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**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 22 FEBRUARY 2023 AT 9:45 AM**

PRESENT: Deputy Chairperson – Cr John Vujcich, Kahika – Mayor Moko Tepania, Kōwhai – Deputy Mayor Kelly Stratford, Cr Hilda Halkyard-Harawira, Cr Steve McNally, Cr Tāmāti Rākena, Cr Babe Kapa, Cr Mate Radich (online)

IN ATTENDANCE: Belinda Ward - Bay of Islands Whangaroa Community Board Chairperson (online)

STAFF PRESENT: Janice Smith (Group Manager-Corporate Service), Jill Coyle (Acting Chief Executive Officer), Margriet Veenstra (Acting Group Manager – People and Transformation), Angie Thomas (Chief Financial Officer), Jacine Warmington (Group Manager – Strategic Relationships), Kevin Johnson (Group Manager – Delivery and Operations), Carla Ditchfield (Legal Manager), Aisha Huriwai (Team Leader Democracy Services), Joshna Panday (Democracy Services Advisor), Zena Tango (Manger – Transaction Services)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson John Vujcich commenced the meeting with Cr Tāmāti Rākena saying karakia.

2 NGĀ TONO KŌRERO / DEPUTATION

Nil

3 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON'S ANNOUNCEMENTS

Update from Kahika – Mayor Moko Tepania on Cyclone Gabrielle

- The district has stood down emergency responses and switched a recovery response.
- Red cross has a truck of food and generators coming up.
- Thanked Local Government New Zealand for the adoption of a district scheme that paired unaffected districts with affected districts.
- There is one house that is red stickered in the Far North district, however there are still families that are affected that are not in recorded homes that are being assisted.
- Working with Top Energy CEO, Russel Shaw to ensure that those homes affected with power loss are reconnected.
- Thanked Council staff for stepping into management roles in preparation for the cyclone.
- Thanked Civil Defence community groups.
- Thanked Lines staff that came up from Canterbury to assist.

Update from Chairperson – Cr John Vujcich

- Moment of silence for those who have lost their lives in Cyclone Gabrielle
- Appointment of Chairperson - expressed the importance of having an independent chairperson to minimise risk factors

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4 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2023/1

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr Tāmati Rākena

That the apology received from Cr Penetaui Kleskovic, Cr Ann Court and Cr Felicity Foy be accepted and leave of absence granted.

CARRIED

5 REPORTS

5.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2022

Agenda item 5.1 document number A4062275, pages 5 - 25 refers

RESOLUTION 2023/2

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr Tāmati Rākena

That the Te Miromiro - Assurance, Risk and Finance Committee

- a) receive the report Council Financial Report for the Period Ending 31 December 2022.**
- b) authorise to receive a quarterly financial report going forward as per the formal calendar.**
- c) authorise to receive a monthly financial report through a briefing paper outside the quarterly report.**

CARRIED

6 INFORMATION REPORTS

6.1 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 OCTOBER - 31 DECEMBER 2022

Agenda item 6.1 document number A4064275, pages 26 - 31 refers

RESOLUTION 2023/3

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr Hilda Halkyard-Harawira

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 October - 31 December 2022

CARRIED

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6.2 REVENUE RECOVERY REPORT

Agenda item 6.2 document number A4070190, pages 32 - 36 refers

RESOLUTION 2023/4

Moved: Cr John Vujcich

Seconded: Kōwhai – Deputy Mayor Kelly Stratford

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Revenue recovery report.

CARRIED

6.3 MAYORAL DISCRETIONARY FUND

Agenda item 6.3 document number A4072810, pages 37 - 38 refers

RESOLUTION 2023/5

Moved: Cr John Vujcich

Seconded: Cr Tāmāti Rākena

That the Te Miromiro - Assurance, Risk and Finance Committee receive the report Mayoral Discretionary Fund.

CARRIED

6.4 FNHL REPORTS 2022 – FINANCE, HEALTH & SAFETY AND RISK

Agenda item 6.4 document number A4087258, pages 39 - 50 refers

RESOLUTION 2023/6

Moved: Kōwhai – Deputy Mayor Kelly Stratford

Seconded: Cr Babe Kapa

That the Te Miromiro - Assurance, Risk and Finance Committee receive the reports for FNHL Reports 2022 – Finance, Health & Safety and Risk.

- i) Management accounts.**
- ii) Risk report.**
- iii) H&S quarterly report.**

Against: Cr Mate Radich

CARRIED

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2023/7

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai – Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the

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reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Current Legal Proceedings And Potential Liability Claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Cr Babe Kapa closed the meeting with a karakia.

9 MEETING CLOSE

The meeting closed at 11:43am.

The minutes of this meeting will be confirmed at the Ordinary Te Miromiro - Assurance, Risk and Finance Committee Meeting held on 2 May 2023.

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CHAIRPERSON