



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Ordinary Council Meeting

Thursday, 24 August 2023

Time: 10:00 am
Location: Council Chambers
Memorial Ave
Kaikohe

Membership:

Kahika - Mayor Moko Tepania - Chairperson
Kōwhai - Deputy Mayor Kelly Stratford
Cr Ann Court
Cr Felicity Foy
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Steve McNally
Cr Mate Radich
Cr Tāmati Rākena
Cr John Vujcich

Far North District Council
Ordinary Council Meeting
will be held in the Council Chambers, Memorial Ave, Kaikohe on:
Thursday 24 August 2023 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Tai Tokerau ki te Raki ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through Council discussions and decisions the representatives we have elected may govern the Far North District with imagination, skill and wisdom to achieve a fairer and more united Community that enhances the wellbeing of our district and solves the District's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATIONS

Karen Ulrich – Karikari Resident and Ratepayers.

Pierre Fernandes - Fluoridation of Kerikeri and Kaitaia Water Supply.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4336359

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

RECOMMENDATION

That Council confirm the minutes of the Council meeting held 3 August 2023 and Extraordinary Council meeting held 14 August 2023 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

1. Council Minutes 3 August 2023 - A4325002 [↓](#) 
2. Council Extraordinary Minutes 14 August 2023 - A4336767 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 3 AUGUST 2023 AT 10:05 AM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (virtually), Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich, Cr Tāmami Rākena, Cr John Vujcich

IN ATTENDANCE: Adele Gardner (Te Hiku Community Board) Chicky Rudkin (Kaikohe-Hokianga Community Board), Belinda Ward (Bay of Islands-Whangaroa Ward).

STAFF PRESENT: Janice Smith (Group Manager – Corporate Services), Jill Coyle (Group Manager – People & Transformation), Jacine Warmington (Group Manager – Strategic Relationships), Ruben Garcia (Group Manager - Community & Engagement), Kevin Johnson (Group Manager – Delivery and Operations), Andy Finch (Acting Group Manager – Corporate Services), Jonathon Slavich (Chief Financial Officer), Esther Powell (Acting Group Manager – Planning and Policy), Ken Lewis (Manager – Communications & Engagement), Briar Corbett (Principal Advisor – Strategic Relationships), Rebecca Williams (Senior Communications and Engagement Advisor), Donald Sheppard (Policy Advisor), Dan Bowmar (Policy Advisor), Briar Macken (Manager – Strategy & Policy), Lawrence Wharerau (Kaiarahi Kaupapa Māori), Carla Ditchfield (Manager – Legal Services), Aisha Huriwai (Manager – Democracy Services), Casey Gannon (Democracy Advisor), Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika/Mayor Moko Tepania commenced the meeting and Cr Tāmami Rākena opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

RESOLUTION 2023/86

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Penetaui Kleskovic

That apologies from Cr Ann Court be received and a leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

Leonie Exel, representing Bay of Islands Watchdogs (*tabled document: 2020 Kiwi Density Maps objective I.D A4328831*).

- spoke in opposition to the banning and restriction of the number of dogs, on properties in the Far North and on subdivisions via the resource management planning process.
- spoke in opposition to restrictions and banning of dogs on properties in or near kiwi location zones.

Recommendation from Cr McNally as follows:

That data regarding covenants of no dogs/cats be recorded via the resource consents processes going forward, through our property files team, as per the 2020 Kiwi Density Map tabled, collected retrospectively and going forward with a GIS Map overlaid, and made publicly available.

Rueben Taipari (Nga Hapu o Ahipara representative) regarding item 8.3 - 1 Wharo Way Ahipara & Pōhutukawa Tree (and Moringai) refers.

- The issue is not just about the tree but about it being a historical place and the last piece of land on the foreshore for the people of Ahipara, all the rest is in general title and million-dollar real estate.
- The damage done to the historical pōhutukawa is unacceptable. It is a tree of significance and needs to be put on the schedule and protected.
- That the land be purchased from the current owner
- That 1 Wharo Way Ahipara also be redesignated as a historical reserve.
- The Pohutukawa tree was cut down by Council directive and Council needs to fix it's processes.
- That a pou or plaque be laid on the whenua to show that Council and the people of Ahipara are working together.
- Suggests a hui be held with Council and his people in a more comfortable setting to speak about these issues.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Technical issues in Chambers and with the livestreaming.
- Cr Foy joining meeting via Microsoft TEAMS.
- Introduced Kawiti Waetford, kaiwhakawhiti reo language interpreter.
- Māramataka is Rakau Matohi.
- Te Kuaka inaugural meeting Tuesday 8th August, 2pm
- Te Koukou Transport Committee will also be organised.
- Acknowledgement and thanks to Democracy Manager Aisha Huriwai who will be going on maternity leave and Casey Gannon for stepping into the role for a year.
- Several Councillors attended the Local Government New Zealand (LGNZ) annual conference and AGM in Christchurch. A new President and Vice President were voted in. They are Mayor Sam Broughton (Selwyn District Council and Chair of the Provincial Sector) and Mayor Campbell Barry (Hutt City). Looking forward to working with them.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 5.1 document number a4293107, pages 6 - 25 refers

RESOLUTION 2023/87

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council confirm the minutes of the Council meeting held 29 June 2023 as a true and correct record.

Abstained: Cr Babe Kapa

CARRIED**6 NGĀ PŪRONGO / REPORTS****6.1 COMMUNITY BOARD MINUTES - JULY 2023**

Agenda item 6.1 document number A4299534, pages 65 - 85 refers

RESOLUTION 2023/88

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council note the following Community Board minutes:

- a) **4 July 2023 - Te Hiku Community Board**
- b) **5 July 2023 - Kaikohe-Hokianga Community Board**
- c) **6 July 2023 - Bay of Islands-Whangaroa Community Board**

CARRIED**6.2 MAYOR AND COUNCILLOR'S REPORTS**

Agenda item 6.2 document number A4299637, pages 86 – 119 refers

RESOLUTION 2023/89

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) **note the report dated June 2023 from Cr Felicity Foy which was omitted from the 1 June 2023 Council agenda.**
- b) **note the reports submitted to the 3 August 2023 meeting from Kahika – Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford and Councillors Ann Court, Hilda Halkyard-Harawira, Babe Kapa and Tāmami Rākena.**

CARRIED

Note: Councillors to revisit providing Mayor and Councillor reports for Council agendas as part of their mid-term Governance review.

6.3 FAR NORTH HOLDINGS LIMITED (FNHL) DIRECTOR APPOINTMENT EXTENSION

Agenda item 6.3 document number a4164159, pages 26 - 28 refers

RESOLUTION 2023/90

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Penetaui Kleskovic

That Bill Birnie's appointment as Director to Far North Holdings Limited be extended for up to three months or until a replacement Director is appointed to the Board.

Against: Crs Babe Kapa, Steve McNally and Penetaui Kleskovic

CARRIED

6.4 PARKING STRATEGIC POLICY

Agenda item 6.4 document number A4164159, pages 29 - 48 refers

RESOLUTION 2023/91

Moved: Cr Hilda Halkyard-Harawira

Seconded: Cr Mate Radich

That Council approves, the development of a new Parking Strategy.

Abstained: Cr Steve McNally

CARRIED

Note: Cr McNally that future reports mention affected resourcing, timelines, staff costs, legislative requirements and work programme.

6.5 ADOPTION OF AMENDED CLASS 4 GAMING AND TAB VENUE POLICY

Agenda item 6.5 document number A4238583, pages 49 - 64 refers

RESOLUTION 2023/92

Moved: Cr Hilda Halkyard-Harawira

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) Approves the recommendations in the staff report on Class 4 Gaming and TAB Venue Policy submissions and recommendations for consideration in attachment 1 that:
- i) No changes are made to clauses 1, 2 (a, c, d, e, f, g, h & i), 3 and 4.
 - ii) Clause 2b(i) is amended by adding the words "A natural disaster," before "fire or other damage to the present venue"
- b) Makes the Class 4 Gaming and TAB Venue Policy under section 101 of the Gambling Act 2003 and section 96 of the Racing Industry Act 2020.

Against: Crs Babe Kapa and Penetaui Kleskovic**CARRIED****7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****7.1 COUNCIL ACTION SHEET UPDATE JULY 2023**

Agenda item 7.1 document number A4293124, pages 120 - 137 refers

RESOLUTION 2023/93

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Mate Radich

That Council receive the report Council Action Sheet Update July 2023.**CARRIED****8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2023/94**

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Tāmāti Rākena

That the public be excluded from the following parts of the proceedings of this meeting.**That Kawiti Waetford, kaiwhakawhiti reo language interpreter be allowed to remain in the meeting, and****The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
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8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.2 - Community Board Public Excluded Minutes - July 2023	<p>s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings</p>	<p>s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation</p>
8.3 - 1 Wharo Way Ahipara & Pōhutukawa Tree	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.4 - Kaikohe Wastewater Treatment Plant Desludging Procurement	<p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would</p>

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	industrial negotiations)	exist under section 6 or section 7
8.5 - Solid Waste Services Contract Procurement Plan	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - Mangonui Waterfront Development- Long Vehicle Park and Mill Bay Jetty	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

At the conclusion of the public excluded session Council confirmed the decisions contained in the part of the meeting held with public excluded **be restated** in public meeting as follows:

8.2 - Community Board Public Excluded Minutes - July 2023

That Council notes the Bay of Islands-Whangaroa Community Board Public Excluded minutes 6 July 2023.

8.3 - 1 Wharo Way Ahipara & Pōhutukawa Tree – all information, excluding the Tamaki Legal documents, and with amount redacted

That Council agree:

- a) If the late submissions relating to the protection of the pōhutukawa tree at 1 Wharo Way are rejected by the Proposed District Plan Hearing Panel, Council will determine whether a separate plan change should be undertaken to include this tree in the District Plan Notable Tree schedule, subject to the tree meeting the criteria for this protection and subject to available resources (staff and budget).
- b) to purchase the land 1 Wharo Way (Legal Description Lot 1 DP 381292)
- c) to authorise the CE or their nominee:
 - i. to submit conditional offer and undertake negotiations for the purchase of the above property within the approved budget of **\$REDACTED**
- d) upon purchase of the title, that a private encumbrance/covenant be registered on the title to protect the pōhutukawa tree in perpetuity
- e) designate 1 Wharo Way (Legal Description Lot 1 DP 381292) as a Local Purpose reserve as Council does not have the authority to do so;
- f) classify 3 Wharo Way (Legal Description Lot 23 DP 381292) as a Local Purpose reserve pursuant to section 18 of the Reserves Act 1977.
- g) lay a plaque to commemorate Moringai's historical significance to Nga Hapu o Ahipara to be placed on Council Reserve at 3 Wharo Way, Lot 23 DP 381292; and
- h) Te Kuaka – Te Ao Māori Committee and Ngā Hapu o Ahipara engage in the co-design of the co-management plan for the local purpose reserves.
- i) acknowledge receipt of correspondence by Tamaki Legal 2nd December 2022.

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14 August 2023

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS
ON MONDAY, 14 AUGUST 2023 AT 2:00 PM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich, Cr Tāmati Rākena, Cr John Vujcich

IN ATTENDANCE: Member Jessie McVeagh (Kaikohe-Hokianga Community Board)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika/Mayor Moko Tepania commenced the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2023/92

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the apology received from Cr McNally and Kaikohe-Hokianga Community Board Chairperson Chicky Rudkin be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations for this meeting.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Acknowledgement and condolences for the passing of Mr Jonathan Tau, husband of Kaikohe-Hokianga Community Board Chairperson Chicky Rudkin.
- Acknowledgment of the devastation and lives loss in the fires in Lahaina, Maui.
- A moment of silence was observed.

5 NGĀ PŪRONGO / REPORTS

5.1 PROPOSED TERMS OF REFERENCE FOR TE KOUKOU TRANSPORT COMMITTEE AND SETTING OF MEETING DATES

Agenda item 5.1 document number A4335381, pages 6 - 10 refers.

RESOLUTION 2023/93

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

Page 1

- a) adopt the Te Koukou - Transport Committee Terms of Reference with the following changes:
- i. receive and consider any consultation document and/or any proposed amended or new legislative instrument that may have a transport related outcomes and where appropriate make submissions and enable political advocacy at a Mayoral Forum Level if required
 - ii. receive and adopt the Asset Management Plan for Transport
 - iii. receive the draft Regional Land Transport Plan and if appropriate make submissions to the Regional Land Transport Plan
 - iv. receive the draft Regional Public Transport Plan and if appropriate make submissions to the Regional Land Transport Plan
 - v. receive and adopt Far North District Council's walking and cycling strategies
 - vi. receive and support the community boards footpath and streetlight programmes and monitor delivery
 - vii. receive and consider any road safety strategies
 - viii. receive and consider any speed management petitions
 - ix. receive and consider any placemaking projects that have a transport related component so the committee can ensure the projects are captured (where appropriate) in our funding and planning instruments
 - x. receive invitations to apply for external funding opportunities in a timely manner so that the committee may advocate for community-initiated infrastructure projects. (Examples PGF, TIF); *and*
- b) adopt the 2023 Te Koukou - Transport Committee meeting schedule
- i. 11 September 10:00 am
 - ii. 9 October 10:00 am
 - iii. 30 October 10:00 am
 - iv. 27 November 10:00 am

Abstained: Crs Mate Radich and Tāmati Rākena

CARRIED

6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2023/94

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Tāmati Rākena

That the public be excluded from the following parts of the proceedings of this meeting; and that,

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
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6.1 - Solid Waste Services Contract Procurement Plan	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Briefing on Resource Consent Conditions - Kohukohu/Opononi	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

and that Kaikohe-Hokianga Community Board member Jessie McVeagh be allowed to remain in the meeting.

CARRIED

At the conclusion of the public excluded session Council confirmed the information and decisions contained in the part of the meeting held with public excluded NOT be restated in public meeting.

7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika Moko Tepania closed with a karakia.

8 MEETING CLOSE

The meeting closed at 3:37 pm.

The minutes of this meeting will be confirmed at the Extraordinary Council Meeting held on 24 August 2023.

.....
CHAIRPERSON

6 NGĀ PŪRONGO / REPORTS

6.1 CEO DELEGATION FOR EXTERNALLY FUNDED PROJECTS

File Number: A4329512

Author: Kevin Johnson, Group Manager - Delivery and Operations

Authoriser: Jonathan Slavich, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval to continue with a more agile procurement strategy for the provision of professional services, and construction services for the Infrastructure Acceleration Fund (IAF) and externally funded projects.

Seeking approval to continue the delegation to the Chief Executive Officers financial delegations for period from 24 August 2023 to 30 June 2024.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- In 2020 staff received approval from Council for a 3-year period commencing on the 13th of August 2020 for delegation to the Chief Financial Officer of Professional Services and award of construction contracts.
- Council staff seek approval to continue the delegation to the Chief Executive Officers Financial Delegations to provide a more efficient response to market driven requirements for another period to 30 June 2024.
- Demand for professional services and construction services will be dramatically increased by the infrastructure driven economic recovery process.
- Council staff seek approval to implement a more agile and efficient procurement strategy for the procurement of Professional Services and Construction Services.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) continue to approve the delegation for the Chief Executive Officer to authorise Direct Award Professional Services contracts up to a value of \$500,000 per contract, for Ministry of Business, Innovation and Employment funded projects, for period from 24 August 2023 to 30 June 2024.
- b) continue to approve the delegation for the Chief Executive Officer to authorise award construction contracts, for all Ministry of Business, Innovation and Employment funded projects, for period from 24 August 2023 to 30 June 2024.
- c) approve Agile Procurement Strategies for externally funded projects, effective 24 August 2023.
- d) instruct the Chief Executive Officer to provide a quarterly information only report to the Council for Ministry of Business, Innovation and Employment funded procurement activity.
- e) review the efficiency and effectiveness of these strategies one year after approval.

1) TĀHUHU KŌRERO / BACKGROUND

The externally funded major projects team is responsible for the effective management of existing and delivery of new infrastructure across the region.

In addition to the capital works and renewals programme Far North District Council (FNDC) applied for funding from the Crown Infrastructure Partners to gain funding for identified projects that the team believed best fulfilled the criteria, these included the following:

1. Kaitaia Water Project (Sweetwater)
2. Mangonui Broadway Development
3. Paihia Water Supply Project
4. Kawakawa to Opua Cycle Trail
5. Waitangi & Haruru Pump Station Upgrades
6. Te Hiku o Te Ika Revitalisation
7. Rangitane Maritime Development
8. IAF Kaikohe – Kaikohe Combined Development
9. IAF Kawakawa – Te Mataroa
10. Lindvart Park
11. Freese Park Seawall Protection
12. Kerikeri Domain Revitalization
13. Redevelopment of Strategic Roads in the Far North
14. Te Puawaitanga – Waipapa Sports Hub
15. Ruapekapeka Road

To assist the FNDC Team in delivering projects effectively and in a timely manner, the table below highlights the required services that need to be sourced to assist with project delivery.

Professional Services Category	Required Services
Project Management	<ul style="list-style-type: none"> • Programming • Tendering • Contract & Construction Management • Project Management • Probity Services
Technical Services	<ul style="list-style-type: none"> • Asset Management • Condition Surveys • Geotechnical Engineering, Investigation and testing • Structural Engineering • Monitoring, Surveillance & Quality Assurance • Quantity Surveyor / Cost Estimation • Scheme Assessment • Topographical Survey • Transport Engineering
Design Services	<ul style="list-style-type: none"> • General Design services for 3 Waters, small building and facilities and roading
General Services	<ul style="list-style-type: none"> • Peer Reviews • Planning & Consenting (including applications) • Public Consultation • Engineer to Contract & Engineer's Representative

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The procurement landscape has changed dramatically in a post COVID-19 environment. The demand for Professional Services and Construction Services throughout New Zealand will increase exponentially due to the central government Infrastructure lead economic recovery strategy.

The traditional procurement approaches such of a formal Professional Services Supplier Panel or traditional construction procurement methodologies may not be agile or flexible enough to secure professional services providers and construction companies in a high demand, high velocity environment.

FNDC will be in direct competition with all other local government bodies and the private sector to secure providers in a very constrained market.

FNDC staff are seeking approval to continue with the increased Delegated Financial Authority (DFA) to the Chief Executive Officer and continue to adopt more agile procurement approaches to mitigate supply market risk.

The adoption of more agile procurement practices may result in a slight upward adjustment to the procurement risk profile however this is a minor risk consideration in comparison to the risk and impact of losing government funding due to the lack of agility in securing professional service and construction providers. This is a serious risk and could lead to the positive outcomes that may be delivered through this funding channel and is not fully realised for the citizens and ratepayers of the Far North. This risk can be effectively mitigated through the engagement of external probity assurance services.

Professional Services

Option One (Preferred Option):

To enable faster, more agile approach to securing Professional Service providers, it is proposed to delegate, to the Chief Executive Officer, the authority to Direct Award Professional Services contracts up to a value of \$500,000 per contract for further period to 30 June 2024.

The traditional procurement approach of a formal Supplier Panel or individual competitive commissions will not be agile or flexible enough to secure Professional Services providers in a high demand, high velocity environment.

Option Two:

Maintain a traditional approach to the procurement of professional services which, in the current environment, may result in the risk of funding withdrawal, project delays or non-delivery of projects.

Professional Services Procurement value exceeds \$100,000 and is less than \$500,000:

- An offer of service i.e., quotation shall be sought from capable and willing professional services suppliers (shall engage the market in seeking three).
- To determine best value for money: to benchmark against current FNDC rates and All of Government Consultancy Services rates as to ensure that a competitive tension remains.
- All procurements shall have allocated budgets prior to engaging the market.
- FNDC shall employ the New Zealand Standard contracts when sourcing professional services within the market.
- Supplier performance will be assessed for each project.

Professional Services Procurement value exceeds \$500,000

If the value of services exceeds \$500,000, FNDC will refer to the standard procurement procedures as demonstrated within FNDC's Procurement Manual.

Current FNDC's Procurement Process

Dollar Value	Procurement Approach	Approval Mechanism	Approver
Under \$100,000	Direct Award Closed Tender to three known, willing and capable suppliers Open Market Tender Supplier Panel	Procurement Plan & Supplier Selection Recommendation Report	Delegated Financial Authority
\$100,000 - \$200,000	Closed Tender to three known, willing and capable suppliers Open Market Tender, Supplier Panel	Procurement Plan & Supplier Selection Recommendation Report	Delegated Financial Authority
Above \$200,000	Open Market Tender	Procurement Plan & Supplier Selection Recommendation Report	Delegated Financial Authority

Construction Contracts

Option 1 (Preferred Option)

It is proposed to delegate the authority to award Construction Contracts for IAF, Provincial Growth Fund, Kanoa and MBIE funded projects to the Chief Executive Officer for a period to 30 June 2024.

Procurement Plans for all externally funded construction projects will be approved by the relevant DFA or the Tenders Panel.

Reporting of completed procurements and contracts awarded will be made to the Council meeting on a quarterly basis.

As a progressive Council, we recognise the need to be agile with the ever-changing landscape across the nation and globally. We understand that there is a significant amount of infrastructure projects that will land in our district over coming months, and the supplier market must be supported to help deliver these projects. On the basis of building a strong partnership with our supplier base, we will explore options for agile procurement, whilst ensuring that we do this in a fiscally prudent and compliant manner.

Council will also need to look outside of our traditional supply markets to ensure that there is sufficient capacity to deliver the programme.

This will require a shift in thinking from the traditional procurement and “master/slave” contracting models to a focus on engaging Delivery Partners. Generating innovative outcomes will require different types of relationships and governance arrangements.

The attached documentation from MBIE provides guidance on Rapid Mobilisation for construction projects. The guidance has been developed to support economic and social recovery from COVID-19, in a way that also supports the Construction Sector Accord’s goals to transform the construction sector for the better.

Construction and infrastructure projects have the potential to create jobs, develop skills, unlock businesses’ potential, support communities, enhance our built environment and help set New Zealand up for a sustainable and more inclusive future.

Possible Agile Procurement Strategies

- Direct Award contracts for low risk, low complexity works up to a value of \$1,000,000

- Bundling of Works
- Design/Construct
- Early Contractor Involvement
- Alliance partnering
- Relational Partnering
- Expression of Interest followed by shortlisted Competitive Dialogue

Standardised construction contracts with appropriate Special Conditions should be used where possible.

Option 2

Maintaining a traditional approach to the procurement of Construction Services which, in the current environment, may result in the risk of funding withdrawal, project delays or non-delivery of projects reason for the recommendation.

The procurement landscape has changed dramatically in a post COVID-19 environment. The demand for professional services throughout New Zealand will increase exponentially due to the central government Infrastructure Lead Economic Recovery Strategy.

The traditional procurement approach of a formal Supplier Panel or two stage procurement approach will not be agile or flexible enough to secure Professional Services providers in a high demand environment, high velocity environment.

FNDC will be in direct competition with other local government bodies and the private supply market to engage providers in a very constrained and volatile market.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

By continuing the financial delegation to the Chief Executive Officer, it ensures that the processes that have been implemented over the last 3 years continue to be successful and deliver projects for the Far North District and continue to adopt more agile procurement approaches to mitigate supply market risk.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

All procurements shall have allocated budgets prior to engaging professional services suppliers.

Construction spend will be dependent on central government funding allocation.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Procurement Policy / Procurement Manual, Financial Delegations Register.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This issue is of district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	NA
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	NA
State the financial implications and where budgetary provisions have been made to support this decision.	All projects will have allocated budgets prior to engaging professional services.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

6.2 VEHICLE WARRANT AND REGISTRATION ENFORCEMENT

File Number: A4300463

Author: Rochelle Deane, Manager - Environmental Services

Authoriser: Kevin Johnson, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval to permanently enforce stationary vehicle Warrant of Fitness (WoF) and Vehicle Registration offences across the Far North District.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- At the May 2021 Regulatory Compliance Committee Meeting it was approved to trial the enforcement of stationary vehicle Warrant of Fitness (WoF) and Vehicle Registrations offences across the Far North District for a period of 12 months. This trial commenced 1 July 2021.
- Prior to the trial commencing in July 2021 FNDC parking wardens did not enforce this requirement across the district.
- Due to the covid lockdowns in 2021 and Waka Kotahi suspending WoF and Rego till the end of November 2021, the Parking Warden did not start issuing infringement notices until December 2021.
- The Parking Warden noted a significant decrease of vehicles in the Central Business District over 2021/22 due to Covid with more people working from home or just not coming into town up until April 2022.
- To get a clear indication for the requirement of WoF and Vehicle Registration enforcement across the district, it was approved at the September 2022 Regulatory Compliance Committee meeting to extend the trial for a further year to 30 June 2023.

TŪTOHUNGA / RECOMMENDATION

That Council approve the permanent enforcement of stationary vehicle Warrant of Fitness (WoF) and Vehicle Registration offences across the Far North District.

1) TĀHUHU KŌRERO / BACKGROUND

It is illegal to operate a vehicle without a valid and visible WoF and Registration unless driving directly to a place where repairs will be conducted. Council Parking Wardens are authorised to enforce these provisions on stationary vehicles.

Government makes the regulations that prescribe the fees for these offences. Council does not have the ability to change the amount. The fine amount is \$200 for not displaying or having an outdated WoF/Registration.

Waka Kotahi's 'Road to Zero – NZ's road safety strategy – https://www.transport.govt.nz/assets/Uploads/Report/Road-to-Zero-strategy_final.pdf, sets a target to reduce deaths and serious injuries on New Zealand roads, streets, cycleways, and footpaths by 40 percent over 10 years.

One key focus area under 'Road to Zero' is vehicle safety.

It is important that a vehicle always remains safe to drive and can prevent a crash or protect its occupants to reduce the numbers of deaths and injuries on our roads. A warrant of fitness (WoF) is a regular check to ensure that a vehicle meets required safety standards.

On Northland local roads over the past 5 years 24% of Death or Serious Injury crashes (DSI) have been in vehicles with no WoF/CoF. In 2022 the Far North District had 42% of crashes where the vehicle did not have a current WoF/CoF, compared to 26% in Whangarei and 9% in Kaipara (source 2022 Northland DSI Analysis – Attachment A)

Council Parking Wardens can play an important role to ensure that there are fewer unsafe and unregistered vehicles on our roads across the district.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposal to implement a trial period for the FNDC parking warden to include expired WoF and Registration compliance into their current monitoring regime, follows the VADE regulatory model of enforcement (Voluntary > Assisted > Directed > Enforced).

Following the VADE regulatory model, initially a lead in awareness and information communications occurred via a council lead communication plan. The compliance focus was on the safety aspect of ensuring vehicles are legal and safe for use on the district's roads and the consequences of non-compliance to avoid fines.

From 1 July 2021 to 1 September 2021 flyers advertising that FNDC had started to monitor vehicles not displaying a current warrant of fitness and/or current license were distributed in the main towns in the Far North – Kaitiāia, Kerikeri, Paihia and Kaikohe.



During the flyer period, the public gave mixed feedback to the trial, with some being outraged believing FNDC were on a revenue gathering exercise in areas of low income, whilst others have thanked Council for the reminder that their vehicles license had expired.

Due to the COVID-19 lockdowns in 2021 and Waka Kotahi suspending WoF and Registration compliance until the end of November 2021, the Parking Warden could not start issuing infringement notices until December 2021. At that time, the focus was on vehicles that were not displaying a current warrant for six months or more. If an infringement was issued, all offenders were given the opportunity to obtain a warrant within 56 days. Evidence of a new warrant was grounds for the infringement to be waived.

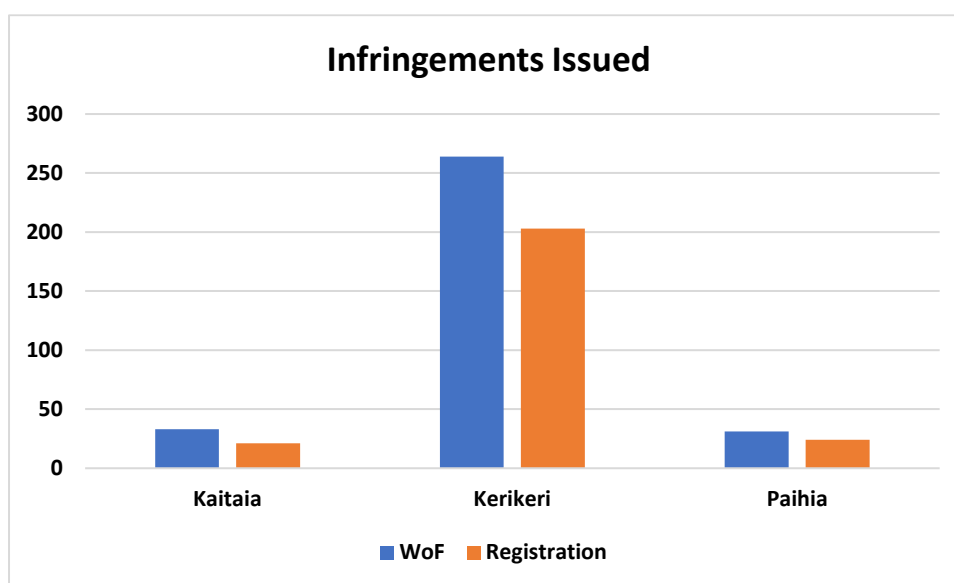
Between 1 December 2021 and 30 June 2022 there were 121 infringement notices issued for having no evidence of a current WoF for six months or more. These were issued on the current circuit of the sole Parking Warden and did not include State Highway Delegation areas, e.g., Kaikohe. There was a noticeable increase in unwarranted vehicles in urban areas once the COVID-19 restrictions eased and 90 of these notices were issued in May and June of 2021.

Of the 121 Infringements issued up to 30 June 2022:

- 19 notices were waived due to the owner complying with updating their WoF.
- 10 infringements were paid.
- 6 notices waived due to unconfirmed ownership in MOTOCHek.
- 7 waived due to an administration error.
- 2 notices returned mail.

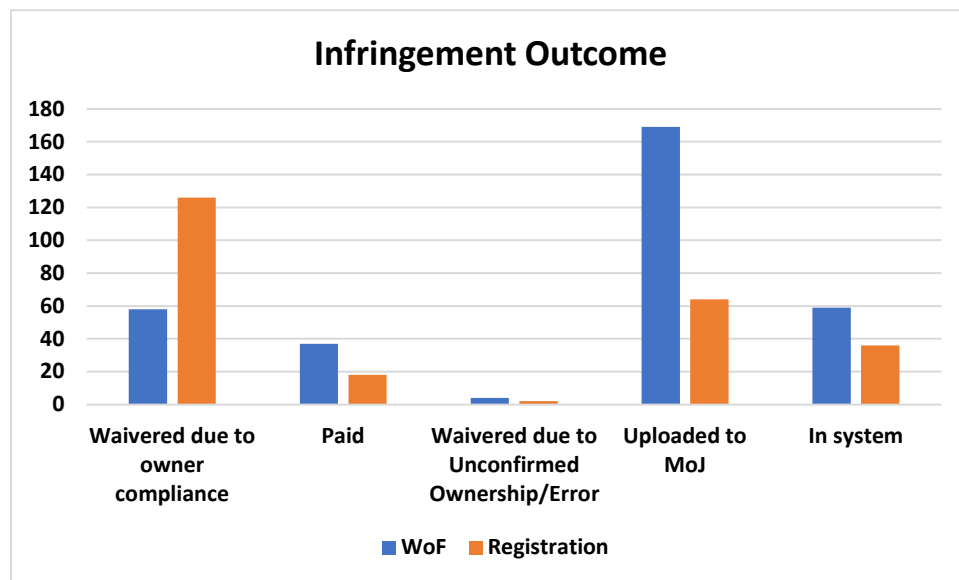
The balance was still within the system.

Between 1 July 2022 – 30 June 2023 the focus moved to both WoF and Registration, where infringements were issued for any vehicle not showing current for two months or longer. During this period there has been a total of 576 infringements issued, 328 for WoF offences and 248 for registration offences. Most of these infringements have been issued in Kerikeri. This is due to the Warden spending more time in this area over a normal working week, however many of the infringements are issued to vehicles from surrounding areas.



Where an infringement has been issued, all offenders are given the opportunity to obtain a warrant/registration within 56 days. Evidence of a new warrant/registration is grounds for the infringement to be waived.

Of the 576 Infringements issued, 32% of infringements have been waived due to owner compliance within the 56 days, 10% paid, 40% uploaded to Ministry of Justice (MoJ), 1% waived due to administration error, with the remainder still in system.



The options are as follows:

Option 1: Enforce stationary vehicle WoF and registration permanently across the district.

Option 2: Discontinue the trial and discontinue enforcement of WoF and vehicle registration.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Option 1 is the recommended option.

- Ensure safe and legal vehicles are travelling on the district's roads.
- It is illegal to operate a vehicle without a valid Warrant of Fitness (WoF) and current Vehicle Registration.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

No financial implications involved in recommendation. Potential increase in revenue from increased infringements. There may be a requirement for additional in-house resources for processing and additional warden if there was an extension of current enforcement areas.

ĀPITIHINGA / ATTACHMENTS

1. Attachment A 2022 Northland DSI Analysis - A4309674 [↓](#)

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

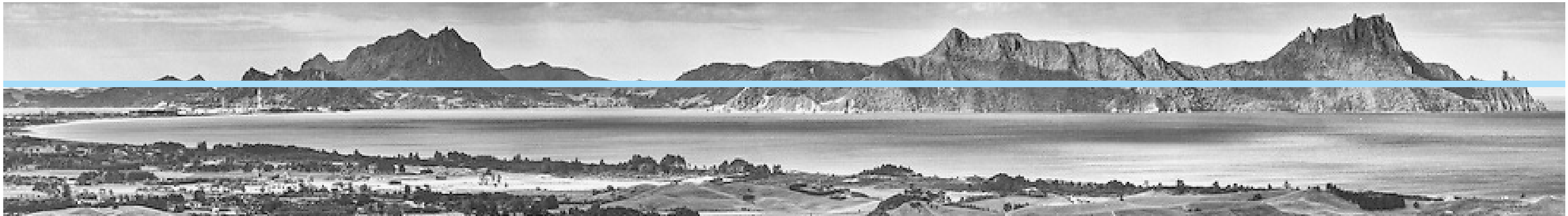
He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low Significance – this matter does not meet the criteria/threshold for a matter of significance. It is a legislative requirement.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act 2002 FNDC Parking and Traffic Control Bylaw 2010 Land Transport Act 1998 Land Transport (Motor Vehicle Registration and Licensing) Regulations 2011 Land Transport (Offences and Penalties) Regulations 1999 LTP Community Outcomes: Communities that are healthy, safe, connected and sustainable.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District wide significance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No specific implications
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	District Wide
State the financial implications and where budgetary provisions have been made to support this decision.	No financial budgetary implications regarding decisions. Potential revenue increase from infringements which may require additional council resources to process and enforce.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



30 MAY 2023

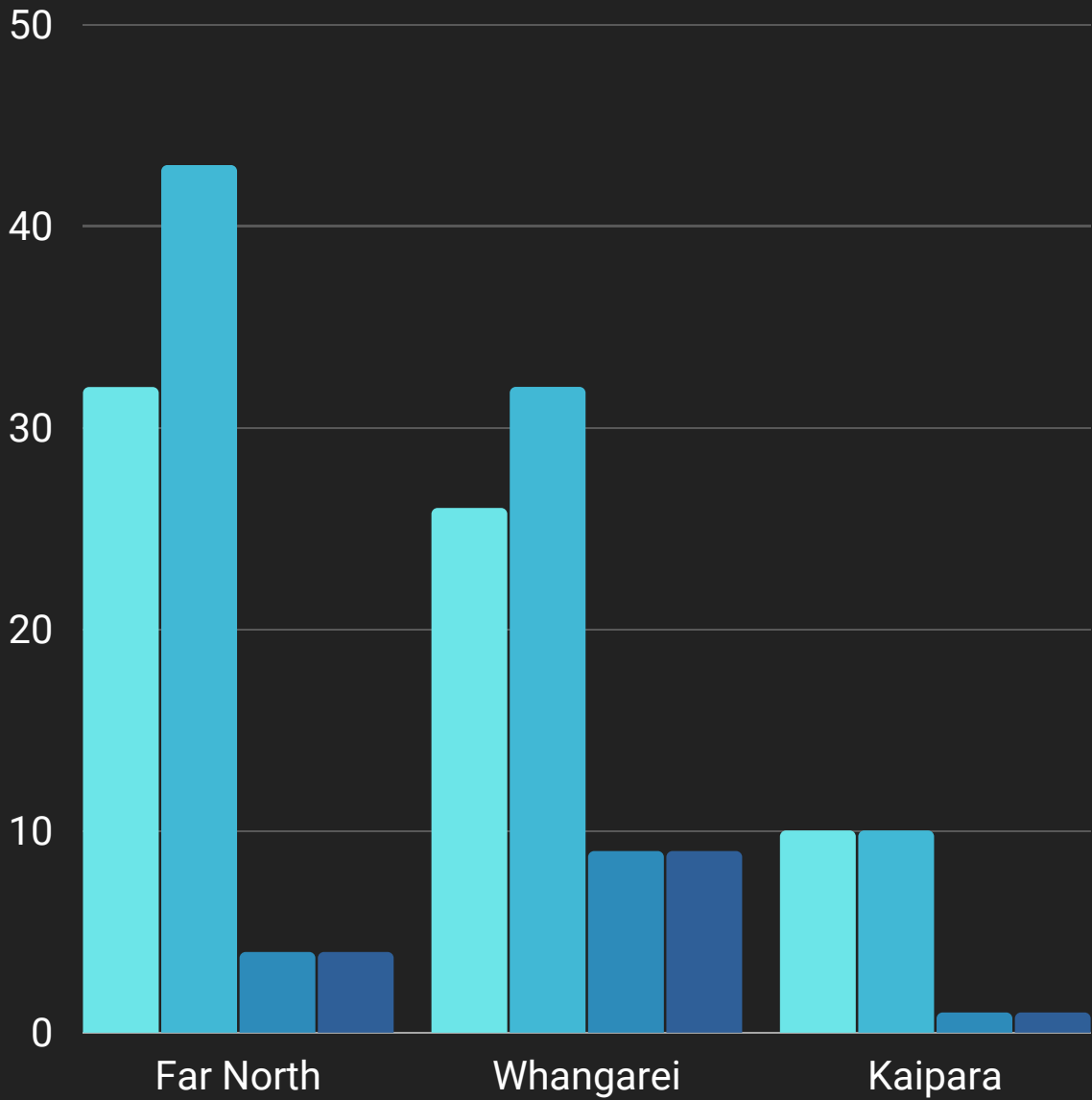
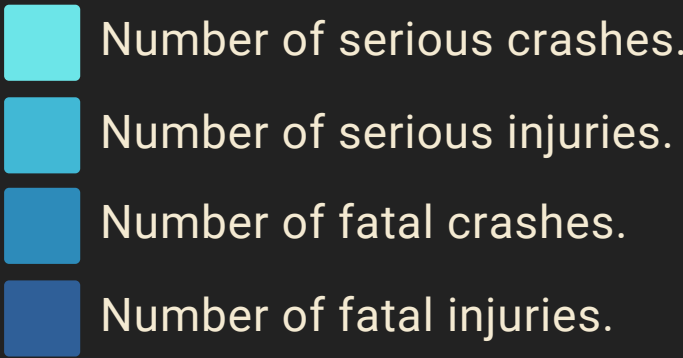
NORTHLAND DSI ANALYSIS 2022

Northland local roads only
David Spoonley - Road Safety Engineer



BASIS OF ANALYSIS

- A comprehensive summary of the deaths and serious injury crashes that occurred on Northland local roads in 2022. This also includes off-normal roads (beaches etc).
- This is based only on local roads and does not include State Highways.
- Each crash has a description of what happened, environment, vehicle, driver and injury details.



THE NOT SO BAD

- Heavy commercial vehicles continued to generally not be a problem with no recorded crashes in any district.
- The majority of crashes happened on sealed roads (78%). Kaipara had an increase in crashes on unsealed roads with 45%. In the Far North district and Kaipara district a wet road didn't seem to be an issue, but in Whangarei 26% of crashes happened on a wet road, consistent with last year from 28% - seal may be becoming an issue in the Whangarei district.
- Fatigue (although not always reported) was found to not be an issue with only 1 crash in Kaipara being reported as fatigue being a contributing factor - this may be a more state highway issue with the longer trips.





Red is 2021 and yellow is 2020

THE BAD

1. Alcohol

- This is a significant issue for Northland.
- Nationwide, non-SH, in the last 5 years 37% of DSI crashes had an alcohol factor.
- For Northland, the % of proven and possible alcohol crashes for 2022 on local roads are:
 - Far North - 51% (58%,63%)
 - Whangarei - 37% (29%,42%)
 - Kaipara - 64% (38%,50%).
- There is a question around the quality of the data declining, particularly in relation to alcohol, at the time of the crash alcohol is noted as 'suspected' and a test taken but the test results are not put on the crash record leading to the crash being coded as a code 101 'suspected' rather than a 102 (below limit) or 103 (above limit).

THE BAD

2. WoF/CoF



Red is 2021 and **yellow** is 2020

While this does not necessarily contribute to a crash and may not alter the outcome of a crash, it does mean the car may not have had an inspection in over a year. It may also be an indicator to the owner/drivers general attitude toward road safety.

- Nationwide, non-SH, in the last 5 years 24% of DSI crashes had no WoF/CoF.
- In Northland, the % of crashes where the vehicle did not have a current WoF/CoF in 2022:
 - Far North - 42% (**25%**, **31%**)
 - Whangarei - 26% (**31%**, **28%**)
 - Kaipara - 9% (**25%**, **57%**)
- With rising cost of living and interest rates increasing this will drop even lower in the priority list to have completed.

THE BAD

3. Licence Status

Red is 2021 and yellow is 2020



- These are based on drivers who had never had a licence, were disqualified or were driving outside of their licence conditions.
- In Northland, the % for these crashes:
 - **Far North - 30% (30%,31%).**
 - Whangarei - 26% (37%,38%)
 - Kaipara - 9% (31%,43%)
- Nationwide, non-SH, in the last 5 years 24% of DSI crashes involved the primary driver not meeting their licence conditions, including holding no licence, disqualified etc.
- With the new initiatives regarding community testing officers, this could reduce some of these figures in coming years - need to ensure we are targeting the appropriate people.

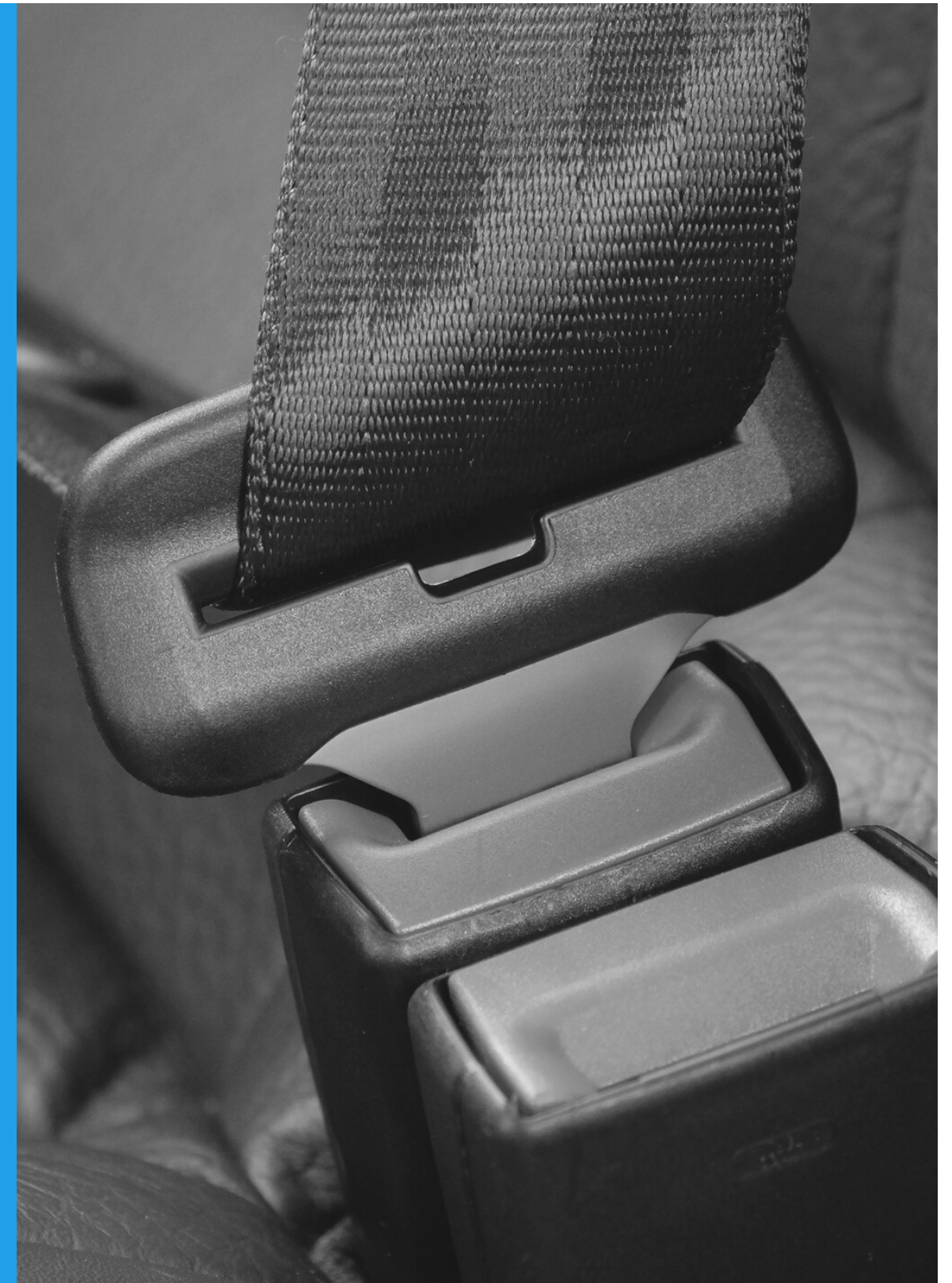
THE BAD

4. Restraints/Helmets

Probably our biggest frustration, as it is generally available and free to use.

- Nationwide, non-SH, in the last 5 years 19% of DSI injuries were not wearing a restraint when one was available.
- In Northland, the % of crashes where a seatbelt or helmet was not worn:
 - **Far North** - 30% (**28%**, **37%**)
 - Whangarei - 26% (**20%**, **16%**)
 - Kaipara - 0% (**31%**, **21%**)

Red is 2021 and **yellow** is 2020



THE BAD

5. Motorcycles

18% (**16%**) of crashes reported on local Northland roads in 2022 involved a motorcycle (road/dirt bike).

- Nationwide, non-SH, in the last 5 years 20% of DSI crashes involved a motorcycle/moped.
- In Northland, the % of crashes where a motorcycle was involved for 2021:
 - Far North - 18% (**19%**,31%)
 - Whangarei - 20% (**11%**,4%).
 - Kaipara - 18% (**16%**,21%)

Red is 2021 and **yellow** is 2020



OTHER NOTES

- Proven positive drug results were also low, but potential to increase with testing resources becoming more available - although this has been put on hold for now.
 - Far North - 0% (**8%**,8%)
 - Kaipara - 0% (**0%**,21%)
 - **Whangarei - 14% (**3%**,11%).**
- A higher number of crashes happened in the dark, but these crashes are consistent.
 - Far North - 33% (**33%**,31%)
 - Whangarei - 25% (**26%**,25%)
 - **Kaipara - 36% (**38%**,14%).**

Red is 2021 and **yellow** is 2020

- Majority of crashes occurred in a rural area (which reflects our district):
 - **Far North - 74% (**75%**,80%).**
 - Whangarei - 63% (**57%**,66%)
 - Kaipara - 54% (**72%**,85%) - increase in urban crashes, all in Dargaville.
- There is a high number of crashes that occur on low volume or remote roads where there is little chance of enforcement or upgrade works:
 - **Far North - 40% (**47%**,34%).**
 - Whangarei - 29% (**35%**,25%)
 - Kaipara - 45% (**27%**,29%)
 - How do we reach these people?
- The percentage of crashes where the person was 100% legal and good to go is quite low, improvement on last year (still below national average) except for Far North.
 - **Far North - 0% (**22%**,14%).**
 - Whangarei - 34% (**20%**,25%)
 - Kaipara - 45% (**19%**,7%)
 - Nationwide, in last 5 year, non-SH - 50%

LOCAL ISSUES IDENTIFIED

CAN WE DO SOME LOCAL TARGETED CAMPAIGNS?



100% LEGAL DRIVERS

With the appropriate licence and legal car - a particular concern for Far North.

MOTORCYCLES

This continues to be an ongoing area of concern.

REMOTE CRASHES

How do we reach these people and convince them they need to take care on their local roads?

RID'S

RID's continues to be our main concern.



6.3 ROAD RENAMING REQUEST WAA HOTERENE ROAD TO KARAWHE ROAD, MATAWAIA**File Number: A4306264****Author: Eden Ramsay (NTA), Finance and Customer Services Administrator****Authoriser: Cushla Jordan, Asset Manager****PURPOSE OF THE REPORT**

To consider a request to rename a road in Matawaia, currently recorded as Waa Hoterene Road, Matawaia.

EXECUTIVE SUMMARY

Council received a Road Naming application to rename a public road addressed Waa Hoterene Road, Matawaia. Delegation to rename a road currently sits with Council.

RECOMMENDATION

That Council agree to rename 'Waa Hoterene Road', Matawaia to 'Karawhe Road', Matawaia.

1) BACKGROUND

In 2018 a request was received from Dr Richard Shortland Cooper, on behalf of the Huria Whanau Kotahi Trust, requesting the road name be changed from "James Road" to "Waa Hoterene Road". As part of this process the applicant explained that the road was previously named "Waa Hoterene Road", after Dr Cooper's father. After his father died in the 1960's, his mother remarried and her new husband changed the road name to "James Road", which was his last name. The new husband did not have any other links to the area which was given as the reason to request it be changed back.

The suggestions in this application at the time were:

1. Waa Hoterene Road
2. Hoterene Road
3. Peita Waa Hoterene Road

In considering the request the Bay of Islands-Whangaroa Community Board agreed to change the name as requested on 10 December 2018.

When this decision was notified to the public the current applicant Norma (Kui) Croft made contact and raised the following points.

- The 11 residents that live on James Road did not consent to the renaming of the road.
- One of the signatories did not understand what she was signing at the time and thought she was signing a document to agree that she lived on the road, not that the road was to be renamed.
- Waa Hoterene Road is inconvenient when filling out forms.
- The family that applied to have the road name changed to 'Waa Hoterene Road', do not live on the road and have limited access to their property.

Norma (Kui) Croft has also requested that Council consider naming the road 'Karawhe Road' and has provided evidence of why this name has been chosen and evidence of those living on the road agreeing to the road naming change.

LINZ Approval	YES		
Hapu Consultation	YES - Matawaia Marae		
Map attached	YES		
Owner consent	9/11		
Consultation: Road Name			
Choices:	Waa Hoterene Road	Karawhe Road	James Road
Residents In favour:	1	9	1

2) DISCUSSION AND OPTIONS

Option 1: Approve the request in accordance with the current policy.

The applicants letter provides explanation of why this name is proposed and demonstrates significant history related to the area.

Option 2: Decline the request to rename the road 'Karawhe Road'.

If Council do not agree with the request in the current application, the request be declined, and the road remain as 'Waa Hoterene Road' Matawaia.

Option 3: Leave the request to lie on the table.

If Council felt, there was insufficient information to make a decision it could leave the report to lie on the table while awaiting further detail.

The recommendation of staff in this report is Option 1.

Reason for the recommendation

The proposed name is not a duplicate of an existing road within the district. Land information New Zealand and Northland Transport Alliance staff have no objection to the proposed name. It is a unique name to the district and recognises heritage of the area and meets the requirements of the police and New Zealand Addressing Standards.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications to Council. The costs for road signage and installation will be met by the applicant.

ATTACHMENTS

1. Endorsement from Matawaia Marae Committee - A4314887 [↓](#) 
2. Waihoroi Hoterene Objection - A4314962 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This report is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Council's Road Naming and Property Numbering Policy #2125.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a local issue. The Bay of Islands-Whangaroa Community Board considered the report and recommended to council to agree to rename 'Waa Hoterene Road', 'Karawhe Road'.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	This request has come from a Whanau Trust on the land.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	The Roding team have been informed and have no objections.
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications have been assessed and budgetary provision has been made.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



1888 Matawaia-Maromaku Road
Matawaia
PO Box 8, Moerewa
matawaia.marae@gmail.com

17 March 2023

RE: 7.3 ROAD RENAMING REQUEST WAA HOTERENE ROAD TO KARAWHE ROAD, MATAWAIA

Agenda item 7.3 document number A2938885, pages 52 - 54 refers

RESOLUTION 2020/75

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board, in considering the objection letter, recommends to Council:

Subject to endorsement in writing from Matawaia Marae Committee, agree to rename 'Waa Hoterene Road', Matawaia to 'Karawhe Road', Matawaia.

Abstained: Manuwai Wells

CARRIED

To The Bay of Island-Whangaroa Community Board

Please be advised that at the Matawaia Marae Board of Trustees hui dated 5 March 2023, the Trustee's agreed to endorse the application to rename Waa Hoterene Road (*James Road*) in Matawaia to Karawhe Road as per the above Resolution 2020/75.

Yours Sincerely

Jason Cooper

Chairman

Matawaia Marae Board of Trustees

From: Waihoroi Shortland <waihoroi@shortland.com>
Sent: Wednesday, 26 August 2020 11:07 AM
To: Ngawiki Cooper <ngawiki.cooper@shortland.com>; Pita Tipene <pita@tipene.co.nz>; Rowena Tana <rowena@tana.co.nz>
Subject: Re-naming of Wā Hoterene Road

Apart from the fact a Karawhe may live up that road today, there is no doubt that the original and present land owners were and are all descendants of the said Waa Hoterene. These are significant shareholders in and around this particular part of the Ngati Hine Forestry estate.

The change from James Road was a move that removed a similar anomaly as that which is being proposed here.

On behalf of my tupuna, whose legacy this land represents, I am registering my objection to this proposal

Waihoroi Paraone Hoterene

6.4 GROUND LEASE TO PAIHIA SEA SCOUTS - TE KEMARA AVENUE PAIHIA**File Number: A4328925****Author: Michelle Rockell, Team Leader - Property Management****Authoriser: Kevin Johnson, Group Manager - Delivery and Operations****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek a Council resolution granting a new ground lease, under Section 61 Reserves Act 1977, to Scouts Aotearoa over a portion of Lot 40 DP 43842, 26 Te Kemara Avenue, Paihia.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Paihia Sea Scouts Group (PSSG), operating under the Scouts Aotearoa umbrella, have been established on 26 Te Kemara Ave since 1987.
- In October 2022, Scouts Aotearoa approached Council seeking a new lease.
- The site is classified Local Purpose (community activities) Reserve and the proposed lease is consistent with the reserve purpose.
- The Reserves Act 1977 does not require public consultation on leasing a vested local purpose reserve.
- Ngāti Rahiri and Ngāti Kawa Hapū have been notified by the way of letter sent via email of the proposed lease. Their concerns have been taken into consideration in the new proposed terms.
- The report was presented to the Bay of Islands – Whangaroa Community Board on 31 July 2023 for recommendation.
- The Community Board recommended that the dates of the term should align with the granting of the Te Kura Kōhangahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association Inc) lease.

TŪTOHUNGA / RECOMMENDATION

That Council, acting under delegation and pursuant to Section 61 Reserves Act 1977, grants:

- a) a new ground lease to Scouts Aotearoa over the Local Purpose (community activities) Reserve being approximately 238 square metres of Lot 40 DP 43842, held in New Zealand Gazette 2002 page 21 and vested in Far North District Council on deposit DP 43842 as a local purpose reserve.**

The terms of the proposed lease shall be:

Term: 3 years with dates aligning with Te Kura Kōhangahunga Tōpū o Te Tai Tokerau Lease.

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

- **\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.**

- b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Scouts Aotearoa.**

1) TĀHUHU KŌRERO / BACKGROUND

.Council passed the following resolution on the 29th June 2023 to grant a 3 year lease to the Paihia Waitangi Kindergarten who share part of 26 Te Kemara Avenue. The recommendation for this report is based on that resolution:

6.5 GROUND LEASE TO NORTHLAND KINDERGARTEN ASSOCIATION - TE KEMARA AVENUE PAIHIA

Agenda item 6.5 document number A4207582, pages 293 - 301 refers.

RESOLUTION 2023/73

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Hilda Halkyard-Harawira

That the Far North District Council pursuant to its powers under Section 61(2A) Reserves Act 1977 grants:

- a) **A new ground lease Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association Incorporated) over the Local Purpose (community activities) Reserve being approximately 900 square metres of Lot 40 DP 43842, held in New Zealand Gazette 2002 page 21 and vested in Far North District Council on deposit DP 43842 as a local purpose reserve. The terms of the proposed lease shall be:**

Term: 3 years

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

- **\$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.**

- b) **With further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association Incorporated).**

CARRIED

Te Kemara Local Purpose (Community Facilities) Reserve is vested in Council and has been occupied by Paihia Sea Scouts Group (PSSG), operating under the Scouts Aotearoa umbrella, since 1987.

In October 2022, Council received a request from Scouts Aotearoa for a new lease over the site so the PSSG can continue to provide their services. Various requests for background information to support this request delayed the report being presented.

PSSG occupy the site in conjunction with Paihia Waitangi Kindergarten, who together share maintenance of the common carpark and accessway.

The Scouts Aotearoa movement was established in Aotearoa in 1908 and PSSG was registered on 19 March 1965. Their programmes focus on three core areas: personal development, adventure and community engagement. Their purpose is to empower young people from ages 5 to 26 to lead lives that make a positive difference, both to themselves and their community.

PSSG is a well-established group with 58 years of service to the local community, providing young people with the ability to foster development in physical, emotional, spiritual and mental aspects through the provision of safe and nurturing environments. The longevity of the scout group at this site reinforces the valuable service PSSG provides to the community of Bay of Islands.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Though public notice is not a requirement for this site as Local Purpose Reserve, due to the location Ngāti Rahiri and Ngāti Kawa Hapū have been notified of the proposed lease via letter. A response was received via email on 27th February 2023:

- Ngāti Rahiri and Ngāti Kawa Hapū are opposed to the lease renewal.
- Ngāti Rahiri and Ngāti Kawa Hapū received a statement from the Waitangi Tribunal that states "...all land owned by the Crown within the inquiry district to be returned to Te Raki Māori (Ngapuhi) ownership." This includes 26 Te Kemara Avenue, Paihia.

- Ngāti Rahiri and Ngāti Kawa Hapū have suggested flexibility in a new lease to Paihia Sea Scouts, including reduced terms, financial assistance to the Scouts and assistance in relocating.
- Ngāti Rahiri and Ngāti Kawa Hapū wish to work together with Council and the Paihia Sea Scouts for ease of transition.

These considerations have been considered and reflected in the proposed term of 3 years. This proposed term will allow for future discussions of use to be held between Ngāti Rahiri and Ngāti Kawa Hapū and PSSG. The engagement letter presented to the Hapū is attached.

The options available for this site are:

Option 1 (Recommended):

- a) that Council grants a new ground lease be issued to Scouts Aotearoa over the Local Purpose (community activities) Reserve being approximately 238 square metres of Lot 40 DP 43842, held in New Zealand Gazette 2002 page 21 and vested in Far North District Council on deposit DP 43842 as a local purpose reserve.

The terms of the proposed lease shall be:

Term: 3 years with dates aligning with Te Kura Kōhangahunga Tōpū o Te Tai Tokerau Lease.

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Scouts Aotearoa.

This recommendation will allow PSSG to continue providing their service to the community whilst discussions occur with Ngāti Rahiri and Ngāti Kawa Hapū.

Option 2:

- a) That Council grants a new ground lease be issued to Scouts Aotearoa over the Local Purpose (community activities) Reserve being approximately 238 square metres of Lot 40 DP 43842, held in New Zealand Gazette 2002 page 21 and vested in Far North District Council on deposit DP 43842 as a local purpose reserve.

The terms of the proposed lease shall be:

Term: 12 (3+3+3+3) years.

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) With further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Scouts Aotearoa.

Option 3:

- a) Decline Scouts Aotearoa request for a new lease.
- b) Ask Scouts Aotearoa to remove the existing building and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

PSSG operating under the Scouts Aotearoa umbrella provide a beneficial service to the community and requiring them to vacate the land will be detrimental to the whānau and tamariki of the area.

Public Notice is not a statutory requirement under Reserves Act for the leasing of a Local Purpose Reserve and therefore does not form part of the proposed recommendation.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated green space and half share in the maintenance of the accessway and parking area with the Paihia Waitangi Kindergarten.

The lease will provide for the lessee to be responsible for the payment of all utility charges, rates and insurances.

Should a lease not be provided to Scouts Aotearoa and the land reinstated to reserve, Council will become responsible for any ongoing maintenance of the site, placing more pressure on the Reserves and Maintenance budget.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance. The scouts group is an established community asset
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Parks and Reserves Policy 2022: The Policy supports a long term lease being offered to community orientated groups wanting a permanent base, requiring significant financial investment.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Delegation to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long Term Plan 2021-2031. Te Hono was approached to provide advice on who the main contacts were in the first instance. A letter was sent via email to Ngāti Rahiri and Ngāti Kawa Hapū i Kawa Hapū to inform them of requested lease. Ngāti Rahiri and Ngāti Kawa Hapū Hapū response was received, and their concerns have been taken into consideration. The FNDC Parks & Reserves Policy provides for 15+15-year leases; however, FNDC has considered the hapu response and supports their request for a shorter term lease and recommends a 3 year lease. See attached response from the Hapu.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The Paihia Waitangi Kindergarten have been informed of the proposed new lease to PSSG. The Reserves Act 1977 does not require Council to initiate public notice for leases over Local Purpose reserves.

State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The FNDC Fees and Charges Policy sets out the rental for leases over reserved land.
Chief Financial Officer review.	This report has been reviewed by the CFO

6.5 RANGITOTO RESERVE, MANGONUI

File Number: A4299406

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Esther Powell, Group Manager - Planning & Policy (Acting)

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek the approval of Council to initiate public consultation under Section 16 of the Reserves Act for the classification of Rangitoto Reserve (Allot 71 PSH of Mangonui East) as historic reserve.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Rangitoto Reserve extends across a prominent headland at the eastern entrance to the Mangonui Harbour and includes Rangitoto Pā.
- The reserve was derived from the Crown and vested with the Far North District Council for the purposes of a recreation reserve but has not been classified.
- Recommendations from Ngāti Kahu hapu and New Zealand Heritage Pouhere Taonga are to classify the land as historic reserve.
- On 4 July 2023 Te Hiku Community Board resolved to recommend to Council that the classification process for Rangitoto Reserve be initiated.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) **approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve.**
- b) **appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classification.**

1) TĀHUHU KŌRERO / BACKGROUND

Rangitoto Reserve contains Rangitoto Pā and is located on the prominent headland at the eastern entrance to Mangonui Harbour.

The original Māori alienation details for Rangitoto Reserve and surrounding area is complicated and includes land in the vicinity sold to European purchasers prior to the signing of the Treaty of Waitangi. In 1878 Rangitoto Reserve was reserved by the Crown for the purposes of public defence, and in 1962 it was vested in trust in the Mangonui County Council as a reserve for recreation purposes, with this vesting transferred to Far North District Council in 1989. The intended purpose of the reserve was never confirmed by classification under the Reserves Act.

Council is a reserve administering body under the Reserves Act 1977 and is responsible for managing the reserves under its control and for ensuring the classification of each reserve is consistent with the purpose of the reserve. Under Section 16(4) of the Reserves Act, Council is required to publicly notify a proposed reserve classification so that people have an opportunity to make submissions in writing. If, having considered the submissions, a Council decision is made to proceed with the proposal, the classification will be notified in the NZ Gazette.

The Reserves Act provides seven possible classifications for reserves. Local Authority reserves are almost always classified as one of the following four: Recreation, Historic, Scenic, and Local Purpose.

At a Community Board meeting on 4 July 2023 Te Hiku Community Board supported the proposed classification and resolved as follows:

That the Te Hiku Community Board recommend to Council that the classification process for Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a historic reserve be initiated.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Consultation

Council's Te Hono team provided contact details for individuals, iwi and hapu with potential interests in this area. In February and March 2023 Staff contacted representatives from Ngāti Kahu including the Tumuaki of Te Rūnanga o Whaingaroa, the General Manager of Kahu Kuraariki Trust, the Secretary of Te Paatu ki Kauhanga Trust, and other people understood to have an interest in this area.

The Ngāti Kahu ki Whangaroa deed of settlement extends over the Hihi area. A representative of Te Runanga o Whaingaroa was initially agreed to be the main contact for consultation. Staff visited Rangitoto Reserve in May with the representative and the Northland Area Archaeologist from Heritage New Zealand Pouhere Taonga.

Representatives from Ngāti Ruaiti from Waitetoki (Waiaua) Marae later requested a separate voice in consultation and visited the site with Staff. It is expected that two separate cultural reports will be prepared by Mana Whenua representatives.

Public consultation on the proposed classification will be initiated further to approval from Council.

Classification

Section 18(1) of the Reserves Act records that historic reserves are “*for the purpose of protecting and preserving in perpetuity such places, objects, and natural features, and such things thereon or therein contained as are of historic, archaeological, cultural, educational, and other special interest*”.

Rangitoto Pā covers most of the area of the Reserve. Classification as a historic reserve under Section 18 reflects the primary values of this site and is consistent with the Reserves Act 1977.

Classification of Rangitoto Reserves as Historic Reserve pursuant to Section 18 of the Reserves Act is fully supported by iwi and hapu with an interest in this area and Heritage New Zealand Pouhere Taonga. Classification as an Historic Reserve better reflects the cultural significance of Rangitoto Pā and its importance to Mana Whenua derived through whakapapa.

James Robinson, Northland Regional Archaeologist with Heritage New Zealand Pouhere Taonga provided the following statement:

Heritage New Zealand's view is that this is an import(ant) and impressive large named pa with traditional importance to Ngati Kahu. As such we would support the aim to change the reserve designation from 'scenic/recreation' to 'historic' as the historic values should take precedence

The classification process as set out in Section 16 of the Act requires the Council to; undertake Mana Whenua engagement, give public notice for a month specifying the classification proposed, and to give full consideration to all objections against and submissions in relation to the proposal. The Council may then decide to pass a resolution confirming the proposal and finally register the classification by way of notice in the New Zealand Gazette.

Rangitoto Reserve is currently vested as a Recreation Reserve, however this classification does not correctly represent the primary values of the site which relate to the importance of Rangitoto Pā. Rangitoto Pā covers most of the area of the Reserve, and classification as a historic reserve is consistent with the Reserves Act 1977.

Reserve Management Plan

The Reserve does not have a Reserve Management Plan and the history and management objectives have not been determined, and the Reserve is in an overgrown state. The Act requires that a reserve be classified prior to approving a Reserve Management Plan.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Iwi and hapu with an interest in this area and New Zealand Heritage Pouhere Taonga recommend that the reserve is classified as a historic reserve, and this is supported by Council staff.

Public consultation will allow for further consideration of the appropriateness of this classification.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Classification and preparation of Reserve Management Plans are requirements of the Reserves Act for reserve administering bodies, and the costs of classification and developing the RMP will be met from existing operating budgets.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The classification of Rangitoto reserve as a historic reserve will assist in avoiding risk by ensuring that future management retains the historic and cultural importance of Rangitoto Pā.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The classification of the Reserve and preparation of a reserve management plan are consistent with Council's Parks and Reserves Policy 2022, the Reserves Act 1977, and with Council's mission and values.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Te Hiku Community Board approved the proposed consultation for reclassification in July 2023.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Classifying the land as an historic reserve better reflects the cultural significance of Rangitoto Pā and its importance to Mana Whenua derived through whakapapa. The reserve management plan will align with the principles of Parts 2 and 6 of the Local Government Act 2002 and Reserves Act 1977 by facilitating participation of and engagement with Māori in its development.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Council's Te Hono team provided assistance with consultation with Mana Whenua. Other advance consultation included Heritage New Zealand Pouhere Taonga and an adjoining landowner. The Reserves Act requires advertised public consultation.
State the financial implications and where budgetary provisions have been made to support this decision.	The costs of classification and developing the RMP will be met from existing operating budgets.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

6.6 INITIATION OF PUBLIC CONSULTATION FOR GROUND LEASE TO HOKIANGA BOWLING CLUB OVER 61 CLENDON ESPLANADE, RAWENE**File Number: A4330060****Author: Michelle Rockell, Team Leader - Property Management****Authoriser: Kevin Johnson, Group Manager - Delivery and Operations****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek Council resolution to initiate public notice on the granting of a new ground lease over recreation reserve, under Sections 54 of the Reserves Act 1977 for 61 Clendon Esplanade, Rawene, to Hokianga Bowling Club Incorporated (HBC).

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Hokianga Bowling Club Incorporated (HBC) have been operating a bowling club from the reserve since 1998.
- Their lease dated 1st April 1998 held a term of 10 years, with a renewal term of a further 9 years. The final expiry date was 1st April 2017.
- HBC are currently occupying and operating from the site and continue to pay an ongoing rental fee.
- HBC have approached Council staff and requested a new ground lease.
- There is no existing Reserve Management Plan for this site.
- The Reserves Act 1977 requires public consultation on the issuing of a lease over a Recreation Reserve when no Reserve management plan is in place.
- This report was presented to the Kaikohe – Hokianga Community Board on 2nd August 2023 who proceeded with the below recommendation.

TŪTOHUNGA / RECOMMENDATION**That Council:**

- a) **commence public notice as required by the Reserves Act 1977 on the granting of a new ground lease to Hokianga Bowling Club Incorporated, over approximately 2700.9m² of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.**

The terms of the proposed lease shall be:**Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977****Rental: As per FNDC Fees and Charges Schedule for a Community lease.****\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.**

- b) **appoint the Kaikohe – Hokianga Community Board to hear any submissions received in response to the public notice and to make recommendations to Council.**

1) TĀHUHU KŌRERO / BACKGROUND

Hokianga Bowling Club Incorporated (HBC) have occupied Allotments 153, 157 and 158 of Clendon Esplanade since the granting of their initial lease in 1998.

HBC approached Council in July 2022 to seek funding to build a shed. At that time, staff became aware that their lease expired in 2017 and was on holding over terms. HBC wish to apply for a new lease to continue to provide the community with a community bowling club.

HBC is a well-established community club that serves over 40 Hokianga community members. They hold twilight bowls games every week for 5 months of the year and 6-7 tournaments that are open to different bowls clubs from all of Northland.

The club room has also been used to hold team building events for Hokianga Treks 4 Kids, the Rawene Primary School and Rawene ambulance.

The building was built 115 years ago when the site was vested as Recreation Reserve for soldiers returning from the war. In 1925, the site became a bowling club that has continued to provide entertainment to Rawene and the wider Hokianga community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

As per the Reserves Act 1977 section 54, public notice is required on the granting of a lease over recreation reserve.

Public Notification

Sections 119 and 120 of the Act require that before granting a lease the proposal must be publicly notified and all submissions/objections to the proposal are to be in writing and where requested, a submitter must be given the opportunity to appear before Council or a committee of Council, to speak to their objection/submission. Every submission/objection in relation to the proposal must be considered before proceeding with the proposal.

The options available for this site are:

Option 1: Recommended

- a) **Commences public notice as required by the Reserves Act 1977 on the granting of a new ground lease to Hokianga Bowling Club Incorporated, over approximately 2700.9m² of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.**

The terms of the proposed lease shall be:

- **Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977**
- **Rental: As per FNDC Fees and Charges Schedule for a Community lease.**
 - **\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.**

- b) **appoint Kaikohe – Hokianga Community Board to hear any submissions received in response to the public notice and to make recommendations to Council.**

Option 1 will allow HBC to continue to provide their service to the community.

Option 2:

- a. Decline HBC request for a new lease
- b. ask HBC to remove the existing building and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

As per the FNDC Parks and Reserves Policy 2022, Council will grant exclusive leases to part or all of a reserve for a maximum term of 15 years with a further right of renewal for 15 years if it deems such terms to be appropriate. Proposing a term of 15 years (5+5+5) provides security of tenure for the HBC, ensures more regular check in's and flexibility for both parties.

Public Notice is a statutory requirement under Reserves Act for the leasing of a Recreation Reserve and will enable Council to assess the community's engagement with the HBC proposal. The HBC believe that the space and current activity will continue to provide value to the Rawene community.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council if a lease to HBC is granted. If the request is declined, Council will become responsible for the ongoing maintenance of the reserve. Adding another reserve to the maintenance plan would add extra pressure on staff and contractors.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium – involvement from the Community Board is required to make a decision on the initiation of public consultation
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Reserves Policy 2022: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base. The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Delegation to Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. It is important to notify iwi/hapū in the Rawene locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance. A letter (attachment A) was sent via email to Ngati Hau & Ngati Kaharau to inform them of the requested lease. At the time of writing this report a response has not been received. When this lease goes for public consultation, the information will be redistributed to Ngati Hau & Ngati Kaharau to inform them that if they have feedback they can provide through the public consultation process
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation and Iwi consultation will be progressed as per the Reserves Act 1977 and the FNDC Engagement Policy. This will allow us to identify any people or groups who may be affected or have interest in the matter.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Policy.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

6.7 COUNCIL SUBMISSION ON THE NATIONAL POLICY STATEMENTS FOR RENEWABLE ELECTRICITY GENERATION AND ELECTRICITY TRANSMISSION

File Number: A4256471

Author: Andrew McPhee, Principal Policy Planner

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of the report is to inform Council of the submission submitted by the Far North District Council (Council) on the National Policy Statements for Renewable Electricity Generation and Electricity Transmission.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

Central Government is in the process of strengthening national direction on renewable electricity generation and electricity transmission, seeing it as the most effective way to improve consenting under the Resource Management Act 1991 (RMA).

Changes are proposed to the National Policy Statements for Renewable Electricity Generation (NPS-REG) and Electricity Transmission (NPS-ET) this year with respective National Environmental Standards programmed for release next year. This suite of documents will contribute to Governments net zero carbon emissions target by 2050 and set a target that 50% of total energy consumption will come from renewable sources by 2035.

Councils' submission on the NPS-REG and NPS-ET was lodged on Tuesday 6 June 2023.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Council Submission on the National Policy Statements for Renewable Electricity Generation and Electricity Transmission.

TĀHUHU KŌRERO / BACKGROUND

In April 2023, the Ministry of Business, Innovation & Employment (MBIE) released a consultation document entitled 'Strengthening national direction on renewable electricity generation and electricity transmission'. The document sought feedback on changes to a package of national direction tools to enable New Zealand to meet government targets for increasing renewable electricity generation and reducing greenhouse gas emissions from use of non-renewable sources.

A presentation was held by MBIE in the beginning of May talking to the consultation document and answering questions in relation to it. Following the presentation, a draft submission was prepared by a Council officer and circulated to the following for approval on May 29th, 2023:

- Reforms Portfolio Holders (Cr Foy and Cr Halkyard-Harawira)
- The Mayor; and
- The CEO

The timing required to lodge the submission meant approval could not be obtained through Council. The submission was prepared inhouse by a Council officer and was lodged on Tuesday 6th June 2023 when approval was obtained, five days after submissions officially closed at 5pm 1st June 2023.

Latter correspondence with MBIE by a Council officer confirmed the submission will be accepted.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The changes to the NPS-REG and NPS-ET were supported in the Council submission, as were the reasons identified for those changes, including Governments target that 50% of total energy consumption will come from renewable sources by 2035 and the aspirational target of 100% renewable electricity generation by 2030.

The submission identified that the Far North was already significantly contributing to Governments goals/targets and stated that:

- The Ngāwhā Geothermal Power Station (Ngāwhā) capacity has reached a total of 57 Mega Watts and will supply all the Far North's electricity demand for 97% of the year.
- Excess power from Ngāwhā is exported from the power station to the rest of Northland through the National Grid.
- Several large solar farms have obtained consent over recent years in the Far North, which when realised will further contribute to the Governments carbon emission goals.

The submission made some general comments on the content of the national policy statements for MBIE to consider, including:

- The terminology used throughout both documents where there appears to be a failure to recognise the interpretation of 'avoid' through King Salmon, in particular through the 'effects management hierarchy'.
- Being more explicit in terms of the caveat identified for the New Zealand Coastal Policy Statement taking precedent over these national policy statements.
- Clarification of the term 'areas with natural character in the coastal environment', and whether the intent is to capture the entire coastal environment or just areas of high and outstanding natural character.
- Clarification for the definition of 'community-scale REG'. As drafted it precludes an independent entity from establishing, owning and managing the REG asset. Thus, presenting potential difficulties for community-scale REG to be developed.
- Monitoring and enforcement of Policy 8 in the NPS-REG, which is concerned with the loss of renewable electricity generation output from a region or district.
- Clarifying the intention of the NPS-ET, which currently excludes most of the Far North District from the content of the National Policy Statement. As drafted, to be considered part of the 'electricity transmission network' the transmission assets need to be owned by Transpower New Zealand Limited.
- Clarifying the intent of section 3.10 in the NPS-ET, which by proxy is asking district plans to make certain activities prohibited. Establishing an activity/activities as prohibited is a high bar to justify within a district plan, it would be helpful therefore for the NPS-ET to be more explicit to enable district plans to do this.

MBIE is aiming to align the gazettal of these national policy statements with the resource management reforms this year. Complimentary National Environmental Standards for Renewable Electricity Generation and Electricity Transmission are scheduled for release in 2024.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications for Council contributing by way of further feedback to MfE on the NBA. The preparation of the submission was absorbed within existing budgets.

ĀPITI HANGA / ATTACHMENTS

1. **FNDC Submission on the NPS-REG and NPS-ET - A4241694** [↓](#) 



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

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6 June 2023

Ministry of Business, Innovation & Employment

RE: Far North District Council's submission on the National Policy Statements for Renewable Electricity Generation and Transmission.

The Far North District Council (Council) welcomes the opportunity to submit on the National Policy Statements for Renewable Electricity Generation (NPS-REG) and Electricity Transmission (NPS-ET). The reasons identified for changes to these documents and the plan to create respective National Environmental Standards next year are supported.

The Far North District

The Far North is the northernmost district in New Zealand. It has a rich and unique natural environment and ecosystems. The District comprises a land area of approximately 669,000 hectares and supports an estimated residential population of 73,800¹, which is dispersed through its expansive rural and coastal areas. Council seeks to support its communities through outcomes set out in its District Strategy, titled '*Far North 2100*', which is based on Council's vision '*He Whenua Rangatira – a district of sustainable prosperity and wellbeing*'. Council recognises that having a secure, reliable, and sustainable energy supply is vital to the district achieving outcomes in the District Strategy.

The Far North currently contributes significantly to the Government's commitment to achieving net zero carbon emissions by 2050 and the target of 50% of total energy consumption from renewable sources by 2035. The Ngāwhā Geothermal Power Station capacity has more than doubled in recent years to a total of 57 Mega Watts and will supply all the Far North's electricity demand for 97% of the year. Excess power from the plant is exported from the power station to the rest of Northland through the National Grid. In addition, several large solar farms have also obtained consent over recent years in the Far North, which when realised will further contribute to the Governments carbon emission goals.

Council currently has a Proposed District Plan (PDP) out for submissions, the contents of which include a chapter on Renewable Electricity Generation. The PDP is promoting the following as a permitted activity:

- The operation, maintenance and repair of existing renewable electricity generation activities (in all zones);
- Small scale renewable electricity generation activities that are attached to buildings or structures (in all zones);
- New buildings or structures associated with in-stream hydro investigation and electricity generation, excluding in-stream structures (in all zones);
- Temporary monitoring masts (in selected rural zones, Open Space zone and the Māori Purpose zone);
- Free standing small scale renewable electricity generation activities (in selected rural zones and the Māori Purpose zone); and

¹ Far North District population projections: Infometrics

- Community scale renewable electricity generation activities (in the Rural Production, Open Space zone and the Māori Purpose zone).

General comments

Council supports the chapters in both National Policy Statements making it clear that New Zealand Coastal Policy Statement 2010 (NZCPS) prevails over the provisions of these National Policy Statements if there is conflict between them. However, the terminology used throughout both documents fails to recognise the interpretation of 'avoid' through King Salmon, in particular the 'effects management hierarchy', which cannot apply to areas identified as 'outstanding' and significant natural areas in the coastal environment. If the intention is to utilise, or default to, section 1.4 in both National Policy Statements to address outstanding areas and significant natural areas in the coastal environment, then this could be made more explicit.

The requirement for district plans to include policy 3.6 (NPS-REG) and 3.8 (NPS-ET) (or words to the same effect) will inevitably conflict with the Councils responsibility to give effect to the NZCPS. Perhaps the direction could be more explicit in terms of the caveat identified above in terms of the NZCPS taking precedent within the direction of the policy. As drafted these policies do not and it is directing Councils to introduce policy that is contrary to the NZCPS.

The intention of the definition 'areas with significant environment values' in reference to including (a) 'areas with natural character in the coastal environment' is not clear. Is it intended to capture the entire coastal environment or just areas of high and outstanding natural character? The NZCPS refers to 'the natural character of the coastal environment' which implies all of the coastal environment is on the spectrum of natural character and would apply in the National Policy Statements as currently drafted.

National Policy Statement for Renewable Electricity Generation (NPS-REG)

Council would like clarification for the definition of 'community-scale REG'. As drafted it would preclude an independent entity from establishing, owning and managing the REG asset. Council considers there may be difficulties in achieving community collective ownership or management depending on the size of the community. It may therefore create a hurdle for community-scale REG to be developed.

It is unclear how Policy 8, which addresses the loss of renewable electricity generation output from a region or district, would be monitored or enforced. Is the intention of this policy to apply to all levels of renewable energy generation including small scale and community scale assets?

National Policy Statement for Electricity Transmission (NPS-ET)

Is the intention of the NPS-ET to exclude most of the Far North District from the content of the National Policy Statement? As drafted, to be considered part of the 'electricity transmission network' the transmission assets need to be owned by Transpower New Zealand Limited. Transpower only own the lines south of Kaikohe meaning the majority of the Far North network, currently owned by Top Energy, will be excluded from being subject to this National Policy Statement.

Section 3.10 (avoiding reverse sensitivity effects) is supported, as there is benefit in preventing reverse sensitivity effects on electricity transmission network assets or activities. However, the intent of this section is by proxy asking district plans to make these activities prohibited. Establishing an activity/activities as prohibited is a high bar to justify within a district plan, it would be helpful therefore for the NPS-ET to be explicit if that is indeed the intention of Section 3.10.

Summary

Council is thankful for the opportunity to submit on the proposed NPS-REG and NPS-ET and contribute to Governments net zero carbon emissions target by 2050.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'RAS'.

Roger Ackers

Group Manager Planning and Policy

6.8 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - AUGUST 2023**File Number: A4345733****Author: Casey Gannon, Manager - Democracy Services****Authoriser: Jacine Warmington, Group Manager - Strategic Relationships****TAKE PŪRONGO / PURPOSE OF THE REPORT**

- To increase governance oversight of Committee business/discussions.
- Communicate resolutions of Committee meetings.
- Escalate Committee recommendations to Council.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The following Committee meetings have been held since the last ordinary Council meeting.
 - 8 August 2023 – Te Kuaka – Te Ao Māori Committee
 - 9 August 2023 – Te Miromiro – Assurance, Risk and Finance Committee
- At the Extraordinary Council Meeting 14 August 2023 – Te Koukou – Transport Committee Terms of Reference and Meeting dates confirmed.
- Copies of the Committee meeting minutes are attached for information.
- Links to the agendas containing the reports that formed the basis of the recommendations below are included in this report.
- The Te Kuaka Committee - Te Ao Māori Committee make the following recommendations to Council.

TŪTOHUNGA / RECOMMENDATION**That Council :***Item 4.2 - Proposed District Plan Hearing Process and Hearing Panel*

- approve of the updated list of approved Independent Commissioners (Attachment 1 - Commissioners with 'Making good decisions' certification – July 2023).**
- rescind part of the 11 February 2010 delegation 10.2 Hearing Delegations for District Plan Changes “And that Councillors will be appointed to the hearing panel for Council initiated plan changes by Council;” and replace with “And that Councillors may be appointed to the hearing panel for Council initiated plan changes by Council”.**
- rescind part of the 5 September 2022 delegation 5.2 Expressions of Interest for Independent Hearings Commissioners “d) make recommendations on public and private plan changes; and” and replace with “d) hear and determine or make recommendations on public and private plan changes; and”.**
- confirm a Proposed District Plan hearing panel of five panel members, including two with chairing endorsement and one with skills and expertise in matters relating to Te Tiriti O Waitangi/Treaty of Waitangi, Kaupapa Māori and Mātauranga Māori.**

Item 5.2 - Ahipara Iwi/Hapu Environmental Management Plan (IHEMP)

- support the Ahipara Takiwā Environmental Management Plan.**

Item 5.3 - Ngāti Hine Iwi/Hapu Environmental Management Plan (IHEMP)

- support the Ngāti Hine Environmental Management Plan.**

TĀHUHU KŌRERO / BACKGROUND

This is a regular report to provide greater governance oversight of discussions that occur at Committee meetings and to avoid duplication of reading for Councillors for decisions that are recommended to them, from each Committee meeting.

Copies of Committee meeting minutes that have occurred since the last ordinary Council meeting are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to Council for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS





Since the last Council meeting the following Committee meetings have occurred:

<p>8 August 2023 – Te Kuaka – Te Ao Māori Committee Agenda of Ordinary Te Kuaka - Te Ao Māori Committee Meeting - Tuesday, 8 August 2023 (fndc.govt.nz) <u>Item 4.2 - Proposed District Plan Hearing Process and Hearing Panel</u></p> <p>a) approve of the updated list of approved Independent Commissioners (Attachment 1 - Commissioners with 'Making good decisions' certification – July 2023).</p> <p>b) rescind part of the 11 February 2010 delegation 10.2 Hearing Delegations for District Plan Changes <i>"And that Councillors will be appointed to the hearing panel for Council initiated plan changes by Council,"</i> and replace with <i>"And that Councillors may be appointed to the hearing panel for Council initiated plan changes by Council"</i>.</p> <p>c) rescind part of the 5 September 2022 delegation 5.2 Expressions of Interest for Independent Hearings Commissioners <i>"d) make recommendations on public and private plan changes; and"</i> and replace with <i>"d) hear and determine or make recommendations on public and private plan changes; and"</i>.</p> <p>d) confirm a Proposed District Plan hearing panel of five panel members, including two with chairing endorsement and one with skills and expertise in matters relating to Te Tiriti O Waitangi/Treaty of Waitangi, Kaupapa Māori and Mātauranga Māori.</p> <p><u>Item 5.2 - Ahipara Iwi/Hapu Environmental Management Plan (IHEMP)</u></p> <p>a) support the Ahipara Takiwā Environmental Management Plan.</p> <p><u>Item 5.3 - Ngāti Hine Iwi/Hapu Environmental Management Plan (IHEMP)</u></p> <p>a) support the Ngāti Hine Environmental Management Plan.</p> <p>*Please note the Public Excluded agenda item for the 8 August Te Kuaka – Te Ao Māori Committee was escalated to the Extraordinary Council Meeting 14 August 2023.</p>
<p>9 August 2023 – Te Miromiro – Assurance, Risk and Finance Committee Agenda of Te Miromiro - Assurance, Risk and Finance Committee Meeting - Wednesday, 9 August 2023 (fndc.govt.nz)</p> <p>Te Miromiro - Assurance, Risk and Finance Committee made <u>no</u> recommendations to Council.</p> <p>*Please note the Public Excluded agenda items for 9 August 2023 – Te Miromiro – Assurance, Risk and Finance Committee decisions for reinstatement are noted on the minutes attached.</p>

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

ĀPITIHINGA / ATTACHMENTS

1. **2023-08-08 Te Kuaka Te Ao Māori Committee Minutes - A4330402**  
2. **2023-08-09 Te Miromiro - Assurance, Risk and Finance Committee Minutes - A4331649**
 

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes **Unconfirmed**

8 August 2023

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KUAKA - TE AO MĀORI COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVENUE, KAIKOHE
ON TUESDAY, 8 AUGUST 2023 AT 2:13 PM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai – Deputy Mayor Kelly Stratford, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Tāmāti Rākena, Cr Ann Court, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Mate Radich, Cr John Vujcich, Member Harry Burkhardt, Member Pita Tipene, Member Wane Wharerau.

IN ATTENDANCE: Mere Mangu (Te Rūnanga a Iwi o Ngāpuhi), Phil Grimshaw (Te Kahu o Taonui).

STAFF PRESENT: Llani Harding (Te Pouhautu – Manager Te Hono), Simone Tongatule (Principal Advisor – Te Hono), Jacine Warmington (Group Manager – Strategic Relationships), Tanya Proctor (Assets & Planning Manager), Lawrence Wharerau (Kaiarahi Kaupapa Māori), Esther Powell (Acting Group Manager – Planning & Policy), Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chief Executive Guy Holroyd commenced the meeting and handed over to Kahika/Mayor Moko Tepania to open with a minute of silence for the passing of Creative Communities member Janet Planet.

Kahika/Mayor Moko Tepania invited members of Te Kahu o Taonui to give opening statements.

Member Harry Burkhardt gave an opening statement.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2023/1

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai – Deputy Mayor Kelly Stratford

That the apology received from Cr Felicity Foy and Te Kahu o Taonui member Mariameno Kapa-Kingi be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

Hapu representative Dallas King shared “Hokianga Wastewater” presentation (*Objective I.D A4337314 refers*).

4 NGĀ PŪRONGO / REPORTS

4.1 APPOINTMENT OF TE KUAKA – TE AO MĀORI COMMITTEE CHAIRPERSON / DEPUTY CHAIRPERSON

Agenda item 4.1 document number A4308829, pages 8 - 11 refers.

RESOLUTION 2023/2

Page 1

Moved: Kahika - Mayor Moko Teapania
Seconded: Kōwhai – Deputy Mayor Kelly Stratford

That Te Kuaka – Te Ao Māori Committee:

- a) appoint Harry Burkhardt as Chairperson of Te Kuaka – Te Ao Māori Committee.
- b) appoint Cr Hilda Halkyard-Harawira as Deputy Chairperson of Te Kuaka – Te Ao Māori Committee

CARRIED

4.2 PROPOSED DISTRICT PLAN HEARING PROCESS AND HEARING PANEL

Agenda item 4.2 document number A4305177, pages 12 - 19 refers.

RESOLUTION 2023/3

Moved: Kōwhai – Deputy Mayor Kelly Stratford
Seconded: Cr John Vujcich

That Te Kuaka – Te Ao Māori Committee recommend to Council:

- a) approve of the updated list of approved Independent Commissioners (Attachment 1 - Commissioners with 'Making good decisions' certification – July 2023).
- b) rescind part of the 11 February 2010 delegation 10.2 Hearing Delegations for District Plan Changes *“And that Councillors will be appointed to the hearing panel for Council initiated plan changes by Council;”* and replace with *“And that Councillors may be appointed to the hearing panel for Council initiated plan changes by Council”*.
- c) rescind part of the 5 September 2022 delegation 5.2 Expressions of Interest for Independent Hearings Commissioners *“d) make recommendations on public and private plan changes; and”* and replace with *“d) hear and determine or make recommendations on public and private plan changes; and”*.
- d) confirm a Proposed District Plan hearing panel of five panel members, including two with chairing endorsement and one with skills and expertise in matters relating to Te Tiriti O Waitangi/Treaty of Waitangi, Kaupapa Māori and Matauranga Māori.

CARRIED

5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

5.1 KERIKERI REORUA DRAFT STRATEGY

Agenda item 6.1 document number A4321432, pages 53 - 60 refers.

RESOLUTION 2023/4

Moved: Cr Hilda Halkyard-Harawira
Seconded: Kōwhai – Deputy Mayor Kelly Stratford

That Te Kuaka – Te Ao Māori Committee receive the report Kerikeri Reorua Draft Strategy.

CARRIED

5.2 AHIPARA IWI/HAPU ENVIRONMENTAL MANAGEMENT PLAN (IHEMP)

Agenda item 5.2 document number A4321444, pages 61 - 63 refers.

JRESOLUTION 2023/5

Moved: Cr Hilda Halkyard-Harawira
 Seconded: Cr Tāmati Rākena

That Te Kuaka – Te Ao Māori Committee:

- a) receive the Ahipara Takiwā Environmental Management Plan on behalf of Council, *and*
- b) recommend that Council support the Ahipara Takiwā Environmental Management Plan.

CARRIED

Cr Kleskovic left the meeting 3:35 pm

5.3 NGATI HINE IWI/HAPU ENVIRONMENTAL MANAGEMENT PLAN (IHEMP)

Agenda item 5.3 document number A4321457, pages 64 - 138 refers.

RESOLUTION 2023/6

Moved: Cr Hilda Halkyard-Harawira
 Seconded: Cr Tāmati Rākena

That Te Kuaka – Te Ao Māori Committee:

- a) receive the Ngāti Hine Environmental Management Plan on behalf of Council, *and*
- b) recommend that Council support the Ngāti Hine Environmental Management Plan.

CARRIED

6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2023/7

Moved: Kahika - Mayor Moko Tepania
 Seconded: Kōwhai – Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Briefing on Resource Consent Conditions - Kohukohu/Opononi	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(g) - the withholding of the information is necessary to maintain legal professional	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Ordinary Te Kuaka - Te Ao Māori Committee Meeting Minutes **Unconfirmed**

8 August 2023

	privilege	
and that Mere Mangu be allowed to remain in this part of the meeting		
CARRIED		

At the conclusion of the public excluded session Te Kuaka – Te Ao Māori Committee confirmed the decisions contained in the part of the meeting held with public excluded **not be restated** in public meeting as follows:

- 6.1 - Briefing on Resource Consent Conditions - Kohukohu/Opononi

7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Chair Harry Burkhardt ended the meeting and Member Wane Wharerau closed with a karakia.

8 MEETING CLOSE

The meeting closed at 4:07 pm.

The minutes of this meeting will be confirmed at the Ordinary Te Kuaka - Te Ao Māori Committee Meeting held on 7 September 2023.

.....
CHAIRPERSON

Te Miromiro - Assurance, Risk and Finance Committee Meeting Minutes

9 August 2023

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 9 AUGUST 2023 AT 9:30AM**

PRESENT: Mr Graeme McGlinn, Deputy Chairperson John Vujcich, Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Hilda Halkyard-Harawira, Cr Steve McNally, Cr Penetaui Kleskovic, Cr Tāmati Rākena, Cr Felicity Foy, Cr Babe Kapa, Cr Mate Radich (virtual)

STAFF PRESENT: Jonathan Slavich (Chief Financial Officer), Jacine Warmington (Strategic Relationships Group – Group Manager), Zena Tango (Team Leader – Transaction Services), Margriet Veenstra (Manager - Property Information & Business Compliance), Jill Coyle (Group Manager – People and Transformation), Glenn Rainham (SHEQ – Compliance Manager), Casey Gannon (Manager – Democracy Services)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kōwhai - Deputy Mayor Kelly Stratford commenced the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2023/18

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

That the apology received from Kahika – Mayor Moko Tepania and Crs Penetaui Kleskovic, Tāmati Rākena, be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

Nil.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A4240403, pages 8 - 13 refers.

RESOLUTION 2023/19

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

That Te Miromiro - Assurance, Risk and Finance Committee confirm the minutes of the meeting held 2 May 2023 with amendment are true and correct.

CARRIED

Cr Hilda arrived 9:54 am.

Te Miromiro - Assurance, Risk and Finance Committee Meeting Minutes

9 August 2023

5 NGĀ PŪRONGO / REPORTS**5.1 UPDATE ON THE RISK MANAGEMENT REPORT**

Agenda item 5.1 document number A4307915, pages 14 - 15 refers.

RESOLUTION 2023/20

Moved: Mr Graeme McGlinn

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Miromiro-Assurance, Risk & Finance Committee note the update of the risk management report at Council.In Favour: Crs Graeme McGlinn, John Vujcich, Kelly Stratford, Ann Court, Hilda Halkyard-Harawira, Babe Kapa and Mate RadichAgainst: Cr Steve McNally**CARRIED****6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****6.1 TE MIROMIRO - ASSURANCE, RISK & FINANCE WORKPLAN**

Agenda item 6.1 document number A4319810, pages 16 - 20 refers.

RESOLUTION 2023/21

Moved: Mr Graeme McGlinn

Seconded: Deputy Chairperson John Vujcich

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Te Miromiro – Assurance, Risk & Finance Workplan.**CARRIED****6.2 AUDIT PROPOSAL LETTER - JUNE 2023 AUDIT**

Agenda item 6.2 document number A4316843, pages 21 - 30 refers.

RESOLUTION 2023/22

Moved: Mr Graeme McGlinn

Seconded: Deputy Chairperson John Vujcich

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Audit Proposal Letter - June 2023 Audit and that the Deloitte proposal be accepted.In Favour: Crs Graeme McGlinn, John Vujcich, Kelly Stratford, Ann Court, Hilda Halkyard-Harawira, Steve McNally, Babe Kapa and Mate RadichAgainst: Nil**CARRIED**

Kōwhai - Deputy Mayor Kelly Stratford left meeting 10:37 am.

6.3 JUNE 2023 AUDIT PLAN

Agenda item 6.3 document number A4317233, pages 31 - 69 refers.

RESOLUTION 2023/23

Moved: Cr Steve McNally

Seconded: Deputy Chairperson John Vujcich

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report June 2023 Deloitte Audit Plan.

CARRIED

Kōwhai - Deputy Mayor Kelly Stratford 10:41

6.4 REVENUE RECOVERY REPORT AS AT 30 JUNE 2023

Agenda item 6.4 document number A4305340, pages 70 - 74 refers.

RESOLUTION 2023/24

Moved: Cr Steve McNally

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Revenue Recovery report as at 30 June 2023.

CARRIED

MOTION**RESOLUTION 2023/25**

Moved: Mr Graeme McGlenn

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

The Te Miromiro – Assurance, Risk and Finance Committee move into Public Excluded.

CARRIED

At 11:19 am, Cr Mate Radich left the meeting.

6.5 SWEETWATER - COMMISSIONING OF WATER SUPPLY

Agenda item 6.5 document number A4311400, pages 75 - 79 refers.

RESOLUTION 2023/26

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Ann Court

That the Te Miromiro - Assurance, Risk and Finance Committee leave the report Sweetwater - Commissioning of water supply to lie on the table to be discussed in public exclusion for protection of commercial sensitivity.

CARRIED

6.6 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 APRIL - 30 JUNE 2023

Agenda item 6.6 document number A4311099, pages 80 - 84 refers.

RESOLUTION 2023/27

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 April - 30 June 2023

CARRIED

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2023/28**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Far North Holdings Ltd Risk Register and Risk Report, May 2023	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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	prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	
7.3 - FNDC Current Legal Action Potential Liability Claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.5 Sweetwater – Commissioning of Water Supply	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

RESOLUTION 2023/22

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

That Te Miromiro – Assurance, Risk and Finance Committee confirms the decisions contained in the part of the meeting held with public excluded be restated in public meeting as follows:

- **Item 7.1 Confirmation of Previous Minutes**
 - o Report received
- **Item 6.5 Sweetwater – Commissioning of Water Supply:**
 - o Report received, and committee has requested CEO to investigate and bring a report and recommendation to 24 August Council meeting as a matter of urgency
- **Item 7.2 Far North Holdings LTD Risk Register and Risk Report**
 - o Report received
- **Item 7.3 FNDC Current Legal Action Potential Liability Claims**
 - o Report received

CARRIED

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kōwhai - Deputy Mayor Kelly Stratford closed with a karakia.

9 MEETING CLOSE

The meeting closed at 1:07 pm.

The minutes of this meeting will be confirmed at the Te Miromiro - Assurance, Risk and Finance Committee Meeting held on 31 October 2023.

.....
CHAIRPERSON

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 MAYOR AND COUNCILLOR'S REPORTS

File Number: A4329470

Author: Marlema Baker, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services (Acting)

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

This report is a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Council:

note the report from Cr John Vujcich dated 4.08.23 which was omitted from the 3 August 2023 Council agenda.

note the reports submitted by Kahika – Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford and Councillors Ann Court, Hilda Halkyard-Harawira Babe Kapa, Tāmati Rākena and Steve McNally.

TE TĀHUHU KŌRERO / BACKGROUND

Kahika-Mayor Tepania has reintroduced Council members reports as a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives. Members reports are compulsory for Councillors.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Members reports are attached for information.




REASON FOR THE RECOMMENDATION

To formally receive the Mayor and Councillor reports.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

1. Councillor John Vujcich - 4.08.2023 - A4338764  
2. Kahika/Mayor Moko Tepania - August 2023 - A4338641  
3. Kowhai/Deputy Mayor Kelly Stratford - August 2023 - A4338642  
4. Councillor Ann Court- August 2023 - A4338759  
5. Councillor Hilda Halkyard-Harawira - August 2023 - A4338760  
6. Councillor Babe Kapa - August 2023 - A4340997  
7. Councillor Steve McNally - August 2023 - A4338763  
8. Councillor Tamati Rakena - August 2023 - A4340999  

Name: John Vujcich

Far North Councillor

Date: 4/08/2023

Meetings Attended

Date	Meeting Topic	Comment
4/8/23	Infrastructure Acceleration Fund Oversight Committee	
3/8/23	Mayor and Councillor Catchup Council Meeting	
2/8/23	Meeting at Kauri Dam Kaitaia (Apologies Kaikohe Community Board)	
30/7/23	Fly CHCH-AKL Drive AKL-Kaikohe	
28/7/23	LGNZ Conference Day 2 From 9:00 am through to 9:30 pm	
27/7/23	LGNZ Conference Day 1 From 7am through to 7pm	
26/7/23	LGNZ Registration Smart City tour show casing IoT and real time data collection and LGNZ AGM	
25/7/23	Travel to CHCH for LGNZ Conference	
20/7/23	Joint Regional Economic Development Committee WR	
19/7/23	Solid Waste Procurement of Management and Minimisation Workshop	
18/7/23	LGNZ Zone One Meeting online Northland Forward Together Strategy Planning - Online	
17/7/23	Comms & Engagement Portfolio Meeting	

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
LGNZ Conference	<p>The LGNZ conference focused on the theme of SuperLocal. The LGNZ CE Susan Freeman-Greene gave a great address on this theme, more than living up to her address forward where it states, "Susan leads LGNZ in pursuit of the most active and inclusive local democracy in the world". "She believes that when local government is strong our communities thrive, and so does Aotearoa New Zealand". She emphasized that Localism should be front and centre in all you do and I cannot agree more. Her session and meeting such committed people like her who have a good understanding of the worth and importance of local democracy gave me hope that local government could still have a future in New Zealand.</p>  <p>Susan Freeman-Green showing local government share of total taxes</p>  <p>The day before, Linda Meade emphasised, in the light of recent events, that local government is more important than ever. She gave examples of Greater Manchester and the work done by Sir Howard Bernstein with the positive impact that can be made at the local level. One notable initiative by Sir Howard was the Manchester City Deal known as the Greater Manchester Devolution Deal. Another successful example of localism at work.</p> <p>Another inspiring speaker was Sophie Howe who spoke on the changes made in Wales that delivered social, economic, environmental and cultural well-being for current and future generations, place-based approach that saw a partnership between local and central government and local communities. The approach prioritised Well-being over GDP, and in doing so delivered far better results. A take home quote from her is "Recognising we can only achieve long term goals by working together", and another one: "Everything is connected to everything".</p> <p>Again, the importance of local government, and of involving local people in identifying the outcomes and direction were clearly evident in the successes shown from what was achieved in Wales.</p> 



Pūrongo ā-Mema | Member Report

Mayor Moko Tepania

Date: 04/08/2023

Rā Date	Kaupapa Hui Meeting Topic
17/07/2023	Mayor & Community Board Chairs Catchup via Teams Kaitiāia Airport Update via Teams Weekly Catchup with CEO via Teams Constituent Meeting on Housing & Infrastructure, Kaikohe CE Recruitment Update via Teams
18/07/2023	Local Government New Zealand (LGNZ) Zone 1 Meeting, Mangawhai Northland Forward Together Strategic Planning Workshop, Mangawhai <ul style="list-style-type: none"> Waste to Energy Workshop Northland Transportation Alliance Roding Update
19/07/2023	Mayor's Taskforce for Jobs Update via Teams Solid Waste Procurement of Management & Minimisation Workshop, Kaikohe LGNZ Conference Panel Prebrief via Teams
20/07/2023	Meeting with Far North Business & Agency Leaders via Teams Mayor & Councillor Catchup via Teams Te Ao Māori – Mechanisms for Engagement Workshop, Kaikohe Office of the Mayor Catchup, Kaikohe Executive Assistant Recruitment Meeting via Teams
21/07/2023	LGNZ National Council Meeting via Teams Te Oneroa-a-Tōhē Beach Board Hui, Kaitiāia
23/07/2023	NZ Rugby All Blacks Bench Gifting Blessing, Kaikohe
24/07/2023	Breakfast Interview, Auckland Citizenship Ceremony, Kaikohe
25/07/2023	Elected Member Professional Development Meeting, Kaikohe Filming for Chorus, Kaikohe District Plan & Developments Update via Teams Council Agenda Preview via Teams
26-28/07/23	LGNZ Super Local Conference, Christchurch <ul style="list-style-type: none"> Te Maruata Hui Young Elected Members Hui Annual General Meeting All remits submitted to AGM passed Mayor Sam Broughton of Selwyn District elected as new President Mayor Campbell Barry of Hutt City elected as new Vice President Mayors Taskforce for Jobs AGM LGNZ Super Local Awards Dinner
31/07/2023	Weekly Catchup with CEO via Teams Meeting with Ministry of Housing & Urban Development via Teams <ul style="list-style-type: none"> Far North to receive temporary housing package for marae CE Recruitment Update via Teams Te Kuaka – Te Ao Māori Committee Agenda Preview, Kaikohe

1 Whārangī | Page



Pūrongo ā-Mema | Member Report

01/08/2023	Visit from Consul General of China for Auckland, Ōpononi <ul style="list-style-type: none"> Invitation from Te Rūnanga ā-Iwi o Ngāpuhi to cohost the visit from the Chinese Consulate rather than hosting separate visits. Discussion on sister-city relationship with Liaoning Province and an invitation to visit.
02/08/2023	Mayor's Taskforce for Jobs Update via Teams Meeting with Acting District Commander for Northland Police, Kaikohe LGNZ Organisation Meeting via Teams <ul style="list-style-type: none"> Far North to host the annual Young Elected Members Hui 6-9 December
03/08/2023	Mayor & Councillor Catchup, Kaikohe Council Meeting, Kaikohe



Member Report

Name: Kōwhai – Deputy Mayor Kelly Stratford

Ward: Bay of Islands - Whangaroa

Date: August 2023

Meetings or Event Attended

Date	Meeting Topic	Comment
12 July 2023	Puanga Night Ride	Hosted by Twin Coast Cycle Trail at the Pioneer Village. About 60 cyclists, many that hadn't been on the west end of the trail
14 July 2023	Te Tau Hou Māori Puanga Matariki Celebrations	Absolutely amazing showcase of Matariki in the Bay of Islands.
17 July 2023	Kaitia Airport	Relationships and lease.
	CE, Kahika, Kowhai catchup	
	Affordable Housing	Regarding challenges in infrastructure enablement of housing and looking at it in a new way.
18 July 2023	LGNZ Zone One meeting	Meeting of the Zone 1 local government region (Whangarei, Northland Regional Council and the Far North)
	Northland Forward Together	Hosted by Kaipara District Council we had a presentation on the Waste to Energy proposal from specialists in the field. They talked about the different types of technology, and improvements in the tech. Also, what other countries are doing with their waste. It is waste to energy or keep feeding the methane growth with our waste going to landfill. This was followed by a session from Northland Transport Alliance and then the CE review of NTA. Which recommends each council do their own review.
19 July 2023	Waipuna a Rangi	Otiria Marae hosted. And we were introduced to Wai Tamaki ki te Hiku formerly known as Entity A. Speakers noted that councils did not want to change, and have not done a great job at implementation of and management of wastewater or drinking water. Wai Tamaki ki te Hiku will be responsible for 39 water treatment plants, 49 wastewater treatment plants, 11,000km of water supply pipes, 10,000km wastewater piped and 8,500 stormwater pipes, 47km of open channels. As per Te Mana o Te Wai, the goal is health and wellbeing of the waterways, then people, then everything else and economic use.
20 July 2023	Business Call	



Member Report

	Mayor and Councillors catchup	
	Paihia Water Treatment Plant	Following on from business case project management presenting to hapū on possible sites.
	EA recruitment discussion	
	Housing Hokianga	Looking to resolve housing crisis affecting up to 177 people but needs substantial support or investment in partnership from council.
21 July 2023	Cyclone Gabrielle	Now moved to monthly.
	Nauti Penguin Licensing Hearing	My last hearing as a commissioner for the Far North DLC. Stepped back, to enable me to have more time for the role of Deputy Mayor.
24 July 2023	EA, Kahika and Kōwhai hui	
	Citizenship Ceremony	
25 July 2023	MSD Regional Commissioner	Te Hiku Alcohol Accord, Local Alcohol Policy development with the change in legislation imminent; Vaping, Housing issues and Cyclone Gabrielle recovery and resilience planning. Looking for council leadership with smoke and vape free parks, footpaths and council spaces.
	Council Agenda preview	
26 July 2023	Kawakawa Police Advisory Group	<p>Tagging mostly resolved and driving behaviours such as burnouts still ongoing. Two new recruits in the Mid North area. We got four to Northland. Re-Sport an initiative where donated sports gear can be rehomed. Launched in May, the Blues donated boots, there have also been donated balls, ripper rugby tags, tennis rackets. Head to the website for more information. You can even organise a pataka day, where you host a day where everyone brings their gear to be repurposed.</p> <p>Recruitment drive for Fire Volunteers will happen at the Kawakawa Night Market. Looking to expand the Fire Station, by going up and enabling the space for their local emergency operation centre to respond from and store a Unimog. 2030 is the Kawakawa Fire Brigade 100-year celebration. The speed limit in place at Otiria Road is not being adhered to. Police observe that there perhaps isn't enough speed signage. Looking at education campaign then enforcement. 18th October. The speed trailer has indicated 71% non-compliance.</p> <p>150-year celebration of Kawakawa Primary is on September 8th – 10th September.</p> <p>Police resignations due to number of fatalities on roads or due to harm and feeling like they are working for undertakers.</p>



Member Report

	Site visit to a slip in Te Haumi	Road and land slip and its impact on pipes, power, homes and what the way forward is. Involves supporting development of a response plan in case they are cut off and works to mitigate the humps within the next two weeks. Long term solution will need to be addressed through the roading team, may involve a massive retaining wall.
27 July 2023	Business Call	Seeking volunteers to drive the community response in emergency for Kaitaia and Kerikeri.
	Water reform in the Far North	Welcomed contractors/suppliers into chambers to meet Jon Lamonte from Wai Tāmaki ki te Hiku. Where he outlined the opportunities, the benefits to our people, debunked the disinformation around 3 waters reform – and Affordable Waters.
31 July 2023	CE, Kahika, Kōwhai catchup	
	Ministry of Housing and Urban Development catchup	Portable homes in response to Cyclone Gabrielle, how we can enable.
	Mayflower Takeaways	Met in Whangarei to assist. Relocating due to storm damage and needs to know what council compliance it is going to take to get this new location approved. They have done all their food control certificates and owned and operated Mayflower for 5 years before a slip that went untended by their landlord had them in a position where they had to close.
	Rangitoto Reserve	Sought out enlightenment on this issue from staff, and look forward to the report being either on Te Kuaka or next council agenda.
1 Aug 2023	Chinese Consulate General visit	Discussed the interest in promoting commerce trade and sharing of culture and educational opportunities with our sister city Liaoning Province.
	Kāinga Ora	Have been working with GemScott to come up with something that addresses concerns around parking, open spaces.
2 Aug 2023	Kauri Dam	Meeting with mana whenua on their long-standing frustrations with council constantly pushing out this work to decommission the Kauri Dam.
3 Aug 2023	Mayor and Councillors catchup	Issues that are causing stress and elected members wanting to see resolved.
	Council hui	



Member Report

	Planning engagement	Kohukohu Hall hui coming up. Hall restoration project & Heritage New Zealand requirements. Tender process and potential timeline. Funding via Council vs Lotteries Commission.
4 Aug 2023	Housing Portfolio	Building Consenting, IAF/Capital Projects information sharing sit down.
	Joint Climate Change Adaptation Committee	ETS not included in terms of reference for this Committee, but FNDC have an audit of council plantation forests underway and a report coming to council in October on potential use of other council land for insetting and offsetting using the ETS. Our tangata whenua rep was not present for hui. FNDC have an ambitious plan on adaptive planning engagement with a particular community, a large scale multi issue plan due end of September. What will come out of that, is who are our most vulnerable communities. Due in January. Going to use adaptive planning to address some of the smaller issues. Four communities in January. External and internal adaptation program. Partnering with Far North Waters – looking at a flood gate just out of Paihia. Adaptive planning requires substantial resources from councils.

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Stormwater issue	Marinne Place, Tokerau Beach: Mix of private and DOC ownership, <i>still waiting on</i> proposed design for remedy to discuss with the landowners, and <i>confirmation of</i> the funds to complete.
Stormwater issue	Neumann Street, Kawakawa timeline for remedy confirmed. Moerewa Stormwater project – <i>need an update from project manager to elected members.</i>
Mayflower Takeaways	This business was in the Ford Building in main street Kawakawa which has been impacted by a massive slip behind. Landlord appears to once again be evading doing the remedial work, and Mayflower are keen to get up and running again. They are considering another location in Kawakawa. And as was offered by staff last year, working with the business on due diligence on a new location (Fire, Code of Compliance and Food Control Plan). In lieu of a lease, a site visit to advise is not able to occur. - <i>Monitoring and enforcement need to manage that slip work before the entire building becomes a health & safety risk.</i>
Puketiti	Still waiting on Heritage status of the site.



Member Report

Waiau Collective	Concerns over a consent granted. And earthworks having started. When there should be kaitiaki alongside to supervise. It is not right to rely on the landowner to report. From experience, many koiwi go unreported during earthworks.
Cycle trail at Beaufort Street	Some signs and fencing appear to be going up. Landowner has been interrupting cyclists. People are concerned about behaviour. The trust is aware and managing.
Matauri Bay	Rating of whenua Māori – hui being arranged.
Hihitahi Rise	Landslip affecting our infrastructure. Road, Pipes, and power have been impacted as the earth continues to drop. Going to take a huge retaining wall to secure everything. Including our water storage tank. Request from one landowner to be included as a category 2 property, as can't ever build on their site.
Waitangi Occupation	The council reserve which is being occupied, now has a number of make shift buildings on it. Council has been through the process of proving it is council reserve, court order for the eviction, and now the final stage is court order invoking the powers of police to do the eviction. This is likely to have an impact on unbudgeted expenditure, as council (ratepayers) will bear the cost of removing the dwellings and putting in secure fencing.

Portfolio Update: (Housing)

- Relocatable housing in response to those displaced in the severe weather events.
- Cr Kapa and I wishing to host a Housing Symposium.

Matters for Discussion

This section should be completed for matters which the elected member wishes to raise with wider Council, Community Boards and/or in relation to delivery.

Rates increases – we need to listen to ratepayers about what they don't want to pay for. And incorporate this in to the new long term plan.



Member Report

Name: Councillor Ann Court

Date: August 2023

Northland Road Safety Meeting

Quarterly meetings so nothing to report this month.

Road Safety

Waka Kotahi has advised the following new variable speed limits will come into effect 31 July 2023:

- Mahimaru marae will have a 60km/h variable speed limit area to ensure the safe entry and exit of vehicles into the marae. At all other times, the speed limit will be 80km/h.
- Kareponia marae will have a 60km/h variable speed limit area around the marae to allow safe entry and exit of vehicles into the marae and a 30km/h variable speed limit area between Kareponia marae and the urupā to keep whanau safe as they walk along the state highway during tangi. At all other times, the speed limit will be 80km/h.

The variable speed limit uses electronic signs to lower the speed limit for a short period when vehicles are detected at the marae accessway or between Kareponia marae and the urupā when activated by Kareponia marae.

OIA requests have confirmed that drink driving deaths more than doubled over the last decade increasing from 53 in 2013 to 111 in 2022. At the same time fewer alcohol checkpoints have been conducted in Northland. Northland Police have risen to the challenge and recently you may have observed an increased Police presence on the network undertaking random alcohol screening. 😊

Disability Action Group

No meeting this period.

Te Puawaitanga

No meetings. The site is unworkable to due ground saturation – we can do little until the weather improves. We need to resolve the Governance structure for when the site is operational.

Liquor Licensing

Year to date 330 applications have been received. 51 decisions were written in July.



Member Report

Commissioner Clearwater spent a few days in Northland and delivered bespoke training to the pool members and staff 27 and 28 July.

Hearings

Nautipenguin Limited reconvened 21 July. By written decision released 26 July the renewal was granted the variation was declined.

Regional Land Transport Committee

The Regional Land Transport Committee met Tuesday 1 August. I circulated the agenda to Councillors by email Saturday 29 July with my usual cover note to save you having to read the whole thing.

The GPS has still not been released. The delay is becoming untenable in regard to our ability to plan for our next three-year work programme. There is a report on this in the agenda.

Excellent report from the road safety team with a focus on speed reductions. Note KDC has sought a legal review on the requirement to receive/adopt or not. It will be interesting to see exactly what we sought and what the legal opinion offered. My understanding is that whilst we are legally required to produce a speed management plan the only compulsory is the definition of category 1 and 2 schools and the introduction of permanent or variable speed limits. Happy to stand corrected as this is still in my research pile on my desk.

The workshop agenda for this month was procurement.

New Zealand Automobile Association

The AA research Foundation research on the safety impact of new roads has found on average there is a 37% reduction in deaths and serious injuries in locations where new roads or bypasses were built. Many of the key regional connections are not up to the standard they should be.

NZAA Election Calls: These are what the membership has voted on as our strategic focus points....

1. Increase road maintenance by at least \$1.2 billion over the next three years – focussed on foundation and resurfacing work. This is needed to catch up on work that should have been done in previous years. It could enable, for example, an extra 1,600 lane km of foundation work and 7,500 lane km of resurfacing. The AA believes road maintenance should get the first call on Fuel Excise Duty (FED) & Road User Charge (RUC) revenue to ensure road users get the quality road they have paid for.
2. Improving the resilience of our road network needs to become an urgent ongoing priority. This means having a clear and fully funded plan for improving the resilience of major roads most at risk or where the consequences of a road being impassable are most significant. It also means carefully considering

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Member Report

opportunities to improve resilience when planning road construction, renewals and maintenance work.

3. Saliva-based roadside drug testing devices need to be introduced as soon as possible by Police and alcohol testing numbers need to return to their previous high levels. Authorities need to monitor and follow up those who do not install an interlock so that all drivers sentenced to them actually end up with a device in their vehicle.
4. Reducing cell phone use by drivers needs to be made an urgent road safety priority by the authorities. A coordinated plan and package of actions is required to change people's behaviour – combining better detection and enforcement, effective penalties, awareness campaigns and technology solutions.
5. We need a pipeline of new builds to replace our least safe roads, and we need to complement this with decarbonising the cars that drive on them. The AA wants to see clear, fully funded plans for upgrading regional roads. This should include a combination of building new roads and bypasses; upgrading entire road corridors to a quality that fits the use and purpose of the road; and smaller safety retrofits where appropriate.
6. To boost transport funding, the AA wants GST paid on fuel tax and road user charges to be added into the National Land Transport Fund to be spent on maintaining safe, high-quality roads. Doing this is fair and would increase transport funding by 15% at no extra cost to motorists.
7. The AA wants to see a clear, long-term strategy, with time-bound targets, showing how the money paid by Kiwis in transport-related ETS charges is actually reducing transport emissions in line with the Government's climate change commitments.

Did You Know

Did you know the transport sector has been paying into the New Zealand 'Emissions Trading Scheme' (ETS) since 2010 and currently pays about \$1 billion annually in ETS charges.

Did you know that white typeface on a green sign is the perfect contrast for night driving visibility. Standardized in 1954 as a universally accepted colour scheme, this colour combination actually makes the letters appear larger and easier to read. Remember that come next election.... 😊



Councillor Report hhh 3.8.23

Name: H Halkyard- Harawira 3.8.23 Ward: Te Hiku Māori

<p>Take Kaunihera Local Government Act provided four Māori ward councillors in Far North.</p> <ul style="list-style-type: none"> • #Role 1 to strengthen the rangatiratanga and influence of Iwi and hapu in local government and the management of taiao. • #Role 2 to achieve shared outcomes for Iwi / hapu and community - eg new housing, 3 Waters resilience funding subsidies, joint working business relationships • #Role 3 to participate and advocate for law reforms that disadvantage Māori - keep abreast of Waitangi Tribunal recommendations and legal implications • #Role 4 to engage with Māori voters re preferred Māori ward takiwā by Matariki 2024 (Māori Wards Discussion paper 17.11.22) • #Role 5 Te oranga o te tangata me te taiao General wellbeing of people and the environment 		
17 July	# 1,2 Kaitaia Airport update	FNDC working group updates on Kaitaia airport
	# 5 2pm	Staff recruitment selection process.
18 July	# 1,2,3 9-12 Potahi Marae , Te Kao with Jon Lamont & Iwi leaders Tukuroirangi Morgan, Haami Piripi, Mariameno Kapa Kingi, Pita Tipene, Mook Hohneck, Tame Te Rangi, Katie Murray, Te Reinga Patuwairua.	<ul style="list-style-type: none"> • Waipunarangi- Entity A workshop 10 water services entities nationally. • Entity A -Auckland, Whangarei, Kaipara and Far North. 3rd reading in parliament before elections. • Nicky Conrad shared powerpoint how tupuna used forestry to stop the encroachment of sand dunes across peninsula. Taiao initiatives to fence and plant native trees to clean Lake Wahakari • Purifier -30 year difficulties in piping clean drinking water from lake. • Water tanks available, but cost of roofing, pipes, plumbers and roofers are a cost not factored in.
19 July	# 5 NZTA Speed Restrictions Schools & Marae announcement	Kura : Ahipara, Broadwood, Panguru, Pukepoto, Tūtūtarakihi. Marae: Te Rarawa, Te Uri o Hina Pukepoto.
20 July	# 5 9.30 Mayors catch up. (ETS- Emissions Trading Scheme) ** 7.00 am Parakuihi.Huritau 17 o Maioha Maiki Harawira Hack. Rā kaha ki te ua.	<ul style="list-style-type: none"> • Pene Tau online from Europe at United Nations Indigenous Hui representing Te Aupouri- new policy undermines Māori forestry ETS and interferes with Iwi settlement rights & loss of 50% forestry revenue. • Roding updates. • Footpath disrepair problematic for wheelchair access and small motor vehicles. • Sweetwater Bore- not functional.
21 July	# 1,2,5 Te Oneroa a Tohe Board Haami Piripi, Graeme Neho, Waitai Petera, Moko Tepania, HHH. Abe Witana, FNDC & NRC staff,Tui Qauqau Patau Tepania. Online Joe Carr, Wallace Rivers, Peter Lucas Jones.	<ul style="list-style-type: none"> • R Murray -feedback re draft speed signage • New Iwi chairperson to be confirmed at next hui . • Update on Hui wānanga - with multi stakeholders Sept 26-28 re Toheroa Strategic Plan 2022. • To have a workshop on eradicating caulerpā September • Photos in Te Ahu to update portal website
22 July	# 2,5 Huritau 30 o Te Rangi Aniwanawa:	<ul style="list-style-type: none"> • Nga raukura 1993-2003; 2004-2013, 2014-2023 • Ngahau a Te Wharekura • Nga tohu mō ngā kaimahi roa rawa

		<ul style="list-style-type: none"> • Ngā Hemana o mua: Hone Harawira, Richard Murray, Judge Laverne King, Trudy Brown.
24 July	# 5 Moko Foundation PLD Science teachers & tauira	<ul style="list-style-type: none"> • Lack of research into long tail of Covid, • treatment of morbidly obese children.
27 July	# 5 Hui Mate	Te nehu a Moeawa Hall ki Whakapara
28 July	# 1 Hui with voluntary intern, Taipā	Y 13 tauira Te Rangi Aniwaniwa- aims to become a policy analyst and lawyer. Would like to attend some Council hui as an intern.
30 July	# 5 Staff	Recruitment and selection process
1 Aug	# 2, 5 Opening of Te Whare Oranga, 60 North Rd, Kaitaia Aupouri Ngāti Kahu Te Rarawa Trust established in 1985 for work training purposes, before the recognition of Ngai Takoto and Ngāti Kuri as Iwi. Kaiwaiata Hui E, Taiki E Te Rangi Aniwaniwa	Health clinic set up by ANT Trust to address 3000 people <u>not</u> registered with a doctor in Muriwhenua. Staffed by nurses and virtual doctor Dr Lance O Sullivan. Available for <u>unregistered</u> patients. Event attended by hauora providers: Te Whakawhiti Ora Pai Te Kao, Te Hiku & Ngāpuhi Hauora, Ngāti Haua ki Tainui Hauora, National Hauora Māori, Drs Jensen, Pirini, & Kaitaia Hospital.
2 Aug	# 1, 5 Kauri Dam, Ngākahu/ Ngākohu Ahuwhenua Trust D Mahoney, Mrs R & Mr Mann, A Baker, T Morunga.	Trust met with Acting CEO Guy Holder, John Duder, Ben, Peter Weissing NRC, Councillors: Radich, Vujcich, McNally, Stratford & Halkyard-Harawira Trust want 👍 1) action plan & timeline 2) to use their preferred local contractors 👍
3 Aug	# 1, 5 9am Mayor's Catch Up	Councillors issues & followup
	# 1, 2 5 10 am Hui Kaunihera	<ul style="list-style-type: none"> • BOI Watchdog to open up spaces for dogs. • Reuben Taipari Porter - re Moringai.
4 Aug	# 5 Taiki E , Te Rangi Aniwaniwa	Kaitiakitanga o Te Taiao.
Ngā Take e5 Pūmau ki a au - My Top 5 Projects		
Whaingā 1, 2023 *****	#1 & 5 Kaitaia Airport- Te Rangi Aniwaniwa- lease renewal Ngai Takoto Iwi and Hapu mana whenua of Ngāti Kahu(Patu Koraha, Ngai Tohianga, Te Paatu in negotiation to purchase back since Oct 2022. Land taken from Erstich whānau under Public Works Act during WW2. All support the airport as a commuter and emergency service.	Action by 30 Aug, 2023 <ol style="list-style-type: none"> 1) LINZ- to sell land back to joint Iwi/ hapu. Await progress by LINZ 2) Iwi / hapu to enter into a long term lease with FNDC and others. <ol style="list-style-type: none"> a) Await outcome on item 1. b) FNDC to enter a lease with landowner c) challenge has been made to the involvement of hapu and Iwi above arrangement. 3) Iwi/ hapu / airport long term management committee formed for airport certification, runway and buildings upgrade. Iwi-hapu in discussion but await outcome on items 1 & 2
	#5 Kaitaia Airport Operation - FNDC has an extension to operate airport until Dec 30	<ol style="list-style-type: none"> 1) Runway crosswind repairs and certification to be completed. Extra length could enable international flights?



Councillor Report hhh 3.8.23

		2) Kaitia Community Airport registered interest in running the airport and would like an open process. Await outcomes on 1-3 3) Air Barrier kept updated on discussions by staff 4) Local media want regular updates on progress
Whaingā 2 ****	# 1, 5 Ngākahu , Ngākohu Ahuwhenua Trust	Decommission of Kauri Dam by Matariki 2024 (see portfolios). Timeline plan in place.
Whaingā 3 ****	#1 Moringai - Ahipara • Followup legal challenge from Tamaki Legal Dec 2022 RESOLVED	• Hapu allege FNDC failed to represent their interests in 2008 Environment Court when a developer sought one of two reserves be converted to general title. • Pohutukawa protected in Ahipara Takiwā Plan but not in FNDC Notable Trees;
Whaingā 3 new ****	#1, 2, 3, & 5 Wai Tiko Stop dumping of sewage in all harbours of Tai Tokerau by Dec 2023.	Hapu / Community Management plans for land based solutions- needs to be an agreed standard across all 16 wastewater plants, similar to that developed in Kaikohe and Taipā. MOANA RESTORATION.
Whaingā 4 ****	#1,2,3,5 Rangitoto Pā at entrance to Mangonui Harbour classified as a Recreation reserve. Ngati Ruaiti mana whenua	Rangitoto Pā - mana whenua and neighbours request: a) Reserve Management plan in order to gain funding to protect the pā site and eradicate fast growing weeds/trees - tobacco weed, moth plant and gorse. b) Change status of land from recreation reserve to historic reserve- due to archaeological pā site.
Whaingā 5 ****	#5 Procurement of local contractors for roading repairs & tree risks Like to see a service to assist kaumātua kuia	30,000 potholes. Clearing drainage, culverts, fixing potholes in unsealed roads- could better be dealt with by locals. Roundabouts needed at Awanui, 3 in Kaikohe main street.

1	#1 Ngākahu/ Ngākohu Ahuwhenua Trustees frustrated with delays to dis-establish the Kauri Dam which no longer supplies water to Kaitia township • Resolutions passed 28.6.2018 to exit Kauri Dam and lower dam 2022/12	Ngākahu/ Ngākohu Steering Councillors group set up in years past: . • Followup from 8.3.23 site visit & workshop- algae bloom and asbestos pipes risk for clean drink water • Resolve issues that impact on working relationship • Recent flooding has eroded the bank of the Tarawhaturoa River and washed away fencing. • Lower dam again as per 2022/12 motion • A plan and timeline in place to decommission Kauri Dam • Trust wants to work with preferred local contractors and engineers • Awaiting outcome of Māori Land Court

2	<p>#1,2,3,5 Reforms Portfolio Wastewater Reforms</p> <ul style="list-style-type: none"> To stop all 16 sewage dumping in Tai Tokerau waters. Moana Restoration 	<p>NRC Rawene Hearings Oct 12</p> <ul style="list-style-type: none"> Council urged by communities to update technology to manage land disposal systems Effective hapu lwi plans in place: Hokianga Te Mauri o Te Wai, Ahipara Takiwā, Taipā, Ngāpuhi, Source external funding to reduce ratepayer costs like Better Off funding - 2026 completion eg <ul style="list-style-type: none"> Taipā Waste Water Transformation Otiria, Moerewa flood mitigation Russel Landfill Kaeo Flood Hazard & Planning Mitigation Te Kahu o Taonui- Taiao portal NRC Rawene Hearings Oct 12 Waipunarangi- Entity A updates pre and post elections
3	<p>#1& 2 Te Kuaka</p> <ul style="list-style-type: none"> FNDC and Te Kahu o Taonui strategic relationships with iwi, hapu and Māori 	<p>Have set standing orders and Terms of Reference for Te Kuaka Komiti.</p> <ul style="list-style-type: none"> To update Te Mana Whakahono a Rohe 256 Hapu in Far North Accept Hapu Management Plans Huri haere ki nga hui a marae Seek kaimahi to work on strategic relationships with lwi and Hapu in Te Raki.
4	<p>Assurance & Risk Committee-group to analyse and manage risks to Council</p>	<p>Councilors & staff-</p> <ul style="list-style-type: none"> Workshops before council meetings strategic planning workshops ongoing Annual Plan- set June 29
5	<p>#1&5 Te Oneroa a Tohe Board Sept 28-30 Moana Restoration hui</p>	<p>Next hui 21 July . To confirm the following:</p> <ul style="list-style-type: none"> visual signage to slow speed to 30km in beach exits at Te Neke and Waipapakauri . Other Te Oneroa a Tohe exits closed by hapu and lwi due to trashing of beach and disrespect by some public users. Confirmation of Chairperson Caulerpā, shellfish regeneration, spat harvesting ?

Kaupapa	Kōrero Take Hāpori <i>This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.</i>
Kua wheturangitia <i>Nā koutou i tangi, nā mātou i tangi</i>	Moeawa Hall, te mareikura o Rau Puriri, Whakapara, Ngāti Hau, moe rā ki waenganui o mātua tupuna. (Aroha mai mehemea kua wareware ētahi ingoa)
#1,2,5 Roothing seal	Roothing seal for Kohanga Reo & Marae 11 Kohanga, 58 Marae. FNDC adopt a 5 year plan to seal roading11 Kohanga by 2025, 58 Marae 2028.
#3 Wai 45 Claim	Unresolved Ngāti Kahu land claims in Muriwhenua. Claimants – email briefs of evidence sent to me.
#3 Wai 1718 Claim	Urgent Claim for an independent parallel education pathway for Kaupapa Māori education- from Kohanga to Wānanga. He kereme ohotata kia tū he ara matauranga motuhake mō ngā Kohanga Reo, Kura Kaupapa Māori, Kura a lwi, me ngā Wānanga Māori.



Councillor Report hhh 3.8.23

#2 Housing on Māori Land	Housing delays-Infrastructure & resource consent process slow • HUD, Te Pauahi, TPK, many funding pools- how to work together to get maximum outcomes for Tai Tokerau whānau needing housing •
#5 Housing on General land 480 registered in Far North for housing Min for Housing & UrbanDevelopment	Social Housing Community - don't want to create project slums. Spread housing to outer areas- designs need to suit Tai Tokerau whānau not urban matchbox dwellings. Capitalisation scheme of children's benefits should be reintroduced for young whānau to pay a deposit on an existing home for sale.
#1 Coastal restoration	Coastal erosion/ moana restoration concerns : Kaimaumau, Whangape, Pawarenga, Te Oneroa a Tohe, Taipa impact on dunes, pingao, dangers of sand slides. MACA claims .
#1,3,5 Opuā Reserve	Opuā Esplanade Reserve- Walls Bay under Treaty claim Ngāti Manu, Ngāti Hine & Te Kapotai. Long term litigation to stop local business using reserve land and denial of public access.
#5 Awanui RFS	<ul style="list-style-type: none"> • Roundabout at Awanui junction - now SH 1. Traffic volume increased – need a roundabout at Awanui / Mangonui/ Cape junction. • Sent RFS re slip below 202 Quarry Rd Awanui en route to airport • Sent RFS re Whangape roads
#5 He Putea	He maha nga take, he iti te putea , nō reira he pai kia whai pūtea mō ngā take maha mai waho atu o Te Kaunihera.
#5 Locals - 63% of Far North live in Rural isolation	<ul style="list-style-type: none"> • Life is tough daily. Keep rates and general costs down • Potholes, roads, Mangamuka, dust, delays, 3 xKaikohe roundabouts • People want to be part of their own resilience solutions - • Cost of renewable energies • Many grandparents are raising their mokopuna • Moana Remediation, Moana Restoration - prefer Tiko land disposal • Equity -Kids want local access to play facilities and recreation centres • Pī is dangerous - splitting whanau apart - let's not normalise it • Mental health services are stretched
#5 MĀHERE PLANS Confirm what we can achieve each year <ul style="list-style-type: none"> • Annual • 3 year • 10 year 	<ul style="list-style-type: none"> o Prioritise projects – equitable spend over 3 communities during 3 years, better outcomes for Māori (53% of population) o Staffing to achieve/support the annual and long term plan & to bring in extra subsidies, income for projects - halls & parks o Austere no frills budget - to keep rates low- cost of living & high levels of poharatanga felt throughout the district. , o Clear comms pānui - gathering & measuring good customer feedback , to help elected members make good decisions. o FNDC Resilience Planning <ul style="list-style-type: none"> • Regular maintenance Roading , 3 Waters, facilities • Work well with other agencies to achieve mutual goals • for climate resilience & risk mitigation • Infrastructure needs & strategy better turnaround • Data collection & growth projection • Trade training centres to build youth skills capacity • Access for Māori to work tenders

<p>Whakanuia</p> <p>Ngā mihi</p> <p>Thanks to Kahikā Moko Tepania & Kowhai Kelly Stratford , Acting CE Guy Holroyd , Senior Leadership Team and other councillors – for their dutiful work . He mihi atu ki ngā kaimahi me te hāpori i whakatau i a mātou ngā mema o Te Kaunihera.</p> <p>Oranga Taiao, Oranga Tangata</p> <p>– Nurturing the environment so it nurtures us</p>	<ul style="list-style-type: none"> • Hokianga Hauora Trust - 30 years anniversary • Ngāti Rangi- Tuwheratanga o Ngāwha Innovation Hub • King Charles Awards- Kevin Prime ,Frank Solomon,Qiane Matata Sipu • Kohanga Reo pay parity achieved May 2023 • Waka Kotahi - hapu working relationship Mangamuka Gorge • Ngāti Rēhia KERIKERI- first bilingual town in Tai Tokerau- • Ngāti Rēhia Alana Thomas - Māori Land Court Judge- • Mangamuka Marae 75 years anniversary- ANZAC Day 2023 • Ngāti Rāhiri, Ngāti Kawa Te Tiriti o Waitangi Marae, 100 years • Matua Bom Gillies – for Māori Battalion Flag colours Feb 2023 , • Te Rangi Aniwaniwa – 30 years anniversary Feb 3, 2023 
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New Whare Oranga Health Clinic- Mana House, Kaitaia.





Member Report

Name: Cr Kapa
Ward: Tai Tokerau Maori Ward
Date: July/Aug 2023

Meetings Attended

Date: July	Meeting Topic	Comment
Mon 17	CE Recruitment Committee:	Online meeting WIP
Wed 19	Solid Waste Procurement Workshop	<ul style="list-style-type: none"> In Chambers - Introduce collection for food scraps.
Thursday 20	>Mayor & EM Catchup >Te Ao Maori >Hokianga Housing [Te Ohu Kainga] >Cycle Trail	<ul style="list-style-type: none"> In Chambers, maintenance around Kaikohe e.g. pathways not mowed, drains blocked. In Chambers, working alongside Te Hono & Te Huinga teams. In Chambers, building & site planning. Consent issues & cost. GO Tech costs too high for whanau. Offsite, collecting info on trail.
Tuesday 25	Cycle Trail	<ul style="list-style-type: none"> Online, update from NTA regards ecological mapping of trail between Akeake and Tunnel BOI.
Friday 28	Meet with CE & Chair of TRAION	<ul style="list-style-type: none"> Online, regards to Civic Centre Khe
Mon 31	>Catchup with Shane Watt prior to CB Khe hui. >Recruitment CE	<ul style="list-style-type: none"> EM Lounge, prep for CB hui. EM Lounge, Update toward short list.
Wed 02	>Khe-Hokianga CB Hui	<ul style="list-style-type: none"> In Chambers
Thurs 03	>Mayor-EM Catchup >Council Monthly hui	<ul style="list-style-type: none"> EM Lounge In Chambers
Fri 04	Building Consent Info Share	<ul style="list-style-type: none"> JBC Tari

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Kaikohe Township	Blocked drains still major at west end rest area during heavy rains. Repeat.
	Parking areas for "pensioners" "mothers with babies" close to banks.
	Full sewage rates for properties not connected.



Member Report

Portfolio Update: (Name of Portfolio)

nil

Matters for Discussion

This section should be completed for matters which the elected member wishes to raise with wider Council, Community Boards and/or in relation to delivery.

Training / Conference Attendance

Nil

This section is to be completed when an elected member has attended a professional development opportunity or a conference on behalf of Council. It should outline the learnings from attending the event and value to the organisation.

Name of Event:

Date of Event:

Learnings:

Value for the organisation:



Member Report

Name: Councillor Steve McNally
Ward: Bay of Islands - Whangaroa
Date: August 2023

Meetings Attended

Date	Meeting Topic	Comment
18 July 2023	LGNZ Zone One meeting	Meeting of the Zone 1 local government region (Whangarei, Northland Regional Council and the Far North)
18 July 2023	Northland Forward Together	Hosted by Kaipara District Council – roading and waste to energy
19 July 2023	Solid Waste Procurement workshop Mayoral Zoom Meeting	
20 July 2023	Business Call Mayor and Councillors catchup	
29 to 31 July 2023	Away at Local Government Conference	
31 July 2023	Recruitment short-listing update	
1 Aug 2023	Regional Transport Committee Workshop and Meeting	
2 Aug 2023	Kauri Dam onsite meeting with landowners Karikari Ratepayers meeting at Whatawhiwhi	Met with trustees to discuss long-standing frustrations with council and contractor staff pushing out work to decommission the Kauri Dam. Regarding rating anomalies
3 Aug 2023	Mayor and Councillors catchup Full Council meeting	
3 Aug 2023	Discussion with two ratepayers re roading and new sports ground drainage problems	Informal meeting
4 Aug 2023	Housing Portfolio	Building Consenting, IAF/Capital Projects information sharing sit down:



Member Report

6 Aug 2023	Dealing with road conditions complaint	Wiroa Road single land bridge Pukepoto Road Korona Rd
7 Aug 2023	Multiple emails and phone calls dealing with ratepayer concerns	
8 Aug 2023	Executive review committee and Te Kuaka. Meetings. Arranging for dog traps to go to Bay Bush Action.	
9 Aug 2023	Far Nth Holdings Board vacancy meeting. Finance meeting Long term plan workshop	
10 Aug 2023	Community Board workshop	Kaikohe
11 Aug 2023	Matauri Bay meeting	Regarding Matauri sewage scheme



Member Report

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Commercial rates	Excessive increase in multiple locations
Residential rating	Huge variation and increases across the district
Rating in general	Need to review methodology and funding model, see Sandra Faulkner's commentary below
Motuti roading	Phone calls and repeated requests to NTA road staff to deal with Motuti slip
Karikari Ratepayer issues	<p>1/. Karikari sewerage operation, ratepayers complaining about some residential properties getting sewerage back washing into residential and reserve land, lower lying pump stations inundated etc. Need to know plant capacity, Resource consent discharge conditions and expiry date, pipe size and available capacity.</p> <p>2/. Pond/lake Mariane Place – no drainage to remove water which is now impacting residential properties with flooding, some properties have been flooded for some time and a footpath is unusable. This is a financial risk to the council, and without action, may require managed retreat.</p> <p>3/. Rate review of methodology in arriving at the rates, as relativity between property types and land classes appear to show wide variations in the new rate struck. A look at relativity between land use and rating categories may be necessary across the district, with initial review of the Karikari ratepayers concerns as starting point.</p>
Rangitane Maritime Development	<p>This project highlights concerns I have around cost escalation across all aspects of council business, so have been asking questions around all projects, and receiving some push back. My opinion is we need to review all spending and prioritise projects that are needed, not the nice to haves, despite the promise of government money. The additional capital cost sits with FNDC, as does the annual opex and maintenance.</p>

Portfolio Update: (Roading)

- Resolution put and passed at Regional Land Transport Committee Meeting
RTC request a truly independent high-level review of:
 - structure of Northland Road maintenance and Capex contracts,
 - procurement arrangements
 - supervision of above



Member Report

- the provision of professional services and their delivery.

The reviewer also needs to provide advice on a way forward for Northland roading that includes roles and relationships.

This work needs to be done immediately so that the development of the next road maintenance contract has full benefit of the report.

- Essentially looking at review of contracts, procurement, contractor performance, monitoring and management.
- We need a lot of budget information re roading to establish our LTP budget, which sits with NTA. They need to present this information to us.

Roading

Multiple failures across the network and slow response times – causing my phone to ring continuously

Training / Conference Attendance

Name of Event: LGNZ Conference

Date of Event: 27th to 30th July 2023

Matters for Discussion/General Commentary

Seen in a recent Federated Farmers publication, written by Sandra Faulkner

"As a former district councillor maybe I'm biased, but it puzzles me why local government issues aren't so far grabbing a higher profile in the media and out on the hustings heading into the October general election – Three Waters reform the exception. Rates bills, spiralling way past the rate of inflation in the last two decades, are a major expense for households and businesses.

The recently-tabled final report from an independent panel looking at the Future for Local Government found many councils are at "peak rates", and red-lining on debt. In short, the panel said the current funding system underpinning our 78 local authorities is unsustainable.

A big chunk of the work of the Feds regional policy team is battling with councils up and down the country over costs and regulations. At every turn we argue for fairness for rural ratepayers, in particular that councils employ user charges to a greater degree to more evenly spread the cost burden. Writing for the July FedsNews, Senior Policy Advisor Nigel Billings said the panel review had unfortunately been sidetracked into a lot of talk on wellbeings, extending the vote to 16-year-olds, greater liaison with mana whenua....all important, for sure, but side issues surely when pretty much everyone agrees the council funding model is broken.

Nevertheless, there were recommendations on council financing, including calls for new tools to raise revenue locally, more central govt money for climate change adaptation, the govt to start paying rates on Crown property, and that revenue equivalent to the GST the govt gains on rates bills (currently about NZ\$1 billion p.a.) is paid over to local authorities. They're all useful starters."

Steve's Summary

My greatest frustration is we are continually looking over our shoulder in the rearview mirror, so continue to be reactive rather than proactive.



Member Report

This means forward planning is not on the agenda.
No planning in any business or household ultimately leads to a compounding disaster!

I have stepped into the FNDC business, and can see the problems, however at the moment there is no clear path out.

A commercial business in this situation would be put into liquidation, as the reactionary spend far outweighs the ratepayer income stream on an affordability basis. The ability to put rates up is blind folly, we need to be looking at costs.

While the EM reports are informative, they are also a rear view of what meetings we have been to, so key /recurring issues are what we fail to deal with.

Yesterday's agenda dealt with resolutions well overdue, some three years old.

Roading is a shambles, and as Kelly pointed out, that sits with NTA not council major mistake here, however driven by central government which combined with 3 waters will lead to Unitary Authorities across the country.

I refer to slippage in the business, I may need to find another word that describes this better, my current alternative descriptive verbs and adjectives will cause some P.G's.

EM's need the opportunity to bring up front of mind concerns we receive from the community, I did that yesterday by referring to various items in the agenda, such as;

Anns report,

Kelly's comment and

Last months minutes to bring up the major problems I am dealing with every day and the muddle that the annual plan budget and rates strike has created.

You may recall my suggestion was to roll last years rate over for 3 months (can do under legislation) and get the AP/budget correct and the new valuation objection process and rate strike correct.

We were rushed into this by staff when there was no need, so we look like pixie nosed fools.

This will be the start of my report if I have time to expand it.

I know you are all busy, as I am with another 4 meetings today plus stockwork and looking after family and friends.

I also will get the Road meeting agenda items to you, needs to be focus on past three years budgeted spend, actual spend and most importantly condition of the assets (AMP/RAMM).

Then how the asset condition has finished up.... i.e. better or worse. We know the answer, however that will lead to what our road budget needs to focus on, get ahead on LTP planning and try to get the money from central government out of the \$500 million announced Monday to give us a head start.

RTC are also pushing this across Northland, and we need to lead, not be lead by staff.
The windscreen is bigger than the rear view mirror for a reason...

As a council group we need to reset the mindset to Proactive from Reactive.



Member Report

Name: Cr Rākena**Ward: Ngā Tai o Tokerau****Date: 14/7/23 – 11/8/23****Meetings Attended**

Date	Meeting Topic	Comment
17/7/23	Comms and Engagement Hui	Ia mara ka hui tahi a māo ko Cr Vujcich ki ngā kaimahi e pupuru ana i te mauri o ngā mahi communications. E rapu tonu ana mātou i ētahi rautaki me tētahi mahere e ngāwari ai te whakaputa i ngā pānui matua ki te iwi tūmatawhānui.
17/7/23	Recruitment Hui	Horekau āku kupu tāpiri.
19/7/23	Solid Waste Procurement of Management and Minimisation Workshop	He wānanga tēnei kia kite ai mātou (ngā Kaikaunihera) i te mahere e hāngai ana ki ngā mahi para o Te Hiku.
20/7/23	EMs catch up	This is a chance for Elected Members to sit and talk about the issues that have been "keeping us up at night". It gives us the opportunity to listen to a number of concerns and to get feedback from our Kahika to find solutions through the CEO.
20/7/23	Te Ao Maori - mechanisms for engagement	Nā te kāhui o Te Hono tēnei hui e whakarite, kia kite ai ngā Kaikaunihera i tā rātou mahere rautaki mō ngā tukanga, me ngā pūnaha kia tika ai te mahi tahi a te Kaunihera ki ngā iwi o Te Hiku.
23/7/23	NZ Rugby All Blacks Bench gifting event	A gifting of the "Bench for All" by the All Blacks as part of acknowledging the support that the whole of Aotearoa give to the world's greatest rugby team.
25/7/23	Professional development hui	This was an initial hui to talk about EM PLD.
25/7/23	LGNZ Conference	I rere atu ahau ki Ōtautahi ki te hui ā-tau mō Local Government New Zealand. E toru rā te roa o tēnei kaupapa, ka mutu he hui tēnei kia rongorongo ai ngā Kaunihera katoa o te motu ki ngā take nui o te wā, me pēhea hoki a LGNZ e tautoko i a mātou.
26/7/23	LGNZ Conference	I rere atu ahau ki Ōtautahi ki te hui ā-tau mō Local Government New Zealand. E toru rā te roa o tēnei kaupapa, ka mutu he hui tēnei kia rongorongo ai ngā Kaunihera katoa o te motu ki ngā take nui o te wā, me pēhea hoki a LGNZ e tautoko i a mātou.
27/7/23	LGNZ Conference	I rere atu ahau ki Ōtautahi ki te hui ā-tau mō Local Government New Zealand. E toru rā te roa o tēnei kaupapa, ka mutu he hui tēnei kia rongorongo ai ngā Kaunihera katoa o te motu ki ngā



Member Report

		take nui o te wā, me pēhea hoki a LGNZ e tautoko i a mātou.
28/7/23	LGNZ Conference	I rere atu ahau ki Ōtautahi ki te hui ā-tau mō Local Government New Zealand. E toru rā te roa o tēnei kaupapa, ka mutu he hui tēnei kia rongo ai ngā Kaunihera katoa o te motu ki ngā take nui o te wā, me pēhea hoki a LGNZ e tautoko i a mātou.
31/7/23	Recruitment Hui	Horekau āku kupu tāpiri.
3/8/23	EMs catch up	This is a chance for Elected Members to sit and talk about the issues that have been "keeping us up at night". It gives us the opportunity to listen to a number of concerns and to get feedback from our Kahika to find solutions through the CEO.
3/8/23	Council Hui	Council Hui.
7/8/23	Monthly catch up with Te Hono	This is a scheduled hui where Ngā Tai o Tokerau meet virtually with staff from Te Hono to talk about topics that specifically affect Māori and how Council can better work with hapū and iwi in Te Hiku.
8/8/23	Te Huia - Executive Review Committee	Horekau āku kupu tāpiri.
8/8/23	Te Kuaka – Te Ao Māori Committee Workshop	Horekau āku kupu tāpiri.
8/8/23	Te Kuaka – Te Ao Māori Committee Meeting	This was the first official hui for Te Kuaka. Congratulations to our Chair Harry Burkhardt and Deputy Chair Cr Halkyard-Harawira.
11/8/23	Hui Waiaua Native Collective Whanau Hapū	I karangatia mātou e Te Whānaunui o Waiaua ki te marae o Te Tāpui ki te whakarongo ki ā rātou nawe, e pākau ana ki tētahi take whenua.

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment

7.2 COMMUNITY BOARD MINUTES - AUGUST 2023

File Number: A4336417

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide an overview of resolutions made by Community Boards with an opportunity for Chairpersons to speak with Council about pertinent discussions held at Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Minutes from the following Community Board meetings are attached for Council information:

- 31 July 2023 – Bay of Islands-Whangaroa Community Board
- 1 August 2023 - Te Hiku Community Board
- 2 August 2023 – Kaikohe-Hokianga Community Board

TŪTOHUNGA / RECOMMENDATION

That Council note the following Community Board minutes:

- a) 31 July 2023 - Bay of Islands-Whangaroa Community Board
- b) 1 August 2023 - Te Hiku Community Board
- c) 2 August 2023 - Kaikohe-Hokianga Community Board

TĀHUHU KŌRERO / BACKGROUND

This report is to provide Council with an overview of resolutions made at Community Board meetings and for Community Board Chairpersons to raise any Community Board issues with Council.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This is intended as an information report but shows on the agenda as a standard report to place it earlier on the agenda.



From time-to-time Community Boards may make recommendations to Council. This report is not considered to be the appropriate mechanism for Council to make a decision from a Community Board recommendation. Council could however move a motion to formally request a report on a particular matter for formal consideration at a subsequent meeting. The report would then ensure that Council have sufficient information to satisfy the decision-making requirements under the Local Government Act 2002 (sections 77-79).

The minutes presented to this meeting include recommendations to Council, which staff have requested be considered by Council for the June meeting.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budget provision in considering this report.

ĀPITI HANGA / ATTACHMENTS

1. Bay of Islands-Whangaroa Community Board Minutes - 31 July 2023 - A4320789 [↓](#) 
2. Te Hiku Community Board Minutes - 1 August 2023 - A4316999 [↓](#) 
3. Kaikohe-Hokianga Community Board Minutes - 2 August 2023 - A4319768 [↓](#) 

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON MONDAY, 31 JULY 2023 AT 10:00AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Member Bruce Mills, Member Amy Slack, Member Jane Hindle, Member Tyler Bamber, Member Ann Court

STAFF PRESENT: Casey Gannon (Democracy Advisor), Kim Hammond (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Eden Ramsay (Finance and Customer Service Administration, NTA)

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Tyler Bamber opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY AND CONFLICT OF INTEREST

RESOLUTION 2023/89

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That the apology received from Member Roddy Hapati-Pihema be accepted and leave of absence granted and Ann Court declared a conflict of interest on Item 7.4 Alfresco Dining Applications.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Sam Morton spoke in regard to Item 7.5 - Paihia Village Green Arts and Crafts Guidelines 2023-2024.

Roger Dahl spoke in regard to Item 7.5 - Paihia Village Green Arts and Crafts Guidelines 2023-2024.

Morgan Horsford spoke on behalf of Maromaku Reserves Board regarding installation of a waterless toilet in the park at intersection of SH1 and Callaghan's Road.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil.

5 NGĀ KAIKŌRERO / SPEAKERS

Nil.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4296852, pages 8 - 9 refers.

RESOLUTION 2023/90

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board confirm the minutes of meeting held on 6 July 2023 are a true and correct record with amendments.

CARRIED

9.0 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2023/91

Moved: Member Belinda Ward

Seconded: Member Tyler Bamber

That the public be excluded from the following parts of the proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 Confirmation of Previous Minutes	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7.

CARRIED

RESOLUTION TO READMIT THE PUBLIC

RESOLUTION 2023/92

Moved: Member Ann Court

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board move out of Public Excluded and into Ordinary meeting.

CARRIED

Amy Slack returned to the meeting 11:07 am.

7 NGĀ PŪRONGO / REPORTS**7.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.1 document number A4296153, pages 10 - 15 refers.

RESOLUTION 2023/93

Moved: Member Amy Slack

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Jane Hindle.

CARRIED

Jane Hindle left meeting 11:13 am.

7.3 ROAD NAMING - 27 ACCESS ROAD, KERIKERI

Agenda item 7.3 document number A4301289, pages 23 - 33 refers.

RESOLUTION 2023/94

Moved: Member Lane Ayr

Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Naming Policy, name a private right-of-way (ROW), Dove Lane that is currently addressed at 27 Access Road, Kerikeri.

CARRIED

Jane Hindle returned to the meeting 11:16 am.

7.2 GROUND LEASE TO PAIHIA SEA SCOUTS - TE KEMARA AVENUE PAIHIA

Agenda item 7.2 document number A4253652, pages 16 - 22 refers.

RESOLUTION 2023/95

Moved: Member Lane Ayr

Seconded: Member Bruce Mills

That the Bay of Islands – Whangaroa Community Board recommends to Council, acting under delegation and pursuant to Section 61 Reserves Act 1977:

- a) a new ground lease be issued to Scouts Aotearoa over the Local Purpose (community activities) Reserve being approximately 238 square metres of Lot 40 DP 43842, held in New Zealand Gazette 2002 page 21 and vested in Far North District Council on deposit DP 43842 as a local purpose reserve.

The terms of the proposed lease shall be:

Term: 3 years – with dates aligning with Paihia Kindergarten Lease.

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

- \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Scouts Aotearoa.

CARRIED

7.4 ALFRESCO DINING APPLICATIONS

Agenda item 7.4 document number A4281679, pages 34 - 74 refers.

RESOLUTION 2023/96

Moved: Member Lane Ayr
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board:

- a) pursuant to the Council resolution passed on 30 June 2022, provide comment on the renewal of alfresco dining approval applications from CC's Café Cinema, Butterfish Limited, Kerikeri Lunchbox, Sharp Café, Avo Sushi, The Gables, Rocksalt Restaurant and Bar, Spice Grill, Letz Café, Burger Fiasko, Seaside, Konnie's Kafe Limited, Sushi Gallery, Duke of Marlborough and Jimmy Jacks to assist with the final decision on the renewal applications and;
- b) provide comment on the new alfresco dining application from El Café to assist with the final decision on the new application.

CARRIED

Meeting adjourned from 11:36 am to 11:56 am.

7.5 PAIHIA VILLAGE GREEN ARTS AND CRAFTS GUIDELINES 2023-2024

Agenda item 7.5 document number A4296201, pages 75 - 90 refers.

RESOLUTION 2023/97

Moved: Member Ann Court
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board approve the Paihia Village Green Art and Crafts Market Guidelines 2023-2024.

CARRIED

7.6 FUNDING APPLICATIONS

Agenda item 7.6 document number A4292393, pages 91 - 94 refers.

RESOLUTION 2023/98

Moved: Member Amy Slack
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board:

- a) rescind the balance of \$60 granted to Miria Marae in resolution 2022/112 on 17 November 2022 and directs that this amount be returned to their Community Board fund total for future allocation.
- b) confirm their resolution 2023/45 of 8 June 2023 granting funding to the Whangaroa Recreation and Community Trust and directs the funding being released to the applicant as a project plan has been received as requested.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE**

Agenda item 8.1 document number A4301976, pages 95 - 98 refers.

RESOLUTION 2023/99

Moved: Member Lane Ayr
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update with addition of action 2023/65 from 6 July meeting.

CARRIED

At the conclusion of the public excluded session the Bay of Islands-Whangaroa Community Board confirmed the decisions contained in the part of the meeting held with public excluded **be restated** in public meeting as follows:

- That the Bay of Islands-Whangaroa Community Board confirm the minutes of meeting held on 6 July 2023 are a true and correct record.

10 CLOSING KARAKIA

Jane Hindle closed the meeting with a karakia.

11 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:07 pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 31 August 2023.

.....
CHAIRPERSON

Te Hiku Community Board Meeting Minutes **Unconfirmed**

1 August 2023

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 1 AUGUST 2023 AT 10:01 AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Member Darren Axe, Member William (Bill) Subritzky, Member Rachel Baucke.

IN ATTENDANCE:

STAFF PRESENT: Kathryn Trewin (Funding Advisor) Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Adele Gardner commenced the meeting and Member Rachel Baucke opened with a karakia/prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Apologies have been received from Sheryl Bainbridge, Member Felicity Foy and Cr Hilda Halkyard-Harawira.

A conflict of interest was declared by Deputy Chairperson John Stewart for items 7.4 c).

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

There were no public forum speakers for this meeting

4 NGĀ TONO KŌRERO / DEPUTATIONS

No deputations received for this meeting

5 NGĀ KAIKŌRERO / SPEAKERS

Kaitaia Business Association – Andrea Panther (*item 7.4.c refers*)

- Asked to withdraw the Mangakai Fence from the Kaitaia Business Association funding application.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4283122, pages 8 - 9 refers

RESOLUTION 2023/58

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board confirms the minutes of the meeting held 6 June 2023, to be a true and correct record.

CARRIED

7 NGĀ PŪRONGO / REPORTS**7.1 LEASE EXTENSION REQUEST AUPOURI NGĀTI TE RARAWA (ANT) TRUST**

Agenda item 7.1 document number A4249149, pages 15 - 20 refers

RESOLUTION 2023/59

Moved: Member John Stewart

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board recommends that Council:

- a) approve the renewal of a further 5 year term, expiring on 31 August 2028, as allowed for in the current lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia.

The terms being:

- Term: 5 years
- \$118 plus GST per year in conjunction with the Fees & Charges Policy for 2023/24 and reviewed annually.

- b) recommends to Council that the public consultation process is commenced on the granting of a new ground 30 (15+15) year lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia.

The terms of the proposed lease shall be:

- Term: 30 Years (15+15)
- Rental: As per FNDC Fees and Charges Schedule for a Community lease.
- \$118 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- c) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

CARRIED**7.2 GROUND LEASE TO DOUBTLESS BAY SEA SCOUTS - EAST STREET TAIPA**

Agenda item 7.2 document number A4254025, pages 91 - 95 refers

RESOLUTION 2023/60

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board:

- a) recommends to Council that the public consultation process is commenced on the granting of a new ground lease to Scouts Aotearoa over part of the Recreation Reserve being approximately 860 square metres of Part Allot 5 PSH OF Taipa, held in New Zealand Gazette 1984 page 104.

The terms of the proposed lease shall be:**Term: 15 Years (5+5+5)****Rental: As per FNDC Fees and Charges Schedule for a Community lease.**

Te Hiku Community Board Meeting Minutes **Unconfirmed**

1 August 2023

- **\$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.**
 - b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.**
- CARRIED**

7.3 ALFRESCO DINING APPLICATIONS

Agenda item 7.3 document number A4270344, pages 97 - 102 refers

RESOLUTION 2023/61

Moved: Chairperson Adele Gardner
Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board pursuant to the Council resolution passed on 30 June 2022, support the renewal of alfresco dining approval applications from Jesse's on the Waterfront Café & Bar, Beach Box Coffee and Gelato and Mussell Rock Café & Bar to assist with the final decision on the renewal applications.

CARRIED

7.4.a FUNDING APPLICATIONS

Agenda item 7.4 document number A4294308, pages 109 - 112 refers

RESOLUTION 2023/62

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum \$2,733 (plus GST if application) to be paid from the Board's Community Fund account to Kaitia Sports And Leisure Trust for 2023 Boxing event animal care, to support the following Community Outcomes:

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

CARRIED

7.4.b FUNDING APPLICATIONS

RESOLUTION 2023/63

Moved: Member William (Bill) Subritzky
Seconded: Member Darren Axe

That Te Hiku Community Board **declines the sum \$2,500 (plus GST if application) to be paid from the Board's Community Fund account to Taemaro Marae for costs towards the Piri Mokena Tournament, to support the following Community Outcomes:**

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

CARRIED

7.4.c FUNDING APPLICATIONS

RESOLUTION 2023/64

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum \$33,749 (plus GST if application) to be paid from the Board's Placemaking Fund account to Kaitaia Business Association for the following Te Hiku Revitalisation Projects:

to support the following Community Outcomes:

- i) **Proud, vibrant communities.**
- ii) **Communities that are healthy, safe, connected and sustainable**

- **Market Square Stage Backdrop - \$5,561**

CARRIED 5/0

- ~~Manakai Fence, Awanui - \$19,901~~ **withdrawn**

- **South Road Pou Repairs - \$10,800**

DECLINED

- **Commerce St Seating - \$2,255**

CARRIED 5/0

- **Mosaic Tile Removal - \$10,000 (applicant to return to the next community board meeting with the plan).**

CARRIED 5/0

- **8 x Cultural Artwork Plinths - \$15,933**

Abstained: Cr John Stewart

**CARRIED 4/0
CARRIED**

Meeting adjourned 11:05 am – returned 11:21 am

Te Hiku Community Board Meeting Minutes **Unconfirmed**

1 August 2023

7.4.d FUNDING APPLICATIONS**RESOLUTION 2023/65**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board Rescinds Resolution 2022/52 (i) of 21 June 2022 allocated \$2,000 to fund the removal of a Monkey Apple Tree at the Coopers Beach Shopping centre and directs that these funds be returned to their Community Grant fund for future allocation.

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 CHAIRPERSON AND MEMBER REPORTS**

Agenda item 8.1 document number A4292904, pages 137 - 146 refers

RESOLUTION 2023/66

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

That the Te Hiku Community Board note the July 2023 reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart, Members Darren Axe, Sheryl Bainbridge, Rachel Baucke and Bill Subritzky.

CARRIED**8.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE AUGUST 2023**

Agenda item 8.2 document number A4293097, pages 147 - 151 refers

RESOLUTION 2023/67

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet August 2023.

CARRIED**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:02 pm with a closing prayer by member Rachel Baucke..

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 29 August 2023.

.....
CHAIRPERSON

Kaikohe-Hokianga Community Board Meeting Minutes **Unconfirmed**

2 August 2023

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 2 AUGUST 2023 AT 10:02 AM**

PRESENT: Chairperson Chicky Rudkin, Deputy Chairperson Tanya Fila, Member Mike Edmonds, Member Trinity Edwards, Member Harmonie Gundry, Member Jessie McVeagh.

IN ATTENDANCE: Cr Babe Kapa.

STAFF PRESENT: Rhonda-May Whiu - Democracy Advisor, Melissa Wood – Community Board Co-ordinator, Kathryn Trewin – Funding Advisor, Eden Ramsey - Finance and Customer Administrator, Janie Little – Programme Coordinator - MTFJ, Rochelle Dean – Manager – Compliance.

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Chicky Rudkin opened the meeting with a karakia.

2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Linda Bracken from Kaikohe Business Association regarding anti-tagging and Recreation Road planter boxers.

Ross Killen regarding concerns with the new southern dog pound and rubbish on main road.

3 NGĀ TONO KŌRERO / DEPUTATIONS

Nil

4 NGĀ KAIKŌRERO / SPEAKERS

Anita Warren from Otua Sports Club regarding agenda item 7.6a funding application.

Shane Watts regarding 5 July 2023 agenda item 7.2g funding application.

At 10:27 am, Member Mike Edmonds left the meeting.

At 10:28 am, Member Mike Edmonds returned to the meeting.

5 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

An apology was received from Member John Vujcich and is accepted as he is absent on other Council business.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item document number A4145320, pages 8 - 15 refers.

RESOLUTION 2023/47

Moved: Member Jessie McVeagh

Kaikohe-Hokianga Community Board Meeting Minutes **Unconfirmed**

2 August 2023

Seconded: Member Tanya Fila

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 5 July 2023 as a true and correct record.**CARRIED****7 NGĀ PŪRONGO / REPORTS****7.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item document number A4144352, pages 16 - 24 refers.

RESOLUTION 2023/48

Moved: Member Harmonie Gundry

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the July 2023 reports from Chairperson Chicky Rudkin and Member Trinity Edwards, Deputy Chairperson Tanya Fila, and Member Jessie McVeagh.**CARRIED****7.2 ROAD RE-NAMING - PERA ROAD WAIMA BACK TO PERAS ROAD**

Agenda item document number A4306541, pages 25 - 36 refers.

MOTION

Moved: Member Mike Edmonds

Seconded: Member Harmonie Gundry

That Kaikohe-Hokianga Community Board, pursuant to Council's Naming Policy, re-name Pera Road, Peras Road.**RESOLUTION 2023/49**

Moved: Member Jessie McVeagh

Seconded: Member Chicky Rudkin

That Kaikohe-Hokianga Community Board leave the report re-name Pera Road, Peras Road to **lie on the table.**Abstained: Member Mike Edmonds**CARRIED**

7.3 ROAD NAMING - LOT 19, 90 WEHIRUA ROAD, OKAIHAU

Agenda item document number A4306808, pages 37 - 47 refers.

RESOLUTION 2023/50

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private road, Toka Puia Lane that is currently addressed at Lot 19, 90 Wehirua Road, Okaihau as per map (A4000790).

CARRIED**7.4 ALFRESCO DINING APPLICATIONS**

Agenda item document number A4272366, pages 48 - 56 refers.

RESOLUTION 2023/51

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board pursuant to the Council resolution passed on 30 June 2022, provide comment on the renewal of alfresco dining approval applications from Kaikohe Bakehouse Café and A New Era Cafe to assist with the final decision on the renewal applications.

CARRIED**7.4b ALFRESCO DINING APPLICATIONS COMMENT****MOTION**

Moved: Member Jessie McVeagh

Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board support both of the alfresco dining applications and request that the condition be added to the application that the area be a non-smoking area

Abstained: Member Tanya Filia

LOST**7.4c ALFRESCO DINING APPLICATIONS COMMENT****RESOLUTION 2023/52**

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board support both alfresco dining applications.

Abstained: Member Jessie McVeagh and Member Tanya Filia

CARRIED

At 10:55 am, Member Tanya Filia left the meeting.

At 10:58 am, Member Tanya Filia returned to the meeting.

7.5 INITIATION OF PUBLIC CONSULTATION FOR GROUND LEASE TO HOKIANGA BOWLING CLUB OVER 61 CLENDON ESPLANADE, RAWENE

Agenda item document number A4261098, pages 57 - 62 refers.

MOTION

Moved: Member Jessie McVeagh

Seconded: Member Tanya Fila

That the Kaikohe – Hokianga Community Board recommends to Council:

- a) that the public consultation process is commenced on the granting of a new ground lease to Hokianga Bowling Club Incorporated, over approximately 2700.9m2 of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.

The terms of the proposed lease shall be:

Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

AMENDMENT

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe – Hokianga Community Board recommends to Council:

- a) that the public notice as required by the Reserves act 1977 is commenced on the granting of a new ground lease to Hokianga Bowling Club Incorporated, over approximately 2700.9m2 of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.

The terms of the proposed lease shall be:

Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) is appointed to hear any submissions received in response to the public notice and to make recommendations to Council.

CARRIED

The amendment became the substantive motion.

RESOLUTION 2023/53

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe - Hokianga Community Board recommends to Council:

- a) that the public notice as required by the Reserves act 1977 is commenced on the granting of a new ground lease to Hokianga Bowling Club Incorporated, over approximately 2700.9m2 of land being Sections 153, 157 and 158 TN OF Rawene,

located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.

The terms of the proposed lease shall be:

Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) is appointed to hear any submissions received in response to the public notice and to make recommendations to Council.

.CARRIED

7.6a FUNDING APPLICATIONS

Agenda item document number A4298043, pages 63 - 82 refers.

RESOLUTION 2023/54

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board leaves the application from Otaua Sports Club for basketball and sporting facility upgrades to **lie on the table** while staff work through the project logistics with the applicant.

CARRIED

7.6b FUNDING APPLICATIONS

RESOLUTION 2023/55

Moved: Member Jessie McVeagh

Seconded: Member Tanya Filia

That the Kaikohe-Hokianga Community Board approves the sum of \$1,000 (plus GST if applicable) be paid from the Board's the Board's Community Fund to Jinu Jose for Onam 2023 community celebration to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable.

CARRIED

7.6c FUNDING APPLICATIONS

RESOLUTION 2023/56

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board approves the request from the Rawene Golf Club for an extension of time for their Family Fun Day Event to take place no later than 31 March 2024, due to adverse weather events preventing the event from taking place on the original date.

CARRIED

7.6d FUNDING APPLICATIONS

RESOLUTION 2023/57

Moved: Member Mike Edmonds

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board directs that the unused balance of \$60 granted to the Hokianga Sailing Trust on 1 June 2022 (resolution 2022/42) be rescinded and the funds returned to the Boards Community Fund for reallocation.

CARRIED

7.6e FUNDING APPLICATIONS

RESOLUTION 2023/58

Moved: Member Mike Edmonds

Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board:

- e) rescinds resolution 2022/47 (j) allocating \$1,650 to Rob Pink for the purchase and installation of sand for the Clendon Esplanade at Rawene and directs that the funding be returned to the Boards Placemaking Fund for reallocation, as the applicant has made a subsequent application that has superseded this application.**

CARRIED

7.6f FUNDING APPLICATIONS

RESOLUTION 2023/59

Moved: Member Tanya Filia
Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board rescinds resolution 2022/52 allocating \$3,000 towards visual communications and public relations for the work at Memorial Park and directs the funding be returned to the Boards Placemaking Fund for reallocation, as the work was undertaken by the Far North District Council Communications team as part of their workstream.

CARRIED

7.6g FUNDING APPLICATIONS

RESOLUTION 2023/60

Moved: Member Mike Edmonds
Seconded: Member Tanya Filia

That the Kaikohe-Hokianga Community Board rescinds resolution 2022/59 allocating \$1,800 to the Ngapuhi Hokianga Ki Te Raki Society Incorporated as the event applied for did not take place and directs the funding be returned to the Boards Community Fund for reallocation.

CARRIED

7.6f FUNDING APPLICATIONS

RESOLUTION 2023/61

Moved: Member Mike Edmonds
Seconded: Member Chicky Rudkin

That the Kaikohe-Hokianga Community Board uplifts the funding application report from Shane Watts that was left to lie on the table at the 5th of July 2023 meeting and approves the sum of \$1,500.00 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Shane Watts for the recording of music to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 HOKIANGA FERRY LIAISON GROUP

Agenda item document number A4263404, pages 83 - 87 refers.

RESOLUTION 2023/62

Moved: Member Chicky Rudkin
Seconded: Member Jessie McVeagh

7.3 COUNCIL ACTION SHEET UPDATE AUGUST 2023

File Number: A4340224

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Council with an overview of outstanding Council and the previous term Committee decisions from 1 January 2021.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Action sheets are a mechanism to communicate progress against decisions/resolutions.
- Action sheets are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Council Action Sheet Update August 2023.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an action sheet, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

The action sheet report also includes outstanding actions from previous triennium committees.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

Take Tūtohunga / Reason for the recommendation.

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. Council Action Sheet Update - August 2023 - A4340795 [↓](#) 

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Council	
		Printed: Monday, 14 August 2023 1:03:53 pm Date From: 1/01/2020 Date To: 14/08/2023	
Meeting	Title	Resolution	Notes
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere Author Carla Ditchfield	RESOLUTION 2021/51 Moved: Cr John Vujcich Seconded: Cr Dave Collard That Council: a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties: i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime. ii) incur cost of the agreement construction and registration against title. iii) notify FNDC of any variation or modification of the erosion protection structure To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991. CARRIED Note: need to include climate change and erosion as part of the Reserves and Parks Policy review.	04 May 2023 5:05pm Baker, Marlema - Reallocation Action reassigned to Ditchfield, Carla by Baker, Marlema - Please indicate which member of your team will be covering this action item. 23 May 2023 10:04am Ditchfield, Carla Works are underway on the structure. March 2023 we had asked the landowners to instruct their lawyers to provide draft Memorandum of Encumbrance for Council approval (a repeated instruction). We are waiting for the document. 09 Jun 2023 5:02pm Ditchfield, Carla Nothing new to update. Maintaining status quo.
Council 24/02/2022	Ngakahu Steering Group Update: Author: Andy Finch / Tanya Proctor	RESOLUTION 2022/12 Moved: Cr Mate Radich Seconded: Cr John Vujcich	17 Apr 2023 5:40pm Finch, Andy Sonar survey of dam provided to Trust: https://www.biobasemaps.com/Dashboard/SocialMap/Index?mwID=1248688 ,

OUTSTANDING ACTIONS REPORT			
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		Printed: Monday, 14 August 2023 1:03:53 pm Date From: 1/01/2020 Date To: 14/08/2023	
Meeting	Title	Resolution	Notes
		<p>That Council, in receiving the recommendations from the Ngakahu Steering Group and subject to discussion and agreement with the Ngakahu/Ngakohu Whanau Ahuwhenua Trust, agree to;</p> <ol style="list-style-type: none"> obtain the processed and analysed data from the Northland Regional Council sonar soundings of the dam, done in 2017. stage the lowering of the dam water level, beginning with a water level drop of 2 metres, once lowered the water level will be maintained at the lower levels. staff assist the Ngakahu Steering Group to prepare a report showing a visual presentation, including landscaping, of the preferred option, or options, with a rough order of cost to implement. and that further recommendations be brought to the 7 April Council meeting. <p style="text-align: right;">CARRIED</p> <p><i>Note: The Potential Decommissioning of Kauri Creek Dam report from John Duder referenced in the report was commissioned by the Ngakahu/Ngakohu Whanau Ahuwhenua Trust.</i></p>	<p>NOTE: This link to sonar maps is inaccessible for internal and external parties. They need access asap</p> <p>07 Jul 2023 11:40am George, Tania - Completion Completed by George, Tania on behalf of Finch, Andy (action officer) on 07 July 2023 at 11:40:22 AM - The steering group is an Elected Member function. Closed per A Finch instruction</p> <p>24 Jul 2023 3:35pm Baker, Marlema - Completion Uncompleted by Baker, Marlema</p> <p>24 Jul 2023 4:54pm Baker, Marlema Tanya Proctor: An update report has been scheduled for 21 September Council Agenda. Options 1 and 2 timelines are expected after the site visit scheduled for 2 August 2023.</p>
Council 7/04/2022	<p>Lindvart Park Pavilion, Kaikohe Project</p> <p>Author: Angie Thomas</p>	<p>RESOLUTION 2022/19 Moved: Cr John Vujcich Seconded: Cr Ann Court That Council:</p> <ol style="list-style-type: none"> Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project. Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan. <p style="text-align: right;">CARRIED</p> <p><i>Note: that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC</i></p>	<p>16 May 2022 1:25pm Baker, Marlema Update from Andy Finch (GM-IAMs),</p> <ul style="list-style-type: none"> Detailed design superstructure complete, Pricing received and currently being reviewed for superstructure and fitout, Additional Geotech investigation complete – longer piles required under the building (4m to circa 6.5m), settlement risk greater than previous report mitigation being worked through, Substructure detailed design continuing , Pricing for substructure received (provisional) subject to detailed design completion,

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Meeting	Title	Resolution	Notes
		<i>supports community facilities across the District, by way of operational grant</i>	<ul style="list-style-type: none"> Civil tendering complete and report to board issued on outcome – awaiting board decision on preferred contractor, recommended contractor is \$30k below budget., Civil contract to be signed imminently following approval to proceed, Civil works to begin May 2022, BC for main building to be lodged in June 2022
Council 11/08/2022	Russell Landfill Options Report Author: Kevin Johnson	RESOLUTION 2022/61 Moved: Deputy Mayor Ann Court Seconded: Cr Kelly Stratford That Council: <ol style="list-style-type: none"> approve in principle, the permanent closure of Russell Landfill (Option One). approve staff commence the resource consent application Northland Regional Council to close the Russell Landfill request staff bring back to Council the terms of the resource consent and investment required to close the landfill approve staff commence the community consultation process and report to Council the outcome of that consultation delegate to the Chief Executive, or his nominee, the negotiation, agreement and signing of contract variations with Northland Waste Ltd to provide on-going transport and disposal of waste from the Russell facility whilst Council progress the resource consent and consultation process. <p style="text-align: right;">CARRIED</p>	22 May 2023 5:24pm George, Tania 22 May 2023 5:24pm George, Tania RUSSELL LANDFILL CAPPING The Russell Landfill has been identified in the FNDC Greenhouse Gas Inventory as producing 21% of the FNDC's total Greenhouse Gas Emissions. This project proposes that the Landfill be capped therefore accounting for a substantial amount of FNDC's emissions and moving FNDC towards its goal of being carbon zero by 2050 as per it's adopted Climate Change Roadmap and the adopted Far North 2100 - 80-year strategy. This will also be contributing to the community's overall emissions. Key Project Milestones Design, Assessment, Technical Studies and Resource Consent Expected Completion Date: <u>01 January 202</u> Funding Allocation \$200,000 Site Survey Expected Completion Date: <u>01 January 2025</u> Funding Allocation \$100,000

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			Measurement of emissions, further cultural impact assessments Expected Completion Date: <u>01 March 2025</u> Funding Allocation \$85,000 TOTAL ALLOCATION: \$385,000 19 Jul 2023 8:50am George, Tania Hosking's Civil has been engaged to manage this project. An initial site visit was carried out in June 2023 and planning work is underway.
Council 22/09/2022	Notice of Motion - Rangitane Maritime Development Author: Kevin Johnson	RESOLUTION 2022/64 Moved: Deputy Mayor Ann Court Seconded: Cr Rachel Smith That Council: <ol style="list-style-type: none"> Support the Maritime Facilities Development at Rangitane proceed through to the conclusion of the Resource Consent process. Remains committed to the funding Agreement with MBIE and supports an approach be made to MBIE to continue its funding support for the period required to conclude the consenting process <p style="text-align: right;">CARRIED</p> Cr David Clendon tabled correspondence addressed to Rangitane Residents Association. Document number A3908452	22 May 2023 10:22am George, Tania As at 20 May 2023:, EPA awaiting re-submission of Application for Consent., MBIE remain in support. Contract being varied., New CIA being produced by TRAION., Timeline currently being reviewed and will be updated next. 07 Jul 2023 10:59am George, Tania As at 9 June: Hapu hui held 8 June to progress CIA. Project Program amendments and milestones being negotiated with MBIE currently. 26 Jul 2023 1:23pm Baker, Marlema MBIE remain fully supportive of the project and their funding of \$2.5m is secure., They have confirmed the general terms of the Funding Agreement with FNDC remain, and that in particular, the \$385K committed to the Jetty rebuild is still available on the originally agreed prerequisite that the Consent for the jetty is passed over to Council (public ownership).

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			They have also agreed to formally vary the Contracted Funding Agreement milestones in line with a Consent being attained by 1 March 2024 and construction commencing 1 May 2024., NRC will not continue to allow the unsafe nature of the structure to remain for the next 6 months. They will push to have remedial action taken on the broken piles in early course.
Council 22/09/2022	Matauri Bay Wastewater Scheme Author: Angie Thomas	RESOLUTION 2022/71 Moved: Mayor John Carter Seconded: Cr Kelly Stratford That Council a) Permits Cavalli Properties Ltd to commission the Innoflow wastewater treatment assets at Matauri Bay with Cavalli Properties agreeing to fund all operationalization and operating costs until 1 July 2024. b) Agrees that on the basis of Cavalli Properties experience of operating the Innoflow system, Council will consult with the relevant entities to transfer the operating of the system from Cavalli Properties Ltd from 1 July 2024. CARRIED	24 Jul 2023 3:06pm Baker, Marlema Awaiting the Electrical Certificate to get Code of Compliance - once contractor can gain access the power can be turned within 24 hours
Council 20/12/2022	Turner Centre Stormwater Catchment Author: Andy Finch	RESOLUTION 2022/94 Moved: Cr Tāmati Rākena Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) notes the storm water flooding risk within the Turner Centre sub-catchment b) approves a budget of \$200,000 to progress a design to mitigate this risk through a future physical works contract c) approves the direct appointment of Trine Kel to undertake the design work.	17 Apr 2023 5:41pm Finch, Andy Design of Stormwater mitigation programmed to be completed by August 2023. No further updates planned until this work is complete.

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Meeting	Title	Resolution	Notes
		CARRIED	
Council 20/12/2022	Road Maintenance of the upper section of Road - Peninsula Parade, Hihi Author: Cara Downie	RESOLUTION 2022/95 Moved: Cr Ann Court Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) Notes the Northland Transportation Alliance Report dated 8th November 2022 – Road Maintenance of the upper section of Road – Peninsula Parade, Hihi b) Approves Option 2: Confirm the inclusion of Peninsula Parade RP517-810m in the schedule of FNDC-maintained roads at the cost to Council to bring it up to standard c) Approves unbudgeted capital expenditure of \$40,000 to bring Peninsula Parade RP517-810m to an appropriate maintenance standard d) Notes the risk of setting a precedent for the request for upgrading other unformed legal roads across the District. CARRIED	16 May 2023 10:26am Baker, Marlema Update from Andy Finch (District Engineer): work has started but has been deferred as resources have been reassigned to dealing with the impact of flood events. 07 Jun 2023 1:47pm Panday, Joshna Request to reassign to Cara Downie 07 Jun 2023 1:49pm Panday, Joshna - Reallocation Action reassigned to Downie, Cara by Panday, Joshna - Request to re-allocate
Council 9/02/2023	Stormwater Issues 323 State Highway 10 - Cable Bay Author: Phillipa Boye	RESOLUTION 2023/4 Moved: Cr Mate Radich Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council approves expenditure of up to \$300,000 to undertake a project to decommission the existing stormwater reticulation from the property located at 323 State Highway 10 and install new reticulation into the State Highway 10 (legal description Lot 2 DP 85116). CARRIED	09 Jun 2023 3:24pm Boye, Philippa Cable Bay- construction work underway by Far North Waters. The new storm water pipe has been installed & the new manhole also installed with all connections completed so all stormwater has been diverted away from 323 SH10.

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Council 9/02/2023	Easement On Local Purpose Esplanade Reserve- Wairawarawa Stream Author: Carla Ditchfield	RESOLUTION 2023/5 Moved: Cr Ann Court Seconded: Cr Penetaui Kleskovic That Council approve the granting of a right of way easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 16 DP 146304 for the purpose of constructing and using a private bridge over the Wairawarawa Stream connecting: i. 2276C State Highway 10 Kerikeri - Lot 1 DP 91402 contained in record of title NA64B/178; and ii. 15 Conifer Lane Kerikeri - Lot 1 DP 535123 and Lot 14 DP 158690 contained in record of title 884105; and iii. 2228 State Highway 10, Kerikeri - Lot 1 DP 457586 contained in record of title 593590. and that approval is provided subject to: 1. NRC granting Resource Consent for construction of the bridge; and 2. public consultation in accordance with sections 48(2), 119 and 120 of the Reserves Act 1977; and 3. compensation being negotiated and finalised in a written Compensation Agreement payable by the landowners to the Council; and 4. Landowners - a) bearing all costs and disbursements in relation to the required public consultation. b) if required by law and prior to commencing construction works, seeking relevant consent(s) and / or permits from the Council under Local Government Act 1974, Resource Management Act 1991 and / or Building Act 1991.	23 May 2023 10:23am Ditchfield, Carla The process against this action has started. It begins with public notification of the easement, waiting for submissions and then taking the next steps. The applicant is paying for this process as was resolved, applicant is working with Council. All moving forward amicably. 09 Jun 2023 5:03pm Ditchfield, Carla No new update. Maintaining status quo.

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		c) bearing all legal and survey costs and disbursements in relation to creating and registering the easement instrument on all relevant titles; d) bearing full responsibility for the construction, maintenance, upkeep, repair, removal of the bridge (if required) during its lifetime, and end of its lifetime; e) the bridge being the landowner's asset, which if abandoned, neglected or on becoming a nuisance of any kind or degree, must be removed or decommissioned and Reserve land remediated to Council's satisfaction; f) indemnifying the Council of all costs, claims and expenses arising from use and operation of the bridge during its lifetime.	
		CARRIED	
Council 9/02/2023	Procurement Plan and Contract Award > \$1m - FNDC Contract 7/23/185 – FNDC Footpath Projects Suite Author: Franz Wagner	RESOLUTION 2023/20 Moved: Cr Ann Court Seconded: Cr John Vujcich That Council uplift the Procurement plan and contract award . \$1M – FNDC Contract 7/23/185 – FNDC footpath projects suite 03 Report. And that Council a) acknowledge the approved NTA Procurement Proposal, and, b) delegate authority to the FNDC Chief Executive Officer (CEO) to award Contract 7/23/185 - FNDC Footpath Projects Suite 3 to a maximum contract value of \$2,747,000.00 including contingency upon satisfactory conclusion of the Tender Evaluation phase, including: <input type="checkbox"/> Supplier Recommendation approval. <input type="checkbox"/> Contract Signing <input type="checkbox"/> Purchase Order approval	12 Jun 2023 11:26am Wagner, Franz <ul style="list-style-type: none"> Footpath on Cable Bay Block Rd (Cable Bay), Priority 2 - Design complete - details being incorporated into RFT documents as scope item Footpath on Taupata Place (Kaitaia), Priority 3 - Design complete - details being incorporated into RFT documents as scope item Footpath on Kotare Dr (Mangonui), Priority 4 - Design complete - details being incorporated into RFT documents as provisional item Footpath on Mill Bay Road (Mangonui), Priority 5 - waiting on design - details will be incorporated into RFT documents as scope item Footpath on Takahe Road (Ahipara), Priority 6 - Design complete - details being incorporated into RFT documents as scope item
		CARRIED	

OUTSTANDING ACTIONS REPORT			
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Meeting	Title	Resolution	Notes
			<ul style="list-style-type: none"> Footpath on SH 1@ Gill (Awanui), Priority 7 - Design complete - details being incorporated into RFT documents as scope item Footpath on Kaitaia Awaroa Road (Pukepoto), Priority 8 - Enabling works design incorporated into adopted RSA recommendations Kaitaia Awaroa Rd (Sandhills - Kaitaia) yet to get instructed to FH pending R&M Contract budget increase approval. Footpath on Kaitaia Awaroa Road (Kaitaia), Priority 9 - Enabling works design incorporated into adopted RSA recommendations Kaitaia Awaroa Rd (Sandhills - Kaitaia) yet to get instructed to FH pending R&M Contract budget increase approval. Advertising footpaths RFT (Priorities 2 - 7) planned for July 2023, with tenders closing early August. Information requested by Cr. Foy can get shared a week later, once tender evaluation is complete and R&M Contract budget is known.
Council 9/02/2023	Parks and Reserves Bylaw - Recommendations for Making a New Bylaw Author: Zac Whitsitt	RESOLUTION 2023/12 Moved: Cr Ann Court Seconded: Cr Mate Radich That Council: a. agree to staff recommendations in the analysis of submissions that: i. in clause 10(3) and 10(4) of the proposed bylaw the line "This restriction does not apply to emergency services" is added.	18 May 2023 4:29pm Whitsitt, Zac Bylaw is currently sitting with Department of Conservation Legal team for elevation to Ministers office for approval under s108 of the Reserves Act 1977. Indicated timeframe for completion is <u>Aug-Sept 2023</u> . 24 Jul 2023 4:52pm Baker, Marlema - Reallocation

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		ii. in clause 12, a new sub-clause is added 12(3) that says, "No person shall bring any dog on to any park or reserve or allow any dog in their custody or under their control to remain on any park or reserve that is specified in the Council's Dog Management Policy as parks or reserves where dogs are not permitted." iii. the subclauses be renumbered correctly. b. make the Parks and Reserves Bylaw under Section 106 of the Reserves Act 1977 and Section 145 of the Local Government Act 2002 c. note that, in accordance with section 108 of the Reserves Act 1977, the bylaw shall not have any force or effect until it is approved by the Minister of Conservation d. delegate to the Mayor the power to determine the commencement date of the bylaw, once approval has been received from the Minister of Conservation. CARRIED Note – members raised issue with signage on reserves to educate public regarding bylaws and the need for staff to check content and te reo translations for accuracy.	Action reassigned to Macken, Briar by Baker, Marlema
Council 4/05/2023	Control of Animals bylaw Author: Zac Whitsitt	RESOLUTION 2023/46 Moved: Cr Ann Court Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) approve, under section 155(1) of the Local Government Act 2002, that a bylaw is the most appropriate way of addressing known and perceived animal problems in the Far North District. b) approve, to develop a bylaw that addresses known and perceived problems regarding animals under the Local Government Act 2002 and the Health Act 1956.	18 May 2023 4:29pm Whitsitt, Zac Bylaw will continue through next steps in development - expected timeframe for next update to council is 4 months. <u>Target Date September 2023</u> 24 Jul 2023 4:52pm Baker, Marlema - Reallocation Action reassigned to Macken, Briar by Baker, Marlema

OUTSTANDING ACTIONS REPORT			
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Meeting	Title	Resolution	Notes
		CARRIED	
Council 4/05/2023	Tourism Infrastructure Fund Applications - Round 7 April 2023 Author: Pip Boye	The amendment has become a substantive motion RESOLUTION 2023/44 Moved: Kahika - Mayor Moko Tepania Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) defer Maitai Bay Seal Extension for TIF funding application until Council has re-prioritised the dust matrix b) approve the application for funding for Taipa Beachfront Remedial Works and \$310,000 for the FNDC local share to be incorporated into the 2023/24 Annual plan. c) defer the application for funding for Waipapa Campervan dump station until TIF funding round 8 to enable further consultation with Te Puāwaitanga and iwi/hapu and that \$125,000 be added to the capital works programme for 2024/25 in anticipation of an application for TIF round 8 d) approve the application for funding for Russell Boat Ramp Carpark Upgrade and \$240,000 which is currently budgeted in FY23 for the FNDC local share. e) approve the application for funding for Windsor Landing Boat Ramp Toilet and \$65,000 for the FNDC local share to be incorporated into the 2023/24 Annual plan. f) approve the application for funding for Smart Bins – (Additional 10) and \$ 50,000 which is currently budgeted in FY23 for the FNDC local share. g) approve the application for funding for Boat Ramp Side Safety Guides and confirm the funding of \$34,650 approved at Resolution 2022/17 for FY24 for the FNDC local share. h) approve the application for funding for Smart Technologies Bundle (Nothing but Net) and \$140,000 which is currently budgeted in FY2022/23 for the FNDC local share.	18 May 2023 5:17pm Boye, Philippa Funding application submitted. 09 Jun 2023 3:24pm Boye, Philippa TIF Round7 – Applications submitted to MBIE – awaiting decision

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Council	
		Printed: Monday, 14 August 2023 1:03:53 pm Date From: 1/01/2020 Date To: 14/08/2023	
Meeting	Title	Resolution	Notes
		i) approve the application for funding for the Visitor Data Study (Nothing but Net) and up to \$60,000 operational funding which is currently budgeted in FY2022/23 for the FNDC local share. j) Approve the appointment of Northern Edge Limited to undertake project management for any successful bids. k) delegate the District Engineer authorisation to sign the contracts with the Ministry of Business, Innovation and Employment for successful Round 7 applications. CARRIED	
Council 4/05/2023	Review of Waste Management and Minimisation Plan 2017-2023 Author Briar Macken	RESOLUTION 2023/45 Moved: Cr Mate Radich Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) agree, under section 50 of the Waste Minimisation Act 2008, the Waste Management and Minimisation Plan 2017-2023 has been reviewed. b) approve, a new waste management and minimisation plan be developed under sections 43 and 44 of the Waste Minimisation Act 2008. c) approve the development of a solid waste strategy. CARRIED	15 May 2023 11:42am Baker, Marlema Update from Machen, Briar (Manager - Strategy & Policy) - <u>TARGET DATE: September 2023</u>
Council 1/06/2023	Kerikeri Water Source - Options Review Author: Glenn Rainham	RESOLUTION 2023/63 Moved: Cr Ann Court Seconded: Cr Penetaui Kleskovic That Council a) indicate to the Te Tai Tokerau Trust Water Trust its conditional approval to invest with the purchase of 200 shares in the planned Otawere Domain Reservoir and appropriate watermain infrastructure. This would be subject to Council being able to obtain the necessary	08 Jun 2023 4:28pm Baker, Marlema Part a) assigned to Glenn Rainham., Part b) & c) assigned to Tanya Proctor.

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Council	
		Printed: Monday, 14 August 2023 1:03:53 pm Date From: 1/01/2020 Date To: 14/08/2023	
Meeting	Title	Resolution	Notes
		approvals for this purchase from the Department of Internal Affairs under the Affordable Waters regime and the negotiation of satisfactory commercial terms that protect Council's borrowing position. b) determine the best option out of the suggested solutions including consent/design/build costs c) request that the investigative work for water source options identified in the Kerikeri Water Supply Strategy Study be prioritised for 2023/2024. CARRIED	
Council 29/06/2023	Speed Limit Review Kerikeri Bay of Islands Author: Shawn Baker - Northland Transportation Alliance Contractor	RESOLUTION 2023/71 Moved: Cr Ann Court Seconded: Kahika - Mayor Moko Tepania That Council defer item 6.3 Speed Limit Review Kerikeri Bay of Islands to Te Koukou - Transport Committee (to be established). CARRIED 8/2 NOTE: NTA will develop a briefing paper for first committee based on elected member concerns - workshop will use reserve date.	No update provided
Council 29/06/2023	Creation of Te Koukou - Transport Committee Author: Casey Gannon	RESOLUTION 2023/79 Moved: Cr Ann Court Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council establish a Te Koukou – Transport Committee. CARRIED	14 Aug 2023 1:00pm Baker, Marlema The proposed Terms of Reference for this committee will be considered and adopted by Council at the extraordinary meeting on 14 August 2023.
Council 29/06/2023	Ground Lease to Northland Kindergarten Association - Te Kemara Avenue Paihia	RESOLUTION 2023/73 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Hilda Halkyard-Harawira That the Far North District Council pursuant to its powers under Section 61(2A) Reserves Act 1977:	19 Jul 2023 10:48am Meekings, Kay Draft lease prepared and forwarded to Kindergarten Association for review and signing 19-07-23

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Council	
		Printed: Monday, 14 August 2023 1:03:53 pm Date From: 1/01/2020 Date To: 14/08/2023	
Meeting	Title	Resolution	Notes
	Author: Kay Meekings	a) grants a new ground lease to Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association Incorporated) over the Local Purpose (community activities) Reserve being approximately 900 square metres of Lot 40 DP 43842, held in New Zealand Gazette 2002 page 21 and vested in Far North District Council on deposit DP 43842 as a local purpose reserve. The terms of the proposed lease shall be: Term: 3 years Rental: As per Far North District Council Fees and Charges Schedule for a Community Lease. ? \$113 plus GST for 2022/23 and reviewed annually in conjunction with the Far North District Council Fees and Charges Schedule. b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association Incorporated). CARRIED	

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Contract 7/21/185 Lighting Maintenance and Renewals Contract Extension	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Kerikeri Waste Water Treatment Plant – Funding Request for Easement	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
8.4 - 11 Matthews Ave, Kaitaia	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.5 - Chief Executive Officer Appointment	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE