



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 6 July 2023

Time: 10:00am
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Member Belinda Ward - Chairperson
Member Lane Ayr
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber
Member Ann Court

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 6 July 2023 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Speaking in regard to Item 8.4 Funding Applications:

Bay of Islands Animal Rescue	Leslie Hill
Bay of Islands Community Assoc	Jane Johnston
Bay of Islands Country Music Festival	Shirley Mays
Bay of Islands P& I Association	Melanie Morgan
Busy Bees	Jenny Jackson
Graeme Dingle Foundation	George Faalogo
KOAST	Bruce McGregor
Ngati Rehia Kapa Haka	Crystal Harden
Russell Birdman	Pania Sigley
Russell Bowling Club Centenary	Pania Sigley
Taemaro Marae	Mark Rainey
Taonga Oranga Trust	Bethnee Heremaia
Barbed Wire on the Beaches	Fiona Craig

6 HE PĀNUI WHAKAMŌTINI / NOTICE OF MOTION**6.1 NOTICE OF MOTION - FUNDING FOR CHRISTMAS PARADES-EVENTS FROM THE COMMUNITY GRANTS BUDGET****File Number: A4273699**

I, Bay of Islands-Whangaroa Community Deputy Chair, Lane Ayr give notice that at the next Bay of Islands-Whangaroa Community Board meeting to be held on 6 July 2023, I intend to move the following motion:

MOTION

That the Bay of Islands-Whangaroa Community Board agree to allocate up to \$5,000 for Christmas Events/Festivals from their Community Grants Budget.

BACKGROUND

Previously, the Bay of Islands-Whangaroa Community Board, as part of their Strategic Plan, have allocated:

- Up to \$2,500 for costs associated to the Christmas Parade/Festival, and
- Up to \$2,500 for traffic management costs associated with the Christmas event.

The reason for this recommendation is that several of the local Christmas events no longer include parades down the main street so no longer require funding for traffic management. Several of the events are now stationary in a local reserve, school field etc.

It still remains that funding will be for one event per community per year and applications are still required to be able to allocate the funding.

This Notice of Motion to the Bay of Islands-Whangaroa Community Board has the support of the Bay of Islands-Whangaroa Community Board Chair Belinda Ward.

ATTACHMENTS

1. **Notice of Motion - Lane Ayr Christmas Event Funding - A4273679** [!\[\]\(ec6be8583b2c424584fcf21004c5fb12_img.jpg\)](#) [!\[\]\(6988d590ec1954742057541e56c28e41_img.jpg\)](#)

Notice of Motion – Funding for Christmas Parades/Events from the Community Grants Budget.

I Lane Ayr, request that the below motion be considered at the Bay of Islands-Whangaroa Community Board meeting on 06 July 2023.

Previously, the Bay of Islands-Whangaroa Community Board, as part of their Strategic Plan, have allocated:

- Up to \$2,500 for costs associated to the Christmas Parade/Festival, and
- Up to \$2,500 for traffic management costs associated with the Christmas event.

I am recommending that the Bay of Islands-Whangaroa Community Board resolves:

That the Bay of Islands-Whangaroa Community Board agree to allocate up to \$5,000 for Christmas Events/Festivals from their Community Grants Budget.

The reason for this recommendation is that several of the local Christmas events no longer include parades down the main street so no longer require funding for traffic management. Several of the events are now stationary in a local reserve, school field etc.

It still remains that funding will be for one event per community per year and applications are still required to be able to allocate the funding.

Signed:

Date:

Lane Ayr

L. Ayr

26/06/2023

7 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4261882

Author: Casey Gannon, Democracy Advisor - Democracy Services

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of meeting held on 8 June 2023 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

- 1. BIWCB_20230608_MIN_2676_SAVED - A4252943**  

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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8 June 2023

UNCONFIRMED**MINUTES OF****BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 8 JUNE 2023 AT 10:00AM**

PRESENT: Deputy Chairperson Lane Ayr, Member Bruce Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber, Member Ann Court

STAFF PRESENT: Joshna Panday (Democracy Advisor), Casey Gannon (Democracy Advisor), Kim Hammond (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Christina Rosenthal (Team Leader- Environmental Health Services)

MEETING CHAIR: Deputy Chairperson Lane Ayr

1 KARAKIA TIMATANGA / OPENING PRAYER

Deputy Chairperson Lane Ayr opened the meeting with Member Amy Slack saying a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**APOLOGY****RESOLUTION 2023/45**

Moved: Member Jane Hindle
Seconded: Member Tyler Bamber

That the apology received from Member Belinda Ward be accepted and leave of absence granted.

CARRIED**3 NGĀ KAIKŌRERO / SPEAKERS**

Sam Stewart for Coast to Coast Cat Rescue. Item 7.6(a) refers.
Kylie Penn for Kerikeri Theatre Trust. Item 7.6(b) refers.
Gerry Paul for Turner Centre (Two Applications). Item 7.6(e) refers.
Eljon Fitzgerald for Whangaroa Memorial Hall. Item 7.6(h) refers.
Susan Arrowsmith and Frank Moses for Whangaroa Recreation and Community Trust . Item 7.6(i) refers.
Maryn Ashby for Whatu Creative. Item 7.6(g) refers.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Rachel Smith and Tawhi Tua from Healthy Families.

5 NGĀ TONO KŌRERO / DEPUTATIONS

Nil deputations.

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UNCONFIRMED

At 11:25 am meeting adjourned.

At 11:39 am meeting resumed.

3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4050689, pages 8 - 13 refers

RESOLUTION 2023/46

Moved: Member Bruce Mills

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board confirm the minutes of meeting held on 11 May 2023 are a true and correct record and the Deputy Mayor attendance was for the public speaking time only.

CARRIED

4 NGĀ PŪRONGO / REPORTS

At 11:42 am, Member Ann Court left the meeting as a declared interest to item 7.4

7.4 ALFRESCO DINING APPLICATIONS

Agenda item 7.4 document number A4201910, pages 64 - 75 refers

RESOLUTION 2023/47

Moved: Member Jane Hindle

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board:

- a) Pursuant to the Council resolution passed on 30 June 2022, provides comment **that there should be a clear pedestrian access to be maintained** when considering the final decision on the alfresco dining application from the Rocksalt Restaurant and Bar.

CARRIED

At 11:51 am, Member Ann Court returned to the meeting.

7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A4050721, pages 14 - 27 refers

RESOLUTION 2023/48

Moved: Member Amy Slack

Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Lane Ayr, Jane Hindle, Roddy Hapati-Pihema and Amy Slack.

CARRIED

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UNCONFIRMED**7.2 ROAD NAMING - LOT 2, 7D WAIPAPA WEST ROAD, KERIKERI**

Agenda item 7.2 document number A4003328, pages 28 - 46 refers

RESOLUTION 2023/49

Moved: Member Bruce Mills

Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Oak Tree Lane that is currently addressed at Lot 2, 7D Waipapa Road, Kerikeri as per map (A4003335).

CARRIED**7.3 APPOINTMENT TO THE KERIKERI SPORTS COMPLEX INCORPORATED BOARD**

Agenda item 7.3 document number A4198321, pages 47 - 65 refers

RESOLUTION 2023/50

Moved: Member Roddy Hapati-Pihema

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board appoint Member Tyler Bamber as the Far North District Council representative on the Kerikeri Sports Complex Inc.

CARRIED**7.5 PROJECT FUNDING REPORTS**

Agenda item 7.5 document number A4219684, pages 78 - 84 refers

RESOLUTION 2023/51

Moved: Member Bruce Mills

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Friends of Williams House**
- b) Totara North Residents and Ratepayers**

CARRIED

At 12:07 pm the meeting broke for lunch.

At 12:50 pm the meeting resumed.

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UNCONFIRMED**7.6 FUNDING APPLICATIONS**

Agenda item 7.6 document number A4219796, pages 85 - 153 refers

MOTION

Moved: Member Tyler Bamber
 Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board:

- a) approves the sum of \$13,773.83 (plus GST if applicable) be paid from the Boards Community Fund account to Coast to Coast Cat Rescue for the costs towards cat rescue, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

AMENDMENT

Moved: Member Ann Court
 Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board:

- a) approves the sum of \$10 000 (GST if applicable) for the purchase of a van with signage recognising the Bay of Islands-Whangaroa Community Board.

Against: Cr Lane Ayr

CARRIED 6/1

*The amendment became a substantive motion.***RESOLUTION 2023/52**

Moved: Member Ann Court
 Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board:

- a) approves the sum of **\$10 000** (GST if applicable) for the purchase of a van with signage recognising the Bay of Islands-Whangaroa Community Board.

CARRIED**RESOLUTION 2023/53**

Moved: Member Bruce Mills
 Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board:

- b) approves the sum of **\$2,000** (plus GST if applicable) be paid from the Boards Community Fund account to Kerikeri Theatre Company for the costs towards the production of Fantastic Mr Fox, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

CARRIED**TŪTOHUNGA / RECOMMENDATION****FAILED TO GET ONTO THE TABLE**~~That the Bay of Islands-Whangaroa Community Board:~~

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UNCONFIRMED

<p>e) approves the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Fund account to KidsmART for the costs towards Matariki art exhibition, to meet the following Community Outcomes:</p> <p>i) Communities that are healthy, safe, connected and sustainable</p> <p>ii) Proud, vibrant communities</p>
<p>TŪTOHUNGA / RECOMMENDATION WITHDRAWN</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>d) approves the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Fund account to The Turner Centre for the costs towards Matariki shows by Rutene Spooner, to meet the following Community Outcomes:</p> <p>i) Communities that are healthy, safe, connected and sustainable</p> <p>ii) Proud, vibrant communities</p>
<p>RESOLUTION 2023/54</p> <p>Moved: Member Ann Court Seconded: Member Jane Hindle</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>e) approves the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to The Turner Centre for the costs towards the Trouble in Paradise art exhibition Spooner, to meet the following Community Outcomes:</p> <p>i) Communities that are healthy, safe, connected and sustainable</p> <p>ii) Proud, vibrant communities</p> <p style="text-align: right;">CARRIED</p>
<p>RECOMMENDATION</p> <p>Moved: Member Amy Slack Seconded: Member Bruce Mills</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>f) approves the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Fund account to Volunteering Northland for the costs towards volunteer and organisation training and support, to meet the following Community Outcomes:</p> <p>i) Communities that are healthy, safe, connected and sustainable</p> <p>ii) Proud, vibrant communities</p> <p><u>Against:</u> Members Lane Ayr, Bruce Mills, Amy Slack, Roddy Hapati-Pihema, Jane Hindle, Tyler Bamber and Ann Court</p> <p style="text-align: right;">LOST</p>
<p>RESOLUTION 2023/55</p> <p>Moved: Member Lane Ayr Seconded: Member Roddy Hapati-Pihema</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>g) approves the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Fund account to Whatu Creative for the costs towards Weaving the</p>

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UNCONFIRMED**Strands Matariki workshops, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

Against: Member Ann Court**CARRIED****RESOLUTION 2023/56**

Moved: Member Jane Hindle
 Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board:

- h) approves the sum of \$3,099 (plus GST if applicable) be paid from the Boards Community Fund account to Whangaroa Memorial Community Hall for the costs towards new curtains for the hall, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED**RESOLUTION 2023/57**

Moved: Member Ann Court
 Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board:

- i) a. approves the sum of ~~\$20,000~~ \$28 773.83 (plus GST if applicable) be paid from the Boards Community Fund account to Whangaroa Recreation and Community Trust for the costs towards repainting the Whangaroa pool and training of lifeguards, to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

- b. requires a full breakdown on the project plan prior to the funds being uplifted.**

CARRIED**5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2023**

Agenda item 8.1 document number A4218477, pages 154 - 161 refers

RESOLUTION 2023/58

Moved: Member Bruce Mills
 Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 30 April 2023".

CARRIED

Bay of Islands-Whangaroa Community Board Meeting Minutes

8 June 2023

UNCONFIRMED**8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE**

Agenda item 8.2 document number A4204080, pages 162 - 163 refers

COMMITTEE RESOLUTION 2023/59

Moved: Member Bruce Mills

Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update.**CARRIED****8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 2:03pm with Member Roddy Pihema-Hapati saying karakia.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 6 July 2023.

.....
CHAIRPERSON

8 NGĀ PŪRONGO / REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4259077

Author: Kim Hammond, Community Development Advisor - Acting

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Lane Ayr, Roddy Hapati-Pihema, Tyler Bamber, Jane Hindle, and Bruce Mills.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.













REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chairperson Belinda Ward - Members Report - A4259028  
2. Deputy Chair Lane Ayr - Members Report - A4260561  
3. Member Roddy Hapati-Pihema - Members Report - A4260664  
4. Member Tyler Bamber - Members Report - A4261867  
5. Member Jane Hindle - Members Report - A4262559  
6. Member Bruce Mills - Members Report - A4265371  

Member's Report

Name: Belinda Ward
 Subdivision: Paihia Subdivision
 Date: 21st May 2023 - 19th June 2023

Meetings Attended

Date	Meeting	Comments
23/05/23	Annual Plan Workshop	FNDC Kaikohe
23/05/23	Paihia War Memorial Hall Committee	PWMH - Office Room
25/05/23	Business Call Meeting with Mayor	Weekly Update - Teams
25/05/23	Divestment of Housing for the Elderly Workshop	To discuss options - FNDC - Kaikohe
29/05/23	BOI-W CB Agenda Preview	Virtual
01/06/23	FNDC Meeting	FNDC - Kaikohe
13/06/23	Regional Transport Committee Mtg	Whangarei - Virtual
14/06/23	Te Puawaitanga Sports Facility. Proposed District Plan. Iwi /Hapu Environmental Plans W'shop.	Needs Assessment Update. Hearings Panel Workshop - structure, process for appointing, delegations & it's purpose.
16/06/23	Paihia Waterfront Working Group	Progress update on Placemaking project cnr Seaview & Marsden Rds.
19/06/23	Mayor & CB Chairs catch up.	Regular update - Virtual

Community Issues

Issue name	Comment
Focus Paihia CT	Placemaking project upgrade cnr Marsden & Seaview Roads nears completion & looks amazing. Thanks to all the incredible community volunteers who made this happen.
Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. No further progress to report.
Wharau Reserve	Further discussions with staff as owner requests modification of landscaping to include gates. 06/06/23

22/05/23	Information & colour samples sent to CB members for playground shade sails for Taupo Bay, Church St Kawakawa & Te Tii beach. 16/06/23 Te Tii shade sails erected after 7.5yrs!!
07/06/23	Decision released for the Pipi Patch On-License hearing was to decline.
15/06/23	NZ Cruise Association update - Farewell Kevin O'Sullivan retiring CE & welcome new CE Jackie Lloyd. Update on the 2024 season with 93 Cruise Ships on schedule to date. This is a living/changing schedule.

Requests for Service (RFS)

RFS number	Date	Comment
4141134	09/01/23	Update required for squatters on reserve at Waitangi. These discussions with council are on-going as at 19/6/23. Awaiting feedback.
4145730	10/03/23	Email: Shade sails for Paihia Playground & safety gate. Toilet. Safer pedestrian crossing on SH11 Marsden Rd to Sullivans Rd Paihia. Sails installed 16/06/23. Balance of RFS for resident to progress.
4154199	14/04/23	Replace 2x beach reserve signs removed from Te Karuwha Pde Waitangi - partially resolved & following up.
4162395	13/06/23	Toilets in PWMH flushing spasmodically - mechanism has been checked so might be a water issue?

Other Issues

I would like to thank Deputy Chair Lane Ayr for standing in for me at our June meeting to enable me to attend another meeting in Christchurch.

Member's Report

Name: Lane Ayr
 Subdivision: Kerikeri
 Date: May30/23 to June 18/23

Meetings Attended

Date	Meeting	Comments
29/5	Agenda Review with Chair Zoom	9.00 – 10.00
29/5	Kerikeri Domain Working group	10.30 - 12.00
07/06	Coffee catch with project Mg Domain	10.00 - 10.30
08/06	BOI Whangaroa Board meeting Pre (Chair)	9.00 - 9.45
08/06	BOI Whangaroa Board meeting	10.00 - 230
14/06	Te Puawaitanga Sports Facility Needs Assessment Update Kaikohe	9.00 - 10.30

Community Issues

Issue name	Comment
Kerik Domain	BB hoop replacement still awaiting now 7 months net now needs replacement
Keri Domain	Awaiting confirmation of balance of funds available to undertake plantings
Keri.Community Groups	Seek funding for CBD planning

Requests for Service (RFS)

RFS number	Date	Comment
		Alderton Park continues Staff to make appointment with residents

Resource Consents

		NONE PENDING
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Other Issues**Kerikeri Bilingual Status**

The Council announced last week that Kerikeri would become a bilingual Town this was undertaken without any Community consultation or engagement (including the Community Board) other than one Iwi group. This has raised numerous questions in the Community as to what is planned, and how will it affect the Community. I would strongly suggest that if for one other reason than basic respect the community be fully informed of any and all planned changes.

Member's Report

Name: Roddy Pihema
Subdivision: Kawakawa and Moerewa Subdivision
Date: 18 June 2023

Meetings Attended

Date	Meeting	Comments
24/5/2023	Kawakawa community	Had a shade sail colour draw. Community members were asked to submit colours and the draw was done and the winner was Lizzy HuiHui
5/6/2023	Dawn Karakia (Moerewa)	For Ivan, RFS for installation of a memorial chair yet to be completed by FNDC
20/6/2023	Meet with Peter from park and reserves	to have a look at Simpson park to see how we can keep cars of the reserves

Community Issues

Issue name	Comment
Graffiti	On the Atea, Te Hohonga Kawakawa reported to Police/ Te Hononga trust having issues getting access to town CCTV footage. Contact Shirley Bradshaw
Shower	Shower at Te Hononga are damages and Token Machine resolution is to move to eftpos
Medical service	Meeting arranged between Ngati Hine health and Community over medical services, Ngati Hine have agreed to meet a date to be set.

Requests for Service (RFS)

RFS number	Date	Comment
4119482		Otiria rd for Pamela Anne Simon-Baraghanath wrong culvert installed
4162767	16/6/2023	Whangae Bridge sudden dip Maintenance
4162768	16/6/2023	Station Road, Simpson Park (burn outs)

Other information

Member's Report

Name: Tyler Bamber
 Subdivision: Bay of Islands/Whangaroa - Waipapa
 Date: 19-06-23

Meetings Attended

Date	Meeting	Comments
20-4-2023	Monthly catch up w/ Kim	
25-4-2023	ANZAC Dawn Service	
28-4-2023	Te Puawaitanga Working Group	- Programme update - Budget concerns may indicate a need to change the level of delivery
11-5-2023	BWCB meeting	
11-5-2023	BWCB Strategic Plan Workshop	
17-5-2023	Annual Plan submission	- Went along to submission mtg in support of Lane who gave they verbal submission on behalf of the board
25-5-2023	Monthly Catch up w/ Kim	
8-6-2023	BWCB meeting	

Community Issues

Issue name	Comment
Dog Park	Have been contacted by a group of dog lovers wanting to move forward with a plan for a dog park in Waipapa despite the previous proposed area being deemed unsuitable

Requests for Service (RFS)

RFS number	Date	Comment

Member's Report

Name: Jane Hindle

Subdivision: Bay of Islands Whangaroa Board, Russell Ōpua Subdivision

Date: 24 May – 20 June 2023

Meetings Attended

Date	Meeting	Comments
25 May 23	Teams meeting with Rae Smythe to discuss Community Emergency Response Plan	Structure and framework of plan
25 May 23	Catch up with Governance Support Officer to review outstanding RFS etc	Teams meeting
25 May 23	Monthly meeting with Chris Galbraith FNHL	Monthly meeting to improve community engagement from FNHL
30 May 23	Catch up with Governance Support Officer to review outstanding RFS etc	Teams meeting
31 May 23	Hui with Hapū, MPI, NRC and community to discuss the response to invasive Caulerpa seaweed	Rawhiti Marae, good attendance and options presented. Next steps Hapū led governance group to be established.
4 June 23	Monthly article for Russell Lights regarding Civil Defence and Community Emergency Response Groups	Monthly article updating community on progress on formation of new group.
5 June 23	BOIW Community Board meeting in Kerikeri	Monthly meeting at Turner Centre
8 June 23	BOIW Community Board meeting in Kerikeri	Monthly meeting at Turner Centre
12 June 23	"Go Live" date to promote Ōpua Community email to a broader audience (see attached summary)	Set up Ōpua Community Email group to improve community information sharing between members of the Ōpua community.
13 June 23	Catch up with Governance Support Officer to review outstanding RFS etc	Teams meeting
14 June 23	Te Puawaitanga needs assessment hui for Eastern Ward	Council and Eastern CB
14 June 23	Ngāti Hine and Te Rararawa Ahipara Takiwa environmental management plans	Council and CB – to inform Council and staff of their expectations
16 June 23	Far North Cycle Trails meeting Keith Kent (NTA) and Andy Vanasche Love Ōpua	Discussion regarding the Ōpua Paihia section of the potential Far North Trails project.
18 June 23	Meeting with Kororāreka Marae Taiao representative	Relating to incorrect information contained in FNDC Resource Consent application to NRC.
20 June 23	Floating Classroom with Ōpua School as guest of Project Island Song	Joined 9-10 year olds as they learned about our environment, planted flax and built traps.

22 May to 19 June	Created 14 posts for the BOI-Whangaroa Community Board page. Reach 29,119 ↑ 27.8% Visits 1,433 ↑ 80.3% Page Followers 837 (798) New Likes 26 ↑ 23.8%	Most popular posts were Omakiwi Rāhui reminder (16.6K) Free Boat (12.2K) Kohura Tuarua back (5.8K) Not so fun roading facts (4.7K) Russell Birdman (4.3K)
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Community Issues

Issue name	Comment
Value for rates	There is increasing dissatisfaction at the level of service (particularly maintenance on roading and drainage) for the amount of rates collected. I am encouraging people to actively participate in the LTP, particularly to prioritise what is important to them.
No Civil Defence group in Russell Kororāreka.	Initial group established, contact details and draft plan circulated along with timeline for next steps. Aim to regroup in July depending on availability of Bill Hutchinson.
Maromaku Roothing	Community would like a more strategic approach to roading, water tabling, culverts and drainage. Needs to be included in LTP. No progress.
Russell refuse and recycling	Miscommunication between myself and Resilient Russell re Ecosolutions to carry out an education programme over winter. To be followed up directly. No progress on the User Pays scheme for boaties, will need to chase up interested parties over winter. WIP.
Ōpua Community relationship with Far North Holdings	Continuing to meet. Kellett Street to Bafin Street footpath cleared. FNHL have offered a contribution to get Council to complete the Kellett Street footpath outside the school after a 10-year wait.
Russell Drainage	Have now had visit to Russell from Group Manager to take a look at some of the concerns that have been raised. Hope to report a timeline for action next month.
Rawhiti road seal	This remains an issue. Council is aware of the need, still needs funding.
Maromaku Toilet	Project has been reactivated.
Russell Sports Club	Need an increase in annual grant to help offset cost increases for club. The \$5,000 does not cover the mowing and insurance costs.
Car theft and break ins in Ōpua theft of cars	Additional camera has been installed and patrols increased. Problem is not confined to Ōpua unfortunately.
Footpath at Kellett Street Ōpua	Footpath still on track for July.
Erosion on Russell waterfront	There is significant erosion on the Russell Kororāreka waterfront and Resilient Russell and the Russell Waterfront Trust have raised an RFS to start the conversation about a more permanent solution. Now looking at boulders for the immediate protection of cannon on waterfront.
Russell Cemetery Urupa	Concern from the donor of land for new Cemetery Plots that this has not been actioned after several years.

Requests for Service (RFS)

RFS number	Date	Comment
4137946	5/12/22	Images of Community Halls to be included on Town Hall page. Still awaiting many of them, but now starting to be populated. CB Members to supply!
(3987148) (3996575) 4032539	2020 2021 12/01/23	Encroachment on paper road at Okiato. Encroachment officer attended, License to Occupy being applied for by landowner. Being progressed by staff. Transport staff visited mid-May to review.
4137946	6/12/22	Signage for Maromaku Hall is being made. Site visit took place in May.
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwahi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. Tree has been removed, stump ground down. Waiting for drainage work.
4139843	20/12/2022	Reinstate the yellow lines on Long Beach Road to prevent parking at turning circle and by fig tree (road narrows). Yellow lines have been painted around town – these are not a new request, but THESE WERE NOT DONE.
4143747	25/1/23	Request for duck crossing sign due to high deaths of ducks on road. Requested quote for Council to install to compare with community installation (around \$150).
4144277	31/01/23	Culvert on Council Reserve by Medical centre is blocked with weeds causing flash flooding of carpark and ambulance station in heavy rain. Funding should be available as this was flooding in the Cyclone Hale event. Further flooding on Beresford Street in last severe weather event due to outflow of drainage being blocked. COUNCIL STAFF HAVE VISITED.
4158314		Matauwahi Road drain to be cleared as it has a shrubbery including palm tree growing in it and blocks visibility to residents. NOW ON SCHEDULE OF WORK TO BE CARRIED OUT.
4148332	28/2/23	Request for Council to actively monitor progress of government agencies progress on kiatiakiatanga of the old Customs House, former Police residence. Hapū consultation ongoing.
4151342	10/03/23	Walls Bay Reserve RFS for track maintenance and general tidy up. SCHEDULED FOR THE NEXT FORTNIGHT.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwahi Road (paper road section) needs repairs for safety reason. Will need legal, roading and engineers involved. NO ACTION
4153533	10/04/2023	Water created washout which is cutting down a hill likely to cause a slip. If unattended, road will cause a slip onto neighbouring property and road will be inaccessible. NO ACTION

???	11/04/2023	Boat hull on reserve on Te Hue. Not sure what has happened here.
4150962	23/03/23	Cleaning of kerbing and gutters at end of Richardson Street in Ōpua. Part of street done, top end was omitted by Ventia when they did the work. Needs completing.
4155878	30/04/2023	Erosion on Russell Waterfront becoming extensive. Assigned to Community Development for the new manager Climate Action and Community Development.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Property owners significantly stressed.

Other Issues

- General dissatisfaction at the lack of service and basic R&M being evidenced particularly in the areas of roading and drainage. I feel encouraged that there has been some attendance in town to at least look at issues, but this is a long way to having a plan to fix things.

Ōpua Community Email

What is it?

In order to improve community communications, particularly for members of the community who are not interested in using Facebook, a Google Community Group has been set up for the Ōpua community. It is a private group which is membership based, that people can apply to join by invitation or by request.

The name of the Ōpua community group is <https://groups.google.com/g/opua-community>

It has been set up so that people need to either be invited to the group, or request to join the group, and all messages to the group will be moderated. In this way it is hoped that most of the information sent out is relevant, helpful and informative, if not for everyone, for the majority.

Purpose of the group

The Ōpua Community group is designed to share information between members of the community, or other people who have an interest in communicating to members of the community (e.g. Community Board representatives, other community groups in the area etc) via email.

It differs from the Ōpua Group Facebook page which has a very large membership because it provides the opportunity to share more detailed information, attachments to a smaller and more targeted audience. It also allows information to be printed, filed or saved so it can be easily retrieved, so it is good for attachments and important information.

It is designed for community information, and should ideally be used for non-commercial information, although it is always discretionary. It is important not to Spam members of the group or they will unsubscribe or ignore all the emails. Some examples might be:

- Any community information e.g. events at the Town Hall, lost and found, School information (much of what might also be posted for Facebook) but this is designed to also reach people not on FB.
- It would be OK for fundraising raffle for the R. Tucker Thompson, a charity or special menus at the Cruising Club, but probably not weekly specials from the Roadrunner Tavern
- Notifications from the General Store or the Marina Cafe that they are closing early, or if there is a special event that locals would be interested at the Marina Café would be perfectly acceptable.
- Letting people know that COVID vaccinations are available in Russell, but not emails promoting being vaccinated or opposing views to vaccination.
- A post notifying that there will be a meeting in the town hall from Willow Jean Prime might be fine, but probably not an email from Willow Jean Prime with her party promotional material - unless you offered all other candidates the same opportunity.

It is probably best to limit posts about items for sale as Facebook provides a good platform, although it is a bit discretionary as the whole idea is to reach members of the community who don't wish to use Facebook.

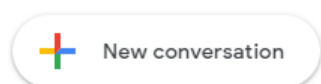
Joining the group

If you have not received a personal invitation, please contact one of the group managers with your email address and ask them to add you. If you do not live in Ōpua, please advise why you wish to join the group. If you don't have a Gmail address, you can still join groups. You need to associate your email address with a Google Account. If you: Don't have a Google Account—Create a Google Account without changing your email address.

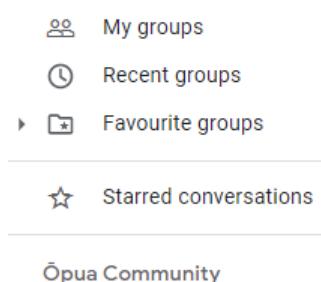
Posting a message

Once you are a member you can post a message (conversation) to the group by sending an email or starting a conversation by going to the group itself as below:

1. Emailing opua-community@googlegroups.com or
2. Posting on the web directly by going to <https://groups.google.com/g/opua-community> and starting a new conversation.



The interface is very similar to Gmail and you can insert images into the text of the message, format text or add attachments to the email.



It is important that you give your message a meaningful subject line so recipients can quickly determine its relevance to them. They may be interested in some topics but not others.

Once a message been submitted, the Group Manager will review it and either accept it or reject it. Group Managers are volunteering their time for the community so be patient as they may be busy.

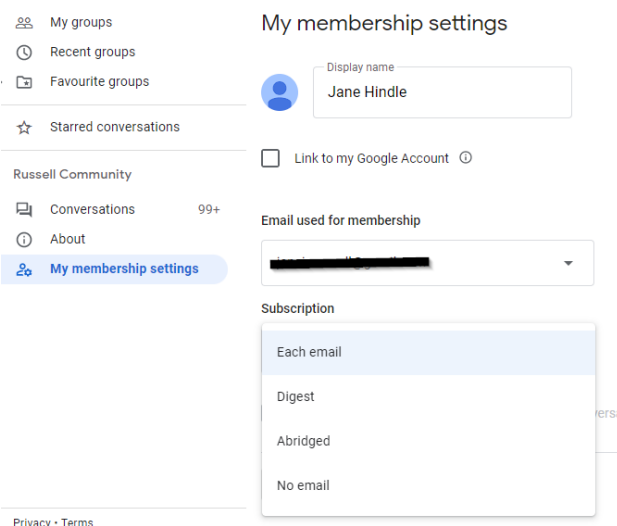
Replying to a message

If you want to make comments to the originator, hit REPLY. **Do not hit REPLY ALL** unless you actually want everyone to know your thoughts. If there is an email avalanche on a particular topic, the Manager will close down the conversation.

Personal settings

You can change your personal membership settings in a number of ways, including:

- The name you use when sending messages out
- Which Gmail email address you wish to use for the group (NB you don't need a gmail address to create messages)
- How you want to receive posts. This is useful if you would like to see daily summaries rather than individual messages
-



Member's Report

Name: Bruce Mills

Subdivision: Whangaroa Subdivision

Date: April 2023 - June 2023

Meetings Attended

Date	Meeting	Comments
27/04/2023	Monthly catch up with Community Board Coordinator	Totara North Playground
09/05/2023	Whangaroa Recreation Trust (Swimming Pool)	Postponed due to flooding
10/05/2023	Public Consultation	Kaeo walk bridge – held at the fortnightly Wednesday market. Great food, highly recommend
11/05/2023	Bay of Islands-Whangaroa Community Board meeting	Turner Centre, Kerikeri
13/05/2023	Whangaroa Recreation Trust (Swimming Pool)	Meeting and dinner at Whangaroa Gamefish Club. Volunteer lifeguards and helpers recognised
13/05/2023	Kaeo Memorial Hall Committee Meeting	Concerned with the lack of structural maintenance
17/05/2023	Lake Manuwai	Large dog of leash causing issues
22/05/2023	Contact with Animal Management	Spoke with Animal Management in regard to the dogs at Lake Manuwai
24/05/2023	Monthly catch up with Community Board Coordinator	Taupo Bay, included public consultation on the shade sails for the playground
26/05/2023	Whispers Copy	
31/05/2023	Contacted Northland Regional Council	Discussed issues in Taupo Bay
31/05/2023	Whangaroa Community Trust AGM	Meeting held in the Kaeo RSA building
04/06/2023	Met with residents in Taupo Bay	Continuation of discussion for shade sails
08/06/2023	Bay of Islands-Whangaroa Community Board meeting	Turner Centre, Kerikeri

Community Issues

Issue name	Comment
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Hall Maintenance	There is a lack of structural maintenance on the town hall, which is slowing other projects from taking place.
Omaunu Road	Flood markers have still not been replaced and as we head into winter this needs to happen ASAP.
Taupo Bay	Stream is blocked by fallen frame trees – contacted Northland Regional Council. People are also allowing dogs on the beach without using leads – ignoring the signs.

Requests for Service (RFS)

RFS number	Date	Comment
4156659	05/05/2023	Side door to Kaeo Hal open and could not be closed. As noted, late Friday I travelled back to hall, tools in hand and make it lockable. Impact have since done an upgrade.
4156760		Omaunu Flood Markers
4159110		Repeat offender letting two large dogs run free at Lake Manuwai while he sleeps.

Other Issues

8.2 ROAD NAMING - 27 ACCESS ROAD, KERIKERI

File Number: A4001352
Author: Cushla Jordan, Asset Manager
Authoriser: Andy Finch, District Engineer

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name a private right-of-way (ROW).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has received a Road Naming application to name a private right-of-way (ROW) addressed at 27 Access Road, Kerikeri. Community Boards have delegated authority to name private right-of-ways (ROW).

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Dove Lane that is currently addressed at 27 Access Road, Kerikeri as per map (A3710115).

1) TĀHUHU KŌRERO / BACKGROUND

Garreth Johnston of Williams and King has advised that this is a private right-of-way (ROW) created by a sub-division addressed at 27 Access Road, Kerikeri.

The name Summer is because of the summer feel in the area.

The name Sunny is because of the sunny spot.

The background for these names is given also as per the Road Naming application attached (A3710102).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Their suggestions are as follows:

1. Summer Lane
2. Sunny Lane

The Roding team has no objections to the names suggested above.





Take Tūtohunga / Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

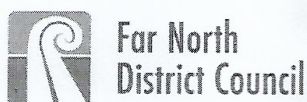
1. Application - Document number - A3710102 [↓](#) 
2. Map - Document number - A3710115 [↓](#) 
3. Resource consent - Document number - A3710119 [↓](#) 
4. Schedule - Document number - A3710116 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private right-of-way (ROW) and is of low significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngati Rehia were consulted in regards to this application as per email attached (A4001308). No reply received.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently no property owners as this is a new subdivision
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
The Chief Financial Officer has not reviewed this report	The Chief Financial Officer has not reviewed this report



Application for Road Naming/Renaming

GENERAL INFORMATION

- Proposed names are to be submitted for **new roads in subdivisions** to Infrastructure & Asset Management Department with the application for resource consent.
- Proposed names are to be submitted (in writing) for **existing legal but unnamed roads**, to the Administration Officer, Infrastructure & Asset Management Department.
- Proposed road **renamings** are to be submitted in writing. Requests from outside of Council must provide information and background as to why the road should be renamed. Written consent from affected residents and owners must be obtained.
- The proposed names will be checked against Council's Roading database to avoid duplication.
- Liaise with the iwi when using Maori names and provide supporting document of their approval.
- Several names (3 are recommended) should be submitted for each road or accessway, in order of preference in case of rejection
- A background to the names, their origins and their link with the area is to be supplied
- Personal names are to be discouraged unless the name submitted has a historical connection with the property being subdivided, or are that of a well-known identity or prominent Far Northerner, or New Zealander
- It is Council's prerogative under Section 319(j) Local Government Act 1974 to name streets and the Council may refuse to approve names considered unsuitable
- Where more than one road is being created in a subdivision, a common theme is recommended for road names
- Private road names are considered by Council. They will need to meet Council's Signage Guidelines (white background with blue lettering).
- Names are to be chosen in proportion to the type of road, and in accordance with the Naming Guide at the end of the form
- If you are unsure if the road you want to name is a Council maintained road or private road, please contact the Infrastructure & Asset Management Department.

APPLICANT DETAILS

Applicant/Developer Name: Gareth Johnston - On behalf of Paul Whitehead.

Organisation: Williams & King

Postal Address: 27 Hobson Avenue, Kerikeri

Phone: (09) 55 66 185 Mobile: 0204 173 1495

Email: gareth@saps.co.nz

ROAD LOCATION	
Address:	27 Access Road, Kerikeri
Legal Description:	Lots 1, 2 & 3 LT 571158
Resource Consent Application Number:	RC 2190542
Please supply a scheme plan map that clearly indicates the location of the Road, Private Road or Right-Of-Way when submitting your application.	
TYPE OF ROAD (Please tick) -	
<input type="checkbox"/> Public Road <input type="checkbox"/> Private Road <input checked="" type="checkbox"/> Right-of-Way	
PROPOSED ROAD NAMES	
Road 1	First Choice: Dove Lane
	Second Choice: Summer Lane
	Third Choice: Sunny Lane
Road 2	First Choice:
	Second Choice:
	Third Choice:
Road 3	First Choice:
	Second Choice:
	Third Choice:
BACKGROUND	
A background to the names, their origins and their link with the area is to be supplied	
1.- There are alot of doves. living nearby	
2.- Unique name. Typically a summer feel	
3. Unique name - Typically a Sunny spot.	

ROAD RENAMING

Please state the current road name and your reason for requesting the name change below then complete the rest of the form. Also, please ensure you attach the written consents of at least 85% of affected residents and attach to the application form.

N/A.

GENERAL INFORMATION AND GUIDELINES

Ensure that road names are not duplicated in the Far North District (both spelling and pronunciation to be considered); this includes same road names with different suffix. To do this, please use www.google.co.nz/maps and search "proposed road name (excl suffix) Northland" to check if proposed names may be duplicates.

Ensure that road type appropriately matches the definition of the suffix, such as 'road', 'avenue' etc. Road names without a suffix are now strongly discouraged (e.g. Broadway). The following definitions provide a guide, but please note that other appropriate suffixes that are not in this list may be used.

Suffix	Definition
Avenue	A generally broad straight roadway planted on each side with trees
Boulevard	A wide roadway well paved usually with trees and grass
Circle	A roadway that generally forms a circle or a short enclosed roadway bounded by a circle
Close	A short enclosed road.
Court	A short enclosed road usually surrounded by buildings
Crescent	A crescent or half-moon shaped street rejoining the road from which it starts
Drive	Wide main roadway without many cross streets - an especially scenic road or street
Esplanade	Level roadway along the seaside, lake or a river
Glade	Roadway usually in a valley of trees
Green	Roadway often leading to a grassed public recreation area
Grove	A road that often features a group of trees standing together
Lane	A narrow way, path, country road or street. A narrow passage between hedges or buildings, an alley
Loop	Roadway that diverges from and then rejoining a main thoroughfare
Mews	Roadway in a group of houses
Suffix	Definition
Parade	Public roadway or promenade
Place	A short sometimes narrow enclosed roadway
Quay	A roadway alongside or projecting into water
Rise	A roadway going to a higher place or position
Road	Route or way between places. General usage. Defined in Local Government Act 1974, Section 315
Terrace	Roadway on a hilly area that is mainly flat
Vale	A roadway along low ground between hills
Way	A winding or curved track or path for passing along

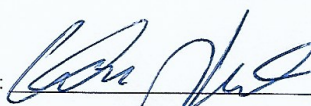
The following are suitable suffixes for particular road types:

Road Type	Suffix
Cul-de-sac (<i>short dead-end street with turnaround at the end</i>)	Close, Court, Place
Wide spacious street	Avenue, Boulevard, Parade

The following are suitable suffixes for private roads and private ways categorised into particular road types:

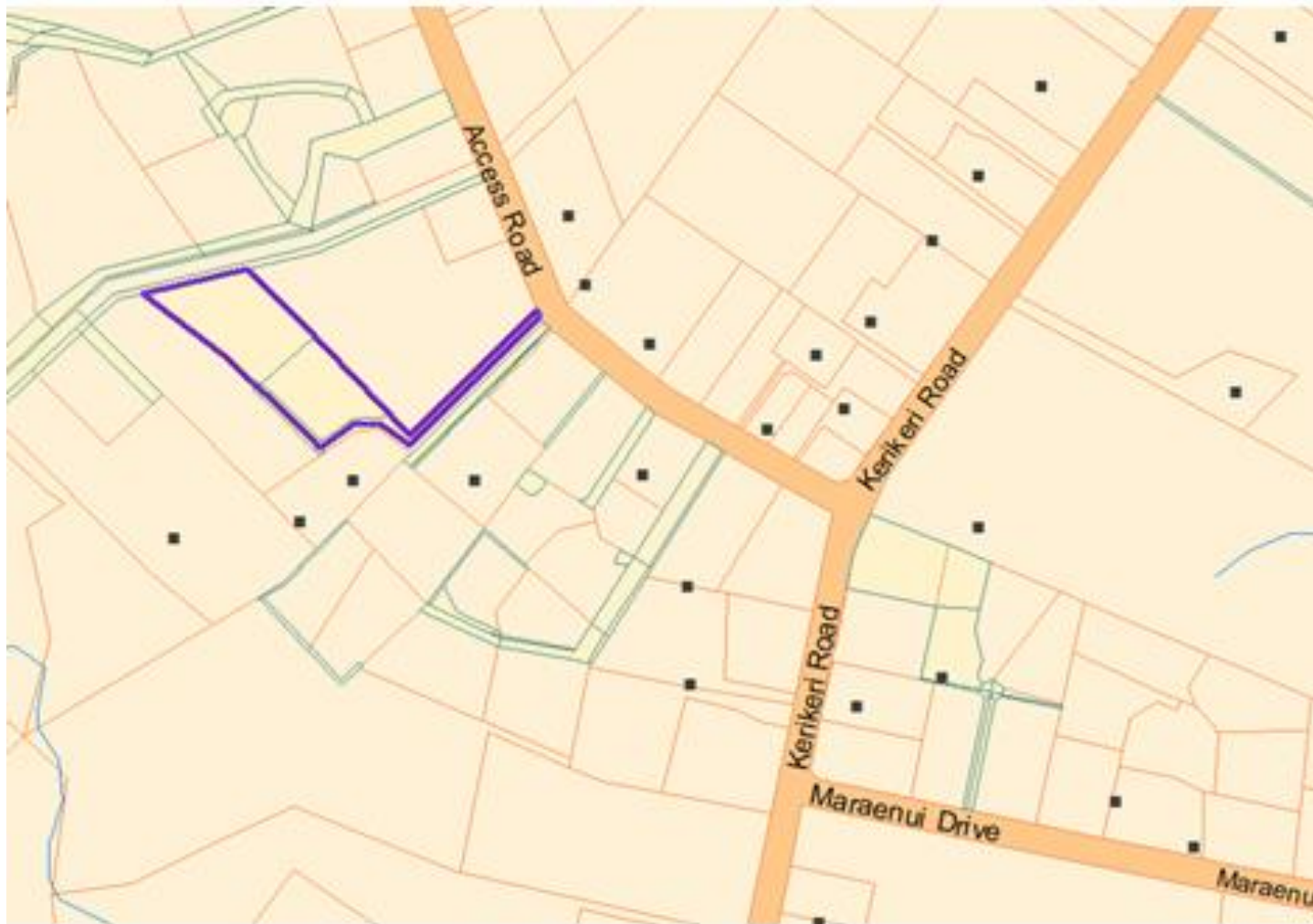
Road Type	Suffix
Narrow road and right of way	Lane, Way
Associated with high ground	Rise,
Associated with low ground	Vale
Tree lined road	Avenue, Glade, Grove

Applicants Signature:



Date: 28.03.2022.

Return Application to Postal: Far North District Council or Email: selina.topia@fndc.govt.nz
Private Bag 752
KAIKOHE 0440
Attention: Selina Topia



**FAR NORTH DISTRICT COUNCIL****FAR NORTH OPERATIVE DISTRICT PLAN
DECISION ON RESOURCE CONSENT APPLICATION (COMBINED)****Resource Consent Number: 2190542-RMACOM**

Pursuant to section 104B of the Resource Management Act 1991 (the Act), and the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011, the Far North District Council hereby grants resource consent to:

Paul Whitehead and Ruth Whitehead

The activities to which this decision relates are listed below:

(A) - Subdivision consent

To subdivide a 9096m² land to create three (3) lots in the Rural Living Zone.

(B) - Consent under NES Regulations 2011

To remediate an area of identified soil contamination within the site as a restricted discretionary activity under NES Regulations 2011.

(C) - Land use consent

To allow each lot of the subdivision to exceed the permitted and controlled activity standards for 'Stormwater Management' rule in the Rural Living Zone.

Subject Site Details

Address: 27A Access Road, Kerikeri 0230
Legal Description: LOT 2 DP 355929
Certificate of Title reference: CT - 228174

Pursuant to Section 108 of the Act, this consent is issued subject to the following conditions:

Decision A - Subdivision

- 1 The subdivision shall be carried out in accordance with the approved plan of subdivision prepared by Williams and King, titled ' Proposed Subdivision of Lot 2 DP 355929 and Easements over Lot 1 & Lot 3 DP 355929', referenced 22374, dated September 2018, as attached to this consent with the Council's "Approved Stamp" affixed to it.
2. The survey plan, submitted for approval pursuant to Section 223 of the Act shall show:
 - (a) All easements in the memorandums on the approved scheme plan to be duly granted or reserved.

3. Prior to the approval of the survey plan pursuant to Section 223 of the Act, the consent holder shall:
 - (a) Provide for the approval of Council's duly delegated officer a Remediation Action Plan (RAP) and Site Management Plan (SMP) in respect of the remediation required for the identified hotspot at sample ES15/AS1 as recommended in the Detailed Site Investigation Report, dated March 2019, prepared by Haigh Workman Ltd. [Note: Soil disturbance undertaken to complete vehicle access and trenching should not be carried out until the RAP has been approved]
 - (b) Provide for Councils approval a preferred road name and two alternatives for the private access road. The applicant is advised that in accordance with Community Board policy, road names should reflect the history of the area.
4. Prior to the issuing of a certificate pursuant to Section 224(c) of the Act, the consent holder shall:
 - (a) Upgrade the existing entrance off Access Road to provide a formed double width entrance to the lots which complies with the Councils Engineering Standard FNDC/S/6, 6B, and section 3.3.17 of NZS4404:2004. Seal the entrance plus splays for a minimum distance of 6m from the existing edge.
 - (b) Upgrade the existing access on ROW easements A, C and J to provide a 6m finished metalled or concreted or sealed carriageway width. Upgrade access on ROW easements B, D, E, F, G & H to 3m wide metalled or sealed carriageway width plus passing bays to comply with Rule 15.1.6C.1.3 of the Far North District Plan. The formation is to consist of a minimum of 200mm of compacted hard fill plus a GAP 30 or GAP 40 running course and is to include water table drains and culverts as required to direct and control stormwater runoff.
 - (c) Provide a Site Validation report certified by a suitably qualified person confirming that the risk to human health has been appropriately remediated.
 - (d) Provide documentation that the service providers of electric power and telecommunications are satisfied with the arrangements made for the provision of these services to Lots 2 and 3.
 - (e) Provide evidence that the playhouse located above the existing soakage field on Lot 1 has been removed or relocated away from the soakage field area.
 - (f) Pay to Council the cost of purchasing and installing a road name sign for the private access road.
 - (g) Secure the conditions below by way of a Consent Notice issued under Section 221 of the Act, to be registered against the titles of the affected allotments. The costs of preparing, checking and executing the Notice shall be met by the Applicant.
 - i. In conjunction with the construction of any building which includes a wastewater treatment & effluent disposal system, the lot owner shall submit for Council approval a TP58 Report prepared by a Chartered Professional Engineer or a FNDC approved TP58 Report Writer. The report shall identify a suitable method of wastewater treatment for the proposed development along with an identified effluent disposal area plus a reserve disposal area. The report shall confirm that all of the treatment

& disposal system can be fully contained within the lot boundary and comply with the permitted activity standards of the Regional Water & Soil Plan (and/or any operative Regional Plan in existence). [Lots 2 & 3]

- ii. Resource consent has been issued pursuant to RC 2190542 RMASUB providing for up to 35% impermeable surfaces coverage on each of Lot 2 and Lot 3 in conjunction with the construction of any building and associated impermeable surfaces on the respective lot. The lot owner shall submit for the approval of Council's Stormwater Engineer a detailed stormwater management report prepared by a suitably qualified Chartered Professional Engineer or registered IQP. The report shall, with calculations, detail the on-site detention and flow attenuation of stormwater from the site. The flow shall be limited to the pre-development level for rainfall events up to those with a 10% AEP with a climate change allowance of 2.5° C included and shall not exceed 1.2 litres/second in accordance with Haigh Workman report HW Ref 18 308 dated March 2019 section 6.15. The detention storage shall be installed within 1 month of the roof being constructed and evidence of the tank installation is to be provided to the FNDC Resource Consents Monitoring Officer (Email to: Consents Monitoring rmonitoring@fndc.govt.nz). [Lots 2 & 3]

(Note: The impermeable surfaces on the existing carriageway on ROWs A, B & E for Lot 2, and ROWs C, D & F for Lot 3 may be considered as pre-development impermeable surfaces, and therefore can be excluded from the impermeable surfaces calculations).

- iii. Without the prior approval of the Council, no building shall be erected, nor any works which increase impermeable surfaces be undertaken, nor any planting or structure placed, which may create a flow obstruction, on any area of the site which is a secondary / overland (Q100) flow path. [Lots 1, 2 & 3]
- iv. The owner of Lot 3 shall maintain on an ongoing basis the stormwater control and mitigation system which includes the stormwater retention area within easement I to a reasonable and operational standard. [Lot 3]
- v. In conjunction with the construction of any dwelling on Lots 2 and Lot 3, in addition to a potable water supply, a water collection system with sufficient supply for fire fighting purposes is to be provided by way of tank or other approved means and to be positioned so that it is safely accessible for this purpose. These provisions will be in accordance with the New Zealand Fire Fighting Water Supply Code of Practice SNZ PAS 4509. [Lots 2 & 3]

Decision B - Consent under NES Regulations 2011

Pursuant to Regulation 10 of the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011, consent is granted to remediate an area of identified soil contamination within the site subject to the compliance with Conditions 3(a) and 4(c) imposed under Decision A - Subdivision Consent.

Decision C - Land Use Consent

- 1 Dispensation is granted for the existing development to breach Stormwater Management permitted and controlled activity rule within new boundaries of Lot 1 created under the subdivision consent.

- 2 Dispensation is granted for any future development on Lot 2 and Lot 3 to breach Stormwater Management rule of the Rural Living Zone provided that the maximum impermeable surfaces shall be 35% of the gross site area of each of Lot 2 and Lot 3.
- 3 This land use consent is valid for 10 year period in respect of future developments on Lots 2 & 3.

Advice Notes

1. Prior to the commencement of earthworks adjacent to Access Road, a Corridor Access Request (CAR) application will need to be applied for, and works are not to commence until a Work Access Permit is granted from Councils Roading Engineer or designate.
2. Archaeological sites are protected pursuant to the Heritage New Zealand Pouhere Taonga Act 2014. It is an offence, pursuant to the Act, to modify, damage or destroy an archaeological site without an archaeological authority issued pursuant to that Act. Should any site be inadvertently uncovered, the procedure is that work should cease, with the Trust and local iwi consulted immediately. The New Zealand Police should also be consulted if the discovery includes koiwi (human remains). A copy of Heritage New Zealand's Archaeological Discovery Protocol (ADP) is attached for your information. This should be made available to all person(s) working on site.
3. The consent holder and subsequent lot owners are advised that the property is located within a 'kiwi present' area. Care should be taken with the keeping of domestic cats and dogs, as these animals may cause adverse effects on the kiwi population that may inhabit the area. Any dogs that are present to these sites shall be tied up or kept inside at night and any cats shall be kept inside at night.

Reasons for the Decision

1. The Council has determined (by way of an earlier report and resolution) that the adverse environmental effects associated with the proposed activity are no more than minor and that there are no affected persons or affected customary rights group or customary marine title group.
2. The proposed activities are considered to have adequately taken into account, and be consistent with, relevant statutory provisions, including the objectives and policies in Chapters 8 (Rural Environment), 8.7 (Rural Living) and 13 (Subdivision) of the Operative Far North District Plan.

Most relevant objectives and policies being;

Chapter 8.7 (Rural Living Zone).

Objectives

8.7.3.1 *To achieve a style of development on the urban periphery where the effects of the different types of development are compatible.*

8.7.3.2 *To provide for low density residential development on the urban periphery, where more intense development would result in adverse effects on the rural and natural environment.*

Policies

8.7.4.3 *That residential activities have sufficient land associated with each household unit to provide for outdoor space, and where a reticulated sewerage system is not provided, sufficient land for onsite effluent disposal.*

8.7.4.7 *That provision be made for ensuring that sites, and the buildings and activities which may locate on those sites, have adequate access to sunlight and daylight.*

8.7.4.10 That provision be made to ensure a reasonable level of privacy for inhabitants of buildings on adjoining sites

Rural Living zone is described in the District Plan as an area of transition between town and country where transition is expressed mainly in terms of residential intensity and lot sizes. The above objectives and policies seek to enable measured development within the Rural Living zone whilst ensuring the effects of such development are minimised or appropriately mitigated. It is considered that the proposal achieves the purpose of the Rural Living zone. The allotment sizes are compatible with rural living properties in the area. The subdivision can adequately support on-site services for the proposed lots which have sufficient outdoor area, and adequate access to sunlight and daylight. Whilst Lot 1 comprising existing house complies with setback and sunlight rules, Lots 2 and 3 are able to be developed in such a way that provides suitable setbacks from new boundaries ensuring reasonable level of privacy for inhabitants of adjoining sites.

Chapter 13 - Subdivision

Objectives

- 13.3.1 To provide for the subdivision of land in such a way as will be consistent with the purpose of the various zones in the Plan, and will promote the sustainable management of the natural and physical resources of the District, including airports and roads and the social, economic and cultural well being of people and communities.*
- 13.3.2 To ensure that subdivision of land is appropriate and is carried out in a manner that does not compromise the life-supporting capacity of air, water, soil or ecosystems, and that any actual or potential adverse effects on the environment which result directly from subdivision, including reverse sensitivity effects and the creation or acceleration of natural hazards, are avoided, remedied or mitigated.*
- 13.3.5 To ensure that all new subdivisions provide a reticulated water supply and/or on-site water storage and include storm water management sufficient to meet the needs of the activities that will establish all year round.*
- 13.3.8 To ensure that all new subdivision provides an electricity supply sufficient to meet the needs of the activities that will establish on the new lots created.*

Policies

- 13.4.2 That standards be imposed upon the subdivision of land to require safe and effective vehicular and pedestrian access to new properties.*
- 13.4.4 That any subdivision where provision is made for connection to utility services, the potential adverse impacts of these services are avoided.*
- 13.4.5 That access to, and servicing of, the new allotments be provided for in such a way as will avoid, remedy or mitigate any adverse effects on neighbouring property, public roads (including State Highways), and the natural and physical resources of the site caused by silt runoff, traffic, excavation and filling and removal of vegetation.*
- 13.4.8 That the provision of water storage be taken into account in the design of any subdivision.*

It is considered that the proposed subdivision and related land use activities are consistent with the objectives and policies outlined above. Whilst the proposal has been assessed as a discretionary activity, the sale of the subdivision is considered to be appropriate for this particular location in the Rural Living zone as it is compatible with the prevailing subdivision pattern in the surrounding area.

The potential adverse effects of the proposal are considered to be no more than minor subject to the imposed conditions of consent in particular those relating to access, wastewater disposal, stormwater management and water storage.

4. Relevant National planning provisions include:

- (a) National Environmental Standard (NES) for Assessing and Managing Contaminants in Soil to Protect Human Health Regulations 2011.

The site is subject to the above legislation due to its historic use as orchard and market garden. The recommendations of the Detailed Site Investigation Report submitted with the application have been considered, and appropriate conditions are included in this consent.

5 Relevant Regional planning provisions include:

- (a) The Regional Policy Statement (RPS) for Northland;

Having assessed the proposal against the relevant objectives and policies, it is considered that the proposal is consistent with the provisions of the Regional Policy Statement.

- (b) Regional Water & Soil Plan for Northland;

- (c) Proposed Regional Plan for Northland

The above plans were considered and there appears to be no matters of concern.

6 Part 2 Matters

The Council has taken into account the purpose & principles outlined in sections 5, 6, 7 & 8 of the Act. It is considered that granting this resource consent application achieves the purpose of the Act.

- 7 In summary, it is considered that the activities are consistent with the sustainable management purpose of the RMA. Subject to conditions of consent, the proposed activity will not result in any adverse effects that could be considered to impact upon the site's surroundings.

Approval

This resource consent has been prepared by **Leonard Dissanayake**, Consultant Planner and is granted under delegated authority (pursuant to section 34A of the Resource Management Act 1991) from the Far North District Council by:



Pat Killalea, Principal Planner

Date: 30th July 2019

Right of Objection

If you are dissatisfied with the decision or any part of it, you have the right (pursuant to section 357A of the Resource Management Act 1991) to object to the decision. The objection must be in writing, stating reasons for the objection and must be received by Council within 15 working days of the receipt of this decision.

Lapsing Of Consent

Pursuant to section 125 of the Resource Management Act 1991, the subdivision resource consent and land use consent will lapse 5 years and 10 years respectively after the date of commencement of consent unless, before the consent lapses;

The consent is given effect to; or

An application is made to the Council to extend the period of consent, and the council decides to grant an extension after taking into account the statutory considerations, set out in section 125(1)(b) of the Resource Management Act 1991.

Bay of Islands-Whangaroa Community Board Road Naming Schedule (Private Right-of-Way) - 2 June 2022						
Kerikeri						
Location	Preference Status	Submitted Road Names	Number of Submitters	Background (provided by submitters)	Comments	Recommendation
Name a Private Right-of-Way (ROW) addressed at 27 Access Road Kerikeri	First Preference	Dove Lane	1	Because of the doves that live nearby		Dove Lane
	Second Preference	Summer Lane	1	Because of the summer feel		
	Third Preference	Sunny Lane	1	Because of the sunny spot		

8.3 SH11 SHARED USE PATH FROM PAIHIA TO WAITANGI

File Number: A4238581
Author: Cushla Jordan, Asset Manager
Authoriser: Andy Finch, District Engineer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to seek Bay of Islands-Whangaroa Community Board recommendation to Council, regarding the Council's implementation of the proposed Waka Kotahi's Shared Use Path project along State Highway 11 (SH11) from Paihia to Waitangi.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Outlines the background for the proposed Shared Use Path along SH11 from Paihia to Waitangi which has been socialised with the Bay of Islands-Whangaroa Community Board and local community.
- Highlights all the considerations of the preliminary design.
- Identifies risk to the Council in accepting this project from Waka Kotahi; and
- Makes recommendation to decline this project design and implementation at this time and reallocate the local share funds to further support the bridge renewals programme under work category 215 Structures Component Replacements.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community board recommend Council:

- a) decline to undertake the final design and implementation of the draft design undertaken by Waka Kotahi NZ Transport Agency for the proposed Shared Use Path along SH11 from Paihia to Waitangi, and
- b) declare a surplus subsidy of \$1.38M to Waka Kotahi NZ Transport Agency for their allocation to this project, and
- c) reallocate the local share portion of the Long-Term Plan amounting to \$0.62M to other prioritised projects previously unfunded.

1) TĀHUHU KŌRERO / BACKGROUND

Waka Kotahi NZ Transport Agency (Waka Kotahi) are seeking to investigate a range of options to confirm the preferred design features as part of a wider programme of work that will achieve key investment objectives along State Highway 11 (Marsden Road). This work will form part of the wider Twin Coast Discovery Route (TCDR) programme, which aims to upgrade sections of the route to support local communities, to accommodate the increasing number of people visiting the area, and to encourage others to do the same.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Discussion and Options are provided in detail in the attached report entitled "*SH11 Shared Path Paihia to Waitangi*"

Attachment 2 entitled: *SH11 Paihia to Waitangi Shared use Path Preliminary Design Report* – *is available at* <https://www.fndc.govt.nz/Your-council/Governance#section-5>



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The supporting reasoning is provided in detail in the attached report entitled "*SH11 Shared Path Paihia to Waitangi*".

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Financial Implications and Budgetary Provision is provided in detail in the attached report entitled “*SH11 Shared Path Paihia to Waitangi*”.

ĀPITI HANGA / ATTACHMENTS

1. NTA Agenda report FNDC SH11 Shared Path Paihia to Waitangi - A4206133  
2. *SH11 Paihia to Waitangi Shared use Path Preliminary Design Report* - **distributed under separate cover due to the size of the document.**

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The matter has 'low significance' in the context of the policy.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Regional Land Transport Plan (RLTP) Council Long Term Plan (LTP)
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	"...the roading network..." is a specific exclusion to the delegations to community boards. Specific community board views on this issue have not been sought.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The decision is of low significance, and the decision relates solely to funding of a new shared use path. Specific advice has not been sought regarding implications for Māori, for further detail refer to Discussion and Options section of the report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Should the project proceed the principal affected parties are Local Iwi, residents who reside in Paihia and Waitangi and Business Owners. For further detail refer to Discussion and Options section of the report.
State the financial implications and where budgetary provisions have been made to support this decision.	Refer to financial implications section of the report.
Chief Financial Officer review.	The CFO has reviewed this report

NORTHLAND TRANSPORTATION ALLIANCE

Meeting: Council Meeting – 1st June 2023
Name of Item: SH11 Shared Use Path from Paihia to Waitangi
Author: Cushla Jordan – NTA Asset Manager
Date of Report: 16th February 2023

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek Council approval, regarding the Council's implementation of the proposed Waka Kotahi's Shared Use Path project along SH11 from Paihia to Waitangi.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

That this report:

- outlines the background for the proposed Shared Use Path along SH11 from Paihia to Waitangi.
- highlights all the considerations of the preliminary design.
- identifies risk to the Council in accepting this project from Waka Kotahi; and
- makes recommendation to decline this project design and implementation at this time and reallocate the local share funds to further support the bridge renewals programme under work category 215 Structures Component Replacements.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) Declines to undertake the final design and implementation of the draft design undertaken by Waka Kotahi NZTA for the proposed Shared Use Path along SH11 from Paihia to Waitangi.**
- b) And That Council declares a surplus subsidy of \$1.38M to Waka Kotahi NZTA for their allocation to this project.**
- c) And That Council reallocates the local share portion of the LTP amounting to \$0.62M to other prioritised projects previously unfunded.**

TĀHUHU KŌRERO / BACKGROUND

Waka Kotahi NZ Transport Agency (Waka Kotahi) are seeking to investigate a range of options to confirm the preferred design features as part of a wider programme of work that will achieve key investment objectives along State Highway 11 (Marsden Road). This work will form part of the wider Twin Coast Discovery Route (TCDR) programme, which aims to upgrade sections of the route to support local communities, to accommodate the increasing number of people visiting the area, and to encourage others to do the same.

Waka Kotahi have prepared a preliminary design report for a Shared Use Path from Paihia Town Centre to Waitangi along the coastal edge of SH11 Marsden Road, connecting from the north of Nihonui Point to south of the roundabout with Te Karuwha Parade. Refer to the extent of work shown in Figure 1.



Figure 1 - Proposed Project Extent of Paihia to Waitangi Shared Use Path

Waka Kotahi have approached the Far North District Council to undertake the final design and implementation of this project.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSIONS AND OPTIONS

The preliminary design report and drawings have been considered and the following considerations identified, which will have an impact for the Council. The major considerations are:

- Community engagement has not been undertaken prior to the preliminary design.
- Of the current eighty-nine parking spaces, the preliminary design reduces the quantity to thirty-one parking spaces - a reduction of fifty-eight spaces.
- The project does not connect to other shared use paths and will therefore be a standalone section.
- All 21 Pohutukawa trees within the project extent will remain.

Other considerations regarding the proposed project not covered by the initial design report are:

- Local Iwi are unwilling to permit any improvement works on the Nihonui Point – this will limit any connection of a shared use path and limits the scope of works.
- From initial feedback from the Paihia Business Owners, they are not in favour of this project.
- Funding allocated for this project under the Long-Term Plan (LTP) could be reallocated to new Footpaths across the district.

Option A – Find other Walking and Cycling projects.

There were no other projects identified under Walking and Cycling that met the requirements for funding to replace SH11 Shared Path Paihia to Waitangi.

Option A is not the preferred option.

Option B – Declare the surplus funds and redistribute local share to bridge renewals.

Declare the surplus funds under the LTP and under Waka Kotahi subsidy and use the local share funds to further support the bridge renewals programme under work category 215 Structures Component Replacements.

Option B is the preferred option.

From the above considerations, there is a risk that the community will not support this project. As this project was initiated by Waka Kotahi, and is a standalone project, it does not clearly align with the strategies of the Activity Management Plan (AMP) which is the justification for the LTP funding of transport activities throughout the district.

The recommendation therefore is that this project be declined or not be taken to implementation stage and the proposed local share funding available under the LTP, be reallocated to further support the bridge renewals programme under work category 215 Structures Component Replacements.

PĀNGA PŪTEA ME NGĀ WŪHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Application was made under the Walking and Cycling activity class for Low-Cost Low-Risk projects and approved by Waka Kotahi. Table 1 provides the local share portion and subsidy portion broken down by funding year.

Table 1 - Breakdown of SH11 Shared Use Path approved funds.

Year	Local share	Subsidy share	Total
2022/23	\$310,000	\$690,000	\$1,000,000
2023/24	\$310,000	\$690,000	\$1,000,000
TOTAL	\$620,000	\$1,380,000	\$2,000,000

ĀPITI HANGA / ATTACHMENTS

1. SH11_Paihia_to_Waitangi-Shared_Use_Path-Preliminary_Design_Report

Approved by:



Calvin Thomas - NTA General Manager
9th May 2023

8.4 FUNDING APPLICATIONS

File Number: A4262384

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Board has **\$201,549** to allocate for the Community Board Fund in the 2023/2024 financial year.
- The Board also has **\$100,000** to allocate for the Placemaking Fund for the 2023/2024 financial year.
- Fifteen funding applications have been received, requesting \$142,949

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- a) approves the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Bay of Islands Animal Rescue Trust for the costs towards fitout of a desexing caravan, to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- b) approves the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Fund account to Bay of Islands Community Centre Association Inc Soc for the costs towards running school holiday workshops in Paihia, to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- c) approves the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Fund account to Bay of Islands Music Festival Trust for the costs towards Bay of Islands Country Music Festival, to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- d) approves the sum of **\$4,943** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Bay of Islands P&I Association for the costs towards repair of the property driveway, to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- e) approves the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Fund account to Busy Bees for the costs of purchasing wool for charitable knitting product, to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- f) Declines to fund the application from the Graeme Dingle Foundation for the costs of office lease and recommends they reapply for programme costs.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- g) approves the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Fund account to Bay of Islands Creative Charitable Trust for the costs of running KOAST 2023, to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- h) approves the sum of **\$10,000** (plus GST if applicable) be paid from the Boards Community Fund account to Ngati Rehia Kapa Haka Festival for the costs of running 2023 Kapa Haka Festival, to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- i) approves the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Fund account to Russell Birdman for the costs of running 2023 Russell Birdman festival, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- j) approves the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Fund account to Russell Bowling Club for the costs of 100th anniversary celebrations, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- k) approves the sum of **\$2,000** (plus GST if applicable) be paid from the Boards Community Fund account to Taemaro Marae Committee for the costs of running 2023 Piri Makeno tournament, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- l) approves the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Fund account to Taonga Oranga Trust for the costs of running Korikori Tinana Manaaki, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- m) approves the sum of **\$2,729** (plus GST if applicable) be paid from the Boards Community Fund account to Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust for the costs of running community timebank to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- n) approves the sum of **\$1,103** (plus GST if applicable) be paid from the Boards Community Fund account to Fiona Craig for the costs of reprinting Barbed Wire on the Beaches to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- o) approves the sum of **\$2,506** (plus GST if applicable) be paid from the Boards Community Fund account to Northland Floral Art Society for the costs of running the 2023 Northland Floral Art Competition to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
Bay of Islands Animal Rescue – Fitout of desexing caravan	\$13,584	\$5,000	The Bay of Islands Animal Rescue Trust has been well supported by the Board in the past. It is noted that they have not applied to any other Board for funding at this time and a large amount of their work takes place outside of the Bay of Islands-Whangaroa Ward.	Community
Bay of Islands Community Centre Association Inc Soc	\$6,500	\$2,500	Funding is requested for a series of 21 workshops for up to 20 participants per workshop to run over the July school holidays. The workshop activities are designed for participants to learn about historical Maori, Pacifica and European cultures as represented in arts and crafts artifacts and kiwiana.	Event
Bay of Islands Music Festival Trust – BOI Country Music Festival	\$5,654	\$2,500	The Board has supported the Trust in the past. The recommended funding would enable the applicant to promote the event and increase ticket sales to help cover the overall costs.	Event

Applicant	Requested	Recommend	Comments	Type
Bay of Islands P&I Association – Repair of driveway	\$4,943	\$4,943	The Waimate Showgrounds, which is the home of the P&I Association, Riding for the Disabled and campervan parking, had damage and flooding caused by Cyclone Gabrielle. They are looking for assistance in repairing a 59 metre section of the driveway.	Infrastructure
Busy Bees – Wool for community knitting	\$4,000	\$4,000	The Board has supported this group in the past. This is a community group made of volunteers who knit items to be distributed through community groups such as Bald Angels.	Community
Graeme Dingle Foundation – assistance with rent	\$9,625	Decline	The Foundation leases office space in Kaeo from Far North District Council. They provide the Kiwi Can and Ngā Ara Whetū programmes to children throughout the Far North. It is recommended to decline this application as it would essentially result in the Board paying Council and recommend they apply for funding for the programmes they are running, rather than for rent. They have also only applied to the BOIWCB, although they deliver programmes across the district and could apply to the other Boards for some funding.	Community
KOAST 2023 – Venue hire and advertising	\$4,991	\$3,000	The Board has supported KOAST in the past. They are seeking funding for advertising and hire of the Turner Centre. They can also apply to Creative Communities for partial funding at the September meeting.	Event

Applicant	Requested	Recommend	Comments	Type
Ngati Rehia Kapa Haka – Kapa Haka Festival	\$49,662	\$10,000	Ngati Rehia have established a kapa haka festival that is specifically (at this time) for schools and groups with the BOIWCB ward. They are wanting to purchase items to be used each year to minimise ongoing hireage costs. These items would then also be able to be hired/used by the wider community for a fee and generate some income. At this time they are starting the funding application process, and will be holding the 2023 event at the end of August 2023.	Event
Russell Birdman 2023	\$7,132	\$5,000	After a gap of several years, the Russell Birdman is returning. This event will take place two days after the Board meets and the applicants have been unable to apply to other funding sources at this time	Event
Russell Bowling Club – 100 th anniversary	\$7,520	\$2,500	The Russell Bowling Club celebrates their centenary in October of 2023.	Event
Taemaro Marae – Piri Makeno Tournament	\$3,000	\$2,000	The applicant has been supported by the Board in the past. This is a semi-annual tournament that encourages visitors from outside the District to visit the Whangaroa area and participate in a netball and rugby tournament.	Event
Taonga Oranga Trust – Korikori Tinana Manaaki	\$20,000	\$5,000	The applicant is working with a number of organisations on a holistic, whanau-lead programme of health, both fitness and nutrition.	Community
Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust – Timebank Noticeboard	\$2,729	\$2,729	The applicant runs a timebank and has over 550 members and 55 community groups involved and is seeking funding for coordinators to facilitate exchanges and plan working bees.	Community
Fiona Craig – Barbed Wire on the Beaches reprint	\$1,103	\$1,000	The applicant is seeking to reprint a biography of a Paihia local, with any funds raised by the sales of copies being donated to dementia charities by request of the original authors family. It is noted that the application for funding to Creative Communities was unsuccessful.	Community

Applicant	Requested	Recommend	Comments	Type
Northland Floral Art Society – 2023 Northland Competition	\$2,506	\$2,506	The applicant has been previously supported by the Board. They are hosting a 3 day regional floral art competition in November 2023 and are seeking assistance to cover expenses.	Event

Take Tūtohunga / Reason for the recommendation

The applicant/s was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Bay of Islands Animal Rescue - A4263475 [↓](#) 
2. Bay of Islands Community Centre Association Inc Society - A4263474 [↓](#) 
3. Bay of Islands Country Music Festival - A4263479 [↓](#) 
4. Bay of Islands P&I Association - A4263476 [↓](#) 
5. Busy Bees Knitting - A4263482 [↓](#) 
6. Graeme Dingle Foundation - A4263480 [↓](#) 
7. KOAST 2023 - A4263484 [↓](#) 
8. Ngati Rehia Kapa Haka - A4263481 [↓](#) 
9. Russell Birdman - A4263487 [↓](#) 
10. Russell Bowling Club - A4263483 [↓](#) 
11. Taemaro Marae Committee - A4260996 [↓](#) 
12. Taonga Oranga Trust - A4263486 [↓](#) 
13. Te Pokapu Tiaki Taiao O Te Tai Tokerau - A4263485 [↓](#) 
14. Fiona Craig - A4263477 [↓](#) 
15. Northland Floral Art Society - A4263478 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1722/23 From Bay of Islands Animal Rescue Trust**

Form Submitted 7 Jun 2023, 5:39PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Bay of Islands Animal Rescue Trust

Postal Address ***Physical Address *****Website**<https://bayofislandsanimalrescue.org.nz/>

Must be a URL.

Facebook page<https://www.facebook.com/b.o.ianimalrescue/>

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
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Form Submitted 7 Jun 2023, 5:39PM NZST

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Bay of Island Animal Rescue is a charitable organisation with the purpose of rescuing, treating, and rehabilitating neglected, abused, and abandoned animals in the Far North.

Number of Members *

12

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Fitout of mobile desexing caravan

Location *

Far North District

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1722/23 From Bay of Islands Animal Rescue Trust**

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Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date ***Date: ***

01/07/2023

31/08/2023

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

The Bay of Islands Animal Rescue (BOIAR) has run a desexing programme for dogs in the Far North since 2018 in an effort to alleviate stress on the community and the Council pound system. Our desexing programme helps ensure that less unwanted litters are born, which limits the number of stray and roaming animals and helps protect both dogs and the community, as well as ease numbers in the pound.

We have recently purchased a ute and 9 metre caravan (previously used as a mobile dental caravan) that we are making into a mobile desexing clinic. We need to purchase a generator and specialist vet equipment to furnish it. Once complete, we will be able to go out into the communities that are hardest to reach and our vets will be able to provide on-site desexing and vaccination services to community animals. This is particularly important as many living in these communities are unable to get to a vet to take advantage of our desexing programme. Having this caravan fitout completed means we would be able to more easily desex these animals and reduce the impact that unwanted litters continue to have on these areas.

While we feel that we should be funded by central government, the reality is that we are not. Our desexing programme is ongoing and will never stop being offered to our community, nor will we turn our backs on a single animal in need. However, we are constantly seeking financial assistance to ensure that all of the animals in need of care receive it, and assistance in fitting out this desexing caravan would provide a long-term benefit to the animals of the Far North, particularly those located in remote communities.

Project Cost**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.***Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate*

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

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item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitator/Professional Fees	\$	\$	No files have been uploaded
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase (describe) generator and specialty vet equipment for fitout of desexing caravan	\$32,836.89	\$13,583.81	Filename: 2022 Annual Accounts.pdf File size: 175.6 kB Filename: Comp Quotes.pdf File size: 88.5 kB Filename: Pref Quotes.pdf File size: 26.0 kB
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1722/23 From Bay of Islands Animal Rescue Trust**

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Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Financial Information*** indicates a required field****Financial Information****If your organisation registered for GST ***☒ Yes ☐ No**GST Number****GST Number**

129983728

Current Funding**How much money does your organisation currently have? ***

\$411,816.34

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$381,972.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
New base land purchase	\$304,486.72
Desexing	\$96.55

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1722/23 From Bay of Islands Animal Rescue Trust**

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Purchase of base buildings	\$77,388.73
Day-to-day operations	\$29,844.34
	\$

Total Tagged Funds**Total Tagged Amount**

\$411,816.34

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Pub Charity	\$15,000.00	Approved
Donations (to cover GST)	\$4,283.00	Approved

Previous Funding from FNDC**Have you previously received funding from FNDC? ***
☒ Yes ☐ No
Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Vaccination, desexing, and education	\$15,000.00	20/09/2022	Yes
Vaccination and desexing	\$10,000.00	14/09/2022	Yes
Vaccination and desexing	\$17,000.00	07/07/2022	Yes
Vaccination and desexing	\$4,000.00	02/06/2022	Yes
Vaccination and desexing	\$20,000.00	06/05/2021	Yes

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1722/23 From Bay of Islands Animal Rescue Trust**

Form Submitted 7 Jun 2023, 5:39PM NZST

Declaration*** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form****Application No. BWCB1722/23 From Bay of Islands Animal Rescue Trust**

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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1722/23 From Bay of Islands Animal Rescue Trust
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boianimalrescue@gmail.com

Must be an email address.

Date

07/06/2023

Must be a date.

boianimalrescue@gmail.com

Must be an email address.

Date

07/06/2023

Must be a date.

Funding Application – Bay of Islands Animal Rescue
Schedule of Supporting Documentation

Document	Title
1	Quote – Kaikohe Lawnmowers
2	Preferred Quote – Northland Honda
3	Quote – Kahu Vet
4	Annual Accounts

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc**

Form Submitted 7 Jun 2023, 5:07PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Bay of Islands Community Centre Association Inc Soc

Postal Address ***Physical Address *****Website**

Must be a URL.

Facebook page<https://www.facebook.com/groups/183863621993849>

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc**

Form Submitted 7 Jun 2023, 5:07PM NZST

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

The OBJECTS of the Bay of Islands Community Centre Association Inc. Soc

- The objects of the Association are to:
- provide a secure and safe social space that is centrally located, and universally accessible for residents of the Bay of Islands;
- champion and provide for the social, recreational and education causes of the residents of the Bay of Islands;
- foster the social development of Bay of Islands' residents and community;
- provide opportunities for the residents of the Bay of Islands to interact with each other;
- provide residents with exposure to people, experiences and social services of potential interest to them;
- deliver a range of health, educational and social services from the facility;
- strengthen collaboration and linkages between services and agencies to avoid duplication of services;
- support members of the Association, in their personal development, decision making and family life;
- encourage research into the social, educational and recreational needs of the residents of the Bay of Islands.
- support members of the Association to provide and/or access adult and alternative education opportunities for residents of the Bay of Islands;

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc**

Form Submitted 7 Jun 2023, 5:07PM NZST

- provide and promote access to information and resources regarding services to members, relevant individuals and groups.

Number of Members *

varies - anticipate 300+ this year

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

School Holidays Arts & Crafts Week

Location *

76 Williams Rd, Paihia

Will there be a charge for the public to attend or participate in the project or event? *☒ Yes☐ No**Entry Cost****If yes, how much?**

\$20.00

Must be a dollar amount.

Project dates:

Start Date

Date *

07/07/2023

Must be a date.

End Date:

Date: *

13/07/2023

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

The Community Centre Association is coordinating with local groups, clubs and artisans to

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc

Form Submitted 7 Jun 2023, 5:07PM NZST

organize, promote and host an Arts & Crafts Week aimed at providing school children with structured, professionally supervised, creative indoor activities during the second week of the school holidays.

The Arts & Crafts Week programme consists of a series of workshops (21 in total) to enable school-age children and youth to have a go at old-world arts and crafts - such as weaving, knitting, embroidery, needle-work, sewing, macrame, mosaics, decoupage, sketching, painting, pottery, sculpture, poetry, short-story writing, story telling (oratory) and performance (skits & mime).

The workshop activities are designed for participants to learn about historical Maori, Pacifica and European cultures as represented in arts and crafts artifacts and kiwiana.

The workshops will be promoted to local school students (i.e. those enrolled within the Bay of Islands_Whangaroa Ward) and only if spaces are available will the workshops be open to visitors. Each workshop can cater to 20 participants.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$5,000.00	\$0.00	No files have been uploaded
Advertising/Promotion	\$1,000.00	\$500.00	No files have been uploaded
Facilitator/Professional Fees	\$5,600.00	\$0.00	No files have been uploaded
Administration (inc. stationery/copying)	\$2,000.00	\$1,000.00	No files have been uploaded

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc**

Form Submitted 7 Jun 2023, 5:07PM NZST

Equipment Hire			<i>No files have been uploaded</i>
Equipment Purchase (describe)	\$	\$	<i>No files have been uploaded</i>
Utilities	\$	\$	<i>No files have been uploaded</i>
Hardware (e.g cement, timber, nails, paint)	\$	\$	<i>No files have been uploaded</i>
Consumable materials (craft supplies, books)	\$8,800.00	\$4,400.00	<i>No files have been uploaded</i>
Refreshments	\$1,200.00	\$600.00	<i>No files have been uploaded</i>
Travel/Mileage	\$	\$	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursement	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>

Financial Information*** indicates a required field****Financial Information****If your organisation registered for GST ***☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? ***

\$300.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$300.00

Must be a dollar amount.

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc**

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Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
design and print promotional flyer	\$300.00
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Tagged Amount**

\$300.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Focus Paihia	\$5,600.00	Pending
Legacy Lounge	\$5,000.00	Approved

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
WasteMinSurvey	\$1,000.00	15/09/2019	Yes
	\$		

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc**

Form Submitted 7 Jun 2023, 5:07PM NZST

Declaration*** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form****Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc**
Form Submitted 7 Jun 2023, 5:07PM NZST

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1922/23 From Bay of Islands Community Centre Association Inc Soc

Form Submitted 7 Jun 2023, 5:07PM NZST

Date

07/06/2023

Must be a date.

Date

07/06/2023

Must be a date.

Funding Application – Bay of Islands Community Centre Association Inc
Schedule of Supporting Documentation

Document	Title
1	Membership Forms of signatories
2	Arts and Craft Week Business Plan
3	Health and Safety Plan

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details	
Organisation	Bay of Islands Music Festival Trust
Number of Members	4
Postal Address	[Redacted]
Physical Address	[Redacted]
Contact Person	[Redacted]
Phone Number	[Redacted]
Email Address	[Redacted]

Please briefly describe the purpose of the organisation.

See attached letter ①

www.fndc.govt.nz | Memorial Ave, Kaitake 0440 | Private Bag 752, Kaitake 0440 | funding@fndc.govt.nz | Phone 0800 920 029

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Bay of Islands Jazz + Blues fest Date 1st 12th 13th August

Location Bay of Islands + Russell Time 6pm 1st August

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much? \$80 for a 3 day Pass or \$60 per day

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

See attached letter ①

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

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- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	\$ 8588	\$2500
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)	\$ 300	
Equipment Hire	\$21,900	
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage Shuttle Bus	\$3,154	\$3,154
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	\$14,400	not applicable
Other (describe)		
TOTALS	\$	\$5,654

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Sound - Lighting	28,000
Musician Accommodation	11,000
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Pub Charity	30,500	Yes / Pending
Lien foundation	10,000	Yes / Pending
cre foundation.	10,000	Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Shuttle Bus	3,154.00	12 th August	Y / N
			Y / N
			Y / N
			Y / N

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(version Sept 2018)

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Local Grant Application Form



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On behalf of: (full name of organisation)

Bay of Islands Music Festival Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
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 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Redacted signature]

Signatory Two

[Handwritten signature]

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A26/F814 (Version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Shirley Ann May Position Chairperson
 Postal Address 418 Hautapu Rd RD 2 Kaikohe Post Code 0472
 Phone Number 0272350106 Mobile Number
 Signature [Signature] Date 30.5.2023

Signatory Two

Name Ashey Tipping Position Acting Treasurer
 Postal Address 6 Kelso Place, Ndanda Post Code 3400
 Phone Number Mobile Number 0279489449
 Signature [Signature] Date 20.5.23

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Funding Application – Bay of Islands Country Music Festival
Schedule of Supporting Documentation

Document	Title
1	Cover Letter
2	Quote – Clarks
3	Quote - Calders

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB2122/23 From The Bay of Islands P & I Association
Form Submitted 15 Jun 2023, 3:09PM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

The Bay of Islands P & I Association

Postal Address *

Physical Address *

Website

<http://www.bayofislandsshow.co.nz>

Must be a URL.

Facebook page

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB2122/23 From The Bay of Islands P & I Association
Form Submitted 15 Jun 2023, 3:09PM NZST

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Bay of Islands Pastoral & Industrial Association organises and runs the Bay of Islands Show every year. We are the oldest agricultural Show in New Zealand.

The Association also maintains and manages the Showgrounds and Hall for community events and functions throughout the year.

Number of Members *

50

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Bay of Islands Showgrounds - Repair of driveway entrance and associated drainage

Location *

Driveway and fenceline of 205 Showgrounds Road, Waimate North

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB2122/23 From The Bay of Islands P & I Association
Form Submitted 15 Jun 2023, 3:09PM NZST

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date *

Date: *

17/07/2023

18/07/2023

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

The recent weather events caused a lot of water to come onto the Showgrounds property and associated driveway causing damage to the driveway entrance and also flooded the main grounds. The committee would like to have the driveway entrance fixed in such a way that this cannot happen again.

The driveway services both the Showgrounds Hall which is used for community events, campervan parking and is also the only driveway to the Bay of Islands Riding for the Disabled facility.

The works will include:

Approximately 59 metres of swale drain in the paddock to divert hill water run off from Showground driveway. Install cesspit, grates and apron. Install 8 metres of concrete culvert pipes. Install Gabion rock wing wall, outflow and bag concrete, then reinstall driveway and compact.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB2122/23 From The Bay of Islands P & I Association**

Form Submitted 15 Jun 2023, 3:09PM NZST

- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Class 4 concrete pipes x 3	\$1,200.00	\$600.00	No files have been uploaded
Cartage	\$250.00	\$125.00	No files have been uploaded
Pipe rings	\$20.00	\$10.00	No files have been uploaded
Cesspit 450mm x 450mm x 950mm	\$850.00	\$425.00	No files have been uploaded
Mesh for concrete apron	\$70.00	\$35.00	No files have been uploaded
Epoxy	\$200.00	\$100.00	No files have been uploaded
Concrete x 20 bags	\$300.00	\$150.00	No files have been uploaded
Plate compactor - 400kg	\$200.00	\$100.00	No files have been uploaded
Boxing & pins	\$20.00	\$10.00	No files have been uploaded
Concrete Saw	\$160.00	\$80.00	No files have been uploaded
Service location & mark out	\$300.00	\$150.00	No files have been uploaded
Transport excavator	\$360.00	\$180.00	No files have been uploaded
Tool charge	\$200.00	\$100.00	No files have been uploaded
Excavator	\$2,500.00	\$1,250.00	No files have been uploaded
Truck	\$2,600.00	\$1,300.00	Filename: Showgrounds-Quote-2023 - Straka.pdf File size: 168.9 kB

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB2122/23 From The Bay of Islands P & I Association
 Form Submitted 15 Jun 2023, 3:09PM NZST

Gabion rock	\$280.00	\$140.00	No files have been uploaded
8 tonne of Pap10	\$144.00	\$72.00	No files have been uploaded
10.5 tonne of Gap20	\$231.00	\$116.00	No files have been uploaded

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
55-191-255

Current Funding

How much money does your organisation currently have? *

\$50,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$50,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
The Bay of Islands Show planning	\$40,000.00
Property insurance	\$5,000.00
Property maintenance and services	\$5,000.00
	\$
	\$

Total Tagged Funds

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB2122/23 From The Bay of Islands P & I Association
Form Submitted 15 Jun 2023, 3:09PM NZST

Total Tagged Amount

\$50,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
The Bay of Islands Show planning	\$5,000.00	Pending
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB2122/23 From The Bay of Islands P & I Association

Form Submitted 15 Jun 2023, 3:09PM NZST

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB2122/23 From The Bay of Islands P & I Association
Form Submitted 15 Jun 2023, 3:09PM NZST

Signatures

Date

15/06/2023

Must be a date.

Funding Application – Bay of Islands P & I Association
Schedule of Supporting Documentation

Document	Title
1	Quote - Straka

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1822/23 From Jenny Jackson - DRAFT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Kairos Connection Trust - Busy Bees Group

Postal Address *

Physical Address *

Website

<http://www.kairos.org.nz>

Must be a URL.

Facebook page

Busy Bees Kerikeri

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1822/23 From Jenny Jackson - DRAFT

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

A group of ladies that knit for babies 0-12 months with the object of keeping babies warm from birth and hopefully out of hospital. Benefits community - doctors and hospitals. When a parent/guardian receives the garment they feel a sense of worth and are uplifted - someone cares enough to help with the love and well being of their baby. The knitters enjoy a social time as well as an opportunity to be useful and give back to their community. A chance to give Aroha to the recipients as well as pride and purpose to the knitters.

Number of Members *

33

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

On going knitting group

Bay of Islands-Whangaroa Community Board Grants 2022-2023 Local Grant Application Form Application No. BWCB1822/23 From Jenny Jackson - DRAFT

Location *

Kerikeri Baptist Church

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date ***Date: ***

01/09/2023

30/06/1924

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Our project is on going, we knit garments for new babies. Angel Sacks (baby sleeping bag with hood), blankets, beanies, booties, singlets, cardigans and jumpers.

We meet twice a month, new members are always welcome.

Garments are distributed to the Bald Angel Trust who distribute to Social Services, Police, Women's Refuge, plunket and maternity hospitals. These community workers enjoy having something nice to give out, shows caring and helps with gaining Trust.

Knitters are mostly retired ladies that love knitting and enjoy being able to continue with their knitting and know that it is for a worthwhile cause. We are helping some of the more vulnerable folk in our community while having a sociable time that helps our mental health and wellbeing.

We would like to give every new born baby in the North an Angel Sack to keep them warm and snug. For a babies safety the DHB insists on pure wool garments for new babies. Pure wool is very expensive, at the moment the wool required for one Angel Sack is \$36. In the last 11 months we knitted 172 that is not sustainable without help from donations and grants. We purchase our wool on line always looking for the best price for value.

Project Cost**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1822/23 From Jenny Jackson - DRAFT

contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$	\$	<i>No files have been uploaded</i>
Advertising/Promotion	\$	\$	<i>No files have been uploaded</i>
Facilitator/Professional Fees	\$	\$	<i>No files have been uploaded</i>
Administration (inc. stationery/copying)	\$	\$	<i>No files have been uploaded</i>
Equipment Hire	\$	\$	<i>No files have been uploaded</i>
Equipment Purchase (describe)	\$	\$	<i>No files have been uploaded</i>
Utilities	\$	\$	<i>No files have been uploaded</i>
Hardware (e.g cement, timber, nails, paint)	\$	\$	<i>No files have been uploaded</i>
Consumable materials (craft supplies, books)	\$	\$	<i>No files have been uploaded</i>
Refreshments	\$100.00	\$	<i>No files have been uploaded</i>
Travel/Mileage	\$	\$	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursement	\$	\$	<i>No files have been uploaded</i>
Pure Wool	\$5,000.00	\$4,000.00	<i>No files have been uploaded</i>

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1822/23 From Jenny Jackson - DRAFT

Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Volunteer Hours @ \$20	\$167,400.00	\$	No files have been uploaded

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
123-748-832

Current Funding

How much money does your organisation currently have? *

\$2,022.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$2,022.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	\$
Materials	\$2,022.00
	\$
	\$
	\$
	\$

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1822/23 From Jenny Jackson - DRAFT

Total Tagged Funds

Total Tagged Amount

\$2,022.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
nil	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Busy Bees Wool	\$2,000.00	30/08/2019	Yes
Busy Bees Wool	\$3,000.00	20/10/2020	Yes
Busy Bees Wool	\$4,000.00	30/01/2021	Yes

Declaration

* indicates a required field

Privacy Information

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Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1822/23 From Jenny Jackson - DRAFT

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

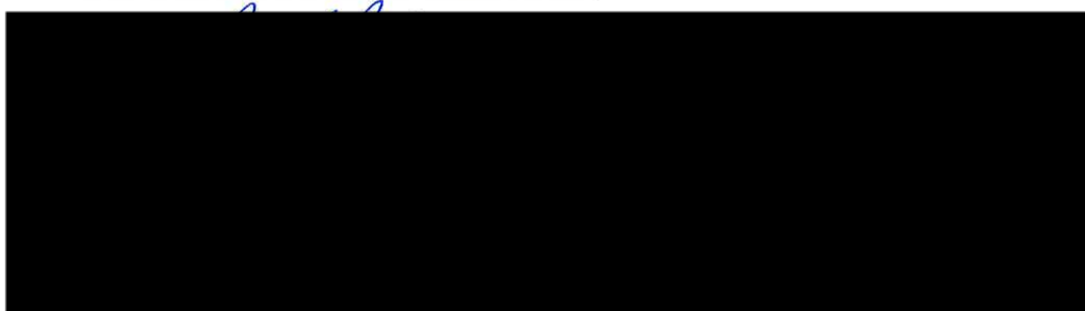
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1822/23 From Jenny Jackson - DRAFT

7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Postal Address**

13 Gum Diggers Loop
Kerikeri Kerikeri 0230 New Zealand

Phone Number**Mobile Number**

021 484 009

Email

jenjackson43@gmail.com

Must be an email address.

Date

23/06/1919

Must be a date.

Postal Address

511 Kerikeri Inlet Rd
Kerikeri Kerikeri 0293 New Zealand

Phone Number**Mobile Number**

021 881 568

Email

chrishirley130@icloud.com

Must be an email address.

Date

23/06/1919

Must be a date.

Funding Application – Busy Bees Knitting
Schedule of Supporting Documentation

Document	Title
1	Outline of items delivered to Bald Angels

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1422/23 From Graeme Dingle Foundation Far North**

Form Submitted 25 May 2023, 12:43PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Graeme Dingle Foundation Far North

Postal Address ***Physical Address *****Website**<https://dinglefoundation.org.nz>

Must be a URL.

Facebook page

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1422/23 From Graeme Dingle Foundation Far North
Form Submitted 25 May 2023, 12:43PM NZST

Graeme Dingle Foundation Far North

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our purpose is to help tamariki and rangatahi realize their potential. We do this by helping tamariki and rangatahi develop true self confidence and real skills for later life through delivering both the Kiwi Can and the Ngā Ara Whetū (Career Navigator) programmes every week of school.

The Graeme Dingle Foundation in the Far North have been delivering the Kiwi Can programme for over 20 years. We focus on how to build positive relationships and resilience. These are all soft skills that are, sadly, lacking in some homes and are corner stones for personal development and being a responsible citizen. Research and evaluation by the Graeme Dingle Foundation in collaboration with the University of Auckland and Massey University shows that our programmes are highly effective. The findings showed reduced offending, improved attitudes and behaviour at school and at home, improved academic outcomes, greater self-confidence, resilience and wellbeing.

Number of Members *

Six

Project Details

*** indicates a required field**

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1422/23 From Graeme Dingle Foundation Far North**

Form Submitted 25 May 2023, 12:43PM NZST

Project Details

Clearly describe the project or event:

Name of Activity *

Delivery of the Kiwi Can and Ngā Ara Whetū (Career Navigator) programme on a weekly basis to nearly 1200 tamariki and rangatahi from aged 5 years to 18 years.

Location *

At the moment we are physically based at Kaeo School, State Highway 10, Kaeo.

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date ***Date: ***

17/07/2023

17/07/2025

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

The Graeme Dingle Foundation Far North is based in Kaeo but influences and supports the development and wellbeing of nearly 1200 school aged tamariki and rangatahi aged from 5 to 18 years every week of the school year across communities in the Far North. This has a flow-on affect to whanau, communities and employers.

How do we do this? By delivering both the Kiwi Can and the Ngā Ara Whetū (Career Navigator) programmes. We have been delivering Kiwi Can for over 20 years to communities in the Far North.

What are our programmes? Kiwi Can is a values and life skills programme that teaches self-respect, respect for others, and healthy relationships. The values underpinning Kiwi Can are explicit in the programmes four themes namely: Whakawhanaugatanga (Positive Relationships), Pono (Integrity), Taikaha (Resilience) and Manaakitanga (Respect). Each theme has a series of modules to support it, for example Whakawhanaugatanga (Positive Relationships) is underpinned by the following modules - Positive Communication, Cooperation, Friendship, Fairness, Leadership and Conflict resolution.

Ngā Ara Whetū (Career Navigator) is a mentoring programme and is based on the Te Ao Māori framework of Tuakana (older sibling) mentoring their Teina (younger sibling). Senior students mentor year 9 students as they transition into college life. The same senior students are mentored by members of the community. Often, this will lead to jobs for these

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1422/23 From Graeme Dingle Foundation Far North

Form Submitted 25 May 2023, 12:43PM NZST

students and/or further tertiary study.

What is our scope? The Kiwi Can programme is delivered to eleven schools and over 1000 primary school students at Te Hapua, Ngataki, Kaingaroa, Taipa, Peria, Mangonui, Oruaiti, Totara North, Matauri Bay, Te Kura o Hato Hohepa and Kaeo School.

Ngā Ara Whetū (Career Navigator) is delivered to approximately 160 students at Bay of Islands College in Kawakawa and suitable mentors are selected from the local community.

Both programmes support students to become positive role models in their school, home and community.

Why do we do this? All of the schools that we work with, score high on the Ministry of Education Equity Index (EQI). Essentially, the higher the EQI score, the more socio-economic factors exist in the community where the school is located that may affect student achievement. The weather events in the Far North this year and the impact of Covid over the last three years, have placed a strain on our community, but particularly young people. School closures meant that young people weren't able to connect with their peers or receive face to face lessons.

What is the impact? Kiwi Can enables students to confront these challenging times with a positive mind set and resilience. We teach them how to form and shape positive relationships.

Research and evaluation by the Graeme Dingle Foundation in collaboration with the University of Auckland and Massey University shows that our programmes are highly effective. The findings showed reduced offending, improved attitudes and behaviour at school and at home, improved academic outcomes, greater self-confidence, resilience and wellbeing.

Purpose of funding application. We have been based at Kaeo School in the old dental clinic for a number of years. We do not pay rent but offer an annual koha. On 23 June 2023, we will need to leave the premises as the school buildings are renovated.

We have identified FNDC premises above the Kaeo Library as a potential base from where we can operate. The premises costs \$401.04 (incl GST) per month. We are seeking a two-year lease, total cost \$9624.96 (incl GST). We are seeking the full amount.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1422/23 From Graeme Dingle Foundation Far North**

Form Submitted 25 May 2023, 12:43PM NZST

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$9,625.00	\$9,625.00	Filename: Licence to Occupy office C - 30 Leigh Street_.docx File size: 205.4 kB
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitator/Professional Fees	\$	\$	No files have been uploaded
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Financial Information

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1422/23 From Graeme Dingle Foundation Far North
Form Submitted 25 May 2023, 12:43PM NZST

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

090-697-846-GST002

Current Funding

How much money does your organisation currently have? *

\$264,122.08

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$286,250.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Kiwi Can Leaders Wages (six)	\$143,850.00
Nga Ara Whetu Coordinator	\$80,000.00
Regional Manager	\$62,400.00
	\$
	\$

Total Tagged Funds

Total Tagged Amount

\$286,250.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
----------------	--------	----------

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1422/23 From Graeme Dingle Foundation Far North**

Form Submitted 25 May 2023, 12:43PM NZST

	Must be a dollar amount.	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Declaration***** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent

Bay of Islands-Whangaroa Community Board Grants 2022-2023 Local Grant Application Form

Application No. BWCB1422/23 From Graeme Dingle Foundation Far North

Form Submitted 25 May 2023, 12:43PM NZST

- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1422/23 From Graeme Dingle Foundation Far North
Form Submitted 25 May 2023, 12:43PM NZST

Date

25/05/2023

Must be a date.

Date

25/05/2023

Must be a date.

Funding Application – Graeme Dingle Foundation**Schedule of Supporting Documentation**

Document	Title
1	Licence to Occupy



Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text" value="Bay of Islands Creative Charitable Trust"/>	Number of Members	<input type="text" value="500"/>
Postal Address	<input type="text"/>		Post Code <input type="text" value="0295"/>
Physical Address	<input type="text"/>		Post Code <input type="text" value="0295"/>
Contact Person	<input type="text"/>	Position	<input type="text" value="Chairman"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text"/>
Email Address	<input type="text"/>		

Please briefly describe the purpose of the

BOICC has been established to umbrella an array of art initiatives, opportunities and events with in the Bay of Islands and surrounding Far North. Including supporting KOAST annual art event.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029



Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No If

so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

KOAST, Tai Tokerau Art Trail is the only art event held annually in Northland over Labour weekend (Late October), and attracts Northland artists, art appreciators, buyers, families, regional visitors and national tourism. The event has grown from 32 artists in the first year with 1000 visitors, to over 70 artists, attracting 3000 visitors. This year KOAST has 50 open art studios, and four centrally located shared venue spaces for artists at Kingston House, The Turner Centre, St Johns and Little Black Gallery. With the event not being held over the past few years due to covid, it will be well received and attended by local residents, and visitors to the region. Particularly as it includes artists from around the Far North.

A KOAST Trail Guide which lists artists, their locations and the medium they work in, is available to purchase or viewed online through the KOAST website. This allows the visitors to plan a weekend spent exploring Kerikeri's art scene and the Bay of Islands. The Guide includes images making it easy for each visitor can select what they would like to see. Members of the public New Zealand wide and tourists are invited to come and see artists at work in their studios, chat with them and enjoy a wide selection of media.

This is a great event for the region's economic and tourist activity. To boost KOAST visitors, we will increase print and production of rack cards and Trail Guides. This is critical to KOAST's success. This will enable us to widen their distribution to iSites and other locations beyond Northland e.g. Auckland, Whangarei, Waikato, Bay of Plenty and Wellington etc (the 2019 survey showed strong support from these as well as other regions). This will encourage people to travel to Northland for the event and extend their stay to explore the region. To increase local visitors, the cinema advertisements will be run for a longer period and the rack cards distributed during May. We will also feature KOAST in local paper.

This application is to support the costs to hire the Turner Center as a shared venue space for artists. The venue hire includes the use of display units and lighting. In addition we are applying to support the costs of running a cinema advertisement for 4 weeks with in the cafe cinema, based in Kerikeri.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	4995	3795
Advertising/Promotion	27972	1196
Facilitator/Professional Fees ²	10000	
Signage	1000	
Display and Lighting Hire	10083	
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement	600	
Wages/Salary	450	not applicable
Volunteer Value (\$20/hr)	5000	not applicable
Other (describe)	50	
TOTALS	60150	4991

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.



Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
KOAST Reserves and 2023 Annual Event	19958
TOTAL	19,958

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Pub Charity Promotional Printing Costs	\$12612	Yes / Pending
Oxford Sports Trust Signage and St Johns	\$6924	Yes / Pending
COGS Event Coordinator	\$10,000	Yes / Pending
Northland Events Fund - National advertising	\$10,000	Yes / Pending
Four Winds Kingston House and Display	\$5983	Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
KOAST 2020	4000	Aug 2020	Y / N
KOAST 2019	2500	Aug 2019	Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

BAY OF ISLAND CREATIVE CHARITABLE TRUST (KOAST)

Te Tai Tokorau Mōtū Trail

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
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5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
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 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
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A2686814

(version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

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3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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(version Sept 2018)

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Funding Application – KOAST 2023
Schedule of Supporting Documentation

Document	Title
1	Budget
2	Cinema advertising quote
3	Bank Statement
4	Turner Centre quote

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Ngati Rehia Kapa Haka

Postal Address ***Physical Address *****Website**

Must be a URL.

Facebook page

Crystal Harden

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Ko te Kaupapa nui kia maranga ai te hononga me te whanaungatanga kei roto i te Hapori o Te Riu o Ngati Rehia.

The purpose of Ngati Rehia Kapa Haka is to revive the bond and sense of belonging of the members of our community of Te Riu o Ngati Rehia, through the celebration and sharing of Kapa Haka.

Kapa Haka performances are known for their cultural significance and showcase the talent and dedication of the participants. It's impressive that each Kapa Haka group consists of approximately 40 members, and some schools even have multiple groups for different age categories.

With 12 Kapa Haka groups participating, you have a total of 480 tamariki (children) involved in the event. It's great to hear that these young performers spend up to six months working on their performances, investing hours of practice to learn and perfect their routines. Such dedication and effort are undoubtedly reflected in the quality of their performances.

Events like these provide an excellent platform for students to showcase their skills, promote cultural awareness, and foster a sense of community among schools and participants. I hope the event is a resounding success and that all the tamariki involved feel proud of their hard work and achievements.

Kapa haka is an important cultural tradition in Aotearoa and it plays a significant role in promoting cultural identity, pride, and unity among Māori and the wider community and with this tole we seek to build a strong, connected community who share, grow, learn and thrive together.

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

Kapa Haka performances are known for their cultural significance and showcase the talent and dedication of the participants. It's impressive that each Kapa Haka group consists of approximately 40 members, and some schools even have multiple groups for different age categories.

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Events like these provide an excellent platform for students to showcase their skills, promote cultural awareness, and foster a sense of community among schools and participants. I hope the event is a resounding success and that all the tamariki involved feel proud of their hard work and achievements.

We Ngati Rehia Kapa Haka have long been active members of Te Riu o Ngati Rehia and wider community Ao Maori Maatauranga, projects and event and have now formed to be the driving force behind this goal and where best to start is through our Tamariki, children. We connect with our schools and work with them to teach and learn Kapa Haka if they do not already have one, then along side the host school we plan our Hui Ahurei, Cultural Festival to bring all members on their students involved in the Kapa Haka roopu to show case the skills and artform they've learnt to their school, home and wider community members.

It is important our tamariki have a strong sense of self and the security of belonging.

Ko koutou nga Rangatira mo Apopo.

They are the leaders of tomorrow and it is our responsibility to help guide and nurture.

Number of Members *

4

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Te Hui Ahurei o Ngati Rehia Kapa Haka

Location *

Whitiora Marae, Te Tii Rd Keri Keri

Will there be a charge for the public to attend or participate in the project or event? *☒ Yes☐ No**Entry Cost****If yes, how much?**

\$50,546.00

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

Must be a dollar amount.

Project dates:

Start Date

End Date:

Date ***Date: ***

30/08/2023

31/08/2023

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Ngati Rehia Kapa Haka Facilitate and coordinate with Primary Schools within Te Riu o Ngati Rehia to create an annual event Ngati Rehia Hui Ahurei where each school can enter the Kapa Haka roopu into a festival to showcase a Kapa Haka performance.

Kapa haka is an important cultural tradition in Aotearoa (New Zealand), and it plays a significant role in promoting cultural identity, pride, and unity among Māori communities. It takes great commitment, concentration, and motivation to be a part of such a performance.

Our community needs are the reason Ngati Rehia Kapa Haka, started our Hui Ahurei.

Our goal is to revive the bonds within our community, by bringing together our schools that hold an array of cultural backgrounds and give our tamariki, their whanau, and the wider community a greater sense of community, cultural appreciation, and unity.

Ngati Rehia Hui Ahurei event provides a valuable opportunity for our community to come together and our tamariki a stage to showcase the mana within their school and celebrate our Maoritanga through Kapa Haka and invite their whanau and the wider community to connect, learn and grow with them.

Kapa Haka is about expression, giving our tamariki a safe place to let out their own emotions in a way of self-expression. Haka is the best platform to explore your emotions.

Kapa Haka is about Connection, at the core connection with each other has been interrupted in the past. We create a Korowai around all tamariki within each roopu to connect and work together to learn and grow their identity, skills, and mana. Enhancing the connection to Te Reo Maori, Whakapapa, whenua, whanau Tupuna Maori, Toi Maori, and Hitori Maori.

Kapa Haka is about healing, tamariki are our most important treasure and through kapa haka they will learn how to self-regulate, grow their strength, and grow their humility and compassion amongst themselves. Kapa Haka incorporates the tamati as a whole, their wairua (spirit), hinengaro (mentality), tinana (body), and their whanau giving them some of the most valuable skills to heal and grow.

Is a cultural festival or gathering that brings together 13 schools from the Ngati Rehia Hapu that celebrates Whanaungatanga, Maori Culture, traditions, and community connections.

The event will involve tangata whenua and other Maori entities within our community like our Runanga and Watene Maori. It will begin with traditional powhiri for all schools and their whanau onto our Marae, performances from each school kapa haka roopu. The event can

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

also include workshops, food stalls, and other activities that promote cultural awareness and understanding.

The term “Hui Ahurei” means “cultural assembly” and reflects the importance of culture in Maori society. These events play a vital role in preserving and promoting Maatauranga Maori, and are an important part of our community landscape.

What are the expected benefits/outcomes?

Ngati Rehia Hui ahurei can have several expected benefits and outcomes, such as:

1. Whanaungatanga, Building Community: The event can bring together people from different backgrounds and promote a sense of community, connection, and kinship among the participants and the audience.
2. Kaitiakitanga, Cultural Preservation: the event can help to preserve and promote Maori culture and traditions by showcasing the Kapa Haka performances, waiata and haka. This can help to ensure that Maori culture remains a vital part of New Zealand’s cultural heritage.
3. Maatauranga, Education: The event can provide an opportunity for schools and community members to learn about Te Ao Maori, Maori culture and history, including the significance of Kapa Haka and other performing arts.
4. Whakahuia, Positive Impact: The event can have a positive impact on the community promoting volunteerism and community engagement, as well as providing a fun and enjoyable experience for all involved.

By achieving these outcomes, the Ngati Rehia Hui ahurei can make a significant contribution to the community and help to promote cultural understanding and appreciation.

Hosting a Kapa haka hui Ahurei, which is a cultural festival, involves significant costs and requires funding.

There are several reasons why we are requesting funding for our Kapa haka hui Ahurei. Firstly, organizing such an event requires a considerable amount of resources, including Marae hire, purchasing of equipment, catering, and transportation. The costs associated with these resources can be substantial, and without funding, it may be difficult to provide a high-quality experience for our participants and audience.

Secondly, hosting a Kapa haka hui Ahurei requires a great deal of preparation and planning for our schools. This will include hiring coordinators and Hapu representatives, and kaiako haka to help our tamariki learn the traditional waiata, haka, poi, etc. They may also need to purchase costumes, instruments, Sound Staging, and other necessary items to ensure that our performances are authentic and of the highest quality.

Finally, to share with you our reason for organizing a Kapa Haka Hui Ahurei. Kapa Haka is about expression, connection, and healing, holding this event provides a valuable opportunity for our community to come together and celebrate our Maoritanga, cultural heritage. This event allows us to showcase our unique traditions and share them with others, fostering understanding and respect for Te Ao Māori.

By securing funding for our Kapa Haka Hui Ahurei, we can ensure that this important cultural event is accessible to all members of our community and that it continues to thrive for generations to come.

If successful, Ngati Rehia Kapa Haka would use the funding to purchase big-ticket equipment like a Marquee and stage. By investing in this equipment, we can ensure that the event can be held annually with ease and can help take the pressure off the schools involved also make this equipment available to hire for other events that may come up in our community and all proceeds will go towards future Hui Ahurei events.

Project Cost

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1522/23 From Ngati Rehia Kapa Haka

Form Submitted 9 Jun 2023, 2:55PM NZST

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Marae/Venue Hire	\$1,000.00	\$1,000.00	No files have been uploaded
Advertising/Promotion	\$1,000.00	\$1,000.00	No files have been uploaded
Facilitator/Coordinator	\$3,000.00	\$3,000.00	Filename: Ngāti Rēhia Kapahaka # 1.pdf File size: 19.6 kB
Administration (inc. stationery/copying)	\$300.00	\$300.00	No files have been uploaded
Stage	\$12,170.00	\$12,170.00	Filename: ITM Quote for stage.pdf File size: 34.7 kB Filename: Kerikeri Mens Shed Quote.docx File size: 17.1 kB Filename: Place markers Quote.pdf File size: 24.9 kB Filename: Plan to construct a 12m x 6m stage.docx File size: 13.5 kB

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

Marquee	\$18,054.00	\$18,054.00	Filename: DSWdirect sellmarket-Marqueequote.pdf File size: 128.0 kB Filename: Quote from Black Hawk Gazebo and Display.docx File size: 1.4 MB
Storage Container	\$7,150.00	\$7,150.00	Filename: David Hop .docx File size: 260.7 kB
PA Sound Equipment Hire	\$4,088.00	\$4,088.00	Filename: Sound Lounge PA System Quote 001.jpg File size: 602.4 kB
Travel/Mileage	\$300.00	\$300.00	<i>No files have been uploaded</i>
Marae Kaumatua and Kuia Koha	\$600.00	\$600.00	<i>No files have been uploaded</i>
Maori Warden	\$900.00	\$900.00	<i>No files have been uploaded</i>
Cleaning Products	\$100.00	\$100.00	<i>No files have been uploaded</i>
MC	\$450.00	\$450.00	<i>No files have been uploaded</i>
Kaumatua Koha	\$400.00	\$400.00	<i>No files have been uploaded</i>
Refreshments	\$150.00	\$150.00	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>

Financial Information*** indicates a required field****Financial Information****If your organisation registered for GST ***
☐ Yes
 ☒ No
Current Funding

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

How much money does your organisation currently have? *

\$0.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Tagged Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Fundraising Hangi and Bats up	\$7,000.00	Pending
Lotteries Discretionary Fund	\$10,000.00	Pending
Pub Charity	\$	Pending
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1522/23 From Ngati Rehia Kapa Haka

Form Submitted 9 Jun 2023, 2:55PM NZST

Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form****Application No. BWCB1522/23 From Ngati Rehia Kapa Haka**

Form Submitted 9 Jun 2023, 2:55PM NZST

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB1522/23 From Ngati Rehia Kapa Haka
Form Submitted 9 Jun 2023, 2:55PM NZST

Date

09/06/2023

Must be a date.

Date

07/06/2023

Must be a date.

Funding Application – Ngati Rehia Kapa Haka
Schedule of Supporting Documentation

Document	Title
1	Quote – David Hop
2	Quote - DSW Marquee
3	Quote – ITM
4	Quote – Kerikeri Mens Shed
5	Quote – Event Coordinators
6	Quote – Placemakers
7	Plan for stage construction
8	Quote – Black Hawk Gazebo
9	Quote – Sound Lounge

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation

Russell Birdman Trust

Number of Members

25

Postal Address

Physical Address

Contact Person

Phone Number

Email Address

Please briefly describe the purpose of the organisation.

Community event held 8th July 2023
hosting a range of free events aimed
at families

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Russell Birdman Festival Date 8/7/2023

Location Russell Time 10am - 3pm

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Russell businesses & community.
We involve the local Russell School to make the
birdman artwork featured around town throughout
the day.

Birdman enhances the Russell community
& welcomes people to Russell for the day or
weekend.

This year we have local clubs helping out
by running an event during the festival
celebrations.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) See breakdown		7131.90
TOTALS	15,323.25	7131.90

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Russell Birdman 2023

Event Resources	
Posters, Signage & Event Calendar	\$ 2,749.65
Website updates and overall	\$ 3,582.25
Rubbish removal and recycling	\$ 800.00
St Johns Ambulance	
	\$ 7,131.90

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
<input type="text" value="B"/>	
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
<input type="text" value="None"/>		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

Local Grant Application Form



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On behalf of: (full name of organisation)

Russell Birdman Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
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 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signature

[Redacted Signature]

Signatory Two

[Redacted Signature]

Local Grant Application Form



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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Position

Postal Address

Post Code

Phone Number

Mobile Number

Signature

Date

Funding Application – Russell Birdman
Schedule of Supporting Documentation

Document	Title
1	Quote – The Trash Truck
2	Russell Recyclers
3	Zew Nealand
4	Calendar
5	Budget
6	Bank Statement
7	Profit/Loss Statement

Local Grant Application Form



Instructions

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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text" value="Russell Bowling Club"/>	Number of Members	<input type="text" value="97"/>
Postal Address	<div style="background-color: black; width: 100%; height: 100%;"></div>		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Lawn bowls

Local Grant Application Form

Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Centennial Celebration Date 20/10/2023

Location 15 Church St Russell Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Russell Bowling Club is celebrating its Centennial 1923 - 2023 this year.
As part of our celebrations we are hosting a weekend tournament on 20th to 22nd October 2023.
We are designing a 100 year book on the clubs history.
As part of our celebration we are seeking funds for
Printing of Centennial magazine
Supply of Badges
Supply of Calico tote bag (option 2)
Tear drop flags x 6
We have 97 members. Russell community also uses the club

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

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- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion <i>ToteBags - option 2</i>	<i>1412-00</i>	<i>1412-00</i>
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe) <i>Flags x 6</i>	<i>2,736</i>	<i>2,736</i>
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	<i>2800-00</i>	not applicable
Other (describe) <i>centennial magazine badges</i>	<i>2814-00 557.95</i>	<i>3371.95</i>
TOTALS	<i>7,519.95</i>	<i>7519.95</i>

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form

Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number 11-241-142

How much money does your organisation currently have? 77,046

How much of this money is already committed to specific purposes? 77,046 -

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Operational expenditure	77,046
TOTAL	77,046

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Pub charity	\$7995 -	Yes / <u>Pending</u>
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Roof replacement	23,000	2016 -	<u>Y</u> / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

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On behalf of: (full name of organisation)

Russell Bowling Club

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
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 - A regularly maintained and current cashbook or electronic equivalent
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Signature

[Redacted Signature]

Signatory Two

[Redacted Signature]

Local Grant Application Form

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Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 940 029

A2686814

(version Sept 2018)

Page 6

Funding Application – Russell Bowling Club
Schedule of Supporting Documentation

Document	Title
1	Celebration Framework
2	Bank Statement
3	Keri Design Quote
4	Quote for badges
5	Quote for Hotprintz
6	Annual Accounts

Te Hiku Community Board Grants 2022-2023**Local Grant Application Form****Application No. THCB1122/23 From Taemaro Marae Committee**

Form Submitted 6 May 2023, 1:12PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Taemaro Marae Committee

Postal Address ***Physical Address *****Website**

Must be a URL.

Facebook page<https://www.facebook.com/TaemaroMarae>

Te Hiku Community Board Grants 2022-2023
Local Grant Application Form
Application No. THCB1122/23 From Taemaro Marae Committee
Form Submitted 6 May 2023, 1:12PM NZST

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Taemaro Marae Committee is the governing organisation for all matters and events relating to the hapu of Ngāti Aukiwa and the papa kāinga of Taemaro

Number of Members *

50

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Piri Mokena Cup Event

Location *

Kaeo Sports ground

Te Hiku Community Board Grants 2022-2023
Local Grant Application Form
Application No. THCB1122/23 From Taemaro Marae Committee
Form Submitted 6 May 2023, 1:12PM NZST

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date

Date:

14/10/2023

15/10/2023

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

The Piri Mokena cup is an annual sports event held at the Kaeo Sports grounds in the middle of October. It is sports event that brings all the whanau and hapu of the Whangaroa region in particular the marae of Ngati Kahu ki Whangaroa. The cup is a great event for participants both those playing in either the rugby or netball teams or spectators. Taemaro marae is one of the 9 marae of Ngati Kahu ki Whangaroa and the main purpose of competing is not to win the cup but to build whanaungatanga between the many whanau that whakapapa back to Kahukuraariki. The sports event is great for building comaraderie and a chance to get physically fit. The Piri Mokena cup is always a highlight on the calendar year for everyone and brings many Pakeha and Maori together on a very positive kaupapa.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

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- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Te Hiku Community Board Grants 2022-2023**Local Grant Application Form****Application No. THCB1122/23 From Taemaro Marae Committee**

Form Submitted 6 May 2023, 1:12PM NZST

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Travel	\$2,574.00	\$2,500.00	<i>No files have been uploaded</i>
Refreshments	\$300.00	\$300.00	Filename: 230506 Refreshments costings.jpg File size: 213.9 kB
Sports equipment	\$200.00	\$200.00	Filename: 230506 Netball costings.jpg File size: 197.7 kB Filename: 230506 Rugby ball costings.jpg File size: 161.7 kB
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>
	\$	\$	<i>No files have been uploaded</i>

Te Hiku Community Board Grants 2022-2023
Local Grant Application Form
Application No. THCB1122/23 From Taemaro Marae Committee
 Form Submitted 6 May 2023, 1:12PM NZST

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$190,497.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$190,497.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Marae Build	\$190,496.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$190,496.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	

Te Hiku Community Board Grants 2022-2023**Local Grant Application Form****Application No. THCB1122/23 From Taemaro Marae Committee**

Form Submitted 6 May 2023, 1:12PM NZST

	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC?**☐ Yes ☒ No**Last page***** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)

Te Hiku Community Board Grants 2022-2023**Local Grant Application Form****Application No. THCB1122/23 From Taemaro Marae Committee**

Form Submitted 6 May 2023, 1:12PM NZST

- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Te Hiku Community Board Grants 2022-2023
Local Grant Application Form
Application No. THCB1122/23 From Taemaro Marae Committee
Form Submitted 6 May 2023, 1:12PM NZST

Date

06/05/2023

Must be a date.

Date

06/05/2023

Must be a date.

Funding Application – Taemaro Marae Committee**Schedule of Supporting Documentation**

Document	Title
1	Quote – Netball balls
2	Quote – Rugby balls
3	Quote – Refreshments
4	Quote – Netball Uniform Quote
5	Quote – Rugby Uniform Quote
6	Mileage Estimates

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- NIA ☐ Your organisation's business plan (if applicable)
- NIA ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Taonga Oranga Trust	Number of Members	4
Postal Address	[Redacted Address and Contact Information]		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation. The community need that we meet is to promote the social and physical wellbeing of the residents of the mid north by promoting mobility facilities and programmes for kaumātua, kura, rangatahi and their whānau.

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Korikori Tinana Manaaki Date 14th July 2023

Location Whangaroa, Bay of Islands Time Matariki

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Kuia, Kaumatua, Rangatahi & their whānau. Whānau led approach in building resilience, hauora connectedness through existing taonga, skills, matauranga, knowledge, talents & resources. A place of healing: To create a space that caters as a mobile drop-in centre, a wellness centre, to BE WELL, wellbeing; to share healthy kai, a trading post with the ability to move swiftly into action to cater remote Set up (Mārae, ^{church, school} Papakainga) to provide on-going support to Kaumatua, Kuia, Rangatahi & their whānau. Taonga Oranga will work alongside and complement taha Māori rōpu such as Te Runanga O Ngati Rehia; Te Runanga O Whaingaroa; Ngati Kura; Ngati Torehina; This initiative will give Kaumatua, Kuia, Rangatahi & their whānau the lead in holding the pen to designing what would work for them in reframing their future.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	7,800	7,800
Advertising/Promotion	5,400	
Facilitator/Professional Fees ²	7,800	7,800
Administration (incl. stationery/copying)	8,200	
Equipment Hire	10,400	
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments	4,400	4,400
Travel/Mileage	6,000	
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	12,480	not applicable
Other (describe)		
TOTALS	62,480	20,000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number 130-764-231

How much money does your organisation currently have? \$19,000

How much of this money is already committed to specific purposes? \$19,000

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Prekure Studies for x2 volunteers :	\$16,490.87
Nutrition & Metabolic Health Coach;	
Accounting	2,500
TOTAL	18,990.87

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Fundamental Force Fitness	24,000	<input checked="" type="checkbox"/> Yes / Pending
Te Runanga O Ngati Kehia	3,000	Yes / <input checked="" type="checkbox"/> Pending
Te Runanga O Whangaroa	3,000	Yes / <input checked="" type="checkbox"/> Pending
Taonga Oranga (in kind)	12,480	<input checked="" type="checkbox"/> Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
N/A			Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Taonga Oranga Charitable Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signature One

[Redacted signature area]

[Redacted signature area]

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

Funding Application – Taonga Oranga Trust
Schedule of Supporting Documentation

Document	Title
1	Quote – Fundamental Force
2	Programme Coordinator – Position Description
3	Evidence of Costs
4	Account details
5	Health and Safety statement
6	Letter of Support – Ngati Rehia
7	Testimonial
8	Performance Report

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust

Postal Address ***Physical Address *****Website**<http://www.ecocentre.co.nz>

Must be a URL.

Facebook page[facebook.com/EcoCentreKaitiaia/](https://www.facebook.com/EcoCentreKaitiaia/)

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Our Vision: The land, water and inhabitants flourish now and into the future.

Our Mission: We strengthen connections by creating and nurturing local eco-hubs, facilitating meaningful learning opportunities, and contributing to resourceful communities.

Our Values: Generating a culture of respect and connection towards Te Taiao (the environment), ourselves and others; Creating resilience through nourishing local self-determination and participatory democracy; Living the change to create Te Tiriti-based ecological social and economic justice; Inclusiveness through caring, sharing and cooperation; Building a thriving community with meaningful connections.

1. The EcoCentre provides info, advice, low-cost products to help people live healthy, sustainable lives.
2. Zero Waste Kaitia: a campaign to eliminate single use plastic in Kaitia. Includes a Commercial Compost Project.
3. Tai Tokerau Timebank (TTT): providing peer to peer help, support and contribution to community projects, using time credits.
4. Maara Kai O Te Hapori Community Gardens: we work alongside disadvantaged community members: sharing skills, knowledge, experience around growing and eating healthy food.
5. Ano Ano: workshops, presentations, recycling, upcycling, supporting skills development, encouraging social inclusivity. Includes our Clothing Rescue project, which reduces textiles ending up in landfill.

Number of Members *

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

560

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Tai Tokerau Timebank Notice Board

Location *

MaraTui Community Garden, 118 Bulls Road, Kerikeri

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date *

01/07/2023

Must be a date.

Date: *

30/06/2024

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Tai Tokerau Timebank operates like a club where members provide peer to peer support and also contribute to community projects, in return for time credits. Timebanking enables individuals to trade skills in a community without the need for money. There is no discrimination between skills or time traded. It helps members to help themselves and each other. There are currently over 550 members involving people of a range of ethnicities, ages, and qualifications, including the elderly/retired, parents, school aged children, Maori, Polynesian, Pakeha, new migrants, professionals, low income/unemployed and disabled, and over 55 community groups. 15 of these community groups, such as: Paihia EcoHive; Bay Bush Action Trust; Ngapurapura Festival; Paihia Mission Village, are specifically based in the BOI-Whangaroa region, with another 6 groups, such as Te Tai Tokerau Debris Monitoring Project, cover the entire Tai Tokerau region.

Our Timebank Coordinators help to facilitate exchanges and arrange working bees;

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust

Form Submitted 5 Jun 2023, 7:53PM NZST

workshops; crop swaps; market days; sewing and repair cafes; and, socials in local neighbourhoods to encourage inclusion into society. We find that group events, such as socials and workshops, help to breakdown the barriers preventing people from asking for help, contributing to self-sustainable neighbourhoods. Encouraging the development of sewing circles and repair cafe's help to reduce the impact on landfill, while assisting with community gardens helps to increase the availability of fresh produce for community members that may otherwise be struggling to afford fresh fruit and veges.

We currently have two positions for part-time local Timebank Membership Support Coordinators in this region, plus we have a further two part-time Regional Coordinators who assist with technical and marketing support.

An outside noticeboard, located at the MaraTui Community Garden, will benefit a number of community groups in the area, being used to promote workshops, timebank trades, community events etc.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$2,261.00	\$0.00	Filename: Rent - 880 198.pdf File size: 74.7 kB
Advertising/Promotion	\$	\$	No files have been uploaded

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

Facilitator/Professional Fees	\$24,960.00	\$2,000.00	<p>Filename: _TTT Regional Coordinator 2022 Job Description.docx.pdf File size: 49.8 kB</p> <p>Filename: Anna Dunford - Contract (1).pdf File size: 1.7 MB</p> <p>Filename: Barbara Last Page Contract.pdf File size: 379.9 kB</p> <p>Filename: Copy of Barbara Belger Contract Timebank Membership Support Co-ordinator.docx File size: 17.3 kB</p> <p>Filename: Jane Edwards Timebank local coordinator.pdf File size: 147.4 kB</p> <p>Filename: Paula Walker Timebank Regional Coordinator.pdf File size: 159.1 kB</p>
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded
Equipment Purchase (Outdoor Notice Board)	\$729.00	\$729.00	<p>Filename: Quote 103 9608 (5).pdf File size: 3.6 kB</p>
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded

Financial Information*** indicates a required field****Financial Information**

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

If your organisation registered for GST *☒ Yes ☐ No**GST Number****GST Number**

71-849-252

Current Funding**How much money does your organisation currently have? ***

\$175,250.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$152,262.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Rent of premises in Kaitaia	\$6,000.00
EcoCentre Kaitaia Contractors	\$94,972.00
Timebank Contractors, including workshops	\$41,294.00
Community Garden (Kaitaia) supplies	\$1,581.00
Zero Waste Te Hiku Equipment	\$1,776.00
Workshops (supplies & facilitators) / Training	\$2,663.00
Creditors, including GST and Suppliers	\$3,976.00

Total Tagged Funds**Total Tagged Amount**

\$152,262.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

Lotteries Commission	\$16,960.00	Approved
Pub Charity	\$8,261.00	Pending

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Te Hiku Ward - Clothing Rescue	\$5,000.00	01/07/2022	Yes
Hokianga Workshop Supplies	\$960.00	01/09/2022	No
BOI Equipment and workshops	\$4,920.00	01/09/2022	No
Te Hiku - Workshop Roadshow Supplies	\$960.00	01/12/2022	No
Creative Communities Workshops	\$1,500.00	01/03/2023	No

Declaration*** indicates a required field****Privacy Information**

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

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3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and

Bay of Islands-Whangaroa Community Board Grants 2022-2023**Local Grant Application Form****Application No. BWCB1622/23 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**

Form Submitted 5 Jun 2023, 7:53PM NZST

accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Date**

04/06/2023

Must be a date.

Date

05/06/2023

Must be a date.

Funding Application – Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust
Schedule of Supporting Documentation

Document	Title
1	Quote – Noticeboard Products
2	Quote – Rent
3	Contract – Anna Dunford
4	Contract and Membership details – Barbara Belger
5	Contract – Jane Edwards
6	Contract – Paula Walker
7	Regional Coordinator Job Description

Kaeo Service Centre

27 APR 2023



Local Grant Application Form

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>Weaving The Strands</u>	Number of Members	<u>2</u>
Postal Address	[Redacted Address]		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Researching, writing and publishing personal stories and social history, mostly in the Far North

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Publishing and distributing a Date August 2023
second print run of a Far
North publication
 Location Audience/distribution throughout Time
the Far North.
 Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No
 If so, how much? \$25.00

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

In 2011 Weaving the Strands compiled and published Barbed wire on the Beaches for Maureen Yorke of Pahiia. This rare gem, of historical importance, has entertained and educated hundreds of readers since. Weaving the Strands is still receiving requests for a second print run as the original edition quickly sold out.

The book is considered valuable as a Secondary school resource.

many books have been published on WWII but to have one specific to the Far North (and the social environment at the time) is rare. See copy of the introduction attached.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	\$ 85 . 00	\$ 85 . 00
Facilitator/Professional Fees ²	\$ 180 . 00	\$ 180 . 00
* Administration (incl. stationery/copying) printing	\$ 1693 . 00 \$ 693 . 00	\$ 693 . 00
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage	\$ 145 . 00	\$ 145 . 00
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	\$ 2103 . 00	\$ 1103 . 00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Creative Communities	\$1,000.00	Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
N/A			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

WEAVING THE STRANDS PUBLISHING

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Redacted Signature]

Signatory Two

[Redacted Signature]

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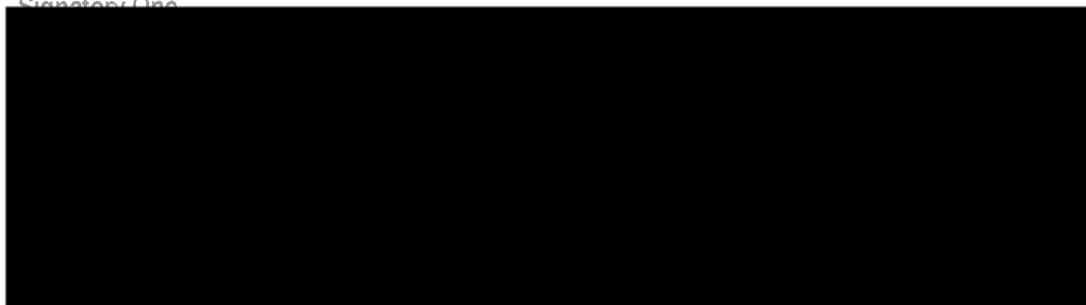
Local Grant Application Form



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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One



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Funding Application – Fiona Craig
Schedule of Supporting Documentation

Document	Title
1	Book Cover
2	Quote – John Oliver Print
3	Contract – Weaving the Strands
4	Bank Details

Local Grant Application Form



Instructions

Please read carefully:

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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	FLORAL ART SOCIETY NZ-NORTHLAND	Number of Members	112
Postal Address	[Redacted Address]		
Physical Address			
Contact Person			
Phone Number			
Email Address			

Please briefly describe the purpose of the organisation.

Keriker Club the Host Club - 3 day Event, Floral designers from Northland 4 Clubs compete for Northland designer of the Year Open to public community to inspire and participate

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event: 3 days 16/17/18 November 2023

Name of Activity Open to Public
Floral Art Designing - Plant material Date 18/11/2023
Location Keri Keri Sports Complex Time 9.00am - 3.30pm

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much? \$5.00. "STUDENTS, FREE under 12 years"

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Floral Art Northland Area Clubs wish to present an Event that fosters the aim of Floral Art NZ 'Flora with Vision' with a title "Floral Twin Coast Discovery" To encourage, stimulate and promote participation in the Art of Floral design and to appreciate its culture value to develop and facilitate education to provide suitable publications and to stage exhibitions and open days to the Community of all ages including Students and all ethnic groups. Cultivate the art of designing with Plant material, create Recreational and Social activity and to inspire environmental awareness and conservation of indigenous flora and non use of Noxious weeds within the Northland Pest Plant Regional. Floral Art is global encompasses many cultures both modern & traditional designs. We are promoting the event on Social media & local media - as it is an intergenerational exhibition we want to reach as many people as possible.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

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- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire	See Attached	
Equipment Purchase (describe)	Budget	
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	\$5796.25	2506.25

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Education - Unit to promote Members	Ongoing for our
administers the Floral Art Society NZ	Members
To administer the Certificate of	\$ 3000.00
Practical Design to be held 2023/24	\$ 1500.00
Demonstrator from Auckland 2023	\$ 910.00
TOTAL	\$ 5410.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
FND.C. Local Grant.		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
FND.C. - Local Grant.	\$ 2963.00	11/07/19	Y / N
FND.C. - Local Grant	\$ 1000.00	17/09/20	Y / N
FND.C. - Local Grant	\$ 2500.00	16/09/20	Y / N
Whangarei D.C.	\$ 950.00	22/03/22	Y / N

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Local Grant Application Form



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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Floral Art Northland - Herikeri Floral Art Host Club

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - ✓ Two signatories to all bank accounts (if applicable)
 - ✓ A regularly maintained and current cashbook or electronic equivalent
 - ✓ A person responsible for keeping the financial records of the organisation
 - ✗ A regularly maintained tax record (if applicable) *Non Profit*
 - ✗ A regularly maintained PAYE record (if applicable)
 - ✓ The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - ✓ Tracking of different funding, e.g. through a spreadsheet or journal entry
 - ✓ Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

[Redacted Signature]

[Redacted Signature]

Local Grant Application Form



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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory Two

Name

Postal Address

Phone Number

Signature

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Funding Application – Northland Floral Art Society
Schedule of Supporting Documentation

Document	Title
1	Cover Letter
2	Budget
3	Guidelines for demonstrations
4	Guidelines for judges
5	Quote – Kerikeri Sports Complex
6	Statement of Accounts

8.5 PROJECT FUNDING REPORTS

File Number: A4262382

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Bay of Islands Animal Rescue Trust
- b) Cruz'n The Bays
- c) Kaeo Christmas Parade

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.




Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

- 1. Bay of Islands Animal Rescue Trust - A4262575 [↓](#) 
- 2. Cruz'n the Bayz - A4262573 [↓](#) 
- 3. Kaeo Christmas Parade - A4262574 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred**) **OR:**

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation:	Bay of Islands Animal Rescue Trust
Name & location of project:	Desexing and vaccination programme, Far North District
Date of project/activity:	August - October 2022

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 21,000

Board meeting date the grant was approved: 2 June 2022, 7 July 2022

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Desexing and vaccination	\$ 21,000	X
	\$	
	\$	
	\$	
Total:	\$ 21,000	

Give a brief description of the highlights of your project including numbers participating:

A total of 132 dogs were desexed and 88 dogs vaccinated between August and October 2022 at a cost of \$23,708/52 excl GST. The \$21,000 grant from the Bay of Islands-Whangaroa Community Board covered the desexing of 117 of these dogs and the vaccination of 78 of these dogs.

Please note that all outgoing payments in the attached statements are for desexing and vaccination only.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Our desexing programme helps ensure that less unwanted litters are born, which limits the number of stray and roaming animals and helps protect both dogs and the community, as well as ease numbers in the pound. Our vaccination programme ensures that the spread of diseases (such as Parvo) is slowed in our communities. Essential for the welfare of our animals, vaccination also helps to reduce the stress on Council to treat and put down infected dogs when they are impounded

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

No marketing materials produced as part of this project.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/b.o.ianimalrescue>

This report was completed by:

Name:

Address:

Phone

Email:

Date:

[Redacted contact information]

6 June 2023

Project Report – Bay of Islands Animal Rescue**Schedule of Supporting Documentation**

Document	Title
1	Bank Statement



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation:

Name & location of project:

Cruz'n the Bayz

Date of project/activity:

Waitangi Sports Grounds, Tau Henare Drive

28th, 29th & 30th April 2023

Which Community Board did you receive funding from?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$3277.00

Board meeting date the grant was approved:

December 2022 Meeting

Please give details of how the money was spent:

Supplier/Description	\$amount	Receipt/s attached (please tick)
	\$	
The Pioneer Village - Koha	\$ 1000.00	✓
Design & Print (advertising/printing)	\$ 2289.65	✓
	\$	
Total:	\$ 3289.65	

We owe

\$12.65

Give a brief description of the highlights of your project including numbers participating:

Our goal for Cruz'n the Bayz was set at 150, we exceeded this goal to 164 participants.
Over 500+ attended the closure in Kerikeri to view the cars and enjoyed the entertainment, food drinks. Primary school students came out to support our event. The Powhiri by Koro Harold Lipsham welcoming participants to Te Tai Tokerau. Visit to The Pioneer Village in Kaikohe. Supporting St John. Showcasing our beautiful motu on the cruise further north, great feedback.

Music from bands.

Rock n Roll dancers. 1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Our main idea for Cruz'n the Bayz was to bring an economic boost to Northland and further north. This event encouraged visitors to come to Te Tai Tokerau to see, to stay, to eat/drink and to be entertained all while creating a monetary boost, this in turn attracted locals to come in their hundreds over the period of the weekend to come and enjoy, unfortunately the weather played a big part of cancelling some of the planned activities, we still carried on. Pioneer Village requested that we pay a koha of \$1000 due to our funding and realising that we could use the extra funds to pay for our advertising/printing bill. Cruz'n the Bayz owe the community board \$12.65.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We advertised the Community Boards on our facebook page, registration booklet given out to registered participants, companies and businesses, and our website. Please find attached a post report for both Community Boards with more detailed information and photos.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/cruznthebayznorthland>

This report was completed by:

Name:	Leanne Tasker, Secretary for Cruz'n the Bayz		
Address:	55 Wharau Road, Kerikeri		
Phone		mob:	0277387713
Email:	sltasker@xtra.co.nz		
Date:	14/6/2023		

Project Report – Cruz'n the Bays
Schedule of Supporting Documentation

Document	Title
1	Letter of Explanation
2	Invoice – Design and Print
3	Invoice – Braveweb
4	Invoice – Zew Nealand
5	Invoice – Kaikohe Pioneer Village
6	Report of Events
7	Invoice – Richard Mark

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:
Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organizationKaeo Christmas Parade Committee

Name & location of project:Kaeo Township - Whangaroa Memorial Hall

Date of project/activity:11 December 2022

Which Community Board did you receive funding from?

☐ Te Hiku☐ Kaikohe-Hokianga☒ Bay of Islands-Whangaroa

Amount received from the Community Fund:\$3,795.00

Board meeting date the grant was approved:17 November 2022

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
The Warehouse Christmas goodie bags	\$623	✓
The Warehouse lollies from Santa	\$50	✓
Four Square paper bags	\$17	✓
Christmas Signs - Halvo Signs Kerikeri	\$1,190	✓
Sand Venue Hire - Memorial Hall	Total: \$900	✓
Total \$2,780-		

Give a brief description of the highlights of your project including numbers participating:

The "Blue" Blizzard of December 10-16 meant a last minute change of venue for our Christmas parade which was abandoned in favour of an indoor Christmas Gala at the Whangaroa Memorial Hall. Still the Kaeo community turned up in good numbers (150 approx) And Santa arrived to give out presents and bring good cheer to the event.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

The weather and change of venue to indoors did not dispel the spirit of Christmas and the community coming together as one. These kind of events are important for community well-being and provide an opportunity for communities to network and support one another. The kids love a visit from Santa and the fun of the fair.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please refer to the attachments.
In addition thanks to the Community Board was expressed through announcements on the day.

If you have a Facebook page that we can link to please give details:

N/A

This report was completed by:

Name:	
Address:	
Phone:	
Email:	
Date:	

Project Report – Kaeo Christmas Parade
Schedule of Supporting Documentation

Document	Title
1	Thank you letter
2	Invoice – Halvo Signs
3	Invoice – Whangaroa Memorial Hall
4	Invoice – The Warehouse/Four Square

9 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

9.1 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MAY 2023

File Number: A4261900

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Janice Smith, Acting Chief Executive

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Bay of Islands-Whangaroa Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 May 2023".

1) BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

	Community Board	Placemaking Fund
Community Fund Account balance as at 01 July 2022	\$201,549.00	\$100,000.00
• Plus, unused funds from 2020-22	\$71,631.83	\$100,000.00
Less funds granted and uplifted to 31 May 2023	\$199,517.00	\$106,639.14
• Less funds not uplifted from previous community meetings (committed to projects)	\$11,861.00	\$93,360.86
Community Fund Account balance as at 30 April 2023	\$61,802.83	\$0.00

2) DISCUSSION AND OPTIONS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance as at 31 May 2023 in the Community Fund account is \$61,802.83 and the balance in the Placemaking Fund account is \$0.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Bay of Islands-Whangaroa Community Board. The statement of the Community Fund account as at 31 May 2023 is attached.

ATTACHMENTS

1. **Statement of Community Fund Account BOI-Whangaroa as at 31 May 2023 - A4261896**





Far North District Council
Bay of Islands - Whangaroa Community Board
Statement of Community Fund Account as at 31-May-2023

Far North District Council		
Bay of Islands - Whangaroa Community Board		
	Community Board	Placemaking
Allocation Grants & Donations Annual Budget 2022-23	201,549.00	
Community Board Placemaking Fund		100,000.00
Community Fund Account Balance as at 1 July 2022	\$ 201,549.00	\$ 100,000.00
Unused funds from 2020/21 - Kerikeri Football Club for costs towards storage facilities for equipment	3,000.00	
Unused funds from 2021/22 - Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	77.00	
Unused funds from 2021/22 - Kawakawa Hundertwasser Charitable Trust for costs towards facilitate development community plan	10,000.00	
Unused funds from 2021/22 - Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	1,000.00	
Unused funds from 2021/22 - Procurement of concept drawings for The Strand, Russell		100,000.00
Unused funds from 2021/22 - Rangitane Residents Association for costs towards CCTV replacement	5,149.00	
Unused funds from 2021/22 - Bald Angels Charitable Trust for costs towards establishing a drop-in centre and promoting Rainbow Rangatahi services	10,000.00	
Unused funds from 2021/22 - Business Paihia Inc for costs towards the inaugural Matariki Festival 2022	5,000.00	
Unused funds from 2021/22 - Bay of Islands Singers for costs towards 2022 concert series	5,000.00	
Unused funds from 2021/22 - Stage Door for costs towards Beauty and the Beast	5,000.00	
Unused funds from 2021/22 - Business Paihia Inc for costs towards inaugural Matariki Festival 2022	15,000.00	
Unused funds from 2021/22 - Kerikeri District Business Association for costs towards main street irrigation replacement	7,458.00	
Unused funds from 2021/22 - Bay of Islands Animal Rescue for costs towards animal desexing	4,000.00	
Refund from 2022/23 - Heritage Northland for costs towards school students attending a heritage tour	947.83	
Plus, unused funds from 2020-22	\$ 71,631.83	\$ 100,000.00
	\$ 273,180.83	\$ 200,000.00

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Less Expenditure 2022/23 (Funds Uplifted)	Community Board	Placemaking
July 22		
Bay of Islands Animal Rescue for costs towards animal desexing	4,000.00	
Barker & Associates Limited for professional services		4,121.64
Stage Door for costs towards Beauty and the Beast	5,000.00	
Bay of Islands Singers for costs towards 2022 concert series	5,000.00	
Business Paihia Inc for costs towards inaugural Matariki Festival 2022	15,000.00	
Business Paihia Inc for costs towards the inaugural Matariki Festival 2022	5,000.00	
Bay of Islands Animal Rescue for costs towards 2022/23 animal desexing programme 2022	17,000.00	
Whangaroa County Museum and Archives for annual operating costs	4,500.00	
August 22		
Kerikeri Gymnastics Club for costs towards purchasing a van to transport children to gymnastics	12,500.00	
Bay of Islands Rotary Club for costs towards 2022 Colour Run	2,909.00	
Our Kerikeri Community Trust for costs towards Northland Chess Championship	2,000.00	
Bay of Islands Arts Festival for costs towards 2022/23 Arts Festival	5,128.00	
Bay of Islands Yacht Club for costs towards CCTV to link in to the Paihia system	3,235.00	
September 22		
Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	77.00	
Kawakawa Hundertwasser Charitable Trust for costs towards facilitate development community plan	10,000.00	
Far North EcoCentre for costs towards Bay of Islands Te Tai Tokerau Timebank	4,920.00	
Bay of Islands Jazz and Blue Festival for costs towards shuttle bus for the festival	2,500.00	
Heritage Northland for costs towards school students attending a heritage tour	2,500.00	
Our Kerikeri for costs towards landscaping of the SH10/Kerikeri Road Intersection		48,250.00
Business Paihia for costs towards 2022 Paihia Christmas Parade	5,000.00	

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Te Puna Aroha Putea Whakapapa costs towards 2022 Moerewa Christmas Parade	5,000.00	
October 22		
Unused funds from 2021/22 - Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	1,000.00	
December 22		
Our Kerikeri Community Charitable Trust for costs towards 2022 Kerikeri Christmas Festival	5,000.00	
Kaeo Christmas Parade Committee for costs towards Kaeo Christmas Parade	3,795.00	
Miria Marae for costs towards the powerline relocation as part of the marae redevelopment		28,723.00
The Centre at Kerikeri (Turner Centre) for the band fee and venue technicians for the free Kanikani Katoa with Hot Potato Band event	7,000.00	
National Street Rod Association Northland for the costs towards equipment hire for Cruz'n the Bays 2023	6,417.00	
January 23		
Little Dippers Aquatic Centre for costs towards the development of resources to enable delivery of a water safety promotion programme for pre-school swimming training	3,478.00	
Kerikeri Football Club for costs towards storage facilities for equipment	3,000.00	
February 23		
Northern Community Family Services for costs towards providing budgeting services to the community	5,000.00	
Kawakawa Business Association for costs towards 2022 Kawakawa Christmas Parade	4,250.00	
Community Business and Environment Centre (CBEC) Cooperative Society Limited for costs associated with travel/mileage, volunteer mileage and ambassadors lunches for the 2023 Waitangi Day Commemorations at Te Tii Marae	1,600.00	
Approves that the funds granted on 2/06/2022 of \$7,458 (plus GST if applicable) for the renewal of the Kerikeri main street irrigation system be instead used for the purchase and installation of hanging baskets	7,458.00	
March 23		
Barker & Associates Limited for Procurement of concept drawings for The Strand, Russell		2,577.50
Kaeo Festival Group for costs towards the 2023 Ngā Purapura Festival	4,373.00	

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Circle D Construction Limited for cost of scaffolding, volunteer expenses, accommodation and sound system	4,800.00	
Bald Angels Charitable Trust for costs towards establishing a drop-in centre and promoting Rainbow Rangatahi services	10,000.00	
Te Reo o Ngāti Hine Charitable Trust, for the costs of the stage and audio hireage for the 2023 Te Ahuareka o Ngati Hine Festival	5,812.00	
April 23		
SMC Events for costs towards running an in-school kids TRY-challenge series	4,000.00	
May 23		
Bald Angels Charitable Trust, for the costs of the Angel Wings Project	2,265.00	
Bay of Islands Country Music Festival, for the costs of shuttle buses and promotion	5,000.00	
Our Kerikeri, for the costs of a Kerikeri / Waipapa CBD masterplans		22,967.00
R Tucker Thompson Sailing Training Trust, for the costs of youth development voyages (for Bay of Islands-Whangaroa ward students)	4,000.00	
Less funds granted and uplifted to 31 May 2023	\$ 199,517.00	\$ 106,639.14
Balance as at 31 May 2023	\$ 73,663.83	\$ 93,360.86
Less funds not uplifted from previous community meetings at 31 May 2023		
Meeting 03.02.22 and Meeting 02.06.22		
Procurement of concept drawings for The Strand, Russell		93,300.86
Meeting 03.03.22		
Rangitane Residents Association for costs towards CCTV replacement	5,149.00	
Meeting 17.11.22		
Miria Marae for costs towards the powerline relocation as part of the marae redevelopment		60.00
Meeting 13.04.23		

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Meraki Paihia, for the costs of marquee hire for Matariki Puanga 2023	3,992.00	
Bay of Islands Young Farmers Club, for the costs of marquee and equipment hire for the Northern Young Farmers Regional final evening show	720.00	
Meeting 11.05.23		
Our Kerikeri Charitable Community Trust, for the costs of hosting (excluding catering and cash prizes) the 2023 Northland Chess Championship	2,000.00	
Less funds not uplifted from previous community meetings (committed to projects)	\$ 11,861.00	\$ 93,360.86
Community Fund Account balance as at 31 May 2023	\$ 61,802.83	\$ -
	Community Board	Placemaking

9.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE**File Number:** A4261898**Author:** Casey Gannon, Democracy Advisor - Democracy Services**Authoriser:** Aisha Huriwai, Manager - Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update.

TĀHUHU KŌRERO / BACKGROUND

Action Sheet's provide regular updates on progress against decisions made at meetings.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. **BOI-W CB Action Sheet Update - July 2023 - A4266199** [↓](#) 

OUTSTANDING ACTIONS REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Thursday, 22 June 2023 2:58:47 pm Date From: 1/01/2021 Date To: 22/06/2023	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 2/12/2021	Notice of Motion - Cherry Park House	RESOLUTION 2021/115 Moved: Member Frank Owen Seconded: Member Manuela Gmuer-Hornell That the Bay of Islands – Whangaroa Community Board receive the Cherry Park House Management Committee report and refer it to Council staff requesting their advice as to steps that can be taken to address the issues raised in the report. <u>Abstained:</u> Rachel Smith CARRIED	17 Mar 2023 8:08am James, Darren BWOF inspection underway as part of a larger project for BWOF around the District. The septic tank and Onsite waste water disposal due to complete by end of March 2023, this rectifies the failed septic system of CPH and connects the Waipapa Landing Toilet system to one common treatment plant. Staff require further direction from Working group on way ahead to address the issues identified in the report. Last meeting that AM was involved late 2022. 23 May 2023 11:31am James, Darren Wormwald has been contracted to undertake the BWOF inspection and CPH has been programmed in to be completed. No date at this time for completion will update at next CB.

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE