

Bay of Islands-Whangaroa Community Board Grants 2022-2023

Local Grant Application Form

Application No. BWCB1022/23 From Whangaroa Recreation and COmmunity Trust

Form Submitted 12 May 2023, 10:41AM NZST

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Whangaroa Recreation and COmmunity Trust

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our vision is "To provide a vibrant inclusive facility promoting wellbeing for our community".

We are currently open during the summer months for our community to come and swim, hang out and connect. We have started a swimming lesson programme last season, as well as running events with games and competitions at the weekend to encourage more people to come and have fun in a healthy way.

The pool is run by volunteers - all the trust members and lifeguards are volunteers. We pay a maintenance person to treat the pool and to carry out basic repairs and alterations, but he is only just on minimum wage to offer this service himself.

Number of Members *

16 lifeguards, 8 board members.

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

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Name of Activity *

Development of our local community pool to be more inclusive

Location *

Kāeo - located next to Whangaroa College

Will there be a charge for the public to attend or participate in the project or event? *

Yes

No

Project dates:

Start Date

End Date:

Date *

Date: *

01/07/2023

01/10/1923

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

We would like to upgrade the facilities we currently have at Whangaroa Pool as there has not been any significant upgrade for over 10 years. We want to provide more seating and equipment for families to use for picnics and BBQ, including shade. We would like to massively increase the area of shade sales over and around the pool so we can be sun safe. We would like to purchase a ramp to make the pool accessible to all of our community. Currently only those who are fully able can access the pool through two vertical ladders. We would like our elders at Whangaroa Health and those with limited mobility to be able to access the pool to gain the hauora benefits of our facility.

The community have asked for greater provision of swimming lessons and so we'd like to purchase equipment to make this possible including lane ropes, pool floats and platform, swim clock for timing to be used by a new swim squad. A PA system and speakers for our regular pool parties, inflatables for the pool parties. We would like to purchase paint to renovate the changing rooms and pool office, as well as the outside of the building. We would like to engage different sectors of the community to design and paint murals around the building to reflect our community. We would also require more funding for lifeguard and first aid training if we are successful in recruiting more lifeguards. We need more lifeguards so that we can have longer opening hours.

The benefits to our community are numerous:

Greater connection with each other, increased health through fitness, classes and relaxation, training up of junior lifeguards so our teens can give back to the community . A greater sense of belonging by being included and seeing themselves reflected in the grounds.

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Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
	\$	\$	Filename: Whangaroa Pool Grant Application May 2023.pdf File size: 61.8 kB
Picnic seating	\$3,783.00	\$1,891.00	No files have been uploaded
Shade sails	\$1,394.00	\$697.00	No files have been uploaded
BBQ	\$695.00	\$347.00	No files have been uploaded
Accessible stairs	\$1,387.00	\$694.00	No files have been uploaded
Lift access	\$6,376.00	\$3,188.00	No files have been uploaded
Lane ropes	\$1,956.00	\$978.00	No files have been uploaded
Platform for lessons	\$2,321.00	\$1,160.00	No files have been uploaded
Swim clock	\$696.00	\$348.00	No files have been uploaded

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Inflatables	\$9,995.00	\$4,998.00	No files have been uploaded
Airflow blower	\$790.00	\$395.00	No files have been uploaded
Pool repaint	\$3,495.00	\$17,475.00	No files have been uploaded
LG training	\$2,173.91	\$1,087.00	No files have been uploaded
First Aid training	\$870.00	\$435.00	No files have been uploaded
	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

67262921

Current Funding

How much money does your organisation currently have? *

\$12,684.71

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$12,684.71

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

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Cleaning	\$300.00
Building and ground repairs	\$2,000.00
Pool repairs and maintenance	\$5,000.00
Insurance	\$800.00
Pool chemicals	\$12,000.00
Pool technician	\$5,000.00
	\$

Total Tagged Funds

Total Tagged Amount

\$25,100.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
FNDC annual grant	\$23,000.00	
Pool user fees	\$3,000.00	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Annual operations grant	\$23,000.00	30/05/1922	
Annual ops grant	\$23,000.00	30/05/1921	

Declaration

* indicates a required field

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Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.

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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Date

10/05/2023

Must be a date.

Must be a date.