proposed hall upgrades. This funding was allocated for this work in year 5 of FNDC Hall development plan. The committee is in the process or establishing an Emergency Response plan for the area. DOC uses the hall on a regular basis. The committee is also working with both the roading and education authorities to improve the safety on the intersection of SHWY 10 and Pekerau Road. The high traffic congressed in this area is a major risk to students being picked and dropped off daily.		

.

Whatuwhiwhi Hall (FNDC owns land)	
Ratepayer committee now meets quarterly. Follow consultation on site playground is up there on the looking at incorporating major infrastructure work Development Plan.	ir wish list. Committee
In general, all Hall Committees are doing the best of the halls as well as holding events and activities themselves. The meetings are well attended as are address local issues.	they have scheduled
The boards contributions to hall development are however the committees or attending public at m voicing their opinions on council performance, wh to which I have no problems responding or follow	eetings are not shy in ich is how it should be and
I am looking forward to a clear direction on Counc future management of our halls and the role of th currently manage these for our communities.	• •

8.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE SEPTEMBER 2023

Author: Marlema Baker, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding actions from decisions dated from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Action sheets are a mechanism to communicate progress against decisions/resolutions.
- Action sheets are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet September 2023.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an action sheet, to capture actions trigged by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding action points with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHANGA / ATTACHMENTS

1. THCB Action Sheet - September 2023 - A4387680 🗓 🖼

OUTSTANDING ACTIONS REPORT Printed: Thursday, 14 September 2023 2:51: Division: PM Committee: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Drainage Area Date From: 1/01/2020 Date To: 14/09/2023 Officer: 14/09/2023			
Meeting	Title	Resolution	Notes
Kaitaia Drainage Area Committee 17/04/2023	Kaitaia Drainage Area 2022/2023 Programme	 The amendment became the substantive motion. RESOLUTION 2023/2 Moved: Chairperson Fiona King Seconded: Member Adele Gardner That the Kaitaia Drainage Area Committee a) recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2023/2024 work programme. b) approve the proposed 2023/24 Spraying Programme. c) request the proposed rate change for \$133k, including drone hireage and machine cleaning, be reported back to the Drainage Committees d) and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan. 	 23 Aug 2023 3:37pm Baker, Marlema a) Noted, b) Noted, c) To be actioned when Drainage Specialist appointed, d) d) Noted- finance to action
Motutangi Drainage Area Committee 17/04/2023	Motutangi Drainage Area 2022/2023 Programme	 The amendment became the substantive motion. RESOLUTION 2023/2 Moved: Chairperson Jeremy White Seconded: Member Darren Axe That the Motutangi Drainage Area Committee recommend that the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. 	 23 Aug 2023 3:38pm Baker, Marlema a) Noted, b) Complete, c) Noted- to be actioned when Drainage specialist appointed

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	Division: Printed: Thursday, 14 September 2023 2:51:14 Committee: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Drainage Area Date From: 1/01/2020 Division: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Drainage Area Date To: 14/09/2023 Officer: Officer: 14/09/2023 Date To: 14/09/2023			
Meeting	Title	Resolution	Notes	
Motutangi Drainage Area Committee 16/08/2021	Motutangi Drainage Area 2021/2022 Programme	 RESOLUTION 2021/4 Moved: Chairperson Jeremy White Seconded: Member Darren Axe That the Motutangi Drainage Area Committee recommends Te Hiku Community Board a) approve the Motutangi Drainage Area 2021/22 work programme. b) request a workshop with the Motutangi Drainage Area Committee in October/November to work on the draft management plan. c) request that contractors spray takes place twice a year in late spring (September/October) and late autumn (April/ very early May at the latest). 	 18 Aug 2023 3:22pm Boye, Philippa a) Noted, b) Noted - to be actioned when Drainage specialist appointed, c) Noted - to be actioned when Drainage specialist appointed 	
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	 RESOLUTION 2020/45 Moved: Member Darren Axe Seconded: Member Sheryl Bainbridge That the Te Hiku Community Board: a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options. CARRIED 	 18 Jul 2023 1:19pm Whiu, Rhonda-May Report provided to the Boards 4 July meeting. The report and THCB recommendation will go to 24 August Council meeting and an update on the outcome provided to the Community Board at the 26 September meeting in the Action sheet. 14 September 2023 3:05 pm Baker, Marlema The Rangitoto Reserve, Mangonui report was submitted to Council at their meeting held 24 August 2023. Council resolved to: 	

Page 2 of 8

	_	OUTSTANDING ACTIONS REPORT	Printed: Thursday, 14 September 2023 2:51:14 PM	
	Co Co	ivision: ommittee: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Draina mmittee and Waiharara and Kaikino Drainage Area Committee fficer:	Date From: 1/01/2020 age Area Date To: 14/09/2023	
Meeting	Title	Resolution	Notes	
			 a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve. b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classification. c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants. 	
		RESOLUTION 2021/77 Moved: Member Felicity Foy	30 Jan 2023 4:24pm Mitchell, Beverly	
Te Hiku Community Board 7/12/2021	Notice of Motion - Waterfront Cafe and Bar - Mangonui	 Seconded: Chairperson Adele Gardner That Te Hiku Community Board recommends that the Far North District Council: a) approve the occupation and use of 1.5 car parking spaces (8,5m of legal road reserve) in front of the Waterfront Café, Waterfront Road Mangonui to be approved as a formal license to occupy, to the Waterfront Café and Bar. b) and prioritise and enable increased alfresco dining and activate street frontages in waterfront locations and town 	 Waterfront Café is now Jesse's on the Waterfront, new operator (Mr Moa) - CB has approved the placemaking decision for a parklet dining space and customer is unsure if he wants to pursue a parklet. Customer is continuing with Alfresco dinning application. 29 May 2023 2:06pm Mitchell, Beverly Requested an update from Elizabeth Stacey, NTA 18 Jul 2023 1:33pm Whiu, Rhonda-May 	

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board agenda

CARRIED

Alfresco Dinning application report in 1 August

centres.

		Printed: Thursday, 14 September 2023 2:51:14 PM			
	Division: Date From: 1/01/2020 Committee: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Drainage Area Date To: 14/09/2023 Committee and Waiharara and Kaikino Drainage Area Committee Officer:				
Meeting	Title	Resolution	Notes		
Te Hiku Community Board 1/08/2023	Lease extension request Aupouri Ngati Te Rarawa (ANT) Trust	 RESOLUTION 2023/59 Moved: Member John Stewart Seconded: Member William (Bill) Subritzky That the Te Hiku Community Board recommends that Council: a) approve the renewal of a further 5 year term, expiring on 31 August 2028, as allowed for in the current lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia. The terms being: Term: 5 years \$118 plus GST per year in conjunction with the Fees & Charges Policy for 2023/24 and reviewed annually. b) recommends to Council that the public consultation process is commenced on the granting of a new ground 30 (15+15) year lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia. The terms of the proposed lease shall be: Term: 30 Years (15+15) Rental: As per FNDC Fees and Charges Schedule for a Community lease. \$118 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. 	11 Aug 2023 3:57pm Rockell, Michelle Lease to be presented to 21st September Council meeting		

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OUTSTANDING ACTIONS REPORT Printed: Thursday, 14 September 2023					
	Division: PM Committee: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Drainage Area Date From: 1/01/2020 Committee and Waiharara and Kaikino Drainage Area Committee Date To: 14/09/2023 Officer: Officer: 1/01/2020				
Meeting	Title	Resolution	Notes		
Te Hiku Community Board 1/08/2023	Ground Lease to Doubtless Bay Sea Scouts - East Street Taipa	 RESOLUTION 2023/60 Moved: Chairperson Adele Gardner Seconded: Member William (Bill) Subritzky That the Te Hiku Community Board: a) recommends to Council that the public consultation process is commenced on the granting of a new ground lease to Scouts Aotearoa over part of the Recreation Reserve being approximately 860 square metres of Part Allot 5 PSH OF Taipa, held in New Zealand Gazette 1984 page 104. The terms of the proposed lease shall be: Term: 15 Years (5+5+5) Rental: As per FNDC Fees and Charges Schedule for a Community lease. \$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council. 	14 September 2023 3:22pm Baker, Marlema Lease to be presented to 21st September Council meeting		
Te Hiku Community Board 9/05/2023	Kaitaia Drainage Area 2022/2023 Programme	 RESOLUTION 2023/33 Moved: Member Adele Gardner Seconded: Member Darren Axe That the Te Hiku Community Board; a) approve the reviewed Kaitaia Drainage Area 2023/2024 work programme. b) approve the proposed 2023/24 Spraying Programme. c) request the proposed rate change for \$133k, including drone hireage and machine cleaning, be reported back to all Drainage Committees. 	18 Jul 2023 4:49pm Finch, Andy Budget confirmed - recruitment of Drainage resource to deliver work programme underway.		

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OUTSTANDING ACTIONS REPORT			Printed: Thursday, 14 September 2023 2:51:14 PM		
	Co	vision: mmittee: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Draina mmittee and Waiharara and Kaikino Drainage Area Committee ficer:	D	Date From: Date To:	1/01/2020 14/09/2023
Meeting	Title	Resolution	Notes		
		 and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. Note: Thank you to Fiona King and Blair King 			
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	 RESOLUTION 2023/34 Moved: Member Rachel Baucke Seconded: Member William (Bill) Subritzky That the Te Hiku Community Board; a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. 	Budget cor	3 4:50pm Fin nfirmed- deli ramme unde	very of resources to deliver

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	Co	OUTSTANDING ACTIONS REPORT vision: ommittee: Te Hiku Community Board, Kaitaia Drainage Area Committee, Motutangi Draina mmittee and Waiharara and Kaikino Drainage Area Committee ficer:	Printed: Thursday, 14 September 2023 2:51:14 PM Date From: 1/01/2020 age Area Date To: 14/09/2023
Meeting	Title	Resolution	Notes
		f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. CARRIED	
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	 RESOLUTION 2023/35 Moved: Member Darren Axe Seconded: Member Rachel Baucke That the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. 	18 Jul 2023 4:50pm Finch, Andy Budget confirmed- recruitment of resource to deliver work programme underway.
Waiharara and Kaikino Drainage Area Committee 21/03/2022	Waiharara and Kaikino Drainage Areas 2022/2023 Programme	RESOLUTION 2022/3 Moved: Chairperson Fiona King Seconded: Member Joe Milich That the Waiharara and Kaikino Drainage Areas Committee:	 23 Aug 2023 3:41pm Baker, Marlema a) Noted, b) Noted- to be actioned when Drainage specialist appointed

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9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - New lease request over Larmer Road Quarry	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE