

Te Hiku Community Board Grants 2022-2023

Local Grant Application Form

Application No. THCB0922/23 From Te Runanga o Te Rarawa of behalf of the Beach Board.

Form Submitted 31 May 2023, 2:18PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Te Runanga o Te Rarawa of behalf of the Beach Board.

Postal Address *

Physical Address *

Website

<https://www.terarawa.iwi.nz/>

Must be a URL.

Facebook page

Te Rarawa te iwi

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Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Tēnā Koe, We are seeking funding support for systems change conference. A strategic action conference using the Future Search method to restore Toheroa of Te Oneroa ā Tōhē.

Te Oneroa-ā-Tōhē is an iconic, a place of cultural significance to all iwi and is now showing signs of being tired and neglected. Decades of activities on and around the beach have stressed the mauri to the point that Toheroa, a taonga species and indicator of beach health, are struggling. The complexity of the situation has meant 'business as usual' planning approaches by various agencies, groups and individuals have not shifted the problems, instead we are collectively failing the beach and ourselves.

Number of Members *

86 attendees

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

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Name of Activity *

Future Search - Restoring the Mauri to Te Oneroa ā Tōhē.

Location *

Kaitaia

Will there be a charge for the public to attend or participate in the project or event? *

Yes

No

Project dates:

Start Date

End Date:

Date

Date:

28/09/2023

30/09/2023

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Proposal:

The Beach Board agreed at their 28th April board meeting to run a conference in September 2023 for systems-change action to regenerate the mauri of Te Oneroa-a-Tōhe using the Future Search method. Future Search is a globally renown and unique planning method that enables large, diverse groups to validate a common mission, take responsibility for action, and develop commitment to implementation.

Conference aims:

The 3 day conference will bring together a snapshot of the whole system that is relying on the ongoing health of Te Oneroa-a-Tōhe. This includes Tangata whenua, Rangatahi, Fisheries & Aquaculture, Locals, Land owners & users, Agencies, Tourism and Knowledge holders (includes mātauranga and science). Aims of the conference include:

- Validation of Te Oneroa-a-Tōhe Beach management plan and Toheroa strategic plan.
- New relationships are formed of diverse interests that form solid foundations for action.
- Data and information is shared and gaps and knowledge identified.
- Commitment to implement innovative actions together to restore the beach system.

Relevance to the Far North District council:

The Future Search conference aligns with many of Far North District Council priorities, being:

- Tangata whenua driven and focused on raising capabilities and capacity for kaitiakitanga.
- Focused on regenerative environment with the health of the beach at the centre.
- An innovative approach to convening stakeholders who are grappling with complexity.
- An action for climate resilience, with the beach being a foundation location for many

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communities and industries that are working to mitigate and adapt to climate change.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$2,086.00	\$1,043.00	No files have been uploaded
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitator/Professional Fees	\$11,420.00	\$5,710.00	No files have been uploaded
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded

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Consumables	\$2,541.00	\$1,271.00	Filename: Paper - FS.pdf File size: 27.3 kB Filename: Quote 240 27 - Work Books.pdf File size: 221.0 kB Filename: Quote 240 28 - Info Cards (Same Day Print).pdf File size: 219.0 kB Filename: Quote Discount Stationary.pdf File size: 87.2 kB
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Other - Plant Hire	\$1,557.00	\$778.00	Filename: Plant Hire 2023.xlsx File size: 345.3 kB
Other- video coverage.	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

110-385-404

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Current Funding

How much money does your organisation currently have? *

\$31,500.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$26,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Catering	\$10,000.00
video recording conference	\$6,000.00
Flights/Petrol	\$6,000.00
Guest Trip to Te Oneroa a Tōhe	\$4,000.00
Pre-event Coms and Post Event Report.	\$5,000.00
Fruit Juice and water 3days and healthy snacks for tables	\$1,000.00
Accommodation	\$3,000.00

Total Tagged Funds

Total Expenditure Amount

\$35,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Northland Inc	\$25,000.00	Yes
DoC	\$5,000.00	Pending
NRC	\$5,000.00	Pending
Aquaculture NZ	\$5,000.00	Yes
TRAM	\$1,500.00	Yes

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Previous Funding from FNDC

Have you previously received funding from FNDC?

Yes No

Last page

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts

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- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

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Date

30/05/2023

Must be a date.

Date

30/05/2023

Must be a date.

Funding Application – Te Runanga o Te Rarawa

Schedule of Supporting Documentation

Document	Title
1	Quote – Attwoods
2	Quote – CBEC
3	Quote – Printing.Com
4	Quote – Discount Office Stationery